

*Board of Education
Regular Meeting
June 26, 2018*



Fort Worth
INDEPENDENT SCHOOL DISTRICT

Regular Meeting

Notice is hereby given that on June 26, 2018 the Board of Education of the Fort Worth Independent School District will hold a Regular Meeting beginning at 5:30 PM at the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed or considered or upon which any formal action may be taken are listed on the agenda which is made a part of this notice. Items do not have to be taken in the order shown on this meeting notice.

FORT WORTH INDEPENDENT SCHOOL DISTRICT

AGENDA

1. **5:30 P.M. - CALL REGULAR MEETING TO ORDER - BOARD ROOM**
2. **PLEDGES**
3. **CALL TO ORDER PUBLIC HEARING**
 - A. Public Hearing to Discuss the 2018-2019 Budget and Proposed Tax Rate for the General Fund, Debt Service Fund and Child Nutrition Fund
 - B. Public Comment on the 2018-2019 Budget and Proposed Tax Rate for the General Fund, Debt Service Fund and Child Nutrition Fund
4. **CLOSE PUBLIC HEARING**
5. **RECOGNITIONS**
 - A. UIL Athletic Competition State Medalists
6. **ACTION ITEM**
 - A. Proclamation Honoring Pauline Gasca Valenciano
7. **LONE STAR GOVERNANCE**
 - A. Preliminary Data for IR and Leadership Academy Campuses
8. **PUBLIC COMMENT**
9. **RECESS - RECONVENE IN REGULAR SESSION - BOARD CONFERENCE ROOM**
10. **DISCUSSION OF AGENDA ITEMS**

11. CONSENT AGENDA ITEMS

(Action by the Board of Education in adopting the "Consent Agenda" means that all items appearing herein are adopted by one single motion, unless a member of the Board requests that such item be removed from the "Consent Agenda" and voted upon separately.)

A. Board of Education Meeting Minutes	
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B. Acceptance of Bids/Proposals, Single Source, and Agreement Purchases \$50,000 and More	
1. Approve the Upgrade and Support of the Mach B Technology Edugence Response to Intervention (RTI) System	11
2. Approval of Purchase of Elementary Science STEMscopes Refill and Equipment Kits	15
3. Approve Purchase of Reading Assessment and Progress Monitoring System for the 2018-2019 School Year	18
4. Approve the Purchase of Dyslexia Intervention Training from Neuhaus Education Center for 2018-2019	22
5. Approve Renewal of Eduphoria Premium Suite and Related Services Through Region 11	30
6. Approve Region I Texas Bank One Assessments	38
7. Approve Renewal of Mass Communication Systems and Web Hosting Services for the 2018-2019 School Year	40
8. Approve Datamax of Texas Printer/Copier Services for 2018-2019	48
9. Approve Purchase of National Norm-Referenced Tests: Iowa Assessment/Logramos 3/Cognitive Abilities Test (COGAT)	54
10. Approve Annual Renewal of NWEA MAP Universal Math Growth and Progress Monitoring System for the 2018-2019 School Year	63
11. Approve Region 10 Education Service Center Interlocal Agreement for School District Mentor Extra-Duty Stipend Payments	67
12. Approve the Purchase of Property, Flood, Fleet, General Liability, Fidelity and UIL Insurance and Approval to Set Aside Reserves to Pay Deductibles	73
13. Approve Contract Extension for Data Governance Analysis Software	77
14. Approve Purchase of Chromebooks for DiG iN 1:1 Program Expansion at Middle Schools	82
C. Approve Landscape and Maintenance Agreement for Beautification Project at Charles E. Nash Elementary School	87
D. Approve Memorandum of Understanding Between Relay Graduate School of Education and the Fort Worth Independent School District	94
E. Approve the Instructional Agreement Between Tarrant County College District and Fort Worth ISD Dual Credit Program	117

F. Approve the Cooperative Program Agreement Between Fort Worth ISD and Office of Strategy and Policy Texas OnRamps	142
G. Approve Interlocal Cooperation Agreement Between the Tarrant County Hospital District DBA JPS Health Network and Fort Worth Independent School District for Provisions of Educational Services to Juvenile In-Patients	169
H. Approve 2018-2019 Allocations for Fort Worth After School (FWAS) Full Service Providers (Local Funds)	178
I. Approve 2018-2019 Allocations for Fort Worth After School (FWAS) Partial Service Providers (Local and Special Revenue Funds)	181
J. Approve 2018-2019 Allocations for Fort Worth After School (FWAS) Full Service Providers at Five Leadership Academies	184
K. Approval of Final 2017-2018 Budget Amendment for the General Fund, Debt Service Fund, and Child Nutrition Fund for the Period Ended June 30, 2018	187
L. Approve Budget Amendment and Budget Increase for Bid Package 017 Tanglewood Elementary School (RFP 15-036) in the 2013 Capital Improvement Program	191
M. Authorization to Enter into Contracts for Structural and Civil Engineering Services for the 2017 Capital Improvement Program	197
N. Authorization to Enter into Contracts for HVAC Test and Balance Services for the 2017 Capital Improvement Program	200

12. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION

13. EXECUTIVE SESSION

The Board will convene in closed session as authorized by the Texas Government Code Chapter 551.

- A. Seek the Advice of Attorneys (Section 551.071)
- B. Texas Government Code Section 551.074. Deliberation Regarding the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, Including Action Items Related to the Recommendation to Terminate Certain Continuing Contract Employees for Good Cause, the Recommendation to Terminate Certain Term Contract Employees for Good Cause and the Recommendation to Terminate Certain Probationary Employees in the Best Interest of the District
- C. Security Implementation (Section 551.076)
- D. Real Property (Section 551.072)

14. RECONVENE IN REGULAR SESSION - BOARD ROOM

15. ACCEPT CONSENT AGENDA

16. ACTION ITEMS

- A. Item/Items Removed from Consent Agenda
- B. Personnel

17. ACTION AGENDA ITEMS

- A. Adoption of Proposed 2018-2019 Budgets for the General Fund, Debt Service Fund, and Child Nutrition Fund 203
- B. Approval of the 2018-2019 Student Code of Conduct 206
- C. Approval to Set Parameters to be Included in the Request for Proposals (RFP) for Food Delivery Service Management Company 211

18. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION

19. EXECUTIVE SESSION

- A. Personnel
 - 1. Stop, Look and Listen

20. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS

21. ADJOURN

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: BOARD OF EDUCATION MEETING MINUTES

BACKGROUND:

The Open Meetings Act (the “Act”) was adopted in 1967 with the sole intent of making governmental decision-making accessible to the public. (It was codified without substantive change as Government Code Chapter 551.) The “Act” requires meetings of governmental bodies (school district board of trustees) to be open to the public, except for expressly authorized closed sessions, and to be preceded by public notice of the time, place and subject matter of the meeting.

Section 551.021 of the Texas Government Code states that (a) A governmental body shall prepare and keep minutes of each open meeting of the body with the minutes containing the subject of each deliberation and indicating action taken on each vote, order or decision. Section 551.022 provides the minutes are public records and shall be available for public inspection and copying on request to the governmental body’s chief administrative officer or designee.

In order to maintain compliance with Texas Code chapter 551 and the Texas Open Meetings Act, the Board must approve each set of minutes presented. Upon approval, the minutes can then be made available to the public as an official record of a given meeting.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve the Board Of Education Meeting Minutes
2. Decline to Approve the Board Of Education Meeting Minutes
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve The Board Of Education Meeting Minutes

FUNDING SOURCE

Additional Details

No Cost

COST:

None

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Board of Education

RATIONALE:

Approval of the attached Board of Education minutes allows the District to provide the public with an official record of any given meeting.

INFORMATION SOURCE:

Sammy Monge

MINUTES OF THE MEETING
OF
FORT WORTH BOARD OF EDUCATION

The Board of Education of the Fort Worth Independent School District held a meeting on June 5, 2018.

The following is a copy of the Meeting Notice and Return which is submitted and filed as a matter of record.

MEETING NOTICE
FORT WORTH INDEPENDENT SCHOOL DISTRICT

Notice is hereby given on May 31, 2018, the Board of Education of the Fort Worth Independent School District will hold a meeting beginning at 05:30 p.m. at the the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed are listed on the agenda which is made a part of this notice.

Under the authority of Texas Government Code, Section 551.001, et seq., the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons:

1. To consult with the Board's attorney with respect to pending or contemplated litigation, or settlement offers, or on matters where the attorney's duty to the Board, pursuant to the Code of Professional Responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Laws. Sec. 551.071
2. To discuss the purchase, exchange, lease, or value of real property. Sec. 551.072
3. To discuss negotiated contracts for prospective gifts or donations. Sec. 551.073
4. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against a public officer or employee, unless such officer or employee requests a public hearing. Sec. 551.074
5. To consider the deployment, or specific occasions for implementation, of security personnel or devices. Sec. 551.076
6. To deliberate a case involving discipline of a public school child or children, unless an open hearing is requested in writing by a parent or guardian of the child; or to deliberate a case in which a complaint or charge is brought against an employee of the District by another employee and the complaint or charge directly results in a need for a hearing, unless the employee complained of or charged requests an open hearing. Sec. 551.082
7. To exclude a witness from a hearing during the examination of another witness in an investigation when the Board is investigating a matter. Sec. 551.084

All final votes, actions, or decisions on any matter discussed in closed or executive session shall be taken or made in open session.

This notice was posted and filed in compliance with the Open Meetings Law on May 31, 2018 at 05:30 p.m.

/s/ Faye Daniels
Executive Secretary
Board of Education

RETURN OF THE MEETING JUNE 5, 2018

I, Faye Daniels, Executive Secretary of the Board of Education of the Fort Worth Independent School District, do verify that a copy of this notice of meeting was posted on May 31, 2018 in a place convenient to the public at the Administration Building, 100 N. University Drive, Fort Worth, Texas, as required by the Texas Government Code, Section 551.001 et seq.

Given under my hand on May 31, 2018.

/s/ Faye Daniels
Executive Secretary
Board of Education

1. 5:30 P.M. - CALL MEETING TO ORDER – BOARD ROOM

President Jackson called the meeting to order at 5:32 p.m.

The following Board Members were present:

Tobi Jackson
Anael Luebanos
Christene Moss
Judy Needham
Ashley Paz
Jacinto Ramos
Norman Robbins
T.A. Sims
Ann Sutherland

The following administrators were present:

Dr. Kent Scribner, Superintendent
Sherry Breed, Chief of Equity & Excellence
Vicki Burris, Chief of Capital Projects/Capital Improvement Program
Charles Carroll, Chief Academic Officer
Art Cavazos, Chief of District Operations
Karen Molinar, Chief of Elementary Schools
Sammy Monge, Chief of Policy & Planning
Cynthia Rincon, Chief of Human Capital Management
Elsie Schiro, Chief of Business & Finance

Cherie Washington, Chief of Secondary Schools
Barbara Griffith, Senior Communications Officer
Clint Bond, Executive Director of External & Emergency Communications
Ramona Soto, General Counsel

2. RECESS-RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION

3. EXECUTIVE SESSION

The Board will convene in closed session as authorized by the Texas Government Code Chapter 551.

A. Seek the Advice of Attorneys (Section 551.071)

B. Personnel Matters (Section 551.074)

1. Chief of Elementary Schools

2. Assistant Superintendent of Innovation

(Judy Needham arrived at 5:47 p.m.)

4. RECONVENE IN REGULAR SESSION – BOARD ROOM

The meeting was reconvened at 6:03 p.m.

5. ACTION ITEM

A. Personnel

Motion was made by Norman Robbins, seconded by Christene Moss, to approve Personnel Appointments as Discussed in Executive Session.

The motion was unanimously approved.

6. PUBLIC COMMENT

Speaker:
Willette Powell

7. RECESS – RECONVENE IN BOARD CONFERENCE ROOM

The meeting was recessed at 6:12 p.m. and reconvened in the Board Conference Room at 6:17 p.m.

8. 2018-2019 BUDGET DISCUSSION

Elsie Schiro gave the presentation regarding 2018-2019 budget development.

The following topics were covered:

- 2017-2018 Budget Comparison Analysis
- 2017-2018 End of Year Fund Balance Projections
- 2018-2019 Revenue Planning Estimates
- 2018-2019 Expenditure Planning Estimates
- 2018-2019 General Fund Preliminary Budget
- 2018-2019 Debt Service Fund Preliminary Budget
- 2018-2019 Food Service Fund Preliminary Budget
- Next Steps:
 - Review Preliminary Values from TAD (6/12/2018)
 - Review Revised Templeton Demographic Projections (6/2018)
 - Monitor 2017-2018 Average Daily Attendance to adjust 2018-2019 Estimates
- 2018-2019 Final Budget Update (6/12/2018)
- Adopt 2018-2019 Budget (6/26/2018)

9. BBE (REGULATION) DISCUSSION

This item was postponed.

10. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS

There were no comments.

11. ADJOURN

The meeting was adjourned at 7:07 p.m.

/s/ Faye Daniels
Board of Education

Video of the meeting is available on the Board of Education website at <http://www.fwisd.org>

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE THE UPGRADE AND SUPPORT OF THE MACH B TECHNOLOGY EDUGENCE RESPONSE TO INTERVENTION (RTI) SYSTEM

BACKGROUND:

In 2009, Mach B Technologies was awarded RFP 09-177 Comprehensive Instruction Assessment System to support the district's Curriculum as well as the Response to Intervention (RTI) process. The Mach B System (Edugence) has upgraded its RTI component to facilitate teachers' monitoring of student academic progress/growth. Board's approval is requested to upgrade the RTI component of the Mach B System.

STRATEGIC GOAL:

Increase Student Achievement

ALTERNATIVES:

1. Approve the upgrade and support of the Mach B Technology Edugence Response to Intervention (RTI) System with a 5 year renewal option.
2. Decline to Approve the upgrade and support of the Mach B Technology Edugence Response to Intervention (RTI) System with a 5 year renewal option.
3. Remand to staff for further study.

SUPERINTENDENT'S RECOMMENDATION:

Approve the upgrade and support of the Mach B Technology Edugence Response to Intervention (RTI) System with a 5 year renewal option.

FUNDING SOURCE

Additional Details

General Fund

199-31-6399-04K-999-24-208-000000

COST:

Original cost of RTI Component: \$24,000 annually
Cost of RTI Component Upgrade: \$48,000 annually

VENDOR:

Mach B Technologies

PURCHASING MECHANISM

Sole Source

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases available from only one source. A completed sole source affidavit is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

ALL FWISD Schools

RATIONALE:

Upgrading the Response to Intervention (RTI) component of the Mach B System, Edugence will ensure continuity of implementation and maintenance of the RTI framework to support teachers and administrators as they work through the RTI process on their campuses to monitor student progress/growth and increase student achievement.

INFORMATION SOURCE:

Charles Carroll
Mariagrazia Sheffield
Patricia Sutton

Fort Worth Independent School District Sole Source Affidavit



To comply with the State of Texas definition of a sole source provider, the vendor must satisfy one of the following requirements as defined in the Texas Education Code, Subchapter B., Sec. 44.031.

(j) Without complying with Subsection (a), a school district may purchase an item that is available from only one source, including: **CHECK THE BOX BELOW THAT APPLIES**

- an item for which **competition is precluded** because of the existence of a patent, copyright, secret process, or monopoly;
- a film, manuscript, or book;
- a utility service, including electricity, gas, or water, and
- a captive replacement part or component for equipment.

(k) The exceptions provided by Subsection (j) do not apply to mainframe data-processing equipment and peripheral attachments with a single-item purchase price in excess of \$15,000.

PLEASE COMPLETE THIS BOX

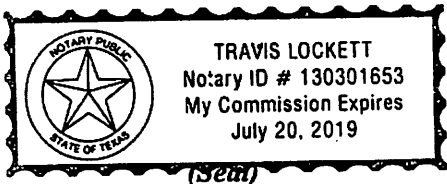
We have carefully reviewed the Texas Education Code, Subchapter B., Sec. 44.031 and hereby certify that we meet and comply with Section (j) and (k) of the aforementioned code for the sale of (attach separate sheet if necessary)

We are offering to upgrade the Rtl system that Mach B Technologies heavily customized for FW ISD. The upgraded version has all the customizations that fw isd currently has plus more functionality and analytics.

In addition, we certify that no suspension or debarment is in place, which would preclude receiving a federally funded contract.

Company Mach B Technologies Inc. / AIF WIZAM
 Address 1200, W. Walnut Hill Ln, Suite 2050
 City, State, Zip Code Irving, TX 75038
 Telephone No. 4696449363 Fax No. 214-245-4936
 Email Address AIF.wizam@machbreen.com
 Authorized Signature [Signature]
 Title Director

SUBSCRIBED AND SWORN to before me on this 18 day of May, 2018
 Notary Public, State of TEXAS



Signature Travis Lockett
 Printed Name Travis Lockett
 Date Commission Expires 7/20/19

Email completed Sole Source Affidavit (and Attachments) to stella.zavala@fwisd.org

March 11th, 2018

Fort Worth ISD Edugence Rtl

The following is a formal price quote for Mach B Technologies' Edugence Rtl management module, prepared for Fort Worth ISD. It includes Subscription, License, Hosting, Maintenance and Support.

Module	Cost per student	Total yearly cost
Edugence Rtl management (85,421)	\$.50/Student	\$42,710.00

- Cost per year includes licensing, hosting, maintenance and support costs
- Training - 1 days (2 Sessions) of On-site training is included for a district the size of Fort Worth ISD. Training is on the "Train the Trainer Model" unless specifically requested by the district. The District has the right to bring in anyone they wish for the training.

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

**TOPIC: APPROVAL OF PURCHASE OF ELEMENTARY SCIENCE
STEMSCOPES REFILL AND EQUIPMENT KITS**

BACKGROUND:

STEMscopes is the adopted textbook for Elementary Science. As well as textbooks and workbooks, the kits include consumable items for labs. The Science Department will purchase these kits annually throughout the adoption.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approval of purchase of Elementary science STEMscopes refill and equipment kits.
2. Decline to Approve the purchase of Elementary science STEMscopes refill and equipment kits.
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approval of purchase of Elementary science STEMscopes refill and equipment kits.

FUNDING SOURCE

Additional Details

General Fund

199-11-6399-021-XXX-11-139-000000

COST:

\$382,798.00

VENDOR:

Accelerate Learning, Inc

PURCHASING MECHANISM

Bid/Proposal Statistics

Bid Number: 15-129

Number of Bid/Proposals received: 204

HUB Firms: 29

Compliant Bids: 204

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal. The vendor listed above has been selected to support this purchase.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Science Department/All Elementary schools with Science instruction

RATIONALE:

Relates to Strategic Goal 1: Increase Student Achievement.

INFORMATION SOURCE:

Charles Carroll
Khechara Bradford
Herman Jackson



STEMscopes Quote

Quote/Invoice Number: 00022610
 Account Name: FT WORTH IND SCHOOL DISTRICT
 Shipping Address: 100 N University Dr
 Fort Worth, Texas 76107-1360
 United States
 Contact Name: Janeen Jervis
 Email: janeen.jervis@fwisd.org
 Phone: (817) 814-2600

MAIL PAYMENTS TO:

Division: Accelerate Learning Inc.
 Company Address: PO BOX 732464
 Dallas, 75373-2464

Created Date: 4/26/2018
 Prepared By: Jamie Long

Description: Consumable Kits + Basic Science Equipment Kits for K-5th grade

The quantity below represents the total number of students for each grade level.

Product	ISBN	Grade	Quantity	Years	Sales Price	Total Price
TX Grade 1 Consumable Kit	978-1-63037-095-4	Grade 1	192.00	1 Year	\$165.00	\$31,680.00
TX Grade 2 Consumable Kit	978-1-63037-096-1	Grade 2	259.00	1 Year	\$215.00	\$55,685.00
TX Grade 3 Consumable Kit	978-1-63037-096-8	Grade 3	271.00	1 Year	\$350.00	\$94,850.00
TX Grade 4 Consumable Kit	978-1-63037-098-5	Grade 4	226.00	1 Year	\$360.00	\$81,360.00
TX Grade 5 Consumable Kit	978-1-63037-100-5	Grade 5	200.00	1 Year	\$260.00	\$52,000.00
State Grade 4 Basic Science Equipment	978-1-63037-040-4	Grade 4	84.00	1 Year	\$625.00	\$52,500.00

Value of Free Products: \$0.00
 Subtotal: \$368,075.00
 Shipping: \$14,723.00
 Order Total: \$382,798.00

Curriculum Licenses: The online curriculum must be purchased for students in order to purchase supplemental print and hands on kits.
Permitted Use: ALI grants the customer a non-exclusive, non-transferable and non-assignable license, during the term of this agreement to use the content solely for educational purposes and only with authorized users paid for by the customer. Customer may not sell, sublicense, disclose assign or transfer the online, print, or kit content.
Copyright Protection: ALI retains all rights, titles, and interests in and to its copyrighted materials.
Product Returns/Exchanges: No refunds or cancellations for online products. Print or kit materials damaged upon delivery may be returned for replacement product.
Payment Terms: Payment is due net 30 days after receipt of invoice.
Freight Charges: Standard freight charge is 8% of the price of the print or kit product purchased. There are no freight charges for online products.
User Information: ALI reserves the right to collect and store all user information for district/school reporting.
Sales Tax: All orders are subject to applicable sales tax.

CUSTOMER SERVICE

Phone: 281-833-4500
 Fax: 281-833-4510
 Email: stemscopes@acceleratelearning.com

MAIL PO's and correspondence to:

Accelerate Learning Inc.
 5177 Richmond Ave, Suite 1025
 Houston, Texas 77056

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE PURCHASE OF READING ASSESSMENT AND PROGRESS MONITORING SYSTEM FOR THE 2018-2019 SCHOOL YEAR

BACKGROUND:

In the fall of 2016, the Board approved Achieve 3000 to provide an online reading assessment and progress monitoring system, as well as instructional supports for use with students in grades PK – 12. Achieve 3000 allows for differentiated literacy instruction to reach each student at that student’s individual reading level from developing foundational literacy skills to improving reading comprehension skills. Teachers and students engage with nonfiction text as part of a 5-step literacy routine including interaction with grade level text, as well as discussion and small group instruction, with students reading and writing at independent levels. Instructional supports in Achieve 3000 provide teachers with differentiated content reading passages at each student’s independent reading level so that students develop and apply reading and writing skills in English Language Arts, Science, and Social Studies. This covers training for the 2018-2019 school year. This is the second of 5 one year optional renewals.

STRATEGIC GOAL:

Goal 1 – Increase Student Achievement

ALTERNATIVES:

1. Approve Purchase of Reading Assessment and Progress Monitoring System for the 2018-2019 School Year.
2. Decline to Approve Purchase of Reading Assessment and Progress Monitoring System for the 2018-2019 School Year.
3. Remand to staff for further study.

SUPERINTENDENT’S RECOMMENDATION:

Approve Purchase of Reading Assessment and Progress Monitoring System for the 2018-2019 School Year.

FUNDING SOURCE

Additional Details

General

199-11-6329-015-XXX-24-307-000000

COST:

\$2,086,724.16

VENDOR:

Achieve 3000

PURCHASING MECHANISM

Bid/Proposal Statistics

Bid Number: 17-026

Number of Bid/Proposals received: 7

HUB Firms: 2

Compliant Bids: 7

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. The vendor listed above has been selected to support this purchase.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All learners in FWISD, grades PK - 12

RATIONALE:

The use of Achieve 3000 is a key component of the District's core instruction in literacy leading to increased access and achievement for all FWISD students. In addition to the reading assessments and progress monitoring, Achieve 3000 is an instructional resource that teachers in literacy, science, and social studies use to engage all students in both independent on-level reading with grade-level text as part of regular classroom instruction. Additionally, Achieve is used in the after-school program, summer school, various summer programs, and can be accessed by any student 24/7 during and outside of school hours.

INFORMATION SOURCE:

Charles Carroll
Karen Molinar
Cherie Washington
Sara Arispe
Khechara Bradford
Michelle McCone
Cherron Upaka

Proposal Pricing

The following table lists special pricing that Achieve3000 is giving Fort Worth ISD:

Achieve Solutions	Assessment	Instruction	Professional Development	Total
Smarty Ants K-2	\$53,294.00	\$87,306.00	\$175,695.00	\$316,295.00
KidBizPro TX: Grades 2-5*	\$126,930.00	\$427,331.00	\$175,695.00	\$729,956.00
TeenBizPro TX: Grades 6-8*	\$109,386.00	\$368,266.20	\$140,560.00	\$618,212.20
EmpowerPro TX: Grades 9-12*	\$73,026.00	\$245,884.96	\$103,350.00	\$422,260.96
Totals	\$362,636.00	\$1,128,788.16	\$595,300.00	\$2,086,724.16
Renewals*				
Year One (17-18)	\$362,636.00	\$1,128,788.16	\$595,300.00	\$2,086,724.16
Year Two (18-19)	\$362,636.00	\$1,128,788.16	\$595,300.00	\$2,086,724.16
Year Three (19-20)	\$362,636.00	\$1,128,788.16	\$595,300.00	\$2,086,724.16
Year Four (20-21)	\$362,636.00	\$1,128,788.16	\$595,300.00	\$2,086,724.16
Year Five (21-22)	\$362,636.00	\$1,128,788.16	\$595,300.00	\$2,086,724.16

**This schedule is based on the current enrollment and on the renewal of the same products and services. Additional products and services can be purchased separately.*

These costs include access to our suite of solutions for all learners in FWISD (87,204 PreK-12 students at 144 schools):

- Student licenses – in English and Spanish
- Teacher and Administrator Licenses
- Parent Licenses
- LevelSet Assessment
- 24/7 Self-Paced, On-Demand Resources
- Leadership Edition
- Reporting for Teachers
- 24/7 Access Both Online and Offline

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE THE PURCHASE OF DYSLEXIA INTERVENTION TRAINING FROM NEUHAUS EDUCATION CENTER FOR 2018-2019

BACKGROUND:

The Texas Dyslexia Handbook, revised July 2014, requires every identified dyslexic student to receive instruction from a certified teacher who has been highly trained in dyslexia. Neuhaus provides teachers and therapists with training in the use of evidence-based tools needed for effective literacy instruction for individuals with dyslexia and related disorders. Teachers acquire the knowledge and skills necessary to implement specialized dyslexia intervention through Neuhaus comprehensive coursework, along with a series of Neuhaus topical classes designed to address the evidence-based component of dyslexia intervention. The comprehensive coursework meets all the descriptors outlined *The Texas Dyslexia Handbook, Revised July 2014 (chapter III, p. 26-27)* and topical classes address particular descriptors. Additionally, Neuhaus professional development classes adhere to The Knowledge and Practice Standards for Teachers of Reading set forth by the International Dyslexia Association. This covers training for the 2018-2019 school year.

STRATEGIC GOAL:

1 – Increase Student Achievement

ALTERNATIVES:

1. Approve the Purchase of Dyslexia Intervention Training from Neuhaus Education Center for 2018-2019
2. Decline to Approve the Purchase of Dyslexia Intervention Training from Neuhaus Education Center for 2018-2019
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve the Purchase of Dyslexia Intervention Training from Neuhaus Education Center for 2018-2019.

FUNDING SOURCE

Additional Details

General Fund

199-13-6299-0D8-999-26-209-000000

COST:

\$267,873.00

VENDOR:

Neuhaus Education Center

PURCHASING MECHANISM

Bid/Proposal Statistics

Bid Number: 15-129-A

Number of Bid/Proposals received: 200

HUB Firms: 21

Compliant: 200

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal. The vendor listed above has been selected to support this purchase.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

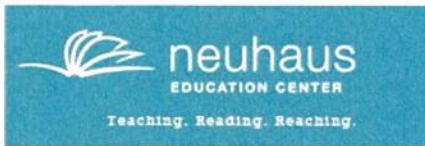
Dyslexia teachers and dyslexia assessors for elementary and secondary schools to ensure all eligible students are served.

RATIONALE:

In order to assure that the unique needs of students identified with dyslexia are met, the teachers who instruct these students must have a thorough knowledge of this language learning difference and the capacity to deliver specialized literacy instruction/remediation. Neuhaus will provide the extensive professional development necessary to qualify individual dyslexia teachers as International Dyslexia Association (IDA) Certified Dyslexia Practitioners. Training for the Dyslexia Assessors assures alignment with national best practices as well as with the instructional program.

INFORMATION SOURCE:

Charles Carroll
Sara Arispe
Patty Cote



Company Address 4433 Bissonnet
 Bellaire, TX 77401-3233
 US
 Phone (713) 664-7676

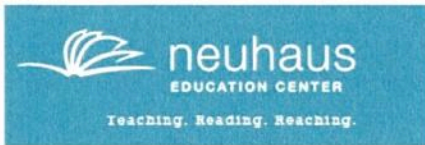
Created Date 5/17/2018
 Expiration Date 8/31/2018
 Quote Number QUO-0001379

Contact Name Sara Arispe
 Phone (817) 814-1603
 Email sara.arispe@fwisd.org

Prepared By Cathie Fisher
 Phone (713) 664-7676
 Extension 208
 Email cfisher@neuhaus.org

Account Name Fort Worth ISD
 Quote Name FWISD 2018 Dyslexia Cohorts 1-3
 Quote To 100 N. University
 Fort Worth, TX 76107

Product	Quantity	Sales Price	Total Price
Additional Participant(s)	200.00	\$150.00	\$30,000.00
Assessors Professional Learning	4.00	\$3,000.00	\$12,000.00
Close Reading of Increasingly Complex Text: What to Read and How to Read (1Day, Up to 20 Participants)	1.00	\$2,950.00	\$2,950.00
Developing Metacognitive Strategies (2 Days; Up to 40 Participants)	1.00	\$11,800.00	\$11,800.00
Developing Vocabulary for Reading Success (Online)	20.00	\$75.00	\$1,500.00
Dyslexia 201 Presentation	2.00	\$1,800.00	\$3,600.00
Ethical Standards Module Online	20.00	\$50.00	\$1,000.00
Guide for Classes	22.00	\$975.00	\$21,450.00
Language Enrichment (5 Days; Up to 40 Participants)	1.00	\$30,000.00	\$30,000.00
Materials: Close Reading of Increasingly Complex Text Class	20.00	\$27.00	\$540.00
Materials: Deck Dividers with Final Stable Syllable Cards	120.00	\$5.00	\$600.00
Materials: Developing Metacognitive Strategies Class	20.00	\$134.00	\$2,680.00
Materials: Developing Vocabulary for Reading Success Class	20.00	\$27.00	\$540.00
Materials: Family Information Resources	20.00	\$165.00	\$3,300.00
Materials: Language Enrichment Class	20.00	\$365.00	\$7,300.00
Materials: Mirror	250.00	\$5.00	\$1,250.00
Materials: Multisensory Grammar Class	20.00	\$27.00	\$540.00
Materials: Neuhaus Academy Teacher Manual Volume 1	55.00	\$60.00	\$3,300.00
Materials: Neuhaus Academy Volume 1 Companion Reader	330.00	\$15.00	\$4,950.00
Materials: Planning Evidenced-Based Lessons Class	20.00	\$21.40	\$428.00
Materials: Reading Readiness Class	20.00	\$107.00	\$2,140.00
Materials: Reading Readiness Kit 1 Unlaminated	20.00	\$30.00	\$600.00



Materials: Scientific Spelling Part 2 Class	20.00	\$0.00	\$0.00
Materials: Test & Assessments, 504 & IDEA Class	20.00	\$33.00	\$660.00
Materials: Unexpected Underachievement Class	20.00	\$27.00	\$540.00
Materials: Written Composition Fundamentals Class	20.00	\$27.00	\$540.00
Materials: Written Composition: Revision Process Class	55.00	\$153.00	\$8,415.00
Mentoring for Certification Programs	20.00	\$1,800.00	\$36,000.00
Multisensory Grammar (1Day; Up to 20 Participants)	1.00	\$2,950.00	\$2,950.00
Planning Evidence-Based Lessons (1 Day, Up to 20 Participants)	1.00	\$2,950.00	\$2,950.00
Reading Readiness (1 Day, Up to 20 Participants)	1.00	\$2,950.00	\$2,950.00
Scientific Spelling Part 2 Online (1/2 Day)	20.00	\$75.00	\$1,500.00
Structured Literacy: Implementation Meeting Students' Needs (1-day, Up to 40 Participants)	5.00	\$6,000.00	\$30,000.00
Structured Literacy: Moving Students to Mastery (1-day, Up to 40 Participants)	5.00	\$6,000.00	\$30,000.00
Test & Assessments, 504 & IDEA	1.00	\$2,950.00	\$2,950.00
Unexpected Underachievement (1Day; Up to 20 Participants)	1.00	\$3,000.00	\$3,000.00
Written Composition Fundamentals (1Day; Up to 20 Participants)	1.00	\$2,950.00	\$2,950.00

Grand Total \$267,873.00

Professional Learning Descriptions

Products are for a cohort of the same 20 Dyslexia Teachers except where noted.

Additional Participant(s) – A daily rate is charged for each additional participant above the maximum per class. This increase above maximum within in this quote is pre-approved. If facilities will not accommodate the total participants in one space, additional classes may be required at additional costs.

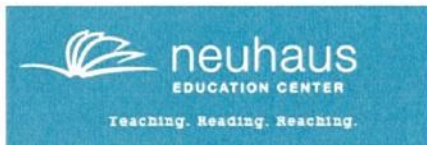
Assessors Professional Learning – 7 Participants - Professional learning day for those administering and evaluating assessments. District will provide protocols.

Close Reading of Increasingly Complex Text – 20 Participants will learn 1) how to evaluate the quantitative and qualitative complexity of a text with consideration of the reader and the text, 2) how to encourage close reading of a text, and 3) how to select the most appropriate text to increasingly demand more from the reader.

Developing Metacognitive Strategies – 20 Participants will learn activities that increase oral language, strategies for increasing vocabulary and background knowledge, summarization activities, questioning techniques, and progress monitoring for fluency, vocabulary, and comprehension.

Developing Vocabulary for Reading Success Online – 20 Participants learn strategies for learning specific vocabulary such as word webs and word-learning strategies, using contextual clues. Digit masters with eight model lessons with activities that support vocabulary development are included.

Dyslexia 201 Presentation - What Happens During Intervention? I Want to Know More for my Child. This presentation is for parents and guardians of students struggling to read or identified as having dyslexia. Participants will be lead through an evidence-based multisensory structured literacy lesson to provide a better understanding of what takes place during an intervention or remediation lesson.



Ethical Standards Online – 20 Participants - As a component of the Neuhaus Literacy Interventionist Program, participants learn standards of ethical conduct for providing dyslexia remediation.

Family Information Resources –205 Participants - Resources are supplied to sites via the participants to provide families with information on dyslexia.

Guides for Classes - Neuhaus staff providing practicum support to achieve fidelity of implementation.

Language Enrichment – 20 Participants learn how to use formal and informal data to adjust instruction to meet student needs. Instruction for students may include: reliable reading and spelling patterns, development of oral language and world knowledge, metacognitive strategies for comprehension, and/or opportunities for practice.

Mentoring for Certification Programs –2018-2019 School Year -20 Participants - includes Book Reviews, New Student and Class Reports, Progress Reports and 5 Demonstration Lessons. Assignments to be completed during designated timeframes indicated on cohort syllabus. Includes textbook associated with assignments.

Multisensory Grammar – 20 Participants learn; activities that make the abstract concept of grammar concrete, strategies for increasing students' sentence complexity when writing, and use of parts of speech in the construction and revision of written paragraphs.

Planning Research Based Lessons – 20 Participants will work with their master instructor to plan a comprehensive lesson using information learned to this point. Using resources provided within classes teachers will leave with initial lesson plans for implementation.

Reading Readiness – 20 Participants learn activities that will help children develop the critical skills necessary to become fluent readers. All activities are multisensory and can be used with the entire class, small groups, or individual students. Also included are multisensory letter introduction, instant word recognition, and the important component of handwriting.

Scientific Spelling Part 2 – Online - 20 Participants 1) learn the history of English orthography, 2) advance their knowledge of analyzing spelling errors, and 3) learn how to measure spelling progress through accuracy rather than achievement.

Structured Literacy: Implementation Meeting Students' Needs – 65 Dyslexia Teachers, Cohort 2 - Class participants are dyslexia teachers with a year of experience teaching Structured Literacy Instruction lessons to students with dyslexia. The content of the class will focus on deepening teachers' knowledge of how to identify and meet their students' needs as instruction moves forward into advanced language, reading, and writing concepts. Within a session the participants will examine content, practice delivery of instruction, and relate instructional practices to student profiles.

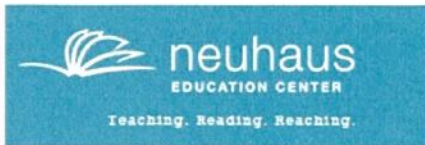
Structured Literacy: Moving Students to Mastery – 55 Dyslexia Teachers, Cohort 1 - Class participants are dyslexia teachers with two years of experience teaching Structured Literacy Instruction lessons to students with dyslexia. The teachers will collaboratively investigate research and content related to contemporary education aimed at developing proficiency in language, reading, and writing. Within a session, teachers will develop plans and practices to meet the needs of their students.

Test and Assessment; 504 and IDEA – 20 Participants - This one-day class within the Literacy Interventionist Program addresses parameters of testing, and assessment, and regulatory guidelines for 504 and IDEA.

Unexpected Underachievement – 20 Participants learn; models of literacy acquisition, domains of language and how they impact literacy and learning, characteristics of dyslexia, effective activities and strategies for learning to read and spell well, and appropriate accommodations.

Written Composition Fundamentals – 20 Participants learn; how to teach the structures of descriptive, narrative, process, compare, persuasive, and argumentative paragraphs, how to help students enhance the quality of their paragraphs, and how to teach students to edit and revise paragraphs.

