

*Board of Education
Regular Meeting
May 8, 2018*



Fort Worth
INDEPENDENT SCHOOL DISTRICT

Regular Meeting

Notice is hereby given that on May 8, 2018 the Board of Education of the Fort Worth Independent School District will hold a Regular Meeting beginning at 5:30 PM at the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed or considered or upon which any formal action may be taken are listed on the agenda which is made a part of this notice. Items do not have to be taken in the order shown on this meeting notice.

FORT WORTH INDEPENDENT SCHOOL DISTRICT

AGENDA

1. **5:30 P.M. - CALL REGULAR MEETING TO ORDER - BOARD ROOM**
2. **PLEDGES** - Hazel Harvey Peace Elementary School
3. **RECOGNITIONS**
 - A. Recognition of Students Performing and Greeting Prior to the Meeting
 - B. School Nurses Appreciation
 - C. Recognition of Physicians - Saturday Morning Medicine Rounds
 - D. Parent Volunteer Recognition - Kirkpatrick Elementary School PTA Volunteers
 - E. Middle School Scholar - Athlete Recognition
4. **REPORTS/PRESENTATIONS**
 - A. 2018-2019 Budget Update
 - B. Child Nutrition Services Continuous Improvement Study
5. **LONE STAR GOVERNANCE**
 - A. A-F Accountability System: Domains 2 and 3
6. **PUBLIC COMMENT**
7. **RECESS - RECONVENE IN REGULAR SESSION - BOARD CONFERENCE ROOM**
8. **DISCUSSION OF AGENDA ITEMS**

9. CONSENT AGENDA ITEMS

(Action by the Board of Education in adopting the "Consent Agenda" means that all items appearing herein are adopted by one single motion, unless a member of the Board requests that such item be removed from the "Consent Agenda" and voted upon separately.)

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3. Approve Purchase of Marching Band Uniforms for Arlington Heights High School and Western Hills High School from the 2013 CIP Bond Funds	30
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J. Approve Amendment to the Extension Agreement for Program Management Services for the 2013 Capital Improvement Program	116
K. Approve Budget Increase for TEA 171 Tanglewood Elementary School in the 2013 Capital Improvement Program	121
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- M. Closeout of the Contract with Imperial Construction for TEA 016 O. D. Wyatt High School, TEA 064 Glencrest 6th Grade and TEA 186 David K. Sellars Elementary School and Authorization of Final Payment in the 2013 Capital Improvement Program 127
- N. Authorization to Enter into Contracts for Geotechnical Engineering Services for the 2017 Capital Improvement Program 130
- O. Approve First Reading - Revision to Board Policy DC (LOCAL), DNA (LOCAL), EI (LOCAL), EIC (LOCAL), EIF (LOCAL), EJ (LOCAL), and EL (LOCAL) 133

10. LONE STAR GOVERNANCE SELF EVALUATION

11. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION

12. EXECUTIVE SESSION

The Board will convene in closed session as authorized by the Texas Government Code Chapter 551.

- A. Seek the Advice of Attorneys (Section 551.071)
- B. Personnel Matters (Section 551.074)
 - 1. Consider and Discuss Recommendation to Terminate Certain Continuing Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code
 - 2. Consider and Discuss Recommendation to Terminate Certain Term Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code
 - 3. Consider and Discuss Possible Action to Approve the Recommendation to Terminate Certain Probationary Contract Employees at the End of the Contract Period, in the Best Interests of the District Pursuant to Chapter 21 of the Texas Education Code
 - 4. Consider and Discuss Recommendation to Renew and to Award Probationary and Term Chapter 21 Employment Contracts of Specified Certified Employees for the 2018-2019 Contract Year, Including but not Limited to Teachers, Campus Professionals, Campus Administrators, Principals, Directors, Executive Directors, Assistant Superintendents, and Executive Officers
- C. Security Implementation (Section 551.076)
- D. Real Property (Section 551.072)

13. RECONVENE IN REGULAR SESSION - BOARD ROOM

14. ACCEPT CONSENT AGENDA

15. ACTION ITEMS

- A. Item/Items Removed from Consent Agenda
- B. Personnel

16. ACTION AGENDA ITEMS

- A. Take Action to Approve the Recommendation to Terminate Certain Continuing Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code
- B. Take Action to Approve the Recommendation to Terminate Certain Term Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code
- C. Take Action to Approve the Recommendation to Terminate Certain Probationary Contract Employees at the End of the Contract Period, in the Best Interests of the District Pursuant to Chapter 21 of the Texas Education Code
- D. Take Action on Recommendation to Renew and to Award Probationary and Term Chapter 21 Employment Contracts of Specified Certified Employees for the 2018-2019 Contract Year, Including but not Limited to Teachers, Campus Professionals, Campus administrators, Principals, Directors, Executive Directors, Assistant Superintendents, and Executive Officers
- E. Approve Second Reading - Revision to Board Policy CDA (LOCAL), DIA (LOCAL), EHBAF (LOCAL), and FL (LOCAL) 157
- F. Approve Lone Star Governance Quarter Five Self-Evaluation 191

17. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS

18. ADJOURN

**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

TOPIC: BOARD OF EDUCATION MEETING MINUTES

BACKGROUND:

The Open Meetings Act (the “Act”) was adopted in 1967 with the sole intent of making governmental decision-making accessible to the public. (It was codified without substantive change as Government Code Chapter 551.) The “Act” requires meetings of governmental bodies (school district board of trustees) to be open to the public, except for expressly authorized closed sessions, and to be preceded by public notice of the time, place and subject matter of the meeting.

Section 551.021 of the Texas Government Code states that (a) A governmental body shall prepare and keep minutes of each open meeting of the body with the minutes containing the subject of each deliberation and indicating action taken on each vote, order or decision. Section 551.022 provides the minutes are public records and shall be available for public inspection and copying on request to the governmental body’s chief administrative officer or designee.

In order to maintain compliance with Texas Code chapter 551 and the Texas Open Meetings Act, the Board must approve each set of minutes presented. Upon approval, the minutes can then be made available to the public as an official record of a given meeting.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve the Board Of Education Meeting Minutes
2. Decline to Approve the Board Of Education Meeting Minutes
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve The Board Of Education Meeting Minutes

FUNDING SOURCE

Additional Details

No Cost

COST:

None

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Board of Education

RATIONALE:

Approval of the attached Board of Education minutes allows the District to provide the public with an official record of any given meeting.

INFORMATION SOURCE:

Sammy Monge

MINUTES OF THE MEETING
OF
FORT WORTH BOARD OF EDUCATION

The Board of Education of the Fort Worth Independent School District held a meeting on April 10, 2018.

The following is a copy of the Meeting Notice and Return which is submitted and filed as a matter of record.

MEETING NOTICE
FORT WORTH INDEPENDENT SCHOOL DISTRICT

Notice is hereby given on April 5, 2018, the Board of Education of the Fort Worth Independent School District will hold a meeting beginning at 05:30 p.m. at the the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed are listed on the agenda which is made a part of this notice.

Under the authority of Texas Government Code, Section 551.001, et seq., the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons:

1. To consult with the Board's attorney with respect to pending or contemplated litigation, or settlement offers, or on matters where the attorney's duty to the Board, pursuant to the Code of Professional Responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Laws. Sec. 551.071
2. To discuss the purchase, exchange, lease, or value of real property. Sec. 551.072
3. To discuss negotiated contracts for prospective gifts or donations. Sec. 551.073
4. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against a public officer or employee, unless such officer or employee requests a public hearing. Sec. 551.074
5. To consider the deployment, or specific occasions for implementation, of security personnel or devices. Sec. 551.076
6. To deliberate a case involving discipline of a public school child or children, unless an open hearing is requested in writing by a parent or guardian of the child; or to deliberate a case in which a complaint or charge is brought against an employee of the District by another employee and the complaint or charge directly results in a need for a hearing, unless the employee complained of or charged requests an open hearing. Sec. 551.082
7. To exclude a witness from a hearing during the examination of another witness in an investigation when the Board is investigating a matter. Sec. 551.084

All final votes, actions, or decisions on any matter discussed in closed or executive session shall be taken or made in open session.

This notice was posted and filed in compliance with the Open Meetings Law on April 5, 2018 at 05:30 p.m.

/s/ Faye Daniels
Executive Secretary
Board of Education

RETURN OF THE MEETING APRIL 10, 2018

I, Faye Daniels, Executive Secretary of the Board of Education of the Fort Worth Independent School District, do verify that a copy of this notice of meeting was posted on April 5, 2018 in a place convenient to the public at the Administration Building, 100 N. University Drive, Fort Worth, Texas, as required by the Texas Government Code, Section 551.001 et seq.

Given under my hand on April 5, 2018.

/s/ Faye Daniels
Executive Secretary
Board of Education

1. 5:30 P.M. - CALL REGULAR MEETING TO ORDER - BOARD ROOM

Mrs. Jackson called the meeting to order at 5:33 p.m.

2. CALL TO ORDER PUBLIC HEARING TO DISCUSS THE OPTIONAL FLEXIBLE SCHOOL DAY FOR EARLY COLLEGE HIGH SCHOOL STUDENTS

Mrs. Cherie Washington, Chief of Secondary Schools, made opening comments and introduced Mr. Benjamin Leos, as the presenter.

3. PUBLIC COMMENT ON THE PUBLIC HEARING TO DISCUSS THE OPTIONAL FLEXIBLE SCHOOL DAY FOR EARLY COLLEGE HIGH SCHOOL STUDENTS

Speaker:
Al Austin

4. CLOSE PUBLIC HEARING

At this time, Mrs. Jackson stated the pledges would be delayed until later in the meeting.

Before continuing with the Recognition portion of the meeting, Mrs. Jackson asked that we remember the life of a precious 4th grade student and her mother who died last Friday, due to domestic violence.

5. PLEDGES - Carter Park Elementary School and Leadership Academy at Maude I. Logan Elementary School

This evening there were two schools leading in the pledges. The principal from Carter Park Elementary School, Howard Robinson, introduced his students. Principal, Patricia Scott, introduced students from the Leadership Academy at Maude Logan Elementary.

6. RECOGNITIONS

A. Recognition of Students Performing and Greeting Prior to the Meeting

JROTC greeters were from the Air Force JROTC unit at Western Hills High School

B. Parent Recognition - Arlington Heights High School

Parent volunteer, Mrs. Stephanie Harvey, was recognized for donating countless hours at Arlington Heights High School, helping students succeed.

7. LONE STAR GOVERNANCE

A. Update on A-F Accountability

Dr. Scribner made opening comments.

Mr. Carroll introduced the presentation. Mrs. Sara Arispe discussed Domain I. Student Achievement and Mr. David Saenz discussed Domain II. College, Career, Military Ready (CCMR) progress.

Mr. Carroll made closing remarks and addressed questions from the Board.

8. PUBLIC COMMENT

Speakers: Sara De Valdenebro Ed Austin Cleveland Harris

9. RECESS - RECONVENE IN REGULAR SESSION - BOARD CONFERENCE ROOM

The meeting was recessed at 6:35 p.m. and reconvened in the Board Conference Room at 6:41 p.m.

10. DISCUSSION OF AGENDA ITEMS

There was no discussion.

11. CONSENT AGENDA ITEMS (Action by the Board of Education in adopting the "Consent Agenda" means that all items appearing herein are adopted by one single motion, unless a member of the Board requests that such item be removed from the "Consent Agenda" and voted upon separately.)

A. Board of Education Meeting Minutes

1. February 27, 2018 - Regular Meeting
 2. March 20, 2018 - Regular Meeting
- B. Acceptance of Bids/Proposals, Single Source, and Agreement Purchases \$50,000 and More
1. Approve Purchase of Secondary Health Education Materials
 2. Approve Replacement of HVAC Rooftop Package Units at 15 Schools
 3. Approve Replacement of HVAC Air Handlers at Handley Middle School and North Hi Mount Elementary School
 4. Approve Energy Management System (EMS) Upgrades at Five Schools
 5. Approve Purchase of Pre-K and Kindergarten Supplemental Materials for Spanish Instruction
 6. Approve Purchase of 3rd and 4th Grade Materials for Spanish Instruction
 7. Approve the Purchase of TV Advertisements for Specialized Recruitment (Bilingual) Campaign with UNV Texas, LP-KUVN
 8. Approve Ratification of Costs for Elevator Repair at Dunbar High School
 9. Approve Commodity Processing and Commercial Purchasing Through Interagency Agreement Between Fort Worth ISD and Region 10 Multi-Regional Cooperative to Purchase Products for the 2018-2019 National School Lunch Program
- C. Approval to Join Region One ESC General Interlocal Membership Agreement
- D. Approval of Budget Amendment for the Period Ended March 31, 2018
- E. Approval of Updated Interlocal Cooperation Agreement for Operation of School-Based Health Center Between Tarrant County Hospital District, D/B/A/ JPS Health Network and Fort Worth ISD (to Provide Services at: Eastern Hills Elementary School, Forest Oak Middle School, J.P. Elder Middle School, Southside, and Western Hills Primary)
- F. Approve Everfi, Inc. and the Fort Worth ISD Memorandum of Understanding Agreement

- G. Approve Contract for Con Mi Madre
 - H. Approve the Proposed Board of Education Meeting Dates for the 2018-2019 School Year
 - I. Approve the 2013 Capital Improvement Program Budget Amendment Transferring Funds from CIP13 Administrative Budget to CIP13 Program Contingency
 - J. Approve Budget Amendment and Budget Increase for Bid Package 018 (RFP 15-036) in the 2013 Capital Improvement Program
 - K. Approve Budget Amendment and Budget Increase for Bid Package 060 (RFCSP #17-008) in the 2013 Capital Improvement Program
 - L. Approve Budget Increase for Bid Package 043 (RFQ/RFP #15-035) in the 2013 Capital Improvement Program
 - M. Approve Budget Increase for Bid Package 065 (RFCSP 18-012) in the 2013 Capital Improvement Program
 - N. Approval of the Storm Water Facility Maintenance Agreement for Bid Package 065 Diamond Hill-Jarvis High School in the 2013 Capital Improvement Program
 - O. Closeout of the Contract with Turner Construction Company for Bid Package 011 (RFCSP #15-036) and Authorization of Final Payment in the 2013 Capital Improvement Program
 - P. Closeout of the Contract with Turner Construction Company for Bid Package 019 GMP 2 (RFCSP #15-036) and Authorization of Final Payment in the 2013 Capital Improvement Program
 - Q. Authorization to Continue the Escrow Account with the City of Fort Worth, Texas, to Pay Fees for the 2017 Capital Improvement Program
 - R. Acceptance of Single Source Purchases from Cities, Municipal Water Departments, and Utility Companies for the 2017 Capital Improvement Program
 - S. Adoption of the City of Fort Worth Building Construction Prevailing Wage Rates Scale for the 2017 Capital Improvement Program
12. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION

The meeting recessed at 6:42 p.m. for executive session.

13. EXECUTIVE SESSION The Board will convene in closed session as authorized by the Texas Government Code Chapter 551.

A. Seek the Advice of Attorneys (Section 551.071)

B. Personnel Matters (Section 551.074)

1. Consider and Discuss Proposed Nonrenewal of Chapter 21 Term Contract Employee(s)

2. Consider and Discuss Proposed Termination of Chapter 21 Probationary Contract Employee(s)

3. Approval of District Teaching Permit for Non-Core CTE Courses

C. Security Implementation (Section 551.076)

D. Real Property (Section 551.072)

14. RECONVENE IN REGULAR SESSION - BOARD ROOM

The meeting was reconvened at 7:27 p.m.

15. ACCEPT CONSENT AGENDA

Motion was made by Ashley Paz, seconded by Anael Luebanos, to approve CONSENT AGENDA.

The motion was unanimously approved.

16. ACTION ITEMS

A. Item/Items Removed from Consent Agenda

No items were removed.

18. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS

Comments were made by Dr. Ann Sutherland, Christene Moss and Jacinto Ramos.

17. ACTION AGENDA ITEMS

No action was taken on Items 17.A. and 17.B.

- A. Discuss and Propose Nonrenewal of Chapter 21 Term Contract Employee(s)
- B. Discuss and Propose Termination of Chapter 21 Probationary Contract Employee(s)
- C. Authorize Superintendent to Negotiate and Execute Agreement with City of Benbrook for Sublease Partnership for Softball Field for Benbrook Middle-High School

Motion was made by Norman Robbins, seconded by Ashley Paz, to approve to Authorize Superintendent to Negotiate and Execute Agreement with City of Benbrook for Sublease Partnership for Softball Field for Benbrook Middle-High School.

The motion was unanimously approved.

- D. Approve the Early College High School (ECHS) Calendar for the 2018-2019 School Year

Motion was made by Christene Moss, seconded by Ashley Paz, to approve the Early College High School (ECHS) Calendar for the 2018-2019 School Year.

The motion was unanimously approved.

- E. Approve Resolution Honoring the Lives and Legacies of César E. Chávez and Dolores C. Huerta

Motion was made by Jacinto Ramos, seconded by Christene Moss, to approve Resolution Honoring the Lives and Legacies of César E. Chávez and Dolores C. Huerta.

The motion was unanimously approved.

Mr. Jacinto Ramos of District 1, read the resolution after the motion and vote of approval.

- F. Consider the Level III Grievance of Glenn Forbes (convene in closed session, if necessary)

1. 10 Minutes - Presentation by Employee and/or Representative
2. 10 Minutes - Presentation by District Representative
3. 10 Minutes - Questions from Board Members
4. 15 Minutes - Board Deliberations (in closed session)
5. Render Decision, if any, on the Level III Grievance (in open session)

The Board returned to open session in the Board Room for their decision

- F. Consider the Level III Grievance of Glenn Forbes (convene in closed session, if necessary).

Motion was made by Ann Sutherland, seconded by Ashley Paz, to approve the Code Change of Glenn Forbes to Eligible for Rehire.

The motion was approved.

Yes: Tobi Jackson, Anael Luebanos, Christene Moss, Ashley Paz, Jacinto Ramos, T.A. Sims, and Ann Sutherland.

No: Norman Robbins.

19. ADJOURN

The meeting was adjourned at 8:50 p.m.

/s/ Faye Daniels
Board of Education

Video of the meeting is available on the Board of Education website at <http://www.fwisd.org>

MINUTES OF THE MEETING
OF
FORT WORTH BOARD OF EDUCATION

The Board of Education of the Fort Worth Independent School District held a meeting on April 17, 2018.

The following is a copy of the Meeting Notice and Return, which is submitted and filed as a matter of record.

MEETING NOTICE
FORT WORTH INDEPENDENT SCHOOL DISTRICT

Notice is hereby given on April 12, 2018, the Board of Education of the Fort Worth Independent School District will hold a meeting beginning at 05:30 p.m. at the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas . The subjects to be discussed are listed on the agenda which is made a part of this notice.

Under the authority of Texas Government Code, Section 551.001, et seq., the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons:

1. To consult with the Board's attorney with respect to pending or contemplated litigation, or settlement offers, or on matters where the attorney's duty to the Board, pursuant to the Code of Professional Responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Laws. Sec. 551.071
2. To discuss the purchase, exchange, lease, or value of real property. Sec. 551.072
3. To discuss negotiated contracts for prospective gifts or donations. Sec. 551.073
4. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against a public officer or employee, unless such officer or employee requests a public hearing. Sec. 551.074
5. To consider the deployment, or specific occasions for implementation, of security personnel or devices. Sec. 551.076
6. To deliberate a case involving discipline of a public school child or children, unless an open hearing is requested in writing by a parent or guardian of the child; or to deliberate a case in which a complaint or charge is brought against an employee of the District by another employee and the complaint or charge directly results in a need for a hearing, unless the employee complained of or charged requests an open hearing. Sec. 551.082
7. To exclude a witness from a hearing during the examination of another witness in an investigation when the Board is investigating a matter. Sec. 551.084

All final votes, actions, or decisions on any matter discussed in closed or executive session shall be taken or made in open session.

This notice was posted and filed in compliance with the Open Meetings Law on April 12, 2018 at 02:30 p.m.

/s/ Faye Daniels
Executive Secretary
Board of Education

RETURN OF THE MEETING APRIL 17, 2018

I, Faye Daniels, Executive Secretary of the Board of Education of the Fort Worth Independent School District, do verify that a copy of this notice of meeting was posted on April 12, 2018 in A place convenient to the public at the Administration Building, 100 N. University Drive, Fort Worth, Texas, as required by the Texas Government Code, Section 551.001 et seq.

Given under my hand on April 12, 2018.

/s/ Faye Daniels
Executive Secretary
Board of Education

1. 5:30 P.M. – CALL TO ORDER BOARD WORKSHOP – CONVENE IN BOARD CONFERENCE ROOM

Mrs. Jackson called the meeting to order at 5:30 p.m.

The following Board Members were present:

Tobi Jackson
Anael Luebanos
Christene Moss
Ashley Paz
Jacinto Ramos
Norman Robbins
T. A. Sims
Ann Sutherland

Absent: Judy Needham

The following administrators were present:

Dr. Kent Scribner
Sherry Breed
Vicki Burris
Charles Carroll
Karen Molinar
Sammy Monge
Cynthia Rincon
Elsie Schiro
Cherie Washington

2. 2018-2019 BUDGET UPDATE

Mrs. Schiro gave an update of the 2018-2019 budget development. The following topics were discussed:

2018 Bond Issue Update
2017-2018 End of Year Fund Balance Projections
2018-2019 Budget Development Update
2018-2019 Revenue Planning Estimates
2018 -2019 Expenditure Planning Estimates
2018-2019 Budget Considerations

(Mrs. Moss arrived at 6 p.m.)

2018-2019 Budget Reductions

3. ADJOURN

The meeting was adjourned at 6:55 p.m.

**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

**TOPIC: APPROVE REPLACEMENT OF BOILER AT S.S. DILLOW
ELEMENTARY SCHOOL**

BACKGROUND:

The boiler unit at S.S. Dillow Elementary School is 27 years old. The unit is in need of frequent repairs and has exceeded its life expectancy and needs to be replaced.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Replacement of Boiler at S. S. Dillow Elementary School
2. Decline to Approve Replacement of Boiler at S. S. Dillow Elementary School
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Replacement of Boiler at S. S. Dillow Elementary School

FUNDING SOURCE

Additional Details

General Fund

198-51-6639-001-123-99-501-000000

COST:

\$95,533.00

VENDOR:

Texas Air Systems

PURCHASING MECHANISM

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through The Interlocal Purchasing System Contract 18010101. Supporting documentation is attached. The recommended vendor is listed above. Two quotes were obtained and this purchase represents the best value to the District. The second quote is on file in the Purchasing Department.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

S. S. Dillow Elementary School

RATIONALE:

New energy efficient equipment will provide energy savings for the district, eliminate costly repairs, and provide a more conducive learning environment for the students.

INFORMATION SOURCE:

Art Cavazos
Gil Griffin

QUOTATION

Date: 4.02.18



To: Fort Worth ISD.
Attn: Steve McPherson

Project: SS Dillow boiler project

PRICING SUMMARY

DESCRIPTION	QTY	TAGGING	TOTAL NET PRICE
AERCO BMK750	2	HWB-1,2	Included
CPVC flue	1lot	HWB-1,2	Included
Installation and Startup	2		Included
Armstrong Vortec air separator	1		Included
Owner contingency	1		\$5,000.00
Payment bond	1		\$1,850.00
Performance bond	1		\$1,850.00
TOTAL NET PRICE			\$95,533.00

*FOB Factory, Full Freight Allowed, Tax Not Included

We are pleased to quote the following through TIPS Comprehensive HVAC Solutions and Service per contract #18010101. Effective March 22, 2018 – March 22, 2020

AERCO BENCHMARK BMK750 BOILER

TAG: B-1, 2

Aerco Benchmark 750 Boiler complete as follows:

- Fault Mode Diagnostic Panel with Digital Readout
- Gas Train is in accordance with CSD-1
- Normally Open Fault Relay
- Adjustable Automatic Reset high Limit
- Manual Reset High Limit – 210 F Setpoint
- 20:1 Modulating Air/Fuel Valve
- Electric Probe Low Water Cut-Off
- Combination Temperature and Pressure Gauge
- Insulated Heat Exchanger
- Pressure Relief Valve (Shipped Loose)
- Condensate Trap (shipped Loose)
- Condensate Neutralization Tank
- 1" External Manual Gas Cock (Shipped Loose)
- Gas Supply: Up to 14" WC
- Sealed Combustion: No
- Fuel Type: Natural Gas
- Gas Train: FM
- Electrical: 120/1/60

Accessories:

- (1) Spare Parts Kit 125 PSI
- (1) 1-1/4" RV-81 Maxitrol Regulator
- BST-3" Motorized Valve, 24V, W/Electrical Fail Safe
- Instruction Package (O&M)
- Protonode for BacNet
- RS-232/RS-485 Converter

- Gateway 120V/24V Transformer

Warranty:

- Pressure Vessel/Heat Exchanger: 10 Year Non-Prorated From Shipment
- "c-More" Control Panel: 2 Years From Shipment
- Other Components: 18 Months From Shipment

Inclusions:

- (1) Day Startup and Training Included. Additional Days at \$1,200.00 Per Day

SCOPE OF WORK

- Includes offloading and installing the 2 Aerco Boilers on an existing housekeeping pad.
- We will be reusing the existing pump.
- Includes removing the existing piping to a point where we can remove and install equipment.
- Includes installing new piping with a different configuration for 2 boilers in lieu of one.
- Includes installing CPVC flue from the boilers up the chimney and out the roof.
- Excludes any electrical, controls or removal of the current boiler
- We also include re-insulating the piping after complete.

Exclusions

- Any bonds
- Controls
- Electrical
- Removal of the current boiler

Thank you for your business!

-Add to the prices quoted any sales tax payable on the transaction under any effective Federal or State statute.
 -F.O.B. Factory, FPA, per mutually agreed schedule. No material to be returned without written authorization.
 -Payment terms: Net 30 Days, Upon Receipt of Satisfactory Credit Information.
 -Texas AirSystems equipment will be supplied based upon approved submittal data.
 -Retainage is not allowed. Texas AirSystems is a material supplier, and will be supplying the entire purchase order value upon delivery of equipment.
 -Payment to Texas AirSystems cannot be conditioned on receipt of payment from the owner by a contractor, construction manager, or customer.
 -Texas AirSystems standard warranty, parts only, is for 12 months from start-up date, not to exceed 18 months from ship date.
 -Texas AirSystems is responsible and accountable only for the acts and omissions of Texas AirSystems.
 -Insurance certificates and bonds can/will be provided upon request.

TEXAS AIRSYSTEMS

By: Marshall Horn/Ian Walker

TURNKEY TERMS & CONDITIONS

Company: The Company as used herein shall mean Texas AirSystems LLC or one of its subsidiaries or affiliates as elsewhere stated herein (herein after "Texas AirSystems" or "Company").
Price Policy: Prices of the goods may be increased depending on the date of release and/or shipment of the order, announced increases in the Company's list prices, or increases in labor and material cost. Quotes are valid for a maximum period of 30 days unless otherwise noted.

Terms of Payment: Terms of payment are subject at all times to prior approval of the Company's credit department. Terms of payment are net 30 days of the date of invoice unless previously otherwise agreed in writing. If at any time the financial condition of the Purchaser or other circumstance affecting the credit decision, in the Company's opinion, does not justify continuance of production or providing of products, or shipment of products on the terms of payment specified, the Company may require full or partial payment in advance, or may at its sole discretion stop or delay Production or shipment of products. In the event of default in payment, Purchaser agrees to pay all costs of collection incurred by Company including but not limited to collection agency fees, attorney fees and court costs. All past due amounts shall bear interest at the highest rate allowed by law. Texas AirSystems retains all rights to enforce lien and/or claim opportunities in accordance with respective states and federal laws to protect Texas AirSystems interests.

Shipping Terms and Dates: All shipments will be made F.O.B. factory or Texas AirSystems warehouse with freight as quoted. Shipment dates are only estimates. No contract has been made to ship in a specified time unless in writing, and signed by an officer of the Company.

Claims: The responsibility of the Company for all shipments ceases upon delivery of goods in good order to the carrier. Since all goods are shipped at Purchaser's risk, any claims for damage or shortage in transit must be filed by Purchaser against the carrier. Claims for factory shortages will not be considered unless made in writing to the Company within ten (10) days after receipt of the goods and accompanied by reference to the Company's bill of lading and factory order numbers.

Taxes: The amount of any present or future taxes applicable to the product shall be added to the price contained herein and paid by the Purchaser in the same manner and with the same effects as if originally added thereto. If Customer is exempt in accordance with law, Customer shall provide Texas AirSystems with acceptable tax exemption certificates.

Cancellations: Accepted orders are not subject to cancellation without the Company being reimbursed for any and all expenses, and being indemnified by Purchaser against any and all loss.
Returned Goods: Goods may not be returned except by permission of an authorized Company official at Irving, Texas, when so returned will be subject to handling and transportation charges. Authorized return goods must be shipped prepaid to the location designated by the authorization. A Texas AirSystems "Return Goods Authorization" must be fully completed and authorized by Texas AirSystems for all returned goods.

Terms of Sale: Sale of goods covered hereby to Purchaser is made solely on the terms and conditions set forth herein, notwithstanding any additional or conflicting terms and conditions that may be contained in any purchase order or other form or purchase, all of which additional or conflicting terms and conditions are hereby rejected by the Company unless agreed upon in writing by an officer of the Company. No waiver, alteration or modifications of the foregoing terms and conditions shall be valid unless made in writing and signed by an authorized official of Texas AirSystems, LLC. In particular and without limiting the foregoing, notwithstanding anything to the contrary in Purchaser's purchase order or any other documents, the Company does not accept any order subject to project design and specifications. Purchaser agrees to accept full and sole responsibility to determine whether the product ordered by Purchaser meets the design and specifications requirements of any project.

Asbestos and Hazardous Materials: Texas AirSystems services expressly exclude any indemnification, abatement, cleanup, control, disposal, removal or other work connected with asbestos or other hazardous materials (collectively, "Hazardous Materials"). Should Texas AirSystems become aware of or suspect the presence of Hazardous Materials, Texas AirSystems may immediately stop work in the affected area and shall notify customer. Customer will be responsible for taking any and all action necessary to correct condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for any claims, liability, fees and penalties, and the payment thereof, arising out of or relating to any Hazardous Materials on or about the premises, not brought onto the premises by Texas AirSystems. Texas AirSystems shall be required to resume performance of the services only when the affected area has been rendered harmless.

Indemnity: Texas AirSystems shall not in any event be liable to the customer or to third parties for any incidental, consequential, indirect or special damages, including but not limited to, loss of property or equipment use or efficiencies or loss of profits or revenue arising from any cause what so ever including, but not limited to any delay, act, error or omission of Texas AirSystems. In no event shall Texas AirSystems be liable for any damages resulting from mold, fungus, bacteria, microbial growth, or other contaminants or airborne biological agents. In no event will Texas AirSystems liability for direct or compensatory damages exceed that payment received by Texas AirSystems from customer for the specific product/part from this specific sales order under this agreement.

Available only in the United States:

Equal Employment Opportunity Affirmative Action Clause:

Texas AirSystems is a federal contractor which complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741, and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250.

This agreement is governed and construed in accordance with the laws of the State of Texas.

Limited Warranty: Defective parts must be returned to Texas AirSystems or one of its authorized factory locations within 10 days. Failure to return parts and obtain a Texas AirSystems "RETURNED GOODS AUTHORIZATION" (RGA) number will void and the purchaser will be issued an invoice by Texas AirSystems for the "fair market value" of said parts. Contact Texas AirSystems for RGA number and return parts to "ship to" location. The Company warrants that it will provide free replacement parts in the event any product manufactured by Company and used in the United States proves defective in material or workmanship for a period of twelve (12) months from date of shipment. Goods not manufactured by the Company but also sold under this agreement are warranted only to the extent that the manufacturer warranted them to the Company and or directly to the Purchaser. The Company does not provide warranty for consumable items (e.g. filtration devices). The Company's liability to the Purchaser shall not exceed the lesser of the cost of correcting defects in the goods or the original purchase price of the goods, and the Company shall not in any event be liable to buyer or third parties for any delays of special, indirect, or consequential damages. Replacement parts must be maintained and serviced per manufacturer recommendations or warranty is voided. The Company's warranty does not apply to any goods which have been opened, disassembled, repaired, or altered by anyone other than the Company or its authorized service representative or which have been subjected to misuse, misapplication, or abuse. The Company is not obligated to pay any labor or service costs for removing or replacing parts, or any shipping charges. Refrigerants, fluids, oils, and expendable items such as filters are not covered by this warranty. This parts warranty and any optional expended warranties are granted only to the original user. Company's duty to perform under any warranty may be delayed at Company's sole option, until Company has been paid in full for all goods purchased by Purchaser. No such delay shall extend the warranty period. For additional consideration the company will provide an extended warranty(ies) on certain goods or components thereof within the terms of the warranty certificate(s). To obtain assistance under this limited warranty please contact the selling agency. To obtain information or to gain factory assistance, contact Texas AirSystems, LLC, Warranty Parts Department, 6029 W. Campus Circle # 100, Irving, TX 75063, (972)-570-4700.

THIS WARRANTY CONSTITUTES THE PURCHASER'S SOLE REMEDY. IT IS GIVEN IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. THERE IS NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL TEXAS AIRSYSTEMS, LLC, BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES, WHETHER THE THEORY BE BREACH OF THIS OR ANY OTHER WARRANTY, NEGLIGENCE, OR STRICT TORT. The Company must receive a start-up information report for Goods containing motor-compressors, VFD's, fan motors, rotating assemblies, electronic controllers and/or furnaces. The registration/start-up form must be completed and returned to the Company within ten (10) days of original equipment start-up date and ship date will be deemed the same for warranty determination. No person (including any agent, salesman, dealer or distributor) has the authority to expand the Company's obligation beyond the terms of this express warranty, or to state that the performance of the product is other than published by the Company. At the sole discretion of the company, parts may be examined or tested to determine cause of failure.

SIGN UP ALL CONTRACTS ALL VENDORS

Search

HOME CONTRACTS MEMBERSHIP VENDORS SOLICITATIONS ABOUT US



EMAIL PURCHASE ORDER TO TIPSPO@TIPS-USA.COM
ATTACH PO AS A PDF - ONLY ONE PO PER EMAIL
PO MUST REFERENCE TIPS CONTRACT NUMBER

OVERVIEW DUE DILIGENCE CONTACTS FINANCIAL SERVICES

PRINT PROFILE RESELLERS

VENDOR Texas AirSystems Inc

WEBSITE www.texasairsystems.com

DESCRIPTION Texas AirSystems is one of the largest HVAC equipment suppliers serving North West and Central Texas. We have been providing equipment, service and turnkey solutions for over 30 years. Our success and philosophy have always been customer satisfaction driven. Texas AirSystems prides itself on having the most technically competent sales professionals and staff in the industry.

AWARDED CONTRACTS

CONTRACT 18010101 Comprehensive HVAC Solutions and Services
Mar-22-2018 to Mar-26-2020

CONTRACT 18010102 Comprehensive HVAC Solutions and Services (JOC)
Mar-22-2018 to Mar-26-2020

**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

**TOPIC: APPROVE BUS BAY RENOVATION AT CLARK FIELD
TRANSPORTATION LOT**

BACKGROUND:

Clark Field Transportation services approximately 326 school buses. The bus maintenance facility is in need of overhead lifts for servicing buses. In order to maintain the buses in a more efficient manner, an existing bay will be updated with the installation of two overhead bus lifts. The services of SDB Contracting Services will be utilized at a cost of \$235,705.68, which includes a contingency amount of \$10,000. We have used this vendor in the past with positive results.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Bus Bay Renovation at Clark Field Transportation Lot.
2. Decline to Approve Bus Bay Renovation at Clark Field Transportation Lot.
3. Remand to staff for further study.

