

*Board of Education  
Regular Meeting  
August 22, 2017*



**Fort Worth**  
INDEPENDENT SCHOOL DISTRICT

# Regular Meeting

---

Notice is hereby given that on August 22, 2017 the Board of Education of the Fort Worth Independent School District will hold a Regular meeting beginning at 5:30 PM at the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed or considered or upon which any formal action may be taken are listed on the agenda which is made a part of this notice. Items do not have to be taken in the order shown on this meeting notice.

## FORT WORTH INDEPENDENT SCHOOL DISTRICT

### AGENDA

#### 1. 5:30 P.M. - CALL REGULAR MEETING TO ORDER - BOARD ROOM

#### 2. PLEDGES

#### 3. RECOGNITIONS

- A. Career & Technical Education (CTE) Students Who Placed at National Level Competitions

#### 4. PUBLIC COMMENT

#### 5. RECESS - RECONVENE IN REGULAR SESSION - BOARD CONFERENCE ROOM

#### 6. DISCUSSION OF AGENDA ITEMS

#### 7. CONSENT AGENDA ITEMS

(Action by the Board of Education in adopting the "Consent Agenda" means that all items appearing herein are adopted by one single motion, unless a member of the Board requests that such item be removed from the "Consent Agenda" and voted upon separately.)

##### A. Board of Education Meeting Minutes

- 1. August 8, 2017 - Regular Meeting 5

##### B. Acceptance of Bids/Proposals, Single Source, and Agreement Purchases \$50,000 and More

- 1. Approve Purchase of Imagine Math Facts (Big Brainz) by Imagine Learning, Inc. District Wide License for Elementary Campuses 13
- 2. Approve Dancing Classrooms North Texas Ballroom Dancing Program 19
- 3. Approve Renewal of Raptor Technologies, LLC Electronic Visitor Management System for District Campuses and Administrative Facilities 24

4. Approve Follet Destiny Library Manager Software License Renewal for the 2017-2018 School Year	29
5. Approve EBSCO Subscription Renewal for the 2017-2018 School Year	49
6. Approve Renewal of Microsoft Premier Support Services for the 2017-2018 School Year	54
7. Approve Contract for E-Rate Consulting Services for the 2017-2018 School Year	61
8. Approve Purchase of Munis Server Hardware	66
9. Approve Replacements, Upgrades, or Additions of Bleachers at Poly Tech, Southwest, Paschal, Trimble Tech and North Side High Schools and at Clark Field	72
10. Approval of Data License Agreement and Memorandum of Understanding Between Fort Worth ISD and Avenireducation, Inc. DBA SPEDx	77
11. Approve Memorandum of Understanding Between CLC, Inc. Pathways to Justice Careers for Youth Program and Fort Worth Independent School District	89
12. Approve Renewal of Mass Communications Systems Service Renewal for the 2017-2018 School Year	95
13. Approve Renewal of Web Hosting Services for the 2017-2018 School Year	102
14. Approve the Purchase of an Online Bid Software System and the Adoption of Rules for Electronic Bid Submission	113
C. Approve the Revised Cost of General Liability Insurance Initially Approved on June 13, 2017	122
D. Approve Interlocal Agreement Between Fort Worth Independent School District and the City of Forest Hill for School Security Services	124
E. Approve the Interlocal Agreement Between Fort Worth ISD and the City of Benbrook for School Security Services for the 2017-2018 School Year	136
F. Approve Annual Expenditure for Waste Management Services	147
G. Approve 2017-2018 Allocations for Fort Worth After School (FWAS) Full Service Providers at Five Leadership Academies	149
H. Approval to Recognize Texas A&M Agrilife Extension Service Staff as Fort Worth ISD Adjunct Staff Members and Approval to Allow 4-H Organization to be Sanctioned as an Extracurricular Activity	152
I. Approval of the 2017-2018 Student Code of Conduct	158
J. Approve Second Reading (TASB Update) - Revision to Board Policy DEC (LOCAL)	161
K. Approve the Annual Report on Cooperative Fees Paid by Fort Worth ISD	201
L. Approve the Quarterly Investment Report for the Period: April 1, 2017 - June 30, 2017	204
M. Approve the 2017-2018 Fort Worth Compensation Manual	221
N. Approve Budget Amendment Transferring Funds from Furniture, Fixtures and Equipment Contingency and Completed Projects to Program Contingency for the 2013 Capital Improvement Program	224

O. Approve Budget Amendment for Bid Package 066 to Restore Unused Program Contingency in the 2013 Capital Improvement Program	229
P. Approve Budget Amendment and Budget Increase for Bid Package 012 (RFCSP 17-005) in the 2013 Capital Improvement Program	235
Q. Approve Budget Increase for Bid Package 023 (RFCSP 17-001) in the 2013 Capital Improvement Program	242
R. Closeout of the Contract with Turner Construction Company for Bid Package 019 GMP 1 (RFCSP #15-036) and Authorization of Final Payment in the 2013 Capital Improvement Program	245
S. Approve Budget Amendment and Authorization to Negotiate and Enter into Contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 013 (RFCSP18-010)	248
T. Approve the Minutes for the June 20, 2017 Facilities Master Plan Committee Meeting	255

**8. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION**

**9. EXECUTIVE SESSION**

- A. Seek the Advice of its Attorneys Concerning Pending or Contemplated Litigation or Other Matters that are Exempt from Public Disclosure Under Article X, Section 9 of the Texas State Bar Rules and as Authorized by Section 551.071 of the Texas Government Code.
- B. Personnel Matters (Section 551.074)
  - 1. Campus Administrator Appointment
- C. Security Implementation (Section 551.076)
- D. Real Property (Section 551.072)

**10. RECONVENE IN REGULAR SESSION - BOARD ROOM**

**11. ACCEPT CONSENT AGENDA**

**12. ACTION ITEMS**

- A. Item/Items Removed from Consent Agenda
- B. Personnel

**13. REPORTS/PRESENTATIONS**

- A. Lone Star Governance

**14. ACTION AGENDA ITEMS**

- A. Approve Selection of a Delegate and an Alternate to 2017 Texas Association of School Boards (TASB) Delegate Assembly Meeting October 7, 2017 291

**15. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS**

**16. ADJOURN**

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: BOARD OF EDUCATION MEETING MINUTES**

**BACKGROUND:**

The Open Meetings Act (the “Act”) was adopted in 1967 with the sole intent of making governmental decision-making accessible to the public. (It was codified without substantive change as Government Code Chapter 551.) The “Act” requires meetings of governmental bodies (school district board of trustees) to be open to the public, except for expressly authorized closed sessions, and to be preceded by public notice of the time, place and subject matter of the meeting.

Section 551.021 of the Texas Government Code states that (a) A governmental body shall prepare and keep minutes of each open meeting of the body with the minutes containing the subject of each deliberation and indicating action taken on each vote, order or decision. Section 551.022 provides the minutes are public records and shall be available for public inspection and copying on request to the governmental body’s chief administrative officer or designee.

In order to maintain compliance with Texas Code chapter 551 and the Texas Open Meetings Act, the Board must approve each set of minutes presented. Upon approval, the minutes can then be made available to the public as an official record of a given meeting.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve the Board Of Education Meeting Minutes
2. Decline to Approve the Board Of Education Meeting Minutes
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve The Board Of Education Meeting Minutes

**FUNDING SOURCE**

*Additional Details*

No Cost

**COST:**

None

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Board of Education

**RATIONALE:**

Approval of the attached Board of Education minutes allows the District to provide the public with an official record of any given meeting.

**INFORMATION SOURCE:**

Sammy Monge

MINUTES OF THE MEETING  
OF  
FORT WORTH BOARD OF EDUCATION

The Board of Education of the Fort Worth Independent School District held a meeting on August 8, 2017.

The following is a copy of the Meeting Notice and Return which is submitted and filed as a matter of record.

MEETING NOTICE  
FORT WORTH INDEPENDENT SCHOOL DISTRICT

Notice is hereby given on August 3, 2017, the Board of Education of the Fort Worth Independent School District will hold a meeting beginning at 04:30 p.m. at the the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed are listed on the agenda which is made a part of this notice.

Under the authority of Texas Government Code, Section 551.001, et seq., the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons:

1. To consult with the Board's attorney with respect to pending or contemplated litigation, or settlement offers, or on matters where the attorney's duty to the Board, pursuant to the Code of Professional Responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Laws. Sec. 551.071
2. To discuss the purchase, exchange, lease, or value of real property. Sec. 551.072
3. To discuss negotiated contracts for prospective gifts or donations. Sec. 551.073
4. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against a public officer or employee, unless such officer or employee requests a public hearing. Sec. 551.074
5. To consider the deployment, or specific occasions for implementation, of security personnel or devices. Sec. 551.076
6. To deliberate a case involving discipline of a public school child or children, unless an open hearing is requested in writing by a parent or guardian of the child; or to deliberate a case in which a complaint or charge is brought against an employee of the District by another employee and the complaint or charge directly results in a need for a hearing, unless the employee complained of or charged requests an open hearing. Sec. 551.082
7. To exclude a witness from a hearing during the examination of another witness in an investigation when the Board is investigating a matter. Sec. 551.084



All final votes, actions, or decisions on any matter discussed in closed or executive session shall be taken or made in open session.

This notice was posted and filed in compliance with the Open Meetings Law on August 3, 2017 at 04:30 p.m.

/s/ Faye Daniels  
Executive Secretary  
Board of Education

#### RETURN OF THE MEETING AUGUST 8, 2017

I, Faye Daniels, Executive Secretary of the Board of Education of the Fort Worth Independent School District, do verify that a copy of this notice of meeting was posted on August 3, 2017 in a place convenient to the public at the Administration Building, 100 N. University Drive, Fort Worth, Texas, as required by the Texas Government Code, Section 551.001 et seq.

Given under my hand on August 3, 2017.

/s/ Faye Daniels  
Executive Secretary  
Board of Education

---

1. 4:30 P.M. - CALL REGULAR MEETING TO ORDER - BOARD ROOM

Mrs. Jackson called the meeting to order at 4:30 p.m.

The following Board Members were present:

Tobi Jackson  
Anael Luebanos  
Christene Moss  
Judy Needham  
Ashley Paz  
Jacinto Ramos  
Norman Robbins  
T.A. Sims  
Ann Sutherland

The following administrators were present:

Dr. Kent Scribner, Superintendent  
Sherry Breed, Chief of Equity & Excellence  
Vicki Burris, Chief of Capital Projects/Capital Improvement Program  
Charles Carroll, Chief Academic Officer  
Art Cavazos, Chief of District Operations  
Kyle Davie, Chief Technology Officer  
Karen Molinar, Chief of Elementary Schools  
Sammy Monge, Chief of Policy & Planning  
Cynthia Rincon, Chief of Human Capital Management

Elsie Schiro, Chief of Business & Finance  
Cherie Washington, Chief of Secondary Schools  
Barbara Griffith, Senior Communications Officer  
Clint Bond, Executive Director of External & Emergency Communications  
Ramona Soto, General Counsel

2. PLEDGES

Clint Bond lead in the pledges.

3. REPORT/PRESENTATION

A. Proposed Bond and TRE Election

(Dr. Sutherland left at 4:34 p.m. and returned at 4:43 p.m.)

Dr. Scribner and Charles Carroll gave opening comments before the presentation.

Elsie gave the presentation and Art Cavazos provided information.

Comments were made by Board Members following the presentation.

4. PUBLIC COMMENT

Juan Carlos Portello  
Adrian Mendoza  
Carlos Turcios

5. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR REGULAR SESSION

The meeting was recessed at 5:38 p.m. and called to order in the Board Conference Room at 5:47 p.m.

5. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR REGULAR SESSION

5:47 called to order

6. DISCUSSION OF AGENDA ITEMS

There were no questions regarding agenda items.

7. CONSENT AGENDA ITEMS (Action by the Board of Education in adopting the "Consent Agenda" means that all items appearing herein are adopted by one single motion, unless a member of the Board requests that such item be removed from the "Consent Agenda" and voted upon separately.)

A. Acceptance of Bids/Proposals, Single Source, and Agreement Purchases \$50,000 and

More

1. Approve Purchase of Reading Assessment and Progress Monitoring System for the 2017-2018 School Year
- B. Approve Authorization to Negotiate and Award a Contract for a Math Universal Screener and Progress Monitoring System
- C. Qualification of Firms and Authorization to Negotiate and Award Contracts for Construction Cost Estimation Services

Motion was made by Christene Moss, seconded by Ashley Paz, to approve CONSENT AGENDA ITEMS

The motion was approved.

Yes: Tobi Jackson, Anael Luebanos, Christene Moss, Judy Needham, Ashley Paz, Jacinto Ramos, Norman Robbins, and T.A. Sims.

No: Ann Sutherland.

9. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION

10. EXECUTIVE SESSION

A. Seek the Advice of its Attorneys Concerning Pending or Contemplated Litigation or Other Matters that are Exempt from Public Disclosure Under Article X, Section 9 of the Texas State Bar Rules and as Authorized by Section 551.071 of the Texas Government Code.

B. Personnel Matters (Section 551.074)

1. Discuss and Consider Recommendation to Terminate Chapter 21 Teacher Contract

2. Campus Administrator Appointments

Motion was made by Christene Moss, seconded by Ashley Paz, to approve 2. Campus Administrator Appointments.

The motion was approved.

Yes: Tobi Jackson, Anael Luebanos, Christene Moss, Judy Needham, Ashley Paz, Jacinto Ramos, Norman Robbins, and T.A. Sims.

No: Ann Sutherland.

C. Security Implementation (Section 551.076)

D. Real Property (Section 551.072)

11. RECONVENE IN REGULAR SESSION - BOARD ROOM

The Board voted on Acceptance of Consent Agenda Items.

The vote was 7 - for / 1 - no. Dr. Ann Sutherland voted against.

12. ACTION ITEMS

A. Discuss and Consider Recommendation to Terminate Chapter 21 Teacher Contract

No action was taken on this item.

B. Personnel - Campus Administrator Appointments

Motion was made by Judy Needham, seconded by Ashley Paz, to approve Campus Administrator Appointments.

The motion was unanimously approved.

13. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES INCLUDING RECOGNITIONS AND ANNOUNCEMENTS

A. Honor Nancy Hawa and Brian Sinclair by Tobi Jackson

There were no comments.

8. LONE STAR GOVERNANCE

A. J. Crabill, from TEA, facilitated this portion of the meeting.

14. ADJOURN

Meeting was adjourned at 8:00 p.m.

/s/ Faye Daniels  
Board of Education

Video of the meeting is available on the Board of Education website at <http://www.fwisd.org>

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE PURCHASE OF IMAGINE MATH FACTS (BIG BRAINZ) BY IMAGINE LEARNING, INC. DISTRICT WIDE LICENSE FOR ELEMENTARY CAMPUSES**

**BACKGROUND:**

*Big Brainz* is a supplemental fact fluency program that Fort Worth ISD has provided to all elementary campuses since 2014. This is an online districtwide license program for elementary students in which they can access the program from school or from home to build their fact fluency. Data reports show a significant increase in mathematic skills for students who participated. We would like to continue providing this program to all elementary students. Monitoring will be continued through data reports provided to the Mathematics Department from Imagine Learning, Inc.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve Purchase of Imagine Math Facts (Big Brainz) by Imagine Learning, Inc. District Wide License for Elementary Campuses
2. Decline to Approve Purchase of Imagine Math Facts (Big Brainz) by Imagine Learning, Inc. District Wide License for Elementary Campuses
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Purchase of Imagine Math Facts (Big Brainz) by Imagine Learning, Inc. District Wide License for Elementary Campuses

**FUNDING SOURCE**

*Additional Details*

General Fund

199-11-6399-019-xxx-11-135-000000

**COST:**

\$74,810.00

**VENDOR:**

Imagine Learning, Inc.

**PURCHASING MECHANISM**

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 16-030

Number of Bid/Proposals received: 26

HUB Firms: 3

Compliant Bids: 26

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal. The vendor listed above has been selected to support this purchase.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

## **PARTICIPATING SCHOOL/DEPARTMENTS**

Beal, Harlean  
Benbrook ES  
Brae, Bonnie  
Briscoe, Edward J.  
Burton Hill  
Carlson, Alice ALC  
Carter Park  
Chavez, Cesar  
Clarke, George C.  
Clayton, Lily B.  
Como  
Como Montessori  
Contreras, Alice D.  
Dagget, E.M.  
Daggett Montessori  
Davis, Clifford  
De Zavala  
Diamond Hill ES  
Dillow, S.S.  
East Handley  
Eastern Hills ES  
Elliott, Bill J.  
Glen Park  
Green, W.M.  
Greenbriar  
Helbing, H.V.  
Howell, Natha  
Hubbard Heights  
Huerta, Dolores  
Jara, Manuel  
Kirkpatrick, Milton L.  
Logan, Maude  
Lowery Road  
McDonald, Atwood  
McRae, D.  
Meadowbrook  
Mendoza, Rufino  
Merrett, Luella  
Mitchell Boulevard  
Moore, M.H.  
Morningside  
Moss, Christene C.  
Nash, Charles E.  
North Hi Mount



Oakhurst  
Oaklawn  
Pate, A.M.  
Peace, Hazel Harvey  
Peak, Carroll  
Phillips, M.L.  
Ridglea Hills  
Riverside ALC  
Rosemont  
Rosen, Sam  
Sagamore Hill  
Sellars, David K.  
Seminary Hills Park  
Shulkey, Bruce  
Sims, T.A.  
South Hi Mount  
South Hill ES  
Springdale  
Stevens, J.T.  
Sunrise-McMillan  
Tanglewood  
Terrell, I.M.  
Turner, W.J.  
Van Zandt-Guinn  
Walton, Maudrie M.  
Washington Heights  
Waverly Park  
Westcliff  
Westcreek  
West Handley  
Western Hills ES  
Westpark  
White, John T.  
Williams, Versia L.  
Wilson, Richard J.  
Woodway  
Worth Heights

**RATIONALE:**

Fact fluency is a foundational element for students to be successful in mathematics. Big Brainz can help students become more proficient with their basic facts. It is an online program that students can use at home or at school to increase fact fluency and automaticity. It is proven to be effective at developing mathematical skills thus improving students' beliefs about their abilities to do mathematics.

**INFORMATION SOURCE:**

Charles Carroll  
Khechara Bradford  
Shannon Hernandez



**Proposal**

**Quote Number** QT43046  
**Quote Date** 7/12/2017  
**Valid Until** 8/26/2017  
**Partnership Manager** Clayton Renfroe

**Bill To**  
 Accounts Payable  
 Fort Worth Independent Scho...  
 100 N. University, Suite NW 1...  
 Fort Worth TX 76107-1300

**Ship To**  
 Mathematics Department (Ele...  
 Fort Worth ISD  
 100 N. University Dr. SW210  
 Fort Worth TX 76107

Any questions about this proposal may be directed to your Area Partnership Manager, Clayton Renfroe, at (817) 504-6220 or [clayton.renfroe@imaginelearning.com](mailto:clayton.renfroe@imaginelearning.com).

**This sale constitutes a purchase of Imagine Learning Products as designated below:**

Quantity	Description
81	Imagine Math Facts Site License All students enrolled have an Imagine Math Facts license for one year from date of purchase.
1	District Success Pack : Provides the district with up to 2 on-site workshops. Expires 1 year from date of purchase.  Imagine Math Facts (formerly Big Brainz) Annual District Site license valid through June 30, 2018. Deluxe Version includes all four operations and home use. Grandfathered pricing based on \$10 per second grader with all other grades included.  Last Year of grandfather pricing discount for Fort Worth ISD - This pricing was granted when there were only two math fact strands(multiplication and addition) Now there are 4 complete strands with word problems and fractions on the way.

**Total: \$74,810.00**

Include the Quote Number (top right) on all Purchase Orders. Please fax, email, or mail to:

Fax: 866-507-9270  
 Email: [PO@imaginelearning.com](mailto:PO@imaginelearning.com)  
 Mail: Imagine Learning, Inc.  
 382 W. Park Circle  
 Provo UT 84604

This proposal is provided as a courtesy to you, our customer. Any taxes, duties, and fees are estimates only and are provided for planning purposes. Actual amounts will be invoiced.

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE DANCING CLASSROOMS NORTH TEXAS "BALLROOM DANCING" PROGRAM**

**BACKGROUND:**

The District is entering the 12<sup>th</sup> year of this program; we began with three schools and this year anticipate the participation of 37 schools. It is a ballroom dancing instruction program which takes place primarily in our 5<sup>th</sup> grade PE classes. One middle school also participates as we look for opportunities to expand the program. The overall focus is developing skills related to ballroom dancing, focusing on Latin dances and their history. The principals of the participating schools have recognized the value in terms of student learning and their social and emotional growth. This program provides for trained dance instructors to work in our classes under a national dance program license purchased by a local foundation. There are a total of 20 lessons including a culminating event for parents, staff and students.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve Dancing Classrooms North Texas "Ballroom Dancing" Program
2. Decline to Approve Dancing Classrooms North Texas "Ballroom Dancing" Program
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Dancing Classrooms North Texas "Ballroom Dancing" Program

**FUNDING SOURCE**

*Additional Details*

General Fund

199-11-6299-024-xxx-11-142-000000

**COST:**

\$168,000.00

**VENDOR:**

Dancing Classrooms North Texas

**PURCHASING MECHANISM**

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 16-089-J

Number of Bid/Proposals received: 25

HUB Firms: 5

Compliant Bids: 25

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal. The vendor listed above has been selected to support this purchase.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Harlean Beal, Benbrook ES, Edward J. Briscoe, Burton Hill, Cesar Chavez, Como, Alice Contreras, Daggett ES, DeZavala, Diamond Hill ES, SS Dillow, E. Handley, WM Green, Dolores Huerta, Manuel Jara, Kirkpatrick ES, MI Logan, Rufino Mendoza, MH Moore, Morningside ES, N.A Hi Mount, Nash, Oaklawn, AM Pate, HH Peace, ML Phillips, Sam Rosen, S. Hi Mount, David K. Sellars, Springdale, JT Stevens, Stripling MS, W. Handley, Washington Heights, Western Hills ES, Westpark, Versia Williams

**RATIONALE:**

This program is an efficient and effective way to provide ballroom dance instruction to our students in their PE classes. Many of the Physical Education TEKS are addressed, students are exposed to a wide selection of dances, heart rates are elevated for sustained periods of time, and there are many opportunities for learning, especially in the affective and cognitive domains. The parents, staff and principal all have seen benefits in behavior as well.

**INFORMATION SOURCE:**

Charles Carroll  
Khechara Bradford  
Georgi Roberts



2017 BOARD  
OF DIRECTORS

*Chair*  
Megan Sanders

Erich Osborn  
*Treasurer*

Karen Cox  
*Secretary*

*Members*  
Katie Rose Watson  
Trent Bauer  
Rev. Gilbert Marez  
Heather Bridges  
Bailey Bauer

Rick Bousquet  
*Executive Director*

Proposal Pricing:

Dancing Classrooms looks forward to our great partnership with FWISD in providing our program. The price points are expected to stay the same throughout the five-year contract and are broken out:

Dancing classrooms provides a 10-week (20 classes; classes held twice a week) for both the fall and spring semester for participating schools:

- \$1,500 per section (section includes group of 35 children - some schools will have multiple sections)
- \$75 per hour and/or \$75 per day per section

Dancing Classrooms does provide teaching artists at no additional cost to FWISD. Dancing Classrooms provides and pays a licensing fee for a nationally utilized curriculum at no additional costs to FWISD. Dancing Classrooms provides a class end culminating event for parents and administrators at no additional costs to FWISD. Dancing Classrooms provides class end semi-final events at a local high school and finals event at UTA at no additional costs to FWISD.



2017 BOARD  
OF DIRECTORS

Dancing Classrooms: Program Overview

*Chair*  
Megan Sanders

Dancing Classrooms is not about teaching ballroom dancing. The dance is a tool for getting the children to break down social barriers, learn about honor and respect, treat others carefully, improve self-confidence, communicate and cooperate, and accept others even if they are different.

Erich Osborn  
*Treasurer*

Karen Cox  
*Secretary*

Dancing Classrooms is a 10-week / 20-session social development program for 5th and 8th grade children that utilizes ballroom dancing as a vehicle to change the lives of not only the children who participate in the program but also the lives of the teachers and parents who support these children.

*Members*  
Katie Rose Watson  
Trent Bauer  
Rev. Gilbert Marez  
Heather Bridges  
Bailey Bauer

Dancing Classrooms uses a curriculum-based teaching approach to achieve social awareness and build self-esteem. Students are taught the vocabulary of various contemporary social dances in a classroom setting. Each class in the series introduces new steps, reinforcing what has been previously learned through practice and repetition.

Rick Bousquet  
*Executive Director*

Dancing Classrooms instruction is aligned with the Texas Essential Knowledge and Skills (TEKS) and is monitored by independent evaluators and educational liaisons. We follow the highest standards of excellence to ensure the best experience for our students. With the alarming rise of obesity and Type 2 diabetes among school age children, Dancing Classrooms also introduces a healthy and wholesome cardiovascular activity with the potential for lifelong enjoyment.

Our teaching philosophy is one of inside out versus outside in. The program is not just about teaching dance, it's about teaching pride, confidence and respect. We take the dance that is inherent in students' bodies and help them to bring it out, not force it in, enabling students to increase their self-esteem as they learn.

Our classes serve a diverse population of children and languages. Classes are conducted in English. All students are welcome; there are no pre-requisites and experience is never required. Dancing Classrooms' courses culminate in social activities geared toward family members, such as an evening dance for students with their parents, an assembly performance complete with literacy components, or a Ballroom Breakfast.



**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE RENEWAL OF RAPTOR TECHNOLOGIES, LLC  
ELECTRONIC VISITOR MANAGEMENT SYSTEM FOR DISTRICT  
CAMPUSES AND ADMINISTRATIVE FACILITIES**

**BACKGROUND:**

The annual access renewal fee for the Raptor Technologies electronic visitor management system is due for the 2017-2018 school year. The system is in place in District schools and administrative facilities, whereby a visitor's identification may be scanned, cross-referenced in national and local sex offender registries, allowing badges to be printed.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve renewal of Raptor Technologies, LLC Electronic Visitor Management System for District Campuses and Administrative Facilities
2. Decline to Approve renewal of Raptor Technologies, LLC Electronic Visitor Management System for District Campuses and Administrative Facilities
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve renewal of Raptor Technologies, LLC Electronic Visitor Management System for District Campuses and Administrative Facilities

**FUNDING SOURCE**

*Additional Details*

General Fund

199-52-6399-001-999-99-390-000000

**COST:**

\$67,815.

**VENDOR:**

Raptor Technologies, LLC

**PURCHASING MECHANISM**

Bid/RFP/RFQ

**Bid/Proposal Statistics**

Bid Number: 15-098

Number of Bid/Proposals received: 43

HUB Firms: 9

Compliant Bids: 43

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal. The vendor listed above has been selected to support this purchase.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Safety & Security

**RATIONALE:**

The renewal will provide continued support for the visitor management surveillance system. This system, with the District staff, will assist in creating a safe and secure environment for teaching and learning.

**INFORMATION SOURCE:**

Art Cavazos  
Bill Ray



PO Box 7966 :Houston, TX 77270..713-880-8902

Date Created 7/1/2017  
 Renewal Notice No. 46770 RN

**Your Service Ends On**  
 9/1/2017  
 To avoid loss of service, please pay renewal fee on  
 or before the above service end date.

# Renewal Notice

**Bill To ::**

Fort Worth ISD  
 Accounts Payable  
 100 N University, Suite NW 140-E  
 Fort Worth, TX 76107-1300

**Ship To ::**

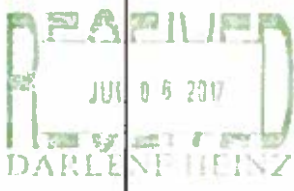
Forth Worth ISD  
 Safety & Security / Bill Ray  
 3000 Shotts Street  
 Fort Worth, TX 76107

<b>Terms</b>
Renewal (2M)

"Protect Every Child, Every School, Every Day"

Federal Tax ID # 45-4914152

Description	Quantity	Price Each	Amount
One (1) Year 2017 Raptor Annual Access Fee Renewal (per location) **Renewals are due on or before the first day of anniversary month of purchase.**  A.M. Pate ES, Alice Carlson ES, Amon Carter-Riverside HS, Applied Learning Acad., Arlington Heights HS, Atwood McDonald ES, Benbrook ES, Benbrook Middle/High School, Bill Elliot ES, Bonnie Brae ES, Boulevard Heights, Bruce Shulkey ES, Burton Hill ES, Carroll Peak ES, Carter Park ES, Cesar Chavez ES, Charles Nash ES, Christene Moss ES, Clifford Davis ES, Como ES, Como Montessori, Contreras ES, D. McRae ES, Daggett ES, Daggett MS, Daggett Montessori, David Sellers ES, De Zavala ES, Diamond Hill ES, Diamond Hill-Jarvis HS, Dolores Huerta ES, Dunbar HS, East Handley ES, Eastern Hills ES, Eastner Hills HS, Edward J. Briscoe ES, Ellis Primary, Forest Oak MS, George Clarke ES, Glen Park ES, Glencrest 6th GC, Greenbriar ES, Handley MS, Harlean Beal ES, Hazel Harvey Peace ES, Helbing ES, Hubbard Heights ES, I.M. Terrel ES, Intl. Newcomer Acad., Jacquet MS, Jo Kelly School, John T. White ES, JP Elder MS, Kirkpatrick ES, Kirkpatrick MS, Leonard MS, Lily Clayton ES, Lowery Road ES, Luella Merrett ES, Manuel Jara ES, Mary Louise Phillips ES, Maude Logan ES, Maudrie Walton ES, McClung MS, McLean 6th GC, McLean MS, Meacham MS, Meadowbrook ES, Meadowbrook MS, Metro Opportunity, Midde Level LC, Mitchell Boulevard ES, Monnig MS, Moore ES, Morningside ES, Morningside MS, Natha Howell ES, North Hi Mount ES, North Side HS, O.D. Wyatt HS, Oakhurst ES, Oaklawn ES, Paschal HS, Polytechnic HS, Richard Wilson ES, Ridglea Hills ES, Riverside ALC, Riverside MS, Rosement 6th GC, Rosemont ES, Rosemont MS, Rufino Mendoza ES, S.S. Dillow ES, Sagamore Hill ES, Sam Rosen ES, Seminary Hills Park ES, South Hi Mount ES, South Hills ES, South Hills HS, Southwest HS, Springdale ES, Stevens ES, Stripling MS, Success HS, Sunrise-McMillan ES, TA Sims	137	495.00	67,815.00
E-mail Purchase Order to <a href="mailto:renew@raptortech.com">renew@raptortech.com</a> .  For Credit Card payment e-mail renewal number, district and school name to <a href="mailto:renew@raptortech.com">renew@raptortech.com</a>  Check Remittance Address: Dept 141 :PO Box 4458 : Houston, TX : 77210-4458	<b>Total</b>		



**TERMS AND CONDITIONS:**  
 1. All purchases from Raptor are subject to the terms and conditions of the Raptor Subscription Agreement which can be found at [www.raptortech.com/SubscriptionAgreement.html](http://www.raptortech.com/SubscriptionAgreement.html)  
 2. Only hardware and supplies purchased through Raptor Technologies, LLC are approved for use with the Raptor System. Use of any hardware or supplies not approved by Raptor Technologies may void all warranties and guarantees.  
 3. Restocking fee of 25% of purchase price will apply to all returns. Shipping/handling fees are non-refundable.  
 4. Please be aware that sales and use tax may apply and you may be required to remit use tax on this purchase based on your state tax rules.



PO Box 7966::Houston, TX 77270: 713-880-8902

Date Created 7/1/2017  
 Renewal Notice No. 46770 RN

**Your Service Ends On**  
 9/1/2017  
 To avoid loss of service, please pay renewal fee on or before the above service end date.

## Renewal Notice

**Bill To ::**

Fort Worth ISD  
 Accounts Payable  
 100 N University, Suite NW 140-E  
 Fort Worth, TX 76107-1300

**Ship To ::**

Forth Worth ISD  
 Safety & Security / Bill Ray  
 3000 Shotts Street  
 Fort Worth, TX 76107

Terms
Renewal (2M)

"Protect Every Child, Every School, Every Day"  
 Federal Tax ID # 45-4914152

Description	Quantity	Price Each	Amount
ES, TABS HS, Tanglewood ES, TCC South Campus, Transition Center/College Program, Trimble Tech HS, Van Zandt-Guinn ES, Versia Williams ES, W.J. Turner ES, W.M. Green ES, Washington Heights ES, Waverly Park ES, Wedgewood 6th GC, Wedgewood MS, West Handley ES, Westcliff Elementary, Westcreek ES, Western Hills ES, Western Hills HS, Western Hills Primary, Westpark ES, William James MS, Woodway ES, World Languages Institute, Worth Heights ES, Young Mens Leadership Acad., Young Womens Leadership, Z-District Volunteers, Z1- Admin Building-Info Desk, Z2- Admin Building-HCM, Z3- Admin Building-PDC and Z4- Admin Building- Student Discipline			
<i>E-mail Purchase Order to <a href="mailto:renew@raptortech.com">renew@raptortech.com</a>.</i>  <i>For Credit Card payment e-mail renewal number, district and school name to <a href="mailto:renew@raptortech.com">renew@raptortech.com</a></i>  <b>Check Remittance Address:</b> Dept 141 :: PO Box 4458 :: Houston, TX :: 77210-4458	<b>Total</b>		<b>\$67,815.00</b>

REPAILED

JUL 06 2017

DARLENE HEINZ

**TERMS AND CONDITIONS**

1. All purchases from Raptor are subject to the terms and conditions of the Raptor Subscription Agreement which can be found at [www.raptortech.com/SubscriptionAgreement.html](http://www.raptortech.com/SubscriptionAgreement.html)
2. Only hardware and supplies purchased through Raptor Technologies, LLC are approved for use with the Raptor System. Use of any hardware or supplies not approved by Raptor Technologies may void all warranties and guarantees.
3. Restocking fee of 25% of purchase price will apply to all returns. Shipping/handling fees are non-refundable.
4. Please be aware that sales and use tax may apply and you may be required to remit use tax on this purchase based on your state tax rules.

**Bill Ray**  
**Safety & Security**  
3000 Shotts Street Fort Worth, Texas 76107  
OFFICE 817.814.2670 FAX 817.814.2665  
www.fortworthisd.org



Date: July 19, 2017  
To: Jonathan Bey  
From: Bill Ray, Director, Safety & Security  
Subject: PURCHASE ORDERS OVER \$50,000

**IDENTIFYING INFORMATION**

Vendor: Raptor Technologies, Inc.  
Funding: General Fund  
Category: Bid #15-098 Technology Related Services  
Cost: \$67,815.00  
Participating Schools: All Campuses and Administrative Facilities

**STRATEGIC GOAL**

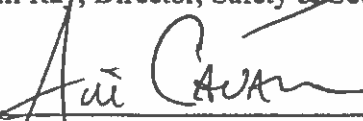
Improve Operational Effectiveness and Efficiency

**NEED**

A one (1) year vSoft annual software access fee renewal (per location) – Electronic Visitor Management System—includes alert monitoring services and technical support.

The Electronic Visitor Management System is being used to sign-in and monitor all visitors during the school day. The application enables staff to scan a form of identification. The Electronic Visitor Management System produces a visitor badge and cross references visitor name with the state and local sex offender registries.

Approved:   
Bill Ray, Director, Safety & Security

Approved:   
Art Cavazos, Chief of District Operations

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE FOLLETT DESTINY LIBRARY MANAGER SOFTWARE  
LICENSE RENEWAL FOR THE 2017-2018 SCHOOL YEAR**

**BACKGROUND:**

This item is for the annual renewal for Destiny Library Manger. Destiny Library Manager is a comprehensive, browser-based system, which centrally manages the cataloging and circulation of library materials and other instructional media, as well as provides each campus an online library catalog and web page for accessing other online subscription resources. Follett Destiny is used daily in school library programs for checking in and out materials to students, teachers, and parents, and for updating the library catalog to reflect new books and materials added to the collection. School librarians also utilize Destiny to conduct annual inventories of the library collection. The service period is 09/30/2017 to 09/30/2018.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve Follett Destiny Library Manager Software License Renewal for the 2017-2018 School Year
2. Decline to Approve Follett Destiny Library Manager Software License Renewal for the 2017-2018 School Year
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Follett Destiny Library Manager Software License Renewal for the 2017-2018 School Year

**FUNDING SOURCE**

*Additional Details*

General Fund

199-12-6399-634-999-99-217-000000

**COST:**

\$100,327.50

**VENDOR:**

Follett Software Company

**PURCHASING MECHANISM**

Bid/RFP/RFQ

**Bid/Proposal Statistics**

Bid Number: 15-129

Number of Bid/Proposals received: 203

HUB Firms: 29

Compliant Bids: 203

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal. The vendor listed above has been selected to support this purchase.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

District Wide

**RATIONALE:**

Approval of this software license renewal will allow students to continue to access this vital, professional quality Web based research tool.

**INFORMATION SOURCE:**

Kyle Davie  
Charles Carroll  
Becky Navarre  
Carter Cook

# RENEWAL QUOTE



Page	1
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

**FT WORTH IND SCH DIST  
100 N UNIVERSITY DR  
FORT WORTH TX 76107**

Quote Summary		Payable in USD
Sub Total		\$100,327.50
Discounts Applied		\$6,450.00
<b>Quote Total</b>		<b>\$100,327.50</b>
Please add all applicable taxes		

## NOTICE OF PAYMENT DUE

Mail Payment (Check)  
Follett School Solutions, Inc.  
91826 Collection Center Drive  
Chicago, IL 60693 USA

Mail Purchase Order  
Follett School Solutions, Inc.  
1340 Ridgeview Drive  
McHenry, IL 60050 USA  
Email: [FSSorders@follett.com](mailto:FSSorders@follett.com)  
Fax: 800-852-5458

### Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
<b>A M PATE ELEM SCH - 4203806</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>ALICE CARLSON APPLIED LRNG CTR - 4206801</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>ALICE CONTRERAS ELEM SCH - 4208832</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>ARLINGTON HEIGHTS HIGH SCH - 4203757</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>ATWOOD MCDONALD ELEM SCH - 4203794</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>BENBROOK ELEM SCH - 4233030</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>BENBROOK HIGH SCH - 4212094</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)



# RENEWAL QUOTE



Page	2
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

## Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
				<b>Site Total   \$771.75</b>
<b>BENBROOK MDL SCH - 4214498</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
				<b>Site Total   \$771.75</b>
<b>BILL J ELLIOT ELEM SCH - 4206367</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
				<b>Site Total   \$771.75</b>
<b>BONNIE BRAE ELEM SCH - 4209148</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
				<b>Site Total   \$771.75</b>
<b>BOULEVARD HEIGHTS SCH - 4203758</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
				<b>Site Total   \$771.75</b>
<b>BRUCE SHULKEY ELEM SCH - 4203760</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
				<b>Site Total   \$771.75</b>
<b>BURTON HILL ELEM SCH - 4203761</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
				<b>Site Total   \$771.75</b>
<b>CARROLL PEAK ELEM SCH - 4203807</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
				<b>Site Total   \$771.75</b>
<b>CARTER PARK ELEM SCH - 4203762</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
				<b>Site Total   \$771.75</b>
<b>CARTER-RIVERSIDE HIGH SCH - 4203756</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
				<b>Site Total   \$771.75</b>
<b>CESAR CHAVEZ PRIM SCH - 4209144</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

# RENEWAL QUOTE



Page	3
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

## Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>CHARLES E NASH ELEM SCH - 4203801</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>CHRISTENE MOSS ELEM SCH - 4203775</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>CLIFFORD DAVIS ELEM SCH - 4209146</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>COMO ELEM SCH - 4203764</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>COMO MONTESSORI SCH - 4233310</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>D MCRAE ELEM SCH - 4203765</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>DAGGETT MONTESORRI - 4209151</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>DAVID K SELLARS FINE ARTS ACAD - 4234940</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>DE ZAVALA ELEM SCH - 4203768</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>DELORES HUERTA ELEM SCH - 4209150</b>				

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

# RENEWAL QUOTE



Page	4
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

## Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>DIAMOND HILL ELEM SCH - 4203769</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>DIAMOND HILL-JARVIS HIGH SCH - 4233440</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>E M DAGGETT ELEM SCH - 4203766</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>E M DAGGETT MDL SCH - 4203773</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>EAST HANDLEY ELEM SCH - 4233455</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>EASTERN HILLS ELEM SCH - 4203778</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>EASTERN HILLS HIGH SCH - 4203779</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>EDWARD J BRISCOE ELEM SCH - 4206523</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>ELLIS PRIM SCH - 4209147</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

# RENEWAL QUOTE



Page	5
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

## Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
<b>FOREST OAK MDL SCH - 4203780</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>FT WORTH PROFESSIONAL LIB - 4212167</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>GEORGE CLARKE ELEM SCH - 4203781</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>GLEN PARK ELEM SCH - 4203782</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>GLENCREST 6TH GRADE MDL SCH - 4233694</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>GREENBRIAR ELEM SCH - 4203784</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>H V HELBING ELEM SCH - 4203787</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>HANDLEY MDL SCH - 4203786</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>HARLEAN BEAL ELEM SCH - 4233669</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>HAZEL HARVEY PEACE ELEM SCH - 4211100</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

# RENEWAL QUOTE



Page	6
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

## Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>HUBBARD HEIGHTS ELEM SCH - 4203788</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>J MARTIN JACQUET MDL SCH - 4205719</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>J P ELDER MDL SCH - 4203789</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>J T STEVENS ELEM SCH - 4235045</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>JEAN MCCLUNG MDL SCH - 4212091</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>JO KELLY SCH - 4205209</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>JOHN T WHITE ELEM SCH - 4212092</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>KIRKPATRICK MDL SCH - 4203797</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>LEONARD MDL SCH - 4203791</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>LILY B CLAYTON ELEM SCH - 4203792</b>				

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

# RENEWAL QUOTE



Page	7
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

## Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>LOWERY ROAD ELEM SCH - 4208796</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>LUELLA MERRETT ELEM SCH - 4203812</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>M H MOORE ELEM SCH - 4203793</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>MANUEL JARA ELEM SCH - 4203763</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>MARY LOUISE PHILLIPS ELEM SCH - 4203808</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>MAUDE I LOGAN ELEM SCH - 4203771</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>MAUDRIE M WALTON ELEM SCH - 4203814</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>MCLEAN SIXTH GRADE SCH - 4208797</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>MEADOWBROOK ELEM SCH - 4203795</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

# RENEWAL QUOTE



Page	8
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

## Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
<b>MEADOWBROOK MDL SCH - 4203796</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>METRO OPPORTUNITY SCH - 4205327</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>MIDDLE LEVEL LRNG CTR - 4205433</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>MILTON L KIRKPATRICK ELEM SCH - 4203790</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>MITCHELL BOULEVARD ELEM SCH - 4203798</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>MORNINGSIDE ELEM SCH - 4203799</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>MORNINGSIDE MDL SCH - 4203800</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>NATHAN HOWELL ELEM SCH - 4234080</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>NORTH HI MOUNT ELEM SCH - 4234200</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>NORTH SIDE HIGH SCH - 4203802</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

# RENEWAL QUOTE



Page	9
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

## Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>O D WYATT HIGH SCH - 4203803</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>OAKHURST ELEM SCH - 4203804</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>OAKLAWN ELEM SCH - 4203805</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>PAUL LAURENCE DUNBAR HIGH SCH - 4233451</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>POLYTECHNIC HIGH SCH - 4203809</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>R L PASCHAL HIGH SCH - 4203810</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>RICHARD J WILSON ELEM SCH - 4203819</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>RIDGLEA HILLS ELEM SCH - 4203811</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>RIVERSIDE APPLIED LRNG CTR - 4203759</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>RIVERSIDE MDL SCH - 4203813</b>				

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)



# RENEWAL QUOTE



Page	10
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

## Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>ROSEMONT 6TH GRADE CTR - 4208453</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>ROSEMONT ELEM SCH - 4212093</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>ROSEMONT MDL SCH - 4203815</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>RUFINO MENDOZA ELEM SCH - 4203767</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>S S DILLOW ELEM SCH - 4203770</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>SAGAMORE HILL ELEM SCH - 4203817</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>SAM ROSEN ELEM SCH - 4203818</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>SEMINARY HILLS PARK ELEM SCH - 4209149</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>SOUTH HI MOUNT ELEM SCH - 4203820</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

# RENEWAL QUOTE



Page	11
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

## Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
<b>SOUTH HILLS ELEM SCH - 4203821</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>SOUTH HILLS HIGH SCH - 4208201</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>SOUTHWEST HIGH SCH - 4203822</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>SPRINGDALE ELEM SCH - 4203823</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>SUNRISE-MCMILLIAN ELEM SCH - 4203824</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>T A SIMS ELEM SCH - 4203273</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>TANGLEWOOD ELEM SCH - 4235375</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>TEXAS ACAD BIOMEDICAL SCI - 4212095</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>TEXAS HOME VISITING BOOKMOBILE - 4214028</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>THE ACAD ON CAMP BOWIE - 4206905</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

# RENEWAL QUOTE



Page	12
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

## Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>TRIMBLE GREEN TECH HIGH SCH - 4203783</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>VAN ZANDT-GUINN ELEM SCH - 4203785</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>VERSIA L WILLIAMS ELEM SCH - 4203826</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>W A MEACHAM MDL SCH - 4203827</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>W C STRIPLING MDL SCH - 4203828</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>W J TURNER ELEM SCH - 4203825</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>W M GREEN ELEM SCH - 4203829</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>W P MCLEAN MDL SCH - 4203830</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WASHINGTON HEIGHTS ELEM SCH - 4203831</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WAVERLY PARK ELEM SCH - 4203832</b>				

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

# RENEWAL QUOTE



Page	13
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

## Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WEDGWOOD 6TH GRADE MDL SCH - 4200159</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WEDGWOOD MDL SCH - 4203833</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WEST HANDLEY ELEM SCH - 4207062</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WESTCLIFF ELEM SCH - 4203834</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WESTCREEK ELEM SCH - 4203836</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WESTERN HILLS ELEM SCH - 4203837</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WESTERN HILLS HIGH SCH - 4203840</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WESTERN HILLS PRIM SCH - 4208798</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WESTPARK ELEM SCH - 4206366</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

# RENEWAL QUOTE



Page	14
Quote#	7199148
Issue Date	07/27/2017
Expiration Date	09/30/2017
Customer#	4233689
Customer	FT WORTH IND SCH DIST

## Quote Details

Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
<b>WILLIAM JAMES MDL SCH - 4233663</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WILLIAM MONNIG MDL SCH - 4203838</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WOODWAY ELEM SCH - 4200073</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WORLD LANGUAGES INST - 4203816</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>WORTH HEIGHTS ELEM SCH - 4203839</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>YOUNG MENS LEADERSHIP ACAD - 4203772</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>
<b>YOUNG WOMENS LEADERSHIP ACAD - 4207382</b>				
73145P DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	09/30/2017	09/30/2018	\$621.75
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	09/30/2017	09/30/2018	\$150.00
<b>Site Total</b>				<b>\$771.75</b>

End of Quote

If you have any questions about this quote, please contact our Customer Service Department at 888-511-5114 (US/CAN) or +1 708-884-5000 (Outside US/CAN)

**DESTINY USAGE SUMMARY 2016-2017**

<b>SITE NAME</b>	<b>TOTAL PATRONS</b>	<b>TOTAL CIRCULATIONS</b>
M. H. Moore Elementary School	789	66,008
Tanglewood Elementary School	1,120	65,392
Mary Louise Phillips Elementary School	737	59,592
Waverly Park Elementary School	1,294	58,397
South Hills Elementary School	1,047	49,459
Luella Merrett Elementary School	1,182	48,959
Oakhurst Elementary School	979	45,928
Benbrook Elementary School	811	43,144
Glen Park Elementary School	938	39,580
T. A. Sims Elementary School	1,141	38,670
Academy on Camp Bowie	1,230	38,510
Lily B. Clayton Elementary School	788	37,688
Ridglea Hills Elementary School	878	37,629
Rosemont Elementary School	730	36,810
Bruce Shulkey Elementary School	736	36,687
Sam Rosen Elementary School	898	36,105
Rosemont 6th Grade Middle School	632	35,971
Springdale Elementary School	734	35,756
Richard J. Wilson Elementary School	1,168	33,785
Oaklawn Elementary School	884	33,379
Westcliff Elementary School	725	32,773
Diamond Hill Elementary School	845	32,667
Hubbard Heights Elementary School	1,019	32,290
E. M. Daggett Elementary School	1,131	31,074
McLean 6th Grade Middle School	639	30,804
Clifford Davis Elementary School	1,318	30,684
Worth Heights Elementary School	1,007	29,921
Burton Hill Elementary School	826	29,706
Westcreek Elementary School	1,135	28,176
Manuel Jara Elementary School	831	28,124
Natha Howell Elementary School	652	27,969
Dolores Huerta Elementary School	829	27,735
Cesar Chavez Elementary School	800	27,327
Alice D. Contreras Elementary School	1,021	26,574
Washington Heights Elementary School	631	26,128
Sagamore Hill Elementary School	1,031	25,656
Greenbriar Elementary School	982	25,418
D. McRae Elementary School	904	25,294
W. C. Stripling Middle School	832	24,501
H. V. Helbing Elementary School	670	24,481
George C. Clarke Elementary School	756	24,129

**DESTINY USAGE SUMMARY 2016-2017**

<b>SITE NAME</b>	<b>TOTAL PATRONS</b>	<b>TOTAL CIRCULATIONS</b>
Bonnie Brae Elementary School	642	23,745
Meadowbrook Elementary School	1,143	23,522
Harlean Beal Elementary School	831	22,617
Westpark Elementary School	886	22,476
Western Hills Elementary School	1,055	22,133
David K. Sellars Elementary School	896	22,107
Lowery Road Elementary School	1,057	21,498
Morningside Elementary School	996	21,337
Hazel Harvey Peace Elementary	999	21,310
W. J. Turner Elementary School	780	20,935
J. P. Elder Middle School	1,439	20,016
Kirkpatrick Elementary School	579	19,143
Riverside Applied Learning Center	453	19,133
Rufino Mendoza Elementary School	611	18,965
West Handley Elementary School	705	18,815
Rosemont Middle School	1,157	18,194
Carter Park Elementary School	1,058	18,103
South Hi Mount Elementary School	869	18,058
Western Hills Primary School	888	17,124
A. M. Pate Elementary School	747	16,968
Woodway Elementary School	807	16,792
Edward J. Briscoe Elementary School	687	16,523
Versia Williams Elementary School	690	16,416
W. M. Green Elementary School	1,222	16,177
Seminary Hills Park Elementary School	669	15,881
East Handley Elementary School	691	15,252
Ellis Primary School	895	14,712
J. T. Stevens Elementary School	683	14,513
Bill J. Elliott Elementary School	856	14,309
Christene C. Moss Elementary School	591	13,768
North Hi Mount Elementary School	613	13,442
W. A. Meacham Middle School	1,010	12,794
John T. White Elementary	979	12,482
Maudrie M. Walton Elementary School	682	12,281
Mitchell Boulevard Elementary School	540	11,708
Charles E. Nash Elementary School	395	11,692
Riverside Middle School	1,243	11,509
Como Montessori	416	11,502
Eastern Hills Elementary School	1,073	11,433
Van Zandt-Guinn Elementary School	562	10,817
Daggett Montessori	691	10,764
Wedgwood 6th Grade Middle School	634	10,512

**DESTINY USAGE SUMMARY 2016-2017**

<b>SITE NAME</b>	<b>TOTAL PATRONS</b>	<b>TOTAL CIRCULATIONS</b>
Carroll Peak Elementary School	828	10,221
S. S. Dillow Elementary School	741	9,920
DeZavala Elementary School	486	9,910
Como Elementary School	687	9,417
Kirkpatrick Middle School	734	9,216
Maude I. Logan Elementary School	697	9,088
Atwood-McDonald Elementary School	875	8,792
R. L. Paschal High School	3,932	8,630
Young Women's Leadership Academy	483	6,643
Alice Carlson Applied Learning Center	472	6,440
W. P. McLean Middle School	1,198	6,010
Trimble Tech/Success	3,414	5,972
Sunrise-McMillan Elementary School	764	5,865
Forest Oak Middle School	1,308	5,679
Glencrest 6th Grade Middle School	619	5,659
Wedgwood Middle School	1,327	5,624
Amon Carter Riverside High School	1,987	5,479
William Monnig Middle School	872	5,477
North Side High School Library	2,850	5,224
I. M. Terrell Elementary School	348	5,144
Leonard Middle School	1,155	4,706
Polytechnic High School	2,151	4,354
Arlington Heights High School	3,359	4,307
Diamond Hill-Jarvis High School	1,301	4,178
Benbrook Middle/High School	1,650	4,169
Western Hills High School	2,045	3,714
World Languages Institute	350	3,422
E. M. Daggett Middle School	539	3,097
Meadowbrook Middle School	901	3,075
Jean McClung Middle School	1,049	3,038
William James Middle School	1,292	2,974
Morningside Middle School	937	2,403
Handley Middle School	1,068	2,150
J. Martin Jacquet Middle School	1,193	2,116
Paul Laurence Dunbar High School	1,730	1,807
Young Men's Leadership Academy	446	1,655
South Hills High School	2,518	1,352
O. D. Wyatt High School	2,024	1,323
Southwest High School	2,408	915
Eastern Hills High School	2,206	871
Boulevard Heights School	136	845
Texas Academy of Biomedical Sciences	519	193



DESTINY USAGE SUMMARY 2016-2017

SITE NAME	TOTAL PATRONS	TOTAL CIRCULATIONS
Metro Opportunity School	145	165
Middle Level Learning Center	212	50
Fort Worth Professional Library	17,263	39
Jo Kelly School	111	6
Texas Home Visiting Bookmobile	3	4
<b>TOTALS</b>	<b>145,053</b>	<b>2,371,696</b>

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE EBSCO SUBSCRIPTION RENEWAL FOR THE 2017-2018 SCHOOL YEAR**

**BACKGROUND:**

EBSCO's electronic subscription resource collections provide online access to full-text magazine and journal articles, images, and other authoritative full-text, multimedia content for student research, curriculum support and enrichment. The resources are available to students, their families, faculty, and staff members of the Fort Worth Independent School District. The primary objective of database resources is to assist, enrich, and support the implementation of curriculum standards in FWISD schools.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve EBSCO Subscription Renewal for the 2017-2018 School Year
2. Decline to Approve EBSCO Subscription Renewal for the 2017-2018 School Year
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve EBSCO Subscription Renewal for the 2017-2018 School Year

**FUNDING SOURCE**

*Additional Details*

General Fund

199-12-6329-634-999-99-217-000000

**COST:**

\$134,583.00

**VENDOR:**

EBSCO

**PURCHASING MECHANISM**

Bid/RFP/RFQ

**Bid/Proposal Statistics**

Bid Number: 15-129

Number of Bid/Proposals received: 203

HUB Firms: 29

Compliant Bids: 203

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

District Wide

**RATIONALE:**

Approving EBSCO's electronic subscription resource collection service will provide online tools for student research, curriculum support, and enrichment.

