

*Board of Education  
Regular Meeting  
January 22, 2019*



**Fort Worth**  
INDEPENDENT SCHOOL DISTRICT

# Regular Meeting

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Notice is hereby given that on January 22, 2019 the Board of Education of the Fort Worth Independent School District will hold a Regular Meeting beginning at 5:30 PM at the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed or considered or upon which any formal action may be taken are listed on the agenda which is made a part of this notice. Items do not have to be taken in the order shown on this meeting notice.

## FORT WORTH INDEPENDENT SCHOOL DISTRICT

### AGENDA

1. **5:30 P.M. - CALL REGULAR MEETING TO ORDER - BOARD ROOM**
2. **PLEDGES** - Dolores Huerta Elementary School
3. **RECOGNITIONS**
  - A. Recognition of Students Performing and Greeting Prior to the Meeting
  - B. Parent Volunteer from Greenbriar Elementary School
  - C. Parent Volunteer from Rosemont Elementary and Rosemont Middle School
  - D. Student Scholarship Recognitions
  - E. School Board Appreciation Month
4. **REPORTS/PRESENTATIONS**
  - A. Financial Report and 2019-2020 Budget Update
5. **LONE STAR GOVERNANCE**
  - A. Literacy Update
6. **PUBLIC COMMENT**
7. **RECESS - RECONVENE IN REGULAR SESSION - BOARD CONFERENCE ROOM**
8. **DISCUSSION OF AGENDA ITEMS**

## 9. CONSENT AGENDA ITEMS

(Action by the Board of Education in adopting the "Consent Agenda" means that all items appearing herein are adopted by one single motion, unless a member of the Board requests that such item be removed from the "Consent Agenda" and voted upon separately.)

A. Board of Education Meeting Minutes	
1. December 11, 2018 - Regular Meeting	5
B. Acceptance of Bids/Proposals, Single Source, and Agreement Purchases \$50,000 and More	
1. Approval to Purchase Pearson Textbooks for CTE Programs	14
2. Approve Engineering Services for Replacement of the Air Conditioning System at Como Elementary and J.P. Elder Middle School	25
3. Approve the Purchase of Cafeteria Equipment for Waverly Park Elementary	40
4. Approve the Purchase for Walking Tracks for Daggett Montessori, Como Montessori, and International Newcomer Academy	47
5. Approve Repairs to Middle School Tracks	52
6. Approve Ratification of Costs for HVAC Boiler Replacement at Kirkpatrick Elementary School	57
7. Approve Purchase of Network Electronics and Wireless Upgrades (E-Rate Eligible)	62
8. Approve the Purchase of Network Cabling Upgrades (E-Rate Eligible)	69
9. Approve the Purchase of the Curriculum Support Services Package TEKS Resource Subscription Through Region II	75
10. Approve Continuation of Consultant Services for FWISD Girls Leadership Development Program	80
C. Approve Data Sharing Agreement Between Commit Partnership and FWISD for Educational Research	83
D. Approve Adoption of Resolution to Approve the Audit Process for Credit-By-Examination Assessments	94
E. Approve a Memorandum of Understanding (MOU) Between Cook Children's Medical Center and Fort Worth Independent School District	98
F. Approve Qualification of Bond Underwriters	103
G. Approve Resolution to Remove Commitment of General Fund Balance	105
H. Approval of Budget Amendment for the Period Ended December 31, 2018	108
I. Approve First Reading-Revision to Board Policies BBD(LOCAL), DI(LOCAL), FFB(LOCAL), and GBAA(LOCAL)	115
J. Closeout of the Contract with RJM Contractors, Inc. for Charles Nash Elementary and Versia Williams Elementary Bid Package 013 (RFCSP #18-010) and Authorization of Final Payment in the 2013 Capital Improvement Program	126
K. Closeout of the Contract with Southwest Network for Bid Package 053B West (RFCSP #17-069) and Authorization of Final Payment in the 2013 Capital Improvement Program	129

L. Closeout of the Contract with Southwest Network, Inc. for Bid Package 053B East (RFCSP #17-068) and Authorization of Final Payment in the 2013 Capital Improvement Program	134
M. Closeout of the CMAR Contract with Joeris General Contractors, Ltd for Van Zandt Guinn Elementary Bid Package 055, Phase I (RFCSP #16-001) and Authorization of Final Payment in the 2013 Capital Improvement Program	139
N. Closeout of the Contract with Phillips May Corporation for Como Montessori Bid Package 067 (RFCSP #18-015) and Authorization of Final Payment in the 2013 Capital Improvement Program	142
O. Closeout of the Contract with Sology, LLC. for Bid Package 053B West & East (RFCSP #16-012) and Authorization of Final Payment in the 2013 Capital Improvement Program	145
P. Approve Budget Increase for Bid Package 018 South Hills High School (RFP 15-036) in the 2013 Capital Improvement Program	149
Q. Approve Authorization to Enter into a Contract with a General Contractor for TEA No. 008 North Side High School Mariachi Addition CSP #19-030 in Conjunction with the 2017 Capital Improvement Program	152
R. Approve Budget Increase for Bid Package 059 Rosemont 6th Grade (RFCSP 17-006) in the 2013 Capital Improvement Program	156
S. Approve Authorization to Enter into a Contract with a Construction Manager at Risk for Pre-Construction Services for TEA NO. 004 Diamond Hill-Jarvis High School Addition/Renovation #19-044 in Conjunction with the 2017 Capital Improvement Program	159
T. Approve Authorization to Enter into a Contract with a Construction Manager at Risk for Pre-Construction Services for TEA NO. 229 New Elementary School #19-071 in Conjunction with the 2017 Capital Improvement Program	163
U. Approval of Resignation of Scott Price 2017 Citizens' Oversight Committee Member and the Appointment of Tim Carter as His Replacement for the 2017 Capital Improvement Program	167

**10. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION**

**11. EXECUTIVE SESSION**

The Board will convene in closed session as authorized by the Texas Government Code Chapter 551.

- A. Seek the Advice of Attorneys (Texas Government Code §551.071)
- B. Deliberation Regarding the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, Including Action Items Related to the Recommendation to Terminate Certain Continuing Contract Employees for Good Cause, the Recommendation to Terminate Certain Term Contract Employees for Good Cause and the Recommendation to Terminate Certain Probationary Contract Employees for Good Cause (Texas Government Code §551.074)

- 1. District Teaching Permit for Non-Core CTE Courses
- C. Security Implementation (Texas Government Code §551.076)
- D. Real Property (Texas Government Code §551.072)

**12. RECONVENE IN REGULAR SESSION - BOARD ROOM**

**13. ACCEPT CONSENT AGENDA**

**14. ACTION ITEMS**

- A. Item/Items Removed from Consent Agenda

**15. ACTION AGENDA ITEMS**

- A. Take Action to Approve the Recommendation to Terminate Certain Continuing Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code
- B. Take Action to Approve the Recommendation to Terminate Certain Term Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code
- C. Take Action to Approve the Recommendation to Terminate Certain Probationary Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code
- D. Approval of District Teaching Permits for Non-Core CTE Courses 172
- E. Approve Appropriation of Remaining 2013 CIP Construction Fund Reserves for Middle School Restroom Renovations 174
- F. Approve Architectural Services for Middle School Restroom Renovations 177
- G. Approve Adoption of Resolution and Order of Election 231
- H. Approve Resolution and Order for Election Services for the May 4, 2019 Fort Worth ISD Board of Education Election 236

**16. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS**

**17. ADJOURN**

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: BOARD OF EDUCATION MEETING MINUTES**

**BACKGROUND:**

The Open Meetings Act (the “Act”) was adopted in 1967 with the sole intent of making governmental decision-making accessible to the public. (It was codified without substantive change as Government Code Chapter 551.) The “Act” requires meetings of governmental bodies (school district board of trustees) to be open to the public, except for expressly authorized closed sessions, and to be preceded by public notice of the time, place and subject matter of the meeting.

Section 551.021 of the Texas Government Code states that (a) A governmental body shall prepare and keep minutes of each open meeting of the body with the minutes containing the subject of each deliberation and indicating action taken on each vote, order or decision. Section 551.022 provides that the minutes are public records and shall be available for public inspection and copying on request to the governmental body’s chief administrative officer or designee.

In order to maintain compliance with Chapter 551 of the Texas Government Code and the Texas Open Meetings Act, the Board must approve each set of minutes presented. Upon approval, the minutes can then be made available to the public as an official record of a given meeting.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve the Board Of Education Meeting Minutes
2. Decline to Approve the Board Of Education Meeting Minutes
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve The Board Of Education Meeting Minutes

**FUNDING SOURCE**

*Additional Details*

No Cost

**COST:**

None

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Board of Education

**RATIONALE:**

Approval of the attached Board of Education minutes allows the District to provide the public with an official record of any given meeting.

**INFORMATION SOURCE:**

Karen Molinar

MINUTES OF THE MEETING  
OF  
FORT WORTH BOARD OF EDUCATION

The Board of Education of the Fort Worth Independent School District held a meeting on December 11, 2018.

The following is a copy of the Meeting Notice and Return which is submitted and filed as a matter of record.

MEETING NOTICE  
FORT WORTH INDEPENDENT SCHOOL DISTRICT

Notice is hereby given on December 7, 2018, the Board of Education of the Fort Worth Independent School District will hold a meeting beginning at 05:30 p.m. at the the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed are listed on the agenda which is made a part of this notice.

Under the authority of Texas Government Code, Section 551.001, et seq., the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons:

1. To consult with the Board's attorney with respect to pending or contemplated litigation, or settlement offers, or on matters where the attorney's duty to the Board, pursuant to the Code of Professional Responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Laws. Sec. 551.071
2. To discuss the purchase, exchange, lease, or value of real property. Sec. 551.072
3. To discuss negotiated contracts for prospective gifts or donations. Sec. 551.073
4. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against a public officer or employee, unless such officer or employee requests a public hearing. Sec. 551.074
5. To consider the deployment, or specific occasions for implementation, of security personnel or devices. Sec. 551.076
6. To deliberate a case involving discipline of a public school child or children, unless an open hearing is requested in writing by a parent or guardian of the child; or to deliberate a case in which a complaint or charge is brought against an employee of the District by another employee and the complaint or charge directly results in a need for a hearing, unless the employee complained of or charged requests an open hearing. Sec. 551.082
7. To exclude a witness from a hearing during the examination of another witness in an investigation when the Board is investigating a matter. Sec. 551.084



All final votes, actions, or decisions on any matter discussed in closed or executive session shall be taken or made in open session.

This notice was posted and filed in compliance with the Open Meetings Law on December 7, 2018 at 05:30 p.m.

/s/ Faye Daniels  
Executive Secretary  
Board of Education

RETURN OF THE MEETING DECEMBER 11, 2018

I, Faye Daniels, Executive Secretary of the Board of Education of the Fort Worth Independent School District, do verify that a copy of this notice of meeting was posted on December 7, 2018 in a place convenient to the public at the Administration Building, 100 N. University Drive, Fort Worth, Texas, as required by the Texas Government Code, Section 551.001 et seq.

Given under my hand on December 7, 2018.

/s/ Faye Daniels  
Executive Secretary  
Board of Education

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1. 5:30 P.M. - CALL REGULAR MEETING TO ORDER - BOARD ROOM

President Jackson called the meeting to order at 5:34 p.m.

The following Board Members were present:

Tobi Jackson  
Anael Luebanos  
Christene Moss  
Judy Needham  
Jacinto Ramos  
Norman Robbins  
T.A. Sims

Absent: Ashley Paz  
Ann Sutherland

The following administrators were present:

Dr. Kent Scribner, Superintendent  
Sherry Breed, Chief of Equity & Excellence  
Vicki Burris, Chief of Capital Projects/Capital Improvement Program  
Charles Carroll, Chief Academic Officer  
Art Cavazos, Chief of District Operations  
Karen Molinar, Chief of Elementary Schools  
Jerry Moore, Assistant Superintendent, Policy and Planning  
Raul Pena, Chief of Elementary Schools

Cynthia Rincon, Chief of Human Capital Management  
Cherie Washington, Chief of Secondary Schools  
Barbara Griffith, Senior Communications Officer  
Clint Bond, Executive Director of External & Emergency Communications

2. CALL TO ORDER PUBLIC HEARING TO DISCUSS THE DISTRICT'S 2018 FINANCIAL ACCOUNTABILITY RATING (SCHOOL FIRST)

David Johnson gave the report.

3. PUBLIC COMMENT ON THE PUBLIC HEARING TO DISCUSS THE DISTRICT'S 2018 FINANCIAL ACCOUNTABILITY RATING (SCHOOL FIRST)

There was none.

4. CLOSE PUBLIC HEARING

5. PLEDGES - Oakhurst Elementary School

Students from Oakhurst Elementary lead in the pledges. Principal Guadalupe Cortez introduced the PTO President and her husband.

6. RECOGNITIONS

A. Recognition of Students Performing and Greeting Prior to the Meeting

Army JROTC students at South Hills High School were the greeters for the evening. Singers from Westcliff Elementary entertained before the meeting.

B. Volunteer Recognition - Tony Cuestas / Diamond Hill-Jarvis High School and Meacham Middle School

Mr. Tony Cuestas, parent volunteer at Diamond Hill-Jarvis High School and Meacham Middle School was presented a Certificate of Appreciation.

Mrs. Christene Moss read a statement commorating Reby Cary, former Board Member of Fort Worth ISD, and the first African American Board Member for Fort Worth ISD. There was a moment of silence.

A brief recess was called so that visitors who chose to leave could do so.

7. LONE STAR GOVERNANCE

A. Gold Seal Programs of Choice

Dr. Scribner made opening comments before the presentation was turned over to David Saenz.

Mrs. Judy Needham requested to be provided the Anglo graduation rates.

8. PUBLIC COMMENT

Speakers:

Janie Ginn

Andrew Davidson

Carla Morton

Jason Amon

Ed Austin

9. RECESS - RECONVENE IN REGULAR SESSION - BOARD CONFERENCE ROOM

The meeting was recessed at 6:35 p.m. and reconvened at 6:42 p.m.

10. DISCUSSION OF AGENDA ITEMS

Norman Robbins - Regarding Item 11.B.3, Mr. Robbins asked for the number of computers purchased. Art Cavazos answered with 34,000.

Another question was asked regarding Item 11.I., relating as to why the District is paying rent for community centers. Sherry Breed referred to Art Cavazos and he commented it depended on the event and the budget.

Christene Moss asked for information regarding Item 11.E. concerning the Memorandum of Understanding of the Congressional Award. Jacinto Ramos read a response, explaining the program. Mr. Charles Carroll added that the award focused on leadership, and their lives after getting out of school.

Judy Needham asked for explanation regarding Item 11.D. Jerry Moore explained the agreement was giving approval to share data across a specific region.

11. CONSENT AGENDA ITEMS

A. Board of Education Meeting Minutes

1. November 13, 2018 - Regular Meeting

B. Acceptance of Bids/Proposals, Single Source, and Agreement Purchases \$50,000 and More

1. Approve the Purchase of the ACT for All Fort Worth Independent School District Juniors (11th Grade) to Meet CCMR Metrics to Prepare All Students for Career, College and Military Readiness

2. Approve Purchase of Fax Over IP Solution

3. Approve Purchase of Computer Equipment and Services for Middle Schools DiG iN and High Schools DiG iN Laptop Refresh

4. Approve Annual Renewal and Contract Addendum for Maintenance and Support of the Student Information System
  5. Approve the Purchase of Additional Services and Laserfiche Software Licenses
  6. Approve FBI Fingerprint Processing & Criminal History Checks
- C. Approve YMLA Career and Technical Dual Credit Education Instructional Program
  - D. Approve TNTP Memorandum of Understanding for Tarrant County Landscape Talent Study
  - E. Approve Memorandum of Understanding Establishing Fort Worth ISD as a "Partnering Organization" of the Congressional Award
  - F. Approve the Interlocal Agreement Contract Between Grand Prairie Independent School District and the Fort Worth Independent School District for Procurement Card Services
  - G. Approval of Contract with the Tarrant Appraisal District
  - H. Approval of Budget Amendment for the Period Ended November 30, 2018
  - I. Approve License Agreement Between the Fort Worth Independent School District and the City of Fort Worth for the Usage of Space at the Northside and Southside Community Center for Adult Education Classes
  - J. Approve Architectural Services for Phase II of the Innovation Center 1050 Bridgewood Drive
  - K. Approve the Contracts for General Construction as Modified for the 2017 Capital Improvement Program
  - L. Closeout of the Contract with Reeder+Summit Joint Venture for Bid Package 015 (RFCSP #17-004) and Authorization of Final Payment in the 2013 Capital Improvement Program
  - M. Closeout of the Contract with Dennett Construction for Bid Package 017B (RFCSP #17-010) and Authorization of Final Payment in the 2013 Capital Improvement Program
  - N. Closeout of the Contract with Tegrity Contractors, Inc. for Bid Package 060 (RFCSP #17-008) and Authorization of Final Payment in the 2013 Capital Improvement

Program

- O. Closeout of the Contract with Reeder+Summit Joint Venture for Bid Package 065 (RFCSP #18-012) and Authorization of Final Payment in the 2013 Capital Improvement Program
- P. Closeout of the Contract with Supreme Fixture Company, Inc. for Bid Package KP 001 (RFCSP #16-041) and Authorization of Final Payment in the 2013 Capital Improvement Program
- Q. Approve Budget Amendment and Budget Increase for Bid Package 066B Arlington Heights High School (RFCSP 17-066) in the 2013 Capital Improvement Program
- R. Approve Authorization to Enter into a Contract with a General Contractor for TEA No. 176 Waverly Park Elementary School Renovation CSP #19-034 in Conjunction with the 2017 Capital improvement Program
- S. Approve Authorization to Enter into a Contract with a General Contractor for TEA No. 008 North Side High School Athletic Renovation CSP #19-036 in Conjunction with the 2017 Capital Improvement Program

12. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION

The meeting was recessed at 6:55 p.m.

13. EXECUTIVE SESSION The Board will convene in closed session as authorized by the Texas Government Code Chapter 551.

- A. Seek the Advice of Attorneys (Texas Government Code §551.071)
- B. Deliberation Regarding the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, Including Action Items Related to the Recommendation to Terminate Certain Continuing Contract Employees for Good Cause, the Recommendation to Terminate Certain Term Contract Employees for Good Cause and the Recommendation to Terminate Certain Probationary Contract Employees for Good Cause (Texas Government Code §551.074)
- C. Security Implementation (Texas Government Code §551.076)
- D. Real Property (Texas Government Code §551.072)

14. RECONVENE IN REGULAR SESSION - BOARD ROOM

The meeting was reconvened at 7:18 p.m.

15. ACCEPT CONSENT AGENDA

Motion was made by Anael Luebanos, seconded by Jacinto Ramos, to approve CONSENT AGENDA.

The motion was unanimously approved.

16. ACTION ITEMS

A. Item/Items Removed from Consent Agenda

No items were removed.

17. ACTION AGENDA ITEMS

No action was required on items A., B. or C.

A. Take Action to Approve the Recommendation to Terminate Certain Continuing Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code

B. Take Action to Approve the Recommendation to Terminate Certain Term Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code

C. Take Action to Approve the Recommendation to Terminate Certain Probationary Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code

18. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS

T. A. Sims  
Christene Moss  
Judy Needham

19. ADJOURN

The meeting was adjourned at 7:24 p.m.

/s/ Faye Daniels  
Board of Education

Video of the meeting is available on the Board of Education website at <http://www.fwisd.org>

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVAL TO PURCHASE PEARSON TEXTBOOKS FOR CTE PROGRAMS**

**BACKGROUND:**

The Career and Technical Education wants to purchase textbooks for several programs ensuring students learn industry-supported content and prepare for industry-level certification exams, thus meeting the demands of the workforce. We are requesting to purchase physical textbooks, e-textbooks, and related resources from Pearson to fulfill multiple programs at various campuses.

The 2017 Proclamation included CTE textbooks. These textbooks supplement that purchase and will further prepare students for licensure and certification examinations in CTE fields.

The CTE Department will periodically meet with the Textbook Department to ensure that inventory is current and to anticipate additional purchases, should enrollment in the program increase.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve the purchase of Pearson textbooks for CTE programs
2. Decline to Approve the purchase of Pearson textbooks for CTE programs
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve the purchase of Pearson textbooks for CTE programs

**FUNDING SOURCE**

*Additional Details*

Special Revenue

IMA - State Funds  
 410-11-6321-001-003-11-458-000000-12245 - \$4,330.02  
 410-11-6321-001-004-11-458-000000-12245 - \$17,059.27  
 410-11-6321-001-005-11-458-000000-12245 - \$1,706.00  
 410-11-6321-001-006-11-458-000000-12245 - \$2,558.81  
 410-11-6321-001-008-11-458-000000-12245 - \$1,706.00  
 410-11-6321-001-009-11-458-000000-12245 - \$1,706.00

410-11-6321-001-011-11-458-000000-12245 - \$19,125.38  
410-11-6321-001-014-11-458-000000-12245 - \$1,706.00  
410-11-6321-001-015-11-458-000000-12245 - \$2,743.30  
410-11-6321-001-016-11-458-000000-12245 - \$17,399.64  
Total: \$70,040.42

**COST:**

\$70,040.42

**VENDOR:**

Pearson Education, Inc.

**PURCHASING MECHANISM**

Bid/RFP/RFQ

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

South Hills HS, Diamond Hill-Jarvis HS, Dunbar HS, Eastern Hills HS, North Side HS, Polytechnic HS, Trimble Technical HS, Southwest HS, Western Hills HS, O.D. Wyatt HS/Career and Technical Education



## **RATIONALE:**

The purpose of this purchase is to provide instructional material for students to learn work-based content and prepare for industry-level certification exams. Industry certification exams are part of the compliance measures for House Bill 5, the federal Perkins grant as it relates to data reporting on academic standards in the CTE courses, and state accountability.

The Construction program includes several pathways from Construction Technology to Electrical Technology and Cabinetmaking. The instructional resources include a foundational textbook that provides students with preparation in all areas of construction. Once a student has studied and completed all modules, he/she is prepared for the NCCER Core Level I certification. Thereafter, each student can further specialize within one of the three pathways with textbooks and materials that prepare students for NCCER Construction Technology Certification Level I, NCCER Electrical Level I, and NCCER Carpentry Level I.

The Education and Training program provides an opportunity for students to learn instructional theory and then visit local area elementary school classrooms to practice the didactic material learned in class. The Education and Training textbooks will provide students with content and resources to discover instructional theory and prepare them for classroom visits.

## **INFORMATION SOURCE:**

Charles Carroll  
David Saenz



Daphne Rickard

Ft Worth Ind School District  
 100 N University Dr  
 Fort Worth, TX 76107-1360  
 United States

Quote Number: 63676

Quote Creation Date: 10-01-2018

Quote Expiration Date: 09-30-2019

FWISD- Becoming a Teacher Quote, Print plus eText

Price Quote Summary

Solution	Base Amount	Total
Parkay: Becoming a Teacher	\$ 15,400.00	\$ 15,400.00
<b>Solution Subtotal</b>	<b>\$ 15,400.00</b>	<b>\$ 15,400.00</b>
	<b>Shipping &amp; Handling</b>	<b>\$ 1,309.00</b>
		<b>Total \$ 16,709.00</b>

Price Quote Detail

ISBN	Description	Price	Charged Qty	Total Charged
<b>Parkay: Becoming a Teacher</b>				
<b>Becoming a Teacher, Tenth Edition</b>				
9780134016092	BECOMING A TEACHER, ENHANCED PEARSON ETEXT WITH LOOSE-LEAF VERSION - A CESS CARD PACKAGE	\$77.00	200	\$15,400.00
	<b>Becoming a Teacher, Tenth Edition Subtotal</b>			<b>\$ 15,400.00</b>
	<b>Parkay: Becoming a Teacher Subtotal</b>			<b>\$ 15,400.00</b>
	<b>Solution Subtotal</b>			<b>\$ 15,400.00</b>
	<b>Shipping and Handling</b>			<b>\$ 1,309.00</b>
				<b>Total \$ 16,709.00</b>

## Addendum

Please submit a copy of this quotation, the District/School Purchase Order, and any other required documentation via one of the below:

**eForm:** <https://pearsoncommunity.force.com/support/s/pearson-order-form>

**Fax:** 1-877-260-2530

**Mail:** Pearson Education, P.O. Box 6820, Chandler, AZ 85246

For questions regarding your order please call Customer Service: 1-800-848-9500

As of December 31, 2016, Pearson will no longer accept Credit Card information via postal mail, facsimile, or email. Credit Card information will only be accepted via phone, eCommerce, or OASIS.

This is a price quotation for the customer's convenience only, and not an offer to contract. All quotations are subject to review and final acceptance by a duly authorized representative of Pearson at its offices. Pearson reserves the right to correct typographical, computational or other errors. Pearson's standard terms are net 30 days unless otherwise specified. All pricing is in US Dollars unless otherwise specified. Pricing calculations use multiple decimal places to determine the most accurate extended pricing but are represented in standard currency format.

Annual subscriptions and/or maintenance and support charges automatically renew on the anniversary date of the original purchase and will be invoiced accordingly, unless otherwise specified. If you wish to cancel, please let us know in writing prior to the date of renewal by emailing [customerservice@pearson.com](mailto:customerservice@pearson.com).

Fees for any renewals of product or support/maintenance subscriptions beyond the period covered by this pricing proposal will be at Pearson's then-current rates and, for products for which such fees are based on student count, the customer's then-current enrollment. All such renewal fees are due at the commencement of the new subscription period.

Implementation services provided by Pearson will be delivered to the customer based on established Pearson processes and billing procedures or through a Custom Scope of Work establishing milestones and/or billing schedule agreed upon by the customer. Changes, requested by the customer, to the original Scope of Work may result in additional costs. Travel related expenses associated with On-Site Training and Services are included in the listed price unless otherwise specified.

S&H charges (where applicable) are shown on the quote. S&H rates quoted are for standard ground transportation and may not reflect account contracted rates. If expedited shipping is requested, actual charges may be higher.

Pearson reserves the right to change and/or update technology platforms, including possible edition updates to customers during the term of access. Customers will be notified of any change prior to the beginning of the new school year.

Quoted prices may not reflect contract pricing for some customers. Any applicable contract pricing will be applied to the final invoice. If you require contract pricing reflected on the quote, please work with your Account Manager or contact Customer Service.

All pricing in this quotation is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax exempt, evidence of such tax exemption must be provided. Estimated tax may be provided solely for customer convenience. The amount indicated is only an estimate and is intended to be helpful for budgeting purposes. The actual amount of sales tax assessed at time of invoicing may be more or less.

Certain Pearson products may have minimum requirements related to licensing, services, and/or pricing that are reflected in the attached quotation. The breakdown of the fees set forth in this quotation is considered Pearson proprietary information and not subject to disclosure by the customer.

If you are not entirely satisfied with any of our products, then you may, within one year from the date of purchase, return all materials still in new, unused, salable condition for a full refund, credit, or replacement. All materials sold in a set or a package must be returned complete as originally sold. Materials that were provided gratis must be returned proportionate to the purchased items being returned for refund or credit.



**PEARSON EDUCATION Inc.**  
 AGS \* CELEBRATION PRESS \* GLOBE FEARON \* MODERN CURRICULUM PRESS  
 PRENTICE HALL \* SCOTT FORESMAN-ADDISON WESLEY \* SILVER BURDETT

Page 1 of 1

Hours of Operation 8:00 AM to 6:00 PM EST  
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**PROFORMA INVOICE #** 7026484940  
 Purchase Order #: PRICEQUOTE  
 Document Control #: 349992  
 # of Cartons: 0  
 FOB:  
 Ship Via:  
 Tax Certificate:  
 Invoice Date: 10/02/2018  
 Payment Due: 11/01/2018  
 Invoice Routing: 1C

**BILL TO**  
 FORT WORTH INDEPENDENT SCHOOL DIST  
 ACCOUNTS PAYABLE  
 100 N UNIVERSITY DR STE NW 140E  
 FORT WORTH TX 76107

**SHIP TO**  
 FORT WORTH INDEPENDENT SCHOOL DIST  
 ACCOUNTS PAYABLE  
 100 N UNIVERSITY DR STE NW 140E  
 FORT WORTH TX 76107

Acct.# 2313448		Acct.# 2313448					
Title/Description	Copyright	ISBN10/Material#	ISBN13/Material#	Qty	Unit Price	Discount	Extended Price
Becoming a Teacher Enhanced Pea	2016	013402851-1	978013402851-4	99	57.30	NET	5,672.70

According to our records, your order is now complete. If your records do not agree, please call customer service at the number on the back of this invoice.

SHIPPING AND HANDLING CHARGES WILL BE PREPAID AND ADDED TO YOUR INVOICE  
 ALL CHARGES ARE FOB SHIPPING POINT PLEASE REFERENCE THE PROFORMA NUMBER  
 FOR CORRECT PRICING THIS QUOTE IS VALID UNTIL 9/30/2019

INSTRUCTIONS THIS ORDER

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 Pearson Education Inc  
 P O Box 409496  
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PLEASE MAKE PAYMENT IN U.S. DOLLARS

PRODUCT CHARGE	5,672.70
SHIPPING/HANDLING	482.18
TOTAL	6,154.88
<b>AMOUNT DUE \$</b>	<b>6,154.88</b>

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Stephanie Tennyson

Ft Worth Ind School District  
 100 N University Dr  
 Fort Worth, TX 76107-1360  
 United States

Quote Number: 63680

Quote Creation Date: 10-01-2018

Quote Expiration Date: 09-30-2019

Ft Worth - CTE - TX NCCER Construction Technology Print + Digital SE Package

Price Quote Detail

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
<b>NCCER Construction Technology</b>						
<b>NCCER Construction Technology, Texas Edition ©2017</b>						
9780134460512	NCCER Construction Technology - Teacher's Edition	\$100.00	3	0	\$300.00	\$0.00
					<b>NCCER Construction Technology, Texas Edition ©2017 Subtotal</b>	<b>\$ 300.00</b>
					<b>NCCER Construction Technology Subtotal</b>	<b>\$ 300.00</b>
<b>New Products</b>						
<b>New Products</b>						
9781323351215	** NCCER CONSTRUCTION TECHNOLOGY - TEXAS STUDENT EDITION (PRINT) WITH DIGITAL COURSEWARE	\$123.97	0	270	\$0.00	\$33,471.90
					<b>New Products Subtotal</b>	<b>\$ 33,471.90</b>
					<b>New Products Subtotal</b>	<b>\$ 33,471.90</b>
					<b>Solution Subtotal</b>	<b>\$ 300.00</b>
					<b>Shipping and Handling</b>	<b>\$ 0.00</b>
					<b>Total</b>	<b>\$ 33,471.90</b>

\*\* Contract Pricing has been applied to these items

Please send final Purchase Order to: [irvingsupport@pearson.com](mailto:irvingsupport@pearson.com)

## Addendum

Please submit a copy of this quotation, the District/School Purchase Order, and any other required documentation via one of the below:

**Please send final Purchase Order to: [irvingsupport@pearson.com](mailto:irvingsupport@pearson.com)**

For questions regarding your order please call Customer Service: 1-800-848-9500

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Annual subscriptions and/or maintenance and support charges automatically renew on the anniversary date of the original purchase and will be invoiced accordingly, unless otherwise specified. If you wish to cancel, please let us know in writing prior to the date of renewal by emailing [customerservice@pearson.com](mailto:customerservice@pearson.com).

Fees for any renewals of product or support/maintenance subscriptions beyond the period covered by this pricing proposal will be at Pearson's then-current rates and, for products for which such fees are based on student count, the customer's then-current enrollment. All such renewal fees are due at the commencement of the new subscription period.

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S&H charges (where applicable) are shown on the quote. S&H rates quoted are for standard ground transportation and may not reflect account contracted rates. If expedited shipping is requested, actual charges may be higher.

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All pricing in this quotation is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax exempt, evidence of such tax exemption must be provided. Estimated tax may be provided solely for customer convenience. The amount indicated is only an estimate and is intended to be helpful for budgeting purposes. The actual amount of sales tax assessed at time of invoicing may be more or less.

Certain Pearson products may have minimum requirements related to licensing, services, and/or pricing that are reflected in the attached quotation. The breakdown of the fees set forth in this quotation is considered Pearson proprietary information and not subject to disclosure by the customer.

If you are not entirely satisfied with any of our products, then you may, within one year from the date of purchase, return all materials still in new, unused, salable condition for a full refund, credit, or replacement. All materials sold in a set or a package must be returned complete as originally sold. Materials that were provided gratis must be returned proportionate to the purchased items being returned for refund or credit.



Stephanie Tennyson

Ft Worth Ind School District  
 100 N University Dr  
 Fort Worth, TX 76107-1360  
 United States

Quote Number: 63680

Quote Creation Date: 10-18-2018

Quote Expiration Date: 09-30-2019

Ft Worth - CTE - Electrical & Cabinet Making

Price Quote Summary

Solution	Base Amount	Total
Cabinetmaking	\$ 418.00	\$ 418.00
Core Curriculum: Introductory Craft Skills	\$ 8,125.00	\$ 8,125.00
Electrical	\$ 4,088.00	\$ 4,088.00
<b>Solution Subtotal</b>	<b>\$ 12,631.00</b>	<b>\$ 12,631.00</b>
	Shipping & Handling	\$ 1,073.64
	<b>Total</b>	<b>\$ 13,704.64</b>

Price Quote Detail

ISBN	Description	Price	Charged Qty	Total Charged
<b>Cabinetmaking</b>				
<b>Cabinetmaking ©2016</b>				
9780134288543	CABINETMAKING TRAINEE GUIDE	\$22.00	18	\$396.00
9780134288574	CABINETMAKING INSTRUCTOR RESOURCE	\$22.00	1	\$22.00
<b>Cabinetmaking ©2016 Subtotal</b>				<b>\$ 418.00</b>
<b>Cabinetmaking Subtotal</b>				<b>\$ 418.00</b>
<b>Core Curriculum: Introductory Craft Skills</b>				
<b>Core Curriculum: Introductory Craft Skills, 5/e ©2016</b>				
9780134298313	NCCERCON2.0 ETEXT ACC CARD CORE CURR 5 PACK	\$125.00	65	\$8,125.00

ISBN	Description	Price	Charged Qty	Total Charged
<b>Core Curriculum: Introductory Craft Skills, 5/e ©2016 Subtotal</b>				<b>\$ 8,125.00</b>
<b>Core Curriculum: Introductory Craft Skills Subtotal</b>				<b>\$ 8,125.00</b>
<b>Electrical</b>				
<b>Electrical, Ninth Edition ©2017 - Level 1</b>				
9780134820668	ELECTRICAL LEVEL ONE TRG & SAC PKG	\$94.00	18	\$1,692.00
9780134804972	ELECTRICAL LEVEL 1 INSTRUCTOR PACKAGE	\$67.00	1	\$67.00
<b>Electrical, Ninth Edition ©2017 - Level 1 Subtotal</b>				<b>\$ 1,759.00</b>
<b>Electrical, Ninth Edition ©2017 - Level 2</b>				
9780134778976	ELECTRICAL LEVEL TWO TRG & SAC PKG	\$124.00	18	\$2,232.00
9780134806235	ELECTRICAL LEVEL 2 INSTRUCTOR PACKAGE	\$97.00	1	\$97.00
<b>Electrical, Ninth Edition ©2017 - Level 2 Subtotal</b>				<b>\$ 2,329.00</b>
<b>Electrical Subtotal</b>				<b>\$ 4,088.00</b>
<b>Solution Subtotal</b>				<b>\$ 12,631.00</b>
<b>Shipping and Handling</b>				<b>\$ 1,073.64</b>
<b>Total</b>				<b>\$ 13,704.64</b>



## Addendum

Please submit a copy of this quotation, the District/School Purchase Order, and any other required documentation via one of the below:

**eForm:** <https://pearsoncommunity.force.com/support/s/pearson-order-form>

**Fax:** 1-877-260-2530

**Mail:** Pearson Education, P.O. Box 6820, Chandler, AZ 85246

For questions regarding your order please call Customer Service: 1-800-848-9500

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**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE ENGINEERING SERVICES FOR REPLACEMENT OF THE AIR CONDITIONING SYSTEM AT COMO ELEMENTARY AND J.P. ELDER MIDDLE SCHOOL**

**BACKGROUND:**

The existing boiler chiller HVAC systems at both Como Elementary and J.P. Elder Middle School are in constant repair. Both have exceeded their life cycle and require replacement. The intent is to replace the HVAC systems with roof top units. Roof top units are more efficient and the scope of this work will require the services of a Mechanical, Electrical, and Plumbing (MEP) engineer to help coordinate the full design for the HVAC system for both schools. The coordination will involve the architects, structural engineer, and the cost estimator.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Engineering Services for Replacement of the Air Conditioning System at Como Elementary and J.P. Elder Middle School
2. Decline to Approve Engineering Services for Replacement of the Air Conditioning System at Como Elementary and J.P. Elder Middle School
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Engineering Services for Replacement of the Air Conditioning System at Como Elementary and J.P. Elder Middle School

**FUNDING SOURCE**

*Additional Details*

General Fund	199-51-6219-001-044-99-451-000000	\$73,340.00
	199-51-6219-001-117-99-451-000000	\$77,360.00

**COST:**

\$150,700.00

**VENDOR:**

Wells Doak Engineers, Inc.