Following products are accessed under Choice Partners Contract # 17/021KC-08
Assessors Professional Learning



Developing Vocabulary for Reading Success - Online
Dyslexia 201 Presentation
Ethical Standards Module Online
Language Enrichment
Materials: Deck Dividers
Materials: Family Information Resources
Materials: Language Enrichment
Materials: Mirrors
Materials: Neuhaus Academy Teacher Manual Volume 1
Materials: Neuhaus Academy Volume 1 Companion Reader
Materials: Reading Readiness Kit 1 Unlaminated
Materials: Scientific Spelling Part 2 - Online
Materials: Tests & Assessments; 504 & IDEA
Materials: Written Composition: Revision Process Manual
Mentoring for Certification Programs
Scientific Spelling Part 2 - Online
Structured Literacy: Implementation Meeting Students' Needs
Structured Literacy: Moving Students to Mastery
Tests & Assessments; 504 & IDEA
Unexpected Underachievement

Fort Worth ISD - 2018 DYSLEXIA Cohorts 1, 2 & 3
Neuhaus Education Center

Maximum 20 participants per Class	Days/ Unit	Audience	Units	Cost/Unit	Total	Purchasing Contract
DYSLEXIA Cohort 3 Year 1						
Unexpected Underachievement	1	Dyslexia Cohort	1	3,000.00	\$ 3,000.00	17/021KC-08
Reading Readiness	1	Dyslexia Cohort	1	2,950.00	\$ 2,950.00	17-080
Language Enrichment	5	Dyslexia Cohort	1	30,000.00	\$ 30,000.00	17/021KC-08
Planning Evidence-Based Lessons	1	Dyslexia Cohort	1	2,950.00	\$ 2,950.00	17-080
Multisensory Grammar +	1	Dyslexia Cohort	1	2,950.00	\$ 2,950.00	16-067
Written Composition Fundamentals +	1	Dyslexia Cohort	1	2,950.00	\$ 2,950.00	16-067
Developing Vocabulary for Reading Success -	0.5	Dyslexia Cohort	20	75.00	\$ 1,500.00	17/021KC-08
Scientific Spelling Part 2 - Online	0.5	Dyslexia Cohort	20	75.00	\$ 1,500.00	17/021KC-08
Developing Metacognitive Strategies	2	Dyslexia Cohort	1	11,800.00	\$ 11,800.00	16-067
Close Reading of Increasingly Complex Text	1	Dyslexia Cohort	1	2,950.00	\$ 2,950.00	16-067
Tests & Assessments; 504 & IDEA	1	Dyslexia Cohort	1	2,950.00	\$ 2,950.00	17/021KC-08
Ethical Standards Module Online		Dyslexia Cohort	20	50.00	\$ 1,000.00	17/021KC-08
Guides for Classes		Dyslexia Cohort	17	975.00	\$ 16,575.00	16-067
Mentoring for Certification Programs		Dyslexia Cohort	20	1,800.00	\$ 36,000.00	17/021KC-08
Materials: Close Reading of Increasingly		Dyslexia Cohort	20	27.00	\$ 540.00	16-067
Materials: Deck Dividers		Dyslexia Cohort	120	5.00	\$ 600.00	17/021KC-08
Materials: Developing Metacognitive Strategies		Dyslexia Cohort	20	134.00	\$ 2,680.00	16-067
Materials: Developing Vocabulary for Reading		Dyslexia Cohort	20	27.00	\$ 540.00	16-067
Materials: Family Information Resources		Dyslexia Cohort	20	165.00	\$ 3,300.00	17/021KC-08
Materials: Language Enrichment		Dyslexia Cohort	20	365.00	\$ 7,300.00	17/021KC-08
Materials: Multisensory Grammar		Dyslexia Cohort	20	27.00	\$ 540.00	16-067
Materials: Planning Evidence-Based Lessons		Dyslexia Cohort	20	21.40	\$ 428.00	17-080
Materials: Reading Readiness Class		Dyslexia Cohort	20	107.00	\$ 2,140.00	17-080
Materials: Reading Readiness Kit 1 Unlaminated		Dyslexia Cohort	20	30.00	\$ 600.00	17/021KC-08
Materials: Scientific Spelling Part 2 - Online		Dyslexia Cohort	20	-	\$ -	17/021KC-08
Materials: Tests & Assessments; 504 & IDEA		Dyslexia Cohort	20	33.00	\$ 660.00	17/021KC-08
Materials: Unexpected Underachievement		Dyslexia Cohort	20	27.00	\$ 540.00	16-067
Materials: Written Composition Fundamentals		Dyslexia Cohort	20	27.00	\$ 540.00	16-067

5/17/2018

Maximum 40 participants per Class *unless otherwise noted*	Days/ Unit	Audience	Units	Cost/Unit	Total	Purchasing Contract
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DYSLEXIA Cohort 2 Year 2

Structured Literacy: Implementation Meeting Students' Needs (40 participants, Max. 65) Guide for Class	5	Dyslexia Cohort 2	5	6,000.00 \$	30,000.00	17/021KC-08
	1	Dyslexia Cohort 2	5	975.00 \$	4,875.00	17-080
Additional Participant (25 participants x 5 days)	1	Dyslexia Cohort 2	125	150.00 \$	18,750.00	17-080

DYSLEXIA Cohort 1 Year 3

Structured Literacy: Moving Students to Mastery (40 participants, Max. 55) Additional Participant (15 participants x 5 days)	5	Dyslexia Cohort 1	5	6,000.00 \$	30,000.00	17/021KC-08
	1	Dyslexia Cohort 1	75	150.00 \$	11,250.00	17-080
Materials: Neuhaus Academy Teacher Manual Volume 1		Dyslexia Cohort 1	55	60.00 \$	3,300.00	17/021KC-08
Materials: Neuhaus Academy Volume 1 Companion Reader (6 each x 55 participants)		Dyslexia Cohort 1	330	15.00 \$	4,950.00	17/021KC-08
Materials: Written Composition: Revision Process Manual		Dyslexia Cohort 1	55	153.00 \$	8,415.00	17/021KC-08

DYSLEXIA Evaluators

Assessors Professional Learning	1	Dyslexia Assessors Cohort	4	3,000.00 \$	12,000.00	17/021KC-08
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DYSLEXIA Parent Nights

Dyslexia 201 Presentation	1	Parents	2	1,800.00 \$	3,600.00	17/021KC-08
Materials: Mirrors	1	Parents	250	5.00 \$	1,250.00	17/021KC-08

TOTAL \$ 267,873.00

5/17/2018

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE RENEWAL OF EDUPHORIA PREMIUM SUITE AND RELATED SERVICES THROUGH REGION 11

BACKGROUND:

In 2014-2015, the District purchased Eduphoria Premium Suite to consolidate services and save resources. Eduphoria Premium Suite provides teachers and other campus instructional personnel, along with campus and central administrators, access to multiple services through one portal with integration and consistent navigation. Eduphoria Premium Suite includes: STRIVE, an integrated web-based solution for T-TESS, along with a system for scheduling and tracking professional learning districtwide; AWARE, an integrated web-based data reporting system with customizable access to student-level assessment data; and TEKSbank, an on-line item bank of assessment passages and questions for optional use by classroom teachers. This covers the 2018-2019 school year.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve Renewal of Eduphoria Premium Suite and Related Services Through Region 11
2. Decline to Approve Renewal of Eduphoria Premium Suite and Related Services Through Region 11
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Renewal of Eduphoria Premium Suite and Related Services Through Region 11

FUNDING SOURCE

Additional Details

General Fund

199-31-6239-001-999-99-114-000000

COST:

\$300,500.00

VENDOR:

Region 11 Education Service Center

PURCHASING MECHANISM

Inter-Local Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through Education Service Center, Region XI. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All elementary school, middle school, high school, and specialty campuses

RATIONALE:

Efficient management and ease of access is critical to ensure accuracy and timely completion of all components of the state-mandated teacher evaluation process, T-TESS, including providing timely, accessible feedback for teachers, tracking professional learning, and establishing and monitoring student learning objectives. In addition to T-TESS, tracking professional learning is required for other state and federal funding, certification renewals, and grant-required training. Accessible student-level data is essential to teachers for planning and adjusting instruction. The intergration of these applications within one system increases effeciency and effectiveness for teachers and administrators.

INFORMATION SOURCE:

Charles Carroll
Sara Arispe
Lezley Lewis
Chad Davis

Note: Due to various factors, including the volume of participation from districts, contract negotiations for products and services being purchased and delivered within this contract, possible funding changes for districts or ESC Region 11, and other factors, this contract is offered in good faith but does not become binding until September 1, 2018, on either the district or ESC Region 11. This contract is contingent upon the continued availability of appropriations and is subject to cancellation by either party upon thirty (30) days' written notice to the other party. Payment for valid fees or charges rendered by the ESC Region 11 prior to written notice of termination shall be due to ESC Region 11. Early acceptance of this contract is necessary so that ESC Region 11 can plan and prepare to deliver these services. An alternative contract may be offered if this contract cannot be delivered as stated.

The Instructional Services Division offers the following services to school districts/charter schools that sign the **Eduphoria Premium Suite, Eduphoria Instructional Package, or the Eduphoria Strive Only Contract:**

Services Included at No Additional Charge

Districts renewing a current Suite subscription will maintain access to all six applications in Eduphoria. Beginning July 1, 2018, any new district subscription will be for either the Eduphoria Instructional Package (Aware, Forethought, and Strive) or for the Eduphoria Strive Only. The details below outline all existing applications:

- **Eduphoria: Aware Premium**
 - o Analyze state assessment data in a rich, interactive grid
 - o Create and share custom data views to focus on important issues for your district
 - o Develop easy-to-administer benchmark tests
 - o Print answer documents on plain paper and scan with inexpensive retail scanners
 - o Create a district bank of benchmark questions
 - o Analyze the impact of your scope and sequence when used with Forethought
 - o Build student personal graduation plans
 - o Generate graphs automatically as you are interacting with your data
- **Eduphoria: Forethought**
 - o Develop district scope and sequence online
 - o Create clarifying documents on best practices
 - o Align curriculum with TEKS and state assessment data
 - o Develop district bank of exemplary activities and lessons
 - o Collaborate with shared plans and team planning
 - o Enjoy rich text planning area for attractive lesson plans
 - o Plan a day-at-a-time or for a week's subject-at-a-time
 - o Copy plans easily from year-to-year or week-to-week
 - o Eliminate the need for turning in lesson plans!
- **Eduphoria: Strive**
 - o Professional development management and collaboration platform
 - o Complete appraisal system with integrated staff evaluation, goal setting, and PLC collaboration to create a true professional growth system
 - o Intuitive and innovative course management system that is fully functional on mobile devices
 - o Powerful real-time reporting for educator goals and portfolios to support educators in need
 - o Create comprehensive professional learning plans

The following applications are only available in renewing Suite purchases:

- **Eduphoria:Helpdesk**
 - Manage customized requests for multiple departments
 - Easily track technician statistics
 - Maintain parts stores
 - Manage software licenses
 - Auto-assign tasks to service staff based on type of request or location
- **Eduphoria:Facilities and Events**
 - Public facility rental and invoicing
 - Districtwide inventory system
 - Room reservation and item checkout for staff
 - Project and event planning
 - Resources assigned to teachers and students
- **Eduphoria:FormSpace**
 - Build online forms and surveys for district personnel and your community
 - Analyze and export information using powerful reporting and data tools
 - Develop automated and dynamic free-flowing workflows for approvals and notifications

ESC Region 11 Contact

Data Analysis Contact
(817) 740-7633

Price List — 2018-2019

Premium Suite											
Renewing Suite (per campus)	\$2,050										
Eduphoria Instructional Package											
New Aware, Forethought, Strive (per campus)	\$2,995										
Eduphoria Strive Only											
Strive Cost Only (per campus)	\$995										
Eduphoria Suite/Instructional Package/Strive Setup, Site Visits, and Training Fee (Required)											
<table border="0"> <thead> <tr> <th><u>Enrollment</u></th> <th><u>Fee</u></th> </tr> </thead> <tbody> <tr> <td>1-464</td> <td>\$900</td> </tr> <tr> <td>465-2,999</td> <td>\$1,850</td> </tr> <tr> <td>3,000+</td> <td>\$2,750</td> </tr> <tr> <td>Districts with multiple high schools</td> <td></td> </tr> </tbody> </table>	<u>Enrollment</u>	<u>Fee</u>	1-464	\$900	465-2,999	\$1,850	3,000+	\$2,750	Districts with multiple high schools		\$3,650
<u>Enrollment</u>	<u>Fee</u>										
1-464	\$900										
465-2,999	\$1,850										
3,000+	\$2,750										
Districts with multiple high schools											

Fee Includes:

- 2 district on-site technical assistance visits per year (limit of 5 people)
- If additional site visits are needed, please contact the ESC Region 11 Eduphoria representative for fee structure
- Unlimited Phone/Email Assistance
- All ESC Region 11 Eduphoria Trainings — Three district representatives per session for 1-464 Student Enrollment
Four district representatives per session for 465-2,999 Student Enrollment
Five district representatives per session for 3,000+ Student Enrollment
Six district representatives per session for Districts w/ Multiple high schools

Customized/On-Site Trainings:

- Districts are charged a per-person fee according to the ESC Region 11 fee schedule, with a required minimum/maximum number of participants per trainer
- Plus cost of materials per participant, when applicable



Preparing today's learners for tomorrow's opportunities

Clyde W. Steelman, Jr., Ed.D.
Executive Director

**Data Analysis Services and Support Quote
Fort Worth ISD
2018-2019**

May 1, 2018

The table below represents Fort Worth ISD's requested Data Analysis services and estimated costs for the 2018-2019 school year. Listed are: Eduphoria Premium Suite; which includes Aware, Forethought, Helpdesk, Facilities and Events, Form Space, and Strive, and district access for the TEKSbank item bank. All services will be effective September 1, 2018 – August 31, 2019. This quote is strictly for budget planning purposes only.

Online submission of contracts will still be required for service activation.

Component	Fee Explanation	Fee
Eduphoria Premium Suite	\$2,050.00 x 137 campuses + \$3,650 Technical Assistance Fee*. *This fee includes 6 people at any Eduphoria Region 11 trainings, 2 visits to the district, and unlimited support via phone and e-mail.	\$284,500
TEKSbank	\$16,000 for District	\$16,000
Total		\$300,500

Please contact Shari King at 817-740-7633 with any questions or changes to this quote.

1451 South Cherry Lane White Settlement, TX 76108 • 817-740-3600 • www.esc11.net

Note: Due to various factors, including the volume of participation from districts, contract negotiations for products and services being purchased and delivered within this contract, possible funding changes for districts or ESC Region 11, and other factors, this contract is offered in good faith but does not become binding until September 1, 2018, on either the district or ESC Region 11. This contract is contingent upon the continued availability of appropriations and is subject to cancellation by either party upon thirty (30) days' written notice to the other party. Payment for valid fees or charges rendered by the ESC Region 11 prior to written notice of termination shall be due to ESC Region 11. Early acceptance of this contract is necessary so that ESC Region 11 can plan and prepare to deliver these services. An alternative contract may be offered if this contract cannot be delivered as stated.

The Instructional Services Division offers the following services and discounts to school districts/charter schools that sign the **TEKSbank Contract**:

Services included at No Additional Charge

TEKSbank provides educators with a repository of more than 40,000 questions mapped to the TEKS that can be used to create online or offline (paper) assessments of student ability in the areas of language arts, math, science, and social studies for grades 2-11. Spanish items are currently available for grades 2-5 in language arts and math; additional items (both Spanish and English and for various academic areas) are added to the item bank at regular intervals. The TEKSbank program will allow users to:

- Design a test booklet
- Access questions in the four core subject areas
- Search by standard or keyword
- Change content within the question
- Reduce answer choices
- Change images within the question
- Organize text into categories
- Use tabs to navigate within the system
- Change the layout, type, and resources
- Share tests with other users

ESC Region 11 Contact

Data Analysis Contact
(817) 740-7633

Price List — 2018-2019

Basic Package for districts that have purchased Eduphoria: Aware Analysis & Benchmarking, Instructional Package, or Suite Editions:

Per Enrollment — Excludes Pre-K, Kindergarten, and First-Grade Enrollment
 (This includes the \$250 per-campus TEKSbank hosting fee.)

District Enrollment	District Annual Base Fee
1-199	\$2,750
200-499	\$3,250
500-999	\$3,750
1,000-4,999	\$4,250
5,000-9,999	\$4,750
10,000-14,999	\$5,250
15,000 -19,999	\$5,750
20,000-24,999	\$6,500
25,000-29,999	\$7,500
30,000-34,999	\$8,500
35,000-39,999	\$10,000
40,000-44,999	\$11,000
45,000-49,999	\$12,000
50,000-54,999	\$13,000
55,000-59,999	\$14,000
60,000-64,999	\$15,000
65,000 +	\$16,000

NOTE: Districts that have not purchased Eduphoria: Aware Analysis & Benchmarking, Instructional Package, or Suite Editions must pay an additional \$250 per-campus TEKSbank hosting fee.

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE REGION I TEXAS BANK ONE ASSESSMENTS

BACKGROUND:

Region One ESC developed TX Bank One using items from master teachers, national and state recognized assessment development organizations, and specialized assessment item development partnerships. The item bank contains over 80,000 items and is recognized statewide for its rigor. As information is released about STAAR the item bank undergoes additional reviews and alignments and new items are added to ensure full coverage for assessed grade levels and content areas. Items in non-assessed grade levels are aligned using performance level descriptors. TX Bank One items and documents are reflective of the STAAR format including griddable responses in mathematics and science, open ended items for language arts, and process standard dual coding. Spanish items were trans-adapted by the same company used by the state for STAAR.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve Region I Texas Bank One Assessments
2. Decline to Approve Region I Texas Bank One Assessments
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Region I Texas Bank One Assessments

FUNDING SOURCE

Additional Details

General Fund	199-11-6399-021-XXX-11-139-000000	Science Dept \$13,169
	199-11-6399-011-XXX-11-138-000000	Literacy Dept \$13,169
	199-11-6399-019-XXX-11-162-000000	Math Dept \$13,169
	199-11-6399-018-XXX-11-137-000000	Social Studies Dept \$13,169

COST:

\$52,676.00

VENDOR:

Region I ESC

PURCHASING MECHANISM

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through Region 1, Contract 55575. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Secondary Campuses

RATIONALE:

This will allow access to Region One ESC developed TX Bank One TEKs Alignment. Aligns to readiness and supporting standards and Depth of Knowledge Alignment.

INFORMATION SOURCE:

Charles Carroll
Cherie Washington
Khechara Bradford
Angela Michelle McCone

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE RENEWAL OF MASS COMMUNICATIONS SYSTEMS AND WEB HOSTING SERVICES FOR THE 2018-2019 SCHOOL YEAR

BACKGROUND:

Fort Worth ISD currently uses Blackboard, Inc. (formerly ParentLink) to provide telephonic, text, email and mobile application messages for emergency communications, daily attendance and general announcements. This system is used at both the campus and District levels. On February 26, 2013, the Board approved the purchase for a web hosting solution provided by Edline, LLC, known as Blackboard in the amount of \$144,311.00. This web hosting solution provides the District with its primary District website, as well as the websites for 134 campuses.

STRATEGIC GOAL:

3-Enhance Family and Community Engagement

ALTERNATIVES:

1. Approve Renewal of Mass Communications System and Web Hosting Services for the 2018-2019 School Year
2. Decline to Approve Renewal of Mass Communications System and Web Hosting Services for the 2018-2019 School Year
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Renewal of Mass Communications System and Web Hosting Services for the 2018-2019 School Year

FUNDING SOURCE

Additional Details

General Fund

199-53-6249-001-999-99-104-000000-

COST:

\$312,619.98

VENDOR:

Blackboard Inc.

PURCHASING MECHANISM

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the The Interlocal Purchasing System TIPS/TAPS Contract 2092216 and 4022516. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

District-wide

RATIONALE:

The Blackboard, Inc. services support and strengthen the District’s work in enhancing family and community engagement through timely and relevant communication with students, families, staff, and members of the community. Blackboard, Inc. services help the District reach these stakeholders via multiple platforms, including but not limited to the District’s message system, campus message systems, emergency notification system, and the Fort Worth ISD mobile app. These are proven strategies – the app has been downloaded more than 67,000 times and continues to be a necessary and vital tool for engagement. Approval will allow FWISD to provide vital information to our stakeholders through the District and campus websites in a mobile-ready, user-friendly, and dynamic manner. The FWISD website receives over 49.5 million pageviews each school year and provides important for all District stakeholders.

INFORMATION SOURCE:

Barbara Griffith
Clint Bond
John Cope

VOID IF EXECUTED AFTER: July 01, 2018
CUSTOMER: Fort Worth ISD

Blackboard

This Blackboard Order Form ("Order Form") by and between **Blackboard Inc.** ("Blackboard") and **Fort Worth ISD** ("Customer") details the terms of Customer's use of the products and services set forth below ("Product and Pricing Summary"). This Order Form, together with the Blackboard Master Agreement located at <http://agreements.blackboard.com/bbinc/blackboard-new-master-agreement-all-products.aspx> and incorporated by this reference, form the entire agreement between the parties in respect of the products and services set forth in the Product and Pricing Summary.

Notwithstanding anything to the contrary in any purchase order or other document provided by Customer, any product or service provided by Blackboard to Customer in connection with a purchase order related to this Order Form is conditioned upon Customer's acceptance of this Order Form and the Blackboard Master Agreement. Any additional, conflicting or different terms proffered by Customer in a purchase order or otherwise shall be deemed null and void. Each of the individuals executing this Order Form represent and warrant that he or she is authorized to execute the Agreement on behalf of Customer or Blackboard, as applicable.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

A. Software & Services Product and Pricing Summary

Qty	Product Code	Product or Service	Initial Term Period #1 Effective Dates	Initial Term Period #1 07/01/2018-06/30/2019 (USD)	Initial Term Period #2 07/01/2019-06/30/2020 (USD)	Initial Term Period #3 07/01/2020-06/30/2021 (USD)
134	WCM-ESSN	BLACKBOARD WCM ESSENTIAL, 1 - 2,000 Users	07-01-2018 - 06-30-2019	\$120,594.64	\$120,594.64	\$120,594.64
8597 1	BC-MN	BLACKBOARD MASS NOTIFICATIONS	07-01-2018 - 06-30-2019	\$96,012.71	\$96,012.67	\$96,012.67
8597 1	MCA-APPI	BLACKBOARD MOBILE COMMUNICATIONS APP INTEGRATED	07-01-2018 - 06-30-2019	\$96,012.71	\$96,012.67	\$96,012.67
Total				\$312,620.06	\$312,619.98	\$312,619.98

B. Terms

- The Initial Term of this Order Form shall be as specified in the Product and Services Pricing Summary above.


2. Unless otherwise specified in the Product or Service Description above, this Order Form shall be renewed automatically for successive periods of one (1) year (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Customer provides Blackboard, or Blackboard provides Customer, with a written notice to the contrary thirty (30) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. Effective Date: July 01, 2018

C. Payment Terms

1. All initial and subsequent payments shall be due Net 30. Unless otherwise stated, all prices are in United States currency.
2. Sales Tax: If applicable, a copy of your Sales Tax Direct Pay Certificate or your Sales Tax Exemption Certificate must be returned with this Order Form.

D. Special Provisions

Sales Approved: Jennifer Elligott

Initial: 

Customer: Fort Worth ISD

Blackboard Inc.

Signature:

BB



Name: Clint Bond

Signature:



Name: Bill Jones

Title: Executive Director,
External & Emergency Communications

Title: Deputy General Counsel

Date:

6/05/2018

Date: June 04, 2018

Is a Purchase Order (PO) required for the purchase or payment of the products on this Order Form?

No

Yes - Please complete below

PO Number:

PO Amount:

Attach PO :

Attach Tax Exemption:

SIGN UP ALL CONTRACTS ALL VENDORS

HOME CONTRACTS MEMBERSHIP VENDORS SOLICITATIONS ABOUT US

EMAIL PURCHASE ORDER TO: TIPSPO@TIPS-USA.COM
ATTACH PO AS A PDF - ONLY ONE PO PER EMAIL
PO MUST REFERENCE TIPS CONTRACT NUMBER

OVERVIEW	DUE DILIGENCE	CONTACTS	FINANCIAL SERVICES
PRINT PROFILE	RESELLERS		

VENDOR Blackboard Inc (Schoolwires) (ParentLink)

WEBSITE www.blackboard.com

SERVICE/PRODUCTS
DESCRIPTION

Centricity2 is a website and content management system that brings together all your essential technologies, tools and information in one place. Centricity2 makes it easier than ever to engage all the members of your community with group-management capabilities, mobile device support, and a suite of Web 2.0 tools. Additionally, Centricity2 is designed to seamlessly integrate with all your compatible systems, so you can extend the functionality to meet your needs. Simple to learn and easy to use, Centricity2 makes it easy for all the users in your district to adopt your technologies. In fact, you'll be able to measure your community's growth level of engagement through integrated web analytics that allow you to proactively monitor online activity. Blackboard (Parentlink) provides schools and school districts with the technology and expertise to increase communication between administrators, teachers, parents, students, and the community at large. We offer multi-faceted communication solutions that provide notification tools as well as mobile solutions to ensure the district has the best technology available to communicate with their community. Blackboard offers Learn Products and Services as a resource for school districts. Having exclusively served the k-12 market for over 20 years, our all-in-one communication solutions effectively integrate and centralize all the district's information systems. Blackboard Notifications Agreement includes but is not limited to notification products Blackboard Connect 5, Connect 5i, Parentlink, Notify, Parentlink Mobile App, and Sociability.

AWARDED CONTRACTS

CONTRACT: 2092216 Web Hosting, Services or Content Management
Sep-22-2016 to Sep-26-2019

CONTRACT: 4022516 Notification Systems
Feb-25-2016 to Feb-28-2019

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**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE DATAMAX OF TEXAS PRINTER/COPIER SERVICES FOR 2018-2019

BACKGROUND:

The Accountability and Data Quality Department requires printing/copier services for data reporting, producing required materials for local testing, as well as documentation and training required by state testing programs. These services are required to support both district and campus staff including campus testing coordinators, data analysts, teachers, and campus administrators. This is the third year of a 3-year agreement negotiated to reduce cost by 10% annually.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve Datamax of Texas Printer/Copier Services for 2018-2019
2. Decline to Approve Datamax of Texas Printer/Copier Services for 2018-2019
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Datamax of Texas Printer/Copier Services for 2018-2019

FUNDING SOURCE

Additional Details

General Fund

199-31-6264-001-999-99-114-000000

COST:

\$90,000.00

VENDOR:

Datamax of Texas

PURCHASING MECHANISM

Bid/RFP/RFQ

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All elementary school, middle school, high school, and specialty campuses districtwide.

RATIONALE:

Printer/copier services are needed to support data reporting and state-mandated and local assessments.

INFORMATION SOURCE:

Charles Carroll
Sara Arispe
Kenneth Torres
Chad Davis



Digital Copier Equipment Proposal

Submitted To:

Fort Worth ISD

ADQ

Submitted On:

June 13, 2016

Submitted By:

Lisa Baird

Senior Business Process Consultant / Major Accounts

817.581.2800, Extension 5447



Pricing

Datamax Canon Recommended Equipment Solution:

Canon C5240a – {1 New} Copy/Print/Scan/Fax – Replacing all B&W Canon 4235's (N9760, N9810 & N9809)

- Color and B&W Multi-Function Copy/Print/Scan
- 40 Page Per Minute Print/Copy Speed
- Up to 75 Page Per Minute Scan Speed (B&W/Color)
- Scan to desktop, userbox, share folder or FTP site
- {4} 550-Sheet Paper Trays, 150-Sheet Bypass
- Staple finisher-corner and double staple up to 50 sheets
- 100-Sheet Reversing Automatic Document Feeder
- Scan directly into: Word, Excel and PowerPoint
- 3G Fax
- Color restriction available (would need to use access codes)
- Includes delivery/install/setup/network and user training

Canon C5255– {1 New} Copy/Print/Scan/Fax- Replacing Color C5255 (N9811) located @ 100 N University

- Color and B&W Multi-Function Copy/Print/Scan
- 55 Page Per Minute Print/Copy Speed
- Up to 120 Page Per Minute Scan Speed (B&W/Color)
- Scan to email, desktop, share folder, user box or FTP site
- Scan directly to Microsoft Word, PowerPoint and Searchable PDF formats
- {4} 550-Sheet Paper Trays, 150-Sheet Bypass
- Side paper deck
- Staple Finisher- corner and double stapling
- 100-Sheet Reversing Automatic Document Feeder
- 3G Fax
- Color restriction available (would need to use access codes) or can default to B&W
- Includes delivery/install/setup/network and user training



Canon New 8585i – {1 New} Copy/Print/Scan – Replacing B&W Canon 6275 (N9812)

- B&W Multi-Function Copy/Print/Scan
- 85 Page Per Minute Print/Copy Speed
- Up to 120 Page Per Minute Scan Speed (B&W/Color)
- {2} 1,500-Sheet Paper Trays {2} 550- Sheet Paper Trays and {1} 150-Sheet Bypass. **Soft close drawers**
- Side paper deck
- **Motion Sensor when machine is in sleep mode**
- **Noise reduced**
- Scan to email, desktop, user box and shared folder. **Blank page removal**
- **Larger control panel with flick/pinch action and expanded main menu**
- Staple finisher-corner and double staple up to 50 sheets
- 100-Sheet Reversing Automatic Document Feeder
- Includes delivery/install/setup/network and user training

Canon New 8505i – {2 New} Copy/Print/Scan – Replacing B&W Canon 8105's (N9816 & N9817)

- B&W Multi-Function Copy/Print/Scan
- 105 Page Per Minute Print/Copy Speed
- **Up to 240 Page Per Minute Scan Speed (B&W/Color). Current is up to 120 ppm**
- {2} 1,500-Sheet Paper Trays {2} 550- Sheet Paper Trays and {1} 150-Sheet Bypass. **Soft close drawers**
- Side paper deck
- **Motion Sensor when machine is in sleep mode**
- **Noise reduced**
- Scan to email, desktop, user box and shared folder. **Blank page removal**
- **Larger control panel with flick/pinch action and expanded main menu**
- Staple finisher-corner and double staple up to 50 sheets
- 100-Sheet Reversing Automatic Document Feeder
- Includes delivery/install/setup/network and user training

Staples are included in the contract

Keeping Current Canon 4235 N9759 located @ 2901 Shotts St Suite C



Datamax Leasing Option for Canon Equipment:

36 Month Term\$6,891.27 a month (equipment and service)

- No further obligation to current lease and service agreement for lease # Q-05959
- **Monthly savings of -\$758.21 10% (-\$9,098.52 for the year)**

Management Service Agreement

Canon C5240a (1), C5255a (1), 8585 (1) ,8505 (2) & current 4235 (1)

- Includes all service calls, preventive maintenance calls, electrical and mechanical parts, fuser oil, drums, staples, all color and B&W toner at no additional charge.
- Excludes supplies such as paper and transparencies.
- Shared Black Impressions Per Month140,000 a month (420,000 a quarter)
- Additional Black Impressions to be invoiced at \$0.0061
- Shared Color Impressions Per Month17,000 a month (51,000 a quarter)
- Additional Color Impressions to be invoiced at \$0.0432

Estimated Annual Total

- With additional impressions based on previous totals **\$90,000.00**

PROPRIETARY NOTES. All the prices and conditions in this proposal are valid for thirty (30) days from the date of proposal unless extended in writing or upon acceptance by FW ISD. All information in this proposal is to be considered to be proprietary and property of Datamax. All documentation and proposal information will be returned to Datamax at its request. Only those identified parties within FW ISD that are part of the decision making committee will have access to this proposal. Nothing in this proposal shall be copied, distributed or used by FW ISD without written authorization of Datamax of Texas.

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

**TOPIC: APPROVE PURCHASE OF NATIONAL NORM-REFERENCED TESTS:
IOWA ASSESSMENT/LOGRAMOS 3/COGNITIVE ABILITIES TEST
(COGAT)**

BACKGROUND:

The District administers nationally norm-referenced tests, Iowa and Logramos 3, to monitor student progress and achievement for students in primary grades. These provide a valid and reliable measure for instructional planning as well as a comparison to a national norm group. CogAT is administered to all students enrolled in grade 1 in the fall; it contains a non-verbal component used to help identify gifted & talented students regardless of the student's primary language.

STRATEGIC GOAL:

Goal 1 – Increase Student Achievement

ALTERNATIVES:

1. Approve purchase of national norm-referenced tests: Iowa assessment/Logramos 3/Cognitive Abilities Test (CogAT)
2. Decline to Approve purchase of national norm referenced tests: Iowa assessment/Logramos 3 Cognitive Abilities Test (CogAT)
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve purchase of national norm-referenced tests: Iowa assessment/Logramos 3/Cognitive Abilities Test (CogAT)

FUNDING SOURCE

Additional Details

General Fund

199-31-6339-001-999-99-114-000000

COST:

\$725,141.89

VENDOR:

Houghton Mifflin Harcourt

PURCHASING MECHANISM

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 15-129-A

Number of Bid/Proposals received: 200

HUB Firms: 21

Compliant: 200

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal. The vendor listed above has been selected to support this purchase.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All Elementary campuses district-wide

RATIONALE:

The District uses the data from the norm-referenced assessments for instructional planning, gifted & talented identification, and to determine appropriate educational interventions for students in grades K, 1, & 2. Results are also used to make relative comparisons of student performance by content area for groups and for individual students, and to monitor trends in performance over time. Results are accessible in a web-based reporting system for teachers, campus administrators, and central administrators to access the data. Testing for the Iowa Assessment and Logramos takes place in April. CogAT is administered to 1st grade students in September.

INFORMATION SOURCE:

Charles Carroll
Sara Arispe
Kenneth Torres



Houghton Mifflin Harcourt

Proposal

Prepared For

Ft Worth Ind School District

100 N University Dr
Fort Worth TX 76107

For the Purchase of:

Iowas E - Materials

Prepared By
Tony Castilleja
tony.castilleja@hnhco.com

PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.



Houghton Mifflin Harcourt

Attention:
Sara Arispe
sara.arispe@fwisd.org

Customer Experience
255 38TH Avenue, Suite L
St. Charles, IL 60174
FAX: 630-467-7192

AssessmentsOrders@hnhco.com

HMH Confidential and Proprietary

**Proposal for
Ft Worth Ind School District
Iowas E - Materials**

ISBN	Title	List Price	Discount %	Sale Price	Quantity	Purchase Amount
<u>Iowa E Test Materials</u>						
Iowa E Test Materials						
1473643	Iowa Assessments Form E Machine-Scorable Test Booklets, Complete Battery Levels5/6, Package of 25	\$278.75	25.0%	\$209.06	286	\$59,791.16
1473645	Iowa Assessments Form E Machine-Scorable Test Booklets, Complete Battery Levels7, Package of 25	\$278.75	25.0%	\$209.06	308	\$64,390.48
1473648	Iowa Assessments Form E Machine-Scorable Test Booklets, Complete Battery Levels8, Package of 25	\$278.75	25.0%	\$209.06	312	\$65,226.72
1496952	IAE LVS 5/6-14 BARCODE LABELS	\$0.78	25.0%	\$0.59	23,100	\$13,629.00
Total for Iowa E Test Materials						\$203,037.36
Total for Iowa E Test Materials						\$203,037.36
<u>CogAT 7 Test Materials</u>						
1473576	Cognitive Abilities Test (CogAT), Form 7 Test Booklet Level 7, Package of 25	\$184.50	25.0%	\$138.38	312	\$43,174.56
1496936	COGAT 7 BARCODE LABELS	\$0.78	25.0%	\$0.59	7,810	\$4,607.90
Total for CogAT 7 Test Materials						\$47,782.46
<u>Logramos, 3rd Test Materials</u>						
Logramos, 3rd Test Materials						
1596407	9781328883032 Logramos 3rd Edition Level 5/6 Test Book Package of 25	\$278.75	25.0%	\$209.06	97	\$20,278.82
1596408	9781328883049 Logramos 3rd Edition Level 7 Test Book Package of 25	\$278.75	25.0%	\$209.06	110	\$22,996.60
1596409	9781328883056 Logramos 3rd Edition Level 8 Test Book Package of 25	\$278.75	25.0%	\$209.06	106	\$22,160.36
1600603	Logramos 3 Barcode Labels Levels 5/6-14 - Customer Applied	\$0.78	25.0%	\$0.59	7,850	\$4,631.50
Total for Logramos, 3rd Test Materials						\$70,067.28
Total for Logramos, 3rd Test Materials						\$70,067.28
<u>Logramos, 3rd Scoring and Reporting</u>						
1600605	Logramos 3 Basic Data (Machine Scorable) Levels 5/6-9	\$7.60	25.0%	\$5.70	7,850	\$44,745.00
1600616	Logramos 3 Individual Performance Profile Levels 5/6-14	\$2.24	25.0%	\$1.68	7,850	\$13,188.00
Total for Logramos, 3rd Scoring and Reporting						\$57,933.00
<u>Iowa E Scoring and Reporting</u>						
1499722	BSC DATA IAE COMP/CORE 5/6-9MS	\$7.60	25.0%	\$5.70	23,100	\$131,670.00
1496941	IOWA E LVS 5/6-14 INDV PERF PROFILE	\$2.24	25.0%	\$1.68	23,100	\$38,808.00
Total for Iowa E Scoring and Reporting						\$170,478.00
<u>CogAT 7 Scoring and Reporting</u>						
Materials and Services						
1483566	BSC DATA COGAT 7 COMP LVS 5/6-8 MS	\$7.55	25.0%	\$5.66	7,810	\$44,204.60
Total for Materials and Services						\$44,204.60
Total for CogAT 7 Scoring and Reporting						\$44,204.60
<u>Program Services</u>						
Program Services						
1638980	Program Management	\$0.00		\$34,200.00	1	\$34,200.00
1638980	Research	\$0.00		\$40,000.00	1	\$40,000.00



Houghton Mifflin Harcourt

Attention:
Sara Arispe
sara.arispe@fwisd.org

Customer Experience
255 38TH Avenue, Suite L
St. Charles, IL 60174
FAX: 630-467-7192

HMH Confidential and Proprietary

AssessmentsOrders@hmc.com

**Proposal for
Ft Worth Ind School District
Iowas E - Materials**

ISBN	Title	List Price	Discount %	Sale Price	Quantity	Purchase Amount
<u>Program Services</u>						
1638980	Training	\$0.00		\$10,000.00	1	\$10,000.00
Total for Program Services						\$84,200.00
Total for Program Services						\$84,200.00

Proposal Summary		
Total Discounts:		\$197,776.64
Subtotal Purchase Amount:	\$677,702.70	
Shipping & Handling (7.00%):	\$47,439.19	
Total Cost of Proposal (PO Amount):	\$725,141.89	



Houghton Mifflin Harcourt

Attention:
Sara Arispe
sara.arispe@fwisd.org

Customer Experience
255 38TH Avenue, Suite L
St. Charles, IL 60174
FAX: 630-467-7192
AssessmentsOrders@hmc.com

HMH Confidential and Proprietary

Proposal for
Ft Worth Ind School District
IOWAS E - Materials

Total Cost of Proposal (PO Amount): \$ 725,141.89

This is a proposal only.

This proposal is subject to HMH's Standard Terms and Conditions ("Ts & Cs") below:

<http://www.hmhco.com/common/terms-conditions>

Ts & Cs are also found on HMH invoices.

HMH reserves the right to modify its Ts & Cs from time to time and agrees to notify you prior to such modifications becoming effective.

Unless otherwise agreed in writing, orders for Professional Services shall expire upon the earlier of (i) expiration of customer's funding or (ii) 24 months from receipt of the order.

Date of Proposal: 5/17/2018

Proposal Expiration Date:8/31/2018



Houghton Mifflin Harcourt



Houghton Mifflin Harcourt

Attention:
Sara Arispe
sara.arispe@fwisd.org

Customer Experience
255 38TH Avenue, Suite L
St. Charles, IL 60174
FAX: 630-467-7192

AssessmentsOrders@hmhco.com

HMH Confidential and Proprietary

Fort Worth Independent School District Sole Source Affidavit



To comply with the State of Texas definition of a sole source provider, the vendor must satisfy one of the following requirements as defined in the Texas Education Code, Subchapter B., Sec. 44.031.

(j) Without complying with Subsection (a), a school district may purchase an item that is available from only one source, including: **CHECK THE BOX BELOW THAT APPLIES**

- an item for which **competition is precluded** because of the existence of a patent, copyright, secret process, or monopoly:
 - a film, manuscript, or book;
 - a utility service, including electricity, gas, or water, and
 - a captive replacement part or component for equipment.

(k) The exceptions provided by Subsection (j) do not apply to mainframe data-processing equipment and peripheral attachments with a single-item purchase price in excess of \$15,000.

PLEASE COMPLETE THIS BOX

We have carefully reviewed the Texas Education Code, Subchapter B., Sec. 44.031 and hereby certify that we meet and comply with Section (j) and (k) of the aforementioned code for the sale of (attach separate sheet if necessary)

Please see attached HMH Sole Source Letter

In addition, we certify that no suspension or debarment is in place, which would preclude receiving a federally funded contract.