SUPERINTENDENT'S RECOMMENDATION:

Approve Bus Bay Renovation at Clark Field Transportation Lot.

FUNDING SOURCE

Additional Details

General Fund

198-81-6629-001-999-99-437-000000

COST:

\$235,705.68

VENDOR:

SDB Contracting Services

PURCHASING MECHANISM

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through The Interlocal Purchasing System Contract 1012116. Supporting documentation is attached. The recommended vendor is listed above. Two quotes were obtained and this purchase represents the best value to the District. The second quote is on file in the Purchasing Department.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Clark Field Transportation

RATIONALE:

Renovating the bay to accommodate bus lifts will allow mechanics easier access under the buses, making repairs more efficient.

INFORMATION SOURCE:

Art Cavazos
Gil Griffin



TIPS BUDGET PROPOSAL
**Fort Worth Independent School District
Raise Roof @ Bus Maintenance Facility**

SDB Representative:

Miles Wilson
Project Manager
SDB, Inc.
miles.wilson@sdb.com
M: 214-669-9379

Project Location:

Fort Worth, ISD
Clark Field Bus Facility
Fort Worth, Texas

April 12, 2018

Brian Mathis

Director | District Operations
Fort Worth Independent School District
2808 Tillar Street.
Fort Worth, Texas 76107
brian.mathis@fwisd.org

Subject: Raise Roof @ Wash Bay –Bus Transportation Facility

Dear Mr. Mathis,

SDB Contracting Services, Inc. respectfully submits our Tips Contract # 1012116 to accomplish the subject work based on drawings by Frank W. Neal and Associates, Inc., issued 2/19/18.. Specifically the proposal includes all labor, material and equipment to perform the work described in the scope of work below. All work shall be performed in accordance with regulations as directed by OSHA, Federal, State, and Local codes. Work shall also be performed in a manner that is acceptable by industry standards, and as mandated by the agreements between SDB Contracting Services, Inc. and Fort Worth Independent School District.

SCOPE OF WORK:

Provide all, labor, equipment and materials and perform all operation necessary to perform the below scope of work. Work shall include the following:

1. General Conditions:

- a. All work to be performed during normal work hours.
- b. Schedule will be provided during document process.
- c. Daily and final clean-up included.

- d. Start time and construction activities to be coordinated with on-site staff.
- e. Provide and install protection of adjacent finishes, while work is in progress.
- f. Contractor to provide dumpster, as needed.
- g. Space for lay-down/bullpen will be designated by FWISD.

2. Mobilization and Demolition:

- a. Each phase will include the following.
- b. Removal of existing built-up roofing and gravel.

3. Concrete:

- a. Grout floor with Sika 328, as shown in detail
- b. Float floor with 4000 psi concrete fill.

4. Structural Steel Fabrication and Erection:

- a. Removal and reinstallation of new structural steel/sheet metal deck.
- b. Supply new bar joist, in lieu of re-using existing joist.
- c. New steel to be primed.
- d. All fasteners and new support angle, as detailed.

5. Metal Framing:

- a. Provide all metal wall framing and supports, as shown on drawings.
- b. Wall height at the perimeter of the bay to increase in height 4'-0".
- c. These new walls to be covered with one (1) layer of ½" exterior sheathing.
- d. Fasteners included.
- e. Exterior metal cladding on exterior 4' wall height extension.

6. Roofing

- a. Install new 3ply modified bitumen roof with gravel on new upper roof section.
- b. Existing roof cant will be utilized to divert water to gutters on north and south edges.
- c. Existing roof to be flashed into new construction in order to prevent leaks.
- d. Prefinished gravel edging to be installed to match existing trim color.

7. Painting:

- a. Prep and paint all interior walls.
- b. Deck and walls to be degreased and pressure washed prior to all painting.
- c. Prime and paint metal deck and joist.

8. Plumbing:

- a. Disconnect gas and raise existing unit heaters (2).
- b. Cap existing water piping running thru the joist that will need to be relocated.
- c. Capping off and removal of existing grease interceptor up to 100 gallons.

9. Electrical:

- a. Disconnect and cap all electrical running thru existing joist that will be relocated.
- b. Maintain power to existing perimeter water proof light fixtures.
- c. Wall packs will remain in same locations.

10. CLARIFICATIONS:

- a. Contractor shall have full access to area to complete the project.
- b. Proposal includes regular business hours for working (no overtime included).
- c. Owner to furnish area for fenced staging area, material storage, and dumpster location.
- d. Anticipated duration of 6-8 weeks from delivery of all fabricated steel.

8. EXCLUSIONS:

- a. No 3rd party consultant or air monitoring for dust controls and material testing.
- b. Hazardous remediation of any type of materials within walls, surfaces. Ceilings, chases, etc. is excluded and will be addressed by owner.
- c. Excludes any abatement or remediation and testing.
- d. Excludes roof structural repairs, other than what is noted on drawings.
- e. Excludes any work to mechanical, electrical, and plumbing systems, new or existing, not noted.
- f. Removal or modifications of all power and plumbing to existing wash rack devices.
- g. Demolition or removal of wash rack devices.
- h. Modification or replacement of existing overhead doors.
- i. Removal, repairs, or replacement of any existing plumbing or electrical devices, not noted.
- j. Any work to the existing grease interceptor or replacement of this unit or connecting lines.
- k. Cleaning of walls and floors of grease and grime.
- l. Relocation of any materials in the existing space.
- m. Excludes permitting fees, if required.

9. PROPOSAL SUMMARY:

a. Construction Cost:	\$ 215,883.00
b. Payment and Performance Bond	\$ 5,505.62
c. TIPS Fee	\$ 4,317.66
d. Total Cost for Project:	\$ 225,705.68
e. <i>Owner Allowance</i>	<i>\$ 10,000.00</i>

Sincerely,

Miles Wilson

Project Manager
SDB, Inc.

SIGN UP ALL CONTRACTS ALL VENDORS

HOME **CONTRACTS** MEMBERSHIP VENDORS SOLICITATIONS ABOUT US



EMAIL PURCHASE ORDER TO TIPSP0@TIPS-USA.COM
ATTACH PO AS A PDF - ONLY ONE PO PER EMAIL
PO MUST REFERENCE TIPS CONTRACT NUMBER

OVERVIEW

DUE DILIGENCE

CONTACTS

FINANCIAL SERVICES

PRINT PROFILE

VENDOR SDB Inc

WEBSITE www.sdb.com

SERVICE/PRODUCTS DESCRIPTION

SDB is a general contracting firm that was established in 1980 and is recognized as a pioneer in the Job Order Contracting (JOC) and Facility Contracting industries. Our staff of more than 280 field and office personnel services numerous JOC contracts from five office locations throughout the United States. SDB has a diverse resume that includes Educational, State, County, Municipal, Industrial and Hospital JOC contracts. To-date SDB has completed over 2,000 Job Order Contract projects. Benefits of working with SDB: Low EMR Safety rating of .47. General Contractor since 1980, JOC General Contractor since 2001, Large portfolio of JOC projects. Multiple locations in the Southwest. Full-time site supervision on every job. All SDB construction personnel have a Level 1 Fingerprint Card. In-house Safety Department. Self performance capabilities. Facility contracting specialists. We focus on non-interruption of business. Able to work multiple shifts (24/7). Experience with a variety of Unit Price Books (UPB). Historical pricing index helps expedite bids.

AWARDED CONTRACTS

CONTRACT 1012116 Job Order Contracting
Jan-21-2016 to Jan-20-2019

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**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

**TOPIC: APPROVE PURCHASE OF MARCHING BAND UNIFORMS FOR
ARLINGTON HEIGHTS AND WESTERN HILLS HIGH SCHOOL FROM
THE 2013 CIP BOND FUNDS**

BACKGROUND:

Consistent with Board policy, a TASB Buyboard vendor quote was requested to purchase 156 marching band uniforms for Arlington Heights High School and 131 marching band uniforms for Western Hills High School. The recommended purchase is included in the supporting document. The cost of the uniforms is estimated at \$89,087.75 for Arlington Heights and \$67,880.98 for Western Hills and will be from the 2013 CIP Bond Funds.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve Purchase of Marching Band Uniforms for Arlington Heights High School and Western Hills High School from the 2013 CIP Bond Funds
2. Decline to Approve Purchase of Marching Band Uniforms for Arlington Heights High School and Western Hills High School from the 2013 CIP Bond Funds
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Marching Band Uniform Purchase for Arlington Heights High School and Western Hills High School from the 2013 CIP Bond Funds

FUNDING SOURCE

Additional Details

2013 CIP

683-36-6399-058-XXX-99-000-000000

COST:

\$156,968.73

VENDOR:

Fred J. Miller Uniforms – Arlington Heights High School - \$89,087.75
Fruhauf Uniforms, Inc. – Western Hills High School - \$67,880.98

PURCHASING MECHANISM

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the Buyboard, Contract 507-16. Supporting documentation is attached. The recommended vendors are listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Arlington Heights High School Band
Western Hills High School Band

RATIONALE:

This item is for replacement of aging uniforms. Since 2015, high school bands have been on a designated rotation list to purchase new uniforms. The original bond projected and estimated the marching band uniforms to cost \$105,000 for Arlington Heights High School and \$100,000 for Western Hills High School. The recommended uniform company for each school is very thorough and very reputable. The participating directors from each school have had major input on the design, type of fabric, and particular details and cut. We have reviewed the drawings and the quality of provided samples. FWISD has used both companies in previous purchases for Southwest, North Side, Eastern Hills, O.D. Wyatt, Diamond Hill-Jarvis, Trimble Tech and Paschal High Schools. Projected life of the use of these quality uniforms is 7-8 years. Instrumental Music recommends the purchase of 156 full uniforms from the vendor Fred J. Miller for Arlington Heights HS and 131 full uniforms from the vendor Fruhauf Uniforms, Inc. for Western Hills HS.

INFORMATION SOURCE:

Charles Carroll
Christina Walk
Dick Clardy

Marching Band/Mariachi Uniform Replacement Plan

SCHOOL	ESTIMATED ENROLLMENT AT TIME OF ORDER PLUS ADDITIONAL 25% (Extra Sizes)	ESTIMATED UNIFORM COST FOR REPLACEMENT	ORDER	Company	ESTIMATED or FINAL TOTAL COST FOR REPLACEMENT (w/2% Inflation)	RECEIVE
Southwest HS *	260	\$156,000	2014	FJ Miller	\$102,088	2015
Trimble Tech HS*	130	\$78,000	2014	Fruhauf	\$70,598	2015
Eastern Hills HS *	85	\$51,000	2015	Fruhauf	\$42,302	2016
South Hills HS *	135	\$81,000	2015	Fruhauf	\$68,662	2016
Diamond Hill-Jarvis HS *	106	\$63,600	2016	Fruhauf	\$57,085	2017
North Side HS *	116	\$69,600	2016	FJ Miller	\$46,143	2017
Wyatt HS *	106	\$63,600	2016	Fruhauf	\$57,257	2017
Paschal HS *	281	\$168,600	2017	FJ Miller	\$122,595	2018
Arlington Heights HS *	156	\$93,600	2017	FJ Miller	\$89,088	2018
Western Hills HS *	131	\$105,000	2017	Fruhauf	\$67,880	2018
Carter-Riverside HS	150	\$110,00	2018			2019
Dunbar HS	100	\$75,000	2018			2019
Polytechnic HS Mariachi	50	\$30,000	2018			2019
Polytechnic HS	100	\$75,000	2019			2020
Southwest HS	260	\$156,000	2020			2021
North Side HS Mariachi	100	\$60,000	2020			2021
Trimble Tech HS	130	\$78,000	2021			2022
Eastern Hills HS	100	\$60,000	2021			2022
South Hills HS Mariachi	50	\$30,000	2021			2022
South Hills HS	220	\$132,000	2022			2023
Diamond Hill-Jarvis HS	125	\$75,000	2022			2023
North Side HS	125	\$75,000	2023			2024
Paschal HS Mariachi	50	\$30,000	2023			2024
Wyatt HS	125	\$75,000	2023			2024
Paschal HS	285	\$171,000	2024			2025

Arlington Heights HS	175	\$105,000	2024			2025
Western Hills HS	150	\$105,000	2024			2025

* 2013 CIP



8765 Washington Church Rd.
Miamisburg, Ohio 45342

Phone: 937.434.1121
Toll Free: 800.444.3524
Fax: 877.356.3291
Web: www.fjminc.com

April 17, 2018

Arlington Heights High School
Attn: Band Department
4501 West Freeway
Fort Worth, TX 76107

CESARIO UNIFORM QUOTE
BUYBOARD # 507-16
Good for 90 days

DESCRIPTION:	QTY:	UNIT PRICE:	EXTENDED PRICE:
Cesario Jacket	150	\$190.00	\$28,500.00
Cesario DM Jacket	6	\$190.00	\$1,140.00
Cesario Hip Drop	150	\$50.00	\$7,500.00
Cesario DM Hip Drop	6	\$50.00	\$300.00
Cesario Gauntlets	150	\$48.00	\$7,200.00
Cesario DM Gauntlets	6	\$48.00	\$288.00
Cesario Bib Pants (Print)	150	\$85.00	\$12,750.00
Cesario DM Bib Pants	6	\$85.00	\$510.00
Cesario Hat Wrap	150	\$46.00	\$6,900.00
Cesario DM Hat Wrap	6	\$46.00	\$276.00
Shako Hat	156	\$51.00	\$7,650.00
14" Blue Plume with Silver Mylar	150	\$24.00	\$3,600.00
14" Grey DM Plume	6	\$21.00	\$126.00
14" Black Plume with Gold Mylar	150	\$19.00	\$2,850.00
Shako Carry Cases	156	\$10.00	\$1,560.00
40" Black Nylon Garment Bag with imprint	156	\$10.00	\$1,560.00
Spectra-Lite Poncho #3007 With imprint	156	\$38.00	\$5,928.00
Plume Carrying Case 18"	5	\$89.95	\$449.75
Hangers	156	N/C	N/C

TOTAL COST: \$89,087.75
Thank you,
Mike N. Miller

Cesario™
uniform collection

concert wear

drumline

colorguard

field equipment

summer clinics

FJM | the image makers



Phone: 800.695.2919
 Fax: 800.211.5454
 Email: info@buyboard.com

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Refine Your Search:

Vendors

Fred J. Miller, Inc. [X]

Price Range

Show all prices

Category

None Selected

Contract

Uniforms and Accessories for Various Areas [X]

Additional Resources



Vendor Name: Fred J. Miller, Inc.
Address: 8765 Washington Church Rd.
 Miamisburg, OH 45342
Phone Number: (800) 444-3524
Email: mike.miller@fjmlnc.com
Website: <http://www.fjmlnc.com>
Federal ID: 31-0852899
Contact: Mike Miller
Accepts RFQs: Yes
Minority Owned: No
Women Owned: No
Service-Disabled Veteran Owned: No

EDGAR: Yes

Contract Name: Uniforms and Accessories for Various Areas

Contract Description: Complete line of uniforms for band; flag corps; formal wear; choir; cheerleading; drill team; dancewear; public safety; ARC rated & flame resistant; industrial towels; custodial & maintenance; food service; medical & nursing; business & career; and student. Full line re: program for uniforms, mats & mops

Contract#: 507-16
Effective Date: 06/01/2016
Expiration Date: 05/31/2019
Payment Terms: Net 30 days
Delivery Days: 180
Shipping Terms: Pre-paid and added to invoice
Freight Terms: FOB Destination
Ship Via: Common Carrier
Region Served: All Texas Regions
States Served: All States

Additional Info: EDGAR Vendor Certification Form (relating to 2 CFR Part 200 & Appendix II) is included in Vendor response document, and can be found in the Vendor Proposal File link near the top of the page.

Quote Reference Number: 507-16

Return Policy: Return policy depends on item being returned, custom items cannot be returned

Contract Documents

EDGAR Notice: [Click to view EDGAR Notice](#)

Proposal Documents: [Click to view BuyBoard Proposal Documents](#)

Regulatory Notice: [Click to view Bonding Regulatory Notice](#)

Proposal Files: [Click to view Vendor Proposal Files Documents](#)

Contact us 800.695.2919

Fruhauf Uniforms, Inc. • 800 E. Gilbert • Wichita, KS 67211 • 316-263-7500 • FAX Sales:316-263-5550 Purchasing:316-263-4111 • sales@fruhauf.com
ORDER TYPE

Quote

Sales Order Number: 18-S49185

Quote Number:

By: Mr. Chris Walls

Cust. Phone: (817) 815-6000

Cust.FAX:

**Original Family Owned and Operated
Manufacturers of Band Uniforms for Over 100
Years**

Sold To: Cust. Lookup: **17B-16911**
Ft Worth ISD
Accounts Payable
100 N. University Drive
Fort Worth, TX 76107-3010

Ship To:
Ms. Meggan Hinds
Western Hills HS
3600 Boston
Ft. Worth, TX 76116

Special Notes: **This quote is valid for BuyBoard**

This Quote is good for 60 days from the date above

DATE	TERMS	F.O.B.	P.O. Number	SHIP VIA	WEIGHT		
4/20/2018	NET 30 Days	Ft. Worth, TX		Ground	0 lbs 0 oz		
QTY	ITEM	Size	Color	DESCRIPTION	ETA	PRICE	AMOUNT
131				COAT		\$203.37	\$26,641.47
131				BIBBERS		\$92.40	\$12,104.40
131				PR. GAUNTLETS		\$45.84	\$6,005.04
131		S		SHAKO		\$64.38	\$8,433.78
131		S		SHAKO WRAP		\$20.40	\$2,672.40
131		A		TUF TOTE		\$10.75	\$1,408.25
131		A		HANGER		\$1.55	\$203.05
131		REP		PONCHO		\$32.68	\$4,281.08
131		REP		GARMENT BAG		\$17.54	\$2,297.74
1				FRUHAUF 16" PLUMETOTE		\$240.36	\$240.36
1		REP		63 PC PLUME CASE - REP		\$111.43	\$111.43
131		REP		PLUMES		\$26.58	\$3,481.98

Delivery is **120-165** . Days after receipt of Purchase Order or Deposit, Measurements, Sample, On a new set of uniforms a Sample Approval is also Required.

4% processing fee will be added to all credit card and purchasing card orders. If taxes are applicable, add to total.

Thank you for your order! We appreciate your business, and hope you will tell others about our company.
Customer Service

Subtotal: \$67,880.98

Sales Tax: \$0.00

Total: \$67,880.98

PrePayments Received

Balance Due \$67,880.98

Thank You!



Phone: 800-695-2919
 Fax: 800-211-5454
 Email: info@buyboard.com

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[Administration](#) [Reports](#)

Vendor Contract Information

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- Category**
None Selected
- Contract**
Uniforms and Accessories for Various Areas(X)

Additional Searches:

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- [Browse Contracts](#)

Additional Resources

Vendor Name: Fruhauf Uniforms, Inc.
Address: 800 East Gilbert
 Wichita, KS 67211
Phone Number: (316) 263-7500
Email: jane@fruhauf.com
Website: <http://www.fruhauf.com>
Federal ID: 48-0505415
Contact: Jane Taylor
Accepts RFQs: Yes
Minority Owned: No
Women Owned: No
Service-Disabled Veteran Owned: No
EDGAR: Yes
Contract Name: Uniforms and Accessories for Various Areas
Contract Description: Complete line of uniforms for band; flag corps; formal wear; choir; cheerleading; drill team; dancewear; public safety; ARC rated; custodial/maintenance; food service; medical; business student. Full line rental program for uniforms, mats & mops
Contract#: 507-18
Effective Date: 08/01/2016
Expiration Date: 05/31/2019
Payment Terms: Net 30 days
Delivery Days: 165
Shipping Terms: Pre-paid and added to invoice
Freight Terms: FOB Destination
Ship Via: Common Carrier
Region Served: All Texas Regions
States Served: All States
Contract Exceptions: 2% discount with 50% cash deposit in advance or 4% discount with complete prepayment or order
Additional Info: EDGAR Compliance documents (2 CFR Part 200 & Appendix II) are included in the Vendor response document, and can be found in the Vendor Proposal File link near the bottom of the page.
Quote Reference Number: 507-18
Return Policy: No returns, all items are custom manufactured

Contract Documents

- EDGAR Notice:** [Click to view EDGAR Notice](#)
- Proposal Documents:** [Click to view BuyBoard Proposal Documents](#)
- Regulatory Notice:** [Click to view Bonding Regulatory Notice](#)
- Proposal Files:** [Click to view Vendor Proposal Files Documents](#)

Contact us 800-695-2919

**CONSENT AGENDA ITEM
BOARD MEETING
MAY 8, 2018**

TOPIC: APPROVE AUTHORIZATION TO PURCHASE SUMMER READING MATERIALS

BACKGROUND:

Elementary students in grades second, third, fourth and fifth grade who are in need of intervention or to reduce the summer slide will attend summer school. Materials are needed to support guided reading and skill development for student learners. The District has limited summer services to students in grades 3 and 5 in the past, as these grades are SSI grades with a summer test in reading and math.

STRATEGIC GOAL:

INCREASE STUDENT ACHIEVEMENT

ALTERNATIVES:

1. Approve authorization to purchase summer reading materials.
2. Decline to Approve authorization to purchase summer reading materials.
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve authorization to purchase summer reading materials.

FUNDING SOURCE

Additional Details

GENERAL FUNDS

199-11-6329-0ES-XXX-24-566-000000

COST:

\$73,455.55

VENDOR:

TEACHER CREATED MATERIALS

PURCHASING MECHANISM

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 15-129-A

Number of Bid/Proposals received: 211

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. This vendor was selected for this purchase.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Elementary Schools

RATIONALE:

Summer school will bridge the gap for struggling students through targeted instruction of key literacy skills and strategies. The goal is to reinforce reading comprehension that will focus on foundational and key reading skills. The need exists in grades prior to SSI grades, and addressing these needs in grades 2 and 4 will limit summer slide in reading and math and assist students in being on grade level at the beginning of each school year.

INFORMATION SOURCE:

Charles T. Carroll
Khechara Bradford
Cherron Ukpaka
Leeann O'Loughlin

June 6-27, 2018
 8:00 AM - 12:00 PM Students
 7:30 AM - 12:45 PM Teachers



Elementary Summer School 2018

HOST CAMPUSES	#	CAMPUS #	FEEDER CAMPUSES			
<i>Rosemont Park</i>	1	#131	Alice D. Contreras	Hubbard Heights	Rosemont Park	South Hills
<i>*Daggett Montessori</i>	2	#194	Daggett FIR	Daggett Montessori	DeZavala FIR	
<i>*Clifford Davis</i>	3	#222	Carter Park	Clifford Davis IR		
<i>*East Handley</i>	4	#126	East Handley	Bill J. Elliott FIR		
<i>*Harlean Beal</i>	5	#130	Glen Park	W.M. Green	D.K. Sellars	Harlean Beal IR
<i>Westcreek</i>	6	#178	Greenbriar	Seminary Hills	Westcreek	
<i>Washington Heights</i>	7	#175	Dolores Huerta	Kirkpatrick	W.J. Turner	Washington Heights
<i>Rufino Mendoza</i>	8	#120	Manuel Jara	Rufino Mendoza	Sam Rosen	
<i>Atwood McDonald</i>	9	#188	Lowery Road	Atwood McDonald	LA @ John T. White IR	

June 6-27, 2018
 8:00 AM - 12:00 PM Students
 7:30 AM - 12:45 PM Teachers

Elementary Summer School 2018



<i>T.A. Sims</i>	10	#208	S.S. Dillow	D. McRae	T.A. Sims	
<i>*West Handley</i>	11	#105	Eastern Hills	Meadowbrook	Sagamore Hill	West Handley IR
<i>Cesar Chavez</i>	12	#223	Cesar Chavez	Diamond Hill	H.V. Helbing	M.H. Moore
<i>Natha Howell</i>	13	#151	Natha Howell	Oakhurst	Versia Williams	
⁴³ <i>*LA @ Mitchell Blvd</i>	14	#144	LA @ Mitchell Blvd IR	Oaklawn		
<i>*LA @ Maude Logan</i>	15	#124	Christene C. Moss	A.M. Pate	LA @ Maude Logan IR	
<i>J.T. Stevens</i>	16	#187	Hazel Harvey Peace	Bruce Shulkey	J.T. Stevens	Woodway
<i>*Van Zandt-Guinn</i>	17	#135	Edward J. Briscoe	Morningside	Carroll Peak IR	Van Zandt-Guinn IR *
<i>*LA @ Como</i>	18	#117	LA @ Como IR	Como Montessori		

June 6-27, 2018
 8:00 AM - 12:00 PM Students
 7:30 AM - 12:45 PM Teachers

Elementary Summer School 2018



Ridglea Hills	19	#156	Burton Hill	North Hi Mount	M.L. Phillips	Ridglea Hills
Springdale	20	#168	Bonnie Brae	Charles Nash	Riverside ALC	Springdale
*Sunrise-McMillian	21	#169	Sunrise-McMillian IR	Maudrie Walton IR		
Western Hills	22	#180	Waverly Park	Western Hills		
South Hi Mount	23	#166	Lily B. Clayton	Tanglewood	Westcliff	South Hi Mount
Benbrook	24	#103	Benbrook	Luella Merrett	Westpark	
*George Clarke	25	#115	George Clarke IR	Richard Wilson	Worth Heights	
***Alice Carlson ALC	26	#101	Alice Carlson ALC			

*Schools which are IR or FIR will be offered summer school opportunities in grades 2-4 based on criteria.

Grades 2-4 SS will be hosted on these campuses for one or more IR/FIR schools.		*Van Zandt-Guinn will be provided with SS opportunities for grades 2-4 due to the transfer of I.M. Terrell students to VZG.		***Alice Carlson ALC will not begin summer school until June 19th and will run for 4 days only.	
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Teacher Created Materials

PUBLISHING

Proposal

Date: 8-Mar-18
 Customer: Fort Worth ISD
 Prepared By: Todd McKay
Tmckay@tcmpub.com
 806-786-7312

FAX OR MAIL PURCHASE ORDER TO:
 Teacher Created Materials
 5301 Oceanus Drive
 Huntington Beach, CA 92649
 Attn: Megan McElroy Mmcelroy@tcmpub.com
 Fax#: 888 877-7606

This proposal is extended to Fort Worth ISD
 This proposal can be attached to your PO and sent to Teacher Created Materials at the address above.
 If you need the materials shipped immediately, please specify that on your PO.
 Thank you for your business and dedication to education.

Qty	Item #	Description	Unit Price	Total Price	Discount	Total Amount
1	102007	FWISD Classroom Site License for Guided Reading Lessons <i>In digital format</i>	\$1,386.00	\$ 1,386.00	100%	\$ -
231	51476	The Reading Makeover by Danny Brassell	\$29.99	\$ 6,927.69	100%	\$ -
15	29913	Focused Reading: Booster Pack: Level 2	\$299.99	\$ 4,499.85		\$ 4,499.85
15	29914	Focused Reading: Booster Pack: Level 3	\$299.99	\$ 4,499.85		\$ 4,499.85
15	29915	Focused Reading: Booster Pack: Level 4	\$299.99	\$ 4,499.85		\$ 4,499.85
130	29916	Focused Reading: Booster Pack: Level 5	\$299.99	\$ 38,998.70		\$ 38,998.70
12	100288	Focused Reading: Booster Pack: Level 2 (Spanish Version)	\$299.99	\$ 3,599.88		\$ 3,599.88
12	100289	Focused Reading: Booster Pack: Level 3 (Spanish Version)	\$299.99	\$ 3,599.88		\$ 3,599.88
12	100290	Focused Reading: Booster Pack: Level 4 (Spanish Version)	\$299.99	\$ 3,599.88		\$ 3,599.88
20	100291	Focused Reading: Booster Pack: Level 5 (Spanish Version)	\$299.99	\$ 5,999.80		\$ 5,999.80

<p>A FREE Classroom Site License has been extended for FWISD summer school reading teachers. The site license includes guided reading lessons in digital form to support the titles in Focused Reading Intervention Booster Packs.</p>				SUB TOTAL		\$ 69,297.69
<p>Shipping & handling has been discounted from standard 10% charges to 6% for this order.</p>				SHIPPING	6%	\$ 4,157.86
<p>1 FREE copy of "The Reading Makeover" is provided as a part of a discount for 233 Elementary Literacy Summer School teachers for FWISD.</p>				TOTAL		\$ 73,455.55

If you have any questions concerning this quotation, contact Todd McKay (806)786-7312 (cell)
THANK YOU FOR YOUR BUSINESS!

**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

**TOPIC: APPROVE AUTHORIZATION TO AWARD CONTRACTS FOR A
STRUCTURED PRIMARY LITERACY PROGRAM**

BACKGROUND:

As part of our District focus on early literacy and through an audit of current literacy resources and practices, we recognize a need for intensive literacy support in structured literacy instruction. Teachers and principals have asked the District for a phonics system that provides the instructional components and training needed to support high levels of literacy. The funds for Early Literacy are budgeted funds for 2018-19.

FWISD has adopted a comprehensive approach to building awareness and capacity for literacy instruction for early childhood through grade 2 to ensure 100% of students are reading on or above grade level by 3rd grade.

Structured Early Literacy Program:

FWISD is implementing and continuing a Structured Primary Literacy Program for grade PK-2 at campuses identified by a joint Leadership/Academics process. Structured Literacy incorporates the evidenced-based elements needed for automatic word reading: decoding and language comprehension. Structured Literacy teaching is systematic, explicit, and diagnostic. Structured Literacy instruction requires deep content knowledge and specific teaching expertise.

Structured Literacy Guiding Principles of Instruction:

- | | |
|-----------------------|----------------------------|
| -Phonology | -Systematic and Cumulative |
| -Sound | -Explicit |
| -Symbol Association | -Diagnostic |
| -Syllable Instruction | -Semantics |
| -Morphology | |

Campus Cohort 2018-19 Outline:

- Reading Readiness two (2) day class
- Accurate and Automatic Reading two (2) day class
- Implementation walks four (4) for each school

Campus Cohort 2017-18 Outline:

- Professional Learning- new teachers (Reading Readiness and Accurate and Automatic Reading)
- Review Year one Reading Readiness one (1) day class (Implementation Walk)
- Oral Language & Listening Comprehension two (2) day professional learning
- Scientific Spelling Class two (2) day professional learning
- Implementation walks five (5) for each school

18 Coaches professional learning – to build capacity within FWISD

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve the authorization to initiate and award contracts for a structured primary literacy program
2. Decline to Approve the authorization to initiate and award contracts for a structured primary literacy program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve the authorization to initiate and award contracts for a structured primary literacy program.

FUNDING SOURCE

Additional Details

Special Revenue	211-13-6299-015-999-24-510-000000-19F10 \$1,000,000.00
General Fund	199-21-6299-015-999-11-136-000000 \$235,148.80

COST:

\$1,135,148.80 Neuhaus
\$ 100,000.00 Estrellita

VENDOR:

Neuhaus
Estrellita

PURCHASING MECHANISM

Bid/RFP/RFQ

Bid/Proposal

Bid Number: 17-080
Number of Bids/Proposals received 2
HUB Firms: 0
Compliant Bids: 2

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. The vendors listed above have been selected to support this purchase.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Year 2 Campuses

111 Carter Park ES
120 Rufino Mendoza ES
122 Diamond Hill ES
124 Maude I. Logan ES
126 East Handley ES
131 Rosemont ES
132 Glen Park ES
133 W.M. Green ES
134 Greenbriar ES
135 Van Zandt-Guinn ES
137 Hubbard Heights ES
139 Milton L. Kirkpatrick ES
147 Morningside ES
151 Natha Howell ES
152 Oaklawn ES
160 Maudrie M. Walton ES
161 Sam Rosen ES
162 Sagamore Hill ES
163 Bruce Shulkey ES
172 W.J. Turner ES
180 Western Hills ES
186 David K. Sellars ES
188 Atwood McDonald ES
206 Bill Elliott ES
209 Edward J. Briscoe ES
216 Woodway ES
221 Western Hills Primary
223 Cesar Chavez ES
226 Seminary Hills Park ES
227 Dolores Huerta ES

Year 1 Continuation

105 West Handley ES
110 Carroll Peak ES
115 George C. Clarke ES
117 Como ES
118 Hazel Harvey Peace ES
119 E.M. Daggett ES
121 De Zavala ES
123 S.S. Dillow ES
125 Eastern Hills ES
127 Christene C. Moss ES

129 John T. White ES
130 Harlean Beal ES
144 Mitchell Blvd. ES
153 A.M. Pate ES
169 Sunrise-McMillan ES
178 Westcreek ES
208 T.A. Sims ES
222 Clifford Davis ES

RATIONALE:

Professional learning, coaching is needed to equip our teachers with structured primary literacy skills. English literacy instruction and Spanish literacy instruction is key to developing a strong foundational skill for our students.

A multisensory language education approach is taught in an explicit, systematic and sequential manner, to activate and engage the learning to emphasize discovery and understanding. Teacher modeling is used as well as prompts, questioning, and individualization.

The 2018-19 Cohort will build capacity to support and promote effective reading instruction for all students. Year one will receive professional learning for all teachers in Reading Readiness and Accurate and Automatic Reading. Reading Readiness focuses on critical skills necessary to become fluent readers and spellers. Accurate and Automatic Reading focuses on decoding concepts and the structure of written English.

The 2017-18 Cohort will continue to build capacity to support and promote effective reading instruction for all students. Year two will receive professional learning for new teachers in Reading Readiness and Accurate and Automatic Reading. In addition each campus will receive oral language & listening comprehension and scientific spelling. Oral language will focus on how comprehension is best developed through listening and Scientific Spelling will focus on analyzing spelling errors and how to target students needs through use of phonemic awareness.

INFORMATION SOURCE:

Charles Carroll
Khechara Bradford
Cheryl Mixon
Cherron Ukpaka



Estrellita Proposal

Fort Worth ISD

Estrellita PK-1 Materials and Professional Development

April 3, 2018

Prepared for:
Cherron Ukpaka
Department of Curriculum and Instruction
Fort Worth ISD

Estrellita Contact:
Elise Lasko Iglesias
Training Specialist
C (720) 418-1113
F (303) 779-2640
Email: elise.lasko@estrellita.com



I. Proposal Summary

Estrellita Proposal for Fort Worth ISD

Materials

K-1 Kit Materials

- Estrellita Accelerated Reading Program

PreK Program Materials

- Estrellita Early Literacy Program

Professional Development for K-1 Teachers and Support Staff

- K-1 Onsite Training
 - Estrellita Building Blocks, Assessment, Progress Monitoring
- PK Onsite Training
 - Phonemic Awareness, Sonidos Iniciales and Exposure to the Blending Process, Differentiation of Instruction and Student Portal
- Teacher E-Portal
 - Individual license for all participating teachers to the Estrellita Teacher E-Portal
- Refresher Sessions
 - 45 minute sessions covering different modules of Estrellita for one year

6050 Greenwood Plaza Blvd Suite #120 Greenwood Village, CO 80111

• Phone: 303-779-2610 • FAX: 303-779-2640

E-mail: elise.lasko@estrellita.com • <http://www.estrellita.com>



Estrellita
Every child deserves a shining start.