**PURCHASING MECHANISM**

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 15-122

Number of Bid/Proposals received: 8

HUB Firms: 0

Compliant Bids: 8

The above bid/proposal has been evaluated in accordance with the Texas Education Code Section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal. The vendor listed above has been selected to support this purchase.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Como Elementary School

J.P. Elder Middle School

**RATIONALE:**

The design of new energy efficient equipment will provide energy savings for the District, eliminate costly repairs and provide more comfortable learning environment for the students.

**INFORMATION SOURCE:**

Art Cavazos  
Gil Griffin

# Wells Doak Engineers, Inc.

Louis Alonzo  
Director of Area 3  
Fort Worth Independent School District  
2208 Tillar Street  
Fort Worth, TX 76107

November 15, 2018

Re: Replacement of Air Conditioning System  
Como Elementary School, Fort Worth, Texas

Dear Louis,

Following is our proposal for providing engineering services related to the replacement of the current air conditioning system at Como Elementary School with roof mounted packaged air conditioning units. The new air conditioning system will utilize one packaged air conditioning unit per classroom with concentric diffusers for air distribution. The auditorium and cafeteria areas will have multiple units and will use the existing ductwork for air distribution where practical.

Based on our discussions, we propose the following Scope of Services.

1. Review and use available Record Drawings as provided by the district to determine the existing conditions.
2. Visit the project site before and during the design phase to verify existing conditions and to confirm the information shown in the Record Drawings.
3. Utilize the digital Record Drawings provided by the district for the building floor plan.
4. Evaluate the ability of the existing roof structure to accommodate the additional mechanical units weights based on the framing sizes of the structure shown in the Record Drawings.
5. Provide Construction Drawings and Specifications (Construction Documents) showing the demolition of the existing air conditioning system, the installation of new packaged air conditioning units, modification of the existing structure to allow unit installation, and modification of the existing electrical and plumbing systems to support the new air conditioning units. The Construction Documents will also include details showing modifications to the existing ceilings, roof, and walls that will be needed for this work.
6. Provide an estimated construction cost estimate at the 50% completion stage of the Contract Documents.
7. Attend on-site bi-monthly progress review meetings to view the work progress for the duration of the project (estimated to be five months).
8. Review of mechanical, electrical, plumbing, and structural shop drawing submittals.
9. Review and respond to RFIs during the construction phase.

The Scope of Services does not include the following services

1. Destructive testing of any nature.
2. Removal of existing hard ceilings, walls, etc., to observe existing structural framing and other conditions.
3. Estimates of construction cost other than as listed above..
4. Any other service not specifically listed in the Scope of Services above.

Our proposal is based on the following assumptions.

1. That the design team shall rely on the accuracy of the Record Drawings provided by the district.
2. That if, during the construction phase, the existing conditions are found to be different from those shown in the Record Drawings provided by the district, any additional time or service required to evaluate and modify the Construction Documents to reflect these unknown conditions will be considered Additional Services and will be billed in accordance with our standard hourly rate.

Our preliminary review of the floor plans indicates that the total nominal tonnage of the new packaged air conditioning units will be approximately 260 tons. Our estimated preliminary construction cost for this work is as indicated below. Please note that these numbers are gross estimates only and were prepared without drawings. The actual construction cost will differ from this estimate.

Packaged Roof Mounted Units – + 260 tons x \$6000/ton -	\$1,560,000
Modify Existing Switchgear to provide more circuits -	\$100,000
Provide New Gas Piping on the roof -	\$80,000
Modify/Provide EMS to the new units -	\$100,000
Contingency @ 15%	<u>\$276,000</u>
Estimated Construction Cost -	\$2,116,000

We propose to perform these services for a stipulated sum of \$77,360. In addition to our proposed fee, this amount includes fees for architectural support services by Halbach Dietz Architect, structural engineering services by RL: Woods and Associates, and construction cost estimating by Goodnight & Riddle Inc. The total proposed fee includes the following breakdown. Copies of each firm’s proposal and hourly rates are attached.

Wells Doak Engineers	\$40,000
Halbach Dietz Architects	\$20,000
R.L. Woods and Associates	\$11,600
Riddle & Goodnight Inc.	\$ 5,760

We look forward to working with the district on this project. Please do not hesitate to contact our office if you have any questions regarding the proposed Scope of Services or if we can provide any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. D. Doak II', with a long horizontal flourish extending to the right.

A. D. Doak II, P.E.

Wells Doak Engineers, Inc.

# Wells Doak Engineers, Inc.

Gil Griffin  
General Manager - Maintenance & Operations  
Fort Worth Independent School District  
2808 Tillar Street  
Fort Worth, TX 76107

November 13, 2018

Re: Replacement of Air Conditioning System  
JP Elder Middle School, Fort Worth, Texas

Dear Gil,

Following is our proposal for providing engineering services related to the replacement of various air conditioning systems at JP Elder Middle School. Below is an itemized scope of the systems:

1. The existing two-pipe air handling units (AHU) AHU-6 & AHU-7 with electric heat will be replaced with packaged direct expansion (DX) roof mounted air handling units with gas fired heating.
  - a. The existing ductwork, terminal air box (TAB) units and air devices will be re-used.
  - b. New TAB units will be added to serve the West and East ends of the second and third floor corridors which are served by AHU-6 and AHU-7.
  - c. Modification to the existing gas meter and new gas piping distribution will be required.
2. The existing steam and chilled water fan/coil units (FCU) serving the ground floor classrooms along the North exterior wall will be replaced with a variable refrigerant flow (VRF) heat-pump systems.
  - a. The air handling units will be located in the adjacent storage closets.
  - b. A fresh air louver and duct will be added for each classroom.
  - c. New supply air duct can be concealed within a furr-down below the existing ceiling and to allow the use of side-wall registers.
3. The ground floor and second floor boys and girls restroom steam radiators will be replaced with electric cabinet heaters.
4. The existing two-pipe chilled water AHU with electric heat serving the library will be replaced with a split DX cooling system with electric heat.
  - a. The existing ductwork and air devices will be re-used.
  - b. A fresh air louver and duct will be added.



5. The existing 4-pipe ventilators currently serving the auditorium will be replaced with split DX cooling systems with electric heat.
  - a. Two systems will be suspended horizontally from structure above the stage and three systems will be located within the two storage closets located at the auditorium mezzanine.
  - b. Roof mounted fresh air gravity intake hoods to introduce outdoor air will be added for each unit.
6. Modification to existing electrical service panels and power distribution will be required.
7. The plans will indicate for all existing HVAC pumps, air cooled chillers, and classroom/bathroom/corridor steam radiators to be removed in the areas noted above. All existing steam and chilled water piping will be noted to be abandoned in place.

Based on our discussions, we propose the following Scope of Services.

1. Review and use available Record Drawings as provided by the district to determine the existing conditions.
2. Visit the project site before and during the design phase to verify existing conditions and to confirm the information shown in the Record Drawings.
3. Generate digital floor plans based on Record Drawings provided by the district.
4. Evaluate the ability of the existing roof structure to accommodate the additional mechanical unit weights based on the framing sizes of the structure shown in the Record Drawings and from site inspection.
5. Provide Construction Drawings and Specifications (Construction Documents) indicating the following:
  - a. The demolition of the existing equipment.
  - b. The installation of new equipment.
  - c. Modification of the existing structure to allow unit installation.
  - d. Modification of the existing electrical and plumbing systems to support the new air conditioning units.
  - e. The Construction Documents will also include details showing modifications to the existing ceilings, roof, and walls that will be needed for this work.
6. Provide an estimated construction cost estimate at the completion of the Contract Documents.
7. Attend on-site bi-monthly progress review meetings to view the work progress for the duration of the project (estimated to be six months).
8. Review of mechanical, electrical, plumbing, and structural shop drawing submittals.
9. Review and respond to RFIs during the construction phase.

The Scope of Services does not include the following services:

1. Destructive testing of any nature.
2. Removal of existing hard ceilings, walls, etc., to observe existing structural framing and other conditions.
3. Any other service not specifically listed in the Scope of Services above.

Our proposal is based on the following assumptions:

1. That the design team shall rely on the accuracy of the Record Drawings provided by the district.
2. That if, during the construction phase, the existing conditions are found to be different from those shown in the Record Drawings provided by the district, any additional time or service required to evaluate and modify the Construction Documents to reflect these unknown conditions will be considered Additional Services and will be billed in accordance with our standard hourly rate.

Our preliminary review of the floor plans indicates that the total nominal tonnage of the new packaged DX air conditioning units will be approximately 65 tons and that of the split DX cooling units will be approximately 108 tons. Our estimated preliminary construction cost for this work is as indicated below. The contingency safety factor includes estimated costs for architectural and structural modifications to the renovation. Please note that these numbers are gross estimates only and were prepared without drawings. The actual construction cost will differ from this estimate.

Packaged Roof Mounted Units – + 65 tons x \$6000/ton -	\$390,000
Split DX cooling units – + 90 tons x \$6000/ton -	\$540,000
VRF Split DX heat pump – + 18 tons x \$7000/ton -	\$126,000
New (x4) TAB units with electric heat -	\$31,300
New cabinet heaters with electric heat -	\$9,900
Modify Existing Switchgear to provide more circuits -	\$100,000
Modify gas meter & Provide New Gas Piping on the roof -	\$20,000
Modify/Provide EMS to the new units -	\$100,000
Contingency @ 25%	<u>\$329,300</u>
Estimated Construction Cost -	\$1,645,500

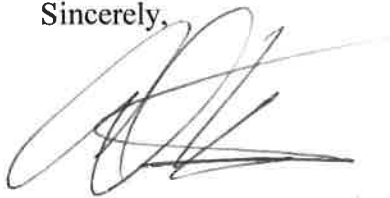
We propose to perform these services for a stipulated sum of \$73,340. In addition to our proposed fee, this amount includes fees for architectural support services by Halbach Dietz Architect, structural engineering services by RL: Woods and Associates, and construction cost estimating by Goodnight & Riddle Inc. The total proposed fee includes the following breakdown. Copies of each firm's proposal and hourly rates are attached.

Wells Doak Engineers	\$35,000
Halbach Dietz Architects	\$25,000
R.L. Woods and Associates	\$7,500
Riddle & Goodnight Inc.	\$ 6,240

If this proposal is acceptable, please authorize us to proceed by signing below and returning a copy for our files.

We look forward to working on this project with the district. Please do not hesitate to contact our office if you have any questions regarding the proposed Scope of Services or if we can provide any additional information.

Sincerely,



A. D. Doak II, P.E.

Acceptance of Proposal

Approved by: \_\_\_\_\_ (Print)

Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

November 9, 2018

Mr. John Rawls  
Wells Doak Engineers.

re: Architectural Services  
HVAC Remodel for J. P. Elder Middle School  
709 N.W. 21st Fort Worth, TX 76164

**Halbach•Dietz**  
**Architects**

Architecture  
Space Planning  
Interior Design

6913 Camp Bowie Blvd.  
Suite 149  
Fort Worth, TX 76116  
(817) 737-0725  
(817) 737-6261 Fax

[www.halbachdietz.com](http://www.halbachdietz.com)

Dear John,

On behalf of **Halbach•Dietz Architects**, I am pleased to present this proposal for architectural design services for this facility.

Based on our conversation, we understand that you are interested in the following services:

## **I. SCOPE**

Provide architectural detailing and specifications for bidding documents for Mechanical systems renovation for classrooms and auditorium

Provide editing and assistance with “front end” specifications and compiling specifications for bidding documents for J.P. Elder Middle School mechanical systems renovation.

## **II. SERVICES**

### **Architectural**

- a. Autocad Background files:
  - a. Draw autocad “background” files for each floor of the school and roof based upon existing blue-line drawings and pdf files. These will be used by all disciplines on the job.
- b. Construction Documents including:
  - Site Plan
  - Reflected Ceiling Plan.
  - Roof Plan
  - Details as required for roof curbs, roof penetrations, interior ductwork furring enclosures, vertical chases as needed for mechanical remodel.
  - Specifications
- b. Initial Site visit and subsequent site visits as needed.
- c. Client meetings as needed.
- d. Construction Meetings as needed.
- e. Answer RFI’s
- f. Shop drawing review.
- g. Final punchlist – Field report

### **Specifications**

- a. Receive “front end” specifications from FWISD. Insert proper footer if required.
- b. Add Table of contents for Specifications and Project Drawing list.
- c. Solicit and edit for pre-bid time and place, substantial completion date, school operating hours, liquidated damages, bid date, and any alternates or unit pricing.
- d. Insert estimated construction cost.
- e. Insert and coordinate specification sections from Architectural, Structural, Mechanical, Electrical, Plumbing as required.

## **III. FEES**

We propose to provide the above services for the following lump sum fee: **\$ 25,000.00**

**IV. EXCLUSIONS**

Items **not** included in the above referenced fees include:

1. **Additional services** include any changes of scope and/or additional work not described above. These will be charged according to our hourly rate schedule.
3. **Reimbursable expenses** includes all printing, plotting, color plotting, delivery services, outside consultants, etc. and will be billed at invoice amount plus 10%.
4. **Cost Estimating**

Hourly Rates:

Principal	\$ 150/hr
Project Architect	\$ 125/hr
Interior Designer	\$ 100/hr

We will bill you monthly based on the estimated percentage completion.

Sincerely,

**Halbach•Dietz Architects**



Jeff VanCuren  
Partner

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

# **R. L. Woods & Associates, LLC**

## **Structural and Forensic Engineering**

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1151 W. Pioneer Pkwy    Arlington, Texas 76013    817-277-6686    www.rlwaengineers.com

November 9, 2018

Mr. Duran Doak, PE  
Wells Doak Engineers, Inc.  
2800 S. Hulen, Ste. 212  
Ft. Worth, Texas 76109

Reference:      FWISD – J P Elder Middle School  
                      HVAC upgrades  
                      Fort Worth, Texas

Dear Mr. Doak:

R L Woods & Associates is pleased to provide this proposal to you for engineering services designed provide evaluation of the structural impact of adding the proposed roof mounted equipment and associated wall louvers the above referenced building and construction documents for any required structural modifications to accommodate the new equipment. We understand that the follow HVAC modification affecting structure are to be made:

- Two roof mounted AHU currently located near northeast and northwest corners of the roof will be replaced. There are no available structural drawings for these areas, so a structural investigation will be required.
- At auditorium (within original portion of building) there will either be two new units on the roof or two units suspended from roof, above the stage area and another unit located on the floor of the storage space at south end of balcony. In either scenario, new ductwork will need to be routed through the ceiling of the auditorium and beneath the balcony. There are no structural drawings available for these areas, so a structural investigation will be required.
- replacing heat units in 6 bathrooms (two bathroom on each of three floors within original portion of building). There are no structural drawings available for these areas, so a structural investigation will be required.
- Placing new air handlers and louvers within 3 storage areas located within the original building with associated condensing units to be placed on roof. There are no structural drawings available for these areas, so a structural investigation will be required.
- At library (within original portion of building) placing new air handler in ceiling and a new louver in exterior wall. There are no structural drawings available for these areas, so a structural investigation will be required.
- Adding two new VFR plants to roof of 1978 classroom addition. We have a structural roof framing plan for this area.

Based on the information provided, we propose the following scope of services and compensation.

### **I. SCOPE**

- A. Perform site visits are required to view and verify existing conditions.

- B. Review any available Record Drawings as provided by FWISD, as required identifying framing elements that will be affected by the new HVAC installations.
- C. Evaluated capacity of affected roof and floor structures to accommodate proposed new mechanical equipment.
- D. Provide Construction Documents (drawings and specifications) addressing any required modifications to structure.
- E. If required, attend one design phase meeting to discuss structural ramifications of proposed unit placements.
- F. Limited construction administration to include review and response to RFI's, review of structural submittals, and up to two Construction Observation site visits.

**II. LIMITATION OF SCOPE**

The scope of our services does not include:

- A. Destructive testing of any nature.
- B. Removal of existing hard ceilings to observe existing framing.
- C. Any other services not specifically listed in the scope of services above.

**III. PROPOSAL ASSUMPTIONS:**

- A. We plan to perform our services between 8:00 am and 5:00 pm on weekdays.
- B. FWISD will provide any available structural drawings for the areas to be modified and RLWA shall rely on the accuracy of these drawings.
- C. If during construction phase, the existing roof framing is found to be different from that depicted on the Record Drawings provided by FWISD, additional time to evaluate and modify structural design to accommodate these unknown conditions will be considered Additional Services

**IV. COMPENSATION:**

We propose to perform these services for a stipulated sum of \$7,500. Any requested Additional Services will be billed in accordance with our standard hourly rate schedule (attached).

If you are in agreement with this proposal and the agreement for engineering services, you may authorize us to proceed by signing below and returning a copy for our files.

We look forward to working with your office on this project. Please do not hesitate to contact our office if you have any questions regarding the proposed Scope of Services or if you need any additional information.

Sincerely,  
R L Woods & Associates



Renate' L. Woods, P.E.  
Principal

**Riddle & Goodnight Inc.**  
**Construction Cost Estimates / Construction Specifications**

**PROPOSAL**

**Date:** November 9, 2018

**Attn:** Duran Doak  
Wells Doak Engineers, Inc.  
2800 South Hulen, St., #212  
Fort Worth, Texas 76109

**Project:** J P Elder MS HVAC replacement

<b>Service Description:</b>	<b>Hours</b>	<b>Rate</b>	<b>Extended</b>
Provide Opinion of Probable Cost, 50% CD phase	52	\$120	\$6,240

We include one submittal of estimate with client revisions and two hours of meeting time. Additional meeting time requested by client to be billed at our standard rate of \$120/hr.

The terms and conditions set forth in this quote and attached terms and conditions (if any) for professional services constitute the agreement between Riddle & Goodnight Inc. and the undersigned party requesting service. We also understand time is of the essence on this project and will strive to meet your deadlines.

Payment Terms: Within 30 days following date of invoice.



Signature: Riddle & Goodnight

Date: November 9, 2018

Date: \_\_\_\_\_

Signature: *Purchaser of Professional Service*

Printed Name and Title



**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE THE PURCHASE OF CAFETERIA EQUIPMENT FOR  
WAVERLY PARK ELEMENTARY**

**BACKGROUND:**

The Child Nutrition Service department will purchase equipment for the Waverly Park Elementary kitchen. The kitchen is slated for a renovation in 2019 and will receive new equipment at each phase of project completion. The procurement will include the purchase of cold storage assembly, cold storage refrigeration system, dry storage shelving, heated cabinet, electric convection steamer, pass-thru refrigeration, serving counter, milk cooler, three compartment sink, etc.

**STRATEGIC GOAL:**

**Strategic Goal: 2 - Increase the operational effectiveness and efficiency.**

**ALTERNATIVES:**

1. Approve the Purchase of Cafeteria Equipment for Waverly Park Elementary
2. Decline to Approve the Purchase of Cafeteria Equipment for Waverly Park Elementary
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the Purchase of Cafeteria Equipment for Waverly Park Elementary

**FUNDING SOURCE**

*Additional Details*

Food Service Fund	701-35-6639-001-176-99-540-000000	\$335,208.74
	701-35-6398-001-176-99-540-000000	\$ 12,950.64

**COST:**

\$348,159.39

Pasco Brokerage*	\$195,680.00
Douglas Equipment Co.	\$136,321.39
Kommerical Kitchens*	\$ 16,158.00

**PURCHASING MECHANISM**

Bid/Proposal Statistics

Bid Number: 19-067

Number of Bid/Proposals received: 4

HUB Firms: 2\*

Compliant Bids: 4

The above bid/proposal has been evaluated in accordance with the Texas Education Code Section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal. The vendor listed above has been selected to support this purchase.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Waverly Park Elementary

**RATIONALE:**

The new equipment at Waverly Park Elementary will increase the operational efficiency and effectiveness of the school cafeteria, when the school reopens after the construction project.

**INFORMATION SOURCE:**

Art Cavazos  
Angela Lowe

1	<b>COLD STORAGE ASSEMBLY (ITEM NO 102) 1. Procurement and provision of cold storage assembly installation is to be by manufacturer only. Submittal drawings are to include confirmation from manufacturer of included information. 2. Assembly to be higher than standard box and increased in height by 12". 3. 304 #3 finish 20 gauge stainless steel finish where exposed, 20 gauge galvanized steel where concealed. 4. Factory floor with smooth aluminum finish, recessed in slab 8 1/2". Secure floor to wall assembly with cam-lock assembly. KECC to ensure the floor assembly is level prior to the wearing bed installation. 5. Interior walls to be .040" aluminum, white embossed texture on walls. 6. Ceiling to be smooth .040" aluminum baked white enamel. 7. Two (2) 36" doors.</b>							Warranty Information	Delivery Lead Time	
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	<b>Manufacturer</b>	<b>Manuf Num</b>	Please indicate warranty	Indicate lead time
	Douglas Equipment (Douglas For	1	EA	\$41,356.76	\$41,356.76		Thermo Kool		Standard Thermokool	60
	ISI Commercial Refrigeration	1	EA	\$45,430.16	\$45,430.16		Thermo Kool		Standard THERMO-	4-6 weeks after we
	Pasco Brokerage, Inc.	1	EA	\$46,750.00	\$46,750.00	Pricing includes installation of cold storage assembly unit by ThermoKool Authorized factory install	Thermo Kool		10 year panel warranty	6-8 weeks after retu
Kommerical Kitchens (Terry Wor	1	EA	\$50,487.00	\$50,487.00		Thermo Kool		1 year from installa	50	
2	<b>COLD STORAGE REFRIGERATION SYSTEM (ITEM NO 103) 1. Air cooled system. 2. Cooler temperature to be +35 degrees. 3. Freezer temperature to be -10 degrees. 4. EcoSmart system on demand defrost system for freezer coil. 5. S/S covered housing. 6. All exterior piping to be aluminum wrapped. 7. System to accommodate Item No. 102 Cold Storage Assembly. 8. System to be located on roof. Coordinate location with architectural plans. Coordinate roof mounting requirements with appropriate trades. 9. Special Instructions: Mount condensing unit on common exterior rack. Refer to Architectural and Engineering drawings for exact location of remote unit. Coordinate routing of refrigeration lines and conduit with appropriate trades. Heat tape and insulate all drain</b>							Warranty Information	Delivery Lead Time	
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	<b>Manufacturer</b>	<b>Manuf Num</b>	Please indicate warranty	Indicate lead time
	Kommerical Kitchens (Terry Wor	1	EA	\$16,158.00	\$16,158.00		RDT	Model: ZS1-2 Ec	1 year from installa	45
	Douglas Equipment (Douglas For	1	EA	\$16,427.12	\$16,427.12		RDT	Model: ZS1-2 Ec	Standard 1 year par	60
	ISI Commercial Refrigeration	1	EA	\$16,892.35	\$16,892.35		RDT	Model: ZS1-2 Ec	includes 1-year pan	2 to 3 weeks lead ti
Pasco Brokerage, Inc.	1	EA	\$17,950.00	\$17,950.00	No installation is included	RDT	Model: ZS1-2 Ec	5 year compressor	4-6 weeks after retu	
3	<b>DRY STORAGE SHELVING (ITEM NO 107) 1. Each unit to be five (5) tiers high with open grid shelving. 2. Four (4) 84" posts per unit. 3. Quantity One (1) to equal One (1) Lot: all shelving shown within the dry storage room.</b>							Warranty Information	Delivery Lead Time	
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	<b>Manufacturer</b>	<b>Manuf Num</b>	Please indicate warranty	Indicate lead time
	Douglas Equipment (Douglas For	1	EA	\$4,382.36	\$4,382.36		Cambro	Premium Series	Standard	30
	Pasco Brokerage, Inc.	1	EA	\$4,405.00	\$4,405.00	No installation included	Cambro	Premium Series	Lifetime warranty a	21-30 ARO
	ISI Commercial Refrigeration	1	EA	\$4,531.48	\$4,531.48		Cambro	Premium Series	Lifetime warranty a	2-3 weeks after rec
Kommerical Kitchens (Terry Wor	1	EA	\$4,618.00	\$4,618.00		Cambro	Premium Series	1 year from installa	20	
4	<b>INSUL MOBILE PROOFER (ITEM NO 139) 1. Insulated proofer/heated cabinet. 2. Field reversible doors. 3. Adjustable universal angles. 4. Four (4) 5" casters, two (2) with brakes. 5. Tempered glass door windows. 6. Key lock handle. 7. Corner bumpers. 8. Cord and plug. Coordinate NEMA configuration with Electrician. 9. Thermometer. 10. 1500 watt heater.</b>							Warranty Information	Delivery Lead Time	
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	<b>Manufacturer</b>	<b>Manuf Num</b>	Please indicate warranty	Indicate lead time
	Douglas Equipment (Douglas For	2	EA	\$5,211.49	\$10,422.98		Cres Cor	Model: H-137-W	Standard	15
	ISI Commercial Refrigeration	2	EA	\$5,525.41	\$11,050.82		Cres Cor	Model: H-137-W	3-Year Parts / 1-Ye	2 week lead time af
	Pasco Brokerage, Inc.	2	EA	\$5,620.00	\$11,240.00	No installation included - Quoting Metro C599L-S DC-UA	Cres Cor	Model: H-137-W	1 year	21-30 ARO
Kommerical Kitchens (Terry Wor	2	EA	\$6,170.00	\$12,340.00		Cres Cor	Model: H-137-W	1 year from installa	30	
5	<b>EXHAUST HOOD (ITEM NO 152) 1. Insulated proofer/heated cabinet. 2. Field reversible doors. 3. Adjustable universal angles. 4. Four (4) 5" casters, two (2) with brakes. 5. Tempered glass door windows. 6. Key lock handle. 7. Corner bumpers. 8. Cord and plug. Coordinate NEMA configuration with Electrician. 9. Thermometer. 10. 1500 watt heater.</b>							Warranty Information	Delivery Lead Time	
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	<b>Manufacturer</b>	<b>Manuf Num</b>	Please indicate warranty	Indicate lead time
Pasco Brokerage, Inc.	1	EA	\$11,200.00	\$11,200.00	no installation included If fire suppression is needed (Kimbrough Fire) - Add \$3950.00	Accurex	Model: XXDW	1 year	4-6 weeks after retu	

ISI Commercial Refrigeration	1	EA	\$13,677.25	\$13,677.25	**The optional items are not included in pricing, if you would like to add the optional items please contact us and we will revise.**	Accurex	Model: XXDW	LIMITED WARRANTY 4-8 weeks after rec
Kommercial Kitchens (Terry Wor	1	EA	\$14,281.00	\$14,281.00		Accurex	Model: XXDW	1 year from installa 45
Douglas Equipment (Douglas For	1	EA	\$15,727.15	\$15,727.15		Accurex	Model: XXDW	Standard 60

6	<b>CONVECTION STEAMER- ELECTRIC (ITEM NO 162E) 1. Double stack ten (10) pan capacity. 2. Two (2) compartments. 3. Individual connections. 4. Stainless steel legs. 5. Field stacking kit. 6. Heat shield kits. 7. Interconnect steamer to remote filter system, KEC to coordinate installation requirements with the GC. 8. Provide Everpure filtration system as recommended by the manufacturer. 9. Provide sizes and quantities as required: Dormont s/s water disconnect from filter to steamer,color coded for filtered and non-filtered water. 10. KEC to coordinate filtered and unfiltered water with steamer, do not connect filtered water to unfiltered water connection. 11. Special Instruction: Coordinate location with floor sink outside steam free zone. Division 26 to provide shunt trip</b>								Warranty Informat	Delivery Lead Time
	Supplier	QTY	UOM	Price	Extended	Supplier Notes	Manufacturer	Manuf Num	Please indicate wa	Indicate lead time l
	Douglas Equipment (Douglas For	1	EA	\$15,995.45	\$15,995.45		Groen	Model: (2)SSB-5	Standard	60
	Kommercial Kitchens (Terry Wor	1	EA	\$16,600.00	\$16,600.00		Groen	Model: (2)SSB-5	1 year from installa	20
ISI Commercial Refrigeration	1	EA	\$17,283.20	\$17,283.20	Confirm electrical requirements before placing order. Pricing includes (2) Water connector hose & fittings needed.	Groen	Model: (2)SSB-5	3-Year Parts / 1-Year	2 weeks after recei	

Pasco Brokerage, Inc.	1	EA	\$18,975.00	\$18,975.00	no installationEverpure water filtration and Durmont hoses are included. EV997365 with Reverse Osmosis Tank and Pressure Relief Valve Kit	Groen	Model: (2)SSB-5	1 year parts and lat	21-30 ARO
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7	<b>PASS-THRU HEATED CABINET- 1DR (ITEM NO 186) 1. Anodized aluminum interior and S/S exterior. 2. Interior lights with bulbs. 3. Exterior digital thermometer. 4. Locking hardware. 5. Universal 18" x 26" pan files on 4" centers in all sections. 6. 6" high adjustable S/S legs. 7. Furnish start-up and three (3) years repair service, including parts and labor. 8. Controls mounted on kitchen side. 9. Fully welded telescoping s/s trim at wall. Trim is not to be secured to the equipment. 10. Stainless steel removable trim located between wall and top of cabinet. 11. Half height doors hinged as per plan. Glass doors located on kitchen side, solid doors located on server side. 12. Re-hinging feature. 13. Special Instruction: Provide opening in wall 10" larger than equipment, KEC to</b>								Warranty Informat	Delivery Lead Time
	Supplier	QTY	UOM	Price	Extended	Supplier Notes	Manufacturer	Manuf Num	Please indicate wa	Indicate lead time l
	Douglas Equipment (Douglas For	2	EA	\$10,538.94	\$21,077.88		Traulsen	Model: AHF1-32	Standard	60
	Pasco Brokerage, Inc.	2	EA	\$10,565.00	\$21,130.00	no installation.pass thru trim is included	Traulsen	Model: AHF1-32	3 year service and l	21-30 ARO
	Kommercial Kitchens (Terry Wor	2	EA	\$11,480.00	\$22,960.00		Traulsen	Model: AHF1-32	3 year parts and lat	45
ISI Commercial Refrigeration	2	EA	\$11,770.81	\$23,541.62	This also includes custom fabrication, stainless frame and stainless steel trim panel.	Traulsen	Model: AHF1-32	Three Year Parts Ar	3-6 weeks after rec	

8	<b>PASS-THRU REFRIGERATOR - 1DR (ITEM NO 188) 1. Anodized aluminum interior and S/S exterior. 2. Interior lights with bulbs. 3. Exterior digital thermometer. 4. Locking hardware. 5. Universal 18" x 26" and 12" x 20" pan files on 4" centers in all sections. 6. 6" high adjustable S/S legs. 7. Furnish start-up and three (3) years repair service, including parts and labor. 8. Controls mounted on kitchen side. 9. Five (5) Year compressor warranty. 10. Fully welded telescoping s/s trim at wall. Trim is not to be secured to the equipment. 11. Stainless steel removable trim located between wall and top of cabinet. 12. Half height doors hinged as per plan. Glass doors located on kitchen side, solid doors located on server side. 13. Re-hinging feature. 14. Special Instruction: Provide opening in</b>								Warranty Informat	Delivery Lead Time
	Supplier	QTY	UOM	Price	Extended	Supplier Notes	Manufacturer	Manuf Num	Please indicate wa	Indicate lead time l
	Pasco Brokerage, Inc.	2	EA	\$11,865.00	\$23,730.00	No installation Pass thru trim is included	Traulsen	Model: AHT-132	3 year service and l	21-30 ARO
	Douglas Equipment (Douglas For	2	EA	\$11,877.91	\$23,755.82		Traulsen	Model: AHT-132	Standard	60
Kommercial Kitchens (Terry Wor	2	EA	\$12,939.00	\$25,878.00		Traulsen	Model: AHT-132	3 year parts and lat	45	

ISI Commercial Refrigeration 2 EA \$13,416.47 \$26,832.94 This also includes custom fabrication, stainless frame and stainless steel trim panel Traulsen Model: AHT-132 Three Year Parts Ar 3-6 weeks after rec

9	<b>SERVING COUNTER-MODULAR- 1DR (ITEM NO 201M) 1. Serving counter to consist of the following: Refer to the drawings for overall sizes and locations of components. 2. 3CM manufactured removable stone trayslide. LED lights below tray slides. 3. Counters to fit thru a standard 36" door frame, factory to coordinate as required. 4. Counter tops to be located at 36" AFF, all Trayslides at 34" AFF. 5. Counter fronts to be tiled by Mod-U-Serve, ends to be stainless steel. Tile panels to be raised and extend over stainless-steel mullions to provide a "continuous" look. Submit tile samples and pattern to architect for approval. 6. S/S kickplate to conceal casters. 6" adjustable casters with brakes provided. 7. All counters to be provided per district standards. 8. Grommet</b>						Warranty Informat	Delivery Lead Time
	Please indicate wa						Indicate lead time i	

Supplier	QTY	UOM	Price	Extended	Supplier Notes	Manufacturer	Manuf Num	Warranty	Lead Time
Douglas Equipment (Douglas Fo	1	EA	No Bid			Mod-U-Serve/ Iv			
Pasco Brokerage, Inc.	1	EA	\$145,050.00	\$145,050.00	Price includes deliver and set-in-place by Mod-U-Serve with final connections by others	Mod-U-Serve/ Iv		1 year parts and lab	8 weeks after retur
Kommercial Kitchens (Terry Wor	1	EA	\$149,131.00	\$149,131.00		Mod-U-Serve/ Iv		1 year from installa	60
ISI Commercial Refrigeration	1	EA	\$153,721.64	\$153,721.64	Includes deliver & set in place at final location. Also includes 201M.11 (2) Faucets with spray hose.	Mod-U-Serve/ Iv		1 yr. parts and labo	6-10 weeks after re

10	<b>DROP FRONT MILK COOLER - 8 CASE (ITEM NO 209) 1. 18 gauge S/S fully welded liner. 2. 20 gauge S/S exterior. 3. Double pan insulated doors. 4. High pressure insulated foam. 5. 5" casters, two (2) with brakes. 6. ½" S/S nipple drain. 7. Locking mechanism. 8. Cord and plug, NEMA - 5-15P. 9. Corner bumpers. 10. 8 case capacity. 11. Strip curtains. 12. Special Instruction: Coordinate location of electrical receptacle so as to not interfere with location of milk dispenser.</b>						Warranty Informat	Delivery Lead Time
	Please indicate wa						Indicate lead time i	

Supplier	QTY	UOM	Price	Extended	Supplier Notes	Manufacturer	Manuf Num	Warranty	Lead Time
Douglas Equipment (Douglas Fo	2	EA	No Bid			Mod-U-Serve/ Iv Model: MCT-DM			
Pasco Brokerage, Inc.	2	EA	\$5,300.00	\$10,600.00	Must ship and deliver with mod-U-Serve counter	Mod-U-Serve/ Iv Model: MCT-DM		1 year parts & labor	21-30 ARO
ISI Commercial Refrigeration	2	EA	\$5,425.73	\$10,851.46		Mod-U-Serve/ Iv Model: MCT-DM		2 ea Mod-U-Serve	1 yr. parts and labo
Kommercial Kitchens (Terry Wor	2	EA	\$5,450.00	\$10,900.00		Mod-U-Serve/ Iv Model: MCT-DM		1 year parts and lab	25

11	<b>THREE COMPARTMENT SINK (ITEM NO 249) 1. Top: 14 gauge S/S 3" high 1-1/2" rolled rim at free sides, 10" high splash at walls. 2. Open base construction. 3. Omit rear rail at sink. 4. Three (3) 20" x 26" x 14" deep sink compartment. 5. Two (2) T&amp;S model no. B-0291, splash mount faucet, 18" swing nozzle, LL inlets, for ¾" hot and cold water connections. 6. Three (3) Fisher 22304 twist waste valve 3 1/2" x 2" with overflow and tailpiece. Provide 18 gauge S/S bracket for drain handle welded to sink bottom. Waverly Park Elementary School Fort Worth Independent School District FOODSERVICE EQUIPMENT 11 40 00 - 37 1559.00 7. 12" deep single post overshef mounted at 18" above counter top. 8. Post mounted utensil rack, extend 1-5/8" diameter S/S post from back</b>						Warranty Informat	Delivery Lead Time
	Please indicate wa						Indicate lead time i	

Supplier	QTY	UOM	Price	Extended	Supplier Notes	Manufacturer	Manuf Num	Warranty	Lead Time
Pasco Brokerage, Inc.	1	EA	\$5,100.00	\$5,100.00	Price includes inside delivery but all plumbing components installed by others	Mod-U-Serve/ Iv Custom Fabricat		1 year	4-6 weeks after retu
Douglas Equipment (Douglas Fo	1	EA	\$6,619.23	\$6,619.23		Mod-U-Serve/ Iv Custom Fabricat		Standard	45
ISI Commercial Refrigeration	1	EA	\$7,292.19	\$7,292.19		Mod-U-Serve/ Iv Custom Fabricat		1 year part & labor	3-6 weeks after rec
Kommercial Kitchens (Terry Wor	1	EA	\$9,382.00	\$9,382.00		Mod-U-Serve/ Iv Custom Fabricat		1 year from installa	45