Company Houghton Mifflin Harcourt Publishing Company

Address 1 Pierce Place, Suite 900W

City, State, Zip Code Itasca, IL 60143

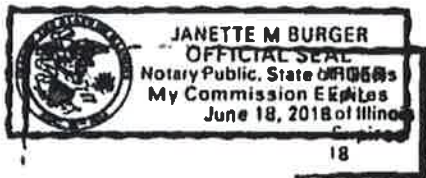
Telephone No. 800-767-8420 Fax No. 630-467-6174

Email Address hmh.bids@hnhco.com

Authorized Signature 

Title Shawn Weirather, Senior Director, Business Desk

SUBSCRIBED AND SWORN to before me on this 30 day of May, 2018



(Seal)

Notary Public, State of Illinois

Signature 

Printed Name Janette Burger

Date Commission Expires June 18, 2018

Email completed Sole Source Affidavit (and Attachments) to stella.zavala@fwisd.org



Houghton
Mifflin
Harcourt

January 2018

To Whom It May Concern:

We are writing in reference to your request for the “**sole source vendor**” information regarding Assessment products you wish to purchase from Houghton Mifflin Harcourt (formerly under the Riverside imprint). We are the sole source vendor in the United States for the following products:

Education Assessments

Cognitive Abilities Test™ (CogAT®) Forms 6, 7 and 8
DataManager Scoring and Reporting Platform Services
easyCBM® District Version
Gates-MacGinitie Reading Tests® (GMRT®) Fourth Edition
Interactive Results Manager™ (iRM™)
Iowa Algebra Aptitude Test™ (IAAT™) Fifth Edition
Iowa Assessments Forms E, F, and G
Iowa Tests of Basic Skills® (ITBS®) Forms A, B, C
Iowa Tests of Educational Development® (ITED®) Forms A, B, C
The Iowa Tests®
Iowa Writing Assessment™
*King-Devick Reading Acceleration Program® *(K-D RAP®)*
Logramos® Second Edition and Third Edition (TERCERA EDICIÓN)
Math Inventory
Reading Inventory
Riverside Interim Assessments™
Riverside Local ScoringPro™
Scoring Services for ITBS, ITED, IAAT, CogAT, and GMRT tests

Clinical and Special Needs Assessments

Adaptive Living Skills Curriculum™ (ALSC™)
Battelle Developmental Inventory™ (BDI™)
Battelle Developmental Inventory, Second Edition (BDI-2™)
Battelle Developmental Inventory, Second Edition, Normative Update (BDI-2 NU)
Battelle Developmental Inventory, Second Edition—Spanish (BDI-2 Spanish)
BDI Mobile Data Solution (MDS)
BDI-2 DataManager
Batería Woodcock-Muñoz—Revisada (Batería-R)
Batería III Woodcock-Muñoz® NU (Batería III® NU)
Batería IV Woodcock-Muñoz® (Batería IV)
Bilingual Verbal Ability Tests™ (BVAT™)
Bilingual Verbal Ability Tests™—Normative Update (BVAT™-NU)
Checklist of Adaptive Living Skills™ (CALST™)
Diagnostic Supplement to the WJ III® Tests of Cognitive Abilities
Inventory for Client and Agency Planning™ (ICAP™)

Compuscore® for ICAP Mini-Battery of Achievement™ (MBA™)
Report Writer for the WJ III®
Responsibility and Independence Scale for Adolescents (RISA)
Scales of Independent Behavior—Revised™ (SIB-R™)
Scales of Independent Behavior—Revised (SIB-R) Scoring and Reporting Program
WJ III® Diagnostic Reading Battery (WJ III® DRB)
Woodcock Diagnostic Reading Battery (WDRB)
Woodcock Language Proficiency Battery™ Revised (WLPB™-R)
Woodcock Compuscore® and Profiles Program (WCPP™)
Woodcock Scoring & Interpretive Program (WSIP™)
Woodcock-Munoz Language Survey, 3rd Edition (WMLS III)
Woodcock-Muñoz Language Survey®—Revised Normative Update (WMLS™-NU)
Woodcock-Muñoz Language Survey®—Revised (WMLS-R)
Woodcock-Johnson®—Revised (WJ-R®)
WJ-R Tests of Cognitive Ability
WJ-R Tests of Achievement
Woodcock-Johnson® III Normative Update (WJ III® NU)
WJ III NU Tests of Cognitive Abilities
WJ III®NU Tests of Achievement
Woodcock-Johnson III NU Tests of Achievement Form C/Brief Battery
Woodcock-Johnson III Normative Update (WJ III NU)
Woodcock-Johnson® IV (WJIV®)
Woodcock-Johnson® IV Tests of Achievement
Woodcock-Johnson® IV Tests of Cognitive Abilities
Woodcock-Johnson® IV Tests of Oral Language
Woodcock-Johnson® Tests of Early Academic and Cognitive Development (ECAD®)
Woodcock Interpretation and Instructional Interventions Program™ (WIIP®)

This list is valid until December 31, 2018. We hope this information will be helpful to you. If you have any questions, please contact HMH Customer Experience at 800-323-9540 or email AssessmentsCS@hnhco.com.

Sincerely,

HMH

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE ANNUAL RENEWAL OF NWEA MAP UNIVERSAL MATH GROWTH AND PROGRESS MONITORING SYSTEM FOR THE 2018-2019 SCHOOL YEAR

BACKGROUND:

The NWEA system provides a single-vertically aligned system for grade 1 through Algebra I with a standardized assessment measure for each student three times per year: beginning of year, middle of year, and end of year, as well as an option fourth assessment in the summer. There is on-going progress monitoring of student mathematics along with goal setting and teacher instructional resources for use in targeted small group instruction during the core learning time.

The resulting contract runs from initial date of Board approval on August 8, 2017, until August 31, 2018, with five (5) one-year optional renewals.

The current one-year optional renewal is brought to the Board for review and approval.

STRATEGIC GOAL:

1 – Increase Student Achievement

ALTERNATIVES:

1. Approve Annual Renewal of NWEA MAP Universal Math Growth and Progress Monitoring System for the 2018-2019 School Year.
2. Decline to Approve Annual Renewal of NWEA MAP Universal Math Growth and Progress Monitoring System for the 2018-2019 School Year.
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Annual Renewal of NWEA MAP Universal Math Growth and Progress Monitoring System for the 2018-2019 School Year.

FUNDING SOURCE

Additional Details

General Fund

199-11-6399-019-XXX-24-307-000000

COST:

\$550,000.00

VENDOR:

North West Evaluation Association (NWEA)

PURCHASING MECHANISM

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 17-078

Number of Bid/Proposals received: 5

HUB Firms: 0

Compliant Bids: 5

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal. The vendor listed above has been selected to support this purchase.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Each student in FWISD enrolled in grades 1-8 and Algebra I at all campuses.

RATIONALE:

To provide a differentiated mathematics platform to assess students' mathematics performance levels and monitor student progress in mathematics. Closing the gap for our struggling learners while meeting the needs of on-level and higher performing students requires the implementation of a solution that differentiates strategically to identify and meet the unique needs of each student so that each student continues to grow.

INFORMATION SOURCE:

Charles Carroll
Karen Molinar
Cherie Washington
Sara Arispe
Khechara Bradford
Shannon Hernandez
Stacy Parker



Measuring What Matters

Schedule A

Bill To Partner ID: 7368 Fort Worth ISD Accounts Payable 100 N. University, Suite NW 140-E Fort Worth, TX 76107	Sold To Partner ID: 7368 Fort Worth ISD Accounts Payable 100 N. University, Suite NW 140-E Fort Worth, TX 76107
SF Quote Number: 00003724 Quote Date: 05/01/2018	Start Date: 09/01/2018 End Date: 08/31/2019

PRODUCT NAME	QUANTITY	NET PRICE	TOTAL
NWEA Comprehensive Assessment System includes: <ul style="list-style-type: none"> • MAP Growth K-2 for Math • MAP Growth 3+ for Math • MAP Skills for Math • MAP Spanish for Math 	60,000	\$8.00	\$480,000.00
Customized Onsite Professional Learning Workshops <ul style="list-style-type: none"> • \$3,000/day first day delivery 	15	\$3,000.00	\$45,000
Customized Onsite Professional Learning Workshops <ul style="list-style-type: none"> • \$1,000/day consecutive days following a first day delivery 	25	\$1,000.00	\$25,000.00
MAP Growth Insights Report	1	Included in per student cost	\$ 0.00
MAP Insights Report	1	Included in per student cost	\$ 0.00
Professional Learning Online	Unlimited	Included in yearly subscription	\$ 0.00
		TOTAL PRICE	\$550,000.00

Notes: Quote reflects Fort Worth ISD RFP #17-078 pricing.

This Schedule A is subject to a custom Master Subscription Agreement between NWEA and Fort Worth ISD. NWEA's Privacy and Security Policy for Student Information can be found at:
<https://legal.nwea.org/NWEA%20Privacy%20and%20Security%20for%20PII%20Sept%2024%202014.pdf>
 NWEA's W9 can be found at: <https://legal.nwea.org/NWEA%20W-9.pdf>
 Until this Schedule A is signed, the terms identified here are valid for 90 days from the date above.
 Please confirm the billing address listed above on the left, or specify changes to your account manager.

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE REGION 10 EDUCATION SERVICE CENTER INTERLOCAL AGREEMENT FOR SCHOOL DISTRICT MENTOR EXTRA-DUTY STIPEND PAYMENTS

BACKGROUND:

The request is to facilitate Region 10 to provide funds to FWISD to assist Region 10 in fulfilling their monetary (stipend) obligation to those employees who are participating in their mentor program. The stipend is based on the employee fulfilling the assigned requirement as set per Region 10 agreement with the employee. Our participation in the program is merely a pass-through entity assuming no independent financial obligation or benefit relating to the Mentor Agreement. The Agreement is for mentoring agreements performed and to be paid in the 2017-2018 school year and for four additional school years at the District's option.

STRATEGIC GOAL:

Goal 1: Increase Student Achievement

ALTERNATIVES:

1. Approve Region 10 Education Service Center Interlocal Agreement for School District Mentor Extra-Duty Stipend Payments
2. Decline to Approve Region 10 Education Service Center Interlocal Agreement for School District Mentor Extra-Duty Stipend Payments
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Region 10 Education Service Center Interlocal Agreement for School District Mentor Extra-Duty Stipend Payments

FUNDING SOURCE

Additional Details

No Cost

COST:

None

VENDOR:

Not a Purchase

PURCHASING MECHANISM

Not a Purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

District mentors assigned to Region 10 Teacher Preparation and Certification Program

RATIONALE:

Approval will assist teacher to continue to mentor others who participate in Region 10 Teacher Preparation and Certification Program.

INFORMATION SOURCE:

Elsie Schiro



Mentor Agreement

School Year: _____ - _____

Mentor Name: _____ Assigned Intern Name: _____

Mentor E-Mail Address: _____

District: _____ Campus: _____

Years of Teaching Experience: _____ Certification Area(s): _____

Have you mentored a Region 10 EPP participant? Yes: _____ No: _____

Mentor for:

_____ TPC Intern _____ TPC Clinical Teaching Experience

_____ PrEP Educational Diagnostician _____ PrEP School Counselor _____ PrEP Counselor Practicum Experience

As a Mentor Teacher for the Region 10 EPP, I agree to fulfill the following responsibilities:

- ❖ Participate in 6 hours of Region 10 EPP mentor professional development online modules and complete all requirements.
- ❖ Observe the candidate for 45 – 60 minutes, complete and submit mentor reports. Mentors should receive release time to observe, conference, provide feedback and assistance to support participant.
- ❖ Maintain and submit required documentation to Region 10 EPP within two weeks of each formal observation and conference.
 - TPC Intern: 4 observation reports due by the end of practicum (two consecutive semesters)
 - TPC Clinical Teaching Experience (CTE): 4 observation reports due by the end of practicum (15 week)
 - PrEP Educational Diagnostician: 5 observation reports due by the end of practicum
 - PrEP School Counselor: 4 observation reports due by the end of practicum
 - PrEP Counselor Practicum Experience (CPE): 4 observation reports due by the end of practicum
- ❖ Communicate regularly with Region 10 staff regarding participant performance.
- ❖ Complete the Region 10 EPP annual evaluation survey.

Region 10 Education Service Center EPP agrees to provide a mentor stipend through the district payroll process upon completion of the practicum. The Mentor recognizes that circumstances beyond the Mentor's or Region 10 EPP's control may prevent fulfillment of this Mentor Agreement. Such circumstances may include participant withdrawal from the Region 10 Educator Preparation Programs, reassignment of the participant, or factors which hinder the establishment of a successful cooperative relationship. Circumstances may result in prorating the Mentor stipend and/or termination of this agreement any time prior to completion.

Note: In order to receive a mentor stipend, responsibilities must be fulfilled within the established timelines. Refer to online Mentor Modules for timelines and specific details.

Mentor Signature – Electronic Signature Accepted

Date

Accepted by Region 10 Education Service Center
Original to Region 10 EPP

REGION 10 EDUCATION SERVICE CENTER
Interlocal Agreement for School District Mentor Extra-duty Stipend Payments

This Agreement ("Agreement") is entered into by and between the Region 10 Education Service Center ("Region 10") and ("Participating School District").

The purpose of this Agreement is to facilitate Region 10 providing funds to the Participating School District to pay extra-duty stipends to the district mentors assigned to Region 10 certification candidates. The district assigned mentor must fulfill all the requirements of his/her signed Mentor Agreement, by and between the mentor and Region 10 within the designated timeline to qualify for the full stipend to be paid in May or June each year. Participating School District is not a party to the Mentor Agreements, has no knowledge of the terms of the Mentor Agreements, and is merely acting as a pass-through entity assuming no independent financial obligations or benefits relating to the Mentor Agreements.

Pursuant to the authority granted by the "Texas Interlocal Cooperation Act", (Chapter 791, Title 7, Government Code), providing for the cooperation between local governmental bodies, the parties hereto, in consideration of the premises and mutual promises contained herein, agree as follows:

WHEREAS, Region 10 desires the Participating School District to provide mentor stipends to qualified mentors assigned to Region 10 certification candidates within their school district; and

WHEREAS, Region 10 plans to provide the funds to the Participating School District in order for their payroll department to pay the mentor extra-duty stipends:

THEREFORE, IT IS NOW AGREED that both parties hereby agree to the following terms, conditions, and general provisions:

TERMS AND CONDITIONS

1. Term of the Contract.

The term of this Agreement shall be for the 2017-2018 school year as defined by the Participating School District. The Agreement shall automatically renew for four additional school years. Either party may preempt the automatic renewal by providing at least thirty days written notice of their intent to do so effective the next renewal. Under no circumstances shall this Agreement exceed four school years as defined by the Participating School District.

2. Termination of the Contract.

Either party to this Agreement may terminate this Agreement by providing the other party with written notice thirty working days prior to the desired termination date. The Participating School District will distribute the funds received from Region 10 in accordance with the terms of this Agreement. If the funds are insufficient for a full

distribution to all participating mentors, the received funds will be returned to Region 10. Any claims by mentor teachers for unpaid stipends pursuant to their individual Mentor Agreements are against Region 10 exclusively. Region 10 shall, to the fullest extent under the law, hold harmless and defend Participating School District against any such mentor claim. Region 10 shall be solely responsible for any costs, of whatever type, associated with defending Participating School District against any such mentor claim.

3. Role of Region 10 ESC:

1. Provide signed Mentor Agreements defining responsibilities and eligibility criteria and Mentor Information for district mentors assigned to Region 10 Teacher Preparation and Certification (TPC) Program and Region 10 Professional Educator Preparation (PrEP) Program "interns".
2. Provide funds so that the Participating School District can pay the stipends anticipated by the Mentor Agreements as special earnings in individual paychecks, subject to all deductions and withholdings, for each district eligible mentor assigned to Region 10 TPC and PrEP candidates.

Extra-duty Stipend Funds Distribution Example			
	R10 Amount to District	8.8% for District Costs	Mentor Stipend Amount
TPC Mentor	\$500	\$44	\$456
PrEP Mentor	\$600	\$52.80	\$547.20

3. Communicate regularly by phone and email with the Participating School District designated payroll contact to answer questions or clarify processes.
4. Provide names of district mentors qualified to receive full or prorated stipends by April 30th each year (or earlier if requested by the district).
5. Distribute stipend funds to Participating School District, with notification to the Chief Financial Officer (or like position), on or before May 1st each year to be paid to the qualified district mentors as part of their May or June payroll checks.

4. Role of Participating School District:

1. Designate a Participating School District payroll contact with which Region 10 staff may communicate regularly by phone and email to ask questions or clarify processes.
2. Process the qualified district mentor's stipend as special earnings in individual paychecks, subject to all deductions and withholdings. The funds provided by Region 10 shall be sufficient to meet all withholding requirements while fully meeting Region 10 obligations under the Mentor Agreements.


5. Miscellaneous Provisions:

1. This agreement shall be interpreted and the rights determined according to the laws of the State of Texas. Venue for any lawsuit resulting from this Agreement is in a court of competent jurisdiction in Dallas County, Texas.
2. Should any part of this Agreement be rendered or declared invalid by a court of competent jurisdiction, invalidation of such part or portion of this Agreement shall not invalidate the remaining portions thereof, and they shall remain in force and effect.
3. Each party is acting independently of the other, and neither is an agent, servant, employee, or joint venture partner of the other.
4. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties to this Agreement with respect to this subject matter. No other agreement, statement, or promise relating to this subject matter will be valid or binding unless coming after the Effective Date of this Agreement and are in writing and signed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their authorized officers the day and year approved by both parties whose signatures are affixed below.

REGION 10 ESC

Participating School District



Signature of Executive Director or Designee

Signature of Superintendent or Designee

Date

Date

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE THE PURCHASE OF PROPERTY, FLOOD, FLEET, GENERAL LIABILITY, FIDELITY AND UIL INSURANCE AND APPROVAL TO SET ASIDE RESERVES TO PAY DEDUCTIBLES

BACKGROUND:

Higginbotham, the District’s agent of record has secured insurance thru Interlocal Agreement, to protect District assets for the 12 month period July 1, 2018 to June 30, 2019 with Texas Political Subdivisions for fleet, general liability and fidelity insurance. Flood insurance is purchased from National Flood Insurance Program; policy period of January 1, 2019 thru January 1, 2020. The Brokerage Store, Inc. provides UIL Student/Athletic Accident Insurance.

Listed by category are the recommended carriers and providers:

Coverage Type	Company/Provider	Coverage/Deductible	Values	Premium Cost Not to Exceed
Property, Contents, Contractor Equipment, Boiler and Machinery, Includes Terrorism	American Home Assurance Company, part of American International Group, Inc. (AIG)	\$50,000 deductible per occurrence 1% of structure per occurrence for hail	Approximate values of \$2,037,314,028 Future value will be added upon completion of CIP & TRE projects	\$1,247,000
Flood Insurance	National Flood Insurance Program/Philadelphia Indemnity Insurance Company	\$2,000 deductible for property, \$2,000 for contents, per location	Covers eight properties in flood plain; \$2,747,700 property, \$1,204,800 contents	\$ 95,000
Fleet Insurance	Texas Political Subdivisions	\$1,000,000 combined single limits for liability and physical damage and collision coverage Combined property damage and bodily injury deductible is \$50,000 per incident	Covers buses and all District owned vehicles	\$276,500 Liability \$117,100 Physical Damage/ Collision
General Liability Insurance	Texas Political Subdivisions	\$2,000,000 combined single limits with a per claim deductible of \$50,000		\$ 35,000

General Liability Insurance for Special Events or Special Applications	Texas Political Subdivisions and Higginbotham	Special Applications: e.g. Certification of Insurance for Fire Marshal, Certification of Insurance for General Maintenance Foreman, Certification of Insurance for Licensed Electrician Special Events: Budget set aside to issue Certification of Insurance if the District rents a facility		\$ 89,250
Fidelity Insurance (theft of monies and securities, forgery and alteration of documents)	Texas Political Subdivisions	\$1,000,000 \$10,000, Employee Dishonesty Deductible \$5,000 all other		\$ 47,750
Data Breach (Security and privacy liability insurance)	Texas Political Subdivisions	\$1,000,000 for regulatory, event and defense costs per claim \$50,000 per claim	Coverage in the event that protected information is breached.	Included with purchase of fleet and general liability insurance
UIL Insurance	The Brokerage Store, Inc.	Group UIL-Texas Value: \$538,000 Catastrophic: \$27,331 \$500K Cash Benefit-\$12,460		\$ 577,791
Total Premiums				\$2,485,391
Fleet Liability Reserve (Estimated Deductible)			Estimate based on last five years of claims	\$479,400
General Liability Reserve (Estimated Deductible)	Texas Political Subdivision, Higginbotham, TASB		A deductible fund of \$36,00 will be maintained for accepted claims and residual open claims handled by the Texas Association of School Boards	\$ 36,000 TPS/Higginbotham
Total Reserves				\$ 515,400
Grand Total				\$3,000,791

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve The Purchase Of Property, Flood, Fleet, General Liability, Fidelity and UIL Insurance and Approval to Set Aside Reserves to Pay Deductibles.
2. Decline to Approve The Purchase of Property, Flood, Fleet, General Liability, Fidelity and UIL Insurance and Approval to Set Aside Reserves to Pay Deductibles.
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve The Purchase Of Property, Flood, Fleet, General Liability, Fidelity and UIL Insurance and Approval to Set Aside Reserves to Pay Deductibles.

FUNDING SOURCE

Additional Details

General Fund	199-51-6429-001-999-99-435-000000 - \$1,342,000
	199-34-6425-001-999-99-435-000000 - \$ 276,500
	199-51-6425-001-999-99-435-000000 - \$ 117,100
	199-34-6426-001-999-99-435-000000 - \$ 167,800
	199-51-6426-001-999-99-435-000000 - \$ 311,600
	199-41-6211-001-999-99-435-000000 - \$ 71,000
	199-51-6427-001-999-99-435-000000 - \$ 89,250
	199-51-6428-001-999-99-435-000000 - \$ 47,750
	199-36-6429-001-999-99-435-000000 - \$ 577,791

COST:

\$3,000,791

VENDOR:

Higginbotham
Texas Political Subdivisions
TASB
The Brokerage Store, Inc.

PURCHASING MECHANISM

Bid/RFP/RFQ

Interlocal Agreement – Fleet, General Liability and Fidelity

RFP – Property and General Liability

RFP – UIL

Sole Source - Flood

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

District wide

RATIONALE:

Purchase of insurance will provide adequate protection for the District in the event of a loss as well as appropriate defense when claims are made.

INFORMATION SOURCE:

Elsie Schiro

Max Ates

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE CONTRACT EXTENSION FOR DATA GOVERNANCE ANALYSIS SOFTWARE

BACKGROUND:

The Board originally approved the purchase of Qualtrics, a data governance analysis software, on April 25, 2017 for the 2017-2018 school year. This software allows for greater capacity and robustness around user controls, centralized governance, survey development, administration, data analysis, and on-line reporting. Based upon the value added components of this software to the district, administration is requesting a contract extension for the 2018-2019 and 2019-2020 school years.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Contract Extension For Data Governance Analysis Software
2. Decline to Approve Contract Extension for Data Governance Analysis Software
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Contract Extension for Data Governance Analysis Software

FUNDING SOURCE

Additional Details

Internal Service Fund

773-31-6299-ORE-999-99-212-000000-

COST:

2018-2019 school year	\$126,000
2019-2020 school year	\$170,000
TOTAL:	\$296,000

VENDOR:

Qualtrics, Inc.

PURCHASING MECHANISM

Bid/RFP/RFQ
#17-036

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Grants Compliance and Monitoring staff, various districtwide school and program managers as well as external stakeholders

RATIONALE:

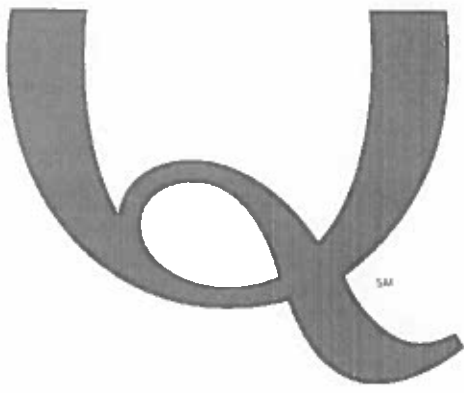
The Grants Compliance and Monitoring Department (GCM) is responsible for providing user-friendly data and analytics to various internal and external stakeholders. The type of data that is provided is used to make program decisions, monitor outcomes, comply with regulations, and highlight successes. Adhering to stakeholders' growing need and to be more responsive to numerous data collection types, it is imperative to identify a data governance platform that allows for greater capacity to customize, distribute, collect, and analyze across all data collection processes.

The Qualtrics platform provides numerous features, capabilities, and tools to handle complex, multi-faceted programs, quick ad-hoc research, and statistical analysis. The Research Suite allows evaluators to build surveys, customize survey pathways for a tailored respondent experience, distribute surveys, analyze data, sort results, and more.

Additional features can be can be extended to other District departments enabling users to conduct various market research such as customer satisfaction and loyalty, employee on-boarding and evaluations, data form collection as well as website feedback. Purchasing this software will accommodate 21st century surveying techniques for improved operational effectiveness and efficiency.

INFORMATION SOURCE:

Elsie Schiro
Tracy Marshall
Stacy Burrell



Qualtrics Proposal



Drew McIntyre

Qualtrics
K12 Region Manager

400 Qualtrics Drive
Provo, UT 84604

385.248.3066
drewm@qualtrics.com



Fort Worth
INDEPENDENT SCHOOL DISTRICT

License: Description:

Research Core	<ul style="list-style-type: none"> • Unlimited projects • Unlimited responses • Unlimited users • Unlimited phone & email support • Dedicated customer success manager • 1 custom branded theme • Text translation • Advanced distribution package • Advanced question package • Tableau connector • Site Intercept • X4 Summit Passes (4)
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License: Description:

Vocalize Data Dashboards	<ul style="list-style-type: none"> • Unlimited dashboards • Advanced text analytics • Principal level access • 10 dashboard authors
--------------------------	---

License: Description:

iQ Analytics	<ul style="list-style-type: none"> • Unlimited analysis • Stats iQ - Describe, relate, & regression statistical analysis • Text iQ - Text, topic, frequency, & sentiment analysis • Driver iQ - Key driver analysis
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Overall Total
\$170,000 Annually

Implementation Ramp:

Implementation Science Ramped Pricing	<p>Year 2 2018-2019 \$126,000</p> <p>Year 3+ 2019-2020 \$170,000</p>
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Date: 05/18/2018

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE PURCHASE OF CHROMEBOOKS FOR DiG iN 1:1 PROGRAM EXPANSION AT MIDDLE SCHOOLS

BACKGROUND:

Fort Worth ISD is continuing DiG iN 1:1, which is the digital initiative that provides one electronic device to each student. DiG iN has been successfully implemented at all District high schools and an expansion of the program is planned for all middle schools. Chromebooks have been selected. These laptops run the Google Chrome platform and do most of the work in the cloud. It will provide access to the web's education and collaboration resources, as well as offer centralized management and low total cost of ownership. This initiative will prepare Fort Worth ISD students to succeed in the 21st century, compete globally and be responsible, informed digital citizens.

The rollout strategy is a phased strategy in order to support teacher training and system preparation. The rollout will include all 8th grade students and any students taking 8th grade core courses. This group of students will operate in a 1:1 environment.

Sixth grade students at 6th grade centers will also operate in a 1:1 environment. The 6th grade centers have all added a Computer Literacy course that will prepare students to use the devices appropriately. This will prepare the students for their transition into a 1:1 environment.

Sixth and 7th grade students at middle school campuses will have access to existing devices. In addition, it is proposed to purchase a set of computer carts for CTE courses in those grade levels. The new CTE courses being used in middle school (Computer Literacy, Career Investigation, and College and Career Readiness) will have embedded computer literacy lessons. This will allow students in 6th and 7th grade at the middle school to begin to experience the use of a device before the next phase of the rollout. It also allows for the full delivery of the new CTE curriculum.

Item Description	Quantity	Cost	Total
8 th Grade (Chromebook & Case)	6,500	346.73	2,253,745.00
CTE 6th & 7th Grade (Chromebook in Carts)	390	346.73	135,224.70
Carts/Configuration	13	890.00	11,570.00
6th Grade Centers (Chromebook & Case)	2,110	346.73	731,600.30
Total Net Cost			\$3,132,140.00

CDW's Chromebook proposal offers a solution and additional services that will yield the highest levels of success, staff readiness and most importantly, student learning outcomes.

The proposal includes:

- Chrome operating system platform.
- Chromebook device manufactured by Acer that is best suited for students.
- 4 years of Acer warranty and support.
- 4 years of Absolute (device security monitoring solution).
- Cases fit for students and device protection.
- Up to 12 months of professional development plan to assist with change management and adoption into the district's curriculum and instruction approach at the admin level.
- A plan to assist with 1:1 program and platform integration into the classroom for teacher and student adoption focusing on staff development.
- Methodology for the logistics to prepare, deploy and assist in the distribution of the devices to students.
- Technical staff augmentation services for a large fleet of devices. This includes 480 support hours for one or many support technicians not to exceed the total hours allocated.
- 20 hours of premier support for Google.

Furthermore, the 2013 technology CIP projects have been substantially completed. Administration has briefed the Board of Education regarding the need to expend savings remaining in the 2013 technology CIP. Purchasing DiG iN 1;1 Chromebooks for the middle schools is a justifiable purpose to utilize 2013 technology CIP savings.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve Purchase of Chromebooks for DiG iN 1:1 Program Expansion at Middle Schools
2. Decline to Approve Purchase of Chromebooks for DiG iN 1:1 Program Expansion at Middle Schools
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Purchase of Chromebooks for DiG iN 1:1 Program Expansion at Middle Schools

FUNDING SOURCE

Additional Details

2013 CIP

682-11-6396-10C-XXX-11-000-000000

COST:

\$3,132,140.00

VENDOR:

CDW

PURCHASING MECHANISM

Interlocal Agreements

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the National IPA Contracts: TCPN-R160201. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Middle schools – 8th grade, 6th grade centers, 6th-7th grade CTE Program

RATIONALE:

Students who are able to access technology at home can engage in anytime, anywhere learning. Our goal is to provide students the tools needed to prepare them for a technology-rich future. In doing so, we will promote student engagement by providing more opportunities for creativity, collaboration, and critical thinking.

INFORMATION SOURCE:

Art Cavazos
Elsie Schiro
Charles Carroll
David Saenz
Becky Navarre
Mcdeny Mojica



PRICE QUOTE

QUOTE ID: 431493
 Revision: 1
 CUSTOMER ID: 926086
 QUOTE DATE: 06/13/2018
 QUOTE EXPIRES: 07/16/2018
 PAYMENT TERMS: Net 30 Days
 FOB: Port of Origin

16633 North Dallas Parkway
 Suite 300
 Addison, TX 75001

Project: Acer C731 (4G/16G) | Non-Touch, Clam-Shell | 3YR ADP Warranty | 3YR | No Finance
 Attention: Mcdeny Mojica
 Prepared for: Fort Worth Independent School Dist
 100 N University Dr
 Fort Worth, TX
 76107-1360

Sales Person: Rob Corder
 Phone: (815)566-0150
 Email: robcor@cdwg.com
 ISR: Mike Chlesa
 Phone: (312) 705-2961
 Email: mikachi@cdwg.com

Line #	Qty	Part Number	Description	Customer Price	Customer Extended Price
1-1	Contract: TCPN-FWISD				
1-2	Acer C731 (4G/16G) Non-Touch, Clam-Shell 3YR ADP Warranty Option				
1-3	9000	NX.GM8AA.001	Acer Chromebook 11 N7 C731-C8VE - 11.6 - Celeron N3060 - 4	\$ 346.73	\$ 3,120,570.00
1-4	9000	146.EE406.001	Acer Paperless Warranty Educare - extended service agreement (3YR ADP)	\$ -	\$ -
1-5	9000	CROSSWDISEDU	Google Chrome Management Console License	\$ -	\$ -
1-6	9000	MTMPRMC-GD-PROMO-36	Absolute for Chromebooks - Premium - subscription license (3	\$ -	\$ -
1-7	8610	MC-ZS-GEN-11-BLK	Max Cases MAX Zip Sleeve 11 Bag - notebook sleeve	\$ -	\$ -
1-8	9000	Custom	Professional White Glove Services and Deployment	\$ -	\$ -
1-9	13	CHRGEE36C	AVerCharge E36c - cart	\$ 740.00	\$ 9,620.00
1-10	13	EBR-E21034-06	FORTHWORTH-RFP17-091-CHRMKBKSTANDALON (Estimate for cabling of carts, final pricing TBD)	\$ 150.00	\$ 1,950.00
1-11	13	85/40 MK KD	ABUS LOCK 87627 85/40 MK KD PADLOCK	\$ -	\$ -
1-12	13	4140KA	MASTERLOCK KEYED PADLOCK ALIKE 1-1/2	\$ -	\$ -
				Sub Total: \$ 3,132,140.00	
2-1	CDWG Value-Added 1:1 Services				
2-2	<i>Please see separate documents for PD project plans, scope of work and support.</i>				
2-3	1		FriEDTechnology Professional Development Plan - Custom services designed to assist in smooth transition for FWISD over the course of 12 months for large-scale 1:1 adoption.	\$ -	\$ -
2-4	1		On-site, eBryIT Staff Augmentation Resource - Level 2 Technician to assist with fleet management and 1:1 roll-out for an employment term proportionate to device count. Estimated 9 months, 36 weeks, 186 hours (school year). Consecutive weeks required for same on-site resource. Final hours for value-add still being worked on by CDWG/eBryIT.	\$ -	\$ -
2-5	1		AmplifiedIT Support Hours (20 hours) - technical assistance for GAFE domain.	\$ -	\$ -
				Sub Total: \$ -	
				Quote Total: \$ 3,132,140.00	

CUSTOMER IS RESPONSIBLE TO PAY FREIGHT CHARGES. ESTIMATED OR ACTUAL FREIGHT CHARGES ARE NOT INCLUDED IN QUOTES (UNLESS SPECIFICALLY STATED) THIS QUOTE EXCLUDES SALES TAX (UNLESS SPECIFICALLY STATED). SALES AND SERVICES ARE GOVERNED BY THE SIGNED AGREEMENT YOU MAY HAVE WITH CDW. IF NO SEPARATE AGREEMENT IS EFFECTIVE, THE TERMS AND CONDITIONS OF SALES AND SERVICES ARE LIMITED TO THOSE CONTAINED IN THE "TERMS & CONDITIONS" LINK AT <http://www.cdw.com/content/terms-conditions/default.aspx>. BY ORDERING OR ACCEPTING DELIVERY OF PRODUCTS OR BY ENGAGING CDW TO PERFORM OR PROCURE SERVICES, YOU AGREE TO BE BOUND BY AND ACCEPT THOSE TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS OR CONDITIONS IN ANY FORM DELIVERED BY CUSTOMER ARE HEREBY DEEMED TO BE MATERIAL ALTERATIONS, AND NOTICE OF OBJECTION TO THEM AND REJECTION OF THEM IS HEREBY GIVEN. THIS DOCUMENT IS CONFIDENTIAL.

Overview

Contract: 130733 - Information Technology Solutions

Aug 18, 2013 to Aug 15, 2017

Executive Summary[Executive Summary](#)[Pricing](#)**Master Agreement Documents**[Contract](#)**Solicitation Process**[RFP_Proof of Publication](#)[RFP_Information Technology Solutions](#)[Score Sheet](#)**Contract: R160201 - Technology and Interactive Whiteboard Solutions Products and Services**

Aug 1, 2016 to Jul 31, 2019

Master Agreement Documents[Official Signed Contract](#)[Award Letter](#)[Award Documents-Board Approval,Recommendation and Multi-Award Justification](#)**Solicitation Process**[Determination for RFP](#)[Proof of Publication](#)[Original Solicitation \(Final RFP Document\)](#)[Pre-Proposal Conference Sign In Sheet.pdf](#)[RFP ADDENDUM 1.pdf](#)[RFP Questions and Answers](#)[RFP Request List](#)[RFP Receipt List and Time Stamped Responses](#)[RFP Opening Attendee Sign In Sheet](#)[Evaluation Summary](#)[Compliance Questionnaire](#)

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE LANDSCAPE AND MAINTENANCE AGREEMENT FOR BEAUTIFICATION PROJECT AT CHARLES E. NASH ELEMENTARY SCHOOL

BACKGROUND:

Fort Worth ISD and the Public Improvement District No. 14 (PID No. 14) will enter into a landscape and maintenance agreement for a beautification project at Charles E. Nash Elementary School. PID No. 14 will hire professionals to create plans and specifications in the landscaping area. PID No. 14 will install and maintain landscaping, irrigation and other improvements at its own expense in front of Nash Elementary School and by the marquee. Fort Worth ISD will be provided with the plans for approval prior to commencing the work. FWISD has agreed to bear, at its sole expense, the cost of supplying water and electricity to the landscaping area.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Landscape and Maintenance Agreement for Beautification Project at Charles E. Nash Elementary School
2. Decline to Approve Landscape and Maintenance Agreement for Beautification Project at Charles E. Nash Elementary School
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Landscape and Maintenance Agreement for Beautification Project at Charles E. Nash Elementary School

FUNDING SOURCE

Additional Details

General Fund

199-51-6319-XXX-XXX-XXX-000000

COST:

\$2,500

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a Purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Charles E. Nash Elementary School
District Operations

RATIONALE:

Allowing the Public Improvement District to landscape and maintain the beautification project at Nash Elementary School is in the best interest of the District and community.

INFORMATION SOURCE:

Art Cavazos
Gil Griffin

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

STATE OF TEXAS)
)
COUNTY OF TARRANT)

LANDSCAPE LICENSE AND MAINTENANCE AGREEMENT

THIS LANDSCAPE LICENSE AND MAINTENANCE AGREEMENT (“Agreement”) is made and entered into this 25th day of June, 2018 (the “**Effective Date**”), by and between Fort Worth Independent School District (“**FWISD**”) and Downtown Fort Worth, Inc. (“**DFWI**”), a Texas nonprofit organization and Public Improvement District No. 14, (“**PID No. 14**”). PID No. 14 and FWISD are sometimes referred to individually as a “party” or collectively as the “parties” herein.

RECITALS

A. FWISD is the owner of Charles Nash Elementary School, located at 401 Samuels Avenue, Fort Worth, Texas 76102, and legally described as Block 1, Lot 5R1, portion in TIF – Trinity River, Cummings-Boaz Addition, an addition to the City of Fort Worth, Tarrant County, Texas (hereinafter referred to as “**Nash**”).

B. FWISD and PID No. 14 mutually desire that the beautification of the front of Nash along Samuels Avenue be aesthetically appealing to students, residents, and visitors alike.

C. PID No. 14 therefore desires to design, install and maintain landscaping, irrigation, and other improvements in front of Nash and by the Nash marguee. Nash boundary extends along Samuels Avenue, between Peach Street and up to Villa De Leon Condos at 501 Samuels Avenue. To facilitate the installation and maintenance of such landscaping, irrigation and other improvements, FWISD has agreed to grant PID No. 14 a license for such purposes consisting of five hundred sixty feet (560’) in length along and adjacent to the eastern boundary of Nash.

D. PID No. 14 has agreed to bear, at its sole expense, any installation and maintenance costs of any landscaping, irrigation systems, and other improvements that PID No. 14 installs, plants, or erects in or on the Landscaping Area (defined hereinafter), all as hereinafter set forth. FWISD has agreed to bear, at its sole expense, the cost of supplying water to the Landscaping Area.

NOW, THEREFORE, for and in consideration of the premises, the mutual covenants, and agreements set forth herein, and other good and valuable consideration, the receipt and sufficiency of such consideration being hereby acknowledged and confessed, FWISD and PID No. 14 do hereby agree as follows:

1. Grant of License. FWISD hereby grants to PID No. 14 a license (the “**License**”) authorizing the use of an area of variable width from the existing street and five hundred sixty feet (560’) in length along and adjacent to the eastern boundary of Nash, between Peach Street and up to Villa De Leon Condos at 501 Samuels Avenue on that portion of the southern boundary adjacent to Samuels Avenue (such area being hereinafter referred to as the “**Landscaping Area**” and identified on Exhibit “A.”). This License may be used by PID No. 14 solely for the purpose of clearing the existing brush, grass, rock, and existing plants, and shrubs from the Landscaping Area and installing, maintaining, and replacing landscaping, including but not limited to ground covering, plants, and shrubs (together, the “**Landscaping Improvements**”), an underground water irrigation system, and other improvements as approved in writing by the parties (hereinafter referred to as the “**Work**”).

2. Plans and Specifications. PID No. 14 will have a professional of its choosing create plans and specifications for the Work to be completed on and under the Landscaping Area. Once completed, PID No. 14 will provide such plans and specifications to FWISD for approval prior to commencing the Work, which approval will not be unreasonably withheld or delayed.

3. Installation of Landscaping, Irrigation System, and other Improvements. Once FWISD has approved the plans and specifications for the Work, PID No. 14 will cause the Work to be completed in substantial performance with the plans and specifications. The Work shall be completed not later than March 2019.