II. Program Cost Detail

Estrellita Materials	Number of Units	Cost per Unit	Total Cost
K-1 Kits	50	\$879	\$43,950.00
Shipping and Handling	-	-	\$2,923.49
PK Kits	50	\$699	\$34,950.00
Shipping and Handling	-	-	\$2,176.65
Total Kits Cost			\$84,000

Professional Development	Number of Participants	Number of Days	Total Cost
PK Onsite Training	Up to 50	2	\$6,400
K-1 Onsite Training	Up to 50	3	\$9,600
Total PD Cost			\$16,000
Total Cost of Materials and PD			\$100,000

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 • Phone: 303-779-2610 • FAX: 303-779-2640
 E-mail: elise.lasko@estrellita.com • <http://www.estrellita.com>



III. Description of Proposed Program

Program Materials

K-1 Kit

- The K-1 Estrellita Accelerated Reading Program is an accelerated, systematic, explicit phonics program which provides children with the phonics tools necessary to decode beginning reading material in Spanish. This developmentally appropriate program provides an individualized approach whereby students' progress at their own pace. It is designed to be accelerated but is also adoptable to remedial students (i.e., highly adaptable to individual needs).

The reading materials progress in order of complexity, from simple to complex, thus providing increasing levels of difficulty. The program promotes parental involvement in children's learning. New additions include numerous tools for ongoing student assessment.

PreK Early Literacy Program

- The purpose of the Pre-Kindergarten Early Literacy Program is to teach students the sounds of the letters by immersing them in a variety of phonemic awareness activities and to provide practice with basic blending in order to prepare children for reading in kindergarten.

The Pre-Kindergarten Early Literacy Program teaches individual sounds through a combination of whole language, phonics-based strategies that are developmentally appropriate and fun for young children. The program includes a variety of activities such as stories, rhymes, riddles, cheers, and games designed to develop and foster phonemic awareness. The program addresses a variety of learning styles by incorporating a multisensory approach (audio, verbal, tactile and kinesthetic) into the instructional content. It promotes parental involvement throughout the program. There are individual and group assessment charts for both the Sonidos and Blending components

Professional Development Program

K-1 Estrellita Building Blocks, Assessment and Progress Monitoring

- The focus of the first half of the day of training is on the five building blocks of Estrellita which include: Sonidos Iniciales, Sílabas, Palabras, Oraciones and Whole-to-Part-to-Whole (Cuentos). The training incorporates classroom techniques and provides tips on effective tools to illustrate each Building Block. This includes participant interaction, classroom techniques and modeling.

The focus of the second half of the day will be on the implementation, assessment and timeline of the Estrellita program. This training incorporates the assessment piece and the implementation Checklist (fidelity list). Participants will be taught how to administer the Placement Test and how to utilize the Estrellita progress monitoring tools.

6050 Greenwood Plaza Blvd Suite #120 Greenwood Village, CO 80111

• Phone: 303-779-2610 • FAX: 303-779-2640

E-mail: elise.lasko@estrellita.com • <http://www.estrellita.com>



Pre-K Phonemic Awareness, Sonidos Iniciales, Exposure to the Blending Process and Differentiation of Instruction

The focus of the first half of the day is on the first building block of Estrellita: Sonidos Iniciales. Participants will learn how to teach the initial sounds in a fun and engaging manner. Phonemic awareness of the beginning sounds is developed through chants, rhyming, stories, cheers and riddles. Later, participants will focus on the development of the blending process, which includes the rest of the Estrellita building blocks: Sílabas, Palabras, Oraciones and Whole-to-part-to-whole (Cuentos). Participants will learn how to build upon the foundation of the Sonidos Iniciales through a systematic approach to developing blending skills progressively.

The second part of the day will include the Differentiation of Instruction component of the program. These activities can be used in whole class setting, with small groups or in centers. Emphasis will be placed on small groups in order to maximize student-teacher interaction and to help teachers differentiate instruction for a wide range of abilities. Student and Teacher Portal will also be demonstrated during the last part of the day.

Estrellita Teacher E-Portal

- The Teacher E-Portal site provides an additional resource for teachers, coaches, support staff and administrators. The portal is available through individual licenses and provides training videos to reinforce the lessons presented during the professional development and to ensure effective implementation and fidelity to the program. The E-Portal is provided free of charge in conjunction with any Professional Development and must be renewed on an annual basis.

Monthly Refresher Sessions

- Sessions will include 45-minute modules specific to each of the five Estrellita building blocks and best practices.

Travel Details*

- This may include hotel and transportation (airfare, car rental, taxi, etc) depending on location. The proposal includes an estimate, however, the final invoice amount will reflect the actual travel expenses. The sooner a PO is received, the lower the travel costs would be.

6050 Greenwood Plaza Blvd Suite #120 Greenwood Village, CO 80111

• Phone: 303-779-2610 • FAX: 303-779-2640

E-mail: elise.lasko@estrellita.com • <http://www.estrellita.com>



IV. Terms and Agreement

Payment Terms:

Payment is due at implementation of professional development or shipment of materials, unless alternative terms agreed between parties.

Pricing:

Above prices are good for 45 days from date of proposal.

*6050 Greenwood Plaza Blvd Suite #120 Greenwood Village, CO 80111
• Phone: 303-779-2610 • FAX: 303-779-2640
E-mail: elise.lasko@estrellita.com • <http://www.estrellita.com>*

**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

TOPIC: APPROVE PURCHASE OF CONSUMABLE MATH BOOKS IN GRADES K-5 AS PART OF A CONTINUATION OF PROCLAMATION 2014

BACKGROUND:

Proclamation 2014 fifth year purchase of consumable math instructional materials for grades K-5. ORIGO Math – *Stepping Stones* for all elementary schools.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve Purchase of Consumable Math Books in Grades K-5 as part of a Continuation of Proclamation 2014.
2. Decline to Approve Purchase of Consumable Math Books in Grades K-5 as part of a Continuation of Proclamation 2014.
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Purchase of Consumable Math Books in Grades K-5 as part of a Continuation of Proclamation 2014.

FUNDING SOURCE

Additional Details

Special Revenue

401-11-6399-001-XXX-11-458-000000-12245

COST:

\$969,622.50

VENDOR:

ORIGO Education

PURCHASING MECHANISM

Bid/Proposal Statistics

Bid Number: 15-129-A

Number of Bid/Proposals Received: 211

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. This vendor was selected for this purchase.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All Elementary Schools

RATIONALE:

Purchase of the consumable items ensure students in grades K-5 have access to instructional materials as outlined in the district's curriculum for math and science.

INFORMATION SOURCE:

Charles Carroll
Khechara Bradford
Stacy Parker
James Stephens



4333 Green Ash Drive
Earth City, MO 63045

Phone (888) 674-4601
Fax (888) 674-4604

Prepared By Mandy Schottenhaml
Phone (888) 674-4601
Email m_schottenhaml@origomath.com

Bill To Name FORT WORTH ISD
Bill To 100 N. University Dr/nSuite SW204
Fort Worth, TX 76107
United States

Created Date 4/13/2018
Expiration Date 6/29/2018
Quote Number 00008509

Contacts Name James Stephens
Phone (817) 871-2000
Email james.stephens@fwisd.org

Ship To Name FORT WORTH ISD
Ship To 100 North University
Fort Worth, TX 76107
United States

ISBN	Product Code	Product	Line Item Description	Quantity	Sales Price	Total Price
978-1-921959-32-5	SSP 325 2	Stepping Stones Practice Book Grade 1	No shipping on any Stepping Stones Resources	8,000.00	\$10.95	\$87,600.00
978-1-921959-33-2	SSP 332 2	Stepping Stones Practice Book Grade 2		8,000.00	\$10.95	\$87,600.00
978-1-921959-34-9	SSP 349 2	Stepping Stones Practice Book Grade 3		8,000.00	\$10.95	\$87,600.00
978-1-921959-35-6	SSP 356 2	Stepping Stones Practice Book Grade 4		8,000.00	\$10.95	\$87,600.00
978-1-921959-36-3	SSP 363 2	Stepping Stones Practice Book Grade 5		8,000.00	\$10.95	\$87,600.00
978-1-922246-47-9	SPP 479 2	Stepping Stones Spanish Practice Book Grade 1		50.00	\$10.95	\$547.50
978-1-922246-52-3	SPP 523 2	Stepping Stones Spanish Practice Book Grade 2		50.00	\$10.95	\$547.50
978-1-922246-53-0	SPP 530 2	Stepping Stones Spanish Practice Book Grade 3		50.00	\$10.95	\$547.50
978-1-922246-54-7	SPP 547 2	Stepping Stones Spanish Practice Book Grade 4		50.00	\$10.95	\$547.50
978-1-922246-55-4	SPP 554 2	Stepping Stones Spanish Practice Book Grade 5		50.00	\$10.95	\$547.50
978-1-922246-40-0	SPJ 400 2	Stepping Stones Spanish Student Journal Grade K		50.00	\$10.95	\$547.50
978-1-922246-41-7	SPJ 417 2	Stepping Stones Spanish Student Journal Grade 1		50.00	\$10.95	\$547.50
978-1-922246-42-4	SPJ 424 2	Stepping Stones Spanish Student Journal Grade 2		50.00	\$10.95	\$547.50
978-1-922246-43-1	SPJ 431 2	Stepping Stones Spanish Student Journal Grade 3		50.00	\$10.95	\$547.50
978-1-922246-44-8	SPJ 448 2	Stepping Stones Spanish Student Journal Grade 4		50.00	\$10.95	\$547.50
		Stepping Stones Spanish Student				



978-1-922246-45-5	SPJ 455 2	Journal Grade 5	50.00	\$10.95	\$547.50
978-1-921959-20-2	SSJ 202 2	Stepping Stones Student Journal Grade K	8,000.00	\$10.95	\$87,600.00
978-1-921959-21-9	SSJ 219 2	Stepping Stones Student Journal Grade 1	8,000.00	\$10.95	\$87,600.00
978-1-921959-22-6	SSJ 226 2	Stepping Stones Student Journal Grade 2	8,000.00	\$10.95	\$87,600.00
978-1-921959-23-3	SSJ 233 2	Stepping Stones Student Journal Grade 3	8,000.00	\$10.95	\$87,600.00
978-1-921959-24-0	SSJ 240 2	Stepping Stones Student Journal Grade 4	8,000.00	\$10.95	\$87,600.00
978-1-921959-25-7	SSJ 257 2	Stepping Stones Student Journal Grade 5	8,000.00	\$10.95	\$87,600.00

Total Price \$969,622.50

Grand Total \$969,622.50

Note: Excludes taxes where applicable

Quote Acceptance Information

Signature _____

Name _____

Title _____

Date _____

**CONSENT AGENDA ITEM
BOARD MEETING
MAY 8, 2018**

TOPIC: APPROVE RENEWAL OF ENBOARD APPLICATION PORTAL SERVICE FROM ENCORE TECHNOLOGY GROUP, LLC

BACKGROUND:

Enboard is an application portal service that enables teacher, students, staff, and administrators to obtain secure, simple access to digital resources and applications from one location at any time from any device. This service will increase classroom instruction time and office productivity by decreasing the time spent logging-in into multiple systems.

STRATEGIC GOAL:

- 1. Increase Student Achievement**
- 2. Improve Operational Effectiveness and Efficiency**

ALTERNATIVES:

1. Approve Renewal of Enboard Application Portal Service from Encore Technology Group, LLC
2. Decline to Approve Renewal of Enboard Application Portal Service from Encore Technology Group, LLC
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Renewal of Enboard Application Portal Service from Encore Technology Group, LLC

FUNDING SOURCE

Additional Details

General Fund

199-53-6399-810-999-99-423-000000

COST:

\$72,650.00

VENDOR:

Encore Technology Group, LLC

PURCHASING MECHANISM

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the Buyboard, Contract 498-15. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All campuses and administrative facilities

RATIONALE:

The renewal of the Enboard product will streamline the log-in experience to digital resources for students and employees and return instructional time in the classroom and office productivity.

INFORMATION SOURCE:

Art Cavazos
Charles Carroll
Becky Navarre
Mcdeny Mojica
Jason Spears

Prepared For
 Fort Worth Independent School District
 McDeny Mojica
 100 N. University Dr
 Fort Worth, TX 76107
 mcdeny.mojica@fwisd.org
 (817) 814-2000

Prepared By
 David Masters
 Phone: (888) 983-6267
 Email: dmasters@encoretg.com

Hardware		Price	Qty	Extended
BuyBoard-498.15	BuyBoard Cooperative Purchasing Contract No. 498.15	\$0.00	1	\$0.00
	BuyBoard Cooperative Purchasing Contract No. 498.15			
Hardware Subtotal				\$0.00

Managed Services		Price	Qty	Extended
ESS-FSS-S-BASE	On Premise Federated Security Suite (FSS) - Annual Subscription	\$21,500.00	1	\$21,500.00
ESS-FSS-S-USER-70K+	On Premise FSS Additional Users (above Standard 10K user base)	\$0.70	88071	\$61,649.70
Discount	Encore One Time Discount	(\$10,500.00)	1	(\$10,500.00)
Note: This Enboard renewal quote extends the Enboard Services Agreement for the additional term described above and the terms and conditions in the previously executed agreement will continue to apply and govern.				
Managed Services Subtotal				\$72,649.70

Recap	Amount
Hardware	\$0.00
Managed Services	\$72,649.70
Subtotal	\$72,649.70
Total	\$72,649.70

Quote valid for 30 days. Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. Certain prices are subject to an earlier expiration date if an earlier expiration date is communicated to client verbally or in writing. All sales are exclusively subject to and conditioned upon the terms and conditions of sale posted at <http://www.encoretg.com/terms-and-conditions>, and any other additional or different terms are objected to and rejected unless Encore expressly agrees to them in a signed writing.

 Signature

 Date



Phone: 800-695-2919
Fax: 800-211-5454
Email: info@buyboard.com

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Vendor Contract Information

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Search:

Encore Technology

- All
- Vendor Discounts Only
- Catalog Pricing Only

Refine Your Search:

Vendors

None Selected

Price Range

Show all prices

Category

None Selected

Contract

Technology Equip, Supplies,
Software, Telecommunications
Products, Asset Disposal/Recovery

Additional Searches:

[Search by Vendor](#)

[Browse Contracts](#)

[Additional Resources](#)

Vendor Name: Encore Technology Group
Address: 2000 Wade Hampton Blvd , Suite 210
 Greenville, SC 29615
Phone Number: (864) 325-3221
Alternate Phone Number: (866) 983-8267
Email: ahughes@encoreig.com
Website: <http://www.encoreig.com>
Federal ID: 46-1594391
Contact: April Hughes
Accepts RFQs: Yes
Minority Owned: No
Women Owned: No
Service-Disabled Veteran Owned: No
EDGAR: No
Contract Name: Technology Equip, Supplies, Software, Telecommunications Products, Asset Disposal/Recovery
Contract Description: Hardware, printers/scanners, network; cabling; digital signage, disposal services, software fit ticket tracking, bill pay, business/office/web publishing, instructional, specialty, telecommunication equipment; service/repair/installation & training
Contract#: 499-15
Effective Date: 01/01/2016
Expiration Date: 12/31/2018
Payment Terms: Net 30 days
Delivery Days: 10
Shipping Terms: Pre-paid and added to invoice
Freight Terms: FOB Destination
Ship Via: Common Carrier
Region Served: All Texas Regions
States Served: All States
Quote Reference Number: 499-15
Return Policy: See www.encoreig.com for return policy

Contract Documents

- EDGAR Notice:** [Click to view EDGAR Notice](#)
- Proposal Documents:** [Click to view BuyBoard Proposal Documents](#)
- Regulatory Notice:** [Click to view Bonding Regulatory Notice](#)
- Proposal Files:** [Click to view Vendor Proposal Files Documents](#)

Contact us 800-695-2919

**CONSENT AGENDA ITEM
BOARD MEETING
MAY 8, 2018**

**TOPIC: APPROVAL OF BUDGET AMENDMENT FOR THE PERIOD ENDED
APRIL 30, 2018**

BACKGROUND:

The 2017-2018 General Fund Budget was initially adopted on June 27, 2017 and last amended through the period ended March 31, 2018. During the month of April 2018, requests were made by campuses and departments to transfer funds between functions, as reflected on the spreadsheet provided, which are necessary in the normal course of District operations. Once amendments have Board approval, they will be posted to the General Ledger.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Budget Amendment for the period ended April 30, 2018
2. Decline to Approve Budget Amendment for the period ended April 30, 2018
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Budget Amendment for the period ended April 30, 2018

FUNDING SOURCE

Additional Details

General Fund

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Campuses and Departments as necessary

RATIONALE:

Education Code 44.006(b) and the State Board of Education's Financial Accounting and Reporting Resource Guide require amendment, if needed, of the annual budget by official Board action. The proposed revision comply with legal requirements.

INFORMATION SOURCE:

Elsie Schiro
Lori Boswell
Patricia Young

**General Fund
2017-2018
Budget Amendment
For The Period Ended April 30, 2018**

		General Fund 2017-2018 Amended Budget for 3/31/18	Adjustments	General Fund 2017-2018 Amended Budget for 4/30/18
<u>REVENUE & OTHER SOURCES</u>				
5700	Local Revenue	\$347,474,233		\$347,474,233
5800	State Revenue	366,634,642		366,634,642
5900	Federal Revenue	16,700,000		16,700,000
7900	Other Sources	7,795,220		7,795,220
Total Revenue & Other Sources		\$738,604,095	\$0	\$738,604,095
<u>EXPENDITURES</u>				
11	Instruction	\$463,963,878	(\$54,093)	\$463,909,785
12	Instruction Resources and Media Services	\$11,524,088	\$3,300	\$11,527,388
13	Curriculum and Instructional Staff Development	\$12,936,638	\$7,295	\$12,943,933
21	Instructional Administration	\$13,407,231	\$41,833	\$13,449,064
23	School Administration	\$50,934,121	\$43,710	\$50,977,831
31	Guidance and Counseling Services	\$44,123,416	\$47,574	\$44,170,990
32	Social Work Services	\$5,130,084	\$0	\$5,130,084
33	Health Services	\$11,607,315	(\$415)	\$11,606,900
34	Student Transportation	\$20,554,720	\$0	\$20,554,720
35	Food Services	\$245,285	(\$6,031)	\$239,254
36	Cocurricular/Extracurricular Activities	\$15,675,718	\$5,899	\$15,681,617
41	General Administration	\$19,852,494	(\$48,665)	\$19,803,829
51	Plant Maintenance and Operations	\$85,051,492	(\$34,740)	\$85,016,752
52	Security and Monitoring Services	\$12,235,727	\$2,437	\$12,238,164
53	Data Processing Services	\$13,738,471	(\$4,551)	\$13,733,920
61	Community Services	\$5,315,770	(\$3,553)	\$5,312,217
71	Debt Service	\$0	\$0	\$0
81	Facilities Acquisition & Construction	\$2,805,015	\$0	\$2,805,015
95	Payments to Juvenile Justice Alt Ed Program	\$150,000	\$0	\$150,000
97	Tax Increment Financing	\$0	\$0	\$0
99	Other Intergovernmental Charges	\$2,618,300	\$0	\$2,618,300
Total Budgeted Expenditures		\$791,869,763	\$0	\$791,869,763
Total Deficit		(\$53,265,668)	\$0	(\$53,265,668)
Beginning Fund Balance (Audited)		189,960,917		189,960,917
Fund Balance-Ending (Unaudited)		\$136,695,249	\$0	\$136,695,249

	April 30, 2018 Budget Amendment	Increase	Decrease	Net Effect
Function	Expenses			
11	Trnsfr to function 21 to fund travel, copy machine and membership dues in Early Childhood Department		38,000	
	Trnsfr to function 41 to fund Substitute Appreciation		15,855	
	Trnsfr from function 51 for CTE student travel	33,000		
	Transfers to function 23 by various campuses to replenish overages in payroll extra duty/overtime and fund administrative travel		38,104	
	Campus/Dept. normal course of District operations	4,866		
	Overall effect on Function 11	37,866	91,959	(54,093)
12	Campus/Dept. normal course of District operations	3,300		
	Overall effect on Function 12	3,300	-	3,300
13	Campus/Dept. normal course of District operations	7,295		
		7,295	-	7,295
21	Trnsfr from function 11 to fund travel, copy machine and membership dues in Early Childhood Department	38,000		
	Campus/Dept. normal course of District operations	3,833		
	Overall effect on Function 21	41,833	-	41,833
23	Transfers from function 11 by various campuses to replenish overages in payroll extra duty/overtime and fund administrative travel	38,104		
	Campus/Dept. normal course of District operations	5,606		
	Overall effect on Function 23	43,710	-	43,710
31	Trnsfr from function 41 for Con Mi MADRE contract	50,977		
	Campus/Dept. normal course of District operations		3,403	
	Overall effect on Function 31	50,977	3,403	47,574
33	Campus/Dept. normal course of District operations		415	
	Overall effect on Function 33	-	415	(415)
35	Campus/Dept. normal course of District operations		6,031	
	Overall effect on Function 35	-	6,031	(6,031)
36	Campus/Dept. normal course of District operations	5,899		
	Overall effect on Function 36	5,899	-	5,899
41	Trnsfr from function 11 to fund Substitute Appreciation	15,855		
	Trnsfr to function 31 for Con Mi MADRE contract		50,977	
	Trnsfr to function 51 and 52 to correct overages in payroll for Rental Facility Department		13,592	
	Campus/Dept. normal course of District operations	49		
	Overall effect on Function 41	15,904	64,569	(48,665)
51	Trnsfr to function 11 for CTE student travel		33,000	
	Campus/Dept. normal course of District operations		1,740	
	Overall effect on Function 51	-	34,740	(34,740)
52	Trnsfr to function 41 to correct overages in payroll for Rental Facility Department	4,311		
	Campus/Dept. normal course of District operations		1,874	
	Overall effect on Function 52	4,311	1,874	2,437
53	Campus/Dept. normal course of District operations		4,551	
	Overall effect on Function 53	-	4,551	(4,551)
61	Campus/Dept. normal course of District operations		3,553	
	Overall effect on Function 61	-	3,553	(3,553)
99	Transfer from function 11 to fund virtual class			
	Overall effect on Function 99	0	0	0
	Total	211,095	211,095	-

FORT WORTH INDEPENDENT SCHOOL DISTRICT

SUMMARY OF 2017-2018 BUDGET AMENDMENTS GENERAL FUND

	ORIGINAL	ADD/ SUBTRACT	REVISED 7/31/17	ADD/ SUBTRACT	REVISED 8/31/17	ADD/ SUBTRACT	REVISED 9/12/17	ADD/ SUBTRACT	REVISED 9/30/17	ADD/ SUBTRACT	REVISED 10/31/17
Resources (Inflows):											
5700 Local and Intermediate Sources	\$346,724,233		\$346,724,233		\$346,724,233		\$346,724,233		\$346,724,233		\$346,724,233
5800 State Program Revenues	\$380,376,630		\$380,376,630		\$380,376,630		\$380,376,630		\$380,376,630		\$380,376,630
5900 Federal Program Revenues	\$12,300,000		\$12,300,000		\$12,300,000		\$12,300,000		\$12,300,000		\$12,300,000
7900 Other Financing Sources	\$7,795,220		\$7,795,220		\$7,795,220		\$7,795,220		\$7,795,220		\$7,795,220
Amounts Available for Appropriations	747,196,083		747,196,083		747,196,083		747,196,083		747,196,083		747,196,083
Charges to Appropriations (Outflows)											
11 Instruction	465,014,869		465,014,869	(121,003)	464,893,866		464,893,866	(35,369)	464,858,497	15,506	464,874,003
12 Instructional Resources and Media Services	11,510,287		11,510,287	24,412	11,534,699		11,534,699	(9,500)	11,525,199	(340)	11,524,859
13 Curriculum Development and Instructional Personnel Development	13,113,760		13,113,760	60,073	13,173,833		13,173,833	(147,962)	13,025,871	4,700	13,030,571
21 Instructional Administration	13,346,611		13,346,611	6,000	13,352,611		13,352,611	49,172	13,401,783	9,700	13,411,483
23 School Administration	50,829,086		50,829,086	25,850	50,854,936		50,854,936	5,740	50,860,676	8,148	50,868,824
31 Guidance and Counseling Services	44,002,740		44,002,740	18,399	44,021,139		44,021,139	(66,651)	43,954,488	(500)	43,953,988
32 Attendance and Social Work Services	4,982,325		4,982,325	(15,356)	4,966,969		4,966,969	183,920	5,150,889	(30,000)	5,120,889
33 Health Services	11,590,926		11,590,926	2,500	11,593,426		11,593,426	300	11,593,726		11,593,726
34 Student (pupil) Transportation	20,560,964		20,560,964	(1,000)	20,559,964		20,559,964		20,559,964	(5,000)	20,554,964
35 Food Services	258,400		258,400		258,400		258,400	3,300	261,700	(5,300)	256,400
36 Cocurricular/Extracurricular Activities	15,631,316		15,631,316	(3,000)	15,628,316		15,628,316	(105)	15,628,211	(6,000)	15,622,211
41 General Administration	20,117,146		20,117,146		20,117,146		20,117,146	(6,000)	20,111,146		20,111,146
51 Plant Maintenance and Operations	87,182,360		87,182,360	125	87,182,485		87,182,485	13,655	87,196,140	7,531	87,203,671
52 Security and Monitoring Services	12,533,422		12,533,422		12,533,422		12,533,422	250	12,533,672	1,055	12,534,727
53 Data Processing Services	13,822,926		13,822,926		13,822,926		13,822,926		13,822,926		13,822,926
61 Community Services	5,459,536		5,459,536	1,000	5,460,536		5,460,536	450	5,460,986	500	5,461,486
71 Debt Service											
81 Facilities Acquisition & Construction	2,838,315		2,838,315		2,838,315	3,194,000	6,032,315		6,032,315		6,032,315
95 Juvenile Justice Alternative Education	150,000		150,000		150,000		150,000		150,000		150,000
97 Tax Increment Financing											
99 Other Intergovernmental Charges	2,600,000		2,600,000	2,000	2,602,000		2,602,000	8,800	2,610,800		2,610,800
Total Charges to Appropriations	795,544,989		795,544,989		795,544,989		798,738,989		798,738,989	0	798,738,989
Net Change in Fund Balance	(48,348,906)		(48,348,906)		(48,348,906)		(51,542,906)		(51,542,906)		(51,542,906)
Fund Balance-Beginning (Audited)	189,960,917		189,960,917		189,960,917		189,960,917		189,960,917		189,960,917
Fund Balances-Ending (Unaudited)	\$141,612,011		\$141,612,011		\$141,612,011		\$138,418,011		\$138,418,011		\$138,418,011



	ADD/ SUBTRACT	REVISED 11/30/17	ADD/ SUBTRACT	REVISED 12/31/17	ADD/ SUBTRACT	REVISED 1/23/18	ADD/ SUBTRACT	REVISED 1/31/18	ADD/ SUBTRACT	REVISED 2/28/18	ADD/ SUBTRACT	REVISED 3/31/18	ADD/ SUBTRACT	REVISED 4/30/18
		\$346,724,233		\$346,724,233	\$750,000	\$347,474,233		\$347,474,233		\$347,474,233		\$347,474,233		\$347,474,233
		\$380,376,630		\$380,376,630	(\$13,741,988)	\$366,634,642		\$366,634,642		\$366,634,642		\$366,634,642		\$366,634,642
		\$12,300,000		\$12,300,000	\$4,400,000	\$16,700,000		\$16,700,000		\$16,700,000		\$16,700,000		\$16,700,000
		\$7,795,220		\$7,795,220		\$7,795,220		\$7,795,220		\$7,795,220		\$7,795,220		\$7,795,220
		747,196,083		747,196,083	(8,591,988)	738,604,095		738,604,095		738,604,095		738,604,095		738,604,095
	(87,365)	464,786,638	(53,987)	464,732,651	(634,959)	464,097,692	(97,421)	464,000,271	(76,653)	463,923,618	40,260	463,963,878	(54,093)	463,909,785
	(4,547)	11,520,312	1,064	11,521,376		11,521,376	10,500	11,531,876	(7,011)	11,524,865	(777)	11,524,088	3,300	11,527,388
	(13,318)	13,017,253	(17,909)	12,999,344	(10,500)	12,988,844	21,786	13,010,630	(11,379)	12,999,251	(62,613)	12,936,638	7,295	12,943,933
	44,900	13,456,383	5,500	13,461,883	(54,826)	13,407,057	(2,913)	13,404,144	14,863	13,419,007	(11,776)	13,407,231	41,833	13,449,064
	14,489	50,883,313	13,323	50,896,636		50,896,636	2,098	50,898,734	28,231	50,926,965	7,156	50,934,121	43,710	50,977,831
	(3,956)	43,950,032	17,262	43,967,294	(3,500)	43,963,794	133,000	44,096,794	27,647	44,124,441	(1,025)	44,123,416	47,574	44,170,990
		5,120,889	600	5,121,489		5,121,489		5,121,489	8,595	5,130,084		5,130,084		5,130,084
	13,055	11,606,781	(61)	11,606,720		11,606,720		11,606,720	1,097	11,607,817	(502)	11,607,315	(415)	11,606,900
	(244)	20,554,720		20,554,720		20,554,720		20,554,720		20,554,720		20,554,720		20,554,720
	(1,165)	255,235		255,235		255,235	(6,050)	249,185	(1,752)	247,433	(2,148)	245,285	(6,031)	239,254
	22,665	15,644,876	482	15,645,358		15,645,358	52,000	15,697,358	(48,037)	15,649,321	26,397	15,675,718	5,899	15,681,617
	(4,900)	20,106,246	8,500	20,114,746	(337,130)	19,777,616	100	19,777,716	74,978	19,852,694	(200)	19,852,494	(48,665)	19,803,829
	1,444	87,205,115	(49,569)	87,155,546	(2,105,200)	85,050,346	(900)	85,049,446	(257)	85,049,189	2,303	85,051,492	(34,740)	85,016,752
	745	12,535,472	(700)	12,534,772	(300,000)	12,234,772	(200)	12,234,572	(1,045)	12,233,527	2,200	12,235,727	2,437	12,238,164
	100	13,823,026	60,756	13,883,782	(148,311)	13,735,471	3,000	13,738,471		13,738,471		13,738,471	(4,551)	13,733,920
	18,097	5,479,583	12,239	5,491,822	(45,000)	5,446,822	(115,000)	5,331,822	(16,777)	5,315,045	725	5,315,770	(3,553)	5,312,217
		6,032,315	2,500	6,034,815	(3,229,800)	2,805,015		2,805,015		2,805,015		2,805,015		2,805,015
		150,000		150,000		150,000		150,000		150,000		150,000		150,000
		2,610,800		2,610,800		2,610,800		2,610,800	7,500	2,618,300		2,618,300		2,618,300
	(0)	798,738,989		798,738,989	(6,869,226)	791,869,763		791,869,763		791,869,763		791,869,763		791,869,763
		(51,542,906)		(51,542,906)	(1,722,762)	(53,265,668)		(53,265,668)		(53,265,668)		(53,265,668)		(53,265,668)
		189,960,917		189,960,917		189,960,917		189,960,917		189,960,917		189,960,917		189,960,917
		\$138,418,011		\$138,418,011	(\$1,722,762)	\$136,695,249		\$136,695,249		\$136,695,249		\$136,695,249		\$136,695,249

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**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

TOPIC: APPROVE THE QUARTERLY INVESTMENT REPORT FOR THE PERIOD: JANUARY 1, 2018 - MARCH 31, 2018

BACKGROUND:

A written investment report must be presented to the Fort Worth ISD Board of Education and the Superintendent not less than quarterly reflecting the investment transactions of the District in accordance with CDA (LEGAL). The report for the period January 1, 2018 – March 31, 2018, contains all of the reporting requirements as outlined in Section 2256.023 of the Texas Government Code. Interest earnings for the period January 1, 2018 – March 31, 2018, totaled \$2,342,995.73. All investments met the District's investment strategies and policies, with the District's primary goal being safety of investments and then liquidity of the investments.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve The Quarterly Investment Report For The Period: January 1, 2018 – March 31, 2018
2. Decline to Approve The Quarterly Investment Report For The Period: January 1, 2018 – March 31, 2018
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve The Quarterly Investment Report For The Period: January 1, 2018 – March 31, 2018

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

No Cost

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

None

RATIONALE:

Review and approval of the District's Quarterly Investment Report is required pursuant to Policy CDA (LEGAL).

INFORMATION SOURCE:

Elsie Schiro
Lori Boswell
Tonya Wright

Interest Earnings by Fund Summary
July 1, 2017 thru September 30, 2017
(with comparative information)

**Interest Earned During Period
April 1, 2018 - June 30, 2018**

CIP2013 Bond	\$ -
General Operating	\$ -
Debt Service	\$ -
Internal Finance	\$ -
Food Service	\$ -
Scholarships	\$ -
CIP2007 Bond	\$ -
TRE FUND	
CIP2017 BOND	
TOTAL	\$ -

**Interest Earned During Period
April 1, 2017 - June 30, 2017**

CIP2013 Bond	\$ 601,819
General Operating	\$ 644,305
Debt Service	\$ 106,365
Internal Finance	\$ 8,581
Food Service	\$ 2,780
Scholarships	\$ 2,892
CIP2007 Bond	\$ 2,667
TOTAL	\$ 1,369,410

Variance

CIP2013 Bond	\$ (601,819)
General Operating	\$ (644,305)
Debt Service	\$ (106,365)
Internal Finance	\$ (8,581)
Food Service	\$ (2,780)
Scholarships	\$ (2,892)
CIP2007 Bond	\$ (2,667)
	\$ -
	\$ -
TOTAL	\$ (1,369,410)

**Interest Earned During Period
January 1, 2018 - March 31, 2018**

CIP2013 Bond	\$ 741,851
General Operating	\$ 1,293,369
Debt Service	\$ 265,109
Internal Finance	\$ 23,072
Food Service	\$ 5,054
Scholarships	\$ 3,653
CIP2007 Bond	\$ 4,004
TRE FUND	\$ 6,883
CIP2017 BOND	
TOTAL	\$ 2,342,996

**Interest Earned During Period
January 1, 2017 - March 31, 2017**

CIP2013 Bond	\$ 596,792
General Operating	\$ 718,779
Debt Service	\$ 124,340
Internal Finance	\$ 12,637
Food Service	\$ 3,698
Scholarships	\$ 2,508
CIP2007 Bond	\$ 2,338
TOTAL	\$ 1,461,093

Variance

CIP2013 Bond	\$ 145,059
General Operating	\$ 574,590
Debt Service	\$ 140,769
Internal Finance	\$ 10,435
Food Service	\$ 1,356
Scholarships	\$ 1,145
CIP2007 Bond	\$ 1,666
	\$ 6,883
	\$ -
TOTAL	\$ 881,903

Interest Earnings by Fund Summary
July 1, 2017 thru September 30, 2017
(with comparative information)

**Interest Earned During Period
October 1, 2017 - December 31, 2017**

CIP2013 Bond	\$	597,634
General Operating	\$	670,888
Debt Service	\$	103,208
Internal Finance	\$	16,493
Food Service	\$	4,807
Scholarships	\$	3,527
CIP2007 Bond	\$	3,289
TOTAL	\$	1,399,846

**Interest Earned During Period
October 1, 2016 - December 31, 2016**

CIP2013 Bond	\$	567,694
General Operating	\$	407,049
Debt Service	\$	51,491
Internal Finance	\$	9,278
Food Service	\$	8,412
Scholarships	\$	2,476
CIP2007 Bond	\$	2,060
TOTAL	\$	1,048,460

Variance

CIP2013 Bond	\$	29,940
General Operating	\$	263,839
Debt Service	\$	51,717
Internal Finance	\$	7,215
Food Service	\$	(3,605)
Scholarships	\$	1,050
CIP2007 Bond	\$	1,229
	\$	-
	\$	-
TOTAL	\$	351,386

**Interest Earned Year to Date
July 1, 2017 - September 30, 2017**

CIP2013 Bond	\$	606,547
General Operating	\$	591,157
Debt Service	\$	100,715
Internal Finance	\$	12,510
Food Service	\$	2,799
Scholarships	\$	3,225
CIP2007 Bond	\$	3,015
TOTAL	\$	1,319,968

**Interest Earned Year to Date
July 1, 2016 - September 30, 2016**

CIP2013 Bond	\$	184,011
General Operating	\$	293,672
Debt Service	\$	72,357
Internal Finance	\$	4,956
Food Service	\$	12,750
Scholarships	\$	1,946
CIP2007 Bond	\$	1,699
TOTAL	\$	571,391

Variance

CIP2013 Bond	\$	422,536
General Operating	\$	297,485
Debt Service	\$	28,358
Internal Finance	\$	7,554
Food Service	\$	(9,951)
Scholarships	\$	1,279
CIP2007 Bond	\$	1,316
	\$	-
	\$	-
TOTAL	\$	748,577

Interest Earnings by Fund Summary
 July 1, 2017 thru September 30, 2017
 (with comparative information)

Interest Earned Year to Date
 July 1, 2017 - June 30, 2018

CIP2013 Bond	\$ 1,946,032
General Operating	\$ 2,555,414
Debt Service	\$ 469,032
Internal Finance	\$ 52,075
Food Service	\$ 12,660
Scholarships	\$ 10,405
CIP2007 Bond	\$ 10,308
TRE FUND	\$ 6,883
CIP2017 Bond	\$ -
TOTAL	\$ 5,062,810

Interest Earned Year to Date
 July 1, 2016 - June 30, 2017

CIP2013 Bond	\$ 1,950,316
General Operating	\$ 2,063,806
Debt Service	\$ 354,553
Internal Finance	\$ 35,452
Food Service	\$ 27,641
Scholarships	\$ 9,822
CIP2007 Bond	\$ 8,764
	\$ -
	\$ -
TOTAL	\$ 4,450,353

Variance

CIP2013 Bond	\$ (4,284)
General Operating	\$ 491,609
Debt Service	\$ 114,480
Internal Finance	\$ 16,623
Food Service	\$ (14,980)
Scholarships	\$ 583
CIP2007 Bond	\$ 1,544
	\$ 6,883
	\$ -
TOTAL	\$ 612,456

Fort Worth Independent School District

Quarterly Investment Report

January 1, 2018 – March 31, 2018



Dunbar High School Pyramid

Published April 2, 2018

Ms. Elsie I. Schiro
Chief Financial Officer

Ms. Lori Boswell
Senior Officer, Budget & Finance

Ms. Tonya D. Wright
Treasurer



Fort Worth
INDEPENDENT SCHOOL DISTRICT



FORT WORTH INDEPENDENT SCHOOL DISTRICT
Quarterly Investment Report
01/01/2018 - 03/31/2018

Investment Officer's Certification



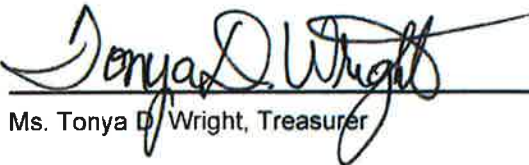
This report is prepared for the Fort Worth Independent School District (the "District") in accordance with Chapter 2256 of the Public Funds Investment Act (PFIA). Section 2256.023(a) of the PFIA states that "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the District's Investment Officers and includes the disclosures required in the PFIA. Market prices were obtained from the Custodial Bank, JP Morgan Chase.