12	<b>DISHMACHINE W/BUILT-IN BOOSTER (ITEM NO 250.1) 1. Dishwasher, conveyor type, single tank design, 202 racks/hour capacity, S/S construction, with automatic fill, auto timer, and 115 volt pilot circuit. 2. 15 KW Electric tank heat. 3. Verify direction of dishmachine with drawings. 4. One (1) Year Extended warranty - One (1) Year parts and labor. 5. 15 KW built in booster heater. 6. Built in disconnect switches. 7. One (1) Year Extended warranty on booster heater - One (1) Year parts and labor. 8. Provide built-in electrical disconnects pre-wired within dishmachine for both dishmachine and booster heater. 9. Chamber 6" higher than standard. 10. Machine and electric tank heat to have single point electrical connection. Separate electrical connection required for</b>						Warranty Informat	Delivery Lead Time
	Please indicate wa						Indicate lead time i	

Supplier	QTY	UOM	Price	Extended	Supplier Notes	Manufacturer	Manuf Num	Warranty	Lead Time
Douglas Equipment (Douglas Fo	1	EA	\$34,517.68	\$34,517.68		Hobart	Model: CL44eN-	Standard	60
Pasco Brokerage, Inc.	1	EA	\$34,975.00	\$34,975.00	No installation	Hobart	Model: CL44eN-	2nd year extended	4-6 weeks ARO

ISI Commercial Refrigeration	1	EA	\$36,198.79	\$36,198.79		Hobart	Model: CL44eN-	Standard warranty: 3-6 weeks after rec
Kommerical Kitchens (Terry Wor	1	EA	\$37,595.00	\$37,595.00		Hobart	Model: CL44eN-	1 year from installa 30

13	<b>SOILED &amp; CLEAN DISHTABLE (ITEM NO 254) 1. Top: 14 gauge type 304 S/S 3" high 1-1/2" rolled rim at free sides. 10" high splash at walls. Waverly Park Elementary School Fort Worth Independent School District FOODSERVICE EQUIPMENT 11 40 00 - 38 1559.00 2. 14 gauge S/S recessed deposit shelf. Extend shelf through opening to be flush with wall at deposit side. Turn shelf down 2" at front with 3/4" return at bottom (either scribed into partition or forming reveal). Shelf: integral with dishtable. Provide Component Hardware E32-4900 drain - extend drain line to floor sink. 3. Modify rolled rim at the operators side of the tray drop window to have a 3" rolled rim. 4. Install Disposer as shown. Notch and punch splash turn back for vacuum breaker. 12 gauge S/S</b>									
	<b>Supplier</b>	<b>QTY</b>	<b>UOM</b>	<b>Price</b>	<b>Extended</b>	<b>Supplier Notes</b>	<b>Manufacturer</b>	<b>Manuf Num</b>	<b>Warranty Informat</b>	<b>Delivery Lead Time</b>
	Douglas Equipment (Douglas Fo	2	EA	\$4,284.14	\$8,568.28		Custom Fabricat		Standard	60
	ISI Commercial Refrigeration	2	EA	\$6,725.23	\$13,450.46	This items includes all freight for the complete project \$3005.98 along with \$3832.50 for all submittals required per 114000 written specifications.	Custom Fabricat		1 year parts and lat	3-6 weeks after rec
	Kommerical Kitchens (Terry Wor	2	EA	\$8,373.00	\$16,746.00		Custom Fabricat		1 year from installa	45
	Pasco Brokerage, Inc.	2	EA	\$18,900.00	\$37,800.00	No installationCookson roll down door (per FWISD specs) included	Custom Fabricat		1 year	4-6 weeks after app

RFP 19-067 Equipment for Waverly Park

Item#	Lowest Price	Bid Winner
1	\$ 41,356.76	Douglas
2	\$ 16,158.00	Kommercial Kitchens
3	\$ 4,382.36	Douglas
4	\$ 10,422.98	Douglas
5	\$ 11,200.00	Pasco
6	\$ 15,995.45	Douglas
7	\$ 21,077.88	Douglas
8	\$ 23,730.00	Pasco
9	\$ 145,050.00	Pasco
10	\$ 10,600.00	Pasco
11	\$ 5,100.00	Pasco
12	\$ 34,517.68	Douglas
13	\$ 8,568.28	Douglas

Total **\$ 348,159.39**

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE THE PURCHASE FOR WALKING TRACKS FOR DAGGETT MONTESSORI, COMO MONTESSORI, AND INTERNATIONAL NEWCOMER ACADEMY**

**BACKGROUND:**

Daggett Montessori, Como Montessori and International Newcomer Academy currently do not have any designated areas for walking. The proposal is to install walking tracks at the three schools. The vendor selected for this service is Texas Sports Builders.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve the Purchase for Walking Tracks for Daggett Montessori, Como Montessori, and International Newcomer Academy
2. Decline to Approve the Purchase for Walking Tracks for Daggett Montessori, Como Montessori, and International Newcomer Academy
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the Purchase for Walking Tracks for Daggett Montessori, Como Montessori, and International Newcomer Academy

**FUNDING SOURCE**

*Additional Details*

TRE

198-81-6629-001-XXX-99-451-000000



**COST:**

\$331,541.00

**VENDOR:**

Texas Sports Builders

**PURCHASING MECHANISM**

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the Buyboard, Contract 560-18. Supporting documentation is attached. The recommended vendor is listed above.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Daggette Montessori, Como Montessori, International Newcomer Academy

**RATIONALE:**

The addition of these tracks will provide a suitable outdoor space for students of Dagget Montessori, Como Montessori, and International Newcomer Academy.

**INFORMATION SOURCE:**

Art Cavazos  
Gil Griffin  
Brian Mathis



417 N. Rudd Street · Burleson, Texas 76028  
Office 817-447-9988  
[www.texassportsbuilders.com](http://www.texassportsbuilders.com)

December 8, 2018

## MULTIPLE NEW WALKING/JOGGING TRACK PROPOSAL

**Fort Worth ISD**  
208 Tillar St.  
Fort Worth, TX 76107

To: Brian Mathis  
Director / District Operations  
817.871.3227  
[Brian.Mathis@fwisd.org](mailto:Brian.Mathis@fwisd.org)

Thank you for allowing us the opportunity to propose the following numbers for your tracks. While we can't guarantee we are the cheapest bid, we can guarantee that we will always provide the best quality service, construction and products, with a focus both on your athletes and your bottom line.

Texas Sports Builders will provide all material, labor and equipment to complete the following scope of work:

### **New Walking Tracks:**

1. Remove 6" depth of top soil
2. Minor grading and compacting
3. Install and compact 6" of base rock
4. Install concrete curbs 6" x 18"
5. Install 2" of asphalt pavement
6. Install **Spartan B** track surface on track.
  - a. Prime asphalt.
  - b. Install red SBR base mat.
7. Provide 3-lane striping

**Como Montessori School** (Approx. 978 SY)  
4001 Littlepage St, Fort Worth, TX 76107

**Price: \$108,536.00**

**Daggett Montessori School** (Approx. 1252 SY)  
801 W Jessamine St, Fort Worth, TX 76110

**Price: \$121,015.00**

**International Newcomer Academy** (Approx. 935 SY)  
7060 Camp Bowie Blvd, Fort Worth, TX 76116

**Price: \$101,990.00**



417 N. Rudd Street · Burleson, Texas 76028  
Office 817-447-9988  
*www.texassportsbuilders.com*

**Exclusions:**

- City permits.
- Tree mitigation.
- Electrical works.
- Irrigation system works.
- Underground system locations.
- Sod/Seeding
- Testing/Surveys
- Fencing material and/or installation
- Bonds

Once again, we sincerely appreciate the opportunity to provide this proposal. Please feel free contact me if you have any questions or concerns.

Texas Sports Builders, Inc.

Stephanie Sparkman  
President  
O: 817.447.9988  
C: 432.528.1189

Date: December 8, 2018



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Vendors

Texas Sports Builders Inc. [X]

Price Range

Show all prices

Category

None Selected

Contract

Indoor and Outdoor Sports Surfaces, Repair and Renovation, and Gym Floor Refinishing[X]

Additional Resources

**Vendor Name:** Texas Sports Builders Inc.  
**Address:** 417 N. Rudd St.  
 Burleson, TX 76028  
**Phone Number:** (817) 350-3200  
**Email:** chuck@texassportsbuilders.com  
**Website:** <http://www.texassportbuilders.com>  
**Federal ID:** 20-5052489  
**Contact:** Charles Wheeler  
**Accepts RFQs:** Yes  
**Minority Owned:** No  
**Women Owned:** No  
**Service-Disabled Veteran Owned:** No  
**EDGAR Forms Received:** Yes  
**No Israel Boycott Certificate:** Yes  
**No Excluded Foreign Terrorist Orgs:** Yes  
**Contract Name:** Indoor and Outdoor Sports Surfaces, Repair and Renovation, and Gym Floor  
**Contract#:** 560-18  
**Effective Date:** 06/01/2018  
**Expiration Date:** 05/31/2021  
**Payment Terms:** Net 30 days  
**Delivery Days:** 10  
**Shipping Terms:** Pre-paid and added to invoice  
**Freight Terms:** FOB Destination  
**Ship Via:** Common Carrier  
**Region Served:** All Texas Regions  
**States Served:** Alabama, Florida, Georgia, Kansas, Kentucky, Louisiana, Mississippi, Missouri, Carolina, Oklahoma, South Carolina, Tennessee, Texas  
**Additional Info:** EDGAR Vendor Certification Form (relating to 2 CFR Part 200 & Appendix II) Vendor response document, and can be found in the Vendor Proposal File link page. Vendor Certification form regarding Texas HB 89 and Texas SB 252 ca "Vendor Proposal Files Documents" link below.  
**Quote Reference Number:** 560-18

**Contract Documents**

- EDGAR Notice:** [Click to view EDGAR Notice](#)
- Proposal Documents:** [Click to view BuyBoard Proposal Documents](#)
- Regulatory Notice:** [Click to view Bonding Regulatory Notice](#)
- Construction Services Advisory:** [Click to view the Construction Related Goods and Services Advisory](#)
- Proposal Files:** [Click to view Vendor Proposal Files Documents](#)

Contact us 800.695.2919

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE REPAIRS TO MIDDLE SCHOOL TRACKS**

**BACKGROUND:**

The middle schools tracks that were installed in 2008 are in need of repair. The conditions of the tracks at some of the schools have lanes with missing surface materials, resulting in inoperable use. The current proposal is to repair and extend the existing life of all middle school tracks. Proposed repairs will extend the life of the tracks about five years. The vendor selected for the repairs is Texas Sports Builder.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Repairs to Middle School Tracks.
2. Decline to Approve Repairs to Middle School Tracks.
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Repairs to Middle School Tracks.

**FUNDING SOURCE**

*Additional Details*

TRE

198-51-6249-001-XXX-99-451-000000

**COST:**

Not to Exceed \$424,180

**VENDOR:**

Texas Sports Builders

**PURCHASING MECHANISM**

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the Buyboard, Contract 560-18. Supporting documentation is attached. The recommended vendor is listed above.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

William James MS, Kirkpatrick MS, Meacham MS, J.P. Elder MS, Riverside MS, Meadowbrook MS, McClung MS, Handley MS, Jacquet MS, Leonard MS, Monning MS, Stripling MS, Wedgwood MS, Daggett MS, Forest Oak MS, Rosemont MS and McLean MS

**RATIONALE:**

Repairs to the middle school tracks will allow students to safely use all lanes of the tracks.

**INFORMATION SOURCE:**

Art Cavazos  
Gil Griffin  
Brian Mathis



# TEXAS SPORTS BUILDERS

417 N. Rudd Street · Burleson, Texas 76028  
Office 817-447-9988  
[www.texassportsbuilders.com](http://www.texassportsbuilders.com)

<b>Stripling MS</b> – 2100 Clover Ln., Fort Worth _____	<b>\$13,800.00</b>
<b>Wedgewood MS</b> – 3909 Wilkie Way, Fort Worth _____	<b>\$12,000.00</b>
<b>Daggett MS</b> -1108 Carlock St., Fort Worth _____	<b>\$39,000.00</b>
<b>Forest Oak MS</b> – 3221 Pecos St., Fort Worth _____	<b>\$30,600.00</b>
<b>Rosemont MS</b> – 1501 W. Seminary Dr., Fort Worth _____	<b>\$27,000.00</b>
<b>McLean MS</b> – 3816 Stadium Dr., Fort Worth _____	<b>\$28,500.00</b>

Additional areas to be repaired will be charge at \$30 per SF

<b><u>Owner Contingency:</u></b>	<b>\$85,000.00</b>
<b>TOTAL FOR ALL TRACKS w/CONTINGENCY:</b>	<b>\$424,180.00</b>

**Exclusions:**

- Curb modifications/repair
- Asphalt and/or subsurface modifications/repair
- Sod/Seeding
- Testing/Surveys
- Fencing material and/or installation
- Bonds

Please feel free contact me if you have any questions or concerns.

Texas Sports Builders, Inc.



Stephanie Sparkman  
President  
O: 817.447.9988  
C: 817.350.3200

Date: December 6, 2018





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Vendors

Texas Sports Builders Inc.[X]

Price Range

Show all prices

Category

None Selected

Contract

Indoor and Outdoor Sports Surfaces, Repair and Renovation, and Gym Floor Refinishing[X]

[Additional Resources](#)

**Vendor Name:** Texas Sports Builders Inc.  
**Address:** 417 N. Rudd St.  
 Burleson, TX 76028  
**Phone Number:** (817) 350-3200  
**Email:** chuck@texassportsbuilders.com  
**Website:** <http://www.texassportbuilders.com>  
**Federal ID:** 20-5052489  
**Contact:** Charles Wheeler  
**Accepts RFQs:** Yes  
**Minority Owned:** No  
**Women Owned:** No  
**Service-Disabled Veteran Owned:** No  
**EDGAR Forms Received:** Yes  
**No Israel Boycott Certificate:** Yes  
**No Excluded Foreign Terrorist Orgs:** Yes  
**Contract Name:** Indoor and Outdoor Sports Surfaces, Repair and Renovation, and Gym Floor  
**Contract#:** 560-18  
**Effective Date:** 06/01/2018  
**Expiration Date:** 05/31/2021  
**Payment Terms:** Net 30 days  
**Delivery Days:** 10  
**Shipping Terms:** Pre-paid and added to invoice  
**Freight Terms:** FOB Destination  
**Ship Via:** Common Carrier  
**Region Served:** All Texas Regions  
**States Served:** Alabama, Florida, Georgia, Kansas, Kentucky, Louisiana, Mississippi, Missouri, Carolina, Oklahoma, South Carolina, Tennessee, Texas  
**Additional Info:** EDGAR Vendor Certification Form (relating to 2 CFR Part 200 & Appendix II) Vendor response document, and can be found in the Vendor Proposal File in page. Vendor Certification form regarding Texas HB 89 and Texas SB 252 ca "Vendor Proposal Files Documents" link below.  
**Quote Reference Number:** 560-18

**Contract Documents**

- EDGAR Notice:** [Click to view EDGAR Notice](#)
- Proposal Documents:** [Click to view BuyBoard Proposal Documents](#)
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Contact us 800.695.2919

**CONSENT AGENDA ITEM  
BOARD MEETING  
JANUARY 22, 2018**

**TOPIC: APPROVE RATIFICATION OF COSTS FOR HVAC BOILER  
REPLACEMENT AT KIRKPATRICK ELEMENTARY SCHOOL**

**BACKGROUND:**

The boiler at Kirkpatrick Elementary School had been failing and there was an immediate need to replace the boiler. There were irreparable conditions where sections of the base that support the boiler had deteriorated, part of the boiler was cracked in sections resulting in water leaking onto the burners which caused misfiring. The boiler was operating at 50% capacity.

**STRATEGIC GOAL:**

**Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Ratification of Costs for HVAC Boiler Replacement at Kirkpatrick Elementary School
2. Decline to Approve Ratification of Costs for HVAC Boiler Replacement at Kirkpatrick Elementary School
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Ratification of Costs for HVAC Boiler Replacement at Kirkpatrick Elementary School

**FUNDING SOURCE**

*Additional Details*

TRE

198-51-6639-001-139-99-501-000000

**COST:**

\$68,627.00

**VENDOR:**

American Mechanical Services Texas, LLC

**PURCHASING MECHANISM**

Emergency Purchase

In accordance with Board Policy CH (LOCAL), the Board delegates the authority to make emergency purchases where school equipment or facilities are destroyed, severely damaged, or experience a major unforeseen operational or structural failure, to the Superintendent, deputy superintendent, or division chief, any such emergency purchase shall be subsequently reported to the Board [if such a purchase exceeds \$50,000].

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the Buyboard, Contract 552-17. Supporting documentation is attached. The recommended vendor is listed above.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Kirkpatrick Elementary

**RATIONALE:**

A 100% operational boiler is needed at the school to ensure a comfortable environment for teaching and learning.

**INFORMATION SOURCE:**

Art Cavazos  
Gil Griffin



American Mechanical Services of Texas, LLC



Contract 458-14 HVAC Equipment, Service and Installation  
Contract 461-14 Trade Services and Labor

September 27, 2018

Fort Worth ISD  
2808 Tillar Street  
Fort Worth Texas 76107

Attention: Steven McPherson  
Subject: Steam Boiler replacement  
Locations: Kirkpatrick Elementary School

We are pleased to propose the following for consideration of replacing the existing Weil Mclain boiler.

We propose to furnish all labor and material for a cost of **\$68,627.00**

**Scope: Replacing one existing Weil Mclain boiler with a Weil Mclain boiler Model BG 788 Series boiler. BTUH output is 1700 MBH output.**

- **Demo existing boiler and haul off**
- **Provide and install one Weil Mclain boiler mod BG788 Cast Iron Sectional Power Flame Burner- Low Nox, modulating, 2046 MBH Input and 1700 MBH output.**
- **Provide and install one Chem Aqua Water softener Mod ATM-1252-1-NXT**
- **RE- pipe flue with stainless steel flue pipe up to the rectangle steel vent that is existing**
- **Re-pipe, Blow down tank, Condensation piping , pop off , make up water thru the new water softener, boiler supply and return piping to fit new boiler connections**
- **Insulate new supply and return piping to match existing in the system**
- **Includes Performance and Payment bond**

**Note: Price listed above INCLUDES a \$5,000.00 contingency (per FWISD instructions)**

This proposal does not include any **sales tax, overtime labor, new electrical service, permit, freight or any special handling charges that may be applicable.**

This proposal will remain in effect for a period of thirty (30) days upon receipt. Should you have any questions, or if we can be of further assistance to you, please do not hesitate to contact me.

Sincerely,

Monroe Bohannon  
Account Manager  
AMS of Texas, LLC

Yes. We do accept this proposal \_\_\_\_\_

Print Name: \_\_\_\_\_ (Date)

Signature: \_\_\_\_\_



Phone: 800.695.2919  
Email: info@buyboard.com

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#### Vendors

American Mechanical Services of Houston (AMS)(X)

#### Price Range

Show all prices

#### Category

None Selected

#### Contract

None selected

**Vendor Name:** American Mechanical Services of Houston (AMS)

**Address:** 13627 Stafford Road

Stafford, TX 77477

**Phone Number:** (281) 403-1701

**Email:** rhenry@amsfususa.com

**Website:** <http://www.amsfususa.com>

**Federal ID:** 20-5170025

**Contact:** Bob Henry

**Accepts RFQs:** Yes

**Minority Owned:** No

**Women Owned:** No

**Service-Disabled Veteran Owned:** No

**EDGAR Forms Received:** Yes

**No Israel Boycott Certificate:** Yes

**No Excluded Foreign Terrorist Orgs:** Yes

**Contract Name:** HVAC Equipment, Supplies, and Installation of HVAC Equipment

**Contract#:** 552-17

**Effective Date:** 12/01/2017

**Expiration Date:** 11/30/2020

**Payment Terms:** Net 30 days

**Delivery Days:** 10

**Shipping Terms:** Pre-paid and added to invoice

**Freight Terms:** FOB Destination

**Ship Via:** Common Carrier

**Region Served:** Texas Regions 3, 4, 5, 6, 10, 11, 12

**States Served:** Texas

**Additional Info:** EDGAR Vendor Certification Form (relating to 2 CFR Part 200 & Appendix II) is Vendor response document, and can be found in the Vendor Proposal File link page. Vendor Certification form regarding Texas HB 89 and Texas SB 252 can "Vendor Proposal Files Documents" link below.

**Quote Reference Number:** 552-17

**Additional Dealers:** American Mechanical Services, Irving TX

### Contract Documents

**EDGAR Notice:** [Click to view EDGAR Notice](#)

**Proposal Documents:** [Click to view BuyBoard Proposal Documents](#)

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**Proposal Files:** [Click to view Vendor Proposal Files Documents](#)

Contact us 800.695.2919

Date: October 2, 2018

TO: Jonathan Bey, Executive Director, Purchasing

FROM: Gil Griffin, General Manager, and Maintenance & Operations



SUBJECT: Emergency Purchase Affidavit

In accordance with Texas Education Code paragraph 44.031, subchapter b. purchases; contracts,

(h) If school equipment, a school facility, or a portion of a school facility [or a part of a school facility or personal property] is destroyed, severely damaged, [as a result of an unforeseen catastrophe or emergency, undergoes major operational or structural failure,] or experiences a major unforeseen operational or structural failure, and the board of trustees determines that the delay posed by the contract methods required by this section would prevent or substantially impair the conduct of classes or other essential school activities, then contracts for the replacement or repair of the equipment, school facility, or portion of the school facility may be made by a method other than the methods required by this section.

In accordance with Board Policy CH (LOCAL), the Board delegates the authority to make emergency purchases where school equipment or facilities are destroyed, severely damaged, or experience a major unforeseen operational or structural failure, to the Superintendent, deputy superintendent, or division chief; any such emergency purchase shall be subsequently reported to the Board [if such a purchase exceeds \$50,000.00].

Check one of the following:

- unforeseen catastrophe or emergency
- Major unforeseen operational or structural failure

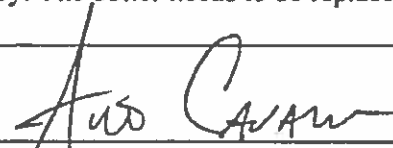
Location of emergency: Kirkpatrick Elementary School #139

Vendor contracted with: American Mechanical Services of Texas, LLC (vendor # 24350 )

Requisition number: 11912285 Amount of Purchase Order: \$68,627.00  
(Attached price Quote) RFP bid

Detailed description of the emergency:

The steam boiler at Kirkpatrick Elementary School has broken down and only half of the boiler will operate. The inoperable section of the boiler has cracked sections letting water leak down on the burners causing miss firing. The boiler is approximately 30 years old and has reached the end of its life expectancy. The boiler needs to be replaced.

  
\_\_\_\_\_  
Art Cavazos, Chief of District Operations

Date 10-2-18

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE THE PURCHASE OF NETWORK ELECTRONICS AND WIRELESS UPGRADES (E-RATE ELIGIBLE)**

**BACKGROUND:**

The District published RFCSP #19-057 for Network Electronics and Wireless Upgrades. The Division of Technology is in the process of expanding the density of wireless access coverage on high school campuses. In order to expand the wireless services and to continue to stay ahead of the wireless demand, the District has determined that upgrading these network electronics will provide increased coverage and throughout to better support the instructional goals of the District.

Network electronics and wireless upgrades are eligible for a percentage discount under the FCC's E-rate program. The District is anticipating an 85% discount. The remaining 15% is the responsibility of the District. The District's portion is contingent upon receiving the funding commitment from the FCC.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve the Purchase of Network Electronics and Wireless Upgrades (E-Rate Eligible)
2. Decline to Approve the Purchase of Network Electronics and Wireless Upgrades (E-Rate Eligible)
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the Purchase of Network Electronics and Wireless Upgrades (E-Rate Eligible)

**FUNDING SOURCE**

***Additional Details***

TRE

198-53-6299-001-999-99-423-000000

Total Cost (100%) .....	\$7,552,604.40
E-Rate Percentage Disc. (85%) .....	\$6,419,713.74
District Expense (15%) .....	\$1,132,890.66

**COST:**

\$7,552,604.40

**VENDOR:**

Netsync Network Solutions

**PURCHASING MECHANISM**

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 19-057

Number of Bid/Proposals received: 4

HUB Firms: 1

Compliant Bids: 3

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. The vendor listed above has been selected to support this purchase. Detailed documents are attached to support this purchase.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Amon Carter-Riverside	North Side	Western Hills
Arlington Heights	O.D. Wyatt	World Languages Institute
Benbrook Middle-High	Paschal	YMLA
Diamond Hill-Jarvis	Polytechnic	YWLA
Dunbar	South Hills	
Eastern Hills	Southwest	
I.M. Terrell Acad. for STEM & VPA	Trimble Tech	



**RATIONALE:**

Approval of this item continues to provide students, staff and administration the level of infrastructure required to utilize technology that improves instruction and allow effective and efficient administrative functions.

**INFORMATION SOURCE:**

Art Cavazos  
Mcdeny Mojica

Division of Technology  
100 N. University Dr., Ste. 301 Fort Worth, Texas 76107  
OFFICE 817.814.3002 FAX 817.814.3009  
www.fwisd.org



To: Jonathan Bey, Executive Director, Purchasing  
Date: January 7, 2019  
Subject: Recommendation: RFCSP 19-057 – Network Electronics & Wireless Upgrades

The District published a RFCSP for Network Electronics & Wireless Upgrades for 18 high school campuses. The period of performance is July 1, 2019 through June 30, 2020, with (4) one-year options to renew.


The Division of Technology's recommendation to award RFCSP 19-057-Network Electronics & Wireless Upgrades (E-rate eligible) to Netsync Network Solutions is based on proposal scoring as presented below:

Proposal Scoring:

Vendor	Possible	Award
Netsync Network Solutions	400	394
CDW-G	400	363
DISYS Solutions, Inc.	400	317

Proposal Pricing:

Vendor	Possible
Netsync Network Solutions	\$7,552,604.40
CDW-G	\$8,136,259.84
DISYS Solutions, Inc.	\$9,753,125.44




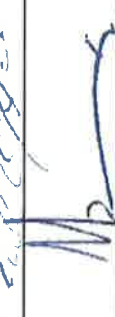


Art Cavazos, Chief  
District Operations  
817.814.2651

**Evaluation Scorecard for RFCSP 19-057 E-RATE NETWORK ELECTRONICS AND WIRELESS UPGRADES**

Is the Prime a HUB? Yes Is the Sub a HUB? Yes • 10 points or 10 %	Is the Prime a HUB? No Is the Sub a HUB? Yes • 7 points or 7 %
Is the Prime a HUB? Yes Is the Sub a HUB? No • 4 points or 4 %	Is the Prime a HUB? No Is the Sub a HUB? No • 0 points or 0 %

Evaluation Criteria	Points	CDW Government, LLC	DISYS Solutions, Inc.	Netsync Network Solutions
(1) Purchase Price	130	120.67	100.67	130
(2) Vendor reputation	20	18.75	16.25	20
(3) Quality of vendor's services	70	58.75	55	70
(4) Goods and services meet the District's needs	130	125	110	130
(5) Vendor's past relationship with the district	10	10	5	10
(6) HUB vendor utilization	10	0	0	4
(7) The total Long Term Cost	30	30	30	30
(8) Any other relevant factors specifically listed in the	0	0	0	0
<b>Point Total</b>	<b>400</b>	<b>363.17</b>	<b>316.92</b>	<b>394</b>

Disqualified Vendors	Reason
Layer 3 Communications, LLC	Vendor proposed alternate manufacturer's items; however, vendor submitted a "NO BID" response to a significant number of items resulting in the inability to propose a complete solution.

Evaluation Committee	Signature	Date
Evaluator 1: Alfred, Carl		11/8/19
Evaluator 2: Cox, Mark		1/8/19
Evaluator 3: Sandoval, Larry		1/8/19
Evaluator 4: Zinn, Paul		1/8/19

**Event Number** 19-057 Addendum 2  
**Event Title** ERATE-NETWORK ELECTRONICS AND WIRELESS UPGRADES  
 The Fort Worth Independent School District is receiving sealed bids for ERATE-NETWORK ELECTRONICS AND WIRELESS UPGRADES. The Period of performance is from July 1, 2019 through June 30, 2020 with (4) one-year options to renew. In addition, FWISD has the option to extend this RFCSP at the end of any performance period for up to 120 days if determined to be in the best interest of the District to ensure availability of products and/or services.  
**Event Description**  
**Event Type** CSP  
**Issue Date** 10/22/2018 11:00:00 AM (CT)  
**Close Date** 11/30/2018 12:00:00 PM (CT)

**Organization** FWISD Purchasing  
**Workgroup** FWISD Purchasing  
  
**Event Owner** Sara Ossa  
**Email** [sara.ossa@fwisd.org](mailto:sara.ossa@fwisd.org)  
**Phone** 817 (814-) 2213 x  
**Fax**

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Netsync Network Solutions	Flower Mound	TX	11/30/2018 11:47:15 AM (CT)	66	\$7,553,229.40
CDW Government LLC (Matt Flood)	Vernon Hills	IL	11/30/2018 11:44:07 AM (CT)	66	\$8,136,754.84
DISYS Solutions, Inc.	Ashburn	VA	11/29/2018 09:00:01 AM (CT)	66	\$9,753,905.44

**Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.**

**CONTRACT ACCEPTANCE FORM**

**RFCSP 19-057 (E-RATE NETWORK ELECTRONICS AND WIRELESS UPGRADES)**

This document affirms that the proposer offers goods and services detailed in their response to Fort Worth Independent School District **RFCSP 19-057 (E-RATE NETWORK ELECTRONICS AND WIRELESS UPGRADES)**.

It furthermore affirms that the Proposer:

1. agrees to remain bound to the offer for the duration of the time specified in the terms of this RFCSP.
2. agrees to provide such goods and services within the parameters of their response and in accordance with the terms and conditions set forth in this RFCSP.
3. The undersigned affirms that she/he is duly authorized to submit and execute this contract for this RFCSP.

**Proposer Signature**

**Full Name:** Scott Guse **Date:** 11/29/18

**Title:** Operations Manager

**Authorized Signature:** 

The Fort Worth Independent School District Board of Trustees has acted in Open Session and accepted the proposal submitted by the proposer listed above. Once signed, both parties acknowledge the binding nature of this contract. The goods and services detailed in this proposal as well as any conditions of delivery and the terms and conditions set forth in **RFCSP 19-057 (E-RATE NETWORK ELECTRONICS AND WIRELESS UPGRADES)** will also be used to form the basis for both current and future E-rate applications. Fort Worth Independent School District Accepts the terms offered as specified within the Proposer's response to this RFCSP and any written addenda to the Proposers' response, as per the terms and conditions of the RFCSP.

**District Signature**

**Full Name:** Kent P. Scribner, Ph.D. **Date:** \_\_\_\_\_

**Title:** Superintendent

**Authorized Signature:** \_\_\_\_\_

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE THE PURCHASE OF NETWORK CABLING UPGRADES  
(E-RATE ELIGIBLE)**

**BACKGROUND:**

The District published RFCSP #19-058 for Network Cabling Upgrades. This request was issued in order to provide fiber optic upgrades and a copper solution for classrooms, offices, and other areas. In addition, the project may require the installation of additional fiber optics and copper cables or may require the replacement of old cabling.

Network Cabling Services are eligible for a percentage discount under the FCC’s E-rate program. The District is anticipating an 85% discount. The remaining 15% is the responsibility of the District. The District’s portion is contingent upon receiving the funding commitment from the FCC.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

- 1. Approve the Purchase of Network Cabling Upgrades (E-Rate Eligible)
- 2. Decline to Approve the Purchase of Network Cabling Upgrades (E-Rate Eligible)
- 3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve the Purchase of Network Cabling Upgrades (E-Rate Eligible)

**FUNDING SOURCE**

*Additional Details*

TRE

198-53-6299-001-999-99-423-000000

Total Cost (100%) .....	\$1,258,869.10
E-Rate Percentage Disc. (85%) .....	\$1,070,038.74
District Expense (15%) .....	\$188,830.37

**COST:**

\$1,258,869.10

**VENDOR:**

Southwest Networks, Inc.

**PURCHASING MECHANISM**

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 19-058

Number of Bid/Proposals received: 1

HUB Firms: 1

Compliant Bids: 1

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. The vendor listed above has been selected to support this purchase. Detailed documents are attached to support this purchase.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Amon Carter-Riverside	North Side	Western Hills
Arlington Heights	O.D. Wyatt	World Languages Institute
Benbrook Middle-High	Paschal	YMLA
Diamond Hill-Jarvis	Polytechnic	YWLA
Dunbar	South Hills	
Eastern Hills	Southwest	
I.M. Terrell Acad. for STEM & VPA	Trimble Tech	

**RATIONALE:**

Approval of this item continues to provide students, staff and administration the level of infrastructure required to utilize technology in the classroom and allow effective and efficient administrative functions.

**INFORMATION SOURCE:**

Art Cavazos  
Mcdeny Mojica

19-058 Addendum 2

ERATE-NETWORK CABLING UPGRADES

**Event Number**  
**Event Title**

The Fort Worth Independent School District is receiving sealed bids for ERATE-NETWORK CABLING UPGRADES. The Period of performance is from July 1, 2019 through June 30, 2020 with (4) one-year options to renew. In addition, FWISD has the option to extend this RFCSP at the end of any performance period for up to 120 days if determined to be in the best interest of the District to ensure availability of products and/or services.

**Event Type**

CSP  
10/22/2018 11:01:01 AM (CT)

**Issue Date**  
11/30/2018 02:00:00 PM (CT)

**Responding Supplier**

Southwest Network Grand Prairie

**State**

TX

**Organization**  
**Workgroup**

FWISD Purchasing  
FWISD Purchasing

**Event Owner**

Skip Gerrard

**Email**

skip.gerrard@fwisd.org

**Phone**

817 (814-) 2214 x

**Fax**

**Response Submitt**

2018 11:51:44 A

**Lines Responded**

41

**Response Total**

\$1,258,869.10

**Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.**



**Evaluation Scorecard for RFCSP 19-058 E-RATE  
NETWORK CABLING UPGRADES**

Is the Prime a HUB? Yes Is the Sub a HUB? Yes ● 10 points or 10 %	Is the Prime a HUB? No Is the Sub a HUB? Yes ● 7 points or 7 %
Is the Prime a HUB? Yes Is the Sub a HUB? No ● 4 points or 4 %	Is the Prime a HUB? No Is the Sub a HUB? No ● 0 points or 0 %

Evaluation Criteria	Points	Southwest Networks
(1) Purchase Price	130	130
(2) Vendor reputation	20	20
(3) Quality of vendor's services	75	75
(4) Goods and services meet the District's needs	125	125
(5) Vendor's past relationship with the district	10	10
(6) HUB vendor utilization	10	4
(7) The total Long Term Cost	30	30
(8) Any other relevant factos specifically listed in the RFCSP	0	0
<b>Point Total</b>	<b>400</b>	<b>394</b>

No contractor names showing

Disqualified Vendors	Reason
Evaluation Committee	Date
Evaluator 1: Alfred, Carl	11/8/19
Evaluator 2: Cox, Mark	1/8/19
Evaluator 3: Sandoval, Larry	1/8/19
Evaluator 4: Zinn, Paul	1/8/19

*Carl Alfred*  
*Mark Cox*  
*Larry Sandoval*  
*Paul Zinn*

**CONTRACT ACCEPTANCE FORM****RFCSP # 19-058 (E-RATE NETWORK CABLING UPGRADES)**

This document affirms that the proposer offers goods and services detailed in their response to Fort Worth Independent School District **RFCSP 19-058 (E-RATE NETWORK CABLING UPGRADES)**. It furthermore affirms that the Proposer:

1. agrees to remain bound to the offer for the duration of the time specified in the terms of this RFCSP.
2. agrees to provide such goods and services within the parameters of their response and in accordance with the terms and conditions set forth in this RFCSP.
3. The undersigned affirms that she/he is duly authorized to submit and execute this contract for this RFCSP.

**Proposer Signature**

**Full Name:** Robert Hernandez **Date:** 11/20/18

**Title:** President

**Authorized Signature:** 

The Fort Worth Independent School District Board of Trustees has acted in Open Session and accepted the proposal submitted by the proposer listed above. Once signed, both parties acknowledge the binding nature of this contract. The goods and services detailed in this proposal as well as any conditions of delivery and the terms and conditions set forth in **RFCSP 19-058 (E-RATE NETWORK CABLING UPGRADES)** will also be used to form the basis for both current and future E-rate applications. Fort Worth Independent School District Accepts the terms offered as specified within the Proposer's response to this RFCSP and any written addenda to the Proposers' response, as per the terms and conditions of the RFCSP.