4. Maintenance by PID No. 14. PID No. 14 agrees to maintain, at its sole cost and expense, the Landscaping Improvements within the Landscaping Area. This maintenance obligation with respect to the Landscaping Improvements includes (i) trimming plants, shrubbery, and trees, (ii) irrigation of the ground covering, trees, plants, and shrubs by water supplied by FWISD at FWISD’s sole cost, (iii) replacement of the Landscaping Improvements as needed, (iv) repairing the irrigation system so that it functions properly and making necessary replacements of damaged or worn out equipment and lines, as needed, and (v) keeping the Landscaping Area in neat and clean condition. In addition, FWISD, at FWISD’s sole cost, shall pay (i) to have electricity brought to the Landscaping Area and (ii) the cost for electricity for irrigation and lighting, if any is needed and if it is a part of the FWISD approved plans and specifications.

5. Installation of Irrigation Controls. Additionally, PID No. 14 shall have the right to install irrigation controls where necessary, whether within the Landscaping Area or elsewhere on Nash property at a location approved in writing between the parties. FWISD hereby grants PID No. 14, and its employees, contractors, and agents, access

to the irrigation controls for the sole purpose of installing, operating, and maintaining the irrigation controls.

6. Duration. Subject to the termination rights described in Section 9 herein, this Agreement will continue for so long as the Landscaping Area is being used for the purposes specified in Section 1 of this Agreement.

7. Indemnification. PID No. 14 agrees to indemnify, defend, and hold FWISD harmless of and from all claims, damages, liabilities, losses, costs, expenses, liens, and encumbrances suffered by or asserted against FWISD that arise out of the installation, operation, condition, and/or maintenance of the Landscaping Improvements or the Work performed by PID No. 14 pursuant to this Agreement by any representatives, contractors, or agents of PID No. 14, but not otherwise.

8. Notice of Dangerous or Hazardous Conditions. FWISD agrees to provide prompt notice to PID No. 14 of any dangerous or hazardous conditions known to the FWISD, whether now or in the future, within the Landscaping Area, with such notice being provided to the person named in Section 9 below. Upon receipt of such notice, PID No. 14 shall promptly remediate any dangerous condition caused by PID No. 14's representatives or contractors or shall inform the FWISD Superintendent named in Section 9 below.

9. Term of License. The term of this License shall commence completion of the Work ("Commencement Date"). At any time after five (5) years from the Commencement Date, either PID No. 14 or FWISD may terminate this Agreement upon ninety (90) days written notice to the following:

For PID No. 14:

Director of Public Improvement Districts
Downtown Fort Worth Inc.
777 Taylor Street, Suite 100
Fort Worth, Texas 76102

For FWISD:

Dr. Kent Scribner, Superintendent
Fort Worth ISD
100 N. University Dr.
Fort Worth, TX 76107

10. Termination for Lack of PID Funding. PID funding is subject to annual Fort Worth City Council approval. PID 14 may terminate this agreement in the event City Council does not fund PID 14

11. Miscellaneous.

a. This Agreement binds and inures to the benefit of Fort Worth, Texas 76129 and FWISD, and their respective heirs, successors, and permitted assigns.

b. This Agreement contains the complete agreement of PID No. 14 and FWISD and cannot be varied except by written agreement of the respective parties. PID

No. 14 and FWISD agree that there are no oral agreements, representations, or warranties that are not expressly set forth in this Agreement.

c. This Agreement shall be construed under the laws of the State of Texas. Venue shall be in Tarrant County, Texas, as this Agreement is performable in Fort Worth, Tarrant County, Texas.

d. This Agreement may be executed in any number of counterparts with the same effect as if all signatory parties had signed the same document. All counterparts will be construed together and will constitute one and the same instrument.

e. If any provision in this Agreement is for any reason unenforceable, to the extent the unenforceability does not destroy the basis of the bargain among the parties, the enforceability will not affect any other provision hereof, and this Agreement will be construed as if the unenforceable provision had never been a part of this Agreement. This Agreement will not be construed more or less favorably between the parties by reason of authorship or original of language.

f. The parties executing this Agreement on behalf of FWISD and PID No. 14 warrant and represent to the other party that they have full authority to execute this Agreement and that when executed by the respective parties, this Agreement will be binding upon PID No. 14 and FWISD.

IN WITNESS WHEREOF, this Agreement is dated to be effective as of the date first written above.

FWISD:

By: _____
Tobi Jackson, Board President

PID No. 14:

By: _____
Matt Beard, DFWI

STATE OF TEXAS)
)
COUNTY OF TARRANT)

This instrument was acknowledged before me on the ____ day of _____,
2018, by _____, on behalf of Fort
Worth Independent School District.

Notary Public
Printed Name: _____
My Commission Expires: _____

STATE OF TEXAS)
)
COUNTY OF TARRANT)

This instrument was acknowledged before me on the ____ day of _____,
2018, by _____, on behalf of Public
Improvement Districts.

Notary Public
Printed Name: _____
My Commission Expires: _____

**CONSENT AGENDA ITEM
BOARD MEETING
JUNE 26, 2018**

TOPIC: APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN RELAY GRADUATE SCHOOL OF EDUCATION AND THE FORT WORTH INDEPENDENT SCHOOL DISTRICT

BACKGROUND:

The Relay Graduate School of Education is an accredited national nonprofit institution of higher education serving teachers and school leaders across the country. They offer degree programs, professional development, and unique learning experiences for teachers, principals, college students, and members of the public.

The launch of a new partnership with Relay Graduate School of Education for the 2018-2019 school year will establish a Teacher Residency program for current degreed paraprofessional and support staff. Candidates who are accepted into the program will be placed on a District campus and will work toward earning their Texas teacher certification and a master's degree. This program and partnership will assist current Fort Worth ISD employees who have college degrees but do not have teaching certificates and who aspire to become certified teachers.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve Memorandum Of Understanding between Relay Graduate School of Education and the Fort Worth Independent School District.
2. Decline to Approve Memorandum Of Understanding between Relay Graduate School of Education and the Fort Worth Independent School District.
3. Remand to staff for further study.

SUPERINTENDENT'S RECOMMENDATION:

Approve Memorandum Of Understanding between Relay Graduate School of Education and the Fort Worth Independent School District.

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All schools and departments.

RATIONALE:

Current Fort Worth ISD employees who want to make a difference in children’s lives by becoming a teacher can apply to this program to help them have a new path to attain that dream. The District has entered into an innovative partnership with Relay Graduate School of Education for the 2018-2019 school year to establish a Teacher Residency program for current degreed paraprofessional and support staff. Candidates who are accepted into the two-year program will be placed on a targeted District campus and work toward earning their Texas teacher certification and a master’s degree.

INFORMATION SOURCE:

Jerry Moore



**Memorandum of Understanding
Between
Relay Graduate School of Education and
the Fort Worth Independent School District
*Relay Teaching Residency- Class of 2020***

MEMORANDUM OF UNDERSTANDING OVERVIEW

This Memorandum of Understanding (“**MOU**”) is entered into by and between the following entities: Fort Worth Independent School District (“**Partner**”) and Relay Graduate School of Education (“**Relay**”).

Partner and Relay propose to work together on the following educational program:

Relay Teaching Residency: Whereby Relay enrolls, engages and supports Resident Teachers (“**Residents**”) employed by Partner in the Relay Teaching Residency (“**Residency**”), its two-year training program, with key support provided by Partner during the operation of the program. Residents who successfully complete this program are eligible for State of Texas probationary certification at the conclusion of year 1 and standard certification at the conclusion of year 2 (providing they meet all state certification requirements), and a Master of Arts in Teaching (“**MAT**”) degree at the conclusion of year 2.

Partner may place Residents at the following individual schools: A.M. Pate Elementary School, West Handley Elementary School, J. Martin Jacquet Middle School, and Polytechnic High School.

This MOU outlines the scope of work and delineates the minimum roles and responsibilities of each party. For a narrative description of the goals of the Residency, please see the Relay Teaching Residency Partner Handbook.

This agreement shall become effective on 06/27/2018 (“**Effective Date**”) and shall continue through 09/01/2020 (the “**Initial Term**”) for all Residents enrolled in Class of 2020 (“**CO2020**”). Relay and Partner will renegotiate the terms for each incoming cohort thereafter. In cases where Residents are enrolled in Relay beyond the Initial Term, the conditions of this MOU will apply for Residents until their completion of the program, but not longer than one (1) year from the end of the Initial Term.

Either the Partner or Relay may terminate this MOU for any reason or for no reason by providing thirty (30) days written notice to the other party.

RELAY/GSE

Parties agree that this MOU is subject to, and contingent upon funding from the Transformation Zone Program, a Transformation Zone Implementation Grant from the Texas Education Agency (“TEA”), for the payment of salaries for applicable Residents. If the funding for these positions is not granted by TEA, this MOU shall be null and void.

PARTNERSHIP OVERVIEW

Recruitment and Hiring

Partner will use their best efforts to recruit 10-15 prospective Residents by May 25, 2018 to be considered for admission by Relay. Prospective Residents recruited by Partner will meet the admissions requirements outlined below and will demonstrate the potential to be exceptional teachers. Partner must place no fewer than 10 Residents by June 25, 2018, in order for Relay to support a Residency program with FWISD.

Partner will support Relay’s prospective Resident recruitment by providing accurate hiring needs by content area and grade level by fall of 2018 and by fall of each subsequent school year (e.g., fall 2019 for Residents to begin in the summer of 2020).

Admission to the Relay Teaching Residency Program

Prospective Residents must meet the minimum requirements for admission to Relay. Partner will screen for Residents’ admissions eligibility during the recruitment process with support from Relay as agreed upon by Relay and Partner. Relay reserves the right to deny admission to all prospective Residents who do not meet the admissions standards below and any admissions requirements added after the Effective Date of this MOU. Once prospective Residents have been hired by Partner and have successfully completed the Relay admissions process, Relay will officially accept them into the Relay Teaching Residency.

Residents must meet the following admissions requirements:

- Secure a full-time Resident teaching position in a grade and subject that matches their intended Relay program of study at a partner school for SY18-19;
- Have a cumulative undergraduate grade point average of 3.0 or higher on a 4.0 scale (although applicants with an undergraduate GPA lower than 3.0 but at least 2.75 may be considered for admission by submitting an additional letter of recommendation that explains their qualifications for admission to Relay). Relay cannot consider applicants with a GPA of less than 2.5 on a 4.0 scale for admission of any kind; and
- Submit all transcripts, including an official degree-conferred undergraduate transcript that shows proof of a baccalaureate degree from an accredited institution of higher education.

RELAY/GSE

All prospective Residents must complete the Relay online admissions application, which includes an essay, resume, recommendations, and state-specific requirements (e.g. certification exams if required). Relay will support prospective Residents in completing this application by providing clear instructions and deadlines.

Non-Matriculated Students

Prospective Residents who do not meet Relay's undergraduate GPA minimum are not eligible to be a matriculated student at Relay. However, prospective Residents with a GPA above 2.5 but less than 2.75 may be admitted as a non-matriculated student. GPA minimum are not eligible to be a matriculated student at Relay. Relay's non-matriculated student policy for CO2020 is as follows:

1. Applicants who do not meet Relay's undergraduate GPA minimum are not eligible to be a matriculated student at Relay. They may instead be eligible for non-matriculated (i.e., non-matric) status.
2. When a student is non-matric, there are significant academic, financial, and certification implications. Most notably, non-matrics are not working towards a degree, not eligible for certification, not eligible for federal financial aid, and not eligible for in-school deferment.
3. Before they can matriculate, non-matric students must:
 - a. submit proof to Relay of completing all certification requirements (e.g., pass exams and workshops) if they are joining a Relay program leading to certification; and
 - b. end the fall or spring term in good academic standing.

For more information on non-matric status as well as the requirements and timeline for potential matriculation, please see Appendix A.

Certification Requirements

Residents enrolled in the Relay Teaching Residency program are required to earn their state teaching certification. Relay will be responsible for communicating all certification requirements to Residents, providing all required coursework and support, maintaining all certification paperwork, and approving eligible Residents' applications for a State of Texas standard certification after successful completion of the two-year program. For more information on certification, please see Relay DFW's certification policy in Appendix B.

Certification Areas

For CO2020, Relay will offer certification in the following endorsement areas:

1. Core Subjects EC-6

RELAY/GSE

2. Core Subjects 4-8
3. English Language Arts & Reading 4-8 or 7-12
4. Mathematics 4-8 or 7-12
5. Science 4-8 or 7-12
6. Social Studies 4-8 or 7-12

Salary and Benefits

Partner will be solely responsible for compensating Residents with a full-time salary and benefits package (including health care) that is commensurate with their experience. DFW Residents salaries' will be no less than \$30,000. Residents will be considered full-time employees (not interns or apprentices) and will receive a full-time salary (not a stipend).

Tuition and Fees

Residents will be billed for all tuition and fees related to enrollment in the Residency program.

The full cost of tuition and fees for the two-year Residency program is \$35,000. Relay will offer institutional aid to all Residents in the amount of \$17,000. This aid will reduce the tuition price that Residents pay to \$18,000 over two years, or \$9,000 per year.

Relay offers federal financial aid to all eligible graduate students enrolled as degree-seeking students in the Residency program. Payment plans are available for all Residents.

The Residency program is an AmeriCorps-sponsored program. All Residents admitted into the program are expected to apply to become AmeriCorps members each year. Enrollment in Relay's AmeriCorps program gives eligible Residents access to a Segal Education Award worth approximately \$5,750 per year that they are enrolled in the program. A portion of the tuition charged each term will be deferred to the end of the academic year so that Residents are able to use their Segal Education Awards to pay their balances when they receive their award after successful completion of the year.

After applying a Segal Education Award to their tuition, the anticipated Year 1 tuition cost for Residents is \$3,250. Anticipated Year 2 out-of-pocket cost will be \$3,250 for Residents after use of a Segal Education Award. Segal Education Awards in both Year 1 and Year 2 of the Residency will be earned after successful completion of the academic year.

If a Resident applies to AmeriCorps and is ineligible to become a member or is ineligible to receive a full Segal AmeriCorps education award, they may receive an additional private scholarship from Relay to keep their out-of-pocket cost at \$3,250. Relay may also provide private scholarships in the amount of the Segal Education Award should Relay not have enough AmeriCorps member positions to cover all Residents enrolled in the program.

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Should Residents leave the program for any reason (including dismissal for failing to make satisfactory academic progress) after October 1, 2018, they will be responsible for either paying all deferred tuition which was intended to be covered by the AmeriCorps Segal Education Award or paying back an equivalent amount of the private scholarship offered by Relay in place of the Segal Education award. This amount will become payable immediately upon exit.

Residents who fail to pay tuition bills risk removal from the program. Tuition amounts described above are estimates and are subject to change, though Relay will take all efforts to maintain tuition estimates as described.

If Residents are hired into full-time teaching positions in their first year of the program, they may become ineligible to remain in the Residency and will not be guaranteed Residency tuition pricing. Out of pocket tuition costs may increase to \$9,000 in these cases.

Residents will be responsible for all certification-related costs, including testing fees.

Partnership Communication

Relay's Director of Operations and Partner's Designated Representative will be the point-persons for all communication. Relay will provide regular updates regarding Residents' progress, upcoming coursework, and other relevant data. Partner point-person will attend at least quarterly in-person meetings with Relay point person to assess the progress of the partnership.

Videotaping in the Classroom

To support Residents in submitting video assessments, Partner will permit Residents to videotape in their PK-12 classroom throughout their enrollment in the program, as allowed by law and Fort Worth Independent School District Board Policy. All Residents will be required to obtain and submit to Relay a School Authorization form, which requires them to obtain their school leader's permission to videotape in their classroom. Partner will assist Residents in obtaining required media releases, to the extent possible.

Data and Reporting

Partner will not share any data with Relay. Relay has conveyed to Partner that any relevant PK-12 student test data required by Relay will be obtain by Relay through TEA, through a separately executed data sharing agreement between those entities.



Intellectual Property

Partner understands and acknowledges that Relay creates its own intellectual property (“IP”)—including but not limited to curricula, instructional materials, multimedia, technologies, software, videos, trademarks, trade names, and logos—and licenses others’ IP in order to deliver its educational programs. Partner agrees that Relay (and/or its licensors) retain all right, title, and interest in and to the IP that Relay provides to Partner and its Residents. Relay makes this IP available to Partner’s Residents through a limited, revocable, non-exclusive, non-transferable, and non-sub licensable license solely for Residents’ personal, noncommercial, educational use while enrolled in Relay’s programs. Partner agrees that neither it nor its Residents shall distribute, make derivative works from, or otherwise make available Relay’s or its licensors’ IP for any other purpose. Partner understands and acknowledges that Relay may revoke this limited license at Relay’s sole discretion. Other than as expressly set forth here, no license or other rights in Relay’s or its licensors’ IP are granted to Partner or its Residents, and all such rights are hereby expressly reserved.

RESIDENCY OVERVIEW

Resident Advisor Selection and Training

Partner will recruit and select teachers to serve as Resident Advisors (“**RAs**”) in collaboration with Relay faculty. Partner will evaluate RA candidates on the Resident Advisor Selection Tool to both determine readiness and required areas of support. Partners will review RA candidates with Relay to ensure that RAs meet selection criteria or have an RA support Plan in place. RAs will be matched one-on-one with Residents in their own certification area. If Relay determines at any point that the RA is unsuitable to support and mentor Residents, Relay reserves the right to request that Partner removes the RA from their role. The RA will be removed when removal is agreed to by both Partner and Relay.

The minimum requirement for RAs are as follows:

- Three years of teaching experience
- One year of experience at the school site where the Resident will be placed
- Proven record of strong results with students
- A willingness and capacity to share instructional space and instructional time to support the Resident’s growth
- A desire to mentor and support aspiring teachers

Resident Advisor Training and Support

In addition, during the school year, RAs will attend 7 mandatory training sessions (date TBD), as well as optional Gateway norming sessions. These sessions include:

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- Resident Advisor Training: Orientation — 3 hours
- Resident Advisor Coaching Training: Observation and Feedback — 6 hours
 - Resident Advisor Coaching Practice: Observation and Feedback — 2 hours
- Resident Advisor Coaching Training: Real Time Coaching — 6 hours
 - Resident Advisor Coaching Practice: Real Time Coaching — 2 hours
- Resident Advisor Coaching Training: Looking at Student Work — 6 hours
 - Resident Advisor Coaching Practice: Looking at Student Work — 2 hours

Partner and Relay will work together to determine appropriate timing for sessions, including securing release days (if appropriate) and reviewing the schedule with schools to ensure compliance.

Relay will provide RAs with access to relevant Relay coursework, Relay’s online video library of relevant teaching practices, and Relay’s digital library. Relay will also support RAs through co-observations in school at least 3 times a year. Relay will monitor feedback and action steps given to Residents and provide written and in-person support to improve quality.

Partner will support RAs through co-observations with instructional coaches and rehearsing feedback, when appropriate.

Resident Advisory Responsibilities

Residents will spend at least one period per school day in the RA’s classroom. RAs will model best teaching practices, provide guidance on school culture and systems, and meet with Residents a minimum of once per week to provide support. RAs will communicate Residents’ progress to the Residents’ Faculty Advisor a minimum of five times throughout the year, corresponding to the Gateway Assessments (“**Gateways**”).

Partner Commitments to Supporting the Resident Advisor Role

Partner commitments to the Resident Advisor Role include:

- Selecting appropriate Resident Advisors
- Create support plans for any Resident Advisor who may be missing a few pre-requisite skills
- Ensure Residents are able to spend at least one period per day in their RAs classroom
- Ensure RAs are able to support Residents at least once a week
- Partner provides a weekly common planning time for Residents to meet with their RA
- Commit to RAs using a common action step tracker for Residents
- Commit to mandatory attendance for RA trainings

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- Create opportunities for Resident Advisor to receive support on coaching from instructional leaders on school sites
- Ensure Resident Advisors and school site leaders appropriately and collaboratively score Resident Gateway assessments.

Partner Commitments to Relay Teaching Residency

Partner commitments to the Relay Teaching Residency include:

- Partner hires no fewer than 10 Residents into full-time positions in their schools.
- Partner provides Residents with a strong RA who has the time and expertise required to mentor and coach an aspiring teacher.
- Partner provides a weekly common planning time for Residents to meet with their RA.
- Partner will require Residents to commit to remain enrolled at Relay for the duration of the two-year program prior to acceptance.
- Partner adheres to Residents' gradual on-ramp to full-time teaching responsibilities.
- Partner ensures that Residents remain in a Residency role during the first school year and do not become the full-time teacher of record. **In addition to programmatic issues, such a change would cause Residents to lose their eligibility to earn an AmeriCorps Segal Education Award.**
- Partner requires Residents to attend Relay's pre-service, Summer 1 class sessions the summer before their first Residency year.
- Partner requires Residents to attend all Relay classes and Deliberate Practice sessions.
 - Deliberate Practice sessions are held for three hours per week during the school day. Relay will make its best effort to schedule Deliberate Practice at a time preferred by partners, but cannot guarantee partners' first choice scheduling preferences.
- Partner requires Residents to attend Relay's Summer 2 class sessions during the summer before their second year in the program.
- Partner emails Relay notification of any change in Residents' teaching placement/certification areas. This includes a change in grade teaching, subject teaching, and/or teaching position title or responsibilities.

Resident Management and Support

Residents' manager will be the School Principal.

Summer 1

Residents will participate in intensive, pre-service Summer 1 class sessions as a part of the Relay program. For CO2020, all Residents will be required to attend a week-long summer program,

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date TBD. Relay will work with Partner to align dates with Partner and campus-specific training, to the greatest extent possible.

Deliberate Practice Sessions

Attendance at Deliberate Practice sessions is mandatory for all Residents in Year 1. Deliberate Practice sessions will be held approximately every week of the academic year, with exact dates and times to be determined. Deliberate Practice sessions will be held during the school day at a time TBD and will occur weekly at this time until the end of the school year. Sessions will be held at a central location. Partner will release Residents from any responsibilities during Deliberate Practice sessions so that they are able to attend each week. Relay will provide a calendar of Deliberate Practice sessions no later than June 1, 2018. Deliberate Practice session dates and times are subject to change.

Graduate Coursework

Residents will complete MAT coursework and will attend in-person class sessions approximately three times per month (two weeknights and one Saturday), which will continue through both years of the program. Residents will make satisfactory academic progress as defined by Relay across all Relay assessments and observations. Failing to make satisfactory academic progress for two consecutive terms may trigger an academic performance review and possible exit from the program. Relay will provide a calendar of Relay class sessions no later than June 1, 2018. Class dates and times are subject to change.

Assessments and Gateways

Since Relay is a performance and proficiency-based program, there are multiple performance assessments throughout the year to determine whether the Residents are making adequate progress towards becoming lead teachers. Assessments include videos, observations, lesson plans, reflections, data trackers, and data driven action plans. Assessments vary by content and are scored based on customized performance rubrics.

Gateways serve as checkpoints to both identify and communicate whether Residents are on track to becoming lead teachers of record. As such, proficiency levels determine Residents' ability to move to the next level of the program. Residents are evaluated by the Relay faculty and their school based Resident Advisors on Gateway rubrics, with the Relay faculty determining the final score for Residents.

There are three possible responses to the Gateways:

- If the Residents are proficient, then they will move ahead.
- If the Residents struggle, then they will receive extra remediation and be assessed again.

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- Should Residents fail a Gateway multiple times, therefore failing to demonstrate readiness to take on further instructional responsibilities and move on with their cohort, they will be put on a performance improvement plan and may be dismissed from the Relay Residency Program.

Relay may dismiss Residents based on Gateway performance; it is up to the school whether the Resident remains employed after a Gateway dismissal.

Year 2 for Teachers and Residents

The Relay Teaching Residency is a two-year program. As part of the final Gateway for the first year of the Residency, Partner will identify appropriate full-time teaching placement for Residents at the conclusion of the first year of the program. Partner will continue to support Residents who are hired into full-time teaching placements in Relay coursework during their second year as graduate students.

AMERICORPS OVERVIEW

The Relay Teaching Residency is an AmeriCorps-sponsored program. All Residents admitted into the program are expected to apply to become AmeriCorps members, unless they are already serving in another AmeriCorps program at time of enrollment (e.g. City Year).

AmeriCorps Application

Partner recognizes that the Relay Residency Program is an AmeriCorps-sponsored program. Relay will manage all AmeriCorps-related paperwork and applications to ensure that Residents are enrolled as corps members for the school year. Partner will support its candidates in all the requirements for full and active participation in an AmeriCorps program, including completing the AmeriCorps service membership application process, providing participants with RAs, and allowing Residents regular and frequent communication with Relay's AmeriCorps program. **If the Partner is unable to support a candidate in applying for an AmeriCorps membership, the candidate will lose his or her Relay scholarship, and Residents will be required to pay the balance of the student's tuition.**

Citizenship

Only Residents with United States citizenship or permanent resident status are eligible to enroll in AmeriCorps.



Criminal History Checks

As required by the federal Corporation for National and Community Service (“CNCS”) in its administration of AmeriCorps, all Residents must pass a three-part criminal history check. Residents will undergo FBI and state checks, as Partner employees, that are in compliance with AmeriCorps regulations. Relay will conduct the National Sex Offender Registry check. Criminal history checks must be initiated before Residents begin service. Partner agrees to verify its Residents’ identification using a government-issued photo ID and obtain and maintain written consent from Residents before initiating criminal history checks. Partner agrees to share documentation of consent and identity verification with Relay if necessary. Partner agrees to review the FBI/state check results from the state repository for Residents and make a hiring decision in line with Partner policy. Partner will provide Residents appropriate due process to appeal the result, if requested. Partner acknowledges that any individual who is registered, or required to be registered, on a sex offender registry or who was convicted of murder will not be cleared to participate in the Residency. Partner agrees to forward a copy of the clearance letter from the state for Residents to Relay, and keep the original copy in the Resident’s personnel file on site.

By the start of the AmeriCorps service term, Partner will either forward Relay the clearance letter or send Relay a memo confirming that checks have been initiated and that Residents will be accompanied until cleared. Please see Appendix D for the accompaniment memo template for submission to Relay. Partner will pay for the background check or reimburse Residents for expenses related to background checks, per AmeriCorps regulations.

Prohibited Activities for AmeriCorps Members

As required by CNCS, AmeriCorps members are expected to conduct themselves and their affairs in a manner that is honest, ethical, and which brings good credit to themselves, the organization they serve, and AmeriCorps. Partner agrees to act in accordance with all applicable state and federal laws and regulations pertaining to AmeriCorps and agrees not to ask Residents to participate in activities prohibited for AmeriCorps members. As defined by AmeriCorps, prohibited activities which Partner agrees not to ask Residents to participate in while representing AmeriCorps (e.g. wearing clothing with the AmeriCorps logo) include:

- Attempting to influence legislation;
- Organizing or engaging in protests, petitions, boycotts, or strikes;
- Assisting, promoting, or deterring union organizing
- Impairing existing contracts for services or collective bargaining agreements;
- Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;

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- Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
- Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
- Providing a direct benefit to:
 - A business organized for profit;
 - A labor union;
 - A partisan political organization; or
 - A religious organization;
- Conducting a voter registration drive or using CNCS funds to conduct a voter registration drive;
- Providing abortion services or referrals for receipt of such services; and
- Such other activities as CNCS may prohibit.

Additional AmeriCorps Regulations

Partner agrees to comply with all other AmeriCorps regulations, including the following:

1. During the first year, ensure that Residents do not, under any circumstance, perform services, duties, or activities that are assigned to an employee or to an employee who has recently resigned or been terminated. Residents cannot serve Partner in a way that will displace an employee or position or infringe upon an employee's promotional opportunities.
2. Ensure that all service sites are accessible to persons with disabilities and provide reasonable accommodations to the known intellectual or physical disabilities of Residents. All hiring must be made without regard to the need to provide reasonable accommodations.
3. Ensure that Residents are not fundraising for the Partner general operating budget or endowment.
4. Identify Partner as an AmeriCorps site by allowing Residents to hang an AmeriCorps poster on campus.
5. Allow Residents to wear the AmeriCorps logo as required by state grants. This can be a pin or lanyard and does not need to violate Partner's professional dress code.
6. Identify Partner as "hosting an AmeriCorps member" and acting as an "AmeriCorps service site" when speaking of the Residency.
7. Provide Residents a full-time salary and benefits to which regular full-time employees are entitled, including healthcare, vacation, and sick-leave.



Nondiscrimination

General Prohibition: No person with responsibilities in the operation of the project, whether affiliated with Partner or Relay, shall discriminate against Residents, or member of the staff of, or beneficiary of the project on the basis of race, religion, color, national origin, sex, sexual orientation, gender identity or expression, age, disability, political affiliation, marital or parental status, military service, or any other basis prohibited by federal, state or local law.

Sexual Harassment: Sexual Harassment is a form of discrimination based on sex, which is prohibited as addressed directly above. Partner must prohibit sexual harassment and take immediate corrective action and/or disciplinary action if violations occur. Such sexual harassment violations include, but are not limited to:

1. Acts of “quid pro quo” sexual harassment where a supervisor demands sexual favors for service benefits, regardless of whether Partner, its agents, or supervisory employees should have known of the acts.
2. Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of sexual nature which have the purpose or effect of creating an intimidating, hostile or offensive service environment.
3. Acts of sexual harassment toward fellow Residents, Partner employees, or non-employees, where Partner, its agent, or its supervisory employees knew or should have known about the conduct, unless it took immediate and appropriate corrective action.

Drug-Free Workplace

In accordance with the Federal Drug-Free Workplace Act of 1988, Relay and Partner are jointly committed to maintaining a drug- and alcohol-free environment. Partner affirms that:

1. The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace and places of services.
2. Actions, including termination from the Residency, may be taken against Residents for violations of such prohibitions. If it is determined that Residents possessed, or possess, or used illegal drugs during the Residency and/or was under the influence of alcoholic beverages during service, they will be subject to dismissal from the Residency.
3. Partner affirms that it will notify Relay immediately if Residents are convicted of a drug offense or of being under the influence of alcohol while performing their duties during the Residency.
4. As part of new member orientation, Partner will inform Residents of these provisions and consequences for noncompliance.

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Time Keeping and AmeriCorps Paperwork

Partner acknowledges that all Residents must engage in meaningful service at their school (e.g. co-teaching, lesson planning, leading small groups, supervising activities, etc.) for at least **1,700 hours** each year in order to receive their AmeriCorps Education Award. Partner must provide Residents adequate opportunities to satisfy this requirement. Partner agrees to collaborate with Relay to ensure that hours are verified and tracked according to AmeriCorps timekeeping requirements. School agrees to complete and submit a signed record of satisfactory performance, attendance, and AmeriCorps term completion to Relay at the end of each term. Relay will provide the template for this memo. Partner will ensure Residents complete any/all requested AmeriCorps paperwork in a timely manner, including but not limited to assessments and exit paperwork.

By signing this form, the Partner and Relay agree to the above terms.

Relay Graduate School of Education	Fort Worth Independent School District
Signature	Signature
Pamela Inbasekaran Print Name	Print Name
Chief Operating Officer Title	Title
Date	Date



APPENDIX A: NON-MATRICULATED STUDENT POLICY

Policy & FAQ: Undergraduate GPA Non-Matriculated Status at Relay
Admissions 2018

(for students applying to a 2018-19 Relay MAT and/or Teacher Certification program)

Policy Headlines

1. Applicants who do not meet Relay’s undergraduate GPA minimum are not eligible to be a matriculated student at Relay. They may instead be eligible for non-matriculated (i.e., non-matric) status.
2. When a student is non-matric, there are significant academic, financial, and certification implications (outlined below). Most notably, non-matrics are not working towards a degree, not eligible for certification, not eligible for federal financial aid, and not eligible for in-school deferment.
3. Before they can matriculate, non-matric students must:
 - a. submit proof to Relay of completing all certification requirements (e.g., pass exams and workshops) if they are joining a Relay program leading to certification; and
 - b. end the fall or spring term in good academic standing.
4. Given those implications, applicants should very carefully consider whether or not the non-matric option is right for them. It is strongly recommended that applicants consult the schools where they will be teaching and/or their sponsoring organization about this decision.

Policy FAQ

Question	Answer
1. Who does the Non-Matric (GPA) policy apply to?	<ul style="list-style-type: none"> • Applicants whose undergraduate GPA is below a 2.75 are not eligible to matriculate at Relay.* • Applicants whose undergraduate GPA is at least a 2.5, but below a 2.75, may be eligible for non-matric status. • Applicants who earned an undergraduate GPA of at least 2.5, but below 2.75, AND provide an official transcript demonstrating they earned a graduate degree with a GPA of at least 3.0, may be considered for matriculated status.
2. What are the implications of being a non-matric?	<i>Below are the academic, certification, and financial implications of being non-matric at Relay. Read the next section for how those implications change should a student matriculate.</i>

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	<p>Academic Implications</p> <ul style="list-style-type: none"> • A student takes coursework (e.g., attends class and completes online coursework and assignments). • A student is not working towards a degree (for those joining a degree track). • A student earns credit for courses they are enrolled in upon receiving a passing grade. <p>Certification Implications (for those joining a program leading to certification)</p> <ul style="list-style-type: none"> • A student is not eligible to be recommended for certification and cannot obtain certification. • The student must complete all certification requirements (e.g., pass exams and workshops) before they can matriculate. <p>Financial Implications</p> <ul style="list-style-type: none"> • A student is not eligible for federal financial aid (i.e., Title IV federal loans and TEACH grants). • A student is not eligible to receive in-school deferment for pre-existing student loans. • A student must be prepared to pay tuition and fees out of pocket, as well as make payments on any pre-existing student loans. • A student will not receive a 1098-T.
<p>3. What happens after a non-matric student matriculates?</p>	<ul style="list-style-type: none"> • A student is now working towards a degree (for those joining a degree track). • A student may be eligible for certification upon satisfying state and Relay requirements (for those joining a program leading to certification). • A student becomes eligible to apply for Title IV federal financial aid (for those in a Relay program and campus eligible for financial aid). • A student continues to earn credit for coursework upon receiving a passing grade.
<p>4. How does a Non-Matric (GPA) student matriculate?</p>	<ul style="list-style-type: none"> • Finish the first fall or spring term in good academic standing (as defined in Relay’s Program Guide), according to their Dean’s Office end of term progress report; AND • Provide official proof to Relay, through processes shared by their Dean’s Office, that they satisfied all state certification requirements for their program (e.g., pass all exams and workshops). This requirement applies only to those in programs requiring certification.

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<p>5. When can a Non-Matric (GPA) student matriculate?</p>	<ul style="list-style-type: none"> • Students must end the academic term in good academic standing to matriculate. Those joining a Relay program leading to certification must submit proof to Relay of completing all certification requirements (e.g., pass exams and workshops) before they can matriculate. • Students have the opportunity to matriculate on two separate occasions during their first year at Relay. • The first opportunity is at the end of the first fall term (Date TBA). <ul style="list-style-type: none"> a. If students do not meet the end of fall academic and certification matriculation standards, students may continue to the spring term as non-matric. However, if students’ end-of-term academic performance is at or below the bar for dismissal, students will be dismissed. They will have earned credit for coursework for which they received a passing grade. • The second opportunity is at the end of the spring term (Date TBA). <ul style="list-style-type: none"> a. If students do not meet the end of spring academic and certification matriculation standards, students will be dismissed from Relay. Students will have earned credit for coursework for which they received a passing grade. • Students do not have the opportunity to matriculate between terms.
<p>6. How does an applicant apply to be a Non-Matric (GPA)?</p>	<ul style="list-style-type: none"> • Complete the same admissions application and process as matriculated students here. • Ensure the official transcript demonstrating proof of a bachelor’s degree reflects at least a 2.5 undergraduate GPA and submit that with the online application. • Upload a second recommendation on the online application by the application deadline. • Make a plan in collaboration with the applicant’s PK-12 school of employment. • Sign and date the bottom of this document and upload it onto the admissions portal.
<p>7. Are applicants whose undergraduate GPA is below a 2.5 eligible to be a Non-Matric (GPA)?</p>	<ul style="list-style-type: none"> • Unfortunately, applicants whose undergraduate GPA is below a 2.5 are ineligible for enrollment in a Relay MAT or teacher certification track.

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To be completed by applicant and uploaded by applicant onto the Relay admissions portal:

I have fully read this policy and understand its terms, contents, meaning, and impact. I sign this voluntarily and with full knowledge of its significance and a willingness to be bound by its terms.

Applicant's Full Name	
Applicant's Signature (electronic signature accepted)	
Today's Date	



**APPENDIX B:
CAMPUS CERTIFICATION POLICY**

Incoming graduate students seeking certification through the Relay Residency Class of 2020 will be required to hold a Probationary or Intern Certificate during the second year of the program, and, upon successful completion of all state requirements, will be eligible for a Standard Certificate (see Table 1 below). Residents seeking certification are required to pass the TExES Content Test and are highly encouraged to do so as a Pre-Admissions Content Test prior to Orientation. Residents who do not pass the Content Test prior to Orientation will be required to complete a certification counseling session and additional test preparation. By the end of the Spring 1 term, Residents seeking certification must be eligible for a Probationary or Intern Certificate and obtain a lead teaching position for the upcoming school year or they will be at risk of dismissal.

TABLE 1. SEQUENCE OF TEACHING CERTIFICATES IN TEXAS

During Year 1 of the Teaching Residency Program	During Year 2 of the Teaching Residency Program	Upon completing your academic program at Relay
Residents do not hold a certificate.	Teachers hold a Probationary or Intern certificate	Teachers earn a Standard Certificate



APPENDIX C DATA USE AGREEMENT

A Data Use Agreement (“Agreement”) between Relay and Partner (each a “Party” and collectively the “Parties”) will not be in effect for the Class of 2020 Residency cohort. Relay reserves the right to request a Data Use Agreement in future years.



**APPENDIX D:
BACKGROUND CHECK AND
ACCOMPANIMENT MEMO**

<PARTNER LETTERHEAD>

<Date>

Alessandra Echeverria
Relay Graduate School of Education
40 West 20th Street, 7th Floor
New York, NY 10011

Dear Ms. Echeverria:

<Partner> has initiated state and FBI background checks on employees participating in the Relay <Campus> Teaching Residency, and has reviewed the results of the checks. The following employees have cleared their checks and are eligible to serve as AmeriCorps members in the 2017-2018 school year:

<Resident names>

The following have not yet cleared the check, and will be accompanied until checks have been completed and an updated memo sent to Relay:

<Resident names>

All checks were initiated prior to <service start date>, the start of service. <Partner> verified members' identification using a government-issued photo ID and obtained written consent from each member before initiating criminal history checks.

Sincerely,

<Partner employee>
<Title>
<Partner>

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE THE INSTRUCTIONAL AGREEMENT BETWEEN TARRANT COUNTY COLLEGE DISTRICT AND FORT WORTH ISD DUAL CREDIT PROGRAM

BACKGROUND:

In accordance with and under the authority of Texas Education Code (TEC) Section 61.076 and the Rules and Regulations of the Texas Higher Education Coordinating Board, high school students may enroll in university and college courses and receive simultaneous academic credit from both the university and the high school. The attached agreement with Tarrant County College District (TCCD) will give students the opportunity to do so.

The first component of the agreement reflects the cooperation between TCC and Fort Worth ISD to enable students to enroll in dual credit courses. Students enrolled in TCC dual credit courses earn both high school credit and college credit as part of this agreement. Courses will be taught using TCCD course syllabi and students must abide by the TCCD and FWISD Student Code of Conduct.

The second part of the agreement outlines payments between FWISD and TCCD for dual credit courses and related costs. In the instance that FWISD provides instructors, TCCD will reimburse FWISD in the amount of \$1,835 for a 3 credit hour course or \$2,448 for a 4 credit hour course. FWISD will provide related textbooks for students.

FWISD will cover TCCD dual credit student tuition costs for students who qualify to participate in the free or reduced lunch program. Students not eligible to participate in the free or reduced lunch program are responsible for TCCD dual credit tuition costs.

This agreement reflects the continuing collaboration of Fort Worth ISD with Tarrant County College District (TCCD) staff concerning dual credit courses.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve Instructional Agreement Between Tarrant County College District and Fort Worth ISD Dual Credit Program
2. Decline to Approve Instructional Agreement Between Tarrant County College District and Fort Worth ISD Dual Credit Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Instructional Agreement Between Tarrant County College District and Fort Worth ISD Dual Credit Program.

FUNDING SOURCE

Additional Details

General Fund

199-11-6223-001-086-31-697-000000

COST:

Not to exceed \$442,000

VENDOR:

Tarrant County College District

PURCHASING MECHANISM

Interlocal Agreement

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Career and College Readiness: AAIL and CTE.

