

*Board of Education
Regular Meeting
November 13, 2018*



Fort Worth 
INDEPENDENT SCHOOL DISTRICT

Regular Meeting

Notice is hereby given that on November 13, 2018 the Board of Education of the Fort Worth Independent School District will hold a Regular Meeting beginning at 5:30 PM at the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed or considered or upon which any formal action may be taken are listed on the agenda which is made a part of this notice. Items do not have to be taken in the order shown on this meeting notice.

FORT WORTH INDEPENDENT SCHOOL DISTRICT

AGENDA

1. **5:30 P.M. - CALL REGULAR MEETING TO ORDER - BOARD ROOM**
2. **PLEDGES** - Greenbriar Elementary School
3. **RECOGNITIONS**
 - A. Recognition of Students Performing and Greeting Prior to the Meeting
 - B. Family Engagement Recognition - Leadership Academy at Mitchell Blvd. PTO
 - C. National American Indian Heritage Month
4. **BOARD MEMBER RECOGNITIONS**
 - A. Hispanic Heritage Committee
 - B. J.P. Elder Volleyball and Football Seasons
5. **REPORTS/PRESENTATIONS**
 - A. FWISD Financial Transparency Module
6. **LONE STAR GOVERNANCE**
 - A. Annual State of the District Report
7. **PUBLIC COMMENT**
8. **RECESS - RECONVENE IN REGULAR SESSION - BOARD CONFERENCE ROOM**
9. **DISCUSSION OF AGENDA ITEMS**

10. CONSENT AGENDA ITEMS

(Action by the Board of Education in adopting the "Consent Agenda" means that all items appearing herein are adopted by one single motion, unless a member of the Board requests that such item be removed from the "Consent Agenda" and voted upon separately.)

A. Board of Education Meeting Minutes	
1. October 9, 2018 - Regular Meeting	5
2. October 23, 2018 - Regular Meeting	14
B. Acceptance of Bids/Proposals, Single Source, and Agreement Purchases \$50,000 and More	
1. Approve the Purchase of Two Boilers Used to Heat Swimming Pool at Wilkerson Greines Activity Center	21
2. Approve Renewal of the Online Registration System	25
3. Approve Renewal and Upgrade of the Web Content Filter	30
4. Approve the Selection of Graduation Service Providers	34
5. Approve the Contract Between Teaching Trust and Fort Worth Independent School District	40
C. Approve Memorandum of Understanding Between Early Childhood Intervention (ECI) of North Central Texas and Fort Worth Independent School District	46
D. Approve the Waiving of Rental Fees Associated with Southside Church of Christ Racial Unity Event at Wilkerson-Greines	65
E. Approve the Quarterly Investment Report for the Period: July 1, 2018 - September 30, 2018	74
F. Approval of Budget Amendment for the Period Ended October 31, 2018	92
G. Approve the Annual Report on Cooperative Fees Paid by Fort Worth ISD	98
H. Approval to Demolish a Tax-Foreclosed Property	101
I. Approval to Allow Board Services Office to Use the Procurement Card (P-Card) to Secure Hotel and Conference Registrations for Board Members with a \$5,000 Daily Transaction Limit	104
J. Approve the Minutes for the May 18, 2018 Facilities Master Plan Committee Meeting	106
K. Approve the Minutes for the May 15, 2018, June 5, 2018, June 19, 2018 and August 28, 2018 Racial Equity Committee Meetings	113
L. Closeout of the Contract with Pasco Brokerage, Inc. for Bid Package KP 002 (RFCSP #16-041) and Authorization of Final Payment in the 2013 Capital Improvement Program	125
M. Closeout of the Contract with Mart, Inc. for Bid Package 005 (RFCSP #15-030) and Authorization of Final Payment in the 2013 Capital Improvement Program	128
N. Closeout of the Contract with Communication Concepts (DBA-Communion Limited) for Bid Package 028 (Buyboard Contract 493-15) and Authorization of Final Payment in the 2013 Capital Improvement Program	131

- O. Closeout of the Contract with MDI, Inc. for Bid Package 020 (RFCSP #17-003) and Authorization of Final Payment in the 2013 Capital Improvement Program 134
- P. Approve Budget Amendment and Budget Increase for Bid Package 043 I. M. Terrell Academy for STEM and VPA (RFQ/RFP 15-035) in the 2013 Capital Improvement Program 137
- Q. Approve the Purchase of Technology Equipment for Bid Package 043 TEA 087 I. M. Terrell Academy for STEM and VPA in the 2013 Capital Improvement Program 143
- R. Approval of Budget Increase for Bid Package 061 TEA 011 Green B. Trimble Technical High School in the 2013 Capital Improvement Program 146
- S. Authorization to Enter into Contract for Job Order Contracting Services for the 2017 Capital Improvement Program 149
- T. Approval of Minutes of the August 27, 2018 Citizens' Oversight Committee Meeting for the 2017 Capital Improvement Program 153

11. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION

12. EXECUTIVE SESSION

The Board will convene in closed session as authorized by the Texas Government Code Chapter 551.

- A. Seek the Advice of Attorneys (Texas Government Code §551.071)
- B. Deliberation Regarding the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, Including Action Items Related to the Recommendation to Terminate Certain Continuing Contract Employees for Good Cause, the Recommendation to Terminate Certain Term Contract Employees for Good Cause and the Recommendation to Terminate Certain Probationary Contract Employees for Good Cause (Texas Government Code §551.074)
- C. Security Implementation (Texas Government Code §551.076)
- D. Real Property (Texas Government Code §551.072)

13. RECONVENE IN REGULAR SESSION - BOARD ROOM

14. ACCEPT CONSENT AGENDA

15. ACTION ITEMS

- A. Item/Items Removed from Consent Agenda

16. ACTION AGENDA ITEMS

- A. Take Action to Approve the Recommendation to Terminate Certain Continuing Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code

- B. Take Action to Approve the Recommendation to Terminate Certain Term Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code
- C. Take Action to Approve the Recommendation to Terminate Certain Probationary Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code
- D. Approval of Comprehensive Annual Financial Report for the Year Ended June 30, 2018 161
- E. Consider the Level III Grievance of Tiffany Sanders (convene in closed session, if necessary)
 - 1. 10 Minutes - Presentation by Employee and/or Representative
 - 2. 10 Minutes - Presentation by District Representative
 - 3. 10 Minutes - Questions from Board Members
 - 4. 15 Minutes - Board Deliberations (in closed session)
 - 5. Render Decision, if any, on the Level III Grievance (in open session)

17. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS

18. ADJOURN

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

TOPIC: BOARD OF EDUCATION MEETING MINUTES

BACKGROUND:

The Open Meetings Act (the “Act”) was adopted in 1967 with the sole intent of making governmental decision-making accessible to the public. (It was codified without substantive change as Government Code Chapter 551.) The “Act” requires meetings of governmental bodies (school district board of trustees) to be open to the public, except for expressly authorized closed sessions, and to be preceded by public notice of the time, place and subject matter of the meeting.

Section 551.021 of the Texas Government Code states that (a) A governmental body shall prepare and keep minutes of each open meeting of the body with the minutes containing the subject of each deliberation and indicating action taken on each vote, order or decision. Section 551.022 provides the minutes are public records and shall be available for public inspection and copying on request to the governmental body’s chief administrative officer or designee.

In order to maintain compliance with Texas Code chapter 551 and the Texas Open Meetings Act, the Board must approve each set of minutes presented. Upon approval, the minutes can then be made available to the public as an official record of a given meeting.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve the Board Of Education Meeting Minutes
2. Decline to Approve the Board Of Education Meeting Minutes
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve The Board Of Education Meeting Minutes

FUNDING SOURCE

Additional Details

No Cost

COST:

None

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Board of Education

RATIONALE:

Approval of the attached Board of Education minutes allows the District to provide the public with an official record of any given meeting.

INFORMATION SOURCE:

Karen Molinar

MINUTES OF THE MEETING
OF
FORT WORTH BOARD OF EDUCATION

The Board of Education of the Fort Worth Independent School District held a meeting on October 9, 2018.

The following is a copy of the Meeting Notice and Return which is submitted and filed as a matter of record.

MEETING NOTICE
FORT WORTH INDEPENDENT SCHOOL DISTRICT

Notice is hereby given on October 4, 2018, the Board of Education of the Fort Worth Independent School District will hold a meeting beginning at 05:30 p.m. at the the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed are listed on the agenda which is made a part of this notice.

Under the authority of Texas Government Code, Section 551.001, et seq., the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons:

1. To consult with the Board's attorney with respect to pending or contemplated litigation, or settlement offers, or on matters where the attorney's duty to the Board, pursuant to the Code of Professional Responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Laws. Sec. 551.071
2. To discuss the purchase, exchange, lease, or value of real property. Sec. 551.072
3. To discuss negotiated contracts for prospective gifts or donations. Sec. 551.073
4. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against a public officer or employee, unless such officer or employee requests a public hearing. Sec. 551.074
5. To consider the deployment, or specific occasions for implementation, of security personnel or devices. Sec. 551.076
6. To deliberate a case involving discipline of a public school child or children, unless an open hearing is requested in writing by a parent or guardian of the child; or to deliberate a case in which a complaint or charge is brought against an employee of the District by another employee and the complaint or charge directly results in a need for a hearing, unless the employee complained of or charged requests an open hearing. Sec. 551.082
7. To exclude a witness from a hearing during the examination of another witness in an investigation when the Board is investigating a matter. Sec. 551.084

All final votes, actions, or decisions on any matter discussed in closed or executive session shall be taken or made in open session.

This notice was posted and filed in compliance with the Open Meetings Law on October 4, 2018 at 05:30 p.m.

/s/ Faye Daniels
Executive Secretary
Board of Education

RETURN OF THE MEETING OCTOBER 9, 2018

I, Faye Daniels, Executive Secretary of the Board of Education of the Fort Worth Independent School District, do verify that a copy of this notice of meeting was posted on October 4, 2018 in a place convenient to the public at the Administration Building, 100 N. University Drive, Fort Worth, Texas, as required by the Texas Government Code, Section 551.001 et seq.

Given under my hand on October 4, 2018.

/s/ Faye Daniels
Executive Secretary
Board of Education

1. 5:30 P.M. - CALL REGULAR MEETING TO ORDER - BOARD ROOM

Mrs. Jackson called the meeting to order at 5:30 p.m.

The following Board Members were present:

Tobi Jackson
Anael Luebanos
Christene Moss
Judy Needham
Ashley Paz
Jacinto Ramos
Norman Robbins
T.A. Sims
Ann Sutherland

The following administrators were present:

Dr. Kent Scribner, Superintendent
Sherry Breed, Chief of Equity & Excellence
Vicki Burris, Chief of Capital Projects/Capital Improvement Program
Charles Carroll, Chief Academic Officer
Art Cavazos, Chief of District Operations
Karen Molinar, Chief of Staff
Raul Pena, Chief of Elementary Leadership
Elsie Schiro, Chief of Business & Finance
Cynthia Rincon, Chief of Human Capital Management

2. PLEDGES - Alice Carlson Elementary School

Alice Carlson students led in the pledges.

3. RECOGNITIONS

A. Recognition of Students Performing and Greeting Prior to the Meeting

JROTC students from R. L. Paschal High School were the greeters this evening.

B. Parent Volunteer Recognition - Paschal High School

Parent volunteer, Ms. Sarah Teichler, parent of students from Paschal High School and McLean 6th grade.

C. Family Engagement and School Support

Parent volunteer, Ms. Maricela Hernandez, at George C. Clarke Elementary, was recognized.

Both parent volunteers were presented with a Certificate of Appreciation.

D. Council of Urban Boards of Education Annual Award for Urban School Board Excellence

Clint Bond gave this recognition regarding the Council of Urban boards of Education Annual Award the Fort Worth ISD recently received at the National School Boards Association's annual conference in Las Vegas.

Following the recognitions, a brief recess was called so guests could depart.

4. REPORTS/PRESENTATIONS

A. 2017 Capital Improvement Program Update

Dr. Scribner gave opening comments and Vicki Burris and her team gave the presentation on the 2017 Capital Improvement Program Update.

B. 2019-2020 Budget Planning Calendar

Dr. Scribner introduced Elsie Schiro for the presentation on the 2019-2020 Budget Planning Calendar.

5. LONE STAR GOVERNANCE

A. Campus Educational Improvement Plan Process

Dr. Scribner gave opening comments.

Dr. Cherie Washington began the presentation on the Campus Educational Improvement Plan Process, with Raul Pena assisting.

6. PUBLIC COMMENT

Speakers:

Sandra Shelton

Rita Cotterley

Robert Rogers

Willette Powell

Cleveland Harris

Steven Poole

7. RECESS - RECONVENE IN REGULAR SESSION - BOARD CONFERENCE ROOM

The meeting was recessed at 7:20 p.m. and reconvened in the Board Conference Room at 7:26 p.m.

8. DISCUSSION OF AGENDA ITEMS

Ashley Paz had questions regarding agenda items 9.C. and 9.D. Art Cavazos, Sherry Breed and Daniel Garcia addressed questions concerning item 9.C. the Interlocal Agreement Between FWISD and the City of Forest Hill for School Security Services.

Ms. Rincon responded to a question on item 9.D., regarding Application for Waiver Request for Maximum Class Size Exemption.

9. CONSENT AGENDA ITEMS (Action by the Board of Education in adopting the "Consent Agenda" means that all items appearing herein are adopted by one single motion, unless a member of the Board requests that such item be removed from the "Consent Agenda" and voted upon separately.)

A. Board of Education Meeting Minutes

1. September 11, 2018 - Regular Meeting

B. Acceptance of Bids/Proposals, Single Source, and Agreement Purchases \$50,000 and More

1. Approval to Purchase Industry Certification Examination License and Prep Material
2. Approve Musical Instrument Purchases for FWISD Secondary Instrumental Orchestra Programs

3. Approve Ratification of Purchase of Computer Equipment and Services for Trimble Tech High School
4. Approve Purchase of Backstop Netting for Baseball Field at Trimble Technical High School
- C. Approve Interlocal Agreement Between Fort Worth ISD and the City of Forest Hill for School Security Services
- D. Approval of the Application for the Waiver of the 2018-2019 Request for Maximum Class Size Exemption
- E. Approval of Budget Amendment for the Period Ended September 30, 2018
- F. Approve the 2019-2020 Budget Development Calendar
- G. Closeout of the Contract with Sedalco, Inc. for Bid Package 027 (RFCSP #17-002) and Authorization of Final Payment in the 2013 Capital Improvement Program
- H. Closeout of the Contract with Basecom, Inc. for Bid Package 063 (RFCSP #17-067) and Authorization of Final Payment in the 2013 Capital Improvement Program

10. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION

The meeting was recessed at 7:55 p.m.

11. EXECUTIVE SESSION The Board will convene in closed session as authorized by the Texas Government Code Chapter 551.

- A. Seek the Advice of Attorneys (Texas Government Code §551.071).
- B. Deliberation Regarding the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, Including Action Items Related to the Recommendation to Terminate Certain Continuing Contract Employees for Good Cause, the Recommendation to Terminate Certain Term Contract Employees for Good Cause and the Recommendation to Terminate Certain Probationary Contract Employees for Good Cause (Texas Government Code Section §551.074)
- C. Security Implementation (Texas Government Code §551.076)
- D. Real Property (Texas Government Code Section §551.072)

12. RECONVENE IN REGULAR SESSION - BOARD ROOM

The meeting was reconvened at 8:27 p.m.

13. ACCEPT CONSENT AGENDA

Motion was made by Christene Moss, seconded by Norman Robbins, to approve CONSENT AGENDA.

The motion was unanimously approved.

14. ACTION ITEMS

A. Item/Items Removed from Consent Agenda

15. ACTION AGENDA ITEMS

A. Waive First Reading and Approve Board Policy ELA (LOCAL)

Motion was made by Judy Needham, seconded by T.A. Sims, to approve Waiving First Reading and Approve Board Policy ELA (LOCAL).

The motion was unanimously approved.

After 15. A., Mrs. Jackson announced the Board would move to agenda item 16.

Ashley Paz made comments regarding this item and asked Dr. Scribner to explain this policy, before the vote.

B. Consider the Level III Grievance of Ryan Barnes (convene in closed session, if necessary)

The grievance was resolved.

1. 10 Minutes - Presentation by Employee and/or Representative
2. 10 Minutes - Presentation by District Representative
3. 10 Minutes - Questions from Board Members
4. 15 Minutes - Board Deliberations (in closed session)
5. Render Decision, if any, on the Level III Grievance (in open session)

16. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS

Speaker:
Norman Robbins

17. ADJOURN

The meeting was adjourned at 8:44 p.m.

/s/ Faye Daniels
Board of Education

Video of the meeting is available on the Board of Education website at <http://www.fwisd.org>

MINUTES OF THE MEETING
OF
FORT WORTH BOARD OF EDUCATION

The Board of Education of the Fort Worth Independent School District held a meeting on October 23, 2018.

The following is a copy of the Meeting Notice and Return which is submitted and filed as a matter of record.

MEETING NOTICE
FORT WORTH INDEPENDENT SCHOOL DISTRICT

Notice is hereby given on October 18, 2018, the Board of Education of the Fort Worth Independent School District will hold a meeting beginning at 05:30 p.m. at the the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed are listed on the agenda which is made a part of this notice.

Under the authority of Texas Government Code, Section 551.001, et seq., the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons:

1. To consult with the Board's attorney with respect to pending or contemplated litigation, or settlement offers, or on matters where the attorney's duty to the Board, pursuant to the Code of Professional Responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Laws. Sec. 551.071
2. To discuss the purchase, exchange, lease, or value of real property. Sec. 551.072
3. To discuss negotiated contracts for prospective gifts or donations. Sec. 551.073
4. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against a public officer or employee, unless such officer or employee requests a public hearing. Sec. 551.074
5. To consider the deployment, or specific occasions for implementation, of security personnel or devices. Sec. 551.076
6. To deliberate a case involving discipline of a public school child or children, unless an open hearing is requested in writing by a parent or guardian of the child; or to deliberate a case in which a complaint or charge is brought against an employee of the District by another employee and the complaint or charge directly results in a need for a hearing, unless the employee complained of or charged requests an open hearing. Sec. 551.082
7. To exclude a witness from a hearing during the examination of another witness in an investigation when the Board is investigating a matter. Sec. 551.084

All final votes, actions, or decisions on any matter discussed in closed or executive session shall be taken or made in open session.

This notice was posted and filed in compliance with the Open Meetings Law on October 18, 2018 at 05:30 p.m.

/s/ Faye Daniels
Executive Secretary
Board of Education

RETURN OF THE MEETING OCTOBER 23, 2018

I, Faye Daniels, Executive Secretary of the Board of Education of the Fort Worth Independent School District, do verify that a copy of this notice of meeting was posted on October 18, 2018 in a place convenient to the public at the Administration Building, 100 N. University Drive, Fort Worth, Texas, as required by the Texas Government Code, Section 551.001 et seq.

Given under my hand on October 18, 2018.

/s/ Faye Daniels
Executive Secretary
Board of Education

1. 5:30 P.M. - CALL REGULAR MEETING TO ORDER - BOARD ROOM

Mrs. Jackson called the meeting to order at 5:33 p.m.

The following Board Members were present:

Tobi Jackson
Anael Luebanos
Judy Needham
Norman Robbins
T.A. Sims
Ann Sutherland

Absent: Christene Moss
Ashley Paz
Jacinto Ramos

The following administrators were present:

Dr. Kent Scribner, Superintendent
Vicki Burris, Chief of Capital Projects/Capital Improvement Program
Art Cavazos, Chief of District Operations
Karen Molinar, Chief of Staff
Raul Pena, Chief of Elementary Schools
Cynthia Rincon, Chief of Human Capital Management
Elsie Schiro, Chief of Business & Finance
Cherie Washington, Chief of Secondary Schools

2. PLEDGES - Ridglea Hills Elementary School

The Student Council group led in the pledges. Principal Crenesha Cotton introduced the Student Council sponsor, Ms. Lorie Blakely, and recognized parents in attendance.

3. RECOGNITIONS

A. Recognition of Students Performing and Greeting Prior to the Meeting

The Army JROTC unit at Dunbar High School were the greeters for the evening.

B. Parent Engagement Recognition

Clint Bond recognized David Hightower, parent volunteer from Western Hills High School. Mr. Hightower was presented a Certificate of Appreciation.

C. National Hispanic Institute Leadership Program

Anael Luebanos made comments regarding the National Hispanic Institute Leadership Program. Several students shared what the program meant to them.

D. Day of the Girl in Fort Worth ISD

Mia Hall, President of Girls Inc. Board, read the resolution.

E. Blue Zones

Matt Dufrene, Vice President and Market Executive for Blue Zones Project of Fort Worth, spoke.

4. REPORTS/PRESENTATIONS

A. Public Private Partnerships

Dr. Scribner gave opening comments before the presentation began. Three firms were represented and shared how they would assist with this process.

5. LONE STAR GOVERNANCE

A. Beginning of Year Progress Monitoring

Dr. Scribner gave opening comments and turned the presentation over to Sara Arispe.

6. PUBLIC COMMENT

Speakers:

Donya Craddick

Sandra Shelton

7. RECESS - RECONVENE IN REGULAR SESSION - BOARD CONFERENCE ROOM

The meeting was recessed at 6:48 p.m. and reconvened at 6:58 p.m. in the Board Conference Room.

8. DISCUSSION OF AGENDA ITEMS

Norman Robbins commented that Item 9.G. did not show him as being in attendance and requested the minutes be corrected.

Tobi Jackson stated Item 9.B.2, on page 22, had a discrepancy in the amount, but the amount of \$1.3M is correct in the agreement.

9. CONSENT AGENDA ITEMS (Action by the Board of Education in adopting the "Consent Agenda" means that all items appearing herein are adopted by one single motion, unless a member of the Board requests that such item be removed from the "Consent Agenda" and voted upon separately.)

A. Board of Education Meeting Minutes

1. September 25, 2018 - Regular Meeting

B. Acceptance of Bids/Proposals, Single Source, and Agreement Purchases \$50,000 and More

1. Approve the Purchase of Cafeteria Equipment

2. Approve Interlocal Agreement Between the City of Fort Worth and FWISD for After School Services for the 2018-2019 School Year

3. Approve Interlocal Agreement for City Provided After School Services at Leadership Academy at Como Elementary School for the 2018-2019 School Year

4. Approve Interlocal Agreement for City Provided After School Services at Greenbriar Elementary School and DeZavala Elementary School for the 2018-2019 School Year

C. Approve Memorandum of Understanding Between TCU College Advising Corps and Fort Worth Independent School District

- D. Approve Memorandum of Understanding (MOU) with Region 11 for Instructional Services, Materials and Professional Development Training for Middle School Science Teachers in Fort Worth ISD
 - E. Approve Appraisers for the T-TESS Appraisal System
 - F. Approve Budget Amendment and Budget Increase for Bid Package 017 Tanglewood Elementary School (RFP 15-036) in the 2013 Capital Improvement Program
 - G. Approval of Minutes of the August 20, 2018 Citizens' Oversight Committee Meeting for the 2013 Capital Improvement Program
10. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION
11. EXECUTIVE SESSION The Board will convene in closed session as authorized by the Texas Government Code Chapter 551.
- A. Seek the Advice of Attorneys (Section 551.071)
 - B. Texas Government Code Section 551.074. Deliberation Regarding the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, Including Action Items Related to the Recommendation to Terminate Certain Continuing Contract Employees for Good Cause, the Recommendation to Terminate Certain Term Contract Employees for Good Cause and the Recommendation to Terminate Certain Probationary Contract Employees for Good Cause
 - C. Security Implementation (Section 551.076)
 - D. Real Property (Section 551.072)
12. RECONVENE IN REGULAR SESSION - BOARD ROOM
- The meeting was reconvened at 7:21 p.m.
13. ACCEPT CONSENT AGENDA
- Motion was made by Ann Sutherland, seconded by T.A. Sims, to approve CONSENT AGENDA.
- The motion was unanimously approved.
14. ACTION ITEMS

A. Item/Items Removed from Consent Agenda

15. ACTION AGENDA ITEMS

No action was required for Items A., B., and C.

A. Take Action to Approve the Recommendation to Terminate Certain Continuing Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code

B. Take Action to Approve the Recommendation to Terminate Certain Term Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code

C. Take Action to Approve the Recommendation to Terminate Certain Probationary Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code

D. Approve the 2018-2019 Campus Educational Improvement Plans (CEIP)

Motion was made by Ann Sutherland, seconded by T.A. Sims, to approve the 2018-2019 Campus Educational Improvement Plans (CEIP).

The motion was unanimously approved.

E. Authorization for Superintendent or Designee to Negotiate and Enter into Contracts for Public Private Partnership (P3) Professional Services and to Approve Resolution to Reimburse the General Fund for P3 Expenditures Incurred from the Proceeds Obtained Through the Financing of Qualified Projects

Motion was made by Judy Needham, seconded by Norman Robbins, to approve Authorization for Superintendent or Designee to Negotiate and Enter into Contracts for Public Private Partnership (P3) Professional Services and to Approve Resolution to Reimburse the General Fund for P3 Expenditures Incurred from the Proceeds Obtained Through the Financing of Qualified Projects.

The motion was approved.

Yes: Tobi Jackson, Anael Luebanos, Judy Needham, Norman Robbins, and T.A. Sims.

No: Ann Sutherland.

F. Approve Resolution Recognizing Day of the Girl in Fort Worth ISD

Motion was made by Judy Needham, seconded by Ann Sutherland, to approve F. Approve Resolution Recognizing Day of the Girl in Fort Worth ISD.

The motion was unanimously approved.

G. Consider the Level III Grievance of Stephanie Ruiz (convene in closed session, if necessary).

1. 10 Minutes - Presentation by Employee and/or Representative

Ms. Ruiz spoke on her behalf.

2. 10 Minutes - Presentation by District Representative

Attorney D'Ann Bey, District Rep. spoke regarding Mrs. Ruiz's complaint.

3. 10 Minutes - Questions from Board Members

4. 15 Minutes - Board Deliberations (in closed session)

5. Render Decision, if any, on the Level III Grievance (in open session)

G. Consider the Level III Grievance of Stephanie Ruiz (convene in closed session, if necessary).

Motion was made by Judy Needham, seconded by Norman Robbins, to approve to Uphold the Administration's Level II Decision and Deny the Relief Sought by Ms. Ruiz.

The motion was approved.

Yes: Tobi Jackson, Anael Luebanos, Judy Needham, Norman Robbins, and T.A. Sims.

No: Ann Sutherland.

16. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS

17. ADJOURN

The meeting was adjourned at 8:20 p.m.

/s/ Faye Daniels
Board of Education

Video of the meeting is available on the Board of Education website at <http://www.fwisd.org>

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

TOPIC: APPROVE THE PURCHASE OF TWO BOILERS USED TO HEAT SWIMMING POOL AT WILKERSON GREINES ACTIVITY CENTER

BACKGROUND:

The two boilers that currently heat the swimming pool at Wilkerson Greines Activity Center are over 15 years old and are in need of replacement. The boilers are no longer in production and when repairs are needed parts are hard to find. UIL rules require the water temperature in the pool to be between 79 and 82 degrees. Replacing the boilers with new ones will help maintain the water temperature requirements.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve the Purchase of Two Boilers Used to Heat Swimming Pool at Wilkerson Greines Activity Center
2. Decline to Approve the Purchase of Two Boilers Used to Heat Swimming Pool at Wilkerson Greines Activity Center
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve the Purchase of Two Boilers Used to Heat Swimming Pool at Wilkerson Greines Activity Center

FUNDING SOURCE

Additional Details

CIP

682-51-6299-001-999-99-000-000000

COST:

\$137,792.00

VENDOR:

Sunbelt Pools

PURCHASING MECHANISM

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the Buyboard, Contract 533-17. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Wilkerson Greines Activity Center

RATIONALE:

Replacing the boilers will be more cost effective, efficient and reliable for optimum use of the swimming pool for the students.

INFORMATION SOURCE:

Art Cavazos
Gil Griffin



October 18, 2018, 2018

Attn: James Cohen
 Plumbing Foreman
 Maintenance Department
 Fort Worth Independent School District
 Fort Worth, Texas

BUYBOARD QUOTE: Contract 533-17 Swimming Pool Chemicals, Supplies and Equipment
 Category 3 Pool Mechanical Equipment

Pool Heater Replacement

Remove and dispose existing pool heaters (2)
 Install new Lochinvar Aquas High Efficiency APN1250 Pool heaters

Item	Standard Cost	BuyBoard Discount 20%	Net Price	Quantity	Extension
APN1250 Aquas Heater	77,720.00	15,544.00	62,176.00	2	124,352.00
Labor	132.00	27.00	105.00	128	13,440.00
Total					137,792.00

NOTE: Venting, gas and Electrical by others. All other installation is included.

10555 PLANO ROAD DALLAS, TEXAS 75238-1305

214 343.1133 1 800 548.9115 FAX 214 343.1201

www.sunbeltpools.com robm@sunbeltpools.com



Phone: 800.695.2919
 Email: info@buyboard.com

[Administration](#)

[Reports](#)

[Shopping Cart](#)

Welcome Ft. Worth
 HESD [Log Off]

Vendor Contract Information

[Back](#)

Searches:

[Search by Vendor](#)

[Browse Contracts](#)

Search:

- All
- Vendor Discounts Only
- Catalog Pricing Only

Refine Your Search:

Vendors

Sunbelt Pools, Inc. [X]

Price Range

Show all prices

Category

None Selected

Contract

None selected

Vendor Name: Sunbelt Pools, Inc.
Address: 10555 Plano Road
 Dallas, TX 75238
Phone Number: (214) 722-5082
Email: robm@sunbeltpools.com
Website: <http://www.sunbeltpools.com>
Federal ID: 75-2167777
Contact: Rob Morgan

Accepts RFQs: Yes

Minority Owned: No

Women Owned: No

Service-Disabled Veteran Owned: No

EDGAR Forms Received: Yes

No Israel Boycott Certificate: No

No Excluded Foreign Terrorist Orgs: No

Contract Name: Swimming Pool Chemicals, Supplies and Equipment

Contract#: 533-17

Effective Date: 06/01/2017

Expiration Date: 05/31/2020

Payment Terms: Net 30 days

Delivery Days: 2

Shipping Terms: Pre-paid and added to invoice

Freight Terms: FOB Destination

Ship Via: Common Carrier

Region Served: All Texas Regions

States Served: Arkansas, Louisiana, Oklahoma, Texas

Additional Info: EDGAR Vendor Certification Form (relating to 2 CFR Part 200 & Appendix II) is Vendor response document, and can be found in the Vendor Proposal File link page.

Quote Reference Number: 533-17

Return Policy: Full refund within 14 days on non-special order items, no returns on custom or

Contract Documents

EDGAR Notice: [Click to view EDGAR Notice](#)

Proposal Documents: [Click to view BuyBoard Proposal Documents](#)

Regulatory Notice: [Click to view Bonding Regulatory Notice](#)

Proposal Files: [Click to view Vendor Proposal Files Documents](#)

Renewal Notice/Letter: [Click to view Vendor Renewal Notice/Letter Documents](#)

Contact us 800.695.2919

**CONSENT AGENDA ITEM
BOARD MEETING
NOVEMBER 13, 2018**

TOPIC: APPROVE RENEWAL OF THE ONLINE REGISTRATION SYSTEM

BACKGROUND:

PowerSchool Registration is a robust, customizable, online system for student registration with built-in workflow for streamlining the District’s registration process. The platform will provide the District and families a convenient, fast, and accurate online registration experience.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Renewal of the Online Registration System
2. Decline to Approve Renewal of the Online Registration System
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Renewal of the Online Registration System

FUNDING SOURCE

Additional Details

CIP	682-53-6399-001-999-99-000-000000	\$108,263.60
	682-53-6299-001-999-99-000-000000	\$19,000.00

COST:

\$127,263.60

VENDOR:

PowerSchool Group, LLC

PURCHASING MECHANISM

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the Texas Interlocal Purchasing System (TIPS), Contract No. 17074. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

District-wide

RATIONALE:

Approval of the renewal of the online registration system will provide District families a user-friendly, online registration system with an e-signature tool to continue use of an effective and efficient student registration process in the District.