The investment portfolio complied with the PFIA and the District's approved Investment Policy and Strategy throughout the period. All investment transactions made in the following portfolio during the period were made on behalf of the District and were in full compliance with PFIA and the District's approved Investment Policy.

Total Rate of Return: 1.76%
 Interest Earned During the Period: \$2,342,995.73
 Interest Earned Fiscal Year to Date: \$5,062,810.00

Portfolio Name	Face Amount/Shares	Market Value	Book Value	% of Portfolio	YTM @ Cost	Days To Maturity
CIP-2007 Bond Fund	992,078.58	992,078.58	992,078.58	0.20	1.61	1
CIP-2013 BOND	175,864,081.12	175,811,596.46	175,836,425.80	34.59	1.81	31
Food Service Fund	1,443,950.97	1,443,950.97	1,443,950.97	0.28	1.49	122
General Operating Fund	266,667,290.63	266,548,518.20	266,622,924.29	52.45	1.76	46
Interest & Sinking / Debt Service Fund	50,899,446.27	50,746,792.17	50,772,039.65	10.01	1.65	114
Internal Finance Fund	5,565,914.56	5,564,482.06	5,565,914.56	1.09	1.76	46
Scholarships	945,861.86	966,595.31	967,095.97	0.19	1.37	34
TRE FUND	6,057,198.89	6,057,198.89	6,057,198.89	1.19	1.72	1
Total / Average	508,435,822.88	508,131,212.64	508,257,628.71	100.00	1.77	47

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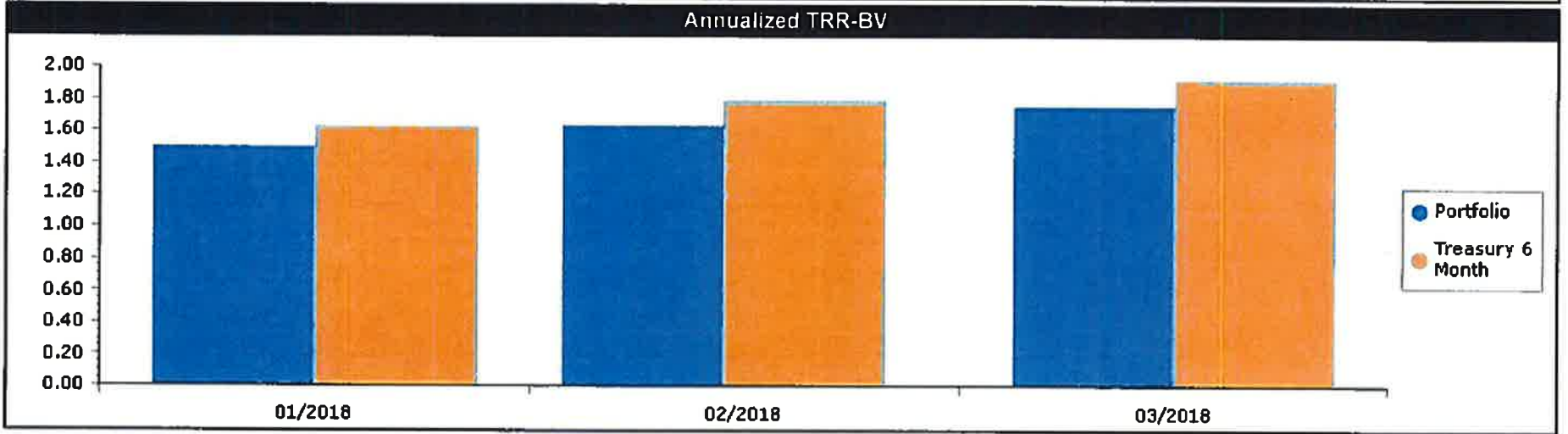
	<u>4/23/18</u>		
Ms. Elsie I. Schiro, Chief Financial Officer	Date		
	<u>4/18/18</u>		<u>4/18/18</u>
Ms. Lori Boswell, Senior Officer, Budget / Finance	Date	Ms. Tonya D. Wright, Treasurer	Date



Fort Worth Independent School District Total Rate of Return - Book Value by Month All Portfolios

Begin Date: 1/31/2018, End Date: 3/31/2018

Month	Beginning BV + Accrued Interest	Interest Earned During Period-BV	Realized Gain/Loss-BV	Investment Income-BV	Average Capital Base-BV	TRR-BV	Annualized TRR-BV	Treasury 6 Month
1/31/2018	460,823,211.04	695,871.18	0.00	695,871.18	561,389,992.45	0.12	1.50	1.62
2/28/2018	599,114,674.21	848,173.71	0.00	848,173.71	629,488,404.86	0.13	1.63	1.79
3/31/2018	563,905,432.93	798,950.84	0.00	798,950.84	548,176,338.17	0.15	1.76	1.92



Interest Earned During Period-BV/Quarterly Total: \$2,342,996

Total Rate of Return: US Treasury 1 Year: 2.06

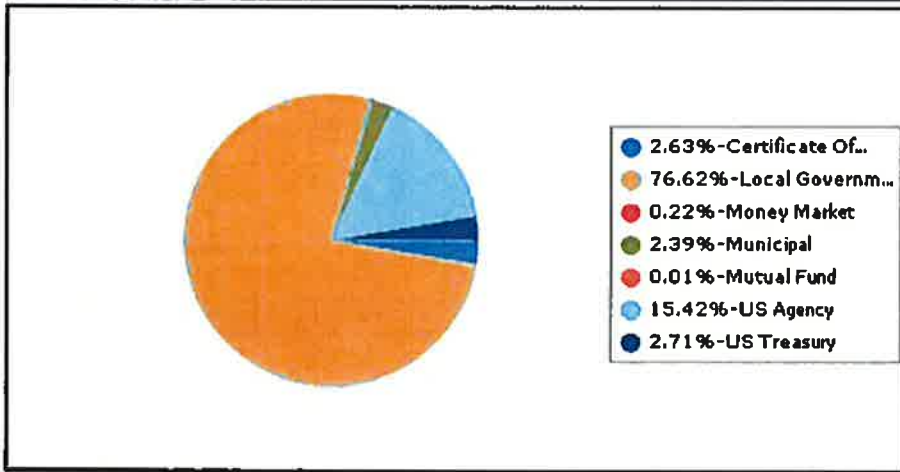


Fort Worth Independent School District Distribution by Security Sector - Book Value All Portfolios

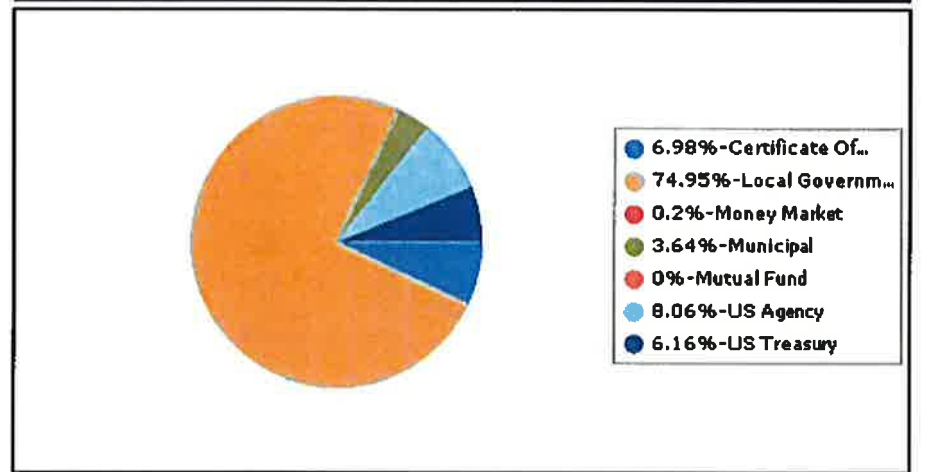
Begin Date: 12/31/2017, End Date: 3/31/2018

Security Sector Allocation				
Security Sector	Book Value 12/31/2017	% of Portfolio 12/31/2017	Book Value 3/31/2018	% of Portfolio 3/31/2018
Certificate Of Deposit	12,131,872.48	2.63	35,463,988.14	6.98
Local Government Investment Pool	352,832,539.28	76.62	380,929,884.91	74.95
Money Market	1,016,541.53	0.22	1,019,737.94	0.20
Municipal	11,000,000.00	2.39	18,525,765.34	3.64
Mutual Fund	23,446.00	0.01	23,446.00	0.00
US Agency	70,994,697.15	15.42	40,968,398.34	8.06
US Treasury	12,497,223.44	2.71	31,326,408.04	6.16
Total / Average	460,496,319.88	100.00	508,257,628.71	100.00

Portfolio Holdings as of 12/31/2017



Portfolio Holdings as of 3/31/2018



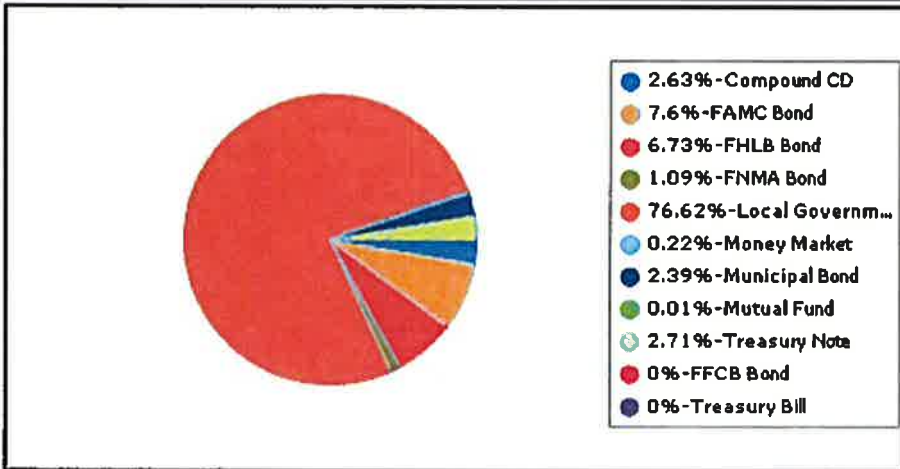


Fort Worth Independent School District Distribution by Security Type - Book Value All Portfolios

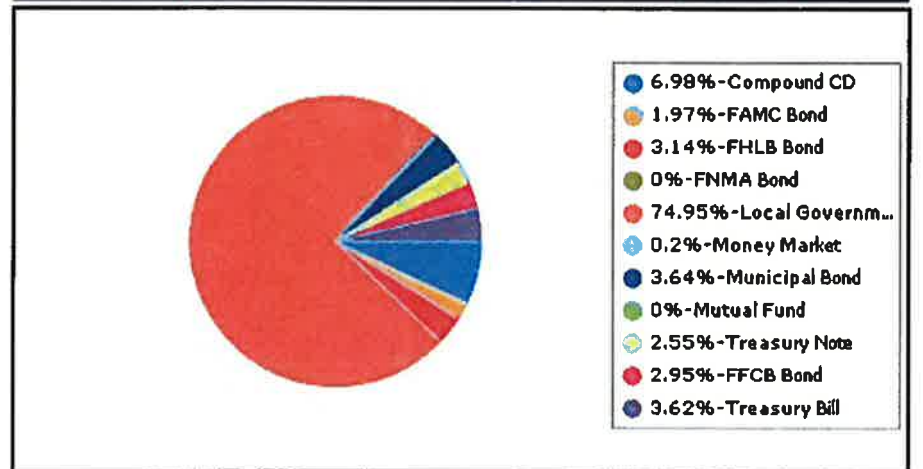
Begin Date: 12/31/2017, End Date: 3/31/2018

Security Type Allocation				
Security Type	Book Value 12/31/2017	% of Portfolio 12/31/2017	Book Value 3/31/2018	% of Portfolio 3/31/2018
Compound CD	12,131,872.48	2.63	35,463,988.14	6.98
FAMC Bond	35,000,000.00	7.60	10,000,000.00	1.97
FHLB Bond	30,995,867.27	6.73	15,971,061.89	3.14
FNMA Bond	4,998,829.88	1.09	0.00	0.00
Local Government Investment Pool	352,832,539.28	76.62	380,929,884.91	74.95
Money Market	1,016,541.53	0.22	1,019,737.94	0.20
Municipal Bond	11,000,000.00	2.39	18,525,765.34	3.64
Mutual Fund	23,446.00	0.01	23,446.00	0.00
Treasury Note	12,497,223.44	2.71	12,938,494.92	2.55
FFCB Bond	0.00	0.00	14,997,336.45	2.95
Treasury Bill	0.00	0.00	18,387,913.12	3.62
Total / Average	460,486,319.88	100.00	508,257,628.71	100.00

Portfolio Holdings as of 12/31/2017



Portfolio Holdings as of 3/31/2018





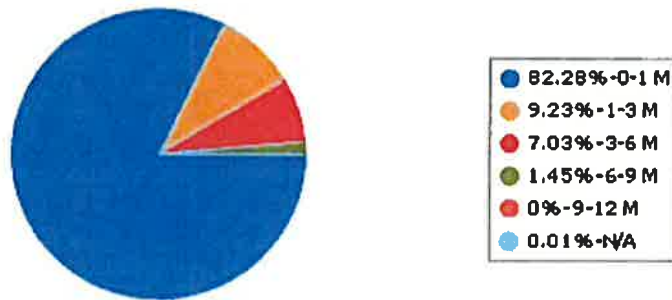
Fort Worth Independent School District Distribution by Maturity Range - Market Value

All Portfolios

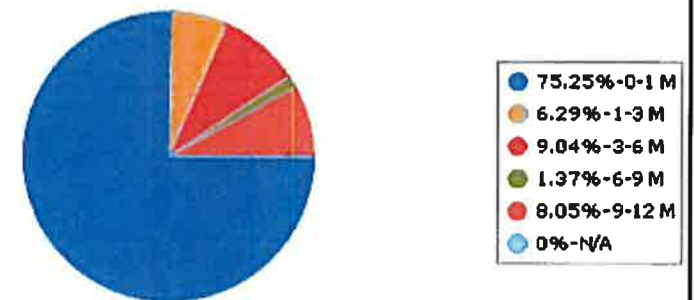
Begin Date: 12/31/2017, End Date: 3/31/2018

Maturity Range Allocation				
Maturity Range	Market Value 12/31/2017	% of Portfolio 12/31/2017	Market Value 3/31/2018	% of Portfolio 3/31/2018
0-1 Month	378,843,578.31	82.28	382,361,646.32	75.25
1-3 Months	42,508,421.24	9.23	31,954,570.30	6.29
3-6 Months	32,365,253.68	7.03	45,921,159.28	9.04
6-9 Months	6,669,650.71	1.45	6,973,945.30	1.37
9-12 Months	0.00	0.00	40,896,755.10	8.05
N/A	23,622.92	0.01	23,136.34	0.00
Total / Average	460,410,526.86	100.00	508,131,212.64	100.00

Portfolio Holdings as of 12/31/2017



Portfolio Holdings as of 3/31/2018





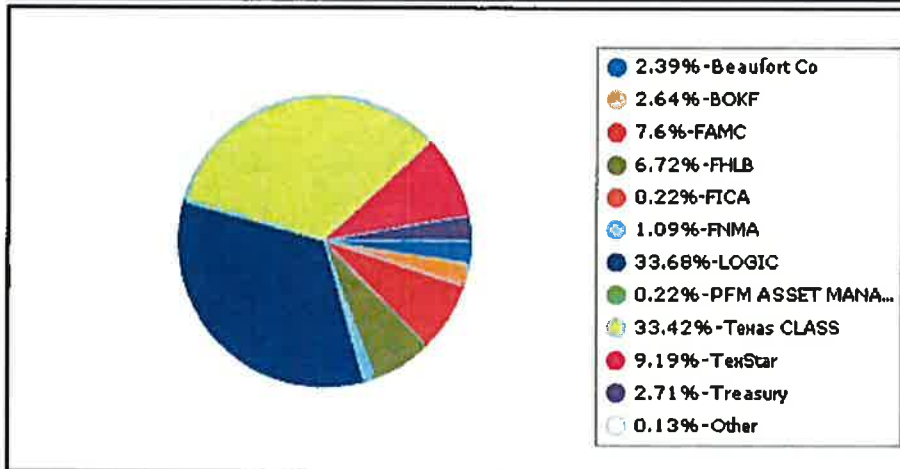
Fort Worth Independent School District Distribution by Issuer - Market Value

All Portfolios

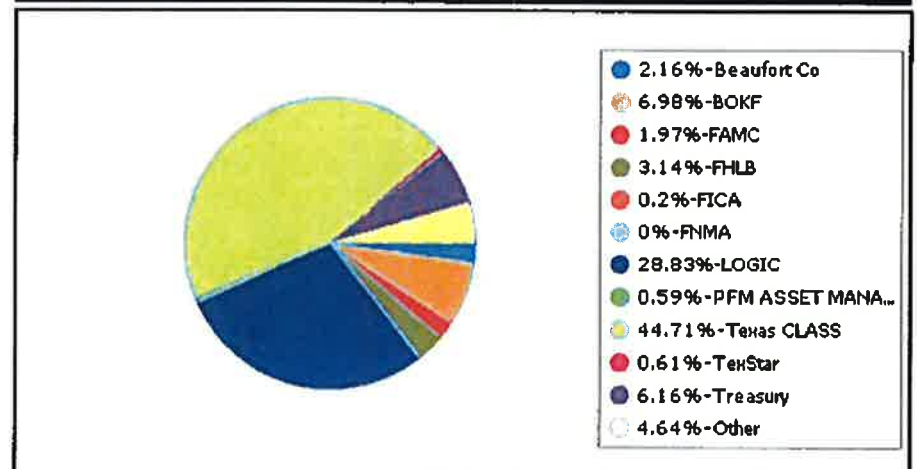
Begin Date: 12/31/2017, End Date: 3/31/2018

Issuer Allocation				
Issuer	Market Value 12/31/2017	% of Portfolio 12/31/2017	Market Value 3/31/2018	% of Portfolio 3/31/2018
Beaufort Co	10,982,620.00	2.39	10,978,990.00	2.16
BOKF	12,131,872.48	2.64	35,463,988.14	6.98
FAMC	34,982,766.50	7.60	9,984,784.00	1.97
FHLB	30,953,569.90	6.72	15,952,860.30	3.14
FICA	1,016,541.53	0.22	1,019,737.94	0.20
FNMA	4,996,174.00	1.09	0.00	0.00
LOGIC	155,049,031.17	33.68	146,515,823.49	28.83
PFM ASSET MANAGEMENT	1,012,897.53	0.22	3,021,343.98	0.59
Texas CLASS	153,872,591.46	33.42	227,207,207.00	44.71
TexStar	42,322,984.40	9.19	3,107,057.74	0.61
Treasury	12,490,820.25	2.71	31,301,465.40	6.16
Other	598,657.64	0.13	23,577,954.65	4.64
Total / Average	460,410,526.86	100.00	508,131,212.64	100.00

Portfolio Holdings as of 12/31/2017



Portfolio Holdings as of 3/31/2018



*Nationwide-Highmark Mutual Fund - \$23,136.34

TexPool - \$1,078,452.70

FFCB - \$14,952,004.01

Florida Hurricane (Muni) - \$7,524,361.60

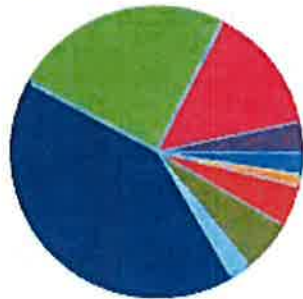


Fort Worth Independent School District Distribution by Issuer - Market Value General Operating Fund

Begin Date: 12/31/2017, End Date: 3/31/2018

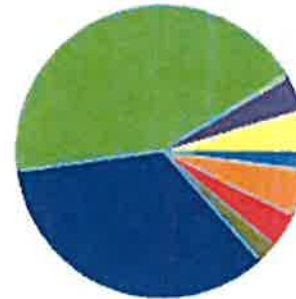
Issuer Allocation				
Issuer	Market Value 12/31/2017	% of Portfolio 12/31/2017	Market Value 3/31/2018	% of Portfolio 3/31/2018
Beaufort Co	5,141,863.00	2.35	5,140,163.50	1.93
BOKF	3,031,659.40	1.38	14,070,004.55	5.28
FAMC	9,988,269.00	4.56	9,984,784.00	3.75
FHLB	12,481,240.95	5.69	5,994,979.80	2.25
FICA	506,637.36	0.23	508,230.43	0.19
FNMA	4,996,174.00	2.28	0.00	0.00
LOGIC	90,513,719.03	41.30	91,507,448.48	34.33
Texas CLASS	53,470,270.07	24.39	115,249,645.49	43.24
TexPool	575,034.72	0.26	1,078,452.70	0.40
TexStar	30,987,609.31	14.14	583,508.98	0.22
Treasury	7,492,968.75	3.42	9,941,836.00	3.73
Other	0.00	0.00	12,489,464.27	4.69
Total / Average	219,185,445.59	100.00	266,548,518.20	100.00

Portfolio Holdings as of 12/31/2017



- 2.35%-Beaufort Co
- 1.38%-BOKF
- 4.56%-FAMC
- 5.69%-FHLB
- 0.23%-FICA
- 2.28%-FNMA
- 41.3%-LOGIC
- 24.39%-Texas CLASS
- 0.26%-TexPool
- 14.14%-TexStar
- 3.42%-Treasury
- 0%-Other

Portfolio Holdings as of 3/31/2018



- 1.93%-Beaufort Co
- 5.28%-BOKF
- 3.75%-FAMC
- 2.25%-FHLB
- 0.19%-FICA
- 0%-FNMA
- 34.33%-LOGIC
- 43.24%-Texas CLASS
- 0.4%-TexPool
- 0.22%-TexStar
- 3.73%-Treasury
- 4.69%-Other

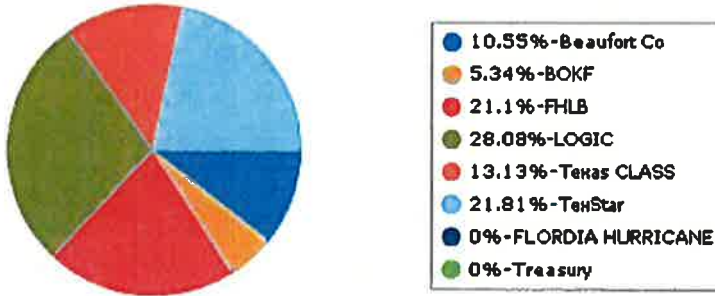


Fort Worth Independent School District Distribution by Issuer - Market Value Interest & Sinking / Debt Service Fund

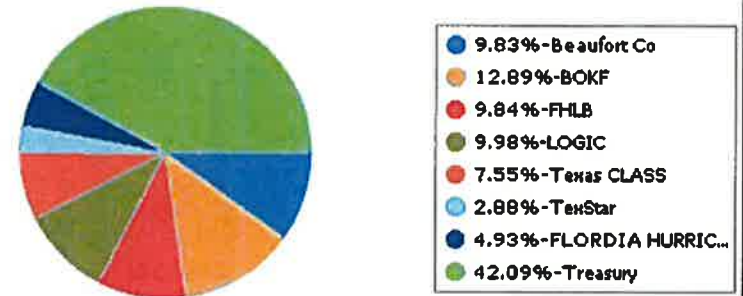
Begin Date: 12/31/2017, End Date: 3/31/2018

Issuer Allocation				
Issuer	Market Value 12/31/2017	% of Portfolio 12/31/2017	Market Value 3/31/2018	% of Portfolio 3/31/2018
Beaufort Co	4,992,100.00	10.55	4,990,450.00	9.83
BOKF	2,526,382.85	5.34	6,541,481.50	12.89
FHLB	9,984,988.00	21.10	4,985,816.50	9.84
LOGIC	13,287,279.13	28.08	5,063,850.01	9.98
Texas CLASS	6,212,231.29	13.13	3,833,240.94	7.55
TexStar	10,323,506.30	21.81	1,460,873.82	2.88
FLORDIA HURRICANE	0.00	0.00	2,501,450.00	4.93
Treasury	0.00	0.00	21,359,629.40	42.09
Total / Average	47,326,487.87	100.00	50,746,792.17	100.00

Portfolio Holdings as of 12/31/2017



Portfolio Holdings as of 3/31/2018





Fort Worth Independent School District Distribution by Issuer - Market Value REPORT GROUP: BOND FUND

Begin Date: 12/31/2017, End Date: 3/31/2018

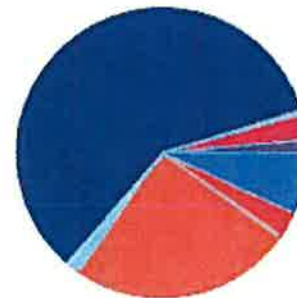
Issuer Allocation				
Issuer	Market Value 12/31/2017	% of Portfolio 12/31/2017	Market Value 3/31/2018	% of Portfolio 3/31/2018
BOKF	5,051,212.99	2.72	12,022,787.12	6.80
FAMC	24,994,497.50	13.46	0.00	0.00
FHLB	7,488,830.25	4.03	4,962,064.00	2.81
FICA	509,904.17	0.27	511,507.51	0.29
LOGIC	51,248,033.01	27.59	43,934,681.75	24.85
PFM ASSET MANAGEMENT	1,012,897.53	0.55	3,021,343.98	1.71
Texas CLASS	89,575,421.64	48.22	103,990,601.84	58.82
TexStar	872,263.07	0.47	875,237.50	0.50
Treasury	4,997,851.50	2.69	0.00	0.00
FFCB	0.00	0.00	4,984,001.34	2.82
FLORDIA HURRICANE	0.00	0.00	2,501,450.00	1.41
Total / Average	185,750,911.66	100.00	176,803,675.04	100.00

Portfolio Holdings as of 12/31/2017



- 2.72%-BOKF
- 13.46%-FAMC
- 4.03%-FHLB
- 0.27%-FICA
- 27.59%-LOGIC
- 0.55%-PFM ASSET MANA...
- 48.22%-Texas CLASS
- 0.47%-TexStar
- 2.69%-Treasury
- 0%-FFCB
- 0%-FLORDIA HURRICANE

Portfolio Holdings as of 3/31/2018



- 6.80%-BOKF
- 0%-FAMC
- 2.81%-FHLB
- 0.29%-FICA
- 24.85%-LOGIC
- 1.71%-PFM ASSET MANA...
- 58.82%-Texas CLASS
- 0.50%-TexStar
- 0%-Treasury
- 2.82%-FFCB
- 1.41%-FLORDIA HURRIC...



Fort Worth Independent School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 3/31/2018

Description	Face Amount / Shares	Settlement Date YTM @ Cost	Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	% Portfolio Unre. Gain/Loss	Credit Rating Credit Rating	Days To Call/Maturity Duration To Maturity
CIP-2007 Bond Fund								
Texas CLASS LGIP TXCLASS0004	992,078.58	5/31/2010 1.61	992,078.58 992,078.58	100.00 1.61	992,078.58 992,078.58	0.2% 0.00	S&P-AA+ NR	1 0
Sub Total CIP-2007 Bond Fund	992,078.58	1.61	992,078.58	1.61	992,078.58	0.2% 0.00		1 0
CIP-2018 BOND								
BOKF 1.68 7/26/2018 CDARS1076	3,009,018.17	1/25/2018 1.66	3,009,018.17 3,009,018.17	100.00 1.66	3,009,018.17 0.00	0.59% 0.00	NR NR	117 0.32
BOKF 1.8 8/30/2018 CDARS4003	9,013,768.95	3/1/2018 1.80	9,013,768.95 9,013,768.95	100.00 1.80	9,013,768.95 0.00	1.77% 0.00	NR NR	152 0.41
FFCB 1.88 2/28/2019 3133EJAS8	5,000,000.00	1/29/2018 1.89	4,988,950.00 4,989,112.15	99.68 2.23	4,984,001.34 7,833.33	0.98% -15,110.81	Moody's-Aaa S&P-AA+	334 0.91
FHLB 1.375 3/18/2019 3130AAXX1	5,000,000.00	2/1/2018 1.98	4,966,589.50 4,971,315.86	99.24 2.17	4,982,064.00 2,482.64	0.98% -9,251.86	S&P-AA+ Moody's-Aaa	352 0.96
FICA MM MM9057-CIP2013	511,507.51	9/10/2015 1.32	511,507.51 511,507.51	100.00 1.32	511,507.51 0.00	0.1% 0.00	NR NR	1 0
FLORDIA HURRICANE 2.107 7/1/2018 34074GDG6	2,500,000.00	2/7/2018 1.80	2,503,000.00 2,501,916.67	100.06 1.86	2,501,450.00 13,166.75	0.49% -466.67	S&P-AA Moody's-Aa3	92 0.25
LOGIC LGIP LOGIC13002	43,934,681.75	9/18/2014 1.72	43,934,681.75 43,934,681.75	100.00 1.72	43,934,681.75 0.00	8.64% 0.00	NR NR	1 0
PFM ASSET MANAGEMENT LGIP 1265-01	3,021,343.98	10/20/2016 1.50	3,021,343.98 3,021,343.98	100.00 1.50	3,021,343.98 0.00	0.59% 0.00	NR NR	1 0
Texas CLASS LGIP TXCLASS0007	101,982,532.17	4/14/2014 1.85	101,982,532.17 101,982,532.17	100.00 1.85	101,982,532.17 0.00	20.07% 0.00	S&P-AA+ NR	1 0
Texas CLASS LGIP TXCLASS4001	1,015,991.09	12/1/2016 1.85	1,015,991.09 1,015,991.09	100.00 1.85	1,015,991.09 0.00	0.2% 0.00	NR NR	1 0



Fort Worth Independent School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 3/31/2018

Description	Face Amount / Shares	Settlement Date YTM @ Cost	Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	% Portfolio Unre. Gain/Loss	Credit Rating Credit Rating	Days To Call/Maturity Duration To Maturity
TexStar LGIP		2/20/2014	875,237.50	100.00	875,237.50	0.17%	S&P-AA+	1
TEXSTAR20130	875,237.50	1.50	875,237.50	1.50		0.00	NR	0
			175,832,620.62		175,811,596.46	34.58%		31
Sub Total CIP-2013 BOND	175,864,081.12	1.81	175,836,426.80	1.82	23,484.72	-24,829.34		0.08
Food Service Fund								
BOKF 1.33 9/20/2018		9/21/2017	1,013,872.53	100.00	1,013,872.53	0.2%	NR	173
CDARS7835	1,013,872.53	1.33	1,013,872.53	1.33	0.00	0.00	NR	0.47
Texas CLASS LGIP		2/14/2012	429,091.84	100.00	429,091.84	0.08%	S&P-AA+	1
TXCLASS0002	429,091.84	1.85	429,091.84	1.85		0.00	NR	0
TexStar LGIP		5/31/2010	986.60	100.00	986.60	0%	S&P-AA+	1
TEXSTAR16580	986.60	1.50	986.60	1.50		0.00	NR	0
			1,443,950.97		1,443,950.97	0.28%		122
Sub Total Food Service Fund	1,443,950.97	1.48	1,443,950.97	1.48	0.00	0.00		0.33
General Operating Fund								
Beaufort Co 1.4 6/29/2018		6/29/2017	5,150,000.00	99.81	5,140,163.50	1.01%	Moody's-MIG1	90
074347F91	5,150,000.00	1.40	5,150,000.00	2.16	54,475.56	-9,836.50	S&P-SP-1	0.25
BOKF 1.33 9/20/2018		9/21/2017	3,041,617.61	100.00	3,041,617.61	0.6%	NR	173
CDARS7919	3,041,617.61	1.33	3,041,617.61	1.33	0.00	0.00	NR	0.47
BOKF 1.83 1/24/2019		1/25/2018	6,019,886.72	100.00	6,019,886.72	1.18%	NR	299
CDARS1467	6,019,886.72	1.83	6,019,886.72	1.83	0.00	0.00	NR	0.81
BOKF 2 2/28/2019		3/1/2018	5,008,500.22	100.00	5,008,500.22	0.99%	NR	334
CDARS4046	5,008,500.22	2.00	5,008,500.22	2.00	0.00	0.00	NR	0.91
FAMC 1.5 6/22/2018		12/22/2017	10,000,000.00	99.85	9,984,764.00	1.97%	NR	83
3132X0B75	10,000,000.00	1.50	10,000,000.00	2.17	44,583.33	-15,216.00	NR	0.23
FFCB 1.88 2/29/2019		1/29/2018	9,997,900.00	99.68	9,988,002.67	1.97%	Moody's-Aaa	334
3133EJAS8	10,000,000.00	1.89	9,998,224.30	2.23	15,666.67	-30,221.63	S&P-AA+	0.91



Fort Worth Independent School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 3/31/2018