**District Signature**

**Full Name:** Kent P. Scribner, Ph.D. **Date:** \_\_\_\_\_

**Title:** Superintendent

**Authorized Signature:** \_\_\_\_\_

**Division of Technology**  
100 N. University Dr., Ste. 301 Fort Worth, Texas 76107  
OFFICE 817.814.3002 FAX 817.814.3009  
www.fwisd.org



**To:** Jonathan Bey, Executive Director, Purchasing  
**Date:** January 7, 2019  
**Subject:** Recommendation: RFCSP 19-058 – Network Cabling Upgrades

The District published a RFCSP for Network Cabling Upgrades for 18 high school campuses. The period of performance is July 1, 2019 through June 30, 2020, with (4) one-year options to renew.

The Division of Technology's recommendation to award RFCSP 19-058-Network Cabling Upgrades (E-rate eligible) to Southwest Networks, Inc. is based on proposal scoring as presented below:

**Proposal Scoring:**

<b>Vendor</b>	<b>Possible</b>	<b>Award</b>
<b>Southwest Networks, Inc.</b>	<b>400</b>	<b>394</b>

**Proposal Pricing:**

<b>Vendor</b>	<b>Possible</b>
<b>Southwest Networks, Inc.</b>	<b>\$1,258,869.10</b>

Art Cavazos, Chief  
District Operations  
817.814.2651

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE THE PURCHASE OF THE CURRICULUM SUPPORT SERVICES PACKAGE TEKS RESOURCE SUBSCRIPTION THROUGH REGION 11**

**BACKGROUND:**

The District has developed curriculum in all core areas over the past summer and academic year. The District curriculum is written on an Understanding by Design (UbD) framework. This framework is conceptual and highly effective in helping teachers design activities to engage students. The supplemental resource proposed for purchase is used either as a core curriculum or a supplemental resource in 75% of the districts in Texas. The District will use it as a resource and a supplement to provide teachers with a greater variance of activities and assessments as a compliment to the District-produced core curriculum.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve the purchase of the Curriculum Support Services Package TEKS Resources Subscription through Region 11.
2. Decline to Approve tthe purchase of the Curriculum Support Services Package TEKS Resources Subscription through Region 11.
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve the purchase of the Curriculum Support Services Package TEKS Resources Subscription through Region 11.

**FUNDING SOURCE**

*Additional Details*

General Fund

199-11-6329-001-XXX-11-125-000000

**COST:**

\$171,765.00

**VENDOR:**

Region 11

**PURCHASING MECHANISM**

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through Region 11 Contract Number 54541. Supporting documentation is attached. The recommended vendor is listed above.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

All campuses

**RATIONALE:**

The Texas Resource System (TRS) materials are aligned to the TEKS, and the resource has demonstrated effectiveness in many districts when implemented either as a supplemental resource or a primary curriculum. The supplemental resource will benefit the District by providing teachers with additional activities and strategies based on the District's scope and sequence to raise student achievement.

**INFORMATION SOURCE:**

Charles Carroll



**Terms and Conditions**

1. Termination. This agreement may be terminated by either party by providing a thirty (30) day written notice to the other party. ESC Region 11 shall refund the remaining funds held less any valid fees or charges within thirty (30) days of receipt of written notice.
2. Jurisdiction. This Agreement is made under and shall be governed by the laws of the State of Texas, including, when applicable, the Uniform Commercial Code as adopted in Texas, V.T.C.A., Business and Commerce Code, Chapter 1, excluding any rule or principle that would refer to and apply the substantive law of another state or jurisdiction. All issues arising from this Contract not resolved by mediation shall be resolved in the courts of Tarrant County, Texas and the parties agree to submit to the exclusive personal jurisdiction of such courts.
3. Governmental Immunity. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to either party nor create any legal rights or claim on behalf of any third party.
4. Public Information. This Agreement including all documents and all electronic information in either parties' possession are subject to the provisions of the Texas Public Information Act.
5. Dispute Resolution. Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party.
6. Assignment. This Agreement may not be assigned by either party without the express written consent of the other party.
7. Relationship of Parties. This Agreement does not create, and shall not be construed by the parties or any third person as creating any agency, partnership, joint venture, or employment relationship between the parties. The relationship of the parties shall be solely that of independent contractors.
8. Modification. This Agreement may not be amended or modified except in writing authorized by both parties.
9. Merger Clause. This Agreement (including attachments) is the final, complete, and exclusive statement and expression of the Agreement among the parties hereto with relation to the subject matter of this Agreement. It is understood that there are no oral representations, understandings, or agreements covering the same subject matter as this Agreement.
10. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original, and all of which shall be deemed to be one and the same instrument, notwithstanding that all signatures may not appear on the same counterpart.
11. Notices. Any notice given pursuant to this Agreement shall be given in writing and delivered or mailed by Certified or Registered United States Mail, postage prepaid, to the addresses listed on page one unless otherwise noted here.

**Agreed and Acceptance**

This Purchase and Pricing Agreement is valid for 45 days from the Effective Date. Signed Purchase and Pricing Agreement must be returned to ESC Region 11 on or before the expiration date via mail or fax at 817-740-7600 (Attention Administrative Services).

\_\_\_\_\_  
 Date \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Name \_\_\_\_\_  
 Title \_\_\_\_\_

ESC Region 11  
 Date \_\_\_\_\_  
 Signature \_\_\_\_\_  
 Name Clyde W. Steelman, Jr. Ed.D  
 Title Executive Director

**Contact Address**

Customer Contact Address for Notices

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Provider Contact Address for Notices

ESC Region 11  
 1451 S. Cherry Lane  
 White Settlement, TX. 76108  
 ATTN: Shari King

Contract No.  
54541



# Master Interlocal Agreement

This Master Interlocal Agreement ("Agreement") is made by and between Education Service Center Region 11 ("ESC Region 11") and ("Local Government"), (collectively referred to as the "Parties" or individually as the "Party") acting herein by and through their respectively authorized officers or employees

### PREMISES

WHEREAS, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services; and  
WHEREAS, The Parties wish to enter into this Agreement to provide local governments with greater efficiency and economy in purchasing products and services; and  
WHEREAS, the governing bodies of the Parties, individually and together, do hereby adopt and find the foregoing premises as findings of said governing bodies; and  
NOW THEREFORE, premises considered, and in consideration of and conditioned upon the mutual covenants and agreements, herein, the Parties hereto mutually agree as follows:

### AGREEMENT

1. **Term:** This Agreement is effective from the date of the last signature and shall automatically renew annually unless either party gives sixty (60) days prior written notice of non-renewal.
2. **Purpose:** This Agreement shall: (1) Allow the Local Government to purchase products or services by purchase order, contract, agreement, or other appropriate legal method from ESC Region 11, and (2) Allow the Local Government to join ESC Region 11-sponsored purchasing cooperatives in order to purchase products or services from vendors which have been properly awarded contracts through statutorily authorized methods.
3. **Relationship:** The relationship between the Parties is that of Independent Contractor. Neither Party has the authority to bind the other in any manner. The Local Government may be required to enter into subsequent contractual arrangements with ESC Region 11 for specific products or services.
4. **Agreement and Interpretation:** The Parties covenant and agree that any litigation relating to this agreement, the terms, and conditions of the agreement will be interpreted according to the laws of the State of Texas and venue shall be exclusively in Tarrant County, Texas.
5. **Each party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying party.**

Local Government

Fort Worth ISD

Name of Local Government

100 N. University

Address of Local Government

Jonathan Bey 817-814-2210

Contact Name Phone Number

jona.than.bey@fwisd.org

Email Address

[Signature] 9/27/16

Board President Signature Approval Date

220905

County/District # (if applicable)

ESC Region 11

1431 S Cherry Lane  
White Settlement, Texas 76108  
Allen Dinnus Casper

[Signature]

ESC Region 11 Executive Director Signature

10/12/16

Date



**CONSENT AGENDA ITEM  
BOARD MEETING  
JANUARY 22, 2019**

**TOPIC: APPROVE CONTINUATION OF CONSULTANT SERVICES FOR FWISD  
GIRLS LEADERSHIP DEVELOPMENT PROGRAM.**

**BACKGROUND:**

In December of 2017, the FWISD Board approved a contract with Girls, Inc. of Tarrant County to help the district address the disproportionality of discipline referrals for young women of color. Since that time, Girls, Inc. has provided mentoring services to girls at several middle and high school campuses. Services provided are tailored to the needs of the individual campus. Overall, the programs are designed to offer supportive guidance for girls at-promise by providing reassurance through individual and small group facilitated conversations. These conversations assist them in making wise decisions about their personal, academic, and career goals. Specific attention is provided to encourage effective communication skills when addressing life challenges.

The current contract in the amount of \$163,500.00 will end on January 31, 2019. In order to provide continuity of mentoring services we are asking for the approval of this contract for services through the 2018-19 academic year.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve Continuation of consultant services for the FWISD Girls Leadership Development Program.
2. Decline to Approve Continuation of consultant services for the FWISD Girls Leadership Development Program.
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Continuation of consultant services for the FWISD Girls Leadership Development Program.

**FUNDING SOURCE**

199-31-6299-001-999-24-336-000000

General Fund

***Additional Details***

**COST:**

Not to Exceed \$68,125

**VENDOR:**

Girls, Inc. of Tarrant County

**PURCHASING MECHANISM**

Bid/RFP/RFQ

**Bid/Proposal Statistics**

Bid Number: 18-024

Number of Bid/Proposals received: 5

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. The vendor listed above has been selected to support this purchase.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

## **PARTICIPATING SCHOOL/DEPARTMENTS**

005-Dunbar HS  
006-Eastern Hills HS  
009-Polytechnic HS  
014-Southwest HS  
016-O. D. Wyatt HS  
047-Handley MS  
053-Monnig MS  
054-Morningside MS  
064-Glencrest 6th Gr Ctr  
070-McClung MS

## **RATIONALE:**

Girls, Inc. of Tarrant County will continue to provide weekly sessions with girls from each identified campus through the end of the 2018-19 school year. As part of the services offered, girls will receive academic support, build leadership skills, explore career options, and focus on personal health. Girls, Inc. of Tarrant County will work closely with campus leadership to define and assess specific campus needs. As a result, programming will be delivered in a variety of ways. Girls will receive support in addressing life challenges to stay on track academically.

## **INFORMATION SOURCE:**

Sherry Breed

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE DATA SHARING AGREEMENT BETWEEN COMMIT PARTNERSHIP AND FWISD FOR EDUCATIONAL RESEARCH**

**BACKGROUND:**

The FWISD and Commit Partnership previously entered into this Data Sharing Agreement set to expire December 31, 2017. Renewal and Extension of the Data Sharing Agreement will continue the partnership through December 31, 2019, as stated in the agreement.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve Data Sharing Agreement between Commit Partnership and FWISD for Educational Research
2. Decline to Approve Data Sharing Agreement between Commit Partnership and FWISD for Educational Research
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Data Sharing Agreement between Commit Partnership and FWISD for Educational Research

**FUNDING SOURCE**

*Additional Details*

No Cost

Not Applicable

**COST:**

No cost

**VENDOR:**

Commit Partnership

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

District-wide

**RATIONALE:**

Approval for this item will avoid an interruption of the partnership between FWISD and Commit Partnership increasing the opportunity to utilize data more effectively to positively impact instructional practices in the classroom.

**INFORMATION SOURCE:**

Karen Molinar  
Jerry Moore

**RENEWAL AND EXTENSION OF DATA SHARING AGREEMENT  
(FOR EDUCATIONAL RESEARCH PURPOSES)**

**BETWEEN**

**COMMIT2DALLAS (THE COMMIT PARTNERSHIP)**

**AND**

**THE FORT WORTH INDEPENDENT SCHOOL DISTRICT**

The Fort Worth Independent School District (“District”) and Commit2Dallas, the Commit Partnership (“Commit”), collectively, the “Parties,” previously entered into the Data Sharing Agreement (attached hereto) set to expire December 31, 2017 (“Agreement”). Pursuant to Section 6 of the Agreement, the Agreement is reviewed every two years and may be renewed and extended by the Parties. The Parties, by execution of this Renewal and Extension of the Data Sharing Agreement, do hereby renew and extend the Agreement through December 31, 2019, (the “Renewal Agreement”). All other terms and provisions of the Agreement shall remain in full force and effect, unless expressly agreed to by both Parties in writing.

The Parties have caused this Renewal Agreement to be executed by their duly authorized representatives. By signing this Agreement, the District and Commit signify that each Party understands and will comply with the conditions stated above.

COMMIT2DALLAS

Fort Worth Independent School District

By: \_\_\_\_\_  
Name:  
Title: Executive Director  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name:  
Title:  
Date: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Fort Worth Independent School District  
Legal Counsel



**AGREEMENT**  
**BETWEEN**  
**THE COMMIT! PARTNERSHIP AND**  
**FORT WORTH INDEPENDENT SCHOOL DISTRICT**  
**REGARDING**  
**DATA SHARING FOR RESEARCH PURPOSES**

**This annual agreement (“Agreement”) regarding data sharing for research studies is entered into by and between the Fort Worth Independent School District (“District”) and the Commit! Partnership (“Commit!”), collectively, the “Parties.”**

**PURPOSES**

- **Establish a working relationship between the District and Commit! to be referred to as “Cradle to Career Partnership”;**
- **Identify research studies that Commit! will perform for and on behalf of the District to improve instruction;**
- **Authorize the use of specified student information to Commit! for use in research studies; and**
- **Protect against unauthorized access to and disclosure of personally identifiable student information.**

**AGREEMENT**

**1. PROJECT AUTHORIZATIONS**

**1.1 The Parties shall enter into a separate agreement, called a Project Authorization, for each research study conducted by Commit! using data provided by the District that includes personally identifiable student information.**

**1.2 The terms and conditions contained in each Project Authorization shall be incorporated into this Agreement and become binding on the Parties.**

**2. STUDENT INFORMATION**

**2.1 Student Information-- Commit! will only access and utilize District student information as detailed in Project Authorizations. Data will be accessed using District assigned student identification numbers. All Cradle to Career Partnership Projects as well as other District initiated data research projects will be approved by the District Superintendent or designee through a Project Authorization. All data fields and files to be**

accessed, including but not limited to Personally Identifiable Information, will be delineated in each Project Authorization.

**2.2 Personally Identifiable Information.** As used in this Agreement, "Personally Identifiable Information" or "PII" means that student information identified as such in the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. Sec 1232g, and specifically in the definition of "Personally Identifiable Information" in 34 C.F.R. 99.3.

**2.3** Commit! understands that PII from educational records is confidential and cannot be re-disclosed by publishing such information in any way that allows individuals to be directly or indirectly identified. Commit! shall not re-disclose PII in any way that causes a breach in confidentiality.

### **3. RESEARCH STUDIES TO IMPROVE INSTRUCTION**

**3.1** Commit! will perform research for and on behalf of the District in conjunction with Commit!'s Dallas/Fort Worth Cradle to Career Partnership effort.

**3.2** Subject to sections 5.5 and 5.6 hereof, Commit! will provide its District research analysis to, and only to, the District so that it can assess how it may better serve its students through improved instruction and other educational strategies.

**3.3** The research analysis Commit! will provide to the District will primarily focus on relative campus progress, relative district progress, county progress, and initiative progress related to student educational outcomes. Commit! will use District data to understand educational trends across not only the District, but the County as a whole. Commit! will provide that analysis to the District to inform instruction strategies for improving educational outcomes in the District. Commit! will use county-wide, aggregated data for policy initiatives focused on supporting the efforts of schools and advocating for best practices to support effective instructional practices. Commit! will also provide analyses that are useful to the District in informing education policies and practices, such as comparative analysis of the District with the county-wide aggregate. Subject to Section 5.6, Commit! will NOT share, present, or publish District-specific data and results with any entity except the District.

**3.4** Commit! shall be solely responsible for obtaining any necessary review and approval by an institutional review board for research studies involving human subjects.

### **4. DATA SHARING**

**4.1** To assess progress in the District, the District will share specified raw data files and fields with Commit!, some of which will contain PII. The particular data files and fields to be shared will be specified on a Project basis as outlined in each Project Authorization and will depend upon the nature of the questions to be addressed by Commit!.

**4.2** Each Project Authorization shall identify all Commit! officers and employees who will have access to Personally Identifiable Information during the research project described in the Project Authorization, and shall specifically identify the Commit! officer or employee whom Commit! has designated to be the custodian of the PII obtained from the District for the project. The custodian and other Commit! personnel who have access to PII shall understand the confidential nature of PII; understand the legal obligations regarding PII under FERPA, Texas law, this Agreement, and the Project Authorization; have received training from Commit! regarding those obligations; and comply with the aforementioned obligations.



**4.3 Only Commit! officers and employees with a legitimate interest in PII, as demonstrated by the parameters of the Project Authorization, shall view the PII related to a research project.**

**4.4 Execution of the Project Authorization by the District's Superintendent or designee and Commit! (email acceptable) will be the only acceptable authorization for the release of PII to Commit!. Contained within the Project Authorization will be: the project title, the purpose and scope of the project, the duration of the project, each data field to be accessed and the time period of the data to be accessed (School Years).**

**4.5 Project Authorizations are only valid if this Annual Agreement is signed and on file at Commit!.**

## **5. DATA SECURITY AND PROTECTION OF PRIVACY**

**To effect the transfer of data and information that is subject to federal and state confidentiality laws and to ensure that the required confidentiality of Personally Identifiable Information shall always be maintained, Commit! agrees to the following in compliance with FERPA in general and 34 C.F.R. 99.31 (a) (6) specifically:**

**5.1 Commit! will comply with provisions of FERPA and Texas law as they apply to PII. Nothing in this Agreement may be construed to allow either party to maintain, use, disclose, or share student record information in a manner not allowed under federal or state law or regulation.**

**5.2 Method of transfer. No personally identifiable data will be accepted by Commit! through email from the District. Commit! will not transfer any Personally Identifiable Data through email. All District data reports that contain Personally Identifiable Information will be conveyed to Commit! via secure FTP site or by physical media (hard drive, USB drive, CD, DVD). All files will be password protected.**

**5.3 Commit! will use Personally Identifiable Information shared under this Agreement for no purpose other than to meet the objectives of the research study specified in the Project Authorization. Non-Personally Identifiable Information will be used by Commit! for purposes defined in the Project Authorization and may also be used by Commit!, in aggregate form, for county-wide Cradle to Career Partnership projects.**

**5.4 Commit! will conduct research studies having Project Authorization in a manner that does not permit personal identification of students or parents by anyone other than representatives of Commit! with a legitimate interest in the information and the District.**

**5.5 Commit! will not disclose Personally Identifiable Information in any manner that could identify, directly or indirectly, any individual student or parent except as authorized by FERPA and provided for in a Project Authorization. In such cases, the Project Authorization will clearly specify the information to be disclosed, the entity receiving the information, if other than the District, and the purpose of the disclosure.**

**5.6 Commit! has the right to present, publish, or use the data it has gained in the course of the research for and on behalf of the District under this Agreement, but Commit! may only present, publish and use the data in an aggregated form, with no Personally Identifiable Information, with all other participating county districts and schools. Commit! may not present or publish data comparing or listing specific districts and/or school-specific information, provided that Commit! may share such data with Commit!'s Action Networks, Leadership Council, and Support Councils so long as the members of such groups have agreed to keep such information confidential. Commit! may share such information with Commit! Partners who have executed a written confidentiality agreement with Commit! agreeing not to share or disseminate such information provided by Commit!. No PII will be shared with these members except to the extent specific authorization for such PII**

sharing has been provided for in the Project Authorization and all state and federal laws have been complied with.

**5.7 Commit! will not provide any data obtained under this Agreement to any entity or person that Commit! knows is ineligible to receive data protected by FERPA.**

**5.8 Commit! will destroy or return all data files and hard copy records to the District that contain Personally Identifiable Information and purge any copies of such data from its computer system:**

**5.8.1 Immediately upon termination of this Agreement, either by expiration or as provided herein or**

**5.8.2 Within 20 business days after Personally Identifiable Information is no longer needed for the purposes stated in the Project Authorization.**

**5.8.3 If requested, Commit! shall provide to the District an affidavit confirming the destruction and/or return of PII within 5 business days of such request.**

**5.9 Commit! understands that the Agreement does not convey ownership of the District's data to Commit!.**

## **6. TERM OF AGREEMENT**

**This Agreement shall commence upon the date of signature by the District's Superintendent and the Commit! Executive Director. This Agreement will terminate on December 31, 2017. Thereafter the Agreement shall be reviewed every two years and a renewal approval shall be executed by the parties no later than December of the renewal year.**

## **7. TERMINATION**

**Either Party may immediately terminate this Agreement, a Project Authorization, or both, at any time for any reason, by written notice to the other Party. Termination of the Agreement, a Project Authorization, or both shall not abrogate any remedy provided for in the Agreement.**

## **8. PAYMENT**

**Commit! will not charge the District for the work being performed for and on behalf of the District as it relates to the Cradle to Career Partnership.**

## **9. NONDISCRIMINATION**

**The Parties agree that no individual shall be excluded from participation in, denied the benefits of, subjected to discrimination under, or denied employment in the administration of or in connection with any aspects of this Agreement because of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation, including gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability. The Parties agree to abide by the standards of responsibility toward the disabled as specified by the Americans with Disabilities Act. In the event that either Party refuses to comply with this provision, this Agreement may be canceled, terminated, or suspended in whole or in part by the other Party.**

## **10. ASSURANCES AND NOTIFICATIONS**

**10.1** The Parties agree that all activity pursuant to this Agreement shall be in accordance with this Agreement and all applicable current or future federal, state, and local laws, and all applicable rules and regulations.

**10.2** By signing this Agreement, Commit! represents to the District that it has not been previously determined by a court of law, administrative agency, hearing officer, or similar decision-maker, to be in violation of FERPA, Texas law, or federal or state regulations governing the handling and disclosure of PII, and that no court of law, administrative agency, hearing officer, or similar decision-maker has determined that the conduct of Commit! or its officers or employees have caused any district to be in violation of the laws and regulations governing PII. If any such determination is made during the term of this Agreement, Commit! shall immediately notify the District.

**10.3** Commit! shall notify the District immediately if Commit! determines that PII has been improperly disclosed to Commit! personnel who do not have a legitimate interest in the PII or to any third party. This requirement applies to PII provided by any source, not just the District.

**10.4** Commit! shall notify the District immediately if Commit! determines, or if a court of law, administrative agency, hearing officer, or similar decision-maker determines, that Commit! has improperly disclosed PII that Commit! obtained from the District. The Parties agree that this notification requirement survives the expiration of the term of this Agreement.

#### **11. RESPONSIBILITY FOR IMPROPER DISCLOSURE OF PERSONALLY IDENTIFIABLE INFORMATION**

Commit! shall be solely responsible for damages caused by the improper disclosure of PII that is caused by the conduct of Commit!, its board members, officers, employees, or agents. Commit! agrees to indemnify the District and hold the District harmless for any damages caused by the improper disclosure of PII that is caused by the conduct of Commit!, its board members, officers, employees, or agents, and to defend the District against such claims for damages. The parties agree that the terms and requirements in this Section 11 survive the expiration of the term of this Agreement.

#### **12. RIGHT TO AUDIT**

The District, through its employees or agents, shall have the right to audit Commit!'s compliance with this Agreement. The District shall give Commit! 5 business days' notice of its intent to audit Commit!'s compliance. Commit! shall cooperate fully with such audit.

#### **13. DISCLOSURE OF THIS AGREEMENT**

The Parties understand that this Agreement, once executed, as well as all Project Authorizations, are public records. The District will disclose this Agreement and Project Authorizations when a public records request is made for such documents. The District may, even in the absence of such a request, disclose this Agreement and Project Authorizations, including, without limitation, by posting them on its website.

#### **14. SURVIVAL**

Notwithstanding anything to the contrary in this Agreement or Project Authorization, the rights and obligations contained in the following sections and subsections of this Agreement shall remain in effect after this Agreement or

Project Authorization is terminated, and after a project has been completed: Subsection 1.2, Section 2, Subsection 3.2, Subsection 4.3, Section 5, Section 8, Section 10, and Section 11.

**15. ENTIRE AGREEMENT**

This Agreement, along with Incorporated Project Authorizations, constitute the entire agreement among the Parties with respect to the subject matter hereof and supersedes any prior agreement or understanding among the Parties with respect to such subject matter.

**16. AMENDMENT**

This Agreement shall not be modified or amended except by written agreement executed by both Parties.

IN WITNESS WHEREOF, In consideration of the terms, conditions, and covenants contained herein, or attached and incorporated and made a part hereof, the parties have executed the Agreement by having their representatives affix their signatures below.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**FORT WORTH INDEPENDENT SCHOOL DISTRICT**


**Commit! Partnership**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**Executive Director**

  
\_\_\_\_\_ 8/12/16  
Kent P. Scribner, Ph.D. Date  
Superintendent of Schools



## DATA RESEARCH

### PROJECT AUTHORIZATION

#### IDENTIFYING FACTORS OF EARLY CHILDHOOD ACADEMIC ACHIEVEMENT

This Project Authorization authorizes **COMMIT! PARTNERSHIP** operating under the previously executed **DATA SHARING AGREEMENT** between Commit! and Fort Worth Independent School District (the "District") to access and analyze student level data for the following:

**PROJECT TITLE:** IDENTIFYING FACTORS OF EARLY CHILDHOOD ACADEMIC ACHIEVEMENT

**PROJECT DURATION:** JUNE 2016 – DECEMBER 2017

**PURPOSE:** The purpose of this project is to build a District model to benchmark student progress toward Kindergarten Readiness and Early Grades Academic Achievement. Commit! will study District data to inform District and Commit! staff of the critical values that are needed in order for a student to be viewed as "on track" for Kindergarten Readiness and Early Grades Academic Achievement.

**DATA CONTAINED IN THE FOLLOWING SCHOOL YEARS:** 6 school years: '16-'17; '15-'16; '14-'15; '13-'14; '12-'13; '11-12

**SPECIFIC DATA FIELDS TO BE ACCESSED FOR THIS PROJECT:**

DISTRICT ID NUMBER	TEA CAMPUS ID	SCHOOL NAME
GRADE LEVEL	PRE-K STATUS (full day or half day)	ETHNICITY
SPED STATUS	ELL/LEP STATUS	DOB
STUDENT HOME LANGUAGE	STUDENT FRL STATUS	STUDENT RESIDENCE ZIP CODE
STUDENT COUNTRY OF BIRTH	RETENTION STATUS	DAYS ABSENT
TARDIES	DISTRICT ENTRY DATE	DISTRICT WITHDRAWL DATE
ISIP ASSESSMENT DATA	iStation USE DATA	
ASSESSMENT RESULTS (STAAR and District specific assessments)		

**COMMITI PERSONNEL WITH ACCESS TO PERSONALLY IDENTIFIABLE INFORMATION:**

The following CommitI personnel have a legitimate interest in having access to the personally identifiable information involved in this project and will have such access:

- Ashwina Kirpalani, Director of Analytics
- Kyle Gardner
- Chris Hudgens
- Chelsea Jeffery

CommitI has designated Ashwina Kirpalani, Director of Analytics to be the custodian of PII for this project.

**INCORPORATION WITH ANNUAL AGREEMENT**

The District and CommitI agree that the Annual Agreement (also known as the "Data Sharing Agreement") in effect at the time this Project Authorization is executed is incorporated by reference into this Project Authorization, and that this Project Authorization is incorporated by reference into the Annual Agreement.

FORT WORTH INDEPENDENT SCHOOL DISTRICT

By:   
Associate Superintendent, Academics & Accountability

Date: 8-15-2016

COMMITI

By: \_\_\_\_\_  
Deputy Executive Director

Date: \_\_\_\_\_

RETURN THIS SIGNED DOCUMENT TO: Ashwina Kirpalani, via email: [ashwina.kirpalani@commit2dallas.org](mailto:ashwina.kirpalani@commit2dallas.org).

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE ADOPTION OF RESOLUTION TO APPROVE THE AUDIT PROCESS FOR CREDIT-BY-EXAMINATION ASSESSMENTS**

**BACKGROUND:**

The Texas Education Code allows school districts to use Credit-by-Exams (CBEs) as assessments for acceleration for elementary students and as assessments for credit retrieval or acceleration for secondary students.

The Fort Worth ISD administers exams developed by the University of Texas at Austin and/or the Texas Tech University. The District also develops and administers CBEs for languages-other-than English (LOTE) that are not available through UT Austin or Texas Tech.

In July 2018, the State Board of Education (SBOE) approved revised rules regarding credit-by-exam development. New requirements include the establishment of a board-approved audit process for districts and assessment providers. The rules went into effect on August 27, 2018, and school districts have the remainder of the 2018 – 2019 school year to obtain board approval.

The audit process requires that all CBE developers, including universities and school districts, ensure that the exams used for each grade level and course, accurately and appropriately assess a student's knowledge and skills of the TEKS.

Texas Tech and UT Austin annually audit their CBEs, and the District has determined that each university's audit demonstrates that the exams accurately and appropriately assess a student's knowledge and skills of the TEKS for the relevant grade level.

For district-created CBEs, a committee of curriculum personnel and subject-matter-experts, as appropriate, who are not involved in writing the CBE will review each test question to ensure that each test item is aligned with the TEKS and is of appropriate rigor.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve Adoption of Resolution to Approve the Audit process for Credit-By-Examination Assessments.
2. Decline to Approve Adoption of Resolution to Approve the Audit process for Credit-By-Examination Assessments.
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Adoption of Resolution to Approve the Audit process for Credit-By-Examination Assessments.

**FUNDING SOURCE**

*Additional Details*

No Cost

Not Applicable

**COST:**

Not Applicable

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit



**PARTICIPATING SCHOOL/DEPARTMENTS**

All schools

**RATIONALE:**

Adoption of the resolution will ensure that the District meets the new SBOE rules requiring all provides of CBEs to develop an audit process for each exam.

**INFORMATION SOURCE:**

Charles Carroll  
Maria Phillips

## **Resolution of Board-Approved Credit-by-Examination Audit Process**

### **Kindergarten–Grade 5**

WHEREAS, 19 Texas Administrative Code 74.24(b)(1) provides that a board of trustees must approve an audit process for credit-by-examination assessments used for kindergarten–grade 5 acceleration;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Fort Worth Independent School District by adoption of this resolution has determined that the university’s certification and audit demonstrates that the examinations from Texas Tech University and University of Texas at Austin accurately and appropriately assess a student’s knowledge and skills of the TEKS for the relevant grade level.

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### **Grades 6–12**

WHEREAS, 19 Texas Administrative Code 74.24(a)(4) and 74.24(c)(1)(B) authorize a board of trustees to approve of the district’s development and use of its own examinations that thoroughly test the essential knowledge and skills in the applicable grade level or subject area; and

WHEREAS, 19 Texas Administrative Code 74.24(c)(1) requires a board to approve an audit process for examinations for credit that are developed by the district;

NOW, THEREFORE, BE IT RESOLVED that for each District-developed examination for credit in grades 6–12, the Board of Fort Worth Independent School District approves an audit process by which committees of District curriculum personnel and subject-matter experts will certify that District-developed credit-by-examination assessments used for grades 6–12 accurately and appropriately assess a student’s knowledge and skills of the TEKS for the relevant grade level.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Fort Worth Independent School District by adoption of this resolution has determined that the university’s certification and audit demonstrates that the examinations from Texas Tech University and University of Texas at Austin accurately and appropriately assess a student’s knowledge and skills of the TEKS for the relevant grade level.

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The authority granted by this resolution is effective until the Board revokes such authority by further action.

Adopted this \_\_\_\_\_ (date) day of \_\_\_\_\_ (month), \_\_\_\_\_ (year), by the Board of Trustees.

Presiding officer:

\_\_\_\_\_

Secretary: \_\_\_\_\_

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN  
COOK CHILDREN'S MEDICAL CENTER AND FORT WORTH  
INDEPENDENT SCHOOL DISTRICT**

**BACKGROUND:**

The Fort Worth Independent School District provides educational services and instruction to children and youth hospitalized at Cook Children's Medical Center. The Fort Worth Independent School District has been providing services for many years. The District has a total of 7 Teachers and 2 Teacher Assistants working in the medical, psychological and neurological units at Cook's. These personnel serve General Education as well as Special Education children and youth hospitalized in these units.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve a Memorandum of Understanding (MOU) between Cook Children's Medical Center and Fort Worth Independent School District.
2. Decline to Approve a Memorandum of Understanding (MOU) between Cook Children's Medical Center and Fort Worth Independent School District.
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve a Memorandum of Understanding (MOU) between Cook Children's Medical Center and Fort Worth Independent School District.

**FUNDING SOURCE**

*Additional Details*

Special Revenue	224-11-6119-001-210-23-513-000000-19F13	\$204,801
General Fund	199-11-6119-001-210-23-229-000000	\$287,508
	199-11-6129-001-210-23-229-000000	\$ 54,959

**COST:**

\$547,268

**VENDOR:**

Cook Children's Medical Center

**PURCHASING MECHANISM**

Interlocal Agreement

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Fort Worth Independent School District

**RATIONALE:**

General Education as well as Special Education children and youth hospitalized at Cook Children's Medical Center have a right to receive educational services and instruction while also receiving medical care. The Fort Worth Independent School District provides 7 Teachers and 2 Teacher Assistants so that school-age patients do not experience interrupted schooling while hospitalized.

**INFORMATION SOURCE:**

Charles Carroll  
Mariagrazia Sheffield

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
COOK CHILDREN'S MEDICAL CENTER  
AND  
FORT WORTH INDEPENDENT SCHOOL DISTRICT

This Memorandum of Understanding (the "Agreement") is entered into as of November 1, 2018, by and between Cook Children's Medical Center ("Cook Children's") and Fort Worth Independent School District ("FWISD") (collectively, the "Parties," or individually, a "Party").

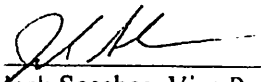
PERFORMANCE OF SERVICES


1. SCOPE OF AGREEMENT. FWISD agrees to provide educational services and instruction to patients at Cook Children's on an agreed to and designated basis as set forth herein. Each party shall abide by all applicable local, state, or federal statutes, ordinances, and regulations. FWISD and its representatives, employees, agents, and volunteers shall abide by Cook Children's Code of Conduct, occupational health guidelines, policies and procedures, and requirements related to confidentiality of patient information, as they now exist or may be amended from time to time.
2. QUALIFICATIONS. FWISD shall provide to Cook Children's any and all documentation of relevant professional credentials, experience and continuing education that may be requested by Cook Children's.
3. FITNESS FOR SERVICE. FWISD and its representatives, employees, agents, and volunteers shall agree and submit to the following:
  - a. A health screen through Cook Children's Occupational Health;
  - b. Proof of all required immunizations, including MMR (Measles, Mumps, Rubella), Varicella, Tdap, Hepatitis B, and annual influenza;
  - c. Annual TB testing; and
  - d. A background check, which includes a check for criminal records, bankruptcy information, driving history, etc.
4. INSERVICE AND ORIENTATION TO THE FACILITY. FWISD and its representatives, employees, agents, and volunteers agree to participate in orientation and in-service as determined necessary by Cook Children's.
5. SERVICES/MATERIALS PROVIDED BY FWISD. FWISD will supply text books and teachers to provide educational services and instruction to Cook Children's patients. The number of teachers and their areas of assignment shall be mutually agreed upon by the Parties prior to the start of each academic year.
6. SERVICES/MATERIALS PROVIDED BY COOK CHILDREN'S. Cook Children's will provide necessary conference and classroom space, computer access and/or laptops for patient use, classroom supplies, and Cook Children's email addresses for any teacher providing services under this MOU.

7. INDEPENDENT CONTRACTOR. In the performance of this Agreement, it is mutually understood and agreed that FWISD and its representatives, employees, agents, and volunteers are at all times acting as independent contractors for Cook Children's and not as employees or lessees of Cook Children's. FWISD and Cook Children's are not engaged in a joint venture. Cook Children's shall have no control over the method and manner of services provided under this Agreement.
8. NO CLAIM FOR EMPLOYEE BENEFITS. As independent contractors, FWISD and its representatives, employees, agents, and volunteers are not entitled to benefits of any kind from Cook Children's, and shall have no claim under this Agreement or otherwise against Cook Children's for Worker's Compensation, unemployment compensation, vacation pay, sick leave, retirement benefits, Social Security benefits, disability insurance benefits, unemployment insurance benefits, or any other employee benefits.
9. TERM AND TERMINATION.
  - A. **TERM**. The initial term of this Agreement will begin November 1, 2018, and it shall continue in force for one year. Unless terminated by either party as set forth below, this Agreement will automatically renew annually for an additional one year term.
  - B. **AMENDMENT**. Any Term and Termination in this Agreement may be amended in writing from time to time by the parties hereto.
  - C. **TERMINATION AT WILL**. Either party may terminate this Agreement at any time, without cause, by providing to the other party not less than thirty (30) days prior written notice of such termination.
  - D. **TERMINATION FOR CAUSE**. Cook Children's will at all times have the right to immediately, without prior notice, terminate this Agreement for cause as reasonably determined by Cook Children's. Cause will include, but is not limited to, conduct on the part of FWISD, its representatives, employees, agents, or volunteers, which is deemed inappropriate by Cook Children's staff or which involves imminent threat to the health and safety of any Cook Children's patient, physician, staff member, volunteer, or visitor.
10. CONFIDENTIALITY OF PATIENT INFORMATION. FWISD will not receive from Cook Children's, or collect, store or maintain Protected Health Information (as defined by the Health Insurance Portability and Accountability Act of 1996 and its Privacy Rules as codified under 45 C.F.R. Parts 160 and 164 (collectively the "HIPAA Regs"), except that FWISD, its representatives, agents, employees and volunteers may receive from Cook Children's the names of participating patients. FWISD and its representatives, employees, agents, and volunteers agree to abide by all federal and applicable state law with respect to maintaining the confidentiality of patient information, including the confidentiality and privacy requirements set forth and corresponding regulations, including the HIPAA Regulations.