INFORMATION SOURCE:

Art Cavazos
Charles Carroll
Barbara Griffin
Cherrie Washington
Raul Peña
Mcdeny Mojica

Prepared By:
Customer Name: Fort Worth Independent School
District
Enrollment: 80,053
Contract Term: 12 Months
Start Date: 12/1/2018
End Date: 11/30/2019

Customer Contact:
Title:
Address: 100 N University Dr
City: Fort Worth
State/Province: Texas
Zip Code: 76107
Phone #:

Product Description	Quantity	Unit	Unit Price	Extended Price
---------------------	----------	------	------------	----------------

License and Subscription Fees				
Registration Add-On - Additional Language Annual Fee	1.00	Each	USD 1,050.00	USD 1,050.00
PowerSchool School Locator Annual Fee	5,000.00	User	USD 0.79	USD 3,950.00
PowerSchool Registration Signature Annual Fee	86,053.00	Students	USD 1.20	USD 103,263.60

License and Subscription Totals: **USD 108,263.60**

Year One Total	USD 108,263.60
-----------------------	-----------------------

On-Going PowerSchool Subscription/Maintenance & Support fees are invoiced at then current rates & enrollment per terms of the Licensed Product and Services Agreement, which may be subject to an annual increase after the first year for non-multi-year contracts and/or enrollment increases.

Any applicable state sales tax has not been added to this quote. Subscription Start and Expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order.

In the event that this quote includes promotional pricing, such promotional pricing may not be valid for the entire period stated on this quote.

All invoices shall be paid within thirty (30) days of the date of invoice.

This quote is subject to and incorporates the terms and conditions for the applicable product(s) located at: <https://www.powerschool.com/product-specifications/>

All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and shall not impact the terms or conditions reflected in this quote and the applicable PowerSchool Licensed Product and Services Agreement.

This quote is subject to and incorporates the terms and conditions of the PowerSchool Licensed Product and Services Agreement found at <https://www.powerschool.com/customer-contract-terms-and-conditions-us-6-2-17/>



PowerSchool Group LLC
 150 Parkshore Dr, Folsom, CA 95630
 Quote #: Q-123729-1
 Quote Expiration Date: 12/31/2018

Prepared By: Seldon Short
 Customer Name: Fort Worth Independent School District
 Enrollment: 83,000
 # of Schools: 1.00
 Contract Term: 12 Months
 Start Date: 10/22/2018
 End Date: 10/21/2019

Customer Contact: Lisa Durbin
 Title: Director - Program Integration
 Address: 100 N University Dr
 City: Fort Worth
 State/Province: Texas
 Zip Code: 76107
 Phone #: (817) 814-3043

Product Description	Quantity	Unit	Unit Price	Extended Price
Training Services				
Registration Training Onsite (Includes Travel)	8.00	Day	USD 2,000.00	USD 16,000.00
Registration Training Remote	2.00	Day	USD 1,500.00	USD 3,000.00
Training Services Total:			USD 19,000.00	

Quote Total	
Year One Total	USD 19,000.00

On-Going PowerSchool Subscription/Maintenance & Support fees are invoiced at then current rates & enrollment per terms of the Licensed Product and Services Agreement, which may be subject to an annual increase after the first year for non-multi-year contracts and/or enrollment increases.

Any applicable state sales tax has not been added to this quote. Subscription Start and Expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order.

In the event that this quote includes promotional pricing, such promotional pricing may not be valid for the entire period stated on this quote.

All invoices shall be paid within thirty (30) days of the date of invoice.

This quote is subject to and incorporates the terms and conditions for the applicable product(s) located at: <https://www.powerschool.com/product-specifications/>

All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and shall not impact the terms or conditions reflected in this quote and the applicable PowerSchool Licensed Product and Services Agreement.

This quote is subject to and incorporates the terms and conditions of the PowerSchool Licensed Product and Services Agreement found at <https://www.powerschool.com/customer-contract-terms-and-conditions-us-6-2-17/>

The Interlocal Purchasing System

"Specializing in the Management of High Quality Cooperative Procurement Solutions to Reduce Costs and Mitigate Risks!"



Vendor Profile

Print Date 18 October 2018

PowerSchool Group LLC

www.powerschool.com

[EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM >](mailto:TIPSPO@TIPS-USA.COM)
[PO MUST REFERENCE VENDOR'S TIPS CONTRACT NUMBER >](#)
[ATTACH PO AS A PDF - ONLY ONE PO \(WITH QUOTE\) PER ATTACHMENT](#)

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	150 Parkshore Drive	NAME Meredith Barton
CITY	Folsom	PHONE (866) 839-8477
STATE	CA	FAX (866) 839-8472
ZIP	95630	EMAIL tips@tips-usa.com

HUB No

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE No

PowerSchool (formerly InfoSnap) is a privately held company that has been providing K12 Online Registration Management solutions since September 2000. With two corporate offices, the Austin Texas office serves as headquarters for the Product Development and

SERVING STATES

AL | AK | AZ | AR | CA | CO | CT | DE | DC | FL | GA | HI | ID | IL | IN | IA | KS | KY | LA | ME | MD | MA | MI | MN | MS | MO | MT | NE | NV | NH | NJ | NM | NY | NC | ND | OH | OK | OR | PA | RI | SC | SD | TN | TX | UT | VT | VA | WA | WI | WY

AWARDED CONTRACTS CFV (Call For Verification)

Contract	Comodity	Exp Date	EDGAR
170704	Online Student Registration and Enrollment Systems	09/24/2020	CFV

CONTACTS BY CONTRACTS

Contract			
170704			
Ryan Normandin	Senior Sales Development	(916) 288-1695	Ryan.Normandin@powerschool.
Jennifer Strbac	Director Bids and Proposals	(562) 665-1139	Jennifer.Strbac@powerschool.

**CONSENT AGENDA ITEM
BOARD MEETING
NOVEMBER 13, 2018**

TOPIC: APPROVE RENEWAL AND UPGRADE OF THE WEB CONTENT FILTER

BACKGROUND:

The Internet is an essential tool in classrooms across the District. Lightspeed Management System is a turnkey solution that allows the District to provide a safe, effective online learning environment for students and teachers. The Web Content Filter provides controls, reporting, and customizability needed to keep web use appropriate and in compliance with the Children’s Internet Protection Act (CIPA). This will be a total cost of \$700,530.95 over a period of five years with four annual renewals of \$140,106.19.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Renewal and Upgrade of Web Content Filter
2. Decline to Approve Renewal and Upgrade of Web Content Filter
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Renewal and Upgrade of Web Content Filter

FUNDING SOURCE

Additional Details

General Fund	199-53-6249-814-999-99-423-000000 - \$230,434.95
	199-53-6264-814-999-99-423-000000 - \$61,600.00
	199-53-6399-814-999-99-423-000000 - \$408,496.00

COST:

\$700,530.95

VENDOR:

CDW

PURCHASING MECHANISM

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through Sourcewell (formerly National Joint Powers Alliance), Contract 100614. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

District-wide

RATIONALE:

Approval of this item complies with the CIPA and provides as a safe, effective online learning environment for the District.

INFORMATION SOURCE:

Art Cavazos
Mcdeny Mojica

PRICE QUOTE



QUOTE ID: 446598
 Revision: 2
 CUSTOMER ID: 926086
 QUOTE DATE: 10/22/2018
 QUOTE EXPIRES: 11/22/2018
 PAYMENT TERMS: Net 30 Days
 FOB: Port of Origin

16633 North Dallas Parkway
 Suite 300
 Addison, TX 75001

Project: Lightspeed 5YR HPFS Financial Services Proposal
 Attention: Mcdeny Mojica
 Prepared for: Fort Worth Independent School Dist
 100 N University Dr
 Fort Worth, TX
 76107-1360

Sales Person: Rob Corder
 Phone: (815)566-0150
 Email: robcor@cdwg.com
 ISR: Mike Chiesa
 Phone: (312) 705-2961
 Email: mikechi@cdw.com

Line #	Qty	Part Number	Description	Customer Price	Customer Extended Price
1-1	Contract: SOURCEWELL & SOURCEWELL-SW (formerly NJPA) 100614#CDW				
1-2	56200	WFR-1	Web Filter - subscription license (1 year) - 1 license - with Lightspeed Sy	\$ 1.04	\$ 58,448.00
1-3	56200	WFR-1	Web Filter - subscription license (1 year) - 1 license - with Lightspeed Sy	\$ 1.04	\$ 58,448.00
1-4	56200	WFR-3	Lightspeed Web Filter w/Adv Rep 3Y	\$ 3.11	\$ 174,782.00
1-5	2	SYS-LB-4248-6XL	LIGHTSPEED 48PT 10GE 40G LOAD BAL	\$ 20,000.00	\$ 40,000.00
1-6	9	SYS-WF-1G-TB	Lightspeed Rocket Traffic Bridge - network monitoring device	\$ 2,000.00	\$ 18,000.00
1-7	24	SFP+ SR	AddOn - SFP+ transceiver module - 10 GigE	\$ 150.00	\$ 3,600.00
1-8	30000	RLY-1	Lightspeed Relay for All Operating Systems - subscription license (1 year)	\$ 3.24	\$ 97,200.00
1-9	30000	RLY-1	Lightspeed Relay for All Operating Systems - subscription license (1 year)	\$ 3.24	\$ 97,200.00
1-10	30000	RLY-1	Lightspeed Relay for All Operating Systems - subscription license (1 year)	\$ 3.24	\$ 97,200.00
1-11	5	Custom	Capital Lease \$1 buyout 5YR financing	\$ 11,130.59	\$ 55,652.95
1-12	HP Financial Services Lease for Lightspeed 5YR solution for Fort Worth ISD. Please see separate documentation for Financing T's and C's.				
1-13	Annual Payment YR 1: \$140,106.19 Annual Payment YR 2: \$140,106.19 Annual Payment YR 3: \$140,106.19 Annual Payment YR 4: \$140,106.19 Annual Payment YR 5: \$140,106.19 Total Payment Over 5YR: \$700,530.95				

Quote Total: \$ 700,530.95



CDWG

Hardware, Software & Related Technology

#100614-CDW

Maturity Date: 11/18/2019

Contract Documents 





Contract Documents

Technology Solutions with Related Equipment and Accessories

Contract #100614-CDW

Effective 12/01/2014 - 11/18/2019

Contract Documentation

-  Request for Proposal (RFP) (510.42 KB)
-  Contract Forms (7.87 MB)
-  Contract Acceptance & Award (481.13 KB)
-  Contract Extension 2018 (198.49 KB)

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

TOPIC: APPROVE THE SELECTION OF GRADUATION SERVICE PROVIDERS

BACKGROUND:

On September 4, 2018 the district published Request for Competitive Sealed Proposals (RFCSP) 19-023 entitled “Graduation Caps, Gowns, and Accessories”. On September 25, 2018 the district received eight responses to the advertisement. However, three companies did not provide all of the items identified in the solicitation. The remaining five companies supplied samples for our campuses to examine as part of the evaluation/vendor selection process. The period of performance for this RFCSP is for three (3) years with an option to renew for up to five (5) additional years in one-year increments.

We provided four viewings/vendor selections dates and all campuses with graduating classes (or projected graduations) participated in the vendor selection process. Below are the names of those that participated (by campus).

Name	Title	School
Sue Warner	Graduation Coordinator	Arlington Heights
Richard Penland	Principal	Benbrook
Tammy Rainey	Graduation Coordinator	Boulevard Heights
Stephen Jones	Asst. Principal	Carter-Riverside
Andrew Zachry	Asst. Principal	Diamond Hill Jarvis
James Garcia	Principal	Diamond Hill Jarvis
Oscar Adams	Principal	Dunbar
Katrina Smith	Principal	Eastern Hills
Ruth Velasquez	Graduation Coordinator	Eastern Hills
Latisha Manning	Asst. Principal	Eastern Hills
Leslie Riddell	Principal	Jo Kelley
Sherry Reed	Graduation Coordinator	Marine Creek Collegiate
Stefan Cobbs	Graduation Coordinator	Metro Opportunity
Antonio Martinez	Principal	North Side
David Trimble	Asst. Principal	North Side
Mario Layne	Principal	O.D. Wyatt
Sherrie Jackson	Graduation Coordinator	O.D. Wyatt
Lisa Wright	Graduation Coordinator	Paschal
Nicole Burkhardt	Asst. Principal	Polytechnic
Jennifer Kleiber	Asst. Principal	South Hills
Michele Riley	Graduation Coordinator	Southwest
Angela Nash	Graduation Coordinator	Success

Jon Hosch	Graduation Coordinator	TABS
Lisa Castillo	Principal	TCC South
Abigail Ambriz	Graduation Coordinator	Transition Center
Brad Seay	Graduation Coordinator	Trimble Tech
Diana De Smith	Graduation Coordinator	Trimble Tech
Richard Brown	Asst. Principal	Western Hills
Erwin Santiago	Graduation Coordinator	World Languages
Carol Miles	Graduation Coordinator	YMLA
Kendra Strange	Graduation Coordinator	YWLA
Tamara Albury	Principal	YWLA

Below is the evaluation results based on the criteria published in the RFCSP and the vendor selections by campus.

Criteria	Max Points	Balfor	Herf Jones	Jostens	VR Graduations	Zolnier
Price & Long Term Costs	30	12	18	5	20	30
The reputation of the vendor (References)	10	10	10	10	10	8
Quality of goods and services & ability to meet Campus/District needs	40	15	40	10	30	0
Past relationship with the District	10	10	10	10	10	0
HUB	10	0	7	0	10	0
Totals		47	85	35	80	38
Ranking		3	1	5	2	4

Based on the results of the evaluation committee, pricing, and quality of samples, the district recommends selecting two (2) vendors to supply caps, gowns and other graduation products and services. We are recommending Herf Jones and VR Graduations.

Below is the pricing for a basic graduation package and individual graduation items for Herf Jones and VR Graduations. All prices include shipping and caps and gowns are fully customizable to each campus. Furthermore, faculty/staff regalia are provided at no charge and both companies will attend graduations to provide support. Additionally, graduation programs can be negotiated at varying costs.

Item	Description	Herf Jones	V R Graduation
1	Package (Cap, Gown, Tassel w/YR Charm, Diploma & Cover) Black	\$16.00*	\$21.80
1	Package (Cap, Gown, Tassel w/YR Charm, Diploma & Cover) Single Color (Non-Black)/Special 1	\$30.00*	\$25.00
1	Package (Cap, Gown, Tassel w/YR Charm, Diploma & Cover) Two Tone (fully customized)/Special 2	\$40.00*	\$35.00
2	Cap & Gown	\$19.33	\$16.95

3	Tassel with Year Charm	\$7.33	\$3.95
4	Diploma & Diploma cover	\$0.00	\$4.95
5	Honor Cords	\$2.50	\$2.50
6	Stoles/Sashes (with imprints)	\$6.50	\$6.95
7	Class Ring (Average Cost)	\$150.00	\$149.95
8	Graduation Announcements	\$0.60	\$0.99
9	Valedictorian Medal	\$0.00	\$0.00
10	Salutatorian Medal	\$0.00	\$0.00
11	Graduation Diploma Stickers	\$0.00	\$0.00
	*Includes Value-Added Programs. See attached document.	\$226.26	\$221.24

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve the Selection of Graduation Service Providers
2. Decline to Approve the Selection of Graduation Service Providers
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve the Selection of Graduation Service Providers

FUNDING SOURCE

Additional Details

N/A

The costs will be paid by parents and/or students.

COST:

N/A

VENDOR:

Herf Jones*

VR Graduation**

PURCHASING MECHANISM

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 19-023

Number of Bid/Proposal Received: 8

HUB Firms: 2*/**

Compliant Bids: 5

*Herf Jones is subcontracting to a HUB and **VR Graduation is a HUB vendor. The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44-031(b) regarding specifications, pricing, performance history, etc.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

- | | | |
|---------------------------|---------------------|-------------------|
| • Arlington Heights | • North Side | • Trimble Tech |
| • Benbrook | • O.D. Wyatt | • Western Hills |
| • Boulevard Heights | • Paschal | • World Languages |
| • Carter-Riverside | • Polytechnic | • YMLA |
| • Diamond Hill Jarvis | • South Hills | • YWLA |
| • Dunbar | • Southwest | |
| • Eastern Hills | • Success | |
| • Jo Kelly | • TABS | |
| • Marine Creek Collegiate | • TCC South | |
| • Metro Opportunity | • Transition Center | |

RATIONALE:

The selection of the top ranked companies will provide equity for all our graduating classes and provide very economical costs to our parents and/or students.

INFORMATION SOURCE:

Cherie Washington

Elsie Schiro

Benjamin Leos

Jonathan Bey



Texan Graduation Supply – Herff Jones
3300 Joyce Drive, Suite A
Fort Worth, TX 76116
Representative: Corey Schneider



Bid: 19-023 (Graduation Caps, Gowns, and Accessories)
Value-Added Programs

Texan Graduation Supply – Herff Jones commits the following resources to EACH Fort Worth ISD High School that elects to partner exclusively with Herff Jones for its graduation and achievement needs:

5% gown donation (\$11,000 Value per year)

Donated gowns for homeless and economically disadvantaged students

- Number based off completed senior specification cards turned in prior to 12/31 of each school year. (i.e. 500 completed cards yields 25 donated gowns.
- Specification cards are provided at no charge.
- Representatives will work closely with admin and counselors to identify students in need



Live-Streaming Graduation Recording (\$25,000 Value per year)

Live broadcast and recording of graduations to allow streaming for parents, families, community, etc.

- **3 Site setup Livestream Packages:**
- Livestream Set Up Equipment
- Camera Package
- Camera Operator
- Video Operator
- Local Trucking Delivery
- DVD/Thumb Drive availability for students



VIP Branding Package (\$5,000 per campus Value)

Facility Launch Package

- 1 – 10’x8’ Deluxe Media Backdrop stretch pillow design printed on front and back
- 1 – 8’ custom sublimated table cloth
- 8 – 30” x 60” custom avenue banners w/ deluxe hardware
- 3 – 5’ x 6’ spirit flags w/ pole



Believe in U Curriculum (\$20,000 Value)

Individualized motivational curriculum provided to each campus

- 6 In-person district appearances by host and motivational speaker Kevin Atlas or similar
- Compelling video series that builds momentum, increases engagement, and creates positive change
- Each month provides a new video along with corresponding curriculum to help build habits, character and culture.
- Get a sneak peek at: www.believeinyou.com



Teacher Appreciation (\$1,000 per campus per year)

Giving back to teachers and staff

- Breakfast or Luncheon anytime of the year



**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

**TOPIC: APPROVE THE CONTRACT BETWEEN TEACHING TRUST AND
FORT WORTH INDEPENDENT SCHOOL DISTRICT**

BACKGROUND:

To approve the contract between Teaching Trust and Fort Worth Independent School District. Teaching Trust’s Leadership Teams programming prepares school leaders and their teams to realize their vision of an aspirational school culture and create a robust plan for campus-wide improvement.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve the contract between Teaching Trust and Fort Worth Independent School District.
2. Decline to Approve the contract between Teaching Trust and Fort Worth Independent School District.
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve the contract between Teaching Trust and Fort Worth Independent School District.

FUNDING SOURCE

Additional Details

Special Revenue

211-13-6299-0TZ-XXX-24-416-000000-19F09 - \$270,000.00

211-13-6299-0TZ-XXX-30-510-000000-19F10- \$60,000.00

COST:

\$330,000.00

VENDOR:

Teaching Trust

PURCHASING MECHANISM

Sole Source

This purchase is a required component of the grant, is entirely grant-funded, and is approved by Texas Education Agency. See the attached contract.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

11 Campuses under the Innovation and Transformation. Which includes the following campuses:

- #105 W. Handley ES
- #117 Leadership Academy @ Como ES
- #124 Leadership Academy @ Maude Logan ES
- #129 Leadership Academy @ John T. White ES
- #144 Leadership Academy @ Mitchell Blvd. ES
- #153 A. M. Pate ES
- #160 M. M. Walton ES
- #045 Leadership Academy @ Forest Oak MS
- #059 J. Martin Jacquet MS
- #064 Glencrest 6th Grade
- #009 Polytechnic HS

RATIONALE:

This purchase will provide schools with key concepts and practices upon which accelerated improvement is likely for the school year of 2018/2019.

INFORMATION SOURCE:

- SaJade Miller
- Karen Molinar
- Priscila Dilley
- Susan Hernandez



LEADERSHIP TEAMS OVERVIEW

Teaching Trust's Leadership Teams programming prepares school leaders and their teams to realize their vision of an aspirational school culture and create a robust plan for campus-wide improvement.

LEADERSHIP TEAMS – YEAR 0

Leadership Teams – Year 0 is a year-long school leadership development program focused on providing exposure to and experience with foundational content and concepts focused on the development of strong campus leadership teams. The program is developed with a targeted focus on specific content areas based on district need/preference.

A small set of campus leadership/staff will participate in professional learning sessions throughout the school year aimed at building a foundation in key concepts and practices upon which accelerated improvement is more likely. Campuses that participate in Leadership Teams – Year 0 will be better positioned to participate in the Leadership Teams – Year 1 program in the 2019-20 school year, as they will have a deeper understanding of the requirements and expectations of this program.

DATES OF SERVICE

Campus leadership teams will participate in multiple professional learning sessions, with dates to be determined in coordination with the district.

CAMPUS PARTICIPATION

1. Logan ES
2. Jacquet MS
3. Walton
4. AM Pate
5. Poly HS
6. Glencrest 6th

LEADERSHIP TEAMS – YEAR 0 TOTAL COST: \$180,000

6 campuses at \$30,000 per campus to participate in this program. The program cost includes all materials and books.

PAYMENT TERMS

Teaching Trust will invoice the district in two payments over the term of the partnership with 80% of the total cost of services to be billed in November 2018. The remaining 20% will be invoiced in spring of 2019.

LEADERSHIP TEAMS – YEAR 2

Leadership Teams – Year 2 is a year-long school leadership development program focused on continuing the development of strong campus leadership teams comprised of the principal, assistant principal(s), instructional coach(es) and teacher leaders that the principal selects for participation, along with Principal Managers.

All teams are selected through a rigorous assessment process by Teaching Trust staff and approved by the district. This program allows campus teams to experience multiple professional development sessions with coaching visits taking place between sessions.

The program features a deep dive into four priority areas: Data Practices, Culture, Instruction, and Team Effectiveness. In addition, campus teams receive feedback and guidance from Teaching Trust coaches to implement their campus "Plan for Change," which they created in the 2017-18 school year as part of Teaching Trust's Leadership Teams – Year 1 program.



Session topics include:

- Refining Math/ELA interim assessments
- Creating a school vision for instruction in Reading/ELA and Math
- Building strong professional learning opportunities to increase teacher development
- Implementing the Plan for Change
- Implementing systems of data practices with high fidelity
- Continuing to build distributive leadership across the campus

DATES OF SERVICE

Campus leadership teams participate in ongoing professional development sessions throughout the school year. Campus teams also experience coaching check-ins that take place in between sessions.

November 27

December 18

January 22

February 19

March 5

Date TBD – Optional Awards Ceremony and Graduation

**Session dates and times are subject to change based on district calendars.*

CAMPUS PARTICIPATION

1. John T. White
2. Como ES
3. Mitchell Blvd
4. Forest Oak MS
5. West Handley ES

LEADERSHIP TEAMS – YEAR 2 TOTAL COST: \$150,000

5 campuses at \$30,000 per campus to participate in this program. The program cost includes all materials and books. This represents one-time discounted pricing.

PAYMENT TERMS

Teaching Trust will invoice the district in two payments over the term of the partnership with 80% of the total cost of services to be billed in November 2018. The remaining 20% will be invoiced in spring of 2019.



Education Support Service Providers (ESSP)

Status: Awarded **Solicitation ID:** 701-18-042

Response Due Date: 3/1/2018

Response Due Time: 2:00 PM

Agency Number: 701

Days Solicited: 21+ Days for Solicitation Notice

Solicitation Posting Date: 1/24/2018

Last Modified: 10/31/2018 4:16 pm

Solicitation Description: Addendum #01 posted on February 6, 2018, Questions and Answers
The Texas Education Agency is committed to supporting sustainable district and school improvement efforts, with a specific focus on turning around the lowest performing schools in the State of Texas. As part of that mission, TEA maintains a directory of vendors who have been vetted and approved as Educational Support Service Providers (ESSP). With the upcoming change in the state accountability system and an increase in struggling campuses, TEA plans to extend capacity by developing a small list of vetted Providers to work in collaboration with TEA and regional education service centers. The purpose of this RFQ is to develop the list of approved and vetted ESSPs.

Addendum: Addendum #1, Q/As posted 2/6/2018

Class/Item Code: 92405-Advisory Services, Educational
92418-Educational Services, Alternative
92416-Course Development Services, Instructional/Training

Attachments

#	Name	Description
1	ESBD_File_119999_RFQ 701-18-042_ESSP ESBD.pdf	Education Support Provider (ESSP)
2	ESBD_File_119999_Attachment A Education Support Service Provider application.docx	ATTACHMENT A
3	ESBD_File_119999_Addendum No 01 rfq 701-18-042 ESSP.pdf	Addendum #01 questions and answers
4	ESBD_File_119999_Addendum 02 rfp 701-18-042 ESSP.pdf	Addendum #02 posted on Feb. 16, 2018, Questions and Answers
5	ESBD_File_119999_Addendum 03 rfp 701-18-042 ESSP.pdf	Addendum #03 posted on February 21, 2018, Questions and Answers

Contractor Name	Mailing Address	Value Per Contractor	Contractor Hub Status	Award Date	Award Status
Leading Educators	1824 Oretha Castle Haley Blvd. New Orleans, LA 70113	0	NOT HUB CERTIFIED	10/29/2018	Partial Award
NIET	1250 Fourth St. Santa Monica, CA 90401	0	NOT HUB CERTIFIED	10/29/2018	Partial Award
Education Direction	35 N Rio grande St Salt Lake City, UT 84101	0	NOT HUB CERTIFIED	10/29/2018	Partial Award
New Leaders	30 West 26th St. 10th Floor New York, NY 10010	0	NOT HUB CERTIFIED	10/29/2018	Partial Award
Teaching Trust	1825 Market Center Blvd. #260 Dallas, TX 75207	0	--	10/29/2018	Partial Award

E3 Alliance	5930 Middle Fiskville Rd, Suite 507 Austin, Tx 78752	0	-NOT HUB CERTIFIED	10/29/2018	Partial Award
New Teacher Center	110 Cooper St. Ste. 500 Santa Cruz, CA 95060-4574	0	--	10/29/2018	Partial Award
Imagine Learning, Inc.	382 W. Park Circle Provo, UT 84604	0	NOT HUB CERTIFIED	10/29/2018	Partial Award
TRE CHILDRESS AUSL	3400 North Austin Chicago, IL 60634	0	NOT HUB CERTIFIED	10/29/2018	Partial Award



Texas Comptroller of Public Accounts
Glenn Hegar

- Home (<http://comptroller.texas.gov>)
- Contact Us (<http://comptroller.texas.gov/about/contact/>)

POLICIES

- Privacy and Security Policy (<https://comptroller.texas.gov/about/policies/privacy-security/>)
- Accessibility Policy (<https://comptroller.texas.gov/about/policies/accessibility/>)
- Link Policy (<https://comptroller.texas.gov/about/policies/link-policy/>)
- Texas.gov (<http://texas.gov>)
- Search from the Texas State Library (<https://www.tsl.texas.gov/trail/index.html>)
- Texas Homeland Security (<http://www.dhs.gov/geography/texas>)
- Texas Veterans Portal (<https://veterans.portal.texas.gov/>)
- Public Information Act (<https://comptroller.texas.gov/about/policies/public-information-act.php>)
- Texas Secretary of State (<http://www.sos.state.tx.us/>)
- HB855 Browser Statement

OTHER STATE SITES

- texas.gov
- Texas Records and Information Library (TRAIL) (<http://www.tsl.state.tx.us/trail/>)
- State Link Policy (<http://publishingext.dlr.texas.gov/portal/internet/>)
- Texas Veterans Portal (<http://veterans.portal.texas.gov>)

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

**TOPIC: APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN
EARLY CHILDHOOD INTERVENTION (ECI) OF NORTH CENTRAL
TEXAS AND FORT WORTH INDEPENDENT SCHOOL DISTRICT**

BACKGROUND:

A Memorandum of Understanding (MOU) between the ECI of North Central Texas and FWISD is renewed each year to ensure that students with disabilities served by the ECI program transition to services provided by FWISD with no interruption of services. ECI is the agency responsible for services available to infants and toddlers with disabilities from birth to 2 years of age, as required by Part C of the Individuals with Disabilities Education Act (IDEA). The Fort Worth ISD is the agency responsible for services to children with disabilities, ages 3 to 21, as required by Part B of IDEA. Collaboration between the two agencies is essential to ensure that all children under age 3 suspected of having a disability are identified and evaluated by the Fort Worth ISD and served by their 3rd birthday. In the same way, the Fort Worth ISD is responsible for providing information to ECI regarding all children under age 3 suspected of having a disability and discovered through the Child Find process. The MOU is approved annually by the Board.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve a Memorandum of Understanding between Early Childhood Intervention (ECI) of North Central Texas and Fort Worth Independent School District
2. Decline to Approve a Memorandum of Understanding between Early Childhood Intervention (ECI) of North Central Texas and Fort Worth Independent School District
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve a Memorandum of Understanding between Early Childhood Intervention (ECI) of North Central Texas and Fort Worth Independent School District

FUNDING SOURCE

Additional Details

No Cost

Not applicable

COST:

\$0.00

VENDOR:

Early Childhood Intervention (ECI)

PURCHASING MECHANISM

Interlocal Agreement

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Fort Worth ISD elementary schools

RATIONALE:

The MOU annual approval by the Board is necessary to ensure a seamless transition from ECI services to services provided by the FWISD for eligible students with disabilities.

INFORMATION SOURCE:

Charles Carroll
Mariagrazia Sheffield

MEMORANDUM OF UNDERSTANDING

Fort Worth ISD and ECI of North Central Texas 2018-2019

Overview:

Pursuant to 34 CFR §300.124(a), for each child enrolled in an Early Childhood Intervention (ECI) program assisted under IDEA Part C, and who will participate in preschool programs assisted under IDEA Part B, the ECI and the Local Education Agency (LEA) are responsible for ensuring a smooth and effective transition to those preschool programs.

Purpose:

While the eligibility requirements for ECI programs may not be the same as the eligibility requirements for LEAs, this Memorandum, as adopted by each agency, provides for the implementation of a seamless model of services from ECI (IDEA Part C) to LEA (IDEA Part B) services for eligible children.

This Memorandum sets forth the intention of the ECI(s) and LEA(s) to work together to ensure this seamless transition occurs. Attached is a detail of ECI and LEA responsibilities, including statutory requirements, in accomplishing this objective. Revisions to the memorandum and detailed responsibility attachment will be developed as needed to reflect major agency reorganizations or statutory changes that affect the agencies and/or their responsibilities.

Terms of Agreement:

This Memorandum will be effective for the 2018-19 fiscal year (September 1, 2018 through August 31, 2019); and may be expanded, modified, or amended, as needed, at any time by the unanimous consent of the signatory agencies.