001 Carter Riverside High School
002 Arlington Heights High School
071 Benbrook Middle/High School
004 Diamond Hill-Jarvis High School
005 Dunbar High School
006 Eastern Hills High School
008 North Side High School
010 Paschal High School
009 Polytechnic High School
003 South Hills High School
015 Southwest High School
011 Trimble Tech High School
015 Western Hills High School
016 OD Wyatt High School
084 World Languages Institute
083 Young Men's Leadership Academy
081 Yount Women's Leadership Academy

RATIONALE:

The purpose of the agreement is to provide students the opportunity to earn both college and high school credit while enrolled in high school that lead to a post-secondary degree and/or certificate.

INFORMATION SOURCE:

Charles Carroll
David Saenz
Angela Rash

INSTRUCTIONAL AGREEMENT
BETWEEN
TARRANT COUNTY COLLEGE DISTRICT
AND
FORT WORTH INDEPENDENT SCHOOL DISTRICT
DUAL CREDIT PROGRAM
STATE OF TEXAS

This Agreement (herein so called), made and entered into on **June 2, 2018**, by and between the **Tarrant County College District**, a Texas political subdivision of higher education, (referred to herein as "COLLEGE DISTRICT") and **Fort Worth Independent School District**, a Texas independent school district (referred to herein as "SCHOOL DISTRICT") evidences the following:

This Agreement shall be in effect for a period of three (3) years beginning on **June 2, 2018**, and ending on **June 1, 2021**. Sixty days before the end of the term, SCHOOL DISTRICT may renew this Agreement for a subsequent three-(3) year term upon approval of the COLLEGE DISTRICT (SCHOOL DISTRICT and COLLEGE DISTRICT are sometimes referred to herein as "Party" or collectively as "Parties").

PURPOSE

The purpose of this Agreement is to provide students the opportunity to earn both college and high school credit while enrolled in high school (public, private, charter, or home school). The COLLEGE DISTRICT and SCHOOL DISTRICT will approve students meeting program requirements to enroll in courses referenced in this Agreement. Course credit will be awarded through the SCHOOL DISTRICT for high school academic requirements and the COLLEGE DISTRICT for semester credit hours leading to a post-secondary degree or certificate.

ELIGIBLE COURSES

COLLEGE DISTRICT shall establish and conduct courses which are incorporated into this Agreement by reference as Attachment A.

LOCATION OF CLASS

The COLLEGE DISTRICT may offer dual credit courses on South Campus, Northeast Campus, Northwest Campus, Southeast Campus, Trinity River Campus, or at an approved SCHOOL DISTRICT campus or other location. Regardless of location, all courses offered will meet the standards of equivalent courses taught at the COLLEGE DISTRICT, and any class that has been approved as dual credit through this Agreement shall be considered a dual credit class even if held at a SCHOOL DISTRICT'S campus.

Dual credit courses taught electronically must adhere to the Texas Higher Education Principles of Good Practice for Courses Offered Electronically and the COLLEGE DISTRICT's standards for distance learning courses.

PROGRAM DETAILS

- (1). The COLLEGE DISTRICT and SCHOOL DISTRICT will adhere to all Rules and Guidelines delineated in the Tarrant County College Dual Credit Guidelines found in Attachment B of this Agreement.
- (2). Program guidelines align with the Texas Administrative Code Chapter 4; Subchapter D. If the Texas Higher Education Coordinating Board (THECB) adopts new guidelines during the term of this Agreement, the new guidelines shall prevail.
- (3). Students meeting program requirements and seeking enrollment for coursework enumerated in Attachment A, must submit the following college admission documents:
 - a.) Admissions Application
 - b.) High School Early Enrollment Form
 - c.) Family Educational Rights and Privacy Act Waiver (optional)
 - d.) Meningitis Vaccination Record (if taking courses at a TCC campus)
 - e.) Residency Questionnaire (if undocumented status)
 - f.) LUNDC Waiver (if undocumented status)
- (4). A high school student will not be allowed to take a college level course if the student does not meet the published passing criteria of the COLLEGE DISTRICT'S placement exam or qualifies for an exemption/waiver as specified by the COLLEGE DISTRICT policy.
- (5). All courses referenced in this Agreement must be taught using the COLLEGE DISTRICT's Syllabus.
- (6). The COLLEGE DISTRICT and SCHOOL DISTRICT agree to a minimum of 15 students per class.
- (7). Students will be allowed to attend classes at another COLLEGE DISTRICT campus when a specific course(s) or program(s) is not available at a campus within the students' service area.
- (8). Student misconduct on COLLEGE DISTRICT campuses will be addressed in accordance with the COLLEGE DISTRICT'S Student Code of Conduct. The COLLEGE DISTRICT shall report disciplinary problems to the SCHOOL DISTRICT. In addition, COLLEGE DISTRICT administration may refuse to admit students with disciplinary problems.
- (9). The SCHOOL DISTRICT will determine the academic eligibility of students to participate in the program.
- (10.) These requirements may be modified if the COLLEGE DISTRICT'S requirements are changed. SCHOOL DISTRICT will be notified of any changes by the date designated on the COLLEGE DISTRICT'S master calendar.

COURSE CURRICULUM, INSTRUCTION AND GRADING

Course content and scheduled contact hours will adhere to standards of the Texas Higher Education Coordinating Board (THECB). Dual credit courses will be taught and grades assessed according to standard collegiate practices. Students enrolled in dual credit courses will be provided academic support services, including library resources, available to any other COLLEGE DISTRICT student.

The COLLEGE DISTRICT shall provide a credentialed (meeting SACSCOC requirements) instructor to teach college-level courses, unless the COLLEGE DISTRICT and SCHOOL DISTRICT agree upon the SCHOOL DISTRICT'S providing an instructor for a specific course meeting both the COLLEGE DISTRICT and the Southern Association of Colleges and Schools Commission of Colleges (SACSCOC) accreditation requirements.

Reimbursement by COLLEGE DISTRICT to SCHOOL DISTRICT in the amount of \$ 1,835.00 for a 3 credit hour course or \$ 2,448.00 for a 4 credit hour course. This payment will be made for the courses taught on a SCHOOL DISTRICT campus by the SCHOOL DISTRICT instructor and listed in this Agreement. The SCHOOL DISTRICT will provide the COLLEGE DISTRICT with an invoice based on this Agreement on or before thirty (30) days after the commencement of classes, and COLLEGE DISTRICT shall remit the reimbursement to the SCHOOL DISTRICT.

JOINT PLANNING

The COLLEGE DISTRICT and SCHOOL DISTRICT will plan and schedule dual credit courses at least one semester in advance of offering the courses.

Each academic year, the SCHOOL DISTRICT will submit a Letter of Continuation to the COLLEGE DISTRICT as confirmation to 1) continue with all terms listed in this Agreement, or 2) amend current terms of the Agreement prior to the start of Fall semester classes.

TEXTBOOKS AND COURSE SUPPLIES

Throughout the duration of this Agreement (check appropriate box [es]):

- The SCHOOL DISTRICT will provide textbooks for students
- Students are responsible for purchasing textbooks
- Course supplies will be purchased/provided by the SCHOOL DISTRICT
- Students are responsible for purchasing course supplies

PAYMENT FOR SERVICES

Throughout the duration of this Agreement (check appropriate box):

- Students are responsible for tuition costs
- The SCHOOL DISTRICT will cover all students' tuition costs for students who qualify to participate in the free or reduced lunch program.
- The following organization will be paying the cost of students' tuition:

DUTIES OF THE COLLEGE DISTRICT

The COLLEGE DISTRICT'S duties shall include, but not be limited to, the following:

- A. Assist students in the completion of admissions, testing, advisement, and registration procedures.
- B. Record grades and make official transcripts available immediately upon course completion.
- C. Record attendance at each class session and make records available to the high school principal.
- D. Drop a student at the request of the high school or of the student and report the student's request to the high school principal.

- E. Ensure consistency of instruction and course content is in accordance with standards set by THECB, SACSCOC, and the COLLEGE DISTRICT. The COLLEGE DISTRICT will assign appropriate personnel to monitor and ensure adherence to such standards.
- F. Conduct dual credit faculty evaluations on a yearly basis, similar to that of the COLLEGE DISTRICT'S adjunct instructors.
- G. Provide professional development of SCHOOL DISTRICT instructors teaching dual credit coursework.

DUTIES OF THE SCHOOL DISTRICT

The SCHOOL DISTRICT'S duties shall include, but not be limited to, the following:

- A. Plan and schedule dual credit courses at least one semester in advance of offering courses.
- B. Provide a copy of the SCHOOL DISTRICT'S annual calendar and official grade reporting dates.
- C. Work with the COLLEGE DISTRICT to align the high school curriculum with the college course syllabus, evaluate instructional materials, review student projects and reports, and discuss student problems as measures to provide assurance that dual credit courses represent college level content and the high school Texas Essential Knowledge and Skills.
- D. Provide support to COLLEGE DISTRICT'S faculty employed to teach dual credit courses in accordance with the rules and regulations of the THECB, TEA, and SACSCOC.
- E. Provide assistance to students regarding COLLEGE DISTRICT admissions, testing, advisement, and registration procedures.
- F. Provide evidence that students have successfully passed met the test score requirements to participate in the Dual Credit program.
- G. Screen students for supplementary requirements as established by the SCHOOL DISTRICT.
- H. Assign a district or campus contact person to assist with the coordination of duties related to the dual credit partnership between SCHOOL DISTRICT and COLLEGE DISTRICT in matters such as these:
 - (1). Student Texas Success Initiative ("TSI") exemption records;
 - (2). Advising of students with completion of all required COLLEGE DISTRICT admissions documents;
 - (3). Assist the COLLEGE DISTRICT with student orientation;
 - (4). Please include the Coordinator with the COLLEGE DISTRICT timely submission in alignment with published due dates all student documentation;
 - (5). Serve as liaison to students, parents, high school personnel and COLLEGE DISTRICT personnel.

AGREEMENT

This Agreement sets forth the entire instructional agreement with respect to dual credit courses and students. It supersedes any prior dual credit agreement and shall be effective until changed by the Parties.

GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of law provisions. The Parties agree that the state and federal courts sitting in Tarrant County, Texas will have exclusive jurisdiction over any claim arising out of this Agreement, and each Party consents to the exclusive jurisdiction of such courts.

RELATIONSHIP OF THE PARTIES

In the performance of their respective duties hereunder, the Parties hereto and their respective employees and agents, are at all times acting and performing as independent contractors of each other. Notwithstanding the foregoing, employees of SCHOOL DISTRICT may teach dual credit courses as adjunct instructors of the COLLEGE DISTRICT or through some other teaching arrangement, if such arrangement is approved in writing and in advance by the Parties. No Party will have the authority to act for or bind another Party in any respect or to incur or assume any expense, debt, obligation, liability, tax, or responsibility on behalf of or in the name of another Party hereto. The Parties acknowledge and agree that no Party will be liable for the activities or another Party, including, but not limited to, any liabilities, losses, damages, suits, actions, fines, penalties, claims, or demands of any kind arising out of this Agreement.

LIABILITY

It is not the intent or purpose to create liability against the COLLEGE DISTRICT, unless such liability is imposed by law, or to waive any legal defenses available to the COLLEGE DISTRICT, including government immunity.

RIGHT OF REVOCATION

Either Party may terminate this Agreement with or without cause on 120 days' written notice to the other Party. In the event that a Party believes that another Party has materially breached this Agreement, the non-breaching Party shall give written notice of the alleged breach to the breaching Party. The breaching Party shall have thirty days to cure the alleged breach from the date it receives written notice from the non-breaching Party. If the breach is not restored within thirty days, the non-breaching Party may terminate this Agreement immediately. However, if this Agreement is terminated during an academic term, students enrolled in classes under this Agreement will be allowed to finish their coursework without penalty. A breach of this Agreement includes, but is not limited to, a violation of the policies and rules of the COLLEGE DISTRICT or SCHOOL DISTRICT, the making of a misrepresentation or false statement by one of the Parties, or the occurrence of a conflict of interest between the Parties.

All notices and communications related to this Agreement shall be addressed to the respective educational administrators listed below:

COLLEGE DISTRICT
Elva LeBlanc, Ph.D.
Executive Vice Chancellor-Provost
Tarrant County College
1500 Houston Street
Fort Worth, Texas 76102

SCHOOL DISTRICT
Kent P. Scribner, Ph.D.
Superintendent of Schools
Fort Worth Independent School District
100 N. University Drive
Fort Worth, Texas 76107

Executed June 2, 2018, by COLLEGE DISTRICT, signed by its Chancellor and by SCHOOL DISTRICT, signed by its Superintendent, thereby bind themselves, their successors and assigns and representatives, for the faithful and full performance of the terms and provisions of this Agreement. Should either Party wish to terminate this Agreement for any reason other than breach of contract, notification must be given on or before May 1st for the termination to be effective the following academic year.

TARRANT COUNTY COLLEGE DISTRICT

FORT WORTH INDEPENDENT SCHOOL DISTRICT

By _____
Eugene Giovannini, Ed.D.
Chancellor, Tarrant County College

By _____
Kent P. Scribner, Ph.D.
Superintendent of Schools
Fort Worth Independent School District

Implemented June, 2016

ATTACHMENT A
COURSE MATRIX

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES
Tarrant County College District

PEIMS Code	FWISD HS Dual Credit Courses <i>Designated course numbers below are required for earning dual credit on the transcript.</i>	HS Credit	TCCD Course Title <i>Advanced measures are noted in terms of the TCCD course numbers, see last column.</i>	College Hours	TSI Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
Academic Preparatory						
N1290050	(ECHS only) Dual Credit College Transition A/B (CLGTRN A/B DC) FWISD #0668 A B	1.0	Learning Framework (EDUC 1300)	3	NA	1
Electives						
3221200	(ECHS only) Dual Credit Creative Writing T (GREAT WR T DC) FWISD #3135 T	0.5	Creative Writing I (ENGL2307)	3	ENGL 1301	1
English						
03220300	Dual Credit English III A (ENG 3A DC) FWISD #3039 A	0.5	English Composition I (ENGL 1301)	3	TSI Writing	1
	Dual Credit English III B (ENG 3B DC) FWISD #3039 B	0.5	English Composition II (ENGL 1302)	3	ENGL 1301	1
	Dual Credit English IV A (ENG 4A DC) FWISD #3040 A	0.5	English Composition I (ENGL 1301)	3	TSI Writing	1
	Dual Credit English IV B (ENG 4B DC) FWISD #3040 B	0.5	English Composition II (ENGL 1302)	3	ENGL 1301	1
03220400	Dual Credit English IV A (ENG 4A DC) FWISD #3041 A	0.5	British Literature I to 1800 (ENGL2322)	3	ENGL 1302	1
	Dual Credit English IV B (ENG 4B DC) FWISD #3041 B	0.5	British Literature II Since 1800 (ENGL 2323)	3	ENGL 1302	1
	Dual Credit English IV A (ENG 4A DC) FWISD #3046 A	0.5	American Literature I to 1865 (ENGL2327)	3	ENGL 1302	1
	Dual Credit English IV B (ENG 4B DC) FWISD #3046 B	0.5	American Literature II Since 1865 (ENGL2328)	3	ENGL 1302	1
§	(ECHS only) Dual Credit Independent Study in English: Mexican- American Literature T (IND ENG: MEXAMERLIT T DC) FWISD #3144 T	0.5	Mexican-American Literature (ENGL 2351)	3	ENGL 1302	1
§	(ECHS only) Dual Credit Independent Study in English: World Literature I T (IND ENG WLIT I T DC) FWISD #3146 T	0.5	World Literature I to 1650 (ENGL2332)	3	ENGL 1302	1
§	(ECHS only) Dual Credit Independent Study in English: World Literature II T (IND ENG WLIT II TDC) FWISD #3147 T	0.5	World Literature II From 1650 (ENGL 2333)	3	ENGL 1302	1

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES

Tarrant County College District

PEIMS Code	FWISD HS Dual Credit Courses <i>Designated course numbers below are required for coding dual credit on the transcript.</i>	HS Credit	TCCD Course Title <i>Advanced measures are noted in terms of the TCID course numbers, see last column.</i>	College Hours	TSI Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
§	(ECHS only) Dual Credit Independent Study in English: Forms of Literature I (IND ENG FORLIT I) DC FWISD #3148 T	0.5	Forms of Literature I (ENGL 2342)	3	ENGL 1302	1
§	(ECHS only) Dual Credit Independent Study in English: Forms of Literature II T (IND ENG FORLIT II) DC FWISD #3149 T	0.5	Forms of Literature II (ENGL 2343)	3	ENGL 1302	1
English Elective						
03221500	Dual Credit Literary Genres T (LIT GENR T) DC FWISD #3043 T	0.5	British Literature I to 1800 (ENGL 2322)	3	ENGL 1302	1
§	Dual Credit Literary Genres T (LIT GENR T) DC FWISD #3047 T	0.5	American Literature I to 1865 (ENGL 2327)	3	ENGL 1302	1
	Dual Credit Independent Study in English: British Literature T (IND ENG: BRITLIT T) DC FWISD #3142 T	0.5	British Literature II Since 1800 (ENGL 2323)	3	ENGL 1302	1
	Dual Credit Independent Study in English: British Literature T (IND ENG: BRITLIT T) DC FWISD #3048 T	0.5	American Literature II Since 1865 (ENGL 2328)	3	ENGL 1302	1
03221100	Dual Credit Research/Technical Writing T (TECH WR T) DC FWISD #3137 T	0.5	Technical and Business Writing (ENGL 2311)	3	ENGL 1301 recommended	1
§ INDEPENDENT STUDY IN ENGLISH (use the following PEIMS numbers for the courses listed above)						
	PEIMS Numbers		COURSE TITLE			
	03221800		Independent Study in English (First Time Taken for 1/2 - 1 credit)			
	03221810		Independent Study in English (Second Time Taken for 1/2 - 1 credit)			
	03221820		Independent Study in English (Third Time Taken for 1/2 - 1 credit)			
Fine Arts						
03500110	(ECHS only) Dual Credit Art, Level I, Art Appreciation I A/B (ART 1 APP DC) FWISD #1108 A/B	1.0	Art Appreciation (ARTS 1301)	3	NA	1
Health						

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES
Tarrant County College District

PEIMS Code	FWISD HS Dual Credit Courses <i>Designated; course numbers below are required for coding dual credit on the transcript</i>	HSCredit	TCCD Course Title <i>Advanced measures are noted in terms of the TCCD course numbers, see last column.</i>	College Hours	TSI Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
03810100	(ECHS only) Dual Credit Health Education T (HEALTH ED T DC) FWISD #5002	0.5	Personal and Community Health (PIHE) 1304	3	NA	I
Languages Other than English/World Languages						
03980100	Dual Credit American Sign Language I A/B (ASL 1 A/B DC) FWISD #414 A/B	1.0	American Sign Language (ASL) I (SLNG 1404)	4	NA	I
03980200	Dual Credit American Sign Language II A/B (ASL 2 A/B DC) FWISD #416 A/B	1.0	American Sign Language (ASL) II (SLNG 1405)	4	NA	I
03980300	Dual Credit American Sign Language III A/B (ASL 3 A/B DC) FWISD #418 A/B	1.0	American Sign Language (ASL) III (SLNG 1444)	4	NA	I
03980400	Dual Credit American Sign Language IV A/B (ASL 4 A/B DC) FWISD #420 A/B	1.0	American Sign Language (ASL) IV (SLNG 1445)	4	NA	I
03410100	Dual Credit French I A/B (FREN 1 A/B DC) FWISD #4127 A/B	1.0	Beginning French I (FREN 1411)	4	NA	I
03410200	Dual Credit French II A/B (FREN 2 A/B DC) FWISD #4129 A/B	1.0	Beginning French II (FREN 1412)	4	FREN 1411 recommended	I
03420100	Dual Credit German I A/B (GERMAN 1 A/B DC) FWISD #4187 A/B	1.0	Beginning German I (GERM 1411)	4	NA	I
03420200	Dual Credit German II A/B (GERMAN 2 A/B DC) FWISD #189 A/B	1.0	Beginning German II (GERM 1412)	4	GERM 1411 recommended	I
03440100	Dual Credit Spanish I A/B (SPAN 1 A/B DC) FWISD #4067 A/B	1.0	Beginning Spanish I (SPAN 1411)	4	NA	I
03440200	Dual Credit Spanish II A/B (SPAN 2 A/B DC) FWISD #4069 A/B	1.0	Beginning Spanish II (SPAN 1412)	4	SPAN 1411 recommended	I
03440300	Dual Credit Spanish III A (SPAN 3 A DC) FWISD #4078 A	0.5	Intermediate Spanish I (SPAN 2311)	3	SPAN 1412 recommended	I
	Dual Credit Spanish III B (SPAN 3 B DC) FWISD #4078 B	0.5	Intermediate Spanish II (SPAN 2312)	3	SPAN 2311 recommended	I
Mathematics						
	Dual Credit Pre-calculus I A (PRE CALC IA DC) FWISD #7122 A	0.5	College Algebra (MATH 1314)	3	TSI Math	I

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES
Tarrant County College District

PEIMS Code	FWISD HS Dual Credit Courses <i>Designated course numbers below are required for coding dual credit on the transcript.</i>	HS Credit	TCCD Course Title <i>(Names of measures are noted in terms of the TC CD course numbers, see last column.)</i>	College Hours	TSI Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
	Dual Credit Pre-calculus I B (PRE-CALC I B DC) FWISD # 7120 B	0.5	Pre-Calculus Math (MATH 2412)	4	MATH 1314 with a minimum grade of C	1
A3100101	(ECHS only) AP/Dual Credit Calculus AB (APCALCAB A/B DC) FWISD # 7125 A/B	1.0	Calculus I (MATH 2413)	4	MATH 2412 with a minimum grade of C	1
A3100102	(ECHS only) AP/Dual Credit Calculus BC (APCALCBC A/B DC) FWISD # 7127 A/B	1.0	Calculus II (MATH 2414)	4	MATH 2413 with a minimum grade of C	1
	(ECHS only) Dual Credit Multivariable Calculus and Its Applications I A/B (MVCALCUI A/B DC) FWISD # 7133 A/B	1.0	Calculus III (Math 2415)	4	MATH 2414 with a minimum grade of C	1
	(ECHS only) Dual Credit Calculus Based Statistics I A/B (PROB/ST A I A/B DC) FWISD # 7237 A/B	1.0	Elementary Statistical Methods (MATH 1342)	3	TSI Math	1
	(ECHS only) Dual Credit Linear Algebra II (UNALG II DC) FWISD # 7279 T	0.5	Linear Algebra (MATH 2318)	3	MATH 2414 with a minimum grade of C	1
	(ECHS only) Dual Credit Ordinary Differential Equations and Their Applications IA DC (ORDIRFEQ IA DC) FWISD # 7135 A	0.5	Differential Equations (MATH 2320)	3	MATH 2414 with a minimum grade of C	1
	(ECHS only) Dual Credit Ordinary Differential Equations and Their Applications IA DC (ORDIRFEQ IB DC) FWISD # 7135 B	0.5	Differential Equations and Linear Algebra (MATH 2421)	4	MATH 2414 with a minimum grade of C	1
INDEPENDENT STUDY IN MATHEMATICS (use the following PEIMS numbers for the courses listed above)						
	PEIMS Numbers		COURSE TITLE			
	03102500		First Time Taken for 1/2 - 1 credit			
	03102501		Second Time Taken for 1/2 - 1 credit			
	03102502		Third Time Taken for 1/2 - 1 credit			
Physical Education						
PEIS00052	(ECHS only) Dual Credit Foundations of Personal Fitness J (PEFOUND J DC) FWISD # 5058 T	0.5	Introduction to Physical Fitness and Sport (PHED 1164)	1	NA	0

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Tarrant County College District

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	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITS TDC) <i>FWISD #5070 T*</i>	0.5	Aerobic Fitness - Beginning (PHED 1102)	1	NA	0
	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITS TDC) <i>FWISD #5072 T*</i>	0.5	Bowling - Beginning (PHED 1104)	1	NA	0
	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITS TDC) <i>FWISD #5043 T*</i>	0.5	Golf - Beginning (PHED 1111)	1	NA	0
	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITS TDC) <i>FWISD #5074 T*</i>	0.5	Kickboxing - Beginning (PHED 1113)	1	NA	0
	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITS TDC) <i>FWISD #5044 T*</i>	0.5	Yoga - Beginning (PHED 1134)	1	NA	0
	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITS TDC) <i>FWISD #5042 T*</i>	0.5	Recreational Sports - Beginning (PHED 1116)	1	NA	0
	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITS TDC) <i>FWISD #5041 T*</i>	0.5	Swimming - Beginning (PHED 1122)	1	NA	0
Science						
03040000	Dual Credit Chemistry A (CHEM A DC) <i>FWISD #7599 A</i>	0.5	General Chemistry I (CHEM 1411 + CHEM 1411 Lab)	4	MATH 1314	1
	Dual Credit Chemistry B (CHEM B DC) <i>FWISD #7599 B</i>	0.5	General Chemistry II (CHEM 1412 + CHEM 1412 Lab)	4	CHEM 1411 and MATH 1314	1
03050000	Dual Credit Physics A (PHYSICS A DC) <i>FWISD #7624 A</i>	0.5	College Physics I (PHYS 1401 + PHYS 1401 Lab)	4	MATH 1314 and MATH 1316 or MATH 2412	1
	Dual Credit Physics B (PHYSICS B DC) <i>FWISD #7624 B</i>	0.5	College Physics II (PHYS 1402 + PHYS 1402 Lab)	4	PHYS 1401	1
	Dual Credit Anatomy and Physiology A (ANATPHYS A DC) <i>FWISD #HS002062 A</i>	0.5	Anatomy and Physiology I (BIOL 2401 + BIOL 2401 Lab)	4	TSI in all areas	1

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES

Tarrant County College District

PEIMS Code	FWISD HS Dual Credit Courses <i>Designated course numbers below are required for coding dual credit on the transcript.</i>	HS Credit	TCCD Course Title <i>Advanced measures are noted in terms of the TCCD course numbers, see last column.</i>	College Hours	TSI Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
	Dual Credit Anatomy and Physiology B (ANATPHYS B DC) FWISD #15102062 B	0.5	Anatomy and Physiology I (BIOL 2402 + BIOL 2402 Lab)	4	TSI in all areas and BIOL 2401	1
13037200	(ECHS only) Dual Credit Scientific Research and Design A (SCIRDA DC) FWISD # ST137202 A	0.5	Biology for Science Majors I (BIOL 1406 + BIOL 1406 Lab)	4	MATH 1314 recommended	1
13020700	(ECHS only) Dual Credit Scientific Research and Design B (SCIRDB DC) FWISD # ST137202 B	0.5	Biology for Science Majors II (BIOL 1407 + BIOL 1407 Lab)	4	TSI in all areas and BIOL 1406 and MATH 1314	1
03020000	(ECHS only) Dual Credit Medical Microbiology T (MICROT DC) FWISD #15102071 T	0.5	Microbiology for Non-Science Majors (BIOL 2420 + BIOL 2420 Lab)	4	TSI in all areas	1
N112027	(ECHS only) Dual Credit Environmental Systems AB (ENVIRSYS A/B DC) FWISD # 7680 AB	1	Environmental Biology (BIOL 2406 + BIOL 2406 Lab)	4	TSI in all areas MATH 1314 recommended	1
	(ECHS only) Dual Credit Organic Chemistry A (ORGCHEM A DC) FWISD #17604 A	0.5	Organic Chemistry I (CHEM 2423 + CHEM 2423 Lab)	4	CHEM 1412	1
	(ECHS only) Dual Credit Organic Chemistry B (ORGCHEM B DC) FWISD #17604 B	0.5	Organic Chemistry II (CHEM 2425 + CHEM 2425 Lab)	4	CHEM 2423	1
03060201	(ECHS only) Dual Credit Integrated Physics and Chemistry A/B (IPHYCHEM A/B DC) FWISD #17535 A/B	1	Physical Science (PHYS 1415 + PHYS 1415 Lab)	4	NA	1
03030000	(ECHS only) Dual Credit Aquatic Science A/B (AQUASCI A/B DC) FWISD #17537 A/B	1	Oceanography (GEOL 1445 + GEOL 1445 Lab)	4	NA	1
03060200	(ECHS only) Dual Credit Earth and Space Science A/B (ESS A/B DC) FWISD #17539 A B	1	Earth Sciences (GEOL 1401 + GEOL 1401 Lab)	4	NA	1
03060100	(ECHS only) Dual Credit Astronomy I A (ASTRMY A DC) FWISD #17708 A	0.5	Stars and Galaxies (PHYS 1403 + PHYS 1403 Lab)	4	NA	1
	(ECHS only) Dual Credit Astronomy I B (ASTRMY B DC) FWISD #17708 B	0.5	Solar System (PHYS 1404 + PHYS 1404 Lab)	4	NA	1
Social Studies						
	(ECHS only) Dual Credit World Geography A (WGEO A DC) FWISD #8006 A	0.5	Physical Geography (GEOG 1301)	3	NA	1

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES
Tarrant County College District

PEIMS Code	FWISD HS Dual Credit Courses <i>Designated course numbers below are required for coding dual credit on the transcript.</i>	HS Credit	TCCD Course Title <i>Advanced measures are used in terms of the TCCD course numbers. see last column.</i>	College Hours	TSI Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
	(ECHS only) Dual Credit World Geography B (WGEO B DC) FWISD #8006 B	0.5	Cultural Geography (GEOG 1302)	3	NA	1
	(ECHS only) Dual Credit World History Studies A (WHIST A DC) FWISD #8034 A	0.5	World Civilization I (HIST 2321)	3	NA	1
3340400	(ECHS only) Dual Credit World History Studies B (WHIST B DC) FWISD #8034 B	0.5	World Civilization II (HIST 2322)	3	NA	1
	Dual Credit United States History Studies Since 1877 A (US HIST ADC) FWISD #8042 A	0.5	United States History I to 1876 (HIST 1301)	3	TSI Reading or ENGL 1301 with a minimum grade of C	1
03340100	Dual Credit United States History Studies Since 1877 B (US HIST B DC) FWISD #8042 B	0.5	United States History II since 1876 (HIST 1302)	3	TSI Reading or ENGL 1301 with a minimum grade of C	1
03310300	Dual Credit Economics with Emphasis on the Free Enterprise System and Its Benefits T (ECO-FE TDC) FWISD # 8094 T	0.5	Principles of Macroeconomics (ECON 2301)	3	NA	1
03330100	Dual Credit United States Government T (GOVT T DC) FWISD #8079 T	0.5	Federal Government (GOVT 2305)	3	TSI Reading or ENGL 1301 with a minimum grade of C	1
03350100	Dual Credit Psychology T (PSYCH TDC) FWISD #8123 T	0.5	General Psychology (PSYC 2301)	3	TSI Reading or ENGL 1301 with a minimum grade of C	1
03370100	Dual Credit Sociology T (SOC T DC) FWISD #8115 T	0.5	Introduction to Sociology (SOC 1301)	3	TSI Reading or ENGL 1301 with a minimum grade of C	1
‡	Dual Credit Special Topics in Social Studies: Principles of Microeconomics T (SPTSS MICROECON TDC) FWISD #8095 T	0.5	Principles of Microeconomics (ECON 2302)	3	ECON 2301 recommended	1
‡	Dual Credit Special Topics in Social Studies: Philosophy T (SPTSS INTRPHIL T DC) FWISD #8039 T	0.5	Introduction to Philosophy (PHIL 1301)	3	TSI Reading or ENGL 1301 with a minimum grade of C	1

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES
Tarrant County College District

PEIMS Code	FWISD HS Dual Credit Courses <i>Designated course numbers below are required or college dual credit on the transcript.</i>	HS Credit	TCCD Course Title <i>Advanced measures are noted in terms of the TCCD course numbers, see last column.</i>	College Hours	TSI Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
±	(ECHS only) Dual Credit Special Topics in Social Studies: History of Mexico T (SPTSS: HISTMEX T DC) FWISD #8043 T	0.5	Mexican-American History I to 1876 (HIST 2327)	3	TSI Reading or ENGL 1301 with a minimum grade of C	1
±	(ECHS only) Dual Credit Special Topics in Social Studies: Texas Government T (SPTSS: TXGOVT TDC) FWISD #8073 T	0.5	Texas Government (GOVT 2306)	3	TSI Reading or ENGL 1301 with a minimum grade of C	1
± INDEPENDENT STUDY IN SOCIAL STUDIES (use the following PEIMS numbers for the courses listed above)						
PEIMS Numbers						
			COURSE TITLE			
	03380002		Special Topics in Social Studies (First Time Taken for ½ - 1 credit)			
	03380022		Special Topics in Social Studies (Second Time Taken for ½ - 1 credit)			
	03380032		Special Topics in Social Studies (Third Time Taken for ½ - 1 credit)			
	03380042		Special Topics in Social Studies (Fourth Time Taken for ½ - 1 credit)			
Speech						
3241400	Dual Credit Communication Applications T (COMM/APP T DC) FWISD #3129 T	0.5	Introduction to Speech Communication (SPCH 1311)	3	NA	1
13009900	(ECHS only) Dual Credit Professional Communication T (PROF/COMM TDC) FWISD #AP109901 T	0.5	Business and Professional Communication (SPCH 1321)	3	NA	1
3241200	(ECHS only) Dual Credit Independent Study in Speech T (IND SPCH T DC) FWISD #3130 T	0.5	Public Speaking (SPCH 1315)	3	NA	1

Name of High School Campus	College Course	Semester credit hours (SCH) granted	High school (HS) course equivalent	HS course credit	Instructional site (HS or TCC Campus?)	Financial Responsibility		Semester to be offered (check all that apply)		
						Tuition	Textbooks	Fall	Spring	Summer
<i>(e.g.) Sam Houston</i>	<i>ENGL 1301</i>	<i>3 SCH</i>	<i>English IV:A</i>	<i>.5 credit (Fall)</i>	<i>HS Campus</i>	<i>ISD</i>	<i>Student</i>	<i>x</i>		<i>x</i>
Northside	CHEF 1301	3	Honors Culinary Arts I/A	0.5	HS Campus	X	X	X		
Northside	CHEF 1305 *	3	Honors Culinary Arts I/A	0.5	HS Campus	X	X	X		
Northside	PSTR 1301	3	Honors Culinary Arts I/B	0.5	HS Campus	X	X		X	
Northside	RSTO 1304	3	Honors Culinary Arts I/B	0.5	HS Campus	X	X		X	
Northside	RSTO 1325	3	Honors Advanced	0.5	HS Campus	X	X	X		
Northside	HECO 1322	3	Honors Advanced	0.5	HS Campus	X	X	X		
Northside	HAMG 1321	3	Honors Advanced	0.5	HS Campus	X	X		X	
Northside	HAMG 2301	3	Honors Advanced	0.5	HS Campus	X	X		X	
Dunbar	AERM 1315	3	Dual Credit Aircraft	0.5	TCC CEATL	X	X		x	
Dunbar	AERM 1345	3	Dual Credit Aircraft	0.5	TCC CEATL	X	X	x		
Dunbar	AERM 1347	3	Dual Credit Aircraft	0.5	TCC CEATL	X	X		x	
Dunbar	AERM 1357	3	Dual Credit Aircraft	0.5	TCC CEATL	X	X		x	
Polytechnic	AUMT 1407	4	Automotive Technology II		Poly HS	x	X	x		
Polytechnic	AUMT 1410	4	Automotive Technology II		Poly HS	x	X	x		
Polytechnic	AUMT 2417	4	Automotive Technology II		Poly HS	x	X		x	
Polytechnic	AUMT 2434	4	Automotive Technology II		Poly HS	x	X		x	
O.D. Wyatt	AUMT 1407	4	Automotive Technology II		OD Wyatt	x	X	x		
O.D. Wyatt	AUMT 1410	4	Automotive Technology II		OD Wyatt	x	X	x		
O.D. Wyatt	AUMT 2417	4	Automotive Technology II		OD Wyatt	x	X		x	
O.D. Wyatt	AUMT 2434	4	Automotive Technology II		OD Wyatt	x	X		x	
South Hills	CNBT 1100	1	Construction Technology	2.0 (Full Year)	TCC South	x		x		
O.D. Wyatt	CNBT 1300	3	Construction	2.0 (Full Year)	TCC South	x		x		
O.D. Wyatt	CNBT 1316	3	Construction	2.0 (Full Year)	TCC South	x		x		
O.D. Wyatt	CNBT 1346	3	Construction	2.0 (Full Year)	TCC South	x			x	
O.D. Wyatt	CNBT 1350	3	Construction	2.0 (Full Year)	TCC South	x			x	
TCC Trinity River	Central		Health Science Practicum	2.0	TCC Trinity	X		X (15)	X (15)	

ATTACHMENT B
GUIDELINES FOR DUAL CREDIT PARTNERSHIPS

TARRANT COUNTY COLLEGE

Guidelines for Dual Credit Partnerships

February 2017

The following program guidelines are in accordance with the Texas Higher Education Coordinating Board (THECB) rules and regulations (Chapter 4; Subchapter D). Tarrant County College (TCC) adheres to these guidelines when partnering with a school district whether public, private, charter, or home school for the delivery of a dual credit program. In the event that THECB rules change during an agreement's time period, the THECB new rules will always take precedence. It is the responsibility of the partnering institutions to review, exercise, and monitor program guidelines on a consistent basis.

These guidelines address course credit where instruction is provided to high school students for the awarding of both high school academic requirements and college semester credit hours leading to a certificate, degree or the Core curriculum. They also address instruction provided to high school students for remedial coursework to prepare for the Texas Success Initiative (TSI) assessments.

An agreement must be approved by the governing boards or designated authorities of both TCC and the school district (public, private, charter, or home school) prior to the offering of courses. Such agreement will address the following considerations:

A. Student Eligibility

- (1) A high school student is eligible to enroll in dual credit courses at TCC if he or she:
 - (a) Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative (TSI) as set forth in (Chapter 4; Subchapter C; Rule 4.57) (relating to College Ready and Adult Basic Education (ABE) Standards) on relevant section(s) of an assessment instrument approved by the Board as set forth in (Chapter 4; Subchapter C; Rule 4.56)
 - (b) Demonstrates that he/she is exempt under the provisions of the Texas Success Initiative (Chapter 4; Subchapter C; Rule 4.54). However, a student who is granted a TSI waiver to take dual credit courses while still in high school based on eligible scores is not exempt from TSI or TCC course prerequisite requirements. Some TCC course prerequisites could require a higher cut score than those outlined by the THECB TSI state minimum requirements.
 - (c) Meets all the college's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).
- (2) A high school student is also eligible to enroll in **academic dual credit** courses that require demonstration of TSI college readiness in reading and/or writing under the following conditions:
 - (a) If the student achieves a Level 2 final recommended score, as defined by the Texas Education Agency (TEA), on the English II STAAR EOC reading and/writing; or
 - (b) The student achieves a combined score of 107 on the PSAT/NMSQT with a minimum of 50 on the reading test; or

- (c) The student achieves a composite score of 23 on the PLAN with a 19 or higher in English or an English score of 435 on the ACT-Aspire.
- (3) A high school student is also eligible to enroll in academic dual credit courses that require demonstration of TSI college readiness in mathematics under the following conditions:
- (a) If the student achieves a Level 2 final recommended score, as defined by TEA, on the Algebra I STAAR EOC and passing grade in the Algebra II course; or
 - (b) The student achieves a Level 2 final recommended score, as defined by TEA, on the Algebra II STAAR EOC; or
 - (c) The student achieves a combined score of 107 on the PSAT/NMSQT with a minimum of 50 on the mathematics test; or
 - (d) If the student achieves a composite score of 23 on the PLAN with a 19 or higher in mathematics or a mathematics score of 431 on the ACT-Aspire.
- (4) A high school student is eligible to enroll in **workforce education dual credit** courses contained in a **Level 1** certificate program, or a program leading to a credential of less than a Level 1 certificate, at a public junior college or public technical institute and shall not be required to provide demonstration of college readiness or dual credit enrollment eligibility.
- (5) A high school student is eligible to enroll in **workforce education dual credit** courses contained in a **Level 2** certificate or **applied associate degree** program under the same eligibility conditions as academic dual credit courses.
- (6) A student exempt from taking TAKS or STAAR EOC assessments may be otherwise evaluated by an institution to determine eligibility for enrolling in **workforce education dual credit** courses.
- (7) Students who are enrolled in private or non-accredited secondary schools or who are home-schooled must satisfy paragraphs (1) - (5) of this subsection.
- (8) High school students may enroll in a maximum of 15 credit hours per semester in courses that apply to a certificate, degree, or the Core Curriculum with approval from the high school and college. Exceptions to this requirement for students with demonstrated outstanding academic performance and capability (as evidenced by grade-point average, ACT or SAT scores, or other assessment indicators) may be approved by the principal of the high school and the Vice President of Academic Affairs of the TCC Campus. It is recommended that students in their first semester of dual credit enroll in a maximum of two courses.
- (9) Students must follow the TCC catalog "Academic Standing" policy (see TCC college catalog, p.43).