11. ASSIGNMENT. FWISD shall not, without the prior written consent of Cook Children's, assign any rights or delegate any duties except as otherwise expressly stated in this Agreement.
12. GOVERNING LAW. THIS AGREEMENT, AND THE RIGHTS AND OBLIGATIONS OF THE PARTIES, WILL BE GOVERNED AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. VENUE WILL BE IN TARRANT COUNTY, TEXAS.
13. ENTIRE AGREEMENT. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and contains the entire agreement between the parties relating to such subject matter. This Agreement may not be modified except by an instrument in writing executed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

By:   
 Jack Sosebee, Vice President  
**Cook Children's Medical Center**  
 801 Seventh Avenue  
 Fort Worth, Texas 76104  
 (682) 885-4000

By: \_\_\_\_\_  
 Mariagrazia Sheffield, Assistant ~~Principal~~ *Superintendent*  
 Special Programs  
**Fort Worth Independent School District**  
 100 N. University Drive  
 Fort Worth, Texas 76107  
 (817) 814-2000 

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE QUALIFICATION OF BOND UNDERWRITERS**

**BACKGROUND:**

As a result of the 2017 Bond Election, the District issued a Request for Qualifications (RFQ 19- 024) titled "Bond Underwriting Services". On October 1, 2018, the District received eighteen (18) Statements of Qualifications (SOQs) from firms in response to this solicitation. The evaluation followed the criteria published in the RFQ which is in accordance with Texas Government Code 2254.003. The persons below served on the evaluation team.

- Elsie Schiro, Chief Financial Officer
- Rudy Mejia, Estrada Hinojosa & Company, Inc.
- Clay Mauldin, RBC Capital Markets

	<b>Factors</b>	<b>Points</b>
1.	Firm Experience	25
2.	Experience of personnel assigned	10
3.	Experience with FWISD	5
4.	Sales, trading and underwriting experience	20
5.	FWISD and state presence	10
6.	Capital	10
7.	Disciplinary actions	10
9.	HUB Utilization	10

The District asked Estrada Hinojosa & Company and RBC Financial Advisors to assist in the selection of Underwriting Firms for the issuance of bonds pertaining to the 2017 Bond Program of approximately \$750M. The criteria to analyze the proposals were:

- Fort Worth ISD/Texas Presence – Represents location in Texas and Fort Worth, with emphasis on Fort Worth ISD
- District Support – Represents frequency and quality of ideas and qualifications submitted to the District since the last negotiated sale
- Texas Underwriting Ranking Overall and ISD – Takes into account overall underwriting ranking in Texas and for Texas School districts over the past two years
- Capital Base – Represents financial strength and the firm’s ability to underwrite unsold bonds
- Sales Force – Represents municipal sales force locally and nationally
- Proposed Takedown – Represents estimated takedown to assist in determining underwriters’ compensation



Based on the results of the attached scoring matrix, which was derived from the evaluation criteria outlined in the RFQ, Administration and the District’s Financial Advisors recommends that the Board approve the following firms as qualified Underwriters based on demonstrated competence and qualifications, and grant to the Superintendent, and/or his designee, the ability to designate Underwriters for current and future authorized Bond issues. The following list represents the top 3 national, the top 7 regional and the top 2 HUB firms from the aforementioned scoring matrix.

<b>Top 3 National Firms</b>	<b>Top 7 Regional Firms</b>	<b>Top 2 HUB Firms</b>
J.P. Morgan Securities	Raymond James & Associates	Siebert, Cisneros, Shank & Co.
Citigroup Global Markets	Frost Bank	Loop Capital Markets
Bank of America Merrill Lynch	BOK Financial Securities	
	Hilltop Securities	
	Piper Jaffray & Co.	
	FTN Financial	
	George K Baum & Company	

**ALTERNATIVES:**

1. Approve Qualification of Bond Underwriters;
2. Decline to approve the Qualification of Bond Underwriters;
3. Remand to staff for further study.

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Qualification of Bond Underwriters.

**FUNDING SOURCE:**

Not applicable.

**COST:**

Subject to market conditions at the time of sale.

**RATIONALE:**

Qualified Underwriters are paramount to the successful sale of authorized bonds with the lowest possible interest rate and the lowest cost of issuance.

**INFORMATION SOURCES:**

Elsie Schiro

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE RESOLUTION TO REMOVE COMMITMENT OF GENERAL FUND BALANCE**

**BACKGROUND:**

On April 28, 2015, the Board of Education (BOE) approved the Commitment of General Fund Balance from the General Fund for athletic needs at Arlington Heights High School in the amount of \$450,000. Since this project is in the closing stage, the Commitment of General Fund Balance is no longer necessary. The Division of Business and Finance is requesting the Board remove the Commitment of General Fund Balance.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Resolution to Remove Commitment of General Fund Balance.
2. Decline to Approve Resolution to Remove Commitment of General Fund Balance.
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Resolution to Remove Commitment of General Fund Balance.

**FUNDING SOURCE**

*Additional Details*

General Fund

**COST:**

Not Applicable

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Not applicable

**RATIONALE:**

The purpose for which Committed Fund Balance for Construction in the General Fund was created has been fulfilled.

**INFORMATION SOURCE:**

Elsie Schiro  
David Johnson

**RESOLUTION TO REMOVE COMMITMENT OF GENERAL FUND BALANCE  
BOARD OF EDUCATION  
BOARD MEETING: JANUARY 22, 2019  
FORT WORTH INDEPENDENT SCHOOL DISTRICT**

On this the 22nd day of January, 2019, the Board of Education (BOE) for the Fort Worth Independent School District (District) convened in regular session with a quorum of its members present, and;

**WHEREAS**, On April 28, 2015, the BOE approved the Commitment of General Fund Balance from the General Fund for athletic needs at Arlington Heights High School in the amount of \$450,000;

**AND WHEREAS**, This project is in the closing stage, the commitment of General Fund Balance is no longer necessary;

**AND WHEREAS**, The purpose for which the Committed Fund Balance for Construction in the General Fund was created has been fulfilled, the Division of Business and Finance is requesting the Board remove the Commitment of General Fund Balance.

**NOW, THEREFORE, BE IT, RESOLVED**, that the Board of Education of the Fort Worth Independent School District, in accordance with all applicable state and federal laws and Board Policy, does hereby authorize and approve this Resolution to remove the Commitment of the General Fund Balance in the sum of \$450,000.

The above Resolution and Order being read, a motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_ that this Resolution be passed, approved and adopted.

**FOR:** \_\_\_\_\_ **AGAINST:** \_\_\_\_\_

The above Resolution was voted on and adopted at a regular meeting that the Board of Education held on the 22nd day of January 2019.

\_\_\_\_\_  
Tobi Jackson, President  
Board of Education  
Fort Worth Independent School District

**ATTEST:**

\_\_\_\_\_  
Anael Luebanos, Secretary  
Board of Education  
Fort Worth Independent School District

**CONSENT AGENDA ITEM  
BOARD MEETING  
JANUARY 22, 2019**

**TOPIC: APPROVAL OF BUDGET AMENDMENT FOR THE PERIOD ENDED  
DECEMBER 31, 2018**

**BACKGROUND:**

The 2018-2019 Consolidated General Fund Budget was initially adopted on June 26, 2018 and last amended through the period ended November 30, 2018. During the month of December 2018, requests were made by campuses and departments to transfer funds between functions for the General Operating Fund (199) and Tax Ratification Fund (198), as reflected on the spreadsheet provided. All requests are necessary in the normal course of District operations. Other requested transfers are as follows:

- The Maintenance and Operations Department will be requesting the Board to approve required campus repairs and equipment replacement which will require a transfer into Function 51 in Fund 198 (TRE) and Fund 199 (General Operating) in the sum of \$1.1M.
- The Department of Technology will be requesting the Board to approve the purchase of network electronics and upgrades which will require a transfer into Function 53 in Fund 198 (TRE) in the sum of \$1.1M.

Once amendments have Board approval, they will be posted to the General Ledger.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Budget Amendment for the period ended December 31, 2018
2. Decline to Approve Budget Amendment for the period ended December 31, 2018
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Budget Amendment for the period ended December 31, 2018

**FUNDING SOURCE**

*Additional Details*

General Fund

Not Applicable

**COST:**

Not Applicable

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Campuses and Departments as necessary

**RATIONALE:**

Education Code 44.006(b) and the State Board of Education's Financial Accounting and Reporting Resource Guide require amendment, if needed, of the annual budget by official Board action. The proposed revision comply with legal requirements.

**INFORMATION SOURCE:**

Elsie Schiro  
David Johnson

**Consolidated General Fund  
Budget Amendments 2018-2019  
For The Period Ended December 31, 2018**

		<b>Consolidated General Fund 2018-2019 Amended Budget 11/30/2018</b>	<b>Adjustments</b>	<b>Consolidated General Fund 2018-2019 Amended Budget 12/31/2018</b>
<b><u>REVENUE &amp; OTHER SOURCES</u></b>				
5700	Local Revenue	\$394,604,221		\$394,604,221
5800	State Revenue	345,621,308		345,621,308
5900	Federal Revenue	15,000,000		15,000,000
7900	Other Sources	0		0
<b>Total Revenue &amp; Other Sources</b>		<b>\$755,225,529</b>	<b>\$0</b>	<b>\$755,225,529</b>
<b><u>EXPENDITURES</u></b>				
11	Instruction	\$468,923,622	\$78,534	\$469,002,156
12	Instruction Resources and Media Services	\$11,733,093	\$3,635	\$11,736,728
13	Curriculum and Instructional Staff Development	\$10,502,825	(\$9,410)	\$10,493,415
21	Instructional Administration	\$14,669,339	\$7,160	\$14,676,499
23	School Administration	\$49,891,330	(\$71,234)	\$49,820,096
31	Guidance and Counseling Services	\$45,080,410	(\$1,800)	\$45,078,610
32	Social Work Services	\$5,232,548	\$0	\$5,232,548
33	Health Services	\$10,567,565	(\$25)	\$10,567,540
34	Student Transportation	\$22,037,485	(\$37,405)	\$22,000,080
35	Food Services	\$321,336	(\$3,826)	\$317,510
36	Cocurricular/Extracurricular Activities	\$15,452,592	\$0	\$15,452,592
41	General Administration	\$20,427,050	\$0	\$20,427,050
51	Plant Maintenance and Operations	\$75,674,454	\$1,140,753	\$76,815,207
52	Security and Monitoring Services	\$12,102,274	(\$2,000)	\$12,100,274
53	Data Processing Services	\$14,558,372	\$1,132,891	\$15,691,263
61	Community Services	\$5,331,265	(\$750)	\$5,330,515
71	Debt Service	\$0	\$0	\$0
81	Facilities Acquisition & Construction	\$7,234,082	(\$2,236,523)	\$4,997,559
95	Payments to Juvenile Justice Alt Ed Program	\$142,500	\$0	\$142,500
97	Tax Increment Financing	\$0	\$0	\$0
99	Other Intergovernmental Charges	\$3,100,000	\$0	\$3,100,000
<b>Total Budgeted Expenditures</b>		<b>\$792,982,142</b>	<b>\$0</b>	<b>\$792,982,142</b>
<b>Total Deficit</b>		<b>(\$37,756,613)</b>		<b>(\$37,756,613)</b>
Beginning Fund Balance (Audited)		213,282,187		213,282,187
Fund Balance-Ending (Unaudited)		<b>\$175,525,574</b>		<b>\$175,525,574</b>



	December 31, 2018 Budget Amendment	Increase	Decrease	Net Effect
<b>Object</b>	<b>Revenue</b>			
5700				
5800				
5900				
<b>Total</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Function</b>	<b>Expenses</b>			
11	Transfer from func 13 to add budget for student travel in Early Childhood	7,730		
	Numerous transfers from func 23 completed by campuses and departments to fund negative payroll accounts and purchase instructional supplies and materials needs at campuses	70,804		
	Campus/Dept. normal course of District operations			
	<b>Overall effect on Function 11</b>	<b>78,534</b>	<b>0</b>	<b>78,534</b>
12	Campus/Dept. normal course of District operations	3,635		
	<b>Overall effect on Function 12</b>	<b>3,635</b>	<b>0</b>	<b>3,635</b>
13	Transfer to func 11 to add budget for student travel in Early Childhood		7,730	
	Campus/Dept. normal course of District operations		1,680	
		<b>0</b>	<b>9,410</b>	<b>(9,410)</b>
21	Campus/Dept. normal course of District operations	7,160		
	<b>Overall effect on Function 21</b>	<b>7,160</b>	<b>0</b>	<b>7,160</b>
23	Numerous transfers to func 11 completed by campuses and departments to fund negative payroll accounts and purchase instructional supplies and materials needs at campuses		71,234	
	Campus/Dept. normal course of District operations			
	<b>Overall effect on Function 23</b>	<b>0</b>	<b>71,234</b>	<b>(71,234)</b>
31	Campus/Dept. normal course of District operations		1,800	
	<b>Overall effect on Function 31</b>	<b>0</b>	<b>1,800</b>	<b>(1,800)</b>
32	Campus/Dept. normal course of District operations			
	<b>Overall effect on Function 32</b>	<b>0</b>	<b>0</b>	<b>0</b>
33	Campus/Dept. normal course of District operations		25	
	<b>Overall effect on Function 33</b>	<b>0</b>	<b>25</b>	<b>(25)</b>
34	Fund 198-transfer to func. 81 to install lifts and roll-ups		37,405	
	Campus/Dept. normal course of District operations			
	<b>Overall effect on Function 34</b>	<b>0</b>	<b>37,405</b>	<b>(37,405)</b>
35	Campus/Dept. normal course of District operations		3,826	
	<b>Overall effect on Function 35</b>	<b>0</b>	<b>3,826</b>	<b>(3,826)</b>
36	Campus/Dept. normal course of District operations			
	<b>Overall effect on Function 36</b>	<b>0</b>	<b>0</b>	<b>0</b>
41	Campus/Dept. normal course of District operations			
	<b>Overall effect on Function 41</b>	<b>0</b>	<b>0</b>	<b>0</b>
51	Fund 198-transfer from func. 81 for planned maintenance needs at some campuses	157,002		
	Fund 198-transfer from func 81 from additional funding needed for district wide EMS Upgrade	8,159		
	Fund 199-transfer from func 81 for maintenance special projects needed at campuses	400,996		
	Fund 199-transfer from func 81 for air conditioning repairs needed at campuses	150,700		
	Fund 198 from Fund 199 function 81 to repair middle school tracks	424,180		
	Campus/Dept. normal course of District operations		284	
	<b>Overall effect on Function 51</b>	<b>1,141,037</b>	<b>284</b>	<b>1,140,753</b>
52	Campus/Dept. normal course of District operations		2,000	
	<b>Overall effect on Function 52</b>	<b>0</b>	<b>2,000</b>	<b>(2,000)</b>
53	Fund 198-transfer from Fund 199 function 81 for purchase of network electronics and wireless upgrades	1,132,891		
	Campus/Dept. normal course of District operations			
	<b>Overall effect on Function 53</b>	<b>1,132,891</b>	<b>0</b>	<b>1,132,891</b>
61	Campus/Dept. normal course of District operations		750	
	<b>Overall effect on Function 61</b>	<b>0</b>	<b>750</b>	<b>(750)</b>
81	Fund 198-transfer from func. 34 to install lifts and roll-up doors	37,405		
	Fund 198-transfer to func. 51 for planned maintenance needs at some campuses		157,002	
	Fund 198-transfer to func 51 from additional funding needed for district wide EMS Upgrade		8,159	

	<b>December 31, 2018 Budget Amendment</b>	<b>Increase</b>	<b>Decrease</b>	<b>Net Effect</b>
	Fund 199-transfer to func 51 for maintenance special projects needed at campuses		400,996	
	Fund 199-transfer to func 51 for air conditioning repairs needed at campuses		150,700	
	Fund 199 to Fund 198 function 51 to repair middle school tracks		424,180	
	Fund 199-transfer to Fund 198 function 53 for purchase of network electronics and wireless upgrades		1,132,891	
	Fund 199 to Fund 198 for installation of walking tracks at three campuses \$331,541			
	Campus/Dept. normal course of District operations			
	<b>Overall effect on Function 81</b>	<b>37,405</b>	<b>2,273,928</b>	<b>(2,236,523)</b>
	<b>Total</b>	<b>2,400,662</b>	<b>2,400,662</b>	<b>0</b>

**FORT WORTH INDEPENDENT SCHOOL DISTRICT**



**SUMMARY OF 2018-2019 BUDGET AMENDMENTS  
CONSOLIDATED GENERAL FUND**

	ORIGINAL	ADD/ SUBTRACT	7/31/18	ADD/ SUBTRACT	8/31/18	ADD/ SUBTRACT	REVISED 9/30/18	ADD/ SUBTRACT	REVISED 10/31/18	ADD/ SUBTRACT	REVISED 11/30/18	ADD/ SUBTRACT	REVISED 12/31/18
<b>Resources (Inflows):</b>													
5700 Local and Intermediate Sources	\$394,604,221		\$394,604,221		\$394,604,221		\$394,604,221		\$394,604,221		\$394,604,221		\$394,604,221
5800 State Program Revenues	\$345,621,308		\$345,621,308		\$345,621,308		\$345,621,308		\$345,621,308		\$345,621,308		\$345,621,308
5900 Federal Program Revenues	\$15,000,000		\$15,000,000		\$15,000,000		\$15,000,000		\$15,000,000		\$15,000,000		\$15,000,000
7900 Other Financing Sources													
<b>Amounts Available for Appropriations</b>	<b>755,225,529</b>		<b>755,225,529</b>		<b>755,225,529</b>		<b>755,225,529</b>		<b>755,225,529</b>		<b>755,225,529</b>		<b>755,225,529</b>
<b>Charges to Appropriations (Outflows)</b>													
11 Instruction	468,095,619		468,095,619		468,095,619		468,875,482	72,773	468,948,255	(24,633)	468,923,622	78,534	469,002,156
12 Instructional Resources and Media Services	11,752,096		11,752,096		11,752,096		11,749,446	(18,293)	11,731,153	1,940	11,733,093	3,635	11,736,728
13 Curriculum Development and Instructional Personnel Development	10,724,997		10,724,997		10,724,997		10,473,059	6,126	10,479,185	23,640	10,502,825	(9,410)	10,493,415
21 Instructional Administration	14,694,461		14,694,461		14,694,461	7,000	14,701,461	(12,249)	14,689,212	(19,873)	14,669,339	7,160	14,676,499
23 School Administration	49,879,413		49,879,413		49,879,413	(814)	49,878,599	10,903	49,889,502	1,828	49,891,330	(71,234)	49,820,096
31 Guidance and Counseling Services	45,603,243		45,603,243		45,603,243	(550,945)	45,052,298	42,105	45,094,403	(13,993)	45,080,410	(1,800)	45,078,610
32 Attendance and Social Work Services	5,282,264		5,282,264		5,282,264	12,538	5,294,802	(61,454)	5,233,348	(800)	5,232,548		5,232,548
33 Health Services	10,596,551		10,596,551		10,596,551	39	10,596,590	(39,900)	10,556,690	10,875	10,567,565	(25)	10,567,540
34 Student (pupil) Transportation	24,470,800		24,470,800		24,470,800	(2,400,000)	22,070,800	(33,315)	22,037,485		22,037,485	(37,405)	22,000,080
35 Food Services	319,436		319,436		319,436	3,000	322,436	(1,100)	321,336		321,336	(3,826)	317,510
36 Cocurricular/Extracurricular Activities	15,481,375		15,481,375		15,481,375		15,481,375	(25,899)	15,455,476	(2,884)	15,452,592		15,452,592
41 General Administration	20,400,591		20,400,591		20,400,591	24,759	20,425,350		20,425,350	1,700	20,427,050		20,427,050
51 Plant Maintenance and Operations	73,195,304		73,195,304		73,195,304	2,421,063	75,616,367	57,399	75,673,766	688	75,674,454	1,140,753	76,815,207
52 Security and Monitoring Services	12,099,214		12,099,214		12,099,214	2,476	12,101,690	(896)	12,100,794	1,480	12,102,274	(2,000)	12,100,274
53 Data Processing Services	14,599,731		14,599,731		14,599,731	(45,141)	14,554,590	3,800	14,558,390	(18)	14,558,372	1,132,891	15,691,263
61 Community Services	5,310,465		5,310,465		5,310,465	750	5,311,215		5,311,215	20,050	5,331,265	(750)	5,330,515
71 Debt Service													
81 Facilities Acquisition & Construction	7,234,082		7,234,082		7,234,082		7,234,082		7,234,082		7,234,082	(2,236,523)	4,997,559
95 Juvenile Justice Alternative Education	142,500		142,500		142,500		142,500		142,500		142,500		142,500
97 Tax Increment Financing													
99 Other Intergovernmental Charges	3,100,000		3,100,000		3,100,000		3,100,000		3,100,000		3,100,000		3,100,000
<b>Total Charges to Appropriations</b>	<b>792,982,142</b>		<b>792,982,142</b>		<b>792,982,142</b>		<b>792,982,142</b>		<b>792,982,142</b>		<b>792,982,142</b>		<b>792,982,142</b>
Net Change in Fund Balance	(37,756,613)		(37,756,613)		(37,756,613)		(37,756,613)		(37,756,613)		(37,756,613)		(37,756,613)
Fund Balance-Beginning (Audited)	213,282,187		213,282,187		213,282,187		213,282,187		213,282,187		213,282,187		213,282,187
<b>Fund Balances-Ending (Unaudited)</b>	<b>\$175,525,574</b>		<b>\$175,525,574</b>		<b>\$175,525,574</b>		<b>\$175,525,574</b>		<b>\$175,525,574</b>		<b>\$175,525,574</b>		<b>\$175,525,574</b>

**CONSENT AGENDA ITEM  
BOARD MEETING  
JANUARY 22, 2019**

**TOPIC: APPROVE FIRST READING-REVISION TO BOARD POLICIES  
BBD(LOCAL), DI(LOCAL), FFB(LOCAL), AND GBAA(LOCAL)**

**BACKGROUND:**

The Texas Association of School Boards (TASB) assists school districts by ensuring proper standards are met in regards to state and federal guidelines by supporting and navigating through policy and regulation updates and changes. School districts with localized policy manuals receive several major updates per year called numbered updates. They are called “numbered updates” because they are numbered sequentially. These updates respond to changes in state and federal law, court cases, and decisions by the Attorney General and by the Commissioner of Education. In numbered updates TASB only makes recommendations where the district’s local policies are concerned. The Board of Trustees always has the final say regarding which policies go in the manual.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve First Reading-Revision to board policies BBD(LOCAL), DI(LOCAL), FFB(LOCAL), and GBAA(LOCAL)
2. Decline to Approve First Reading-Revision to board policies BBD(LOCAL), DI(LOCAL), FFB(LOCAL), and GBAA(LOCAL)
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve First Reading-Revision to board policies BBD(LOCAL), DI(LOCAL), FFB(LOCAL), and GBAA(LOCAL)

**FUNDING SOURCE**

*Additional Details*

No Cost

Not Applicable

**COST:**

Not Applicable

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

All schools and departments

**RATIONALE:**

The approval of these policies will update the language as recommended by TASB and district personnel.

**INFORMATION SOURCE:**

Board Policy Committee

Karen Molinar

Jerry Moore

Amanda Coleman



JULY 24, 2018

# Board Policy Update #111

## ➤ **BBD(LOCAL): BOARD MEMBERS – TRAINING AND ORIENTATION**

### **RATIONALE**

Revised Administrative Code rules incorporate board member continuing education requirements from SB 1566. The law requires the board president to announce board member continuing education status at the last regular board meeting before trustee elections. The revisions to this local policy are recommended as best practice to promote transparency and clarify that the board president will annually announce the status of each board member's continuing education at the last meeting before the district's regular uniform election date, even if an election is not scheduled or held, such as when a district does not conduct annual elections or when an election is canceled.

Fort Worth ISD  
220905

BOARD MEMBERS  
TRAINING AND ORIENTATION

BBD  
(LOCAL)

**Public Information  
Coordinator**

The Superintendent or designee shall fulfill the responsibilities of the public information coordinator and shall receive, on behalf of Board members, the training specified by Government Code 552.012. [See GBAA]

Reporting  
Continuing  
Education Credit

The Board President shall announce the status of each Board member's continuing education credit. The announcement shall be made annually at the last regular Board meeting before the District's uniform election date, whether or not an election is held. The announcement shall be reflected in the meeting minutes and, when necessary, posted on the District's website in accordance with law.



# Board Policy Update #111

➤ **DI(LOCAL): EMPLOYEE WELFARE**

**RATIONALE**

This local policy addressing drug-free awareness programs is recommended for deletion, as the content is adequately covered through the district's DH(LEGAL) and (LOCAL) policies. See DH(LEGAL) for the district's requirements under the federal Drug-Free Workplace Act.

Fort Worth ISD  
220906

**EMPLOYEE WELFARE**

**DI  
(LOCAL)**

**Drug-Free  
Awareness Program**

The District shall maintain a drug-free environment and shall establish, as needed, a drug-free awareness program complying with federal requirements. [See DH] The program shall provide applicable information to employees in the following areas:

1. The dangers of drug use and abuse in the workplace.
2. The District's policy of maintaining a drug-free environment. [See DH(LOCAL)]
3. Drug counseling, rehabilitation, and employee assistance programs that are available in the community, if any.
4. The penalties that may be imposed on employees for violation of drug use and abuse prohibitions. [See DH(LOCAL)]

**Employee  
Responsibility**

All fees or charges associated with drug/alcohol abuse counseling or rehabilitation shall be the responsibility of the employee.

## Board Policy Update #109

➤ **FFB(LOCAL): STUDENT WELFARE – CRISIS INTERVENTION**

**RATIONALE**

As explained at FFB(LEGAL), SB 179 clarifies that local practices and procedures addressing the subject areas in the list of recommended best practice-based programs and research-based practices that a district may implement no longer need to be in board-adopted policy. As a result, the provisions in your local policy are recommended for deletion, and these provisions should be included in the district's administrative regulations.

<b>Prevention and Intervention Programs</b>	The District shall implement programs for mental health promotion and intervention, substance abuse prevention and intervention, and suicide prevention for students, which shall include training for appropriate District staff on early warning signs and the possible need for intervention.
Campus Liaisons	The intervention specialist and counselor assigned to each campus shall serve as campus liaisons for the purpose of identifying students who may be in need of mental health or substance abuse intervention or who may be at risk of committing suicide. A campus liaison shall perform any necessary assessments and contact parents or guardians, as appropriate. The District shall publish the names and contact information of the campus liaisons in the student handbook.
District Liaison	The Superintendent or designee shall appoint at least one employee to serve as a District liaison for the purpose of coordinating the suicide prevention program, coordinating training, and maintaining data.
Making a Report	In accordance with the District's programs, District staff shall report to the appropriate campus liaison a student who displays early warning signs indicating a possible need for early mental health or substance abuse intervention or who may be at risk of committing suicide.
Notice to Parent	When a campus liaison receives information regarding a student who is possibly in need of mental health or substance abuse intervention or is at risk of committing suicide or violent acts against himself/herself or others, the campus liaison may conduct any necessary assessments and shall notify the student's parent and provide information about appropriate counseling options.
Medical Screenings	Only a student's parent may consent to a medical screening. Unless a student's parent has provided prior consent, no medical screening shall be used as part of the process of identifying whether a student is possibly in need of intervention or at risk of committing suicide.

## Board Policy Update #109

➤ **GBAA(LOCAL): INFORMATION ACCESS – REQUESTS FOR INFORMATION**

**RATIONALE**

HB 3107 allows a board to establish reasonable yearly and monthly limits on the personnel time spent to produce public information for a requestor, after which the district may begin charging the requestor for the time. As reflected in the recommended revisions to this policy, in addition to the 36-hour yearly limit, the board may establish a monthly limit of not less than 15 hours, after which the district shall begin charging for personnel time.

Fort Worth ISD  
220905

INFORMATION ACCESS  
REQUESTS FOR INFORMATION

GBAA  
(LOCAL)

~~CHARGING~~  
~~FOR PERSONNEL~~  
~~TIME~~  
~~PERSONNEL~~  
~~TIME~~

~~As authorized by law~~After personnel of the District collectively have spent 36 hours of time producing public information for a requestor during the District's fiscal year, the District shall charge at the requestor for ~~any~~ additional personnel time spent producing information for the requestor after personnel of the District have collectively spent:

1. 36 hours of time during the District's fiscal year; or

15 hours of time during a one-month period. , in accordance with law.

**CONSENT AGENDA ITEM  
BOARD MEETING  
JANUARY 22, 2019**

**TOPIC: CLOSEOUT OF THE CONTRACT WITH RJM CONTRACTORS, INC. FOR CHARLES NASH ELEMENTARY AND VERSIA WILLIAMS ELEMENTARY BID PACKAGE 013 (RFCSP #18-010) AND AUTHORIZATION OF FINAL PAYMENT IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On August 22, 2017, the Board of Education authorized CIP staff to negotiate and enter into contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 013 (RFCSP 18-010). This Bid Package consisted of construction services at TEA 148, Charles Nash Elementary School and TEA 159, Versia Williams Elementary School. The work commenced on December 11, 2017 and was substantially completed on September 28, 2018 as inspected by the A/E firm, Jennings Hackler and Partners, Inc. RJM Contractors, Inc. has submitted all of the required closeout documentation, which will be reviewed for completeness prior to final payment to the vendor.

The Final Payment to RJM Contractors, Inc. will be in the not-to-exceed amount of \$156,371.47.

<b>Original Contract Amount:</b>	\$3,131,000.00	<b>Original Contract Time:</b>	184 Days
<b>Previous Change Orders:</b>	\$157,581.50	<b>Days Added in Previous CO:</b>	0 Days
<b>Final Change Order:</b>	(\$58,188.88)	<b>Final Change Order Time:</b>	0 Days
<b>Final Contract Amount:</b>	\$3,230,329.45	<b>Final Contract Time:</b>	291 Days
<b>Previously Paid:</b>	(\$3,068,812.98)		
<b>Reduction to Retainage</b>	(\$5,145.00)		
<b>Final Payment Due:</b>	\$156,371.47		

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Closeout of The Contract With RJM Contractors, Inc. For Charles Nash Elementary and Versia Williams Elementary Bid Package 013 (RFCSP #18-010) And Authorization of Final Payment In The 2013 Capital Improvement Program.
2. Decline to Approve Closeout of The Contract With RJM Contractors, Inc. For Charles Nash Elementary and Versia Williams Elementary Bid Package 013 (RFCSP #18-010) And Authorization of Final Payment In The 2013 Capital Improvement Program.
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Closeout of The Contract With RJM Contractors, Inc. For Charles Nash Elementary and Versia Williams Elementary Bid Package 013 (RFCSP #18-010) And Authorization of Final Payment In The 2013 Capital Improvement Program.

**FUNDING SOURCE**

*Additional Details*

CIP 2013	681.00.2116.000.000.00.000.000000 \$156,371.47
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**COST:**

Not-to-exceed amount of \$156,371.47.

**VENDOR:**

RJM Contractors, Inc.

**PURCHASING MECHANISM**

Not a purchase



***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program  
TEA 148 Charles Nash Elementary School  
TEA 159 Versia Williams Elementary School

**RATIONALE:**

RJM Contractors, Inc. has completed all work as required per the terms of their construction contract. The work has been inspected by Jennings Hackler and Partners Architects, Inc. and the project has been accepted by the CIP Construction Manager. A financial reconciliation of the amount paid to date has been performed by the CIP Controls Manager.

**INFORMATION SOURCE:**

Vicki Burris  
Danielle Aery  
Randy Cofer

**CONSENT AGENDA ITEM  
BOARD MEETING  
JANUARY 22, 2019**

**TOPIC: CLOSEOUT OF THE CONTRACT WITH SOUTHWEST NETWORK, INC. FOR BID PACKAGE 053B WEST (RFCSP #17-069) AND AUTHORIZATION OF FINAL PAYMENT IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On May 23, 2017, the Board of Education authorized CIP staff to negotiate and enter into contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 053B West (RFCSP 17-069). This Bid Package consisted of construction services at multiple school sites (listed on page two). The work commenced on February 19, 2018, and was substantially completed on August 15, 2018. Southwest Networks, Inc. has submitted all of the required closeout documentation, which will be reviewed for completeness prior to final payment to the vendor.

The Final Payment to Southwest Network, Inc. for BP 053B-West will be in the not-to-exceed amount of \$21,496.95.

<b>Original Contract Amount:</b>	\$479,394.00	<b>Original Contract Time:</b>	220 Days
<b>Previous Change Orders:</b>	\$0	<b>Days Added in Previous CO:</b>	0 Days
<b>Final Change Order:</b>	(\$50,000.14)	<b>Final Change Order Time:</b>	0 Days
<b>Final Contract Amount:</b>	\$429,393.86	<b>Final Contract Time:</b>	177 Days
<b>Previously Paid:</b>	(\$407,924.17)		
<b>Reduction to Retainage</b>	(\$0)		
<b>Final Payment Due:</b>	\$21,469.95		

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Closeout of The Contract With Southwest Network, Inc. For Bid Package 053B-West (RFCSP #17-069) And Authorization of Final Payment In The 2013 Capital Improvement Program.
2. Decline to Approve Closeout of The Contract With Southwest Network, Inc. For Bid Package 053B-West (RFCSP #17-069) And Authorization of Final Payment In The 2013 Capital Improvement Program.
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Closeout of The Contract With Southwest Network, Inc. For Bid Package 053B-West (RFCSP #17-069) And Authorization of Final Payment In The 2013 Capital Improvement Program.

**FUNDING SOURCE**

*Additional Details*

CIP 2013	681.00.2116.000.000.00.000.000000 \$21,469.95
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**COST:**

The final payment to Southwest Newtwork will be in the not-to-exceed amount of \$21,469.95.

**VENDOR:**

Southwest Newtwork

**PURCHASING MECHANISM**

Bid/RFP/RFQ

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

## **PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program  
TEA 002 Arlington Heights HS  
TEA 003 South Hills HS  
TEA 004 Diamond Hill Jarvis HS  
TEA 008 North Side HS  
TEA 010 Paschal HS  
TEA 014 Southwest HS  
TEA 015 Western Hills HS  
TEA 018 Middle Level Learning  
TEA 019 Metro Opportunity HS  
TEA 026 Jo Kelly School  
TEA 043 Wedgwood 6th Grade  
TEA 044 JP Elder MS  
TEA 049 Kirkpatrick MS  
TEA 050 McLean MS  
TEA 051 Meacham MS  
TEA 053 Monnig MS  
TEA 058 WC Stripling MS  
TEA 060 Wedgwood MS  
TEA 061 Leonard MS  
TEA 062 International Newcomer Academy/Applied Learning Academy  
TEA 063 Como Montessori  
TEA 067 Rosemont 6th Grade  
TEA 069 McLean 6th Grade  
TEA 071 Benbrook MS|HS  
TEA 082 Texas Academy of Biomedical Sciences  
TEA 101 Alice Carlson Allpied Learning Center  
TEA 103 Benbrook ES  
TEA 104 Boulevard Heights ES  
TEA 107 Burton Hills ES  
TEA 114 Manuel Jara ES  
TEA 116 Lily B Clayton ES  
TEA 117 Como ES  
TEA 118 Hazel Harvey Peace ES  
TEA 120 Rufino Mendoza ES  
TEA 122 Diamond Hill ES  
TEA 134 Greenbriar ES  
TEA 138 HV Helbing ES  
TEA 139 Kirkpatrick ES  
TEA 146 MH Moore ES  
TEA 149 North hi Mount ES  
TEA 154 ML Phillips ES  
TEA 156 Ridglea Hills ES  
TEA 157 Luella Merrett ES

TEA 161 Sam Rosen ES  
TEA 163 Bruce Shulkey ES  
TEA 166 South Hi Mount ES  
TEA 167 South Hills ES  
TEA 171 Tanglewood ES  
TEA 172 WJ Turner ES  
TEA 176 Waverly Park ES  
TEA 177 Westcliff ES  
TEA 178 Westcreek ES  
TEA 180 Western Hills ES  
TEA 187 JT Stevens ES  
TEA 216 Woodway ES  
TEA 220 Alice Contreras ES  
TEA 221 Western Hills Primary  
TEA 223 Cesar Chavez ES  
TEA 224 MG Ellis Primary  
TEA 226 Seminary Hill Park ES  
TEA 227 Dolores Huerta ES

**RATIONALE:**

Southwest Network, Inc. has completed all work as required per the terms of their construction contract. The project has been accepted by the CIP Construction Manager. A financial reconciliation of the amount paid to date has been performed by the CIP Controls Manager.