Table of Contents:	Page #
I. Auditory Impairments (AI) and/or Visual Impairments (VI).....	2
II. Role of Regional Day School Program for the Deaf (RDSPD)	5
III. Transition Process	5
IV. Procedures for Children Referred to ECI Less Than 90 Days Before the Child's 3 rd Birthday.....	9
V. School Action Plan.....	10
VI. Definitions.....	10
VII. Signatures.....	12
VIII. Sample LEA Agenda.....	13
IX. ISD Procedures.....	14
X. Consent for Electronic Communication.....	15

I. Auditory Impairments (AI) and/or Visual Impairments (VI)

AI/VI ECI	AI/VI LEA
<p>1. Will be the lead agency responsible for services available as per Part C to all infants and toddlers with disabilities, birth through two years of age.</p> <ul style="list-style-type: none"> a. Must develop the IFSP within 45 days of initial referral to ECI; b. Must deliver new or added services to the IFSP initially within 28 calendar days of IFSP date; c. Must attempt to reschedule missed or cancelled visits within 1 week of missed visit; and d. Will provide training of LEA personnel on AI/VI documentation procedures through an online website process. 	<p>1. Will meet all Part C requirements, including but not limited to, a family-focused process, flexible hours, full-year services, time lines, and procedural safeguards for children, birth through two years of age.</p> <ul style="list-style-type: none"> a. Must deliver new or added services to the IFSP initially within 28 calendar days of IFSP date; and b. Must document attempts to reschedule missed or cancelled visits within 1 week of missed visit. c. Must follow electronic communication consent provided by ECI Lead Agency, when communicating with families receiving Part C services (see attached example on page 15 & 16).
<p>2. Identifies and accesses all LEA services for children birth through two, with known or suspected auditory and/or visual concerns, including the development of an IFSP in coordination with the LEA, within 45 days of referral.</p> <ul style="list-style-type: none"> a. Teacher of students who are D/HH (TODHH) or Teacher of students with VI (TVI) or certified orientation & mobility specialist (COMS) may provide consultation that is not child-specific to ECI staff prior to obtaining a referral with a diagnosis. b. TODHH and/or TVI or COMS will provide support through technical assistance or training to assist with appropriate referrals. 	<p>2. As soon as possible, but in no case more than seven days, provide referrals to the local ECI program for all children under three years of age discovered through the Child Find process.</p> <ul style="list-style-type: none"> a. Teacher of students who are D/HH (TODHH) or Teacher of students with VI (TVI) or certified orientation & mobility specialist (COMS) may provide consultation that is not child-specific to ECI staff prior to obtaining a referral with a diagnosis. b. TODHH and/or TVI or COMS will provide support through technical assistance or training to assist with appropriate referrals.
<p>3. Provides children from birth through 2 suspected of having AI and/or VI with:</p> <ul style="list-style-type: none"> a. Assistance in accessing an evaluation by a licensed ophthalmologist or optometrist; b. Assistance in accessing an audiological evaluation by a licensed audiologist; if the audiological assessment indicates the child has an AI, the contractor must refer the child to an otolaryngologist, as noted in c below; c. Assistance in accessing an otological examination performed by an otolaryngologist or by a licensed medical doctor with documentation that an otolaryngologist is not reasonably available; d. With parent consent, refer all children who are suspected of having an AI and/or a VI to the LEA within 5 days for an evaluation by a TODHH and/or TVI and a COMS, whichever is appropriate; e. An invitation to the TODHH and/or TVI, as appropriate, to attend the initial and annual IFSP (Individualized Family Service Plan) meetings, and to other IFSP meetings when issues related to or affected by the AI and/or VI will be addressed; f. Coordinated service delivery with the LEA and other service agencies through case management, teaming meetings, and joint visits; and 	<p>3. Will keep a folder on each child that contains, at a minimum, the following documentation:</p> <p>Basic child and family information:</p> <ul style="list-style-type: none"> a. Referral information; b. A copy of the eye doctor report and/or otolaryngologist and audiologist reports; c. Evaluation/assessment reports; d. The initial and subsequent IFSPs; e. Documentation that written information about the TSBVI and/or the TSD was given to and signed by parents annually, including documentation of: parent refusal to sign; contacts and IFSP meetings that were attended or missed. (Provide ECI a copy and maintain a copy in the LEA local folder.) f. For children with visual impairments, the Consent for Release of Confidential Information: Student with a Visual Impairment for TEA to release information from the January Registration of Students with Visual Impairments and, for children with deaf-blindness, permission to release information from the Deaf-Blind Child Count; g. Copies of progress reports, to be copied to ECI weekly; (A copy will be given to the parent.); and h. A copy of the Visual Impairment Supplement that addresses the expanded core curriculum and/or a copy of the Auditory Impairment Supplement that addresses preferred mode of communication.

AI/VI	LEA
g. Paperwork that has been received and documented by the 20 th of each month.	
<p>4. Ensures that all children are referred to the LEA of residence for evaluation and services related to a visual impairment within 5 days, with appropriate written referrals and notifications including the following:</p> <ul style="list-style-type: none"> a. Referral for a functional vision evaluation and learning media assessment by a Teacher of students with Visual Impairments (TVI); b. Referral for an Orientation and Mobility Evaluation completed by a Certified Orientation and Mobility Specialist (COMS); c. Invitation to initial and annual IFSP meetings through a 10-day prior written notice to the TVI and COMS, as well as other IFSP meetings when issues related to or impacted by the visual impairment will be addressed; and d. Invitation to teaming meetings for purposes of consulting with the local IFSP team to provide information and recommendations about the visual impairment. <p>* Services for VI included in the IFSP must be provided by a TVI and COMS.</p>	<p>4. Ensures that all children, birth through two, referred with identified or suspected visual impairments will be provided the following:</p> <ul style="list-style-type: none"> a. A functional vision evaluation and learning media assessment by a TVI; b. An orientation and mobility evaluation completed by a Certified Orientation and Mobility Specialist; c. Evaluations/assessments that are completed and reports provided to the ECI program within LEA timelines from signed parent consent provided by parent or ECI to the district; d. A TVI and a COMS to consult with the local ECI program IFSP team in planning all aspects of the child's assessment and to participate as a member of the interdisciplinary team to determine eligibility and to develop the IFSP; e. A TVI to attend as a member of the interdisciplinary team, each annual IFSP meeting, and each IFSP periodic review and associated team meetings that address issues related to and impacted by the visual impairment. In some cases, attendance may be via telephone or video conference with parent consent. The LEA may provide written request to waive the 10-day attendance notice; f. Services by a TVI and a COMS, as specified by the IFSP; g. Progress notes only contain information about a specific ECI child. The LEA will email copies of the notes to the ECI designated email address (ECI.aivideos@mhmrtc.org) using a designated naming convention in the subject line no later than one week following the day of the visit; h. Materials that are available through Quota Funds as specified by the IFSP; and i. Registration on the Annual Registration of Students with Visual Impairments; and as appropriate, on the Deaf-Blind Child Count.
<p>5. Ensures that all children are referred to the LEA of residence for evaluation and services related to an auditory impairment within 5 days, with appropriate written referrals and notifications including the following:</p> <ul style="list-style-type: none"> a. Referral for a communication evaluation, including sign language and oral language, conducted by a TODHH and Speech Language Pathologist; c. Invitation to initial and annual IFSP meetings through a 10- day prior written notice to the TODHH, as well as other IFSP meetings when issues related to or impacted by the auditory impairment will be addressed; and c. Invitation to teaming meetings for purposes of 	<p>5. Ensures that all children, birth through two, referred to the LEA with identified or suspected auditory impairments will be provided the following by the LEA or as delineated in the LEA-RDSPD MOU:</p> <ul style="list-style-type: none"> a. Assessments required to determine the need for services or adaptive equipment related to the auditory impairment; b. A TODHH to consult with the local ECI program IFSP team in planning all aspects of the child's assessment and to participate as a member of the interdisciplinary team to determine eligibility and to develop the IFSP; c. Evaluations/assessments that are completed and reports provided to the ECI program within LEA timelines from signed parent consent provided by parent or by ECI to the district; d. A TODHH to attend as a member of the interdisciplinary team, each annual IFSP meeting, and each IFSP periodic review and associated team

AI/VI ECI	AI/VI LEA
<p>consulting with the local IFSP team to provide information and recommendations about the auditory impairment.</p> <p>* Services for AI included in the IFSP must be provided by a TODHH.</p>	<p>meeting that addresses issues related to and impacted by the auditory impairment. In some cases, attendance may be via telephone or video conference with parent consent. The LEA may provide written request to waive the 10-day attendance notice;</p> <p>e. Services by a TODHH, as specified by the IFSP;</p> <p>f. Progress notes that do not contain information about any other children. The LEA will email copies of the notes to the ECI designated email address (ECI.aivideos@mhmrtc.org) no later than one week following the day of the visit.</p> <p>g. Necessary instructional support to ensure that communication options along the continuum are considered, including American Sign Language (ASL), English based sign systems, and/or Listening and Spoken Language; and</p> <p>h. Information about Deaf culture, Deaf mentors, and all educational options, including TSD.</p>
<p>6. Ensures that notification of initial, periodic review, and annual IFSP meetings are sent to the TODHH and/or TVI 10-days prior to IFSP meeting. If no response comes from LEA of residence, issues related to or affected by the AI and/or VI will not be addressed at that scheduled IFSP meeting. A later periodic review meeting will be scheduled in order to address issues related to or affected by the AI and/or VI with the TODHH and/or TVI present.</p>	<p>6. Ensures that the TODHH and/or TVI will respond in writing to the 10-day prior written notice of the initial, periodic review, and annual IFSP meetings, to indicate the intention to attend or not attend or the need to reschedule.</p>
<p>7. Ensures that TODHH and/or TVI will have the opportunity to review IFSP periodic reviews developed during unattended meetings. In the case of disagreement with IFSP changes, the TODHH and/or TVI must request in writing that the IFSP team reconvene within five days of receipt of the revised IFSP.</p>	<p>7. Ensures that the TODHH and/or TVI will review and sign IFSP periodic reviews developed during unattended meetings. TODHH and/or TVI will request in writing that the IFSP team reconvene within five days of receipt of the revised IFSP if they see a need for additional discussion or changes in recommendations.</p>
<p>8. Ensures that all families referred for services receive all rights and procedural safeguards as outlined in Part C.</p>	<p>8. Ensures that all families receiving services for AI and/or VI will be provided with specific written information about TSBVI and TSD annually. This action is to be documented in the child's folder at the LEA, typically by a receipt document or an assurance statement.</p>
<p>9. No Additional Requirements</p>	<p>9. Ensures that each LEA will enroll all children, birth through two years of age, with auditory and/or visual impairments who need specialized services and include them in the Public Education Information Management System (PEIMS), in accordance with current LEA enrollment regulations for birth to 3.</p>
<p>10. No Additional Requirements</p>	<p>10. Ensures that each LEA will cooperate fully with all complaint investigations conducted under Part C or the Family Educational Rights and Privacy Act (FERPA) and all data collection efforts to the extent permitted by law.</p>
<p>11. Recognizes that the IFSP and IFSP team meeting will replace the individualized education program (IEP) and the admission, review and dismissal (ARD) committee for children birth through two with auditory and/or visual impairments.</p>	<p>11. Recognizes that the IFSP and IFSP team meeting will replace the individualized education program (IEP) and the admission, review and dismissal (ARD) committee for children birth through two with auditory and/or visual impairments.</p>
<p>12. No Additional Requirements</p>	<p>12. Recognizes that AI/VI children birth through age two with auditory and/or visual impairments will also follow</p>

AI/VI	ECI	AI/VI	LEA
			transition process and timelines through the LEA of residence and/or RDSPD, as outlined.

II. Role of Regional Day School Program for the Deaf (RDSPD)

If the LEA **does** have an MOU with a RDSPD, this MOU must be followed by the RDSPD as a sub-contractor.

If the LEA **does not** have an MOU with a RDSPD, the LEA is responsible for the role of RDSPD staff when serving AI infants and toddlers.

LEA's status is indicated on page 12.

III. Transition Process

Transition	ECI	Transition	LEA
1.	By 27-33 months, strategies addressing transition must be included in the IFSP. The IFSP must include the steps ECI will take to assist the family in preparing their child for transition, which will take place on the child's 3 rd birthday to: <ul style="list-style-type: none"> • Preschool Programs for Children with Disabilities; or • Other services that may be available, if appropriate. 	1.	LEAs will collaborate with ECI programs to support parent involvement in the transition planning process, as evidenced by: <ul style="list-style-type: none"> • Signature on MOU; • Attendance at transition conferences with sharing of information related to processes / referral / evaluation with family; • Preparation of agenda / script / information to be shared by ECI if an LEA representative is not present.
2.	Part B Potentially Eligible Notification: ECI is required to notify the LEA of children who are potentially eligible for the special education program at least 90 days before the child's 3 rd birthday unless the parent opts out. ECI staff will inform the parent that opting in at a later date may impact entitlement to eligibility determination by the child's 3 rd birthday. This can be done at the transition conference, in a referral packet. In addition, with parent's consent, ECI will send to LEA (by fax or email) the initial IFSP and the most recent progress notes. ECI will use the definition of potentially eligible provided by the State ECI. <i>IFSP teams will need to consider the 13 disability categories for special education. *Texas uses the following list of disability categories to determine if a child (aged 3-21) is eligible for special education and related services:</i> <ul style="list-style-type: none"> • Auditory Impairment (AI) • Autism (AU) • Deaf-Blindness (DB) • Emotional Disturbance (ED) • Intellectual and Development Disabilities (IDD) • Multiple Disabilities (MD) • Non-Categorical Early Childhood* • Orthopedic Impairment (OI) • Other Health Impairment (OHI) 	2.	LEA will treat the Part B Potentially Eligible Notification as the initial referral. LEA will work with ECI to obtain written consent to determine eligibility with a recognition that a family may determine that they do not want to proceed after the transition conference.

Transition ECI	Transition LEA
<ul style="list-style-type: none"> • <i>Learning Disability (LD)</i> • <i>Speech Impairment (SI)</i> • <i>Traumatic Brain Injury (TBI)</i> • <i>Visual Impairment (VI)</i> <p><i>*The "Non-Categorical Early Childhood" category is not in IDEA but was added in Texas to allow preschoolers to be found eligible for special education. They do, however, still have to go through the evaluation process. In Texas, a child between the ages of 3-5 may be described as "NCEC" if he or she has been found to meet the criteria for one of the conditions below:</i></p> <ul style="list-style-type: none"> • <i>Intellectual and Development Disabilities (IDD),</i> • <i>Emotional Disturbance (ED),</i> • <i>Specific Learning Disability (SLD), or</i> • <i>Autism (AU).</i> <p><i>To be eligible for special education services the child must have a disability identified in one of the categories above, AND have an educational need.</i></p> <p><i>Teams may want to consider a child potentially eligible for special education if the child has a disability (or disabilities) that can be expected to adversely affect his/her ability to reach age-appropriate educational goals without direct or indirect support from a special education teacher, therapist, and/or other special educator. A disability can affect the educational process when it interferes with the child's ability to:</i></p> <ul style="list-style-type: none"> • <i>Learn,</i> • <i>Maintain health status required to attend and participate in school,</i> • <i>Navigate the school environment,</i> • <i>Make and maintain positive relationship with other children,</i> • <i>Communicate effectively with others,</i> • <i>Understand and process verbal instruction and/or</i> • <i>Manage his/her own behavior.</i> 	
<p>3. The ECI service coordinator contacts the LEA to coordinate the transition conference (face-to-face meeting). The transition conference may occur as early as nine months prior to and no later than 90 days prior to the child's 3rd birthday. The ECI service coordinator will attend the transition conference (face-to-face meeting).</p> <p>108.1217 (b) If the parent gives approval to convene the LEA Transition Conference, the contractor must:</p> <p>(1) Meet the requirements in 34 CFR 303.342 and 303.343 which requires:</p> <p>(A) The face-to-face attendance of the parent and the service coordinator; and</p> <p>(B) At least one other ECI professional who is a member of the IFSP team who may participate through other means, such as: providing information, contributing face-to-face, or by telephone.</p> <p>ECI will invite the LEA special education director or designee 14 days before the transition conference.</p> <p>If the child referred to ECI is less than 90 days prior to the child's 3rd birthday, no transition conference is required.</p>	<p>3. Each LEA will participate in transition planning conferences arranged by the designated local ECI program with 14 days' notice (unless waived). ECI and LEA may designate times and dates each month for transition planning conferences. In Texas, the transition planning conferences are held no later than 90 days before the child's 3rd birthday.</p> <p>LEA may waive the 14-day requirement upon verbal request to convene at an earlier date.</p> <p>At the transition conference, the family will meet with the LEA contact who will: (sample agenda attached - page 13)</p> <ul style="list-style-type: none"> • Discuss how eligibility is determined, the assessment process, and the ARD process • Discuss the continuum of services that may be available to the child should the child be determined eligible for services under Part B • Document the date of the transition conference, participants, and the steps discussed to determine the child's Part B eligibility. • Explain timelines to determining eligibility. • Follow up with the family as appropriate after the transition conference. • Inform the family that if the parent decides not to

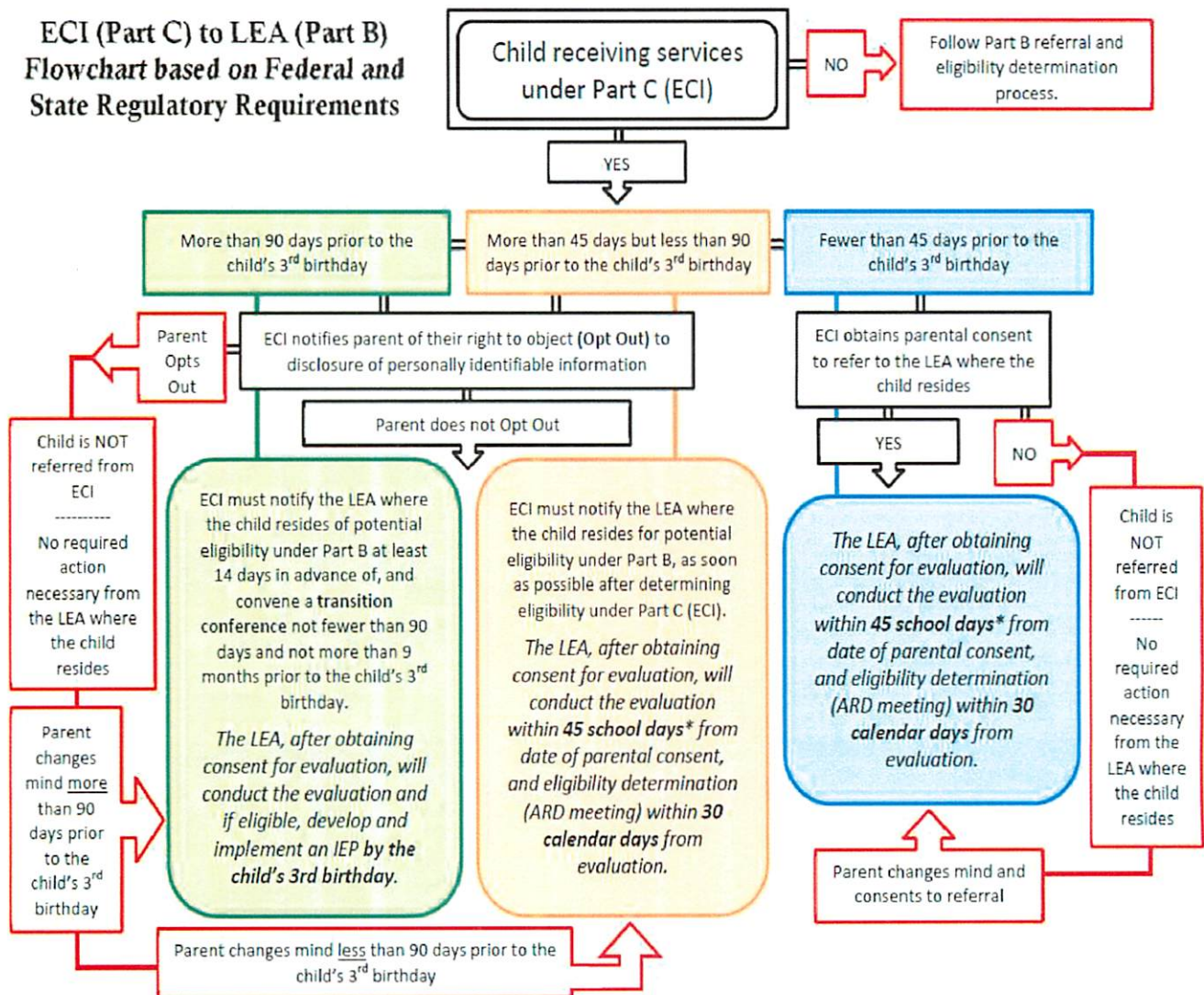
Transition	ECI	Transition	LEA
			<p>refer initially, they can still request an evaluation for special education services after the age of 3.</p> <p>By the 3rd birthday, an ARD meeting has convened and an IEP has been developed if the child is found eligible. (34 CFR §300.124; 34 CFR §300.101) Services are made available to students as determined by the ARD Committee.</p>
	<p>4. If the LEA representative is not available, ECI will conduct the transition meeting and provide the parent information about special education and related services, including a description of the Part B eligibility definitions, transition timelines, and the process for consenting to an evaluation and eligibility determination and extended year service, as provided by LEA.</p>		<p>4. LEA will provide the following information to ECI:</p> <ul style="list-style-type: none"> • information about special education and related services, including a description of the Part B eligibility definitions; • transition timelines; • process for consenting to an evaluation; • eligibility determination; and • extended year services.
	<p>5. No Additional Requirements</p>		<p>5. If the child's 3rd birthday occurs during the summer, the child's ARD committee shall determine eligibility, and if appropriate, determine the date when services under the IEP will begin. The ARD committee decides when services begin on an individual basis (i.e., immediately through Extended School Year [ESY] services or on the first day of the regular school year). (34 CFR §300.101(b)(2))</p>
	<p>6. No Additional Requirements</p>		<p>6. LEA will schedule a meeting to discuss evaluation and obtain consent for evaluation prior to the child's 3rd birthday.</p> <p>The parent is provided a copy of the <i>Notice of Procedural Safeguards: Rights of Parents of Students with Disabilities and a Guide to the Admission, Review and Dismissal Process.</i> Parent signs a receipt verifying that they have received the documents and understand the contents.</p> <p>The LEA shall have procedures in place which meet the timeline requirements for evaluation and the initial ARD committee meeting for children referred during the summer. The ARD Committee decides when services begin for these children on an individual basis (i.e., immediately through Extended School Year [ESY] services or on the first day of the regular school year).</p> <p>If the LEA determines that it will not conduct an evaluation requested by the parent of the child, the LEA will provide the parent Prior Written Notice and a copy of the <i>Notice of Procedural Safeguards</i> of this decision within five school days of the decision. (34 CFR §300.503; 19 TAC §89.1015) and explain process for Child Find.</p> <p>With parental consent, LEA will notify ECI of decision to not conduct an evaluation.</p>
	<p>7. The ECI service coordinator may attend the evaluation upon request of the child's parent. Parent consent is required for the attendance of the ECI service coordinator at the evaluation.</p>		<p>7. The LEA will conduct a full and individual evaluation (FIE) according to IDEA guidelines. (34 CFR §300.301)</p> <ul style="list-style-type: none"> • The LEA will review grids, goals, and documentation from ECI to identify and then notify necessary specialists for evaluation (OT, PT, AI/VI, etc.). • The LEA may accept an outside evaluation as part

Transition ECI	Transition LEA
	of the FIE to determine eligibility for special education services under Part B.
8. The ECI service coordinator may be notified of the ARD meeting with parent consent.	8. The LEA will schedule an ARD meeting with the family to review the results of the evaluation. LEAs will invite the ECI service coordinator to the initial ARD committee meeting at the request of the parent.
9. The ECI service coordinator may attend the ARD meeting as requested by the parent or the LEA. Parent consent is required for the attendance of the ECI service coordinator at the request of the LEA. The ECI service coordinator is not a member of the ARD team, but is available to provide information and support.	9. During the ARD meeting, the evaluation results are discussed and the eligibility determination is made. If the child is determined eligible for special education services under Part B, the IEP is developed (34 CFR §300.323) <ul style="list-style-type: none"> • The ARD committee determines placement based on the least restrictive environment (LRE), within a continuum of services in which a child’s IEP goals can be achieved. • The parent must provide consent for initial placement prior to initiation and implementation of special education services. • The parent reserves the right to not provide consent for the initial provision of special education and related services. • The parent reserves the right to revoke consent for special education services at any time. • With parental consent LEA will notify ECI when the LEA refuses to initiate an evaluation or the ARD committee finds the child not eligible for special education services or parental refusal of services.
10. ECI will continue to provide full IFSP services until the child's 3 rd birthday.	10. The LEA will provide services as outlined in the IEP.

IV. Procedures for Children Referred to ECI Less Than 90 Days Before the Child's 3rd Birthday

90 Days	ECI	90 Days	LEA
1.	If a child is referred to ECI 6 months to 45 days prior to child's 3 rd birthday, ECI will develop transition steps and strategies with the family at the IFSP meeting.	1.	See flowchart below
2.	If a child is referred to ECI between 90 to 45 days prior to their 3 rd birthday, ECI will make a determination of potential eligibility, as soon as possible, and will notify the LEA, unless the parent opts out. A transition conference is not required but will be attempted to be scheduled with the LEA. The LEA will be notified of the reason for the delay.	2.	See flowchart below
3.	If a child is referred to ECI fewer than 45 days before the child's 3 rd birthday, the IFSP team is not required to conduct pre-enrollment, evaluation, or IFSP. ECI will refer child directly to the LEA with written parent consent, if the child appears to be potentially eligible.	3.	See flowchart below

ECI (Part C) to LEA (Part B) Flowchart based on Federal and State Regulatory Requirements



* In accordance with current State established initial evaluation timelines.

V. School Action Plan

Event	LEA Action Required
1. Part B Potentially Eligible Notification	<ul style="list-style-type: none"> • Document and treat as referral • Collaborate with parent to get consent to evaluate. • Assess • Hold ARD meeting • Develop IEP by 3rd Birthday
2. Invitation to Transition Conference	<ul style="list-style-type: none"> • Respond to invitation to transition conference • Attend the conference • Document date of conference, the participants, and the steps to determine a child's part B eligibility.
3. AI/VI Referral for Services (0-3)	<ul style="list-style-type: none"> • Refer ECI to TODHH and/or TVI then: <ol style="list-style-type: none"> a. Obtain copy of Assessment Consent Form b. Assess c. Attend IFSP meeting d. Begin services if eligible e. Report progress notes for each visit to ECI on a weekly basis

VI. Definitions

Word / Acronym	Definition
AI	Auditory Impairment
ARD	Admission Review and Dismissal Meeting held to determine eligibility, and if the child is eligible to put services in place through the LEA children (ages 3-21); similar to an IFSP meeting
COMS	Certified Orientation and Mobility Specialist; person certified to teach individuals with visual impairments to travel safely, confidently, and independently in their environment
ECI	Early Childhood Intervention; a statewide program for families with children, birth-to-three, with disabilities and developmental delays ECI services provided in Tarrant, Denton, Ellis, Erath, Hood, Johnson, Navarro, Palo Pinto, Parker, Somervell & Wise Counties are offered through the Early Childhood Services division of My Health My Resources (MHMR) of Tarrant County
EIS	Early Intervention Specialist; credentialed professional who meets specific educational requirements established by DARS ECI and has specialized knowledge in early childhood cognitive, physical, communication, social-emotional, and adaptive development
ESC 11	Education Service Center Region 11
ESY	Extended School Year
IDEA Part B	Individuals with Disabilities Education Act - Part B A federal program that provides grants to states to assist in providing a free appropriate public education in the least restrictive environment for children with disabilities ages 3 through 21
IDEA Part C	Individuals with Disabilities Education Act - Part C A federal grant program that assists states in operating a comprehensive statewide program of early intervention services for infants and toddlers with disabilities, ages birth through age 2 years, and their families
IEP	Individualized Education Plan used to define services for children (ages 3-21)
IFSP	Individualized Family Service Plan as defined in 34 CFR §303.20. A written plan of care for providing early childhood intervention services and other medical, health and social services to an eligible child and the child's family when necessary to enhance the child's development.
IFSP Team	An interdisciplinary team that meets the requirements in 34 CFR §303.24(b) (relating to Multidisciplinary), and develops, reviews, modifies, and approves the IFSP and includes the parent, service coordinator, all ECI professionals providing services to the child, as planned on the IFSP, Teacher of students who are Deaf/Hard of Hearing (TODHH), as appropriate, and/or Teacher of students with Visual Impairments (TVI) and COMS, as appropriate

Word / Acronym	Definition
LEA	Local Education Agency; a term commonly used to mean a school district or charter school
Limited Personally Identifiable Information	The child's and the parent's names, addresses, and phone number; child's date of birth; service coordinator's name; language spoken by the child and family
LRE	Least Restrictive Environment A law under IDEA that students with disabilities receive their education, to the maximum extent appropriate, with nondisabled peers and that special education students are not removed from regular classes unless, even with supplemental aids and services, education in regular classes cannot be achieved satisfactorily. [20 United States Code (U.S.C.) Sec. 1412(a)(5)(A); 34 Code of Federal Regulations (C.F.R.) Sec. 300.114.]
Natural Environment	As defined in 34 CFR §303.26, natural environments are settings that are natural or typical for a same- aged infant or toddler without a disability. They may include the home or community settings and must be consistent with the provisions of 34 CFR §303.126. (What are not natural environments? Hospitals, clinics, rehab centers, therapist's offices, group home settings.) Settings that individual families identify as natural or normal for their family, including the home, neighborhoods, and community settings in which children without disabilities participate.
Part B Potential Eligibility Notification	Information sent to the school to begin the referral process; similar to the former 90-day referral
Prior Written Notice	The school district must provide a written notice (information received in writing) whenever the school district: <ul style="list-style-type: none"> (1) Proposes to begin or change the identification, evaluation, or educational placement of a child or the provision of a free appropriate public education (FAPE) to a child; or (2) Refuses to begin or change the identification, evaluation, or educational placement of a child or the provision of FAPE to a child. The school district must provide the notice in understandable language (34 CFR §300.503(c)).
Procedural Safeguards	This document gives a parent of a child with a disability a description of their legal rights, or procedural safeguards, under the Individuals with Disabilities Education Act (IDEA).
Receiving services	Date eligibility for ECI / Part C services is determined. Note this is definition is different from the date for initiation of services for Part B
RDSPD	Regional Day School Program for the Deaf
Service Coordinator	The ECI employee or subcontractor who: <ul style="list-style-type: none"> (1) Meets all applicable requirements in Subchapter C of this chapter (relating to staff qualifications); (2) Is assigned to be the single contact point for the family; (3) Is responsible for providing case management services as described in §108.405 of this title (relating to Case Management Services); and (4) Is from the profession most relevant to the child's or family's needs or is otherwise qualified to carry out all applicable responsibilities.
SPP12	State Performance Plan Indicator 12 for federal data collection on Early Childhood Transition from Part C to Part B, required of LEA
TODHH	Teacher of students who are Deaf/Hard of Hearing; teacher certified to work with students who have auditory impairments
Transition Conference	Face-to-face meeting with LEA, ECI, and parent; coordinated by ECI
TSBVI	Texas School for the Blind and Visually Impaired
TSD	Texas School for the Deaf

Word / Acronym	Definition
TVI	Teacher of students with Visual Impairments; a teacher certified to work with students with visual impairments
VI	Visual Impairment

VII. Signatures

We have reviewed and adopted this Memorandum of Understanding between Fort Worth ISD (LEA) and ECI of North Central Texas (ECI).

Check one:

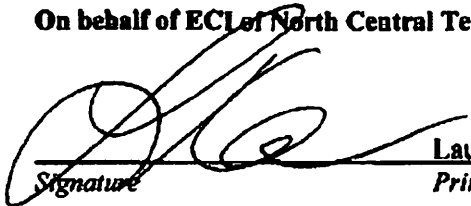
- LEA **does** have an MOU with a RDSPD.
- LEA **does not** have an MOU with a RDSPD.
- LEA is a cluster site for RDSPD.

On behalf of Fort Worth ISD (LEA):

Signature *Printed Name* *Title* *Date*

Signature *Printed Name* *Title* *Date*

On behalf of ECI of North Central Texas:

 _____
Signature **Laura Kender** **Chief of Early Childhood Services** **9-5-2018**
Printed Name *Title* *Date*

VIII. Sample LEA Agenda

- referenced on page 6

The Transition Conference should cover all the following:

SAMPLE

LEA Agenda

1. Transition Conference
 - Informational meeting for parents to include eligibility definitions, timelines, process for consenting to an evaluation and eligibility determination, district continuum of placement options, and extended year services
 - Opportunity for parents to ask questions about transition
2. Referral Meeting
 - Documents required at referral meeting
 - ✓ Official Birth Certificate (or within 30 days)
 - ✓ Social Security Card
 - ✓ Proof of Address (i.e. electric bill, water bill, lease, etc.)
 - ✓ Affidavit of Residency may be required if parent has no household bills in their name
 - Complete referral forms
 - Sign consent for evaluation (if all information for referral is complete)
 - Schedule evaluation (when all referral documents are received)
3. Evaluation
 - Your child will participate in an evaluation which may include:
 - observing your child in a play setting
 - parent interview
 - activities with LEA staff
 - Schedule Admission, Review, and Dismissal (ARD) meeting
4. ARD Meeting
 - Review evaluation report
 - Determine eligibility for special education services*
 - Develop Individual Education Plan (for eligible special education services)
 - Determine placement (for eligible special education services)
 - With parental consent, results of ARD meeting will be reported to ECI
5. Student will begin any eligible special education services on his/her third birthday, or as agreed upon during the ARD meeting.