**INFORMATION SOURCE:**

Kyle Davie  
Charles Carroll  
Becky Navarre  
Carter Cook



# Product Order Form

<b>CustID:</b>	ftisd
<b>OrderID:</b>	WSR261587
<b>Date:</b>	06/14/2017

10 Estes Street  
P.O. Box 682  
Ipswich, MA 01938  
USA  
www.ebsco.com

(978) 356-6500  
(800) 653-2726  
**Fax:** (978) 356-5640  
information@epnet.com

**Purchasing Customer**

FORT WORTH ISD  
RESOURCE CENTER  
3150 MCCART ST  
FORT WORTH, TX, 76110  
USA

**Billing Address**

FORT WORTH ISD  
LIBRARY MEDIA SERVICES  
100 N UNIV DR  
FORT WORTH, TX, 76107  
USA

**Contact:**

CARTER COOK  
817-814-3120  
carter.cook@fwisd.org

**Your invoice will be sent to:**

CARTER COOK  
carter.cook@fwisd.org

Product Name	Begin Date	Expire Date	Price
<b>database package</b>			\$134,583.00
Academic Search Complete	08/01/2017	07/31/2018	
Alt HealthWatch: HOST	08/01/2017	07/31/2018	
Bibliography of Native North Americans	08/01/2017	07/31/2018	
Biography Reference Center	08/01/2017	07/31/2018	
Book Collection Nonfiction: Elementary School Edition	08/01/2017	07/31/2018	
Book Collection: Nonfiction Grades 5-8	08/01/2017	07/31/2018	
Book Collection: Nonfiction Grades 9-12	08/01/2017	07/31/2018	
Business Source Complete	08/01/2017	07/31/2018	
Computer Source: Consumer Edition : HOST	08/01/2017	07/31/2018	
Consumer Health Complete	08/01/2017	07/31/2018	
Education Research Complete	08/01/2017	07/31/2018	
Fuente Academica	08/01/2017	07/31/2018	
Health Source: Nursing/Academic Edition : HOST	08/01/2017	07/31/2018	
History Reference Center	08/01/2017	07/31/2018	
Information Science and Technology Abstracts	08/01/2017	07/31/2018	
Legal Collection	08/01/2017	07/31/2018	
Literary Reference Center	08/01/2017	07/31/2018	
MasterFILE Premier : HOST	08/01/2017	07/31/2018	
Medic Latina	08/01/2017	07/31/2018	
MEDLINE	08/01/2017	07/31/2018	
Middle Search Plus : HOST	08/01/2017	07/31/2018	
Military and Government Collection	08/01/2017	07/31/2018	
Natural & Alternative Treatments	08/01/2017	07/31/2018	
NoveList K-8 Plus	08/01/2017	07/31/2018	
NoveList Plus	08/01/2017	07/31/2018	
Points of View Reference Center	08/01/2017	07/31/2018	
Primary Search : HOST	08/01/2017	07/31/2018	
Psychology and Behavioral Sciences Collection : HOST	08/01/2017	07/31/2018	
Religion and Philosophy Collection	08/01/2017	07/31/2018	
Salud en Espanol	08/01/2017	07/31/2018	
Science & Technology Collection	08/01/2017	07/31/2018	
Science Reference Center	08/01/2017	07/31/2018	
Serials Directory : HOST	08/01/2017	07/31/2018	
Texas Reference Center	08/01/2017	07/31/2018	
Ultra Online Package: K-12 : HOST	08/01/2017	07/31/2018	
Vocational Search and Career Collection	08/01/2017	07/31/2018	

Total: \$134,583.00  
The above excludes all applicable tax  
Currency: US Dollar



# Product Order Form

<b>CustID:</b>	ftisd
<b>OrderID:</b>	WSR261587
<b>Date:</b>	06/14/2017

10 Estes Street  
P.O. Box 682  
Ipswich, MA 01938  
USA  
www.ebsco.com

(978) 356-6500  
(800) 653-2726  
**Fax:** (978) 356-5640  
information@epnet.com

please inquire for non cash discounted pricing. Payment due upon receipt of invoice. Interest of 1 percent per month charged for payment received later than 30 days after invoice date. eBooks and eAudiobooks ordered are non-returnable and non-refundable.

### Terms and Conditions

Customer agrees to terms and conditions of the appropriate EBSCO License Agreement for usage of purchased access or subscription to electronic databases, econtent and services. If ordering ebooks or audiobooks, customer also agrees to the terms and conditions of the Library eContent Agreement.

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Please sign, scan and email this form to: ARIELE PAPPALIMBERIS at arpappalimberis@ebsco.com**

**Thank you for your business!**

**If unable to scan, please fax to:**

### EBSCO DATABASE TOPIC USAGE SUMMARY 2016-2017

Database	Aug-2016	Sep-2016	Oct-2016	Nov-2016	Dec-2016	Jan-2017	Feb-2017	Mar-2017	Apr-2017	May-2017	Jun-2017	Jul-2017	Total
Academic Search Complete Total	28	519	777	409	182	1,964	1,117	926	3,525	1,768	105	1,166	12,486
AHFS Consumer Medication Information Total	140	603	134	390	363	211	93	263	1,230	1,101	10	19	4,557
Alt HealthWatch Total	152	683	498	454	409	759	828	1,528	3,055	1,285	95	302	10,048
American Heritage Children's Dictionary Total	5	187	33	10	26	84	5	37	12	7	-	-	406
Bibliography of Native North Americans Total	152	670	451	464	410	768	579	451	2,817	1,246	95	301	8,404
Biography Reference Center Total	9	3,060	1,707	2,139	4,862	1,355	548	1,566	3,930	747	-	2	19,925
Book Collection Nonfiction: Elementary School Edition Total	11	534	275	-	-	-	-	-	-	-	-	-	820
Book Collection Nonfiction: High School Edition Total	169	1,050	793	1,194	634	1,474	692	513	3,218	1,599	102	580	12,018
Book Collection Nonfiction: Middle School Edition Total	174	1,202	831	1,196	665	1,568	694	578	3,111	1,590	102	586	12,297
Business Source Complete Total	185	886	572	660	515	834	589	517	3,887	1,945	99	393	11,082
Computer Source Total	164	1,221	760	1,070	585	948	546	408	3,254	1,904	96	321	11,277
Consumer Health Complete Total	7	344	282	118	14	103	22	20	296	282	1	1	1,490
eBook Academic Collection (EBSCOhost) Total	28	428	612	608	521	1,489	730	531	3,070	1,356	124	640	10,137
eBook Business Collection (EBSCOhost) Total	3	309	446	448	410	739	495	384	2,750	1,251	99	300	7,634
eBook Collection (EBSCOhost) Total	94	1,150	1,182	1,184	729	2,318	1,314	682	6,521	1,932	143	822	18,071
eBook Education Collection (EBSCOhost) Total	13	396	564	507	435	778	575	388	2,792	1,284	161	364	8,257
eBook High School Collection (EBSCOhost) Total	19	336	530	554	492	1,420	687	517	2,897	1,338	100	571	9,461
eBook History Collection (EBSCOhost) Total	2	316	454	459	415	778	578	459	2,816	1,247	100	300	7,924
eBook K-8 Collection (EBSCOhost) Total	54	340	514	570	488	1,381	675	504	2,892	1,339	103	576	9,436
Education Research Complete Total	251	1,495	1,095	850	1,023	1,158	1,018	543	3,732	1,930	207	646	13,948
ERIC Total	179	913	693	593	491	959	817	424	3,343	1,504	151	482	10,549
Fuente Académica Total	176	1,246	819	1,180	679	1,688	771	676	3,300	1,604	99	595	12,833
Funk & Wagnalls New World Encyclopedia Total	160	927	214	442	467	350	130	257	1,363	1,224	10	20	5,564
GreenFILE Total	152	664	449	480	410	751	507	407	2,866	1,209	95	332	8,322
Health Source - Consumer Edition Total	148	1,016	763	1,058	549	920	563	579	3,064	1,525	96	313	10,594
Health Source: Nursing/Academic Edition Total	141	688	484	451	410	760	567	574	2,822	1,294	95	312	8,598
History Reference Center Total	257	4,625	2,445	3,116	1,701	1,958	1,289	1,482	3,795	2,318	170	470	23,626
Information Science & Technology Abstracts (ISTA) Total	152	676	445	457	406	735	506	349	2,772	1,262	95	315	8,170
Legal Collection Total	153	687	478	522	429	743	557	421	3,048	1,429	105	348	8,920
Library, Information Science & Technology Abstracts Total	161	970	588	604	702	1,174	626	411	3,736	1,658	130	364	11,124
Literary Reference Center Total	39	967	1,020	1,402	350	1,005	822	968	3,366	1,370	179	374	11,862
MAS Ultra - School Edition Total	182	1,118	797	1,313	1,189	1,720	883	751	3,335	1,677	102	683	13,750
MasterFILE Premier Total	655	3,046	2,061	3,313	1,650	2,846	2,743	1,974	6,510	2,683	246	1,262	28,989
MediLatina Total	152	668	497	452	412	758	539	498	2,846	1,258	95	304	8,479
MEDLINE Total	158	677	524	505	507	5,278	2,521	1,547	4,974	5,773	95	366	22,925
Middle Search Plus Total	181	1,336	996	1,493	1,136	1,783	1,004	1,468	3,594	1,627	101	619	15,338
Military & Government Collection Total	152	724	455	503	414	780	583	461	2,875	1,288	95	311	8,641
Newspaper Source Total	200	1,319	866	1,326	753	1,830	936	781	3,771	1,796	104	855	14,537
Novelist Plus Total	338	544	1,892	1,333	1,500	1,308	1,292	769	1,581	933	1,255	19	12,764
Novelist Plus K-8 Total	939	2,124	4,657	1,890	508	783	557	278	340	1,130	94	24	13,324
Points of View Reference Center Total	24	1,026	2,314	-	-	-	-	-	-	-	-	-	3,364
Primary Search Total	183	928	592	655	613	2,219	764	1,084	3,584	1,339	99	636	12,696
Professional Development Collection Total	169	830	669	633	461	851	706	437	3,000	1,357	139	429	9,681
Psychology and Behavioral Sciences Collection Total	152	867	464	486	436	781	583	491	3,028	1,439	112	371	9,210
Regional Business News Total	177	738	546	701	513	1,539	769	642	3,128	1,385	98	720	10,956
Religion and Philosophy Collection Total	155	699	480	493	412	811	591	468	2,869	1,263	97	301	8,639
Salud en Espanol Total	-	-	5	-	-	-	-	-	-	-	-	-	5
Science & Technology Collection Total	177	1,235	809	1,080	618	1,008	647	740	3,325	1,597	101	371	11,708
Science Reference Center Total	180	1,998	2,835	3,296	1,188	1,384	812	952	3,656	1,775	134	415	18,625
Teacher Reference Center Total	174	837	590	547	448	793	590	383	2,805	1,291	123	383	8,964
Texas Reference Center Total	45	360	295	171	34	127	63	42	244	174	10	1	1,566
The Serials Directory Total	174	684	512	560	484	1,373	665	499	2,897	1,316	98	571	9,833
Topic Overviews 6-12 Total	7	376	293	646	155	149	46	22	242	247	1	1	2,185
Topic Overviews K-5 Total	6	290	36	13	48	145	5	72	18	7	-	-	640
TOPICsearch Total	167	1,263	804	1,170	656	1,616	700	568	3,133	1,560	99	631	12,367
Vocational and Career Collection Total	28	365	488	192	101	858	631	401	2,958	1,151	113	404	7,690
<b>Grand Total</b>	<b>8,153</b>	<b>53,160</b>	<b>45,385</b>	<b>46,360</b>	<b>34,008</b>	<b>61,912</b>	<b>37,570</b>	<b>32,691</b>	<b>153,993</b>	<b>75,614</b>	<b>6,378</b>	<b>21,492</b>	<b>576,716</b>

53

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE RENEWAL OF MICROSOFT PREMIER SUPPORT SERVICES FOR THE 2017-2018 SCHOOL YEAR**

**BACKGROUND:**

This item represents the annual renewal for engineering level support for all Microsoft products throughout the District. With technology becoming an increasing part of instruction, it is critical that the District provides coverage for technology systems that rely on Microsoft products for their operation. The Premier Support Services ensure that issues with mission critical systems can be resolved effectively and efficiently.

Technical Support Services include:

- Support Account Management
- Up to 100 hours for Support Assistance
- Up to 140 hours for Problem Resolution Support
- Unlimited User Access to Premier Online Services

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Renewal of Microsoft Premier Support Services for the 2017-2018 School Year
2. Decline to Approve Renewal of Microsoft Premier Support Services for the 2017-2018 School Year
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Renewal of Microsoft Premier Support Services for the 2017-2018 School Year

**FUNDING SOURCE**

*Additional Details*

General Fund

199-53-6249-814-999-99-423-000000

**COST:**

\$95,890.00

**VENDOR:**

Microsoft Corporation

**PURCHASING MECHANISM**

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the Department of Information Resources Contract No. DISR-TSO-3781. Supporting documentation is attached. The recommended vendor is listed above.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

District Wide

**RATIONALE:**

Approval of Microsoft Premier Support Services will ensure a prioritized level of support service utilized by Network Services staff when an expert resource is required to solve an issue.

**INFORMATION SOURCE:**

Kyle Davie  
Mcdeny Mojica



## Microsoft Premier Support Services Description Schedule:

### Fee and Named Contacts

Texas DIR website

(Contract# DIR-TSO-3781)

[http://www2.dir.state.tx.us/ict/contracts/Pages/Details.aspx?dir\\_contract\\_number=DIR-TSO-3781](http://www2.dir.state.tx.us/ict/contracts/Pages/Details.aspx?dir_contract_number=DIR-TSO-3781)

(Microsoft Affiliate to complete)

**Premier Support Services Description Number**

(Microsoft Affiliate to complete)

**Schedule Number**

<b>REN_001470090</b>

This Schedule is made pursuant to the Microsoft Premier Support Services Description identified above (the "Services Description"). The terms of the Services Description and applicable Exhibits are incorporated herein by this reference and by accepting Our performance of Services under this Schedule You agree to be bound by these terms. Any terms not otherwise defined herein will assume the meanings set forth in the Agreement and the Services Description. Regardless of any terms and conditions contained in any purchase order, the terms of this Schedule apply.

<i>Term</i>
This Schedule will commence on 10/05/2017 (the "Commencement Date") and will expire on 10/04/2018 (the "Expiration Date").

1. **PREMIER SUPPORT SERVICES AND FEES.** The quantities listed in the table below represent the amount of Services that You have pre-purchased for use during the term of this Schedule and applicable fees.

a. **Fee Summary**

Services Summary	Total Price (US\$)
Country: United States	\$ 95,890
<b>Total Amount Due</b>	<b>\$ 95,890</b>

Country: United States (Premier Standard 0)
<ul style="list-style-type: none"> <li>• Support Account Management (estimated at 170)</li> <li>• Up to 100 hours for Support Assistance*</li> <li>• Up to 155 hours for Problem Resolution Support</li> <li>• Unlimited Access to Premier Online Services</li> </ul>

\*All registration requirements for Workshops and Events must be completed by You no later than 60 days prior to the expiration date of this Fee and Named Contacts Schedule(s).

**2. MICROSOFT CONTACT**

**Microsoft Contact:** Contact for questions and notices about this Schedule and the Services Description:

Microsoft Contact Name: Mary Coward
Address: Microsoft Corporation (Attn: Mary Coward)
v-macowa@microsoft.com
Phone: 800-285-9915
Fax: 425-708-0108

**3. Customer Named Contacts**

**Existing contacts will be carried forward from the previous Term.**



## Microsoft Corporation

**Vendor ID**

1911144442801

**URL**

**Vendor Website**

[https://enterprise.microsoft.com/en-us/industries/government/texas-dir-contracting-details/#fbid=ShL\\_AD0CjxZ](https://enterprise.microsoft.com/en-us/industries/government/texas-dir-contracting-details/#fbid=ShL_AD0CjxZ)

**HUB Type**

Non HUB

**DIR Contract Number**

DIR-TSO-3781

**Contract Term End Date**

5/2/2019

**Contract Exp Date**

5/2/2021

**Contact Microsoft Corporation**

**Contact**

**Richard Goodin**

<mailto:rgoodin@microsoft.com>

**Phone**

(512) 632-2645

**Fax**

(425) 936-7329

**Contact DIR**

**Contact**

**Mary Vickery**

<mailto:mary.vickery@dir.texas.gov>

**Phone**

(512) 475-4544

**Fax**

(512) 475-4759

### Contract Overview

Microsoft offers Microsoft Master Services through this contract. Available services include: Premier Support Services (support account management, workshops, problem resolution support, support assistance; and, information services) and Technical Services (technicians and consultants). Customers can purchase directly through this DIR contract. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. Resellers are not available for this contract.

### Contract Documents

- [DIR-TSO-3781 Contract PDF \(964.01KB\)](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3781_Contract.pdf)
- [DIR-TSO-3781 Appendix A Services Terms and Conditions PDF \(427.87KB\)](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3781_Appendix A Services Terms and Conditions.pdf)

- [DIR-TSO-3781 Appendix C Pricing Index PDF \(44.61KB\)](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3781%20Appendix%20C%20Pricing%20Index.pdf)  
(<http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3781 Appendix C Pricing Index.pdf>)
- [DIR-TSO-3781 Appendix D Microsoft Consulting Services Work Order PDF \(410.9KB\)](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3781%20Appendix%20D%20Microsoft%20Consulting%20Services%20Work%20Order.pdf)  
(<http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3781 Appendix D Microsoft Consulting Services Work Order.pdf>)
- [DIR-TSO-3781 Appendix E Microsoft Premier Support Services Description PDF \(703.76KB\)](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3781%20Appendix%20E%20Microsoft%20Premier%20Support%20Services%20Description.pdf)  
(<http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3781 Appendix E Microsoft Premier Support Services Description.pdf>)
- [DIR-TSO-3781 Appendix F Microsoft Technical Services Descriptions.docx PDF \(176.01KB\)](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3781%20Appendix%20F%20Microsoft%20Technical%20Services%20Descriptions.docx.pdf)  
(<http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3781 Appendix F Microsoft Technical Services Descriptions.docx.pdf>)
- [DIR-TSO-3781 RFO DIR-TSO-TMP-250 ZIP \(1.1MB\)](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3781%20RFO%20DIR-TSO-TMP-250.zip)  
(<http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3781 RFO DIR-TSO-TMP-250.zip>)

## Electronic and Information Resources (EIR) Accessibility

Information regarding Electronic and Information Resources (EIR) accessibility of this vendor's offerings is included in the contract. Agencies purchasing products or services are responsible for complying with Texas EIR Accessibility statute and rules, as defined in TGC 2054 Subchapter M, 1TAC 206, and 1 TAC 213. For additional information, visit the Vendor Website or contact the vendor directly.

Please note that some of the documents on this page are in the PDF format. Please [download the Adobe Reader \(http://get.adobe.com/reader/\)](http://get.adobe.com/reader/) in order to view these documents.

### How To Order

1. For product and pricing information, visit the [Microsoft Corporation \(https://enterprise.microsoft.com/en-us/industries/government/texas-dir-contracting-details/#fbid=ShL\\_AD0CjxZ\)](https://enterprise.microsoft.com/en-us/industries/government/texas-dir-contracting-details/#fbid=ShL_AD0CjxZ) website or contact [Richard Goodin \(mailto:rgoodin@microsoft.com\)](mailto:rgoodin@microsoft.com) at (512) 632-2645
2. Generate a purchase order made payable to Microsoft Corporation and you must reference the DIR Contract Number **DIR-TSO-3781** on your purchase order. [Show more](#)

### Available Brands (2 total)

Microsoft  
Services

[Show more](#)

**Available Products & Services (1 total)**

Technical Services

Show more

**Commodity Codes (8 total)**

918-28 - Computer Hardware Consulting

918-30 - Computer Network Consulting

920-04 - Applications Software (For Main Frame Systems)

920-14 - Applications Software (For Minicomputer Systems)

920-16 - Biometric Authentication System Software Services (Incl. Maint. And Repair)

920-26 - Desktop Publishing Services

Show more

---

**© 2016 Department of Information Resources**

300 W. 15th Street, Suite 1300  
Austin, TX 78701 | 512.475.4700

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE CONTRACT FOR E-RATE CONSULTING SERVICES FOR  
2017-2018 SCHOOL YEAR**

**BACKGROUND:**

With the Modernizing of the E-Rate Program for Schools and Libraries in 2014, the District consulted with VST to provide expertise with the new rules and requirements for the E-Rate program. Throughout the year, VST provides support to ensure the District observes the latest E-Rate program rules and procedures, utilizes the new funding formula to its fullest, and ensures applications are completed in the most strategic manner possible.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Contract for E-Rate Consulting Services for 2017-2018 School Year
2. Decline to Approve Contract for E-Rate Consulting Services for 2017-2018 School Year
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Contract for E-Rate Consulting Services for 2017-2018 School Year

**FUNDING SOURCE**

*Additional Details*

General Fund

199-53-6299-816-999-99-423-000000

**COST:**

\$60,000.00

**VENDOR:**

VST Services, LLC

**PURCHASING MECHANISM**

Bid/RFP/RFQ

**Bid/Proposal Statistics**

Bid Number: 15-098

Number of Bid/Proposals received: 43

HUB Firms: 9

Compliant Bids: 43

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal. The vendor listed above has been selected to support this purchase.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

District Wide

**RATIONALE:**

Approval of VST to act as a consultant for E-Rate projects during the coming year will help ensure the continuations of our applications properly observe the latest E-Rate program rules, utilize the new funding formula to its fullest, and ensure applications are completed in the most strategic manner possible.

**INFORMATION SOURCE:**

Kyle Davie  
Aaron Stone

VST SERVICES, LP

P.O.Box 166858  
 Irving, TX 75016-6858

# Estimate

Date	Estimate #
7/1/2017	FWISD1718

<b>Name / Address</b>
Fort Worth Independent School District Accounts Payable Department 100 N. University, Suite NW 140-E Fort Worth, TX 76107-1300

Description	Qty	Rate	Project
			Total
	0	0.00	0.00
	0	0.00	0.00
E-Rate Monthly Service Fee from July 1, 2017 until June 30, 2018 Services to be performed for each funding year during the term of this agreement:	12	5,000.00	60,000.00
Develop a category one and two federal e-rate program application strategy for customer for the FY2015 Funding Year.			
Verify customers' telecommunications, Internet Access service, and internal connections service requirements from customer representative			
Notify customer representative of any formal request for proposals required for the next funding year.			
Assist customer in preparing and reviewing request for proposals prior to the release thereof.			
Prepare, Review, and Submit on behalf of customer the FCC Form 470 for the next funding year.			
Respond to customer's vendor request for "Network Specifications" as specified within the FCC Form 470.			
Prepare, Review, and Submit on behalf of customer the FCC Form 471 by the FCC specified deadline.			
Prepare, Review, and Submit on behalf of customer the Item 21 spreadsheets associated with the submitted FCC Form 471.			
Prepare, Review, and Submit additional documentation to the Schools and Libraries Division as requested during the Program Integrity Assurance Review Process and/or Selective Review Information Review Process.			
Notify customer representative electronically within seven business days of receipt Funding Commitment Decision Letter for each funding year.			
Complete customer's FCC Form 486 upon receipt of the Funding Commitment Decision Letter for each funding year.			
Prepare, Review, and Submit customer's vendor e-rate documentation as required by each vendor.			
Accumulate from customer and/or customer's vendor billing			
<b>Total</b>			



VST SERVICES, LP

P.O.Box 166858  
Irving, TX 75016-6858

# Estimate

Date	Estimate #
7/1/2017	FWISD1718

Name / Address
Fort Worth Independent School District Accounts Payable Department 100 N. University, Suite NW 140-E Fort Worth, TX 76107-1300

			Project
Description	Qty	Rate	Total
documentation for each funding year. Validate each vendor has provided customer with the correct reimbursements for customers utilizing the "Service Provider Invoice" method of reimbursement. Prepare, Review, and Submit on behalf of customer the FCC Form 472 for each vendor on an annual basis, but not later than the Invoice Deadline for each funding year. Prepare, Review, and Validate that customer has maintained customer documentation as required by the Federal E-Rate program.			
		<b>Total</b>	

VST SERVICES, LP

P.O.Box 166858

Irving, TX 75016-6858

# Estimate

Date	Estimate #
7/1/2017	FWISDI718

<b>Name / Address</b>
Fort Worth Independent School District Accounts Payable Department 100 N. University, Suite NW 140-E Fort Worth, TX 76107-1300

			Project
Description	Qty	Rate	Total
		<b>Total</b>	\$60,000.00

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE PURCHASE OF MUNIS SERVER HARDWARE**

**BACKGROUND:**

The purchase of the additional storage servers will allow the District to expand the ERP system servers with additional resource space. This will ensure continued upgradability and support for this critical system and provide an avenue to adopt geographically diverse sustainability.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve Purchase of MUNIS Server Hardware
2. Decline to Approve Purchase of MUNIS Server Hardware
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Purchase of MUNIS Server Hardware

**FUNDING SOURCE**

*Additional Details*

General Fund

199-53-6639-814-999-99-423-000000

**COST:**

\$81,179.23

**VENDOR:**

Sequel Data Systems Inc.

## **PURCHASING MECHANISM**

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the Department of Information Resources Contract DIR TSO-3359. Supporting documentation is attached. The recommended vendor is listed above.

### ***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

## **PARTICIPATING SCHOOL/DEPARTMENTS**

District Wide

### **RATIONALE:**

Approval of this items will provide the District adequate storage capacity and high server availability.

### **INFORMATION SOURCE:**

Kyle Davie  
Mcdeny Mojica



# Sales Quote

Today's Date: 8/7/2017

TX-DIR-TSO-2722

**Customer:**

**Mcdeny Mojica**  
Fort Worth ISD  
[mcdeny.mojica@fwisd.org](mailto:mcdeny.mojica@fwisd.org)

**Account Manager:**

**David Dunaway**  
Sequel Data Systems  
[david.dunaway@sequeldata.com](mailto:david.dunaway@sequeldata.com)  
Office: 512-918-8841  
Cell: 817-939-7406  
Fax: 512-519-7868

Item	Part #	Qty.	Description	Unit Price	Ext. Price
			Pure //m20 20TB Datapack		
1	m-chassis-DP-20TB	1	FlashArray//m Chassis Datapack 20TB	\$ 66,740.83	\$ 66,740.83
2	m-chassis-DP-20TB 1MO,ADV	24	m-chassis-DP-20TB 1 Month Pure1 Advanced Maintenance and Support, NBD Delivery, 24/7 Support	\$ 601.60	\$ 14,438.40
				<b>Subtotal</b>	<b>\$81,179.23</b>



## Hewlett Packard Enterprise Company

**Vendor ID**

1473298624600

**URL**
**Vendor Website**
<https://www.hpe.com/buy/stateoftexas>
**HUB Type**

Non HUB

**DIR Contract Number**

DIR-TSO-3359

**Contract Term End Date**

7/3/2016

**Contract Exp Date**

7/3/2018

**Contact Hewlett Packard Enterprise Company**
**Contact**
**Jessica Krause**
<mailto:jessica.l.smith@hpe.com>
**Phone**

(832) 341-6734

**Fax**

N/A

**Contact DIR**
**Contact**
**Linda Hart**
<mailto:linda.hart@dir.texas.gov>
**Phone**

(512) 936-1775

**Fax**

(512) 475-4759

### Contract Overview

Hewlett-Packard offers computers, laptops, tablets, servers, printers, peripherals and other technology products and services through this contract. Available brands include: HP, APC, Citrix, and many others. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. This contract has a number of resellers, many of which are HUB vendors.

### Contract Documents

- [DIR-TSO-3359 Contract PDF \(406.89KB\)](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Contract.pdf)  
(<http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Contract.pdf>)
- [DIR-TSO-3359 Appendix A Standard Terms and Conditions PDF \(709.69KB\)](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix A Standard Terms and Conditions.pdf)  
(<http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix A Standard Terms and Conditions.pdf>)
- [DIR-TSO-3359 Appendix B HUB Subcontracting Plan \(Approved on 11-10-2015\) PDF \(949.06KB\)](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix B HUB Subcontracting Plan (Approved on 11-10-2015).pdf)  
([http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix B HUB Subcontracting Plan \(Approved on 11-10-2015\).pdf](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix B HUB Subcontracting Plan (Approved on 11-10-2015).pdf))

- [Appendix B HUB Subcontracting Plan \(Approved on 11-10-2015\).pdf](#)
- [DIR-TSO-3359 Appendix C Pricing Index PDF \(364.48KB\)](#)  
([http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix C Pricing Index.pdf](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix%20C%20Pricing%20Index.pdf))
  - [DIR-TSO-3359 Appendix D SW Licensing and HW and SW Support PDF \(223.3KB\)](#)  
([http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix D SW Licensing and HW and SW Support.pdf](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix%20D%20SW%20Licensing%20and%20HW%20and%20SW%20Support.pdf))
  - [DIR-TSO-3359 Appendix E SaaS and NonStop Products and Services PDF \(226.89KB\)](#)  
([http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix E SaaS and NonStop Products and Services.pdf](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix%20E%20SaaS%20and%20NonStop%20Products%20and%20Services.pdf))
  - [DIR-TSO-3359 Appendix F - Master Lease Agreement PDF \(267.26KB\)](#)  
([http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix F - Master Lease Agreement.pdf](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix%20F%20-%20Master%20Lease%20Agreement.pdf))
  - [DIR-TSO-3359 Appendix F-1 MLA Lease Purchase Schedule PDF \(314.06KB\)](#)  
([http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix F-1 MLA Lease Purchase Schedule.pdf](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix%20F-1%20MLA%20Lease%20Purchase%20Schedule.pdf))
  - [DIR-TSO-3359 Appendix F-2 MLA Schedule \(FMV\) PDF \(106.5KB\)](#)  
([http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix F-2 MLA Schedule \(FMV\).pdf](http://publishingext.dir.texas.gov/portal/internal/contracts-and-services/Contracts/DIR-TSO-3359/Appendix%20F-2%20MLA%20Schedule%20(FMV).pdf))

## Electronic and Information Resources (EIR) Accessibility

Information regarding Electronic and Information Resources (EIR) accessibility of this vendor's offerings is included in the contract. Agencies purchasing products or services are responsible for complying with Texas EIR Accessibility statute and rules, as defined in TGC 2054 Subchapter M, 1TAC 206, and 1 TAC 213. For additional information, visit the Vendor Website or contact the vendor directly.

Please note that some of the documents on this page are in the PDF format. Please [download the Adobe Reader](http://get.adobe.com/reader/) in order to view these documents.

## Reseller Vendor Contacts

Vendor Name	Contact Name	Phone/Fax	
3-C Technology	Black/Male	<a href="mailto:cwade@team3c.com">Cardell Wade (mailto:cwade@team3c.com)</a>	Phone: (972) 230- 4300 Fax: (972) 230- 4302
360 Technologies, Inc	Non HUB	<a href="mailto:jays@360tech.com">Jay Simon (mailto:jays@360tech.com)</a>	Phone:

			(682) 831- 1255
Resultspositive, Inc	Non HUB	<u><a href="mailto:jfurner@resultspositive.com">Jon Furner</a></u> <u>(mailto:jfurner@resultspositive.com)</u>	Phone: (866) 299- 1012 Fax: (480) 452- 1853
Reyna Enterprises Inc dba Computer Repair Center	Hispanic/Male	<u><a href="mailto:dreyne@crc-computers.com">Daniel Reyna</a></u> (mailto:dreyne@crc-computers.com)	Phone: 956- 631- 2321 Fax: (956) 631- 4696
Sequel Data Systems, Inc.	Non HUB	<u><a href="mailto:chris.case@sequeldata.com">Chris Case</a></u> <u>(mailto:chris.case@sequeldata.com)</u>	Phone: (512) 918- 8843 Fax: (512) 918- 8843
SHI Government Solutions, Inc.	Non HUB	<u><a href="mailto:darron_gross@shi.com">Darron Gross</a></u> (mailto:darron_gross@shi.com)	Phone: (800) 870- 6079 Fax: (512) 732- 0232
Sigma Surveillance, Inc.	Asian/Male	<u><a href="mailto:bobbyk@sigmasurveillance.com">Bobby Khullar</a></u> <u>(mailto:bobbyk@sigmasurveillance.com)</u>	Phone: 972- 392- 3635 Fax: (866) 223- 8167
Skinny IT	Asian/Male	<u><a href="mailto:sam@skinnyit.com">Raju Padole</a></u> (mailto:sam@skinnyit.com)	Phone: (214)



**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE REPLACEMENTS, UPGRADES, OR ADDITIONS OF BLEACHERS AT POLY TECH, SOUTHWEST, PASCHAL, TRIMBLE TECH AND NORTH SIDE HIGH SCHOOLS AND AT CLARK FIELD**

**BACKGROUND:**

Bleacher replacements, upgrades or additions are necessary at five high schools and at Clark Field in order to address end of life cycle needs, safety issues, expansions and handicap accessibility concerns. The upgrades, replacements and additions will bring the bleachers into ADA compliance. The bleachers will be addressed at: Polytechnic football field, Southwest baseball field, Paschal baseball and softball fields, Trimble Technical baseball field, North Side softball field and at the Clark Field softball field. Southern Bleacher Company has been selected and has the lowest quote in the amount of \$115,250. They are a member of BuyBoard, Contract Number 512-16.

**STRATEGIC GOAL:**

**Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Replacements, Upgrades or Additions of Bleachers at Poly Tech, Southwest, Paschal, Trimble Tech and North Side High Schools and at Clark Field.
2. Decline to Approve Replacements, Upgrades or Additions of Bleachers at Poly Tech, Southwest, Paschal, Trimble Tech and North Side High Schools and at Clark Field.
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Replacements, Upgrades or Additions of Bleachers at Poly Tech, Southwest, Paschal, Trimble Tech and North Side High Schools and at Clark Field.

**FUNDING SOURCE**

*Additional Details*

General Fund

199-51-6299-001-XXX-99-455-000000

**COST:**

\$115,250.

**VENDOR:**

Southern Bleacher Company

**PURCHASING MECHANISM**

Interlocal (IL)

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the Buyboard, Contract 512-16. Supporting documentation is attached. The recommended vendor is listed above.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Poly Tech, Southwest, Paschal, Trimble Tech and North Side High Schools and at Clark Field

**RATIONALE:**

The replacement, upgrades or additions to the bleachers at these fields will enhance safety and ensure ADA compliance.

**INFORMATION SOURCE:**

Art Cavazos  
Gil Griffin



**Southern.**  
**BLEACHER**  
**COMPANY Inc.**

**GRANDSTANDS**  
**BLEACHERS**

**STADIUMS**

PO BOX ONE  
GRAHAM, TX 76450



TOLL FREE  
800/433-0912



FAX

940/549-1365



E-MAIL

info@southernbleacher.com



WEB SITE

www.southernbleacher.com



**ESTABLISHED**  
**1946**

July 20, 2017

To: Louis Alonzo – FWISD Area Director – Maintenance & Operations

Via: [louis.alonzo@fwisd.org](mailto:louis.alonzo@fwisd.org)

Re: *New Grandstands for Fort Worth ISD*

Thank you for the opportunity to provide pricing for the new bleachers for the Districts baseball and softball facilities.

Southwest High School Baseball: \$23,800.00

- (2) Units of 3 Row x 7'-6" Non-Elevated Silver Edition Bleacher
- (4) New Stairs, (5) New aisles with handrails, new perimeter railing / fencing, new front walkway planks and riser under first seat, and adjusting 1" baseline bleacher parallel to backstop.

Paschal High School Baseball & Softball: \$46,800.00

- (3) Units of 10 row x 33' Non-Elevated Silver Edition Bleacher – Softball
- (1) Unit of 5 row x 33' Non-Elevated Silver Edition Bleacher – Baseball
- (1) Unit of 5 row x 33' on back of existing 8 row bleacher – Baseball
- (2) New stairs, (1) end aisle, new front railing, and risers under the seats on all 5 rows - Baseball

Clark Field Softball: \$30,240.00

- (9) Units of 5 row x 21' Non-Elevated Silver Edition Bleacher

Poly Tech High School: \$4,330.00

- (1) Unit of 5 row x 27' Non-Elevated Silver Edition Bleacher

Trimble Tech High School: \$6,720.00

- (2) Units of 5 row x 21' Non-Elevated Silver Edition Bleacher

Northside High School: \$3,360.00

- (1) Unit of 5 row x 21' Non-Elevated Silver Edition Bleacher

**Grand total all Six Schools: \$115,250.00**

**All New Units include the Following:**

- Galvanized steel angle frames
- 8" rise and 24" tread per row
- Anodized aluminum seat (2" x 10") and riser (1" x 6.5") boards on each row
- Two mill finish aluminum footboards (2" x 11") on each row
- Two line anodized guard rail with chain link fence on sides and back of seating (5 row only)
- One aisle with mid-aisle railing per unit
- Freight / Installation

**Exclusions:**

- **All taxes, bonds, permits, fees, licenses, etc.**
- **ADA / Code Compliance or Structural analysis on any renovation work**
- **Any concrete, shimming, grouting, or flatwork.**
- **Any work not specifically included above.**

The above price quote is valid for 30 days. Please allow 9 weeks for delivery from receipt of approved submittal drawings.

If you have any questions, please feel free to call me at (800) 433-0912

Sincerely,

A handwritten signature in black ink, appearing to be 'AS' or similar initials, written in a cursive style.

Andy Smith – Regional Manager



Phone: 800.695.2919  
Fax: 800.211.5154  
Email: info@buyboard.com

Administration

Reports

Shopping Cart

Welcome Ft. Worth  
HSSD [ Log Off ]

### Vendor Contract Information

[Back](#)

**Searches:**

[Search by Vendor](#)

[Browse Contracts](#)

**Search:**

- All
- Vendor Discounts Only
- Catalog Pricing Only

**Refine Your Search:**

**Vendors**

Southern Bleacher Company[X]

**Price Range**

Show all prices

**Category**

None Selected

**Contract**

None selected

**Additional Resources**

**Vendor Name:** Southern Bleacher Company

**Address:** 801 Fifth St.

Graham, TX 76450

**Phone Number:** (840) 549-0733

**Email:** norman@southbleacher.com

**Website:** <http://www.southbleacher.com>

**Federal ID:** 75-2050107

**Contact:** David Norman

**Accepts RFQs:** Yes

**Minority Owned:** No

**Women Owned:** No

**Service-Disabled Veteran Owned:** No

**EDGAR:** Yes

**Contract Name:** Parks and Recreation Equipment and Field Lighting Products and Installation

**Contract Description:** Playground, skate park, aquatic & waterpark equipment; safety surface products; park furnishing & fountains; shade canopies; lake/river/waterway docks; outdoor bleachers; scoreboards/marqueses/signs; portable restrooms; park buildings & shelters; field lighting systems for soccer, baseball/softball, football, and tennis; service/repair & installation

**Contract#:** \$12-16

**Effective Date:** 10/01/2015

**Expiration Date:** 09/30/2019

**Payment Terms:** Net 30 days

**Delivery Days:** 60

**Shipping Terms:** Pre-paid and added to invoice

**Freight Terms:** FOB Destination

**Ship Via:** Common Carrier

**Region Served:** All Texas Regions

**States Served:** All States

**Additional Info:** EDGAR Compliance documents (2 CFR Part 200 & Appendix II) are included in the Vendor response document, and can be found in the Vendor Proposal File link near the bottom of the page.

**Quote Reference Number:** \$12-16

**Return Policy:** No returns

**Contract Documents**

**EDGAR Notice:** [Click to view EDGAR Notice](#)

**Proposal Documents:** [Click to view BuyBoard Proposal Documents](#)

**Regulatory Notice:** [Click to view Bonding Regulatory Notice](#)

**Construction Services Advisory:** [Click to view the Construction Related Goods and Services Advisory](#)

**Proposal Files:** [Click to view Vendor Proposal Files Documents](#)

Contact us 800.695.2919

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVAL OF DATA LICENSE AGREEMENT AND MEMORANDUM OF UNDERSTANDING BETWEEN FORT WORTH ISD AND AVENIREducation, INC. DBA SPEDx**

**BACKGROUND:**

TEA has embarked on a process to collect, analyze and utilize data from many sources and stakeholders to inform their long-term policy and programmatic goals to improve outcomes for students served by special education. TEA has partnered with SPEDx to aggregate data and identify trends. TEA is requesting that school districts across the state participate in this project by sharing Individualized Education Plan (IEP) student records and corresponding STAAR testing data for the previous 3 years. FERPA rules allow state education agency staff to view records for several purposes, including research. Participating districts will receive a data sponsorship reimbursement commensurate with district size funded by USDE IDEA grant in addition to an individualized district level analytic report. Fort Worth ISD will be reimbursed \$75K for our participation in this project which must be applied to our Special Education program.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve Data License Agreement and Memorandum of Understanding between Fort Worth ISD and AvenirEducation, Inc. dba SPEDx
2. Decline to Approve Data License Agreement and Memorandum of Understanding between Fort Worth ISD and AvenirEducation, Inc. dba SPEDx
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Data License Agreement and Memorandum of Understanding between Fort Worth ISD and AvenirEducation, Inc. dba SPEDx

**FUNDING SOURCE**

*Additional Details*

**COST:**

**VENDOR:**

AvenirEducation, Inc. dba SPEDx

**PURCHASING MECHANISM**

Bid/RFP/RFQ

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

District campuses and other District locations

**RATIONALE:**

For students with special needs, the IEP process is central to making the best decisions to support students with disabilities. IEP data has been collected for years but mainly used for accountability purposes and not for increasing student performance analysis. By aggregating the IEPs of our district we can detect hidden patterns and insights that can point to improved ways to serve students with learning, attention, and behavior issues.

---

**INFORMATION SOURCE:**

Elsie Schiro  
Lori Boswell  
Mary Linberg



## **DATA LICENSE AGREEMENT & MEMORANDUM OF UNDERSTANDING**

This Data License Agreement & Memorandum of Understanding (this “*Agreement*”) is made effective as of July 1, 2017 (the “*Effective Date*”) between AvenirEducation, Inc. dba SPEDx (“SPEDx”), a Georgia corporation with its principal offices at 675 Ponce de Leon Avenue NE #8500; Atlanta, GA, 30308 and Fort Worth Independent School District (“*Licensor*”) located at 100 N. University Drive, Fort Worth, TX 76107 (collectively, the “*Parties*” and individually, each a “*Party*”).

*WHEREAS*, Licensor has agreed to provide to SPEDx certain individualized education plan and special education data (the Licensor Data as further defined herein);

*NOW THEREFORE*, the Parties agree as follows:

1) License Grant.

a) Grant of License to Licensor Data. Licensor hereby grants to SPEDx a non-revocable, non-exclusive, non-transferable license to use the individualized education plan and special education data (the “*Licensor Data*”) made available by Licensor to SPEDx (as well as any improvements, modifications, replacements, and upgrades to the foregoing made available by Licensor). The Licensor Data is further described in Exhibit A and in the Agreement between Texas Education Agency and SPEDx. In accordance with applicable law, this license permits SPEDx to use, copy, display, transfer, modify, supplement, and create derivative works (such as supplementing, updating, or correcting the Licensor Data or appending the Licensor Data to the SPEDx Data) of the Licensor Data and to otherwise make the Licensor Data a part of SPEDx’s database.

b) Restrictions. All use of Licensor Data shall also be in accordance with any additional data handling limitations identified or made known to SPEDx. SPEDx further understands and acknowledges that SPEDx’s use of the Licensor Data is regulated, defined, and restricted by the applicable law and regulations of that state and that certain uses of that data may be prohibited by state law or regulations. SPEDx agrees that it shall be solely responsible for ensuring that the use of any Licensor Data by SPEDx complies state applicable law and regulations.

c) Grant of License to SPEDx Portal. Subject to the terms and conditions and only during the Term of this Agreement and further, on a limited, non-exclusive, non-transferable, and revocable basis, SPEDx hereby grants to Licensor the right and license to use SPEDx’s online tool, and its related application program interface (collectively, the “*SPEDx Portal*”) solely to access SPEDx’s research report and analytical data. Licensor shall have no right to any source code, underlying programming materials, or related development documentation and nothing herein shall grant to Licensor any right to modify, reverse engineer, or create derivative works of the SPEDx Portal.

2) Delivery & Access. Licensor Data will be made available to SPEDx in a mutually agreeable form and on a mutually agreeable basis. SPEDx acknowledges that notwithstanding

the foregoing delivery or access that Licensor reserves the right to provide modified Licensor Data from time to time in order to comply with applicable law.

3) Performance Obligations. Each party will comply with all applicable laws, regulations, standards, and governing principles (whether state, federal, or international) and shall be solely responsible for taking any required action in order to comply with such laws, regulations, standards, and governing principles (whether state, federal, or international) in connection with its respective performance under this Agreement.

4) Ownership of Licensed Materials.

a) Ownership of Licensor Data. As between SPEDx and Licensor, ownership of Licensor Data remains solely with Licensor and all right, title and interest in such data remains exclusively with Licensor.

b) Ownership of SPEDx Portal. As between SPEDx and Licensor, ownership of SPEDx Portal remains with and vests exclusively with SPEDx and all right, title and interest in SPEDx Portal remains exclusively with SPEDx.

5) Reservation of Rights. Each Party reserves all rights and licenses not expressly granted to the other Party under this Agreement. In particular, nothing herein shall grant to Licensor any permission to use SPEDx's software, database(s), data, trade names, services marks, trademarks, or trade dress without SPEDx's prior and express written consent. Nothing herein grants to SPEDx any permission to use Licensor's trade names, service marks, trademarks, or trade dress without Licensor's prior and express written consent.

6) Confidentiality.

a) Definition. "Confidential Information" shall mean any information of a proprietary or confidential nature that is provided by either Party to the other (either oral, written, or digital) (including any director, officer, employee, agent, or representative of the other) or obtained by either Party from the other (including any director, officer, employee, agent, or representative of the other) including, but not limited to, that which relates to technical data, research, product plans, products, markets, software, programming code (source and object), algorithms, developments, inventions, processes, designs, drawings, engineering, hardware configuration information, or marketing or finances of the disclosing Party. Without limitation of the foregoing, all SPEDx Data shall be the Confidential Information of SPEDx, and the Licensor Data is the Confidential Information of Licensor. Confidential Information shall not include: (i) information that is publicly known or available, or becomes publicly known or available,

without breach of this Agreement; (ii) any information already (i.e., prior to disclosure by the other Party) rightfully in the possession of the receiving Party without an obligation of confidence; (iii) any information that is rightfully received by the receiving Party from a non-party who is not bound to an obligation of confidence; or (iv) any information that is independently developed by the receiving Party of the disclosing Party and which can be verified through reasonable documentation.

b) General Obligation. Each Party agrees to preserve the confidentiality of all Confidential Information of the other Party, and shall not, without the prior written consent of the other Party, disclose or make available to any person, or use for its own benefit other than as contemplated by this Agreement, any Confidential Information of the other Party. Each Party shall exercise reasonable efforts to safeguard the Confidential Information received from the other. Upon termination or expiration of this Agreement, each Party shall return to the other Party, upon request, all Confidential Information of the other Party and promptly certify in writing to the other Party, if requested by the other party, that all such Confidential Information has been returned. The obligations of confidentiality shall survive any termination or expiration of this Agreement for a minimum of seven years or longer if such information remains a trade secret.