**INFORMATION SOURCE:**

Vicki Burris  
Danielle Aery  
Randy Cofer

**CONSENT AGENDA ITEM  
BOARD MEETING  
JANUARY 22, 2019**

**TOPIC: CLOSEOUT OF THE CONTRACT WITH SOUTHWEST NETWORK, INC. FOR BID PACKAGE 053B EAST (RFCSP #17-068) AND AUTHORIZATION OF FINAL PAYMENT IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On May 23, 2017, the Board of Education authorized CIP staff to negotiate and enter into contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 053B East (RFCSP 17-068). This Bid Package consisted of construction services at multiple school sites (listed on page four). The work commenced on February 26, 2018, and was substantially completed on November 15, 2018. Southwest Networks, Inc. has submitted all of the required closeout documentation, which will be reviewed for completeness prior to final payment to the vendor.

The Final Payment to Southwest Network, Inc. for BP 053B-East will be in the not-to-exceed amount of \$21,715.05.

<b>Original Contract Amount:</b>	\$484,301.00	<b>Original Contract Time:</b>	220 Days
<b>Previous Change Orders:</b>	\$0	<b>Days Added in Previous CO:</b>	0 Days
<b>Final Change Order:</b>	(\$50,000.00)	<b>Final Change Order Time:</b>	0 Days
<b>Final Contract Amount:</b>	\$434,301.00	<b>Final Contract Time:</b>	262 Days
<b>Previously Paid:</b>	(\$412,585.95)		
<b>Reduction to Retainage</b>	(\$0)		
<b>Final Payment Due:</b>	\$21,715.05		

**STRATEGIC GOAL:**

**Select the Strategic Goal that applies**

**ALTERNATIVES:**

1. Approve Closeout of The Contract With Southwest Network, Inc. For Bid Package 053B-East (RFCSP #17-068) And Authorization of Final Payment In The 2013 Capital Improvement Program.
2. Decline to Approve Closeout of The Contract With Southwest Network, Inc. For Bid Package 053B-East (RFCSP #17-068) And Authorization of Final Payment In The 2013 Capital Improvement Program.
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Closeout of The Contract With Southwest Network, Inc. For Bid Package 053B-East (RFCSP #17-068) And Authorization of Final Payment In The 2013 Capital Improvement Program.

**FUNDING SOURCE**

*Additional Details*

CIP 2013	681.00.2116.000.000.00.000.000000 \$21,715.05
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**COST:**

Not-to-exceed amount of \$21,715.05

**VENDOR:**

Southwest Networks, Inc.

**PURCHASING MECHANISM**

Bid/RFP/RFQ



***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

## **PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

TEA 001 Amon Carter Riverside HS

TEA 005 Dunbar HS

TEA 006 Eastern Hills HS

TEA 009 Polytechnic HS

TEA 011 Trimble Tech HS

TEA 016 OD Wyatt HS

TEA 042 Daggett MS

TEA 045 Forest Oak MS

TEA 047 Handley MS

TEA 048 William James MS

TEA 052 Meadowbrook MS

TEA 056 Riverside MS

TEA 057 Rosemont MS

TEA 059 J Martin Jacquet MS

TEA 064 Glencrest 6th Grade

TEA 070 Jean McClung MS

TEA 083 YMLA

TEA 110 Carroll Peak ES

TEA 111 Carter Park ES

TEA 115 George C Clarke ES

TEA 119 EM Daggett ES

TEA 121 DeZavala ES

TEA 123 SS Dillow ES

TEA 124 Maude Logan ES

TEA 125 Eastern Hills ES

TEA 126 East Handley ES

TEA 127 Christene C. Moss ES

TEA 129 John T. White ES

TEA 130 Harlean Beal ES

TEA 131 Rosemont ES

TEA 132 Glen Park ES

TEA 133 WM Green ES

TEA 137 Hubbard Heights ES

TEA 141 Meadowbrook ES

TEA 143 D. McRae ES

TEA 144 Mitchell Boulevard ES

TEA 147 Morningside ES

TEA 148 Charles Nash ES

TEA 150 Oakhurst ES

TEA 151 Natha Howell ES

TEA 152 Oaklawn ES

TEA 153 AM Pate ES

TEA 159 Versia Williams ES

TEA 160 Maudrie M. Walton ES  
TEA 162 Sagamore Hill ES  
TEA 165 RJ Wilson ES  
TEA 168 Springdale ES  
TEA 184 Worth Heights ES  
TEA 186 David K. Sellars ES  
TEA 188 Atwood McDonald ES  
TEA 190 Riverside Applied Learning Center  
TEA 206 Bill J. Elliott ES  
TEA 208 TA Sims ES  
TEA 209 Edward J. Briscoe ES  
TEA 217 IM Terrell ES  
TEA 219 Lowery Road ES  
TEA 222 L. Clifford Davis ES  
TEA 225 Bonnie Brae ES

**RATIONALE:**

Southwest Network, Inc. has completed all work as required per the terms of their construction contract. The project has been accepted by the CIP Construction Manager. A financial reconciliation of the amount paid to date has been performed by the CIP Controls Manager.

**INFORMATION SOURCE:**

Vicki Burris  
Danielle Aery  
Randy Cofer

**CONSENT AGENDA ITEM  
BOARD MEETING  
JANUARY 22, 2019**

**TOPIC: CLOSEOUT OF THE CMAR CONTRACT WITH JOERIS GENERAL CONTRACTORS, LTD FOR VAN ZANDT GUINN ELEMENTARY BID PACKAGE 055, PHASE I (RFCSP #16-001) AND AUTHORIZATION OF FINAL PAYMENT IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On January 12, 2016, the Board of Education authorized CIP staff to negotiate and enter into a CMAR contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 055, Phase I (RFCSP 16-001). This Bid Package consisted of construction services at TEA 259, Van Zandt Guinn Elementary School. The work commenced on September 29, 2015, and was substantially completed on October 4, 2017, as inspected by the A/E firm, Perkins & Will-CRA LP. Joeris General Contractors, LTD has submitted all of the required closeout documentation, which will be reviewed for completeness prior to final payment to the vendor.

The Final Payment to Joeris General Contractors, LTD. will be in the not-to-exceed amount of \$45,538.45.

<b>Original Contract Amount:</b>	\$910,769.00	<b>Original Contract Time:</b>	434 Days
<b>Previous Change Orders:</b>	\$0	<b>Days Added in Previous CO:</b>	0 Days
<b>Final Change Order:</b>	(\$)	<b>Final Change Order Time:</b>	0 Days
<b>Final Contract Amount:</b>	\$	<b>Final Contract Time:</b>	735 Days
<b>Previously Paid:</b>	(\$630,473.70)		
<b>Reduction to Retainage</b>	(\$)		
<b>Final Payment Due:</b>	\$		

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Closeout of The CMAR Contract With Joeris General Contractors, LTD. For Van Zandt Guinn Elementary Bid Package 055, GMP I (RFCSP #16-001) And Authorization of Final Payment In The 2013 Capital Improvement Program.
2. Decline to Approve Closeout of The CMAR Contract With Joeris General Contractors, LTD. For Van Zandt Guinn Elementary Bid Package 055, GMP I (RFCSP #16-001) And Authorization of Final Payment In The 2013 Capital Improvement Program.
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Closeout of The CMAR Contract With Joeris General Contractors, LTD. For Van Zandt Guinn Elementary Bid Package 055, GMP I (RFCSP #16-001) And Authorization of Final Payment In The 2013 Capital Improvement Program.

**FUNDING SOURCE**

*Additional Details*

CIP 2013	681.00.2116.000.000.00.000.000000 \$45,538.45
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**COST:**

Not-to-exceed amount of \$45,538.45.

**VENDOR:**

Joeris General Contractors, LTD.

**PURCHASING MECHANISM**

Bid/RFP/RFQ

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program  
TEA 259 Van Zandt Guinn ES

**RATIONALE:**

Joeris General Contractors, LTD. has completed all work as required per the terms of their construction contract. The work has been inspected by Perkins & Will-CRA LP and the project has been accepted by the CIP Construction Manager. A financial reconciliation of the amount paid to date has been performed by the CIP Controls Manager.

**INFORMATION SOURCE:**

Vicki Burris  
Danielle Aery  
Randy Cofer

**CONSENT AGENDA ITEM  
BOARD MEETING  
JANUARY 22, 2019**

**TOPIC: CLOSEOUT OF THE CONTRACT WITH PHILLIPS MAY CORPORATION FOR COMO MONTESSORI BID PACKAGE 067 (RFCSP #18-015) AND AUTHORIZATION OF FINAL PAYMENT IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On December 12, 2017, the Board of Education authorized CIP staff to negotiate and enter into contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 067 (RFCSP 18-015). This Bid Package consisted of construction services at TEA 063, Como Montessori. The work commenced on February 16, 2018, and was substantially completed on December 10, 2018. Phillips May Corporation has submitted all of the required closeout documentation, which will be reviewed for completeness prior to final payment to the vendor.

The Final Payment to Phillips May Corporation will be in the not-to-exceed amount of \$57,269.73.

<b>Original Contract Amount:</b>	\$1,509,333.00	<b>Original Contract Time:</b>	156 Days
<b>Previous Change Orders:</b>	\$0	<b>Days Added in Previous CO:</b>	0 Days
<b>Final Change Order:</b>	(\$298,138.43)	<b>Final Change Order Time:</b>	0 Days
<b>Final Contract Amount:</b>	\$1,211,194.57	<b>Final Contract Time:</b>	297 Days
<b>Previously Paid:</b>	(\$1,150,634.84)		
<b>Reduction to Retainage</b>	(\$3,290.00)		
<b>Final Payment Due:</b>	\$57,269.73		

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Closeout of The Contract With Phillips May Corporation For Como Montessori Bid Package 067 (RFCSP #18-015) And Authorization of Final Payment In The 2013 Capital Improvement Program.
2. Decline to Approve Closeout of The Contract With Phillips May Corporation For Como Montessori Bid Package 067 (RFCSP #18-015) And Authorization of Final Payment In The 2013 Capital Improvement Program.
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Closeout of The Contract With Phillips May Corporation For Como Montessori Bid Package 067 (RFCSP #18-015) And Authorization of Final Payment In The 2013 Capital Improvement Program.

**FUNDING SOURCE**

*Additional Details*

CIP 2013

681.00.2116.000.000.00.000.000000 \$57,269.73

**COST:**

Not-to-exceed \$57,269.73

**VENDOR:**

Phillips May Corporation

**PURCHASING MECHANISM**

Bid/RFP/RFQ

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program  
TEA 063 Como Montessori



**RATIONALE:**

Phillips May Corporation has completed all work as required per the terms of their construction contract. The project has been accepted by the CIP Construction Manager. A financial reconciliation of the amount paid to date has been performed by the CIP Controls Manager.

**INFORMATION SOURCE:**

Vicki Burris  
Danielle Aery  
Randy Cofer

**CONSENT AGENDA ITEM  
BOARD MEETING  
JANUARY 22, 2019**

**TOPIC: CLOSEOUT OF THE CONTRACT WITH SOLOGY, LLC. FOR BID PACKAGE 053B WEST & EAST (RFCSP #16-011 AND #16-012) AND AUTHORIZATION OF FINAL PAYMENT IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On May 13, 2014, the Board of Education authorized CIP staff to negotiate and enter into contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 053B West & East (RFCSP 16-011 and 16-012). This Bid Package consisted of construction services at multiple school sites (listed on page four). The work commenced on March 22, 2018, and was substantially completed on August 15, 2018. Sology has submitted all of the required closeout documentation, which will be reviewed for completeness prior to final payment to the vendor.

The Final Payment to Sology, LLC. will be in the not-to-exceed amount of \$41,378.02.

<b>Original Contract Amount:</b>	\$854,146.54	<b>Original Contract Time:</b>	186 Days
<b>Previous Change Orders:</b>	\$0	<b>Days Added in Previous CO:</b>	0 Days
<b>Final Change Order:</b>	(\$20,987.94)	<b>Final Change Order Time:</b>	0 Days
<b>Final Contract Amount:</b>	\$833,158.60	<b>Final Contract Time:</b>	511 Days
<b>Previously Paid:</b>	(\$791,500.67)		
<b>Reduction to Retainage</b>	(\$280.00)		
<b>Final Payment Due:</b>	\$41,378.02		

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Closeout of The Contract With Sology, LLC. For Bid Package 053B West & East (RFCSP #16-011 and #16-012) And Authorization of Final Payment In The 2013 Capital Improvement Program
2. Decline to Approve Closeout of The Contract With Sology, LLC. For Bid Package 053B West & East (RFCSP #16-011 and #16-012) And Authorization of Final Payment In The 2013 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Closeout of The Contract With Sology, LLC. For Bid Package 053B West & East (RFCSP #16-011 and #16-012) And Authorization of Final Payment In The 2013 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP 2013 681.00.2116.000.000.00.000000 \$41,378.02

**COST:**

Not-to-exceed amount of \$41,378.02

**VENDOR:**

Sology, LLC

**PURCHASING MECHANISM**

Bid/RFP/RFQ

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

## **PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program  
TEA 001 Amon Carter Riverside HS  
TEA 002 Arlington Heights HS  
TEA 003 South Hills HS  
TEA 004 Diamond Hill Jarvis HS  
TEA 005 Dunbar HS  
TEA 006 Eastern Hills HS  
TEA 008 North Side HS  
TEA 009 Polytechnic HS  
TEA 010 Paschal HS  
TEA 014 Southwest HS  
TEA 015 Western Hills HS  
TEA 016 O.D. Wyatt HS  
TEA 018 Middle Level Learning Center  
TEA 019 Metro Opportunity HS  
TEA 026 Jo Kelly School  
TEA 042 Daggett MS  
TEA 043 Wedgwood 6th Grade  
TEA 044 JP Elder MS  
TEA 045 Forest Oak MS  
TEA 047 Handley MS  
TEA 048 William James MS  
TEA 049 Kirkpatrick MS  
TEA 050 McLean MS  
TEA 051 Meacham MS  
TEA 052 Meadowbrook MS  
TEA 053 Monnig MS  
TEA 054 Morningside MS  
TEA 056 Riverside MS  
TEA 057 Rosemont MS  
TEA 058 WC Stripling MS  
TEA 059 J Martin Jacquet MS  
TEA 060 Wedgwood MS  
TEA 061 Leonard MS  
TEA 062 International Newcomers/Applied Learning  
TEA 064 Glencrest 6th Grade  
TEA 067 Rosemont 6th Grade  
TEA 069 McLean 6th Grade  
TEA 070 J McClung MS  
TEA 071 Benbrook MS|HS  
TEA 082 Texas Academy of Biomedical Science  
TEA 083 YMLA

**RATIONALE:**

Sology, LLC. has completed all work as required per the terms of their construction contract. The project has been accepted by the CIP Construction Manager. A financial reconciliation of the amount paid to date has been performed by the CIP Controls Manager.

**INFORMATION SOURCE:**

Vicki Burris  
Danielle Aery  
Randy Cofer

**CONSENT AGENDA ITEM  
BOARD MEETING  
JANUARY 22, 2019**

**TOPIC: APPROVE BUDGET INCREASE FOR BID PACKAGE 018 SOUTH HILLS HIGH SCHOOL (RFP 15-036) IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On October 25, 2016 the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with a Construction Manager At-Risk (CMAR) for the 2013 Capital Improvement Program CMAR Package #005 9RFP 15-036) Bid Package 018 including TEA 003 South Hills High School, TEA 014 Southwest High School, and TEA 043 Wedgewood 6<sup>th</sup> Grade. Negotiations with Bartlett Cocke General Contractors, LLC were completed and a contract was issued and executed between the District and Bartlett Cocke General Contractors, LLC. Additional costs have been identified at South Hills High School in an amount not to exceed \$38,564.00 including modifications to the following building components: Added data in the kitchen, girl's locker rooms, and boy's locker room offices. These costs can be funded within the project budget and therefore do not require the use of program contingency.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Budget Increase For Bid Package 018 South Hills High School (RFP 15-036) In The 2013 Capital Improvement Program
2. Decline to Approve Budget Increase For Bid Package 018 South Hills High School (RFP 15-036) In The 2013 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Budget Increase For Bid Package 018 South Hills High School (RFP 15-036) In The 2013 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP 2013

681-81-6629-B39-003-99-000-000000

**COST:**

Not to Exceed \$38,564.00

**VENDOR:**

Bartlett Cocke

**PURCHASING MECHANISM**

Bid/RFP/RFQ

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program  
South Hills High School

**RATIONALE:**

Additional costs have been identified at South Hills High School in an amount not to exceed \$38,564.00

**INFORMATION SOURCE:**

Vicki Burris



**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE AUTHORIZATION TO ENTER INTO A CONTRACT WITH A GENERAL CONTRACTOR FOR TEA NO. 008 NORTH SIDE HIGH SCHOOL MARIACHI ADDITION CSP #19-030 IN CONJUNCTION WITH THE 2017 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

As a result of the 2017 Bond Election, the District issued a Request for Competitive Sealed Proposals (CSP 19-030) with the following schedule of events:

<b>Event</b>	<b>Date</b>
CSP Issued	October 29, 2018
Pre-Proposal Meeting	November 8, 2018
Deadline for Submission of Questions	November 15, 2018
Proposals Due	November 27, 2018
Evaluation Meeting	December 3, 2018

On November 27, 2018, the District received nine CSPs from firms in response to the solicitation. All of the proposals submitted were deemed responsive and compliant with the CSP requirements. On December 3, 2018 the nine proposals were evaluated and ranked as follows:

- 1) Pinnacle Contracting Group, LLC
- 2) 3i Contracting, LLC
- 3) CZOT – MGS, LLC
- 4) 308 Construction
- 5) Key Construction Texas, LLC
- 6) Mac’s Construction Co., Inc.
- 7) Northridge Construction Group, LLC
- 8) Morales Construction Services, Inc.
- 9) Reeder / Summit JV

In accordance with Texas Government Code §2269.155, should the first ranked contractor fail or otherwise decline to enter into a contract, the District shall formally end negotiations and proceed into negotiations with the next contractor as ranked until an agreement is reached or contract rebid.

The scope of work includes a 5,000 SF Mariachi addition including rehearsal hall, practice rooms, uniform storage, instrument storage, office, library and restroom. In addition, alternates were requested, and have been accepted, for a new parking lot and soccer practice field area to the northwest of the existing football field.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Authorization To Enter Into A Contract With A General Contractor For TEA No. 008 North Side High School Mariachi Addition CSP #19-030 In Conjunction With The 2017 Capital Improvement Program
2. Decline to Approve Authorization To Enter Into A Contract With A General Contractor For TEA No. 008 North Side High School Mariachi Addition CSP #19-030 In Conjunction With The 2017 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Authorization To Enter Into A Contract With A General Contractor For TEA No. 008 North Side High School Mariachi Addition CSP #19-030 In Conjunction With The 2017 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP 2017

671-81-6629-B39-008-99-000-008002 - \$2,300,089.00

671-81-6629-B40-008-99-000-008002 - \$115,005.00

**COST:**

Not To Exceed \$2,415,094.00

**VENDOR:**

- 1) Pinnacle Contracting Group, LLC
- 2) 3i Contracting, LLC\*
- 3) CZOT\* – MGS, LLC\*
- 4) 308 Construction
- 5) Key Construction Texas, LLC
- 6) Mac’s Construction Co., Inc.
- 7) Northridge Construction Group, LLC
- 8) Morales Construction Services, Inc.
- 9) Reeder / Summit\* JV

\*Denotes HUB Firm

**PURCHASING MECHANISM**

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 19-030

Number of Bid/Proposals Received: 9

Number of Compliant Bid/Proposals Received: 9

Joint Venture Firms: 2

HUB Firms: 4

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program  
TEA #008 North Side High School

**RATIONALE:**

In accordance with Board Policy CV (LOCAL), the Superintendent selected competitive sealed proposals as the project delivery/contract award method to be used for this project. The Contractor offering the base value, in accordance with Texas Government Code §2269.151, will be selected to enter into a contract to provide these construction services.

**INFORMATION SOURCE:**

Vicki Burris

**CONSENT AGENDA ITEM  
BOARD MEETING  
DECEMBER 11, 2018**

**TOPIC: APPROVE BUDGET INCREASE FOR BID PACKAGE 059 ROSEMONT 6<sup>TH</sup> GRADE (RFCSP 17-006) IN THE 2013 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On November 15, 2016 the Board of Education (BOE) approved the authorization to negotiate and enter into a contract with Dennett Construction for the 2013 Capital Improvement Program Bid Package 059 (RFCSP #17-006). Negotiations with RJM Contractors were completed and a contract was issued and executed between the District and RJM Contractors for \$6,542,297.

Additional costs have been identified at TEA 067 Rosemont 6<sup>th</sup> Grade involving modifications to the following building components: Costs accrued by contractor waiting for abatement of existing structure/structures before contractor could start any demo of the building. CIP is requesting a budget increase for this GC contract in an amount not-to-exceed \$13,081 to fund the change order for the item noted above. These costs can be funded from within the project budget and therefore do not require the use of program contingency.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Budget Increase for Bid Package 059 Rosemont 6<sup>th</sup> Grade (RFCSP 17-006) in the 2013 Capital Improvement Program
2. Decline to Approve Budget Increase for Bid Package 059 Rosemont 6<sup>th</sup> Grade (RFCSP 17-006) in the 2013 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Budget Increase for Bid Package 059 Rosemont 6<sup>th</sup> Grade (RFCSP 17-006) in the 2013 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP 2013

681-81-6628-B47-999-99-430-000000 - \$ 13,081

**COST:**

Not-To-Exceed \$13,081

**VENDOR:**

Dennett Construction

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program  
TEA 067 Rosemont 6<sup>th</sup> Grade

**RATIONALE:**

A budget increase is needed to fund change orders in a not-to-exceed amount of \$13,081. These costs can be funded from within the project budget and therefore do not require the use of program contingency.

**INFORMATION SOURCE:**

Vicki Burris  
Randy Cofer  
Danielle Aery

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE AUTHORIZATION TO ENTER INTO A CONTRACT WITH A CONSTRUCTION MANAGER AT RISK FOR PRE-CONSTRUCTION SERVICES FOR TEA NO. 004 DIAMOND HILL-JARVIS HIGH SCHOOL ADDITION/RENOVATION #19-044 IN CONJUNCTION WITH THE 2017 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

Pursuant to the provisions of Texas Government Code Chapter 2269, Subchapter F, The District issued a Request for Qualifications (RFQ) to select, via the two-step process, a Construction Manager-at-Risk (“CMAR”) firm for the construction of Diamond Hill-Jarvis High School Addition / Renovation project with the following schedule of events:

First Advertisement	November 13, 2018
Second Advertisement	November 19, 2018
Pre-Proposal Conference – 10:00am CST	Tuesday, November 27, 2018
Deadline for Questions – 2:00pm CST	Wednesday, November 28, 2018
Addendum Posted	Thursday, November 29, 2018
Deadline to Receive Qualifications – Prior to 10:00am CST	Thursday, December 6, 2018
Evaluation Meeting	Tuesday, December 11, 2018
Issue Step 2 to Short List (Schedule Interviews)	Wednesday, December 12, 2018
Receive Step 2 - GC’s & Fees	Friday, December 14, 2018
Interview Firms on Short List; Rank Submissions	December 18 or 19, 2018
Board Approval of CMAR Firm	January 22, 2018

The District received eight (8) Statements of Qualifications from the following Firms:

- Adolfson & Peterson Construction
- Construction Zone of Texas LLC
- ICI Construction, Inc.
- Imperial-Source JV
- SEDALCO, INC.
- Steele & Freeman, Inc.
- Turner Construction Company
- W.B. Kibler Construction Co.



**Step I**– The Evaluation Committee evaluated and ranked each Statement of Qualifications submitted in relation to the selection criteria set forth in the RFQ. Four (4) firms were selected to move on to the Step II process:

Adolfson & Peterson Construction  
Imperial-Source JV  
Steele & Freeman, Inc.  
Turner Construction Company

**Step II**– The second step consisted of a Request for Proposal (“RFP”) process where the four (4) top ranked firms from Step I were invited to an interview and requested to provide a base fee, general conditions and pre-construction fee proposal (“Proposals”). One offeror was selected for the project in Step II as a result of the interview and specific project evaluation criteria including but not limited to the project specific qualifications and total fees as determined to provide the “best value” to the District and ranked as follows:

1. Turner Construction Company
2. Adolfson & Peterson Construction
3. Steele & Freeman, Inc.
4. Imperial-Source JV

In accordance with Texas Government Code §2269.155, should the first ranked contractor fail or otherwise decline to enter into a contract, the District shall formally end negotiations and proceed into negotiations with the next contractor as ranked until an agreement is reached or contract rebid.

The scope of work includes a science classroom addition to include laboratories, general classrooms, circulation, bathrooms and support spaces; JROTC addition to include horticulture classroom; renovate and repurpose existing spaces to accommodate 21<sup>st</sup> century learning; provide spaces for Career and Technical Education programs (CTE); and extensive renovation to the existing library. The scope also includes relocation/demolishing of a few portables, small parking area addition to the existing parking lot and a detention area related to the overall drainage design of the campus.

## **STRATEGIC GOAL:**

### **2-Improve Operational Effectiveness and Efficiency**

## **ALTERNATIVES:**

1. Approve Authorization To Enter Into A Contract With A Construction Manager At Risk For Pre-Construction Services For TEA No. 004 Diamond Hill-Jarvis High School Addition/Renovation #19-044 In Conjunction With The 2017 Capital Improvement Program
2. Decline to Approve Authorization To Enter Into A Contract With A Construction Manager At Risk For Pre-Construction Services For TEA No. 004 Diamond Hill-Jarvis High School Addition/Renovation #19-044 In Conjunction With The 2017 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Authorization To Enter Into A Contract With A Construction Manager At Risk For Pre-Construction Services For TEA No. 004 Diamond Hill-Jarvis High School Addition/Renovation #19-044 In Conjunction With The 2017 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP 2017

671-81-6629-B39-004-99-000-004201

**COST:**

The Pre-Construction Services contract amount will be negotiated with the best value General Contractor in an amount not to exceed \$27,500.00

**VENDOR:**

1. Turner Construction Company
2. Adolfson & Peterson Construction
3. Steele & Freeman, Inc.
4. Imperial-Source JV

**PURCHASING MECHANISM**

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 19-044

Number of Bid/Proposals Received: 8

Number of Compliant Bid/Proposals Received: 8

Joint Venture Firms: 1

HUB Firms: 0

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program  
TEA #004 Diamond Hill-Jarvis High School

**RATIONALE:**

In accordance with Board Policy CV (LOCAL), the Superintendent selected construction manager at risk as the project delivery/contract award method to be used for this project. The Contractor offering the base value, in accordance with Texas Government Code §2269.151, will be selected to enter into a contract to provide these construction services.

**INFORMATION SOURCE:**

Vicki Burris

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE AUTHORIZATION TO ENTER INTO A CONTRACT WITH A CONSTRUCTION MANAGER AT RISK FOR PRE-CONSTRUCTION SERVICES FOR TEA NO. 229 NEW ELEMENTARY SCHOOL #19-071 IN CONJUNCTION WITH THE 2017 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

Pursuant to the provisions of Texas Government Code Chapter 2269, Subchapter F, The District issued a Request for Qualifications (RFQ) to select, via the two-step process, a Construction Manager-at-Risk (“CMAR”) firm for the construction of New Elementary #229 project with the following schedule of events:

First Advertisement	November 19, 2018
Second Advertisement	November 26, 2018
Pre-Proposal Conference – 10:00am CST	Monday, December 3, 2018
Deadline for Questions – 2:00pm CST	Wednesday, December 5, 2018
Addendum Posted	Wednesday, December 5, 2018
Deadline to Receive Qualifications – Prior to 10:00am CST	Thursday, December 13, 2018
Evaluation Meeting	Wednesday, December 19, 2018
Issue Step 2 to Short List (Schedule Interviews)	Friday, December 20, 2018
Receive Step 2 - GC’s & Fees	Thursday, January 3, 2019
Interview Firms on Short List; Rank Submissions	January 10, 2019
Board Approval of CMAR Firm	January 22, 2019

The District received 16 Statements of Qualifications from the following Firms:

- Bartlett Cocke General Contractors, LLC
- Cadence McShane Construction Company, LLC
- Construction Zone of Texas LLC
- ICI Construction, Inc.
- Imperial-Source JV
- Key Construction Texas LLC
- Lee Lewis Construction, Inc.
- Linbeck Group, LLC
- Muckleroy & Falls
- Pogue Construction Co., LP
- Reeder General Contractors, Inc.

Satterfield & Pontikes Construction, Inc.  
SEDALCO, INC.  
Steele & Freeman, Inc.  
Turner Construction Company  
W.B. Kibler Construction Co.

**Step I** – The Evaluation Committee evaluated and ranked each Statement of Qualifications submitted in relation to the selection criteria set forth in the RFQ. Five (5) firms were selected to move on to the Step II process:

Cadence McShane Construction Company, LLC  
Imperial-Source JV  
Lee Lewis Construction, Inc.  
Steele & Freeman, Inc.  
Turner Construction Company

**Step II** – The second step consisted of a Request for Proposal (“RFP”) process where the five (5) top ranked firms from Step I were invited to an interview and requested to provide a base fee, general conditions and pre-construction fee proposal (“Proposals”). One offeror was selected for the project in Step II as a result of the interview and specific project evaluation criteria including but not limited to the project specific qualifications and total fees as determined to provide the “best value” to the District and ranked as follows:

1. Steele & Freeman, Inc.
2. Cadence McShane Construction Company, LLC
3. Turner Construction Company
4. Lee Lewis Construction, Inc.
5. Imperial-Source JV

In accordance with Texas Government Code §2269.155, should the first ranked contractor fail or otherwise decline to enter into a contract, the District shall formally end negotiations and proceed into negotiations with the next contractor as ranked until an agreement is reached or contract rebid.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Authorization To Enter Into A Contract With A Construction Manager At Risk For Pre-Construction Services For TEA No. 229 New Elementary School #19-071 In Conjunction With The 2017 Capital Improvement Program
2. Decline to Approve Authorization To Enter Into A Contract With A Construction Manager At Risk For Pre-Construction Services For TEA No. 229 New Elementary School #19-071 In Conjunction With The 2017 Capital Improvement Program
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Authorization To Enter Into A Contract With A Construction Manager At Risk For Pre-Construction Services For TEA No. 229 New Elementary School #19-071 In Conjunction With The 2017 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

CIP 2017

671-81-6629-B39-229-99-000-229131

**COST:**

The Pre-Construction Services contract amount will be negotiated with the best value General Contractor in an amount not to exceed \$25,000.00

**VENDOR:**

1. Steele & Freeman, Inc.
2. Cadence McShane Construction Company, LLC
3. Turner Construction Company
4. Lee Lewis Construction, Inc.
5. Imperial-Source JV1.

**PURCHASING MECHANISM**

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 19-071

Number of Bid/Proposals Received: 16

Number of Compliant Bid/Proposals Received: 16

Joint Venture Firms: 1

HUB Firms: 2

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

TEA #229 New Elementary School

**RATIONALE:**

In accordance with Board Policy CV (LOCAL), the Superintendent selected construction manager at risk as the project delivery/contract award method to be used for this project. The Contractor offering the base value, in accordance with Texas Government Code §2269.151, will be selected to enter into a contract to provide these construction services.

**INFORMATION SOURCE:**

Vicki Burris

**CONSENT AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVAL OF RESIGNATION OF SCOTT PRICE 2017 CITIZENS OVERSIGHT COMMITTEE MEMBER AND THE APPOINTMENT OF TIM CARTER AS HIS REPLACEMENT FOR THE 2017 CAPITAL IMPROVEMENT PROGRAM**

**BACKGROUND:**

On February 27, 2018, the Board of Education approved the selection of the Citizens' Oversight Committee (COC) members for the 2017 Capital Improvement Program. The COC is composed of seventeen (17) members, recommended by the Superintendent and approved by the Board, with expertise in areas such architecture and engineering, construction, financial management, land development, public agencies coordination, labor and construction law, work force and economic development, or parent leadership.

The Board of Education approved the Citizens Oversight Committee Guiding Principles for the 2017 Capital Improvement Program on the June 12, 2018 Board of Education meeting. According the Guiding Principles Section 5.5.2 Removal, "Upon a member's removal, his or her seat shall be declared vacant. The Superintendent shall recommend a replacement member to the BOE for approval." Section 5.5.2 Resignation, "A COC member may resign at any time. The resignation shall be approved by the BOE".

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Resignation Of Scott Price 2017 Citizens Oversight Committee Member And The Appointment Of Tim Carter As His Replacement For The 2017 Capital Improvement Program
2. Decline to Approve Resignation Of Scott Price 2017 Citizens Oversight Committee Member And The Appointment Of Tim Carter As His Replacement For The 2017 Capital Improvement Program
3. Remand to staff for further study



**SUPERINTENDENT’S RECOMMENDATION:**

Approve Resignation Of Scott Price 2017 Citizens Oversight Committee Member And The Appointment Of Tim Carter As His Replacement For The 2017 Capital Improvement Program

**FUNDING SOURCE**

*Additional Details*

No Cost

**COST:**

Not Applicable

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Capital Improvement Program

**RATIONALE:**

This recommendation is made in compliance with the Guiding Principles Section 5.5.2 Removal, “Upon a member’s removal, his or her seat shall be declared vacant. The Superintendent shall recommend a replacement member to the BOE for approval.” Section 5.5.2 Resignation, “A COC member may resign at any time. The resignation shall be approved by the BOE”.

**INFORMATION SOURCE:**

Vicki Burris

## **Tim Carter, Director, Southside Bank**



Tim Carter retired from his position as president, North Texas region of Southside Bank. In that role, he was responsible for the strategic planning, coordination and implementation of bank operations in the North Texas region. He now serves as a board member for Southside Bank, headquartered in Tyler, Texas.

Carter joined Southside Bank, formerly OmniAmerican Bank, in 2007 as the President and CEO. In that role, he directed the bank's transition from a mutual savings bank to a publically traded company in 2010. Carter then guided the bank through its merger with Southside Bank in December 2014.

Carter began his banking career in 1977 with Interfirst Bank-Houston, where he managed the Professional Development Program and the Metropolitan Group/Middle Market Lending Division. In 1985, he joined NBC Bank-Houston and served as president and CEO of NBC Bank-Spring Branch.

In 1988, Carter joined Texas Commerce Bank (TCB) and served as president and manager of the Commercial/Healthcare Banking Division. He went on to become TCB's area manager of private banking for West Houston and was named president of TCB-Fort Worth in 1992. Carter served as chairman of Chase Bank-Fort Worth (formerly TCB) beginning in 1998, and left Chase Bank in 2001 following its merger with JPMorgan.

In addition to his distinguished banking career, Carter held the position of president and CEO of United Way of Metropolitan Tarrant County, an organization committed to changing lives in North Texas by supporting education, income and health initiatives. He was also president and CEO of the Harris Methodist Health Foundation, where he worked to provide philanthropic support for capital projects and programs related to health care.

Carter's community involvement is as extensive as his professional accomplishments. He currently serves on the board of North Texas Leaders and Executives Advocating Diversity (LEAD), Lena Pope, the Fort Worth Promotion and Development Fund, the Federal Home Loan Bank of Dallas, the Safe City Commission, and the Fort Worth Public Library Foundation. Additionally, he is Chairman of the Board of Trustees for Texas Wesleyan University.

Carter was previously on the boards of the William Mann Jr., Community Development Corporation, Downtown Fort Worth Inc. and the Fort Worth Metropolitan Black Chamber of Commerce. In addition, Carter has served as chairman of the Fort Worth Chamber of Commerce, Harris Methodist Southwest Hospital, the National Conference for Community and Justice, the Fort Worth American Heart Association.

Carter has proven his willingness to serve his community not only through business, but also through government service. He was elected Bellaire city councilman in 1986 and served as mayor of the City of Bellaire from 1988 to 1992. He was also chairman of the Bellaire Economic Development Council from 1991 to 1992.

Carter earned a Bachelor of Business Administration in Finance from the University of Texas at Austin.

**ACTION AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVAL OF DISTRICT TEACHING PERMITS FOR NON-CORE CTE COURSES**

**BACKGROUND:**

The Texas Education Agency provides a provision in the Texas Education Code (§21.055) that allows districts to issue school district teaching permits without approval of the commissioner of education for “noncore academic career and technical education (CTE) courses” beginning September 1, 2015 (TEC §21.055 d-1). Currently, certified Aircraft Technology teachers are difficult to find; however, we have an experienced aviation mechanic who otherwise qualify for these positions. This request is to exercise the Board’s option to issue District teaching permits to allow the District to hire Darrell Magee into current vacant teaching positions. The current need for Aircraft Technology program is at Dunbar High School respectively.