ISD Contact Information:

Phone: 000-000-0000

***Your child must meet the criteria for one or more of the disability categories listed below and have an educational need to be eligible for special education services:**

- | | |
|---|---------------------------------|
| • Auditory Impairment | • Orthopedic Impairment |
| • Autism* | • Other Health Impairment |
| • Deaf-Blindness | • Specific Learning Disability* |
| • Emotional Disturbance* | • Speech or Language Impairment |
| • Intellectual Disabilities* | • Traumatic Brain Injury |
| • Multiple Disabilities | • Visual Impairment |
| • Non-categorical early childhood ages 3 through 5* | |

*Non-categorical early childhood ages 3 through 5 may be used in conjunction with this disability category.

X. Consent for Electronic Communication

ECI uses this form to establish parental consent or declination of electronic communications.



ECINCT - ECI ADMIN

P O Box 2603
3840 Hulen Street
Ft Worth, TX 76113

Ph: _____

Fax: _____

NOTICE OF CONSENT TO USE ELECTRONIC SIGNATURES PROGRAM AND ELECTRONIC MEDIA TO COMMUNICATE PROTECTED HEALTH INFORMATION(PHI)

To the Parent(s) or Legal Guardians of children enrolled in the Early Childhood Services/MHMR Tarrant Early Childhood Intervention Program.

As of July, 2012, Early Childhood Services/MHMR Tarrant Early Childhood Intervention Program implemented an Electronic Signature Program. Under this system, parents, legal guardians and caregivers of children in the Early Childhood Services/MHMR Tarrant Early Childhood Intervention Program will be able to sign certain forms via electronic Signature during the course of their child's time in ECI. These forms will be electronically retained by the Early Childhood Services/MHMR Tarrant Early Childhood Intervention Program. Participation in the Electronic Signature Program is optional.

To participate in the Electronic Signature Program, please read the following information carefully. If you have any questions regarding the Electronic Signature Program, please contact Early Childhood Services/MHMR Tarrant Early Childhood Intervention Program.

Electronic Signature Program: Parent Information

1. Participation is optional. The Early Childhood Services/MHMR Tarrant Electronic Signature Program is designed to be an optional convenience for parents. You are not required to participate. A decision not to participate does not affect your rights regarding disclosures of ECI records or your access to those records. However, we strongly urge you to consider the benefits of an electronic signature, including better data accuracy, a more green approach to paper management and reduces labor cost for the program. The program can function much more efficiently by utilizing this system.

2. You may withdraw your consent at any time. If you choose to participate in the Electronic Signature Program now, but change your mind later, you may withdraw your consent. Doing so will not result in the assessment of any fees. Please bear in mind that withdrawing your consent will not invalidate any documents you have previously signed electronically.

To withdraw your consent, please contact Early Childhood Services/MHMR Tarrant Early Childhood Intervention Program.

3. You may obtain a paper copy of any document you sign electronically. If at any time you wish to receive a paper copy of any document that you have signed electronically, please email or call the Early Childhood Services/MHMR Tarrant Early Childhood Intervention program with your request or notify your case manager.

4. You must inform the Early Childhood Services/MHMR Tarrant of any changes in your email address or phone number. To effectively participate in the Electronic Signature Program, you must agree to inform Early Childhood Services/MHMR Tarrant program promptly of any changes in your email address and phone number.

5. Security and authenticity. To help ensure the authenticity and security of documents with Electronic Signatures, the Early Childhood Services/MHMR Tarrant will keep this form on-file electronically as record of your signature for authentication purpose.

6. Communication via Electronic Media – The consent also includes the authorization to use or disclose protected health information via electronic media – (internet/email, cellphone SMS (text) with the Early Childhood Services/MHMR Tarrant Early Childhood Intervention Program.

Page 1



ECINCT - ECI ADMIN

P O Box 2603
3840 Hulen Street
Ft Worth, TX 76113

Ph: _____

Fax: _____

CONSENT TO USE ELECTRONIC SIGNATURES AND COMMUNICATE VIA EMAIL AND SMS (TEXT MESSAGES)

Child Name: _____ DOB: _____ Local ID #: _____ Medicaid #: _____

Date: _____ [] Check if Electronic Media Parent Information Sheet was Provided

I/We have read the attached Electronic Media Parent Information Sheet. I/we hereby give informed consent for the above named child for the use of electronic signatures utilizing the Electronic Signature Pad by the Early Childhood Services/MHMR Tarrant Early Childhood Intervention Program. I/we understand that my/our electronic signatures on these documents may not be invalidated solely on the basis that the signatures were electronically obtained.

Parent/Guardian Name: _____ Signature: _____ Date: _____

Parent/Guardian Name: _____ Signature: _____ Date: _____

Other person(s) the parents authorize to sign documents on behalf of their child:

Name: _____ Relationship: _____ Date: _____

Name: _____ Relationship: _____ Date: _____

OR: DECLINATION STATEMENT FOR USE OF ELECTRONIC SIGNATURES

I/We have read the attached Electronic Media Parent Information Sheet and I/we hereby DO NOT give consent to the use of electronic signatures by the Early Childhood Services/MHMR Tarrant Early Childhood Intervention Program.

Parent/Guardian Name: _____ Signature: _____ Date: _____

I/We have read the attached Electronic Media Parent Information Sheet. By signing here, I/we authorize Early Childhood Services/MHMR Tarrant Early Childhood Intervention Program to communicate with me and with other health care providers as needed for the medical care and treatment of the child listed above via electronic media (internet email and cellphone SMS(text messages). I/we agree to inform the Early Childhood Services/MHMR Tarrant Early Childhood Intervention Program of any changes in the email address/phone number and understand that by providing a new email address/phone number to staff in writing or verbally, this consent will remain valid and a new consent will not be required. I understand that my consent is voluntary and can be withdrawn at any time. This consent shall end one year from date of signature.

(Check only the boxes you are giving consent for):

- [] Email _____ (Email Address) Email _____ (Other Email Address)
[] Other Electronic Media (cell phone, texting, audio teleconference, video teleconference)

Parent/Guardian Name: _____ Signature: _____ Date: _____

OR: DECLINATION TO USE ELECTRONIC MEDIA

- [] I do not give consent for electronic media communications with me or with other health providers as necessary for the medical care and treatment of the child listed above.
[] I only give consent for the following electronic media to be utilized:

Parent/Guardian Name: _____ Signature: _____ Date: _____

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

**TOPIC: APPROVE THE WAIVING OF RENTAL FEES ASSOCIATED WITH
SOUTHSIDE CHURCH OF CHRIST RACIAL UNITY EVENT AT
WILKERSON-GREINES**

BACKGROUND:

On November 26, 2017 Southside Church of Christ held a racial unity worship service at Wilkerson-Greines Activity Center. The 2nd annual event is scheduled at Wilkerson-Greines Activity Center on December 9, 2018. Southside Church of Christ has collaborated with FWISD in recent years by allowing students, staff, and administrators to utilize their building for various events. Southside has provided volunteers and mentors for neighborhood schools for programs such as Academy 4, Read 2 Win, AVID, and PTAs. They have also offered support by hosting several outreach events including their School Supply Store by donating supplies which helped get students ready for school in 2018. Finally, we have hosted graduations, training and meetings in our buildings to a neighborhood school and staff at no-cost.

In the spirit of partnership and cooperation FWISD, will provide the facility free of rental charges, while the Southside Church of Christ agrees to cover costs associated with custodial support services and utilities. Therefore, other than the deferred rental fee (\$5,460) the event will take place at no cost to the District.

STRATEGIC GOAL:

3-Enhance Family and Community Engagement

ALTERNATIVES:

1. Approve the Waiving of Rental Fees Associated with Southside Church of Christ Racial Unity Event
2. Decline to Approve the Waiving of Rental Fees Associated with Southside Church of Christ Racial Unity Event
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve the Waiving of Rental Fees Associated with Southside Church of Christ Racial UNITY Event

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

No Cost

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

FWISD

RATIONALE:

The Racial UNITY Worship Night hosted by Southside Church of Christ is an event benefiting the FWISD community that is free to the participants.

INFORMATION SOURCE:

Art Cavazos
Mike Naughton

**FORT WORTH INDEPENDENT SCHOOL DISTRICT
100 N. UNIVERSITY, SUITE NE 140-B
FORT WORTH, TEXAS 76107**

RENTAL AGREEMENT

This agreement is made and entered into on the 10th day of October, 2018, by and between the FORT WORTH INDEPENDENT SCHOOL DISTRICT, a political subdivision of the State of Texas, referred to in this Rental Agreement as "LESSOR", and

Southside Church of Christ 2101 Hemphill St. Fort Worth, TX 76110
(Name and Street Address of LESSEE)

referred to in this Rental Agreement as "LESSEE." The responsible contract persons for the parties under this Rental Agreement are:

For LESSOR:
Mike Naughton
Telephone Number: 817-814-2060

For LESSEE:
Steve Cloer
Telephone Number: 817-923-8276

FOR AND IN CONSIDERATION of the rentals herein specified and other promises and covenants of LESSEE, LESSOR agrees to rent to LESSEE the following described real property and improvements located in Tarrant County, Texas:

Wilkerson Greines Activity Center 5201 C.A. Roberson Fort Worth, TX 76119
Facility Name *Facility Address*

Gymnasium and Conference Room
(Description of Specific Building(s) or Parts of Buildings)

1. **LEASED PREMISES:** Such property and improvements herein above described are referred to in this lease as "the Leased Premises" or "the Premises."

2. **TERM:** This Rental Agreement shall be for a period beginning 12/09/18 and ending 12/09/18 hereinafter called the "Rental Term"). LESSEE shall be entitled to use such premises, during such Rental Term:

Sunday 3:00 PM to 9:00 PM
(Specify Hours or Days of Use, if Appropriate, and Any Limitation on Exclusive Possession During Term)

3. **USE OF PREMISES:**

Racial Unity Worship Service
(Specify use to be made of facilities)

4. **RENTAL:** As rent for such premises, LESSEE shall pay LESSOR the total sum of:

\$ Three Thousand Twenty Five Dollars (\$3,025.00) payable as follows:
 payable in advance of occupancy on or before the 7th of December, 2018. The payment should
 be delivered or mailed to the following address:

Accounting Department, 100 N. University Dr., Suite NE 140B, Fort Worth, TX 76107

Occupancy and/or use of the facilities requested above will not be allowed without payment in full of the rental fees within the times specified above.

5. **CANCELLATION PROVISIONS:**

If LESSEE cancels this Rental Agreement at least 48 hours prior to the time LESSEE has the right to take possession of the Leased Premises, LESSEE will be refunded the rental fee paid in full. After that time LESSEE will be refunded 50% of the rental fee paid if cancellation occurs prior to 24 hours of LESSEE's right to take possession of the Leased Premises, as liquidated damages to LESSOR. After that time, LESSEE will forfeit the entire amount paid as liquidated damages to LESSOR. Cancellations due to acts of God, such as a natural catastrophe which no one can prevent, e.g. earthquake, fire, flood, hurricane, or due to adverse weather conditions which prevents the use of an outdoor athletic facility for its intended purpose, are excluded from these cancellation and/or forfeiture provisions.

A refund due LESSEE, if any, will be paid to LESSEE and mailed to the address provided above within 30 days of the date of cancellation.

6. **DEPOSIT:** In addition to, and not in lieu of, the rental amounts specified above, LESSEE has paid to LESSOR contemporaneously with the execution of this Rental Agreement, the sum of \$ -0- as a Deposit to insure the payment by LESSEE of any unexpected costs incurred by LESSOR as a result of LESSEE's occupancy. This Deposit shall be refunded to LESSEE within thirty (30) days of the expiration of the Rental Term, provided that no later than ten (10) days after the expiration of the Rental Term, LESSEE has fully paid and satisfied all of its obligations under this Rental Agreement. If LESSEE fails to pay for any such damages, or unexpected costs, or fails to comply with its other obligations under this Rental Agreement, LESSOR may deduct all amounts owed up to the total of the Deposit; and within such thirty (30) day period, will furnish LESSEE a written itemized list of the deductions made from such Deposit, together with the refund of the balance, if any. LESSEE hereby agrees and acknowledges that it accepts such itemized list of deductions and waives any and all further claims of any sort or description whatsoever against LESSOR, its Board Members, employees, servants and agents, under or in connection with this Agreement. This Deposit provision, however, shall not be construed as a limitation on the amount of actual damages which may be claimed and recovered by LESSOR against LESSEE growing out of this Agreement.

7. **KEYS:** It is understood that LESSEE will not be provided any keys to LESSOR's premises or to the leased premises under any circumstances, and that LESSEE is to make all advanced requests for access to facilities prior to the rental event taking place.

8. **UTILITIES FURNISHED:** LESSOR hereby agrees to furnish to LESSEE during the Rental Term electrical services for the ordinary use of the leased premises (and specifically excluding any electricity required for any appliance or machinery that requires current or electrical service in excess of 1,000 watts per receptacle within any twenty-four hour period) together with heating and/or air conditioning sufficient to make the leased premises comfortable for ordinary use, and water service and sewage service for ordinary uses and for no other purpose.

9. **OTHER SERVICES:** LESSOR will also furnish the following additional services, equipment, and/or appliances to LESSEE and shall make additional charges, therefore, if any, as specified as follows:

Audio/sound

LESSOR is not providing any facilities, equipment or services not explicitly set forth in this Rental Agreement, including, but not limited to, kitchen facilities, a podium, special lighting, microphones, speakers or amplification equipment, security or police services, or athletic equipment.

LESSEE will provide security for event at own cost

10. **INDEMNIFICATION/DEFENSE:**

- (a) LESSEE agrees to assume and does hereby acknowledge full liability and responsibility for, and hereby covenants and agrees to Indemnify, Hold Harmless and Defend LESSOR, and its Board Members, employees and agents, from and against any and all claims for damages or injuries to persons or property of any nature whatsoever (including any claims which may arise on the part of the LESSEE, its officers, agents, principals, employees, and sub-contractors) arising out of or incident to this Rental Agreement or to LESSEE's activities hereunder, including claims, liability and damages resulting solely or in part from the negligence of LESSOR, its Board members, employees or agents. By way of inclusion and not limitation, such claims, liability and damages Released and Indemnified against are specifically agreed to include any accidental injury to or death of any person on or about the Leased Premises as member, employee, agent, invitee, guest or patron of LESSEE. LESSEE's agreement to Indemnify, Hold Harmless and Defend shall not apply to the LESSOR, Board Member, employee or agent of the LESSOR if that LESSOR, Board Member, employee or agent is found by a court of competent jurisdiction (after all appeals have been exhausted) to have acted with gross negligence or intentional misconduct.
- (b) LESSOR will promptly notify LESSEE of any such claim and will cooperate with LESSEE in defending against any such claim or liability. In case any suit or legal proceedings of any kind is brought against LESSOR or any of its Board Members, employees or agents on account of loss or damage covered by the foregoing indemnity, LESSEE agrees to assume the defense thereof and to pay all expenses relating thereto and in connection therewith, together with all judgments and levies that may be obtained against LESSOR or its Board Members, employees or agents, as a result of such suits or proceeding specifically including fines, penalties, attorney's fees, exemplary and punitive damages, and interest. LESSEE agrees to immediately cause any such judgments and levies to be dissolved and discharged by paying same, giving bond or as otherwise accomplished.
- (c) LESSEE also agrees to pay LESSOR and its Board Members, employees and agents, promptly upon receipt of all statements therefore, any attorney's fees reasonably incurred by them directly or indirectly on account of any claims for damages or injuries covered by the foregoing indemnity.

11. **OTHER AGREEMENTS AND COVENANTS OF LESSEE:**

- (a) LESSEE agrees that it shall take the premises as is (unless there is a specific stipulation to the contrary in this Rental Agreement), and that LESSEE shall maintain the leased premises and any equipment, furniture, appliances and/or other improvements on such premises and that it will repair or replace any such furniture, equipment, appliances, or other improvements damage or destroyed during such time that LESSEE has the right to use and possess the premises under this Agreement. LESSEE, at the end of the Rental Term, shall return the premises and all equipment, furniture, appliances and improvements to the LESSOR in good repair and working order, undamaged and properly functioning;

- (b) LESSEE agrees that it will not permit any damage to any portion of the leased premises by the erection or removal of equipment. In the event damage is done, LESSEE hereby covenants and agrees to reimburse LESSOR all costs of repair;
- (c) LESSEE acknowledges that the LESSOR assumes no responsibility for any property placed on the leased premises, whether belonging to LESSEE or others, and LESSEE hereby expressly RELEASES and DISCHARGES the LESSOR, its Board Members, employees, servants and agents from any and all liability for loss, injury, or damage to the property that may be sustained by reason of or in connection with the occupancy of the premises under this Agreement;
- (d) LESSEE will comply with all laws, ordinances and regulations, federal, state and local, including all school policies and ordinances of any city or other political subdivision in which the premises are located, including the City of Fort Worth, where applicable, and all rules, regulations, and requirements specifically made by the appropriate Fire Marshall having jurisdiction over the leased premises, in connection with the activities to be carried on by LESSEE on the leased premises and the occupancy and use of the premises by LESSEE hereunder. LESSEE further agrees to obtain and pay for all necessary permits, licenses, taxes or other fees or assessments charged in connection with its use of the leased premises.

LESSEE further expressly agrees that it will not perform any act on the leased premises during the Rental Term in violation of any such laws, ordinances, rules, policies and other requirements, and that if LESSOR calls the attention of LESSEE to any such violation by LESSEE or by any employee or agent of LESSEE or by any person admitted to the leased premises by LESSEE (which the LESSOR may not be obligated to do), LESSEE will immediately desist from and correct such violation or be required to vacate the premises. It is specifically agreed and LESSEE acknowledges that it is LESSEE's sole responsibility to meet every requirement of the Federal Copyright Act and to pay all licensing agencies, as outlined in the Act. LESSEE further covenants and hereby agrees to indemnify and hold harmless the LESSOR, its Board Members, employees, agents, and servants with respect to any claims arising from non-payment to licensing agencies;

- (e) LESSEE agrees that no materials of any kind shall be nailed, tacked, screwed or otherwise attached to any part of the leased premises, surrounding buildings, or to any of the furniture, fixtures, appliances, or equipment of the LESSOR on such premises without the express written consent of LESSOR;
- (f) LESSEE agrees it will not use more than 1000 watts of electrical energy from any single electrical outlet on the premises during any twenty-four (24) hour period;
- (g) LESSEE agrees that it shall not permit to be done anything upon any portion of the leased premises that would in any way conflict with the terms and conditions of any insurance policy insuring the leased premises or any part thereof, nor should any conduct on the leased premises cause an increase in the rate of fire insurance on the leased premises or in any way destruct or interfere with any right of any tenants of such leased premises, or to injure or annoy such tenants;
- (h) LESSEE acknowledges and agrees that it does not have the right under this Rental Agreement to sell, serve, give away, allow the consumption of, or advertise alcoholic beverages of any kind on the leased premises or in connection with its activities on the leased premises.
- (i) LESSEE acknowledges and agrees that it does not have the right under this Rental Agreement to sell, serve, give away, allow the consumption of, or advertise tobacco products of any kind on the

leased premises or in connection with its activities on the leased premises.

(j) LESSEE, if a charitable association, corporation, entity or individual enterprise, having or claiming an immunity or exemption for or against liability for damage or injury to property and/or to persons, hereby expressly waives its right to plead defensively such immunity or exemption as against the LESSOR;

(k) LESSEE acknowledges that it has no right to assign this Lease or any other rights it may have hereunder, nor suffer the use of the premises other than as specified herein, nor sublet premises or any part thereof without written consent of LESSOR;

(l) In the event LESSEE has leased the premises for the purpose of presenting or staging a "public event" as that term is defined in ordinances of the City of Fort Worth, LESSEE, shall furnish security personnel in such number and in such manner as prescribed by the director of public events of the City of Fort Worth at its sole cost and expense. LESSEE hereby assumes sole responsibility for any and all acts or omissions by its security personnel in the performance of their responsibilities hereunder, and LESSEE agrees to indemnify, hold harmless, and defend the LESSOR, its Board Members, employees, agents, and servants from any and all claims or suits for property damage or personal injury arising out of, or in connection with such act or omissions.

12. **VENUE:** This Agreement is executed in and performable in Tarrant County, Texas and venue for any administrative or judicial proceeding relating to this agreement shall be in Tarrant County, Texas.

EXECUTED on or effective as of the date first written above.

FORT WORTH INDEPENDENT SCHOOL DISTRICT:

SOUTHSIDE CHURCH OF CHRIST:

BY: _____
Mike Naughton
Director of Facilities & GIS
Title

Date

BY: _____
Steve Cloer

Title

Date

Fort Worth ISD
 100 N University Drive
 Fort Worth, TX 76107
 Phone (817) 814-2150
 Fax: (817) 814-2146

INVOICE



BILL TO:
Southside Church of Christ
ATTN: Steve Cloer
2101 Hemphill St.
Fort Worth, TX 76110

DATE: October 10, 2018
INVOICE #: 19031
CUSTOMER #: 3882
DUE DATE: December 7, 2018

DESCRIPTION	AMOUNT
FOR THE USE OF:	
Wilkerson Greines Activity Center	
<u>Rental Fee</u>	
WAIVED PER LEADERSHIP	
<u>Custodial Fee</u>	
2 Custodians 10 Hours @ \$35.00	700.00
Clean-up Crew (8 hrs each) 2 Hours @ \$100.00	200.00
Clean-up Crew (4 hrs each) 4 Hours @ \$50.00	200.00
Take out basketball goals, score table, cover floors (3 custodians) 3 Hours @ \$35.00	315.00
Restore arena for basketball (3 custodians) 3 Hours @ \$35.00	315.00
Stage: put-up/tear down (4 custodians) 8 Hours @ \$35.00	1,120.00
Utility Fee 7 Hours @ \$25.00	175.00
MAKE CHECK PAYABLE TO: Fort Worth Independent School District Attn: Facility Rentals 100 N. University Drive Fort Worth, Texas 76107	
TOTAL DUE	\$ 3,025.00

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

**TOPIC: APPROVE THE QUARTERLY INVESTMENT REPORT FOR THE
PERIOD: JULY 1, 2018 – SEPTEMBER 30, 2018**

BACKGROUND:

A written investment report must be presented to the Fort Worth ISD Board of Education and the Superintendent not less than quarterly reflecting the investment transactions of the District in accordance with CDA (LEGAL). The report for the period July 1, 2018 – September 30, 2018, contains all of the reporting requirements as outlined in Section 2256.023 of the Texas Government Code. Interest earnings for the period July 1, 2018 – September 30, 2018, totaled \$2,997,771. All investments met the District's investment strategies and policies, with the District's primary goal being safety of investments and then liquidity of the investments.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

- 1. Approve The Quarterly Investment Report For The Period: July 1, 2018 – September 30, 2018.
- 2. Decline to Approve The Quarterly Investment Report For The Period: July 1, 2018 – September 30, 2018.
- 3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve The Quarterly Investment Report For The Period: July 1, 2018 – September 30, 2018.

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

No Cost

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

None

RATIONALE:

Review and approval of the District's Quarterly Investment Report is required pursuant to Policy CDA (LEGAL).

INFORMATION SOURCE:

Elsie Schiro
David Johnson
Gloria Bey
Tonya Wright

Interest Earnings by Fund Summary
 July 1, 2018 thru September 30, 2019

Interest Earned Year to Date
July 1, 2018- September 30, 2018

	2019
CIP2013 Bond	\$ 964,852
General Operating	\$ 740,015
Debt Service	\$ 204,796
Internal Finance	\$ 20,113
Food Service	\$ 6,086
Scholarships	\$ 5,268
CIP2007 Bond	\$ 5,660
TRE FUND	\$ 35,230
CIP2017 Bond	\$ 1,015,751
TOTAL	\$ 2,997,771

Interest Earned Year to Date
July 1, 2017 - September 30, 2017

	2018
CIP2013 Bond	\$ 606,547
General Operating	\$ 591,157
Debt Service	\$ 100,715
Internal Finance	\$ 12,510
Food Service	\$ 2,799
Scholarships	\$ 3,225
CIP2007 Bond	\$ 3,015
TRE FUND	\$ -
CIP2017 Bond	\$ -
TOTAL	\$ 1,319,968

Variance

CIP2013 Bond	\$ 358,305
General Operating	\$ 148,858
Debt Service	\$ 104,081
Internal Finance	\$ 7,603
Food Service	\$ 3,287
Scholarships	\$ 2,043
CIP2007 Bond	\$ 2,645
TRE FUND	\$ 35,230
CIP2017 Bond	\$ 1,015,751
TOTAL	\$ 1,677,803

Fort Worth Independent School District

Quarterly Investment Report

July 1, 2018 – September 30, 2018



Ms. Elsie I. Schiro
Chief Financial Officer

Mr. David Johnson
Senior Officer, Budget & Finance

Ms. Gloria Bey, CPA
Controller

Ms. Tonya D. Wright
Treasurer



Published: October 16, 2018

FORT WORTH INDEPENDENT SCHOOL DISTRICT
Quarterly Investment Report
07/01/2018 - 09/30/2018





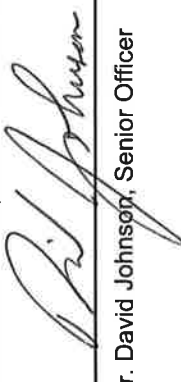

Investment Officer's Certification

This report is prepared for the Fort Worth Independent School District (the "District") in accordance with Chapter 2256 of the Public Funds Investment Act (PFIA). Section 2256.023(a) of the PFIA states that "Not less than quarterly, the investment officer shall prepare and submit to the governing body of the entity a written report of the investment transactions for all funds covered by this chapter for the preceding reporting period." This report is signed by the District's Investment Officers and includes the disclosures required in the PFIA. Market prices were obtained from the Custodial Bank, JP Morgan Chase.

The investment portfolio complied with the PFIA and the District's approved Investment Policy and Strategy throughout the period. All investment transactions made in the following portfolio during the period were made on behalf of the District and were in full compliance with PFIA and the District's approved Investment Policy.

Total Rate of Return: 2.34%
 Interest Earned During the Period: \$2,997,771
 Interest Earned Fiscal Year to Date: \$2,997,771

Portfolio Name	Face Amount/Shares	Market Value	Book Value	% of Portfolio	YTM @ Cost	Days To Maturity
CIP-2007 Bond Fund	1,002,831.47	1,002,831.47	1,002,831.47	0.19	2.29	1
CIP-2013 BOND	175,088,185.00	175,048,718.00	175,074,011.97	32.98	2.23	10
CIP-2017 BOND FUND	180,714,303.54	180,711,687.89	180,726,156.15	34.04	2.27	18
Food Service Fund	1,455,611.37	1,455,611.37	1,455,611.37	0.27	2.24	1
General Operating Fund	128,750,719.46	128,683,271.56	128,726,171.45	24.25	2.17	58
Interest & Sinking / Debt Service Fund	31,645,651.47	31,558,664.92	31,567,333.30	5.96	2.17	154
Internal Finance Fund	4,787,036.91	4,787,036.91	4,787,036.91	0.90	2.26	38
Scholarships	994,357.34	1,014,950.00	1,015,591.45	0.19	2.35	262
TRE FUND	6,436,480.97	6,436,480.97	6,436,480.97	1.21	2.21	1
Total / Average	530,875,177.53	530,699,253.09	530,791,225.04	100.00	2.23	34

	<u>10/22/18</u>		<u>10/18/18</u>
Ms. Elsie I. Schiro, Chief Financial Officer	Date	Ms. Gloria Bey, Controller	Date
	<u>10/18/18</u>		<u>10/18/18</u>
Mr. David Johnson, Senior Officer	Date	Ms. Tonya P. Wright, Treasurer	Date

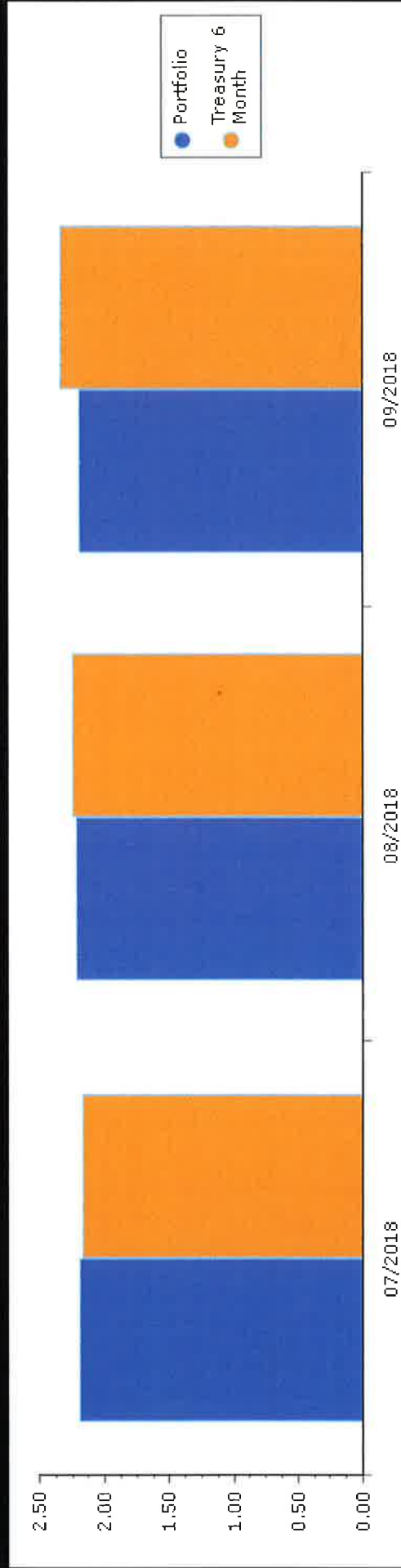


Fort Worth Independent School District Total Rate of Return - Book Value by Month All Portfolios

Begin Date: 7/31/2018, End Date: 9/30/2018

Month	Beginning BV + Accrued Interest	Interest Earned During Period-BV	Realized Gain/Loss-BV	Investment Income-BV	Average Capital Base-BV	TRR-BV	Annualized TRR-BV	Treasury 6 Month
7/31/2018	572,908,922.39	1,031,491.26	0.00	1,031,491.26	568,900,261.25	0.18	2.20	2.17
8/31/2018	569,626,992.09	1,006,698.20	0.00	1,006,698.20	549,849,095.62	0.18	2.22	2.24
9/30/2018	540,279,593.04	959,581.18	0.00	959,581.18	530,512,145.39	0.18	2.19	2.34

Annualized TRR-BV



Interest Earned During Period-BV/Quarterly Total: \$2,997,771

Total Rate of Return: US Treasury 1 Year: 2.56



Fort Worth Independent School District Distribution by Security Sector - Book Value

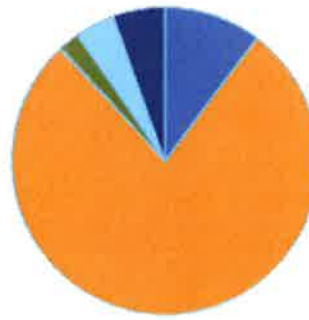
All Portfolios

Begin Date: 6/30/2018, End Date: 9/30/2018

Security Sector Allocation

Security Sector	Book Value 6/30/2018	% of Portfolio 6/30/2018	Book Value 9/30/2018	% of Portfolio 9/30/2018
Certificate Of Deposit	58,556,891.21	10.23	38,604,755.79	7.27
Local Government Investment Pool	445,235,048.69	77.75	434,364,090.31	81.83
Money Market	1,023,949.02	0.18	1,029,119.54	0.19
Municipal	12,429,234.66	2.17	4,899,442.37	0.92
Mutual Fund	23,446.00	0.00	23,446.00	0.00
US Agency	23,922,087.95	4.18	38,894,717.14	7.33
US Treasury	31,422,747.88	5.49	12,975,653.89	2.44
Total / Average	572,613,405.41	100.00	530,791,225.04	100.00