7) Security Audits; Notice of Security Breach.

a) SPEDx shall permit reasonable security audit checks pertaining to SPEDx's security and usage of student data. SPEDx shall reasonably cooperate with all security audits. Reasonable access shall be made available to SPEDx's business premises, during normal business hours, to SPEDx's necessary employees, together with records, books and correspondence and other papers and documentation or media of every kind in possession of SPEDx and SPEDx's employees pertaining to this Agreement. No Licensor personnel or entity will access personally identifiable information contained in the Licensor Data except as authorized by law.

b) As used in this Agreement "Security Breach" means any act or omission that compromises either the security, confidentiality or integrity of student information or the physical, technical, administrative or organizational safeguards put in place by SPEDx that relate to the protection of the security, confidentiality or integrity of personally-identifiable student information, or receipt of a complaint in relation to the privacy practices of SPEDx or a breach or alleged breach of this Agreement relating to such privacy practices. SPEDx shall take commercially reasonable steps, in accordance with industry standards, to prevent security breaches. SPEDx shall also take commercially reasonable steps in accordance with industry standards, to immediately remedy any security breach and prevent any further security breach at SPEDx's expense in accordance with standard industry practices and applicable law.

c) SPEDx shall: (i) provide the Licensor with the name and contact information for an employee of SPEDx who shall serve as the Licensor's primary security contact and shall be available to assist Licensor twenty-four (24) hours per day, seven (7) days per week as a contact in resolving issues and fulfilling obligations associated with a security breach; (ii) immediately notify the Licensor via email, SMS text, or a phone call to the Licensor contacts which have been provided to SPEDx once SPEDx becomes aware of a security breach. Immediately following SPEDx's notification to Licensor of a security breach, SPEDx and the Licensor shall coordinate with each other to investigate the security breach. SPEDx agrees to fully cooperate with Licensor in their handling of the matter, including without limitation: (i) assisting with any investigation; (ii) providing physical access to the facilities and operations affected; (iii) facilitating interviews with SPEDx's employees and others involved in the matter; and (iv) making available all relevant records, logs, files, data reporting and other materials required to comply with applicable law or industry standards and as otherwise required by the Licensor and (v) providing any notices to persons or organizations affected by the security breach as required by law and as required by the Licensor.

8) Representations & Warranties.

a) Each Party represents and warrants to the other that (i) it is authorized to enter into this Agreement; (ii) it has the right to carry out all of its respective obligations herein, including with respect to having all rights necessary to make the grants herein; (iii) this Agreement has been duly executed by it (in accordance with all necessary corporate or organizational approval and the authorization of any necessary personnel or board) and is a valid and legally binding obligation of such Party and enforceable against such Party (and, in the case of Licensor, its Authorized Users) in accordance with its terms; (iv) it will not create a conflict with or breach the terms of any other agreement to which it is a party by executing or performing this Agreement; and (v) the execution, delivery and performance by the Parties of this Agreement will not violate any statute, rule or regulation applicable to either, or any order, writ, judgment, injunction, or decree of any court, governmental, or regulatory authority, or arbitrator to which either respective Party is subject.

b) Licensor further represents and warrants that (i) the Licensor Data will meet any other written specifications agreed upon by SPEDx and Licensor; (ii) the Licensor Data is compliant and will remain compliant with all applicable federal, state and local laws, statutes, codes, ordinances and regulations as well as industry standards governing both its performance under this Agreement and its collection and sharing of the Licensor Data

with SPEDx; (iii) it has all necessary rights and permissions to make available the Licensor Data for use by SPEDx in connection with this Agreement.

c) This Agreement is entered into by SPEDx and the Licensor in accordance with the provisions of the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232(g), et seq., (“FERPA”) and Tex. Gov. Code Section 552.114. SPEDx hereby acknowledges that all documents which include information contained in or derived from a student's education records are deemed confidential pursuant to FERPA and Tex. Gov. Code Section 552.114 and therefore will not be disclosed by SPEDx to any third party. SPEDx shall comply with the terms and conditions set forth in this Agreement in its collection, receipt, transmission, storage, disposal, use and disclosure of Licensor Data that includes personally-identifiable information and be responsible for the unauthorized collection, receipt, transmission, access, storage, disposal, use and disclosure of Licensor Data under its control or in its possession. Personally-identifiable information is defined as information provided to SPEDx by or at the direction of Licensor, or to which access was provided SPEDx by or at the direction of Licensor, in the course of SPEDx’s performance under this Agreement: (i) identifies or can be used to identify an individual (including, without limitation, names, signatures, addresses, telephone numbers, e-mail addresses and other unique identifiers) (ii) parent or student’s government-issued identification number (including social security number, driver’s license number or state-issued identified number); and (iii) health data.

d) SPEDx shall retain the original version of the data at a single location and shall not make a copy or extract of the data available to anyone except personnel who have a need for the data to perform the services referenced above. SPEDx shall maintain the data in hard copy or electronic form, in an area that has limited access only to SPEDx's authorized personnel. SPEDx shall not permit removal of the data from the limited access area. SPEDx will ensure that access to the data maintained on computer files or databases is controlled by password protection. SPEDx shall establish procedures to ensure that the target data cannot be extracted from a computer file or database by unauthorized individuals. SPEDx shall maintain all printouts, discs, or other physical products containing student-level data in locked cabinets, file drawers, or other secure locations when not in use. SPEDx shall, under supervision of the Licensor, destroy the data provided to SPEDx, including all copies, whether in electronic or hard copy form, when the services are completed or this Agreement is terminated, whichever occurs first.

e) SPEDx shall not use the data for any purpose not expressly permitted in this Agreement. SPEDx cannot disclose any document, whether in hard copy or electronic form, or otherwise disclose to any third party any student-level data or information in any

form whatsoever or under any circumstances which would directly or indirectly makes a student's identity traceable.

9) Indemnification. SPEDx shall defend, indemnify and hold harmless Licensor and any and all of the Licensor's directors, officers, officials, employees, agents, contractors and representatives against and from any and all costs, expenses, damages, injury or loss, including reasonable attorney's fees, to which they or any of them may be subject from any claims arising out of any cause related to the collection, transfer, keeping or securing of student data, except to the extent that they are due to the fault or negligence of the Licensor.

10) Term. This Agreement shall begin on the Effective Date and continue in effect for a period of thirty-six (36) months (the "*Initial Term*"). Any further renewal shall require the mutual agreement of the Parties.

11) Termination. Each Party may terminate this Agreement in the event that the other has materially breached any obligations under this Agreement, the breaching Party shall have ten (10) days from the receipt of such notice to cure the alleged breach and to notify the non-breaching Party in writing that cure has been effected. If the breach is not cured within ten (10) days, the non-breaching Party shall have the right to terminate the Agreement upon notice to the breaching Party without limitation of any other right or remedy available under law or in equity.

12) Consideration. All license fees are waived during the Term. Each Party shall bear its own costs and expenses of performance and use hereunder.

13) Miscellaneous.

a) No Creation of Agency. The Parties are independent contractors. Nothing in this Agreement creates, implies or evidences any partnership or joint venture and neither Party has any authority to make any representation or commitment, or to incur any liability, on behalf of the other.

b) Governing Law & Venue. This Agreement shall be interpreted and construed according to, and governed by, the laws of the state of Texas, excluding any such laws that might direct the application of the laws of another jurisdiction. The federal or state courts located in Austin, Texas shall have jurisdiction to hear any dispute under this Agreement. Licensor acknowledges and agrees that any applicable state law

implementation of the Uniform Computer Information Transactions Act (including any available remedies or laws) shall not apply to this Agreement and is hereby disclaimed.

c) Assignment and Transfer. SPEDx may not assign or delegate, directly or indirectly, all or part of its rights or obligations under this Agreement without the prior written consent of Licensor, which such consent will not be unreasonably withheld. This Agreement is binding upon successors and permitted assigned.

d) Amendment and Third Parties. No modification or claimed waiver of any provision of this Agreement shall be valid except by written amendment signed by authorized representatives of SPEDx and Licensor.

e) Survival. The rights and obligations of the Parties that may apply to time periods after the termination of this Agreement shall survive any termination of this Agreement, including, but not limited to, the rights and obligations under Sections 4 (Ownership of Licensed Material), 6 (Confidentiality), 7 (Security Audits; Notice of Security Breach), 8 (Representations & Warranties), 9 (Indemnification (for a period of two years after termination)), and Section 13 (Miscellaneous).

f) Waiver. Waiver of any provision herein shall not be deemed a waiver of any other provision herein, nor shall waiver of any breach of this Agreement be construed as a continuing waiver of other breaches of the same or other provisions of this Agreement.

g) Severability. If any provision or provisions of this Agreement shall be held to be invalid, illegal, unenforceable or in conflict with the law of any jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

h) Entire Agreement. This Agreement constitutes the entire agreement of the Parties and supersedes all prior communications, understandings and agreements relating to the subject matter hereof, whether oral or written.

i) Counterparts. This Agreement may be executed in one or more counterparts (including by facsimile, by email in portable document format (PDF) or by other electronic means), all of which shall be considered one and the same agreement, and shall become a binding agreement when one or more counterparts have been signed by each Party and delivered to the other Party.

j) Notices. All notices given pursuant to this Agreement shall be in writing and may be hand delivered, or shall be deemed received within 5 days after mailing if sent by registered or certified mail, return receipt requested. If any notice is sent by facsimile, confirmation copies must be sent by mail or hand delivery to the specified address. Either Party may from time to time change its notice address by written notice to the other Party.

If to SPEDx:

SPEDx  
675 Ponce de Leon Avenue  
NE #8500  
Atlanta, GA 30308  
Attn: Richard Nyankori

If to Licensor:

Fort Worth ISD  
100 N University Drive,  
Suite NE 239  
Fort Worth, TX 76107  
Attn: Mary Linberg, Coordinator

Facsimile: 817-814-2445

IN WITNESS WHEREOF, the Parties have executed this Agreement by their respective, duly authorized representatives as of the date first above written.

For SPEDx

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Print Name: Matt Moeller

Title:

For LICENSOR:

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Print Name: Tobi Jackson

Title: President, Board of Trustees



## EXHIBIT A

The District agrees to provide SPEDx Education with specific student-level data, including and not limited to, the following categories:

- Present level of performance
- Annual goals
- Specialized and related services
- Specific interventions
- Participant w/children without disabilities
- Dates and Location
- Transition Services
- Standardized assessment data from state accountability system
- Measures of progress including narratives
- Student demographic data
- Eligibility determination data

Exact data fields will be determined during the initial phase of the project and approved by Licensor.

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 15, 2017**

**TOPIC: APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN CLC, INC. PATHWAYS TO JUSTICE CAREERS FOR YOUTH PROGRAM AND FORT WORTH INDEPENDENT SCHOOL DISTRICT**

**BACKGROUND:**

CLC, Inc., is partnering with Fort Worth ISD, Workforce Solutions of Tarrant County, Tarrant County College District and other local organizations and agencies through this project. The purpose of this MOU is to provide 250 in-school youth who are between the ages of 16 and 21, eligible to graduate within two years, reside in zip codes 76102, 76104, 76105, 76112, 76115, and 76119, are low-income, and at-risk of dropping out of school and/or becoming involved or re-involved with the criminal justice system, with the opportunity to experience group mentoring, career exploration, and summer jobs/internships in the justice and emergency service sectors. The objectives include reducing high school drop-out rates, reducing justice system involvement, encouraging continuing education, and promoting the pursuit of justice and emergency services careers. The purpose of this MOU is to specify the responsibilities and expectations of the partnership between CLC, Inc. and Fort Worth ISD as it pertains to the Pathways to Justice Careers (PJC) Program.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve Memorandum of Understanding Between CLC, Inc. Pathways to Justice Careers for Youth Program and Fort Worth Independent School District
2. Decline to Approve Memorandum of Understanding Between CLC, Inc. Pathways to Justice Careers for Youth Program and Fort Worth Independent School District
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Memorandum of Understanding Between CLC, Inc. Pathways to Justice Careers for Youth Program and Fort Worth Independent School District

**FUNDING SOURCE**

*Additional Details*

No Cost

**COST:**

0

**VENDOR:**

CLC, Inc.

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Academic Advisement Department  
Grants and Development  
Career and Technology Education

**RATIONALE:**

The reason for this MOU is to provide overall management, oversight, and coordination of the Project's Leadership Team, which has the purpose of providing a forum for communication, decision making, and advisement among program partners, and is composed of personnel from CLC, Inc., the project partners, Fort Worth ISD Academic Advisement and Grants and Development staff members, and community stakeholders. It will promote the PJC program, perform orientations, and provide materials associated with these activities and verify student eligibility and execute enrollments. It will assist youth in the development of career pathways to justice and emergency service careers; and create an Individual Service Strategy (ISS) and electronic portfolio for each youth. Fort Worth ISD staff will assist in the pre-screening process of potential PJC participants, including presence of poverty and at-risk indicators. Fort Worth ISD will provide suitable space and time for students to engage in mentoring and career exploration at O.D. Wyatt, Eastern Hills, Dunbar, Polytechnic, and Success High Schools.

**INFORMATION SOURCE:**

Charles Carroll  
Anita Perry  
David Saenz  
Tracy Marshall

**Memorandum of Understanding**  
**Between**  
**CLC, Inc. Pathways to Justice Careers for Youth Program**  
**And**  
**Fort Worth Independent School District (FWISD)**

This document describes the agreed-upon responsibilities and expectations between CLC, Inc., as grantee of the Department of Labor/ETA funded Pathways to Justice Careers for Youth (PJC) project and FWISD as a project partner for the use of the funds received from the PJC grant program.

CLC, Inc., is partnering with FWISD, Workforce Solutions of Tarrant County, Tarrant County College District and other local organizations and agencies through this project. The purpose of this grant is to provide 250 in-school youth who are between the ages of 16 and 21, eligible to graduate within two years, reside in zip codes 76102, 76104, 76105, 76112, 76115, and 76119, are low-income, and at-risk of dropping out of school and/or becoming involved or re-involved with the criminal justice system, with the opportunity to experience group mentoring, career exploration, and summer jobs/internships in the justice and emergency service sectors. The objectives include reducing high school drop-out rates, reducing justice system involvement, encouraging continuing education, and promoting the pursuit of justice and emergency services careers. The purpose of this MOU is to specify the responsibilities and expectations of the partnership between Ft. Worth Independent School District and CLC, Inc., as pertain to the Pathways to Justice Careers Program.

**Responsibilities and Expectations**

For this project CLC, Inc. serves as the lead organization. As the lead organization, CLC, Inc. is responsible for the following:

1. Provide management, oversight, and coordination of the Leadership Team, which has the purpose of providing a forum for communication, decision making, and advisement among program partners, and is composed of personnel from CLC, Inc., the project partners, and community stakeholders;
2. Promote the PJC program, perform orientations, and provide materials associated with these activities;
3. Verify student eligibility and execute enrollments;

4. Assist youth in the development of career pathways to justice and emergency services careers; and create an Individual Service Strategy (ISS) and electronic portfolio for each youth;
5. Screen participants for supportive services needs and make referrals as necessary;
6. Refer participants to Workforce Solutions for Tarrant County to be screened for eligibility in WIOA youth programs, registration in Work-in-Texas, and familiarization with the career tools and resources available;
7. Provide Case Management services to participants throughout duration of student participation;
8. Organize and manage regularly scheduled Group Mentoring and Career Exploration Meetings;
9. Organize and oversee career exploration events such as field trips to local justice and/or emergency services training or operations sites, and career fairs;
10. Collaborate with WSTC and other partners in the organization and management of summer employment/internship/job shadowing activities;
11. Track and Exit participants upon successful completion of program goals or student withdrawal/termination from program;
12. Manage grant funds, maintain records, and meet reporting requirements to the DOL for the PJC program.

FWISD, as a participant of the Leadership Team (as defined in 1 above) and project partner, commits to the following:

1. Actively participate in the Leadership Team, including representation at regularly held PJC partner meetings;
2. Assist in the pre-screening process of potential PJC participants, including presence of poverty (i.e.: free or reduced lunch) and "at-risk" indicators (i.e.: low grade point average, poor school attendance, low standardized test scores as defined by local school district, has discipline problems or suspension from school, is in a special education placement; or has low reading and math skills);

3. Provide access to students meeting eligibility requirements (as noted above in introduction) within the target area stipulated in the grant for the purpose of recruiting, enrolling, and providing services outlined in the grant to said students;
4. Provide suitable space and time for students to engage in PJC program activities, such as regularly scheduled mentoring and career exploration meetings at O D Wyatt, Eastern Hills, Dunbar, Polytechnic, and Success High Schools, or assist CLC, Inc. to identify suitable time and space for students to participate in these PJC activities;
5. Cooperate with CLC, Inc. staff in the assessment of student interests through the use of the Career Cruising program already in use by FWISD, and work with PJC staff to identify and avoid duplication of services;
6. Cooperate with CLC, Inc. staff to document graduation information or other information necessary to verify grant deliverables:
  - a. Enrollment Rate: 100% 250
  - b. Participation Rate: 60% per quarter (one grantee-provided or partner service [excluding supportive services] every month during the reporting quarter)
  - c. High School Diploma or HSE: 80%
  - d. Mentoring Rate: 95% per quarter, Students must receive mentoring services in 6 separate months
  - e. Summer Employment: 80%

#### **Time Period**

This Memorandum of Understanding will remain in place from July1, 2017 through September 30, 2019, unless modified in writing before that date.

#### **Termination**

This agreement may be terminated in whole or in part by either party without cause. Written notice of termination will be given in writing to both CLC Inc. and FWISD. Any written notices to terminate must be sent to the following:

CLC, Inc.

555 N Grants Lane

Fort Worth, TX 76108

Attention: Angela Traiforos

FWISD

100 N University

Fort Worth, TX 76107

Attention: Tracy Marshall

Failure to honor any of the obligations stated above may also result in the termination of this Agreement.

Signature of authorized agency representatives:

**CLC, Inc.:**

Signed: Pat Lane

Name: Pat Lane

Title: President

Date: 6/27/17

**FWISD:**

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE RENEWAL OF MASS COMMUNICATIONS SYSTEMS  
SERVICE RENEWAL FOR 2017-2018 SCHOOL YEAR**

**BACKGROUND:**

Recent events continue to emphasize the need for immediate, reliable transmission of emergency messages. Continually evolving technology requires delicate balance of study, understanding and adoption to ensure that innovation is utilized to the maximum extent.

Fort Worth ISD current uses Blackboard Inc. (formerly ParentLink) to provide telephonic, text, email and mobile application messages for emergency communications, daily attendance and general announcements. This system is used at both the campus and District levels.

**STRATEGIC GOAL:**

**3-Enhance Family and Community Engagement**

**ALTERNATIVES:**

1. Approve Mass Communications Systems Service Renewal for the 2017-2018 School Year
2. Decline to Approve Mass Communications Systems Service Renewal for the 2017-2018 School Year
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Mass Communications Systems Service Renewal for the 2017-2018 School Year

**FUNDING SOURCE**

*Additional Details*

General Fund

199-53-6249-001-999-99-104-000000

**COST:**

\$212,025.42



**VENDOR:**

Blackboard Inc

**PURCHASING MECHANISM**

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the The Interlocal Purchasing System TIPS/TAPS Contract 2092216355-10. Supporting documentation is attached. The recommended vendor is listed above.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

District-Wide

**RATIONALE:**

Blackboard, Inc. services support and strengthen the District’s work in enhancing family and community engagement through timely and relevant communication with parents and members of the community. ParentLink services help the District reach these stakeholders on multiple platforms, including but not limited to the District’s callout system, campus callout systems, emergency notification and the Fort Worth ISD App. These are proven strategies – the app has more than 60,000 followers in its seven year history – and will continue to be a necessary and vital tool for engagement.

**INFORMATION SOURCE:**

Barbara Griffith  
Clint Bond

# Blackboard® Order Form

Quote #: 00020212

1111 19<sup>th</sup> Street NW, Washington, DC 20036  
Phone: 1-800-424-9299 Fax: 866-891-8612

<b>District/Entity ("CLIENT") Name:</b> Fort Worth ISD 100 N UNIVERSITY DR FORT WORTH, TX 76107-1360 <b>Student Enrollment:</b> C (20,001+) <b>Bb Customer Account No:</b> 305329	<b>Client Accounts Payable Information</b> Is a PO Number Required> (Y/N) _____ PO Number: _____ Contact Name: _____ Contact Telephone Number: _____
--	--

\* Blackboard will provide Client with the licensed software, support and/or services ("Licenses and Services") to the extent identified in Exhibit A of this Master Agreement Order Form ("Order Form" or "Agreement") for the fees set forth in Exhibit A. The Licenses and Services are subject to the specifications and limitations set forth in Exhibit B, if applicable as well as the Incorporated Contract Documents (listed below and incorporated by reference). If any term of this Order Form conflicts with any Incorporated Contract Document, then this Order Form shall control.

## Term

1. Initial Term: Unless otherwise specified in the Licenses and Services set forth in Exhibit A, the Initial Term shall be 12 months following the Effective Date.
2. Unless otherwise specified in the Licenses and Services set forth in Exhibit A, this Order Form shall be renewed automatically for successive periods of one (1) year (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Client provides Blackboard, or Blackboard provides Client, with a written notice to the contrary thirty (30) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. **Effective Date: 07/01/2017**

## Fees and Payment Terms

1. All initial and subsequent payments shall be due Net 30. Unless otherwise specified, all dollars (\$) are United States currency.
2. Sales Tax: If applicable, a copy of your Sales Tax Direct Pay Certificate or your Sales Tax Exemption Certificate must be returned with this Order Form.

## Incorporated Contract Documents

<http://agreements.blackboard.com/bbinc/blackboard-new-master-agreement-all-products.aspx>  
 Client acknowledges that it has reviewed and accepts each of the above contract documents.

## The following Exhibits are attached to this Agreement:

Exhibit A – Fees

**EXHIBIT A**

**Fees**

<b>Product Code</b>	<b>Product Name</b>	<b>QTY</b>	<b>Product or Service Description</b>	<b>Year 1 07/01/2017- 06/30/2018</b>
PL-SOCIAL	Blackboard Social Media Manager	85971 Students	Annual Fees	\$ 0.00
PL-NOTIF	Blackboard Mass Notifications	85971 Students	Annual Fees	\$ 106,012.71
PL-APT-SIS	Blackboard Mobile Communications App Integrated	85971 Students	Annual Fees	\$ 106,012.71
			<b>Total</b>	<b>\$ 212,025.42</b>

\* While the Subscription Fees for each of the annual or other periods reflected in the table above are stated as fixed Subscription Fees, the fees due for each annual period following the initial period (which is either Year 1 or a partial year period) may be increased by a percentage amount no greater than the applicable increase in the U.S. Department of Labor's Consumer Price Index for all Urban Consumers, U.S. City Average ("CPI-U"). In each instance, the CPI-U will be measured over a twelve (12) month period which ends on the month which is six (6) months immediately prior to the first month of the contract year for which the increase would apply. Blackboard would notify Client of any such increase in the invoice submitted prior to the contract year at issue. For increases that may apply to renewal or other periods following the term of years reflected in the table above, please refer to the applicable provisions of the Agreement.

By signing below, each of Blackboard and Client represent that a) this Agreement has received all necessary approvals and that each party is authorized to enter into this contract and b) Client has reviewed and accepted all of the contract documents incorporated into or attached to this Agreement.

THE PARTIES have executed this Agreement through the signatures of their respective authorized representatives.

**Blackboard**

Bill Jones  
Name of Authorized Blackboard Officer

Associate General Counsel  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Fort Worth ISD**

Clint W. Bond  
Name of Authorized Fort Worth ISD Representative

Executive Director  
Title

Clint W. Bond  
Signature

8/07/2017  
Date

BB

Blackboard Internal Use Only:

Service Agency:	
Account Manager:	Michelle Sweigart

SIGN UP ALL CONTRACTS ALL VENDORS

Search

HOME CONTRACTS MEMBERSHIP VENDORS SOLICITATIONS ABOUT US

EMAIL PURCHASE ORDER TO: TIPSPO@TIPS-USA.COM  
ATTACH PO AS A PDF - ONLY ONE PO PER EMAIL  
PO MUST REFERENCE TIPS CONTRACT NUMBER

OVERVIEW	DUE DILIGENCE	CONTACTS	FINANCIAL SERVICES
PRINT PROFILE	RESELLERS		

VENDOR Blackboard Inc (Schoolwires) (ParentLink)

WEBSITE [www.blackboard.com](http://www.blackboard.com)

SERVICE/PRODUCTS DESCRIPTION

Centricity2 is a website and content management system that brings together all your essential technologies, tools and information in one place. Centricity2 makes it easier than ever to engage all the members of your community with group-management capabilities, mobile device support, and a suite of Web 2.0 tools. Additionally, Centricity2 is designed to seamlessly integrate with all your compatible systems, so you can extend the functionality to meet your needs. Simple to learn and easy to use, Centricity2 makes it easy for all the users in your district to adopt your technologies. In fact, you'll be able to measure your community's growth level of engagement through integrated web analytics that allow you to proactively monitor online activity. Blackboard (Parentlink) provides schools and school districts with the technology and expertise to increase communication between administrators, teachers, parents, students, and the community at large. We offer multi-faceted communication solutions that provide notification tools as well as mobile solutions to ensure the district has the best technology available to communicate with their community. Blackboard offers Learn Products and Services as a resource for school districts. Having exclusively served the k-12 market for over 20 years, our all-in-one communication solutions effectively integrate and centralize all the district's information systems. Blackboard Notifications Agreement includes but is not limited to notification products Blackboard Connect 5, Connect 5i, Parentlink, Notify, Parentlink Mobile App, and Sociability.

AWARDED CONTRACTS

CONTRACT: 2092216 Web Hosting, Services or Content Management  
Sep-22-2016 to Sep-26-2019

CONTRACT: 4022516 Notification Systems  
Feb-25-2016 to Feb-28-2019

Copyright 2005-2017 The Interlocal Purchasing System | Region 8 ESC

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE RENEWAL OF WEB HOSTING SERVICES FOR THE 2017-2018 SCHOOL YEAR**

**BACKGROUND:**

On February 26, 2013, the Board approved the purchase for a web hosting solution provided by Edline, LLC, known as Blackboard in the amount of \$144,311.00. This web hosting solution provides the District with its primary District website, as well as the websites for 134 campuses. This purchase was for an initial one-year period with the option to extend for four additional years in one-year increments. At the time of the RFP selection process, the proposal of another vendor – Schoolwires – was more dynamic and user-friendly. Yet, it was also the most expensive, making it the least cost-effective, and Blackboard was chosen. They have since provided good, reliable service. However, Blackboard acquired Schoolwires, bringing the District the opportunity to upgrade to a more sophisticated and more user-friendly platform. This renewal will allow our users to continue to easily view our websites on any device. This renewal will also allow us to add two new campus websites for Middle Level Learning Center and I.M. Terrell Academy for VPA and STEM.

**STRATEGIC GOAL:**

**3-Enhance Family and Community Engagement**

**ALTERNATIVES:**

1. Approve Renewal of Web Hosting Services for the 2017-2018 School Year
2. Decline to Approve Renewal of Web Hosting Services for the 2017-2018 School Year
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Renewal of Web Hosting Services for the 2017-2018 School Year

**FUNDING SOURCE**

*Additional Details*

General Fund

199-53-6249-001-999-99-104-000000

**COST:**

\$120,994.64

**VENDOR:**

Blackboard, Inc

**PURCHASING MECHANISM**

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 13-077

Number of Bids/Proposals received: 4

HUB Firms: 1

Compliant Proposals: 3\*

\*One firm did not meet bid specifications.

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. Further detail is attached.

Sharp School	\$112,080.00
Blackboard Engage	<u>\$144,311.00</u>
SchoolWires	\$411,303.00

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

District-wide



**RATIONALE:**

Approval will allow FWISD to provide vital information to our stakeholders through the District's website in a mobile-ready, user-friendly, and dynamic manner.

**INFORMATION SOURCE:**

Barbara Griffith  
John Cope

# Blackboard Order Form

Quote #: 00020211

1111 19<sup>th</sup> Street NW, Washington, DC 20036  
Phone: 1-800-424-9299 Fax: 866-891-8612

<b>District/Entity ("CLIENT") Name:</b> Fort Worth ISD 100 N UNIVERSITY DR FORT WORTH, TX 76107-1360 <b>Student Enrollment: C (20,001+)</b> <b>Bb Customer Account No: 305329</b>	<b>Client Accounts Payable Information</b> <b>Is a PO Number Required? (Y/N)</b> _____ <b>PO Number:</b> _____ <b>Contact Name:</b> _____ <b>Contact Telephone Number:</b> _____
--	--

\* Blackboard will provide Client with the licensed software, support and/or services ("Licenses and Services") to the extent identified in Exhibit A of this Master Agreement Order Form ("Order Form" or "Agreement") for the fees set forth in Exhibit A. The Licenses and Services are subject to the specifications and limitations set forth in Exhibit B, if applicable as well as the Incorporated Contract Documents (listed below and incorporated by reference). If any term of this Order Form conflicts with any Incorporated Contract Document, then this Order Form shall control.

## Term

1. **Initial Term:** Unless otherwise specified in the Licenses and Services set forth in Exhibit A, the Initial Term shall be 12 months following the Effective Date.
2. Unless otherwise specified in the Licenses and Services set forth in Exhibit A, this Order Form may be renewed for successive periods of one (1) year (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, with a written notice thirty (30) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. **Effective Date:** 07/01/2017

## Fees and Payment Terms

1. All initial and subsequent payments shall be due Net 30. Unless otherwise specified, all dollars (\$) are United States currency.
2. **Sales Tax:** If applicable, a copy of your Sales Tax Direct Pay Certificate or your Sales Tax Exemption Certificate must be returned with this Order Form.

## Incorporated Contract Documents

1. The Schoolwires Terms and Conditions effectively dated February 23, 2016

## Special Provisions:

1. Client's RFP#13-077 and Blackboard's (fka Edline) proposal thereto are referenced herein for the Schoolwires products and services; however, it is understood and agreed the Schoolwires Contract Documents shall govern.

## The following Exhibits are attached to this Agreement:

Exhibit A - Fees

Exhibit B - Additional Notes Regarding Licensed Software and Services

**EXHIBIT A**

**Fees**

Product Code	Product Name	QTY	Product or Service Description	Year 1 07/01/2017- 06/30/2018
SCH-C2E	Blackboard Web Community Manager Essential	134 Sites	Annual Fees	\$ 120,594.64
SCH-WMP	Activation: Add-on Site	2 Sites	One-Time Fees	\$ 400.00
			<b>Total</b>	<b>\$ 120,994.64</b>

\* While the Subscription Fees for each of the annual or other periods reflected in the table above are stated as fixed Subscription Fees, the fees due for each annual period following the initial period (which is either Year 1 or a partial year period) may be increased by a percentage amount no greater than the applicable increase in the U.S. Department of Labor's Consumer Price Index for all Urban Consumers, U.S. City Average ("CPI-U"). In each instance, the CPI-U will be measured over a twelve (12) month period which ends on the month which is six (6) months immediately prior to the first month of the contract year for which the increase would apply. Blackboard would notify Client of any such increase in the Invoice submitted prior to the contract year at issue. For increases that may apply to renewal or other periods following the term of years reflected in the table above, please refer to the applicable provisions of the Agreement.

**EXHIBIT B**

**Additional Notes Regarding Licensed Software and Services**

<i>Schoolwires Centrality2 Essential</i>	
<b>Support Package</b>	Premium
<b>Hosted By</b>	Blackboard
<b>FlexSites (also known as Sections)</b>	250 per Site
<b>Storage</b>	4 GB per Site
<b>Bandwidth</b>	10 GB per month per Site

*Template Library*

Client is granted the right, during the Term, to access and use the web-based library of templates made generally available by Schoolwires as part of the Template Library subscription which is specified in the Master Agreement. Client's rights to use these templates shall be subject to the terms and conditions of the Master Agreement which govern the use of Licensed Software.

By signing below, each of Blackboard and Client represent that a) this Agreement has received all necessary approvals and that each party is authorized to enter into this contract and b) Client has reviewed and accepted all of the contract documents incorporated into or attached to this Agreement.

THE PARTIES have executed this Agreement through the signatures of their respective authorized representatives.

**Blackboard**

Bill Jones  
Name of Authorized Blackboard Officer

Associate General Counsel  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Fort Worth ISD**

Barbara Griffith  
Name of Authorized Fort Worth ISD Representative

Senior Communications Officer  
Title

Barbara Griffith  
Signature

8/10/2017  
Date

**Blackboard Internal Use Only:**

Service Agency:	
Account Manager:	Lawrence Coleman

**School Sites**

1	Fort Worth ISD
2	Arlington Heights HS
3	Benbrook Middle-High School
4	Amon Carter-Riverside HS
5	Diamond Hill-Jarvis HS
6	Dunbar HS
7	Eastern Hills HS
8	Marine Creek Collegiate HS
9	North Side HS
10	Paschal HS
11	Polytechnic HS
12	South Hills HS
13	Southwest HS
14	Texas Academy of Biomedical Sciences
15	TCC South - FWISD Collegiate HS
16	I.M. Terrell Academy for VPA/STEM
17	Trimble Tech HS
18	Western Hills HS
19	O.D. Wyatt HS
20	Young Men's Leadership Academy
21	Young Women's Leadership Academy
22	Applied Learning Academy
23	Como Montessori
24	Daggett MS
25	Daggett Montessori
26	J.P. Elder MS
27	Forest Oak MS
28	Glencrest 6th Grade
29	Handley MS
30	Jacquet MS
31	William James MS
32	Kirkpatrick MS
33	Leonard MS
34	McClung MS
35	McLean MS
36	McLean 6th Grade
37	Meacham MS
38	Meadowbrook MS
39	Monnig MS
40	Morningside MS
41	Riverside MS

Blackboard Confidential. All rights reserved.  
10-255647v2\_LA (8-4-17)

42	Rosemont MS
43	Rosemont 6th Grade
44	Stripling MS
45	Wedgwood MS
46	Wedgwood 6th Grade
47	World Languages Institute
48	Boulevard Heights
49	International Newcomer Academy
50	Jo Kelly
51	Metro Opportunity
52	Middle Level Learning Center
53	Success HS
54	Transition Center
55	Harlean Beal ES
56	Benbrook ES
57	Bonnie Brae ES
58	Briscoe ES
59	Burton Hill ES
60	Alice Carlson ALC
61	Carter Park ES
62	Cesar Chavez ES
63	George C. Clarke ES
64	Lily B. Clayton ES
65	Como ES
66	Alice Contreras ES
67	Daggett ES
68	Clifford Davis ES
69	De Zavala ES
70	Diamond Hill ES
71	S.S. Dillow ES
72	East Handley ES
73	Eastern Hills ES
74	Bill J. Elliott ES
75	M.G. Ellis
76	Glen Park ES
77	W.M. Green ES
78	Greenbriar ES
79	H.V. Helbing ES
80	Natha Howell ES
81	Hubbard Heights ES
82	Dolores Huerta ES
83	Manuel Jara ES

Blackboard Confidential. All rights reserved.  
10-255647v2\_LA (8-4-17)

84	Kirkpatrick ES
85	Maude Logan ES
86	Lowery Road ES
87	Atwood McDonald ES
88	D. McRae ES
89	Meadowbrook ES
90	Rufino Mendoza ES
91	Luella Merrett ES
92	Mitchell Boulevard ES
93	M.H. Moore ES
94	Morningside ES
95	Christene Moss ES
96	Charles Nash ES
97	North Hi Mount ES
98	Oakhurst ES
99	Oaklawn ES
100	A.M. Pate ES
101	Hazel Harvey Peace ES
102	Carroll Peak ES
103	Mary Louise Phillips ES
104	Ridglea Hills ES
105	Riverside ALC
106	Rosemont ES
107	Sam Rosen ES
108	Sagamore Hill ES
109	David K. Sellars ES
110	Seminary Hills Park ES
111	Bruce Shulkey ES
112	T.A. Sims ES
113	South Hi Mount ES
114	South Hills ES
115	Springdale ES
116	J.T. Stevens ES
117	Sunrise-McMillan ES
118	Tanglewood ES
119	W.J. Turner ES
120	Van Zandt-Guinn ES
121	Maudrie Walton ES
122	Washington Heights ES
123	Waverly Park ES
124	Westcliff ES
125	Westcreek ES

Blackboard Confidential. All rights reserved.  
10-255647v2\_LA (8-4-17)



126	West Handley ES
127	Western Hills ES
128	Western Hills Primary
129	Westpark ES
130	John T. White ES
131	Versia Williams ES
132	Richard J. Wilson ES
133	Woodway ES
134	Worth Heights ES

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE THE PURCHASE OF AN ONLINE BID SOFTWARE SYSTEM  
AND THE ADOPTION OF RULES FOR ELECTRONIC BID SUBMISSION**

**BACKGROUND:**

Texas Education Code §44.0313 permits a school district to receive bids or proposals through electronic transmission if the board of trustees of the school district adopts rules to ensure the identification, security, and confidentiality of electronic bids or proposals and to ensure that the electronic bids or proposals remain effectively unopened until the proper time. The attached rules from Ionwave Technologies that explains how the proposed online bid system complies with the statutory requirements. Also attached is a list of 39 other school districts across the state that are currently using this software platform.

Fort Worth ISD advertises well over one hundred business opportunities annually and receives close to five hundred paper bid responses from vendors. One of the primary focuses of the new online bid software is to allow vendors to submit their bids/proposals electronically saving them both time and money. Additionally, this new process will bring about more efficient procurement processes for the purchasing staff.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve the Adoption of Rules for Electronic Bid Submission and the Purchase of an Online Bid Software System.
2. Decline to Approve the Adoption of Rules for Electronic Bid Submission and the Purchase of an Online Bid Software System.
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the Adoption of Rules for Electronic Bid Submission and the Purchase of an Online Bid Software System.

**FUNDING SOURCE**

***Additional Details***

General Fund

199-41-6399-001-750-99-422-000000

**COST:**

\$155,000 (five year cost)

2017/2018 \$29,000

2018/2019 \$30,000

2019/2020 \$31,000

2020/2021 \$32,000

2021/2022 \$33,000

**VENDOR:**

IonWave Technologies

**PURCHASING MECHANISM**

Interlocal Agreement

This purchase is in accordance with Texas Education Code 44.031 (a) (4) concerning purchases made through Interlocal Contracts. The pricing was obtained through the Educational Purchasing Cooperative of North Texas Contract (EPCNT 022-10-11). Our contract with Ionwave will be from September 1, 2017 through August 31, 2022.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Purchasing Department

**RATIONALE:**

The rules and online bidding system will bring about more efficient and effective procurement operations and help vendors seeking to do business with us.

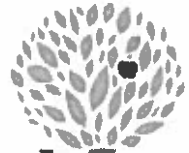
**INFORMATION SOURCE:**

Elsie Schiro  
Lori Boswell  
Jonathan Bey

**Jonathan Bey**  
**Executive Director**  
**Purchasing Department**



100 N. University Dr., Ste. 140-F Fort Worth, Texas 76107  
OFFICE 817.814-2210 FAX 817.814.2225  
jonathan.bey@fwisd.org



**Fort Worth**  
INDEPENDENT SCHOOL DISTRICT

---

August 9, 2017

**Subject:** Fort Worth ISD Rules for Electronic Vendor Bid/Proposal Submissions

The rules provided below are derived from Ionwave Technologies Inc. certification that our new online bid software system complies with section 44.0313 of the Texas Education Code by providing the following security steps and/or features.

- All electronic sealed bid data is stored in encrypted database fields while the solicitation is still available for vendor/supplier responses.
- Identity authentication: Each buyer and supplier user is required to use a unique user account and password.
- The system provides options for dictating password requirements/complexity for District staff. The system also requires complex passwords for all vendor/supplier users.
- All data transmitted between end users and the system is encrypted using standard Secure Sockets Layer technology.
- Passwords are stored in an encrypted format using a one-way hash. This ensures that passwords cannot be recovered by system administrators or by the system itself.
- User sessions are validated to prevent hijacking and expire after a period of inactivity.
- Key buyer and supplier activities are audited, such as supplier response submission or unsealing of solicitation data.
- The application will not allow for late bid submissions by suppliers after the closing date and time. System time is synchronized with U.S. Nuclear Time.

Two primary levels of security exist to ensure bidders can only access their own electronic bid data: First, all electronic sealed bid data is encrypted at the database level utilizing a security key uniquely generated for each bidding event.

Second, the application includes security checks on every page that displays bid data to ensure that only the vendor who entered the electronic sealed bid data can view their own electronic sealed bid data. All other users are denied access to electronic sealed bid data by these security checks.



**Fort Worth**  
INDEPENDENT SCHOOL DISTRICT

---

As a result of the above mentioned security measures, electronic sealed bid information is sealed in an electronic “lockbox” and unavailable to all District users until after a bid’s due date and time passes. Electronic bid responses are time-stamped upon submission by the vendor/supplier. Time-stamps are reported in the audit logs available to both suppliers and District staff. Authorized District users, as established by system roles, may “Unseal” a bid at the appropriate time to begin bid evaluation and review.



3653 South Avenue • Springfield, MO 65807

April 12, 2017

Fort Worth Independent School District  
100 N University Drive, Suite 140-F  
Forth Worth, TX 76107

Dear Jonathan Bey, Executive Director,

Ion Wave Technologies Inc. certifies that our electronic bidding application, Enterprise Sourcing, complies with Section 44.0313 of the Education Code by providing the following security steps and/or features:

- All electronic sealed bid data is stored in encrypted database fields while the solicitation is still available for supplier responses.
- Identity authentication: Each buyer and supplier user is required to use a unique user account and password. Further, the District may request additional identity information within an electronic bid event.
- The system provides options for dictating password requirements/complexity for District staff. The system also requires complex passwords for all supplier users.
- All data transmitted between end users and the system is encrypted using standard Secure Sockets Layer technology.
- Passwords are stored in an encrypted format using a one-way hash. This ensures that passwords cannot be recovered by system administrators or by the system itself.
- User sessions are validated to prevent hijacking and expire after a period of inactivity.
- Key buyer and supplier activities are audited, such as supplier response submission or unsealing of solicitation data.
- The application will not allow for late bid submissions by suppliers after the closing date and time. System time is synchronized with U.S. Nuclear Time.

Two primary levels of security exist to ensure bidders can only access their own electronic bid data:

First, all electronic sealed bid data is encrypted at the database level utilizing a security key uniquely generated for each bidding event.

Second, the application includes security checks on every page that displays bid data to ensure that only the vendor who entered the electronic sealed bid data can view their own electronic sealed bid data. All other users are denied access to electronic sealed bid data by these security checks.

As a result of the above mentioned security measures, electronic sealed bid information is sealed in an electronic "lockbox" and unavailable to all District users until after a bid's due date and time passes. Electronic bid responses are time-stamped upon submission by the supplier. Time-stamps are reported in the audit logs available to both suppliers and District staff. Authorized District users, as established by system roles, may "Unseal" a bid at the appropriate time to begin bid evaluation and review.

IWT's systems are configured to perform multiple backups throughout the day, both within our hosting center as well as to a secure offsite location. These offsite backups are encrypted prior to transfer. IWT performs full transaction logging and backup, allowing for recovery to a specific point in time as needed.

Currently, IWT does not enforce any data retention limits on our customers. For customers with an active license agreement, all system generated procurement data is retained and available on demand. Customers also have the ability to download copies of documents loaded into or generated by the application. Clients have the right to retain a copy of all downloaded documents in perpetuity.

Sincerely,

Darren C. Henderson  
Chief Executive Officer

Phone (417) 823-7773 • Fax (417) 823-7778

Organization - Name

Aldine ISD, Texas  
Alief ISD, Texas  
Allen Independent School District 901, Texas  
Alvin ISD, Texas  
Arlington ISD, Texas  
Azle ISD, Texas  
Bryan ISD, Texas  
Clint ISD, Texas  
Cypress-Fairbanks ISD, Texas  
Donna ISD, Texas  
Eagle Mountain-Saginaw ISD, Texas  
Ector County ISD, Texas  
El Paso ISD, Texas  
Frisco ISD, Texas  
Goose Creek CISD, Texas  
Granbury ISD, Texas  
Grapevine-Colleyville ISD, Texas  
Harlingen CISD, Texas  
Irving ISD, Texas  
Keller ISD, Texas  
Killeen ISD, Texas  
Klein ISD, Texas  
La Joya ISD, Texas  
Leander ISD, Texas  
Lewisville ISD, Texas  
Lovejoy Independent School District, Allen, Texas  
Mansfield ISD, Texas  
Midland ISD, Texas  
Northwest ISD, Texas  
Pasadena ISD, Texas  
Plano ISD, Texas  
Round Rock ISD, Texas  
Socorro ISD, Texas  
Spring ISD, Texas  
United ISD, Texas  
Waco ISD, Texas  
Waller ISD, Texas  
White Settlement ISD, Texas  
Ysleta ISD, Texas



**Grapevine**  **Colleyville**  
Independent School District  
PURCHASING DEPARTMENT

---

March 21, 2017

IonWave Technologies, Inc.  
ATTN: Darren Henderson  
3653 South Avenue  
Springfield, MO 65807  
*Via e-mail to: darren.henderson@ionwave.net*

**RE: CSP #022-10-11 - Vendor Registration & eBid Management Solution**

Dear Mr. Henderson:

This letter is to confirm acceptance of your renewal for an additional year on the above referenced contract with with changes as listed on attached page(s). The new expiration date will be April 30, 2018. We look forward to a continued business relationship with you.

If you have any questions please feel free to contact me at 817/251-5565. Thank you.

Sincerely,



Donna Brennan  
Director, Purchasing Services

Grapevine★Colleyville  
Independent School District  
PURCHASING DEPARTMENT

March 9, 2017

IonWave Technologies, Inc.

ATTN: Darren Henderson

~~3045 S. Scenic, Ste 104~~ 3653 S 06th Avenue

Springfield, MO 65807

Via e-mail to: [Darren.henderson@ionwave.net](mailto:Darren.henderson@ionwave.net)

RE: CSP #022-10-11 - Vendor Registration and eBid Management Solution

Dear Mr Henderson:

The current contract with IonWave Technologies, Inc. and Grapevine-Colleyville ISD under CSP #022-10-11 is due to expire on April 30, 2017. As stated in the contract, it is renewable for an additional year. Please check the appropriate information below, indicate your renewal intent and e-mail back to our office at [donna.brennan@gcisd.net](mailto:donna.brennan@gcisd.net) at your earliest opportunity, but no later than April 7, 2017.

This is a good opportunity to update any address and phone changes, contact information or any other business information we should be know about. If you have any questions, please feel free to contact me directly at 817/251-5565.

Thank you for your time and service to the Grapevine-Colleyville ISD.

Sincerely,

Donna Brennan  
Director, Purchasing Services

ION WAVE TECHNOLOGIES, INC

Company Name (Please Print)



Authorized Signature

3/10/2017

Date

DARREN HENDERSON

Printed Name

- Yes, I would like to renew my contract for an additional year with no changes.
- Yes, I would like to renew my contract for an additional year with the changes listed on a separate page(s).
- No, I do not wish to renew my contract for an additional year. Please remove our company from this contract.
- I have attached vendor information updates that might include address, phone or contact information

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE THE REVISED COST OF GENERAL LIABILITY INSURANCE INITIALLY APPROVED ON JUNE 13, 2017**

**BACKGROUND:**

Upon securing general liability insurance for July 2017 through June 2018, the cost was initially projected to cost \$28,236. This amount was presented to the FWISD Board of Education for approval on June 13, 2017. The actual annual cost of the general liability insurance is \$30,776. This is a \$2,540 difference. Since this coverage was submitted on the June 13, 2017 agenda item with other coverages totaling more than \$50,000 per year, Administration must ask for approval for the difference in general liability coverage.

Listed by category are the recommended carriers and providers:

Coverage Type	Company / Provider	Coverage/Deductible	Values	Projected Cost in June 2017	Actual Cost for July 2017 – June 2018
<b>General Liability Insurance</b>	Texas Political Subdivisions	\$2,000,000 combined single limits with a per claim deductible of \$50,000		\$28,236	\$30,776

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve the Revised Cost of General Liability Insurance initially approved on June 13, 2017
2. Decline to Approve the revised cost of general liability insurance initially approved on June 13, 2017
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve the revised cost of general liability insurance initially approved on June 13, 2017

**FUNDING SOURCE**

199-41-6211-001-999-99-435-000000

General Fund

*Additional Details*

**COST:**

\$30,776 (initially approved at \$28.236)

**VENDOR:**

Texas Political Subdivisions

**PURCHASING MECHANISM**

Bid/RFP/RFQ

Interlocal Agreement – Fleet, General Liability and Fidelity

RFP – Property and General Liability

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

District wide

**RATIONALE:**

Purchase of insurance will provide adequate protection for the District in the event of a loss as well as appropriate defense when claims are made.

**INFORMATION SOURCE:**

Elsie Schiro

Max Ates

Christina Ford

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE INTERLOCAL AGREEMENT BETWEEN FORT WORTH INDEPENDENT SCHOOL DISTRICT AND THE CITY OF FOREST HILL FOR SCHOOL SECURITY SERVICES**

**BACKGROUND:**

Fort Worth Independent School District and the City of Forest Hill are entering into an Interlocal Agreement for police officers in the School Security Initiative. The agreement will be from September 1, 2017 through August 31, 2018 for a cost not to exceed \$92,316.73. The agreement will be similar to the ones that already exist between the District and the Cities of Fort Worth and Benbrook Police Departments.

The initiative is a multi-faceted cooperative program between Fort Worth ISD and the Forest Hill Police Department to provide a safe and secure environment for education. Officer cost is on a shared basis with 50% being paid by the District and 50% paid by the City of Forest Hill. Pay includes base pay, salary increases, overtime, longevity pay, incentive pay, acting officer pay, bilingual pay, FLSA, court attendance costs, Medicare, Worker's Compensation Insurance, group health insurance and retirement.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Interlocal Agreement Between Fort Worth Independent School District and the City of Forest Hill for School Security Services
2. Decline to Approve Interlocal Agreement Between Fort Worth Independent School District and the City of Forest Hill for School Security Services
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Interlocal Agreement Between Fort Worth Independent School District and the City of Forest Hill for School Security Services

**FUNDING SOURCE**

***Additional Details***

General Fund

199-52-6299-001-999-99-390-000000

**COST:**

\$92,316.73

**VENDOR:**

City of Forest Hill

**PURCHASING MECHANISM**

Interlocal Agreement

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

David K. Sellars and Harlean Beal Elementary Schools

**RATIONALE:**

FWISD is partnering with the City of Forest Hill to provide school security services. This collaborative agreement provides police services to the schools that are in the jurisdiction of the City of Forest Hill and together, with District staff, assists in creating a safe and secure environment for teaching and learning.

**INFORMATION SOURCE:**

Art Cavazos  
Bill Ray

STATE OF TEXAS §

COUNTY OF TARRANT

In consideration of the mutual covenants, promises and agreements contained herein, this agreement is made and entered into between the City of Forest Hill, a home rule municipal corporation of the State of Texas, located within Tarrant County, Texas (hereinafter referred to as "City,") acting by and through Sheyi Ipaye, its duly authorized City Manager, and the Fort Worth Independent School District, a political subdivision of the State of Texas located in Tarrant County and a legally constituted Independent School District (hereinafter referred to as "District,") acting by and through Dr. Kent P. Scribner, its duly authorized Superintendent.

#### RECITALS

This Agreement is made under the authority granted to the City and the District pursuant to the Texas Government Code, Chapter 791, known as the INTERLOCAL COOPERATION ACT.

WHEREAS, the citizens of Fort Worth and the City Council of Forest Hill have determined that the security of students is paramount; and

WHEREAS, the Fort Worth Independent School District proposes to provide a School Security Initiative in conjunction with the Forest Hill Police Department;

NOW, THEREFORE, in consideration of the mutual covenants herein expressed, the parties agree as follows:

The Agreement documents shall include the following:

1. This Agreement for the SRO(School Resource Officer) Program
2. Exhibit A-Scope of Services

## AGREEMENT

1.