(10) TCC may impose additional requirements for enrollment in courses for dual credit that do not conflict with this section.

(11) TCC is not required, under the provisions of this section, to offer dual credit courses for high school students.

B. Eligible Courses

(1) Courses offered for credit where instruction is provided to high school students for the awarding of both high school academic requirements and college semester credit hours must apply to the completion of a TCC certificate, degree or the Core curriculum. It is recommended that students in their first semester of dual credit enroll in a maximum of two courses.

(2) Courses offered for dual credit by TCC must be identified as college-level academic courses in the current edition of the Lower Division Academic Course Guide Manual (ACGM) adopted by the Board, or as college-level workforce education courses in the current edition of the Workforce Education Course Manual (WECM) adopted by the Board.

(3) Courses offered for dual credit by TCC must be in the approved undergraduate course inventory of the college.

(4) In accordance with the THECB rules, TCC does not offer remedial and developmental courses for dual credit.

C. Location of Class

(1) Dual credit courses may be taught on the college campus or on the high school campus. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, TCC shall comply with applicable rules and procedures for offering courses at a distance as set forth in ([Chapter 4; Subchapters P and Q; Rules 4.255-4.279](#)) (relating to Approval of Distance Education Courses and Programs for Public Institutions and Approval of Off-Campus and Self-Supporting Courses and Programs for Public Institutions). In addition, dual credit courses taught electronically shall comply with the Board's adopted [Principles of Good Practice for Courses Offered Electronically](#).

D. Composition of Class

(1) Dual credit courses may be composed of dual credit students only or of dual and college credit students. Exceptions for a mixed class, which would also include high school credit-only students, may be allowed only under one of the following conditions:

- (a) If the course involved is required for completion under the State Board of Education Recommended or Distinguished Achievement High School Program graduation requirements, and the high school involved is otherwise unable to offer such a course.
- (b) If the high school credit-only students are College Board Advanced Placement (AP) students.
- (c) If the course is a career and technology/college workforce education course and the high school credit-only students are earning articulated college credit.

E. Faculty Selection, Supervision, and Evaluation

- (1) TCC shall select instructors of dual credit courses. These instructors must be regularly employed faculty members of the college or must meet the same standards (including minimal requirements of the Southern Association of Colleges and Schools) and approval procedures used by the college to select faculty responsible for teaching the same courses at a campus of the college.
- (2) TCC shall supervise and evaluate instructors of dual credit courses using the same or comparable procedures used for faculty at a campus of the college.

F. Course Curriculum, Instruction, and Grading

- (1) TCC shall ensure that a dual credit course and the corresponding course offered at the main campus of the college are equivalent with respect to the curriculum, materials, instruction, and method/rigor of student evaluation. These standards must be upheld regardless of the student composition of the class.

G. Academic Policies and Student Support Services

- (1) Regular academic policies applicable to courses taught at the college's main campus must also apply to dual credit courses. These policies could include the appeal process for disputed grades, drop policy, the communication of grading policy to students, when the syllabus must be distributed, etc.
- (2) Students in dual credit courses must be eligible to utilize the same or comparable support services that are afforded college students on the college campus. TCC is responsible for ensuring timely and efficient access to such services (e.g., academic advising and counseling), to learning materials (e.g., library resources), and to other benefits for which the student may be eligible.

H. Transcribing of Credit

- (1) For dual credit courses, high school as well as college credit should be transcribed immediately upon a student's completion of the performance required in the course.

I. Funding

- (1) The state funding for dual credit courses will be available to both public school districts and colleges based on the current funding rules of the State Board of Education and the Board.
- (2) The college may claim funding for students getting college credit in core curriculum, career and technical education, and foreign language dual credit courses.
- (3) This provision does not apply to students enrolled in approved early college high school programs.
- (4) All public colleges, universities, and health-related institutions may waive all or part of tuition and fees for a Texas high school student enrolled in a course for which the student may receive dual course credit.

February 1, 2017

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE THE COOPERATIVE PROGRAM AGREEMENT BETWEEN FORT WORTH ISD AND OFFICE OF STRATEGY AND POLICY TEXAS ONRAMPS

BACKGROUND:

In accordance with and under the authority of the Texas Education Agency Interagency Contract between University of Texas at Austin Texas OnRamps Reimbursement Program and the 85th legislature has provided state appropriation to reimburse participating districts 100% of the cost OnRamps student program fees per (\$295 per student) required lab materials (\$600 per Earth, Wind, and Fire course) and teacher training fees (\$1750 per teacher) for participating in OnRamps. The attached cooperative program agreement with University of Texas (UT) OnRamps will give students the opportunity to do so.

The first component of the agreement reflects the cooperative program agreement between UT OnRamps and Fort Worth ISD to enable students to enroll in dual enrollment courses. The purpose of the OnRamps Reimbursement Program is to reimburse participating districts for costs related to students taking OnRamps Dual Enrollment courses for college credit. The purpose of the OnRamps program is to provide an affordable and convenient UT Austin experience for Texas students regardless of their location or their college plans and to increase the number and diversity of students who engage in learning experiences aligned with the expectations of leading research universities.

The second part of the agreement outlines implementation of OnRamps dual-enrollment distance courses and shared program responsibilities between Fort Worth ISD and UT Austin. Fort Worth ISD enters into an agreement for the delivery of distance education as an active participant in ensuring the effectiveness and quality of implementation of OnRamps within the district. The funds pad by the Fort Worth ISD to the Office of Strategy and Policy will cover OnRamps teacher's lodging expenses for the Summer Professional Learning Institute. Lodging costs for the ten-day long Summer Professional Learning Institute are double occupancy UT Austin campus dorm rooms (\$440 per teacher for eleven nights) for OnRamps teachers.

This agreement reflects collaboration of Fort Worth ISD with UT OnRamps staff concerning dual enrollment courses.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve Cooperative Program Agreement Between Fort Worth ISD and Office of Strategy and Policy Texas OnRamps
2. Decline to Approve Cooperative Program Agreement Between Fort Worth ISD and Office of Strategy and Policy Texas OnRamps
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Cooperative Program Agreement Between Fort Worth ISD and Office of Strategy and Policy Texas OnRamps

FUNDING SOURCE

Additional Details

General Fund

199-11-6223-001-XXX-31-697-000000

The 85th legislature provided a state application that reimburses all partnering districts 100% of the cost per student enrollment, lab materials, and teacher training fees for participating in OnRamps. Districts are only responsible for lodging, transportation, and substitute costs during professional development for the 2018-2019 school year.

COST:

\$69,031.52

VENDOR:

University of Texas at Austin Texas OnRamps

PURCHASING MECHANISM

Interlocal Agreement

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Career and College Readiness: AAIL
001 Carter Riverside High School
002 Arlington Heights High School
071 Benbrook Middle/High School
004 Diamond Hill-Jarvis High School
006 Eastern Hills High School
008 North Side High School
010 Paschal High School
009 Polytechnic High School
003 South Hills High School
014 Southwest High School
011 Trimble Tech High School
015 Western Hills High School
016 OD Wyatt High School
084 World Languages Institute
083 Young Men's Leadership Academy
081 Young Women's Leadership Academy

RATIONALE:

The purpose of the agreement is to provide students the opportunity to earn both college and high school credit while enrolled in high school that lead to a post-secondary degree and/or certificate.

INFORMATION SOURCE:

Charles Carroll
David Saenz
Angela Rash

2018-2019

COOPERATIVE PROGRAM AGREEMENT

This Cooperative Program Agreement ("Agreement") is entered into by and between the Contracting Parties shown below.

1. Contracting Parties:

The School District ("District")

Fort Worth Independent School District
100 N. University
Fort Worth, TX 76107

The University: University of Texas at Austin
Senior Vice President and Chief Financial Officer Darrell
Bazzell 101 InnerCampus Drive, Suite 102
Austin, Texas 78712

With a Copy to:

Office of Strategy and Policy
Texas OnRamps
2616 Wichita St.
Austin, TX 78712
Attention: Sandra Vasquez
512-232-6658

2. Nature of the Cooperative Program

The University of Texas at Austin, on behalf of the Office of Strategy and Policy, and the Fort Worth Independent School District enter into this agreement to implement OnRamps to offer dual-enrollment courses and high school teacher training and professional learning. OnRamps offers the opportunity for high school students to earn high school credit from their District and the opportunity to earn college credits from The University of Texas at Austin ("Project") through a distance education course.

3. Agreement Amount

The amount paid by the District during each contract year to the University will be equal to the costs per student and teacher training needed by the District as set forth in Section 4.2F. The 85th Texas Legislature provided state appropriation that reimburses all partnering Districts a portion of the cost per student and teacher training fees for participating in OnRamps. UT Austin will commit additional funds to offset remaining district costs related to students taking OnRamps courses, including professional learning, student enrollments, and lab materials fees, after Texas Education Agency ("TEA") reimbursements.

Districts must pay the costs of lodging, transportation, and teacher substitute costs during the fall and spring professional learning institutes.

4. Program Responsibilities

Responsibilities to implement OnRamps dual-enrollment distance courses will be shared between the District and UT Austin. A school district entering into a contractual agreement for the delivery of distance education is an active participant in ensuring the effectiveness and quality of the implementation of OnRamps in the District. The funds paid by the District to the Office of Strategy and Policy will cover lodging expenses for the Summer Professional Learning Institute. Payment shall be due and payable, in full, to the University within thirty (30) calendar days from receipt of such invoice. All checks should be made payable to The University of Texas at Austin. Payments should be mailed and/or delivered to:

The University of Texas at Austin, Office of Strategy and Policy
2616 Wichita St.
Austin, Texas 78712

4.1. Responsibilities of UT Austin

Enrollment

- A. OnRamps will register high school students for OnRamps courses through University Extension at UT Austin using the OnRamps registration system ("OSIS"). In order to officially enroll in OnRamps dual-enrollment distance courses, students must acquire an official, permanent UT EID via the university web site, to provide secure login and password. Once a UT EID has been acquired, students must complete the required registration and enrollment form that will be available during the registration process for high school courses. Information received and stored by OnRamps regarding students enrolled at either Texas Tech University of the University of Texas at Austin is confidential and protected by the Family Educational Rights and Privacy Act.
- B. As part of routine evaluation of educational effectiveness at the University, OnRamps will maintain OnRamps student educational records, including registration, enrollment, orientation and course and course evaluation data for purposes of administering, implementing, and improving the program, and providing official reporting to the University and the District.

Curriculum and Instruction

- A. UT Austin will provide UT Austin faculty and academic staff to develop and define college-level course materials and curriculum and assume primary responsibility for the oversight of distance education, ensuring rigor and quality. UT Austin faculty are provided at least six months of intensive 1:1 professional development and support to learn how to deliver OnRamps courses through distance education. UT Austin staff provision frequent feedback to UT Austin faculty and academic course staff on implementation and provide support for any needed enhancements or improvements.

- B. Distance Education and High School Courses:
 - a. Provide yearlong, in-depth college readiness experiences for all students, regardless of whether they earn credit from UT Austin;
 - b. Provide clear and transparent expectations for postsecondary success in Texas;
 - c. Provide an authentic entry point to university-level learning experiences that expose students to postsecondary versus high school performance expectations;
 - d. Opportunity for students to take responsibility for their own learning; and
 - e. Prominently feature the four pillars of OnRamps: College Content, Innovative Pedagogy, Technology Enhanced Education, and Educator Excellence (Exhibit A Section 4).

- C. Provide access and training in all technology used as appropriate to the nature and objectives of courses, including the Canvas Learning Management System ("LMS"), to every OnRamps student, teacher, and UT Austin Faculty member to meet course expectations.

- D. Maintain servers operated by or hosted on UT Austin's web-based Canvas LMS.
 - a. Provide expert online and phone-based technical support for OnRamps teachers, students, and UT Faculty utilizing the curriculum when that support is not provided through Canvas LMS.
 - b. Deliver instructional materials via distance education. All course-related materials will be available from the course website, the Canvas LMS, and/or the UT Austin OnRamps Academic course staff unless otherwise specified.

- E. Administer OnRamps dual-enrollment distance courses. Students enroll in a semester- or year-long course taught by their high school teacher for high school credit. Throughout the semester/year, the high school teacher uses OnRamps curriculum, pedagogy, and online learning tools developed by UT Austin Faculty to teach the high school course. During the course, at designated periods, students may be eligible to enroll in a distance course for college credit.
 - a. Ramp up period: A student must complete a series of required assignments and summative assessments that are designed, designated, and evaluated by the UT Austin Faculty and academic staff. A student must earn a passing grade (D-) determined by the UT Austin Instructor of Record to be eligible to be dual enrolled in the UT Austin distance course. A student who does not meet this eligibility requirement may be determined to be eligible if the student meets the Texas Success Initiative (TSI) requirements for that course. Other appeal processes or criteria for eligibility are determined by individual UT Instructors of Record.
 - b. UT Austin distance course: A student must complete a series of additional required assignments and assessments that are designed, designated, and evaluated by the UT Austin Faculty and academic staff to determine successful completion of the distance course. The UT Austin Instructor of Record evaluates student progress toward predetermined learning goals and student grades based on the college assessments. (Grades for the

high school and college courses may differ, as the assignments that determine each grade may differ.)

- c. UT Austin faculty and academic course staff ensure comparability of distance course to campus-based courses and are approved by Department Chairs and supported by Deans.
- F. All OnRamps dual-enrollment distance courses can be applied to the Texas Core Curriculum courses at UT Austin or have been assigned a TCCN equivalency by UT Austin to aide in transfer. See Exhibit A Section 3 for specifics. With the exception of Rhetoric 309K and Math 301, all OnRamps courses are part of the Texas Core Curriculum at UT Austin and are guaranteed to transfer to any state public higher education institution in Texas. Rhetoric 309K has been designated by UT Austin with a TCCN equivalency of 1302, which applies toward the core curriculum at most public institutions in Texas, including UT Austin. A student who is eligible for, and successfully completes, the distance course will have her/his course grade recorded in the Office of the Registrar at UT Austin. A student may request an official copy of her/his transcript from the Registrar at the end of the Spring term for a fee determined by the registrar (\$20.00 as of January 2018). Students may not request electronic transcripts. Each student is advised to check with her/his planned collegiate program, even if she/he plans to attend UT Austin, before registering for an OnRamps course, to determine exact course applicability.
- G. Support documentation of distance course credit. OnRamps will direct students as needed to the process of securing documentation of their participation in OnRamps, including official transcripts and enrollment confirmation letters if they enroll in the undergraduate course, and non-enrollment confirmation letters if they do not enroll in the undergraduate course. Transcripts cost \$20.00 per copy and must be covered by the student.
- H. Deliver professional learning to participating District teachers assigned to teach the OnRamps course in the District.
- a. A summer professional learning institute for participating District teachers will be held at UT Austin. Each course offered through the OnRamps Program will have an associated summer professional learning institute. The participating District teacher assigned to the course **must** complete the summer professional learning institute at least once, in its entirety, before teaching their first OnRamps course through the District. If the teacher continues to offer the course in subsequent years, she/he will be **required** to attend the returning teacher track at the institute. UT Austin will be responsible for the following at the summer institute:
 - i. Scheduling the necessary facilities to conduct the institute;
 - ii. Facilitating lodging, parking, and food for the participants;
 - iii. Conducting the summer institute; and
 - iv. Crediting participating District teachers with professional development hours (Approximately, 80 hours for new teachers and approximately 50 hours for returning teachers).
 - b. Academic year professional learning institutes: One-day professional learning institutes for participating, both new and returning, District teachers, both new and returning, will be held at UT Austin or designated regional sites for specified courses during the fall and spring semesters. District teachers will be **required** to attend the one-day workshop during

each semester in which the teacher delivers an OnRamps course, regardless of whether the course will be offered in the subsequent year.

- I. Provide one or more Course Coordinators. UT Austin will hire and assign a qualified course coordinator for each course. Approved by the Faculty Lead within the sponsoring UT Department (e.g. Computer Science, Mathematics, etc.), the coordinator will serve as a content expert and liaison for the high school teacher.
- J. Deliver Partnership Symposiums to participating District and campus administration (Superintendent, Director of Advanced Academics, Campus Administration, Counselors, etc.)
 - a. The goal of the meetings is to inform, collaborate, and advise on key elements that can drive your college readiness solutions. The intent of this consortium is to provide a space and time for administrators, counselors and us to gather and collectively share issues, needs, concerns, solutions and plans in supporting all of your students for Post-Secondary Success.
- K. The Course Coordinator will:
 - a. Conduct or co-conduct the summer professional learning institute;
 - b. Assist the District in implementing OnRamps by providing the necessary training to the high school teacher before and during implementation.
 - c. Provide on-going, one-on-one feedback and guidance to the high school teacher;
 - d. Provide virtual coaching using the OnRamps-approved online coaching medium for each OnRamps high school teacher in the district to use as a Virtual Coaching opportunity to enhance the frequency and immediacy of feedback and guidance to support their implementation and enhance their professional practice;
 - e. Provide pedagogical and technology expertise and training in the discipline to UT Austin Faculty Leads and UT Austin Instructor of Records overseeing distance courses.
 - f. Assist the UT Austin Faculty lead and UT Austin Instructor of Record with maintaining the course for students in the District, including electronic distribution of lectures, homework assignments, quizzes, projects and exams to participating teachers and provision of ongoing support in implementing the curriculum.

Institutional Effectiveness

- A. Provide feedback regarding course implementation to UT Austin Faculty and academic staff, high school teachers, school, and District administration. To ensure OnRamps is implemented and facilitated with quality and fidelity, OnRamps staff will provide updates at the end of the fall and spring semesters and, as needed, throughout the year regarding the status of OnRamps implementation, based on communication with the OnRamps high school teacher and classroom observations.
 - a. OnRamps staff will alert school and district administration of any serious concerns regarding the District or school implementation of the course pertaining to quality and fidelity of implementation. Distance education courses ensures comparability in rigor and quality with UT Austin

residential courses. If, after three opportunities, the school or District implementation of OnRamps is deemed unsatisfactory, UT Austin reserves the right to deny the opportunity to offer the OnRamps course in the future and to require a replacement high school teacher.

- b. OnRamps staff will alert school and District administration of any concerns regarding high school teachers ongoing ability or willingness to implement the course with quality and fidelity.
 - c. A UT Austin OnRamps high school teacher deemed by UT Austin to be unsatisfactorily implementing the course will be given three opportunities to bring implementation of the course into alignment with expectations set out by the University through coaching and support of the Course Coordinator, through OnRamps professional development, and ongoing communication. If, however, the high school teacher's implementation of OnRamps continues to be unsatisfactory or no improvement is observed, OnRamps will notify the District, the District will use its best efforts to identify an alternate teacher, and the District will work with UT Austin to continue the course through an alternate teacher. OnRamps reserves the right to deny any teacher the opportunity to offer the course in the future.
 - d. If an OnRamps high school teacher is deemed by UT Austin to not be compatible or the best interest of the program, OnRamps will notify the District, and the District will work with UT Austin to continue the course through an alternate teacher.
 - e. Any employee performing services under this agreement on behalf of the District must also be actively employed by the District and may not be on administrative or medical leave. The District must have on file a successfully passed criminal background check for any employee performing services under this agreement on behalf of the District. If a District becomes aware that an employee performing services does not meet the eligibility requirements listed above, the District Contact must inform their Texas OnRamps Point of Contact within 24 business hours.
- B. Appoint OnRamps high school teachers as UT Austin Affiliates. As a Texas OnRamps Affiliate, high school teachers receive university ID cards, e-mail addresses, library access, Wi-Fi-access on campus, the opportunity to purchase gym passes, and other benefits.
- a. OnRamps high school teachers deemed not compatible or in the best interest of the program will no longer be eligible to serve as an OnRamps high school teacher and no longer affiliated with The University of Texas at Austin.
- C. Initiate and administer the process of sponsoring College and Departmental approval to assign qualified UT Austin Faculty who assume primary responsibility for and exercise oversight of the process.

Student Services

- A. Provide access and training to the Canvas Learning Management System ("LMS") for every OnRamps student to meet course expectations.

- B. Provide expert online and phone-based technical support for OnRamps teachers and students utilizing the curriculum when that support is not provided through Canvas LMS.
- C. Provide access to teleconference functions in Canvas with consultants for writing consultation with their University Writing.
- D. Protect students' personal information in accordance with FERPA policies (See Section 6).
- E. Provide adequate procedures for submitting and resolving complaints, grade appeals, information requests, and other inquiries related to participation in OnRamps.
- F. Provide best-in-class technological resources and infrastructure to support implementation of OnRamps distance courses for all district partners, campuses, high school teachers, and students.

4.2. Responsibilities of the District

The District will:

- A. Implement one or more OnRamps courses.
The District must:
 - a. Assign a point of contact at the district level who is responsible for overseeing the implementation of OnRamps high school course and participating in meetings designated for district administration with OnRamps staff.
 - b. Follow OnRamps recommendations for effective implementation:
 - i. OnRamps courses do not replace Advanced Placement ("AP") curriculum or prepare students for AP exams. Unless otherwise stated, OnRamps courses and AP courses should be taught as separate sections with separate high school teachers. In the case of RHE 306 and RHE 309K, see subsection A.2.iii.1.
 - ii. Based on the rigor of the course for students and the substantial training required for high school teacher participation, OnRamps firmly recommends weighting of 1.0 for the high school version of the course or similar to that of AP. Not weighting OnRamps courses the same as AP courses may be detrimental to students' college application processes or are as rigorous as AP courses and overseen by UT Austin Faculty.
 - iii. In the case of Reading and Writing the Rhetoric of American Identity, the Department of Rhetoric and Writing:
 - 1. Prohibits the OnRamps course from being offered as an AP English course.
 - 2. Requires a cap of 25 students per section with a limit of two (2) sections per teacher or 60 students in (3) or more sections
- B. Recruit, hire, and compensate a high school teacher with appropriate qualifications to teach the OnRamps course.

- a. Minimum requirements for new high school teachers include:
 - i. Bachelor's degree in the discipline or a related field;
 - ii. One (1) or more years of teaching experience in the relevant course or a higher-level course (e.g. calculus for pre-calculus);
 - iii. Completed annual teacher application;
 - iv. Successful completion of required tasks before the start of the summer institute. Tasks will be determined and shared by the faculty lead or course coordinator in advance of the summer institute. High School teachers who have been approved on a conditional basis may be required to complete additional tasks. Any high school teacher who does not complete the required pre-institute tasks may not be eligible to attend the institute. If the Districts high school teacher(s) do not complete pre-institute tasks before the start of the required summer institute, the decision to admit or deny such admission and any accompanying conditions will be determined by the UT Austin faculty lead at his or her sole discretion; and
 - v. Successful completion of the summer professional learning institute. New OnRamps high school teachers are required to participate in the entire summer institute and complete all assigned work, both pre-institute and during institute. In the event of an emergency, of which OnRamps staff and the teacher's principal are notified, a teacher may make arrangements to make up as much as 20% of the summer professional learning institute and still be eligible to offer the OnRamps course. OnRamps high school teachers who miss more than 20% of the summer professional learning institute, regardless of their reason, will be on probationary status and their approval to serve as an OnRamps high school teacher will be evaluated on a case-by-case basis. See Section D (4) below for additional information. Returning OnRamps high school teachers are expected to participate in all of the required summer institute dates.
 - vi. Attendance at and completion of all required monthly virtual conferences, academic year professional learning institutes, and professional development assignments.
 - vii. Attendance at the two one-day fall and spring professional learning institutes.
 - viii. Review routine communication from OnRamps course staff in weekly newsletters and respond accordingly to routine requests.
- b. Minimum requirements for returning teachers include:
 - i. Successful implementation of OnRamps course during the previous academic year according to the requirements specified under subsection D below;
 - ii. Completion of required tasks before the start of the summer institute; and
 - iii. Attendance at and completion of all required monthly virtual conferences, academic year professional learning institutes and professional development assignments.
 - iv. Attendance at the two one-day fall and spring professional learning institutes.

- v. Review routine communication from OnRamps course staff in weekly newsletters and respond accordingly to routine requests.
 - c. Run criminal background checks and maintain current records of the high school teacher who is implementing OnRamps.
 - i. Notify OnRamps Associate Director of Strategic Partnerships and Outreach if there is any change in an OnRamps high school teacher's criminal background status.
- C. Ensure OnRamps high school teachers and students have the necessary resources to implement the program with fidelity, including, but not limited to, the following:
 - a. Access to the OnRamps Student Information System (OSIS) and Canvas LMS. Participating schools will work with the OnRamps support team to ensure that the schools and students can fully access the OnRamps curriculum that is managed in the web-based OSIS and Canvas LMS;
 - b. Access to computer and Internet, as specified by UT Austin, to the students. (See Exhibit C for detailed technology requirements.) The District must ensure that students in the OnRamps distance course have daily, scheduled access to lectures and computers that meet the specifications defined by OnRamps. This includes regular in-class and out-of-class, one-to-one (1:1) access to computers and the Internet to view materials and complete and submit assignments, quizzes, tests, and exams;
 - c. Graphing Calculators;
 - d. Audio/Visual projection and/or whiteboard;
 - e. Copy/scanning services to duplicate some course materials and distribute to students in the OnRamps course and upload assignments; and
 - f. For Earth, Wind, and Fire: An Introduction to Geoscience only, please see Exhibit D for required laboratory equipment.
- D. Ensure that OnRamps high school teachers implement the program with fidelity, including the following:
 - a. Administer and facilitate OnRamps-required assignments and assessments without alteration;
 - b. Have students register for UT EID and enroll in OnRamps via the OSIS registration system; **No** student may enroll in an OnRamps course six weeks after the start of the district's school year, unless approved by OnRamps. OnRamps will consider a student registering after the six-week window if the student needs the course for high school credit only or there is sufficient opportunity for the student to still earn college credit, a request should be made in writing to the Associate Director of Enrollment.
 - c. Use Canvas LMS to assign and grade high school work as specified by OnRamps course staff;
 - d. Participate in professional learning, including the summer institute, one-day workshops, monthly video conference calls, Sibme virtual coaching, and on-going opportunities during each semester in which they deliver the OnRamps course. To facilitate teacher participation in the one-day workshops, the District agrees to pay the cost of substitute teachers for the days the teacher will be in attendance at the workshops; and
 - e. Maintain regular communication via email, phone, video web conferencing, etc. with OnRamps course coordinator and other staff regarding success

and challenges of implementation, responding in a timely manner to requests for information, including and especially turning in any requested documentation to evaluate student progress or success by specified deadlines.

- E. Ensure students enrolled in an OnRamps program meet the following minimum academic requirements:
- a. Completion of the necessary prerequisite coursework, as follows:
 - i. Project Engage: Thriving in Our Digital World:
 1. Credit for Algebra I; and
 2. Recommendation of a Computer Science teacher.
 3. Preferred: Credit or concurrent enrollment in Algebra II.
 - ii. Research and Writing and Rhetoric of American Identity:
 1. Credit for English I;
 2. Credit for English II; and
 3. Recommendation of an English teacher
 - iii. Discovery PreCalculus: A Creative and Connected Approach:
 1. Credit for Algebra I;
 2. Credit for Algebra II;
 3. Credit for Geometry; and
 4. Recommendation of a Math teacher.
 - iv. Statistics:
 1. Credit for Algebra I; and
 2. Recommendation of a Math teacher.
 3. Preferred: Credit for Algebra II
 4. Preferred: Credit for Geometry
 - v. Earth, Wind, and Fire: An Introduction to Geoscience:
 1. Credit for Biology and Chemistry, or IPC and Chemistry; and
 2. Recommendation of a Science teacher.
 - vi. Physics: Mechanics, Heat, and Sound
 1. Credit for Algebra I;
 2. Credit for Geometry;
 3. Credit for Algebra 2; and
 4. Recommendation of a Science teacher.
 5. Recommended: Credit for Trigonometry or PreCalculus.
 - vii. Electromagnetism, Optics and Nuclear Physics
 1. TEKS-based Physics course;
 2. Credit for Algebra II;
 3. Credit for Geometry; and
 4. Recommendation of a Science teacher.
 - viii. United States History
 1. English II (can be concurrently enrolled); and
 2. Recommendation of an English teacher.
 - ix. College Chemistry
 1. Credit for High School Chemistry
 - x. Arts and Entertainment Technology
 1. Recommended: Credit for Introductory Technology
 2. Recommended: Credit for Fine Arts
 - xi. College Algebra
 1. Credit for Algebra I; and
 2. Credit for Geometry

- b. Only students who have demonstrated their ability to successfully complete college-level work may attempt the UT Austin distance course. Eligibility for the distance education course is determined by successful completion of a series of required assignments that are designated and evaluated by the UT Austin Instructor of Record and course staff. A student must earn a passing grade, D- or above, an average of all required assignments, or have met TSI eligibility as defined by The University of Texas at Austin to be eligible for the opportunity to be dual enrolled in a UT Austin distance course. A student who does not meet this eligibility requirement, for certain courses deemed by UT Austin Faculty, may appeal in writing to OnRamps, based on a specified criteria by the Instructor of Record to be eligible for dual enrollment. OnRamps provides specific instructions for students who wish to appeal depending on their course. Discovery Pre-Calculus does not provide an appeal process.

- F. Pay the annual program fee for access to the OnRamps curriculum, materials, technology tools, credit evaluation, and credit issuance.

- a. Cost of Materials and Services:

- i. For Districts joining the OnRamps program on or after the Effective Date, the cost of the OnRamps course materials, technical support and course implementation support, excluding the summer institute and academic year workshops, outlined in this Agreement to the District, will be defined on a per-student basis. Program costs will be evaluated and adjusted annually. The District annual program fees for each student enrolled in an OnRamps course for the 2018-2019 academic year will be \$295 per student, per course.

Reimbursement Option: Districts will be reimbursed in line with the 85th legislature appropriation (HB 1, Article III, 59). During the 2018-2019 school year the fee of \$295 per student enrolled in an OnRamps course will be fully reimbursable.

Under the Reimbursement Option, Districts will be sent an invoice that itemizes the annual OnRamps program fee for each student enrolled. The invoice will highlight a program credit for the fees reimbursable. There will be no exchange of money between UT Austin and the District. Texas Education Agency will directly reimburse UT Austin for the full or partial annual per student cost in line with the 85th legislature appropriation (HB 1, Article III, 59).

- b. Timing of payment: The OnRamps annual fee is assessed after the six week allotted drop window for the course.

- i. Within the first six weeks of the course implementation students may decide to drop out of the OnRamps program. This means that the student is no longer enrolled in the OnRamps program, even for the opportunity to earn high school credit, and is placed in a non-OnRamps course. The OnRamps team will run a census report at the end of the first six weeks and invoice the District based on enrollment at that time. Refunds will not be given at the end of the fall semester if a student is not eligible for the opportunity to earn college credit in the spring semester. The program fee covers

access to course materials and technology tools, and credit eligibility evaluation, which occur during the fall semester. Additionally, the student who is not eligible for the opportunity to earn college credit may continue to be enrolled in the OnRamps course during the spring semester for the opportunity to earn high school credit. During the spring semester, the University will continue to deliver the course materials and technology tools.

c. Cost of Professional Learning

- i. The cost of the OnRamps summer institute and academic year workshops to the District will be defined on a per-teacher basis. Professional development costs are evaluated and adjusted annually. The District annual professional learning fees for each participating teacher for the 2018-2019 academic year will be reimbursed in line with the 85th legislature appropriation (HB 1, Article III, 59). During the 2018-2019 school year, the District will be reimbursed for fees per teacher as follows:
 1. \$1750 for new teachers; and
 2. \$750 for returning teachers.
- ii. Districts will be sent an invoice that itemizes the annual professional learning fees for each participating teacher. The invoice will highlight a program credit for those fees. There will be no exchange of money between UT Austin and the District. Texas Education Agency will directly reimburse UT Austin for annual professional learning fees in compliance with the 85th legislature appropriation (HB 1, Article III, 59).
- iii. The District is responsible for paying for and/or reimbursing all transportation and lodging expenses, to and from Austin for all days of required professional learning institutes held at the University and substitute pay.
- iv. OnRamps strongly recommends the District provide a daily stipend to teachers participating in required professional learning institute days on campus at the University.

5. Educational Records and Data Sharing,

- A. The District and OnRamps create, maintain, and manage educational records for students and teachers. In order to effectively implement and administer the program and service for the District and the University, OnRamps at The University of Texas at Austin is required to manage and maintain all educational records created as a result of the OnRamps program according to Federal Rights and Privacy Act as well as University Policy defined in Chapter 9 of the General Catalog of the University, subchapter 9-100 through 9-400.
- B. In order to provide the OnRamps program and related services to the District and for the District's accountability reporting purposes, OnRamps requires specific student information from the District. All such records are provided the same security as those outlined in 5.i. and will never be sold or shared with external sources. Please refer to the Data Sharing agreement (DSA) for terms and agreement of the exchange of data.

- i. The goal of the DSA is to establish the use, scope, and content of data that OnRamps and the District need to support the program.
- C. Following UT Austin's institutional review board standards and policy, UT Austin's OnRamps program may obtain and maintain additional data and/or feedback about student and teacher experiences with the program for the purpose of understanding outcomes and program improvement.
- D. For legitimate educational interests, OnRamps will facilitate the exchange of information among institutions, OnRamps high school teachers, OnRamps faculty and staff, and District contacts pertaining to: 1) students' progress toward the opportunity to earn college credit; 2) to facilitate early intervention to support student success and; 3) whether college credit is earned, accepted, and/or declined; 4) to facilitate accurate recordkeeping; 5) addressing academic integrity issues; and 6) for use in UT Austin outreach and recruitment. If the District obtains access to University records or record systems protected under the Family Educational Rights and Privacy Act of 1974 (FERPA), the District agrees to strictly adhere to the provisions of FERPA and its implementing regulations designated in Section 6 hereof.

6. Confidentiality Provision

Both parties to this Agreement are required by law to adhere to the confidentiality of student information according to the Family Educational Rights and Privacy Act of 1974 (FERPA) and the implementing regulations found in 34 CFR Part 99. FERPA is specifically referenced in the Texas Public Information Act as an exception to records that are subject to disclosure to the public (Texas Govt. code 552.001 et seq.). While in possession of FERPA records and data, only persons authorized to access the student data of the OnRamps Initiative will be granted access as required by FERPA. All persons authorized to have access to student data understand that under FERPA they can be held individually liable for any and all applicable criminal and civil penalties imposed for breach of confidentiality.

7. Agreement to Hold Harmless

To the extent authorized by the Constitution and laws of the State of Texas, each party will save and hold harmless the other party and its officers and employees from all claims, demands, causes of action, and judgments for taxes, license fees, excises, fines, and penalties; for supplies, services, or merchandise purchased by the other party; for wages and fringe benefits of the other party's employees; and for injury or death of any person or damage to property that results directly or indirectly from the negligent acts or omissions of the other party or its officers, agents, employees or students in the performance of this Agreement.

8. Term of the Agreement

This Agreement is effective as of the date fully executed by both parties (Effective Date), and it covers a period of one (1) academic year, beginning July 1, 2018, and ending June 30, 2019. All parties must sign this Agreement. This Agreement may be renewed, contingent upon resources being available to the OnRamps Program, by entering into a written agreement which assigned by both parties. The District agrees that all amounts owed to the University pursuant to Section 4.2F will be paid upon notice of termination.

9. Ownership of Intellectual Property

The University and the OnRamps program shall own all Intellectual Property Rights in or relating to OnRamps. Intellectual Property Rights means any rights or titles to inventions, discoveries, concepts, methods, processes, data, trade secrets, branding, trademarks, copyrights, computer programs and related documentation, works of authorship fixed in a medium of expression, or mask works, whether or not patentable, copyrightable, eligible for registration as a trademark, or subject to mask work rights or other similar statutory rights, as well as applications for any such rights.

10. Independent Contractor

For all purposes, including but not limited to the federal, state and local laws, rules and regulations, each party hereto, including its employees, shall be at all times an independent contractor relative to the other party. Nothing in this agreement shall be construed to make or render either way, including any of its officers, agents or employees, an agent, servant or employee of, or a joint venture of or with the other.

11. Breach of Contract Claims

To the extent that Chapter 2260, Texas Government Code, is applicable to this Agreement and is not preempted by other applicable law, the dispute resolution process provided for in Chapter 2260 and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, will be used to attempt to resolve any claim for breach of contract that cannot be resolved in the ordinary course of business. The parties specifically agree that (i) neither the execution of this Agreement by University nor any other conduct, action, or inaction of any representative of University relating to this Agreement, constitutes, or is intended to constitute, a waiver of University's or the state's sovereign immunity to suit; and (ii) University has not waived its right to seek redress in the courts.

12. Termination

In the event of a material failure by a Contracting Party to perform its duties and obligations in accordance with the terms of this Agreement, the other party may terminate this Agreement upon thirty (30) days' advance written notice of termination setting forth the nature of the material failure; provided that, the material failure is through no fault of the terminating party. The termination will not be effective if the material failure is fully cured prior to the end of the 30-day period.

The University may terminate this Agreement without cause upon thirty (30) days' advance written notice of termination to the District and will refund to the District any portion of the annual contribution that has not been expended towards fulfillment of the purposes of the Agreement

13. Venue; Governing Law

Travis County, Texas, will be the proper place of venue for suit on or in respect of the Agreement. The Agreement and all of the rights and obligations of the parties hereto, and all of the terms and conditions hereof will be construed, interpreted, and applied in accordance with, and governed by, and enforced under the laws of the State of Texas.

14. Indemnification

To the extent provided by the Constitution and the laws of the State of Texas, the District will indemnify and hold harmless the University and its officers and employees from all claims, demands, causes of action, and judgments for taxes, license fees, excises, fines, and penalties; for supplies, services, or merchandise purchased by the District; for wages and fringe benefits of the District's students and employees; and for injury or death of any person or damage to property that results directly or indirectly from the negligent or intentional acts or omissions of the District or its officers, agents, or employees in the performance of this Agreement.

The representative of the District, in signing this Agreement, warrants that he or she signs as a properly authorized representative of the District and does not assume any personal liability for meeting the terms of this Agreement.

AGREED and ACCEPTED this _____ day of _____, 2018.

Fort Worth ISD

The University of Texas at Austin

By: _____

By: _____

Name: _____

Name: Linda Shaunessy

Title: _____

Title: Business Contracts Administrator

Date: _____

Date: _____

APPROVED AS TO LEGAL FORM

BY: Raimon Goto
Fort Worth ISD-Office of Legal Services

DATE: 6/5/18

OnRamps Courses

OnRamps Course Title	UT Course Number	Core code
Reading and Writing the Rhetoric of American Identity	RHE 309K	*
Introduction to Rhetoric: Reading, and Research	RHE 306K	010
Discovery Pre-Calculus	Math 305G	020
Statistics	SDS 302	020
Thriving in Our Digital World	CS 302	093
Earth, Wind, and Fire: Introduction to Geoscience	GEO 302E	030
Mechanics, Heat, and Sound	PHY 302K	030
Electricity and Magnetism	PHY 302L	030
US History 1492-1865	HIS 315K	060
US History Since 1865	HIS 315L	060
College Chemistry	CH 301	030
Arts and Entertainment Technology	AET 304	050
College Algebra*	M 301	*

*This course is not listed as part of the core curriculum at UT Austin but may apply to the students' core curriculum requirement for writing at UT Austin (010). UT Austin has determined TCCN is 1302 and applies to the (010) requirements at most public institutions in the state of Texas, M301.