Portfolio Holdings as of 6/30/2018



Portfolio Holdings as of 9/30/2018





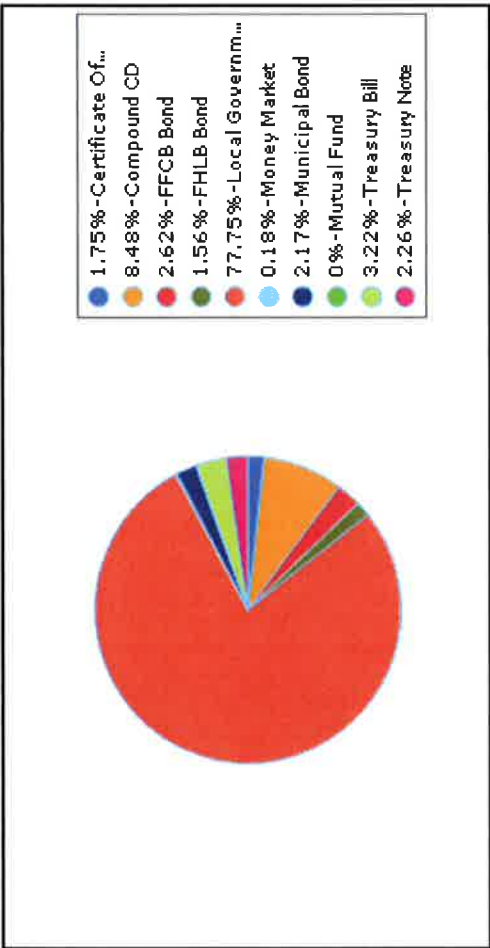
Fort Worth Independent School District Distribution by Security Type - Book Value

All Portfolios

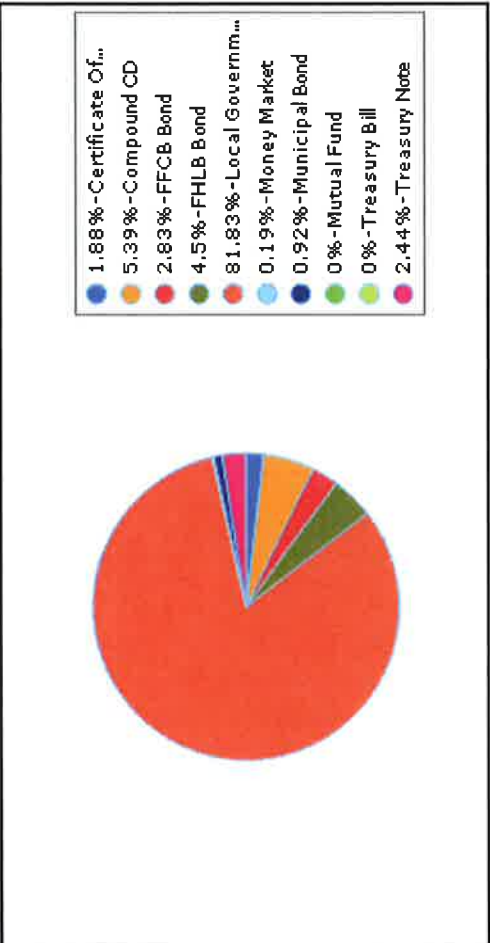
Begin Date: 6/30/2018, End Date: 9/30/2018

Security Type Allocation			
Security Type	Book Value 6/30/2018	% of Portfolio 6/30/2018	% of Portfolio 9/30/2018
Certificate Of Deposit	10,000,000.00	1.75	1.88
Compound CD	48,556,891.21	8.48	5.39
FFCB Bond	14,998,062.15	2.62	2.83
FHLB Bond	8,924,025.80	1.56	4.50
Local Government Investment Pool	445,235,048.69	77.75	81.83
Money Market	1,023,949.02	0.18	0.19
Municipal Bond	12,429,234.66	2.17	0.92
Mutual Fund	23,446.00	0.00	0.00
Treasury Bill	18,465,775.00	3.22	0.00
Treasury Note	12,956,972.88	2.26	2.44
Total / Average	572,613,405.41	100.00	100.00

Portfolio Holdings as of 6/30/2018



Portfolio Holdings as of 9/30/2018





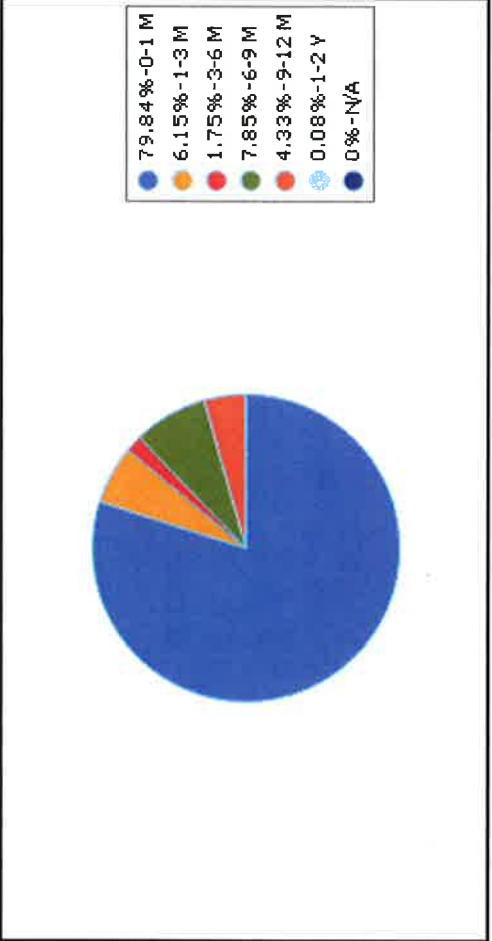
Fort Worth Independent School District Distribution by Maturity Range - Market Value

All Portfolios

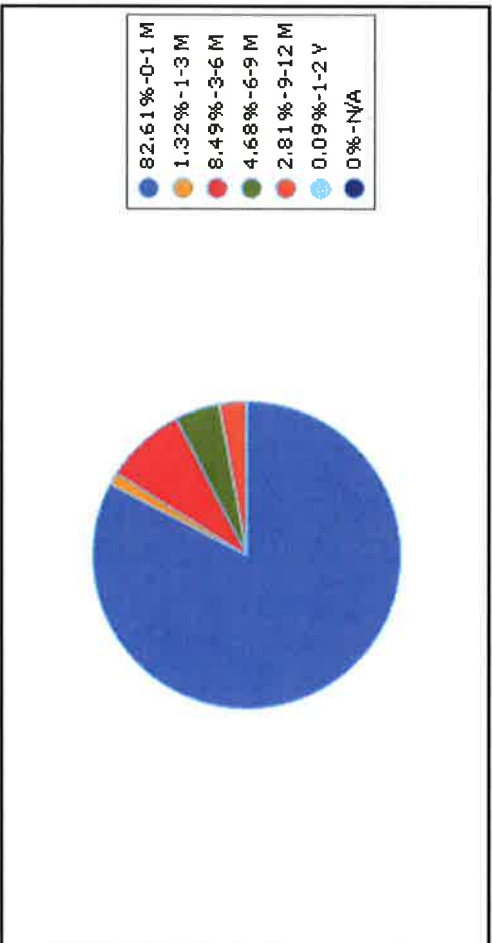
Begin Date: 6/30/2018, End Date: 9/30/2018

Maturity Range Allocation			
Maturity Range	Market Value 6/30/2018	% of Portfolio 6/30/2018	Market Value 9/30/2018
0-1 Month	457,102,644.22	79.84	438,419,163.63
1-3 Months	35,238,539.09	6.15	6,992,058.60
3-6 Months	9,993,708.87	1.75	45,050,938.89
6-9 Months	44,924,887.50	7.85	24,835,760.16
9-12 Months	24,795,057.22	4.33	14,923,778.80
1-2 Years	451,977.48	0.08	454,748.46
N/A	22,893.03	0.00	22,804.55
Total / Average	572,529,707.41	100.00	530,699,253.09

Portfolio Holdings as of 6/30/2018



Portfolio Holdings as of 9/30/2018





Fort Worth Independent School District Distribution by Issuer - Market Value

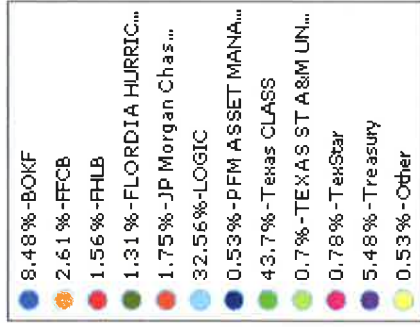
All Portfolios

Begin Date: 6/30/2018, End Date: 9/30/2018

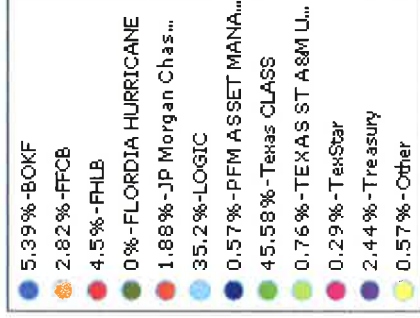
Issuer Allocation		
Issuer	Market Value 6/30/2018	% of Portfolio 6/30/2018
BOKF	48,556,891.07	8.48
FFCB	14,952,693.00	2.61
FHLB	8,908,478.00	1.56
FLORDIA HURRICANE	7,520,000.00	1.31
JP Morgan Chase	10,000,000.00	1.75
LOGIC	186,442,428.63	32.56
PFM ASSET MANAGEMENT	3,034,551.25	0.53
Texas CLASS	250,205,488.80	43.70
TEXAS ST A&M UNIVERSITY	4,027,320.00	0.70
TexStar	4,469,463.03	0.78
Treasury	31,403,243.35	5.48
Other	3,009,150.28	0.53
Total / Average	572,529,707.41	100.00

Issuer	Market Value 9/30/2018	% of Portfolio 9/30/2018
BOKF	28,604,755.79	5.39
FFCB	14,963,547.00	2.82
FHLB	23,859,902.80	4.50
FLORDIA HURRICANE	0.00	0.00
JP Morgan Chase	10,000,000.00	1.88
LOGIC	186,804,581.02	35.20
PFM ASSET MANAGEMENT	3,049,826.90	0.57
Texas CLASS	241,894,792.67	45.58
TEXAS ST A&M UNIVERSITY	4,017,200.00	0.76
TexStar	1,526,482.96	0.29
Treasury	12,961,800.60	2.44
Other	3,016,363.35	0.57
Total / Average	530,699,253.09	100.00

Portfolio Holdings as of 6/30/2018



Portfolio Holdings as of 9/30/2018





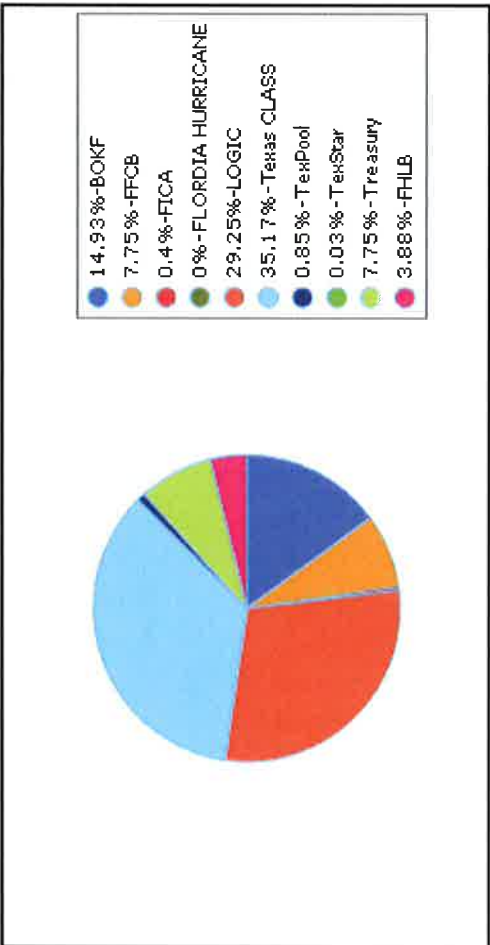
Fort Worth Independent School District Distribution by Issuer - Market Value

General Operating Fund

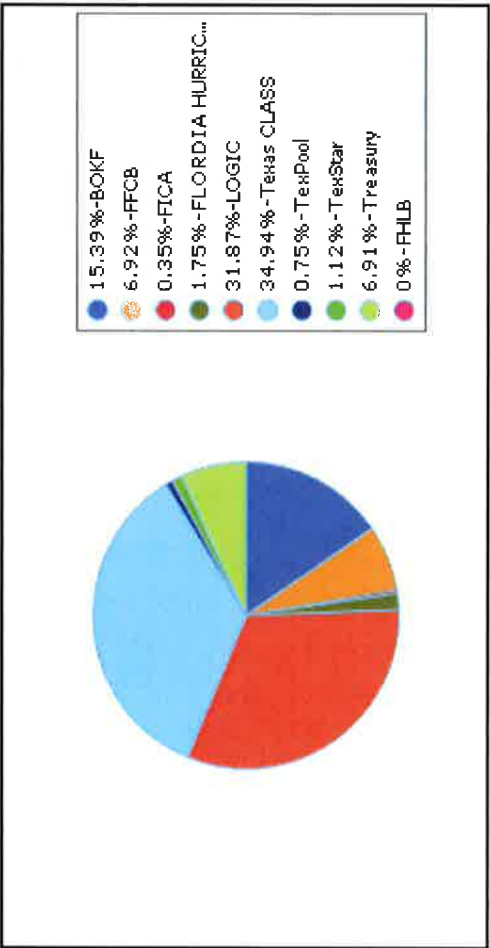
Begin Date: 6/30/2018, End Date: 9/30/2018

Issuer Allocation			
Issuer	Market Value 6/30/2018	% of Portfolio 6/30/2018	Market Value 9/30/2018
BOKF	22,163,976.53	15.39	19,209,495.93
FFCB	9,968,462.00	6.92	9,975,698.00
FICA	510,329.21	0.35	512,906.17
FLORDIA HURRICANE	2,520,000.00	1.75	0.00
LOGIC	45,909,353.34	31.87	37,645,912.12
Texas CLASS	50,337,349.16	34.94	45,253,040.40
TexPool	1,083,116.98	0.75	1,088,406.76
TexStar	1,607,134.36	1.12	40,958.08
Treasury	9,952,202.80	6.91	9,967,929.60
FHLB	0.00	0.00	4,988,924.50
Total / Average	144,051,924.38	100.00	128,683,271.56

Portfolio Holdings as of 9/30/2018



Portfolio Holdings as of 6/30/2018



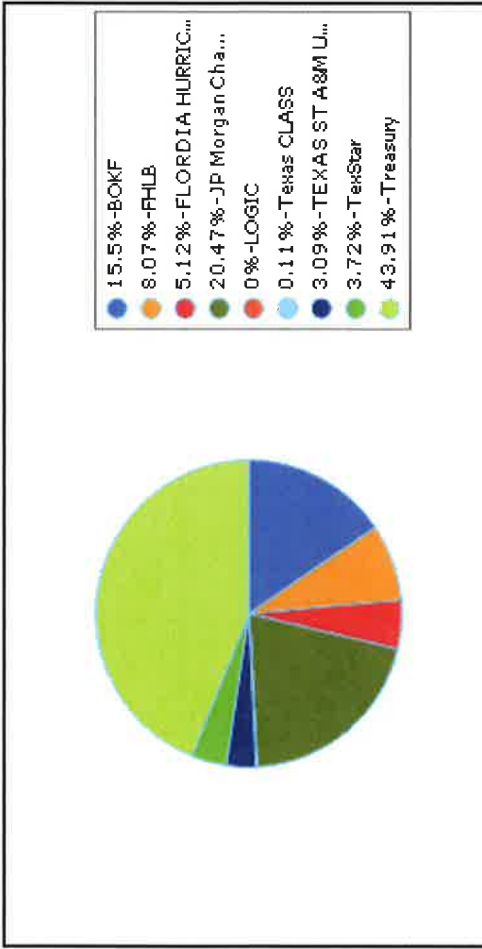


Fort Worth Independent School District Distribution by Issuer - Market Value Interest & Sinking / Debt Service Fund

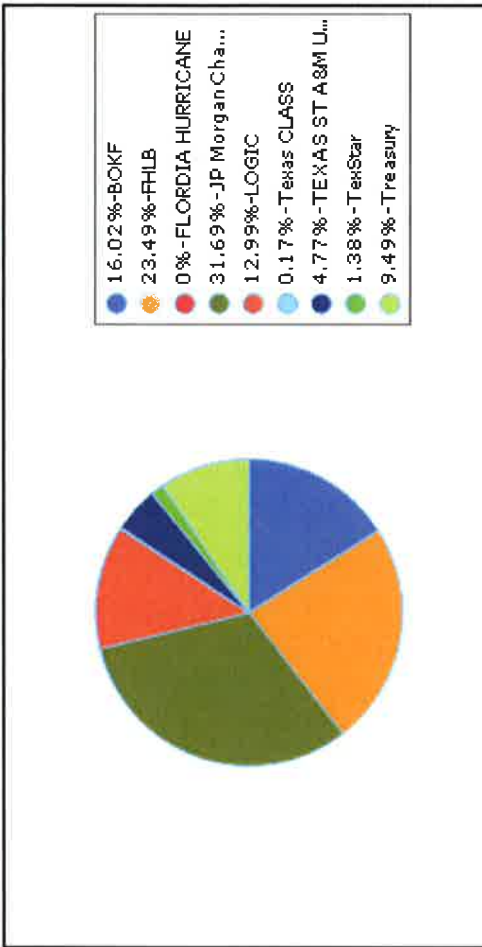
Begin Date: 6/30/2018, End Date: 9/30/2018

Issuer Allocation			
Issuer	Market Value 6/30/2018	% of Portfolio 6/30/2018	Market Value 9/30/2018
BOKF	7,573,841.97	15.50	5,056,573.00
FHLB	3,941,240.00	8.07	7,412,692.45
FLORIDIA HURRICANE	2,500,000.00	5.12	0.00
JP Morgan Chase	10,000,000.00	20.47	10,000,000.00
LOGIC	727.60	0.00	4,100,036.74
Texas CLASS	51,823.51	0.11	52,117.68
TEXAS ST A&M UNIVERSITY	1,510,245.00	3.09	1,506,450.00
TexStar	1,818,835.18	3.72	436,924.05
Treasury	21,451,040.55	43.91	2,993,871.00
Total / Average	48,847,753.81	100.00	31,558,664.92

Portfolio Holdings as of 6/30/2018



Portfolio Holdings as of 9/30/2018





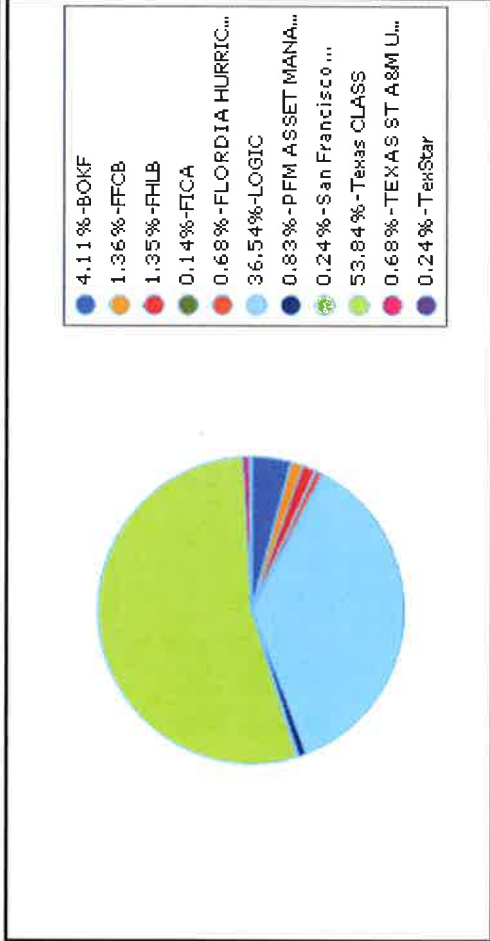
Fort Worth Independent School District Distribution by Issuer - Market Value REPORT GROUP:BOND FUND

Begin Date: 6/30/2018, End Date: 9/30/2018

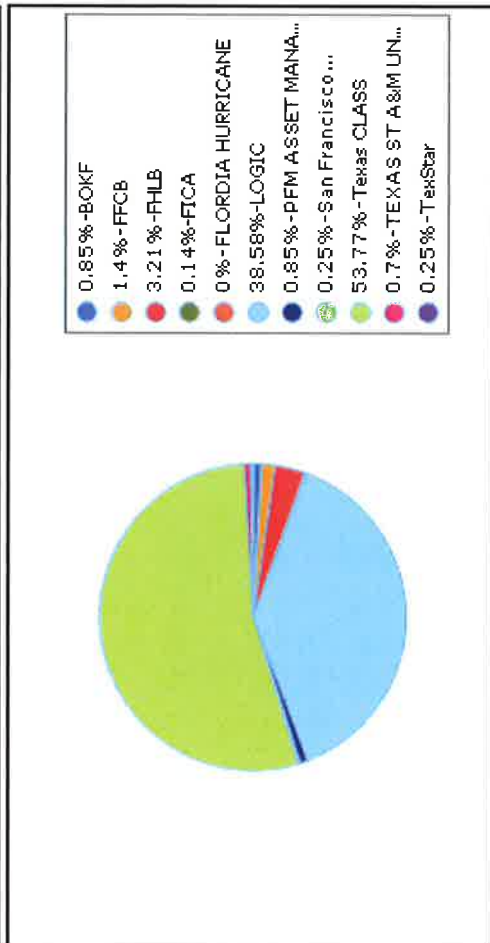
Issuer Allocation

Issuer	Market Value 6/30/2018	% of Portfolio 6/30/2018	Market Value 9/30/2018	% of Portfolio 9/30/2018
BOKF	15,086,620.67	4.11	3,025,953.78	0.85
FFCB	4,984,231.00	1.36	4,987,849.00	1.40
FHLB	4,967,238.00	1.35	11,458,285.85	3.21
FICA	513,619.81	0.14	516,213.37	0.14
FLORDIA HURRICANE	2,500,000.00	0.68	0.00	0.00
LOGIC	134,287,421.26	36.54	137,625,186.43	38.58
PFM ASSET MANAGEMENT	3,034,551.25	0.83	3,049,826.90	0.85
San Francisco City	879,191.25	0.24	876,032.50	0.25
Texas CLASS	197,836,378.37	53.84	191,829,821.91	53.77
TEXAS ST A&M UNIVERSITY	2,517,075.00	0.68	2,510,750.00	0.70
TexStar	879,015.21	0.24	883,317.62	0.25
Total / Average	367,485,341.82	100.00	356,763,237.36	100.00

Portfolio Holdings as of 6/30/2018



Portfolio Holdings as of 9/30/2018





Fort Worth Independents School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 9/30/2018

Description	Face Amount / Shares	Settlement Date	Cost Value	Market Price	Market Value	Accrued Interest	% Portfolio	Credit Rating	Days To Call/Maturity
CUSIP		YTM @ Cost	Book Value	YTM @ Market			Unre. Gain/Loss	Credit Rating	Duration To Maturity
CIP-2007 Bond Fund									
Texas CLASS LGIP		5/31/2010	1,002,831.47	100.00	1,002,831.47		0.19%	S&P-AA+	1
TXCLASS0004	1,002,831.47	2.29	1,002,831.47	2.29			0.00	NR	0
Sub Total CIP-2007 Bond Fund	1,002,831.47	2.29	1,002,831.47	2.29	1,002,831.47		0.19%		1
CIP-2013 BOND									
BOKF 1.99 10/25/2018		4/26/2018	3,025,953.78	100.00	3,025,953.78		0.57%	NR	25
CDARS8562	3,025,953.78	1.99	3,025,953.78	1.99	0.00		0.00	NR	0.07
FFCB 1.88 2/28/2019		1/29/2018	4,998,950.00	99.76	4,987,849.00		0.94%	Moody's-Aaa	151
3133EJAS8	5,000,000.00	1.89	4,999,598.61	2.47	7,833.33		-11,749.61	S&P-AA+	0.42
FHLB 1.375 3/18/2019		2/1/2018	4,966,589.50	99.45	4,972,684.00		0.94%	S&P-AA+	169
3130AAXX1	5,000,000.00	1.98	4,986,228.36	2.56	2,291.67		-13,544.36	Moody's-Aaa	0.47
FICA MM		9/10/2015	516,213.37	100.00	516,213.37		0.1%	NR	1
MM9057-CIP2013	516,213.37	2.00	516,213.37	2.00			0.00	NR	0
LOGIC LGIP		9/18/2014	53,499,385.20	100.00	53,499,385.20		10.08%	NR	1
LOGIC13002	53,499,385.20	2.21	53,499,385.20	2.21			0.00	NR	0
PFM ASSET MANAGEMENT LGIP		10/20/2016	3,049,826.90	100.00	3,049,826.90		0.57%	NR	1
1265-01	3,049,826.90	2.03	3,049,826.90	2.03			0.00	NR	0
Texas CLASS LGIP		4/14/2014	103,087,898.92	100.00	103,087,898.92		19.42%	S&P-AA+	1
TXCLASS0007	103,087,898.92	2.29	103,087,898.92	2.29			0.00	NR	0
Texas CLASS LGIP		12/1/2016	1,025,589.21	100.00	1,025,589.21		0.19%	NR	1
TXCLASS4001	1,025,589.21	2.11	1,025,589.21	2.11			0.00	NR	0
TexStar LGIP		2/20/2014	883,317.62	100.00	883,317.62		0.17%	S&P-AA+	1
TEXSTAR20130	883,317.62	2.00	883,317.62	2.00			0.00	NR	0
Sub Total CIP-2013 BOND	175,088,185.00	2.23	175,053,724.50	2.27	175,048,718.00		32.98%		10
CIP-2017 BOND FUND			175,074,011.97		10,125.00		-25,293.97		0.03



Fort Worth Independents School District Portfolio Holdings by Portfolio Name

All Portfolios

Date: 9/30/2018

Description CUSIP	Face Amount / Shares	Settlement Date YTM @ Cost	Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	% Portfolio Unre. Gain/Loss	Credit Rating Credit Rating	Days To Call/Maturity Duration To Maturity
FHLB 2.5 9/10/2019		9/14/2018	6,494,995.00	99.78	6,485,601.85	1.22%	Moody's-Aaa	345
3130AEWJ5	6,500,000.00	2.58	6,495,216.83	2.74	9,027.78	-9,614.98	S&P-AA+	0.94
LOGIC LGIP		5/2/2018	84,125,801.23	100.00	84,125,801.23	15.85%	NR	1
LOGIC13006	84,125,801.23	2.21	84,125,801.23	2.21		0.00	NR	0
San Francisco City 3 6/15/2019		5/23/2018	880,451.25	100.12	876,032.50	0.17%	S&P-AA+	258
7976462R6	875,000.00	2.40	878,624.80	2.83	9,260.42	-2,592.30	Moody's-Aaa	0.7
Texas CLASS LGIP		5/4/2018	86,713,502.31	100.00	86,713,502.31	16.34%	NR	1
TXCLASS009	86,713,502.31	2.29	86,713,502.31	2.29		0.00	NR	0
TEXAS ST A&M UNIVERSITY 3.253 5/15/2019		5/11/2018	2,521,150.00	100.43	2,510,750.00	0.47%	S&P-AAA	227
88213AJV8	2,500,000.00	2.40	2,513,010.98	2.55	30,496.88	-2,260.98	Moody's-Aaa	0.62
Sub Total CIP-2017 BOND FUND	180,714,303.54	2.27	180,735,899.79	2.28	180,711,687.89	34.05%		18
Food Service Fund						-14,468.26		0.05
LOGIC LGIP		9/21/2018	1,020,873.10	100.00	1,020,873.10	0.19%	NR	1
LOGIC13004	1,020,873.10	2.21	1,020,873.10	2.21		0.00	NR	0
Texas CLASS LGIP		2/14/2012	433,742.71	100.00	433,742.71	0.08%	S&P-AA+	1
TXCLASS002	433,742.71	2.29	433,742.71	2.29		0.00	NR	0
TexStar LGIP		5/31/2010	995.56	100.00	995.56	0%	S&P-AA+	1
TEXSTAR15580	995.56	2.00	995.56	2.00		0.00	NR	0
Sub Total Food Service Fund	1,455,611.37	2.23	1,455,611.37	2.23	1,455,611.37	0.27%		1
General Operating Fund						0.00		0
BOKF 1.83 1/24/2019		1/25/2018	6,075,372.34	100.00	6,075,372.34	1.14%	NR	116
CDARS1467	6,075,372.34	1.83	6,075,372.34	1.83	0.00	0.00	NR	0.31
BOKF 2.2/28/2019		3/1/2018	5,058,974.23	100.00	5,058,974.23	0.95%	NR	151
CDARS4046	5,058,974.23	2.00	5,058,974.23	2.00	0.00	0.00	NR	0.42



Fort Worth Independent School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 9/30/2018

Description CUSIP	Face Amount / Shares	Settlement Date YTM @ Cost	Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	% Portfolio Unre. Gain/Loss	Credit Rating	Days To Call/Maturity Duration To Maturity
BOKF 2.16 4/25/2019		4/26/2018	8,075,149.36	100.00	8,075,149.36	1.52%	NR	207
CDARS8538	8,075,149.36	2.16	8,075,149.36	2.16	0.00	0.00	NR	0.57
FFCB 1.88 2/28/2019		1/29/2018	9,997,900.00	99.76	9,975,698.00	1.88%	Moody's-Aaa	151
3133EJAS8	10,000,000.00	1.89	9,999,197.22	2.47	15,666.67	-23,499.22	S&P-AA+	0.42
FHLB 2.5 9/10/2019		9/14/2018	4,996,150.00	99.78	4,988,924.50	0.94%	Moody's-Aaa	345
3130AEWJ5	5,000,000.00	2.58	4,996,320.64	2.74	6,944.44	-7,396.14	S&P-AA+	0.94
FICA MM		2/8/2016	512,906.17	100.00	512,906.17	0.1%	NR	1
MM9057-GO	512,906.17	2.00	512,906.17	2.00	0.00	0.00	NR	0
LOGIC LGIP		9/25/2014	37,645,912.12	100.00	37,645,912.12	7.09%	NR	1
LOGIC13001	37,645,912.12	2.21	37,645,912.12	2.21	0.00	0.00	NR	0
Texas CLASS LGIP		5/31/2010	45,253,040.40	100.00	45,253,040.40	8.53%	S&P-AA+	1
TXCLASS0001	45,253,040.40	2.29	45,253,040.40	2.29	0.00	0.00	NR	0
TexPool LGIP		6/30/2010	1,088,406.76	100.00	1,088,406.76	0.21%	S&P-AA+	1
TEXPOOL00001	1,088,406.76	2.00	1,088,406.76	2.00	0.00	0.00	NR	0
TexStar LGIP		5/31/2010	40,958.08	100.00	40,958.08	0.01%	S&P-AA+	1
TEXSTAR11110	40,958.08	2.00	40,958.08	2.00	0.00	0.00	NR	0
T-Note 1.125 2/28/2019		2/1/2018	5,947,908.47	99.50	5,969,742.00	1.13%	S&P-AAA	151
912828W30	6,000,000.00	1.95	5,979,934.13	2.34	5,593.92	-10,192.13	Moody's-Aaa	0.42
T-Note 1.75 10/31/2018		2/1/2018	4,000,000.00	99.95	3,998,187.60	0.75%	Moody's-Aaa	31
912828RP7	4,000,000.00	1.75	4,000,000.00	2.27	29,103.26	-1,812.40	None	0.08
Sub Total General Operating Fund	128,750,719.46	2.17	128,692,677.93	2.25	128,683,271.56	24.25%		58
Interest & Sinking / Debt Service Fund			128,726,171.45		57,308.29	-42,899.89		0.16
BOKF 2 2/28/2019		3/1/2018	4,047,179.32	100.00	4,047,179.32	0.76%	NR	151
CDARS4011	4,047,179.32	2.00	4,047,179.32	2.00	0.00	0.00	NR	0.42