District covenants and agrees to fully cooperate with the City of Forest Hill in the implementation of this project and both parties agree that during the term of this contract there shall be one police officer participating in the School Resource Officer Program assigned to Harlean Bealle Elementary School and David K. Sellars Elementary School. District agrees to share 50% of all personnel costs incurred by the City in this project, including Base Pay, Salary Increases, Overtime, Longevity Pay, Incentive Pay, Acting Officer Pay, Bilingual Pay, FLSA, Court Attendance Costs, Medicare, Workers Compensation Insurance, Group Health Insurance, and Retirement.

2.

It is understood and agreed that District shall remit funds to the City in a timely manner following receipt of an official invoice. Invoices shall be provided on a quarterly basis. It is anticipated that reimbursement under this contract shall not exceed \$ 92,316.73 for the 2017-18 fiscal year, and shall be based upon actual expenditures made for the officers assigned to the School Resource Officer program.

3.

The term of this agreement is for a period beginning on September 1, 2017 and ending on August 31, 2018.

4.

This agreement may be terminated by either party hereto, in whole or in part, at any time and for any reason, upon written notice to the other party. Such written notice shall specify to what extent the work under the agreement is being terminated and the effective date of the termination. Within thirty (30) days after the effective date of such termination, City shall forward to District a final invoice for reimbursement to the City for personnel expenditures and District shall remit payment in full within sixty (60) days after the date of such invoice.

5.

District and City covenant and agree that in the event either party fails to comply with, or breaches, any of the terms and provisions of this agreement, each party shall provide written notice to the other as soon as reasonably possible after the non-breaching party becomes aware of the failure to comply or breach of contract. In the event that the breaching party fails to cure or correct such breaches within a reasonable time following the receipt of notice, such reasonable time not to exceed 15 days, the non-breaching party shall have the right to declare this agreement immediately terminated, and neither party shall have further responsibility or liability hereunder.



6.

District covenants and agrees to fully cooperate with City in monitoring the effectiveness of the services and work to be performed with the District under this agreement, and City shall have access at all reasonable hours to offices and records of the District, its officers, members, agents, employees, and subcontractors for the purpose of such monitoring, such access being subject to the limitations and requirements under the Texas Public Information Act and the Family Educational Rights and Privacy Act (FERPA).

7.

City shall operate hereunder as an independent contractor and not as an officer, agent, servant or employee of District. City shall be solely responsible for the acts and omissions of its officers, members, agents, servants, and employees. Neither City nor District shall be responsible under the Doctrine of Respondent Superior for the acts and omissions of its officers, members, agents, servants, employees, or officers of the other.

8.

City agrees that the police officers shall be assigned by and responsible to the Forest Hill Police Department, but shall work directly with the school principals of the District to which they are assigned. Officers shall be assigned to the school district and assignments to a particular school shall be made by the City in conjunction with District personnel. Such officers shall have the school resource officer program as their primary duty, and will not regularly be assigned additional police duties. The City reserves the right; however, to reassign the officers temporarily in the event of an emergency or when other circumstances require an enhanced police presence elsewhere in the city and school is not in session, but will consult with District in these situations. City shall provide all law enforcement training and certification, vehicles and police equipment, benefits, and insurance (including liability coverage) provided to all police officers employed by City.

The Forest Hill Police Department shall maintain emergency response plans for every school within their jurisdiction. These plans shall be kept confidential within the Department for security purposes but meetings shall be held with authorized representatives of the school district to provide relevant information and excerpts from the plan necessary for implementation. The Chief of Police shall designate a commander to be responsible for maintenance and dissemination of these plans.

9.

City shall in no way nor under any circumstances be responsible for any property belonging to District, its officers, members, agents, employees, subcontractors, program participants, licensees or invitees, which may be lost, stolen, destroyed or in any way damaged. City agrees to waive, release, indemnify to the extent allowed by law, and hold harmless the

District from any and all claims, damages, injuries, causes of action, or lawsuits arising out of the acts or omissions of the assigned officers.

10.

City and District covenants that neither it nor any of its officers, members, agents, employees, program participants, or subcontractors, while engaged in performing this contract shall in connection with the employment, advancement, or discharge of employees, or in connection with the terms, conditions or privileges of their employment, discriminate against persons because of their age, except on the basis of a bona fide occupational qualification, retirement plan, or statutory requirement.

11.

City and District, in the execution, performance or attempted performance of this contract and agreement, will not discriminate against any person or persons because of sex, race, religion, color or national origin, nor will Contractor permit its agents, employees, subcontractors or program participants to engage in such discrimination.

12.

The provisions of this agreement are severable and if for any reason a clause, sentence, paragraph or other part of this agreement shall be determined to be invalid by a court or federal or state agency, board or commission having jurisdiction over the subject matter thereof, such invalidity shall not affect other provisions which can be given effect without the invalid provision.

13.

The failure of City or District to insist upon the performance of any term or provision of this agreement or to exercise any right herein conferred shall not be construed as a waiver or relinquishment to any extent of City's or District's right to assert or rely upon any such term or right on any future occasion.

14.

Should any action, whether real or asserted, at law or in equity, arise out of the execution, performance, attempted performance or non-performance of this contract and agreement, venue for said action shall lie in Tarrant County, Texas.

15.

The governing bodies of City and District have approved the execution of this agreement, and the persons signing the agreement have been duly authorized by the governing bodies of the City and District to sign this agreement on behalf of the governing bodies.

16.

This written instrument constitutes the entire agreement by the parties hereto concerning the work and services to be performed hereunder, and any prior or contemporaneous, oral or written agreement which purports to vary from the terms hereof shall be void.

17.

Notices to District shall be deemed given when delivered in person to the Chief of District Operations, or the next business day after the mailing of said notice addressed to said District by United States mail, certified or registered mail, return receipt requested, and postage paid at 100 N. University, Fort Worth, Texas 76107.

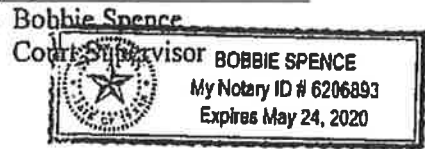
Notices to City shall be deemed given when delivered in person to the City Manager for Public Safety of the City, or the next business day after the mailing of said notice addressed to said City by United States mail, certified or registered mail, return receipt requested, and postage paid at 3219 California Pkwy, Forrest Hill, Texas 76119.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in multiples in Forest Hill, Tarrant County, Texas, this 2 day of August, A.D. 2017.

ATTEST

CITY OF FOREST HILL

Bobbie Spence  
Bobbie Spence



By: Sheyi Ipaye  
Sheyi Ipaye, CPM  
City Manager

APPROVED AS TO FORM AND LEGALITY:

By: \_\_\_\_\_  
City Attorney

Samuel Das  
FWISD Attorney

Date: \_\_\_\_\_

Date: 8/3/17

ATTEST:

FORT WORTH INDEPENDENT  
SCHOOL DISTRICT

\_\_\_\_\_

By: \_\_\_\_\_  
Dr. Kent P. Scribner  
Superintendent

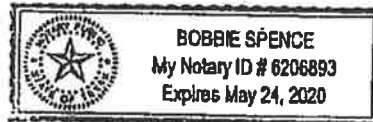
STATE OF TEXAS §

COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared Sheyi Ipaye, known to me to be the same person whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was the act of the City of Forest Hill and that he executed the same as the act of said City of Forest Hill for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 2 day of August, 2017.

*Bobbie Spence*



Notary Public in and for the State of Texas

STATE OF TEXAS §

COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared Dr. Kent P. Scribner, Superintendent, known to me to be the same person whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was for the purposes and consideration therein expressed, as the act and deed of the Fort Worth Independent School District, and in the therein stated as its duly authorized officer or representative.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

---

Notary Public in and for the State of Texas

## EXHIBIT A

### SCOPE OF SERVICES

1. City, through a commander or supervisor shall assign a Forest Hill Police officer to specific schools within the District to provide school security and this officer shall work directly with the Districts school principals and Safety and Security personnel.
2. There shall be one City police officer assigned to the District for the SRO Program. In addition, there shall be one other officer available to be assigned SRO duties if in when the primary Forest Hill SRO officer was not available for any reason. Additional officers will not be provided to District during the Term of the Agreement.
3. City shall coordinate assignment and duty hours with District. If necessary, to handle unplanned absences at schools, a designated alternate Forest Hill Police officer may be assigned temporarily to provide coverage. City will only be asked to provide a permanent replacement officer if the primary officer is absent for whatever reason or becomes injured or unfit for duty beyond a 30 day basis and the injury did not occur while performing officers duties in their role as SRO.
4. Specific duties of the SRO will include splitting time between both assigned schools as deemed necessary to provide coverage including opening and closing of the school day. Duties shall also include the following, traffic regulation, law enforcement, instruction related to law enforcement, monitoring student behavior, career day participation as well as assisting school staff upon request in order to maintain a safe and secure school environment. SRO will devote his full time and attention to officers duties related specifically to the safety and orderly operation of their assigned schools.
5. City and District shall meet as needed in order to keep lines of communication open and monitor the progress of the school resource officer program. Meetings will also be used to address and take corrective actions on any issues which may need to be changed related to the program or to the involved officer's assignments, duties and schedule. It will be a priority to ensure adequate staffing not only during regular school days but during District in service and holiday periods when school staff and some school activity may still be taking place to provide a safe environment.

	Ofc	Cpl	Sgt
<b>Salary</b>			
	<u>Hourly wage of officer</u>		
Hourly wage of officer	23.34	24.97	26.65
Calculated hours	2,328	2,328	2,328
Calculated annual salary	<u>54,335.52</u>	<u>58,130.16</u>	<u>62,041.20</u>

	<u>Average hourly Incentive</u>		
<b>Incentive Pays</b>			
Education Pay	0.72	0.72	0.72
Certification Pay	0.69	0.69	0.69
Assignment Pay	1.03	1.03	1.03
Seniority Pay	1.59	1.59	1.59
Calculated annual incentive pays	<u>9,381.84</u>	<u>9,381.84</u>	<u>9,381.84</u>

<b>Variable Cost/benefits - Annual</b>				
Social Security/Medicare	7.65%	4,874.38	5,164.67	5,463.86
TMRS	12.65%	8,060.25	8,540.27	9,035.01
Workers' Compensation	4.96%	3,160.38	3,348.60	3,542.58
Variable Costs-Annual		<u>16,095.01</u>	<u>17,053.53</u>	<u>18,041.46</u>
<b>Cost of Officer before Insurance</b>		<u>79,812.37</u>	<u>84,565.53</u>	<u>89,464.50</u>

**Insurance Cost:**

<b>Married Officer</b>				
	Per month			
Dental	65.86	790.32	790.32	790.32
Health Insurance	964.13	11,569.56	11,569.56	11,569.56
Vision	12.04	144.48	144.48	144.48
Total Cost per married officer		<u>12,504.36</u>	<u>12,504.36</u>	<u>12,504.36</u>

<b>Single Officer</b>				
	Per month			
Dental -13.16 per pay period	25.44	317.28	317.28	317.28
Health Ins - 179.25 per pay period	459.11	5,509.32	5,509.32	5,509.32
Vision	12.04	144.48	144.48	144.48
Total Cost per single officer officer		<u>5,971.08</u>	<u>5,971.08</u>	<u>5,971.08</u>

**Summary:**

Annual cost of married officer	92,316.73	97,069.89	101,968.86
Annual cost of single officer	85,783.45	90,536.61	95,435.58
<b>Average annual cost an officer</b>	<b>89,050.09</b>	<b>93,803.25</b>	<b>98,702.22</b>

**Notes:**

Salary Based on calculation of following annual hours:

Regular hours per pay period	84
Overtime hours per pay period	0
	<u>84</u>
<b>Total hours paid based on regular hours</b>	<b>84</b>
<b># periods</b>	<b>26</b>
	<u>2184</u>
holiday premium	144
<b>total hours</b>	<b><u>2328</u></b>



**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE INTERLOCAL AGREEMENT BETWEEN FORT WORTH ISD  
AND THE CITY OF BENBROOK FOR SCHOOL SECURITY SERVICES  
FOR THE 2017-2018 SCHOOL YEAR**

**BACKGROUND:**

Fort Worth Independent School District and the City of Benbrook are entering into an Interlocal agreement for the services of three (3) police officers to respond to all calls for assistance at Western Hills High School, Benbrook Middle-High School, Benbrook Elementary School and Westpark Elementary School from September 1, 2017 through August 31, 2018.

The initiative is a multi-faceted cooperative program between Fort Worth ISD and the Benbrook Police Department to provide a safe and secure environment for education. Personnel costs will be funded on a 50/50 basis, including base pay, salary increases, longevity pay, incentive pay, acting officer pay, bilingual pay, FLSA, court attendance costs, Medicare, worker's compensation insurance, group health insurance and retirement for a cost not to exceed \$172,376.00.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Interlocal Agreement Between Fort Worth ISD and the City of Benbrook for School Security Services for the 2017-2018 School Year
2. Decline to Approve Interlocal Agreement Between Fort Worth ISD and the City of Benbrook for School Security Services for the 2017-2018 School Year
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Interlocal Agreement Between Fort Worth ISD and the City of Benbrook for School Security Services for the 2017-2018 School Year

**FUNDING SOURCE**

*Additional Details*

General Fund

199-52-6299-001-999-99-390-000000

**COST:**

\$172,376.00t

**VENDOR:**

City of Benbrook

**PURCHASING MECHANISM**

Interlocal Agreement

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Safety & Security

**RATIONALE:**

Fort Worth ISD has partnered with the City of Benbrook to provide school security. This collaborative agreement provides police services to the schools that are in the jurisdiction of the City of Benbrook and together, with District staff, assists in creating a safe and secure environment for teaching and learning.

**INFORMATION SOURCE:**

Art Cavazos  
Bill Ray

STATE OF TEXAS §

COUNTY OF TARRANT

In consideration of the mutual covenants, promises and agreements contained herein, this agreement is made and entered into between the City of Benbrook, a home rule municipal corporation of the State of Texas, located within Tarrant County, Texas (hereinafter referred to as "City,") acting by and through Andy Wayman, its duly authorized City Manager, and the Fort Worth Independent School District, a political subdivision of the State of Texas located in Tarrant County and a legally constituted Independent School District (hereinafter referred to as "District,") acting by and through Dr. Kent P. Scribner, its duly authorized Superintendent.

#### RECITALS

This Agreement is made under the authority granted to the City and the District pursuant to the Texas Government Code, Chapter 791, known as the INTERLOCAL COOPERATION ACT.

WHEREAS, the citizens of Fort Worth and the City Council of Benbrook have determined that the security of students is paramount; and

WHEREAS, the Fort Worth Independent School District proposes to provide a School Security Initiative in conjunction with the Benbrook Police Department;

NOW, THEREFORE, in consideration of the mutual covenants herein expressed, the parties agree as follows:

#### AGREEMENT

1.

District covenants and agrees to fully cooperate with the City of Benbrook in the implementation of this project and both parties agree that during the term of this contract there shall be three police officers participating in the School Security Initiative assigned to Western Hills High School and Benbrook Middle-High School, and who also serve at Benbrook Elementary School and Westpark Elementary School. District agrees to share 50% of all personnel costs incurred by the City in this project, including Base Pay, Salary Increases, Overtime, Longevity Pay, Incentive Pay, Acting Officer Pay, Bilingual Pay, FLSA, Court Attendance Costs, Medicare, Workers Compensation Insurance, Group Health Insurance, and Retirement.

2.

It is understood and agreed that District shall remit funds to the City in a timely manner following receipt of an official invoice. Invoices shall be provided on a quarterly basis. It is anticipated that reimbursement under this contract shall not exceed \$172,376 for the 2017-18 fiscal year, and shall be based upon actual expenditures made for the officers assigned to the School Security Initiative program.

3.

The term of this agreement is for a period beginning on September 1, 2017 and ending on August 31, 2018.

4.

This agreement may be terminated by either party hereto, in whole or in part, at any time and for any reason, upon written notice to the other party. Such written notice shall specify to what extent the work under the agreement is being terminated and the effective date of the termination. Within thirty (30) days after the effective date of such termination, City shall forward to District a final invoice for reimbursement to the City for personnel expenditures and District shall remit payment in full within sixty (60) days after the date of such invoice.

5.

District and City covenant and agree that in the event either party fails to comply with, or breaches, any of the terms and provisions of this agreement, each party shall provide written notice to the other as soon as reasonably possible after the non-breaching party becomes aware of the failure to comply or breach of contract. In the event that the breaching party fails to cure or correct such breaches within a reasonable time following the receipt of notice, such reasonable time not to exceed 15 days, the non-breaching party shall have the right to declare this agreement immediately terminated, and neither party shall have further responsibility or liability hereunder.

6.

District covenants and agrees to fully cooperate with City in monitoring the effectiveness of the services and work to be performed with the District under this agreement, and City shall have access at all reasonable hours to offices and records of the District, its officers, members, agents, employees, and subcontractors for the purpose of such monitoring, such access being subject to the limitations and requirements under the Texas Public Information Act and the Family Educational Rights and Privacy Act (FERPA).

2

7.

City shall operate hereunder as an independent contractor and not as an officer, agent, servant or employee of District. City shall be solely responsible for the acts and omissions of its officers, members, agents, servants, and employees. Neither City nor District shall be responsible under the Doctrine of Respondent Superior for the acts and omissions of its officers, members, agents, servants, employees, or officers of the other.

8.

City agrees that the police officers shall be assigned by and responsible to the Benbrook Police Department, but shall work directly with the school principals of the District to which they are assigned. Officers shall be assigned to the school district and assignments to a particular school shall be made by the City in conjunction with District personnel. Such officers shall have the school security initiative as their primary duty, and will not regularly be assigned additional police duties. The City reserves the right; however, to reassign the officers temporarily in the event of an emergency or when other circumstances require an enhanced police presence elsewhere in the city and school is not in session. City shall provide all law enforcement training and certification, vehicles and police equipment, benefits, and insurance (including liability coverage) provided to all police officers employed by City. City shall coordinate assignment and duty hours with District. If necessary to handle unplanned absences at schools, an officer from units other than the School Security Initiative may be temporarily assigned to provide coverage.

The Benbrook Police Department shall maintain emergency response plans for every school within their jurisdiction. These plans shall be kept confidential within the Department for security purposes but meetings shall be held with authorized representatives of the school district to provide relevant information and excerpts from the plan necessary for implementation. The Chief of Police shall designate a commander to be responsible for maintenance and dissemination of these plans.

9.

City shall in no way nor under any circumstances be responsible for any property belonging to District, its officers, members, agents, employees, subcontractors, program participants, licensees or invitees, which may be lost, stolen, destroyed or in any way damaged. City agrees to waive, release, indemnify, and hold harmless the District from any and all claims, damages, injuries, causes of action, or lawsuits arising out of the acts or omissions of the assigned officers.

3

10.

City and District covenants that neither it nor any of its officers, members, agents, employees, program participants, or subcontractors, while engaged in performing this contract shall in connection with the employment, advancement, or discharge of employees, or in connection with the terms, conditions or privileges of their employment, discriminate against persons because of their age, except on the basis of a bona fide occupational qualification, retirement plan, or statutory requirement.

11.

City and District, in the execution, performance or attempted performance of this contract and agreement, will not discriminate against any person or persons because of sex, race, religion, color or national origin, nor will Contractor permit its agents, employees, subcontractors or program participants to engage in such discrimination.

12.

The provisions of this agreement are severable and if for any reason a clause, sentence, paragraph or other part of this agreement shall be determined to be invalid by a court or federal or state agency, board or commission having jurisdiction over the subject matter thereof, such invalidity shall not affect other provisions which can be given effect without the invalid provision.

13.

The failure of City or District to insist upon the performance of any term or provision of this agreement or to exercise any right herein conferred shall not be construed as a waiver or relinquishment to any extent of City's or District's right to assert or rely upon any such term or right on any future occasion.

14.

Should any action, whether real or asserted, at law or in equity, arise out of the execution, performance, attempted performance or non-performance of this contract and agreement, venue for said action shall lie in Tarrant County, Texas.

15.

The governing bodies of City and District have approved the execution of this agreement, and the persons signing the agreement have been duly authorized by the governing bodies of the City and District to sign this agreement on behalf of the governing bodies.

16.

This written instrument constitutes the entire agreement by the parties hereto concerning the work and services to be performed hereunder, and any prior or contemporaneous, oral or written agreement which purports to vary from the terms hereof shall be void.

17.

Notices to District shall be deemed given when delivered in person to the Chief of District Operations, or the next business day after the mailing of said notice addressed to said District by United States mail, certified or registered mail, return receipt requested, and postage paid at 100 N. University, Fort Worth, Texas 76107.

Notices to City shall be deemed given when delivered in person to the City Manager for Public Safety of the City, or the next business day after the mailing of said notice addressed to said City by United States mail, certified or registered mail, return receipt requested, and postage paid at 911 Winscott Rd., Benbrook, Texas 76126.

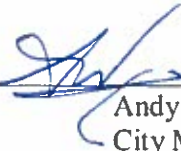


IN WITNESS WHEREOF, the parties hereto have executed this agreement in multiples in Benbrook, Tarrant County, Texas, this 3 day of August, A.D. 2017.

ATTEST

CITY OF BENBROOK

  
\_\_\_\_\_  
City Secretary

By:   
\_\_\_\_\_  
Andy Wayman  
City Manager

APPROVED AS TO FORM AND LEGALITY:

By:   
\_\_\_\_\_  
City Attorney

  
\_\_\_\_\_  
FWISD Attorney

Date: \_\_\_\_\_

Date: 8/14/17

ATTEST:

FORT WORTH INDEPENDENT  
SCHOOL DISTRICT

\_\_\_\_\_

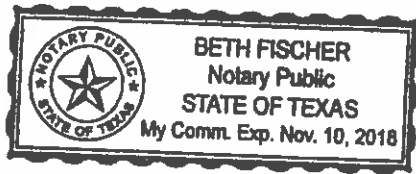
By: \_\_\_\_\_  
Dr. Kent P. Scribner  
Superintendent

STATE OF TEXAS §

COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared Andy Wayman, known to me to be the same person whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was the act of the City of Benbrook and that he executed the same as the act of said City of Benbrook for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 4 day of  
August, 2017.



Beth Fischer  
Notary Public in and for the State of Texas

STATE OF TEXAS §

COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared Dr. Kent P. Scribner, Superintendent, known to me to be the same person whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was for the purposes and consideration therein expressed, as the act and deed of the Fort Worth Independent School District, and in the therein stated as its duly authorized officer or representative.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Notary Public in and for the State of Texas

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE ANNUAL EXPENDITURE FOR WASTE MANAGEMENT SERVICES**

**BACKGROUND:**

The District utilizes the services of Waste Management through RFP 12-145. Due to anticipated increases in dumpster usage from new schools, new additions and renovations, it is necessary to increase the annual expenditure amount by \$25,000, from \$475,000.00 to \$500,000.00 for these services. The new annual expenditure amount will remain in effect until the bid expires July 31, 2022.

**STRATEGIC GOAL:**

**Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Annual Expenditure for Waste Management Services.
2. Decline to Approve Annual Expenditure for Waste Management Services.
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Annual Expenditure for Waste Management Services.

**FUNDING SOURCE**

*Additional Details*

General Fund

199-51-6299-001-999-99-453-000000

**COST:**

\$500,000.00

**VENDOR:**

Waste Management

**PURCHASING MECHANISM**

Bid/RFP/RFQ

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Facilities District-wide

**RATIONALE:**

Expenditure is necessary to ensure we have adequate dumpster service and are able to manage our waste.

**INFORMATION SOURCE:**

Art Cavazos  
Gil Griffin

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE 2017-2018 ALLOCATIONS FOR FORT WORTH AFTER SCHOOL (FWAS) FULL SERVICE PROVIDERS AT FOUR LEADERSHIP ACADEMIES**

**BACKGROUND:**

The District has collaborated with the City of Fort Worth to provide after-school programs since fiscal year 2000-2001. Fort Worth After School (FWAS) has grown from 52 sites in the initial year to 79 sites for the 2017-2018 school year. Four of these seventy nine sites have been reconstituted as Leadership Academies that include extended school day programming. Additionally, each of these sites will provide FWAS enrichment programming for any student that expresses interest and complies with program participation guidelines. Programs will include vibrant enrichment programming, focused reinforcement strategies, afterschool snacks and full dinners provided under Texas Department of Agriculture (TDA) guidelines. Each of these sites (June 27, 2017) has previously received, in varying amounts, local funds to provide afterschool programming. These funds will be leveraged with donated funds from the Rainwater Charitable Foundation. This is a request to approve additional funding to generate purchase orders for two Clayton YES and The City of Fort Worth to provide FWAS at the respective campuses listed below. Cited CBOs have provided a response to Bid 17- 044. This is the first year of a five year bid cycle.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve 2017-2018 Allocations for Fort Worth After School (FWAS Full Service Providers at Four Leadership Academies
2. Decline to Approve 2017-2018 Allocations for Fort Worth After School (FWAS Full Service Providers at Four Leadership Academies
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve 2017-2018 Allocations for Fort Worth After School (FWAS Full Service Providers at Four Leadership Academies

**FUNDING SOURCE**

***Additional Details***

Special Revenue

498-61-6299-LDA-XXX-24-347-000000-18L97

**COST:**

There will be no additional cost to the General Operating Budget  
\$547,739

**VENDOR:**

Clayton YES  
City of Fort Worth

**PURCHASING MECHANISM**

Bid/RFP/RFQ

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Fort Worth After School  
Clayton YES : JT White ES, Maude I. Logan ES, Mitchell Boulevard ES  
City of Fort Worth: Como ES

**RATIONALE:**

Funds from Rainwater Charitable Foundation will be utilized to support expanded FWAS programming at the Four Leadership Academies. No other Local Funds will be utilized for programming.

**INFORMATION SOURCE:**

Karen Molinar  
Cherie Washington  
Michael Steinert  
Miguel Garcia, Jr.



**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVAL TO RECOGNIZE TEXAS A&M AGRILIFE EXTENSION SERVICE STAFF AS FORT WORTH ISD ADJUNCT STAFF MEMBERS APPROVAL TO ALLOW 4-H ORGANIZATION TO BE SANCTIONED AS AN EXTRACURRICULAR ACTIVITY**

**BACKGROUND:**

Tarrant County requests adjunct staff member status for the Texas AgriLife County Extension Staff/Faculty for the school year 2017-2018. Adjunct faculty members shall direct the activities and participation of students of the Fort Worth ISD in sponsored and approved activities, as designated from time to time, by adjunct faculty member for which notice shall be given to school district administrative personnel. Adjunct faculty member's activities and participation with students of FWISD are directed, supervised and controlled by and through supervisory personnel of the Texas AgriLife Extension Service.

**STRATEGIC GOAL:**

**3-Enhance Family and Community Engagement**

**ALTERNATIVES:**

1. Approve to Recognize Texas A&M AgriLife Extension Service Staff as Fort Worth ISD Adjunct Staff Members and Approval to Allow 4-H Organization to be Sanctioned as an Extracurricular Activity.
2. Decline to Approve to Recognize Texas A&M AgriLife Extension Service Staff as Fort Worth ISD Adjunct Staff Members and Approval to Allow 4-H Organization to be Sanctioned as an Extracurricular Activity.
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve to Recognize Texas A&M AgriLife Extension Service Staff as Fort Worth ISD Adjunct Staff Members and Approval to Allow 4-H Organization to be Sanctioned as an Extracurricular Activity.

**FUNDING SOURCE**

*Additional Details*

No Cost

Not Applicable

**COST:**

None

**VENDOR:**

Texas A&M AgriLife County Extension Staff of Tarrant County  
(as listed on attached documentation)

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

All students of FWISD schools involved with 4-H Clubs of Tarrant County

**RATIONALE:**

Tarrant County Extension Office is submitting a resolution regarding County Extension Staff be counted as FWISD Adjunct Faculty Members because they direct the activities and participation of students of the Fort Worth ISD in sponsored and approved activities. County Extension Staff are to receive no compensation from the Fort Worth ISD as a result of their adjunct staff status.

**INFORMATION SOURCE:**

Charles Carroll

## ADJUNCT FACULTY REQUEST

7-14-2017

Dr. Kent Scribner  
Fort Worth ISD  
100 N. University Dr.  
Fort Worth, TX 76107

Dear Dr. Scribner,

On behalf of the Tarrant County Extension Staff, we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Fort Worth Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

*(1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:*

*(A) has a minimum of a bachelor's degree; and*

*(B) is eligible for participation in the Teacher Retirement System of Texas.*

Tarrant County requests the agents listed on the enclosed Adjunct Faculty Agreement be considered awarded adjunct staff member status for the period of time indicated on the agreement.

We hope Fort Worth Independent School District will accept this request. Please let us know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,



Shannon Johnson-Lackey  
Extension Agent 4-H & Youth Development



Kent DeCardenas  
4-H Program Assistant

Attachment: Resolution for Extracurricular Status of 4-H Organization

# ADJUNCT FACULTY REQUEST

## Adjunct Faculty Agreement

THE STATE OF TEXAS  
COUNTY OF TARRANT

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Fort Worth Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individual as an adjunct member of the Fort Worth Independent School District.

Upon consideration and vote of \_\_\_\_\_ in favor, Steve Chaney, Kent DeCardenas, Shannon Johnson-Lackey, Laura Miller, Markena Minikon, and Marian Ross are hereby named as adjunct faculty member(s) of the Fort Worth Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the 1st day of August, 2017 and remain in effect until the 31st day of July, 2017.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Steve Chaney	CEA, Horticulture	MS	Oklahoma State University	1996
Shannon Johnson-Lackey	EA-CEP, 4-H	MA	University of Missouri at Kansas City	2001
Laura Miller	CEA, Horticulture	Med	Texas A&M University	1987
Markena Minikon	CEA, Nutrition & Health	MA	Webster University	2001
Marian Ross	CEA, Family Consumer Science	MS	Texas Women's University	2004
Vacant, but will be hiring	CEA, Agriculture			
Vacant, but will be hiring	CEA, 4-H			
Vacant, but will be hiring	EA-CEP, 4-H			

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Fort Worth Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District IV or Tarrant County Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member (s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Tarrant County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (k)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Tarrant County Extension Agent(s), Steve Chaney, Kent DeCardenas, Shannon Johnson-Lackey, Laura Miller, Markena Minikon, and Marian Ross are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Fort Worth Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Fort Worth Independent School District

By: \_\_\_\_\_

Title: \_\_\_\_\_

## EXTRACURRICULAR STATUS REQUEST

7-14-2017

Dr. Kent Scribner  
Fort Worth ISD  
100 N. University Dr.  
Fort Worth, TX 76107

Dear Dr. Scribner,

On behalf of the 4-H members of Tarrant County, we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the Fort Worth Independent School District. We further request that questions regarding this RESOLUTION be directed to us in a timely manner so that we may prepare and present an appropriate response so as not to delay action on this request.

Finally, we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to us for our files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,



Shannon Johnson-Lackey  
Extension Agent 4-H & Youth Development



Kent DeCardenas  
4-H Program Assistant

Attachment: Resolution for Extracurricular Status of 4-H Organization

**EXTRACURRICULAR STATUS REQUEST**

**RESOLUTION**  
**EXTRACURRICULAR STATUS OF 4-H ORGANIZATION**

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

**Fort Worth Independent School District**

meeting in public with a quorum present and certified,  
did adopt this resolution that recognizes the

**Tarrant**

County Texas 4-H Organization as approved for recognition and eligible  
for extracurricular status consideration under 19 Texas Administrative Code,  
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject  
to all rules and regulations set forth under the 19 Texas Administrative Code  
as interpreted by this Board and designated officials of this school district  
whose rules shall be final.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Board of Trustee

\_\_\_\_\_  
Superintendent

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVAL OF THE 2017-2018 STUDENT CODE OF CONDUCT**

**BACKGROUND:**

Chapter 37.001 of the Texas Education Code mandates that each school district shall, with the advice of a district-level committee, adopt a *Student Code of Conduct*. It also states that the *Student Code of Conduct* shall stand as an authoritative document on its own and with Board adoption has the force of local policy. The content of the Student Code of Conduct is required by law and communicates to students, parents, school staff and the community exactly what is expected of students and how misconduct will be handled.

The FWISD Office of Legal Services conducted a legal review of the document. The document was also reviewed by the District Advisory Committee and District employee representative groups.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve the 2017-2018 Student Code of Conduct
2. Decline to Approve the 2017-2018 Student Code of Conduct
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve The 2017-2018 Student Code Of Conduct

**FUNDING SOURCE**

***Additional Details***

General Fund

199-32-6299-001-999-99-230-0000000

**COST:**

Not Applicable

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Student Discipline and Placement

**RATIONALE:**

The Student Code of Conduct is a state mandated document under the Texas Education Code. (sec. 37.001)

**INFORMATION SOURCE:**

Cherie Washington  
Karen Molinar  
Michael Steinert  
Ramona Soto  
Raul Perez



---

## Executive Summary

### 2017-2018 Student Code of Conduct

The student code of conduct is revised every year, to communicate to students, parents, school staff and the community exactly what is expected of students and how misconduct will be handled. State mandated changes are provided in odd numbered years following a legislative session. Relevant changes in law go into effect with the start of the 2017-2018 school years, please note the following revisions throughout the code of conduct:

- **Senate Bill 179**, also known as “David’s Law”, amended the definition for bullying and cyberbullying, expands district jurisdiction for off-campus cyberbullying and requires districts to report an incident of bullying to parents of the alleged victim by the third business day. The bill also provides permissive DAEP placement or expulsion to JJAEP, for students who have participated in group bullying that incites violence, releasing or threatening to release intimate visual material of a student, or encouraging a student to commit or attempt to commit suicide.
- **House Bill 674** prohibits out-of-school suspensions for any student below third grade level unless, while on school property or while attending a school-sponsored or school-related activity on or off school property, the student engages in:
  - Conduct that contains the elements of a weapons offense, a handgun, Knuckles, as provided in Penal Code Section 46.02 or 46.05;
  - Conduct that contains the elements of assault, sexual assault, aggravated assault, or aggravated sexual assault, as provided by the Penal Code; or
  - Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of marijuana, an alcoholic beverage, or a controlled substance or dangerous drug as defined by federal or state law. The district shall use a positive behavior program as a disciplinary alternative for students in grade 2 or below who commit general conduct violations.

*Per FWISD Board input, the Fort Worth ISD Student Code of Conduct will prohibit out-of-school suspensions for any student in grade 3 or below and in the near future, for students in grade 5 or below.*

- **House Bill 1935** requires all references to an “illegal knife” revised to “location-restricted knife”
- **Senate Bill 1553** provides clarification regarding the authority of a school administrator, school resource officer, or school district police officer, to refuse entry or eject a person from property under the district’s control if the person poses a substantial risk to anyone.
- For further review of the entire document, please visit the following hyperlink:
- <https://www.fwisd.org/cms/lib/TX01918778/Centricity/Domain/2657/SCOC%202020English%2020DRA%2020207-24-17.pdf>

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE SECOND READING (TASB UPDATE) - REVISION TO BOARD POLICY DEC (LOCAL)**

**BACKGROUND:**

The Texas Association of School Boards (TASB) assists school districts by ensuring proper standards are met in regards to state and federal guidelines by supporting and navigating through policy and regulation updates and changes. School districts with localized policy manuals receive several major policy updates per year called numbered updates. They are called “numbered updates” because they are numbered sequentially. These updates respond to changes in state and federal law, court cases, and decisions by the Attorney General and by the Commissioner of Education. In numbered updates TASB only makes recommendations where the district’s local policies are concerned. The Board of Trustees always has the final say regarding which policies go in the manual.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve second reading (TASB Update) - revision to Board Policy DEC (LOCAL).
2. Decline to Approve second reading (TASB Update) - revision to Board Policy DEC (LOCAL).
3. Remand to staff for further study.

**SUPERINTENDENT’S RECOMMENDATION:**

Approve second reading (TASB Update) - revision to Board Policy DEC (LOCAL).

**FUNDING SOURCE**

*Additional Details*

No Cost

Not Applicable

**COST:**

Not Applicable

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

All schools and departments.

**RATIONALE:**

The approval of these policies will update the language as recommended by TASB.

**INFORMATION SOURCE:**

Sammy Monge  
Mia Hall

Fort Worth ISD  
220905

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

~~This introductory page outlines the contents of the District's leaves and absences policy. Topics are addressed sequentially as follows:~~

<u>Topics</u>	<u>Page</u>
General Information	2
State Personal Leave	6
District Local Sick Leave	7
Bereavement Leave	8
Family and Medical Leave	9
Local Pregnancy/Childbirth/Adoption Leave	11
Temporary Disability Leave	12
Assault Leave (State)	14
Workers' Compensation	15
Court Appearances/Subpoenaed Witness Leave	16
Regular Leave of Absence	17
Military Leave (Long Term)	19
Military Leave (Short Term)	20
Vacations and Holidays	21

~~For reporting leaves and absences, see General Information, in this policy.~~

DATE ISSUED: 9/25/2012  
LDU 2012.10  
DEC(LOCAL)-X

1 of 27

**GENERAL INFORMATION**

Leave for the current year shall be available for use at the beginning of the school year. Should the employee use more days than earned and ceased to be an employee, the cost of unearned leave shall be deducted from the employee's final paycheck. If insufficient funds exist in the last paycheck, the employee shall be required to refund the overpayment.

Commented [MS1]: Reworded and moved to Page 3 under "Leave Proration".

DEFINITIONS

FAMILY

The term "immediate family" shall include:

1. Spouse;
2. Son or daughter, including a biological, adopted, or foster child, a current son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*;
3. Parent, stepparent, current parent-in-law, or other individual who stands *in loco parentis* to the employee;
4. Sibling, stepsibling, brother-in-law or sister-in-law; and
5. Grandparent, grandchild, and spouse's grandparent.

For purposes of the Family and Medical Leave Act (FMLA), the definitions of "immediate family" includes only spouse, parent, son or daughter, and next of kin are found in DECA (LEGAL) child. [See section titled Family and Medical Leave Act]

FAMILY  
EMERGENCY

The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.

BEREAVEMENT  
LEAVE

All District employees (not substitute or temporary) in the event of the death of a member of the employee's immediate family.

Commented [MS2]: Operational procedures dealing with bereavement leave has been moved to DEC (Regulation).

WORKDAY LEAVE  
DAY

A "workday leave day" for purposes of earning accumulation, use, or recording of leave shall mean the number of hours per day equivalent to the employee's usual assignment, whether full-time or part-time.

PAID TIME OFF  
(PTO)

"Paid Time Off" (PTO) is defined as a bank of days in which Fort Worth ISD pools state, local, and vacation that allows employees to use the days as need or desire arises.

AVAILABILITY

The District shall make state personal leave, local leave and vacation leave for the current year available for use at the beginning of

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

<u>EARNING LOCAL LEAVE</u>	<p><u>the school year. To be eligible to use vacation leave, employees must have worked a minimum of six months. When an employee is on a leave of absence, all leave balances will be kept current (accrued as earned) until the employee returns to work.</u></p> <p><u>An employee shall not earn any local leave when he or she is in unpaid status. An employee using full or proportionate paid leave shall be considered to be in paid status.</u></p>
<u>DEDUCTIONS – LEAVE WITHOUT PAY</u>	<p><u>The District shall not approve paid leave for more leave days than have been accumulated in prior years plus leave currently available. Any unapproved scheduled PTO absence for which the employee did not obtain approval from an authorized supervisor or absences beyond accumulated and available paid leave shall result in deductions from the employee's pay.</u></p>
<u>LEAVE PRORATION</u>	<p><u>If an employee separates from employment with the District before his or her last duty day of the year, or begins employment after the first duty day, state personal leave and local leave shall be prorated based on the actual time employed.</u></p>
<u>EMPLOYED FOR LESS THAN FULL YEAR</u>	<p><u>If an employee separates from employment before the last duty day of the school year, the employee's final paycheck shall be reduced for:</u></p> <ol style="list-style-type: none"><li><u>1. State personal leave the employee used beyond his or her pro rata entitlement for the school year;</u></li><li><u>2. Local leave the employee used but had not earned as of the date of separation;</u></li><li><u>3. Any additional paid leave the employee received under this policy including Pregnancy/Parenting/Adoption Leave.</u></li></ol>
<u>EMPLOYED FOR FULL YEAR</u>	<p><u>If an employee uses more local leave than he or she earned and remains employed with the District through his or her last duty day, the District shall deduct the cost of the excess leave days from the employee's pay.</u></p>

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

USE AND  
RECORDING  
ORDER OF USE

~~For purposes of personal illness, illness in the immediate family, family emergency, or bereavement beyond the first day, available leave shall be used in the following order:~~

~~Earned compensatory time shall be used before any available PTO. Available PTO shall be used before deducting from employee's pay. [See DEA].~~

~~Unless an employee requests a different order, available paid state and local leave shall be used in the following order:~~

- ~~1. District Local sick leave;~~
- ~~2. State sick leave accumulated before the 1995-96 school year, District local sick leave accrued prior to May 30, 1995;~~
- ~~3. Current year's State personal leave; and~~
- ~~4. Vacation previous. Accrued state personal leave.~~
- ~~5. Vacation current.~~

RECORDING

Leave shall be recorded as follows:

1. Leave shall be recorded in whole or half-day increments for all employees.
2. If the employee is taking intermittent FMLA leave, leave shall be recorded in one-hour increments.

~~Planned leaves shall be recorded in whole workdays only, except in accordance with provisions for intermittent leave in the FMLA, or when coordinated with workers' compensation benefits as provided in the policy. Unplanned emergency absences may be recorded in half workdays.~~

REPORTING  
ABSENCES FROM  
DUTY

The following shall apply.

~~With the exception of a regular leave of absence, all District employees shall use the automated absence reporting system to report all absences. In addition, employees shall also notify their principal or designee or immediate supervisor or designee if it is necessary to be late for work or absent for any reason. Notification shall be made as soon as an absence is known, especially if a substitute is required to cover an employee's responsibilities. In the event of an emergency, notification should be made at the earliest practical time.~~

**Commented [MS3]:** This paragraph has been reworded and moved to DEC (Regulation) under "Reporting Absences From Duty".

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

~~Corrections to leaves and absences after the payroll period ends shall be reported on absence from duty report form 925 within three days of reporting back to work.~~

~~If an employee will be out on leave for ten consecutive days or more, except for vacation, the employee shall contact the employee relations division in the human resources department for the application procedure.~~

CONCURRENT USE OF LEAVE

When an absent employee is eligible for FMLA leave, the District shall designate the absence a FMLA leave.

The District shall require the employee to use temporary disability leave and all other paid leave, including compensatory time, concurrently with FMLA leave.

When an employee is absent ten or more consecutive workdays for medical reasons, the District shall require the employee to request a leave of absence.

An employee receiving workers' compensation income benefits may be eligible for paid or unpaid leave. An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave.

**Commented [MS4]:** This paragraph has been reworded and moved to DEC (Regulation) under "PTO Exceeding Ten Days".

CERTIFICATION OF ILLNESS

~~An employee on temporary disability leave, family and medical leave, or regular leave of absence for the employee's serious health condition, or that of a spouse, parent, or child, shall provide medical certification of the disability or illness at 30 calendar day intervals.~~

SECOND OPINION

~~In the determination of any medical fact, an administrator from the human resources department or health services department may direct that the employee obtain additional medical certification. The employee shall be required to submit to a medical examination by a health care provider as designated by the District. The cost of this examination and the report from the health care provider shall be paid by the District.~~

MEDICAL CERTIFICATION

An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than three consecutive workdays because of personal illness or illness in the immediate family;

2. The District requires medical certification due to a questionable pattern of absences.

**Commented [MS5]:** This section has been reworded and moved to DEC (Regulation) under "Certification of Illness".

**Commented [MS6]:** Use to be two consecutive workdays.



COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

UNPAID LEAVE OF  
ABSENCE  
(INSURANCE  
BENEFITS)

3. The employee requests FMLA leave for the employee's serious health condition or that of a spouse, parent, or child;
4. The employee requests FMLA leave for military caregiver purposes;
5. The employee requests paid Pregnancy Leave under this policy for a pregnancy-related illness, injury, or medical condition; or
6. The employee requests Parenting or Adoption Leave under this policy to care for a newborn or newly-adopted child with a serious health condition.

---

Note: For District contribution to employee insurance during leave, see CRD (LOCAL).

---

Employees who take an unpaid leave of absence may continue their health, medical, and dental insurance benefits at their own expense, for the period specified in the District's group health insurance plan. Thereafter, the employee may continue the benefits through COBRA. If an employee is not actively at work, life insurance benefits paid for by the employee shall not exceed 12 months. Health care benefits for employees on family and medical leave (FMLA) shall be paid by the District in the amount paid when the employee was at work. The District does not make benefit contributions for employees who are not on active payroll status.

SCHEDULED PTO

To minimize the impact on the educational program and other district operations, the Board requires employees to differentiate the manner in which discretionary leave is taken (e.g., Scheduled PTO):

STATE PERSONAL  
LEAVE

All district employees (not substitute or temporary) are entitled to five days earned prorated consistent with their work schedule, with no limit of accumulation and no restrictions on transfer among districts. State Leave is available for use at the beginning of the school year.

LOCAL LEAVE

Each employee that contributes to TRS (not pyramid substitutes, substitutes, or temporary employees), including retire rehires in a permanent full-time position, shall earn paid local leave days each school year, based on the number of months of service normally required for the employee's position:

\_\_\_\_\_ Months normally required    \_\_\_\_\_ Local leave days per year

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

<u>10</u>	<u>5</u>
<u>11</u>	<u>6</u>
<u>12</u>	<u>7</u>

Local leave shall accumulate without limit and is available for use at the beginning of the school year.

PTO REASONS

Paid time off (PTO) shall include time taken for:

1. Employee's own illness or injury, which prevents the employee from fulfilling his or her assigned duties;
2. Care of the employee's newborn child, the employee's adoption of a child, or placement of a child with the employee for foster care;
3. Illness or death in the employee's immediate family;
4. Leave for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995 [see DEC (LEGAL)];
5. Leave related to birth or placement of child and taken in the first year after the child's birth, adoption, or foster placement; and
6. Leave at the individual employee's discretion, subject to limitations set out below.

PTO DESIGNATION

Discretionary use of leave is at the individual employee's discretion, subject to limitations set out below. Although PTO may be taken for any and all purposes as stated above, state, local, and vacation leave shall remain separated for accumulation and order of use purposes as deemed appropriate by employees.

SICK LEAVE PROGRAM

~~If a~~ An employee who has exhausted all available PTO whether from his or her state leave, personal or sick leave, District local sick leave, and vacation leave may apply for additional leave days through the ~~may be available by application pursuant to the District's sick leave program (SLP). Leave days granted from the SLP shall be in accordance with the Board-approved bylaws, which are available in the health services office.~~

RETURN TO WORK

~~An employee who is absent more than two days but fewer than ten consecutive days because of personal illness must submit a written statement or release from a qualified health care provider confirming the specific dates of the illness, date able to return to work, and fitness to perform the work. An employee absent more than two~~

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

~~consecutive days because of illness in the immediate family shall present, upon return to work, medical certification of the family member's illness.~~

**Commented [MS7]:** This paragraph has been reworded and moved below under the heading of "Medical Certification".

~~An employee granted leave for a personal medical reason shall report to and receive clearance from the health services department before returning to work. The employee shall have a health care provider's written statement or release confirming the specific dates of the illness, restrictions, if any, and date the employee may return to work. The health services department shall notify the employee relations division in human resources of all employees who have been released to return to work.~~

~~Failure to provide documentation shall result in loss of pay.~~

**Commented [MS8]:** This paragraph has been moved to DEC (Regulation) under "Return to Work".

~~INCLEMENT WEATHER~~

~~Absences during inclement weather shall be governed by the following provisions:~~

~~Any employee who fails to report to his or her assignment, on time, when school and other District facilities have been declared open, shall use a personal day or vacation day for each day absent. Employees who do not have personal days or vacation days available shall have their salaries adjusted for each day of absence.~~

~~Exceptions to the above provision may be made only at the discretion of the Superintendent.~~

**Commented [MS9]:** This section has been moved to DEC (Regulation).

~~ABUSE OF LEAVE~~

~~Abuse of leave policies, misrepresentation of the need to use leave, or falsification of the document from a health care provider shall constitute grounds for appropriate disciplinary action, up to and including a recommendation for termination in accordance with District policies. [See DCD and DF series]~~

**Commented [MS10]:** This paragraph has been moved to DEC (Regulation) under the heading of "Abuse of Leave".

~~Leave categories speak for themselves and shall be used accordingly; e.g., sick leave cannot be used for travel or for any other reason not related to illness.~~

**Commented [MS11]:** This paragraph has been deleted completely.

~~When an employee's absences become a concern or a pattern of absences becomes established, the principal/supervisor shall review with the employee the reason for such absences. Such absences may be subject to verification.~~

**Commented [MS12]:** This paragraph has been moved to DEC (Regulation) under the heading of "Abuse of Leave".

**STATE PERSONAL LEAVE**

<b>EMPLOYEE ELIGIBILITY</b>	All District employees (not substitute or temporary). Employees are entitled to days earned prorata consistent with their work schedule.
<b>PURPOSE</b>	To be used at the employee's discretion for any purpose, e.g., personal or family illness, family emergency, or bereavement leave.
<b>APPLICATION PROCEDURE</b>	A notice of request for state personal leave, except for personal or immediate family illness, family emergency, or bereavement, shall be submitted to the principal/designee or immediate supervisor/designee three days in advance of the anticipated absence. Leave shall be granted on a first-come, first-served basis with a maximum of ten percent of campus or departmental employees in each category permitted to be absent at the same time for personal leave. Use of leave shall be considered granted unless the principal or supervisor notifies the employee to the contrary within 24 hours of the requested absence.
<b>DURATION</b>	Earned at a rate of five days per year with no limit on accumulation, prorated consistent with an employee's work schedule.
<b>LIMITATIONS ON DURATION</b>	The reasons for which personal leave may be used shall not be limited by the District. To protect the instructional program and the best interests of the District, no more than two consecutive days of state personal leave shall be used without prior written approval of the appropriate cabinet member/designee.  Use of state personal leave, used at the employee's discretion, shall not be permitted on the day before a school holiday, the day after a school holiday, days scheduled for end of semester or end of year exams, days during the first or last two weeks that schools are in session, or days scheduled for state mandated assessments, except in extenuating circumstances as determined by the appropriate cabinet member or designee.
<b>PAY STATUS</b>	There is no loss of pay for the use of accumulated state personal leave days.

**Commented [MS13]:** This section has been reworded and placed above.

**Commented [MS14]:** These areas have been reworded and moved to DEC (Regulation) under "Scheduled PTO."

**DISTRICT LOCAL SICK LEAVE**

**EMPLOYEE  
ELIGIBILITY**

All District employees (not substitute or temporary). Earned at a minimum rate of one-half day per month (full-time). Employees in positions normally requiring ten months of service, five days; employees in positions normally requiring 11 months of service, six days; employees in positions normally requiring 12 months of service, seven days. Unlimited accumulation is permitted.

**ACCUMULATED STATE  
SICK LEAVE**

Accumulated totals of state sick leave accrued prior to May 30, 1995 shall remain available to employees for use under local sick leave.

**PURPOSE**

District local sick leave may be used for:

- 7. Employee's illness or injury preventing employee from fulfilling his or her usual duties;
- 8. Child care following birth or adoption of an employee's child or placement of the child with employee for foster care; or
- 9. Illness or death in the immediate family. [See GENERAL INFORMATION]

**DURATION**

This leave may continue until the employee exhausts all accumulated sick leave. If applicable, the employee may qualify for leave under the FMLA.

**LIMITATIONS ON  
DURATION**

An employee failing to report to work on the first day of the school year or the reporting day of his or her contract is limited to usage of previously accumulated earned sick leave. If the employee has a medical excuse for the first day or start of school, the employee can access days to be earned in the current year.