Description CUSIP	Face Amount / Shares	Settlement Date YTM @ Cost	Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	% Portfolio Unre. Gain/Loss	Credit Rating Credit Rating	Days To Call/Maturity Duration To Maturity
FHLB 1 125 5/4/2018 3130ABD52	6,000,000.00	5/4/2017 1.15	5,999,512.84 5,999,861.47	99.92 2.03	5,994,979.80 27,562.50	1.18% -4,861.67	Moody's-Aaa S&P-AA+	34 0.09
FICA MM MM9057-GO	508,230.43	2/8/2016 1.32	508,230.43 508,230.43	100.00 1.32	508,230.43	0.1% 0.00	NR NR	1 0
FLORDIA HURRICANE 2 107 7/1/2018 34074GDG6	2,520,000.00	2/7/2018 1.80	2,523,024.00 2,521,932.00	100.06 1.86	2,521,461.60 13,274.10	0.5% -470.40	S&P-AA Moody's-Aa3	92 0.25
LOGIC LGIP LOGIC13001	91,507,448.48	9/25/2014 1.72	91,507,448.48 91,507,448.48	100.00 1.72	91,507,448.48	18% 0.00	NR NR	1 0
Texas CLASS LGIP TXCLASS0001	115,249,645.49	5/31/2010 1.85	115,249,645.49 115,249,645.49	100.00 1.85	115,249,645.49	22.68% 0.00	S&P-AA+ NR	1 0
TexPool LGIP TEXPOOL00001	1,078,452.70	6/30/2010 1.52	1,078,452.70 1,078,452.70	100.00 1.52	1,078,452.70	0.21% 0.00	S&P-AA+ NR	1 0
TexStar LGIP TEXSTAR11110	583,508.98	5/31/2010 1.50	583,508.98 583,508.98	100.00 1.50	583,508.98	0.11% 0.00	S&P-AA+ NR	1 0
T-Note 1 125 2/28/2019 912828W30	6,000,000.00	2/1/2018 1.95	5,947,908.47 5,955,815.89	99.13 2.09	5,947,500.00 5,886.14	1.17% -8,115.89	S&P-AAA Moody's-Aaa	334 0.91
T-Note 1.75 10/31/2018 912828RP7	4,000,000.00	2/1/2018 1.75	4,000,000.00 4,000,000.00	99.88 2.00	3,994,336.00 29,198.90	0.79% -5,664.00	Moody's-Aaa None	214 0.58
Sub Total General Operating Fund	266,667,290.63	1.76	266,614,635.94 266,622,924.29	1.84	266,548,518.20 190,447.20	52.46% -74,406.09		45 0.12
Interest & Sinking / Debt Service Fund								
Beaufort Co 1 4 8/29/2018 074347F91	5,000,000.00	8/29/2017 1.40	5,000,000.00 5,000,000.00	99.81 2.16	4,990,450.00 52,888.89	0.98% -9,550.00	Moody's-MIG1 S&P-SP-1	90 0.25
BOKF 1.33 9/20/2018 CDARS8036	2,534,681.35	9/21/2017 1.33	2,534,681.35 2,534,681.35	100.00 1.33	2,534,681.35 0.00	0.5% 0.00	NR NR	173 0.47



Fort Worth Independent School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 3/31/2018

Description CUSIP	Face Amount / Shares	Settlement Date YTM @ Cost	Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	% Portfolio Unre. Gain/Loss	Credit Rating Credit Rating	Days To Call/Maturity Duration To Maturity
BOKF 2 2/28/2019 CDARS4011	4,006,800.15	3/1/2018 2.00	4,006,800.15	100.00 2.00	4,006,800.15 0.00	0.79% 0.00	NR NR	334 0.91
FHLB 1.125 5/4/2018 3130ABD52	5,000,000.00	5/4/2017 1.15	4,999,760.70 4,999,884.56	99.92 2.03	4,995,816.50 22,988.75	0.98% -4,088.06	Moody's-Aaa S&P-AA+	34 0.09
FLORIDA HURRICANE 2.107 7/1/2018 34074GDG6	2,500,000.00	2/7/2018 1.80	2,603,000.00 2,501,916.67	100.06 1.86	2,501,450.00 13,168.75	0.49% -466.67	S&P-AA Moody's-Aa3	82 0.25
LOGIC LGIP LOGIC13003	5,083,850.01	12/2/2014 1.72	5,083,850.01	100.00 1.72	5,083,850.01	1% 0.00	NR NR	1 0
T-Bill 0 8/9/2018 912798PU7	18,600,000.00	2/8/2018 1.70	18,344,276.25 18,387,913.12	99.35 1.82	18,380,020.10 0.00	3.62% -7,893.02	S&P-AAA Moody's-Aaa	131 0.36
Texas CLASS LGIP TXCLASS0003	3,833,240.94	5/31/2010 1.85	3,833,240.94	100.00 1.85	3,833,240.94	0.76% 0.00	S&P-AA+ NR	1 0
TexStar LGIP TEXSTAR33330	1,460,873.82	5/31/2010 1.50	1,460,873.82	100.00 1.50	1,460,873.82	0.29% 0.00	S&P-AA+ NR	1 0
T-Note 1 11/30/2018 912828U40	3,000,000.00	2/8/2018 1.86	2,979,300.47 2,982,879.03	99.32 2.03	2,979,609.30 9,972.53	0.59% -3,269.73	S&P-AAA Moody's-Aaa	244 0.67
Sub Total Interest & Sinking / Debt Service Fund	50,889,446.27	1.84	50,724,783.69 50,772,039.66	1.86	50,746,792.17 98,998.92	9.99% -25,247.48		114 0.31
Internal Finance Fund								
Beaufort Co 1.4 8/29/2018 074347F91	750,000.00	8/29/2017 1.40	750,000.00	99.81 2.16	748,667.50 7,833.33	0.15% -1,432.50	Moody's-MIG1 S&P-SP-1	90 0.25
BOKF 1.66 7/26/2018 CDARS1033	300,901.82	1/25/2018 1.66	300,901.82	100.00 1.66	300,901.82 0.00	0.06% 0.00	NR NR	117 0.32
BOKF 1 8 8/30/2018 CDARS4062	1,001,529.89	3/1/2018 1.80	1,001,529.89	100.00 1.80	1,001,529.89 0.00	0.2% 0.00	NR NR	152 0.41



Fort Worth Independent School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 3/31/2018

Description	Face Amount / Shares	Settlement Date YTM @ Cost	Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	% Portfolio Unre. Gain/Loss	Credit Rating Credit Rating	Days To Call/Maturity Duration To Maturity
Texas CLASS LGIP		5/31/2010	3,398,956.14	100.00	3,398,956.14	0.67%	S&P-AA+	1
TXCLASS0005	3,398,956.14	1.85	3,398,956.14	1.85		0.00	NR	0
TexStar LGIP		5/31/2010	116,526.71	100.00	116,526.71	0.02%	S&P-AA+	1
TEXSTAR15640	116,526.71	1.50	116,526.71	1.50		0.00	NR	0
			5,565,914.56		5,564,482.06	1.1%		46
Sub Total Internal Finance Fund	5,565,914.56	1.76	5,565,914.56	1.87	7,933.33	-1,432.60		0.12
Scholarships								
Beaufort Co 1.4 6/29/2018		6/29/2017	100,000.00	99.81	99,809.00	0.02%	Moody's-MIG1	90
074347F91	100,000.00	1.40	100,000.00	2.16	1,057.78	-191.00	S&P-SP-1	0.25
BOKF 1.4/12/2018		4/16/2015	412,023.47	100.00	412,023.47	0.06%	NR	12
CDARS8493	412,023.47	1.00	412,023.47	1.00	0.00	0.00	NR	0.03
BOKF 1.33 9/20/2018		9/21/2017	101,387.26	100.00	101,387.26	0.02%	NR	173
CDARS7978	101,387.26	1.33	101,387.26	1.33	0.00	0.00	NR	0.47
Nationwide-Highmark Bond		4/19/2002	23,446.00	10.46	23,136.34	0%	NR	
HIGHMARK857	2,211.89		23,446.00			-309.66	NR	
Texas CLASS LGIP		4/24/2014	307,670.75	100.00	307,670.75	0.06%	S&P-AA+	1
TXCLASS0008	307,670.75	1.85	307,670.75	1.85		0.00	NR	0
TexStar LGIP		5/31/2010	22,568.49	100.00	22,568.49	0%	S&P-AA+	1
TEXSTAR44440	22,568.49	1.50	22,568.49	1.50		0.00	NR	0
			967,095.97		966,595.31	0.16%		34
Sub Total Scholarships	945,861.86	1.37	967,095.97	1.45	1,057.78	-500.66		0.09
TRE FUND								
LOGIC LGIP		3/8/2018	6,009,843.25	100.00	6,009,843.25	1.18%	NR	1
LOGIC13005	6,009,843.25	1.72	6,009,843.25	1.72		0.00	NR	0
TexStar LGIP		3/8/2018	23,889.65	100.00	23,889.65	0%	None	1
TEXSTAR15650	23,889.65	1.50	23,889.65	1.50		0.00	None	0



**Fort Worth Independent School District
Portfolio Holdings by Portfolio Name
All Portfolios**

Date: 3/31/2018

Description CUSIP	Face Amount / Shares	Settlement Date YTM @ Cost	Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	% Portfolio Unre. Gain/Loss	Credit Rating Credit Rating	Days To Call/Maturity Duration To Maturity
TexStar LGIP TEXSTAR15640	23,665.99	3/8/2018 1.50	23,665.99 23,665.99	100.00 1.50	23,665.99	0% 0.00	S&P-AA+ NR	1 0
Sub Total TRE FUND	6,057,198.89	1.72	6,057,198.89	1.72	6,057,198.89	1.18% 0.00		1 0
TOTAL PORTFOLIO	508,435,822.88	1.76	508,198,279.22 508,257,628.71	1.84	508,131,212.64 321,921.95	100.00% -126,416.07		47 0.13

**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

TOPIC: APPROVE BUDGET AMENDMENT TO INCREASE BUDGET AT TEA 001 AMON CARTER-RIVERSIDE HIGH SCHOOL IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

On January 14, 2014, the Board of Education (BOE) approved the budget for the 2013 Capital Improvement Program, including the budget for TEA 001 Amon Carter-Riverside High School. Executed and projected costs at this campus have exceeded its original budget. Additional funding from program contingency in the amount of \$185,000 is being requested to allow procurement of forthcoming contracts including life safety renovations and a new canopy connecting the main building to the new addition.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Budget Amendment and Increase of Budget at TEA 001 Amon Carter-Riverside High School In The 2013 Capital Improvement Program
2. Decline to Approve Budget Amendment and Increase of Budget at TEA 001 Amon Carter-Riverside High School In The 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Budget Amendment and Increase of Budget at TEA 001 Amon Carter-Riverside High School In The 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP

681-81-6629-B47-999-99-000-000000- \$ 185,000

COST:

\$ 185,000

VENDOR:

TBD

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA 001 Amon Carter-Riverside High School

RATIONALE:

Additional funding is being requested to supplement this campus and allow procurement of forthcoming contracts

INFORMATION SOURCE:

Vicki Burris
Elsie Schiro
Randy Cofer

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 04/24/18	TEA 001	Revised 05/08/18
001	Amon Carter - Riverside High School	\$ 11,196,062	\$ 185,000.00	\$ 11,381,062
002	Arlington Heights High School	\$ 8,732,306		\$ 8,732,306
003	South Hills High School	\$ 7,742,718		\$ 7,742,718
004	Diamond Hill-Jarvis High School	\$ 7,267,723		\$ 7,267,723
005	Dunbar High School	\$ 4,011,155		\$ 4,011,155
006	Eastern Hills High School	\$ 1,750,813		\$ 1,750,813
008	North Side High School	\$ 1,526,946		\$ 1,526,946
009	Polytechnic High School	\$ 6,282,915		\$ 6,282,915
010	Paschal High School	\$ 13,097,654		\$ 13,097,654
011	Trimble Technical High School	\$ 2,485,111		\$ 2,485,111
014	Southwest High School	\$ 2,082,991		\$ 2,082,991
015	Western Hills High School	\$ 6,251,656		\$ 6,251,656
016	O.D. Wyatt High School	\$ 2,652,657		\$ 2,652,657
018	Middle Level Learning Center	\$ 104,577		\$ 104,577
019	Metro Opportunity High School	\$ 104,386		\$ 104,386
026	Jo Kelly School	\$ 98,191		\$ 98,191
042	Daggett Middle School	\$ 201,461		\$ 201,461
043	Wedgwood Sixth Grade School	\$ 3,026,821		\$ 3,026,821
044	Elder Middle School	\$ 3,659,287		\$ 3,659,287
045	Forest Oak Middle School	\$ 758,633		\$ 758,633
047	Handley Middle School	\$ 205,419		\$ 205,419
048	William James Middle School	\$ 977,827		\$ 977,827
049	Kirkpatrick Middle School	\$ 2,786,286		\$ 2,786,286
050	McLean Middle School	\$ 4,960,663		\$ 4,960,663
051	Meacham Middle School	\$ 421,596		\$ 421,596
052	Meadowbrook Middle School	\$ 1,005,246		\$ 1,005,246
053	Monnig Middle School	\$ 250,783		\$ 250,783
054	Morningside Middle School	\$ 1,924,747		\$ 1,924,747
056	Riverside Middle School	\$ 207,511		\$ 207,511
057	Rosemont Middle School	\$ 471,521		\$ 471,521
058	W.C. Stripling Middle School	\$ 390,880		\$ 390,880
059	J. Martin Jacquet MS	\$ 401,817		\$ 401,817
060	Wedgwood Middle School	\$ 286,477		\$ 286,477
061	Leonard Middle School	\$ 390,050		\$ 390,050
062	International Newcomer Acad / Applied Learning Academy	\$ 478,092		\$ 478,092
063	Como Montessori School	\$ 2,495,445		\$ 2,495,445
064	Glencrest 6th Grade	\$ 2,646,119		\$ 2,646,119
067	Rosemont 6th Grade	\$ 2,165,607		\$ 2,165,607
069	McLean 6th Grade	\$ 4,594,516		\$ 4,594,516
070	Jean McClung Middle School	\$ 133,464		\$ 133,464
071	Benbrook Middle School / Westpark ES (Conversion)	\$ 9,065,625		\$ 9,065,625
081	Young Women's Leadership Academy	\$ 3,284,205		\$ 3,284,205
082	Texas Academy of Biomedical Sciences	\$ 224,101		\$ 224,101
083	Young Men's Leadership Academy	\$ 5,666,999		\$ 5,666,999
084	World Language Academy	\$ 6,156		\$ 6,156
087	VPA/STEM	\$ 51,722,571		\$ 51,722,571
101	Alice Carlson Applied Learning Center	\$ 124,581		\$ 124,581
103	Benbrook Elementary School	\$ 2,697,356		\$ 2,697,356
104	Boulevard Heights Elementary School	\$ 462,801		\$ 462,801
105	West Handley Elementary School	\$ 6,204,038		\$ 6,204,038
107	Burton Hill Elementary School	\$ 148,702		\$ 148,702
110	Carroll Peak Elementary School	\$ 86,371		\$ 86,371
111	Carter Park Elementary School	\$ 2,217,638		\$ 2,217,638
114	Manuel Jara Elementary School	\$ 183,327		\$ 183,327
115	George C. Clarke Elementary School	\$ 1,744,841		\$ 1,744,841
116	Lily B. Clayton Elementary School	\$ 158,103		\$ 158,103
117	Como Elementary School	\$ 233,393		\$ 233,393

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 04/24/18	TEA 001	Revised 05/08/18
118	Hazel Harvey Peace Elementary School	\$ 97,514		\$ 97,514
119	E.M. Daggett Elementary School	\$ 3,070,209		\$ 3,070,209
120	Rufino Mendoza Elementary School	\$ 2,422,193		\$ 2,422,193
121	DeZavala Elementary School	\$ 3,673,265		\$ 3,673,265
122	Diamond Hill Elementary School	\$ 1,763,629		\$ 1,763,629
123	S.S. Dillow Elementary School	\$ 208,715		\$ 208,715
124	Maude I. Logan Elementary School	\$ 271,290		\$ 271,290
125	Eastern Hills Elementary School	\$ 191,230		\$ 191,230
126	East Handley Elementary School	\$ 2,345,315		\$ 2,345,315
127	Christene C. Moss Elementary School	\$ 1,876,709		\$ 1,876,709
129	John T. White Elementary School	\$ 84,752		\$ 84,752
130	Harlean Beal Elementary School	\$ 253,876		\$ 253,876
131	Rosemont Elementary School	\$ 87,811		\$ 87,811
132	Glen Park Elementary School	\$ 1,660,478		\$ 1,660,478
133	W. M. Green Elementary School	\$ 4,668,103		\$ 4,668,103
134	Greenbriar Elementary School	\$ 1,868,256		\$ 1,868,256
135	Van Zandt-Guinn Elementary School	\$ 104,439		\$ 104,439
137	Hubbard Heights Elementary School	\$ 127,052		\$ 127,052
138	H.V. Helbing Elementary	\$ 392,315		\$ 392,315
139	Milton L. Kirkpatrick Elementary School	\$ 1,936,857		\$ 1,936,857
141	Meadowbrook Elementary	\$ 115,699		\$ 115,699
143	D. McRae Elementary School	\$ 137,571		\$ 137,571
144	Mitchell Boulevard Elementary School	\$ 2,573,360		\$ 2,573,360
146	M.H. Moore Elementary School	\$ 188,193		\$ 188,193
147	Morningside Elementary School	\$ 185,734		\$ 185,734
148	Charles E. Nash Elementary School	\$ 2,209,982		\$ 2,209,982
149	North Hi Mount Elementary School	\$ 143,238		\$ 143,238
150	Oakhurst Elementary School	\$ 213,586		\$ 213,586
151	Natha Howell Elementary School	\$ 142,516		\$ 142,516
152	Oaklawn Elementary School	\$ 221,420		\$ 221,420
153	A.M. Pate Elementary School	\$ 154,566		\$ 154,566
154	M.L. Phillips Elementary School	\$ 159,573		\$ 159,573
156	Ridglea Hills Elementary School	\$ 2,333,018		\$ 2,333,018
157	Luella Merrett Elementary School	\$ 3,240,550		\$ 3,240,550
159	Versia L. Williams Elementary School	\$ 2,801,931		\$ 2,801,931
160	Maudrie M. Walton Elementary School	\$ 142,839		\$ 142,839
161	Sam Rosen Elementary School	\$ 1,907,868		\$ 1,907,868
162	Sagamore Hill Elementary School	\$ 206,625		\$ 206,625
163	Bruce Shulkey Elementary School	\$ 560,493		\$ 560,493
165	R.J. Wilson Elementary School	\$ 1,475,234		\$ 1,475,234
166	South Hi Mount Elementary School	\$ 227,889		\$ 227,889
167	South Hills Elementary School	\$ 136,932		\$ 136,932
168	Springdale Elementary School	\$ 3,430,289		\$ 3,430,289
169	Sunrise-McMillan Elementary School	\$ 2,431,493		\$ 2,431,493
171	Tanglewood Elementary School	\$ 6,678,771		\$ 6,678,771
172	W.J. Turner Elementary School	\$ 209,058		\$ 209,058
175	Washington Heights Elementary School (New)	\$ 13,960,142		\$ 13,960,142
176	Waverly Park Elementary School	\$ 298,687		\$ 298,687
177	Westcliff Elementary School	\$ 128,595		\$ 128,595
178	Westcreek Elementary School	\$ 529,748		\$ 529,748
180	Western Hills Elementary School	\$ 4,779,743		\$ 4,779,743
184	Worth Heights Elementary School	\$ 176,275		\$ 176,275
186	David K. Sellars Elementary School	\$ 4,464,411		\$ 4,464,411
187	J.T. Stevens Elementary School	\$ 273,078		\$ 273,078
188	Atwood McDonald Elementary School	\$ 2,292,271		\$ 2,292,271
190	Riverside Applied Learning Center	\$ 115,415		\$ 115,415
194	Daggett Montessori	\$ 301,897		\$ 301,897

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 04/24/18	TEA 001	Revised 05/08/18
206	Bill Elliott Elementary School	\$ 129,237		\$ 129,237
208	T.A. Sims Elementary School	\$ 140,477		\$ 140,477
209	Edward J. Briscoe Elementary	\$ 106,018		\$ 106,018
216	Woodway Elementary School	\$ 1,543,184		\$ 1,543,184
217	I.M. Terrell Elementary School	\$ 137,810		\$ 137,810
219	Lowery Road Elementary School	\$ 6,001,478		\$ 6,001,478
220	Alice Contreras Elementary School	\$ 1,583,669		\$ 1,583,669
221	Western Hills Primary	\$ 442,005		\$ 442,005
222	L. Clifford Davis Elementary School	\$ 406,763		\$ 406,763
223	Cesar Chavez Primary	\$ 131,996		\$ 131,996
224	M. G. Ellis Primary	\$ 267,096		\$ 267,096
225	Bonnie Brae Elementary School	\$ 124,486		\$ 124,486
226	Seminary Hills Park Elementary School	\$ 181,382		\$ 181,382
227	Dolores Huerta Elementary School	\$ 179,203		\$ 179,203
241	Westpark Elementary School (New)	\$ 19,342,020		\$ 19,342,020
259	Van Zandt-Guinn Elementary School	\$ 12,277,573		\$ 12,277,573
350	Adult Education Center	\$ 16,043		\$ 16,043
834	Wilkerson-Greines Athletic Fields	\$ 164,282		\$ 164,282
835	Farrington Athletic Field	\$ 155,855		\$ 155,855
836	Scarborough-Handley Athletic Field	\$ 1,623,826		\$ 1,623,826
BP 028	Final amounts per school to be finalized upon contract execution	\$ 2,180,560		\$ 2,180,560
000	Reimbursement to General Fund for Purchase of YWLA	\$ 4,453,537		\$ 4,453,537
B44	Other Program Costs	\$ 300,000		\$ 300,000
999	Indirect Cost Redistribution - Prop 1	\$ 21,408,509		\$ 21,408,509
999	Indirect Cost Redistribution - Prop 2	\$ 2,531,256		\$ 2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ -		\$ -
B45	Construction Escalation Allowance - Prop 2	\$ 1,050,000		\$ 1,050,000
B47	Owner's Program Contingency - Prop 1	\$ 1,238,281	\$ (185,000)	\$ 1,053,281
B47	Owner's Program Contingency - Prop 2	\$ 1,523,992		\$ 1,523,992
OCP	Contingency from Scope Adjustments	\$ -		\$ -
OFC	Funds Associated with Additions to be Built at Other Campuses	\$ -		\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ -		\$ -
ADA	ADA Compliance Contingency	\$ 11,259		\$ 11,259
FFE	FF&E Contingency	\$ 154,724		\$ 513,930
TEC	Contingency Transfer from Technology	\$ 697,292		\$ 697,292
SSC	Safety & Security Contingency	\$ 602,337		\$ 602,337
		\$ 362,217,788	\$ -	\$ 362,576,995
	Technology Assessment	\$ 99,990,835		\$ 99,990,835
	Proposition 3	\$ 30,000,000		\$ 30,000,000
	2013 CIP Grand Total	\$ 492,208,622	\$ -	\$ 492,208,622

**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

TOPIC: APPROVE BUDGET AMENDMENT AND BUDGET INCREASE FOR TEA 148 CHARLES NASH ELEMENTAY SCHOOL IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

On August 22, 2017, the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with RJM Contractors, Inc. for the 2013 Capital Improvement Program Bid Package 013 (RFCSP 18-010). Negotiations with RJM Contractors, Inc. were completed and a contract was issued and executed between the District and RJM Contractors, Inc. Additional costs have been identified at TEA 148 Charles Nash Elementary School in an amount not to exceed \$100,000 for costs associated with restroom renovation and cafeteria expansion. CIP is requesting the transfer of \$100,000 from Program Contingency to fund the associated change orders.

Description	BOE Date	Current Budget	Changes	Revised Budget
Original Contract	08/22/17	\$3,131,000	-	\$3,131,000
Budget Increase	02/13/18	\$3,131,000	\$100,000	\$3,231,000
Budget Increase	05/08/18	\$3,231,000	\$100,000	\$3,331,000
Total			\$200,000	

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Budget Amendment and Budget Increase for TEA 148 Charles Nash Elementary School in the 2013 Capital Improvement Program
2. Decline to Approve Budget Amendment and Budget Increase for TEA 148 Charles Nash Elementary School in the 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Budget Amendment and Budget Increase for TEA 148 Charles Nash Elementary School in the 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP

681-81-6629-B47-999-99-000-000000- \$ 100,000

COST:

\$100,000

VENDOR:

RJM Contractors, Inc.

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA 148 Charles Nash Elementary School

RATIONALE:

A budget increase is needed to fund change orders in an amount not-to-exceed \$100,000 which cannot be covered with the available funds within the General Contractor's Agreement.

INFORMATION SOURCE:

Vicki D. Burris
Elsie Schiro
Randy Cofer

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 05/08/18	BP013	Revised 05/08/18
001	Amon Carter - Riverside High School	\$ 11,381,062		\$ 11,381,062
002	Arlington Heights High School	\$ 8,732,306		\$ 8,732,306
003	South Hills High School	\$ 7,742,718		\$ 7,742,718
004	Diamond Hill-Jarvis High School	\$ 7,267,723		\$ 7,267,723
005	Dunbar High School	\$ 4,011,155		\$ 4,011,155
006	Eastern Hills High School	\$ 1,750,813		\$ 1,750,813
008	North Side High School	\$ 1,526,946		\$ 1,526,946
009	Polytechnic High School	\$ 6,282,915		\$ 6,282,915
010	Paschal High School	\$ 13,097,654		\$ 13,097,654
011	Trimble Technical High School	\$ 2,485,111		\$ 2,485,111
014	Southwest High School	\$ 2,082,991		\$ 2,082,991
015	Western Hills High School	\$ 6,251,656		\$ 6,251,656
016	O.D. Wyatt High School	\$ 2,652,657		\$ 2,652,657
018	Middle Level Learning Center	\$ 104,577		\$ 104,577
019	Metro Opportunity High School	\$ 104,386		\$ 104,386
026	Jo Kelly School	\$ 98,191		\$ 98,191
042	Daggett Middle School	\$ 201,461		\$ 201,461
043	Wedgwood Sixth Grade School	\$ 3,026,821		\$ 3,026,821
044	Elder Middle School	\$ 3,659,287		\$ 3,659,287
045	Forest Oak Middle School	\$ 758,633		\$ 758,633
047	Handley Middle School	\$ 205,419		\$ 205,419
048	William James Middle School	\$ 977,827		\$ 977,827
049	Kirkpatrick Middle School	\$ 2,786,286		\$ 2,786,286
050	McLean Middle School	\$ 4,960,663		\$ 4,960,663
051	Meacham Middle School	\$ 421,596		\$ 421,596
052	Meadowbrook Middle School	\$ 1,005,246		\$ 1,005,246
053	Monnig Middle School	\$ 250,783		\$ 250,783
054	Morningside Middle School	\$ 1,924,747		\$ 1,924,747
056	Riverside Middle School	\$ 207,511		\$ 207,511
057	Rosemont Middle School	\$ 471,521		\$ 471,521
058	W.C. Stripling Middle School	\$ 390,880		\$ 390,880
059	J. Martin Jacquet MS	\$ 401,817		\$ 401,817
060	Wedgwood Middle School	\$ 286,477		\$ 286,477
061	Leonard Middle School	\$ 390,050		\$ 390,050
062	International Newcomer Acad / Applied Learning Academy	\$ 478,092		\$ 478,092
063	Como Montessori School	\$ 2,495,445		\$ 2,495,445
064	Glencrest 6th Grade	\$ 2,646,119		\$ 2,646,119
067	Rosemont 6th Grade	\$ 2,165,607		\$ 2,165,607
069	McLean 6th Grade	\$ 4,594,516		\$ 4,594,516
070	Jean McClung Middle School	\$ 133,464		\$ 133,464
071	Benbrook Middle School / Westpark ES (Conversion)	\$ 9,065,625		\$ 9,065,625
081	Young Women's Leadership Academy	\$ 3,284,205		\$ 3,284,205
082	Texas Academy of Biomedical Sciences	\$ 224,101		\$ 224,101
083	Young Men's Leadership Academy	\$ 5,666,999		\$ 5,666,999
084	World Language Academy	\$ 6,156		\$ 6,156
087	VPA/STEM	\$ 51,722,571		\$ 51,722,571
101	Alice Carlson Applied Learning Center	\$ 124,581		\$ 124,581
103	Benbrook Elementary School	\$ 2,697,356		\$ 2,697,356
104	Boulevard Heights Elementary School	\$ 462,801		\$ 462,801
105	West Handley Elementary School	\$ 6,204,038		\$ 6,204,038
107	Burton Hill Elementary School	\$ 148,702		\$ 148,702
110	Carroll Peak Elementary School	\$ 86,371		\$ 86,371
111	Carter Park Elementary School	\$ 2,217,638		\$ 2,217,638
114	Manuel Jara Elementary School	\$ 183,327		\$ 183,327
115	George C. Clarke Elementary School	\$ 1,744,841		\$ 1,744,841
116	Lily B. Clayton Elementary School	\$ 158,103		\$ 158,103
117	Como Elementary School	\$ 233,393		\$ 233,393

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 05/08/18	BP013	Revised 05/08/18
118	Hazel Harvey Peace Elementary School	\$ 97,514		\$ 97,514
119	E.M. Daggett Elementary School	\$ 3,070,209		\$ 3,070,209
120	Rufino Mendoza Elementary School	\$ 2,422,193		\$ 2,422,193
121	DeZavala Elementary School	\$ 3,673,265		\$ 3,673,265
122	Diamond Hill Elementary School	\$ 1,763,629		\$ 1,763,629
123	S.S. Dillow Elementary School	\$ 208,715		\$ 208,715
124	Maude I. Logan Elementary School	\$ 271,290		\$ 271,290
125	Eastern Hills Elementary School	\$ 191,230		\$ 191,230
126	East Handley Elementary School	\$ 2,345,315		\$ 2,345,315
127	Christene C. Moss Elementary School	\$ 1,876,709		\$ 1,876,709
129	John T. White Elementary School	\$ 84,752		\$ 84,752
130	Harlean Beal Elementary School	\$ 253,876		\$ 253,876
131	Rosemont Elementary School	\$ 87,811		\$ 87,811
132	Glen Park Elementary School	\$ 1,660,478		\$ 1,660,478
133	W. M. Green Elementary School	\$ 4,668,103		\$ 4,668,103
134	Greenbriar Elementary School	\$ 1,868,256		\$ 1,868,256
135	Van Zandt-Guinn Elementary School	\$ 104,439		\$ 104,439
137	Hubbard Heights Elementary School	\$ 127,052		\$ 127,052
138	H.V. Helbing Elementary	\$ 392,315		\$ 392,315
139	Milton L. Kirkpatrick Elementary School	\$ 1,936,857		\$ 1,936,857
141	Meadowbrook Elementary	\$ 115,699		\$ 115,699
143	D. McRae Elementary School	\$ 137,571		\$ 137,571
144	Mitchell Boulevard Elementary School	\$ 2,573,360		\$ 2,573,360
146	M.H. Moore Elementary School	\$ 188,193		\$ 188,193
147	Morningside Elementary School	\$ 185,734		\$ 185,734
148	Charles E. Nash Elementary School	\$ 2,209,982	\$ 100,000.00	\$ 2,309,982
149	North Hi Mount Elementary School	\$ 143,238		\$ 143,238
150	Oakhurst Elementary School	\$ 213,586		\$ 213,586
151	Natha Howell Elementary School	\$ 142,516		\$ 142,516
152	Oaklawn Elementary School	\$ 221,420		\$ 221,420
153	A.M. Pate Elementary School	\$ 154,566		\$ 154,566
154	M.L. Phillips Elementary School	\$ 159,573		\$ 159,573
156	Ridglea Hills Elementary School	\$ 2,333,018		\$ 2,333,018
157	Luella Merrett Elementary School	\$ 3,240,550		\$ 3,240,550
159	Versia L. Williams Elementary School	\$ 2,801,931		\$ 2,801,931
160	Maudrie M. Walton Elementary School	\$ 142,839		\$ 142,839
161	Sam Rosen Elementary School	\$ 1,907,868		\$ 1,907,868
162	Sagamore Hill Elementary School	\$ 206,625		\$ 206,625
163	Bruce Shulkey Elementary School	\$ 560,493		\$ 560,493
165	R.J. Wilson Elementary School	\$ 1,475,234		\$ 1,475,234
166	South Hi Mount Elementary School	\$ 227,889		\$ 227,889
167	South Hills Elementary School	\$ 136,932		\$ 136,932
168	Springdale Elementary School	\$ 3,430,289		\$ 3,430,289
169	Sunrise-McMillan Elementary School	\$ 2,431,493		\$ 2,431,493
171	Tanglewood Elementary School	\$ 6,678,771		\$ 6,678,771
172	W.J. Turner Elementary School	\$ 209,058		\$ 209,058
175	Washington Heights Elementary School (New)	\$ 13,960,142		\$ 13,960,142
176	Waverly Park Elementary School	\$ 298,687		\$ 298,687
177	Westcliff Elementary School	\$ 128,595		\$ 128,595
178	Westcreek Elementary School	\$ 529,748		\$ 529,748
180	Western Hills Elementary School	\$ 4,779,743		\$ 4,779,743
184	Worth Heights Elementary School	\$ 176,275		\$ 176,275
186	David K. Sellars Elementary School	\$ 4,464,411		\$ 4,464,411
187	J.T. Stevens Elementary School	\$ 273,078		\$ 273,078
188	Atwood McDonald Elementary School	\$ 2,292,271		\$ 2,292,271
190	Riverside Applied Learning Center	\$ 115,415		\$ 115,415
194	Daggett Montessori	\$ 301,897		\$ 301,897

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 05/08/18	BP013	Revised 05/08/18
206	Bill Elliott Elementary School	\$ 129,237		\$ 129,237
208	T.A. Sims Elementary School	\$ 140,477		\$ 140,477
209	Edward J. Briscoe Elementary	\$ 106,018		\$ 106,018
216	Woodway Elementary School	\$ 1,543,184		\$ 1,543,184
217	I.M. Terrell Elementary School	\$ 137,810		\$ 137,810
219	Lowery Road Elementary School	\$ 6,001,478		\$ 6,001,478
220	Alice Contreras Elementary School	\$ 1,583,669		\$ 1,583,669
221	Western Hills Primary	\$ 442,005		\$ 442,005
222	L. Clifford Davis Elementary School	\$ 406,763		\$ 406,763
223	Cesar Chavez Primary	\$ 131,996		\$ 131,996
224	M. G. Ellis Primary	\$ 267,096		\$ 267,096
225	Bonnie Brae Elementary School	\$ 124,486		\$ 124,486
226	Seminary Hills Park Elementary School	\$ 181,382		\$ 181,382
227	Dolores Huerta Elementary School	\$ 179,203		\$ 179,203
241	Westpark Elementary School (New)	\$ 19,342,020		\$ 19,342,020
259	Van Zandt-Guinn Elementary School	\$ 12,277,573		\$ 12,277,573
350	Adult Education Center	\$ 16,043		\$ 16,043
834	Wilkerson-Greines Athletic Fields	\$ 164,282		\$ 164,282
835	Farrington Athletic Field	\$ 155,855		\$ 155,855
836	Scarborough-Handley Athletic Field	\$ 1,623,826		\$ 1,623,826
BP 028	Final amounts per school to be finalized upon contract execution	\$ 2,180,560		\$ 2,180,560
000	Reimbursement to General Fund for Purchase of YWLA	\$ 4,453,537		\$ 4,453,537
B44	Other Program Costs	\$ 300,000		\$ 300,000
999	Indirect Cost Redistribution - Prop 1	\$ 21,408,509		\$ 21,408,509
999	Indirect Cost Redistribution - Prop 2	\$ 2,531,256		\$ 2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ -		\$ -
B45	Construction Escalation Allowance - Prop 2	\$ 1,050,000		\$ 1,050,000
B47	Owner's Program Contingency - Prop 1	\$ 1,053,281	\$ (100,000)	\$ 953,281
B47	Owner's Program Contingency - Prop 2	\$ 1,523,992		\$ 1,523,992
OCP	Contingency from Scope Adjustments	\$ -		\$ -
OFC	Funds Associated with Additions to be Built at Other Campuses	\$ -		\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ -		\$ -
ADA	ADA Compliance Contingency	\$ 11,259		\$ 11,259
FFE	FF&E Contingency	\$ 513,930		\$ 513,930
TEC	Contingency Transfer from Technology	\$ 697,292		\$ 697,292
SSC	Safety & Security Contingency	\$ 602,337		\$ 602,337
		\$ 362,576,995	\$ -	\$ 362,576,995
	Technology Assessment	\$ 99,990,835		\$ 99,990,835
	Proposition 3	\$ 30,000,000		\$ 30,000,000
	2013 CIP Grand Total	\$ 492,208,622	\$ -	\$ 492,208,622

**CONSENT AGENDA ITEM
BOARD MEETING
May 5, 2018**

TOPIC: APPROVE BUDGET AMENDMENT AND BUDGET INCREASE FOR TEA 009 POLYTECHNIC HIGH SCHOOL IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

On April 11, 2017, the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with Ratcliff Construction, LP for the 2013 Capital Improvement Program Bid Package 066A (RFCSP #17-066). Negotiations with Ratcliff Construction, LP were completed and a contract was issued and executed between the District and Ratcliff Construction, LP. Additional costs have been identified at TEA 009 Polytechnic High School for Life Safety Systems including, but not limited to, the electrical switchgear and public address system replacement. CIP requests the transfer of \$570,000 from Program Contingency to fund change orders for items noted above.