With the exception of Rhetoric 309K and Math 301, all OnRamps courses are part of the Texas Core Curriculum at UT Austin and are guaranteed to transfer to any state public higher education institution in Texas. Rhetoric 309K has been designated by UT Austin with a TCCN equivalency of 1302 and College Algebra M301 has been designated by UT Austin with TCCN equivalency of 1314, which applies toward the core curriculum at most public institutions in Texas, including UT Austin. The OnRamps' courses are:

- 1) Project Engage: Thriving in Our Digital World (Computer Science), UT Austin course equivalent: CS 302 Computer Fluency;
- 2) Research and Writing (ELA), Texas Common Course Number (TCCN): English 1301, UT Austin course equivalent: Research and Writing 306K;

- 3) Reading and Writing the Rhetoric of American Identity (ELA), Texas Common Course Number (TCCN): English 1302, UT Austin course equivalent: Rhetoric 309K Topics in Writing;
- 4) Discovery PreCalculus: A Creative and Connected Approach (PreCalculus), TCCN: Mathematics 2312, UT Austin course equivalent: M 305G Preparation for Calculus;
- 5) Statistics, UT Austin course equivalent: SDS 302 Data Analysis for the Health Sciences;
- 6) Earth, Wind, and Fire: An Introduction to Geoscience, (GEO) UT Austin course equivalent: GEO 302E, Earth, Wind, and Fire; and
- 7) Physics: Mechanics, Heat, and Sound (PHYS), Texas Common Course Number (TCCN): PHYS 1301, UT Austin course equivalent: Physics 302K General Physics.
- 8) Physics: Electromagnetism, Optics, and Nuclear Physics (PHYS), Texas Common Course Number (TCCN): PHYS 1302, UT Austin course equivalent: Physics 302L; and
- 9) United States History 1492-1865 (HIS) Texas Common Course Number (TCCN): HIS 1301, UT Austin course equivalent: History 315K;
- 10) United States History Since 1865 (HIS) Texas Common Course Number (TCCN): HIS 1302, UT Austin course equivalent: History 315L;
- 11) Foundations of Arts and Entertainment Technologies (AET), UT Austin course equivalent: AET 304;
- 12) Principles of Chemistry I (CHM), UT Austin course equivalent: CH 301 and CH 104M; and
- 13) College Algebra TCCN: Mathematics 1314, UT Austin course equivalent: M301.

Exhibit A

Onramps Technical Requirements

Hardware

Students must have one-to-one access to an internet-connected computer or tablet* during out-of-class time in order to complete assignments. This access can be on campus, such as a lab or in the library, or off campus. OnRamps will provide a checklist to ensure compatibility.

*The OnRamps Statistics course requires use of a web browser on a desktop or laptop operating system to access R-Studio (free statistical analysis software). See below for a list of compatible browsers. R-Studio is incompatible with tablet and phone device browsers.

*The OnRamps Computer Science course, Project Engage: Thriving in Our Digital World, requires use of Scratch and Processing (free programming environments), which also requires desktop or laptop operating systems. It is incompatible with tablet and phone device browsers.

*The OnRamps ELA course, Rhetoric: Research and Writing and Rhetoric of American Identity, requires use of word to generate college essays. Therefore, students having access to a desktop, laptop, or keyboard is ideal.

Since the courses contain audio/video components, devices should have audio capabilities or the option to be connected to speakers or headphones.

Browsers

One of the following browsers is required to access the Canvas learning management system and tools associated with the OnRamps courses.

- 1) Internet Explorer 10 or 11
- 2) Chrome 36 or 37
- 3) Safari 6 or 7
- 4) Firefox 31 or 32 (Extended Releases are not supported)
- 5) Flash 14 and 15 (for recording or viewing audio/video and uploading files)
- 6) Respondus Lockdown Browser (supporting the latest [system requirements](#))

*See above for exceptions regarding mobile versus desktop browsers.

Software and Email Addresses

OnRamps courses are built in the learning management system ("LMS") Canvas LMS. Canvas LMS must be used as the LMS for this course. All course resources, materials, and tools are housed in the Canvas LMS, including the grade book.

Students must have an email address to register for an account in Canvas LMS. Students should use their formal school email address to register in Canvas LMS. Personal email accounts should only be used if the school/district does not provide students with email addresses.

Plugins

- 1) Flash Player 10, 11, or 12 is required for audio/video recording and file uploading within Canvas LMS.
- 2) The Java plugin is required to use the screen sharing functionality within Canvas LMS Conferences.

Internet Access

A high-speed Internet connection is required. School networks must be configured to allow access to the following domains:

- utexas.edu
- instructure.com
- youtube.com (teacher access required)
- vimeo.com (student and teacher access required)
- amazonaws.com
- www.learningcatalytics.com

Onramps Course-Specific Technical Requirements

Project Engage: Thriving in Our Digital World

Requires access to:

Scratch.mat.edu –operates in the browser

Processing.org –needs to be downloaded and installed

Reading and Writing the Rhetoric of American Identity

Require one-on-one access each class period. Prefer laptop or PC over tablets.

Discovery PreCalculus: A Creative and Connected Approach

Quest Homework Service (free) is available through Canvas.

Statistics

RStudio (free statistical software) is available through Canvas LMS but is **incompatible** with tablets.

Earth, Wind, and Fire: An Introduction to Geoscience

No requirements in addition to the general requirements.

Physics

Flash for PHET simulations is preferred.

**DATA SHARING AGREEMENT
BY AND BETWEEN
INDEPENDENT SCHOOL DISTRICT
AND
OFFICE OF STRATEGY & POLICY
AT THE UNIVERSITY OF TEXAS AT AUSTIN**

The Independent School District (“ISD”) agrees to provide individual student level data to the Office of Strategy & Policy at the University of Texas at Austin (“Office of Strategy & Policy”) for the purpose of implementing, billing, and evaluating the OnRamps dual enrollment program. The Office of Strategy & Policy agrees to provide individual student level data to the ISD for the purpose of evaluation, accountability, and student record-keeping. The terms of this agreement are in effect until August 31, 2020 unless terminated in writing by one or both parties.

ISD Designee for Student Data will provide data for all OnRamps program participants for the academic years an executed agreement is in place as follows in sections I-V.

I. Program Implementation Data

OnRamps will Provide:

- A. OnRamps course information:
 - 1. Campus Unique ID
 - 2. Campus Name
 - 3. Teacher Name (ISD Teacher)
 - 4. School Year Of Implementation
 - 5. OnRamps Course Title
 - 6. UT section #
 - 7. Student Name
 - 8. Student Date of Birth

ISD will Provide:

ISD will crosswalk the OnRamps courses to the ISD courses and pull all students registered in the ISD/OnRamps courses and return the following to OnRamps for the above date range:

- B. Student Cohort and Demographics
 - 1. ISD Student ID
 - 2. Student first name
 - 3. Student last name
 - 4. Campus Unique ID
 - 5. Campus Name

6. Teacher Name
7. School Year Of Implementation
8. OnRamps Course Title

C. Students' OnRamps ISD Course Grades and Academic Qualifiers:

1. ISD Student ID
2. Student's HS Grade in the OnRamps course/s, 1st semester final grade
3. Student's HS Grades in the OnRamps course/s, 2nd semester final grade
4. Student's HS Grades in the OnRamps course/s, Final grade
5. TSI met standard indicator (0=no or 1=yes)
6. Math ready qualifier (Note: MReady: T=TSI, S=SAT, A=ACT, E=EOC,)
7. Reading ready qualifier (Note: RReady: T=TSI, S=SAT, A=ACT, E=EOC)

D. Students' Attendance:

1. ISD Student ID
2. Period (by Semester) – During which they attended OnRamps class
3. Days enrolled (total school year)
4. Days absent (total school year)

II. OnRamps Will Provide Supplemental Data to ISD for Accountability Reporting.

Separately, Texas OnRamps will provide ISD with a supplemental data file for accountability reporting with the following data:

A. Supplemental OnRamps data

1. ISD Student Number
2. Campus Number
3. Teacher Name
4. OnRamps Course Title
5. College Eligibility (i.e., eligibility to continue in the course for the opportunity to earn college credit) grade percentage
6. College Eligibility type (i.e., TSI, UT college grade, appeal, ineligible)
7. Credit type (i.e., Pass/Fail, letter grade), if applicable
8. Final college grade percentage, if applicable
9. Final Credit Status (ie, earned, did not earn, ineligible); and
10. Final Credit Decision: (ie, accept, decline, ineligible)

All files will be exchanged using secure systems and in an encrypted, password protected electronic format by ISD and OnRamps.

Office of Strategy & Policy assures that in all reports, electronic or otherwise, derived from information made available under this agreement, all data shall be aggregated in such a way that no individual will be identified directly or by deduction. Office of Strategy & Policy further assures that the data elements will not be released to a third party without written

parental consent.

Any unauthorized disclosure of confidential student information is a violation of the Family Educational Rights and Privacy Act of 1974 (FERPA) and the implementing regulations found in 34 CFR Part 99 and shall not be permitted to occur.

While in possession of these data, both parties shall permit access only to employees and contractors authorized to assist in the implementation or evaluation of the OnRamps program to have access to the data. Both parties agree to store the data in an encrypted format in a secure and locked area and to prevent unauthorized access.

All persons authorized to have access to the data have certified their understanding that they may be held individually liable for any and all criminal and civil penalties imposed for breach of confidentiality (“Access to Confidential Data”).

Linda Shaunessy, JD
Business Contracts Administrator
Business Contracts
University of Texas at Austin

Date

Fort Worth ISD

Date

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE INTERLOCAL COOPERATION AGREEMENT BETWEEN THE TARRANT COUNTY HOSPITAL DISTRICT DBA JPS HEALTH NETWORK AND FORT WORTH INDEPENDENT SCHOOL DISTRICT FOR PROVISIONS OF EDUCATIONAL SERVICES TO JUVENILE IN-PATIENTS

BACKGROUND:

As required by federal and state law, the Fort Worth ISD provides educational instruction and related services to middle school and high school-aged patients in need of psychiatric services and admitted at the John Peter Smith (JPS) Hospital.

STRATEGIC GOAL:

1- Increase Student Achievement

ALTERNATIVES:

1. Approve Interlocal Cooperation Agreement between the Tarrant County Hospital District dba JPS Health Network and Fort Worth Independent School District for provisions of educational services to juvenile in-patients.
2. Decline to Approve Interlocal Cooperation Agreement between the Tarrant County Hospital District dba JPS Health Network and Fort Worth Independent School District for provisions of educational services to juvenile in-patients.
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Interlocal Cooperation Agreement between the Tarrant County Hospital District dba JPS Health Network and Fort Worth Independent School District for provisions of educational services to juvenile in-patients.

FUNDING SOURCE

Additional Details

No Cost

NOT APPLICABLE

COST:

\$0.00

VENDOR:

Tarrant County Hospital District dba JPS Health Network

PURCHASING MECHANISM

Interlocal Agreement

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Fort Worth ISD middle and high schools.

RATIONALE:

The Fort Worth ISD is required by federal and state law to provide educational services to school-age patients who are hospitalized.

INFORMATION SOURCE:

Charles Carroll
Mariagrazia Sheffield

THE STATE OF TEXAS §

COUNTY OF TARRANT §

**INTERLOCAL COOPERATION AGREEMENT
FOR PROVISION OF EDUCATIONAL SERVICES**

This Interlocal Cooperation Agreement for the Provision of Educational Services ("Agreement") is made this the 1st day of July, 2018, and entered into by and between the Tarrant County Hospital District, d/b/a JPS Health Network ("TCHD") and the Fort Worth Independent School District ("FWISD"), each a unit of local government, having been duly authorized by their respective governing bodies pursuant to and in compliance with the provisions of the Interlocal Cooperation Act, Government Code Section 791.000 et seq. to enter into this Agreement. TCHD and FWISD may be referred to individually as a "Party" to this Agreement and they may be referred to collectively as the "Parties" to this Agreement.

RECITALS

WHEREAS, TCHD, in furtherance of its statutory obligation to provide health care services to the indigent and needy residents of Tarrant County, Texas, owns and operates a fully accredited, integrated health care delivery system providing health care services throughout and serving the residents of Tarrant County, Texas; and

WHEREAS, TCHD has developed and maintains the infrastructure, expertise and resources necessary to provide clinical and behavioral health care services to middle school and high school aged patients admitted to its Trinity Springs campus in Fort Worth, Tarrant County, Texas; and

WHEREAS, FWISD is a Texas public school district and wishes to provide educational instruction and related services to the middle school and high school aged patients admitted to TCHD's Trinity Springs Pavilion for Psychiatric Services in Fort Worth, Tarrant County, Texas ("Trinity Springs"); and

WHEREAS, it is the Parties' intention to mutually establish and maintain a quality educational instruction program to benefit the citizens of Tarrant County, Texas and the Eligible Children (as defined herein); and

WHEREAS, in accordance with Government Code Section 791.011, the Parties desire to set forth the purpose, terms, rights and duties of the Parties with respect to this Agreement and its purposes.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, TCHD and FWISD do hereby agree as follows:

1. DEFINITIONS.

- a. **Agreement:** Agreement shall mean this Interlocal Cooperation Agreement between TCHD and FWISD for the Provision of Educational Services.

- b. **Commencement Date:** The **Commencement Date** of this Agreement shall be the July 1, 2018, or the first day of any Renewal Term hereof.
- c. **Educational Team:** The **Educational Team** shall mean the FWISD Teachers (defined herein) under the direction of the FWISD Homebound Principal (defined herein).
- d. **Eligible Child(ren):** **Eligible Child(ren)** shall mean an individual who is between the ages of 13 years old and 17 years old and who is admitted as a patient at Trinity Springs.
- e. **FERPA:** **FERPA** shall mean the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g) and the regulations promulgated thereunder, as amended.
- f. **FWISD:** **FWISD** shall mean the Fort Worth Independent School District in Tarrant County, Texas.
- g. **FWISD Homebound Principal:** The **FWISD Homebound Principal** shall mean the FWISD administrator tasked with the responsibility for organizing the delivery of educational instruction to the Eligible Children.
- h. **FWISD Teachers:** **FWISD Teachers** shall mean persons duly certified by the State of Texas to deliver educational instruction in Texas, and who are employed by FWISD to deliver educational instruction to the Eligible Children.
- i. **Health Care Team:** **Health Care Team** shall mean the staff/personnel (as determined in TCHD's sole discretion) providing clinical and behavioral health care services to the Eligible Children at Trinity Springs. Decisions regarding the Trinity Springs clinical and behavioral health care services staffing levels and adjustments to Trinity Springs staffing configurations shall be determined at the sole discretion of TCHD.
- j. **HIPAA:** **HIPAA** shall mean the Health Insurance Portability and Accountability Act of 1996 (42 U.S.C. §1320(d)) and the regulations promulgated thereunder, as amended.
- k. **Joint Commission:** **Joint Commission** shall mean the independent, not-for-profit organization that accredits and certifies health care organizations and programs in the United States. Joint Commission standards are located at www.jointcommission.org.
- l. **Protected Health Information or "PHI":** **Protected Health Information or PHI** shall mean health information, including demographic information collected from an individual, that: (i) is created or received by a health care provider, health plan, employer, or health care clearing house, (ii) relates to the past, present, or future physical or mental health or condition of an individual, the provision of health care to an individual, or the past, present or future payment for the provision of health care to an individual, (iii) identifies the individual or can reasonably be used to identify the individual, and (iv) is transmitted or maintained in any form or medium.
- m. **Student Education Records:** **Student Education Records** shall mean the Clinic Patients' confidential student education records as that term is defined and utilized in FERPA and the regulations promulgated thereunder, as amended.

- n. **Term:** The **Term** of the Agreement shall be for a period of one year from the Commencement Date, subject to the provisions of Section 6 herein.
- o. **TCHD:** **TCHD** shall mean the Tarrant County Hospital District d/b/a JPS Health Network.

2. EDUCATIONAL INSTRUCTION SERVICES/HEALTH CARE TEAM. FWISD shall provide the Educational Team at Trinity Springs for the provision of educational instruction to the Eligible Children under the direction of FWISD's Homebound Principal, according to the educational curriculum devised by FWISD, in its sole discretion, to be appropriate to the grade level and cognition level of the Eligible Children. The clinical services shall be provided by the Health Care Team, at TCHD's sole discretion, and under the direction of a supervising physician (who, at TCHD's sole discretion, may or may not be onsite). The Health Care Team and the FWISD Teachers shall confer with each other regarding prescribed treatments and appropriate educational instruction provided to the Eligible Children.

3. HOURS OF SERVICE. The proposed hours of service for delivery of the educational instruction to the Eligible Children shall be determined by the parties in consultation each with the other.

4. LOCATION. The Educational Team will provide the educational instruction to the Eligible Children at Trinity Springs.

5. FACILITIES/MAINTENANCE/INSTRUCTIONAL MATERIALS.

a. Responsibilities of FWISD. FWISD shall be responsible for the provision of all curriculum related matters, including all instructional materials, visual aids, textbooks, electronic devices and other related items and services necessary for the delivery of the educational instruction to the Eligible Children.

b. Responsibilities of TCHD. TCHD shall provide suitable facilities at Trinity Springs ("Facilities") for the Educational Team to deliver the educational services to the Eligible Patients. TCHD shall maintain the Facilities and shall provide all janitorial services to the Facilities.

c. In the event of a dispute between the parties regarding the parties respective responsibilities, the parties agree to confer and to negotiate in good faith to reach an amicable solution agreeable to both parties.

6. RENEWAL AND TERMINATION. This Agreement shall terminate after the expiration of one year from the original Commencement Date hereof unless the extension of this Agreement is expressly consented to in written instrument signed by of all the Parties hereto. Notwithstanding the foregoing, however, this Agreement may be terminated after any Commencement Date by either Party hereto upon sixty (60) days written notice to the other Party in accordance with the "Notice" provision of Section 17 herein.

7. ENTIRE AGREEMENT. This Agreement contains the entire agreement between TCHD and the FWISD relating to the rights herein granted and the obligations herein assumed, and supersedes all prior written or oral agreements or communications between the parties regarding the subject matter hereof.

8. FISCAL FUNDING. The Parties hereby acknowledge and agree that TCHD and FWISD are each governmental entities, subject to annual budgetary processes, and restrictions on spending in conformity with those processes, approved budgets, and applicable law. The Parties further agree that, notwithstanding any other language in this Agreement, if for any reason funds are not expressly and specifically allocated to cover each Party's prospective obligation in this Agreement in each Party's formally and finally approved budget in any fiscal year subsequent to that in which each Party's funds for this Agreement were first allocated, any such Party may immediately and without penalty terminate this Agreement; provided, however, that in no event shall such a termination be effective earlier than the last date for which the terminating Party's funds have already been so allocated under an existing formally and finally approved budget. Should this Agreement terminate under the provisions of this Section, the terminating Party will provide the other Party with written Notice as soon as is reasonably possible of the pending termination under this provision, the effective date of which shall be at the end of the terminating Party's fiscal year in which funds had previously been allocated. Notwithstanding the foregoing, the Parties hereto warrant and represent that any expenditures of funds for services to be provided hereunder will be made from current revenues available to the Party making the expenditures

9. GOVERNING LAW/VENUE. This Agreement shall be governed by the laws of the State of Texas without regard to its conflict of laws provisions and the venue of any litigation arising from this Agreement shall be in a court of competent jurisdiction in Tarrant County, Texas. Additionally, the venue of any dispute resolution proceeding shall be in Fort Worth, Tarrant County, Texas.

10. DISPUTE RESOLUTION. Each Party agrees to follow the rules and regulations of its own organization. In the event of a conflict between these rules and regulations, administrative representatives of both entities shall discuss the issue and seek a solution that is mutually beneficial, if determined feasible by the Parties.

11. HIPAA COMPLIANCE. To the extent required by the provisions of HIPAA and the regulations promulgated thereunder, FWISD, its officers, employees and representatives shall keep confidential and appropriately safeguard PHI made available to or obtained by FWISD, its officers, employees and representatives pursuant to this Agreement regarding Clinic Patients, and shall comply with all federal and state laws, rules and regulations pertaining to patient confidentiality and the use and disclosure of Information regarding Clinic Patients. Without limiting the obligations of FWISD otherwise set forth in this Agreement or imposed by applicable law, FWISD agrees to comply with applicable requirements of law relating to PHI and with respect to any task or other activity FWISD performs in connection with this Agreement, including but not limited to, the Health Insurance Portability and Accountability Act of 1996 (42 U.S.C. §1320(d) and the Health Information Technology for Economic and Clinical Health Act of 2009 ("HITECH Act"). The Parties acknowledge that federal regulations relating to the confidentiality of individually identifiable health information require covered entities to comply with the Standards for Privacy of Individually Identifiable Health Information (the "Privacy Standards") and the Health Insurance Reform: Security Standards (the "Security Standard") published by the U.S. Department of Health and Human Services ("HHS") at 45 C.F.R. parts 160 and 164 under HIPAA, as amended. Specifically, FWISD shall:

- (a) not use or disclose PHI other than as permitted or required by this Agreement or as required by law;
- (b) implement administrative, physical and technical safeguards that reasonably and

appropriately protect the confidentiality, integrity and availability of any electronic PHI that it creates, receives, maintains or transmits on behalf of the TCHD and otherwise use appropriate safeguards to prevent use or disclosure of PHI, other than as provided for by this Agreement;

- (c) report to TCHD any use or disclosure of PHI not provided for by this Agreement, and report any security incident, of which FWISD becomes aware;
- (d) make PHI available to TCHD in accordance with applicable law;
- (e) permit TCHD to access PHI to make or permit others to make amendments to PHI in accordance with applicable law;
- (f) make available to TCHD the information in its possession required to provide an accounting of FWISD's disclosures of PHI as required by applicable law;
- (g) make FWISD's internal practices, books, and records relating to the use and disclosure of PHI received from TCHD available to the Secretary of the United States Health & Human Services for purposes of determining TCHD's compliance with applicable law; and
- (h) upon expiration or termination of this Agreement, return to TCHD or destroy all PHI in its possession as a result of this Agreement and retain no copies of PHI, if it is feasible to do so. If return or destruction is not feasible, FWISD agrees to extend all protections contained in this Agreement to FWISD's use and/or disclosure of any retained PHI, and to limit further uses and/or disclosures to the purposes that make the return or destruction of the PHI infeasible.

FWISD agrees that it will negotiate in good faith an amendment to this Agreement if, and to the extent required by, the provisions of HIPAA and regulations promulgated thereunder, in order to assure that this Agreement is consistent therewith.

12. FERPA COMPLIANCE. The Parties acknowledge that certain information about the Clinic Patients is contained in student education records ("FERPA Records") maintained by the Parties and that the FERPA Records are confidential by reason of the Family and Educational Rights and Privacy Act of 1974 (20 U.S. C. 1232g) ("FERPA") and related FWISD Board of Trustees Policy ("FWISD Board Policy") and shall not be disclosed to any unauthorized person unless valid consent is obtained from the Clinic Patients or their legal guardians. Both parties agree to protect these records in accordance with FERPA and FWISD Board Policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities. Upon FWISD's receipt of a request from TCHD related to a particular Clinic Patient, FWISD shall advise TCHD whether that Clinic Patient or his/her legal guardian has provided consent to release information to an extent broader than as provided for by FERPA or FWISD Board Policy. Additionally, TCHD agrees that it may from time to time create, receive from or on behalf of FWISD, or have access to such FERPA Records. TCHD represents, warrants, and agrees that, to the extent TCHD receives or has access to such FERPA Records, it will: (1) hold the FERPA Records in strict confidence and will not use or disclose the FERPA Records except as (a) permitted or required by this Agreement, (b) required by law, or (c) otherwise authorized by FWISD, and/or the Clinic Patients or their legal guardians in writing; (2) safeguard the FERPA Records according to commercially reasonable administrative, physical

and technical standards that are no less rigorous than the standards by which TCHD protects its own confidential information; and (3) continually monitor its operations and take any action necessary to assure that the FERPA Records are safeguarded in accordance with the terms of this Agreement. At the request of FWISD TCHD agrees to provide FWISD with a written summary of the procedures TCHD uses to safeguard the FERPA Records.

13. BINDING AGREEMENT. The parties hereto warrant and represent that upon execution hereof, this Agreement shall be a legal, valid and binding obligation on them and shall be enforceable against them in accordance with its terms. The Individuals signing this Agreement warrant and represent that they are duly authorized to sign this Agreement on behalf of the parties hereto.

14. FORCE MAJEURE. Neither party shall be liable or deemed to be in default for any delay or failure in performance under this Agreement or interruption of service resulting, directly or indirectly, from acts of God, civil or military authority, labor disputes, shortages of suitable supplies or materials, or any similar cause beyond the reasonable control of the parties.

15. TEXAS OPEN RECORDS ACT. The parties acknowledge that each of them is a governmental body under Chapter 552 of the Texas Government Code and in such capacity each party acknowledges that information that is collected, assembled, or maintained in connection with the transaction of official business by a governmental body is considered public information potentially subject to disclosure pursuant to a valid Public Information Act request. Therefore, each party hereby assumes full responsibility for challenging any request for information it considers confidential under Chapter 552. Each party hereby agrees to notify the other Party of any Public Information Act request that seeks disclosure of potentially confidential information under this Agreement.

16. NOTICES. All notices given by a party under this Agreement shall be delivered in writing either by personal delivery or by United States mail. All notices under this Agreement shall be deemed given to a Party when received by such Party's designated representative. The designated representative for each Party is as follows:

Dr. Kent Scribner
Superintendent
Fort Worth Independent School District
100 N. University Drive
Fort Worth, Texas 76107

Robert Earley
President and CEO
Tarrant County Hospital District
1500 S. Main Street
Fort Worth, Texas 76104

17. MODIFICATION. The terms of this Agreement may be modified only by written agreement duly signed by persons authorized to sign agreements on behalf of TCHD and the FWISD.

IN WITNESS WHEREOF, the parties hereby execute this Agreement as reflected by the signatures of their duly authorized agents below.

FORT WORTH INDEPENDENT SCHOOL DISTRICT

TARRANT COUNTY HOSPITAL DISTRICT
D/B/A JPS HEALTH NETWORK

Name: Dr. Kent Scribner
Title: Superintendent

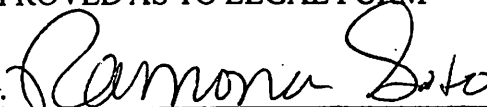
Name: Robert Earley
Title: President and CEO

Date: _____

Date: June 14, 2018

W:\00 Tchd\470676\Documents\FWISD Interlocal Cooperation Agreement Trinity Springs Final 042718.docx

APPROVED AS TO LEGAL FORM

BY: 
Fort Worth ISD-Office of Legal Services

DATE: 5/11/18

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: 2018-2019 ALLOCATIONS FOR FORT WORTH AFTER SCHOOL (FWAS) FULL SERVICE PROVIDERS (LOCAL FUNDS)

BACKGROUND:

The District has collaborated with the City of Fort Worth to provide after-school programs since fiscal year 2000-2001. Fort Worth After School (FWAS) has grown from 52 sites in the initial year to 77 sites for the 2018-2019 school year. FWAS is a collaborative effort of FWISD and the City of Fort Worth which derives program funds from the Crime Control Prevention District. Programs at each of the sites are managed by school staff or Community Based Organizations (CBO). This is a request to approve funding to generate purchase orders for various CBOs for the 2018-2019 school year school year with the option to extend for up to three (3) additional years in one-year increments. Cite CBO’s have provided a response to Bid 17-044. Staff request the right to solicit more CBO’s in order to meet the campus needs.

STRATEGIC GOAL:

1 – Increase Student Achievement

ALTERNATIVES:

1. Approve 2018-2019 Allocations for Fort Worth After School (FWAS) Full Service Providers (Local Funds)
2. Decline to Approve 2018-2019 Allocations for Fort Worth After School (FWAS) Full Service Providers (Local Funds)
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve 2018-2019 Allocations for Fort Worth After School (FWAS) Full Service Providers (Local Funds)

FUNDING SOURCE

Additional Details

General Fund	199-61-6299-0FK-999-30-395-000000: \$41,705
	199-61-6299-0FN-999-30-395-000000: \$133,410
	199-61-6299-0FG-999-30-395-000000: \$753,120
	199-61-6299-0FE-999-30-395-000000: \$461,185

COST:

\$1,389,420

VENDOR:

Camp Fire
City of Fort Worth,
Clayton Youth Services
YMCA

PURCHASING MECHANISM

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 17-044

Number of Bid/Proposal received: 4

HUB Firm: 0

Compliant Bids: 0

The above bid/proposal has been evaluated in accordance with the Texas Education code section 44.031 (b) regarding specifications, pricing, performance history, etc. The vendors listed above have been selected to support this purchase.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Fort Worth After School

Camp Fire: Diamond Hill ES

City of Fort Worth: Como ES, DeZavala ES, Greenbriar ES

Clayton Youth Services.: George Clarke ES, Glen Park ES, Meadowbrook ES, Natha Howell ES, Hubbard Heights ES, Luella Merrett ES, M.H. Moore ES, North Hi Mount ES, Oakhurst ES, Oaklawn ES, Sagamore Hill ES, Western Hills Primary, Worth Heights ES, TA Sims ES, Richard Wilson ES, Riverside MS, Handley MS, YMLA

YMCA: Kirkpatrick ES, Eastern Hills ES, Washington Heights ES, S.S. Dillow ES, Carroll Peak ES, William James MS, JP Elder MS, Lowery Road ES, Maude Logan ES, Mitchell Boulevard ES and Forest Oak MS

RATIONALE:

FWISD Grants Compliance and Monitoring and Prismatic Services LLC, both complete evaluations of the grant funded and locally funded after school programs. Studies indicate that after school participants score slightly higher on accountability tests, complete required homework, attend school more often and receive fewer referrals than their counterparts.

INFORMATION SOURCE:

Cherie Washington

Karen Molinar

Michael Steinert

Miguel Garcia

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE 2018-2019 ALLOCATIONS FOR FORT WORTH AFTER SCHOOL (FWAS) PARTIAL SERVICE PROVIDERS (LOCAL AND SPECIAL REVENUE FUNDS)

BACKGROUND:

The District has collaborated with the City of Fort Worth to provide after-school programs since fiscal year 2000-2001. Fort Worth After School (FWAS) has grown from 52 sites in the initial year to 77 sites for the 2018-2019 school year. Many sites utilize small to medium sized Community Based Organizations (CBO) to provide specialized programs. These programs consist of fine arts, academic, community service programs and so forth. All recommended providers have responded. This is a request to approve funding to generate purchase orders for various CBOs for the 2018-2019 school year with the option to extend for up to three (3) additional years in one-year increments. Cite CBO's have provided a response to Bid 17-045, 17-045-A and 17-045-B. Staff request the right to solicit more CBO's in order to meet the campus needs.

STRATEGIC GOAL:

1 – Increase Student Achievement

ALTERNATIVES:

1. Approve 2018-2019 Allocations For Fort Worth After School (FWAS) Partial Service Providers (Local and Special Revenue Funds)
2. Decline to Approve 2018-2019 Allocations For Fort Worth After School (FWAS) Partial Service Providers (Local and Special Revenue Funds)
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve 2018-2019 Allocations For Fort Worth After School (FWAS) Partial Service Providers (Local and Special Revenue Funds)

FUNDING SOURCE

Additional Details

General Fund	199-61-6299-XXX-XXX-30-395-000000	\$220,000.00
Special Revenue	265-11-6299-XXX-XXX-24-779-000000-19F77	\$150,000.00

COST:

\$370,000.00

VENDOR:

Big Thought	Latin Arts Association of Fort Worth
Education is Freedom	Mad Science of FW
Get Fit, Eat Smart	Mission Possible Kids
Girls Incorporated of Tarrant County	NexGen Engineering
Girls LIFE Community Deve. Corp	Sylvan Learning Center
Girls on the Run of DFW Metroplex	The Thank You Darlin' Foundation
GrowFit	Zooneversity
K16 Ready Society	

PURCHASING MECHANISM

Bid/RFP/RFQ

Bid/Proposal Statistics
Bid Number: 17-045, 17-045-A & 17-045-B
Number of Bid/Proposal received: 19
HUB Firm: 1
Compliant Bids: 19

The above bid/proposal has been evaluated in accordance with the Texas Education code section 44.031 (b) regarding specifications, pricing, performance history, etc. The vendors listed above have been selected to support this purchase.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Fort Worth After School Sites:

Edward J. Briscoe ES, George Clarke ES, Como ES, Daggett ES, DeZavala ES, Diamond Hill ES, East Handley ES, Eastern Hills ES, C.C. Moss ES, Glen Park ES, W.M. Green ES, Greenbriar ES, Natha Howell ES, Hubbard Heights ES, Delores Huerta ES, Kirkpatrick ES, Maude Logan ES, Lowery Road ES, Rufino Mendoza ES, Luella Merrett ES, Mitchell Boulevard ES, M.H. Moore ES, Charles Nash ES, Meadowbrook ES, North Hi Mount ES, Oakhurst ES, Oaklawn ES, M.L. Phillips ES, Sam Rosen ES, Sagamore Hill ES, Seminary Hills ES, T.A. Sims ES, South Hi Mount ES, I.M. Terrell ES, Van Zandt-Guinn ES, M.M. Walton ES, Washington Heights ES, Western Hills Primary, Richard Wilson ES, Worth Heights ES, Riverside MS, S.S. Dillow ES, Carroll Peak ES, Carter Park ES, Versia Williams ES, Daggett MS, Rosemont MS, Forest Oak MS, Handley MS, J.P. Elder MS, Wm. James MS, Stripling MS, Meadowbrook MS, Alice Contreras ES, JM Jacquet MS, Wedgwood MS, WA Meacham MS, Young Men's Leadership Academy, WJ Turner ES, D. McRae ES, Glencrest 6th Grade, Sunrise ES, Rosemont 6th Grade, Manuel Jara ES, Kirkpatrick MS, McLean 6th Grade, McLean MS, Wedgwood 6th Grade, WM Monnig MS, Leonard MS, Jean McClung MS, Southwest HS

RATIONALE:

FWISD Grants Compliance and Monitoring and Prismatic Services LLC, both complete evaluations of the grant funded and locally funded after school programs. Studies indicate that after school participants score slightly higher on accountability tests, complete required homework, attend school more often and receive fewer referrals than their counterparts.

INFORMATION SOURCE:

Cherie Washington
Karen Molinar
Michael Steinert
Miguel Garcia

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE 2018-2019 ALLOCATIONS FOR FORT WORTH AFTER SCHOOL (FWAS) FULL SERVICE PROVIDERS AT FIVE LEADERSHIP ACADEMIES

BACKGROUND:

The District has collaborated with the City of Fort Worth to provide after-school programs since fiscal year 2000-2001. Fort Worth After School (FWAS) has grown from 52 sites in the initial year to 77 sites for the 2018-2019 school year. Five of these seventy nine sites have been reconstituted as Leadership Academies that include extended school day programming. Additionally, each of these sites will provide FWAS enrichment programming for any student that expresses interest and complies with program participation guidelines. Programs will include vibrant enrichment programming, focused reinforcement strategies, afterschool snacks and full dinners provided under Texas Department of Agriculture (TDA) guidelines. Each of these sites will receive varying amounts of local funds to provide afterschool programming. These funds will be leveraged with donated funds from the Rainwater Charitable Foundation (RCF). This is a request to approve RCF funding to generate purchase orders for three YMCA, one Clayton Youth Services and The City of Fort Worth to provide FWAS programs at the respective campuses listed below for the 2018 – 2019 school year with the option to extend for up to three (3) additional years in one-year increments. Cite CBO's have provided a response to Bid 17-044. Staff request the right to solicit more CBO's in order to meet the campus needs.

STRATEGIC GOAL:

1 – Increase Student Achievement

ALTERNATIVES:

1. Approve 2018-2019 Allocations For Fort Worth After School (FWAS) Full Service Providers at Five Leadership Academies
2. Decline to Approve 2018-2019 Allocations For Fort Worth After School (FWAS) Full Service Providers at Five Leadership Academies
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve 2018-2019 Allocations For Fort Worth After School (FWAS) Full Service Providers at Five Leadership Academies

FUNDING SOURCE

Additional Details

General Fund

199-61-6299-001-0FG-30-395-000000 (\$137,000)

199-61-6299-001-0FN-30-395-000000 (\$137,000)

199-61-6299-001-0FE-30-395-000000 (\$401,000)

COST:

\$675,000

There will be no additional cost to the General Operating Budget

VENDOR:

City of Fort Worth, Clayton Youth Services, YMCA

PURCHASING MECHANISM

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 17-044

Number of Bid/Proposal received: 4

HUB Firm: 0

Compliant Bids: 4

The above bid/proposal has been evaluated in accordance with the Texas Education code section 44.031 (b) regarding specifications, pricing, performance history, etc. The vendors listed above have been selected to support this purchase.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Fort Worth After School

City of Fort Worth: Como ES

Clayton Youth Services.: JT White ES

YMCA: Maude Logan ES, Mitchell Boulevard ES and Forest Oak MS

RATIONALE:

Funds from Rainwater Charitable Foundation will be utilized to support expanded FWAS programming at the Five Leadership Academies. No other Local Funds will be utilized for programming.

INFORMATION SOURCE:

Cherie Washington

Karen Molinar

Michael Steinert

Miguel Garcia

**CONSENT AGENDA ITEM
BOARD MEETING
JUNE 26, 2018**

TOPIC: APPROVAL OF FINAL 2017-2018 BUDGET AMENDMENT FOR THE GENERAL FUND, DEBT SERVICE FUND, AND CHILD NUTRITION FUND FOR THE PERIOD ENDED JUNE 30, 2018

BACKGROUND:

Annually and prior to the close of the fiscal year, a comprehensive review of the General Fund, Debt Service Fund and Child Nutrition Fund are made to analyze budget to actual expenditures by function and revenue by major object code. As a result, it may become necessary to transfer budgeted dollars between functions in order to cover anticipated expenditures through June 30, 2017. Additionally, a final review of revenue is performed to determine any adjustments in anticipated revenue at year end as compared to initial and/or amended projections.

Based upon this analysis, the attached final budget amendments are presented to the board for the period ending June 30, 2018:

1. General Fund: The 2017-2018 General Fund Budget was initially adopted on June 27, 2017, and last amended through May 31, 2018. During the month of June, 2018 a review of expenditures and encumbrances was made and an estimate of year end salaries performed. Additionally, TRE Fund 198 was reviewed. It is noted that while on January 23, 2018, the TRE budget was adopted with \$23,671,959 in revenue and corresponding appropriations, not all of those budgeted appropriations will be expended prior to June 30, 2018. Therefore, the transfers between functions on the attached spreadsheet reflect all anticipated expenditures that are expected to be incurred as of June 30, 2018, and to reduce the budget in TRE Fund 198.
2. Debt Service Fund: The 2017-2018 Debt Service Budget was initially adopted on June 27, 2017 and was last amended on January 23, 2018. No additional amendments are required.
3. Child Nutrition Fund: The 2017-2018 Child Nutrition Budget was initially adopted on June 27, 2017 and has not been amended since adoption. An amendment to this fund is not required.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Final 2017-2018 Budget Amendment for the General Fund, Debt Service Fund, and Child Nutrition Fund for the Period Ended June 30, 2018
2. Decline to Approve Final 2017-2018 Budget Amendment for the General Fund, Debt Service Fund, and Child Nutrition Fund for the Period Ended June 30, 2018
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Final 2017-2018 Budget Amendment for the General Fund, Debt Service Fund, and Child Nutrition Fund for the Period Ended June 30, 2018.

FUNDING SOURCE

Additional Details

General Fund
Debt Service Fund
Food Service Fund

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Campuses and Departments as necessary

RATIONALE:

Education Code 44.006(b) and the State Board of Education's Financial Accounting and Reporting Resource Guide require amendment, if needed, of the annual budget by official Board action. The proposed revision comply with legal requirements.