**PAY STATUS**

There is no loss of pay, and the employee remains in full pay status during the leave as long as leave days are available. Should the employee use more days than earned and ceased to be an employee, the cost of unearned leave days shall be deducted from the final paycheck.

Commented [MS15]: This section has been reworded and moved above.

Commented [MS16]: District Local Leave is considered unscheduled PTO and is covered in DEC (Regulation).

**BEREAVEMENT LEAVE**

EMPLOYEE ELIGIBILITY	All District employees (not substitute or temporary) <u>are entitled to a maximum of two days per occurrence.</u>
PURPOSE	To be used in the event of death in the immediate family. [See GENERAL INFORMATION <u>DEC (Regulation)</u> ]
DURATION	The employee may use up to five workdays per occurrence, subject to the approval of the District. However, only two workdays shall be permitted at no loss of state personal or District local sick leave. This paid leave shall be limited to five occurrences in a two-year cycle.
LIMITATIONS ON DURATION	<del>The employee may choose to begin the two paid workdays on the day the death occurred or on any day after, up to and including the day of the funeral.</del>
PAY STATUS	<del>There is no loss of pay for two workdays. If the leave exceeds two workdays, leave shall be charged to the employee's accumulated available leave. Additional use of state leave and/or District sick leave shall be in accordance with District policies.</del>  For employees who have no available leave at the time of death in the immediate family, the District shall subsidize the employee's pay, less the cost of appropriate substitute pay, up to three days per year.
DOCUMENTATION	<del>Appropriate documentation must be provided for all bereavement leave. The documentation shall be kept on file by the principal/designee or immediate supervisor/designee and a copy sent to the payroll office.</del>

**Commented [MS17]:** This has been moved to DEC (Regulation) under "Bereavement Leave".

**Commented [MS18]:** This section has been reworded and moved to DEC (Regulation) under "Bereavement".

**Commented [MS19]:** This section has been moved to DEC (Regulation) "Bereavement Leave".

**FAMILY AND MEDICAL LEAVE**

**EMPLOYEE  
ELIGIBILITY**

All employees who have been employed by the District for at least 12 months and have worked for 1,250 hours during the previous 12-month period.

**PURPOSE**

For one or more of the following reasons:

1. Birth of a child or care of the newborn child;
2. Placement with the employee of a child for adoption or foster care, and care of the newly placed child;
3. To care for an employee's immediate family member with a serious health condition. The definition of immediate family member for purposes of FMLA is: An employee's spouse, children (son or daughter), and parents. The term "parent" does not include "in law." The terms son or daughter do not include individuals age 18 or over unless they are "incapable of self care" because of mental or physical disability that limits one or more of the "major life activities;"
4. A "serious health condition" that makes the employee unable to perform the essential functions of the job, in accordance with 29 U.S.C. 2611(2), 2612(a); or

To care for an employee's spouse, son, daughter, parent or next of kin who is a member of the Armed Forces, including the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, who is otherwise in outpatient status, or who is on the temporary disability retired list, for a serious injury or illness.

**APPLICATION  
PROCEDURE**

An employee shall notify his or her principal or designee or immediate supervisor or designee and contact the employee relations division in the human resources department for application procedure.

**DURATION**

The employee is entitled to 12 workweeks of leave during the District's fiscal year, September 1st through August 31st taken either in blocks, intermittently, or on a reduced leave schedule under certain circumstances.

For employees under FMLA for the care of eligible family members in the Armed Forces, National Guard, or Reserves, the duration period is up to 26 workweeks.

**COMBINED LEAVE  
FOR SPOUSES**

If both spouses are employed by the District, the District shall limit FMLA leave family and medical leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition is limited to a combined total of 12 weeks. as determined

**Commented [MS20]:** This section is covered in DECA (LEGAL)

**Commented [MS21]:** These sections have been moved to DEC (Regulation) under "Family and Medical Leave".

**Commented [MS22]:** This is covered in DECA (LEGAL).

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

~~by the needs of the District.~~ The District shall limit military caregiver leave to a combined total of 26 weeks. [See DECA (LEGAL)]

<u>INTERMITTENT OR REDUCED SCHEDULED LEAVE</u>	<u>The District shall permit use of intermittent or reduced schedule FMLA leave under certain circumstances.</u>
<u>CERTIFICATION OF LEAVE</u>	<u>If an employee requests leave, the employee shall provide certification, as required by FMLA regulations, of the need for leave. [See DECA (LEGAL)]</u>
<u>FITNESS- FOR-DUTY CERTIFICATION</u>	<u>If an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification.</u>
<u>END OF SEMESTER LEAVE</u>	<u>If a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester. [See DECA (LEGAL), LEAVE AT THE END OF A SEMESTER]</u>
<u>CONCURRENT USE OF LEAVE</u>	<u>The District shall require employees to use family and medical leave concurrently with any approved leave.</u>
<u>FAILURE TO RETURN PAY STATUS</u>	<u>No loss of any employment benefits accrued prior to the beginning of the leave.</u>
<u>FAILURE TO RETURN</u>	<u>If, at the expiration of FMLA leave, the family and medical leave, the employee is able to return to work but chooses not to do so, the District shall require reimbursement of premiums paid the employee benefits contribution made by the District during the period in which such leave was taken as unpaid leave. [See DECA (LEGAL) RECOVERY OF BENEFIT COST]</u>
<u>MISCELLANEOUS</u>	<u>All employees returning to work after using family and medical leave shall be entitled to be restored to the position held when the leave commenced or to an equivalent position with equivalent employment benefits, pay, and other terms and conditions of employment.</u>

**Commented [MS23]:** This section has been reworded and moved to DEC (Regulation) under "Family and Medical Leave".

**Commented [MS24]:** Covered through PTO.

**Commented [MS25]:** This is covered under DECA (LEGAL).



	<b>LOCAL PREGNANCY/<del>PARENTING</del> CHILDBIRTH/ADOPTION LEAVE</b>
EMPLOYEE ELIGIBILITY	All District employees (not substitute or temporary).
PURPOSE	To grant a leave of absence to any employee who suffers disabilities caused by pregnancy or childbirth, or who adopts and cares for a child up to two years of age.
APPLICATION PROCEDURE	The employee shall notify her principal or designee or immediate supervisor or designee and contact the employee relations division in the human <u>capital management</u> <del>resources</del> department for the application procedure.
DURATION	<u>Local pregnancy/parenting/adoption leave shall be for a maximum of up to six consecutive calendar weeks as measured from the date of childbirth or adoption, or the first official date of medical leave, whichever occurs first.</u>
LIMITATIONS ON DURATION	<u>The District shall require the employee to use any paid leave, including compensatory time, concurrently with an unpaid local pregnancy/parenting/adoption leave of absence.</u> <u>If an employee who has been employed by the District for one year has insufficient available paid leave to cover the entire leave of absence, the District shall grant a maximum of 20 consecutive workdays of paid leave subject to deduction of the daily rate of a substitute for the employee's position for each day used, whether or not a substitute is employed.</u> <u>The combined total of paid leave days shall not exceed six consecutive calendar weeks.</u> <u>If both spouses are employed by the District, the District shall limit the local pregnancy/parenting/adoption leave to a combined total of six weeks and the combined total of paid leave, beyond the employee's available paid leave, shall not exceed 20 consecutive workdays.</u> <u>The District shall require the employee to use local pregnancy/parenting/adoption leave concurrently with FMLA leave, as applicable.</u> <del>Limitations on duration are defined by the FMLA.</del>
PAY STATUS	<del>Without compensation except to the extent that the employee may be entitled to vacation, state personal leave, and/or District sick leave. Any holiday or nonworking day shall not result in the loss of any state personal leave and/or District sick leave. After one year of service to the District, if the employee does not have a sufficient</del>

Fort Worth ISD  
220905

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

~~number of accumulated vacation, state personal leave, and/or District sick leave days to cover the absence from duty, the employee is subject to sub-dock pay and shall be granted daily rate less the cost of a substitute for up to four consecutive weeks.~~

~~The combination of vacation, state personal leave, and District sick leave days and those days at loss of appropriate substitute pay shall not exceed six consecutive calendar weeks.~~

MISCELLANEOUS

~~Up to an additional six workweeks may be taken under the FMLA, if the employee was employed at least 1,250 hours during the District's fiscal year, September 1st through August 31st.~~

DATE ISSUED: 9/25/2012  
LDU 2012.10  
DEC(LOCAL)-X

15 of 27

**TEMPORARY DISABILITY LEAVE**

EMPLOYEE ELIGIBILITY	All District employees (not substitute or temporary).
PURPOSE	For temporary disability at any time that the employee's condition interferes with the performance of regular duties. The term "temporary disability" includes the condition of pregnancy when such condition interferes with the performance of regular duties. Disabilities caused by or contributed to by pregnancy, miscarriage, abortion, childbirth, and recovery therefrom will be treated the same as any other disability.
APPLICATION PROCEDURE	<del>The employee shall notify his or her principal/designee or immediate supervisor/designee. In addition, a written request must be made to the human resources department; the request will be accompanied by a health care provider's statement confirming the employee's inability to work. The health care provider's statement will also state the date such disability commenced or will commence and the probable date when the employee's condition will no longer interfere with the performance of regular duties.</del>
DURATION	The maximum length of temporary disability leave shall be 180 calendar days. The leave is inclusive of the 12-week provision allowed by the FMLA.
LIMITATIONS ON DURATION	<del>This leave is for no longer than 180 calendar days except to the extent that the employee might be entitled to available District sick leave. It is limited to the actual number of days that the employee's condition interferes with the performance of regular duties, as certified by the employee's health care provider.</del>
ASSIGNMENTS / REASSIGNMENTS EDUCATORS	If leave extends beyond FMLA, educators shall be assigned or re-assigned in accordance with statutory guidelines in Education Code 21.409.
OTHER EMPLOYEES	<del>If leave extends beyond FMLA, other employees may be assigned or reinstated to employment subject to the availability of a position for which the employee is qualified. The employee's salary shall be commensurate with the position to which he/she is assigned.</del>
PAY STATUS	<del>There is no compensation except to the extent that the employee may have accumulated available leave.</del>
INSURANCE BENEFITS	Benefits normally provided by the District for which an employee qualifies will continue to the end of the month in which the leave is approved. If the employee desires to continue health insurance or optional life insurance beyond the above grace period, the employee must pay the required total premium by the regular payday immediately prior to the first day of each month for which he or she

**Commented [MS26]:** This section has been moved to DEC (Regulation) under "Temporary Disability Leave".

**Commented [MS27]:** These areas have been moved to DEC (Regulation) under "temporary Disability Leave".

Fort Worth ISD  
220905

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

~~desires continuing coverage. If a total premium payment is not made, the employee will be removed from the insurance rolls. The employee shall pay the total insurance premium for the month in which he or she returns to work from temporary disability leave.~~

~~For those employees entitled to FMLA benefits, the portion of health insurance premiums normally paid by the District shall continue to be paid by the District during the FMLA benefit period. This is contingent upon payment by the employee of the employee's share of the premium. [See CRD]~~

MISCELLANEOUS

~~An employee may be placed involuntarily on temporary disability if, in the judgment of human resources and health services in consultation with an independent physician who has performed the medical exam, the employee's condition interferes with the performance of regular duties. [See DBB(LOCAL)]~~

DATE ISSUED: 9/25/2012  
LDU 2012.10  
DEC(LOCAL)-X

17 of 27

**ASSAULT LEAVE (STATE)**

<b>EMPLOYEE ELIGIBILITY</b>	All District employees (not substitute or temporary) who are physically assaulted during the performance of regular duties.
<b>PURPOSE</b>	To recuperate from physical injuries sustained as a result of an assault. [See DEC(LEGAL)]
<b>APPLICATION PROCEDURE</b>	<p>The assault shall be reported at once to the principal or designee or to the immediate supervisor or designee.</p> <p>At an employee's written request, the District shall immediately assign the employee to assault leave. The employee must submit the request within a reasonable amount of time following the incident. The employee must also provide medical certification indicating the amount of time off necessary to recuperate from physical injuries sustained as a result of the assault within ten working days of the request.</p>
<b>MISCELLANEOUS</b>	A physician's medical report, documenting the physical injury recuperation, shall be provided to the human resources department for review every four weeks in cases of prolonged absences.
<b>DURATION</b>	The employee is entitled to the number of days necessary to recuperate from physical injuries resulting from the assault.
<b>LIMITATIONS ON DURATION</b>	The leave shall not exceed two years from the date of the assault.
<b>PAY STATUS</b>	<p>There is no loss of pay and days of assault leave shall not be deducted from accrued sick leave or personal leave.</p> <p>On investigation of the claim, the District may change the assault leave status and charge the leave against the employee's accrued sick leave or against the employee's pay if insufficient accrued sick leave is available.</p> <p>Assault leave benefits shall be coordinated with temporary income benefits due from workers' compensation so the employee's total compensation from temporary income benefits and assault leave policy benefits will equal 100 percent of the employee's weekly rate of pay. Assault leave shall be designated as leave under the FMLA, if eligible.</p>

**Commented [MS28]:** These sections have been moved to DEC (Regulation) under "Assault Leave".

**Commented [MS29]:** These areas have been reworded and moved to DEC (Regulation) under "Assault Leave".

**Commented [MS30]:** These areas are covered in DEC (LEGAL)

**WORKERS' COMPENSATION**

WORKERS'  
COMPENSATION

~~The District provides workers' compensation benefits to employees who suffer a work-related illness or who are injured on the job. Benefits may pay for medical treatment and replace part of the income lost by the employee while recovering. Specific benefits are prescribed by law, depending on the circumstances of each case. All work-related accidents or injuries shall be reported at once to the principal or designee or to the immediate supervisor or designee. Employees who are unable to work due to a work-related injury shall be notified of their rights and responsibilities under the Texas Labor Code by the state Workers' Compensation Commission after the appropriate injury reports have been submitted.~~

~~An employee receiving workers' compensation wage benefits shall be assigned to family and medical leave, if eligible. The employee shall inform the appropriate administrator whether he or she chooses to use available paid leave while receiving workers' compensation wage benefits. [See CRE(LEGAL)]~~

PAID LEAVE OFFSET

~~An employee who chooses to use paid leave shall have his or her weekly workers' compensation wage benefits supplemented up to the pre-injury regular weekly wage. The District shall charge the employee's leave proportionately until the available leave is exhausted. [See CRE(LEGAL)]~~

WORKERS'  
COMPENSATION

Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance. [See CRD (LOCAL) regarding payment of insurance contribution during employee absences].

An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave. [See DEC (Regulation) for application procedures]

An employee eligible for workers' compensation income benefits, and not on assault leave, may elect in writing to use available partial-day increments of paid leave to make up the difference between the employee's income benefits and the pre-injury wage. [See CRE].

**Commented [MS31]:** These areas have been reworded and moved to DEC (Regulation).

**COURT APPEARANCES/SUBPOENAED WITNESS LEAVE**

EMPLOYEE ELIGIBILITY	All District employees (not substitute or temporary).
PURPOSE	To serve official petit jury duty, or to enable the employee to comply with a valid subpoena to appear in a civil, criminal, legislative, or administrative proceeding that is not pursuant to an employee's personal business or personal reasons.
APPLICATION PROCEDURE	The employee shall notify his or her principal or designee or immediate supervisor or designee upon receipt of the summons.
DURATION	Leave extends as long as the employee is officially serving on a petit jury, or for the duration of the subpoena, which must be presented for verification.
LIMITATIONS ON DURATION	The employee reports to duty on the day he or she is released from official petit jury duty, or from the court proceeding, if four or more hours remain in the workday, and the absence is not for an employee's personal business. Employees on jury duty must verify their service by presenting appropriate documentation and shall be allowed to retain any compensation received.
PAY STATUS	There is no loss of pay or loss of accumulated District leave for absences incurred because the employee complies with a jury summons or a valid subpoena. A copy of the jury summons or subpoena or other documentation shall be sent to the payroll office.  Absences for voluntary court appearances or subpoenas related to an employee's personal business or personal reasons shall be deducted from the employee's accrued leave (a whole day must be taken) or shall be taken by the employee as leave without pay.
GRAND JURY	Service on the grand jury must be approved in advance by the immediate supervisor. The service is voluntary and shall be deducted from the employee's accrued leave or taken as leave without pay, at the option of the employee.
COURT APPEARANCES	<u>Absences to serve official petit jury duty, grand jury, or to comply with a valid subpoena shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance. Court appearances related to an employee's personal business not related to a valid subpoena are deducted from leave balances or deducted from the employee's pay. [See DEC (Regulation)]</u>  <u>The employee shall be allowed to retain any compensation received for jury service.</u>

**Commented [MS32]:** These areas have been moved to DEC (Regulation) under the heading of "Court Appearances/Subpoenaed Witness Leave".

Fort Worth ISD  
220905

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

The employee shall notify his or her principal or other immediate supervisor or designee upon receipt of the summons and shall submit to the payroll office a copy of the jury summons, the subpoena, or other appropriate documentation.

DATE ISSUED: 9/25/2012  
LDU 2012.10  
DEC(LOCAL)-X

21 of 27



**REGULAR LEAVE OF ABSENCE**

<b>EMPLOYEE ELIGIBILITY</b>	<p>All District employees, (not substitute or temporary), after completion of three years of service in the District. The Superintendent or designee may give consideration to a year's leave of absence for employees who have completed less than three years of service.</p> <p>This leave may be granted only if the employee is not eligible for any other leave.</p>
<b>PURPOSE</b>	<p>This leave may be granted for any of the following reasons except for the pursuit of gainful employment:</p> <ol style="list-style-type: none"><li>1. Serious illness of the employee;</li><li>2. Serious illness of members of the employee's immediate family;</li><li>3. Child care;</li><li>4. Personal hardship, facts justifying request shall be submitted;</li><li>5. For study in an institution of higher learning (verification of acceptance required);</li><li>6. Extensive travel that may be considered of equal educational value to training or research in an institution of higher learning; and</li><li>7. For special service related to education at an approved college or university, Texas Education Agency, governmental agencies, exchange teaching, recognized professional organizations, Peace Corps, Job Corps, or elective office.</li></ol>
<b>APPLICATION PROCEDURE</b>	<p>All applications for the beginning of the following school year must be made in writing to human resources by May 1. Exceptions may be granted in cases of emergencies or extenuating circumstances after the May 1 deadline, by written request to human resources at the earliest practical time.</p> <p>Leaves of absence shall not be granted more often than once in seven years, except on approval of the Superintendent.</p>
<b>DURATION</b>	<p>The leave extends for one school year or the remainder of one school year. (School year shall be determined by District approved work schedule).</p> <p>Should the employee on leave desire to return to regular employment, he or she must notify the human resources department in writing not later than the 45th day before the first day of instruction for the following school year. Notice of intent to return does not</p>

**Commented [MS33]:** These areas, with minor changes, have been moved to DEC (Regulation) under the heading of "Regular leave of Absence".

Fort Worth ISD  
220905

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

~~guarantee employment. The employee shall be assigned or re-assigned subject to availability of a position for which the employee is qualified.~~

~~Failure to provide notice of intent to return by the 45th day may result in a recommendation for termination or nonrenewal of employment in accordance with appropriate Board policies. [See DFBA, DFBB, DCD and DCE]~~

PAY STATUS

~~This leave is without compensation, except to the extent leave is available under conditions for medical reasons.~~

INSURANCE  
BENEFITS

~~All health and life insurance benefits normally provided by the District for which an employee qualifies shall continue to the end of the first month in which the extended leave is approved. If the employee desires to continue hospitalization or optional life insurance beyond the above grace period, the employee must pay the required total premium by the regular payday immediately prior to the first day of each month for which he or she desires continuing coverage. If a total premium payment is not made, the employee shall be removed from the insurance rolls. The employee shall pay the total insurance premium for the month in which he or she returns to work from extended leave.~~

**Commented [MS34]:** This section is addressed in CRD (LOCAL).

DATE ISSUED: 9/25/2012  
LDU 2012.10  
DEC(LOCAL)-X

23 of 27

**MILITARY LEAVE (LONG-TERM)**

<b>EMPLOYEE ELIGIBILITY</b>	All District employees (not substitute or temporary) who leave a District position to enter active military service.
<b>PURPOSE</b>	To provide reemployment in accordance with the reinstatement rights conferred by federal and state law.
<b>APPLICATION PROCEDURE</b>	The employee shall notify his or her principal or designee or supervisor or designee by presenting a copy of the order, directive notice, or other document(s) requiring the employee's absence from work for military training or service.
<b>REEMPLOYMENT PROCEDURE</b>	The application must be made in writing to the assistant superintendent of human resources and have attached to it evidence of the veteran's discharge separation or release from military services under honorable conditions.
<b>DURATION</b>	This leave lasts no longer than the fifth anniversary after the date of induction, enlistment, or call to active military service.
<b>LIMITATIONS ON DURATION</b>	To be reemployed, the applicant must apply for reemployment not later than the 90th day after the date of discharge or release from active military service. The applicant must be physically and mentally qualified to perform the duties of the position.
<b>PAY STATUS</b>	The leave is without District pay and without accrual of any leave benefits. However, an employee with available personal leave, including sick days and vacation days, is entitled to use the leave for compensation during a term of active military service.
<b>MISCELLANEOUS</b>	<p>"Military service" means service as a member of the regular or reserve Armed Forces of the United States, the Texas National Guard, or the Texas State Guard. [Gov't Code 613.001(2)]</p> <p>A person reemployed after active military service shall not be discharged without cause before the first anniversary of the date of the reemployment. [Gov't Code 613.005]</p> <p>An employee who cannot perform the duties of the position because of a disability sustained during military service is entitled to reemployment in the District in a position that the employee can perform and that has like seniority, status, and pay as the former position or the nearest possible seniority, status, and pay. [Gov't Code 613.003]</p>

Commented [MS35]: These areas have been reworded and move to DEC (Regulation).

Commented [MS36]: These areas are covered in DECB (LEGAL).

Fort Worth ISD  
220905

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

**MILITARY LEAVE (SHORT-TERM)**

EMPLOYEE ELIGIBILITY	All employees of the District (not substitute or temporary) who are members of the state military forces or of the reserve components of the United States Armed Forces.
PURPOSE	For authorized training or duty ordered or authorized by proper authority.
APPLICATION PROCEDURE	The employee shall notify his or her principal or designee or supervisor or designee by presenting a copy of the order, directive notice, or other document(s) requiring the employee's absence from work for military training or service.
DURATION	The leave is not to exceed 15 days.
LIMITATIONS ON DURATION	The leave is not to be used more than once in a federal fiscal year, October 1st through September 30th.
PAY STATUS	There is no loss of time, efficiency rating, vacation time, or salary on all days during which the employee is engaged in authorized training or duty.
MISCELLANEOUS	An employee who is ordered to duty by proper authority shall be restored, when relieved from duty, to the position held when ordered to duty.

Commented [MS37]: These areas are covered in DECB (LEGAL).

DATE ISSUED: 9/25/2012  
LDU 2012.10  
DEC(LOCAL)-X

25 of 27

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

**VACATION LEAVE**

<b>EMPLOYEE ELIGIBILITY</b>	All full-time District employees (not substitute or temporary), in positions normally filled for 240 or 260 days.
<b>PURPOSE</b>	To be used to take care of personal matters and/or to relax and enjoy time off from work.
<b>EARNED EACH FISCAL YEAR</b>	The number of vacation days is based on service with the District: Two weeks per year during the first ten years. Three weeks per year after ten years of service. Four weeks per year after 20 years of service. The following executive staff positions are eligible for 20 days vacation per year: deputy superintendents, division chiefs, associate superintendents, assistant superintendents, and the attorney.
<b>RATE OF ACCRUAL</b>	Vacations will be earned as follows: An employee entitled to ten days vacation will earn vacation time at the rate of .8333 days per month worked. An employee entitled to 15 days vacation will earn vacation time at the rate of 1.25 days per month worked. An employee entitled to 20 days vacation will earn vacation time at the rate of 1.66 days per month worked. Personnel entering employment during the first 15 days of the month will receive credit for a full month. Employees entering employment on or after the 16th day of the month shall not receive credit for that month. To be eligible to use earned vacation, an employee must have worked a minimum of six months.
<b>APPLICATION PROCEDURE</b>	All employees shall make vacation schedules subject to the approval of their immediate supervisors.
<b>MISCELLANEOUS</b>	An employee who terminates employment before the end of the fiscal year will be required to refund a day's pay for each day of unearned vacation taken. Vacations earned in one fiscal year must be taken before August 31 of the following year. With the approval of the Superintendent, vacation days may be carried forward to a date determined by the Superintendent. When an employee resigns or retires from the District, the final paycheck will reflect all compensation for salary, vacation leave not to exceed 40 days, or any adjustment or balance that may be owed the District.

**Commented [MS38]:** This whole section has been reworded and reformatted and moved to DEC (Regulation) under the heading of "Vacation Leave". No major changes have been done.

Fort Worth ISD  
220905

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

NEUTRAL  
ABSENCES  
CONTROL

If an employee does not return to work within 181 calendar days of being out on a leave of absence, the district shall provide the employee with written notice that the maximum allotted district leave time has been exhausted and the employee will be terminated regardless of the reason for the absence. The employee's eligibility for reasonable accommodations, as required by the Americans with Disabilities Act (ADA) [see DAA (LEGAL)], shall be considered before termination. If paid leave has been exhausted, the employee shall remain on unpaid leave during the ADA consideration period. If terminated, the employee may apply for reemployment with the District.

ASSAULT LEAVE

See DEC (LEGAL) for provisions on Assault leave.

MILITARY LEAVE

See DECB (LEGAL) for provisions on Military Leave.

DATE ISSUED: 9/25/2012  
LDU 2012.10  
DEC(LOCAL)-X

ADOPTED:

27 of 27

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

DEFINITIONS	The term "immediate family" shall include:
FAMILY	<ol style="list-style-type: none"><li>1. Spouse;</li><li>2. Son or daughter, including a biological, adopted, or foster child, a current son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands <i>in loco parentis</i>;</li><li>3. Parent, stepparent, current parent-in-law, or other individual who stands <i>in loco parentis</i> to the employee;</li><li>4. Sibling, stepsibling, brother-in-law or sister-in-law; and</li><li>5. Grandparent, grandchild, and spouse's grandparent.</li></ol> <p>For purposes of the Family and Medical Leave Act (FMLA), the definitions of spouse, parent, son or daughter, and next of kin are found in DECA (LEGAL).</p>
FAMILY EMERGENCY	The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.
BEREAVEMENT LEAVE	All District employees (not substitute or temporary) in the event of the death of a member of the employee's immediate family.
LEAVE DAY	A "leave day" for purposes of earning, use, or recording of leave shall mean the number of hours per day equivalent to the employee's usual assignment, whether full-time or part-time.
PAID TIME OFF (PTO)	"Paid Time Off" (PTO) is defined as a bank of days in which Fort Worth ISD pools state, local, and vacation that allows employees to use the days as need or desire arises.
AVAILABILITY	The District shall make state personal leave, local leave and vacation leave for the current year available for use at the beginning of the school year. To be eligible to use vacation leave, employees must have worked a minimum of six months. When an employee is on a leave of absence, all leave balances will be kept current (accrued as earned) until the employee returns to work.
EARNING LOCAL LEAVE	An employee shall not earn any local leave when he or she is in unpaid status. An employee using full or proportionate paid leave shall be considered to be in paid status.
DEDUCTIONS – LEAVE WITHOUT PAY	The District shall not approve paid leave for more leave days than have been accumulated in prior years plus leave currently available. Any unapproved scheduled PTO absence for which the employee did not obtain approval from an authorized supervisor or absences beyond accumulated and available paid leave shall result in deductions from the employee's pay.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

LEAVE PRORATION	If an employee separates from employment with the District before his or her last duty day of the year, or begins employment after the first duty day, state personal leave and local leave shall be prorated based on the actual time employed.
EMPLOYED FOR LESS THAN FULL YEAR	<p>If an employee separates from employment before the last duty day of the school year, the employee's final paycheck shall be reduced for:</p> <ol style="list-style-type: none"><li>1. State personal leave the employee used beyond his or her pro-rata entitlement for the school year;</li><li>2. Local leave the employee used but had not earned as of the date of separation;</li><li>3. Any additional paid leave the employee received under this policy including Pregnancy/Parenting/Adoption Leave.</li></ol>
EMPLOYED FOR FULL YEAR	If an employee uses more local leave than he or she earned and remains employed with the District through his or her last duty day, the District shall deduct the cost of the excess leave days from the employee's pay.
ORDER OF USE	<p>Earned compensatory time shall be used before any available PTO. Available PTO shall be used before deducting from employee's pay. [See DEA].</p> <p>Unless an employee requests a different order, available paid state and local leave shall be used in the following order:</p> <ol style="list-style-type: none"><li>1. Local leave.</li><li>2. State personal leave.</li><li>3. Vacation previous.</li><li>4. Vacation current.</li></ol>
RECORDING	<p>Leave shall be recorded as follows:</p> <ol style="list-style-type: none"><li>1. Leave shall be recorded in whole or half-day increments for all employees.</li><li>2. If the employee is taking intermittent FMLA leave, leave shall be recorded in one-hour increments.</li></ol>
CONCURRENT USE OF LEAVE	<p>When an absent employee is eligible for FMLA leave, the District shall designate the absence a FMLA leave.</p> <p>The District shall require the employee to use temporary disability leave and all other paid leave, including compensatory time, concurrently with FMLA leave.</p>



COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

When an employee is absent ten or more consecutive workdays for medical reasons, the District shall require the employee to request a leave of absence.

An employee receiving workers' compensation income benefits may be eligible for paid or unpaid leave. An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave.

MEDICAL  
CERTIFICATION

An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than three consecutive workdays because of personal illness or illness in the immediate family;
2. The District requires medical certification due to a questionable pattern of absences.
3. The employee requests FMLA leave for the employee's serious health condition or that of a spouse, parent, or child;
4. The employee requests FMLA leave for military caregiver purposes;
5. The employee requests paid Pregnancy Leave under this policy for a pregnancy-related illness, injury, or medical condition; or
6. The employee requests Parenting or Adoption Leave under this policy to care for a newborn or newly-adopted child with a serious health condition.

---

Note: For District contribution to employee insurance during leave, see CRD (LOCAL).

---

SCHEDULED PTO

To minimize the impact on the educational program and other district operations, the Board requires employees to differentiate the manner in which discretionary leave is taken (e.g., Scheduled PTO):

STATE PERSONAL  
LEAVE

All district employees (not substitute or temporary) are entitled to five days earned prorated consistent with their work schedule, with no limit of accumulation and no restrictions on transfer among districts. State Leave is available for use at the beginning of the school year.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

LOCAL LEAVE

Each employee that contributes to TRS (not pyramid substitutes, substitutes, or temporary employees), including retire rehires in a permanent full-time position, shall earn paid local leave days each school year, based on the number of months of service normally required for the employee's position:

Months normally required	Local leave days per year
10	5
11	6
12	7

Local leave shall accumulate without limit and is available for use at the beginning of the school year.

PTO REASONS

Paid time off (PTO) shall include time taken for:

1. Employee's own illness or injury, which prevents the employee from fulfilling his or her assigned duties;
2. Care of the employee's newborn child, the employee's adoption of a child, or placement of a child with the employee for foster care;
3. Illness or death in the employee's immediate family;
4. Leave for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995 [see DEC (LEGAL)];
5. Leave related to birth or placement of child and taken in the first year after the child's birth, adoption, or foster placement; and
6. Leave at the individual employee's discretion, subject to limitations set out below.

PTO DESIGNATION

Although PTO may be taken for any and all purposes as stated above, state, local, and vacation leave shall remain separated for accumulation and order of use purposes as deemed appropriate by employees.

SICK LEAVE  
PROGRAM

An employee who has exhausted all available PTO whether from state leave, local sick leave, and vacation leave may apply for additional leave days through the District's sick leave program (SLP). Leave days granted from the SLP shall be in accordance with the Board-approved bylaws, which are available in the health services office.

**BEREAVEMENT LEAVE**

EMPLOYEE ELIGIBILITY	All District employees (not substitute or temporary) are entitled to a maximum of two days per occurrence.
PURPOSE	To be used in the event of death in the immediate family. [See DEC (Regulation)]
DURATION	The employee may use up to five workdays per occurrence, subject to the approval of the District. However, only two workdays shall be permitted at no loss of state personal or District local sick leave. This paid leave shall be limited to five occurrences in a two-year cycle.
PAY STATUS	For employees who have no available leave at the time of death in the immediate family, the District shall subsidize the employee's pay, less the cost of appropriate substitute pay, up to three days per year.

**FAMILY AND MEDICAL LEAVE**

EMPLOYEE ELIGIBILITY	All employees who have been employed by the District for at least 12 months and have worked for 1,250 hours during the previous 12-month period.
COMBINED LEAVE FOR SPOUSES	If both spouses are employed by the District, the District shall limit FMLA leave or the birth, adoption, or placement of a child, or to care for a parent with a serious health condition to a combined total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks. [See DECA (LEGAL)]
INTERMITTENT OR REDUCED SCHEDULED LEAVE	The District shall permit use of intermittent or reduced schedule FMLA leave under certain circumstances.
CERTIFICATION OF LEAVE	If an employee requests leave, the employee shall provide certification, as required by FMLA regulations, of the need for leave. [See DECA (LEGAL)]
FITNESS- FOR-DUTY CERTIFICATION	If an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification.
END OF SEMESTER LEAVE	If a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester. [See DECA (LEGAL), LEAVE AT THE END OF A SEMESTER]
FAILURE TO RETURN	If, at the expiration of FMLA leave, the employee is able to return to work but chooses not to do so, the District shall require reimbursement of premiums paid by the District during the leave. [See DECA (LEGAL) RECOVERY OF BENEFIT COST]

**LOCAL PREGNANCY/PARENTING/ADOPTION LEAVE**

EMPLOYEE ELIGIBILITY	All District employees (not substitute or temporary).
PURPOSE	To grant a leave of absence to any employee who suffers disabilities caused by pregnancy or childbirth, or who adopts and cares for a child up to two years of age.
APPLICATION PROCEDURE	The employee shall notify her principal or designee or immediate supervisor or designee and contact the employee relations division in the human capital management department for the application procedure.
DURATION	Local pregnancy/parenting/adoption leave shall be for a maximum of six consecutive calendar weeks as measured from the date of childbirth or adoption, or the first official date of medical leave, whichever occurs first.
LIMITATIONS ON DURATION	<p>The District shall require the employee to use any paid leave, including compensatory time, concurrently with an unpaid local pregnancy/parenting/adoption leave of absence.</p> <p>If an employee who has been employed by the District for one year has insufficient available paid leave to cover the entire leave of absence, the District shall grant a maximum of 20 consecutive workdays of paid leave subject to deduction of the daily rate of a substitute for the employee's position for each day used, whether or not a substitute is employed.</p> <p>The combined total of paid leave days shall not exceed six consecutive calendar weeks.</p> <p>If both spouses are employed by the District, the District shall limit the local pregnancy/parenting/adoption leave to a combined total of six weeks and the combined total of paid leave, beyond the employee's available paid leave, shall not exceed 20 consecutive workdays.</p> <p>The District shall require the employee to use local pregnancy/parenting/adoption leave concurrently with FMLA leave, as applicable.</p>

**TEMPORARY DISABILITY LEAVE**

EMPLOYEE ELIGIBILITY	All District employees (not substitute or temporary).
PURPOSE	For temporary disability at any time that the employee's condition interferes with the performance of regular duties. The term "temporary disability" includes the condition of pregnancy when such condition interferes with the performance of regular duties. Disabilities caused by or contributed to by pregnancy, miscarriage, abortion, childbirth, and recovery therefrom will be treated the same as any other disability.
DURATION	The maximum length of temporary disability leave shall be 180 calendar days. The leave is inclusive of the 12-week provision allowed by the FMLA.
ASSIGNMENTS / REASSIGNMENTS	If leave extends beyond FMLA, educators shall be assigned or re-assigned in accordance with statutory guidelines in Education Code 21.409.

### **WORKERS' COMPENSATION**

#### **WORKERS' COMPENSATION**

Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance. [See CRD (LOCAL) regarding payment of insurance contribution during employee absences].

An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave. [See DEC (Regulation) for application procedures]

An employee eligible for workers' compensation income benefits, and not on assault leave, may elect in writing to use available partial-day increments of paid leave to make up the difference between the employee's income benefits and the pre-injury wage. [See CRE].

### **COURT APPEARANCES**

#### **COURT APPEARANCES**

Absences to serve official petit jury duty, grand jury, or to comply with a valid subpoena shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance. Court appearances related to an employee's personal business not related to a valid subpoena are deducted from leave balances or deducted from the employee's pay. [See DEC (Regulation)]

The employee shall be allowed to retain any compensation received for jury service.

The employee shall notify his or her principal or other immediate supervisor or designee upon receipt of the summons and shall submit to the payroll office a copy of the jury summons, the subpoena, or other appropriate documentation.



COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

NEUTRAL  
ABSENCES  
CONTROL

If an employee does not return to work within 181 calendar days of being out on a leave of absence, the district shall provide the employee with written notice that the maximum allotted district leave time has been exhausted and the employee will be terminated regardless of the reason for the absence. The employee's eligibility for reasonable accommodations, as required by the Americans with Disabilities Act (ADA) [see DAA (LEGAL)], shall be considered before termination. If paid leave has been exhausted, the employee shall remain on unpaid leave during the ADA consideration period. If terminated, the employee may apply for reemployment with the District.

ASSAULT LEAVE

See DEC (LEGAL) for provisions on Assault leave.

MILITARY LEAVE

See DECB (LEGAL) for provisions on Military Leave.

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE THE ANNUAL REPORT ON COOPERATIVE FEES PAID BY FORT WORTH ISD**

**BACKGROUND:**

House Bill 273, effective June 16, 2007, requires that school districts disclose the amounts spent on purchasing cooperative fees on an annual basis. Per Texas Education Code § 44.0331. Management fees under certain cooperative purchasing contracts. (a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract. (b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item. (c) The commissioner may audit the written report described by Subsection (b). Added by Acts 2007, 80th Leg., R.S., Ch. 449, § 5, eff. June 16, 2007.

The District has Interlocal Agreement Contracts with the following agencies which did not assess any Contract-related fees during this reporting period:

- Choice Facility Partners
- City of Fort Worth
- Dallas County Schools (Tex Serve)
- Houston-Galveston Area Council (HGAC)
- National Intergovernmental Purchasing Alliance (NIPA)/The Cooperative Purchasing Network (TCPN)
- National Joint Powers Alliance (NJPA)
- Prospering Pals
- Tarrant County Cooperative Purchasing Program
- Texas Industries for the Blind and Handicapped (TIBH)
- Texas Political Subdivisions
- The Purchasing Association of Cooperative Entities (PACE)
- The Interlocal Purchasing System (TIPS)
- The Texas Local Government Purchasing Cooperative (Buy Board)
- U.S. Communities Government Purchasing Alliance
- 1 Government Procurement Alliance

The table below documents the contract-related fees, management fees and any other fees paid to agencies in which the District has an Interlocal Agreement Contract per Local Government Code

271. All of the District’s Interlocal Agreement Contracts renew annually and fees (if any) are paid from the appropriate fund supporting the purchase.

<b>Agency</b>	<b>Contract Related Fee</b>	<b>Management Fee</b>	<b>Other Fees</b>	<b>Remarks</b>
Educational Cooperative Purchasing Network of North Texas (EPCNT)		\$100.00		Annual membership fee for cooperative management and administration
State of Texas Cooperative Purchasing Program		\$100.00		Annual membership fee for use of contracts
Multi-Regional Purchasing Cooperative  Region X Education Service Center (ESC)	\$4,400.00	\$5,300.00	\$300.00	Multi-Regional Annual Cooperative fee for Food/Commodity Processing services
Region XI Education Service Center (ESC)			\$650.00	Basic Contract Fee for Educational Technology services
<b>Totals</b>	<b>\$4,400.00</b>	<b>\$5,500.00</b>	<b>\$950.00</b>	<b>\$10,850.00</b>

**STRATEGIC GOAL:**

**Goal 2: Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve the Annual Report on Cooperative Fees paid by the Fort Worth ISD
2. Decline to Approve the Annual Report on Cooperative Fees paid by the Fort Worth ISD
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve the Annual Report on Cooperative Fees paid by the Fort Worth ISD

**FUNDING SOURCE**

Not Applicable

**COST:**

Not Applicable

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not Applicable

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Not Applicable

**RATIONALE:**

Approval of the cooperative report by Fort Worth ISD Board is required in order to be in compliance with HB 273 and Texas Education Code 44.031. The acquisition of goods and services through cooperative purchases enables the District to increase the efficiency of our purchasing and procurement processes.

**INFORMATION SOURCE:**

Elsie Schiro  
Lori Boswell  
Jonathan Bey

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE THE QUARTERLY INVESTMENT REPORT FOR THE PERIOD: APRIL 1, 2017 - JUNE 30, 2017**

**BACKGROUND:**

A written investment report must be presented to the Fort Worth ISD Board of Education and the Superintendent not less than quarterly reflecting the investment transactions of the District in accordance with CDA (LEGAL). The report for the period April 1, 2017 – June 30, 2017, contains all of the reporting requirements as outlined in Section 2256.023 of the Texas Government Code. Interest earnings for the period April 1, 2017 – June 30, 2017, totaled \$1,369,410.21. All investments met the District's investment strategies and policies, with the District's primary goal being safety of investments and then liquidity of the investments.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve The Quarterly Investment Report For The Period: April 1, 2017 – June 30, 2017.
2. Decline to Approve The Quarterly Investment Report For The Period: April 1, 2017 – June 30, 2017.
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve The Quarterly Investment Report For The Period: April 1, 2017 – June 30, 2017.

**FUNDING SOURCE**

***Additional Details***

No Cost

**COST:**

No Cost

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

None

**RATIONALE:**

Review and approval of the District's Quarterly Investment Report is required pursuant to Policy CDA (LEGAL).

**INFORMATION SOURCE:**

Elsie Schiro  
Lori Boswell  
Michele Beck  
Tonya Wright

# Fort Worth Independent School District

## Quarterly Investment Report

April 1, 2017 – June 30, 2017



Young Men's Leadership Academy

Published July 20, 2017

---

**Ms. Elsie I. Schiro**  
Chief Financial Officer

---

**Ms. Lori Boswell**  
Senior Officer, Budget & Finance

---

**Ms. Michele Beck, CPA**  
Controller

---

**Ms. Tonya D. Wright**  
Treasurer





**FORT WORTH INDEPENDENT SCHOOL DISTRICT**  
**Quarterly Investment Report**  
**4/01/2017 - 6/30/2017**



**Investment Officer's Certification**

This report is prepared for the Fort Worth Independent School District (the "District") in accordance with Chapter 2256 of the Public Funds Investment Act (PFIA). Section 2256.023(a) of the PFIA states that "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the District's Investment Officers and includes the disclosures required in the PFIA. Market prices were obtained from the Custodial Bank, JP Morgan Chase.

The investment portfolio complied with the PFIA and the District's approved Investment Policy and Strategy throughout the period. All investment transactions made in the following portfolio during the period were made on behalf of the District and were in full compliance with PFIA and the District's approved Investment Policy.

Total Rate of Return: 1.06%  
 Interest Earned During the Period: \$1,369,410.21  
 Interest Earned Fiscal Year to Date: \$4,450,353.72

Security Sector	Face Amount/Shares	Market Value	Book Value	% of Portfolio	YTM @ Cost	Days To Maturity
Certificate Of Deposit	26,877,501.70	26,877,501.70	26,877,501.70	5.63	0.80	126
Local Government Investment Pool	341,922,279.13	341,922,279.13	341,922,279.13	71.63	1.15	1
Money Market	1,011,432.88	1,011,432.88	1,011,432.88	0.21	0.78	1
Municipal	11,000,000.00	11,004,400.00	11,000,000.00	2.30	1.40	364
Mutual Fund	2,211.89	23,622.95	23,446.00	0.00	0.00	0
US Agency	76,500,000.00	76,329,619.90	76,473,361.73	16.03	0.95	204
US Treasury	20,000,000.00	19,960,986.50	19,989,059.75	4.19	0.96	214
<b>Total / Average</b>	<b>477,313,425.60</b>	<b>477,129,843.06</b>	<b>477,297,081.19</b>	<b>100.00</b>	<b>1.10</b>	<b>58</b>

*Elsie I. Schiro* 8/10/17  
 Ms. Elsie I. Schiro, Chief Financial Officer Date

*Michele Beck CPA*  
 Ms. Michele Beck, CPA, Controller Date 8-8-17

*Lori Boswell* 8/9/17  
 Ms. Lori Boswell, Senior Officer, Budget / Finance Date

*Tonya D. Wright*  
 Ms. Tonya D. Wright, Treasurer Date 8/8/17



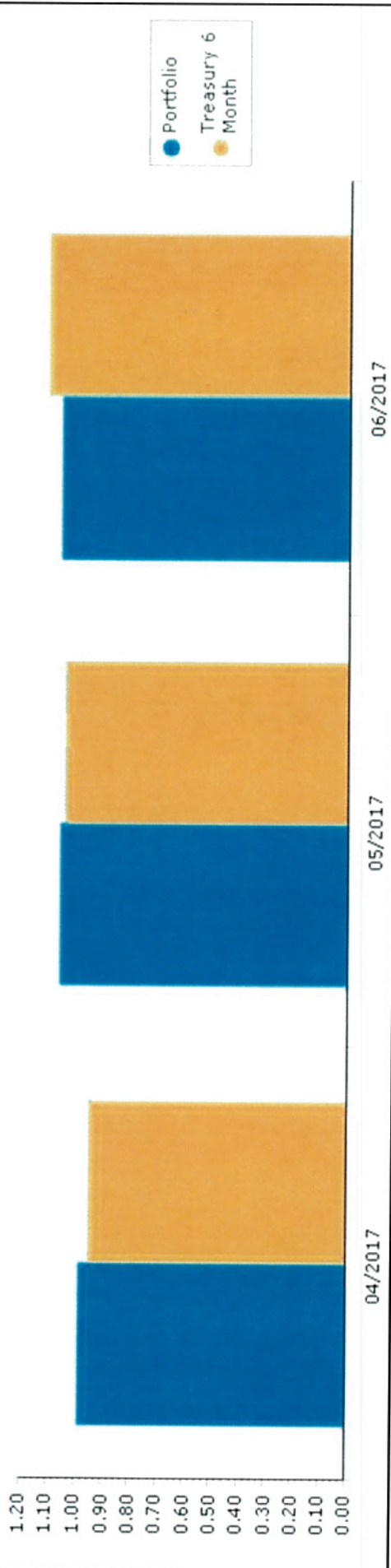


## Fort Worth Independent School District Total Rate of Return - Book Value by Month All Portfolios

Begin Date: 4/30/2017, End Date: 6/30/2017

Month	Beginning BV + Accrued Interest	Interest Earned During Period-BV	Realized Gain/Loss-BV	Investment Income-BV	Average Capital Base-BV	TRR-BV	Annualized TRR-BV	Treasury 6 Month
4/30/2017	576,379,030.51	463,569.49	0.00	463,569.49	566,592,127.07	0.08	0.99	0.95
5/31/2017	545,117,243.15	468,380.43	0.00	468,380.43	531,444,511.41	0.09	1.06	1.04
6/30/2017	500,569,921.39	437,460.29	0.00	437,460.29	496,066,115.62	0.09	1.06	1.11

### Annualized TRR-BV



Interest Earned During Period-BV/Quarterly Total: \$1,369,410.21  
Total Rate of Return: US Treasury 1 Year 1.20



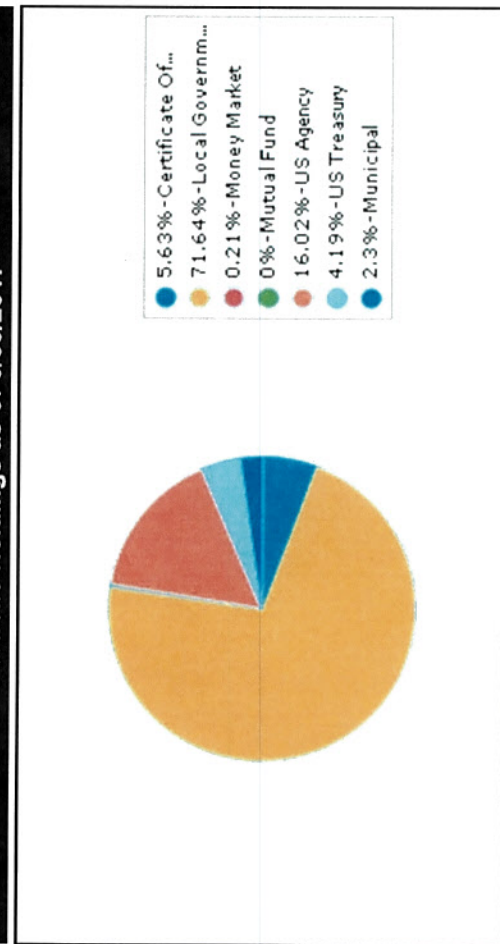
# Fort Worth Independent School District Distribution by Security Sector - Book Value

All Portfolios

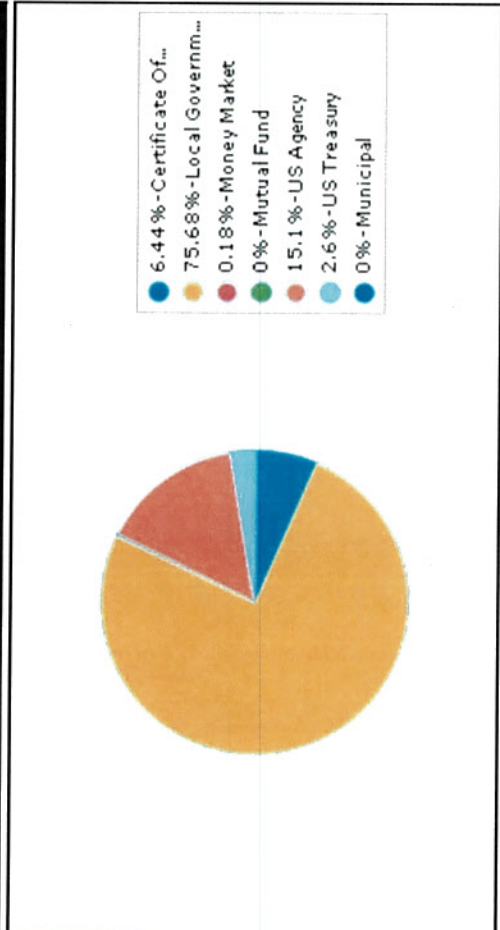
Begin Date: 3/31/2017, End Date: 6/30/2017

Security Sector Allocation			
Security Sector	Book Value 3/31/2017	% of Portfolio 3/31/2017	Book Value 6/30/2017
Certificate Of Deposit	37,102,702.82	6.44	26,877,501.70
Local Government Investment Pool	436,099,028.08	75.68	341,922,279.13
Money Market	1,009,538.45	0.18	1,011,432.88
Mutual Fund	23,446.00	0.00	23,446.00
US Agency	86,986,378.27	15.10	76,473,361.73
US Treasury	14,993,371.86	2.60	19,989,059.75
Municipal	0.00	0.00	11,000,000.00
<b>Total / Average</b>	<b>576,214,465.48</b>	<b>100.00</b>	<b>477,297,081.19</b>