Fort Worth Independent School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 9/30/2018

Description	Face Amount / Shares	Settlement Date	Cost Value	Market Price	Market Value	Yield	Unrealized Gain/Loss	Credit Rating	Days To Maturity
CUSIP		YTM @ Cost	Book Value	YTM @ Market	Accrued Interest	% Portfolio	Unrealized Gain/Loss	Credit Rating	Duration To Maturity
BOKF 2.16 4/25/2019	1,009,393.68	4/26/2018	1,009,393.68	100.00	1,009,393.68	0.19%	0.00	NR	207
CDARS8546		2.16	1,009,393.68	2.16	0.00			NR	0.57
FHLB 0 2/14/2019	4,000,000.00	5/9/2018	3,932,872.22	99.09	3,963,440.00	0.75%	-3,832.22	NR	137
313384BW8		2.19	3,967,272.22	2.42	0.00			NR	0.38
FHLB 0.875 8/5/2019	3,500,000.00	9/14/2018	3,448,340.00	98.55	3,449,252.45	0.65%	-1,630.81	Moody's-Aaa	309
3130A8Y72		2.56	3,450,883.26	2.62	4,678.82			S&P-AA+	0.85
JP Morgan Chase 2.13 4/9/2019	10,000,000.00	4/9/2018	10,000,000.00	100.00	10,000,000.00	1.88%	0.00	NR	191
CD549902		2.13	10,000,000.00	2.13	101,539.73			NR	0.52
LOGIC LGIP	4,100,036.74	12/2/2014	4,100,036.74	100.00	4,100,036.74	0.77%	0.00	NR	1
LOGIC13003		2.21	4,100,036.74	2.21				NR	0
Texas CLASS LGIP	52,117.68	5/31/2010	52,117.68	100.00	52,117.68	0.01%	0.00	S&P-AA+	1
TXCLASS0003		2.29	52,117.68	2.29				NR	0
TEXAS ST A&M UNIVERSITY 3.253 5/15/2019	1,500,000.00	5/11/2018	1,512,690.00	100.43	1,506,450.00	0.28%	-1,356.59	Moody's-Aaa	227
88213AJV8		2.40	1,507,806.59	2.55	18,298.12			Moody's-Aaa	0.62
TexStar LGIP	436,924.05	5/31/2010	436,924.05	100.00	436,924.05	0.08%	0.00	S&P-AA+	1
TEXSTAR33330		2.00	436,924.05	2.00				NR	0
T-Note 1 11/30/2018	3,000,000.00	2/8/2018	2,979,300.47	99.80	2,993,871.00	0.56%	-1,848.76	S&P-AAA	61
912828U40		1.86	2,995,719.76	2.22	10,000.00			Moody's-Aaa	0.17
Sub Total Interest & Sinking / Debt Service Fund	31,645,651.47	2.17	31,518,854.16	2.24	31,558,664.92	5.93%	-8,668.38		154
Internal Finance Fund									
BOKF 2.16 4/25/2019	857,984.62	4/26/2018	857,984.62	100.00	857,984.62	0.16%	0.00	NR	207
CDARS8597		2.16	857,984.62	2.16	0.00			None	0.57
Texas CLASS LGIP	3,811,449.82	5/31/2010	3,811,449.82	100.00	3,811,449.82	0.72%	0.00	S&P-AA+	1
TXCLAS0005		2.29	3,811,449.82	2.29				NR	0



Fort Worth Independent School District Portfolio Holdings by Portfolio Name All Portfolios

Date: 9/30/2018

Description CUSIP	Face Amount / Shares	Settlement Date		Cost Value Book Value	Market Price YTM @ Market	Market Value Accrued Interest	% Portfolio Unre. Gain/Loss	Credit Rating Credit Rating	Days To Call/Maturity Duration To Maturity
		YTM @ Cost	YTM @ Market						
TexStar LGIP TEXSTAR15640	117,602.47	5/31/2010	2.00	117,602.47	100.00	117,602.47	0.02%	S&P-AA+	1
		2.00		117,602.47	2.00		0.00	NR	0
Sub Total Internal Finance Fund	4,787,036.91	2.26		4,787,036.91	2.26	4,787,036.91	0.9%		38
Scholarships									0.1
BOKF 2,425 4/23/2020		4/26/2018		454,748.46	100.00	454,748.46	0.09%	NR	571
CDARS9135	454,748.46	2.43		454,748.46	2.43	0.00	0.00	NR	1.54
Nationwide-Highmark Bond HIGHMARK857	2,211.89	4/19/2002		23,446.00	10.31	22,804.55	0%	NR	
				23,446.00			-641.45	NR	
Texas CLASS LGIP TXCLASS0008	514,620.15	4/24/2014	2.29	514,620.15	100.00	514,620.15	0.1%	S&P-AA+	1
		2.29		514,620.15	2.29	0.00	0.00	NR	0
TexStar LGIP TEXSTAR44440	22,776.84	5/31/2010	2.00	22,776.84	100.00	22,776.84	0%	S&P-AA+	1
		2.00		22,776.84	2.00	0.00	0.00	NR	0
Sub Total Scholarships	994,357.34	2.35		1,015,591.45	2.35	1,014,950.00	0.19%		262
				1,015,591.45		0.00	-641.45		0.71
TRE FUND									
LOGIC LGIP		3/8/2018		6,412,572.63	100.00	6,412,572.63	1.21%	NR	1
LOGIC13005	6,412,572.63	2.21		6,412,572.63	2.21	0.00	0.00	NR	0
TexStar LGIP		3/8/2018		23,908.34	100.00	23,908.34	0%	None	1
TEXSTAR15650	23,908.34	2.00		23,908.34	2.00	0.00	0.00	None	0
Sub Total TRE FUND	6,436,480.97	2.21		6,436,480.97	2.21	6,436,480.97	1.21%		1
				6,436,480.97		530,699,253.09	100.00%		0
TOTAL PORTFOLIO	530,875,177.53	2.22		530,791,225.04	2.26	250,735.04	-91,971.95		0.09

**CONSENT AGENDA ITEM
BOARD MEETING
NOVEMBER 13, 2018**

**TOPIC: APPROVAL OF BUDGET AMENDMENT FOR THE PERIOD ENDED
OCTOBER 31, 2018**

BACKGROUND:

The 2018-2019 Consolidated General Fund Budget was initially adopted on June 26, 2018 and last amended through the period ended September 30, 2018. During the month of October 2018, requests were made by campuses and departments to transfer funds between functions for the General Operating Fund (199) and Tax Ratification Election Fund (198), as reflected on the spreadsheet provided. All requests are necessary in the normal course of District operations. Once amendments have Board approval, they will be posted to the General Ledger.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Budget Amendment for the period ended October 31, 2018
2. Decline to Approve Budget Amendment for the period ended October 31, 2018
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Budget Amendment for the period ended October 31, 2018

FUNDING SOURCE

Additional Details

General Fund

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Campuses and Departments as necessary

RATIONALE:

Education Code 44.006(b) and the State Board of Education's Financial Accounting and Reporting Resource Guide require amendment, if needed, of the annual budget by official Board action. The proposed revision comply with legal requirements.

INFORMATION SOURCE:

Elsie Schiro
David Johnson

**Consolidated General Fund
Budget Amendments 2018-2019
For The Period Ended October 31, 2018**

	Consolidated General Fund 2018-2019 Amended Budget 9/30/2018	Adjustments	Consolidated General Fund 2018-2019 Amended Budget 10/31/2018
<u>REVENUE & OTHER SOURCES</u>			
5700 Local Revenue	\$394,604,221		\$394,604,221
5800 State Revenue	345,621,308		345,621,308
5900 Federal Revenue	15,000,000		15,000,000
7900 Other Sources	0		0
Total Revenue & Other Sources	\$755,225,529	\$0	\$755,225,529
<u>EXPENDITURES</u>			
11 Instruction	\$468,875,482	\$72,773	\$468,948,255
12 Instruction Resources and Media Services	\$11,749,446	(\$18,293)	\$11,731,153
13 Curriculum and Instructional Staff Development	\$10,473,059	\$6,126	\$10,479,185
21 Instructional Administration	\$14,701,461	(\$12,249)	\$14,689,212
23 School Administration	\$49,878,599	\$10,903	\$49,889,502
31 Guidance and Counseling Services	\$45,052,298	\$42,105	\$45,094,403
32 Social Work Services	\$5,294,802	(\$61,454)	\$5,233,348
33 Health Services	\$10,596,590	(\$39,900)	\$10,556,690
34 Student Transportation	\$22,070,800	(\$33,315)	\$22,037,485
35 Food Services	\$322,436	(\$1,100)	\$321,336
36 Cocurricular/Extracurricular Activities	\$15,481,375	(\$25,899)	\$15,455,476
41 General Administration	\$20,425,350	\$0	\$20,425,350
51 Plant Maintenance and Operations	\$75,616,367	\$57,399	\$75,673,766
52 Security and Monitoring Services	\$12,101,690	(\$896)	\$12,100,794
53 Data Processing Services	\$14,554,590	\$3,800	\$14,558,390
61 Community Services	\$5,311,215	\$0	\$5,311,215
71 Debt Service	\$0	\$0	\$0
81 Facilities Acquisition & Construction	\$7,234,082	\$0	\$7,234,082
95 Payments to Juvenile Justice Alt Ed Program	\$142,500	\$0	\$142,500
97 Tax Increment Financing	\$0	\$0	\$0
99 Other Intergovernmental Charges	\$3,100,000	\$0	\$3,100,000
Total Budgeted Expenditures	\$792,982,142	\$0	\$792,982,142
Total Deficit	(\$37,756,613)		(\$37,756,613)
Beginning Fund Balance (Unaudited)	185,104,223		185,104,223
Fund Balance-Ending (Unaudited)	\$147,347,610		\$147,347,610

	October 31, 2018 Budget Amendment	Increase	Decrease	Net Effect
Object	Revenue			
5700				
5800				
5900		0	0	
	Total	0	0	0
Function	Expenses			
11	Trnsfr from function 12 to fund extra duty pay at turnaround campus	17,126		
	Trnsfr from function 32 to provide funding for teacher position at Juvenile Detention Center	13,548		
	Trnsfr from function 32 for Student Engagement extra duty pay at campuses	35,281		
	Trnsfr from function 32 to purchase software for students at McClung campus	9,000		
	Trnsfr from function 21 to fund extra duty pay for advanced academics	21,660		
	Trnsfr from function 21 to fund position due to overspending CDC grant		22,968	
	Campus/Dept. normal course of District operations		874	
	Overall effect on Function 11	96,615	23,842	72,773
12	Trnsfr to function 11 to fund extra duty pay at turnaround campus		20,000	
	Campus/Dept. normal course of District operations	1,707	0	
	Overall effect on Function 12	1,707	20,000	(18,293)
13	Campus/Dept. normal course of District operations	6,126		
		6,126	0	6,126
21	Trnsfr to function 11 to fund extra duty pay for advanced academics		21,660	
	Trnsfr from function 11 to fund position due to overspending CDC grant	22,968		
	Trnsfr to function 31 to fund Consortium membership dues		5,000	
	Campus/Dept. normal course of District operations		8,557	
	Overall effect on Function 21	22,968	35,217	(12,249)
23	Trnsfr from function 11 to increase budget for campus principal	4,000		
	Campus/Dept. normal course of District operations	6,903	0	
	Overall effect on Function 23	10,903	0	10,903
31	Trnsfr from function 33 to increase budget for overages in discretionary payroll and travel	33,700		
	Trnsfr from function 21 to fund Consortium membership dues	5,000		
	Campus/Dept. normal course of District operations	3,405	0	
	Overall effect on Function 31	42,105	0	42,105
32	Trnsfr to function 11 to provide funding for teacher position at Juvenile Detention Center		13,548	
	Trnsfr to function 11 for Student Engagement extra duty pay at campuses		35,281	
	Trnsfr to function 11 to purchase software for students at McClung campus		9,000	
	Campus/Dept. normal course of District operations		3,625	
	Overall effect on Function 32	0	61,454	(61,454)
33	Trnsfr to function 31 to increase budget for overages in discretionary payroll and travel		40,000	
	Campus/Dept. normal course of District operations	100	0	
	Overall effect on Function 33	100	40,000	(39,900)
34	Trnsfr to function 51 (TRE) for emergency affidavitt to purchase chiller for a campus		33,315	
	Campus/Dept. normal course of District operations	0	0	
	Overall effect on Function 34	0	33,315	(33,315)
35	Campus/Dept. normal course of District operations	0	1,100	
	Overall effect on Function 35	0	1,100	(1,100)
36	Trnsfr to function 51 to budget for custodial overtime in Athletics		17,935	

	October 31, 2018 Budget Amendment	Increase	Decrease	Net Effect
	Campus/Dept. normal course of District operations	0	7,964	
	Overall effect on Function 36	0	25,899	(25,899)
51	Trnsfr to function 51 (TRE) for emergency affidavitt to purchase chiller for a campus	33,315		
	Trnsfr from function 36 to budget for custodial overtime in Athletics	17,935		
	Campus/Dept. normal course of District operations	6,149	0	
	Overall effect on Function 51	57,399	0	57,399
52	Campus/Dept. normal course of District operations	0	896	
	Overall effect on Function 52	0	896	(896)
53	Campus/Dept. normal course of District operations	3,800		
	Overall effect on Function 53	3,800	0	3,800
61	Campus/Dept. normal course of District operations	0	0	
	Overall effect on Function 61	0	0	0
	Total	241,723	241,723	0

FORT WORTH INDEPENDENT SCHOOL DISTRICT



SUMMARY OF 2018-2019 BUDGET AMENDMENTS CONSOLIDATED GENERAL FUND

Fort Worth
INDEPENDENT SCHOOL DISTRICT

	ORIGINAL	ADD/ SUBTRACT	7/31/18	ADD/ SUBTRACT	8/31/18	ADD/ SUBTRACT	REVISED 9/30/18	ADD/ SUBTRACT	REVISED 10/31/18
Resources (Inflows):									
5700 Local and Intermediate Sources	\$394,604,221		\$394,604,221		\$394,604,221		\$394,604,221		\$394,604,221
5800 State Program Revenues	\$345,621,308		\$345,621,308		\$345,621,308		\$345,621,308		\$345,621,308
5900 Federal Program Revenues	\$15,000,000		\$15,000,000		\$15,000,000		\$15,000,000		\$15,000,000
7900 Other Financing Sources									
Amounts Available for Appropriations	755,225,529		755,225,529		755,225,529		755,225,529		755,225,529
Charges to Appropriations (Outflows)									
11 Instruction	468,095,619		468,095,619		468,095,619		468,875,482	72,773	468,948,255
12 Instructional Resources and Media Services	11,752,096		11,752,096		11,752,096		11,749,446	(18,293)	11,731,153
13 Curriculum Development and Instructional Personnel Development	10,724,997		10,724,997		10,724,997		10,473,059	6,126	10,479,185
21 Instructional Administration	14,694,461		14,694,461		14,694,461	7,000	14,701,461	(12,249)	14,689,212
23 School Administration	49,879,413		49,879,413		49,879,413	(814)	49,878,599	10,903	49,889,502
31 Guidance and Counseling Services	45,603,243		45,603,243		45,603,243	(550,945)	45,052,298	42,105	45,094,403
32 Attendance and Social Work Services	5,282,264		5,282,264		5,282,264	12,538	5,294,802	(61,454)	5,233,348
33 Health Services	10,596,551		10,596,551		10,596,551	39	10,596,590	(39,900)	10,556,690
34 Student (pupil) Transportation	24,470,800		24,470,800		24,470,800	(2,400,000)	22,070,800	(33,315)	22,037,485
35 Food Services	319,436		319,436		319,436	3,000	322,436	(1,100)	321,336
36 Cocurricular/Extracurricular Activities	15,481,375		15,481,375		15,481,375		15,481,375	(25,899)	15,455,476
41 General Administration	20,400,591		20,400,591		20,400,591	24,759	20,425,350		20,425,350
51 Plant Maintenance and Operations	73,195,304		73,195,304		73,195,304	2,421,063	75,616,367	57,399	75,673,766
52 Security and Monitoring Services	12,099,214		12,099,214		12,099,214	2,476	12,101,690	(896)	12,100,794
53 Data Processing Services	14,599,731		14,599,731		14,599,731	(45,141)	14,554,590	3,800	14,558,390
61 Community Services	5,310,465		5,310,465		5,310,465	750	5,311,215		5,311,215
71 Debt Service									
81 Facilities Acquisition & Construction	7,234,082		7,234,082		7,234,082		7,234,082		7,234,082
95 Juvenile Justice Alternative Education	142,500		142,500		142,500		142,500		142,500
97 Tax Increment Financing									
99 Other Intergovernmental Charges	3,100,000		3,100,000		3,100,000		3,100,000		3,100,000
Total Charges to Appropriations	792,982,142		792,982,142		792,982,142		792,982,142		792,982,142
Net Change in Fund Balance	(37,756,613)		(37,756,613)		(37,756,613)		(37,756,613)		(37,756,613)
Fund Balance-Beginning (Unaudited)	185,104,223		185,104,223		185,104,223		185,104,223		185,104,223
Fund Balances-Ending (Unaudited)	\$147,347,610		\$147,347,610		\$147,347,610		\$147,347,610		\$147,347,610

16

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

**TOPIC: APPROVE THE ANNUAL REPORT ON COOPERATIVE FEES PAID BY
FORT WORTH ISD**

BACKGROUND:

House Bill 273, effective June 16, 2007, requires that school districts disclose the amounts spent on purchasing cooperative fees on an annual basis. Per Texas Education Code § 44.0331. Management fees under certain cooperative purchasing contracts. (a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract. (b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item. (c) The commissioner may audit the written report described by Subsection (b). Added by Acts 2007, 80th Leg., R.S., Ch. 449, § 5, eff. June 16, 2007.

The following are agencies in which the District has Interlocal Agreement Contracts. However, the agency did not charge any fees or management fees during this report period.

- Choice Facility Partners
- City of Fort Worth
- Education Service Center (ESC) Region 11
- Houston-Galveston Area Council (HGAC)
- National Intergovernmental Purchasing Alliance (NIPA)
- Prospering Pals
- Region 10 ESC/Multi-Region Purchasing Cooperative
- Sourcewell (formally National Joint Powers Alliance (NJPA))
- Tarrant County Cooperative Purchasing Program
- Texas Industries for the Blind and Handicapped (TIBH)
- Texas Political Subdivisions
- The Purchasing Association of Cooperative Entities (PACE)
- The Interlocal Purchasing System (TIPS)
- The Texas Local Government Purchasing Cooperative (Buy Board)
- U.S. Communities Government Purchasing Alliance
- 1 Government Procurement Alliance

The table below documents the contract-related fees, management fees and any other fees paid to agencies in which the District has an Interlocal Agreement Contract per Local Government Code 271. All of the District’s Interlocal Agreement Contracts renew annually and fees (if any) are paid from the appropriate fund supporting the purchase.

Agency	Contract Related Fee	Management Fee	Other Fees	Remarks
Educational Cooperative Purchasing Network of North Texas (EPCNT)		\$100.00		Annual membership fee for cooperative management and administration
State of Texas Cooperative Purchasing Program		\$100.00		Annual membership fee for use of state contracts
Total		\$200.00		

STRATEGIC GOAL:

Goal 2: Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve the Annual Report on Cooperative Fees paid by the Fort Worth ISD
2. Decline to Approve the Annual Report on Cooperative Fees paid by the Fort Worth ISD
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve the Annual Report on Cooperative Fees paid by the Fort Worth ISD

FUNDING SOURCE

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not Applicable

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Not Applicable

RATIONALE:

Approval of the cooperative report by Fort Worth ISD Board is required in order to be in compliance with HB 273 and Texas Education Code 44.031. The acquisition of goods and services through cooperative purchases enables the District to increase the efficiency of our purchasing and procurement processes.

INFORMATION SOURCE:

Elsie Schiro
David Johnson
Jonathan Bey

**CONSENT AGENDA ITEM
BOARD MEETING
NOVEMBER 13, 2018**

TOPIC: APPROVAL TO DEMOLISH A TAX-FORECLOSED PROPERTY

BACKGROUND:

The City of Fort Worth has determined the structure on the property at 1512 NE 38th Street, TAD Number 01934198, is in violation of Minimum Building Standards Code, is a safety hazard, and is in need of demolition in accordance with Chapter 7, Article 4, Division 3 of the City of Fort Worth Code of Ordinances. The above-referenced property was struck off the City of Fort Worth in October 2015 following an unsuccessful Constable's Sale after a tax-foreclosure suit and judgement. The City of Fort Worth is requesting permission and approval to advertise and sell the property for a price that is reduced from the Constable's Deed amount and is offering the property for sale at the TAD land value of \$12,000.00.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approval to demolish a tax-foreclosed property.
2. Decline the Approval to demolish a tax-foreclosed property.
3. Remand to staff for further study.

SUPERINTENDENT'S RECOMMENDATION:

Approval to demolish a tax-foreclosed property.

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Division of Business and Finance

RATIONALE:

The City of Fort Worth has requested the sale of a tax-foreclosed property for the current TAD land value of \$12,000.00. The sales would be at a reduced land value as shown on the attached list due to the fact that the structure has been determined to be in need of demolition. It is in the best interest of Fort Worth ISD to allow this sale to be finalized and sold at the reduced TAD land value.

INFORMATION SOURCE:

Elsie Schiro



October 23, 2018

Tarrant County
Attn: Lisa McMillan
100 E. Weatherford Street, Suite 404
Fort Worth, TX 76196

Tarrant Regional Water District
Attn: Steve Christian
800 E. Northside Drive
Fort Worth, TX 76102

Fort Worth Independent School District
Attn: Dr. Kent Scribner
100 N. University Drive, Suite 150
Fort Worth, TX 76107

Tarrant County Hospital District
Attn: Robert Earley, President and CEO
1500 S Main Street
Fort Worth, TX 76104

Tarrant County College District MOC 1101B
Attn: Carol Bracken
1500 Houston Street
Fort Worth, TX 76102

RE: 1512 NE 38th St., TAD Number 01934198

Dear Dr. Scribner/Elsie Schiro:

The above-referenced property was struck off to the City of Fort Worth in October 2015 following an unsuccessful Constable's Sale after a tax-foreclosure suit and judgment. The City of Fort Worth has determined that the structure on the property is in violation of the Minimum Building Standards Code as set forth in Chapter 7, Article 4, Division 3 of the City of Fort Worth Code of Ordinances. The property is a safety hazard and is in need of demolition. The following factors have contributed to this determination for demolition:

This structure is severely damaged by fire and has insufficient structural stability and is a public hazard.



Due to the removal of the structure from the property, the City requests the permission and approval of Tarrant County to advertise and subsequently sell the property for a price that is reduced from the Constable's Deed amount. The City recommends offering the property for sale at the TAD land value of \$12,000.00.

Please have this letter executed by an authorized person to acknowledge the consent of your governmental entity, in its capacity as an owner of the property, to demolish the property and sell the property at a reduced sales price. Then, please return this form to me at the address below. Feel free to call or email me if you have questions or need additional information.

Thank you,

AGREED TO: Fort Worth Independent School District

By: _____

Deanna Cody
Real Property Manager
817-392-8379

**PROPERTY MANAGEMENT DEPARTMENT
REAL PROPERTY DIVISION**

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

TOPIC: APPROVAL TO ALLOW BOARD SERVICES OFFICE TO USE THE PROCUREMENT CARD (P-CARD) TO SECURE HOTEL AND CONFERENCE REGISTRATIONS FOR BOARD MEMBERS WITH A \$5,000 DAILY TRANSACTION LIMIT

BACKGROUND:

When costs for securing hotels and registration exceed the daily amount of \$1000, multiple submissions are required on multiple days due to the \$1000 daily limit. In addition when more than one board member attends the same conference, multiple submissions are required over multiple days to secure registration and hotels. A \$5000 daily P-card limit would enable more efficiency in this area.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve to Allow Board Services Office to Use the procurement Card (P-Card) to Purchase Hotel and Conference Registrations with a \$5,000 Transaction Limit
2. Decline to Approve to Allow Board Services Office to Use the procurement Card (P-Card) to Purchase Hotel and Conference Registrations with a \$5,000 Transaction Limit
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve to Allow Board Services Office to Use the procurement Card (P-Card) to Purchase Hotel and Conference Registrations with a \$5,000 Transaction Limit

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

No Cost

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- N/A

PARTICIPATING SCHOOL/DEPARTMENTS

Board of Education Trustees

RATIONALE:

Allowing hotel and conference registrations to be purchased on the P-Cards used by Board Services Office will allow for a more effective and efficient use of the well-managed purchasing mechanism already in place.

INFORMATION SOURCE:

Jerry Moore

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

**TOPIC: APPROVE THE MINUTES FOR THE MAY 18, 2018 FACILITIES
MASTER PLAN COMMITTEE MEETING**

BACKGROUND:

The Fort Worth Independent School District Board of Trustees approved the creation of the special committee to help in the development of a Facilities Master Plan. The purpose of the Facility Master Plan is to provide a valuable fact-based planning tool for future facility-related decision making that is consistent with and supportive of the academic mission. Minutes from the May 18, 2018, meeting held at O.D. Wyatt High School have been reviewed and approved by the FMP members.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve the Minutes for the May 18, 2018 Facilities Master Plan Committee Meeting
2. Decline to Approve the Minutes for the May 18, 2018 Facilities Master Plan Committee Meeting
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve the Minutes for the May 18, 2018 Facilities Master Plan Committee Meeting

FUNDING SOURCE

Additional Details

No Cost

COST:

No Cost

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All Campuses

RATIONALE:

Approval of the FMP minutes allows the District to provide the public with an official record of any given meeting

INFORMATION SOURCE:

Art Cavazos
Facility Master Plan Committee

Facilities Master Plan (FMP) Committee Meeting Minutes
 May 18, 2018
 O.D. Wyatt High School-Library
 12:30 P.M. – 2:30 P.M.

CALL TO ORDER

Mr. Ramos called meeting to order at 12:41 P.M.

DISCUSSION ITEMS:

1. Review and Approve Minutes for the January 18, 2018 Meeting.
2. Review Board Approved Facility Master Plan Guiding Principles
3. 2013 CIP Update Provided by Aecom
 - Outstanding Projects Reviewed Included:
 1. IM Terrell Academy
 - a. Performing Arts Building
 - b. Campus Scheduled To Open August, 2018.
 2. Rosemont 6th Grade Center
 - a. Kitchen Expansion
 3. Diamond Hill Jarvis High School
 - a. Field House
 4. Poly Technic High School
 - a. 12 Classroom Additions
 5. Arlington Heights High School
 - a. Kitchen/Cafeteria Addition
 - b. Weight Room
 - c. Tennis Court Addition
 6. Paschal High School
 - a. Field House
 - b. Locker Rooms
 - Contingency Money
 Vicki Burris and Elsie Schiro will present to the Citizens Oversight Committee how the contingency money will be spent. Prioritizing the projects will be based on the Guiding Principles.
4. 2017 CIP Update Provided by Presidio
 - CIP Quick Start Projects will be displayed through the FWISD website.
FWISD2017bond.com
5. Other
 - Middle/Elementary Schools & TRE

The framework for implementation of TRE was discussed

Campus Instructional Technology	\$ 7,000,000
Campus Repair and Renovation	6,646,959
School Buses	4,500,000

Athletic and Fine Arts Equipment and Uniforms	1,200,000
Safety and Security	625, 0000
Other Equipment and Vehicles	600,000
	\$23,671, 959

A list of 2018 TRE Projects was provided. Attachment provided.

- **FWISD Non-School Property**
The concept of public private partnership was shared as a measure to leverage the District's assets.
- **Enrollment Projections**
Mike Naughton reviewed the Demographers enrollment projections for 2018-2019, also, reviewed were the number of students transferring to and from FWISD. Attachment provided.
- **Artificial Synthetic Turf**
The topic of converting high school campus fields to synthetic turf will be presented at the May 22, 2018 board meeting for the Benbrook Middle-High School baseball and softball fields. The committee discussed creating a District standard for all high schools. No final decision was made on this topic.
- **Tour of Campus**

ADJOURN: Meeting adjourned by 2:45 P.M.

Members:

Jacinto Ramos, Jr
 Anael Luebanos
 Christine Moss for T.A. Sims
 Judy Needham

Ann Sutherland
 Kent Scribner
 Art Cavazos
 Karen Molinar

Jerry Moore
 Cherie Washington

Signed: _____



Mr. Jacinto Ramos, JR, Chair

TEA PEIMS - FWISD Transfer OUT History

	Enroll	2014/15	2015/16	2016/17	2017/18
Arlington Classics Academy	1486	92	99	119	116
Chapel Hill Academy	518	236	249	253	248
East Fort Worth Montessori Academy	520	317	365	392	304
Fort Worth Academy Of Fine Arts	569	207	217	247	249
Harmony Science Acad	1549	854	905	844	817
High Point Academy	809		184	293	344
International Leadership Of Texas	1200*	63	75	305	1519
Newman Int'l Academy		96	115	266	319
Premier High Schools		116	157	162	175
Richard Milburn Alter High School	216	150	168	192	165
Texans Can Academies	886	547	520	612	735
Texas School Of The Arts	342	167	147	150	140
Trinity Basin Preparatory	1190	391	605	812	1005
Uplift Education	2075	1169	1501	1870	2070
Other Charters		612	392	471	430
Neighbor ISDs		996	1015	1176	1254
Total Transfers Out		6013	6714	8164	9890

source: https://rptsvr1.tea.texas.gov/adhocrpt/Standard_Reports/Transfer_Reports/district_transfer_report.html

Upcoming Charter Expansions

International Leadership Of Texas EFW	Adds HS in 2018/19 (9th grade)
Trinity Basin Preparatory	Adds 6th grade at Sagamore campus in 2018/19
IDEA - Cherry Lane (Western Hills area)	Opens Fall 2019 (K-2 and 6th grade)
Uplift - Chapin Rd (Waverly Park area)	Opens Fall 2019

TEA PEIMS - FWISD Transfer In History

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Aledo ISD (184907)		*	5	5	7	6	*
Arlington ISD (220901)	9	9	12	7	16	13	*
Aubrey ISD (061907)	*		*				
Azle ISD (220915)	*				*	*	*
Birdville ISD (220902)	17	8	8	11	9	8	10
Burleson ISD (126902)	*	6	7	11	*	5	*
Castleberry ISD (220917)	5	13	16	17	16	15	*
Cedar Hill ISD (057904)	*	*					*
Cleburne ISD (126903)		*	*	*	*		
Crowley ISD (220912)	93	115	132	139	140	129	77
Dallas ISD (057905)		*	*			*	*
Decatur ISD (249905)				*	*		
Denton ISD (061901)					*		
Desoto ISD (057906)	*			*	*		
Duncanville ISD (057907)			*	*	*		
Eagle Mt-Saginaw ISD (220918)	15	29	37	35	32	28	22
Everman ISD (220904)	8	12	16	17	17	9	*
Godley ISD (126911)	*	*					
Granbury ISD (111901)	*	*			*		
Grand Prairie ISD (057910)	*	*	*	6	9	8	*
Grapevine-Colleyville ISD (220906)				*	*	*	*
Hurst-Euless-Bedford ISD (220916)	*	*	7	6	*	*	*
Joshua ISD (126905)	5	*	*	*		*	*
Keller ISD (220907)	14	14	10	5	5	5	*
Kennedale ISD (220914)	*	*	*	*	*	*	
Lake Worth ISD (220910)	*	7	8	11	12	6	*
Lancaster ISD (057913)					*		
Mansfield ISD (220908)	5	*	*	5	*	5	*
Midlothian ISD (070908)			*				
Mineral Wells ISD (182903)				*			
Northwest ISD (061911)	*	*	*	6	*	*	*
Paradise ISD (249906)				*			
Springtown ISD (184902)	*						
Weatherford ISD (184903)	*	*	*	*	*	*	*
White Settlement ISD (220920)	7	12	15	17	15	16	21
Total	208	257	301	314	309	264	202

source: https://rptsvr1.tea.texas.gov/adhocrpt/Standard_Reports/Transfer_Reports/district_transfer_report.html

Total Number 'Out of District' per Student Address File:

2015-16	2016-17	2017-18
1249	1500	1733

FWISD TAX RATIFICATION ELECTION PROJECTS 2018



Auditorium Curtains

Benbrook ES
Carter Park ES
Christene Moss ES

Greenbriar ES
Glencrest 6th
Glenpark ES

INA
Trimble Tech HS

Building Assessments

Como Montessori
Daggett Montessori
Daggett MS
Elder MS
Forest Oak MS
Glencrest 6th
Handley MS

Kirkpatrick MS
Leonard MS
McLean 6th
McLean MS
Meacham MS
Meadowbrook MS
Monnig MS

Morningside MS
Riverside MS
Rosemont 6th
Rosemont MS
Stripling MS
Wedgwood 6th
Wedgwood MS
William James MS

Elevator Updates

Dunbar HS
Daggett ES

HVAC Updates

Atwood McDonald ES
Christene Moss ES
Dunbar HS
D. McRae ES
De Zavala ES
George C Clark ES

Handley MS
Jacquet MS
Leonard MS
Mary Louise Phillips ES
Maude Logan ES
Meacham MS

Morningside MS
Oakhurst ES
Paschal HS
Riverside MS
Sam Rosen ES
S.S. Dillow ES
South Hi Mount ES

HVAC Cont.