INFORMATION SOURCE:

Elsie Schiro
Patricia Young

COMBINED GENERAL FUND
2017-2018
BUDGET AMENDMENT
PERIOD ENDED JUNE 30, 2018

	ORIGINAL 2017-2018 ATTENDANCE FUND (FUND 197) BUDGET 1/23/2018	ORIGINAL 2017-2018 TRE FUND (FUND 198) BUDGET 1/23/2018	REVISED 2017-2018 GENERAL FUND (FUND 199) BUDGET 5/31/18	COMBINED 2017- 2018 GENERAL FUND BUDGETS 5/31/18	FINAL 2017-2018 GENERAL FUND AMENDMENTS FOR 6/30/18	FINAL COMBINED 2017-2018 GENERAL FUND BUDGETS 6/30/18
REVENUE & OTHER SOURCES						
5700 Local Revenue	\$0	\$7,007,337	\$347,474,233	\$354,481,570	\$5,075,092	\$359,556,662
5800 State Revenue	\$0	\$16,664,622	\$366,634,642	\$383,299,264	(\$6,262,379)	\$377,036,885
5900 Federal Revenue	\$0	\$0	\$16,700,000	\$16,700,000	\$300,000	\$17,000,000
7900 Other Sources	\$1,500,000	\$0	\$7,795,220	\$9,295,220	\$0	\$9,295,220
Total Revenue & Other Sources	\$1,500,000	\$23,671,959	\$738,604,095	\$763,776,054	(\$887,287)	\$762,888,767
EXPENDITURES						
11 Instruction	\$1,500,000	\$5,433,792	\$463,972,617	\$470,906,409	(\$12,400,000)	\$458,506,409
12 Instruction Resources and Media Services	\$0	\$0	\$11,507,690	\$11,507,690	\$1,000,000	\$12,507,690
13 Curriculum and Instructional Staff Development	\$0	\$0	\$12,840,146	\$12,840,146	(\$3,500,000)	\$9,340,146
21 Instructional Administration	\$0	\$0	\$13,490,118	\$13,490,118	\$1,000,000	\$14,490,118
23 School Administration	\$0	\$0	\$51,049,347	\$51,049,347	\$2,250,000	\$53,299,347
31 Guidance and Counseling Services	\$0	\$0	\$44,157,709	\$44,157,709	\$1,250,000	\$45,407,709
32 Social Work Services	\$0	\$0	\$5,120,987	\$5,120,987	\$1,000,000	\$6,120,987
33 Health Services	\$0	\$0	\$11,606,370	\$11,606,370	(\$450,000)	\$11,156,370
34 Student Transportation	\$0	\$3,000,000	\$20,616,720	\$23,616,720	(\$2,700,000)	\$20,916,720
35 Food Services	\$0	\$112,959	\$236,481	\$349,440	\$50,000	\$399,440
36 Cocurricular/Extracurricular Activities	\$0	\$660,762	\$15,682,117	\$16,342,879	\$1,050,000	\$17,392,879
41 General Administration	\$0	\$0	\$19,709,159	\$19,709,159	\$250,000	\$19,959,159
51 Plant Maintenance and Operations	\$0	\$4,176,051	\$85,120,117	\$89,296,168	(\$4,000,000)	\$85,296,168
52 Security and Monitoring Services	\$0	\$625,000	\$12,236,346	\$12,861,346	(\$225,000)	\$12,636,346
53 Data Processing Services	\$0	\$1,892,487	\$13,734,826	\$15,627,313	(\$550,000)	\$15,077,313
61 Community Services	\$0	\$0	\$5,315,698	\$5,315,698	\$1,000,000	\$6,315,698
71 Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
81 Facilities Acquisition & Construction	\$0	\$7,770,908	\$2,705,015	\$10,475,923	(\$2,500,000)	\$7,975,923
95 Payments to Juvenile Justice Alt Ed Program	\$0	\$0	\$150,000	\$150,000	\$0	\$150,000
97 Tax Increment Financing	\$0	\$0	\$0	\$0	\$0	\$0
99 Other Intergovernmental Charges	\$0	\$0	\$2,618,300	\$2,618,300	\$0	\$2,618,300
Total Budgeted Expenditures	\$1,500,000	\$23,671,959	\$791,869,763	\$817,041,722	(\$17,475,000)	\$799,566,722
Total Deficit	\$0	\$0	(\$53,265,668)	(\$53,265,668)	\$16,587,713	(\$36,677,955)
8900 Transfers Out			(\$1,500,000)	(\$1,500,000)		(\$1,500,000)
Beginning Fund Balance (Audited)			\$189,960,917	\$189,960,917		\$189,960,917
Fund Balance-Ending (Unaudited)	\$0	\$0	\$135,195,249	\$135,195,249	\$16,587,713	\$151,782,962

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: APPROVE BUDGET AMENDMENT AND BUDGET INCREASE FOR BID PACKAGE 017 TANGLEWOOD ELEMENTARY SCHOOL (RFP 15-036) IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

On December 13, 2016, the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with a Construction Manager At-Risk (CMAR) for the 2013 Capital Improvement Program CMAR Package #003 (RFP 15-036) Bid Package 017 Phase III. Negotiations with Bartlett Cocke General Contractors, LLC were completed and a contract was issued and executed between the District and Bartlett Cocke General Contractors, LLC.

On May 18, 2018, the Board approved the CIP request for a budget increase at TEA #171 Tanglewood Elementary School to fund changes to mechanical, electrical, plumbing systems and controls as well as utility relocations. In order to implement the approved changes CIP must extend the general contractor’s (GC) contract because of delays in the construction schedule that were beyond the control of the GC. For example, the required location of the main transformer and other existing utilities controlled by our service provider, Oncor. CIP is requesting a budget increase for this GC contract in an amount not-to-exceed \$365,000 and the transfer of \$365,000 from Program Contingency to fund a change order for the items listed above.

Description	BOE Date	Current Budget	Changes	Revised Budget
Original Contract	12/13/16	\$2,469,356	-	\$2,469,356
Budget Increase	08/15/17	\$2,469,356	\$30,000	\$2,499,356
Budget Increase	09/26/17	\$2,499,356	\$115,770	\$2,615,126
Budget Increase	01/23/18	\$2,615,126	\$75,000	\$2,690,126
Budget Increase	02/27/18	\$2,690,126	\$80,000	\$2,770,126
Budget Increase	05/08/18	\$2,770,126	\$200,000	\$2,970,126
Budget Increase	06/26/18	\$2,970,126	\$365,000	\$3,335,126
Total:			\$865,770	

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Budget Amendment and Budget Increase for Bid Package 017 Tanglewood Elementary School (RFP 15-036) in the 2013 Capital Improvement Program
2. Decline to Approve Budget Amendment and Budget Increase for Bid Package 017 Tanglewood Elementary School (RFP 15-036) in the 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Budget Amendment and Budget Increase for Bid Package 017 Tanglewood Elementary School (RFP 15-036) in the 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP

681-81-6629-B47-999-99-000-000000- \$ 365,000

COST:

Not-To-Exceed \$365,000

VENDOR:

Bartlett Cocke General Contractors, LLC

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA 171 Tanglewood Elementary School

RATIONALE:

A budget amendment and budget increase is needed to fund an extension to the general contractor's contract in a not-to-exceed amount of \$365,000 which cannot be covered with the available funds in the current general contractor's agreement.

INFORMATION SOURCE:

Vicki D. Burris
Elsie Schiro
Randy Cofer
Danielle Aery

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 06/12/18	Bid Package 017	Revised 06/26/18
001	Amon Carter - Riverside High School	\$ 11,381,062		\$ 11,381,062
002	Arlington Heights High School	\$ 9,087,306		\$ 9,087,306
003	South Hills High School	\$ 7,942,718		\$ 7,942,718
004	Diamond Hill-Jarvis High School	\$ 7,267,723		\$ 7,267,723
005	Dunbar High School	\$ 3,971,155		\$ 3,971,155
006	Eastern Hills High School	\$ 1,750,813		\$ 1,750,813
008	North Side High School	\$ 1,476,946		\$ 1,476,946
009	Polytechnic High School	\$ 6,932,915		\$ 6,932,915
010	Paschal High School	\$ 12,697,654		\$ 12,697,654
011	Trimble Technical High School	\$ 2,485,111		\$ 2,485,111
014	Southwest High School	\$ 2,082,991		\$ 2,082,991
015	Western Hills High School	\$ 6,251,656		\$ 6,251,656
016	O.D. Wyatt High School	\$ 2,552,657		\$ 2,552,657
018	Middle Level Learning Center	\$ 84,577		\$ 84,577
019	Metro Opportunity High School	\$ 104,386		\$ 104,386
026	Jo Kelly School	\$ 98,191		\$ 98,191
042	Daggett Middle School	\$ 201,461		\$ 201,461
043	Wedgwood Sixth Grade School	\$ 3,076,821		\$ 3,076,821
044	Elder Middle School	\$ 3,594,287		\$ 3,594,287
045	Forest Oak Middle School	\$ 658,633		\$ 658,633
047	Handley Middle School	\$ 175,419		\$ 175,419
048	William James Middle School	\$ 977,827		\$ 977,827
049	Kirkpatrick Middle School	\$ 2,761,286		\$ 2,761,286
050	McLean Middle School	\$ 4,935,663		\$ 4,935,663
051	Meacham Middle School	\$ 321,596		\$ 321,596
052	Meadowbrook Middle School	\$ 1,005,246		\$ 1,005,246
053	Monnig Middle School	\$ 230,783		\$ 230,783
054	Morningside Middle School	\$ 1,924,747		\$ 1,924,747
056	Riverside Middle School	\$ 193,511		\$ 193,511
057	Rosemont Middle School	\$ 471,521		\$ 471,521
058	W.C. Stripling Middle School	\$ 370,880		\$ 370,880
059	J. Martin Jacquet MS	\$ 391,817		\$ 391,817
060	Wedgwood Middle School	\$ 246,477		\$ 246,477
061	Leonard Middle School	\$ 330,050		\$ 330,050
062	International Newcomer Acad / Applied Learning Academy	\$ 303,092		\$ 303,092
063	Como Montessori School	\$ 2,495,445		\$ 2,495,445
064	Glencrest 6th Grade	\$ 2,626,119		\$ 2,626,119
067	Rosemont 6th Grade	\$ 2,195,607		\$ 2,195,607
069	McLean 6th Grade	\$ 4,564,516		\$ 4,564,516
070	Jean McClung Middle School	\$ 133,464		\$ 133,464
071	Benbrook Middle School / Westpark ES (Conversion)	\$ 8,865,625		\$ 8,865,625
081	Young Women's Leadership Academy	\$ 3,284,205		\$ 3,284,205
082	Texas Academy of Biomedical Sciences	\$ 204,101		\$ 204,101
083	Young Men's Leadership Academy	\$ 5,591,999		\$ 5,591,999
084	World Language Academy	\$ 6,156		\$ 6,156
087	VPA/STEM	\$ 52,987,571		\$ 52,987,571
101	Alice Carlson Applied Learning Center	\$ 124,581		\$ 124,581
103	Benbrook Elementary School	\$ 2,647,356		\$ 2,647,356
104	Boulevard Heights Elementary School	\$ 462,801		\$ 462,801
105	West Handley Elementary School	\$ 6,204,038		\$ 6,204,038
107	Burton Hill Elementary School	\$ 123,702		\$ 123,702
110	Carroll Peak Elementary School	\$ 76,371		\$ 76,371
111	Carter Park Elementary School	\$ 2,197,638		\$ 2,197,638
114	Manuel Jara Elementary School	\$ 113,327		\$ 113,327
115	George C. Clarke Elementary School	\$ 1,714,841		\$ 1,714,841

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 06/12/18	Bid Package 017	Revised 06/26/18
116	Lily B. Clayton Elementary School	\$ 158,103		\$ 158,103
117	Como Elementary School	\$ 233,393		\$ 233,393
118	Hazel Harvey Peace Elementary School	\$ 82,514		\$ 82,514
119	E.M. Daggett Elementary School	\$ 3,070,209		\$ 3,070,209
120	Rufino Mendoza Elementary School	\$ 2,422,193		\$ 2,422,193
121	DeZavala Elementary School	\$ 3,833,265		\$ 3,833,265
122	Diamond Hill Elementary School	\$ 1,763,629		\$ 1,763,629
123	S.S. Dillow Elementary School	\$ 208,715		\$ 208,715
124	Maude I. Logan Elementary School	\$ 261,290		\$ 261,290
125	Eastern Hills Elementary School	\$ 191,230		\$ 191,230
126	East Handley Elementary School	\$ 2,345,315		\$ 2,345,315
127	Christene C. Moss Elementary School	\$ 1,876,709		\$ 1,876,709
129	John T. White Elementary School	\$ 84,752		\$ 84,752
130	Harlean Beal Elementary School	\$ 203,876		\$ 203,876
131	Rosemont Elementary School	\$ 87,811		\$ 87,811
132	Glen Park Elementary School	\$ 1,660,478		\$ 1,660,478
133	W. M. Green Elementary School	\$ 4,668,103		\$ 4,668,103
134	Greenbriar Elementary School	\$ 1,868,256		\$ 1,868,256
135	Van Zandt-Guinn Elementary School	\$ 104,439		\$ 104,439
137	Hubbard Heights Elementary School	\$ 127,052		\$ 127,052
138	H.V. Helbing Elementary	\$ 392,315		\$ 392,315
139	Milton L. Kirkpatrick Elementary School	\$ 1,919,857		\$ 1,919,857
141	Meadowbrook Elementary	\$ 115,699		\$ 115,699
143	D. McRae Elementary School	\$ 137,571		\$ 137,571
144	Mitchell Boulevard Elementary School	\$ 2,573,360		\$ 2,573,360
146	M.H. Moore Elementary School	\$ 188,193		\$ 188,193
147	Morningside Elementary School	\$ 185,734		\$ 185,734
148	Charles E. Nash Elementary School	\$ 2,309,982		\$ 2,309,982
149	North Hi Mount Elementary School	\$ 118,238		\$ 118,238
150	Oakhurst Elementary School	\$ 213,586		\$ 213,586
151	Natha Howell Elementary School	\$ 142,516		\$ 142,516
152	Oaklawn Elementary School	\$ 221,420		\$ 221,420
153	A.M. Pate Elementary School	\$ 154,566		\$ 154,566
154	M.L. Phillips Elementary School	\$ 159,573		\$ 159,573
156	Ridglea Hills Elementary School	\$ 2,333,018		\$ 2,333,018
157	Luella Merrett Elementary School	\$ 3,240,550		\$ 3,240,550
159	Versia L. Williams Elementary School	\$ 2,801,931		\$ 2,801,931
160	Maudrie M. Walton Elementary School	\$ 142,839		\$ 142,839
161	Sam Rosen Elementary School	\$ 1,907,868		\$ 1,907,868
162	Sagamore Hill Elementary School	\$ 206,625		\$ 206,625
163	Bruce Shulkey Elementary School	\$ 560,493		\$ 560,493
165	R.J. Wilson Elementary School	\$ 1,405,234		\$ 1,405,234
166	South Hi Mount Elementary School	\$ 227,889		\$ 227,889
167	South Hills Elementary School	\$ 136,932		\$ 136,932
168	Springdale Elementary School	\$ 3,430,289		\$ 3,430,289
169	Sunrise-McMillan Elementary School	\$ 2,431,493		\$ 2,431,493
171	Tanglewood Elementary School	\$ 6,678,771	\$365,000	\$ 7,043,771
172	W.J. Turner Elementary School	\$ 209,058		\$ 209,058
175	Washington Heights Elementary School (New)	\$ 13,610,142		\$ 13,610,142
176	Waverly Park Elementary School	\$ 298,687		\$ 298,687
177	Westcliff Elementary School	\$ 128,595		\$ 128,595
178	Westcreek Elementary School	\$ 529,748		\$ 529,748
180	Western Hills Elementary School	\$ 4,779,743		\$ 4,779,743
184	Worth Heights Elementary School	\$ 176,275		\$ 176,275
186	David K. Sellars Elementary School	\$ 4,494,411		\$ 4,494,411
187	J.T. Stevens Elementary School	\$ 273,078		\$ 273,078

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 06/12/18	Bid Package 017	Revised 06/26/18
188	Atwood McDonald Elementary School	\$ 2,292,271		\$ 2,292,271
190	Riverside Applied Learning Center	\$ 115,415		\$ 115,415
194	Daggett Montessori	\$ 301,897		\$ 301,897
206	Bill Elliott Elementary School	\$ 129,237		\$ 129,237
208	T.A. Sims Elementary School	\$ 140,477		\$ 140,477
209	Edward J. Briscoe Elementary	\$ 106,018		\$ 106,018
216	Woodway Elementary School	\$ 1,543,184		\$ 1,543,184
217	I.M. Terrell Elementary School	\$ 137,810		\$ 137,810
219	Lowery Road Elementary School	\$ 6,001,478		\$ 6,001,478
220	Alice Contreras Elementary School	\$ 1,583,669		\$ 1,583,669
221	Western Hills Primary	\$ 442,005		\$ 442,005
222	L. Clifford Davis Elementary School	\$ 406,763		\$ 406,763
223	Cesar Chavez Primary	\$ 131,996		\$ 131,996
224	M. G. Ellis Primary	\$ 267,096		\$ 267,096
225	Bonnie Brae Elementary School	\$ 124,486		\$ 124,486
226	Seminary Hills Park Elementary School	\$ 181,382		\$ 181,382
227	Dolores Huerta Elementary School	\$ 179,203		\$ 179,203
241	Westpark Elementary School (New)	\$ 19,057,020		\$ 19,057,020
259	Van Zandt-Guinn Elementary School	\$ 12,277,573		\$ 12,277,573
350	Adult Education Center	\$ 16,043		\$ 16,043
834	Wilkerson-Greines Athletic Fields	\$ 164,282		\$ 164,282
835	Farrington Athletic Field	\$ 155,855		\$ 155,855
836	Scarborough-Handley Athletic Field	\$ 1,623,826		\$ 1,623,826
BP 028	Final amounts per school to be finalized upon contract execution	\$ 2,180,560		\$ 2,180,560
000	Reimbursement to General Fund for Purchase of YWLA	\$ 4,453,537		\$ 4,453,537
B44	Other Program Costs	\$ 300,000		\$ 300,000
999	Indirect Cost Redistribution - Prop 1	\$ 21,708,509		\$ 21,708,509
999	Indirect Cost Redistribution - Prop 2	\$2,531,256		\$2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ -		\$ -
B45	Construction Escalation Allowance - Prop 2	\$ 785,000		\$ 785,000
B47	Owner's Program Contingency - Prop 1	\$ 2,144,281	(\$365,000)	\$ 1,779,281
B47	Owner's Program Contingency - Prop 2	\$ 523,992		\$ 523,992
OCP	Contingency from Scope Adjustments	\$ -		\$ -
OFC	Funds Associated with Additions to be Built at Other Campuses	\$ -		\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ -		\$ -
ADA	ADA Compliance Contingency	\$ 11,259		\$ 11,259
FFE	FF&E Contingency	\$ 154,724		\$ 154,724
TEC	Contingency Transfer from Technology	\$ 397,292		\$ 397,292
SSC	Safety & Security Contingency	\$ 602,337		\$ 602,337
		\$ 362,217,788		\$ 362,217,788
	Technology Assessment	\$ 99,990,835		\$ 99,990,835
	Proposition 3	\$ 30,000,000		\$ 30,000,000
	2013 CIP Grand Total	\$ 492,208,623		\$ 492,208,623

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: AUTHORIZATION TO ENTER INTO CONTRACTS FOR STRUCTURAL AND CIVIL ENGINEERING SERVICES FOR THE 2017 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

As a result of the 2017 Bond Election, the District issued a Request for Qualifications (RFQ 18-038) entitled “Structural and Civil Engineering Services for the 2017 Capital Improvement Program” with the following schedule of events:

Event	Date
RFQ Issued	April 23, 2018
Deadline for Submission of Questions	May 8, 2018
Statements of Qualifications Due	May 15, 2018
Selection Notification	June 27, 2018

On May 15, 2018, the District received eight Statements of Qualifications (SOQs) from firms in response to the RFQ. All SOQs submitted were deemed responsive and compliant with the RFQ requirements.

AG&E Structural Engenuity	Pape-Dawson Engineers, Inc.
Dunaway Associates, L.P.	RLG Consulting Engineers
Intelligent Engineering Services, LLP	Teague Nall and Perkins, Inc.
Pacheco Koch Consulting Engineers, Inc.	Urban Engineers Group, Inc.

The evaluation resulted in the recommendation of four firms for structural and civil engineering services to support the 2017 Capital Improvement Program as follows:

AG&E Structural Engenuity
Dunaway Associates, L.P.
Pacheco Koch Consulting Engineers, Inc.
Teague Nall and Perkins, Inc.

In accordance with Texas Government Code §2254.004, staff recommends that the Board approve the firms identified above as qualified providers of structural and civil engineering services based on demonstrated competence and qualifications; and authorize the CIP department to enter into contracts for these services in support of the 2017 Capital Improvement Program.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Authorization To Enter Into Contracts For Structural And Civil Engineering Services For The 2017 Capital Improvement Program
2. Decline to Approve Authorization To Enter Into Contracts For Structural And Civil Engineering Services For The 2017 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Authorization To Enter Into Contracts For Structural And Civil Engineering Services For The 2017 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP

671-81-6629-O38-XXX-99-000-XXXXXX

COST:

Not to Exceed \$300,000 for the duration of the 2017 Capital Improvement Program. To be determined on an as-needed basis. Funds will be utilized within the location budget and if additional funds are needed a request for approval to use program contingency funds will be submitted.

VENDOR:

AG&E Structural Engenuity*
Dunaway Associates, L.P.
Pacheco Koch Consulting Engineers, Inc.*
Teague Nall and Perkins, Inc.

*Denotes HUB Firm

PURCHASING MECHANISM

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 18-038

Number of Bid/Proposals Received: 8

HUB Firms: 4

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program

RATIONALE:

Structural and civil engineering services are necessary to support the 2017 Capital Improvement Program. Approval of the qualification of firms and authorizing CIP to enter into contracts for these services will enable the District to move forward with the procurement of the 2017 CIP projects.

INFORMATION SOURCE:

Vicki D. Burris

**CONSENT AGENDA ITEM
BOARD MEETING
June 26, 2018**

TOPIC: AUTHORIZATION TO ENTER INTO CONTRACTS FOR HVAC TEST AND BALANCE SERVICES FOR THE 2017 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

As a result of the 2017 Bond Election, the District issued a Request for Qualifications (RFQ 18-039) entitled “HVAC Test and Balance Services for the 2017 Capital Improvement Program” with the following schedule of events:

Event	Date
RFQ Issued	April 30, 2018
Deadline for Submission of Questions	May 11, 2018
Statements of Qualifications Due	May 22, 2018
Selection Notification	June 27, 2018

On May 22, 2018, the District received two Statements of Qualifications (SOQs) from firms in response to the RFQ. Both SOQs submitted were deemed responsive and compliant with the RFQ requirements.

Air Balancing Company, Inc.
Campos Engineering, Inc.

The evaluation resulted in the recommendation of both firms for HVAC test and balance services to support the 2017 Capital Improvement Program.

In accordance with Texas Government Code §2254.004, staff recommends that the Board approve the firms identified above as qualified providers of HVAC test and balance services based on demonstrated competence and qualifications; and authorize the CIP department to enter into contracts for these services in support of the 2017 Capital Improvement Program.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Authorization To Enter Into Contracts For HVAC Test And Balance Services For The 2017 Capital Improvement Program
2. Decline to Approve Authorization To Enter Into Contracts For HVAC Test And Balance Services For The 2017 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Authorization To Enter Into Contracts For HVAC Test And Balance Services For The 2017 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP

671-81-6629-T42-XXX-99-000-XXXXXX

COST:

Not to Exceed \$3,955,371 for the duration of the 2017 Capital Improvement Program. Funds will be utilized within the location budget and if additional funds are needed a request for approval to use program contingency funds will be submitted.

VENDOR:

Air Balancing Company, Inc.*
Campos Engineering, Inc.*

*Denotes HUB Firm

PURCHASING MECHANISM

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 18-039

Number of Bid/Proposals Received: 2

HUB Firms: 2

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program

RATIONALE:

HVAC test and balance services are necessary to support the 2017 Capital Improvement Program. Approval of the qualification of firms and authorizing CIP to enter into contracts for these services will enable the District to move forward with the procurement of the 2017 CIP projects.

INFORMATION SOURCE:

Vicki D. Burris

**ACTION AGENDA ITEM
BOARD MEETING
JUNE 26, 2018**

TOPIC: ADOPTION OF PROPOSED 2018-2019 BUDGETS FOR THE GENERAL FUND, DEBT SERVICE FUND, AND CHILD NUTRITION FUND

BACKGROUND:

Sec. 44.002 of the Education Code requires the Superintendent to prepare, or cause to be prepared, a proposed budget covering all estimated revenue and proposed expenditures of the District for the following fiscal year. The District must adopt a budget prior to June 30th annually with a July 1st fiscal year start date. Budgets for the General Fund, Debt Service Fund and Child Nutrition Fund must be included in the official District budget. The required Notice of Public Meeting to Discuss the Budget and Proposed Tax Rate has been published within the time frame required by law and in accordance with the other legal requirements as contained in Section 44.004 of the Education Code. Prior to this action agenda item, the District held a public hearing; presented the proposed 2018-2019 budgets and provided the public the opportunity to comment on the proposed 2018-2019 budgets. Finally, the District has posted a summary of the proposed budget on the school District's Internet website in accordance with Sec. 44.0041, Education Code. Therefore, all prerequisites for the adoption of the 2018-2019 budgets for the General Fund, Debt Service Fund and Child Nutrition Fund have been met.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve The Adoption Of Proposed 2018-2019 Budgets For The General Fund, Debt Service Fund, and Child Nutrition Fund.
2. Decline to Approve The Adoption Of Proposed 2018-2019 Budgets For The General Fund, Debt Service Fund, and Child Nutrition Fund.
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve The Adoption Of Proposed 2018-2019 Budgets For The General Fund, Debt Service Fund, and Child Nutrition Fund.

FUNDING SOURCE

Additional Details

No Cost

General Fund, Debt Service Fund, and Child Nutrition Fund

COST:

Each of the proposed budgets outlined estimated revenue by object code, anticipated appropriations by function and the effect on fund balance for the 2018-2019 school year.

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All District Schools/Departments

RATIONALE:

The Education Code and State Board of Education requires the adoption of budgets for the General Fund, Debt Service Fund, and the Child Nutrition Fund by June 30 annually and prior to the expenditure of funds starting on July 1st annually.

INFORMATION SOURCE:

Elsie Schiro
Patricia Young
Ann Marie Shelton

2018-2019 FINAL BUDGETS
GENERAL FUND, DEBT SERVICE FUND AND CHILD NUTRITION SERVICE FUND
June 26, 2018

	ESTIMATED REVENUE	GENERAL FUND 199	DEBT SERVICE FUND 599	CHILD NUTRITION SERVICE FUND 701
5700	Local	394,504,221	106,610,006	3,545,000
5800	State	345,721,308	1,800,000	300,000
5900	Federal	15,000,000	-	52,090,000
7900	Other Resources	-	-	-
	Total Estimated Revenue	755,225,529	108,410,006	55,935,000

Function	Estimated Appropriations	GENERAL FUND 199	DEBT SERVICE FUND 599	CHILD NUTRITION SERVICE FUND 701
11	Instruction*	468,095,619	-	-
12	Instruction Resources and Media Serv.	11,752,096	-	-
13	Curriculum and Instructional Staff Develop.	10,724,997	-	-
21	Instructional Administration	14,694,461	-	-
23	School Administration	49,879,413	-	-
31	Guidance and Counseling Services	45,603,243	-	-
32	Social Work Services	5,282,264	-	-
33	Health Services	10,596,551	-	-
34	Student Transportation	24,470,800	-	-
35	Food Services	319,436	-	51,351,200
36	Cocurricular/Extracurricular Activities	15,481,375	-	-
41	General Administration	20,400,591	-	-
51	Plant Maintenance and Operations	73,195,304	-	67,800
52	Security and Monitoring Services	12,099,214	-	-
53	Data Processing Services	14,599,731	-	-
61	Community Services	5,310,465	-	-
71	Debt Service	-	108,145,912	-
81	Facilities Acquisition & Construction	7,234,082	-	-
95	Payments to Juvenile Justice Alt Ed Prog.	142,500	-	-
97	Tax Increment Financing	-	-	-
99	Other Intergovernmental Charges	3,100,000	-	-
	Total Estimated Appropriations	792,982,142	108,145,912	51,419,000
	Excess Revenue/Appropriations and Change in Fund Balance	(37,756,613)	264,094	4,516,000
	Fund Balance - Beginning (Unaudited)	185,104,223	46,026,747	5,231,710
	Fund Balance - Ending (Unaudited)	147,347,610	46,290,841	9,747,710

*NOTE: In accordance with House Bill 5, FWISD has budgeted for Accelerated Instruction in the General Fund for students who fail End of Course Exams. The budget is incorporated in Function 11 and can be identified separately by local option sub-object account codes. The Accelerated Instruction budget will be adopted as a part of the Board of Education's adoption of the General Fund Budget on June 26, 2018.

**ACTION AGENDA ITEM
BOARD MEETING
JUNE 26, 2018**

TOPIC: APPROVAL OF THE 2018-2019 STUDENT CODE OF CONDUCT

BACKGROUND:

Chapter 37.001 of the Texas Education Code mandates that each school district shall, with the advice of a district-level committee, adopt a *Student Code of Conduct*. It also states that the *Student Code of Conduct* shall stand as an authoritative document on its own and with Board adoption has the force of local policy. The content of the Student Code of Conduct is required by law and communicates to students, parents, school staff, and the community exactly what is expected of students and how misconduct will be handled.

The document was reviewed by the School District Office of Legal Services and the District Advisory Committee (DAC).

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve the 2018-2019 Student Code of Conduct.
2. Decline to Approve the 2018-2019 Student Code of Conduct.
3. Remand to staff for further study.

SUPERINTENDENT'S RECOMMENDATION:

Approve the 2018-2019 Student Code of Conduct.

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Student Discipline and Placement.

RATIONALE:

The Student Code of Conduct is a state mandated document under the Texas Education Code (sec.37.001).

INFORMATION SOURCE:

Cherie Washington
Karen Molinar
Sammy Monge



Executive Summary

Student Code of Conduct 2018-2019

The student code of conduct is revised every year, to communicate to students, parents, school staff, and the community exactly what is expected of students and how misconduct will be handled. This year, the Texas Association of School Boards (TASB) announced there are no recommended changes for the 2018-2019 student code of conduct. The TASB model student code of conduct will be updated in 2019, after the 86th Legislative Session. Please note the following local revisions for the 2018-2019 school year:

- **Informal Teacher Removal:** this section was revised consistent with the Texas Education Code 37.002. Any removal of a student by a teacher for misbehavior requires the teacher report the offense to the Campus Behavior Coordinator.
- **Photographic/Video/Audio:** the revision in this section is consistent with the Texas Education Code 26.009.

Attached to this Executive Summary you will find the changes being recommended to these two sections. For further review of the entire document, please visit the following hyperlink:

<https://www.fwisd.org/cms/lib/TX01918778/Centricity/Domain/2657/2018-2019%20SCOC%20DRAFT.pdf>

- ❖ Behavior coaching
- ❖ Conflict Resolution/INOK Program
- ❖ Cease and Desist Contract
- ❖ Digital citizenship lesson
- ❖ Referral to student support team, outside agency or Family Resource Center
- ❖ Response To Intervention (RTI) process
- ❖ Teacher-parent telephone conferences
- ❖ Removal of student to the office, other assigned areas or in-school suspension
- ❖ School-assessed and school administered counseling and/or group socialization skills training
- ❖ Suspension (not to exceed three (3) school days, per incident)
- ❖ Placement in the On-Campus Intervention Program, as specified in the LEVEL I section of the Student Code of Conduct
- ❖ Referral to law enforcement when inappropriate behavior violates local and/or state law
- ❖ Placement in a Disciplinary Alternative Education Program (DAEP), as specified in the DAEP section of the Student Code of Conduct
- ❖ Expulsion, as specified in the expulsion section of the Student Code of Conduct
- ❖ Techniques or penalties identified in individual student organizations' extracurricular standards of behavior.
- ❖ Administrator-teacher-parent telephone conference call
- ❖ Other strategies and consequences as specified by the Student Code of Conduct

Note: A student shall be disciplined when necessary to improve the student's behavior, to maintain order, or to protect other students, school employees, or property. A student shall be treated fairly and equitably. The campus behavior coordinator must consider whether the student acted in self-defense, the intent or lack of intent at the time the student engaged in the conduct, the student's disciplinary history, and whether the student has a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct, regardless of whether the decision of the campus behavior coordinator concerns a mandatory or discretionary action.

Physical Restraint

Any district employee may, within the scope of the employee's duties, use and apply appropriate physical restraint to a student that the employee reasonably believes is necessary in order to:

- 1) Protect a person, including the person using physical restraint, from physical injury.
- 2) Gain control of a weapon or other dangerous object.
- 3) Prevent a student from fleeing when fleeing would put the student or others in danger.
- 4) Protect property from serious damage.
- 5) Remove from a specific location a student refusing a directive or command of a school employee, including from a classroom or other school property, in order to restore order or impose disciplinary measures. (However, an employee is not allowed to use physical restraint as a disciplinary measure; corporal punishment is prohibited.)
- 6) Restrain an irrational student. Irrational is defined for these purposes as the inability to think and reason clearly or logically.

Informal ~~Removal from the Classroom by the Teacher~~ Removal

Chapter 37.002-Texas Education Code

A teacher may send a student to the campus behavior coordinator's office to maintain effective discipline in the classroom. Any removal of a student by a teacher for misbehavior requires that the teacher report the offense to the campus behavior coordinator. ~~The student will not be returned to the same class, during the same period, before~~ The student will not be returned to the same class, during the same period, before ~~the campus behavior coordinator shall respond by employing~~ appropriate discipline management techniques consistent with the Student Code of Conduct that can reasonably be expected to improve the student's behavior. ~~before returning the student to the classroom.~~ If the student's behavior does not improve, the campus behavior coordinator shall employ alternative disciplinary management techniques, including any progressive interventions designated as the responsibility of the campus behavior coordinator in the student code of conduct. ~~The student will not be returned to the same class, during the same period, from which he/she was removed for disciplinary reasons.~~

Of course, misconduct deemed sufficiently serious, including criminal misconduct, may result in more serious consequences.

Formal Removal from the Classroom by the Teacher

Chapter 37.002-Texas Education Code

A teacher may also initiate a formal removal from class if:

1. The student's behavior has been documented by the teacher to repeatedly interfere with the teacher's ability to communicate effectively with the students in the class or with the ability of the student's classmates to learn; or
2. The student's behavior is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to communicate effectively with the students in the class or with the ability of the student's classmates to learn.

If the teacher formally removes a student from class, the principal may place the student into another appropriate classroom, into in-school suspension, or into a DAEP. The principal may not return the student to that teacher's class without the teacher's consent unless the committee established under section 37.003, determines that such placement is the best or only alternative available. The terms of the removal may prohibit the student from attending or participating in school-sponsored or school related activities.

A teacher shall remove from class and send to the principal for placement in a DAEP or for expulsion to JJAEP, as appropriate, a student

General Information

Metal Detectors

The District shall not tolerate actions that endanger the wellbeing of students or faculty or disrupt the educational process. Accordingly, upright or hand-held metal detectors may be randomly used any time by the administration to safeguard students and maintain a safe environment.

Students shall be notified at the beginning of each school year that they will be subject to search by a metal detector on a random basis. All prohibited weapons and/or illegal contraband revealed shall be confiscated and turned over to applicable law enforcement agencies, which shall determine whether or not to initiate criminal prosecution. (See Board Policy FNCF or FNCG) Contraband found to be in violation of school board policy shall be confiscated by school personnel. School administrators will determine what, if any, disciplinary action is taken.

If a student refuses to comply with a metal detector search, the parent(s) and/or guardian(s) will be contacted. If the parent(s) and/or guardian(s) support their child's decision to refuse, the school liaison officer shall determine if a search is now mandatory for the safety of all. If not, the student shall be removed from the campus immediately and will be subject to appropriate disciplinary action. The second time a student refuses to comply with a metal detector search will result in immediate removal from school pending a central office conference.

Photographic/Video/Audio

District vVideo/aAudio equipment shall be used for safety purposes in monitoring student behavior on buses and in common areas on the district's campuses. Students may not photograph, videotape, or otherwise record students or staff during the instructional school day.

~~A District employee may, without the consent of a child's parent, make a videotape or recording of the child if the videotape or recording is to be used only for purposes of safety, including the maintenance of order and discipline in common areas of the school or on school buses.~~

No photograph, video recordings or audio recordings may be taken or made on Fort Worth ISD premises unless authorized by the Superintendent, her/his designee or principal for educational or school-related purposes (Section 26.009 of the Texas Education Code applies).

Electronic Media

The superintendent or designee shall design, implement, monitor and evaluate electronic media resources for instructional and administrative purposes.

Availability of Access

Availability to the District's electronic communications system(s), including the Internet or intranet shall be available to students, employees and volunteers expressly for instructional and administrative purposes and in accordance with policy regulations.

Access to the District's electronic communications system(s) is a privilege, not a guaranteed right. All users shall be required to acknowledge receipt and understanding of all policy and administrative regulations governing use of the system(s) and shall agree in writing to comply with such policies and administrative regulations. Policies and administrative regulations are available online at www.fwisd.org. Noncompliance will result in disciplinary action consistent with District policies and regulations. Violations of law may result in criminal prosecutions as well as disciplinary action by the Fort Worth ISD.

Acceptable Use

The superintendent or designee shall develop and implement regulations, policies, and use agreements, consistent with the instructional and administrative purposes of the District and the law and policy governing copyright.

Monitored Use

Electronic mail transmissions and other use of the electronic communication system(s) by students, employees or volunteers shall NOT be considered confidential and may be monitored at any time by designated staff to ensure appropriate use for educational and administrative purposes.

Disclaimer of Liability

The District shall not be liable for the user's inappropriate use of the District's electronic communication resources or violations of copyright restrictions, user's mistakes or negligence or costs incurred by user. The District shall not be responsible for ensuring the accuracy or usability of any information found on the Internet or through any other electronic means.

Training

Training for employees and students in the proper use of the system(s) is available. Internet safety training is required for all users. Users will

**ACTION AGENDA ITEM
BOARD MEETING
JUNE 26, 2018**

**TOPIC: APPROVAL TO SET PARAMETERS TO BE INCLUDED IN THE
REQUEST FOR PROPOSALS (RFP) FOR A FOOD DELIVERY SERVICE
MANAGEMENT COMPANY**

BACKGROUND:

The Fort Worth ISD is dedicated to student success. To support that mission, Child Nutrition Services' goal is to improve the health and well-being of children by preparing and serving attractive, nutritious meals at a reasonable price. The goal is to meet or exceed dietary guidelines, provide appropriate, outstanding menu choices, maintain a safe and clean environment while meeting federal regulations, and promote nutrition education among our customers, the students.

Data from the Child Nutrition Services Continuous Improvement Study found areas where the Child Nutrition Services division met these goals, and found opportunities for improvement. One option from the study was to submit an RFP for contracting of food services in the Fort Worth ISD while restructuring the Child Nutrition Services division. An outsource option is an increasing option for many school districts across the country with various choices with food delivery service management companies. The District will be requesting proposals for a food delivery service management company and would like to set parameters to be included in the RFP.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approval to set parameters to be included in the RFP for a food delivery service management company.
2. Decline Approval to set parameters to be included in the RFP for a food delivery service management company.

SUPERINTENDENT'S RECOMMENDATION:

Approval to set parameters to be included in the RFP for a food delivery service management company.

FUNDING SOURCE

Additional Details

Select Funding Source

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Bid/RFP/RFQ

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All campuses and the Child Nutrition Services division.

RATIONALE:

Outsourcing food services does not relieve the school district of its oversight responsibilities. Federal regulations identify the district's responsibilities when it chooses to contract with a food delivery service management company. The RFP will include and focus on the following areas: improved quality of food; updated cafeterias and kitchens; maintaining campus staff as employees of Fort Worth ISD; improved equipment maintenance; increased meal delivery options; assistance with adherence to federal regulations; and support with marketing and nutrition education.

INFORMATION SOURCE:

Jerry Moore