The table below illustrates the changes to the GC contract to date.

Description	BOE Date	Current Budget	Changes	Revised Budget
Original Contract	04/11/17	\$4,951,661	-	\$4,951,661
Budget Decrease	11/14/17	\$4,951,661	(\$75,000)	\$4,876,661
Budget Increase	12/12/17	\$4,876,661	\$80,000	\$4,956,661
Budget Increase	02/27/18	\$4,956,661	\$85,000	\$5,041,661
Budget Increase	05/08/18	\$5,041,661	\$570,000	\$5,606,661
Total:			\$660,000	

CIP is requesting an additional not to exceed amount of \$80,000 from Program Contingency to address potential hazmat consultant fees and hazmat abatement.

The table below illustrates how the \$650,000 from Program Contingency will be used.

GC	Hazmat/Abatement	Total Contingency Requested
\$570,000	\$80,000	\$650,000

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Budget Amendment and Budget Increase for TEA 009 Polytechnic High School in the 2013 Capital Improvement Program
2. Decline to Approve Budget Amendment and Budget Increase for TEA 009 Polytechnic High School in the 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Budget Amendment and Budget Increase for TEA 009 Polytechnic High School in the 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP

681-81-6629-B47-999-99-000-000000 - \$ 650,000

COST:

NTE \$650,000

VENDOR:

Ratcliff Construction, LP

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

TEA 009 Polytechnic High School
Capital Improvement Program

RATIONALE:

A budget amendment and budget increase is needed to fund change orders and associated other services in a not-to-exceed amount of \$650,000 which cannot be covered within the General Contractor's Agreement.

INFORMATION SOURCE:

Vicki D. Burris
Elsie Schiro
Randy Cofer

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 05/08/18	BP066A	Revised 05/08/18
001	Amon Carter - Riverside High School	\$ 11,381,062		\$ 11,381,062
002	Arlington Heights High School	\$ 8,732,306		\$ 8,732,306
003	South Hills High School	\$ 7,742,718		\$ 7,742,718
004	Diamond Hill-Jarvis High School	\$ 7,267,723		\$ 7,267,723
005	Dunbar High School	\$ 4,011,155		\$ 4,011,155
006	Eastern Hills High School	\$ 1,750,813		\$ 1,750,813
008	North Side High School	\$ 1,526,946		\$ 1,526,946
009	Polytechnic High School	\$ 6,282,915	\$ 650,000.00	\$ 6,932,915
010	Paschal High School	\$ 13,097,654		\$ 13,097,654
011	Trimble Technical High School	\$ 2,485,111		\$ 2,485,111
014	Southwest High School	\$ 2,082,991		\$ 2,082,991
015	Western Hills High School	\$ 6,251,656		\$ 6,251,656
016	O.D. Wyatt High School	\$ 2,652,657		\$ 2,652,657
018	Middle Level Learning Center	\$ 104,577		\$ 104,577
019	Metro Opportunity High School	\$ 104,386		\$ 104,386
026	Jo Kelly School	\$ 98,191		\$ 98,191
042	Daggett Middle School	\$ 201,461		\$ 201,461
043	Wedgwood Sixth Grade School	\$ 3,026,821		\$ 3,026,821
044	Elder Middle School	\$ 3,659,287		\$ 3,659,287
045	Forest Oak Middle School	\$ 758,633		\$ 758,633
047	Handley Middle School	\$ 205,419		\$ 205,419
048	William James Middle School	\$ 977,827		\$ 977,827
049	Kirkpatrick Middle School	\$ 2,786,286		\$ 2,786,286
050	McLean Middle School	\$ 4,960,663		\$ 4,960,663
051	Meacham Middle School	\$ 421,596		\$ 421,596
052	Meadowbrook Middle School	\$ 1,005,246		\$ 1,005,246
053	Monnig Middle School	\$ 250,783		\$ 250,783
054	Morningside Middle School	\$ 1,924,747		\$ 1,924,747
056	Riverside Middle School	\$ 207,511		\$ 207,511
057	Rosemont Middle School	\$ 471,521		\$ 471,521
058	W.C. Stripling Middle School	\$ 390,880		\$ 390,880
059	J. Martin Jacquet MS	\$ 401,817		\$ 401,817
060	Wedgwood Middle School	\$ 286,477		\$ 286,477
061	Leonard Middle School	\$ 390,050		\$ 390,050
062	International Newcomer Acad / Applied Learning Academy	\$ 478,092		\$ 478,092
063	Como Montessori School	\$ 2,495,445		\$ 2,495,445
064	Glencrest 6th Grade	\$ 2,646,119		\$ 2,646,119
067	Rosemont 6th Grade	\$ 2,165,607		\$ 2,165,607
069	McLean 6th Grade	\$ 4,594,516		\$ 4,594,516
070	Jean McClung Middle School	\$ 133,464		\$ 133,464
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084	World Language Academy	\$ 6,156		\$ 6,156
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105	West Handley Elementary School	\$ 6,204,038		\$ 6,204,038
107	Burton Hill Elementary School	\$ 148,702		\$ 148,702
110	Carroll Peak Elementary School	\$ 86,371		\$ 86,371
111	Carter Park Elementary School	\$ 2,217,638		\$ 2,217,638
114	Manuel Jara Elementary School	\$ 183,327		\$ 183,327
115	George C. Clarke Elementary School	\$ 1,744,841		\$ 1,744,841
116	Lily B. Clayton Elementary School	\$ 158,103		\$ 158,103
117	Como Elementary School	\$ 233,393		\$ 233,393

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 05/08/18	BP066A	Revised 05/08/18
118	Hazel Harvey Peace Elementary School	\$ 97,514		\$ 97,514
119	E.M. Daggett Elementary School	\$ 3,070,209		\$ 3,070,209
120	Rufino Mendoza Elementary School	\$ 2,422,193		\$ 2,422,193
121	DeZavala Elementary School	\$ 3,673,265		\$ 3,673,265
122	Diamond Hill Elementary School	\$ 1,763,629		\$ 1,763,629
123	S.S. Dillow Elementary School	\$ 208,715		\$ 208,715
124	Maude I. Logan Elementary School	\$ 271,290		\$ 271,290
125	Eastern Hills Elementary School	\$ 191,230		\$ 191,230
126	East Handley Elementary School	\$ 2,345,315		\$ 2,345,315
127	Christene C. Moss Elementary School	\$ 1,876,709		\$ 1,876,709
129	John T. White Elementary School	\$ 84,752		\$ 84,752
130	Harlean Beal Elementary School	\$ 253,876		\$ 253,876
131	Rosemont Elementary School	\$ 87,811		\$ 87,811
132	Glen Park Elementary School	\$ 1,660,478		\$ 1,660,478
133	W. M. Green Elementary School	\$ 4,668,103		\$ 4,668,103
134	Greenbriar Elementary School	\$ 1,868,256		\$ 1,868,256
135	Van Zandt-Guinn Elementary School	\$ 104,439		\$ 104,439
137	Hubbard Heights Elementary School	\$ 127,052		\$ 127,052
138	H.V. Helbing Elementary	\$ 392,315		\$ 392,315
139	Milton L. Kirkpatrick Elementary School	\$ 1,936,857		\$ 1,936,857
141	Meadowbrook Elementary	\$ 115,699		\$ 115,699
143	D. McRae Elementary School	\$ 137,571		\$ 137,571
144	Mitchell Boulevard Elementary School	\$ 2,573,360		\$ 2,573,360
146	M.H. Moore Elementary School	\$ 188,193		\$ 188,193
147	Morningside Elementary School	\$ 185,734		\$ 185,734
148	Charles E. Nash Elementary School	\$ 2,309,982		\$ 2,309,982
149	North Hi Mount Elementary School	\$ 143,238		\$ 143,238
150	Oakhurst Elementary School	\$ 213,586		\$ 213,586
151	Natha Howell Elementary School	\$ 142,516		\$ 142,516
152	Oaklawn Elementary School	\$ 221,420		\$ 221,420
153	A.M. Pate Elementary School	\$ 154,566		\$ 154,566
154	M.L. Phillips Elementary School	\$ 159,573		\$ 159,573
156	Ridglea Hills Elementary School	\$ 2,333,018		\$ 2,333,018
157	Luella Merrett Elementary School	\$ 3,240,550		\$ 3,240,550
159	Versia L. Williams Elementary School	\$ 2,801,931		\$ 2,801,931
160	Maudrie M. Walton Elementary School	\$ 142,839		\$ 142,839
161	Sam Rosen Elementary School	\$ 1,907,868		\$ 1,907,868
162	Sagamore Hill Elementary School	\$ 206,625		\$ 206,625
163	Bruce Shulkey Elementary School	\$ 560,493		\$ 560,493
165	R.J. Wilson Elementary School	\$ 1,475,234		\$ 1,475,234
166	South Hi Mount Elementary School	\$ 227,889		\$ 227,889
167	South Hills Elementary School	\$ 136,932		\$ 136,932
168	Springdale Elementary School	\$ 3,430,289		\$ 3,430,289
169	Sunrise-McMillan Elementary School	\$ 2,431,493		\$ 2,431,493
171	Tanglewood Elementary School	\$ 6,678,771		\$ 6,678,771
172	W.J. Turner Elementary School	\$ 209,058		\$ 209,058
175	Washington Heights Elementary School (New)	\$ 13,960,142		\$ 13,960,142
176	Waverly Park Elementary School	\$ 298,687		\$ 298,687
177	Westcliff Elementary School	\$ 128,595		\$ 128,595
178	Westcreek Elementary School	\$ 529,748		\$ 529,748
180	Western Hills Elementary School	\$ 4,779,743		\$ 4,779,743
184	Worth Heights Elementary School	\$ 176,275		\$ 176,275
186	David K. Sellars Elementary School	\$ 4,464,411		\$ 4,464,411
187	J.T. Stevens Elementary School	\$ 273,078		\$ 273,078
188	Atwood McDonald Elementary School	\$ 2,292,271		\$ 2,292,271
190	Riverside Applied Learning Center	\$ 115,415		\$ 115,415
194	Daggett Montessori	\$ 301,897		\$ 301,897

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 05/08/18	BP066A	Revised 05/08/18
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208	T.A. Sims Elementary School	\$ 140,477		\$ 140,477
209	Edward J. Briscoe Elementary	\$ 106,018		\$ 106,018
216	Woodway Elementary School	\$ 1,543,184		\$ 1,543,184
217	I.M. Terrell Elementary School	\$ 137,810		\$ 137,810
219	Lowery Road Elementary School	\$ 6,001,478		\$ 6,001,478
220	Alice Contreras Elementary School	\$ 1,583,669		\$ 1,583,669
221	Western Hills Primary	\$ 442,005		\$ 442,005
222	L. Clifford Davis Elementary School	\$ 406,763		\$ 406,763
223	Cesar Chavez Primary	\$ 131,996		\$ 131,996
224	M. G. Ellis Primary	\$ 267,096		\$ 267,096
225	Bonnie Brae Elementary School	\$ 124,486		\$ 124,486
226	Seminary Hills Park Elementary School	\$ 181,382		\$ 181,382
227	Dolores Huerta Elementary School	\$ 179,203		\$ 179,203
241	Westpark Elementary School (New)	\$ 19,342,020		\$ 19,342,020
259	Van Zandt-Guinn Elementary School	\$ 12,277,573		\$ 12,277,573
350	Adult Education Center	\$ 16,043		\$ 16,043
834	Wilkerson-Greines Athletic Fields	\$ 164,282		\$ 164,282
835	Farrington Athletic Field	\$ 155,855		\$ 155,855
836	Scarborough-Handley Athletic Field	\$ 1,623,826		\$ 1,623,826
BP 028	Final amounts per school to be finalized upon contract execution	\$ 2,180,560		\$ 2,180,560
000	Reimbursement to General Fund for Purchase of YWLA	\$ 4,453,537		\$ 4,453,537
B44	Other Program Costs	\$ 300,000		\$ 300,000
999	Indirect Cost Redistribution - Prop 1	\$ 21,408,509		\$ 21,408,509
999	Indirect Cost Redistribution - Prop 2	\$ 2,531,256		\$ 2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ -		\$ -
B45	Construction Escalation Allowance - Prop 2	\$ 1,050,000		\$ 1,050,000
B47	Owner's Program Contingency - Prop 1	\$ 953,281	\$ (650,000)	\$ 303,281
B47	Owner's Program Contingency - Prop 2	\$ 1,523,992		\$ 1,523,992
OCP	Contingency from Scope Adjustments	\$ -		\$ -
OFC	Funds Associated with Additions to be Built at Other Campuses	\$ -		\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ -		\$ -
ADA	ADA Compliance Contingency	\$ 11,259		\$ 11,259
FFE	FF&E Contingency	\$ 513,930		\$ 513,930
TEC	Contingency Transfer from Technology	\$ 697,292		\$ 697,292
SSC	Safety & Security Contingency	\$ 602,337		\$ 602,337
		\$ 362,576,995	\$ -	\$ 362,576,995
	Technology Assessment	\$ 99,990,835		\$ 99,990,835
	Proposition 3	\$ 30,000,000		\$ 30,000,000
	2013 CIP Grand Total	\$ 492,208,622		\$ 492,208,622

**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

TOPIC: APPROVE BUDGET AMENDMENT AND BUDGET INCREASE FOR TEA 002 ARLINGTON HEIGHTS HIGH SCHOOL IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

On April 11, 2017 the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with Dennett Construction for the 2013 Capital Improvement Program Bid Package 066B (RFCSP #17-066). Negotiations with Dennett Construction were completed and a contract was issued and executed between the District and Dennett Construction for \$6,542,297. Additional costs have been identified at TEA 002 Arlington Heights High School for additional paving replacement and a new fire line. CIP is requesting the transfer of \$125,000 from Program Contingency to fund the associated change orders. CIP is requesting a budget increase for this GC contract in an amount not-to-exceed \$125,000 to execute change orders for the items noted above.

Description	BOE Date	Current Budget	Changes	Revised Budget
Original Contract	04/11/17	\$6,542,297	-	\$6,542,297
Budget Decrease	11/14/17	\$6,542,297	(\$75,000)	\$6,467,297
Budget Increase	05/08/18	\$6,467,297	\$125,000	\$6,592,297
Total:			\$50,000	

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Budget Amendment and Budget Increase for TEA 002 Arlington Heights High School in the 2013 Capital Improvement Program
2. Decline to Approve Budget Amendment and Budget Increase for TEA 002 Arlington Heights High School in the 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Budget Amendment and Budget Increase for TEA 002 Arlington Heights High School in the 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP 681-81-6628-B47-999-99-430-000000 - \$ 125,000

COST:

\$125,000

VENDOR:

Dennett Construction

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

TEA 002 Arlington Heights High School
Capital Improvement Program

RATIONALE:

A budget amendment and budget increase is needed to fund change orders in a not-to-exceed amount of \$125,000 which cannot be covered within the project budget within the General Contractor's Agreement.

INFORMATION SOURCE:

Vicki D. Burris
Elsie Schiro
Randy Cofer

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 05/08/18	BP066B	Revised 05/08/18
001	Amon Carter - Riverside High School	\$ 11,381,062		\$ 11,381,062
002	Arlington Heights High School	\$ 8,732,306	\$ 125,000.00	\$ 8,857,306
003	South Hills High School	\$ 7,742,718		\$ 7,742,718
004	Diamond Hill-Jarvis High School	\$ 7,267,723		\$ 7,267,723
005	Dunbar High School	\$ 4,011,155		\$ 4,011,155
006	Eastern Hills High School	\$ 1,750,813		\$ 1,750,813
008	North Side High School	\$ 1,526,946		\$ 1,526,946
009	Polytechnic High School	\$ 6,847,915		\$ 6,847,915
010	Paschal High School	\$ 13,097,654		\$ 13,097,654
011	Trimble Technical High School	\$ 2,485,111		\$ 2,485,111
014	Southwest High School	\$ 2,082,991		\$ 2,082,991
015	Western Hills High School	\$ 6,251,656		\$ 6,251,656
016	O.D. Wyatt High School	\$ 2,652,657		\$ 2,652,657
018	Middle Level Learning Center	\$ 104,577		\$ 104,577
019	Metro Opportunity High School	\$ 104,386		\$ 104,386
026	Jo Kelly School	\$ 98,191		\$ 98,191
042	Daggett Middle School	\$ 201,461		\$ 201,461
043	Wedgwood Sixth Grade School	\$ 3,026,821		\$ 3,026,821
044	Elder Middle School	\$ 3,659,287		\$ 3,659,287
045	Forest Oak Middle School	\$ 758,633		\$ 758,633
047	Handley Middle School	\$ 205,419		\$ 205,419
048	William James Middle School	\$ 977,827		\$ 977,827
049	Kirkpatrick Middle School	\$ 2,786,286		\$ 2,786,286
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219	Lowery Road Elementary School	\$ 6,001,478		\$ 6,001,478
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835	Farrington Athletic Field	\$ 155,855		\$ 155,855
836	Scarborough-Handley Athletic Field	\$ 1,623,826		\$ 1,623,826
BP 028	Final amounts per school to be finalized upon contract execution	\$ 2,180,560		\$ 2,180,560
000	Reimbursement to General Fund for Purchase of YWLA	\$ 4,453,537		\$ 4,453,537
B44	Other Program Costs	\$ 300,000		\$ 300,000
999	Indirect Cost Redistribution - Prop 1	\$ 21,408,509		\$ 21,408,509
999	Indirect Cost Redistribution - Prop 2	\$ 2,531,256		\$ 2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ -		\$ -
B45	Construction Escalation Allowance - Prop 2	\$ 1,050,000		\$ 1,050,000
B47	Owner's Program Contingency - Prop 1	\$ 388,281	\$ (125,000)	\$ 263,281
B47	Owner's Program Contingency - Prop 2	\$ 1,523,992		\$ 1,523,992
OCP	Contingency from Scope Adjustments	\$ -		\$ -
OFC	Funds Associated with Additions to be Built at Other Campuses	\$ -		\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ -		\$ -
ADA	ADA Compliance Contingency	\$ 11,259		\$ 11,259
FFE	FF&E Contingency	\$ 513,930		\$ 513,930
TEC	Contingency Transfer from Technology	\$ 697,292		\$ 697,292
SSC	Safety & Security Contingency	\$ 602,337		\$ 602,337
		\$ 362,576,995		\$ 362,576,995
	Technology Assessment	\$ 99,990,835		\$ 99,990,835
	Proposition 3	\$ 30,000,000		\$ 30,000,000
	2013 CIP Grand Total	\$ 492,208,622		\$ 492,208,622

**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

TOPIC: APPROVE AMENDMENT TO THE EXTENSION AGREEMENT FOR PROGRAM MANAGEMENT SERVICES FOR THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

The Fort Worth Independent School District entered into an agreement for Program Management (PM) Services with AECOM Technical Services, Inc. (AECOM) effective as of January 15, 2014, concluding as of January 14, 2018, unless extended by mutual agreement between the District and the Program Manager.

The largest component of the services included project management from pre-design through construction and final closeout. This involved managing, coordinating and overseeing the services of the Architects/Engineers (A/E) in accordance with the A/E contract and all of the third party consultants and their respective agreements with the District. Included in this scope of services were the final closeouts with architects and general contractors, all back-up documentation as well as archive materials and warranty books.

During the first 14 months of the 2013 Capital Improvement Program all Phase 1 project budgets were amended to compensate for escalation associated with construction supplies, equipment pricing and labor. During the execution of the 2013 CIP, several projects were reevaluated to ensure they met educational, scheduling and budgetary requirements. The impact of this process on schedules was beyond the control of the program manager.

In December of 2017, the Board approved an extension of the Program Management Services through August 31, 2018 in the total sum of \$1,289,381. This request aligned with the original contract referenced in Article 2, Section 2.1.3, Duration of Services which allows for up to two 2-year extensions by mutual agreement between the District and the Program Manager.

Now that the program is 90 days into the approved extension, CIP staff has assessed the progress and determined that it is imperative for the current Program Management staffing level to be maintained through August 31, 2018. This will involve retaining four project managers scheduled to leave at different intervals prior to August 31, 2018. In addition, CIP staff is requesting another final closeout assistant. This action item is seeking to only amend the extension agreement approved by the BOE on December 12, 2017, by increasing the amount paid to AECOM by \$300,000 for a total sum of \$1,589,381.

Item	Current Contract	Not to Exceed Amount Requested	Revised Construction Contract
PROGRAM MANAGEMENT	\$13,455,132	\$1,289,381	\$14,744,513
PROGRAM MANAGEMENT	\$14,744,513	\$300,000	\$15,044,513
TOTAL:		\$1,589,381	

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Budget Amendment and Extension of Program Management Services For The 2013 Capital Improvement Program
2. Decline to Approve Budget Amendment and Extension For Program Management Services For The 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Budget Amendment and Extension For Program Management Services For The 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP	681-81-6629-TEC-999-99-000-000000	\$ 300,000
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COST:

Not to Exceed \$ 300,000

VENDOR:

AECOM Technical Services, Inc

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program

RATIONALE:

The purpose of the extension approved by the Board in December of 2017, was to ensure appropriate oversight of the remaining 2013 CIP projects and to execute final closeouts. A conservative approach was taken in the development of the extension schedule in terms of length and manpower. Now that the program is 90 days into the approved extension, CIP staff has assessed the progress and determined that it is imperative for the current Program Management staffing level to be maintained through August 31, 2018. This will involve retaining four project managers scheduled to leave at different intervals prior to August 31, 2018. In addition CIP staff is requesting another final closeout assistant.

INFORMATION SOURCE:

Vicki D. Burris



AECOM
801 Cherry Street, Suite 1050
Fort Worth, TX 76102
www.aecom.com

682 316 7651 tel
682 316 7648 fax

March 27, 2018

Ms. Vicki D. Burris
Chief Officer of Capital Improvement Program
Fort Worth Independent School District
2821 Cullen Street
Fort Worth, Texas 76107

Re: FWISD 2013 Capital Improvement Program
Subj: Program Management Services - Year 5 Fee Proposal - Extension

Dear Ms. Burris,

In response to your staff's request to revisit our proposal presented on 2/26/2018, we are pleased to submit our revised proposal for extended services to Fort Worth Independent School District ("Owner") for program management services for year 5, as referenced in Section 2.1.3 of the Program Management Services Agreement dated January 15, 2014 approved by the Board of Education January 14, 2014. Please be aware that even though we also had a request to consider including a proposal for extension of services beyond 8/31/2018 to complete any work remaining past this date, we would like to propose we review that option with the CIP office in a few months based on the progress the team is able to make through the summer. AECOM will continue working diligently to complete the work proposed, hopefully avoiding the need for another extension beyond 8/31/2018.

SCOPE OF SERVICES

The scope of work under this proposal is only to supplement the Controls team and extend PM staff to continue with the Addition and/or Renovation projects at 18 campuses and Safety/Security Upgrades consisting of Access Control at 41 campuses, Servers at 60 campuses and additional cameras at 123 campuses as noted under exhibit 1, as well as continuing close-outs for all projects already executed under the 2013 Capital Improvement Program. Proposal does not include support for Tanglewood ES scope changes, furniture coordination, or wi-fi café areas.

STAFFING AND ESTIMATED COSTS

Except as noted, all required basic services will be provided with on-site full-time staff. The proposed additional or extended services request includes the following:

- Extend project managers through August 2018. The main intent is to ensure adequate coverage through substantial completion and prior to school openings, as well as advancing specific project close-outs for these projects as much as possible prior to the 8/31/2018 contract date (total proposed extensions approximately 8 months).
 - Schedule. Extend Carl Tortolano through 8/31/2018 (1.5 months)
 - Schedule. Extend Sadhana Pendharkar through 8/20/2018 (1.5 months)

**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

**TOPIC: APPROVE BUDGET INCREASE FOR TEA 171 TANGLEWOOD
ELEMENTARY SCHOOL IN THE 2013 CAPITAL IMPROVEMENT
PROGRAM**

BACKGROUND:

On December 13, 2016, the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with a Construction Manager At-Risk (CMAR) for the 2013 Capital Improvement Program CMAR Package #003 (RFP 15-036) Bid Package 017 Phase III. Negotiations with Bartlett Cocke General Contractors, LLC were completed and a contract was issued and executed between the District and Bartlett Cocke General Contractors, LLC. Additional costs have been identified at TEA 171 Tanglewood Elementary School associated with a new temporary demising wall in the cafeteria, revisions to the irrigation control system relocation of a power pole, existing ceiling changes, structural and building envelope scope, and additional HVAC controls. Therefore, the CIP is requesting a budget increase for this GC contract in an amount not-to-exceed \$200,000 to execute a change order for the items noted above. This change order can be funded from within the project budget and therefore does not require the use of program contingency.

Description	BOE Date	Current Budget	Changes	Revised Budget
Original Contract	12/13/16	\$2,469,356	-	\$2,469,356
Budget Increase	08/15/17	\$2,469,356	\$30,000	\$2,499,356
Budget Increase	09/26/17	\$2,499,356	\$115,770	\$2,615,126
Budget Increase	01/23/18	\$2,615,126	\$75,000	\$2,690,126
Budget Increase	02/27/18	\$2,690,126	\$80,000	\$2,770,126
Budget Increase	05/08/18	\$2,770,126	\$200,000	\$2,970,126
Total:			\$500,770	

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Budget Increase for TEA 171 Tanglewood Elementary School in the 2013 Capital Improvement Program
2. Decline to Approve Budget Increase for TEA 171 Tanglewood Elementary School in the 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Budget Increase for TEA 171 Tanglewood Elementary School in the 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP

681-81-6629-B39-171-99-000-000000 - \$ 200,000

COST:

NTE \$200,000

VENDOR:

Bartlett Cocke General Contractors, LLC

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA 171 Tanglewood ES

RATIONALE:

A budget increase is needed to fund a change order in a not-to-exceed amount of \$200,000 which cannot be covered with the available funds within the General Contractor's Agreement. This change order will be funded from within the campus budgets and therefore does not require the use of Program Contingency.

INFORMATION SOURCE:

Vicki D. Burris
Elsie Schiro
Randy Cofer

**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

**TOPIC: APPROVE BUDGET INCREASE FOR TEA 087 I.M. TERRELL
ACADEMY FOR STEM AND VPA IN THE 2013 CAPITAL
IMPROVEMENT PROGRAM**

BACKGROUND:

On July 19, 2016, the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with Con-Real|Turner for Phase 2 in the 2013 Capital Improvement Program Bid Package #043 (RFP#16-007) TEA 087 I.M. Terrell Academy for STEM and VPA . Negotiations with Con-Real|Turner were completed and an agreement was issued and executed between the District and Con-Real|Turner for \$34,924,586. The current Not-To-Exceed (NTE) amount for this contract is \$39,094,586. This project is within the scope of Proposition 2 of the 2013 Capital Improvement Program.

Additional costs have been identified including revisions to the stage flooring, additional exit signage, flooring revisions, flooring moisture mitigation, site flags, power at the orchestra pit lift, and a smoke hatch pulley system. CIP is requesting a budget increase for this GC contract in an amount not-to-exceed \$140,000 to execute a change order for the items noted above. These change orders can be funded from within the project budget and therefore do not require the use of program contingency.

The information shown below outlines the history of this contract, to date.

Description	BOE Date	Current NTE Budget	Changes	Revised NTE Budget
Original Contract	07/19/16	\$34,924,586	-	\$34,924,586
Budget Increase	06/13/17	\$34,924,586	\$1,000,000	\$35,924,586
Budget Increase	09/12/17	\$35,924,586	\$250,000	\$36,174,586
Budget Increase	10/24/17	\$36,174,586	\$380,000	\$36,554,586
Budget Increase	01/23/18	\$36,554,586	\$1,025,000	\$37,579,586
Budget Increase	01/23/18	\$37,579,586	\$1,350,000 (Use of other resources)	\$38,929,586
Budget Increase	04/10/18	\$38,929,586	\$165,000	\$39,094,586
Budget Increase	05/08/18	\$39,094,586	\$140,000	\$39,234,586
Total:			\$4,310,000	

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Budget Increase for TEA 087 I.M. Terrell Academy for STEM and VPA in the 2013 Capital Improvement Program
2. Decline to Approve Budget Increase for TEA 087 I.M. Terrell Academy for STEM and VPA in the 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Budget Increase for TEA 087 I.M. Terrell Academy for STEM and VPA in the 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP

681-81-6629-B39-087-99-000-000000 - \$140,000

COST:

Not to Exceed \$140,000

VENDOR:

Con-Real|Turner

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA 087 I.M. Terrell Academy for STEM & VPA

RATIONALE:

A budget increase is needed to fund change orders in the amount of \$140,000 which cannot be covered with the available funds within the General Contractor's Agreement. These change orders will be funded from within the project budget and therefore do not require the use of Program Contingency.

INFORMATION SOURCE:

Vicki D. Burris
Gary Griffith
Elsie Schiro
Randy Cofer

**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

TOPIC: CLOSEOUT OF THE CONTRACT WITH IMPERIAL CONSTRUCTION FOR TEA 016 O.D. WYATT HIGH SCHOOL, TEA 064 GLENCREST 6TH GRADE AND TEA 186 DAVID K. SELLARS ELEMENTARY SCHOOL AND AUTHORIZATION OF FINAL PAYMENT IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

On October 25, 2016, the Board of Education authorized CIP staff to negotiate and enter into contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 023 (RFCSP 17-001). This Bid Package consisted of construction services at TEA 016, O.D. Wyatt High School, TEA 064, Glencrest 6th Grade and TEA 186 David K. Sellars Elementary School. The work commenced on January 11, 2017, and was substantially completed on November 30, 2017, as inspected by the A/E firm, VLK Architects. Imperial Construction has submitted all of the required closeout documentation, which will be reviewed for completeness prior to final payment to the vendor.

The Final Payment to Imperial Construction will be in the amount of \$357,057.19.

Original Contract Amount:	\$7,098,616.00	Original Contract Time:	220 Days
Previous Change Orders:	\$139,736.89	Days Added in Previous CO:	0 Days
Final Change Order:	(\$13,752.02)	Final Change Order Time:	103 Days
Final Contract Amount:	\$7,224,600.87	Final Contract Time:	323 Days
Previously Paid:	\$6,867,543.68		
Final Payment Due:	\$357,057.19		

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Closeout of The Contract With Imperial Construction For TEA 016 O.D. Wyatt High School TEA 064 Glencrest 6th Grade, TEA 186 David K. Sellars Elementary School And Authorization of Final Payment In The 2013 Capital Improvement Program
2. Decline to Approve Closeout of The Contract With Imperial Construction For TEA 016 O.D. Wyatt High School TEA 064 Glencrest 6th Grade, TEA 186 David K. Sellars Elementary School And Authorization of Final Payment In The 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Closeout of The Contract With Imperial Construction For TEA 016 O.D. Wyatt High School TEA 064 Glencrest 6th Grade, TEA 186 David K. Sellars Elementary School And Authorization of Final Payment In The 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP

681.00.2116.000.000.00.000.000000 - \$ 357,057.19

COST:

The final payment to Imperial Construction will be in the amount of \$ 357,057.19

VENDOR:

Imperial Construction

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA 016 O.D. Wyatt High School
TEA 064 Glencrest 6th Grade
TEA 186 David K. Sellars Elementary School

RATIONALE:

Imperial Construction has completed all work as required per the terms of their construction contract, work has been inspected by VLK Architects and project has been accepted by the CIP Construction Manager. A financial reconciliation of the amount paid to date has been performed by the CIP.

INFORMATION SOURCE:

Vicki D. Burris
Elsie Schiro
Randy Cofer

**CONSENT AGENDA ITEM
BOARD MEETING
May 8, 2018**

**TOPIC: AUTHORIZATION TO ENTER INTO A CONTRACTS FOR
GEOTECHNICAL ENGINEERING SERVICES FOR THE 2017 CAPITAL
IMPROVEMENT PROGRAM**

BACKGROUND:

As a result of the 2017 Bond Election, the District issued a Request for Qualifications (RFQ 18-034) entitled “Geotechnical Engineering Services for the 2017 Capital Improvement Program” with the following schedule of events:

Event	Date
RFQ Issued	March 19, 2018
Deadline for Submission of Questions	March 28, 2018
Statements of Qualifications Due	April 4, 2018
Selection Notification	May 9, 2018

On April 4, 2018, the District received 11 Statements of Qualifications (SOQs) from firms in response to the RFQ. All 11 of the SOQs were deemed responsive and compliant with the RFQ requirements.

Alliance Geotechnical Group, Inc.
Alpha Testing, Inc.
Amec Foster Wheeler Environment & Infrastructure, Inc.
D and S Engineering Labs LLC
ECS Southwest, LLP
Fugro USA Land, Inc.
Giles Engineering Associates
Globe Engineers, Inc.
GME Consulting Services, Inc.
Professional Services, Inc. (PSI)
Terracon Consultants, Inc.

The evaluation resulted in the recommendation of seven firms for geotechnical engineering services to support the 2017 Capital Improvement Program as follows:

Alliance Geotechnical Group, Inc.
Alpha Testing, Inc.
D and S Engineering Labs LLC
Fugro USA Land, Inc.
GME Consulting Services, Inc.

Professional Services, Inc. (PSI)
Terracon Consultants, Inc.

In accordance with Texas Government Code §2254.004, staff recommends that the Board approve the firms identified above as qualified providers of geotechnical engineering services based on demonstrated competence and qualifications; and authorize the CIP department to enter into contracts for these services in support of the 2017 Capital Improvement Program.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Authorization To Enter Into Contracts For Geotechnical Engineering Services For The 2017 Capital Improvement Program
2. Decline to Approve Authorization To Enter Into Contracts For Geotechnical Engineering Services For The 2017 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Authorization To Enter Into Contracts For Geotechnical Engineering Services For The 2017 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP

671.81.6629.G38.XXX.99.000.000000

COST:

Not to Exceed \$1,777,665 for the duration of the 2017 Capital Improvement Program

VENDOR:

Alliance Geotechnical Group, Inc.*
Alpha Testing, Inc.
D and S Engineering Labs LLC*
Fugro USA Land, Inc.
GME Consulting Services, Inc.