Stripling MS
TABS

Trimble Tech HS
William James MS

West Handley ES
YMLA

Site Work/Play Equipment

Leadership Academy
at Mitchell Blvd. ES

Carter Park ES
Paschal HS

Poly HS

Bus Maintenance Facility Clark Field Renovations

Innovation Center

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

TOPIC: APPROVE THE MINUTES FOR THE MAY 15, 2018, JUNE 5, 2018, JUNE 19, 2018, AND AUGUST 28, 2018, RACIAL EQUITY COMMITTEE MEETINGS

BACKGROUND:

The Fort Worth Independent School District Board of Trustees approved the creation of the Racial Equity Committee. The purpose of the Racial Equity Committee is to develop policy, recommend priorities for addressing equity concerns, and review progress toward agreed upon targets. The Equity Committee will also work with the community and businesses in a broader discussion and examination of the impact of issues of race, language, and culture on the local workforce, economy, and community.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve the Minutes for the May 15, 2018, June 5, 2018, June 19, 2018 and August 28, 2018 Racial Equity Committee Meetings
2. Decline to Approve the Minutes for the May 15, 2018, June 5, 2018, June 19, 2018 and August 28, 2018 Racial Equity Committee Meetings
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve the Minutes for the May 15, 2018, June 5, 2018, June 19, 2018 and August 28, 2018 Racial Equity Committee Meetings

FUNDING SOURCE

Additional Details

No Cost

COST:

None

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All Departments and Campuses in FWISD

RATIONALE:

Approval of the Equity Committee minutes allows the District to provide the public with an official record of any given meeting.

INFORMATION SOURCE:

Racial Equity Committee



FORT WORTH ISD MISSION:
all
 PREPARING STUDENTS FOR SUCCESS IN
 COLLEGE, CAREER AND COMMUNITY LEADERSHIP.

**Fort Worth Independent School District Racial Equity Committee
 Meeting Minutes**

Tuesday, May 15, 2018 at 4:00 p.m.

Hazel Harvey Peace Community Center /818 Missouri Fort Worth, TX

Committee Members Present:

Breed, Sherry	Hickman, Dr. Olga	Mattingly, Cissy	Robbins, Norman
Chavez, Aracely	Hodges, Charles	Moss, Christene	Rincón, Cynthia
Cytron-Walker, Adena	Jones, Trevon	Nixon, Glenn	Villegas, Veronica
Grover, Barbara	Krochmal, Dr. Max	Paz, Ashley	Walker, Carlos
Harris, Cleveland	Lassiter, Shawn	Phillips, Quinton	Waller-Pace, Brandi
Herrera, Alfonso	Masterson, Twyla	Richter, Breinn	West, Bill

Committee Members Absent:

Alphonse, Jimmy	Griffith, Barbara	Jones, Cara	Ramos, Jr., Jacinto
Anderson, Sue	Hamilton, Melinda	Monge, Sammy	Rogers, Andrea
Ayala Teresa	Harrison-Jordan, Tina	Moore, Jerry	Scribner, Dr. Kent P
Beltran, Erika	Hazard, Jessica	Muñoz, Dr. Robert	Turcios, Carlos
Clark, Rickie	Hobaish, Julio	Perez, Jonathan	Walls, Ray
Gravelle, Elizabeth	Johnson, Steven	Poullard, Eric	

Visitors Present:

Carroll, Charles	Saenz, David		
------------------	--------------	--	--

CALL TO ORDER

- Mrs. Moss called the meeting to order at 4:10 p.m.
- Approval of minutes from prior meeting
- Review of Racial Equity Committee meeting protocol

DISCUSSION ITEMS:

- 1) The Future of Gold Seal Program of Choice Programming (GSPOC): A College, Career, and Military Readiness Approach
(David Saenz, Executive Director, College and Career Readiness)
 - Mr. Saenz provided an overview of the FWISD Gold Seal Programs of Choice. The GSPOCs are programs within the larger FWISD system – but all are focused on student success.
 - Their approach is adaptive, rather than technical so they can meet the needs of all students.
 - Much of their focus is on College and Career Readiness – ensuring that students meet requirements to enter and succeed in courses for college, certificate programs or other career pathways.

- Current GSPOC programs are being reviewed for retention or strategic abandonment. Those being phased out will continue until currently enrolled students complete the programs.
- The application process is being simplified and made more accessible/equitable. It will be online, will not require submission of extra documents – many of which we can access internally. There will be no pre-screening of applicants.
- Future Plans
 - Access
 - Develop new promotional materials
 - Pyramid-based expos (PK-12 – all programs, not just GSPOC)
 - Review of policies & practices that limit access
 - Achievement
 - Provide teacher support & training (including possible micro-credentials for teachers)
 - Attainment
 - Develop robust internship programs (Vital Link)
 - Set student goals beyond TEA standards
 - Support students after they leave FWISD
 - Committee will be formed to review & redesign GSPOC
 - *To increase access & success (for students, not programs)*
 - *To increase quality – based on agreed-upon measures.*
- Additional Discussion took place regarding many topics, with suggestions for future agenda topics.

REMINDERS:

- Please review the Guidelines for the Racial Equity Committee
- Next Meeting:
- Tue., June 5, 2018 / 4-5:30 / **World Languages Institute (WLI)**
1066 W. Magnolia Avenue, Ft. Worth, TX 76104

SUGGESTED FUTURE AGENDA TOPICS

- Action Team Updates
- Attendance Incentives in FWISD
- Final TEA “Every Student Succeeds Act” (ESSA) Report
- High-stakes testing: How data is used and/or misused to contribute to inequity

ADJOURN: Meeting adjourned at 5:33

Signed: Christene Moss Date: 6/5/18
Mrs. Christene Moss, Co-Chair

Signed: Max Krochmal Date: 6/5/18
Dr. Max Krochmal, Co-Chair

/clm and bg



FORT WORTH ISD MISSION:
 PREPARING ^{all} STUDENTS FOR SUCCESS IN
 COLLEGE, CAREER AND COMMUNITY LEADERSHIP.

**Fort Worth Independent School District
 Racial Equity Committee**

Meeting Minutes

Tuesday, June 5, 2018 at 4:00 p.m.

World Languages Institute (WLI) / 1066 W. Magnolia Fort Worth, TX 76104

Committee Members Present:

Breed, Sherry	Harris, Cleveland	Lassiter, Shawn	Nixon, Glenn
Chavez, Aracely	Harrison-Jordan, Tina	Masterson, Twyla	Phillips, Quinton
Clark, Rickie	Hickman, Dr. Olga	Mr. Masterson	Robbins, Norman
Grover, Barbara	Hodges, Charles	Mattingly, Cissy	Turcios, Carlos
	Krochmal, Dr. Max	Moss, Christene	Walker, Carlos

Committee Members Absent:

Alphonse, Jimmy	Hamilton, Melinda	Monge, Sammy	Richter, Breinn
Anderson, Sue	Hazard, Jessica	Moore, Jerry	Rincón, Cynthia
Ayala Teresa	Herrera, Alfonso	Muñoz, Dr. Robert	Rogers, Andrea
Beltran, Erika	Hobaish, Julio	Paz, Ashley	Scribner, Dr. Kent P
Cytron-Walker, Adena	Johnson, Steven	Perez, Jonathan	Villegas, Veronica
Gravelle, Elizabeth	Jones, Cara	Poullard, Eric	Waller-Pace, Brandi
Griffith, Barbara	Jones, Trevon	Ramos, Jr., Jacinto	Walls, Ray
			West, Bill

Visitors Present:

Castillo, Luis	King, Terri	Steinert, Michael	Terrell, Anaya
El, Robert			

CALL TO ORDER

- Mrs. Moss called the meeting to order at 4:05 p.m.
- Approval of minutes from prior meeting
- Review of Racial Equity Committee meeting protocol

DISCUSSION ITEMS:

1. Preliminary findings from Girls Focus Groups
(Terri King, and Anaya Terrell, Grants, Compliance, & Monitoring)
 - Nationally, Black girls are 7 times more likely to be suspended than White girls.
 - In FWISD, in 2017-18, there have been 19,928 discipline referrals among 6,087 girls. These resulted in 4,265 suspensions.
 - Of these, 59% were African American, 26% were Latina, and 3% were White.

- For the current pilot program, Leadership has identified 11 schools with high discipline referrals and/or out-of-school suspensions of female students of color. Dunbar HS, Eastern Hills HS, Poly HS, Southwest HS, OD Wyatt HS, Glencrest 6th, Handley MS, Jacquet MS, McClung MS, Monnig MS and Morningside MS.
- The Research department has held 7 Focus groups at 5 schools. 44 female students of color participated (36 African American, 7 Latina, 1 other)
- Used district-level Restorative Practices staff to conduct interviews for deeper insight and reflection. Data collected will be transcribed and themed.
 - Girls were asked about their perceptions of behavior/discipline and the adults with whom they interact.
 - Preliminary findings:
 - Girls with high referrals are
 - less likely to have caring relationships with their teachers
 - misjudged as disruptive and/or aggressive
 - punished more for minor (discretionary) offenses
- Next Steps
 - complete transcription of data and identify additional themes;
 - develop recommendations to strengthen supports for girls of color
 - identify additional populations to conduct focus groups (i.e. perceptions of school administrators, teachers, mothers, etc.)
 - Additional training of campus staff regarding biases and inconsistencies in discipline practices.

2. Discuss articles (did not discuss, will bring back to next meeting)

Students learn less when they sense teacher hostility by Sarah D. Sparks

The rise of restorative justice in California schools brings promise, controversy by David Washburn

REMINDERS:

- Please review the Guidelines for the Racial Equity Committee
- Next Meeting: Tue., June 19, 2018 / 4-5:30 / Board Conference Room / Topic: REC Focus and Plans for 2018-2019

ADJOURN: Meeting adjourned at 5:30 p.m.

Signed: Christene Moss Date: 6/19/18
Mrs. Christene Moss, Co-Chair

Signed: Max Krochmal Date: 6/19/18
Dr. Max Krochmal, Co-Chair

/clm and bg



FORT WORTH ISD MISSION:

PREPARING ^{all} STUDENTS FOR SUCCESS IN COLLEGE, CAREER AND COMMUNITY LEADERSHIP.

Fort Worth Independent School District Racial Equity Committee

Meeting Minutes

Tuesday, June 19, 2018 at 4:00 p.m.

Board Conference Room, 2903 Shotts St., Ft. Worth, TX 76107

Committee Members Present:

Anderson, Sue	Harris, Cleveland	Lassiter, Shawn	Phillips, Quinton
Breed, Sherry	Herrera, Alfonso	Masterson, Twyla	Rincón, Cynthia
Chavez, Aracely	Hickman, Dr. Olga	Mattingly, Cissy	Villegas, Veronica
Cytron-Walker, Adena	Hodges, Charles	Moss, Christene	Walker, Carlos
Grover, Barbara	Krochmal, Dr. Max	Paz, Ashley	West, Bill

Committee Members Absent:

Alphonse, Jimmy	Hamilton, Melinda	Monge, Sammy	Richter, Breinn
Ayala Teresa	Harrison-Jordan, Tina	Moore, Jerry	Robbins, Norman
Beltran, Erika	Hazard, Jessica	Muñoz, Dr. Robert	Rogers, Andrea
Clark, Rickie	Hobaish, Julio	Nixon, Glenn	Scribner, Dr. Kent P
Gravelle, Elizabeth	Johnson, Steven	Perez, Jonathan	Turcios, Carlos
Griffith, Barbara	Jones, Cara	Poullard, Eric	Waller-Pace, Brandi
	Jones, Trevon	Ramos, Jr., Jacinto	Walls, Ray

Visitors Present:

Austin, Malik			
---------------	--	--	--

CALL TO ORDER

- Dr. Max Krochmal called the meeting to order at 4:07 p.m.
- Minutes from prior meeting were approved

DISCUSSION ITEMS:

1. Present Racial Equity Committee Focus and Go-forward Plans for 2018-2019

(Christene Moss and Dr. Max Krochmal, Racial Equity Committee Co-Chairpersons; Sherry Breed, Chief of Equity and Excellence; and Shawn Lassiter, Equity Specialist)

- The committee was asked to review the handouts provided:
 - AE (LOCAL) Board Policy
 - Council of Great City Schools pledge
- Dr. Krochmal led the brainstorming discussion to identify areas that this committee could work on and possibly make recommendations to the Board. Results were then organized into four main areas of focus:

- **Discipline**
 - Absenteeism
 - Early Intervention
 - Restorative Practices
 - Wraparound Support Services / Social emotional

- **HCM/Staffing/Hiring**
 - Budget
 - College of Education
 - Onboarding
 - Personnel in buildings
 - Social Emotional learning
 - Spaces
 - Systems Integration
 - Training

- **Curriculum/Academic Achievement/Access**
 - Attendance Zones and Segregation
 - Culturally relevant materials
 - Dual Language / Bilingual
 - Ethnic Studies
 - Identify/list/inventory programs that schools currently have and do not have, e.g. Schools of Choice, AP classes, G/T, etc.
 - Immigration Related Services / Support for Separated Families
 - Leadership Programs

- **Communication/Engagement**
 - Communication / Ombudsman / Family Resource Centers
 - Community Organizing
 - Compliance / Governance oversight
 - Implementation at building
 - Parent/Community Engagement
 - Relationships
 - Teachers , Coaches, Student Engagement

- The committee also brainstormed about ‘ways to work’ – how might we approach the above issues? Suggested approaches:
 - Asset mapping
 - Identify areas for collaboration
 - Evaluation / Metrics / Real time data, dashboards; what other information do we need to make decisions, change policies, etc.
 - Parents / Teachers / Coaches
 - Focus groups – students - ISS
 - Town Halls at schools
 - School-based communities / Equity SOAR Teams
 - Integrate district goals throughout / alignment

- Next Steps:
 - Each Racial Equity Committee member is asked to sign up to work on the areas above.
 - Subcommittees will report back, provide recommendations (policy, etc.) to the larger committee throughout the 2018-19 SY

2. **Discuss articles** (*not discussed today*)

- *Students learn less when they sense teacher hostility* by Sarah D. Sparks
- *The rise of restorative justice in California schools brings promise, controversy* by David Washburn

REMINDERS:

- Please review the Guidelines for the Racial Equity Committee
- Next Meeting: TBA

ADJOURN: Meeting adjourned at 5:30 p.m.

Signed:  Date: 8/28/18
Mrs. Christene Moss, Co-Chair

Signed:  Date: 8/28/18
Dr. Max Krochmal, Co-Chair

/clm and bg



FORT WORTH ISD MISSION:
 PREPARING ^{all} STUDENTS FOR SUCCESS IN
 COLLEGE, CAREER AND COMMUNITY LEADERSHIP.

**Fort Worth Independent School District
 Racial Equity Committee
 Meeting Minutes
 Tuesday, August 28, 2018 at 4:00 p.m.
 Board Conference Room, 2903 Shotts St., Ft. Worth, TX 76107**

Committee Members Present:

Anderson, Sue	Grover, Barbara	Mattingly, Cissy	Villegas, Veronica
Beltran, Erika	Harris, Cleveland	Moss, Christene	Walker, Carlos
Breed, Sherry	Harrison-Jordan, Tina	Nixon, Glenn	Waller-Pace, Brandi
Chavez, Aracely	Krochmal, Dr. Max	Paz, Ashley	West, Bill
Cytron-Walker, Adena	Lassiter, Shawn	Poullard, Eric	Young, Patricia
El, Robert	Masterson, Twyla	Richter, Breinn	

Committee Members Absent:

Alphonse, Jimmy	Hazard, Jessica	Jones, Cara	Ramos, Jr., Jacinto
Ayala Teresa	Herrera, Alfonso	Jones, Trevon	Rincón, Cynthia
Clark, Rickie	Hickman, Dr. Olga	Monge, Sammy	Robbins, Norman
Gravelle, Elizabeth	Hobaish, Julio	Moore, Jerry	Rogers, Andrea
Griffith, Barbara	Hodges, Charles	Muñoz, Dr. Robert	Scribner, Dr. Kent P
Hamilton, Melinda	Johnson, Steven	Perez, Jonathan	Turcios, Carlos
		Phillips, Quinton	Walls, Ray

CALL TO ORDER

- Dr. Max Krochmal called the meeting to order at 4:04 p.m.
- Approval of minutes from prior meeting
 - Add immigration related services (e.g. separated students) to the Access section
 - Move Attendance Zones and Segregation and Leadership Programs under the Curriculum/Academic Achievement Section/Access
- Review of Racial Equity Committee meeting protocol

DISCUSSION ITEMS:

- 1. Reflection on Beyond Diversity Seminar and its Impact**
 - Several committee members shared where they were on the CCAR compass (Courageous Conversations Compass: Believing / Thinking / Feeling / Acting)

2. Identify First Focus Area for 2018-2019

(Sherry Breed, Chief; Shawn Lassiter, Equity Specialist - Division of Equity & Excellence)

- This is the third year of the Racial Equity Committee
- Committee members received a Google Survey in August to determine priorities:
 - Survey Response Results:
 - Advanced Academics 4 (14.8%)
 - Attendance Zones 7 (25.9%)
 - Budget & Finance 2 (7.4%)
 - Communication 10 (37%)
 - Discipline 16 (59.3%)
 - Parent Engagement 11 (40.7%)
 - Programs of Choice 6 (22.2%)
 - Staffing 10 (37%)
 - Student Code of Conduct 4 (14.8%)
- Based on the end-of-year discussion at the June 19th REC meeting, and the results of the Google survey, the REC will focus on 4 main areas:
 - Discipline
 - Staffing/Hiring/Training
 - Academic Achievement/Curriculum/Access
 - Communication/Community Engagement
- Each focus area includes several sub-bullets that can be set as targets/goals for the sub-committees.
- Committee members were asked to sign-up for a sub-committee. Each sub-committee should include a Board member, senior staff, community members, and district staff.
- Each committee will be required to hold interim meetings where they will set goals, collect data, research the topic and possible underlying issues, review related policy, and ultimately make recommendations.
- The REC will meet once each month. Sub-committees will report out about their interim meetings and the findings of their work.

3. Review 2018-2019 Racial Equity Meeting Calendar and meeting time

- Full-group REC meetings will be held once a month. Meetings times will be 4:00-5:30 p.m.
 - Dates: September 18th; October 16th; November 27th; December 18th; January 29th; February 19th; March 26th; April 30th; May 28th; June 18th
- Sub-committees meetings will be arranged according to the needs of the sub-committee members.

REMINDERS:

- Please review the Guidelines for the Racial Equity Committee
- Next Meeting: Tue., September 18, 2018 / Board Conference Room

ADJOURN: Meeting adjourned at 5:30 p.m.

Signed: Christene Moss Date: 9/24/18
Mrs. Christene Moss, Co-Chair

Signed: Max Krochmal Date: 10/16/18
Dr. Max Krochmal, Co-Chair

/clm and bg

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

TOPIC: CLOSEOUT OF THE CONTRACT WITH PASCO BROKERAGE, INC. FOR BID PACKAGE KP 002 (RFCSP #16-041) AND AUTHORIZATION OF FINAL PAYMENT IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

On January 12, 2016, the Board of Education authorized CIP staff to negotiate and enter into contract with a Kitchen Contractor for the 2013 Capital Improvement Program Bid Package KP 002 (RFCSP 16-041). This Kitchen Bid Package included TEA 044, JP Elder MS; TEA 054, Morningside MS; TEA 067, Rosemont 6th Grade; TEA 069, McLean 6th Grade; and TEA 083 Young Men’s Leadership Academy. The work commenced on April 1, 2016, and was substantially completed on September 10, 2018, as inspected by the A/E firm, Fender Andrade Architects. Pasco Brokerage, Inc. has submitted all of the required closeout documentation, which will be reviewed for completeness prior to final payment to the vendor.

The Final Payment to Pasco Brokerage, Inc. will be in the not-to-exceed amount of \$39,122.25.

Original Contract Amount:	\$3,406,704.00	Original Contract Time:	180 Days
Previous Change Orders:	(\$73,013.95)	Days Added in Previous CO:	0 Days
Final Change Order:	(\$28,874.00)	Final Change Order Time:	0 Days
Final Contract Amount:	\$3,304,816.05	Final Contract Time:	180 Days
Previously Paid:	(\$3,265,693.80)		
Final Payment Due:	\$39,122.25		

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Closeout of The Contract With Pasco Brokerage, Inc. For Kitchen Bid Package KP 002 (RFCSP #16-041) And Authorization of Final Payment In The 2013 Capital Improvement Program
2. Decline to Approve Closeout of The Contract With Pasco Brokerage, Inc. For Kitchen Bid Package KP 002 (RFCSP #16-041) And Authorization of Final Payment In The 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Closeout of The Contract With Pasco Brokerage, Inc. For Kitchen Bid Package KP 002 (RFCSP #16-041) And Authorization of Final Payment In The 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP 2013

681.00.2116.000.000.000.000000 - \$ 39,122.25

COST:

The final payment to Pasco Brokerage, Inc. will be in the not-to-exceed amount of \$ 39,122.25

VENDOR:

Pasco Brokerage, Inc.

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA 044 JP Elder MS
TEA 054 Morningside MS
TEA 067 Rosemont 6th Grade
TEA 069 McLean 6th Grade
TEA 083 Young Men's Leadership Academy

RATIONALE:

Pasco Brokerage, Inc. has completed all work as required per the terms of their kitchen equipment contract, work has been inspected by Fender Andrade Architects and project has been accepted by the CIP Construction Manager. A financial reconciliation of the amount paid to date has been performed by the CIP Controls Manager.

INFORMATION SOURCE:

Vicki Burris
Danielle Aery
Randy Cofer

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

TOPIC: CLOSEOUT OF THE CONTRACT WITH MART, INC. FOR BID PACKAGE 005 (RFCSP #15-030) AND AUTHORIZATION OF FINAL PAYMENT IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

On February 10, 2015, the Board of Education authorized the Capital Improvement Program (CIP) staff to negotiate and enter into contract with a General Contractor for the 2013 CIP Bid Package 005 (RFCSP 15-030). This Bid Package consisted of construction services at TEA 134, Greenbriar Elementary School; TEA 216, Woodway Elementary School; TEA 220, and Alice Contreras Elementary School. The work for BP 005 commenced on February 11, 2015, and was substantially completed on April 22, 2016, as inspected by the A/E firm, Fender Andrade Architects. Mart, Inc. has submitted all of the required closeout documentation, which will be reviewed for completeness prior to final payment to the vendor.

The Final Payment to Mart, Inc. will be in the not-to-exceed amount of \$47,758.44.

Original Contract Amount:	\$3,979,310.00	Original Contract Time:	180 Days
Previous Change Orders:	\$0.00	Days Added in Previous CO:	0 Days
Final Change Order:	(\$29,766.26)	Final Change Order Time:	0 Days
Final Contract Amount:	\$3,949,543.74	Final Contract Time:	180 Days
Previously Paid:	(\$3,850,805.30)		
Reduction to Retainage	(\$50,980.00)		
Final Payment Due:	\$47,758.44		

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Closeout of The Contract With Mart, Inc. For Bid Package 005 (RFCSP #15-030) And Authorization of Final Payment In The 2013 Capital Improvement Program
2. Decline to Approve Closeout of The Contract With Mart, Inc. For Bid Package 005 (RFCSP #15-030) And Authorization of Final Payment In The 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Closeout of The Contract With Mart, Inc. For Bid Package 005 (RFCSP #15-030) And Authorization of Final Payment In The 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP 2013

681.00.2116.000.000.00.000.000000 - \$ 47,758.44

COST:

The final payment to Mart, Inc. will be in the not-to-exceed amount of \$ 47,758.44.

VENDOR:

Mart, Inc.

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA 134 Greenbriar ES
TEA 216 Woodway ES
TEA 220 Alice Contreras ES

RATIONALE:

Mart, Inc. has completed all work as required per the terms of their construction contract, work has been inspected by Fender Andrade Architects and project has been accepted by the CIP Construction Manager. A financial reconciliation of the amount paid to date has been performed by the CIP Controls Manager.

INFORMATION SOURCE:

Vicki Burris
Danielle Aery
Randy Cofer

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

TOPIC: CLOSEOUT OF THE CONTRACT WITH COMMUNICATION CONCEPTS (DBA- COMMUNICON LIMITED) FOR BID PACKAGE 028 (BUYBOARD CONTRACT 493-15) AND AUTHORIZATION OF FINAL PAYMENT IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

On February 23, 2016, the Board of Education authorized Capital Improvement Program (CIP) staff to purchase a new fire alarm system from a Contractor for the 2013 CIP Bid Package 028 (Buyboard Contract 493-15). This Bid Package consisted of installation services at TEA 048, William James Middle School. The work commenced on 4/25/2016, and was substantially completed on 11/1/2016. Communication Concepts has submitted all of the required closeout documentation, which will be reviewed for completeness prior to final payment to the vendor.

The Final Payment to Communication Concept will be in the not-to-exceed amount of \$2,272.20.

Original Contract Amount:	\$113,610.00	Original Contract Time:	191 Days
Previous Change Orders:	\$0.00	Days Added in Previous CO:	0 Days
Final Change Order:	(\$0)	Final Change Order Time:	0 Days
Final Contract Amount:	\$113,610.00	Final Contract Time:	191 Days
Previously Paid:	(\$111,337.80)		
Reduction to Retainage	(\$0)		
Final Payment Due:	\$2,272.20		

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Closeout of The Contract With Communication Concepts, DBA- Communicon Limited, For BID Package 028 (Buyboard Contract 493-15) And Authorization of Final Payment In The 2013 Capital Improvement Program.
2. Decline to Approve Closeout of The Contract With Communication Concepts, DBA- Communicon Limited, For BID Package 028 (Buyboard Contract 493-15) And Authorization of Final Payment In The 2013 Capital Improvement Program.
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Closeout of The Contract With Communication Concepts, DBA- Communicon Limited, For BID Package 028 (Buyboard Contract 493-15) And Authorization of Final Payment In The 2013 Capital Improvement Program.

FUNDING SOURCE

Additional Details

CIP 2013

681.00.2116.000.000.00.000.000000 - \$ 2,272.20

COST:

Not-to-exceed amount of \$ 2,272.20

VENDOR:

Communication Concepts

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA 048 William James MS

RATIONALE:

Communication Concepts has completed all work as required per the terms of their installation contract, work has been inspected and accepted by the CIP Construction Manager. A financial reconciliation of the amount paid to date has been performed by the CIP Controls Manager.

INFORMATION SOURCE:

Vicki Burris
Danielle Aery
Randy Cofer

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

TOPIC: CLOSEOUT OF THE CONTRACT WITH MDI, INC. FOR BID PACKAGE 020 (RFCSP #17-003) AND AUTHORIZATION OF FINAL PAYMENT IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

On March 21, 2017, the Board of Education authorized CIP staff to negotiate and enter into contract with MDI, Inc General Contractors for the 2013 Capital Improvement Program Bid Package 020 (RFCSP 17-003). This Bid Package consisted of construction services at TEA 045, Forest Oak Middle School; TEA 052, Meadowbrook Middle School; TEA 126, and East Handley Elementary School. The work commenced on April 24, 2017, and was substantially completed on June 7, 2018, as inspected by the A/E firm, RPGA Architects. MDI, Inc. has submitted all of the required closeout documentation, which will be reviewed for completeness prior to final payment to the vendor.

The Final Payment to MDI, Inc. will be in the not-to-exceed amount of \$123,536.60.

Original Contract Amount:	\$2,739,000.00	Original Contract Time:	193 Days
Previous Change Orders:	\$85,345.79	Days Added in Previous CO:	0 Days
Final Change Order:	(\$29,163.79)	Final Change Order Time:	0 Days
Reduction to Retainage:	(\$16,222.50)	Final Contract Time:	193 Days
Revised Contract Amount:	\$2,778,959.50		
Previously Paid:	(\$2,655,422.90)		
Final Payment Due:	\$123,536.60		

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Closeout of The Contract With MDI, Inc. For Bid Package 020 (RFCSP #17-003) And Authorization of Final Payment In The 2013 Capital Improvement Program
2. Decline to Approve Closeout of The Contract With MDI, Inc. For Bid Package 020 (RFCSP #17-003) And Authorization of Final Payment In The 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Closeout of The Contract With MDI, Inc. For Bid Package 020 (RFCSP #17-003) And Authorization of Final Payment In The 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP 2013 681.00.2116.000.000.000.000000 - \$ 123,536.60

COST:

The final payment to MDI, Inc. will be in the not-to-exceed amount of \$ 123,536.60.

VENDOR:

MDI, Inc.

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA 045 Forest Oak MS
TEA 052 Meadowbrook MS
TEA 126 East Handley ES

RATIONALE:

MDI, Inc. has completed all work as required per the terms of their construction contract, work has been inspected by RPGA Architects and project has been accepted by the CIP Construction Manager. A financial reconciliation of the amount paid to date has been performed by the CIP Controls Manager.

INFORMATION SOURCE:

Vicki Burris
Danielle Aery
Randy Cofer

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

TOPIC: APPROVE BUDGET AMENDMENT AND BUDGET INCREASE FOR BID PACKAGE 043 I. M. TERRELL ACADEMY FOR STEM AND VPA (RFP 15-035) IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

On July 19, 2016, the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with Con-Real|Turner for Phase 2 in the 2013 Capital Improvement Program Bid Package #043 (RFP#16-007) TEA 087 Performing and Fine Arts Academy and STEM Academy. Negotiations with Con-Real|Turner were completed and an agreement was issued and executed between the District and Con-Real|Turner for \$34,924,586. The current Not-To-Exceed (NTE) amount for this contract is \$41,424,586. This project is within the scope of Proposition 2 of the 2013 Capital Improvement Program.

Additional costs beyond the use of in-contract contingency have been estimated at a not-to-exceed amount of \$931,000. These costs include repairs and upgrades to existing fire alarm system, additional perimeter security fencing and exterior light fixtures, storage millwork including modifications to the grand piano storage room; revisions to the instructional teaching walls, replacement of dance studio sound system, valves, pumps and other components related to existing mechanical, electrical and plumbing (MEP) equipment; modifications to exterior railing and wheelchair ramps, bus lanes and additional structural steel for stage rigging. CIP is requesting a budget increase for this CMAR contract in an amount not-to-exceed \$931,000 to create a change order allowance for the items noted above. This change order cannot be funded from within the project budget and therefore it requires the use of Program Contingency.