**Portfolio Holdings as of 3/31/2017**



**Portfolio Holdings as of 6/30/2017**



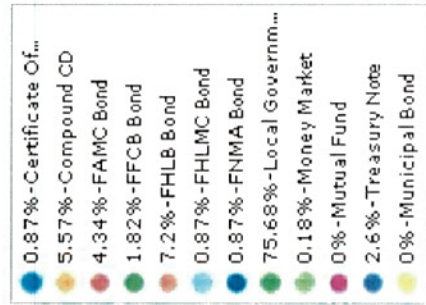


# Fort Worth Independent School District Distribution by Security Type - Book Value All Portfolios

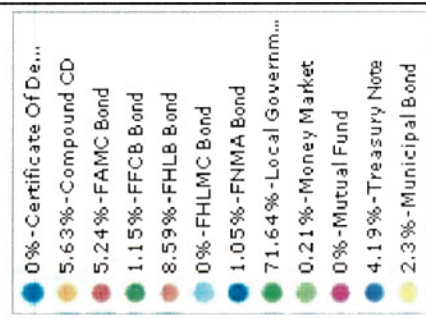
Begin Date: 3/31/2017, End Date: 6/30/2017

Security Type	Security Type Allocation		Book Value 6/30/2017	% of Portfolio 6/30/2017
	Book Value 3/31/2017	% of Portfolio 3/31/2017		
Certificate Of Deposit	5,000,000.00	0.87	0.00	0.00
Compound CD	32,102,702.82	5.57	26,877,501.70	5.63
FAMC Bond	25,000,000.00	4.34	25,000,000.00	5.24
FFCB Bond	10,478,864.86	1.82	5,491,988.33	1.15
FHLB Bond	41,488,374.88	7.20	40,988,064.08	8.59
FHLMC Bond	5,003,874.74	0.87	0.00	0.00
FNMA Bond	5,015,263.79	0.87	4,993,309.32	1.05
Local Government Investment Pool	436,099,028.08	75.68	341,922,279.13	71.64
Money Market	1,009,538.45	0.18	1,011,432.88	0.21
Mutual Fund	23,446.00	0.00	23,446.00	0.00
US Treasury Note	14,993,371.86	2.60	19,989,059.75	4.19
Municipal Bond	0.00	0.00	11,000,000.00	2.30
<b>Total / Average</b>	<b>576,214,465.48</b>	<b>100.00</b>	<b>477,297,081.19</b>	<b>100.00</b>

**Portfolio Holdings as of 3/31/2017**



**Portfolio Holdings as of 6/30/2017**





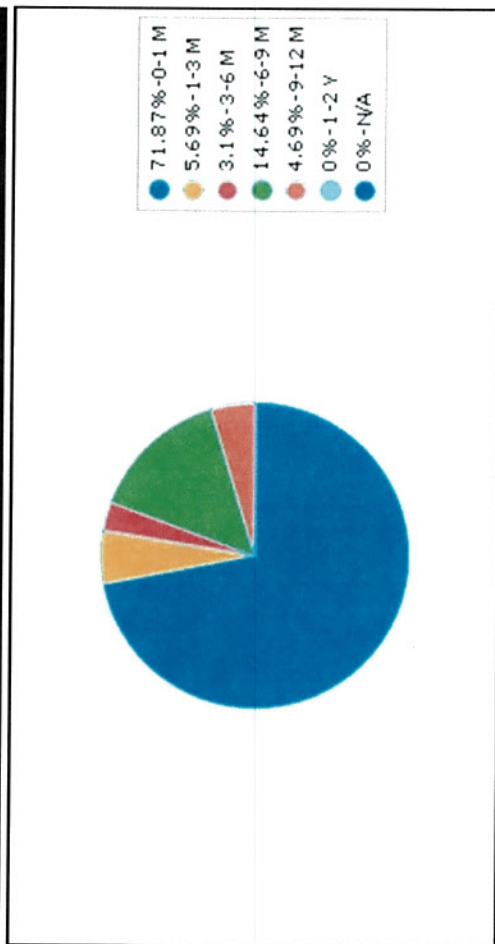
# Fort Worth Independent School District Distribution by Maturity Range - Market Value

All Portfolios

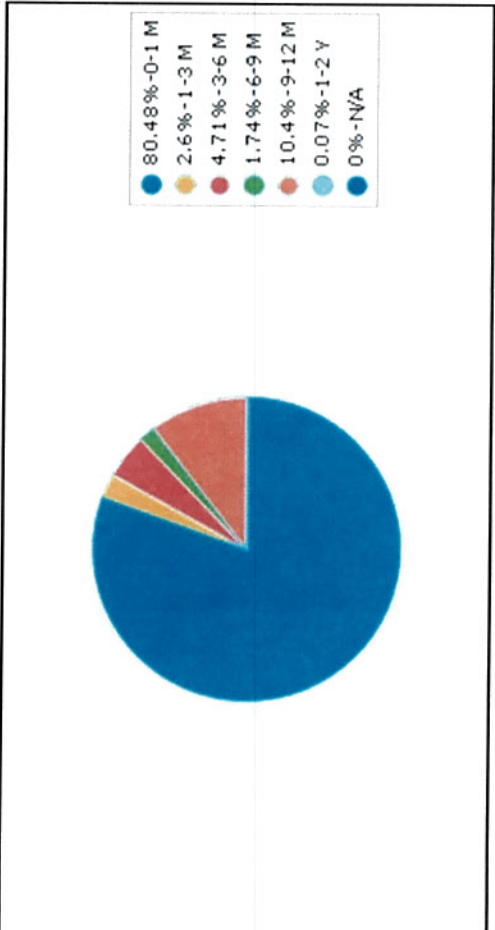
Begin Date: 3/31/2017, End Date: 6/30/2017

Maturity Range Allocation			
Maturity Range	Market Value 3/31/2017	% of Portfolio 3/31/2017	Market Value 6/30/2017
0-1 Month	463,649,742.48	80.48	342,933,712.01
1-3 Months	14,997,831.00	2.60	27,139,197.79
3-6 Months	27,105,915.39	4.71	14,807,457.80
6-9 Months	10,024,360.92	1.74	69,835,699.50
9-12 Months	59,894,336.50	10.40	22,390,153.01
1-2 Years	407,923.85	0.07	0.00
N/A	23,446.00	0.00	23,622.95
<b>Total / Average</b>	<b>576,103,556.14</b>	<b>100.00</b>	<b>477,129,843.06</b>

## Portfolio Holdings as of 6/30/2017



## Portfolio Holdings as of 3/31/2017





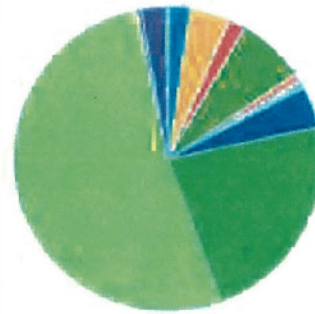
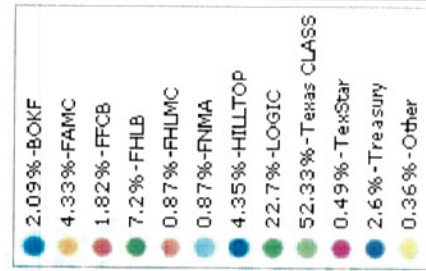
# Fort Worth Independent School District Distribution by Issuer - Market Value

All Portfolios

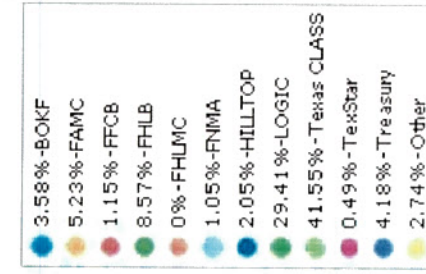
Begin Date: 3/31/2017, End Date: 6/30/2017

Issuer Allocation				
Issuer	Market Value 3/31/2017	% of Portfolio 3/31/2017	Market Value 6/30/2017	% of Portfolio 6/30/2017
BOKF	12,049,273.24	2.09	17,077,104.86	3.58
FAMC	24,953,225.00	4.33	24,949,472.50	5.23
FFCB	10,467,570.00	1.82	5,486,745.00	1.15
FHLB	41,452,911.50	7.20	40,906,033.90	8.57
FHLMC	5,002,431.00	0.87	0.00	0.00
FNMA	5,014,763.79	0.87	4,987,368.50	1.05
HILLTOP	25,053,429.58	4.35	9,800,396.84	2.05
LOGIC	130,783,915.70	22.70	140,303,754.39	29.41
Texas CLASS	301,450,772.53	52.33	198,264,597.50	41.55
TexStar	2,835,056.37	0.49	2,322,627.52	0.49
US Treasury	14,977,939.50	2.60	19,960,986.50	4.18
* Other	2,062,267.93	0.36	13,070,755.55	2.74
<b>Total / Average</b>	<b>576,103,556.14</b>	<b>100.00</b>	<b>477,129,843.06</b>	<b>100.00</b>

## Portfolio Holdings as of 3/31/2017



## Portfolio Holdings as of 6/30/2017



\* PFM Asset Management \$1,007,524.26    Mutual Fund \$23,622.95  
 Municipal Bond \$11,004,400.00    FICA Money Market \$1,011,432.88  
 Tex Pool \$ 23,775.46



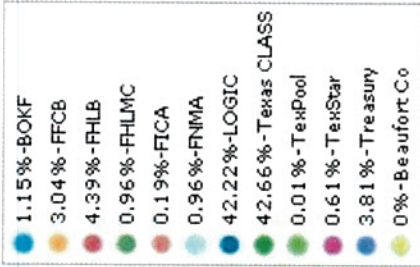
# Fort Worth Independent School District Distribution by Issuer - Market Value

## General Operating Fund

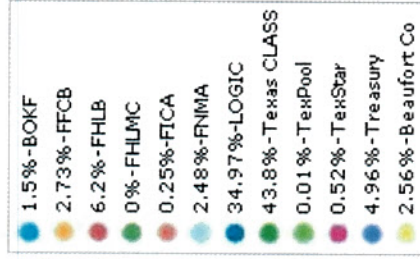
Begin Date: 3/31/2017, End Date: 6/30/2017

Issuer Allocation			
Issuer	Market Value 3/31/2017	% of Portfolio 3/31/2017	Market Value 6/30/2017
BOKF	3,010,693.80	1.15	3,015,802.17
FFCB	7,969,870.00	3.04	5,486,745.00
FHLB	11,486,875.90	4.39	12,467,159.80
FHLMC	2,501,215.50	0.96	0.00
FICA	503,147.07	0.19	504,091.24
FNMA	2,514,881.54	0.96	4,987,368.50
LOGIC	110,518,243.78	42.22	70,280,919.69
Texas CLASS	111,684,605.58	42.66	88,014,735.96
TexPool	23,728.85	0.01	23,775.46
TexStar	1,598,031.86	0.61	1,052,793.50
US Treasury	9,978,545.00	3.81	9,974,756.00
Beaufort Co	0.00	0.00	5,152,060.00
<b>Total / Average</b>	<b>261,789,838.88</b>	<b>100.00</b>	<b>200,960,207.32</b>

**Portfolio Holdings as of 3/31/2017**



**Portfolio Holdings as of 6/30/2017**



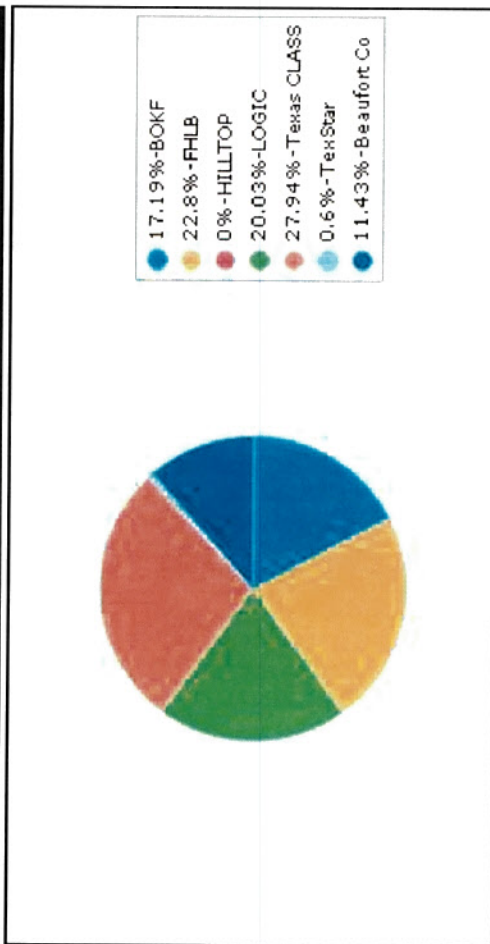


# Fort Worth Independent School District Distribution by Issuer - Market Value Interest & Sinking / Debt Service Fund

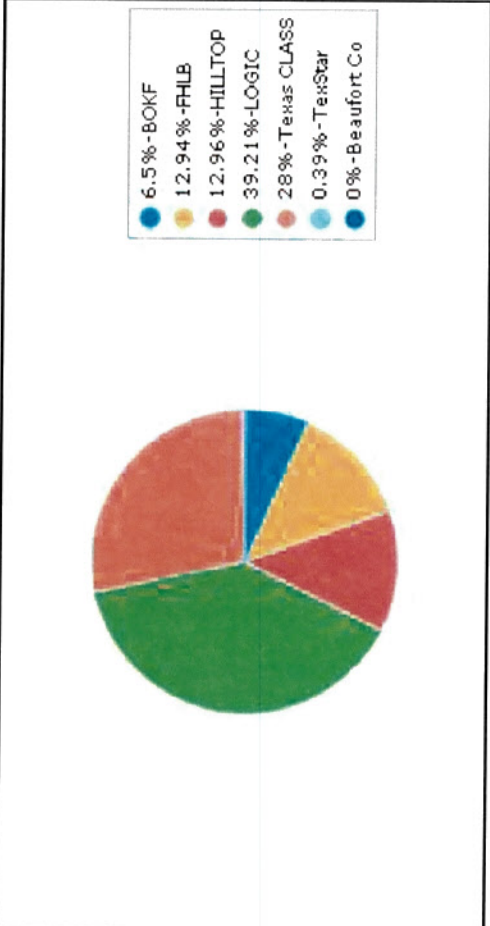
Begin Date: 3/31/2017, End Date: 6/30/2017

Issuer Allocation			
Issuer	Market Value 3/31/2017	% of Portfolio 3/31/2017	Market Value 6/30/2017
BOKF	2,508,911.51	6.50	7,520,229.45
FHLB	4,990,793.00	12.94	9,973,927.50
HILLTOP	5,000,000.00	12.96	0.00
LOGIC	15,129,385.72	39.21	8,764,403.76
Texas CLASS	10,800,944.10	28.00	12,224,499.54
TexStar	151,526.17	0.39	263,346.77
Beaufort Co	0.00	0.00	5,002,000.00
<b>Total / Average</b>	<b>38,581,560.50</b>	<b>100.00</b>	<b>43,748,407.02</b>

## Portfolio Holdings as of 6/30/2017



## Portfolio Holdings as of 3/31/2017



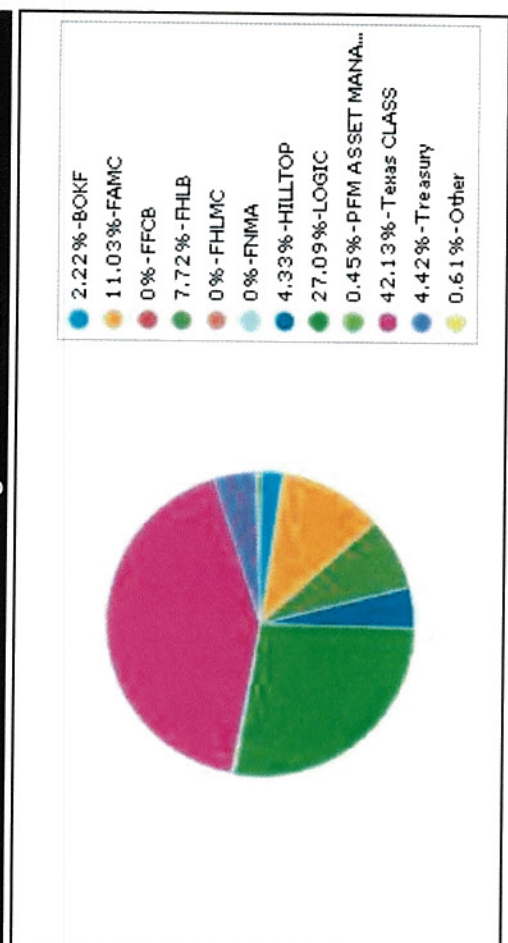


# Fort Worth Independent School District Distribution by Issuer - Market Value REPORT GROUP: BOND FUND

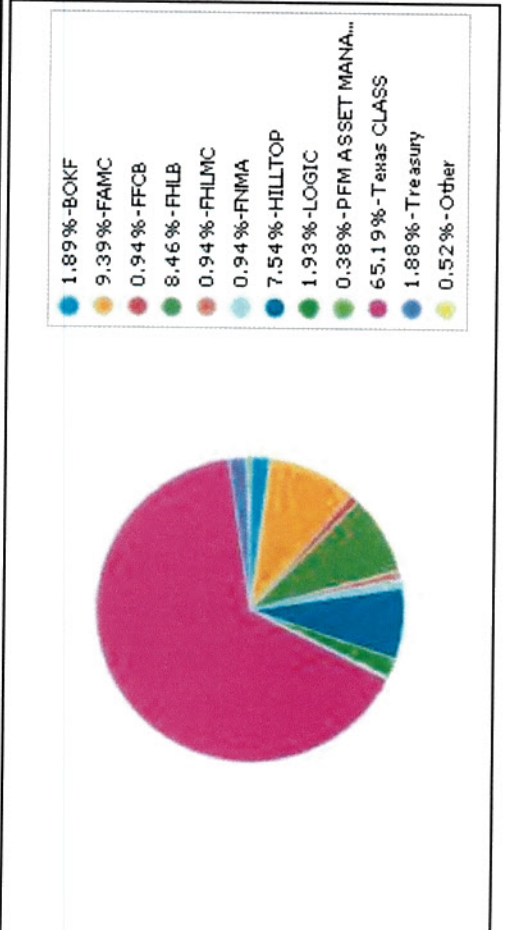
Begin Date: 3/31/2017, End Date: 6/30/2017

Issuer Allocation			
Issuer	Market Value 3/31/2017	% of Portfolio 3/31/2017	Market Value 6/30/2017
BOKF	5,017,823.02	1.89	5,026,336.99
FAMC	24,953,225.00	9.39	24,949,472.50
FFCB	2,497,700.00	0.94	0.00
FHLB	22,477,430.50	8.46	17,468,053.00
FHLMC	2,501,215.50	0.94	0.00
FNMA	2,499,882.25	0.94	0.00
HILLTOP	20,053,429.58	7.54	9,800,396.84
LOGIC	5,136,286.20	1.93	61,258,430.94
PFM ASSET MANAGEMENT	1,005,554.63	0.38	1,007,524.26
Texas CLASS	173,273,613.45	65.19	95,259,486.46
US Treasury	4,999,394.50	1.88	9,986,230.50
-Other	1,372,337.93	0.52	1,374,965.82
<b>Total / Average</b>	<b>265,787,892.56</b>	<b>100.00</b>	<b>226,130,897.31</b>

## Portfolio Holdings as of 6/30/2017



## Portfolio Holdings as of 3/31/2017



\*FICA Money Market \$507,341.64

\*TexStar \$867,624.18





# Fort Worth Independent School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 6/30/2017

Description CUSIP	Face Amount/ Shares	Settlement Date YTM @ Cost	Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	% Portfolio Unre. Gain/Loss	Credit Rating	Days To Call/Maturity Duration To Maturity
<b>CIP-2007 Bond Fund</b>								
Texas CLASS LGIP		5/31/2010	981,770.81	100.00	981,770.81	0.21%	S&P-AA+	1
TXCLASS0004	981,770.81	1.17	981,770.81	1.17		0.00	NR	0
<b>Sub Total CIP-2007 Bond Fund</b>	<b>981,770.81</b>	<b>1.17</b>	<b>981,770.81</b>	<b>1.17</b>		<b>0.21%</b>		<b>1</b>
<b>CIP-2013 BOND</b>								
BOKF 0.68 9/21/2017		9/22/2016	5,026,336.99	100.00	5,026,336.99	1.05%	NR	83
CDARS3402	5,026,336.99	0.68	5,026,336.99	0.68	0.00	0.00	NR	0.22
FAMC 0.99 1/9/2018		1/9/2017	25,000,000.00	99.80	24,949,472.50	5.24%	Moody's-Aaa	193
3132X0MU2	25,000,000.00	0.99	25,000,000.00	1.38	117,562.50	-50,527.50	S&P-AA+	0.52
FHLB 0.75 8/28/2017		9/19/2016	10,006,600.00	99.91	9,991,351.00	2.1%	Moody's-Aaa	59
3130A62S5	10,000,000.00	0.68	10,001,135.28	1.27	25,000.00	-9,784.28	S&P-AA+	0.16
FHLB 0.875 3/19/2018		2/21/2017	7,493,972.42	99.69	7,476,702.00	1.57%	Moody's-Aaa	262
3130A7CX1	7,500,000.00	0.95	7,495,961.06	1.31	18,411.46	-19,259.06	S&P-AA+	0.72
FICA MM		9/10/2015	507,341.64	100.00	507,341.64	0.11%	NR	1
MM9057-CIP2013	507,341.64	0.78	507,341.64	0.78		0.00	NR	0
HILL TOP 0.83 12/14/2017		12/15/2016	9,800,396.84	100.00	9,800,396.84	2.05%	NR	167
CDARS12252T1	9,800,396.84	0.83	9,800,396.84	0.83	0.00	0.00	NR	0.45
LOGIC LGIP		9/18/2014	61,258,430.94	100.00	61,258,430.94	12.83%	NR	1
LOGIC13002	61,258,430.94	1.13	61,258,430.94	1.13		0.00	NR	0
PFM ASSET MANAGEMENT LGIP		10/20/2016	1,007,524.26	100.00	1,007,524.26	0.21%	NR	1
1265-01	1,007,524.26	0.85	1,007,524.26	0.85		0.00	NR	0
Texas CLASS LGIP		12/11/2016	13,429.86	100.00	13,429.86	0%	NR	1
TXCLASS4001	13,429.86	0.90	13,429.86	0.90		0.00	NR	0
Texas CLASS LGIP		4/14/2014	94,264,285.79	100.00	94,264,285.79	19.75%	S&P-AA+	1
TXCLASS0007	94,264,285.79	1.17	94,264,285.79	1.17		0.00	NR	0



# Fort Worth Independent School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 6/30/2017

Description CUSIP	Face Amount/ Shares	Settlement Date		Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	% Portfolio Unre. Gain/Loss	Credit Rating	Days To Call/Maturity Duration To Maturity
		YTM @ Cost	YTM @ Market						
TexStar LGIP TEXSTAR20130	867,624.18	2/20/2014	0.86	867,624.18	100.00	867,624.18	0.18%	S&P-AA+	1
T-Note 0.875 1/31/2018 912828UJ7	5,000,000.00	5/4/2017	1.08	4,992,578.13	99.81	4,990,664.00	1.05%	Moody's-Aaa	215
T-Note 1 12/31/2017 912828N55	5,000,000.00	12/22/2016	0.92	5,003,900.00	99.91	4,995,566.50	1.05%	Moody's-Aaa	184
<b>Sub Total CIP-2013 BOND</b>	<b>225,245,370.50</b>	<b>1.07</b>		<b>225,242,421.05</b>	<b>1.16</b>	<b>225,149,126.50</b>	<b>47.19%</b>		<b>51</b>
<b>Food Service Fund</b>									
BOKF 0.68 9/21/2017 CDARS3518	1,005,267.39	9/22/2016	0.68	1,005,267.39	100.00	1,005,267.39	0.21%	NR	83
Texas CLASS LGIP TXCLASS0002	30.30	2/14/2012	1.17	30.30	100.00	30.30	0%	S&P-AA+	1
TexStar LGIP TEXSTAR15580	977.86	5/31/2010	0.86	977.86	100.00	977.86	0%	S&P-AA+	1
<b>Sub Total Food Service Fund</b>	<b>1,006,275.55</b>	<b>0.68</b>		<b>1,006,275.55</b>	<b>0.68</b>	<b>1,006,275.55</b>	<b>0.21%</b>		<b>83</b>
<b>General Operating Fund</b>									
Beaufort Co 1.4 6/29/2018 074347F91	5,150,000.00	6/29/2017	1.40	5,150,000.00	100.04	5,152,060.00	1.08%	Moody's-MIG1	364
BOKF 0.68 9/21/2017 CDARS3496	3,015,802.17	9/22/2016	0.68	3,015,802.17	100.00	3,015,802.17	0.63%	NR	83
FFCB 0 9/14/2017 313313LS5	5,500,000.00	9/19/2016	0.70	5,491,988.33	99.76	5,486,745.00	1.15%	Moody's-Aaa	76
FHLB 0.875 3/19/2018 3130A7CX1	6,500,000.00	2/21/2017	0.95	6,494,776.10	99.69	6,479,808.40	1.36%	Moody's-Aaa	262
				6,496,499.59	1.31	15,956.60	-16,691.19	S&P-AA+	0.72
								S&P-AA+	



# Fort Worth Independents School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 6/30/2017

Description CUSIP	Face Amount/ Shares	Settlement Date YTM @ Cost	Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	% Portfolio Unre. Gain/Loss	Credit Rating	Days To Call/Maturity Duration To Maturity
FHLB 1.125 5/4/2018								
3130ABD52	6,000,000.00	5/4/2017 1.15	5,998,512.84 5,998,745.08	99.79 1.38	5,987,351.40 10,500.00	1.26% -11,393.68	Moody's-Aaa S&P-AA+	308 0.84
FICA MM								
MM9057-GO	504,091.24	2/8/2016 0.78	504,091.24 504,091.24	100.00 0.78	504,091.24	0.11% 0.00	NR NR	1 0
FNMA 0.875 2/8/2018								
3135G0TG8	5,000,000.00	5/4/2017 1.10	4,991,599.15 4,993,309.32	99.75 1.30	4,987,368.50 17,256.94	1.05% -5,940.82	Moody's-Aaa S&P-AA+	223 0.6
LOGIC LGIP								
LOGIC13001	70,280,919.69	9/25/2014 1.13	70,280,919.69 70,280,919.69	100.00 1.13	70,280,919.69	14.72% 0.00	NR NR	1 0
Texas CLASS LGIP								
TXCLASS0001	88,014,735.96	5/31/2010 1.17	88,014,735.96 88,014,735.96	100.00 1.17	88,014,735.96	18.44% 0.00	S&P-AA+ NR	1 0
TexPool LGIP								
TEXPOOL00001	23,775.46	6/30/2010 0.88	23,775.46 23,775.46	100.00 0.88	23,775.46	0% 0.00	S&P-AA+ NR	1 0
TexStar LGIP								
TEXSTAR11110	1,052,793.50	5/31/2010 0.86	1,052,793.50 1,052,793.50	100.00 0.86	1,052,793.50	0.22% 0.00	S&P-AA+ NR	1 0
T-Note 0.75 2/28/2018								
912828UR9	7,500,000.00	2/21/2017 0.91	7,487,826.90 7,492,048.22	99.69 1.21	7,476,972.75 18,648.10	1.57% -15,075.47	Moody's-Aaa S&P-AA+	243 0.67
T-Note 1 12/31/2017								
912828N55	2,500,000.00	12/22/2016 0.92	2,501,950.00 2,500,959.36	99.91 1.18	2,497,783.25 0.00	0.52% -3,176.11	Moody's-Aaa S&P-AA+	184 0.5
<b>Sub Total General Operating Fund</b>	<b>201,042,118.02</b>	<b>1.12</b>	<b>200,978,833.01</b>	<b>1.17</b>	<b>200,960,207.32</b>	<b>42.11%</b>		<b>48</b>
<b>Interest &amp; Sinking / Debt Service Fund</b>			<b>201,015,667.92</b>		<b>62,561.92</b>	<b>-55,460.60</b>		<b>0.13</b>
Beaufort Co 1.4 6/29/2018								
074347F91	5,000,000.00	6/29/2017 1.40	5,000,000.00 5,000,000.00	100.04 1.36	5,002,000.00 194.44	1.05% 2,000.00	Moody's-MIG1 S&P-SP-1	364 1
BOKF 0.68 9/21/2017								
CDARS3461	2,513,168.49	9/22/2016 0.68	2,513,168.49 2,513,168.49	100.00 0.68	2,513,168.49 0.00	0.53% 0.00	NR NR	83 0.22



# Fort Worth Independent School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 6/30/2017

Description CUSIP	Face Amount/ Shares	Settlement Date YTM @ Cost	Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	% Portfolio Unre. Gain/Loss	Credit Rating	Days To Call/Maturity Duration To Maturity
BOKF 1.01 11/9/2017		5/11/2017	5,007,060.96	100.00	5,007,060.96	1.05%	None	132
CDARS0368	5,007,060.96	1.01	5,007,060.96	1.01	0.00	0.00	None	0.36
FHLB 0.875 3/19/2018		2/21/2017	4,995,981.61	99.69	4,984,468.00	1.05%	Moody's-Aaa	262
3130A7CX1	5,000,000.00	0.95	4,997,307.37	1.31	12,274.31	-12,839.37	S&P-AA+	0.72
FHLB 1.125 5/4/2018		5/4/2017	4,998,760.70	99.79	4,989,459.50	1.05%	Moody's-Aaa	308
3130ABD52	5,000,000.00	1.15	4,998,954.23	1.38	8,750.00	-9,494.73	S&P-AA+	0.84
LOGIC LGIP		12/2/2014	8,764,403.76	100.00	8,764,403.76	1.84%	NR	1
LOGIC13003	8,764,403.76	1.13	8,764,403.76	1.13		0.00	NR	0
Texas CLASS LGIP		5/31/2010	12,224,499.54	100.00	12,224,499.54	2.56%	S&P-AA+	1
TXCLASS0003	12,224,499.54	1.17	12,224,499.54	1.17		0.00	NR	0
TexStar LGIP		5/31/2010	263,346.77	100.00	263,346.77	0.06%	S&P-AA+	1
TEXSTAR33330	263,346.77	0.86	263,346.77	0.86		0.00	NR	0
<b>Sub Total Interest &amp; Sinking / Debt Service Fund</b>	<b>43,772,479.52</b>	<b>1.11</b>	<b>43,767,221.83</b>	<b>1.18</b>	<b>43,748,407.02</b>	<b>9.19%</b>		<b>127</b>
			<b>43,768,741.12</b>		<b>21,218.75</b>	<b>-20,334.10</b>		<b>0.35</b>
<b>Internal Finance Fund</b>								
Beaufort Co 1.4 6/29/2018		6/29/2017	750,000.00	100.04	750,300.00	0.16%	Moody's-MIG1	364
074347F91	750,000.00	1.40	750,000.00	1.36	29.17	300.00	S&P-SP-1	1
FHLB 0.875 3/19/2018		2/21/2017	749,397.24	99.69	747,670.20	0.16%	Moody's-Aaa	262
3130A7CX1	750,000.00	0.95	749,596.10	1.31	1,841.15	-1,925.90	S&P-AA+	0.72
Texas CLASS LGIP		5/31/2010	2,461,371.26	100.00	2,461,371.26	0.52%	S&P-AA+	1
TXCLASS0005	2,461,371.26	1.17	2,461,371.26	1.17		0.00	NR	0
TexStar LGIP		5/31/2010	115,513.05	100.00	115,513.05	0.02%	S&P-AA+	1
TEXSTAR15640	115,513.05	0.86	115,513.05	0.86		0.00	NR	0
<b>Sub Total Internal Finance Fund</b>	<b>4,076,884.31</b>	<b>1.16</b>	<b>4,076,281.55</b>	<b>1.22</b>	<b>4,074,854.51</b>	<b>0.86%</b>		<b>116</b>
			<b>4,076,480.41</b>		<b>1,870.32</b>	<b>-1,625.90</b>		<b>0.32</b>
<b>Scholarships</b>								



## Fort Worth Independent School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 6/30/2017

Description CUSIP	Face Amount/ Shares	Settlement Date		Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	Unre. Gain/Loss	Credit Rating	Days To Call/Maturity Duration To Maturity
		YTM @ Cost	YTM @ Market						
Beaufort Co 1.4 6/29/2018 074347F91	100,000.00	6/29/2017	1.40	100,000.00	100.04	100,040.00	0.02%	Moody's-MIG1	364
BOKF 0.68 9/21/2017									
BOKF 0.68 9/21/2017	100,526.75	9/22/2016	0.68	100,526.75	100.00	100,526.75	0.02%	NR	83
CDARS3534	100,526.75	0.68		100,526.75	0.68	0.00	0.00	NR	0.22
BOKF 1.4 12/2018									
BOKF 1.4 12/2018	408,942.11	4/16/2015	1.00	408,942.11	100.00	408,942.11	0.09%	NR	286
CDARS8493	408,942.11	1.00		408,942.11	1.00	0.00	0.00	NR	0.78
FHLB 0.875 3/19/2018									
FHLB 0.875 3/19/2018	250,000.00	2/21/2017	0.95	249,799.08	99.69	249,799.08	0.05%	Moody's-Aaa	262
3130A7CX1	250,000.00	0.95		249,865.37	1.31	613.72	-641.97	S&P-AA+	0.72
Nationwide-Highmark Bond HIGHMARK857	2,211.89	4/19/2002		23,446.00	10.68	23,622.95	0%	NR	
Texas CLASS LGIP TXCLASS0008	304,473.98	4/24/2014	1.17	304,473.98	100.00	304,473.98	0.06%	S&P-AA+	1
TexStar LGIP TEXSTAR44440	22,372.16	5/31/2010	0.86	22,372.16	100.00	22,372.16	0%	S&P-AA+	1
				22,372.16	0.86		0.00	NR	0
<b>Sub Total Scholarships</b>	<b>1,188,526.89</b>	<b>1.04</b>		<b>1,209,560.08</b>	<b>1.11</b>	<b>1,209,201.35</b>	<b>0.24%</b>		<b>192</b>
				<b>1,209,626.37</b>		<b>617.61</b>	<b>-425.02</b>		<b>0.52</b>
<b>TOTAL PORTFOLIO</b>	<b>477,313,425.60</b>	<b>1.10</b>		<b>477,262,363.88</b>	<b>1.17</b>	<b>477,129,843.06</b>	<b>100.00%</b>		<b>58</b>
				<b>477,297,081.19</b>		<b>265,371.01</b>	<b>-167,238.13</b>		<b>0.16</b>

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE THE 2017-2018 FORT WORTH ISD COMPENSATION  
MANUAL**

**BACKGROUND:**

The Fort Worth ISD Compensation Manual serves as a guide to administer salaries and other compensation in an equitable manner and to assist the District in the recruitment and retention of its employees. The Compensation Manual is a working document that is normally updated throughout a school year as changes become necessary due to deletion, modification and additions of job types and/or for other compensation-related reasons. After Board approval, the 2017-2018 Compensation Manual will be available for review on the Fort Worth ISD website. An executive summary outlining the changes in the Compensation Manual is attached. To view the compensation manual please click on the link below.

<https://www.fwisd.org/cms/lib/TX01918778/Centricity/Domain/1037/2017-2018SalaryHandbookDRAFT8-14-17.pdf>

**STRATEGIC GOAL:**

**4-Dev. a Student and Customer-Centered Workforce**

**ALTERNATIVES:**

1. Approve the 2017-2018 Fort Worth ISD Compensation Manual
2. Decline to Approve the 2017-2018 Fort Worth ISD Compensation Manual
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the 2017-2018 Fort Worth ISD Compensation Manual

**FUNDING SOURCE**

*Additional Details*

No Cost

Not Applicable

**COST:**

Not Applicable

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Compensation & Employee Records Department

**RATIONALE:**

A Compensation Manual is required for the effective and efficient administration of salaries, extra-duty pay, and stipends. It also serves as a valuable resource for employees to better understand how compensation is calculated and/or determined.

The 2017-2018 Fort Worth ISD Compensation Manual will be available for review in its entirety on the Compensation & Employee Records' website.

**INFORMATION SOURCE:**

Elsie Schiro  
Brenda DeLeon

## **2017-2018 Compensation Manual – Summary of Updates**

**The below summarizes the changes in the Fort Worth ISD Compensation Manual since it was last approved by the Board of Education.**

Pages 1-6: All dates, names and titles were updated.

Page 11: Update verbiage regarding salary credit for employees who are on a salary range.

Page 12: Update heading for demotion header.

Page 16: Updated Teacher salary schedule.

Pages 18-22: Updated salary schedules for Counselors, Nurses and Librarians.

Pages 24-45: Add /delete titles, contract days, and pay grade changes.

Page 46: Remove career ladder reference.

Pages 47-52 Add/delete stipend pay codes; updated stipend titles that were not previously listed.

Page 50: Added Leadership Academy stipends.

Page 57: Update Part-time/ hourly bilingual tester hourly rate.

Page 59: Notation on substitute Leadership Academy sub rates.



**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE BUDGET AMENDMENT TRANSFERRING FUNDS FROM FURNITURE, FIXTURES AND EQUIPMENT CONTINGENCY AND COMPLETED PROJECTS TO PROGRAM CONTINGENCY FOR THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On January 14, 2014, the Board of Education (BOE) approved the budget for the 2013 Capital Improvement Program. This budget included funds for Furniture, Fixtures & Equipment (FF&E) throughout the district. On January 24, 2017, the BOE approved the transfer of funds from completed FF&E projects to an identified FF&E Contingency. Subsequently, the board has approved transfers to and from FFE Contingency on March 21, June 27, and July 18, 2017. FFE Contingency is currently \$1,336,597.24. Additional savings have been identified at \$1,074,274.95 for a total FFE Contingency of \$2,410,872.19. CIP is requesting to transfer \$1,500,000 to Program Contingency for a balance of \$910,872.19 in FFE Contingency as noted on the table below.

<b>Current FFE Contingency Balance</b>	<b>Additional Savings</b>	<b>Revised FFE Contingency Balance</b>	<b>Transfer to Program Contingency</b>	<b>Projected FFE Contingency Balance</b>
\$1,336,597.24	\$1,074,274.95	\$2,410,872.19	(\$1,500,000)	\$910,872.19

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Budget Amendment Transferring Funds From Furniture, Fixtures And Equipment Contingency and Completed Projects to Program Contingency for the 2013 Capital Improvement Program
2. Decline to Approve Budget Amendment Transferring Funds From Furniture, Fixtures And Equipment Contingency and Completed Projects to Program Contingency for the 2013 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Budget Amendment Transferring Funds From Furniture, Fixtures And Equipment Contingency and Completed Projects to Program Contingency for the 2013 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP	681-81-6629-B43-XXX-99-000-000000 - \$ 1,074,274.95
	681-81-6629-999-FFE-99-000-000000 - \$ 1,500,000.00

**COST:**

Budget modifications will be made as indicated on the attached spreadsheet.

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

**RATIONALE:**

The intent of this agenda item is to present to the Board Of Education the transfer of funds from FFE Program Contingency and Completed Projects to Program Contingency.

**INFORMATION SOURCE:**

Vicki D. Burris  
Elsie Schiro  
Gary Griffith

**SUMMARY OF 2013 CAPITAL  
IMPROVEMENT PROGRAM  
BUDGET AMENDMENTS**



CAPITAL IMPROVEMENT  
PROGRAM



CAPITAL IMPROVEMENT  
PROGRAM

Org	Project	Revised 08/15/17	FF&E Savings	Revised 08/22/17	Transfer to Program Contingency	Revised 08/22/17
001	Amon Carter - Riverside High School	\$ 11,232,675	\$ (36,613)	\$ 11,196,062		\$ 11,196,062
002	Arlington Heights High School	\$ 5,878,835		\$ 5,878,835		\$ 5,878,835
003	South Hills High School	\$ 6,919,009		\$ 6,919,009		\$ 6,919,009
004	Diamond Hill-Jarvis High School	\$ 6,906,937		\$ 6,906,937		\$ 6,906,937
005	Dunbar High School	\$ 4,071,155		\$ 4,071,155		\$ 4,071,155
006	Eastern Hills High School	\$ 1,750,813		\$ 1,750,813		\$ 1,750,813
008	North Side High School	\$ 1,526,946		\$ 1,526,946		\$ 1,526,946
009	Polytechnic High School	\$ 4,825,241	\$ (330)	\$ 4,824,911		\$ 4,824,911
010	Paschal High School	\$ 13,193,523	\$ (140,513)	\$ 13,053,010		\$ 13,053,010
011	Trimble Technical High School	\$ 2,224,765		\$ 2,224,765		\$ 2,224,765
014	Southwest High School	\$ 2,072,291		\$ 2,072,291		\$ 2,072,291
015	Western Hills High School	\$ 5,856,656		\$ 5,856,656		\$ 5,856,656
016	O D. Wyatt High School	\$ 2,577,657		\$ 2,577,657		\$ 2,577,657
018	Middle Level Learning Center	\$ 104,577		\$ 104,577		\$ 104,577
019	Metro Opportunity High School	\$ 104,386		\$ 104,386		\$ 104,386
026	Jo Kelly School	\$ 98,191		\$ 98,191		\$ 98,191
042	Daggett Middle School	\$ 201,461		\$ 201,461		\$ 201,461
043	Wedgwood Sixth Grade School	\$ 2,600,670		\$ 2,600,670		\$ 2,600,670
044	Elder Middle School	\$ 3,606,787		\$ 3,606,787		\$ 3,606,787
045	Forest Oak Middle School	\$ 758,633		\$ 758,633		\$ 758,633
047	Handley Middle School	\$ 205,419		\$ 205,419		\$ 205,419
048	William James Middle School	\$ 977,827		\$ 977,827		\$ 977,827
049	Kirkpatrick Middle School	\$ 2,936,286		\$ 2,936,286		\$ 2,936,286
050	McLean Middle School	\$ 4,980,663		\$ 4,980,663		\$ 4,980,663
051	Meacham Middle School	\$ 421,596		\$ 421,596		\$ 421,596
052	Meadowbrook Middle School	\$ 1,005,246		\$ 1,005,246		\$ 1,005,246
053	Monnig Middle School	\$ 250,783		\$ 250,783		\$ 250,783
054	Morningside Middle School	\$ 1,887,764		\$ 1,887,764		\$ 1,887,764
056	Riverside Middle School	\$ 207,511		\$ 207,511		\$ 207,511
057	Rosemont Middle School	\$ 471,521		\$ 471,521		\$ 471,521
058	W.C. Stimping Middle School	\$ 390,880		\$ 390,880		\$ 390,880
059	J. Martin Jacquet MS	\$ 411,817		\$ 411,817		\$ 411,817
060	Wedgwood Middle School	\$ 286,477		\$ 286,477		\$ 286,477
061	Leonard Middle School	\$ 390,050		\$ 390,050		\$ 390,050
062	International Newcomer Acad / Applied Learning Academy	\$ 478,092		\$ 478,092		\$ 478,092
063	Como Montessori School	\$ 1,806,531		\$ 1,806,531		\$ 1,806,531
064	Glencrest 6th Grade	\$ 2,643,619		\$ 2,643,619		\$ 2,643,619
067	Rosemont 6th Grade	\$ 2,144,053		\$ 2,144,053		\$ 2,144,053
069	McLean 6th Grade	\$ 4,594,516		\$ 4,594,516		\$ 4,594,516
070	Jean McClung Middle School	\$ 153,464		\$ 153,464		\$ 153,464
071	Benbrook Middle School / Westpark ES (Conversion)	\$ 9,165,625		\$ 9,165,625		\$ 9,165,625
081	Young Women's Leadership Academy	\$ 3,309,205		\$ 3,309,205		\$ 3,309,205
082	Texas Academy of Biomedical Sciences	\$ 224,101		\$ 224,101		\$ 224,101
083	Young Men's Leadership Academy	\$ 5,466,999		\$ 5,466,999		\$ 5,466,999
084	World Language Academy	\$ 46,156		\$ 46,156		\$ 46,156
087	VPA/STEM	\$ 51,722,571		\$ 51,722,571		\$ 51,722,571
101	Alice Carlson Applied Learning Center	\$ 124,581		\$ 124,581		\$ 124,581
103	Benbrook Elementary School	\$ 2,790,377	\$ (93,020)	\$ 2,697,356		\$ 2,697,356
104	Boulevard Heights Elementary School	\$ 662,801		\$ 662,801		\$ 662,801
105	West Handley Elementary School	\$ 6,204,038		\$ 6,204,038		\$ 6,204,038
107	Burton Hill Elementary School	\$ 148,702		\$ 148,702		\$ 148,702
110	Carroll Peak Elementary School	\$ 86,371		\$ 86,371		\$ 86,371
111	Carter Park Elementary School	\$ 2,247,413	\$ (29,775)	\$ 2,217,638		\$ 2,217,638
114	Manuel Jara Elementary School	\$ 183,327		\$ 183,327		\$ 183,327
115	George C. Clarke Elementary School	\$ 1,774,841		\$ 1,774,841		\$ 1,774,841
116	Lily B. Clayton Elementary School	\$ 158,103		\$ 158,103		\$ 158,103
117	Como Elementary School	\$ 233,393		\$ 233,393		\$ 233,393
118	Hazel Harvey Peace Elementary School	\$ 97,514		\$ 97,514		\$ 97,514
119	E.M. Daggett Elementary School	\$ 2,421,295		\$ 2,421,295		\$ 2,421,295
120	Rufino Mendoza Elementary School	\$ 2,419,693		\$ 2,419,693		\$ 2,419,693
121	DeZavala Elementary School	\$ 3,497,765		\$ 3,497,765		\$ 3,497,765
122	Diamond Hill Elementary School	\$ 1,763,629		\$ 1,763,629		\$ 1,763,629
123	S.S. Dillow Elementary School	\$ 208,715		\$ 208,715		\$ 208,715
124	Maude I. Logan Elementary School	\$ 271,290		\$ 271,290		\$ 271,290
125	Eastern Hills Elementary School	\$ 191,230		\$ 191,230		\$ 191,230
126	East Handley Elementary School	\$ 2,286,769		\$ 2,286,769		\$ 2,286,769
127	Christlene C. Moss Elementary School	\$ 1,926,709		\$ 1,926,709		\$ 1,926,709
129	John T. White Elementary School	\$ 114,752		\$ 114,752		\$ 114,752
130	Harlean Beal Elementary School	\$ 253,876		\$ 253,876		\$ 253,876
131	Rosemont Elementary School	\$ 112,811		\$ 112,811		\$ 112,811
132	Gien Park Elementary School	\$ 1,660,478		\$ 1,660,478		\$ 1,660,478
133	W. M. Green Elementary School	\$ 4,728,103		\$ 4,728,103		\$ 4,728,103
134	Greenbriar Elementary School	\$ 1,868,256		\$ 1,868,256		\$ 1,868,256
135	Van Zandt-Guinn Elementary School	\$ 104,439		\$ 104,439		\$ 104,439
137	Hubbard Heights Elementary School	\$ 127,052		\$ 127,052		\$ 127,052
138	H.V. Heibing Elementary	\$ 392,315		\$ 392,315		\$ 392,315
139	Milton L. Kirkpatrick Elementary School	\$ 2,016,857		\$ 2,016,857		\$ 2,016,857
141	Meadowbrook Elementary	\$ 175,699		\$ 175,699		\$ 175,699
143	D. McRae Elementary School	\$ 137,571		\$ 137,571		\$ 137,571
144	Mitchell Boulevard Elementary School	\$ 2,719,941	\$ (153,951)	\$ 2,565,990		\$ 2,565,990
146	M.H. Moore Elementary School	\$ 188,193		\$ 188,193		\$ 188,193
147	Morningside Elementary School	\$ 185,734		\$ 185,734		\$ 185,734
148	Charles E. Nash Elementary School	\$ 1,343,277		\$ 1,343,277		\$ 1,343,277

**SUMMARY OF 2013 CAPITAL  
IMPROVEMENT PROGRAM  
BUDGET AMENDMENTS**



CAPITAL IMPROVEMENT  
PROGRAM



CAPITAL IMPROVEMENT  
PROGRAM

Org	Project	Revised 08/15/17	FF&E Savings	Revised 08/22/17	Transfer to Program Contingency	Revised 08/22/17
149	North Hi Mount Elementary School	\$ 143,238		\$ 143,238		\$ 143,238
150	Oakhurst Elementary School	\$ 213,586		\$ 213,586		\$ 213,586
151	Natha Howell Elementary School	\$ 142,516		\$ 142,516		\$ 142,516
152	Oaklawn Elementary School	\$ 221,420		\$ 221,420		\$ 221,420
153	A. M. Pate Elementary School	\$ 154,566		\$ 154,566		\$ 154,566
154	M. L. Phillips Elementary School	\$ 159,573		\$ 159,573		\$ 159,573
156	Ridglea Hills Elementary School	\$ 2,358,043	\$ (25,025)	\$ 2,333,018		\$ 2,333,018
157	Luella Merrett Elementary School	\$ 3,367,014	\$ (126,465)	\$ 3,240,550		\$ 3,240,550
159	Versia L. Williams Elementary School	\$ 1,597,500		\$ 1,597,500		\$ 1,597,500
160	Maudrie M. Walton Elementary School	\$ 172,839		\$ 172,839		\$ 172,839
161	Sam Rosen Elementary School	\$ 1,907,868		\$ 1,907,868		\$ 1,907,868
162	Sagamore Hill Elementary School	\$ 206,625		\$ 206,625		\$ 206,625
163	Bruce Shulkey Elementary School	\$ 560,493		\$ 560,493		\$ 560,493
165	R. J. Wilson Elementary School	\$ 1,500,234		\$ 1,500,234		\$ 1,500,234
166	South Hi Mount Elementary School	\$ 227,889		\$ 227,889		\$ 227,889
167	South Hills Elementary School	\$ 136,932		\$ 136,932		\$ 136,932
168	Springdale Elementary School	\$ 3,430,289		\$ 3,430,289		\$ 3,430,289
169	Sunrise-McMillan Elementary School	\$ 2,431,493		\$ 2,431,493		\$ 2,431,493
171	Tanglewood Elementary School	\$ 6,909,235	\$ (279,156)	\$ 6,630,079		\$ 6,630,079
172	W. J. Turner Elementary School	\$ 209,058		\$ 209,058		\$ 209,058
175	Washington Heights Elementary School (New)	\$ 13,985,142		\$ 13,985,142		\$ 13,985,142
176	Waverly Park Elementary School	\$ 298,687		\$ 298,687		\$ 298,687
177	Westcliff Elementary School	\$ 128,595		\$ 128,595		\$ 128,595
178	Westcreek Elementary School	\$ 529,748		\$ 529,748		\$ 529,748
180	Western Hills Elementary School	\$ 4,873,713	\$ (93,969)	\$ 4,779,743		\$ 4,779,743
184	Worth Heights Elementary School	\$ 176,275		\$ 176,275		\$ 176,275
186	David K. Sellars Elementary School	\$ 4,559,869	\$ (95,458)	\$ 4,464,411		\$ 4,464,411
187	J. T. Stevens Elementary School	\$ 273,078		\$ 273,078		\$ 273,078
188	Atwood McDonald Elementary School	\$ 2,372,271		\$ 2,372,271		\$ 2,372,271
190	Riverside Applied Learning Center	\$ 115,415		\$ 115,415		\$ 115,415
194	Daggett Montessori	\$ 301,897		\$ 301,897		\$ 301,897
206	Bill Elliott Elementary School	\$ 129,237		\$ 129,237		\$ 129,237
208	T. A. Sims Elementary School	\$ 140,477		\$ 140,477		\$ 140,477
209	Edward J. Briscoe Elementary	\$ 106,018		\$ 106,018		\$ 106,018
216	Woodway Elementary School	\$ 1,543,184		\$ 1,543,184		\$ 1,543,184
217	J. M. Terrell Elementary School	\$ 137,810		\$ 137,810		\$ 137,810
219	Lowery Road Elementary School	\$ 6,001,478		\$ 6,001,478		\$ 6,001,478
220	Alice Contreras Elementary School	\$ 1,583,669		\$ 1,583,669		\$ 1,583,669
221	Western Hills Primary	\$ 442,005		\$ 442,005		\$ 442,005
222	L. Clifford Davis Elementary School	\$ 406,763		\$ 406,763		\$ 406,763
223	Cesar Chavez Primary	\$ 131,996		\$ 131,996		\$ 131,996
224	M. G. Ellis Primary	\$ 267,096		\$ 267,096		\$ 267,096
225	Bonnie Brae Elementary School	\$ 124,486		\$ 124,486		\$ 124,486
226	Seminary Hills Park Elementary School	\$ 181,382		\$ 181,382		\$ 181,382
227	Dolores Huerta Elementary School	\$ 179,203		\$ 179,203		\$ 179,203
241	Westpark Elementary School (New)	\$ 19,342,020		\$ 19,342,020		\$ 19,342,020
259	Van Zandt-Guinn Elementary School	\$ 11,876,003		\$ 11,876,003		\$ 11,876,003
350	Adult Education Center	\$ 16,043		\$ 16,043		\$ 16,043
834	Wilkerson-Greines Athletic Fields	\$ 164,282		\$ 164,282		\$ 164,282
835	Farrington Athletic Field	\$ 155,855		\$ 155,855		\$ 155,855
836	Scarborough-Handley Athletic Field	\$ 1,443,826		\$ 1,443,826		\$ 1,443,826
BP 066	Final amounts per school to be finalized upon negotiations	\$ 4,440,430		\$ 4,440,430		\$ 4,440,430
000	Reimbursement to General Fund for Purchase of YWLA	\$ 4,453,537		\$ 4,453,537		\$ 4,453,537
B44	Other Program Costs	\$ 300,000		\$ 300,000		\$ 300,000
999	Indirect Cost Redistribution - Prop 1	\$ 22,378,730		\$ 22,378,730		\$ 22,378,730
999	Indirect Cost Redistribution - Prop 2	\$ 2,531,256		\$ 2,531,256		\$ 2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ 1,000		\$ 1,000		\$ 1,000
B45	Construction Escalation Allowance - Prop 2	\$ 1,050,000		\$ 1,050,000		\$ 1,050,000
B47	Owner's Program Contingency - Prop 1	\$ 2,785,917		\$ 2,785,917	\$ 1,500,000	\$ 4,285,917
B47	Owner's Program Contingency - Prop 2	\$ 1,050,000		\$ 1,050,000		\$ 1,050,000
OCP	Contingency from Scope Adjustments	\$ 472,000		\$ 472,000		\$ 472,000
0FC	Funds Associated with Additions to be Built at Other Campuses	\$ -		\$ -		\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ -		\$ -		\$ -
ADA	ADA Compliance Contingency	\$ 11,259		\$ 11,259		\$ 11,259
FFE	FF&E Contingency	\$ 1,336,597	\$ 1,074,275	\$ 2,410,872	\$ (1,500,000)	\$ 910,872
TEC	Contingency Transfer from Technology	\$ 1,500,286	\$ -	\$ 1,500,286	\$ -	\$ 1,500,286
SSC	Safety & Security Contingency	\$ 602,337		\$ 602,337		\$ 602,337
		\$ 359,869,166		\$ 359,869,166		\$ 359,869,166
	Technology Assessment	\$ 99,990,835		\$ 99,990,835		\$ 99,990,835
	Proposition 3	\$ 30,000,000		\$ 30,000,000		\$ 30,000,000
	<b>2013 CIP Grand Total</b>	<b>\$ 489,860,000</b>		<b>\$ 489,860,000</b>		<b>\$ 489,860,000</b>

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE BUDGET AMENDMENT FOR BID PACKAGE 066 TO RESTORE UNUSED PROGRAM CONTINGENCY IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On April 11, 2017 the Board of Education (BOE) approved the use of program contingency for Construction Contract Bid Package 066 in a Not-To-Exceed (NTE) amount as noted on the table below. Subsequently, on June 27, 2017, the board approved the use of committed fund balance from the general fund set aside for Arlington Heights High School (AHHS) for an athletic-related project per Board Action and Resolution dated April 28, 2015 in the amount of \$450,000. This board agenda item is to present final amounts required after negotiations and contracting efforts have been completed.