**STRATEGIC GOAL:**

**1-Increase Student Achievement**

**ALTERNATIVES:**

1. Approve District Teaching Permits for Non-Core CTE Courses
2. Decline to Approve District Teaching Permits for Non-Core CTE Courses
3. Remand to staff for further study

**SUPERINTENDENT’S RECOMMENDATION:**

Approve of District Teaching Permits for Non-Core CTE Courses

**FUNDING SOURCE**

*Additional Details*

No Cost

Not applicable

**COST:**

No Cost

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Dunbar High School

**RATIONALE:**

This board item should be approved by the Board in order to hire qualified teachers for the hard-to-fill teaching vacancies in Health Science and Aircraft Technology, as permitted by the Commissioner of Education.

**INFORMATION SOURCE:**

Cynthia Rincon  
Cliff Mayer

**ACTION AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE APPROPRIATION OF REMAINING 2013 CIP  
CONSTRUCTION FUND RESERVES FOR MIDDLE SCHOOL  
RESTROOM RENOVATIONS**

**BACKGROUND:**

The Capital Projects that were presented to voters and slated to be a part of the 2013 Capital Improvement Program (2013 CIP) are nearing completion. Current financial projections indicate there will be approximately \$15M remaining in reserves. Based upon campus projects that have been deferred over the years due to lack of funding, the District strongly believes that the best usage of remaining 2013 CIP reserves would be to renovate restrooms at the middle schools and 6<sup>th</sup> grade centers, which are severely in need of repair. The identified restrooms for this renovation are original to the buildings or additions that are many years old.

The purpose of this agenda item and requested Board of Education (BOE) approval is to seek authorization to appropriate remaining reserves in the 2013 CIP to the middle school restroom renovations. Administration will come back to the BOE to approve Architectural Design and Renovation Contracts under separate agenda items in the future.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Appropriation of Remaining 2013 CIP Construction Fund Reserves for Middle School Restroom Renovations.
2. Decline to Approve Appropriation of Remaining 2013 CIP Construction Fund Reserves for Middle School Restroom Renovations
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Appropriation of Remaining 2013 CIP Construction Fund Reserves for Middle School Restroom Renovations.

**FUNDING SOURCE**

***Additional Details***

CIP 2013

681-81-66XX-XXX-XXX-99-XXX-000000

**COST:**

It is the intention of this Action Item to appropriate and spend the remaining 2013 CIP Capital Project Reserves for renovating middle school restrooms. Although the estimated amount at the time of the preparation of this Action Item is \$15M, until all of the close-outs for the 2013 CIP have been completed, the exact amount cannot be determined. In the event there are insufficient funds remaining in the 2013 CIP reserves to complete middle school restroom renovations, then alternative funding sources, including TRE, will be considered for usage.

**VENDOR:**

None Selected At this Time.

**PURCHASING MECHANISM**

Bid/RFP/RFQ

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Forest Oak MS, Glencrest 6<sup>th</sup>, Como Montessori, Stripling, W.C. MS, James, William MS, Morningside MS, McLean 6<sup>th</sup>, McLean MS, Leonard MS, Monnig MS, Kirkpatrick MS, Riverside MS, Rosemont 6<sup>th</sup>, Rosemont MS, Jacquet MS, Meadowbrook MS, Wedgwood 6<sup>th</sup>, Wedgwood MS, Handley MS, Elder, J.P. MS, Meacham MS, Daggett MS



**RATIONALE:**

Remodeling the existing middle school restrooms with up-to-date fixtures, finishes and equipment will provide students with clean and hygienic restrooms that will meet today's standards and codes. The usage of 2013 CIP reserves for these renovations is in the best interest of the District and its students and is in keeping with the spirit and intent of the voters who approved the 2013 bond authorization.

**INFORMATION SOURCE:**

Art Cavazos  
Gil Griffin  
Brian Mathis  
Elsie Schiro

**ACTION AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE ARCHITECTURAL SERVICES FOR MIDDLE SCHOOL  
RESTROOM RENOVATIONS**

**BACKGROUND:**

The restrooms at the middle schools and 6<sup>th</sup> grade centers are severely in need of renovations. The identified restrooms for this renovation are original to the buildings or additions that are many years old. The architects would design renovation plans to gut the restrooms and replace with all new fixtures, finishes and equipment to provide students with new hygienic restrooms that will meet today's standards and codes. The project will be implemented in phases as to not impede instruction at the campuses. The architects selected for this project have been identified through RFQ 18-001 Architect Services.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Architectural Services for Middle School Restroom Renovations
2. Decline to Approve Architectural Services for Middle School Restroom Renovations
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Architectural Services for Middle School Restroom Renovations

**FUNDING SOURCE**

*Additional Details*

CIP 2013

681-81-6629-XXX-XXX-99-000-000000

**COST:**

\$974,258.50

**VENDOR:**

Brown Renolds Watford Architects	\$100,768.00
Corgan	\$ 55,000.00
Fender Andrade Architects	\$ 94,000.00
Glenn Partners	\$ 75,000.00
Hahnfeld Hoffer Stanford	\$114,200.00
Halbach Dietz	\$ 80,000.00
Harrison Kornberg Architects	\$ 66,550.00
Huckabee	\$125,352.50
PBK Architects	\$ 70,473.00
Park Hill Smith & Cooper	\$ 85,550.00
RPGA Design Group, Inc.	\$ 84,535.00
WRA Architects	\$ 22,830.00

**PURCHASING MECHANISM**

Bid/RFP/RFQ

**Bid/Proposal Statistics**

Bid Number: 18-001

Number of Bid/Proposals received: 5

HUB Firms: 3\*

Compliant Bids: 5

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal. The vendor listed above has been selected to support this purchase.

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

## **PARTICIPATING SCHOOL/DEPARTMENTS**

Forest Oak MS, Glencrest 6<sup>th</sup>, Como Montessori, Stripling, W.C. MS, James, William MS, Morningside MS, McLean 6<sup>th</sup>, McLean MS, Leonard MS, Monnig MS, Kirkpatrick MS, Riverside MS, Rosemont 6<sup>th</sup>, Rosemont MS, Jacquet MS, Meadowbrook MS, Wedgwood 6<sup>th</sup>, Wedgwood MS, Handley MS, Elder, J.P. MS, Meacham MS, Daggett MS

## **RATIONALE:**

Remodeling the existing restrooms with up-to-date fixtures, finishes and equipment will provide students with clean and hygienic restrooms that will meet today's standards and codes.

## **INFORMATION SOURCE:**

Art Cavazos  
Gil Griffin  
Brian Mathis



December 10, 2018  
Mr. Brian Mathis  
Director | District Operations  
Fort Worth ISD  
2808 Tillar Street  
Fort Worth, Texas 76107

**PROFESSIONAL SERVICES PROPOSAL FOR  
FOREST OAK MIDDLE SCHOOL #045  
GLENCREST 6<sup>TH</sup> GRADE SCHOOL**

Brown Reynolds Watford Architects are pleased to submit this professional services proposal for the Forest Oak Middle School AND Glencrest 6<sup>th</sup> grade Renovations. Our proposed team, scope of services, and compensation are described below.

**SCOPE OF SERVICES**

We understand the scope of services involves providing interior renovations to public student restrooms and outside gym restrooms at Forest Oak Middle School and Glencrest 6<sup>th</sup> grade School as indicated in the attached Exhibit A. The project design will conform to all applicable city building codes and the Texas Accessibility Standards. The project is anticipated to be constructed through a Competitive Sealed Proposal procurement process.

Anticipated project construction budget:

• Forest Oak MS (\$325/sf x 2,028 SF)	\$659,100
• <u>Glencrest 6<sup>th</sup> grade school (\$325/sf x 1185 SF)</u>	<u>\$385,125</u>
Total Construction Budget (without Contingency)	\$1,044,225

**PROJECT SCOPE**

Renovation includes the following scope:

- Demolish existing restroom plumbing fixtures and remove existing finishes down to the substrate.
- Provide new substrate and new restroom finishes per current district standards.
- Provide new plumbing fixtures, toilet partitions, and restroom accessories per current district standards.
- Restrooms to comply with TAS requirements.
- Replacement of existing restroom exhaust fans.

The area of renovations excludes restrooms at locker rooms, faculty areas, portables, and any restrooms at newer additions done after 1990 unless there are ADA issues. Other items excluded from scope are upgrades or replacements of MEP systems. The

observations will consist of areas that are visible during a walk through without moving of furniture, or by limited investigation of accessible above ceiling spaces where indicated to be associated with known or observed deficiencies via coordination with the assistance of the Owner's on-site staff, without destructive testing. This may include roof, spaces above lay-in ceilings, crawl spaces, accessible pipe chases, basements and mezzanines.

#### PROJECT TEAM

- BRW Architects  
– Lisa W. Lamkin, FAIA, LEED AP BD+C  
– Anne Hildenbrand, AIA, LEED AP BD+C  
– Chuck Helmer, AIA, RID  
– Trey Lay  
Architect  
Principal  
Senior Director  
Project Manager  
Sr. Project Coordinator
- Basharkhah Engineering, Inc.  
  
– Sam Basharkhah, P.E.  
Mechanical, Electrical, and Plumbing  
Engineering and Technology  
Principal
- CCM Construction Services  
– John Coakley, CPE, LEED AP BD+C  
Cost Estimating  
Principal

#### SCOPE OF SERVICES

##### Basic Services

The following tasks are anticipated:

- Design Phase:
  - Updated Code Analysis
  - Prepare base plans of existing conditions using owner provided as-builts.
  - Prepare Signed and Sealed Construction Documents.
  - File the project with TDLR and submit to RAS for TAS Review. TDLR TAS (Texas Accessibility Standards) plan review and site inspection submittal and response to questions. The TDLR fees are a reimbursable expense.
- Permitting:
  - Coordination with Authorities Having Jurisdiction including preparing permit drawings and addressing comments.
  - Submit to RAS for TAS Review.
  - Submit for and procure permit.
- Activities associated with Bidding phase.
- Construction Administration Services

##### Deliverables

- Construction Documents including Drawings and Project Manual

##### Exclusions from Architect's Basic Services

The need for the below services are not anticipated at this time, however, the Architect could provide them as Additional Services, if required to complete the project or desired by the Owner.

- Platting, topographic, boundary, ALTA, deed and utility research, easement documents, tree survey, or as-built survey for the site including Subsurface Utility Engineering (SUE) to determine location of existing utilities.
- SWPPP
- LEED certification, CHPS Design, or CHPS verified.
- Traffic control / signal studies or implementation
- Off-site utility engineering
- Zoning modifications
- Vending, furniture, office equipment, and classroom equipment selection and procurement. Furnishings concept layouts.
- Energy modeling or utility bill estimates
- Professional models and renderings produced out-of-house in addition to design renderings produced in house as part of basic services
- Furniture selection and procurement
- Structural engineering, including observation of existing structural framing, establishing structural design criteria, structural analysis of roof framing and design of supplemental framing, structural analysis, and design of supplemental framing, trenching for plumbing.
- Civil engineering, including paving, grading, drainage, water and sanitary sewer plan, dimension control, erosion control, and storm water management / detention as approved by the owner and city.
- Landscape design, including irrigation performance system specification as required by Governing Authorities.
- Preparation or assistance with multiple or fast track drawing / bid packages.
- Technology design including Security, AV, and Data.

#### **Owner Provided Design Services and Building Systems**

The Owner shall furnish design services or building systems as listed below or authorize the Architect to furnish them as an Additional Service, when such services are required to complete the project.

- Environmental or hazardous materials assessment
- Laboratory construction materials testing / inspections (during construction)

#### **Architect's Additional Services**

The Architect shall also not proceed to provide the following services until the Architect receives the Owner's written authorization:

- Services necessitated by a change of the Architect's contract budget for the Cost of the Work.
- Services necessitated by a change in the Owner provided information, previous instructions or approvals given by the Owner, or a material change in the Project including, but not limited to, size, quality, complexity, the Owner's schedule, or procurement or delivery method.
- Changing or editing previously prepared Instruments of Service necessitated by the enactment or revision of codes, laws or regulations or official interpretations.
- Preparation for, and attendance at a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto.

- Consultation concerning replacement of Work resulting from fire or other cause during construction.
- Geotechnical survey, including deep boring at the building corners for foundation design recommendations and shallow borings for the paving design recommendations as prescribed by the structural engineer.
- Boundary and topographic survey, including permanent improvements and trees on and immediately adjacent to the site, spot elevations on a 50-foot grid, contours on one-foot intervals, top of pavement elevations for paving immediately adjacent to the site, location of visible utilities and appurtenances, location and sizes of underground utilities based on available record information. Also includes documentation of the perimeter boundaries of the site.
- Preliminary and Final Plat Revisions. The plat will show easements, dedications for franchise utilities, and other information as required by the City. Also includes coordination of City review and approval.

**COMPENSATION**

Based on the scope of services described above, Brown Reynolds Watford Architects propose the following not to exceed fee, plus reimbursable expenses as described below:

• Forest Oak at 9.65% of total construction budget including contingency	\$63,603
• Glencrest at 9.65% of total construction budget including contingency	\$37,165
<b>Total</b>	<b>\$100,768</b>

Compensation shall be invoiced monthly based on the hours worked, billed at the hourly rates as listed below.

**BRW Architects Hourly Rates**

• Principal	\$240.00 per hour
• Project Director	\$200.00 per hour
• Project Manager	\$175.00 per hour
• Project Architect	\$140.00 per hour
• Architect	\$120.00 per hour
• Senior Project Coordinator	\$90.00 per hour
• Architect in Training I	\$75.00 per hour
• Administration Staff	\$70.00 per hour

Reimbursable expenses are in addition to the above fees and shall not proceed without the written approval of the Owner. They shall be invoiced at 1.10 times the amount billed the Architect and include, but are not limited to, document reproduction company expenses, governing authority fees, courier and overnight deliveries, and TDLR Texas Accessibility Standards document review and site inspection fees.

Additional Services or modifications to the project scope or professional services beyond this proposal shall be authorized in writing by the Owner. Additional Services shall be compensated at the hourly rates or for a negotiated lump sum fee. Fees for existing or



new consultants and expenses shall be computed at 1.10 times the amount billed the Architect.

We hope this proposal meets your expectations. Please call us with any comments or questions. Upon your acceptance, we anticipate that FWISD will prepare a contract based on the board approved model agreement. We look forward to continuing our work with the Fort Worth ISD.

BROWN REYNOLDS WATFORD ARCHITECTS



LISA W. LAMKIN, FAIA  
PRINCIPAL

**Attachment:**

- Exhibit A: Forest Oak Elementary School plans w/ restroom locations
- Exhibit B: Glencrest 6<sup>th</sup> grade plans with restroom locations

Accepted by Owner's Authorized Agent:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
DATE:

\_\_\_\_\_  
(Printed name and title)



ARCHITECTURE  
INTERIOR DESIGN

WWW.CORGAN.COM

4 December 2018

Brian Mathis  
Director | District Operations  
Fort Worth ISD  
2808 Tillar Street  
Fort Worth, TX 76107

Re: Proposal for Architectural Service  
Stripling Middle School Restroom Renovations

Dear Brian,

Corgan is pleased to provide this proposal for architectural services for restroom renovations at Stripling Middle School. We understand the scope to include replacing all fixtures, finishes, ceilings and wall sheathing to structure, including plan modifications as required to meet accessibility requirements. Attached are plan diagrams illustrating the specific restrooms to be renovated, as discussed.

This proposal covers preparation of construction documents and construction administration services. For purposes of this project, we propose to engage Romine, Romine and Burgess as MEP consultant under our prime contract. We propose our contract terms to match those utilized under the 2013 Bond Program with the FWISD CIP Office.

We propose a total flat fee of \$35,000 for this work, including our necessary consultants. This is based on \$5,000 for each of 7 restrooms at Stripling Middle School.

\$29,750 Stripling Middle School Construction Documents  
\$ 5,250 Stripling Middle School Construction Administration  
\$35,000 Stripling Middle School Total

We appreciate the opportunity to serve Fort Worth ISD on this project.

Sincerely,

12/04/2018

Eric V. Horstman, AIA, NCARB, LEED AP  
Principal  
CORGAN

Date

Accepted:

Fort Worth ISD Maintenance and  
Operations

Date

Attachments: Existing floor plans with scope highlighted



ARCHITECTURE  
INTERIOR DESIGN

WWW.CORGAN.COM

4 December 2018

Brian Mathis  
Director | District Operations  
Fort Worth ISD  
2808 Tillar Street  
Fort Worth, TX 76107

Re: Proposal for Architectural Services  
Como Montessori Restroom Renovations

Dear Brian,

Corgan is pleased to provide this proposal for architectural services for restroom renovations at Como Montessori. We understand the scope to include replacing all fixtures, finishes, ceilings and wall sheathing to structure, including plan modifications as required to meet accessibility requirements. Attached are plan diagrams illustrating the specific restrooms to be renovated, as discussed.

This proposal covers preparation of construction documents and construction administration services. For purposes of this project, we propose to engage Romine, Romine and Burgess as MEP consultant under our prime contract. We propose our contract terms to match those utilized under the 2013 Bond Program with the FWISD CIP Office.

We propose a total flat fee of \$20,000 for this work, including our necessary consultants. This is based on \$5,000 for each of 4 restrooms.

\$17,000 Como Montessori Construction Documents  
\$ 3,000 Como Montessori Construction Administration  
\$20,000 Como Montessori Total

We appreciate the opportunity to serve Fort Worth ISD on this project.

Sincerely,

Eric V. Horstman, AIA, NCARB, LEED AP  
Principal  
CORGAN

12/04/2018

Date

Accepted:

Fort Worth ISD Maintenance and  
Operations

Date

Attachments: Existing floor plans with scope highlighted



Ames Fender, AIA  
Principal

December 10, 2018

Mr. Brian Mathis  
Director – District Operations  
Fort Worth Independent School District  
2808 Tillar Street  
Fort Worth, Texas 76107

**Re: Proposal for a A/E Services for Restroom Renovations**  
Morningside Middle School, TEA #054  
2751 Mississippi Avenue  
Fort Worth, Texas

Dear Mr. Mathis,

Fender|Andrade Architects is very pleased to express our interest in providing Architectural and Engineering services for the above-referenced project, and offer the following for your consideration:

**SCOPE OF PROJECT**

We understand the scope of the Project to be the renovation of all the student restrooms, excluding those in the original building's gymnasium locker rooms and the one set of student rest rooms on the northwest wing of the first floor. The rest rooms to be renovated are to be gutted down to the structure. The spaces are to be redesigned to maximize the fixture count while bringing all the rest rooms into compliance with Texas Accessibility Standards.

**SERVICES**

We propose to execute an American Institute of Architects (AIA) B-105, Abbreviated Form of Agreement Between Owner and Architect, with amendments to meet the Owner's requirements and to incorporate this proposal, or some other mutually agreed upon form of agreement. The fees quoted in this proposal are based upon the Scope of Work and phasing of the project as outlined in this form and as we understand them at present.

**SCHEMATIC DESIGN**

Based upon the approved outline program, schedule, budget, and other information provided by the Owner, Fender|Andrade will provide and perform Schematic Design services in accordance with AIA B105, to provide design documents for the Owner's review and approval. These Schematic Design

documents will be developed to more clearly define the project scope, design parameters, and project restrictions. The Schematic Design package will include, but not necessarily be limited to, the following:

1. Architectural Key Plans
2. Architectural Floor Plans at 1/8"=1'-0" of restrooms
3. Finish Material Recommendations
4. MEP Narrative

Included in this task are normal and reasonable revisions. Should the Owner require more detailed or developed presentation drawings such as rendered perspective drawings, they can be provided at additional fees to be determined in accordance with the Owner's specific requirements.

### **CONSTRUCTION DOCUMENTS**

Based upon the Owner's approval of the Schematic Design Documents and authorization of any adjustments in the project scope, Fender|Andrade will prepare Construction Documents in accordance with AIA B105, for the Owner's review and approval. The Construction Documents Phase shall consist of the generation of drawings and general specifications required to bid and construct the project, in accordance with the design requirements of governmental authorities having jurisdiction over the project.

It is anticipated that the Construction Documents will be developed and issued to provide an early issue of documents to secure a building permit, and that the Final Construction Documents will be completed to incorporate such modifications as may be required through the permitting process by the authorities having jurisdiction over the project. It is also anticipated that this early issue of documents will be used by the Owner, and the selected General Contractor to solicit bids from suppliers and subcontractors to provide complete pricing for the project.

The Construction Documents will include, but not necessarily be limited to the following:

1. Architectural Site Plan identifying parking & zoning data required for project permitting
2. Building Plans including Key Plans, Egress Plans, and General Floor Plans
3. Enlarged Plans at Restrooms
4. Interior Elevations
5. Reflected Ceiling Plans
6. Schedules, including door, finishes, framing, and partitions
7. MEP plans, details and specifications
8. Overall Project Specifications Manual

### **BIDDING AND NEGOTIATIONS**

Fender|Andrade Architect will provide Bidding and Negotiations Services, as defined in the AIA B-105 Abbreviated Form of Agreement between Owner and Architect, on a limited basis as described below. Fender|Andrade anticipates that the FWISD will be responsible for publicly advertising the project for bids in accordance with applicable state law. Fender|Andrade will assist the Owner in obtaining and evaluating bidding secured from General Contractors.

**CONSTRUCTION ADMINISTRATION**

Based upon the Owner’s approval of the Construction Documents and the execution of an agreement between the Owner and General Contractor for construction of the project, and the issuance of an official Notice to Proceed with Construction, Fender|Andrade will provide Administration services for the Contract for Construction in accordance with the AIA B105 agreement and in accordance with the General Conditions of the agreement between the Owner and General Contractor.

Contract Administration Services shall be provided by Fender|Andrade Architects and it’s consultants throughout the construction process to observe the construction for compliance with the contract documents. The Architect will attend monthly Owner’s meetings, review shop drawings, material submittals, RFI’s, proposed changes, change orders and pay requests. Fender|Andrade will actively participate in the TAS inspection.

**SERVICES NOT INCLUDED IN THIS PROPOSAL:**

- Civil Engineering
- Structural Engineering
- Design of Furnishings including Systems Furniture or Equipment (F,F & E)
- Building Permit Application Fees
- Signage and way-finding beyond building code compliance
- TDLR Registration fees and fees for plan review and inspections services for compliance with Texas Accessibility Standards (TAS)
- Landscape Architecture
- Geotechnical Engineering
- Topographical and Boundary Surveys
- Environmental surveys
- Testing – geological, environmental or material
- Cost Estimating Services
- Special Systems Design and Consultation
- Graphic Design
- Design Services required for offsite utility extensions, if required
- USGBC LEED Service

**DESIGN, CONSTRUCTION DOCUMENTS & CONSTRUCTION ADMINISTRATION DESIGN FEES**

Professional fees for basic Architectural and MEP Engineering services described above for the Schematic Design, Construction Documents, Bidding & Negotiation, and Construction Administration phases are provided on a Stipulated Sum basis for the amounts listed below.

**DESIGN, CONSTRUCTION DOCUMENT & CONSTRUCTION ADMINISTRATION PAYMENT SCHEDULE**

Services will be invoiced monthly on a completion of project basis as follows:

Schematic Design	\$	8,500.00
Construction Documents	\$	25,500.00
Bidding & Negotiation	\$	2,500.00
Construction Administration	\$	8,500.00
<b>Total Professional Fee</b>	<b>\$</b>	<b>45,000.00</b>

Architectural/Interior Design additional services, changes in scope, and alternate services as required will be provided on a time card basis as follows:

Principal/Partner	\$220.00/hour
Senior Associates/Project Manager	\$190.00/hour
Associates/Project Manager	\$160.00/hour
Project Architect/Coordinator	\$145.00/hour
Interior Designer	\$140.00/hour
Construction Administration	\$145.00/hour
Intern Architect/Designer	\$125.00/hour
Clerical	\$ 85.00/hour

**REIMBURSABLE EXPENSES**

The direct, out-of-pocket expenses we incur while accomplishing this project are not included in the cost of basic services. Reimbursable expenses will be invoiced at one and one-tenth (1.1) times the cost to Fender|Andrade Architects. Reimbursable expenses include:

- Reprographic, plotting and photographic services
- Delivery service charges, postage
- Renderings or Models
- All travel related expenses
- Building plan review and permit fees
- TAS review fees (State of Texas Accessibility review and inspection fees)

**ACCESS TO THE SITE**

Unless otherwise stated, the Architect will have access to the sites for activities necessary for the performance of the services. The Architect will take precautions to minimize damage due to these activities, but has not included in the fee the cost incurred from of any resulting damage.

**BILLING/PAYMENTS:**

Invoices for the Architect’s services shall be submitted, at the Architect’s option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, the Architect may, without waiving any claim or right against the Owner, and without liability whatsoever to the Owner, terminate the performance of the service.

**LATE PAYMENTS**

Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5% (or legal rate) on the then unpaid balance. In the event any portion of all of an account remains unpaid 90 days after billing, the Owner shall pay all costs of collection, including reasonable attorney’s fees.

**INDEMNIFICATION**

The Owner shall, to the fullest extent permitted by law, indemnify and hold harmless the Architect, his officers, directors, employees, agents and sub-consultants from and against all damage, liability and cost, including reasonable attorney’s fees and defense costs, arising out of or in any way connected with the performance by any of the above named parties for the service under this agreement, excepting

only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Architect. In the event of any litigation arising from or related to this Agreement or the services provided under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all reasonable costs incurred, including staff time, court costs, attorneys' fees and all other related expenses in such litigation. In the event of a non-adjudicative settlement of litigation between the parties or a resolution of dispute by mediation or arbitration, the term "prevailing party" shall be determined by that same process.

#### **CERTIFICATIONS**

Guarantees and Warranties: The Architect shall not be required to execute any document what would result in its certifying, guaranteeing or warranting the existence of conditions whose existence the Architect cannot ascertain.

#### **LIMITATION OF LIABILITY**

In recognition of the relative risks, rewards and benefits of the project to both the Owner and the Architect, the risks have been allocated such that the Owner agrees that, to the fullest extent permitted by law, the Architect's total liability to the Owner for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall not exceed 1.25 times the amount of our services. Such causes include, but are not limited to, the Architect's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

#### **FIDUCIARY RESPONSIBILITY**

The Owner confirms that neither the Consultant nor any of the Consultant's sub-consultants or subcontractors has offered any fiduciary service to the Owner and no fiduciary responsibility shall be owed to the Owner by the Consultant or any of the Consultant's sub-consultants or subcontractors, as a consequence of the Consultant's entering into this Agreement with the Owner.

#### **TERMINATION OF SERVICE**

The Owner or the Architect may terminate this agreement should the other fail to perform its obligations hereunder. In the event of termination, the Owner shall pay the Architect for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

#### **OWNERSHIP OF DOCUMENTS**

All documents produced by the Architect under this agreement shall remain the property of the Architect and may not be used by the Owner for any other endeavor without the written consent of the Architect.

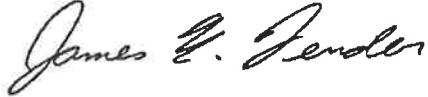
#### **JURISDICTION**

The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas. James E. "Ames" Fender was licensed in the state of Texas on 6 October 1989, license number 13049. You may contact the Texas Board of Architectural Examiners at P.O. Box 12337 Austin, Texas 78711-2337; telephone number 512-305-9000; web access at [www.tbae.state.tx.us](http://www.tbae.state.tx.us).



We are honored by your consideration of Fender|Andrade Architects for this project. We believe that we can be responsive to your needs and provide the professional services you require. If you have any questions regarding this proposal please do not hesitate to contact this office at any time. If this letter agreement is acceptable, please sign below and return one copy to our office for our records. This letter agreement shall serve as our contract for services until replaced by a standard AIA contract.

Cordially,



James E. "Ames" Fender, AIA  
Principal  
Fender|Andrade Architects

\_\_\_\_\_  
Accepted:

\_\_\_\_\_  
Printed Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Name of Company:

\_\_\_\_\_  
Date:



Ames Fender, AIA  
Principal

December 10, 2018

Mr. Brian Mathis  
Director – District Operations  
Fort Worth Independent School District  
2808 Tillar Street  
Fort Worth, Texas 76107

**Re: Proposal for A/E Services for Restroom Renovations**  
William James Middle School, TEA #048  
1101 Nashville Avenue  
Fort Worth, Texas

Dear Mr. Mathis,

Fender|Andrade Architects is very pleased to express our interest in providing Architectural and Engineering services for the above-referenced project, and offer the following for your consideration:

**SCOPE OF PROJECT**

We understand the scope of the Project to be the renovation of all the student restrooms, excluding those in the original building's gymnasium locker rooms. The rest rooms to be renovated are to be gutted down to the structure. The spaces are to be redesigned to maximize the fixture count while bringing all the rest rooms into compliance with Texas Accessibility Standards.

**SERVICES**

We propose to execute an American Institute of Architects (AIA) B-105, Abbreviated Form of Agreement Between Owner and Architect, with amendments to meet the Owner's requirements and to incorporate this proposal, or some other mutually agreed upon form of agreement. The fees quoted in this proposal are based upon the Scope of Work and phasing of the project as outlined in this form and as we understand them at present.

**SCHEMATIC DESIGN**

Based upon the approved outline program, schedule, budget, and other information provided by the Owner, Fender|Andrade will provide and perform Schematic Design services in accordance with AIA B105, to provide design documents for the Owner's review and approval. These Schematic Design

documents will be developed to more clearly define the project scope, design parameters, and project restrictions. The Schematic Design package will include, but not necessarily be limited to, the following:

1. Architectural Key Plans
2. Architectural Floor Plans at 1/8"=1'-0" of restrooms
3. Finish Material Recommendations
4. MEP Narrative

Included in this task are normal and reasonable revisions. Should the Owner require more detailed or developed presentation drawings such as rendered perspective drawings, they can be provided at additional fees to be determined in accordance with the Owner's specific requirements.

### **CONSTRUCTION DOCUMENTS**

Based upon the Owner's approval of the Schematic Design Documents and authorization of any adjustments in the project scope, Fender|Andrade will prepare Construction Documents in accordance with AIA B105, for the Owner's review and approval. The Construction Documents Phase shall consist of the generation of drawings and general specifications required to bid and construct the project, in accordance with the design requirements of governmental authorities having jurisdiction over the project.

It is anticipated that the Construction Documents will be developed and issued to provide an early issue of documents to secure a building permit, and that the Final Construction Documents will be completed to incorporate such modifications as may be required through the permitting process by the authorities having jurisdiction over the project. It is also anticipated that this early issue of documents will be used by the Owner, and the selected General Contractor to solicit bids from suppliers and subcontractors to provide complete pricing for the project.

The Construction Documents will include, but not necessarily be limited to the following:

1. Architectural Site Plan identifying parking & zoning data required for project permitting
2. Building Plans including Key Plans, Egress Plans, and General Floor Plans
3. Enlarged Plans at Restrooms
4. Interior Elevations
5. Reflected Ceiling Plans
6. Schedules, including door, finishes, framing, and partitions
7. MEP plans, details and specifications
8. Overall Project Specifications Manual

### **BIDDING AND NEGOTIATIONS**

Fender|Andrade Architect will provide Bidding and Negotiations Services, as defined in the AIA B-105 Abbreviated Form of Agreement between Owner and Architect, on a limited basis as described below. Fender|Andrade anticipates that the FWISD will be responsible for publicly advertising the project for bids in accordance with applicable state law. Fender|Andrade will assist the Owner in obtaining and evaluating bidding secured from General Contractors.

**CONSTRUCTION ADMINISTRATION**

Based upon the Owner’s approval of the Construction Documents and the execution of an agreement between the Owner and General Contractor for construction of the project, and the issuance of an official Notice to Proceed with Construction, Fender|Andrade will provide Administration services for the Contract for Construction in accordance with the AIA B105 agreement and in accordance with the General Conditions of the agreement between the Owner and General Contractor.

Contract Administration Services shall be provided by Fender|Andrade Architects and it’s consultants throughout the construction process to observe the construction for compliance with the contract documents. The Architect will attend monthly Owner’s meetings, review shop drawings, material submittals, RFI’s, proposed changes, change orders and pay requests. Fender|Andrade will actively participate in the TAS inspection.

**SERVICES NOT INCLUDED IN THIS PROPOSAL:**

- Civil Engineering
- Structural Engineering
- Design of Furnishings including Systems Furniture or Equipment (F,F & E)
- Building Permit Application Fees
- Signage and way-finding beyond building code compliance
- TDLR Registration fees and fees for plan review and inspections services for compliance with Texas Accessibility Standards (TAS)
- Landscape Architecture
- Geotechnical Engineering
- Topographical and Boundary Surveys
- Environmental surveys
- Testing – geological, environmental or material
- Cost Estimating Services
- Special Systems Design and Consultation
- Graphic Design
- Design Services required for offsite utility extensions, if required
- USGBC LEED Service

**DESIGN, CONSTRUCTION DOCUMENTS & CONSTRUCTION ADMINISTRATION DESIGN FEES**

Professional fees for basic Architectural and MEP Engineering services described above for the Schematic Design, Construction Documents, Bidding & Negotiation, and Construction Administration phases are provided on a Stipulated Sum basis for the amounts listed below.

**DESIGN, CONSTRUCTION DOCUMENT & CONSTRUCTION ADMINISTRATION PAYMENT SCHEDULE**

Services will be invoiced monthly on a completion of project basis as follows:

Schematic Design	\$	9,500.00
Construction Documents	\$	27,500.00
Bidding & Negotiation	\$	2,500.00
Construction Administration	\$	9,500.00
<b>Total Professional Fee</b>	<b>\$</b>	<b>49,000.00</b>

Architectural/Interior Design additional services, changes in scope, and alternate services as required will be provided on a time card basis as follows:

Principal/Partner	\$220.00/hour
Senior Associates/Project Manager	\$190.00/hour
Associates/Project Manager	\$160.00/hour
Project Architect/Coordinator	\$145.00/hour
Interior Designer	\$140.00/hour
Construction Administration	\$145.00/hour
Intern Architect/Designer	\$125.00/hour
Clerical	\$ 85.00/hour

**REIMBURSABLE EXPENSES**

The direct, out-of-pocket expenses we incur while accomplishing this project are not included in the cost of basic services. Reimbursable expenses will be invoiced at one and one-tenth (1.1) times the cost to Fender|Andrade Architects. Reimbursable expenses include:

- Reprographic, plotting and photographic services
- Delivery service charges, postage
- Renderings or Models
- All travel related expenses
- Building plan review and permit fees
- TAS review fees (State of Texas Accessibility review and inspection fees)

**ACCESS TO THE SITE**

Unless otherwise stated, the Architect will have access to the sites for activities necessary for the performance of the services. The Architect will take precautions to minimize damage due to these activities, but has not included in the fee the cost incurred from of any resulting damage.

**BILLING/PAYMENTS:**

Invoices for the Architect’s services shall be submitted, at the Architect’s option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, the Architect may, without waiving any claim or right against the Owner, and without liability whatsoever to the Owner, terminate the performance of the service.

**LATE PAYMENTS**

Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5% (or legal rate) on the then unpaid balance. In the event any portion of all of an account remains unpaid 90 days after billing, the Owner shall pay all costs of collection, including reasonable attorney’s fees.

**INDEMNIFICATION**

The Owner shall, to the fullest extent permitted by law, indemnify and hold harmless the Architect, his officers, directors, employees, agents and sub-consultants from and against all damage, liability and cost, including reasonable attorney’s fees and defense costs, arising out of or in any way connected with the performance by any of the above named parties for the service under this agreement, excepting

only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Architect. In the event of any litigation arising from or related to this Agreement or the services provided under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all reasonable costs incurred, including staff time, court costs, attorneys' fees and all other related expenses in such litigation. In the event of a non-adjudicative settlement of litigation between the parties or a resolution of dispute by mediation or arbitration, the term "prevailing party" shall be determined by that same process.

#### **CERTIFICATIONS**

**Guarantees and Warranties:** The Architect shall not be required to execute any document what would result in its certifying, guaranteeing or warranting the existence of conditions whose existence the Architect cannot ascertain.

#### **LIMITATION OF LIABILITY**

In recognition of the relative risks, rewards and benefits of the project to both the Owner and the Architect, the risks have been allocated such that the Owner agrees that, to the fullest extent permitted by law, the Architect's total liability to the Owner for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall not exceed 1.25 times the amount of our services. Such causes include, but are not limited to, the Architect's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

#### **FIDUCIARY RESPONSIBILITY**

The Owner confirms that neither the Consultant nor any of the Consultant's sub-consultants or subcontractors has offered any fiduciary service to the Owner and no fiduciary responsibility shall be owed to the Owner by the Consultant or any of the Consultant's sub-consultants or subcontractors, as a consequence of the Consultant's entering into this Agreement with the Owner.