Description	BOE Date	Current NTE Budget	Changes	Revise NTE Budget
Original Contract	07/19/16	\$34,924,586.00	\$0.00	\$34,924,586.00
Increase	06/13/17	\$34,924,586.00	\$1,000,000.00	\$35,924,586.00
Increase	09/12/17	\$35,924,586.00	\$250,000.00	\$36,174,586.00
Increase	10/24/17	\$36,174,586.00	\$380,000.00	\$36,554,586.00
Increase	01/23/18	\$36,554,586.00	\$1,025,000.00	\$37,579,586.00
Increase	01/23/18	\$37,579,586.00	\$1,350,000.00	\$38,929,586.00
Increase	04/10/18	\$38,929,586.00	\$165,000.00	\$39,094,586.00
Increase	05/08/18	\$39,094,586.00	\$140,000.00	\$39,234,586.00
Amendment	05/22/18	\$39,234,586.00	\$1,650,000.00	\$40,884,586.00
Amendment	06/12/18	\$40,884,586.00	\$265,000.00	\$41,149,586.00
Amendment	08/21/18	\$41,149,586.00	\$275,000.00	\$41,424,586.00
Amendment	11/13/18	\$41,424,586.00	\$931,000.00	\$42,355,586.00
Total			\$7,431,000.00	

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Budget Amendment And Budget Increase For Bid Package 043 I. M. Terrell Academy For STEM And VPA (RFP 15-035) In The 2013 Capital Improvement Program
2. Decline to Approve Budget Amendment And Budget Increase For Bid Package 043 I. M. Terrell Academy For STEM And VPA (RFP 15-035) In The 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Budget Amendment And Budget Increase For Bid Package 043 I. M. Terrell Academy For STEM And VPA (RFP 15-035) In The 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

Select Funding Source

2013 CIP	681-81-6629-B45-999-99-000-000000-	\$ 407,008.00
2013 CIP	681-81-6629-B47-999-99-000-000000-	\$ 523,992.00

COST:

Not To Exceed \$931,000

VENDOR:

Con-Real | Turner

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA 087 I. M. Terrell Academy for STEM and VPA

RATIONALE:

A budget increase is needed to a fund change orders in a not-to-exceed amount of \$931,000 which cannot be covered with the available funds within the project budget.

INFORMATION SOURCE:

Vicki Burris
Randy Cofer
Danielle Aery

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 10/23/18	BP 043	Revised 11/13/18
001	Amon Carter - Riverside High School	\$ 11,381,062		\$ 11,381,062
002	Arlington Heights High School	\$ 9,087,306		\$ 9,087,306
003	South Hills High School	\$ 7,942,718		\$ 7,942,718
004	Diamond Hill-Jarvis High School	\$ 7,267,723		\$ 7,267,723
005	Dunbar High School	\$ 3,941,155		\$ 3,941,155
006	Eastern Hills High School	\$ 1,750,813		\$ 1,750,813
008	North Side High School	\$ 1,476,946		\$ 1,476,946
009	Polytechnic High School	\$ 6,902,915		\$ 6,902,915
010	Paschal High School	\$ 12,697,654		\$ 12,697,654
011	Trimble Technical High School	\$ 2,485,111		\$ 2,485,111
014	Southwest High School	\$ 2,082,991		\$ 2,082,991
015	Western Hills High School	\$ 6,151,656		\$ 6,151,656
016	O.D. Wyatt High School	\$ 2,542,657		\$ 2,542,657
018	Middle Level Learning Center	\$ 75,751		\$ 75,751
019	Metro Opportunity High School	\$ 101,948		\$ 101,948
026	Jo Kelly School	\$ 95,946		\$ 95,946
042	Daggett Middle School	\$ 201,461		\$ 201,461
043	Wedgwood Sixth Grade School	\$ 3,151,821		\$ 3,151,821
044	Elder Middle School	\$ 3,594,287		\$ 3,594,287
045	Forest Oak Middle School	\$ 583,633		\$ 583,633
047	Handley Middle School	\$ 167,409		\$ 167,409
048	William James Middle School	\$ 977,827		\$ 977,827
049	Kirkpatrick Middle School	\$ 2,751,266		\$ 2,751,266
050	McLean Middle School	\$ 4,935,663		\$ 4,935,663
051	Meacham Middle School	\$ 291,596		\$ 291,596
052	Meadowbrook Middle School	\$ 805,246		\$ 805,246
053	Monnig Middle School	\$ 223,334		\$ 223,334
054	Morningside Middle School	\$ 2,234,747		\$ 2,234,747
056	Riverside Middle School	\$ 193,511		\$ 193,511
057	Rosemont Middle School	\$ 471,521		\$ 471,521
058	W.C. Stripling Middle School	\$ 360,880		\$ 360,880
059	J. Martin Jacquet MS	\$ 391,817		\$ 391,817
060	Wedgwood Middle School	\$ 239,878		\$ 239,878
061	Leonard Middle School	\$ 324,701		\$ 324,701
062	International Newcomer Acad / Applied Learning Academy	\$ 303,092		\$ 303,092
063	Como Montessori School	\$ 2,495,445		\$ 2,495,445
064	Glencrest 6th Grade	\$ 2,621,877		\$ 2,621,877
067	Rosemont 6th Grade	\$ 2,195,607		\$ 2,195,607
069	McLean 6th Grade	\$ 4,562,826		\$ 4,562,826
070	Jean McClung Middle School	\$ 125,849		\$ 125,849
071	Benbrook Middle School / Westpark ES (Conversion)	\$ 8,804,009		\$ 8,804,009
081	Young Women's Leadership Academy	\$ 3,282,820		\$ 3,282,820
082	Texas Academy of Biomedical Sciences	\$ 194,101		\$ 194,101
083	Young Men's Leadership Academy	\$ 5,564,231		\$ 5,564,231
084	World Language Academy	\$ 3,895		\$ 3,895
087	VPA/STEM	\$ 53,262,571	\$931,000	\$ 54,193,571
101	Alice Carlson Applied Learning Center	\$ 122,520		\$ 122,520
103	Benbrook Elementary School	\$ 2,628,356		\$ 2,628,356
104	Boulevard Heights Elementary School	\$ 462,801		\$ 462,801
105	West Handley Elementary School	\$ 6,204,038		\$ 6,204,038
107	Burton Hill Elementary School	\$ 120,755		\$ 120,755
110	Carroll Peak Elementary School	\$ 71,310		\$ 71,310
111	Carter Park Elementary School	\$ 2,197,638		\$ 2,197,638
114	Manuel Jara Elementary School	\$ 111,064		\$ 111,064
115	George C. Clarke Elementary School	\$ 1,714,841		\$ 1,714,841
116	Lily B. Clayton Elementary School	\$ 152,911		\$ 152,911
117	Como Elementary School	\$ 178,666		\$ 178,666

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 10/23/18	BP 043	Revised 11/13/18
118	Hazel Harvey Peace Elementary School	\$ 80,060		\$ 80,060
119	E.M. Daggett Elementary School	\$ 3,070,209		\$ 3,070,209
120	Rufino Mendoza Elementary School	\$ 2,382,193		\$ 2,382,193
121	DeZavala Elementary School	\$ 3,833,265		\$ 3,833,265
122	Diamond Hill Elementary School	\$ 1,761,223		\$ 1,761,223
123	S.S. Dillow Elementary School	\$ 208,715		\$ 208,715
124	Maude I. Logan Elementary School	\$ 256,898		\$ 256,898
125	Eastern Hills Elementary School	\$ 191,230		\$ 191,230
126	East Handley Elementary School	\$ 2,375,315		\$ 2,375,315
127	Christene C. Moss Elementary School	\$ 1,876,709		\$ 1,876,709
129	John T. White Elementary School	\$ 84,752		\$ 84,752
130	Harlean Beal Elementary School	\$ 203,876		\$ 203,876
131	Rosemont Elementary School	\$ 87,811		\$ 87,811
132	Glen Park Elementary School	\$ 1,660,478		\$ 1,660,478
133	W. M. Green Elementary School	\$ 4,668,103		\$ 4,668,103
134	Greenbriar Elementary School	\$ 1,868,256		\$ 1,868,256
135	Van Zandt-Guinn Elementary School	\$ 104,439		\$ 104,439
137	Hubbard Heights Elementary School	\$ 123,636		\$ 123,636
138	H.V. Helbing Elementary	\$ 392,315		\$ 392,315
139	Milton L. Kirkpatrick Elementary School	\$ 1,911,589		\$ 1,911,589
141	Meadowbrook Elementary	\$ 109,351		\$ 109,351
143	D. McRae Elementary School	\$ 137,571		\$ 137,571
144	Mitchell Boulevard Elementary School	\$ 2,573,360		\$ 2,573,360
146	M.H. Moore Elementary School	\$ 188,193		\$ 188,193
147	Morningside Elementary School	\$ 185,734		\$ 185,734
148	Charles E. Nash Elementary School	\$ 2,399,982		\$ 2,399,982
149	North Hi Mount Elementary School	\$ 113,634		\$ 113,634
150	Oakhurst Elementary School	\$ 167,118		\$ 167,118
151	Natha Howell Elementary School	\$ 133,801		\$ 133,801
152	Oaklawn Elementary School	\$ 221,420		\$ 221,420
153	A.M. Pate Elementary School	\$ 151,508		\$ 151,508
154	M.L. Phillips Elementary School	\$ 159,223		\$ 159,223
156	Ridglea Hills Elementary School	\$ 2,233,018		\$ 2,233,018
157	Luella Merrett Elementary School	\$ 3,140,550		\$ 3,140,550
159	Versia L. Williams Elementary School	\$ 2,846,931		\$ 2,846,931
160	Maudrie M. Walton Elementary School	\$ 140,621		\$ 140,621
161	Sam Rosen Elementary School	\$ 1,903,596		\$ 1,903,596
162	Sagamore Hill Elementary School	\$ 206,625		\$ 206,625
163	Bruce Shulkey Elementary School	\$ 560,493		\$ 560,493
165	R.J. Wilson Elementary School	\$ 1,405,234		\$ 1,405,234
166	South Hi Mount Elementary School	\$ 217,889		\$ 217,889
167	South Hills Elementary School	\$ 133,323		\$ 133,323
168	Springdale Elementary School	\$ 3,426,828		\$ 3,426,828
169	Sunrise-McMillan Elementary School	\$ 2,431,493		\$ 2,431,493
171	Tanglewood Elementary School	\$ 7,228,771		\$ 7,228,771
172	W.J. Turner Elementary School	\$ 206,046		\$ 206,046
175	Washington Heights Elementary School (New)	\$ 13,608,364		\$ 13,608,364
176	Waverly Park Elementary School	\$ 296,679		\$ 296,679
177	Westcliff Elementary School	\$ 128,595		\$ 128,595
178	Westcreek Elementary School	\$ 529,748		\$ 529,748
180	Western Hills Elementary School	\$ 4,579,743		\$ 4,579,743
184	Worth Heights Elementary School	\$ 176,275		\$ 176,275
186	David K. Sellars Elementary School	\$ 4,494,411		\$ 4,494,411
187	J.T. Stevens Elementary School	\$ 181,599		\$ 181,599
188	Atwood McDonald Elementary School	\$ 2,292,271		\$ 2,292,271
190	Riverside Applied Learning Center	\$ 115,415		\$ 115,415
194	Daggett Montessori	\$ 301,897		\$ 301,897

SUMMARY OF 2013 CAPITAL IMPROVEMENT PROGRAM BUDGET AMENDMENTS



Org	Project	Revised 10/23/18	BP 043	Revised 11/13/18
206	Bill Elliott Elementary School	\$ 112,414		\$ 112,414
208	T.A. Sims Elementary School	\$ 81,784		\$ 81,784
209	Edward J. Briscoe Elementary	\$ 1,543,184		\$ 1,543,184
216	Woodway Elementary School	\$ 137,810		\$ 137,810
217	I.M. Terrell Elementary School	\$ 6,001,478		\$ 6,001,478
219	Lowery Road Elementary School	\$ 1,583,669		\$ 1,583,669
220	Alice Contreras Elementary School	\$ 376,647		\$ 376,647
221	Western Hills Primary	\$ 306,763		\$ 306,763
222	L. Clifford Davis Elementary School	\$ 131,996		\$ 131,996
223	Cesar Chavez Primary	\$ 267,096		\$ 267,096
224	M. G. Ellis Primary	\$ 124,486		\$ 124,486
225	Bonnie Brae Elementary School	\$ 181,382		\$ 181,382
226	Seminary Hills Park Elementary School	\$ 176,145		\$ 176,145
227	Dolores Huerta Elementary School	\$ 18,991,232		\$ 18,991,232
241	Westpark Elementary School (New)	\$ 12,277,573		\$ 12,277,573
259	Van Zandt-Guinn Elementary School	\$ 16,043		\$ 16,043
350	Adult Education Center	\$ 164,282		\$ 164,282
834	Wilkerson-Greines Athletic Fields	\$ 155,855		\$ 155,855
835	Farrington Athletic Field	\$ 1,673,826		\$ 1,673,826
836	Scarborough-Handley Athletic Field	\$ 2,180,560		\$ 2,180,560
BP 028	Final amounts per school to be finalized upon contract execution	\$ 362,217,788		\$ 362,217,788
000	Reimbursement to General Fund for Purchase of YWLA	\$ 30,000,000		\$ 30,000,000
B44	Other Program Costs	\$ 492,208,623		\$ 492,208,623
999	Indirect Cost Redistribution - Prop 1	\$ 21,708,509		\$ 21,708,509
999	Indirect Cost Redistribution - Prop 2	\$ 2,531,256		\$ 2,531,256
B45	Construction Escalation Allowance - Prop 1	\$ -		\$ -
B45	Construction Escalation Allowance - Prop 2	\$ 510,000	(\$407,008)	\$ 102,992
B47	Owner's Program Contingency - Prop 1	\$ 3,528,837		\$ 3,528,837
B47	Owner's Program Contingency - Prop 2	\$ 523,992	(\$523,992)	\$ (0)
OCP	Contingency from Scope Adjustments	\$ -		\$ -
OFC	Funds Associated with Additions to be Built at Other Campuses	\$ -		\$ -
CSA	Contingency Set Aside for Additional Indirect Costs	\$ -		\$ -
ADA	ADA Compliance Contingency	\$ 11,259		\$ 11,259
FFE	FF&E Contingency	\$ 154,724		\$ 154,724
TEC	Contingency Transfer from Technology	\$ 397,292		\$ 397,292
SSC	Safety & Security Contingency	\$ 602,337		\$ 602,337
		\$ 362,217,788	\$ -	\$ 362,217,788
	Technology Assessment	\$ 99,990,835		\$ 99,990,835
	Proposition 3	\$ 30,000,000		\$ 30,000,000
	2013 CIP Grand Total	\$ 492,208,623		\$ 492,208,623

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

TOPIC: APPROVE THE PURCHASE OF TECHNOLOGY EQUIPMENT FOR BID PACKAGE 043 TEA 087 I. M. TERRELL ACADEMY FOR STEM AND VPA IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

As part of the 2013 Capital Improvement Program (CIP), new facilities received the technology required to meet District technology standards. This item includes the purchase of technology equipment for TEA 087 I. M. Terrell Academy for STEM and VPA (RFP# 19-015) in an amount not-to-exceed \$33,000.

These costs include a digital audio/video switcher and live streaming device as well as two HD cameras with high image quality offering a myriad of features which will provide flexibility to users. This equipment will not only be used for recording performances but will also be used as a teaching tool for students in order to enhance their overall educational experience.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Purchase Of Technology Equipment For Bid Package 043 TEA 087 I. M. Terrell Academy For STEM And VPA In The 2013 Capital Improvement Program
2. Decline to Approve Purchase Of Technology Equipment For Bid Package 043 TEA 087 I. M. Terrell Academy For STEM And VPA In The 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Purchase Of Technology Equipment For Bid Package 043 TEA 087 I. M. Terrell Academy For STEM And VPA In The 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP 2013	682-81-6629-B39-087-99-000-000000	\$33,000
----------	-----------------------------------	----------

COST:

Not-to-Exceed \$33,000

VENDOR:

Batts AVL

PURCHASING MECHANISM

Bid/RFP/RFQ

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
I. M. Terrell Academy for STEM and VPA

RATIONALE:

Purchase of the technology equipment and services for I. M. Terrell Academy for STEM and VPA Performance Hall.

INFORMATION SOURCE:

Vicki Burris
Art Cavazos

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

TOPIC: APPROVAL OF BUDGET INCREASE FOR BID PACKAGE 061 TEA 011 GREEN B. TRIMBLE TECHNICAL HIGH SCHOOL IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

On October 10, 2017, the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with MDI General Contractors for the 2013 Capital Improvement Program Bid Package 061 (RFCSP 18-014). Negotiations with MDI General Contractors were completed and a contract was issued and executed between the District and MDI, Inc. General Contractors.

Additional costs have been identified at TEA 011 Green B. Trimble Technical High School in an amount not-to-exceed \$25,000. These costs include rerouting existing ventilation system, additional electrical components as well as providing a gas source to the new paint booth for the Automotive Collision Repair and Refinishing Technology Lab. These costs can be funded from within the project budget and therefore do not require the use of program contingency.

Description	BOE Date	Current Budget	Changes	Revised Budget
Original Contract	10/10/17	\$3,798,500	-	\$3,798,500
Budget Increase	08/07/18	\$3,798,500	\$85,000	\$3,883,500
Budget Increase	11/13/18	\$3,883,500	\$25,000	\$3,908,500
Total:			\$110,000	

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Budget Increase For Bid Package 061 TEA 011 Green B. Trimble Technical High School In The 2013 Capital Improvement Program
2. Decline to Approve Budget Increase For Bid Package 061 TEA 011 Green B. Trimble Technical High School In The 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Budget Increase For Bid Package 061 TEA 011 Green B. Trimble Technical High School
In The 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP 2013

681-81-6629-B39-011-99-000-000000- \$ 25,000

COST:

Not-To-Exceed \$25,000

VENDOR:

MDI General Contractors

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA 011 Green B. Trimble Technical High School

RATIONALE:

A budget increase is needed to fund change orders in a not-to-exceed amount of \$25,000 which cannot be covered with the available funds within the MDI General Contractor's Agreement.

INFORMATION SOURCE:

Vicki Burris
Randy Cofer
Danielle Aery

**CONSENT AGENDA ITEM
BOARD MEETING
November 13, 2018**

TOPIC: AUTHORIZATION TO ENTER INTO CONTRACT FOR JOB ORDER CONTRACTING SERVICES FOR THE 2017 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

As a result of the 2017 Bond Election, the District issued a Request for Competitive Sealed Proposals (RFCSP 19-004) entitled “Job Order Contracting Services for the 2017 Capital Improvement Program” with the following schedule of events:

Event	Date
RFCSP Issued	September 10, 2018
Deadline for Submission of Questions	September 20, 2018
RFCSP Due	October 2, 2018
Selection Notification	November 14, 2018

On October 2, 2018, the District received 18 Competitive Sealed Proposals (CSPs) from firms in response to the RFCSP. Sixteen (16) of the CSPs submitted were deemed responsive and compliant with the RFCSP requirements.

- 308 Construction LLC
- 3i Contracting LLC
- Aleksander Omega LLC
- Alpha Building Corporation
- Basecom, Inc.
- Beach Construction, Inc. DBA BC Commercial
- Big Sky - T&J JV
- Construction Zone of Texas LLC
- Gilbert May, Inc. dba Phillips/May Corporation
- ICON Diversified, LLC
- LEMCO Construction & Materials, LLC
- Morales Construction Services, Inc.
- Northridge Construction Group LLC
- Reeder General Contractors, Inc.
- SDB Contracting Services
- The Trevino Group, Inc.

The evaluation resulted in the recommendation of eight firms for these services to support the 2017 Capital Improvement Program:

3i Contracting LLC
Big Sky - T&J JV
Construction Zone of Texas LLC
Gilbert May, Inc. dba Phillips/May Corporation
LEMCO Construction & Materials, LLC
Reeder General Contractors, Inc.
SDB Contracting Services
The Trevino Group, Inc.

In accordance with Texas Government Code §2269, staff recommends that the Board approve the firms identified above as qualified providers of Job Order Contracting services and authorizes the CIP department to enter into contracts for these services in support of the 2017 Capital Improvement Program.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Authorization To Enter Into Contracts For Job Order Contracting Services For The 2017 Capital Improvement Program
2. Decline to Approve Authorization To Enter Into Contracts For Job Order Contracting Services For The 2017 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Authorization To Enter Into Contracts For Job Order Contracting Services For The 2017 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP 2017	671-81-6629-J41-XXX-99-000-XXXXXXX - \$2,700,000 671-81-6629-C41-XXX-99-000-XXXXXXX - \$300,000
----------	--

COST:

Not to Exceed \$3,000,000 for the duration of the 2017 Capital Improvement Program. Funds will be utilized within the location budget and if additional funds are needed a request for approval to use program contingency funds will be submitted.

VENDOR:

3i Contracting LLC*
Big Sky - T&J JV
Construction Zone of Texas LLC*
Gilbert May, Inc. dba Phillips/May Corporation*
LEMCO Construction & Materials, LLC*
Reeder General Contractors, Inc.
SDB Contracting Services
The Trevino Group, Inc.*

*Denotes HUB Firm

PURCHASING MECHANISM

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 19-004

Number of Bid/Proposals Received: 18

HUB Firms: 10

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program

RATIONALE:

Job Order Contracting services may be necessary to support the 2017 Capital Improvement Program. Approval of the qualification of firms and authorizing CIP to enter into contracts for these services will enable the District to address any additional minor construction, repair, rehabilitation, or alteration of facilities that may be needed as part of the 2017 CIP projects.

INFORMATION SOURCE:

Vicki Burris

**CONSENT AGENDA ITEM
BOARD MEETING
NOVEMBER 13, 2018**

TOPIC: APPROVAL OF MINUTES OF THE AUGUST 27, 2018 CITIZENS' OVERSIGHT COMMITTEE MEETING FOR THE 2017 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

The Board of Education established a Citizens' Oversight Committee (COC) to monitor the District's 2017 Capital Improvement Program and to advise the Superintendent and the Board on any Program issues. The minutes of the August 27, 2018 meeting have been reviewed and approved by the COC members.

STRATEGIC GOAL:

Select the Strategic Goal that applies

ALTERNATIVES:

1. Approve Minutes Of The August 27, 2018 Citizens' Oversight Committee Meeting For The 2017 Capital Improvement Program
2. Decline to Approve Minutes Of The August 27, 2018 Citizens' Oversight Committee Meeting For The 2017 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Minutes Of The August 27, 2018 Citizens' Oversight Committee Meeting For The 2017 Capital Improvement Program

FUNDING SOURCE

Additional Details

No Cost

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program

RATIONALE:

Approval of the Citizens' Oversight Committee meeting minutes allows the District to provide the public with an official record of any given meeting

INFORMATION SOURCE:

Vicki Burris



**CAPITAL IMPROVEMENT
PROGRAM**

**2017 Citizens' Oversight Committee
Meeting Minutes**

Date:	August 27, 2018	Location:	FWISD Board Complex Conference Room
Prepared by:	Ana Perez	Project Name:	2017 FWISD Capital Improvement Program
Purpose:	2017 Capital Improvement Program Citizens' Oversight Committee – Quarterly Update	Meeting Start:	6:00 P.M.
		Meeting End:	7:27 P.M.
Attendees:	COC MEMBERS Benda, Robert (Bob) – Chair Gentry, Emily Harvey, Stephanie Hyry, Molly Johnson, Paul Miles, Jr, Roderick Poole, Steven Price, Scott Saucedo, Lisa Silverberg, Kal Spangler, Anthony Suarez, Mary Alice Bert Williams – Vice-Chair Willis, Libby ABSENT Cardenas, Josue Phillips, Quinton West Strawser, Laura	FWISD Aery, Danielle Burris, Vicki Garrett, Courtney George, Debra Griffith, Gary Perez, Ana Schiro, Elsie Scribner, Kent PROCEDEO Aanenson, Gary Brock, Barry Dethoudom, Noie Gomez, Marisol Grenier, Tara Johnson, Brian Schwan, Ericka Thompson, Robbie BOARD MEMBERS Anael Luebanos	

The following items were discussed:

1. CALL TO ORDER

Robert (Bob) Benda, Chair, called the meeting to order at 6:00 p.m.

2. DISCUSSION OF COMMITTEE APPROVALS AND ACKNOWLEDGEMENTS

Approval of the COC Meeting Minutes

Minutes of the May 21, 2018 COC Meeting are unanimously approved

Conflict of Interest Discussion

To prevent a possible conflict of interest, Mr. Bert Williams has informed the committee of his resignation from the 2017 Citizens' Oversight Committee (COC). He is requesting that the COC members consider Molly Hyry to serve as the Vice-Chair as he will be resigning. The Capital Improvement Program office will reach out to the appropriate Board trustee to nominate a new COC member. Lisa Saucedo has called the motion to appoint Molly Hyry as a Vice-Chair for this committee, second by Paul Johnson. All COC members in favor.

After further research on the COC Guidelines Ethics and Conflicts of Interest (Section 5), corrections have been suggested to avoid contradicting statements. Libby Willis has called a motion to amend the existing written language on the Ethics and Conflicts of Interest section that *"A sitting COC member or COC member's business or any organization which a COC member is an officer or director of those companies and businesses of any family member, such as a spouse, shall be prohibited from bidding and/or contracting with the District projects funded with CIP funds."* Second by Kal Silverberg for discussion, approved unanimously, motion adopted.

Libby Willis is proposing to amend a statement in the Outside Employment section. Current statement prohibits a member from employment with the District for a period of one year after COC resignation. Libby has called a motion to amend the existing written language to Outside Employment to state *"a former member and the companies and businesses which the former member is associated and those companies in business of any family member, such as a spouse, child, parent, sibling or family member by marriage shall be prohibited from contracting with the District for projects funded by the CIP-bond funds"*. Clarification on the type of funds that can be used and the definition of contracting. Second by Bob Benda, two (2) opposed, approved unanimously. Motion adopted.

All items discussed will be clarified with FWISD Legal counsel. Changes to the COC Guidelines and committee members will need to go to the Board for approval.

3. 2017 CAPITAL IMPROVEMENT PROGRAM UPDATES

Barry Brock, Program Director with PROCEDEO, presented an overall update thus far of the 2017 CIP. See attached presentation for detailed information. Below are highlights of the presentation.



**CAPITAL IMPROVEMENT
PROGRAM**

Tara Grenier, Design Manager
Ericka Schwan, Website Manager
Marisol Gomez, HUB Outreach Coordinator
Robbie Thompson, Community Liaison
Brian Johnson, Project Manager
Gary Aanenson, Construction Manager
Noie Dethoudom, HUB Program Manager

OpEx – Operational Excellence

Gary Aanenson and Brian Johnson with PROCEDEO, presented an overall update thus far of the 2017 CIP. See attached presentation for detailed information. Below are highlights of the presentation.

OPEX is a program used by PROCEDEO to assist in managing projects. It oversees safety, quality, costs, schedule, sub-contractors, and client. OpEx does not serve as a safety measurement. However, it keeps track of all safety incidents. All incidents, if any, follow a protocol.

The following projects discussed can be found on our District website with updated information. <http://fwisd2017bond.com/projects/>

Paschal HS - Athletics

Budget: \$2.8 M

Architect: Hahnfeld Hoffer Stanford Architects

General Contractor: Northridge Construction Group

Owner Representative: John Horton

Status: Under-Construction

This is the only project in construction, Phase 3 of 4. This project was completely designed by Hahnfeld Hoffer Stanford Architects. Inspection has been passed and final inspection will be completed last week of August and will be issued a Certificate of Occupancy.

North Side HS – Mariachi Band Addition

Budget: \$2.5 M

Architect: WRA Architects

General Contractor: To be determined

Owner Representative: Qamar Haque

Status: 50% Construction Documents

This project is a Rehearsal Hall a new addition that will include repurpose practice rooms, library equipment, instrument storage, and practice rooms.

O.D. Wyatt HS - Athletics

Budget: \$3.3 M

Architect: Harrison Kornberg

General Contractor: To be determined

Owner Representative: Brian Johnson and Stoney Crump

Status: Pre-Design Scope to Budget Phase

This facility will include a new athletic facility addition and renovation, restrooms, coaches offices, locker rooms, laundry, weight room, and wrestling room.

A modified report will be accessible to COC members as requested.

Financial Overview

Elsie Schiro, Chief Financial Officer, provided an overview of Bond proceeds and Check and Balances for the 2017 CIP.

- Recently the District went to the Board and adopted \$749 M budget.
- To date the CIP has *committed \$76M (about 10% committed)
- In this program \$67M has been built in to the budget for escalation, in case inflation rises in the next two-three years.

*Committed (actually paid-out to vendor, or encumbered (services to be performed))

Schedule - Six (6) Month Look-Ahead Schedule

Every bond package is divided in 4 categories to track projects status and items that need to be approved by the Board of Education.

- Design Process - Yellow
- Procurement - Orange
- Construction - Blue
- Material Turnover - Green

Bid Schedule

There are 14 projects that are less than \$10M bidding between October 2018 – March 2019. Below are the campuses that will available for bidding.

- | | |
|-----------------------------------|--------------------------------------|
| • Amon Carter-Riverside Athletics | • North Side Mariachi Band |
| • Arlington Heights Athletics | • OD Wyatt Athletics |
| • Benbrook Athletics | • Poly Athletics |
| • Benbrook Baseball-Softball | • South Hills Athletics |
| • Dunbar Athletics | • Southwest Athletics |
| • Eastern Hills Athletics | • Waverly Park Elementary Renovation |
| • North Side Athletics | • Western Hills Athletics |

Communications / Website

Ericka Schwan, Website Manager with PROCEDEO, presented an overall update thus far of the 2017 CIP. See attached presentation for detailed information. Below are highlights of the presentation.

All projects for the 2017 bond are now live

- Option to filter by project, status, or completion
- Design and Construction Progress bar shows the current completion status of the phase

An In Progress page will be available with the following information, also web analytics will be monitored to improve website

- FAQ Page
- E-Newsletter
- Social Media
 - This format will be used to inform the public by posting updates using hashtags and handles.
 - Working alongside with FWISD Communications Department to make this successful

Upcoming Event

2017 FWISD Bond Bid Preview on September 26, 2018 from 3:30pm – 5:30pm at Wilkerson-Greines Activity Center

- Information will be shared through social media, newspaper, local networks

Historically Underutilized Business (HUB) Outreach

Marisol Gomez, HUB Outreach Coordinator has been in contact with contractors to inform them of upcoming projects in the 2017 CIP, gathering interest to bid projects.

The goal for the District is 25% which PROCEDEO has exceeded that goal up to date. PROCEDEO is committed to reaching out to minority vendors. Being in the Design Phase, PROCEDEO has reached 52.49% commitment in HUB contracts to date. This includes HUB Primes, Sub-Contractors, Third Party vendors, and Owner Representatives.

4. GENERAL DISCUSSION / ANNOUNCEMENTS

COC member Molly Hyry has requested to inform the committee of upcoming Board agenda items involving Scope Changes in the 2017 CIP.

5. FUTURE MEETING CONFIRMATION

The next meeting will be held on November 26, 2018.

*Meetings are audio recorded for District records

6. ADJOURNMENT

The meeting adjourned at 7:27 p.m.

Approval



Robert Benda, Chairman

Date

11/6/18

Cc: All attendees
PROCEDEO Document Control

**ACTION AGENDA ITEM
BOARD MEETING
NOVEMBER 13, 2018**

TOPIC: APPROVAL OF COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2018

BACKGROUND:

The Texas Education Agency (TEA) requires the Board to take action to approve or disapprove the District's Annual Comprehensive Financial Report within 150 days of the District's fiscal year end. The Comprehensive Annual Financial Report for the year ended June 30, 2018, has been completed for board review and action prior to submission to TEA on or before November 27, 2018.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve The Comprehensive Annual Financial Report for the Year Ended June 30, 2018
2. Decline to Approve The Comprehensive Annual Financial Report for the Year Ended June 30, 2018
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve The Comprehensive Annual Financial Report for the Year Ended June 30, 2018

FUNDING SOURCE

Additional Details

General Fund

Not Applicable

COST:

Note: Under separate board action, the Board of Education approved the external auditing firm of Weaver & Tidwell to perform this audit at a fee of \$133,000 for the 2017-2018 fiscal year.

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Business & Finance

RATIONALE:

The Board is required to approve or disapprove the District’s Comprehensive Annual Financial Report prior to the mandatory deadline to TEA

INFORMATION SOURCE:

Elsie Schiro
David Johnson
Gloria Bey
Weaver & Tidwell, LLP