Bid Package 066 includes TEA 002 Arlington Heights High School and TEA 009 Polytechnic High School.

Bid Package	BOE Not-To-Exceed Approved 04/11/17	BOE General Fund Approved 06/27/17	Actual Amount Required	Variance
066	\$4,890,430	(\$450,000)	(\$4,110,477)	\$329,953

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Budget Amendment for Bid Package 066 to Restore Unused Program Contingency in The 2013 Capital Improvement Program
2. Decline to Approve Budget Amendment for Bid Package 066 to Restore Unused Program Contingency in The 2013 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Budget Amendment for Bid Package 066 to Restore Unused Program Contingency in The 2013 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP

See attached budget amendment for details

**COST:**

This item restores unused program contingency in the sum of \$329,953 to Program Contingency (CSA). The net amount of contingency used at each campus involved in this bid package is outlined on the attached budget amendment.

**VENDOR:**

Ratcliff Constructors, L.P./Dennett Construction

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

**RATIONALE:**

The intent of this agenda item is to present to the Board Of Education a reconciliation of actual program contingency used.

**INFORMATION SOURCE:**

Vicki D. Burris  
Elsie Schiro  
Randy Cofer



**SUMMARY OF 2013 CAPITAL  
IMPROVEMENT PROGRAM  
BUDGET AMENDMENTS**



Org	Project	Revised 04/11/17	04/11/17 BOE Approved BP 066 Adjustments	06/27/17 Approved BP 066 Adjustments	06/27/17 BOE Approved BP 066 Revised	Actual Amount Required BP 066	BOE Approved Adjustments 6/27/17 to 8/22/17	Revised 08/22/17
001	Amon Carter - Riverdale High School	\$ 11,487,252			\$ 11,487,252		\$ (291,190)	\$ 11,196,062
002	Arlington Heights High School	\$ 5,924,742			\$ 5,924,742	\$ 2,767,473	\$ (45,907)	\$ 5,648,308
003	South Hills High School	\$ 6,899,471			\$ 6,899,471		\$ 19,538	\$ 6,919,009
004	Diamond Hill-Jarvis High School	\$ 6,964,290			\$ 6,964,290		\$ (57,353)	\$ 5,906,937
005	Dunbar High School	\$ 4,107,847			\$ 4,107,847		\$ (36,692)	\$ 4,071,155
006	Eastern Hills High School	\$ 2,222,162			\$ 2,222,162		\$ (471,349)	\$ 1,750,813
008	North Side High School	\$ 1,549,134			\$ 1,549,134		\$ (22,188)	\$ 1,526,946
009	Polytechnic High School	\$ 4,846,746			\$ 4,846,746	\$ 1,343,004	\$ (21,835)	\$ 6,187,915
010	Paschal High School	\$ 13,255,485			\$ 13,255,485		\$ (202,475)	\$ 13,053,010
011	Trimble Technical High School	\$ 2,317,176			\$ 2,317,176		\$ (62,411)	\$ 2,224,765
014	Southwest High School	\$ 2,076,146			\$ 2,076,146		\$ (3,855)	\$ 2,072,291
015	Western Hills High School	\$ 5,718,225			\$ 5,718,225		\$ 138,431	\$ 5,856,656
016	O.D. Wyatt High School	\$ 2,616,391			\$ 2,616,391		\$ (37,734)	\$ 2,577,657
018	Middle Level Learning Center	\$ 130,458			\$ 130,458		\$ (25,881)	\$ 104,577
019	Metro Opportunity High School	\$ 154,348			\$ 154,348		\$ (49,962)	\$ 104,386
026	Jo Kelly School	\$ 123,956			\$ 123,956		\$ (25,765)	\$ 98,191
042	Daggett Middle School	\$ 244,857			\$ 244,857		\$ (43,396)	\$ 201,461
043	Wedgwood Sixth Grade School	\$ 2,616,871			\$ 2,616,871		\$ (16,201)	\$ 2,600,670
044	Elder Middle School	\$ 3,634,842			\$ 3,634,842		\$ (28,055)	\$ 3,606,787
045	Forest Oak Middle School	\$ 781,166			\$ 781,166		\$ (22,533)	\$ 758,633
047	Handley Middle School	\$ 234,415			\$ 234,415		\$ (28,996)	\$ 205,419
048	William James Middle School	\$ 1,108,343			\$ 1,108,343		\$ (128,516)	\$ 977,827
049	Kirkpatrick Middle School	\$ 2,962,922			\$ 2,962,922		\$ (26,636)	\$ 2,936,286
050	McLean Middle School	\$ 5,159,134			\$ 5,159,134		\$ (178,471)	\$ 4,980,663
051	Meacham Middle School	\$ 447,078			\$ 447,078		\$ (25,482)	\$ 421,596
052	Meadowbrook Middle School	\$ 1,027,454			\$ 1,027,454		\$ (22,208)	\$ 1,005,246
053	Monng Middle School	\$ 277,492			\$ 277,492		\$ (26,709)	\$ 250,783
054	Morningside Middle School	\$ 1,909,151			\$ 1,909,151		\$ (21,387)	\$ 1,887,764
056	Riverside Middle School	\$ 236,604			\$ 236,604		\$ (29,093)	\$ 207,511
057	Rosemont Middle School	\$ 499,606			\$ 499,606		\$ (28,085)	\$ 471,521
058	W.C. Stripling Middle School	\$ 420,154			\$ 420,154		\$ (29,274)	\$ 390,880
059	J. Marlin Jacquet MS	\$ 439,428			\$ 439,428		\$ (27,611)	\$ 411,817
060	Wedgwood Middle School	\$ 301,417			\$ 301,417		\$ (14,940)	\$ 286,477
061	Leonard Middle School	\$ 409,543			\$ 409,543		\$ (10,493)	\$ 399,050
062	International Newcomer Acad / Applied Learning Academy	\$ 500,815			\$ 500,815		\$ (22,720)	\$ 478,092
063	Como Montessori School	\$ 1,856,810			\$ 1,856,810		\$ (52,279)	\$ 1,806,531
064	Glencrest 6th Grade	\$ 2,665,958			\$ 2,665,958		\$ (22,339)	\$ 2,643,619
067	Rosemont 6th Grade	\$ 2,166,824			\$ 2,166,824		\$ (22,771)	\$ 2,144,053
069	McLean 6th Grade	\$ 4,738,720			\$ 4,738,720		\$ (144,204)	\$ 4,594,516
070	Jean McClung Middle School	\$ 178,041			\$ 178,041		\$ (24,577)	\$ 153,464
071	Benbrook Middle School / Westpark ES (Conversion)	\$ 9,291,093			\$ 9,291,093		\$ (125,468)	\$ 9,165,625
081	Young Women's Leadership Academy	\$ 3,331,229			\$ 3,331,229		\$ (22,024)	\$ 3,309,205
082	Texas Academy of Biomedical Sciences	\$ 274,128			\$ 274,128		\$ (50,027)	\$ 224,101
083	Young Men's Leadership Academy	\$ 5,499,915			\$ 5,499,915		\$ (32,917)	\$ 5,466,998
084	World Language Academy	\$ 38,323			\$ 38,323		\$ 7,833	\$ 46,156
087	VPASTEM	\$ 51,722,571			\$ 51,722,571		\$ -	\$ 51,722,571
101	Alice Carlson Applied Learning Center	\$ 160,011			\$ 160,011		\$ (35,430)	\$ 124,581
103	Benbrook Elementary School	\$ 2,795,325			\$ 2,795,325		\$ (87,969)	\$ 2,697,356
104	Boulevard Heights Elementary School	\$ 672,989			\$ 672,989		\$ (10,188)	\$ 662,801
105	West Handley Elementary School	\$ 6,204,629			\$ 6,204,629		\$ (591)	\$ 6,204,038
107	Burton Hill Elementary School	\$ 161,214			\$ 161,214		\$ (12,512)	\$ 148,702
110	Carroll Peak Elementary School	\$ 98,996			\$ 98,996		\$ (12,625)	\$ 86,371
111	Carroll Park Elementary School	\$ 2,257,533			\$ 2,257,533		\$ (39,895)	\$ 2,217,638
114	Manuel Jara Elementary School	\$ 195,990			\$ 195,990		\$ (12,663)	\$ 183,327
115	George C. Clarke Elementary School	\$ 1,790,963			\$ 1,790,963		\$ (16,122)	\$ 1,774,841
116	Lily B. Clayton Elementary School	\$ 165,549			\$ 165,549		\$ (7,448)	\$ 158,101
117	Como Elementary School	\$ 244,879			\$ 244,879		\$ (11,488)	\$ 233,391
118	Hazel Harvey Peace Elementary School	\$ 106,055			\$ 106,055		\$ (6,541)	\$ 97,514
119	E.M. Daggett Elementary School	\$ 2,417,949			\$ 2,417,949		\$ 3,346	\$ 2,421,295
120	Rufino Mendoza Elementary School	\$ 2,428,006			\$ 2,428,006		\$ (9,113)	\$ 2,419,893
121	DeZavala Elementary School	\$ 3,492,130			\$ 3,492,130		\$ 5,635	\$ 3,497,765
122	Diamond Hill Elementary School	\$ 1,786,093			\$ 1,786,093		\$ (22,484)	\$ 1,763,609
123	S.S. Dilow Elementary School	\$ 214,679			\$ 214,679		\$ (5,964)	\$ 208,715
124	Maude I. Logan Elementary School	\$ 286,449			\$ 286,449		\$ (15,159)	\$ 271,290
125	Eastern Hills Elementary School	\$ 192,030			\$ 192,030		\$ (800)	\$ 191,230
126	East Handley Elementary School	\$ 2,298,607			\$ 2,298,607		\$ (11,848)	\$ 2,286,759
127	Christene C. Moss Elementary School	\$ 1,926,279			\$ 1,926,279		\$ 430	\$ 1,926,709
129	John T. White Elementary School	\$ 97,493			\$ 97,493		\$ 17,259	\$ 114,752
130	Havleen Beal Elementary School	\$ 264,924			\$ 264,924		\$ (11,048)	\$ 253,876
131	Rosemont Elementary School	\$ 93,110			\$ 93,110		\$ 19,701	\$ 112,811
132	Glen Park Elementary School	\$ 1,656,823			\$ 1,656,823		\$ 1,655	\$ 1,660,478
133	W. M. Green Elementary School	\$ 4,901,520			\$ 4,901,520		\$ (173,417)	\$ 4,728,103
134	Greenbriar Elementary School	\$ 1,849,825			\$ 1,849,825		\$ 18,430	\$ 1,868,256
135	Van Zandt-Guinn Elementary School	\$ 104,439			\$ 104,439		\$ -	\$ 104,439
137	Hubbard Heights Elementary School	\$ 114,195			\$ 114,195		\$ 12,857	\$ 127,052
138	H.V. Heibing Elementary	\$ 405,495			\$ 405,495		\$ (13,180)	\$ 392,315
139	Milton L. Kirkpatrick Elementary School	\$ 2,031,712			\$ 2,031,712		\$ (14,855)	\$ 2,016,857
141	Meadowbrook Elementary	\$ 178,948			\$ 178,948		\$ (3,249)	\$ 175,699
143	D. McRae Elementary School	\$ 147,436			\$ 147,436		\$ (9,865)	\$ 137,571
144	Mitchell Boulevard Elementary School	\$ 2,736,634			\$ 2,736,634		\$ (170,844)	\$ 2,565,790
146	M.H. Moore Elementary School	\$ 222,410			\$ 222,410		\$ (34,217)	\$ 188,193
147	Morningside Elementary School	\$ 182,441			\$ 182,441		\$ 3,293	\$ 185,734
148	Charles E. Nash Elementary School	\$ 1,350,609			\$ 1,350,609		\$ (7,332)	\$ 1,343,277
149	North Hi Mount Elementary School	\$ 156,482			\$ 156,482		\$ (13,244)	\$ 143,238
150	Oakhurst Elementary School	\$ 212,855			\$ 212,855		\$ 731	\$ 213,586
151	Natha Howell Elementary School	\$ 152,372			\$ 152,372		\$ (9,856)	\$ 142,516
152	Oaklawn Elementary School	\$ 214,780			\$ 214,780		\$ 6,640	\$ 221,420
153	A.M. Pate Elementary School	\$ 200,632			\$ 200,632		\$ (45,966)	\$ 154,666
154	M.L. Phillips Elementary School	\$ 181,169			\$ 181,169		\$ (21,596)	\$ 159,573
156	Ridgela Hills Elementary School	\$ 2,368,820			\$ 2,368,820		\$ (35,802)	\$ 2,333,018
157	Luecia Merrett Elementary School	\$ 3,385,007			\$ 3,385,007		\$ (124,457)	\$ 3,240,550
159	Verisa L. Williams Elementary School	\$ 1,613,056			\$ 1,613,056		\$ (15,556)	\$ 1,597,500
160	Maudie M. Walton Elementary School	\$ 180,294			\$ 180,294		\$ (7,455)	\$ 172,839
161	Sam Rosen Elementary School	\$ 1,927,104			\$ 1,927,104		\$ (19,236)	\$ 1,907,868
162	Sagamore Hill Elementary School	\$ 185,961			\$ 185,961		\$ 10,664	\$ 206,626
163	Bruce Shulkey Elementary School	\$ 560,088			\$ 560,088		\$ 10,405	\$ 560,493
165	R.J. Wilson Elementary School	\$ 1,521,610			\$ 1,521,610		\$ (21,375)	\$ 1,500,234
166	South Hi Mount Elementary School	\$ 217,768			\$ 217,768		\$ 10,121	\$ 227,889
167	South Hills Elementary School	\$ 136,169			\$ 136,169		\$ 763	\$ 136,932

**SUMMARY OF 2013 CAPITAL  
IMPROVEMENT PROGRAM  
BUDGET AMENDMENTS**



Org	Project	Revised 04/11/17	04/11/17 BOE Approved BP 066 Adjustments	06/27/17 Approved BP 066 Adjustments	08/27/17 BOE Approved BP 066 Revised	Actual Amount Required BP 066	BOE Approved Adjustments 6/27/17 to 8/27/17	Revised 08/22/17
168	Springdale Elementary School	\$ 3,479,305			\$ 3,479,305		\$ (49,017)	\$ 3,430,289
169	Sunrise-McMillan Elementary School	\$ 2,545,499			\$ 2,545,499		\$ (114,006)	\$ 2,431,493
171	Tanglewood Elementary School	\$ 6,893,248			\$ 6,893,248		\$ (263,169)	\$ 6,630,079
172	W.J. Turner Elementary School	\$ 236,554			\$ 236,554		\$ (27,496)	\$ 209,058
175	Washington Heights Elementary School (New)	\$ 14,279,129			\$ 14,279,129		\$ (293,987)	\$ 13,985,142
176	Waverly Park Elementary School	\$ 290,716			\$ 290,716		\$ 7,971	\$ 298,687
177	Westliff Elementary School	\$ 138,659			\$ 138,659		\$ (10,064)	\$ 128,595
178	Westcreek Elementary School	\$ 641,076			\$ 641,076		\$ (11,328)	\$ 629,748
180	Western Hills Elementary School	\$ 4,884,837			\$ 4,884,837		\$ (105,094)	\$ 4,779,743
184	Worth Heights Elementary School	\$ 169,088			\$ 169,088		\$ 7,187	\$ 176,275
186	David K. Sellers Elementary School	\$ 4,670,595			\$ 4,670,595		\$ (108,184)	\$ 4,562,411
187	J.T. Stevens Elementary School	\$ 278,609			\$ 278,609		\$ (5,531)	\$ 273,078
188	Atwood McDonald Elementary School	\$ 2,374,312			\$ 2,374,312		\$ (2,041)	\$ 2,372,271
190	Riverside Applied Learning Center	\$ 172,506			\$ 172,506		\$ (57,091)	\$ 115,415
194	Deggett Montessori	\$ 298,770			\$ 298,770		\$ 3,127	\$ 301,897
208	Bill Elliott Elementary School	\$ 144,064			\$ 144,064		\$ (14,827)	\$ 129,237
208	T.A. Sims Elementary School	\$ 146,395			\$ 146,395		\$ (5,918)	\$ 140,477
209	Edward J. Briscoe Elementary	\$ 108,976			\$ 108,976		\$ 42	\$ 109,018
216	Woodway Elementary School	\$ 1,651,686			\$ 1,651,686		\$ (8,503)	\$ 1,543,184
217	I.M. Terrell Elementary School	\$ 184,113			\$ 184,113		\$ (26,303)	\$ 157,810
219	Lowery Road Elementary School	\$ 5,999,261			\$ 5,999,261		\$ 2,217	\$ 6,001,478
220	Alice Centeras Elementary School	\$ 1,586,069			\$ 1,586,069		\$ (2,400)	\$ 1,583,669
221	Western Hills Primary	\$ 452,841			\$ 452,841		\$ (10,836)	\$ 442,005
222	L. Clifford Davis Elementary School	\$ 412,398			\$ 412,398		\$ (5,635)	\$ 406,763
223	Cesar Chavez Primary	\$ 180,845			\$ 180,845		\$ (48,849)	\$ 131,996
224	M. G. Ellis Primary	\$ 277,432			\$ 277,432		\$ (10,338)	\$ 267,094
225	Bonnie Brae Elementary School	\$ 165,034			\$ 165,034		\$ (40,548)	\$ 124,486
226	Seminary Hills Park Elementary School	\$ 187,466			\$ 187,466		\$ (6,084)	\$ 181,382
227	DeForest Huerta Elementary School	\$ 241,467			\$ 241,467		\$ (82,284)	\$ 159,183
241	Westpark Elementary School (New)	\$ 19,875,212			\$ 19,875,212		\$ (333,192)	\$ 19,542,020
258	Van Zandt-Guinn Elementary School	\$ 11,895,561			\$ 11,895,561		\$ (19,558)	\$ 11,876,003
350	Adult Education Center	\$ 16,043			\$ 16,043		\$ -	\$ 16,043
834	Wilkerson-Grimes Athletic Fields	\$ 164,282			\$ 164,282		\$ -	\$ 164,282
835	Farrington Athletic Field	\$ 155,855			\$ 155,855		\$ -	\$ 155,855
836	Scarborough-Handley Athletic Field	\$ 1,254,826			\$ 1,254,826		\$ 169,000	\$ 1,423,826
BP 066	Final amounts per school to be finalized upon negotiations	\$ -	\$ 4,890,430	\$ (450,000)	\$ 4,440,430	\$ 4,110,477	\$ -	\$ -
000	Reimbursement to General Fund for Purchase of YWLA	\$ 4,453,537			\$ 4,453,537		\$ -	\$ 4,453,537
B44	Other Program Costs						\$ 300,000	\$ 300,000
999	Indirect Cost Redistribution - Prop 1	\$ 22,378,730			\$ 22,378,730		\$ -	\$ 22,378,730
999	Indirect Cost Redistribution - Prop 2	\$ 2,531,256			\$ 2,531,256		\$ -	\$ 2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ 3,752,081	\$ (3,751,081)		\$ 1,000		\$ -	\$ 1,000
B45	Construction Escalation Allowance - Prop 2	\$ 1,050,000			\$ 1,050,000		\$ -	\$ 1,050,000
B47	Owner's Program Contingency - Prop 1	\$ 755,631	\$ (513,714)	\$ 450,000	\$ 691,917		\$ 3,594,000	\$ 4,285,917
B47	Owner's Program Contingency - Prop 2	\$ 1,050,000			\$ 1,050,000		\$ -	\$ 1,050,000
CCP	Contingency from Scope Adjustments	\$ 92,000			\$ 92,000		\$ 380,000	\$ 472,000
OFC	Funds Associated with Additions to be Built at Other Campuses	\$ -			\$ -		\$ -	\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ 614,835	\$ (625,835)		\$ 189,000	\$ 329,063	\$ (189,000)	\$ 329,063
ADA	ADA Compliance Contingency	\$ 11,259			\$ 11,259		\$ -	\$ 11,259
FPE	FF&E Contingency	\$ 751,049			\$ 751,049		\$ 159,823	\$ 910,872
TEC	Contingency Transfer from Technology	\$ 1,500,266			\$ 1,500,266		\$ -	\$ 1,500,266
SSC	Safety & Security Contingency	\$ -			\$ -		\$ 602,337	\$ 602,337
	Technology Assessment	\$ 359,869,165			\$ 359,869,165		\$ -	\$ 359,869,165
	Proposition 3				\$ 99,990,835		\$ -	\$ 99,990,835
	2013 CIP (Grand Total)	\$ 489,860,000			\$ 489,860,000		\$ -	\$ 489,860,000

**2013 Capital Improvement Program  
Contingency Summary  
As of 08/22/17**

As of 08/15/17	BOE 08/22/17 Proposed Items				As of 08/22/17
Proposition I Contingency Balance	Transfer to Contingency from FF&E	BP 066 Budget Restore to Contingency	BP 013 Construction Contract	BP 012 Construction Change Orders	Proposition I Contingency Balance
\$ 4,759,203	\$ 1,500,000	\$ 329,953	\$ (2,421,952)	\$ (125,000)	\$ 4,042,204 *

**Potential Future Transfers to Contingency:**

Potential funds transfer from substantially completed and/or deferred projects

John T. White Elementary School	\$	15,000	
Rosemont Elementary School	\$	9,800	
Meadowbrook Elementary	\$	66,000	
			\$ 90,800
			<u>Sub-Total \$ 4,133,004</u>

**Potential Future Use of Contingency on Pending Projects:**

*Kitchen Projects*

Como Montessori School	\$	(220,040)	**
Morningside Middle School (FS)	\$	(1,203,298)	**
E.M. Daggett Elementary School (FS)	\$	(195,968)	**
			\$ (1,619,306)
			<u>Sub-Total \$ (1,619,306)</u>

**Estimated Contingency Balance**

Total \$2,513,698

As of 08/15/17	BOE 08/22/17 Proposed Items	As of 08/22/17
Proposition II Contingency Balance	No items proposed this period	Proposition II Contingency Balance
\$ 2,100,000		\$ 2,100,000 ***

**Estimated Contingency Balance**

Total \$2,100,000

\* Excludes FFE, ADA and Safety/Security Contingencies

\*\* Project Costs are based on AE Cost Estimates

\*\*\* Applicable to VPA/STEM or related projects

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE BUDGET AMENDMENT AND BUDGET INCREASE FOR BID PACKAGE 012 (RFCSP 17-005) IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On October 25, 2016 the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with Reeder + Summit JV for the 2013 Capital Improvement Program Bid Package 012 (RFCSP #17-005). This package contains a Kitchen/Cafeteria Addition and Science Lab Renovation at TEA 083 Young Men’s Leadership Academy (YMLA). Negotiations with Reeder + Summit JV were completed and a contract was issued and executed between the District and Reeder + Summit JV for \$5,800,000. On June 13, 2017 the BOE approved a budget increase for this contract in amount not-to-exceed \$225,000 for change orders including modifications to the new gas lines and structural revisions. These changes did not require the use of program contingency as funds from within the campus were sufficient. Additional costs have been identified at YMLA including the wireless access points, signage, isimet controllers at science labs, existing roof decking modifications, replacement of panic devices hardware and utility modifications at the science lab. CIP is requesting a budget increase for this GC contract by \$125,000 to execute change orders for the items noted above. CIP also requests the transfer of \$125,000 from Program Contingency to fund the associated change orders.

<b>Bid Package</b>	<b>Current Not-To-Exceed Construction Contract Amount</b>	<b>Amount Requested</b>	<b>Revised Construction Contract</b>
012	\$6,025,000	\$125,000	\$6,150,000

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Budget Amendment and Budget Increase for Bid Package 012 (RFCSP 17-005) in the 2013 Capital Improvement Program
2. Decline to Approve Budget Amendment and Budget Increase for Bid Package 012 (RFCSP 17-005) in the 2013 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Budget Amendment and Budget Increase for Bid Package 012 (RFCSP 17-005) in the 2013 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP 681-81-6629-B47-999-99-000-000000 - \$ 125,000

**COST:**

Not to Exceed \$125,000

**VENDOR:**

Reeder + Summit JV

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

**RATIONALE:**

A budget amendment and budget increase is needed to fund change orders in a not-to-exceed amount of \$125,000 which cannot be covered with the available funds within the General Contractor's Agreement.

**INFORMATION SOURCE:**

Vicki D. Burris  
Elsie Schiro  
Randy Cofer

**SUMMARY OF 2013 CAPITAL  
IMPROVEMENT PROGRAM  
BUDGET AMENDMENTS**



Org	Project	Revised 08/22/17	BP 012 Adjustments	Revised 08/22/17
001	Amon Carter - Riverside High School	\$ 11,196,062		\$ 11,196,062
002	Arlington Heights High School	\$ 8,646,308		\$ 8,646,308
003	South Hills High School	\$ 6,919,009		\$ 6,919,009
004	Diamond Hill-Jarvis High School	\$ 6,906,937		\$ 6,906,937
005	Dunbar High School	\$ 4,071,155		\$ 4,071,155
006	Eastern Hills High School	\$ 1,750,813		\$ 1,750,813
008	North Side High School	\$ 1,526,946		\$ 1,526,946
009	Polytechnic High School	\$ 6,167,915		\$ 6,167,915
010	Paschal High School	\$ 13,053,010		\$ 13,053,010
011	Trimble Technical High School	\$ 2,224,765		\$ 2,224,765
014	Southwest High School	\$ 2,072,291		\$ 2,072,291
015	Western Hills High School	\$ 5,856,656		\$ 5,856,656
016	O.D. Wyatt High School	\$ 2,577,657		\$ 2,577,657
018	Middle Level Learning Center	\$ 104,577		\$ 104,577
019	Metro Opportunity High School	\$ 104,386		\$ 104,386
028	Jo Kelly School	\$ 98,191		\$ 98,191
042	Daggett Middle School	\$ 201,461		\$ 201,461
043	Wedgwood Sixth Grade School	\$ 2,600,670		\$ 2,600,670
044	Elder Middle School	\$ 3,606,787		\$ 3,606,787
045	Forest Oak Middle School	\$ 758,633		\$ 758,633
047	Handley Middle School	\$ 205,419		\$ 205,419
048	William James Middle School	\$ 977,827		\$ 977,827
049	Kirkpatrick Middle School	\$ 2,936,286		\$ 2,936,286
050	McLean Middle School	\$ 4,980,663		\$ 4,980,663
051	Meacham Middle School	\$ 421,596		\$ 421,596
052	Meadowbrook Middle School	\$ 1,005,246		\$ 1,005,246
053	Monnig Middle School	\$ 250,783		\$ 250,783
054	Morningside Middle School	\$ 1,887,764		\$ 1,887,764
056	Riverside Middle School	\$ 207,511		\$ 207,511
057	Rosemont Middle School	\$ 471,521		\$ 471,521
058	W.C. Stripling Middle School	\$ 390,880		\$ 390,880
059	J. Martin Jacquet MS	\$ 411,817		\$ 411,817
060	Wedgwood Middle School	\$ 286,477		\$ 286,477
061	Leonard Middle School	\$ 390,050		\$ 390,050
062	International Newcomer Acad / Applied Learning Academy	\$ 478,092		\$ 478,092
063	Como Montessori School	\$ 1,806,531		\$ 1,806,531
064	Glencrest 6th Grade	\$ 2,643,619		\$ 2,643,619
067	Rosemont 6th Grade	\$ 2,144,053		\$ 2,144,053
069	McLean 6th Grade	\$ 4,594,516		\$ 4,594,516
070	Jean McClung Middle School	\$ 153,464		\$ 153,464
071	Benbrook Middle School / Westpark ES (Conversion)	\$ 9,165,625		\$ 9,165,625
081	Young Women's Leadership Academy	\$ 3,309,205		\$ 3,309,205
082	Texas Academy of Biomedical Sciences	\$ 224,101		\$ 224,101
083	Young Men's Leadership Academy	\$ 5,466,999	\$ 125,000	\$ 5,591,999
084	World Language Academy	\$ 46,156		\$ 46,156
087	VPA/STEM	\$ 51,722,571		\$ 51,722,571
101	Alice Carlson Applied Learning Center	\$ 124,581		\$ 124,581
103	Benbrook Elementary School	\$ 2,697,356		\$ 2,697,356
104	Boulevard Heights Elementary School	\$ 662,801		\$ 662,801
105	West Handley Elementary School	\$ 6,204,038		\$ 6,204,038
107	Burton Hill Elementary School	\$ 148,702		\$ 148,702
110	Carroll Peak Elementary School	\$ 86,371		\$ 86,371
111	Carter Park Elementary School	\$ 2,217,638		\$ 2,217,638
114	Manuel Jara Elementary School	\$ 183,327		\$ 183,327
115	George C. Clarke Elementary School	\$ 1,774,841		\$ 1,774,841
116	Lily B. Clayton Elementary School	\$ 158,103		\$ 158,103
117	Como Elementary School	\$ 233,393		\$ 233,393
118	Hazel Harvey Peace Elementary School	\$ 97,514		\$ 97,514
119	E.M. Daggett Elementary School	\$ 2,421,295		\$ 2,421,295
120	Rufino Mendoza Elementary School	\$ 2,419,693		\$ 2,419,693
121	DeZavala Elementary School	\$ 3,497,765		\$ 3,497,765
122	Diamond Hill Elementary School	\$ 1,763,629		\$ 1,763,629
123	S.S. Dillow Elementary School	\$ 208,715		\$ 208,715
124	Maude I. Logan Elementary School	\$ 271,290		\$ 271,290
125	Eastern Hills Elementary School	\$ 191,230		\$ 191,230
126	East Handley Elementary School	\$ 2,286,759		\$ 2,286,759

**SUMMARY OF 2013 CAPITAL  
IMPROVEMENT PROGRAM  
BUDGET AMENDMENTS**



Org	Project	Revised 08/22/17	BP 012 Adjustments	Revised 08/22/17
127	Christene C. Moss Elementary School	\$ 1,926,709		\$ 1,926,709
129	John T. White Elementary School	\$ 114,752		\$ 114,752
130	Harlean Beal Elementary School	\$ 253,876		\$ 253,876
131	Rosemont Elementary School	\$ 112,811		\$ 112,811
132	Glen Park Elementary School	\$ 1,660,478		\$ 1,660,478
133	W. M. Green Elementary School	\$ 4,728,103		\$ 4,728,103
134	Greenbriar Elementary School	\$ 1,868,256		\$ 1,868,256
135	Van Zandt-Guinn Elementary School	\$ 104,439		\$ 104,439
137	Hubbard Heights Elementary School	\$ 127,052		\$ 127,052
138	H.V. Helbing Elementary	\$ 392,315		\$ 392,315
139	Milton L. Kirkpatrick Elementary School	\$ 2,016,857		\$ 2,016,857
141	Meadowbrook Elementary	\$ 175,699		\$ 175,699
143	D. McRae Elementary School	\$ 137,571		\$ 137,571
144	Mitchell Boulevard Elementary School	\$ 2,565,990		\$ 2,565,990
146	M.H. Moore Elementary School	\$ 188,193		\$ 188,193
147	Morningside Elementary School	\$ 185,734		\$ 185,734
148	Charles E. Nash Elementary School	\$ 1,343,277		\$ 1,343,277
149	North Hi Mount Elementary School	\$ 143,238		\$ 143,238
150	Oakhurst Elementary School	\$ 213,586		\$ 213,586
151	Natha Howell Elementary School	\$ 142,516		\$ 142,516
152	Oaklawn Elementary School	\$ 221,420		\$ 221,420
153	A.M. Pate Elementary School	\$ 154,566		\$ 154,566
154	M.L. Phillips Elementary School	\$ 159,573		\$ 159,573
156	Ridglea Hills Elementary School	\$ 2,333,018		\$ 2,333,018
157	Luella Merrett Elementary School	\$ 3,240,550		\$ 3,240,550
159	Versia L. Williams Elementary School	\$ 1,597,500		\$ 1,597,500
160	Maudrie M. Walton Elementary School	\$ 172,839		\$ 172,839
161	Sam Rosen Elementary School	\$ 1,907,868		\$ 1,907,868
162	Sagamore Hill Elementary School	\$ 206,625		\$ 206,625
163	Bruce Shulkey Elementary School	\$ 560,493		\$ 560,493
165	R.J. Wilson Elementary School	\$ 1,500,234		\$ 1,500,234
166	South Hi Mount Elementary School	\$ 227,889		\$ 227,889
167	South Hills Elementary School	\$ 136,932		\$ 136,932
168	Springdale Elementary School	\$ 3,430,289		\$ 3,430,289
169	Sunrise-McMillan Elementary School	\$ 2,431,493		\$ 2,431,493
171	Tanglewood Elementary School	\$ 6,630,079		\$ 6,630,079
172	W.J. Turner Elementary School	\$ 209,058		\$ 209,058
175	Washington Heights Elementary School (New)	\$ 13,985,142		\$ 13,985,142
176	Waverly Park Elementary School	\$ 298,687		\$ 298,687
177	Westcliff Elementary School	\$ 128,595		\$ 128,595
178	Westcreek Elementary School	\$ 529,748		\$ 529,748
180	Western Hills Elementary School	\$ 4,779,743		\$ 4,779,743
184	Worth Heights Elementary School	\$ 176,275		\$ 176,275
186	David K. Sellars Elementary School	\$ 4,464,411		\$ 4,464,411
187	J.T. Stevens Elementary School	\$ 273,078		\$ 273,078
188	Atwood McDonald Elementary School	\$ 2,372,271		\$ 2,372,271
190	Riverside Applied Learning Center	\$ 115,415		\$ 115,415
194	Daggett Montessori	\$ 301,897		\$ 301,897
206	Bill Elliott Elementary School	\$ 129,237		\$ 129,237
208	T.A. Sims Elementary School	\$ 140,477		\$ 140,477
209	Edward J. Briscoe Elementary	\$ 106,018		\$ 106,018
216	Woodway Elementary School	\$ 1,543,184		\$ 1,543,184
217	I.M. Terrell Elementary School	\$ 137,810		\$ 137,810
219	Lowery Road Elementary School	\$ 6,001,478		\$ 6,001,478
220	Alice Contreras Elementary School	\$ 1,583,669		\$ 1,583,669
221	Western Hills Primary	\$ 442,005		\$ 442,005
222	L. Clifford Davis Elementary School	\$ 406,763		\$ 406,763
223	Cesar Chavez Primary	\$ 131,996		\$ 131,996
224	M. G. Ellis Primary	\$ 267,096		\$ 267,096
225	Bonnie Brae Elementary School	\$ 124,486		\$ 124,486
226	Seminary Hills Park Elementary School	\$ 181,382		\$ 181,382
227	Dolores Huerta Elementary School	\$ 179,203		\$ 179,203
241	Westpark Elementary School (New)	\$ 19,342,020		\$ 19,342,020
259	Van Zandt-Guinn Elementary School	\$ 11,876,003		\$ 11,876,003
350	Adult Education Center	\$ 16,043		\$ 16,043
834	Wilkerson-Greines Athletic Fields	\$ 164,282		\$ 164,282



**SUMMARY OF 2013 CAPITAL  
IMPROVEMENT PROGRAM  
BUDGET AMENDMENTS**



Org	Project	Revised 08/22/17	BP 012 Adjustments	Revised 08/22/17
835	Farrington Athletic Field	\$ 155,855		\$ 155,855
836	Scarborough-Handley Athletic Field	\$ 1,443,826		\$ 1,443,826
BP 013	Final amounts per school to be finalized upon negotiations	\$ 2,421,952		\$ 2,421,952
000	Reimbursement to General Fund for Purchase of YWLA	\$ 4,453,537		\$ 4,453,537
B44	Other Program Costs	\$ 300,000		\$ 300,000
999	Indirect Cost Redistribution - Prop 1	\$ 22,378,730		\$ 22,378,730
999	Indirect Cost Redistribution - Prop 2	\$ 2,531,256		\$ 2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ 1,000		\$ 1,000
B45	Construction Escalation Allowance - Prop 2	\$ 1,050,000		\$ 1,050,000
B47	Owner's Program Contingency - Prop 1	\$ 1,863,965	\$ (125,000)	\$ 1,738,965
B47	Owner's Program Contingency - Prop 2	\$ 1,050,000		\$ 1,050,000
0CP	Contingency from Scope Adjustments	\$ 472,000		\$ 472,000
0FC	Funds Associated with Additions to be Built at Other Campuses	\$ -		\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ 329,953		\$ 329,953
ADA	ADA Compliance Contingency	\$ 11,259		\$ 11,259
FFE	FF&E Contingency	\$ 910,872		\$ 910,872
TEC	Contingency Transfer from Technology	\$ 1,500,286		\$ 1,500,286
SSC	Safety & Security Contingency	\$ 602,337		\$ 602,337
		\$ 359,869,165		\$ 359,869,165
	Technology Assessment	\$ 99,990,835		\$ 99,990,835
	Proposition 3	\$ 30,000,000		\$ 30,000,000
	2013 CIP Grand Total	\$ 489,860,000		\$ 489,860,000

**2013 Capital Improvement Program  
Contingency Summary  
As of 08/22/17**

As of 08/15/17	BOE 08/22/17 Proposed Items				As of 08/22/17
Proposition I Contingency Balance	Transfer to Contingency from FF&E	BP 066 Budget Restore to Contingency	BP 013 Construction Contract	BP 012 Construction Change Orders	Proposition I Contingency Balance
\$ 4,759,208	\$ 1,500,000	\$ 329,953	\$ (2,421,952)	\$ (125,000)	\$ 4,042,204 *

**Potential Future Transfers to Contingency:**

Potential funds transfer from substantially completed and/or deferred projects

John T. White Elementary School	\$	15,000	
Rosemont Elementary School	\$	9,800	
Meadowbrook Elementary	\$	66,000	
		\$	90,800
	Sub-Total	\$	4,133,004

**Potential Future Use of Contingency on Pending Projects:**

*Kitchen Projects*

Como Montessori School	\$	(220,040)	**
Morningside Middle School (FS)	\$	(1,203,298)	**
E.M. Daggett Elementary School (FS)	\$	(195,968)	**
		\$	(1,619,306)
	Sub-Total	\$	(1,619,306)

**Estimated Contingency Balance**

Total \$2,513,698

As of 08/15/17	BOE 08/22/17 Proposed Items	As of 08/22/17
Proposition II Contingency Balance	No items proposed this period	Proposition II Contingency Balance
\$ 2,100,000	\$ -	\$ 2,100,000 ***

**Estimated Contingency Balance**

Total \$2,100,000

\* Excludes FFE, ADA and Safety/Security Contingencies

\*\* Project Costs are based on AE Cost Estimates

\*\*\* Applicable to VPA/STEM or related projects

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE BUDGET INCREASE FOR BID PACKAGE 023 (RFCSP 17-001) IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On October 25, 2016, the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 023 (RFCSP 17-001). Negotiations with Imperial Construction Inc. were completed and a contract was issued and executed between the District and Imperial Construction Inc. for \$7,098,616. Additional costs at TEA 023 Glencrest 6<sup>th</sup> Grade School have been estimated at \$35,000. Additional costs include civil and utility infrastructure modifications such as fire and water line tie-ins, gas and electric line changes in support of the kitchen as well as design changes to the roof configuration. CIP is requesting a budget increase for this GC contract in an amount not-to-exceed \$35,000 to execute change orders for the items noted above. These change orders can be funded from within the project budgets and therefore do not require the use of program contingency.

<b>Bid Package</b>	<b>Current Construction Contract</b>	<b>Amount Requested</b>	<b>Revised Construction Contract</b>
023	\$7,098,616	\$35,000	\$7,133,616

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Budget Increase for Bid Package 023 (RFCSP 17-001) in the 2013 Capital Improvement Program
2. Decline to Approve Budget Increase for Bid Package 023 (RFCSP 17-001) in the 2013 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Budget Increase for Bid Package 023 (RFCSP 17-001) in the 2013 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP

681-81-6629-B39-064-99-000-000000 - \$ 35,000

**COST:**

Not to Exceed \$35,000

**VENDOR:**

Imperial Construction Inc.

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

**RATIONALE:**

A budget increase is needed to fund change orders in a not-to-exceed amount of \$35,000 which cannot be covered with the available funds within the General Contractor's Agreement. These change orders will be funded from within the campus budgets and therefore do not require the use of Program Contingency.

**INFORMATION SOURCE:**

Vicki D. Burris  
Elsie Schiro  
Randy Cofer

**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: CLOSEOUT OF THE CONTRACT WITH TURNER CONSTRUCTION COMPANY FOR BID PACKAGE 019 GMP 1 (RFCSP #15-036) AND AUTHORIZATION OF FINAL PAYMENT IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On February 23, 2016, the Board of Education authorized CIP staff to negotiate and enter into contract with the Construction Manager at Risk (CMAR) firm, Turner Construction Company, for GMP 1 for Bid Package 019. This Bid Package consisted of construction services at TEA 015, Western Hills High School, and the scope included a new kitchen addition, existing kitchen conversion into serving lines, dining room renovations, along with an addition and renovation to the field house. The work commenced on May 4, 2016, and was substantially completed on January 9, 2017, as inspected by the A/E firm, Jacobs and Associates. Turner Construction Company has submitted all of the required closeout documentation, which will be reviewed for completeness prior to final payment to the vendor.

The Final Payment to Turner Construction Company will be in the amount of \$223,474.93.

<b>Original Contract Amount:</b>	\$4,327,000.00	<b>Original Contract Time:</b>	180 Days
<b>Previous Change Orders:</b>	\$292,676.72	<b>Days Added in Previous CO:</b>	0 Days
<b>Final Change Order:</b>	(\$644.56)	<b>Final Change Order Time:</b>	70 Days
<b>Final Contract Amount:</b>	\$4,619,032.16	<b>Final Contract Time:</b>	250 Days
<b>Previously Paid:</b>	\$4,395,557.23		
<b>Final Payment Due:</b>	\$223,474.93		

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Closeout of The Contract With Turner Construction Company For Bid Package 019 GMP 1 (RFCSP #15-036) And Authorization of Final Payment In The 2013 Capital Improvement Program
2. Decline to Approve Closeout of The Contract With Turner Construction Company For Bid Package 019 GMP 1 (RFCSP #15-036) And Authorization of Final Payment In The 2013 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Closeout of The Contract With Turner Construction Company For Bid Package 019 GMP 1 (RFCSP #15-036) And Authorization of Final Payment In The 2013 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

Select Funding Source  
CIP

681.00.2116.000.000.00.000.000000 - \$ 223,474.93

**COST:**

The final payment to Turner Construction Company will be in the amount of \$ 223,474.93

**VENDOR:**

Turner Construction Company

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

**RATIONALE:**

Turner Construction Company has completed all work as required per the terms of their construction contract, work has been inspected by Jacobs and Associates and project has been accepted by the CIP Construction Manager. A financial reconciliation of the amount paid to date has been performed by the CIP.

**INFORMATION SOURCE:**

Vicki D. Burris  
Elsie Schiro  
Randy Cofer



**CONSENT AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE BUDGET AMENDMENT AND AUTHORIZATION TO NEGOTIATE AND ENTER INTO CONTRACT WITH A GENERAL CONTRACTOR FOR THE 2013 CAPITAL IMPROVEMENT PROGRAM BID PACKAGE 013 (RFCSP 18-010)**

**BACKGROUND:**

The process of advertising and releasing a Request for Competitive Sealed Proposals RFCSP 18-010 for the construction of the 2013 CIP Bid Package 013 has been completed.

Recent costs increases in the Texas construction market have resulted in substantial variances between budget and bid amounts. This is more evident in projects that include new kitchen/cafeterias where costs have experienced increases upwards of 60%. In addition, mechanical, electrical and plumbing, among other trades, have also been affected by the current market conditions both in materials and in the recent high demand for labor forces in the region.

BP 013 includes two new kitchen/cafeterias at TEA 148 Charles Nash and TEA 159 Versia Williams Elementary Schools along with renovation work mainly consisting of emergency and exterior lighting.

The Capital Improvement Program (CIP) seeks authorization from the Board to proceed with formal negotiations with the best value Contractor, RJM Contractors Inc. Should the first ranked Contractor decline or otherwise fail to enter into an agreement, the CIP shall formally end negotiations and proceed into negotiations with the next ranked Contractor, until an agreement is reached or the contract will be rebid.

Additionally, CIP is asking the BOE to approve a Budget Amendment transferring up to \$2,421,952 from the Program Contingency account to the budget account of the project contained in BP 013. This amount reflects the variance between current budget and the highest proposal of the three top ranked bidders, whose amount may change pending negotiations.

<b>Bid Package</b>	<b>Current Construction Budget</b>	<b>Amount Requested</b>	<b>Not-To-Exceed Construction Budget</b>
BP 013	\$1,078,048	\$2,421,952	\$3,500,000

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Budget Amendment And Authorization to negotiate and enter into contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 013 (RFCSP 18-010)
2. Decline to Approve Budget Amendment And Authorization to negotiate and enter into contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 013 (RFCSP 18-010)
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Budget Amendment And Authorization to negotiate and enter into contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 013 (RFCSP 18-010)

**FUNDING SOURCE**

*Additional Details*

CIP	681-81-6629-B39-XXX-99-000-000000 -	\$ 1,026,073
	681-81-6629-B40-XXX-99-000-000000 -	\$ 51,975
	Subtotal -	\$ 1,078,048
	681-81-6629-B47-999-99-000-000000 -	\$ 2,421,952
	Subtotal -	\$ 2,421,952
	Total -	\$ 3,500,000

**COST:**

\$ 3,500,000

**VENDOR:**

Top Ranked:

- 1) RJM CONTRACTORS INC.
- 2) MDI INC. GENERAL CONTRACTORS
- 3) REEDER + SUMMIT JOINT VENTURE

**PURCHASING MECHANISM**

Bid/RFP/RFQ

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

**RATIONALE:**

On January 22, 2008, the Board of Education authorized the District to use competitive sealed proposals (CSP) as the procurement method for projects in conjunction with the 2013 Capital Improvement Program. The CSP statutes for Texas were used to select the best value Contractor and will be used to negotiate and enter into a contract to provide these construction services.

On April 22, 2014, the Board of Education approved the Standard Form of Agreement and General Conditions for Construction. This approved template will be used to contract for these services. The negotiation and execution of this contract will follow the procedures established by Board policy and law.