Professional Services, Inc. (PSI)
Terracon Consultants, Inc.

*Denotes HUB Firm

PURCHASING MECHANISM

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 18-034

Number of Bid/Proposals Received: 11

HUB Firms: 2

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program

RATIONALE:

Geotechnical Engineering services are necessary to support the design services for the 2017 Capital Improvement Program. Approval of the qualification of firms and authorizing CIP to enter into contracts for these services will enable the District to move forward with the procurement of the 2017 CIP projects.

INFORMATION SOURCE:

Vicki D. Burris

**CONSENT AGENDA ITEM
BOARD MEETING
MAY 8, 2018**

TOPIC: APPROVE FIRST READING - REVISION TO BOARD POLICY DC (LOCAL), DNA (LOCAL), EI (LOCAL), EIC (LOCAL), EIF (LOCAL), EJ (LOCAL), AND EL (LOCAL)

BACKGROUND:

The Texas Association of School Boards (TASB) assists school districts by ensuring proper standards are met in regards to state and federal guidelines by supporting and navigating through policy and regulation updates and changes. School districts with localized policy manuals receive several major policy updates per year called numbered updates. They are called “numbered updates” because they are numbered sequentially. These updates respond to changes in state and federal law, court cases, and decisions by the Attorney General and by the Commissioner of Education. In numbered updates TASB only makes recommendations where the district’s local policies are concerned. The Board of Trustees always has the final say regarding which policies go in the manual.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve first reading - revision to Board Policy DC (LOCAL), DNA (LOCAL), EI (LOCAL), EIC (LOCAL), EIF (LOCAL), EJ (LOCAL), and EL (LOCAL).
2. Decline to Approve first reading - revision to Board Policy DC (LOCAL), DNA (LOCAL), EI (LOCAL), EIC (LOCAL), EIF (LOCAL), EJ (LOCAL), and EL (LOCAL).
3. Remand to staff for further study.

SUPERINTENDENT’S RECOMMENDATION:

Approve first reading - revision to Board Policy DC (LOCAL), DNA (LOCAL), EI (LOCAL), EIC (LOCAL), EIF (LOCAL), EJ (LOCAL), and EL (LOCAL).

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All schools and departments.

RATIONALE:

The approval of these policies will update the language as recommended by TASB.

INFORMATION SOURCE:

Board Policy Committee
Sammy Monge
Mia Hall

Board Policy Update #107

▲ DC(LOCAL): EMPLOYMENT PRACTICES

RATIONALE:

Recommended revisions to this local policy are to satisfy policy requirements from the Every Student Succeeds Act (ESSA), described at DC(LEGAL), prohibiting employment assistance to school employees who are believed to have engaged in sexual misconduct regarding a minor or student. The local policy provisions prohibit a district employee from assisting an employee of the district or of another school district in obtaining a new job if the employee knows or has probable cause to believe that the other employee engaged in such behavior. See also CJ for corresponding prohibitions relating to contractors and agents.

EMPLOYMENT PRACTICES

DC
(LOCAL)

PERSONNEL / JOB
DESCRIPTIONS

The Superintendent or designee shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

FILLING POSTING
VACANCIES

The Superintendent or designee shall advertise employment opportunities and post notices of vacancies in accordance with established guidelines, ~~that are available in the department of human resources.~~ These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees are eligible to apply for any posted vacancy. All advertised positions shall be posted for no fewer than ten working days.

All full-time positions shall be advertised within the District and may be advertised outside the District as deemed appropriate.

FAIR HIRING
PRACTICES

The District shall, in all cases, observe fair and equitable hiring practices. Each staff member responsible for employment in the District, including any employee responsible for recommending the employment of applicants, shall avoid any act or practice that may be interpreted as preferential consideration to a member of the employee's immediate family.

No ~~department director, assistant department director, or campus division or department supervisor/administrator~~ shall hire a member of his or her immediate family, nor use his or her position to influence another District employee to hire a member of his or her immediate family.

LIMITATIONS

A person shall not be employed for a position in which that person would supervise, or be supervised by, a member of the person's immediate family; or for a position for which a member of the person's immediate family would be in a position to affect the person's employment, promotion, salary administration, or other related management or personnel transaction.

DEFINITION OF
'IMMEDIATE FAMILY'

For purposes of this policy, "immediate family" shall be defined as spouse; son or daughter, including a biological, adopted, or foster child, son- or daughter-in-law, stepchild, legal ward, or child for whom the employee stands in loco parentis; parent, stepparent, parent-in-law, or other individual who stands in loco parentis to the employee; sibling, stepsibling, or sibling-in-law; grandparent or spouse's grandparent; grandchild; or any other person who may be residing in the employee's home.

APPLICATIONS

All applicants shall complete the application form supplied by the District. ~~Information in applications shall be verified before employ-~~

EMPLOYMENT PRACTICES

DC
(LOCAL)

~~ment is offered. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring, or as soon possible thereafter, for a noncontractual position.~~

[For information related to the evaluation of criminal history records, see DBAA.]

FILLING EXEMPT
POSITIONS

In filling any exempt-level position, (excluding teachers and other campus administrative and professional support staff), the Superintendent or designee shall appoint a screening committee.

Qualifications of all applicants shall be reviewed by the screening committee. The screening committee shall use an objective method for determining which applicants will be selected for interviews, as well as for conducting the interviews. After interviews, the screening committee shall give recommendations and resumes of top applicants to the appropriate ~~cabinet staff~~ member of the Superintendent's leadership team, who in turn shall present the recommendation for filling the position to the human ~~resource department~~ capital management division. ~~Notification Letters~~ shall be sent to those applicants not selected for the position.

With the Board's consent, the Superintendent reserves the right to make a direct administrative appointment.

EMPLOYMENT OF
PERSONNEL

The Superintendent has sole authority to make recommendations to the Board regarding the selection of personnel.

The Board retains final authority for employment of principals and assistant principals.

However, the Board delegates to the Superintendent or designee authority for the selection and employment of all personnel employed in positions below ~~pay grade 14~~ Executive Director or equivalent, not to include campus principals and assistant principals.

The authority delegated by the Board to the Superintendent regarding personnel matters shall be exercised by the Superintendent personally or by the Superintendent's designee.

Individual central office divisions shall not have the authority to transfer personnel, offer contracts or employment, adjust compensation or job titles, and/or terminate positions without the approval of the Superintendent or designee.

The Superintendent or designee shall be authorized to accept the resignation of an at-will employee at any time.

[See also DC(LEGAL) and policies at DAA, DAC, DCA, DCB, DCC, DCD, DCE, and DK]

EMPLOYMENT PRACTICES

DC
(LOCAL)

ATHLETIC STAFF

Appointments shall be made in accordance with the Board-adopted athletic handbook.

EMPLOYMENT ASSISTANCE PROHIBITED

No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DH(EXHIBIT) for the Educators' Code of Ethics.]

EXIT SURVEYS

An exit survey shall be provided conducted, if possible, for to each-
very employee who leaves employment with the District.

DRAFT

Board Policy Update

➤ **DNA(LOCAL): PERFORMANCE APPRAISAL - EVALUATION OF TEACHERS**

RATIONALE

District Administration recommends updates to this Board Policy to ensure alignment with current evaluation policies and practices, to include the District's T-TESS Manual. References to DNA(REGULATION) and DNA(EXHIBIT) have been included to further assist policy users.

PERFORMANCE APPRAISAL
EVALUATION OF TEACHERS

DNA
(LOCAL)

APPRAISAL SYSTEM	The formal appraisal of District teachers shall be in accordance with the Texas Teacher Evaluation and Support System (T-TESS) unless otherwise designated by an appraiser with District approval. <u>[See DNA(REGULATION)]</u>
GENERAL REQUIREMENTS	District teachers shall be appraised annually. Components of the appraisal process, such as classroom observations and walk-throughs, shall be conducted more frequently as necessary to ensure that teachers receive appropriate guidance. The District shall establish an appraisal calendar each year. The Board shall approve a list of certified appraisers.
T-TESS	The formal observation for a teacher's appraisal shall be scheduled in accordance with T-TESS guidelines.
FORMAL OBSERVATION	
SECOND APPRAISAL	The Board shall approve a list of certified appraisers who can appraise a teacher in place of the teacher's supervisor. Upon a teacher's request for a second appraiser, the Superintendent or designee shall select the second appraiser from a pre- <u>established Board-approved</u> roster of trained appraisers. The formal observation for a second appraisal shall be scheduled in accordance with <u>the district's T-TESS manual and appraisal timeline guidelines. [See DNA(EXHIBIT)]</u>
GRIEVANCES	Complaints regarding teacher appraisal shall be addressed in accordance with DGBA(LOCAL).

Board Policy Update

➤ **EI(LOCAL): ACADEMIC ACHIEVEMENT**

RATIONALE

District Administration recommends that this local policy be amended to allow students to earn credit for both semesters of a year-long course when the average of the two semesters is a 70 or higher.

Currently, if a student fails the first semester, but passes the second semester with an average of 70 for both semesters, the student earns credit for both semesters. However, if the student passes the first semester, but fails the second semester, the student only earns credit for the first semester, regardless of the average of both semesters.

This change will allow students to earn credits for both semesters when the average of the two semester is a 70, regardless of which semester the student passes.

ACADEMIC ACHIEVEMENT

EI
(LOCAL)

CERTIFICATE OF
COURSEWORK
COMPLETION

The District shall not issue a certificate of coursework completion to a student who fails to meet all state and local requirements for graduation. [See EIF, FMH]

PARTIAL CREDIT

~~When a student passes the first semester and fails the second semester of a two-semester course, the District shall award credit only for the first semester, regardless of the combined average of the two semesters.~~ When a student earns a passing grade in only one semester of a two-semester course and the combined average for the two-semester course is lower than 70, the District shall award the student credit for the semester with the passing grade. The student shall be required to retake only the semester in which he or she earned the failing grade.

FULL CREDIT

~~When a student fails the first semester of a two-semester course, the District shall award credit for both semesters if the student passes the second semester with a grade high enough so that the combined average of the two semesters is 70 or higher.~~ When a student's combined average for the two semesters of a course is 70 or higher, the student shall be awarded credit for both semesters even if the grade for one semester is below 70. Semesters of a two-semester course are averaged only if taken within the same academic year.

Board Policy Update

➤ **EIC(LOCAL): ACADEMIC ACHIEVEMENT – CLASS RANKING**

RATIONALE

District Administration recommends that this local policy be amended to allow high school courses taken in middle school, specifically AP World Language courses to be included in the calculation of GPA and class rank. Currently, the District excludes the grades that a student earns in high school courses taken in middle school.

A group of stakeholders, including students, parents, teachers, campus-based and central-based administrators met to review academic-related policies and guidelines. The group recommended that the District include grades earned by middle school students in high school courses in the calculation of GPA and class rank. Because not all middle schools currently offer the same high school courses, Administration recommends that the District only include grades earned in AP world language courses taken in middle school in the calculation of GPA and class rank. The change would take place with students entering the 6th grade in the 2018-2019 school year.

Each school district determines if they will recognize a valedictorian and salutatorian and the criteria students must meet to be eligible for these honors. The District currently recognizes the student with the highest GPA and the second-highest GPA as the Valedictorian and Salutatorian, respectively. In order to be eligible for these honors, students must have attended the same high school for the two years preceding graduation.

Administration recommends streamlining the language to clarify this criteria. No substantive changes are recommended.

MIA HALL, DIRECTOR

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

	<p>The District shall apply the same rules for class rank calculation and local graduation honors to all students in a graduating class, regardless of the school year in which a student entered grade 9.</p>
CALCULATION	<p>The District shall include in the calculation of class rank grades earned in all high school credit courses taken in grades 9–12. Beginning with the graduating class of 2025, the District shall also include in the calculation of class rank semester grades earned before grade 9 in advanced placement (AP) courses.</p>
EXCLUSIONS	<p>The calculation of class rank shall exclude grades earned in or by a local credit course; a course for which a pass/fail grade is assigned; credit by examination, with or without prior instruction, and grades earned prior to grade 9.</p> <p>In addition, the calculation of class rank shall exclude grades earned through distance learning and traditional correspondence courses, as well as in dual credit courses taken through a college with which the District does not have a partnership agreement.</p>
BEGINNING WITH GRADUATING CLASS OF 2021	<p>Beginning with students in the graduating class of 2021, the District shall allow each student, at the time of course enrollment, to designate for exclusion from the class rank calculation up to two semester grades earned in grades 11 and 12 in any eligible course or courses. The District shall annually publish in appropriate District publications a list of courses eligible for exclusion by a student, along with procedural rules and deadline.</p>
WEIGHTED GRADE SYSTEM	<p>The District shall categorize and weight courses as Tier I, Tier II, and Tier III in accordance with provisions of this policy.</p>
CATEGORIES	
TIER I	<p>Eligible courses shall be designated in the Graduation Standards and Catalog of Courses and Materials and shall be categorized and weighted as Tier I courses. The courses shall include Advanced Placement (AP) AP courses, International Baccalaureate (IB) courses, dual credit courses, any courses for which a Tier I course is a prerequisite, and other District-designated courses.</p>
TIER II	<p>Eligible courses shall be designated in the Graduation Standards and Catalog of Courses and Materials and shall be categorized and weighted as Tier II courses. The courses shall include high school Pre-AP courses, Pre-IB courses, and other courses locally designated as honors courses.</p>
TIER III	<p>All other eligible courses shall be designated as Tier III courses.</p>

ACADEMIC ACHIEVEMENT
CLASS RANKING

EIC
(LOCAL)

WEIGHTED GRADE
POINT AVERAGE

The District shall convert semester grade points and shall calculate a weighted grade point average (GPA) in accordance with the following chart:

Grade	Tier I	Tier II	Tier III
97 and above	5.0	4.5	4.0
94–96	4.8	4.3	3.8
91–93	4.6	4.1	3.6
87–90	4.4	3.9	3.4
84–86	4.2	3.7	3.2
81–83	4.0	3.5	3.0
77–80	3.8	3.3	2.8
74–76	3.6	3.1	2.6
71–73	3.4	2.9	2.4
70	3.0	2.5	2.0
69 or below	0	0	0

TRANSFERRED
GRADES

When a student transfers grades for properly documented courses from an accredited U.S. or foreign public or private institution, the District shall assign weight to those grades based on the categories and grade weight system used by the District if similar or equivalent courses are offered to the same class of students in the District.

Conversion of letter grades to numerical grades for students transferring into the District with letter grades may be found in the District's Guide to Grade Reporting. Grades earned in nonaccredited schools shall be handled in accordance with FD(LOCAL).

LOCAL GRADUATION
HONORS

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank at the end of the fifth six-week grading period of the senior year upon receipt of grades for dual credit courses, except for schools on an accelerated block schedule. The average of the fourth and fifth six-week grades shall be used as the semester grade for this purpose.

For schools on an accelerated block schedule, the District shall calculate class rank at the end of the third nine-week grading period of the senior year. The grade for the third nine-week grading period shall be used as the semester grade for this purpose.

For the purpose of applications to institutions of higher education, the District shall also calculate class rank as required by state law.

The District's eligibility criteria for local graduation honors shall apply only for local recognitions and shall not restrict class rank for the purpose of automatic admission under state law. [See EIC(LE-GAL)]

VALEDICTORIAN
AND SALUTATORIAN

The valedictorian and salutarian shall be the eligible students with the highest and second-highest rank, respectively. To be eligible for such recognition, a student must:

1. Have completed ~~the Recommended Program, the Advanced/Distinguished Achievement Program, or~~ the foundation program with the distinguished level of achievement; ~~and~~
2. Have completed 19 credits before the first day of the school year in which graduation requirements are completed; ~~and~~
- 2.3. ~~must h~~Have been continuously enrolled in the same ~~District~~ high school ~~in the District~~ for the ~~entire school year in which graduation requirements are completed~~ two school years immediately preceding graduation.

~~A student who has attended a special interest high school program or a program of choice for more than two years shall only be eligible for the honor of valedictorian or salutarian at that school.~~

~~A student must also have been continuously enrolled in the same high school for the two school years preceding graduation in order to be eligible for the honor of valedictorian or salutarian at that school.~~

BREAKING TIES

In case of a tie in either the weighted GPAs or the weighted numerical grade averages after calculation to the thousandths place, the District shall recognize all students involved in the tie as sharing the honor and title.

LATIN HONORS

Local class rank Latin honors at each District high school shall be awarded to students completing the Recommended Program, the Advanced/Distinguished Achievement Program, or the foundation program with the distinguished level of achievement, as follows:

- Summa cum laude The top highest two percent of the graduating class
- Magna cum laude The next highest three percent of the graduating class
- Cum laude The next highest five percent of the graduating class

HIGHEST-RANKING
GRADUATE

In the graduating classes of 2018, 2019, and 2020, the local eligibility criteria for recognition as the valedictorian shall not affect

recognition of the highest-ranking graduate for purposes of receiving the scholarship certificate from the state of Texas. [See Section 54.201 of the Texas Education Code]

Beginning with the graduating class of 2021, the student meeting the local eligibility criteria for recognition as the valedictorian shall also be considered the highest-ranking graduate for purposes of receiving the honor graduate certificate from the state of Texas.

DRAFT

Board Policy Update #108

▲ EIF(LOCAL): ACADEMIC ACHIEVEMENT - GRADUATION

RATIONALE

This local policy on graduation has been revised to delete references to the minimum, recommended, and advanced/distinguished achievement graduation programs.

MIA HALL, DIRECTOR

ACADEMIC ACHIEVEMENT
GRADUATION

EIF
(LOCAL)

COURSE
REQUIREMENTS

To graduate, a student must complete the courses required by the District in addition to those mandated by the state.

~~COURSE
FOUNDATION GRADUA
TION PROGRAMS
INSTITUTED
PRIOR TO
2014-15~~

~~Students enrolled in high school prior to the 2014-15 school year may graduate under state programs other than the foundation program, including the Minimum Program, the Recommended Program, and the Advanced/Distinguished Achievement Program. The courses required for each of these programs shall be listed in appropriate publications. The District credit requirements under these programs are listed below.~~

~~MINIMUM
PROGRAM~~

~~The District requires no additional credits for graduation under the Minimum Program beyond the number mandated by the state.~~

~~RECOMMENDED
PROGRAM~~

~~The District requires no additional credits for graduation under the Recommended Program beyond the number mandated by the state.~~

~~ADVANCED/
DISTINGUISHED
ACHIEVEMENT
PROGRAM~~

~~The District requires no additional credits for graduation under the Advanced/Distinguished Achievement Program beyond the number mandated by the state.~~

~~READING CREDITS~~

~~The District shall offer up to 3 credits of reading for state graduation credit. The Superintendent or designee shall be responsible for establishing procedures to assess individual student needs and evaluate student progress and shall monitor instructional activities to ensure that student needs are met. Students shall be identified as eligible to earn reading credit based on:~~

- ~~1. Recommendation by a teacher or counselor.~~
- ~~2. Scores on assessment instruments and/or achievement tests.~~

~~FOUNDATION
PROGRAM~~

~~The courses that satisfy District requirements under the foundation program, including courses for the distinguished level of achievement and courses for endorsements offered by the District, shall be listed in appropriate District publications.~~

~~WITHOUT AN
ENDORSEMENT~~

~~The District requires no additional credits beyond the number mandated by the state to graduate under the foundation program without an endorsement. Graduation under the foundation program without an endorsement shall be permitted only as authorized under state law and rules.~~

~~WITH AN
ENDORSEMENT
WITH
AN
ENDORSEMENT~~

~~The District requires no additional credits beyond the number mandated by the state to graduate under the foundation program with an endorsement.~~

ACADEMIC ACHIEVEMENT
GRADUATION

EIF
(LOCAL)

DISTINGUISHED
LEVEL OF
ACHIEVEMENT

The District requires no additional credits beyond the number mandated by the state to graduate under the foundation program with the distinguished level of achievement.

DISTINGUISHED
FINE ARTS
SUBSTITUTIONS
ACHIEVEMENT
FINE ARTS
SUBSTITUTIONS

To the extent permitted by state rules ~~applicable to the student's graduation program~~, the District shall award state graduation credit in fine arts for participation in an approved community-based fine arts program.

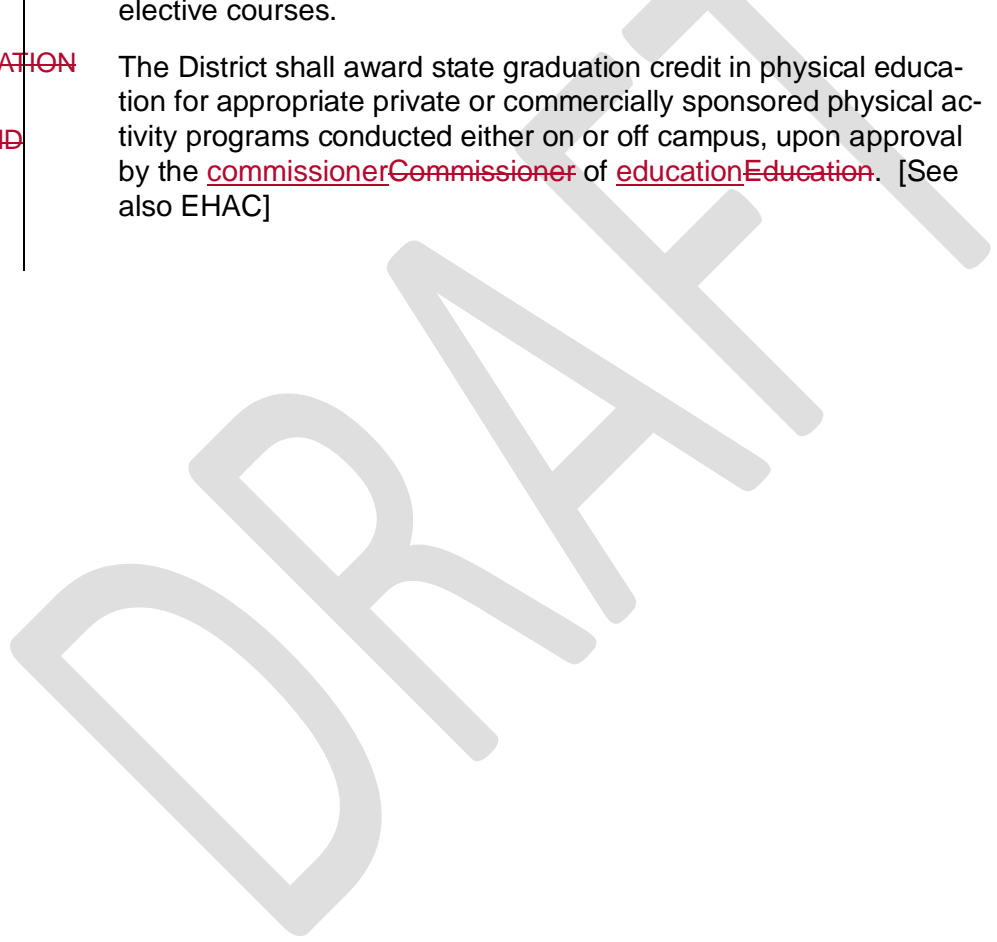
PHYSICAL EDUCATION
SUBSTITUTIONS

To the extent permitted by state rules ~~applicable to the student's graduation program~~, the District shall award state graduation credit in physical education for participation in approved activities and elective courses.

ACTIVITIES AND
COURSES

PHYSICAL EDUCATION
SUBSTITUTIONS
PROGRAMS
ACTIVITIES AND
COURSES OR
PRIVATE OR
COMMERCIAL
PROGRAMS

The District shall award state graduation credit in physical education for appropriate private or commercially sponsored physical activity programs conducted either on or off campus, upon approval by the ~~commissioner~~ Commissioner of ~~education~~ Education. [See also EHAC]



Board Policy Update #109

▲ EJ(LOCAL): ACADEMIC GUIDANCE PROGRAM

RATIONALE

This policy is recommended for deletion from the district's policy manual, as it no longer aligns with current state guidance regarding the duties of a counselor.

MIA HALL, DIRECTOR

~~ACADEMIC GUIDANCE PROGRAM~~

~~EJ
(LOCAL)~~

~~**Guidance and
Counseling Services**~~

~~The District's guidance and counseling services shall be designed primarily to provide ongoing assistance to enhance the educational development of all students and shall be included in and monitored through the District and campus planning process. [See BQ series]~~

~~**Areas of Student
Need**~~

~~The services may assist individuals or groups of students in:~~

- ~~1.— Improving academic achievement.~~
- ~~2.— Improving school attendance.~~
- ~~3.— Improving school attitudes.~~
- ~~4.— Developing self-confidence.~~
- ~~5.— Developing healthy interpersonal relationships.~~
- ~~6.— Developing life satisfaction.~~
- ~~7.— Obtaining information to assist in choosing a potential career.~~

~~Guidance services shall be coordinated with the regular instructional program so that they contribute to a unified educational program. Guidance services shall operate with central coordination and shall be a cooperative project of the entire professional staff. Teachers shall use opportunities in the classroom, in extracurricular activities, and in contacts with parents to achieve guidance objectives. Qualified counselors shall supervise the standardized testing program and provide personal, academic, and career guidance to students who need such services. [See FFE]~~

Board Policy Update #108

▲ EL(LOCAL): CAMPUS CHARTERS

RATIONALE

Recommended revisions to this local policy on campus charters are intended to better align with the statutory provisions and current TEA expectations and include:

- Clarification at the beginning of the policy that the term "campus charter" includes program charters;
- To provide more flexibility at APPLICATION PROCESS, a change stating that application and petition forms will be available in the central administration office or other places accessible to parents and teachers, rather than in the superintendent's office;
- Deletion of details related to the application schedule that may be more appropriately addressed in administrative regulations;
- Addition of a reference to the legally required CONTENT OF A CHARTER;
- Addition of a statement explaining the process that the district will use when REVISING THE CHARTER;
- Clarification regarding the PROVISIONS FOR PROBATION OR REVOCATION to explain that the board may take appropriate action against the campus charter if the charter fails to meet academic or financial accountability requirements.

MIA HALL, DIRECTOR

CAMPUS CHARTERS

Note: For purposes of this policy, the term campus charter includes a program charter.

The Board shall consider an application for a campus charter ~~or program charter~~ if the applicant:

1. Complies with the statutory requirements for a campus charter ~~or program charter~~;
2. Follows the application process established by the District; and
3. Supplies evidence to the Board that the applicant will comply with the statutory and District requirements for a campus charter ~~or program charter~~.

COMPLIANCE WITH
LAW

Campus ~~charters and program~~ charters shall comply with all federal law and with state law governing such charters and shall be nonsectarian.

APPLICATION
PROCESS

The Superintendent or designee shall schedule an informational meeting for anyone expressing interest in establishing a ~~charter campus or charter program~~. Applications and petition forms for a campus charter ~~campuses and charter programs~~ shall be available in the central administration Superintendent's or designee's office or in a designated place that is accessible to parents and teachers in the District.

Applicants ~~In October, applicants~~ shall present a draft of the application to the Superintendent or designee in accordance with a timeline established in administrative regulations. The Superintendent or designee shall work with the applicants in completing the application process.

A public forum shall be held to allow the applicants an opportunity to present their ~~proposal~~ proposals to the Board and to the community prior to formal consideration by the Board.

Final applications and any applicable petitions for campus charters ~~or program charters~~ shall be submitted to the District prior to January 1 for Board consideration of January 1 for a charter ~~to be considered by the Board~~ to begin the following school year.

CONTENT OF FINAL
APPLICATION

A final application for a campus charter ~~or program charter~~ shall include the following:

1. The purpose and need for such a campus or program;

2. The unique distinction between the proposed campus or program and the District's current campuses and programs~~program~~;
3. A mission and goals statement;
4. The curriculum to be offered;
5. A plan for measuring student achievement;
6. A governance and decision-making plan, including a list of local Board policies that shall apply, as well as a list of any local policies the applicant is requesting the Board to waive;
7. An enrollment and withdrawal process;
8. A plan for maintaining and reporting PEIMS data in accordance with state requirements;
9. Discipline procedures;
10. A safety and security plan;
11. A plan for providing facilities and student transportation;
12. A facility and maintenance plan that includes routine maintenance as well as emergency procedures for managing potential danger to the health and safety of students and employees;
13. An employment plan consistent with federal and applicable state guidelines, due process requirements, and contract non-renewal and termination procedures; and
14. The role of the chief operating officer responsible for personnel, the budget, purchasing, program funds, and other areas of management.

Applicants shall submit with the application any~~the~~ required petitions indicating evidence of support for the approval of a campus charter or program charter.

~~The Board shall consider all charter applications and petitions at a March meeting.~~

CONTENT OF
CHARTER

A charter shall be a written contract signed by the Board President, the Superintendent, and the chief operating officer of the campus charter~~, or program charter.~~

Each charter shall satisfy:

- ~~1.~~ Satisfy the requirements of the law governing campus charters and include~~or program charters.~~

~~2.15. Include~~ the items listed in the application, with any modifications required by the Board.

In addition to the legally required contents of a charter, each charter contract shall:

~~3.1.~~ Stipulate a term length for the charter; and:

~~4.2.~~ Establish a date for review or renewal of the charter.

REVISING THE CHARTER

PROVISIONS FOR PROBATION OR REVOCATION

Revisions or amendments to a charter shall follow the same process outlined at APPLICATION PROCESS, as applicable.

The Board may place on probation or revoke a campus charter in accordance with the charter contract if it finds that the ~~charter campus or charter program:~~

1. Violates a provision of applicable state or federal law;
2. Violates a provision of the charter, which may include failure to meet academic or financial accountability requirements; or;
3. Fails to meet generally accepted accounting standards for fiscal management.

REVOCATION PROCEDURE

The Superintendent shall investigate any allegation that a ~~charter campus or charter program~~ has violated federal or applicable state law or provisions of the charter or fails to meet generally accepted accounting standards for fiscal management. The Superintendent shall hold a conference with the chief operating officer and governing body of the charter campus or program to discuss any such allegation.

If the Superintendent determines that a violation or mismanagement has occurred, the chief operating officer of the ~~charter campus charter or program~~ shall respond to the allegation at the next regularly scheduled Board meeting. The Superintendent shall ensure that the issue is on the agenda.

The Board shall hear the presentation and take action, if necessary, to place the ~~charter campus charter or program~~ on probation.

If the Board decides to consider revocation of the campus charter, it shall schedule a public hearing to be held on the respective campus, where the program is located.

**ACTION AGENDA ITEM
BOARD MEETING
MAY 8, 2018**

TOPIC: APPROVE SECOND READING - REVISION TO BOARD POLICY CDA (LOCAL), DIA (LOCAL), EHBAF (LOCAL), AND FL (LOCAL)

BACKGROUND:

The Texas Association of School Boards (TASB) assists school districts by ensuring proper standards are met in regards to state and federal guidelines by supporting and navigating through policy and regulation updates and changes. School districts with localized policy manuals receive several major policy updates per year called numbered updates. They are called “numbered updates” because they are numbered sequentially. These updates respond to changes in state and federal law, court cases, and decisions by the Attorney General and by the Commissioner of Education. In numbered updates TASB only makes recommendations where the district’s local policies are concerned. The Board of Trustees always has the final say regarding which policies go in the manual.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve second reading - revision to Board Policy CDA (LOCAL), DIA (LOCAL), EHBAF (LOCAL), and FL (LOCAL).
2. Decline to Approve second reading - revision to Board Policy CDA (LOCAL), DIA (LOCAL), EHBAF (LOCAL), and FL (LOCAL).
3. Remand to staff for further study.

SUPERINTENDENT’S RECOMMENDATION:

Approve second reading - revision to Board Policy CDA (LOCAL), EHBAF (LOCAL), and FL (LOCAL).

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All schools and departments.

RATIONALE:

The approval of these policies will update the language as recommended by TASB.

INFORMATION SOURCE:

Board Policy Committee
Sammy Monge
Mia Hall



Board Policy Update #109

▲ CDA(LOCAL): BOARD MEMBERS - AUTHORITY

RATIONALE

In response to HB 1701 and revisions to CDA(LEGAL), a revision at SELLERS OF INVESTMENTS has been made and requires a business organization, as defined by law, that engages in investment transactions with a district to provide the district written documents required by law.

Additionally, the FWISD Business and Finance Department used this opportunity to review and amend this rather lengthy policy. Great effort was taken to eliminate references that are more appropriately addressed in administrative regulations, handbooks and/or manuals.

MIA HALL, DIRECTOR

Investment Authority

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting principles. The investment officer shall be bonded or shall be covered under a fidelity insurance policy. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

Approved
Investment
Instruments

From those investments authorized by law and described further in CDA(LEGAL) under AUTHORIZED INVESTMENTS, the Board shall permit investment of District funds in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. Banker's acceptances as permitted by Government Code 2256.012.
5. Commercial paper as permitted by Government Code 2256.013.
6. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.
7. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
8. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

Investment
Management

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

Liquidity and
Maturity

The maximum allowable stated maturity of any individual investment owned by the District shall not exceed five years from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

Monitoring Market
Prices

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

Monitoring Rating
Changes

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds / Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield. The District will invest in maturities for a minimum period of one year, but not to exceed a period of five years.

Operating Funds

Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

DATE ISSUED:
11/17/2017~~3/26/2012~~
UPDATE 109LDU-2012-02
CDA(LOCAL)-X

ADOPTED:

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OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

<u>Agency Funds</u>	<u>Investment strategies for agency funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.</u>
<u>Debt Service Funds</u>	<u>Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents.</u>
<u>Capital Project Funds</u>	<u>Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations.</u>
<u>Food Service Funds</u>	<u>Investment strategies for food service funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.</u>
<u>Internal Service Funds</u>	<u>Investment strategies for internal service funds shall have as their primary objective sufficient liquidity to meet on a timely basis both short- and long-term cash flow requirements.</u>
<u>Safekeeping and Custody</u>	<u>The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.</u>
<u>Sellers of Investments</u>	<u>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</u> <u>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA).</u>
<u>Soliciting Bids for CDs</u>	<u>In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.</u>
<u>Interest Rate Risk</u>	<u>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification at fiscal year end.</u> <u>The District shall monitor interest rate risk using weighted average maturity and specific identification at fiscal year end.</u>
<u>Internal Controls</u>	

DATE ISSUED:
~~11/17/2017~~3/26/2012
UPDATE 109LDU 2012.02
CDA(LOCAL)-X

ADOPTED:

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A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Portfolio Report

In addition to the quarterly report required by law and signed by the District's investment officer, a comprehensive report on the investment program and activity shall be presented annually to the Board.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

Introduction

~~The District shall invest its public funds in a manner that will ensure the safety and protection of these funds at all times. Investments shall provide adequate liquidity for all District cash flow demands and maximize the District's investment returns within all state and local statutes governing the investment of public funds.~~

Scope

DATE ISSUED:
~~11/17/2017~~3/26/2012
UPDATE 109LDU 2012.02
CDA(LOCAL)-X

ADOPTED:

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~~This policy shall cover all financial assets that are under the direct authority of the Board and are accounted for in the District's comprehensive annual financial report. Financial assets include the following listed funds and any other assets in any other funds that may be created or added by the District in the future:~~

- | | |
|-----------------------------------|--------------------------------------|
| General Fund* | Agency Fund* |
| Debt Service Fund | Enterprise Fund |
| Special Revenue Fund* | Internal Service Fund* |
| Expendable Trust Fund* | Nonexpendable Trust Fund* |

~~*These items are considered a "pooled fund group" as defined by the Public Funds Investment Act (Government Code 2256.002(9)).~~

Objectives

~~The primary objectives, in priority order, of the District's investment program shall be as follows:~~

Safety

~~1.— Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio at all times.~~

Liquidity

~~2.— The District's investment portfolio shall provide adequate liquidity to meet all debt service and operating expenses of the District as they arise.~~

Yield

~~3.— The District's investment portfolio shall be designed to obtain the maximum rate of return available within all legal, legislated, and mandated investment guidelines, giving effect to the District's risk constraints and cash flow requirements.~~

~~4.— The investment portfolio shall be designed with the objective of regularly exceeding the average return (bond equivalent basis) on the three-month U.S. Treasury bill. The portion of the portfolio managed by a registered investment advisor shall be benchmarked and reported against the AAA-rated local government investment pools operating in Texas. The investment program shall seek to augment returns above this threshold, consistent with risk limitations identified herein and prudent investment principles.~~

~~5.— All attempts shall be made to diversify investments to avoid incurring unreasonable and avoidable risks regarding specific security types or individual financial institutions.~~

- ~~6.— Management of the investment portfolio shall adhere to the guidance provided by the “prudent person rule,” which obligates a fiduciary to ensure that:

“...investments shall be made with the exercise of that degree of judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived.”~~
- ~~7.— Management of the investment portfolio shall specifically avoid any purchase of investments, or any investment practice or procedures, not specifically authorized under the terms of this policy.~~
- ~~8.— The District intends to pursue active portfolio management techniques in order to enhance total returns.~~
- ~~9.— All participants in the investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction that might impair public confidence. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust. Nevertheless, the Board recognizes that in a diversified portfolio, occasional measured losses are inevitable, and must be considered within the context of the overall portfolio’s investment return provided that adequate diversification has been implemented.~~

**Individual Fund /
Portfolio Strategies**
Pooled Funds

~~The pooled fund is comprised of the general fund, special revenue fund, expendable trust fund, internal service fund, nonexpendable trust fund, and agency fund. These funds are defined as follows:~~

- ~~1.— General Fund: Revenues and expenditures, not accounted for in other funds, relating to general operations of the District. The maximum dollar weighted average maturity on any fund/portfolio shall not exceed one year. No security maturity in the pooled fund shall exceed three years.~~
- ~~1.— Special Revenue Fund: Proceeds of specific program grants that are legally restricted to expenditures for specified purposes. The maximum dollar weighted average maturity on any fund/portfolio shall not exceed one year. No security maturity in the pooled fund shall exceed three years.~~
- ~~2.— Expendable Trust Fund: State and federally funded cooperative programs over which the District acts as fiscal manager. These funds are accounted for by the District; however, other~~

~~school districts also benefit from the programs as a result of cooperative agreements between the member districts and the fiscal manager. The maximum dollar weighted average maturity on any fund/portfolio shall not exceed one year. No security maturity in the pooled fund shall exceed three years.~~

~~3.—Internal Service Fund: Accumulation of resources for the payment of employee claims and insurance policies. The maximum dollar weighted average maturity on any fund/portfolio shall not exceed one year. No security maturity in the pooled fund shall exceed three years.~~

~~4.—Nonexpendable Trust Fund: Assets held by the District in a trustee capacity for individuals and private organizations. The maximum dollar weighted average maturity on any fund/portfolio shall not exceed one year. No security maturity in the pooled fund shall exceed three years.~~

~~5.—Agency Funds: Receipts and disbursements of monies from granting organizations. The maximum dollar weighted average maturity on any fund/portfolio shall not exceed one year. No security maturity in the pooled fund shall exceed three years.~~

~~The primary strategy for this fund is to match the regular operational expenditures of the fund with investment maturities, investment interest, and other income sources of the fund. Because the funds are pooled for investment purposes, the portfolio will address the varying needs of all funds in the pooled fund group recognizing liquidity needs as well as the desire to extend slightly for incremental return on core funds. Investment of surplus fund balances shall be made to match future expenditure needs of the fund. The highest quality securities shall be chosen to ensure preservation of principal, liquidity, and ultimate marketability in the case of needed liquidity. Diversification will be addressed by use of different local government investment pools and a portfolio of differing securities. This fund typically is at its low investment balance around the end of the calendar year and must be very liquid at this point. A cash flow analysis of these funds shall be used to determine any funds available for longer term investment. Investments will be made in accordance with this cash flow analysis.~~

~~Debt Service Fund~~

~~The debt service fund is used to account for payment of principal and interest of the District's general obligation bonds.~~

~~The primary strategy is to match the regular (February and August) scheduled debt payments with investments having fixed maturity dates on or before payment dates for liquidity purposes on these dates. Investments should be purchased with a maturity date to~~

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~~Enterprise Fund~~

~~fully fund the next scheduled debt payment. The highest quality securities shall be chosen to ensure preservation of principal, liquidity, and ultimate marketability in the case of needed liquidity.~~

~~The enterprise fund is used to account for the operations of the District's cafeterias and other food facilities. Revenues are derived primarily from charges to users and from federal child nutrition programs under which amounts are received by grant and by receipt of commodities from the United States Department of Agriculture (USDA).~~

~~The primary strategy is to keep all investments short term in nature to fund operational expenses as they arise. The fund should be liquid at the start of the school year as receipts have not started but the payment of invoices is being made for the initial start-up supply.~~

~~Student Activity Fund~~

~~The student activity fund is a portion of the agency funds that has been separated from the pooled fund group. This is used to account for monies generated at the campus level such as student councils, soft drink machines, and the like.~~

~~The primary strategy is to keep all investments liquid in nature as each school location has different cash flow needs. Generally, during the summer months less activity in the accounts would justify somewhat longer investment strategies. Regardless of the anticipated use of funds, the highest quality securities shall be chosen to ensure preservation of principal, liquidity, and ultimate marketability in the case of needed liquidity. A diversified strategy using high-quality, marketable securities will be used to preserve principal and generate incremental income.~~

~~Bond Fund~~

~~These funds are used to account on a project basis for projects financed from the proceeds from bond issues or for capital projects otherwise mandated for this type of fund.~~

~~Investment strategies for bond proceeds shall have as the primary objective the ability to generate a dependable revenue stream from securities with a low degree of volatility, and be able to meet the liquidity requirements of the capital project. The highest quality securities shall be chosen to ensure preservation of principal, liquidity, and ultimate marketability in the case of needed liquidity. Projected cash flow needs shall be matched with investment liquidity. The stated final maturity dates of securities held should not exceed the estimated project completion date.~~

~~Delegation of Authority~~

~~The Board shall designate, by resolution, one or more officers or employees of the District to be responsible for the investment of its funds and to be investment officers. No person may deposit, withdraw, invest, transfer, or otherwise manage funds of the District~~

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Conflicts of Interest

~~without the express authority derived from this resolution. The Board may further designate a registered investment advisor to manage a portion of the District's funds. This investment advisor shall manage District funds under the provisions of this policy and the direction of the chief financial officer.~~

~~Officers, employees, and contracted investment advisors involved in the investment process shall refrain from personal business activity as defined by statute that could conflict with proper execution of the investment program, or that could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Board any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the District, particularly with regard to the time of purchases and sales.~~

Authorized Financial Dealers

~~The District shall make its investment policy available to any securities firm seeking to do business with the District that is registered in the state of Texas and is Financial Industry Regulatory Authority (FINRA) registered or a bank, fund, or pool seeking to do business. After thoroughly reviewing the policy, the firm shall provide the District with a written instrument stating that the investment policy of the District has been reviewed, and that the firm acknowledges that the securities firm has implemented reasonable procedures and controls in an effort to ensure that investment transactions conducted between the District and the firm conform to the policy, before the District may purchase securities from the securities firm, bank, pool, or fund. A list of the District's authorized brokers/dealers will be reviewed and adopted at least annually by the Board.~~

Investment Instruments / Maturities

~~Investment instruments authorized for purchase include:~~

- ~~1. Direct obligations of the U.S. government, its agencies, and its instrumentalities with a stated maximum maturity not to exceed three years from the date of purchase. The total portfolio may contain up to a maximum of 80 percent in this type of security.~~
- ~~1. Other obligations, the principal and interest on which are guaranteed or insured by, or backed by the full faith and credit of, the United States, with a stated maximum maturity not to exceed three years from the date of purchase. The total portfolio may contain up to a maximum of 60 percent in this type of security.~~
- ~~2. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality~~

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~~by a nationally recognized investment rating firm not less than A or its equivalent. The total portfolio may contain up to a maximum of 20 percent of this type of security.~~

- ~~3. Fully collateralized, nonnegotiable certificates of deposit issued by a bank doing business in Texas, guaranteed or insured by the FDIC or its successor or secured by obligations defined in items one and two above, maintained under third-party safekeeping arrangements to include mortgage-backed securities passing the bank test. Market value of collateral must at all times be equal to or greater than 110 percent of principal and accrued interest on the certificates. The maximum maturity is not to exceed two years. The total portfolio may contain up to a maximum of 100 percent in this type of security.~~
- ~~4. Prime domestic bankers' acceptances with a maximum maturity not to exceed 180 days. The total portfolio may contain up to a maximum of 15 percent in this type of security.~~
- ~~5. Commercial paper, which is rated at time of purchase, not less than A1/P1 by at least two nationally recognized credit rating agencies, and with a maximum maturity not to exceed 270 days. The total portfolio may contain up to a maximum of 25 percent in this type of security.~~
- ~~6. Fully collateralized repurchase agreements and reverse repurchase agreements, fully secured by obligations authorized by this policy and maintained under third-party safekeeping arrangements, under the terms of an executed PSA Master Repurchase Agreement, and with maximum maturity of one year and reinvestment of reverse income not to exceed 90 days. Bond funds may be invested in a flex repurchase agreement extending beyond one year but not extending past the expenditure plan of the bonds.~~
- ~~7. Constant dollar local government investment pools as described in Government Code 2256.016 and 2256.019.~~
- ~~8. No-load money market mutual funds described in Government Code 2256.014. Use of this instrument shall be limited to a "sweep account" in conjunction with the District's checking account(s) with its depository bank.~~
- ~~9. Corporate bonds as permitted by Government Code 2256.0204.~~

~~The maximum dollar weighted average maturity on any fund/portfolio shall not exceed one year. The weighted average~~

Prudence

~~maturity shall exempt flex repurchase agreements that are used exclusively for bond funds and are tied to anticipated bond expenditure schedules.~~

~~The standard of prudence to be used by investment officers shall be the "prudent person," and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion, and appropriate action is taken to control adverse developments.~~

Reporting

~~The investment officer shall submit written reports of the investment activity and investment performance to the Board in accordance with the provisions of all applicable legislation and the desires of the Board. Market prices for securities required in this reporting will be obtained from such independent sources as investment advisors and financial publications.~~

Interest Rate Risk

~~To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average maturity limits and diversification.~~

~~The District shall monitor interest rate risk using weighted average maturity and specific identification.~~

Monitoring Rating Changes

~~In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.~~

Internal Controls

~~A system of internal controls shall be documented in writing. The internal controls shall be reviewed by the District. The controls shall be designed to prevent loss of funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees or the Board. Controls deemed most important would include:~~

- ~~1.— Control of collusion.~~
- ~~1.— Separation of duties.~~
- ~~2.— Separating transaction authority from accounting and record-keeping.~~
- ~~3.— Custodial safekeeping.~~
- ~~4.— Avoidance of bearer form securities.~~
- ~~5.— Clear delegation of authority.~~

Risk Tolerance

~~6.— Specific limitations regarding securities losses and remedial action.~~

~~7.— Written confirmation of telephone transactions.~~

~~8.— Minimizing the number of authorized investment officials to retain control of transactions.~~

~~9.— Documentation of transactions and strategies.~~

~~The District recognizes that investment risks can result from issuer defaults, market price changes, or various technical complications leading to temporary liquidity. Portfolio diversification is employed as a way to control risk. Investment officers are expected to practice prudent decision-making procedures to minimize default and market risk through diversification of market sector, issuer, and maturity. No individual investment transaction shall be undertaken that jeopardizes the total position of the overall portfolio. All investment reports shall specifically address whether current investment results have been affected by any of the foregoing risks, and shall explain what actions investment officials have taken to control or correct such risks.~~

~~In addition to these general policy considerations, the following specific policies shall be strictly observed:~~

~~1.— All investment transactions will be with District-authorized institutions under compliance provisions established by the District. These compliance provisions will include NASD certification, state registration, and completion of required certification for review of the District's policy. The list of authorized brokers/dealers shall be given to the Board or a committee of the Board on an annual basis for review.~~

~~1.— All transactions except investment pool, certificates of deposit, and mutual fund transactions shall be executed on a delivery versus payment basis.~~

~~2.— All transactions with securities dealers shall be completed on a competitive basis, utilizing a minimum of three bids/offers. Based on an evaluation, securities dealers will be dropped or continued on the eligibility list. The following criteria shall be used in the evaluation:~~

~~a.— Number of transactions competitively won.~~

~~b.— Prompt and accurate confirmation of transactions.~~

~~c.— Efficient securities delivery.~~

~~d.— Accurate market information.~~

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	<p>e.— Account servicing.</p> <p>4.— An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. The District shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating.</p>
Safekeeping and Custody	<p>To protect against potential fraud and embezzlement, the assets of the District shall be secured through independent third-party custody and safekeeping procedures. Original safekeeping receipts will be maintained for all District assets. Bearer instruments shall be held only through independent third-party institutions.</p>
Internal Audit	<p>The internal audit department shall, at the direction of the Board, conduct audits of the investment activities, including a review of the quarterly reports provided to the Board.</p>
Investment Policy Adoption	<p>The investment policy shall be annually reviewed and approved by the Board. Any changes shall be reflected in the approval resolution.</p>



Board Policy Update #103

▲ DIA(LOCAL): EMPLOYEE WELFARE – FREEDOM FROM DISCRIMINATION, HARASSMENT AND RETALIATION

RATIONALE:

A recommended revision at DEFINITIONS is to address HB 1151, which prohibits sexual harassment of unpaid interns. Solely for purposes of the district's discrimination, harassment, and retaliation policy, un-paid interns are included in the definition of "employee." This change will ensure that unpaid interns are required to report any alleged harassment and comply with the other procedural elements of the policy.

We no longer have an employee health and wellness department and text has been deleted.

In addition, to eliminate the need for the board to readopt this policy every time the district's Title IX and ADA/Section 504 coordinators change, we have moved the contact information for those positions to DIA(EXHIBIT), which is not a board-adopted document. The Department of Education's Office for Civil Rights emphasizes the duty of school districts to make the Title IX and ADA/Section 504 coordinators "visible" to the school community, but recognizes the cost and administrative burden associated with staffing changes. Moving the contact information to this exhibit will maintain the visibility of the coordinator while reducing the administrative burden. We have retained unchanged your locally developed provisions addressing the ROLE OF THE ADA/SECTION 504 COORDINATOR.

The Human Capital Management Department has developed DIA(REGULATION) and DIA(EXHIBIT) to accompany this policy.

MIA HALL, DIRECTOR

Note: This policy addresses discrimination, bullying, harassment, and retaliation involving District employees. ~~In this policy, the term “employees” includes former employees and applicants for employment.~~ For discrimination, harassment, and retaliation involving students, see FFH. For bullying involving students, see FFI. For reporting requirements related to child abuse and neglect, see FFG.

DEFINITIONS

Solely for purposes of this policy, the term “employees” includes former employees, applicants for employment, and unpaid interns.

ROLE OF THE
DISTRICT EMPLOYEE
HEALTH AND
WELLNESS
DEPARTMENT

The District ~~s employee health and wellness department~~ shall provide training and counseling as needed to promote awareness of this policy and the elimination of bullying, harassment, discrimination, or retaliation based on race, ethnicity, religion, gender, disability, age, sexual orientation, gender identity and expression, or military/veteran status throughout the District. The human capital management division department shall be made aware of all cases related to these types of discrimination, bullying, harassment, or retaliation and shall work with the parties involved to resolve conflicts in a manner consistent with the spirit and requirements of this policy.

STATEMENT OF
NONDISCRIMINATION

The District prohibits discrimination, including harassment, against any employee on the basis of race, color, religion, gender, national origin, age, sexual orientation, disability, gender identity and expression, military/veteran status, or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of District policy.

DISCRIMINATION

Discrimination against an employee is defined as conduct directed at an employee on the basis of race, color, religion, gender, national origin, age, sexual orientation, disability, gender identity and expression, military/veteran status, or any other basis prohibited by law, that adversely affects the employee’s employment.

BULLYING

Bullying in the context of the work environment is repeated abusive mistreatment that undermines, humiliates, or threatens employees, prevents work from being done, and harms employee health. Bullying must not be confused with the nonabusive exercise of management rights to assign tasks, coach, or take work-related disciplinary action against employees. Bullying may be supervisor-to-subordinate or employee-to-employee. [See DH]

HARASSMENT

Prohibited harassment of an employee is defined as physical, verbal, or nonverbal conduct based on an employee’s race, color, reli-

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gion, gender, national origin, age, sexual orientation, disability, gender identity and expression, military/veteran status, or any other basis prohibited by law, when the conduct is so severe, persistent, or pervasive that the conduct:

1. Has the purpose or effect of unreasonably interfering with the employee's work performance;
2. Creates an intimidating, threatening, hostile, or offensive work environment; or
3. Otherwise adversely affects the employee's performance, environment, or employment opportunities.

EXAMPLES

Examples of prohibited harassment may include offensive or derogatory language directed at another person's religious beliefs or practices, accent, skin color, gender identity, or need for workplace accommodation; threatening or intimidating conduct; offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; display of graffiti or printed material promoting racial, ethnic, or other stereotypes; or other types of aggressive conduct such as theft or damage to property.

SEXUAL HARASSMENT

Sexual harassment is a form of sex discrimination defined as unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. Submission to the conduct is either explicitly or implicitly a condition of an employee's employment, or when submission to or rejection of the conduct is the basis for an employment action affecting the employee; or
2. The conduct is so severe, persistent, or pervasive that it has the purpose or effect of unreasonably interfering with the employee's work performance or creates an intimidating, threatening, hostile, or offensive work environment.

EXAMPLES

Examples of sexual harassment may include sexual advances; touching intimate body parts; coercing or forcing a sexual act on another; jokes or conversations of a sexual nature; and other sexually motivated conduct, communication, or contact.

RETALIATION

The District prohibits retaliation against an employee who makes a claim alleging to have experienced discrimination or harassment, or another employee who, in good faith, makes a report, serves as a witness, or otherwise participates in an investigation.

An employee who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation re-

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garding harassment or discrimination is subject to appropriate discipline.

EXAMPLES

Examples of retaliation may include termination, refusal to hire, demotion, and denial of promotion. Retaliation may also include threats, unjustified negative evaluations, unjustified negative references, or increased surveillance.

PROHIBITED
CONDUCT

In this policy, the term "prohibited conduct" includes discrimination, bullying, harassment, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

REPORTING
PROCEDURES

An employee who believes that he or she has experienced prohibited conduct or believes that another employee has experienced prohibited conduct should immediately report the alleged acts. The employee may report the alleged acts to his or her supervisor or campus principal. **[See REGULATION]**

Alternatively, the employee may report the alleged acts to one of the District officials below.

DEFINITION OF
DISTRICT OFFICIALS

For the purposes of this policy, District officials are the Title IX coordinator, the ADA/Section 504 coordinator, ~~the Title VII coordinator,~~ and the Superintendent.

TITLE IX
COORDINATOR

Reports of discrimination based on sex, including sexual harassment, may be directed to the designated Title IX coordinator. ~~[See DIA(EXHIBIT)]Title IX coordinator. The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:~~

Name: ~~_____ Rufino Mendoza~~

Position: ~~_____ Director, Employee Relations~~

Address: ~~_____ 100 North University Drive, Fort Worth, TX 76107~~

Telephone: ~~_____ (817) 814-2790~~

ADA / SECTION 504
COORDINATOR

Reports of discrimination based on disability may be directed to the designated ADA/Section 504 coordinator. ~~[See DIA(EXHIBIT)]The District designates the following person to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, as amended, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, as amended:~~

Name: ~~_____ June Davis~~

Position: ~~_____ Director of Special Programs~~

Address: ~~_____ 100 North University Drive, Fort Worth, TX 76107~~

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ROLE OF THE ADA / SECTION 504 COORDINATOR	Telephone: (817) 814-2878
SUPERINTENDENT	The ADA/Section 504 coordinator shall be responsible for ensuring that complaints are processed according to procedures but- The ADA/Section 504 coordinator shall not be responsible for making a decision or determination about a complaint. The responsibility <u>for a decision</u> rests with the administrator who has jurisdiction over the complainant's area of employment.
ALTERNATIVE REPORTING PROCEDURES	The Superintendent or designee shall serve as coordinator for purposes of District compliance with all other antidiscrimination laws. An employee shall not be required to report prohibited conduct to the person alleged to have committed it. Reports concerning prohibited conduct, including reports against the Title IX coordinator or , ADA/Section 504 coordinator, or Title VII coordinator , may be directed to the Superintendent. A report against the Superintendent may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.
TIMELY REPORTING	Reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to promptly report may impair the District's ability to investigate and address the prohibited conduct.
NOTICE OF REPORT	Any District supervisor who receives a report of prohibited conduct shall immediately notify the appropriate District official listed above and take any other steps required by this policy.
INVESTIGATION OF THE REPORT	The District may request, but shall not insist upon, a written report of the allegations. If a report is made orally, the District official shall reduce the report to written form. Upon receipt or notice of a report, the District official shall determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the District official shall immediately authorize or undertake an investigation, regardless of whether a criminal or regulatory investigation regarding the same or similar allegations is pending. If appropriate, the District shall promptly take interim action calculated to prevent prohibited conduct during the course of an investigation. The investigation may be conducted by the District official or a designee, such as the campus principal, or by a third party designated by the District, such as an attorney. When appropriate, the

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	<p>campus principal or supervisor shall be involved in or informed of the investigation.</p> <p>The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.</p>
CONCLUDING THE INVESTIGATION	<p>Absent extenuating circumstances, the investigation should be completed within ten District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.</p> <p>The investigator shall prepare a written report of the investigation. The report shall be filed with the District official overseeing the investigation.</p>
DISTRICT ACTION	<p>If the results of an investigation indicate that prohibited conduct occurred, the District shall promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct.</p> <p>The District may take action based on the results of an investigation, even if the conduct did not rise to the level of prohibited or unlawful conduct.</p>
CONFIDENTIALITY	<p>To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.</p>
APPEAL	<p>A complainant who is dissatisfied with the outcome of the investigation may appeal through DGBA(LOCAL), beginning at the appropriate level.</p> <p>The complainant may have a right to file a complaint with appropriate state or federal agencies.</p>
RECORDS RETENTION	<p>Copies of reports alleging prohibited conduct, investigation reports, and related records shall be maintained by the District for a period of at least three years. [See CPC]</p>
ACCESS TO POLICY	<p>This policy shall be distributed annually to District employees. Copies of the policy shall be readily available at each campus and the District administrative offices.</p>

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Board Policy Update #109

▲ EHBAF(LOCAL): SPECIAL EDUCATION - VIDEO/AUDIO MONITORING

RATIONALE

In response to SB 1398, EHBAF(LOCAL) has been revised extensively to include:

- The identification of the superintendent as the administrator responsible for coordinating the provision of equipment to campuses. (The Special Education Department has suggested the addition "or designee" in addition to the superintendent.);
- New provisions regarding when a parent may request that a video camera be placed in a classroom for the following year;
- For current year requests, reference to the specific procedures in law that must be followed;
- The new requirement that the district must provide a response to a request within seven business days;
- Reference to the time frames in law for installation and operation of a video camera and details on when operation of a camera may be discontinued during the school year;
- Additional details on retention and confidentiality of recordings; and
- A new provision referring to an appeal to the commissioner of education.
-

MIA HALL, DIRECTOR

Note: Unless otherwise noted, the terms “video recording,” “video surveillance,” and “video monitoring” shall also include any associated audio recordings. In addition, the term “classroom” shall also include other special education settings subject to video and audio recording required by law.

To promote student safety, the~~The~~ District shall comply with requests for video and audio monitoring of certain self-contained special education classrooms ~~and settings~~ as required by law ~~to promote student safety in those settings~~. Regular or continual monitoring of video recordings shall be prohibited. Video recordings shall not be used for teacher evaluation or monitoring or for any purpose other than the promotion of student safety.

The Superintendent or designee is responsible for coordinating the provision of equipment to campuses in compliance with the law.

The Superintendent or designee shall ensure that administrative regulations are developed to implement this policy.

Requests

For Following Year

A parent of a student receiving special education services and whose placement for the following school year will be in a self-contained classroom eligible

Notice

A parent, Trustee, or staff member making a request for video surveillance may request that a video camera be placed in the classroom by the end of the current school year or by the tenth business day after the student’s admission, review, and dismissal (ARD) committee determines the student’s placement, whichever is later. If such a under this policy shall submit the request is made, to the campus shall begin operation of the camera by the deadlines in law.

For Current Year

Written requests from a parent, assistant principal, ~~on a form provided by the District, and the principal,~~ staff member, or the Board shall be submitted and processed in accordance with the procedures in law.

Response

As required by law, the District shall provide a response to the requestor not later than the seventh business day after receipt of the request.

Notice

Before a camera is activated, the~~within ten District business days.~~ ~~The~~ principal shall provide advance written notice to staff on the campus and to parents of the students assigned to or engaging in school activities in the classroom ~~or setting~~ that video and audio

**Installation and
Operation**

surveillance will be conducted in the classroom ~~or setting. The Superintendent shall develop administrative regulations as necessary to implement these request, response, and notice provisions.~~

The classroom subject to the request shall begin operation of video surveillance not later than the time frames required in law, except when the District is granted an extension of time.

When the District has installed video cameras in a classroom ~~or other setting~~ as required by law, the District shall operate the cameras during the instructional day at all times when students are in the classroom ~~or other setting~~. For purposes of this policy, the instructional day shall be defined as the portion of a school day during which instruction is taking place in the classroom ~~or other setting~~.

For the school year in which a campus receives a request for video and audio surveillance, theA campus shall continue to operate and maintain any video cameras placed in the classroom ~~or other setting~~ for as long as the classroom ~~or other setting~~ continues to satisfy the requirements in Education Code 29.022(a). However, the campus may discontinue operation of the video camera during the year if the requestor withdraws the request in writing and no request is submitted to continue the surveillance.

Video cameras must be capable of recording video and audio of all areas of the classroom, including a room attached to the classroom used for time out as defined by law. No visual monitoring, other than incidental coverage, or setting, except that no video surveillance shall be conducted of the inside of a bathroom or other area used for toileting or diapering a student or removing or changing a student's clothes.

**Retention of
Recordings**

The District shall post notice at the entrance to a classroom ~~or other setting~~ in which video cameras are placed stating that video and audio surveillance is conducted in that classroom ~~or setting~~.

Video recordings shall be retained for at least ~~threesix~~ months after the date of the recording but may be retained for a longer period in accordance with the District's records management program, or as required by law. [See CPC]

**Confidentiality of
Recordings**

Video recordings made in accordance with this policy shall be confidential and shall only be accessed or viewed by the individuals and in the limited circumstances permitted by law. ~~Contractors and District personnel with job duties related to the installation, operation, or maintenance of video equipment, or the retention of video recordings, who incidentally view recordings when performing regular job duties such as ensuring the proper functioning of the~~

~~equipment or pulling specific footage shall not be considered in violation of the confidentiality provisions.~~

The following individuals shall have authority to view video recordings to the extent permitted by the Family Educational Rights and Privacy Act (FERPA):

1. A District employee or a parent of a student who is involved in an alleged incident documented by a recording ~~and for which a complaint has been~~ reported to the District;
2. Appropriate Department of Family and Protective Services (DFPS) personnel as part of an investigation of alleged abuse or neglect of a child;
3. A peace officer, school nurse, District administrator trained in de-escalation and restraint techniques, or human resource staff member in response to a report of an alleged incident-complaint or an investigation of an employee or a report of alleged abuse committed by a student incident; and
4. Appropriate TEA or State Board for Educator Certification personnel or their agents as part of an investigation.

For purposes of this policy, the term “human ~~resource capital management~~ staff member” shall include the Superintendent, a principal, an assistant principal or other campus administrator, and any supervisory position within the District’s human ~~resources office-capital management division~~. If an individual listed in items 2 through 4 above believes that a recording shows a violation of District policy or campus procedures, the individual may allow access to the recording by appropriate legal and human ~~resources-capital management~~ personnel designated by the District for the purpose of determining whether a policy or procedure has been violated.

Any person who suspects that child abuse or neglect has occurred shall report this suspicion as required by law and District policy.
[See FFG]

Reporting an Incident

A person alleging that an incident, as defined by law, has occurred in a classroom ~~or other setting~~ in which video surveillance is conducted shall file a report on the form provided by the District with the principal as soon as possible after the person suspects the alleged incident. If possible, an incident report form shall be filed within 48 hours of the facts giving rise to the allegation. The principal shall promptly view, or direct an authorized individual to view, the video surveillance footage to identify the relevant portion of the recording. No later than ten District business days after the report is filed, the principal or designee shall respond by notifying the person whether the alleged incident was recorded in the District’s

video surveillance footage and shall initiate other steps as required by law, District policy, or local procedures.

Complaints

Complaints related to video and audio recordings under this policy shall be filed in accordance with DGBA, FNG, or GF, as applicable. A complainant who is dissatisfied with the outcome of the District's complaint process may appeal in writing to the commissioner of education in accordance with Education Code 7.057, including requesting an expedited review.

Board Policy Update

➤ **FL(LOCAL): STUDENT RECORDS**

RATIONALE

District Administration recommends that this local policy be amended to clarify the release of directory information.

STUDENT RECORDS

FL
(LOCAL)

COMPREHENSIVE
SYSTEM

The Superintendent or designee shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

CUMULATIVE RECORD

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See GBA]

CUSTODIAN OF
RECORDS

The principal is custodian of all records for currently enrolled students. The Superintendent is the custodian of records for students who have withdrawn or graduated.

TYPES OF EDUCATION
RECORDS

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any documentation of discussion or action by a grade placement committee convened for the student.
5. Health services record, including:
 - a. The results of any tuberculin tests required by the District.
 - b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]
 - c. Immunization records. [See FFAB]
6. Attendance records.

STUDENT RECORDS

FL
(LOCAL)

7. Student questionnaires.
8. Records of teacher, counselor, or administrative conferences with the student or pertaining to the student.
9. Verified reports of serious or recurrent behavior patterns.
10. Copies of correspondence with parents and others concerned with the student.
11. Records transferred from other districts in which the student was enrolled.
12. Records pertaining to participation in extracurricular activities.
13. Information relating to student participation in special programs.
14. Records of fees assessed and paid.
15. Records pertaining to student and parent complaints.
16. Other records that may contribute to an understanding of the student.

ACCESS BY PARENTS
OR GUARDIANS

The District shall make a student's records available to the student's parents or guardians, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requestor's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents or guardians may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or reduced-price lunches and the parents or guardians are unable to view the records during regular school hours, upon written request of a parent or guardian, one copy of the record shall be provided at no charge.

STUDENT RECORDS

FL
(LOCAL)

A parent or guardian may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

ACCESS BY SCHOOL
OFFICIALS

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, trustee, or agent of the District, including an attorney, a consultant, a contractor, a volunteer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or
5. Investigating or evaluating programs.

TRANSCRIPTS AND
TRANSFERS OF
RECORDS

The District may request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or guardian or student, if 18 or older.

STUDENT RECORDS

FL
(LOCAL)

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the time line provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), REQUIRED DOCUMENTATION] The District may return an education record to the school identified as the source of the record.

RECORDS
RESPONSIBILITY FOR
STUDENTS IN SPECIAL
EDUCATION

The director of special education shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education.

A current listing of names and positions of persons who have access to records of students in special education is maintained at the office of the director of special education.

PROCEDURE TO
AMEND RECORDS

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents or guardians in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ten District business days after the request is received.

Parents or guardians shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents or guardians shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

When necessary to ensure effective communication, any notice required by policy to be sent to the parent(s) or guardian of a student shall be written in the language spoken by the parent(s) or guardian. If the dominant language of the parent(s) or guardian is other than English or Spanish, such notice shall be written in the dominant language of the parent(s) or guardian, if a suitable translation is available.

The parents or guardians shall be notified of the decision in writing within 15 District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents or guardians shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

STUDENT RECORDS

FL
(LOCAL)

ADMINISTRATIVE
REGULATIONS FOR
STUDENT RECORDS

The principal or assistant principal shall maintain a record on each student who is sent to the office for violating the Student Code of Conduct or classroom rules and regulations. This is a confidential school record and does not become a part of the permanent record or transcript except as may be reflected in the citizenship mark and attendance.

SURVEYS AND
STUDIES

School facilities, students, or personnel shall not be used to conduct surveys, such as tests, interviews, and questionnaires, for or by outside organizations or individuals except for provisions as set forth below. [See also EF]

Requests for information about student groups, personnel, and facilities by school-related groups or individuals and governmental agencies shall be submitted in writing to the executive director of accountability and data quality. Final approval or rejection of the request shall be made by the Superintendent and be based on potential values that shall accrue to the District.

Information gathered by the District may be released to outside organizations or individuals with the approval of the Superintendent in accordance with law.

DESIGNATION OF
PARENT OR
GUARDIAN

Since the student record card governs decisions in custody situations, care must be taken to ensure that the information on the card is correct. [See also FF(LOCAL)]

If the enrolling parent or guardian indicates that there is a court order affecting the parental relationship of the child, notation of this should be made on the student record card.

If a person presents legal documents purported to affect custodial rights, the principal should verify that the orders are valid. To do this, the principal should refer the person to the department of legal services. Any other questions regarding the legality of documents or custodial rights can be addressed to the department of legal services.

After reviewing the information, the department of legal services shall determine whether there is cause to change the person named on the student record card as having parental rights. Notification shall then be made to the building principal.

The District shall not decide child custody issues.

DIRECTORY
INFORMATION

The District has designated the following categories of information as directory information: student name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; degrees, honors, and awards received; dates of attendance; grade level; most recent educational institution attended;

participation in officially recognized activities and sports; and weight and height of members of athletic teams. Unless a parent directs otherwise on a form provided by the District, the District shall release designated directory information.

The district shall only release directory information:

1. To military recruiters and institution of higher education, as required by law, and
2. For school/District-sponsored purposes as defined below.

For purposes of this policy, "school/District-sponsored purposes" shall include all logical District and campus publications, including yearbooks, newsletters, directories, graduating-related documents as well as announcements related to school/District activities, honors, and awards.

ALL OTHER
PURPOSES/TJIRD
PARTY REQUESTERS

For all other purposes, including third-party requesters, directory information shall include student's name only.

**ACTION AGENDA ITEM
BOARD MEETING
MAY 8, 2018**

TOPIC: APPROVE LONE STAR GOVERNANCE QUARTER FIVE SELF-EVALUATION

BACKGROUND:

The intention of Lone Star Governance is to provide a continuous improvement model for governing teams (School Boards in collaboration with their Superintendents) that choose to intensively focus on one primary objective, improving student outcomes. In addition, Lone Star Governance provides a system for governing legal and fiscal responsibilities of the Board.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve Lone Star Governance Quarter Five Self-Evaluation.
2. Decline to Approve Lone Star Governance Quarter Five Self-Evaluation.
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Lone Star Governance Quarter Five Self-Evaluation.

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

Not applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All Fort Worth ISD schools, departments, and communities.

RATIONALE:

Approval of the Quarter Five Self-Evaluation will ensure Fort Worth ISD is in compliance with the Lone Star Governance Texas Framework.

INFORMATION SOURCE:

Dr. Kent Paredes Scribner
FWISD Board of Trustees
Sammy Monge