**INFORMATION SOURCE:**

Vicki D. Burris  
Elsie Schiro  
Randy Cofer

**SUMMARY OF 2013 CAPITAL  
IMPROVEMENT PROGRAM  
BUDGET AMENDMENTS**



Org	Project	Revised 08/22/17	BP 013 Adjustments	Revised 08/22/17
001	Amon Carter - Riverside High School	\$ 11,196,062		\$ 11,196,062
002	Arlington Heights High School	\$ 8,646,308		\$ 8,646,308
003	South Hills High School	\$ 6,919,009		\$ 6,919,009
004	Diamond Hill-Jarvis High School	\$ 6,906,937		\$ 6,906,937
005	Dunbar High School	\$ 4,071,155		\$ 4,071,155
006	Eastern Hills High School	\$ 1,750,813		\$ 1,750,813
008	North Side High School	\$ 1,526,946		\$ 1,526,946
009	Polytechnic High School	\$ 6,167,915		\$ 6,167,915
010	Paschal High School	\$ 13,053,010		\$ 13,053,010
011	Trimble Technical High School	\$ 2,224,765		\$ 2,224,765
014	Southwest High School	\$ 2,072,291		\$ 2,072,291
015	Western Hills High School	\$ 5,856,656		\$ 5,856,656
016	O.D. Wyatt High School	\$ 2,577,657		\$ 2,577,657
018	Middle Level Learning Center	\$ 104,577		\$ 104,577
019	Metro Opportunity High School	\$ 104,386		\$ 104,386
026	Jo Kelly School	\$ 98,191		\$ 98,191
042	Daggett Middle School	\$ 201,461		\$ 201,461
043	Wedgwood Sixth Grade School	\$ 2,600,670		\$ 2,600,670
044	Elder Middle School	\$ 3,606,787		\$ 3,606,787
045	Forest Oak Middle School	\$ 758,633		\$ 758,633
047	Handley Middle School	\$ 205,419		\$ 205,419
048	William James Middle School	\$ 977,827		\$ 977,827
049	Kirkpatrick Middle School	\$ 2,936,286		\$ 2,936,286
050	McLean Middle School	\$ 4,980,663		\$ 4,980,663
051	Meacham Middle School	\$ 421,596		\$ 421,596
052	Meadowbrook Middle School	\$ 1,005,246		\$ 1,005,246
053	Monnig Middle School	\$ 250,783		\$ 250,783
054	Morningside Middle School	\$ 1,887,764		\$ 1,887,764
056	Riverside Middle School	\$ 207,511		\$ 207,511
057	Rosemont Middle School	\$ 471,521		\$ 471,521
058	W.C. Stripling Middle School	\$ 390,880		\$ 390,880
059	J. Martin Jacquet MS	\$ 411,817		\$ 411,817
060	Wedgwood Middle School	\$ 286,477		\$ 286,477
061	Leonard Middle School	\$ 390,050		\$ 390,050
062	International Newcomer Acad / Applied Learning Academy	\$ 478,092		\$ 478,092
063	Como Montessori School	\$ 1,806,531		\$ 1,806,531
064	Glencrest 6th Grade	\$ 2,643,619		\$ 2,643,619
067	Rosemont 6th Grade	\$ 2,144,053		\$ 2,144,053
069	McLean 6th Grade	\$ 4,594,516		\$ 4,594,516
070	Jean McClung Middle School	\$ 153,464		\$ 153,464
071	Benbrook Middle School / Westpark ES (Conversion)	\$ 9,165,625		\$ 9,165,625
081	Young Women's Leadership Academy	\$ 3,309,205		\$ 3,309,205
082	Texas Academy of Biomedical Sciences	\$ 224,101		\$ 224,101
083	Young Men's Leadership Academy	\$ 5,466,999		\$ 5,466,999
084	World Language Academy	\$ 46,156		\$ 46,156
087	VPA/STEM	\$ 51,722,571		\$ 51,722,571
101	Alice Carlson Applied Learning Center	\$ 124,581		\$ 124,581
103	Benbrook Elementary School	\$ 2,697,356		\$ 2,697,356
104	Boulevard Heights Elementary School	\$ 662,801		\$ 662,801
105	West Handley Elementary School	\$ 6,204,038		\$ 6,204,038
107	Burton Hill Elementary School	\$ 148,702		\$ 148,702
110	Carroll Peak Elementary School	\$ 86,371		\$ 86,371
111	Carter Park Elementary School	\$ 2,217,638		\$ 2,217,638
114	Manuel Jara Elementary School	\$ 183,327		\$ 183,327
115	George C. Clarke Elementary School	\$ 1,774,841		\$ 1,774,841
116	Lily B. Clayton Elementary School	\$ 158,103		\$ 158,103
117	Como Elementary School	\$ 233,393		\$ 233,393
118	Hazel Harvey Peace Elementary School	\$ 97,514		\$ 97,514
119	E.M. Daggett Elementary School	\$ 2,421,295		\$ 2,421,295
120	Rufino Mendoza Elementary School	\$ 2,419,693		\$ 2,419,693
121	DeZavala Elementary School	\$ 3,497,765		\$ 3,497,765
122	Diamond Hill Elementary School	\$ 1,763,629		\$ 1,763,629
123	S.S. Dillow Elementary School	\$ 208,715		\$ 208,715
124	Maude I. Logan Elementary School	\$ 271,290		\$ 271,290
125	Eastern Hills Elementary School	\$ 191,230		\$ 191,230
126	East Handley Elementary School	\$ 2,286,759		\$ 2,286,759

**SUMMARY OF 2013 CAPITAL  
IMPROVEMENT PROGRAM  
BUDGET AMENDMENTS**



Org	Project	Revised 08/22/17	BP 013 Adjustments	Revised 08/22/17
127	Christene C. Moss Elementary School	\$ 1,926,709		\$ 1,926,709
129	John T. White Elementary School	\$ 114,752		\$ 114,752
130	Harlean Beal Elementary School	\$ 253,876		\$ 253,876
131	Rosemont Elementary School	\$ 112,811		\$ 112,811
132	Glen Park Elementary School	\$ 1,660,478		\$ 1,660,478
133	W. M. Green Elementary School	\$ 4,728,103		\$ 4,728,103
134	Greenbriar Elementary School	\$ 1,868,256		\$ 1,868,256
135	Van Zandt-Guinn Elementary School	\$ 104,439		\$ 104,439
137	Hubbard Heights Elementary School	\$ 127,052		\$ 127,052
138	H.V. Helbing Elementary	\$ 392,315		\$ 392,315
139	Milton L. Kirkpatrick Elementary School	\$ 2,016,857		\$ 2,016,857
141	Meadowbrook Elementary	\$ 175,699		\$ 175,699
143	D. McRae Elementary School	\$ 137,571		\$ 137,571
144	Mitchell Boulevard Elementary School	\$ 2,565,990		\$ 2,565,990
146	M.H. Moore Elementary School	\$ 188,193		\$ 188,193
147	Morningside Elementary School	\$ 185,734		\$ 185,734
148	Charles E. Nash Elementary School	\$ 1,343,277		\$ 1,343,277
149	North Hi Mount Elementary School	\$ 143,238		\$ 143,238
150	Oakhurst Elementary School	\$ 213,586		\$ 213,586
151	Natha Howell Elementary School	\$ 142,516		\$ 142,516
152	Oaklawn Elementary School	\$ 221,420		\$ 221,420
153	A.M. Pate Elementary School	\$ 154,566		\$ 154,566
154	M.L. Phillips Elementary School	\$ 159,573		\$ 159,573
156	Ridglea Hills Elementary School	\$ 2,333,018		\$ 2,333,018
157	Luella Merrett Elementary School	\$ 3,240,550		\$ 3,240,550
159	Versia L. Williams Elementary School	\$ 1,597,500		\$ 1,597,500
160	Maudrie M. Walton Elementary School	\$ 172,839		\$ 172,839
161	Sam Rosen Elementary School	\$ 1,907,868		\$ 1,907,868
162	Sagamore Hill Elementary School	\$ 206,625		\$ 206,625
163	Bruce Shulkey Elementary School	\$ 560,493		\$ 560,493
165	R.J. Wilson Elementary School	\$ 1,500,234		\$ 1,500,234
166	South Hi Mount Elementary School	\$ 227,889		\$ 227,889
167	South Hills Elementary School	\$ 136,932		\$ 136,932
168	Springdale Elementary School	\$ 3,430,289		\$ 3,430,289
169	Sunrise-McMillan Elementary School	\$ 2,431,493		\$ 2,431,493
171	Tanglewood Elementary School	\$ 6,630,079		\$ 6,630,079
172	W.J. Turner Elementary School	\$ 209,058		\$ 209,058
175	Washington Heights Elementary School (New)	\$ 13,985,142		\$ 13,985,142
176	Waverly Park Elementary School	\$ 298,687		\$ 298,687
177	Westcliff Elementary School	\$ 128,595		\$ 128,595
178	Westcreek Elementary School	\$ 529,748		\$ 529,748
180	Western Hills Elementary School	\$ 4,779,743		\$ 4,779,743
184	Worth Heights Elementary School	\$ 176,275		\$ 176,275
186	David K. Sellars Elementary School	\$ 4,464,411		\$ 4,464,411
187	J.T. Stevens Elementary School	\$ 273,078		\$ 273,078
188	Atwood McDonald Elementary School	\$ 2,372,271		\$ 2,372,271
190	Riverside Applied Learning Center	\$ 115,415		\$ 115,415
194	Daggett Montessori	\$ 301,897		\$ 301,897
206	Bill Elliott Elementary School	\$ 129,237		\$ 129,237
208	T.A. Sims Elementary School	\$ 140,477		\$ 140,477
209	Edward J. Briscoe Elementary	\$ 106,018		\$ 106,018
216	Woodway Elementary School	\$ 1,543,184		\$ 1,543,184
217	I.M. Terrell Elementary School	\$ 137,810		\$ 137,810
219	Lowery Road Elementary School	\$ 6,001,478		\$ 6,001,478
220	Alice Contreras Elementary School	\$ 1,583,669		\$ 1,583,669
221	Western Hills Primary	\$ 442,005		\$ 442,005
222	L. Clifford Davis Elementary School	\$ 406,763		\$ 406,763
223	Cesar Chavez Primary	\$ 131,996		\$ 131,996
224	M. G. Ellis Primary	\$ 267,096		\$ 267,096
225	Bonnie Brae Elementary School	\$ 124,486		\$ 124,486
226	Seminary Hills Park Elementary School	\$ 181,382		\$ 181,382
227	Dolores Huerta Elementary School	\$ 179,203		\$ 179,203
241	Westpark Elementary School (New)	\$ 19,342,020		\$ 19,342,020
259	Van Zandt-Guinn Elementary School	\$ 11,876,003		\$ 11,876,003
350	Adult Education Center	\$ 16,043		\$ 16,043
834	Wilkerson-Greines Athletic Fields	\$ 164,282		\$ 164,282

**SUMMARY OF 2013 CAPITAL  
IMPROVEMENT PROGRAM  
BUDGET AMENDMENTS**



Org	Project	Revised 08/22/17	BP 013 Adjustments	Revised 08/22/17
835	Farrington Athletic Field	\$ 155,855		\$ 155,855
836	Scarborough-Handley Athletic Field	\$ 1,443,826		\$ 1,443,826
BP 013	Final amounts per school to be finalized upon negotiations	\$ -	\$ 2,421,952	\$ 2,421,952
000	Reimbursement to General Fund for Purchase of YWLA	\$ 4,453,537		\$ 4,453,537
B44	Other Program Costs	\$ 300,000		\$ 300,000
999	Indirect Cost Redistribution - Prop 1	\$ 22,378,730		\$ 22,378,730
999	Indirect Cost Redistribution - Prop 2	\$ 2,531,256		\$ 2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ 1,000		\$ 1,000
B45	Construction Escalation Allowance - Prop 2	\$ 1,050,000		\$ 1,050,000
B47	Owner's Program Contingency - Prop 1	\$ 4,285,917	\$ (2,421,952)	\$ 1,863,965
B47	Owner's Program Contingency - Prop 2	\$ 1,050,000		\$ 1,050,000
OCP	Contingency from Scope Adjustments	\$ 472,000		\$ 472,000
OFC	Funds Associated with Additions to be Built at Other Campuses	\$ -		\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ 329,953		\$ 329,953
ADA	ADA Compliance Contingency	\$ 11,259		\$ 11,259
FFE	FF&E Contingency	\$ 910,872		\$ 910,872
TEC	Contingency Transfer from Technology	\$ 1,500,286		\$ 1,500,286
SSC	Safety & Security Contingency	\$ 602,337		\$ 602,337
		\$ 359,869,165		\$ 359,869,165
	Technology Assessment	\$ 99,990,835		\$ 99,990,835
	Proposition 3	\$ 30,000,000		\$ 30,000,000
	2013 CIP Grand Total	\$ 489,860,000		\$ 489,860,000

**2013 Capital Improvement Program  
Contingency Summary  
As of 08/22/17**

As of 08/15/17	BOE 08/22/17 Proposed Items				As of 08/22/17
Proposition I Contingency Balance	Transfer to Contingency from FF&E	BP 066 Budget Restore to Contingency	BP 013 Construction Contract	BP 012 Construction Change Orders	Proposition I Contingency Balance
\$ 4,759,203	\$ 1,500,000	\$ 329,953	\$ (2,421,952)	\$ (125,000)	\$ 4,042,204 *

**Potential Future Transfers to Contingency:**

Potential funds transfer from substantially completed and/or deferred projects

John T. White Elementary School	\$	15,000	
Rosemont Elementary School	\$	9,800	
Meadowbrook Elementary	\$	66,000	
			\$ 90,800
	Sub-Total	\$	4,133,004

**Potential Future Use of Contingency on Pending Projects:**

*Kitchen Projects*

Como Montessori School	\$	(220,040)	**
Morningside Middle School (FS)	\$	(1,203,298)	**
E.M. Daggett Elementary School (FS)	\$	(195,968)	**
		\$	(1,619,306)
	Sub-Total	\$	(1,619,306)

**Estimated Contingency Balance**

Total \$2,513,698

As of 08/15/17	BOE 08/22/17 Proposed Items		As of 08/22/17
Proposition II Contingency Balance	No items proposed this period		Proposition II Contingency Balance
\$ 2,100,000	\$	-	\$ 2,100,000 ***

**Estimated Contingency Balance**

Total \$2,100,000

\* Excludes FFE, ADA and Safety/Security Contingencies

\*\* Project Costs are based on AE Cost Estimates

\*\*\* Applicable to VPA/STEM or related projects

**CONSENT AGENDA ITEM  
BOARD MEETING  
AUGUST 22, 2017**

**TOPIC: APPROVE THE MINUTES FOR THE JUNE 20, 2017 FACILITIES MASTER PLAN COMMITTEE MEETING**

**BACKGROUND:**

The Fort Worth Independent School District Board of Trustees approved the creation of the special committee to help in the development of a Facilities Master Plan. The purpose of the Facility Master Plan is to provide a valuable fact-based planning tool for future facility-related decision making that is consistent with and supportive of the academic mission. Minutes from the August 22, 2017, meeting have been reviewed and approved by the FMP members.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve the Minutes For The June 20, 2017 Facilities Master Plan Committee Meeting
2. Decline to Approve the Minutes For The June 20, 2017 Facilities Master Plan Committee Meeting
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the Minutes For The June 20, 2017 Facilities Master Plan Committee Meeting

**FUNDING SOURCE**

*Additional Details*

No Cost

**COST:**

None



**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

All Campuses

**RATIONALE:**

Approval of the attached FMP minutes allows the District to provide the public with an official record of any given meeting

**INFORMATION SOURCE:**

Art Cavazos  
Facility Master Plan Committee

---

**Facilities Master Plan Committee  
Meeting Minutes  
Tuesday, June 20, 2017  
FWISD Human Capital Management Conference Room  
3:30 P.M. – 5:30 P.M.**

**1. CALL TO ORDER**

Jacinto “Cinto” Ramos called the meeting to order at 3:30 p.m. and gave a brief introduction to the draft presentation of the Long Range Facility Master Plan to be presented by PBK.

**2. DISCUSSION ITEMS**

- **Updated Report**

- **Instruction Drives Construction**

- Attached Power Point Draft Presentation
- Draft Presentation Examined, with Plans to Finalize before June 27, 2017 Board Meeting

**3. COMMENTS**

The next meeting will be scheduled later.

**4. ADJOURNMENT**

The meeting adjourned at 4:25 p.m.

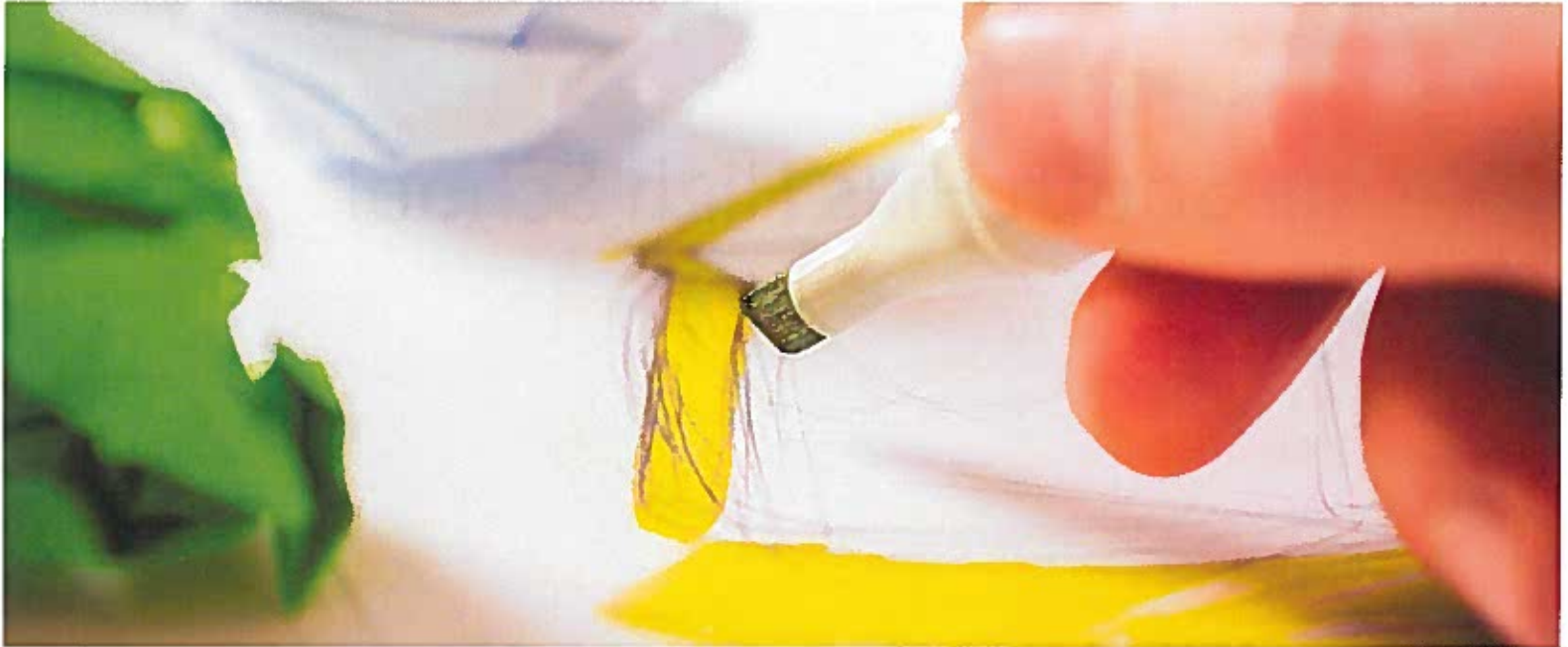
---

Jacinto “Cinto” Ramos, Chair      Date

**PBK K-12**

# **LEARNING ENVIRONMENT DESIGN TEAM**

FWISD CHARETTE \ JUNE 20, 2017



ARCHITECTURE \ ENGINEERING \ PLANNING \ TECHNOLOGY \ FACILITY CONSULTING

1-800-638-7272 \ PBK.com

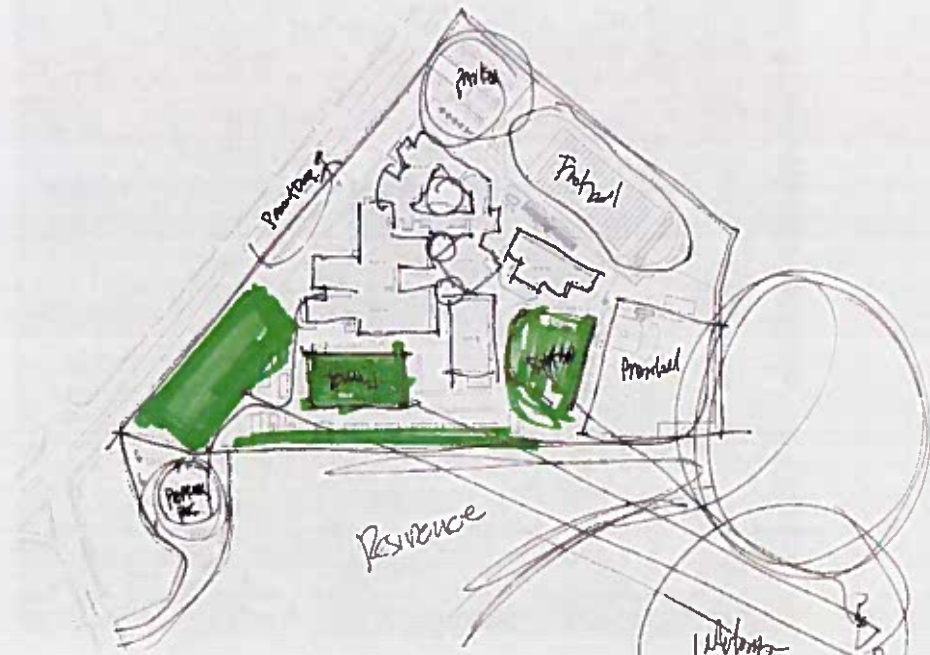
# South Hills High School

0077740783 0077740783



**SITE PLAN EXISTING**  
**SOUTH HILLS HS**  
**FORT WORTH ISD**



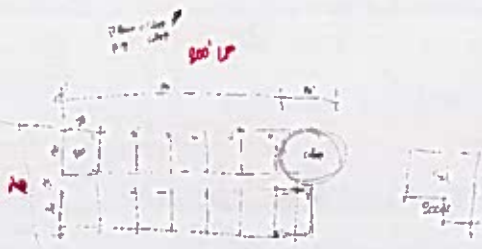


# SOUTH HILLS SITE

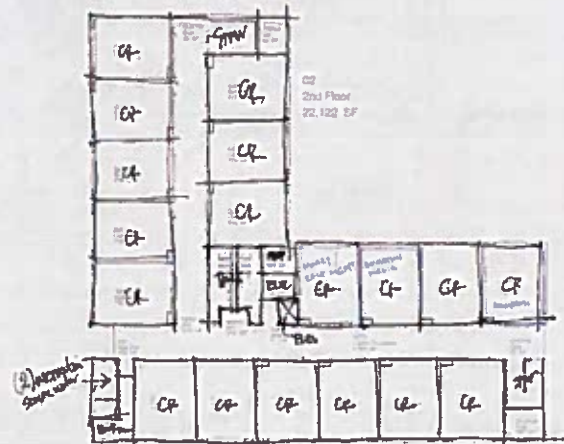
Utility Agreement

SITE PLAN  
SOUTH HILLS HS  
FORT WORTH ISD





15,200 sq Rate  
 = 30,400 sq Total CR  
 8,000 sq CA  
38,400 sq Total Area



2nd level  
 18 CR

**SECOND FLOOR**  
**SOUTH HILLS HS**  
**FORT WORTH ISD**





**SITE PLAN PROPOSED  
SOUTH HILLS HS  
FORT WORTH ISD**



CONSULTANTS



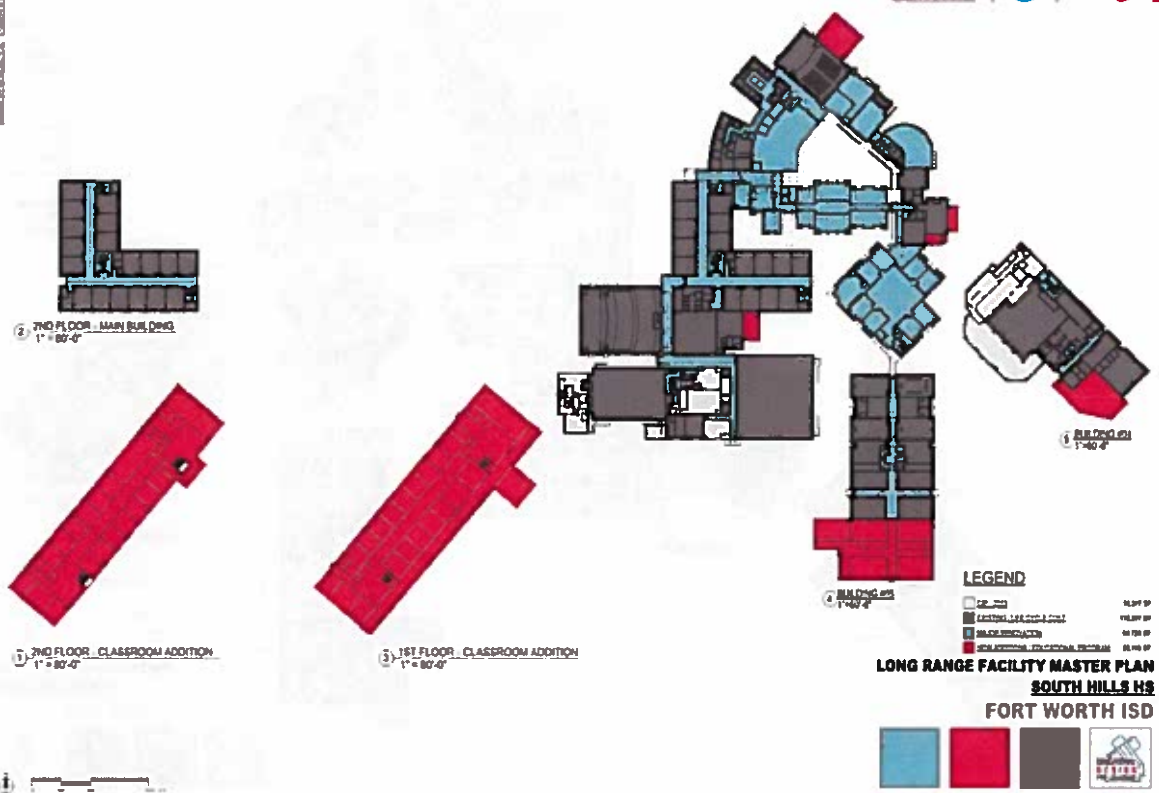
<b>PARKING</b>	
EXISTING	300
HC EXISTING	10
<b>TOTAL</b>	<b>463</b>
DEMOPREMOVE	-20
<b>NEW PARKING</b>	<b>+198</b>
<b>TOTAL PARKING</b>	<b>578</b>



**SITE PLAN PROPOSED**  
**SOUTH HILLS HS**  
**FORT WORTH ISD**



www.parkinc.com

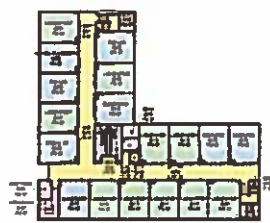




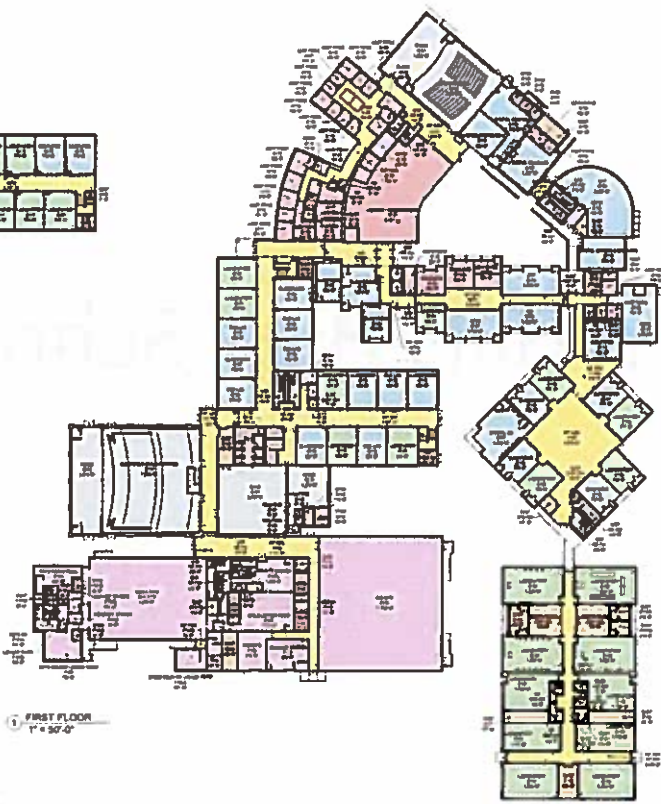




DATE: 08/14/2014 10:00 AM



SECOND FLOOR  
1" = 50'-0"



FIRST FLOOR  
1" = 50'-0"



- LEGEND**
- 1. Existing Structure
  - 2. New Structure
  - 3. Existing Structure
  - 4. Existing Structure
  - 5. Existing Structure
  - 6. Existing Structure
  - 7. Existing Structure
  - 8. Existing Structure
  - 9. Existing Structure
  - 10. Existing Structure
  - 11. Existing Structure
  - 12. Existing Structure
  - 13. Existing Structure
  - 14. Existing Structure
  - 15. Existing Structure
  - 16. Existing Structure
  - 17. Existing Structure
  - 18. Existing Structure
  - 19. Existing Structure
  - 20. Existing Structure
  - 21. Existing Structure
  - 22. Existing Structure
  - 23. Existing Structure
  - 24. Existing Structure
  - 25. Existing Structure
  - 26. Existing Structure
  - 27. Existing Structure
  - 28. Existing Structure
  - 29. Existing Structure
  - 30. Existing Structure
  - 31. Existing Structure
  - 32. Existing Structure
  - 33. Existing Structure
  - 34. Existing Structure
  - 35. Existing Structure
  - 36. Existing Structure
  - 37. Existing Structure
  - 38. Existing Structure
  - 39. Existing Structure
  - 40. Existing Structure
  - 41. Existing Structure
  - 42. Existing Structure
  - 43. Existing Structure
  - 44. Existing Structure
  - 45. Existing Structure
  - 46. Existing Structure
  - 47. Existing Structure
  - 48. Existing Structure
  - 49. Existing Structure
  - 50. Existing Structure
  - 51. Existing Structure
  - 52. Existing Structure
  - 53. Existing Structure
  - 54. Existing Structure
  - 55. Existing Structure
  - 56. Existing Structure
  - 57. Existing Structure
  - 58. Existing Structure
  - 59. Existing Structure
  - 60. Existing Structure
  - 61. Existing Structure
  - 62. Existing Structure
  - 63. Existing Structure
  - 64. Existing Structure
  - 65. Existing Structure
  - 66. Existing Structure
  - 67. Existing Structure
  - 68. Existing Structure
  - 69. Existing Structure
  - 70. Existing Structure
  - 71. Existing Structure
  - 72. Existing Structure
  - 73. Existing Structure
  - 74. Existing Structure
  - 75. Existing Structure
  - 76. Existing Structure
  - 77. Existing Structure
  - 78. Existing Structure
  - 79. Existing Structure
  - 80. Existing Structure
  - 81. Existing Structure
  - 82. Existing Structure
  - 83. Existing Structure
  - 84. Existing Structure
  - 85. Existing Structure
  - 86. Existing Structure
  - 87. Existing Structure
  - 88. Existing Structure
  - 89. Existing Structure
  - 90. Existing Structure
  - 91. Existing Structure
  - 92. Existing Structure
  - 93. Existing Structure
  - 94. Existing Structure
  - 95. Existing Structure
  - 96. Existing Structure
  - 97. Existing Structure
  - 98. Existing Structure
  - 99. Existing Structure
  - 100. Existing Structure



FIRST & SECOND FLOOR EXISTING  
SOUTH HILLS HS  
FORT WORTH ISD

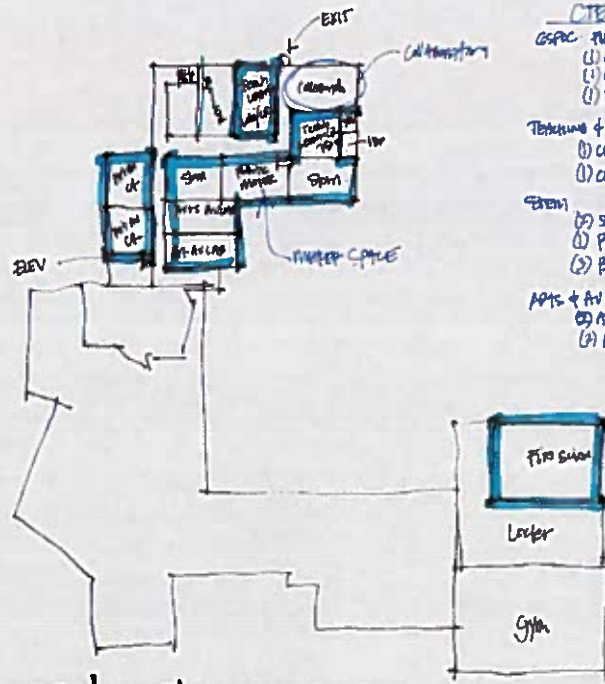


# Eastern Hills High School





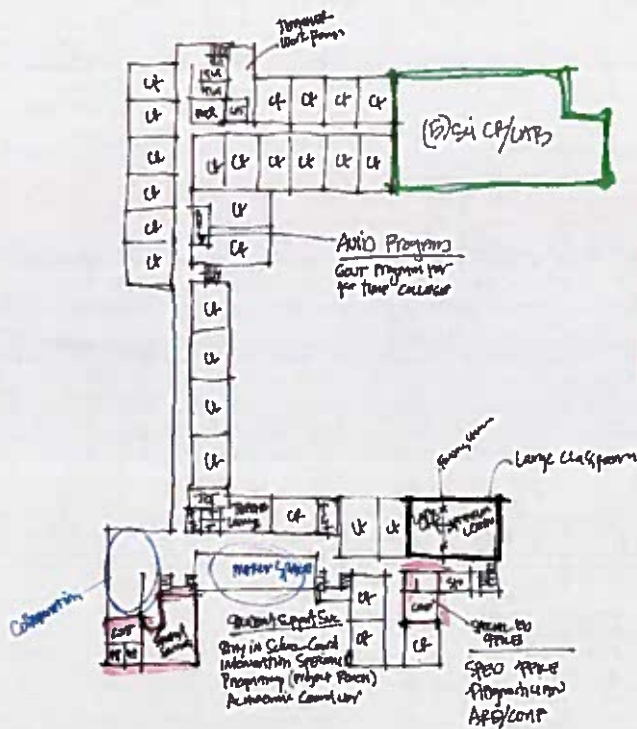
CLASSROOM COUNT  
 (10) CTE



- CTE PROGRAM
- OSPC - PIPE SERVICES
- (1) CP 750 CP
  - (1) CP 1000 CP
  - (1) BENCH FROM PLANT
- TECHNICAL & LEARNING
- (1) CP 750 CP
  - (1) CP 1000 CP
- OTHER
- (2) SHOW CP 1000 ST
  - (1) PRACTICE MATH/SCIENCE TEST
  - (2) BUSINESS 1000
- APPS & AV
- (2) APPS AV LAB 1000
  - (2) APPS AV LAB 750

EASTERN HILLS Hg BASEMENT PLAN





## CLASSROOM COUNT

- (10) PRESENTATION CE-1st floor
- (20) 2nd floor
- (69) CE
- (10) SU CE/COMP

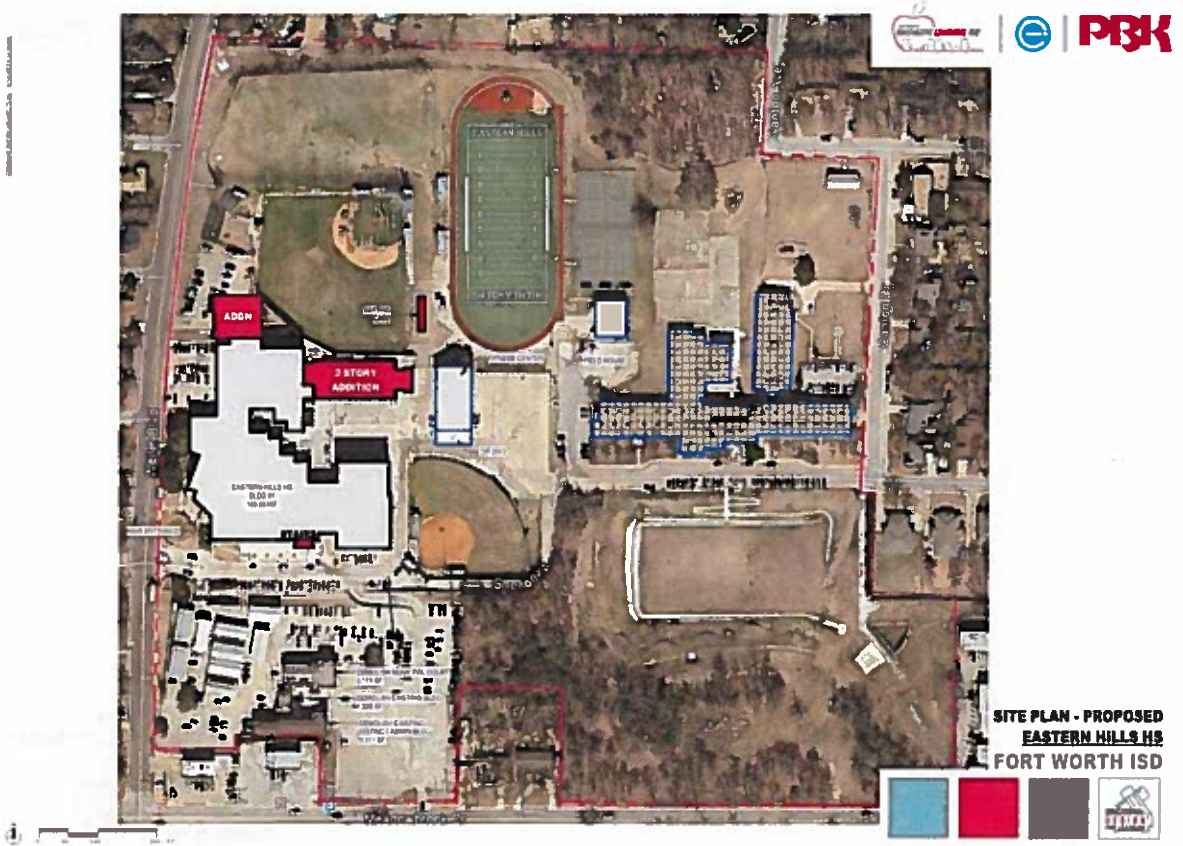
---

- 79 TOTAL

PLANNED CAPACITY  
1600 STUDENTS

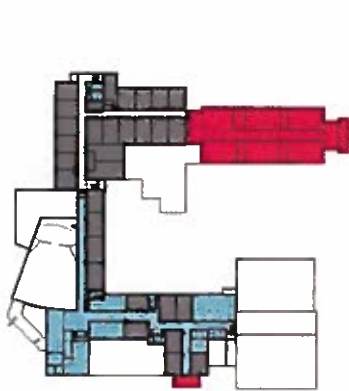
EASTERN HILLS

2ND FLOOR

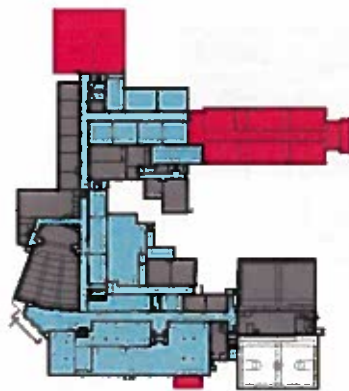




12  
 PRK  
 PRK



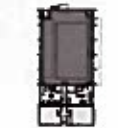
3 SECOND FLOOR PLAN - MAIN BUILDING  
1" = 80'-0"



2 FIRST FLOOR PLAN - MAIN BUILDING  
1" = 80'-0"



1 BASEMENT FLOOR PLAN  
1" = 80'-0"



5 FITNESS CENTER  
1" = 80'-0"



4 FIRST FLOOR PLAN - FIELD HOUSE  
1" = 80'-0"

**LEGEND**

	EXISTING	0.00 SF
	PROPOSED	10,140 SF
	PROPOSED	10,200 SF
	PROPOSED	10,400 SF

**LONG RANGE FACILITY MASTER PLAN  
EASTERN HILLS HS  
FORT WORTH ISD**









UNIVERSITY MICROFILMS



- LEGEND**
- Administrative
  - Classroom
  - Faculty Office
  - Library
  - Student Center
  - CAF
  - Food Service
  - Special Services
  - Art
  - Music
  - Physical Education
  - IT
  - Health Services
  - Storage
  - Restroom
  - Office
  - Unassigned

**SECOND FLOOR - PROPOSED  
EASTERN HILLS HS  
FORT WORTH ISD**



10/10/2020 10:00:00 AM

EASTERN HILLS HIGH SCHOOL - PROPOSED ROOM SCHEDULE

Table with columns: Department, Section, Name, Date. Lists various departments like Administration, Business, Education, and their respective room assignments.

EASTERN HILLS HIGH SCHOOL - PROPOSED ROOM SCHEDULE

Table with columns: Department, Section, Name, Date. Lists various departments like Administration, Business, Education, and their respective room assignments.

EASTERN HILLS HIGH SCHOOL - PROPOSED ROOM SCHEDULE

Table with columns: Department, Section, Name, Date. Lists various departments like Administration, Business, Education, and their respective room assignments.

EASTERN HILLS HIGH SCHOOL - PROPOSED ROOM SCHEDULE

Table with columns: Department, Section, Name, Date. Lists various departments like Administration, Business, Education, and their respective room assignments.



ROOM SCHEDULE EASTERN HILLS HS FORT WORTH ISD

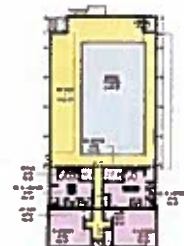




20100101 10:00 AM



1 MAIN BUILDING - FIRST FLOOR  
1" = 40'-0"



2 FITNESS CENTER  
1" = 40'-0"



3 FIELD HOUSE  
1" = 40'-0"



4 DISTRICT ADMIN - FIRST FLOOR  
1" = 40'-0"

LEGEND

- Gymnasium
- Cafeteria
- Gym Locker
- Classroom
- Conference Room
- Office
- Restroom
- Storage
- Corridor
- Entry
- Reception
- Security
- Mechanical
- Electrical
- Other

FIRST FLOOR - EXISTING  
EASTERN HILLS HS  
FORT WORTH ISD







## LEARNING ENVIRONMENT DESIGN TEAM

**PBK**

DESIGN CHARETTE \ JUNE 20, 2017

## FORT WORTH ISD HIGH SCHOOLS

School	Principal
Paul Laurence Dunbar High School	Sajade Miller
Western Hills High School	Paul Galvan/Keri Flores
Diamond Hill-Jarvis High School	James Garcia
Southwest High School	Jon Engel
North Side High School	Tony Martinez
O.D. Wyatt High School	Mario Layne
Trimble Tech High School	Omar Ramos
Arlington Heights High School	Sarah Weeks
South Hills High School	Dorothy Gomez/Rodrigo Durbin
Carter Riverside High School	Greg Ruthart
Polytechnic High School	Josh Delich
Eastern Hills High School	Chad McCarthy/Katrina Smith
Paschal High School	Dr. Terri Mossige





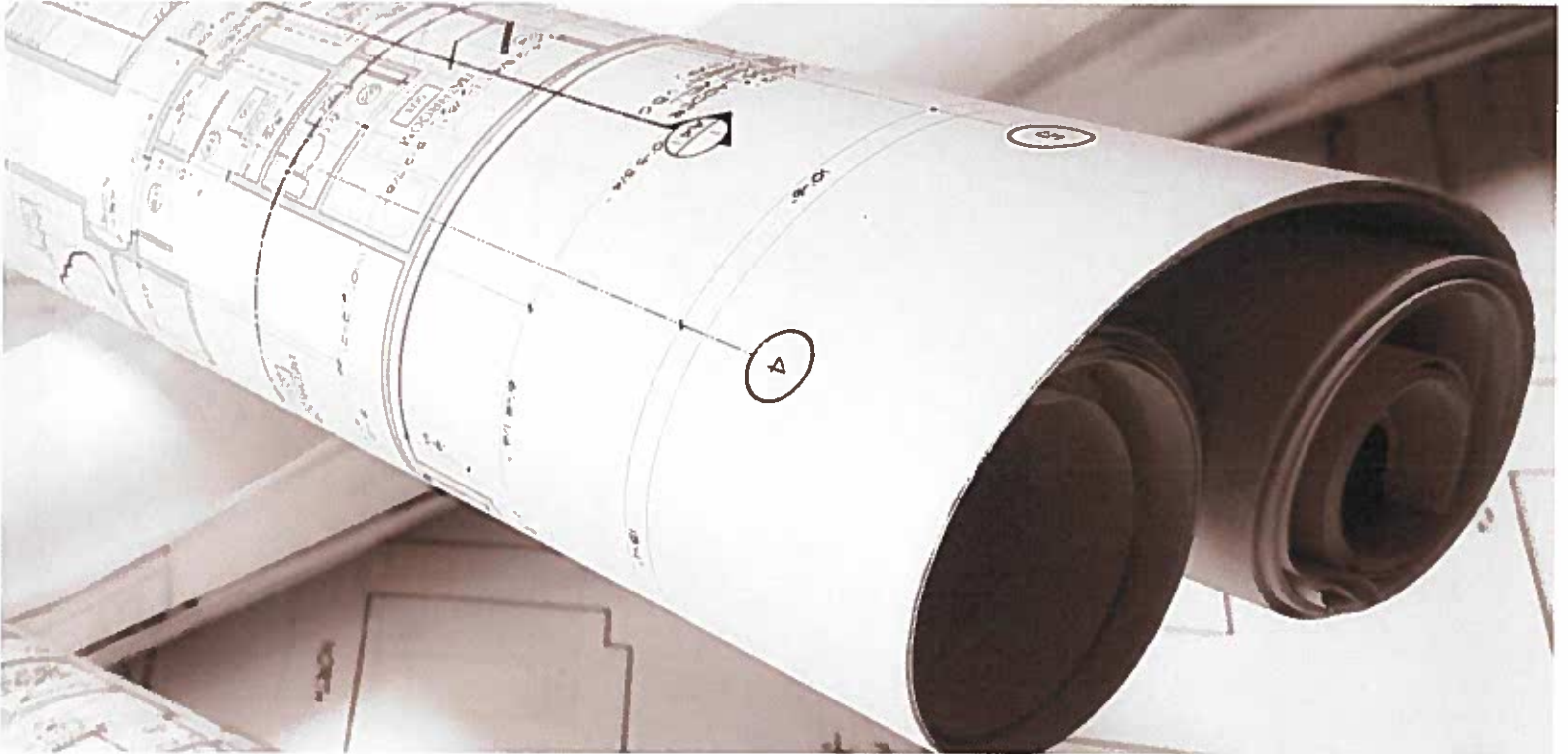
## FORT WORTH ISD SCHOOLS

School	Principal
Young Men's Leadership Academy	Rodney White
Texas Academy of Biological Sciences	Troy Langston
Benbrook MS/HS	Richard Penland
International Newcomer Academy	Nick Torrez
World Language Institute	Guadalupe Barreto
Middle Level Learning Center	Aundra Bohanon
Applied Learning Academy	Alice Buckley
Tanglewood Elementary School	Connie Smith
Clifford Davis Elementary School	Vic Eugenio/Camillia Anderson
Alice D. Contreras Elementary School	Diana Puente-Vargas



## FORT WORTH ISD CHARRETTE TEAM

Administrative Charrette Team	
<b>Art Cavazos</b>	<b>Chief of District Operations</b>
<b>Mike Naughton</b>	<b>Director, Facilities Planning &amp; GIS</b>
<b>Michael Steinert, Ed. D.</b>	<b>Asst. Supt. Student Support Services</b>
<b>Christina Walk</b>	<b>Executive Director of Fine Arts</b>
<b>David Saenz</b>	<b>Executive Director CTE</b>
<b>Khechara Bradford</b>	<b>Asst. Supt. Curriculum &amp; Instruction</b>
<b>Cherie Washington, Ed. D.</b>	<b>Chief of Secondary Schools</b>
<b>Kyle Davie</b>	<b>Chief Technology Officer</b>
<b>Mcdeney Acantara</b>	<b>Director, Technology</b>
<b>Terri Walker-Burston</b>	<b>Coordinator, CTE</b>
<b>Shane Woods</b>	<b>Director, Science</b>
<b>Dwight Cotton</b>	<b>Coordinator, Curriculum &amp; Instruction</b>
<b>Vicki Burris</b>	<b>Chief of CIP</b>
<b>Gary Griffith</b>	<b>District Architect</b>



## Conclusion / Next Steps



FORT WORTH ISD \ June 20, 2017

**ACTION AGENDA ITEM  
BOARD MEETING  
August 22, 2017**

**TOPIC: APPROVE SELECTION OF A DELEGATE AND AN ALTERNATE TO  
2017 TEXAS ASSOCIATION OF SCHOOL BOARDS (TASB) DELEGATE  
ASSEMBLY MEETING OCTOBER 7, 2017**

**BACKGROUND:**

The TASB Delegate Assembly, held annually in conjunction with TASA/TASB Convention, is the foundation of the Association's governance structure and provides critical direction as the Association represents members' interest before state and national policy makers. The District's representation at the Delegate Assembly is of utmost importance. It is vital that a representative understand the processes and the issues that come before the Assembly for action.

**STRATEGIC GOAL:**

**Select the Strategic Goal that applies**

**ALTERNATIVES:**

1. Approve Selection Of A Delegate And An Alternate To 2015 Texas Association Of School Boards (TASB) Delegate Assembly Meeting October 7, 2017
2. Decline to Approve Selection Of A Delegate And An Alternate To 2015 Texas Association Of School Boards (TASB) Delegate Assembly Meeting October 7, 2017
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Selection Of A Delegate And An Alternate To 2015 Texas Association Of School Boards (TASB) Delegate Assembly Meeting October 7, 2017

**FUNDING SOURCE**

*Additional Details*

No Cost

Not applicable

**COST:**

-0-

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Board of Education and Superintendent

**RATIONALE:**

Delegates and alternates to the TASB Delegate Assembly will set the course for the TASB organization for the coming year. Representatives must understand processes and issues that come before the Assembly for action. Further, the TASB Delegate Assembly provides critical direction as the association represents members' interest before state and national policy makers.

**INFORMATION SOURCE:**

Sammy Monge

## Official Delegate Designation Form

**Please note:**

- Only board members of TASB Active Members (public schools and ESCs) may serve as delegates or alternates.
- TASB Directors and the four Legislative Advisory Council (LAC) members serving on the TASB Legislative Committee are delegates by virtue of their positions. If one of your board members is also a TASB Director or one of the four LAC representatives, do not designate this member; he or she will already be participating as a voting delegate in the Assembly.
- If you are designating an individual newly elected to your board, please update your district's membership information in myTASB. The update form is available under the Member Profile link (<https://www.tasb.org/apps/memberprofile/index.aspx>). If you have any questions about updating your membership information, contact Anisa Pope (contact information located at bottom of page).
- You also may submit your designation online. The online form is available in myTASB under the Member Profile link (<https://www.tasb.org/apps/memberprofile/index.aspx>).

**Delegate:** \_\_\_\_\_

Board position: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing address (if NOT the district address) for Delegate Assembly materials:

\_\_\_\_\_

**Alternate:** \_\_\_\_\_

Board position: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing address (if NOT the district address) for Delegate Assembly materials:

\_\_\_\_\_

**Name of school district:** \_\_\_\_\_

**County-district number:** \_\_\_\_\_ **TASB (ESC) region number:** \_\_\_\_\_

I hereby certify that the above persons were chosen by our board as our official voting delegate and alternate to the 2017 TASB Delegate Assembly in Dallas, Texas, on October 7, 2017 (as provided by the TASB Bylaws).

Board president's signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please return your board's designations online or to the address below by **Sept. 8, 2017**, to receive Delegate Assembly packets by mail. Delegates submitted after Sept. 8 will need to be registered on site by the Credentials Committee and receive their packets at that time.*

Texas Association of School Boards  
Attn: Anisa Pope  
P.O. Box 400  
Austin, Texas 78767-0400

Fax: 512.467.3554



Questions? Contact Anisa Pope at 800.580.8272 or [anisa.pope@tasb.org](mailto:anisa.pope@tasb.org).