#### **TERMINATION OF SERVICE**

The Owner or the Architect may terminate this agreement should the other fail to perform its obligations hereunder. In the event of termination, the Owner shall pay the Architect for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

#### **OWNERSHIP OF DOCUMENTS**

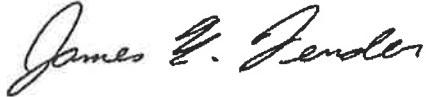
All documents produced by the Architect under this agreement shall remain the property of the Architect and may not be used by the Owner for any other endeavor without the written consent of the Architect.

#### **JURISDICTION**

The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas. James E. "Ames" Fender was licensed in the state of Texas on 6 October 1989, license number 13049. You may contact the Texas Board of Architectural Examiners at P.O. Box 12337 Austin, Texas 78711-2337; telephone number 512-305-9000; web access at [www.tbae.state.tx.us](http://www.tbae.state.tx.us).

We are honored by your consideration of Fender|Andrade Architects for this project. We believe that we can be responsive to your needs and provide the professional services you require. If you have any questions regarding this proposal please do not hesitate to contact this office at any time. If this letter agreement is acceptable, please sign below and return one copy to our office for our records. This letter agreement shall serve as our contract for services until replaced by a standard AIA contract.

Cordially,



James E. "Ames" Fender, AIA  
Principal  
Fender|Andrade Architects

\_\_\_\_\_  
Accepted:

\_\_\_\_\_  
Printed Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Name of Company:

\_\_\_\_\_  
Date:



## Proposal for Professional Architectural Services

**Date:** 12/6/2018

**Proposal to:** Brian Mathis  
Director | District Operations  
Fort Worth Independent School District  
2808 Tillar Street  
Fort Worth, Texas 76107

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**Project:** McLean Middle School – Student Toilet Room Renovation, Fort Worth, Texas  
McLean 6<sup>th</sup> Grade Center – Student Toilet Room Renovation, Fort Worth, Texas

It is with great pleasure that we submit our fee proposal to provide design and consulting services related to Design, Documentation, Bidding, Permitting and Construction Administration for the above-mentioned projects. Our comprehensive team provides unparalleled project expertise, knowledge and resources to partner with Fort Worth Independent School District.

### **I. PROJECT UNDERSTANDING:**

Based on our review of the project requirements, scope of work, construction budget and design schedule, we understand your project to be as outlined below as follows:

#### **Project Scope**

The following items are to be included in the renovation of the McLean Middle School and McLean 6<sup>th</sup> Grade Center Student Toilet Rooms:

##### **McLean Middle School**

- Remove all floor and wall finishes, fixtures, and equipment down to the substrate / structure and replace with all new fixtures and finishes to the current Fort Worth ISD Standards.
- Remove / replace all ceilings, light fixtures and supply / return grilles. Existing HVAC ductwork to remain.
- Toilet Rooms will be designed to meet the current ADA codes. The renovations are expected in the following spaces:
  - 3 Student Group Toilet Rooms located on the First Level
  - 3 Student Group Toilet Rooms located on the Second Level
  - 2 Student Group Toilet Rooms located in the Exterior Gymnasium Building
- All locker room toilet rooms and faculty toilet rooms will be excluded from the scope of work.
- All student group toilet rooms included in the 2016 addition will be excluded from the scope of work.

##### **McLean 6<sup>th</sup> Grade Center**

- Remove all floor and wall finishes, fixtures, and equipment down to the substrate / structure and replace with all new fixtures and finishes to the current Fort Worth ISD Standards.
- Remove / replace all ceilings, light fixtures and supply / return grilles. Existing HVAC ductwork to remain.
- Toilet Rooms will be designed to meet the current ADA codes. The renovations are expected in the following spaces:
  - 4 Student Group Toilet Rooms located on the First Level
  - 2 Student Group Toilet Rooms located adjacent to the Gymnasium
- All faculty toilet rooms will be excluded from the scope of work.
- All student group toilet rooms included in the 2016 addition will be excluded from the scope of work.





## Proposal for Professional Architectural Services

### Project Requirements and Assumptions

With bringing the existing student group toilet rooms up to current ADA standards, the campuses will likely lose plumbing fixtures due to the ADA clearance requirements. Glenn|Partners has reached out to the City of Fort Worth to verify whether the renovations would trigger the campuses to be brought up to current IBC plumbing fixture count requirements if the schools did not currently comply. In a phone call with Cody Hughes with the City of Fort Worth on December 4<sup>th</sup> 2018, the City of Fort Worth would allow the ADA updates without adding additional fixtures to the campus.

The proposed scope and compensation for the project assumes that no building addition will be required for the toilet room renovations.

### Project | Construction Budget

The Architect shall monitor the cost of the project periodically during planning, design and construction document phases to prevent unexpected budget overruns. Budget amounts are for construction costs. Design consulting fees are funded outside of construction budget.

• Preliminary Construction Budget:	\$325/sf
• Middle School	
○ GRR01	228 sf
○ GRR02	212 sf
○ MRR01	204 sf
○ GRR201	203sf
○ MRR201	220 sf
○ MRR202	214 sf
○ ROOM A143	93 sf
○ ROOM A249	77 sf
○ TOTAL	1,451 sf x \$325/sf = \$471,575
• 6 <sup>th</sup> Grade Center	
○ GRR01	255 sf
○ GRR02	175 sf
○ GRR03	144 sf
○ MRR01	265 sf
○ MRR02	156 sf
○ MRR03	118 sf
○ TOTAL	1,113 sf x \$325/sf = \$361,725
• Total Preliminary Construction Budget:	2,564 sf x \$325/sf = \$833,300

### Owner Architect Formal Agreement

Customary architectural services agreement shall include Basic Architectural Service as well as Structural, Mechanical, Electrical, Plumbing, and Fire Protection Engineering. The Architect can establish and coordinate Topography and Utilities Survey, Geotechnical Investigation, HVAC Test and Balance, and Materials Testing requirements, however contracting for



## Proposal for Professional Architectural Services

these services is directly between the service provider and the Owner. Asbestos consulting and contracting will also be directly between the service provider and the Owner.

### Project Delivery Method | Construction Contract

- Competitive Sealed Proposal (CSP)

### II. SCOPE OF BASIC SERVICES:

For the above Project Scope of Work, we propose the following design and consulting team.

#### Proposed Project Team

- |   |                            |
|---|----------------------------|
| • Architecture   Interior Design:                 | Glenn   Partners           |
| • Structural Engineering:                         | Alpha Consulting Engineers |
| • Mechanical   Electrical   Plumbing Engineering: | Solare Engineering         |

The Services of the Architect | Engineering Team are defined as follows and are subject to the provisions of a formal Agreement:

#### Design Phase

Based on the mutually agreed upon program, schedule, and construction budget requirements, Glenn | Partners shall prepare, for approval by the Owner and Construction Management Team, design documents consisting of drawings, outline specifications and other documents to describe the size and character of project including architectural, structural, mechanical, electrical and plumbing systems, materials and such other elements as may be appropriate.

#### Construction Documents Phase

Based on the approved design documents and any further adjustments in the scope or quality of the project or in the construction budget authorized by the Owner and the Construction Management Team, Glenn | Partners shall prepare, for approval by the Owner and Construction Management Team, construction documents consisting of drawings and specifications setting forth in detail the requirements for the construction of the project.

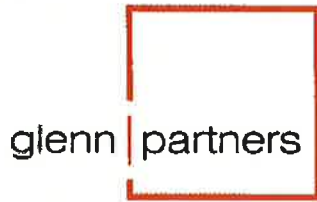
Glenn | Partners shall advise the Owner of any adjustments to the estimate of Construction Cost prepared by the Construction Manager at the 50% stage of the CD phase.

#### Bidding | Permitting Phase

Glenn | Partners shall respond to questions from bidders and shall issue addenda as necessary. Glenn | Partners will be responsible for submitting permitting document for city and state review with authorities of having jurisdiction with the goal of obtaining the necessary approvals in obtaining a building permit for construction.

#### Construction Administration Phase

Glenn | Partners will be responsible to provide Basic Services for the construction phase commencing with the award of the Contract for Construction terminating 60 days after the date of Final Completion defined in the Contract for Construction.



## Proposal for Professional Architectural Services

Glenn | Partners shall visit the site at intervals appropriate to the stage of construction or as otherwise agreed by the Owner and G|P in writing to become familiar with the progress and quality of the Work completed and to determine in general if the Work is being performed in a manner indicating that the Work when completed will be in accordance with the contract documents. Site visits shall vary as to their frequency from month to month, but shall average no less than one (1) visit per week.

Glenn | Partners shall review and respond to Contractor's RFIs while also reviewing and commenting on Contractor submittals, shop drawings and product data.

Glenn | Partners shall prepare Change Orders and Construction Change Directives, with supporting documentation and data if deemed necessary by Glenn | Partners, for the Owner's approval and execution in accordance with the Contract Documents.

### III. PROJECT SCHEDULE:

At the time of this fee proposal, the final drawings are to be completed by March of 2019 with the expectation that work is to begin in May / June 2019. The renovations are to be completed for the start of the 2019-2020 school year.

- |                                     |           |
|-------------------------------------|-----------|
| • Design Phase                      | 2-3 weeks |
| • Construction Document Phase       | 3-4 weeks |
| • Bidding and Permit Phase          | 6 weeks   |
| • Construction Administration Phase | 10 weeks  |
| • Project Close Out                 | 4 weeks   |

### IV. COMPENSATION:

Glenn | Partners has established the below basic services fee structure in accordance with the Project Scope of Work:

**Design | Documentation | Construction**                      **\$75,000 - lump sum fee**  
(based on 9.0% of construction cost)

Disciplines involved include the following:

- Architectural | Interior Design, Documentation and Specifications
- Structural Engineering Design, Documentation and Specifications
- Mechanical | Electrical | Plumbing Engineering Design, Documentation and Specifications
- Fire Protection Specifications

### **Additional Services**

It is our understanding the following scope of work items are to be considered additional services and are subject to Owner approval prior to proceeding:

- Topography and Utility Survey
- Geotechnical Investigation
- Energy Modeling if required for LEED Certification



## Proposal for Professional Architectural Services

### V. HOURLY RATE SCHEDULE:

The Glenn|Partners Hourly Rate Fee Schedule by employee contained herein may be adjusted annually in accordance with the usual and customary salaries of the architectural profession.

- Principal | Associate Principal \$240/hour
- Senior Project Manager | Architect | Designer \$180/hour
- Project Manager | Architect | Designer \$150/hour
- Interior Designer \$140/hour
- Architectural III Intern \$120/hour
- Architectural II Intern \$100/hour
- Architectural I Intern \$ 90/hour
- Administrative \$ 80/hour

### VI. REIMBURSABLE EXPENSES:

Customary reimbursable expenses shall be invoiced at cost times a multiplier of 1.00 for the handling of the expense. Reimbursable expenses include:

- Transportation in connection with the Project when extending beyond 50 miles from the project site
- Fees paid for securing approval of authorities having jurisdiction over the Project including TDLR Review | Filing Fees, Green Building Review and Building Permit Review
- Printing, Reproductions, Plots and Standard Form Documents at all milestone deliverable
- Postage, Handling and Delivery of Documents

### VII. PAYMENTS:

Payments for Basic and Additional Services rendered and for Reimbursable Expenses shall be made monthly upon presentation of the Architect's invoices. Compensation for the process and product as outlined above shall be made within 30 days of receipt of an invoice. Non-payment of invoices shall constitute grounds for discontinuing services.

Payments shall be made in the following percentages for each phase of the project.

#### **Design | Documentation | Construction Phase**

- Design Phase 25% of percentage of construction
- Construction Documents Phase 40% of percentage of construction
- Bidding | Permitting Phase 10% of percentage of construction
- Construction Administration Phase 25% of percentage of construction

### VIII. EXCLUSIONS:

The following items and services are assumed to not be a part of the Architectural and Engineering Team's responsibilities and will be provided by the Owner and/or Construction Management Team:

- Utility and Topographical Surveying
- Platting and/or Re-Platting Services
- Sub-Surface Geo-Technical Data | Reports
- Traffic Impact Analysis



## Proposal for Professional Architectural Services

- Material Testing during construction
- HVAC Testing and Balancing after construction
- Asbestos Surveying, Testing, Removal and Hazardous Material Abatement
- Audio-Visual Design Consulting
- Communications Design Consulting
- Information Technology Design Consulting
- Security Design Consulting

Please feel free to call if there are any questions or concerns regarding information included in this Fee Proposal. If the terms of this Fee Proposal meet your approval, please indicate your acceptance by signing one copy of this Proposal and returning it to Glenn | Partners' office. Thank you again for the opportunity to work with you, and we look forward to your response.

A handwritten signature in blue ink, appearing to read "P. Glenn", is written over a horizontal line.

Patrick Glenn, AIA, REFP, LEED AP  
Partner | Managing Principal

glenn | partners

### END OF PROPOSAL

---

**Proposal made by:**

**Patrick Glenn, AIA, REFP, LEED AP**

---

**Proposal accepted by:**

---

(Signature)

---

(Title)

---

(Printed Name)

---

(Date)

December 6, 2018

Mr. Brian Mathis  
Fort Worth ISD  
District Operations  
2808 Tillar Street  
Fort Worth, Texas 76107

Re: Interior Design Services  
Monnig Middle School and Leonard Middle School  
Restroom Renovation

Dear Brian:

Hahnfeld Hoffer Stanford (HHS) is pleased to submit this proposal for the renovation of the existing restrooms for the FWISD. The scope of this project will include the upgrade of finishes and fixtures for all existing restrooms shown on the attached exhibits 'B'. This include renovation of 5 sets of restrooms of varying size and on two levels of floors for Monnig Middle School and 7 sets of restrooms of varying size for Leonard Middle School and The information contained herein is a description of our understanding of what will be required to complete the Scope of Services.

We have assembled a well-qualified team with a proven track record of similar project experience. Our fee does include MEP consultant services. All other consultants would be additional services if required.

## SCOPE OF SERVICES

### Architectural Responsibilities

#### *PHASE I – DESIGN DEVELOPMENT*

- Further develop and/or refine design concept for each Restroom. Work with MEP consultant for coordination.
- Confirm and provide Finish Plan generated in AutoCAD format. Presentation of schemes to FWISD representatives and FWISD staff for approval and sign off.
- HHS will coordinate and research TAS accessible requirements, if any, for inclusion in design.
- Review of schedule and key milestone dates.
- Two (2) meetings are estimated for this phase of work. Upon written approval by FWISD representatives, this phase will serve as the action plan and decision making guideline for the project.

#### *PHASE II – CONSTRUCTION DOCUMENTATION AND BIDDING*

A documentation set will be issued for this phase of the project.

- Demolition Plans.
- Plans, Finish Plans, Electrical, and Ceiling Plans.

- Room Finish Schedule and Material Key. All specifications will be noted on drawings or Material Key.
- Interior Elevations required to convey the design intent
- General notes on drawings to establish "building standard" which will be utilized and adapted to meet the needs of the project, and will be included in the drawing set

HHS will assist FWISD representatives during the bidding phase (Provide clarifications and answers to questions should they arise);

Provide Documentation required to complete the project. Develop a set of construction documents in sufficient detail to receive competitive construction bids.

Two (2) meetings are estimated for this phase of work. Upon written approval by FWISD representatives, HHS will issue drawings to the bidders for pricing.

**PHASE III – CONSTRUCTION ADMINISTRATION**

HHS will provide Construction Administration services during the construction phase of the project.

- Review of all finish samples.
- Provide a minimum of (3) site visit during construction.
- Provide final walk thru to produce "punch-lists" and establish dates of Substantial Completion.

**BASIC SERVICES**

Hahnfeld Hoffer Stanford proposes that Basic Compensation for Architectural design services as detailed above be provided for a lump sum amount:

**MONNIG MIDDLE SCHOOL**

PHASE I – Design Development	\$ 9,750.00
PHASE II – Construction Documentation and Bidding	\$21,450.00
PHASE III – Construction Administration	\$ 7,800.00
PHASE IV – MEP	<u>\$14,600.00</u>
	<b>\$53,600.00</b>

**LEONARD MIDDLE SCHOOL**

PHASE I – Design Development	\$11,500.00
PHASE II – Construction Documentation and Bidding	\$25,300.00
PHASE III – Construction Administration	\$ 9,200.00
PHASE IV – MEP	<u>\$14,600.00</u>
	<b>\$60,600.00</b>

- Estimated reimbursable costs for this project are \$5,000.00. This does include TAS plan review and inspection fees.
- Deliverables will not include detailed cost estimates but can be provided as an Additional Service. Drawings will be sealed by a Registered Architect;



**ADDITIONAL SERVICES**

Any other Additional Services, *and only at the request of FWISD*, will be performed at the hourly rates listed in Exhibit 'A'. Include any work beyond what is listed above.

Reimbursable Expenses

Reimbursable Expenses are in addition to the Compensation for Basic and Additional Services and include actual reasonable and documented expenditures made by the Architectural Services, Architect's employees and consultants in the interest of the Project for the expenses listed in the following subparagraphs:

Expense of reproductions, postage and handling of Drawings, Specifications and other documents, over and above those required under Basic Services (if any), but excluding reproductions for the office use of the Architect;

Expense of reproductions necessary in connection with Additional Services;


This agreement may be terminated by either party for any reason by providing the other party with 10 days prior written notice. Upon termination, HHS will be entitled to payment for the portion of the Basic Services (and any approved additional services) performed (and reimbursable expenses incurred) prior to the termination date.

The fees included in this proposal are based on our assessment of FWISD Restroom needs and the corresponding scope of effort. Please feel free to call with any questions or further clarification.

If you agree with the terms of this proposal, please indicate your approval by signing below and returning to our office. We appreciate the opportunity to work with you on this very exciting project.

Sincerely,

**HAHNFELD HOFFER STANFORD**  
architects planners interiors



Tamara J. Bopp, IIDA  
Director of Interior Design

APPROVAL BY FWISD:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

- Encl: Exhibit 'A' - HHS Hourly Rates  
Exhibit 'B' - BHB Proposal  
Exhibit 'C' - Floor plans showing restrooms to be renovated





December 5, 2018

Mr. Gil Griffin, General Manager  
Maintenance and Operations  
2808 Tillar Street  
Fort Worth, Texas 76107

Halbach•Dietz  
Architects

Architecture  
Space Planning  
Interior Design

6913 Camp Bowie Blvd.  
Suite 149  
Fort Worth, TX 76116  
(817) 737-0725  
(817) 737-6261 Fax

[www.halbachdietz.com](http://www.halbachdietz.com)

Re: Kirkpatrick and Riverside Middle Schools Restroom Renovations

Dear Gil,

Thank you for the opportunity to present this fee proposal for Architectural and MEP services on the above referenced project.

**I. Project Scope:**

1. Kirkpatrick Middle School:

- a. Complete gut and renovation - 2 restrooms 1<sup>st</sup> floor and 1 restroom 2<sup>nd</sup> floor - new plumbing fixtures, toilet accessories, flooring, base, wall finishes, ceilings, lights, mechanical diffusers, electrical and life safety devices.
- b. Verify ADA compliance - 1 restroom 1<sup>st</sup> floor. This exercise would involve minor modifications as necessary to maintain compliance. An example may be modifying devices due to lack of required clear floor space.

2. Riverside Middle School:

- a. Complete gut and renovation - 3 restrooms 1<sup>st</sup> floor and 2 restroom 2<sup>nd</sup> floor - new plumbing fixtures, toilet accessories, flooring, base, wall finishes, ceilings, lights, mechanical diffusers, electrical and life safety devices.
- b. Verify ADA compliance - 1 restroom 1<sup>st</sup> floor and 1 restroom 2<sup>nd</sup> floor. This exercise may involve minor modifications to maintain compliance. An example may be modifying devices due to lack of required clear floor space.

**II. Services:**

1. Perform **Code Investigation** with the City of Fort Worth to determine the impact of building, plumbing, electrical, energy codes, and other specific requirements. Verify compliance with ADA.
2. **Field measure existing schools** to verify existing conditions and dimensions.
3. Prepare **Construction Documents** suitable for competitive bidding, and suitable for obtaining a building permit from the City of Fort Worth.

FWISD  
Halbach•Dietz Architects

Kirkpatrick and Riverside Middle Schools Restroom Renovations  
Page 1 of 2

**II. Services Cont'd:**

4. Write **Project Specifications**.
5. Provide **MEP** design and documentation.
6. Provide **Bidding** services to include answering contractor questions and issuing any required addenda.
7. Full **Construction Administration** services to include
  - a. answering contractor rfi's
  - b. attending construction meetings
  - c. reviewing shop drawings
  - d. issuing supplemental drawings
  - e. reviewing and approving contractor pay apps
  - f. issuing change order(s) as required
  - g. conducting walking through and writing up a punch list

**II. Lump Sum Fees:**

	Kirkpatrick MS	Riverside MS
1. Architectural CD's - Services II.1 thru 6.	\$20,000.00	\$27,000.00
2. Architectural CA - Services II. 7.	\$ 9,000.00	\$11,000.00
3. MEP	\$ 6,000.00	\$ 7,000.00
<b>Total Fees</b>	<b>\$35,000.00</b>	<b>\$45,000.00</b>

**III. Exclusions:**

Items **not** included in the above referenced fee include:

1. **Reimbursable Expenses** will be billed at invoice plus 10% and will include all printing and TAS review fees.
2. **Outside Cost Estimating**
4. **Additional Services** will include owner requested changes to the scope of work after the construction documents have begun. Changes will be billed according to the hourly rates listed below.

Principal	\$150/hr
Project Architect	\$125/hr
Interior Designer	\$100/hr

We will bill you monthly based on an estimated percentage completion.

Sincerely,  
**Halbach•Dietz Architects**



Joe Halbach, AIA

\_\_\_\_\_  
Gil Griffin

\_\_\_\_\_  
Date

FWISD  
Halbach•Dietz Architects

Kirkpatrick and Riverside Middle Schools Restroom Renovations  
Page 2 of 2

**Harrison Kornberg**  
ARCHITECTS LLC

262 Carroll Street  
Ft. Worth, TX 76107

December 3, 2018

Mr. Brian Mathis  
Director - District Operations  
Fort Worth Independent School District  
2808 Tillar Street  
Fort Worth, Texas 76107

**RE: Fee Proposal  
Restroom Renovations  
Rosemont 6<sup>th</sup> Grade & Rosemont Middle School**

Dear Mr. Mathis,

Harrison Kornberg Architects is excited about the opportunity to work with the Fort Worth Independent School District on the Rosemont 6<sup>th</sup> Grade and Middle School Restroom Renovations. Based on our assessment along with conformation by you, the project scope shall be the renovation of the restrooms at the following schools:

**PROJECT SCOPE**

**Rosemont 6th**

**First Floor**

- MRR01-RR: 265 sf
- GRR01-RR: 272 sf
- GRR02-RR: 220 sf
- SRR02-RR: 218 sf
- MRR02-RR: 156 sf

**Second Floor**

- GRR01-RR: 226 sf
- MRR01-RR: 273 sf

**Rosemont Middle School**

**First Floor**

- MRR01-RR: 335 sf
- GRR02-RR: 502 sf
- GRR03-RR: 242 sf
- MRR01-RR: 243 sf

**Second Floor**

- GRR01-RR: 247 SF
- MRR01-RR: 215 SF

Activity Building

- GRR01 94 SF
- MRR01 79 SF

These renovations will include replacing the existing plumbing fixtures, light fixtures, grilles/ diffusers, and electrical devices. All piping, ductwork, conduit and wiring will be reused. New finishes will also be provided including wall tile, floor tile, toilet partitions, toilet accessories, doors and hardware, and paint as required. The restroom renovations will be designed to comply with the ADA standards.

Bases on the project scope, we believe the design and construction schedule would track with the following durations:

Design 8 Weeks

- As-Builts 1 Week
- Design Development 2 Weeks
- Construction Documents 4 Weeks
- Final Owner Review and Revisions 1 Week

Bidding *To Be Determined by Fort Worth ISD Procurement*

Construction 12 – 16 Weeks (Summer Construction Schedule)

**FEE PROPOSAL**

The design services provided will include architectural and mechanical, electrical, and plumbing (MEP) disciplines. Based on the outlined scope and proposed schedule, the fee will amount to **Sixty Six Thousand Five Hundred Fifty Dollars and No Cents (\$66,550.00)**.

As cost estimating was a part to the assessment, these services have not been included in this proposal. If Fort Worth ISD would like a cost estimate as the conclusion of the Construction Documents Phase, one can be provided as an additional service or reimbursable expense.

Should you have any questions or concerns, please do not hesitate to contact me. We look forward to building on our existing relationship and assisting you with this project.

Sincerely,

**Harrison Kornberg** ARCHITECTS



James B. Harrison III, RA, NCARB

CC: Harrison Kornberg - File



# MORE THAN ARCHITECTS

## AMENDMENT TO AIA B101-2017, STANDARD FORM OF AGREEMENT BETWEEN OWNER AND ARCHITECT

This Amendment is made to the AIA B101-2017, Standard Form of Agreement between Owner and Architect, as amended, between the Fort Worth Independent School District ("Owner") and Huckabee & Associates, Inc. ("Architect"), dated March 27, 2018.

Project Name on Executed AIA B101-2007:  
Western Hills High School – Athletic Renovations

Huckabee ORIGINAL Project Number: 01804-01-01

Huckabee NEW/AMENDMENT Project Number: 01804-03-01  
01804-03-02

Architect address:  
Huckabee & Associates, Inc.  
801 Cherry Street, Suite 500  
Fort Worth, Texas 76102

The following modified terms and conditions are hereby part of the Agreement:

Add the following Project on Page 1:  
Meadowbrook Middle School (01804-03-01) and Jacquet Middle School (01804-03-02) Restroom Renovations.

Scope to include the removal of existing wall surfaces back to the studs, removal of existing plumbing fixtures, and the installation of new plumbing fixtures and wall surfaces to achieve code compliance. (See included campus floor plans for locations of renovations)

The following adjustments shall be made to compensation and time:

Compensation:

**01804-03-01 – Meadowbrook Middle School Restroom Renovations**

The Estimated Construction Cost for this Project is \$585,000 (1,800 sq. ft. x \$325.00). The Fee for Basic Services shall be 10.15% of the Estimated Cost of Work, which equals \$59,377.50.

**01804-03-02 – Jacquet Middle School Restroom Renovations**

The Estimated Construction Cost for this Project is \$650,000 (2,000 sq. ft. x \$325.00). The Fee for Basic Services shall be 10.15% of the Estimated Cost of Work, which equals \$65,975.

All other terms and conditions not amended above will remain in full force and effect.

Effective this \_\_\_\_ day of December, 2018.

FORT WORTH INDEPENDENT SCHOOL DISTRICT

HUCKABEE & ASSOCIATES, INC.

Dr. Kent P. Scribner - Superintendent

Thomas Lueck, AIA - Vice President

**Huckabee**

AUSTIN • DALLAS • FORT WORTH • HOUSTON • SAN ANTONIO • WACO  
www.huckabee-inc.com

100 Throckmorton St., Suite 1550  
Fort Worth, Texas 76102  
Phone 817/332-4333  
[www.pbk.com](http://www.pbk.com)



Architecture  
Engineering  
Planning  
Technology  
Facility Consulting

December 5th, 2018

Revision 01

**Mr. Brian Mathis**  
Director Maintenance & Operations  
Fort Worth Independent School District  
2808 Tillar St.  
Fort Worth, TX 76107

RE: Restroom Renovations  
Wedgewood 6<sup>th</sup> Grade  
Wedgewood Middle School

Dear Mr. Mathis:

On behalf of the entire PBK team, we want to again thank you for the opportunity to work with Fort Worth Independent School District on the proposed renovations at Wedgewood 6<sup>th</sup> Grade and Wedgewood Middle School. We feel we have assembled a team that will exceed your expectations, and we are anxious to get started. Following is a description outlining our understanding of the project scope, proposed fees, and proposed services.

**Project Scope [Wedgewood 6<sup>th</sup> Grade & Wedgewood Middle School]:**

- Interior Renovations Including:
  - All public restrooms
  - Outside Gym restrooms
  - Additions from 1990's and 2000's only until ADA issues are determined
  - No Locker rooms are included
  - No Faculty restrooms are included
- "Gut" Restrooms to studs; typical at Restrooms
- Replace:
  - Wall finishes
  - Floor finishes
  - Plumbing fixtures/ accessories
  - Lighting
  - HVAC as required
  - Alarm/Security systems as required

**Proposed Contract:** AIA B101 (2017 Edition) version 4.0 (7.6.10), Agreement between Owner & Architect as modified by FWISD's Addendum to the Standard Form of Agreement between Owner & Architect.

<b>Construction Budgets:</b> Total Budget is approximately		<b>\$ 1,174,550.00</b>	
▪ <i>Wedgewood 6<sup>th</sup> Grade:</i>			
○ Approximately 1,490SF	=	\$ 484,250.00	
▪ <i>Wedgewood Middle School:</i>			
○ Approximately 2,124SF	=	\$ 690,300.00	
• Approximately 3,614SF x \$325/SF	=	\$ 1,174,550.00	<b>TOTAL</b>

**Proposed Fees:** All anticipated consultants are included in this proposal and are proposed as listed below. PBK's basic services shall be based on Six Percent (6%) of the final construction contract amount.

<i>Construction Cost</i>	<i>\$ 1,174,550.00</i>
<b>6% Architectural Fee</b>	<b>\$ 70,473.00</b>

**Proposed Fee Schedule (by Phase):**

Schematic Design	15%
Design Development	20%
Construction Documents	40%
Bidding/Negotiating	5%
Construction Administration	20%

**Reimbursable Expenses:**

Reimbursable expenses shall be limited to printing costs, City Permits and TDLR/RAS review and inspection costs.

**Proposed Schedule:**

The proposed schedule reflects utilizing Competitive Sealed Proposal as the delivery method. Unless directed otherwise by Fort Worth Independent School District.

**Proposed Project Team:**

- Todd Spore, PBK – Partner in Charge
- Jeff Hallum, PBK - Client Executive/ Project Manager
- Jim Kyser, PBK - Construction Administrator
- MEP – LEAF Engineers

We hope this proposal meets your approval. Again, we are very appreciative of the opportunity to work with you and look forward to a long and successful relationship. Please feel free to call me with any questions.

Sincerely,



Jeff Hallum  
Associate

Cc: File 9999 – FWISD – Proposal Letters

December 5, 2018

Brian Mathis  
Director of District Operations  
Fort Worth ISD  
2808 Tillar Street  
Fort Worth, Texas 76107

Re: Proposal for Architecture/Engineering Services  
Fort Worth ISD Handley Middle School Restroom Renovations.

Dear Mr. Mathis:

Thank you for the opportunity to submit a proposal for Parkhill, Smith & Cooper, Inc. (PSC) (A/E) to work with Fort Worth ISD (Owner). The following outlines our understanding of the Project Scope and how we propose to provide services for your Project.

## PROJECT DESCRIPTION

Scope of work to include Architectural Services for the renovation of Handley Middle School located at 2801 Patino Road, Fort Worth, Texas 76112 (Site). Extent of renovation will include all public student restrooms in the main building and auxiliary gym. Locker room and faculty restrooms are excluded. Restroom renovation will include new floor, wall and ceiling finishes, plumbing fixtures, and toilet partitions. The restrooms included in this scope are indicated on the attached Exhibit A: Floor Plans.

## SCOPE OF SERVICES

### ARCHITECTURAL SERVICES

The A/E will provide Basic Services which include comprehensive architectural design and engineering, including Structural, Mechanical, Electrical, and Plumbing Engineering services.

The A/E will include in its Basic Services, Interior Design services to identify basic floor, wall, and ceiling colors, finishes, and textures; it will not be a detailed selection of all materials. After a selection of the schematic scheme by the Owner, the Architect will proceed to develop an in-depth color, finish, and texture submittal for the Owner's approval. After approval of the color scheme, a digital presentation board in .PDF format will be prepared for use by the Owner.

- Deliverables: Schematic Design, Design Development, Construction Documents, Bidding / Negotiations Review, and Construction Administration.



**FEE PROPOSAL**

**Architectural Services**

Our fees for the services described above will be based on a lump sum amount of Eighty-Five Thousand and Five-Hundred Dollars (\$85,500) plus reimbursable expenses as outlined below. Should the scope of services described above change during the Project, the lump sum amount will be adjusted either up or down by a mutually agreed upon amount.

The Architectural Services fee shall be invoiced monthly based on percent of work completed. Monthly progress payments for Architectural Services will be distributed by phases as follows:

<b>Design Phase</b>	<b>Percentage</b>
Schematic Design Phase	20%
Design Development Phase	30%
Construction Documents Phase	25%
Bidding or Negotiations Phase	5%
Construction Administration Phase	20%
<b>Total Basic Compensation</b>	<b>100%</b>

**REIMBURSABLE EXPENSES**

Reimbursable expenses will be billed at invoice cost plus a fifteen percent markup for handling costs. Reimbursable expenses include, but are not limited to, travel, fax communication, long distance phone charges, postage / shipping, reproductions / copies, color plots / prints, accessibility review and inspection fees, reproduction of Contract Documents, and reports.

**ADDITIONAL CONSULTANTS**

The Owner will be responsible to secure, with assistance by the A/E, Food Service, Acoustic, Sound System, Video, Theatrical Lighting, and other services as dictated by the scope of the Project. For the coordination of A/E services with the Owner's consultants, the A/E shall be compensated an amount equal to twenty percent of the amount of the design fee charged to the Owner by the Owner's consultant, with the exception of Geo-technical Engineering or services directly performed by the A/E (Civil Engineering, Landscape Architecture, etc.).

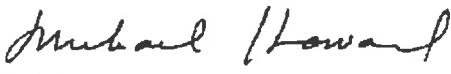
Upon your review and approval of this Proposal, we will prepare an AIA B101, Owner - Architect Agreement to proceed with Architectural services.

Again, it is a pleasure for PSC to have this opportunity to be of service to you. We look forward to being a part of the exciting days ahead!

Please do not hesitate to call me at 972.987.1670 if you have any questions.

Sincerely,

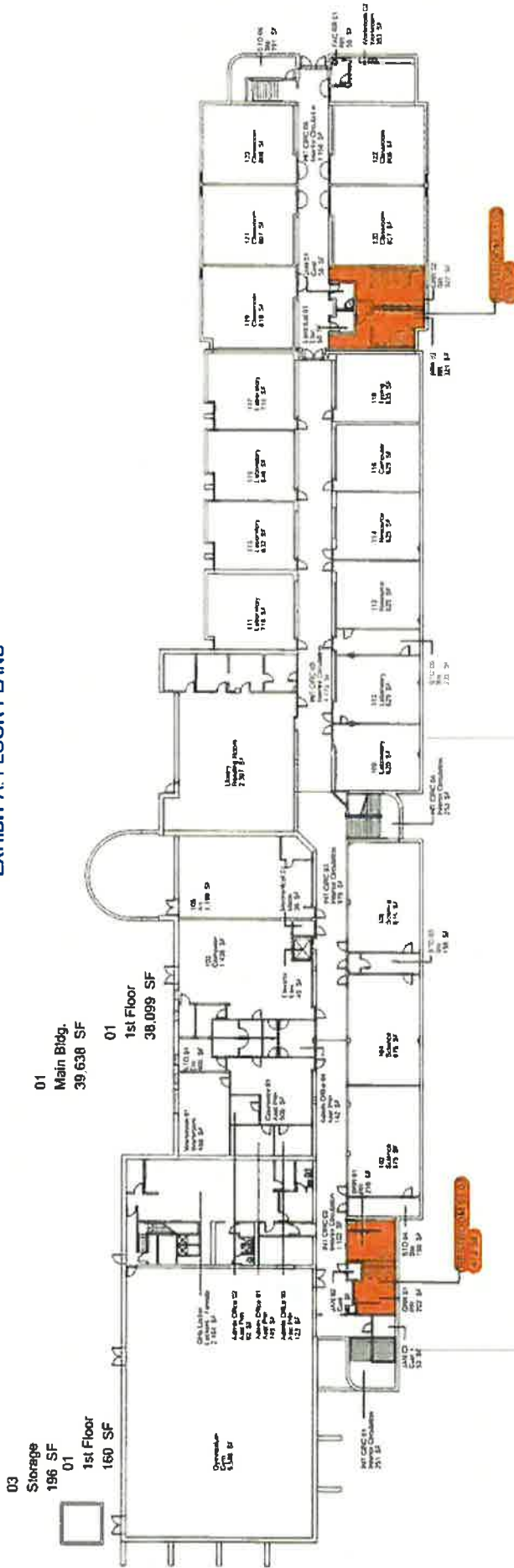
PARKHILL, SMITH & COOPER, INC.

By   
Michael I. Howard, AIA, ASLA, AICP  
Principal

ATTACHMENTS  
Exhibit A: Floor Plans

*"The Texas Board of Architectural Examiners, P.O. Box 12337, Austin, Texas 78711-2337 or 333 Guadalupe, Suite 2-350, Austin, Texas 78701-3942, (512) 305-9000, [www.tbae.state.tx.us](http://www.tbae.state.tx.us) has jurisdiction over complaints regarding the professional practices of persons registered as architects, interior designers, and landscape architects in Texas."*

EXHIBIT A: FLOOR PLANS

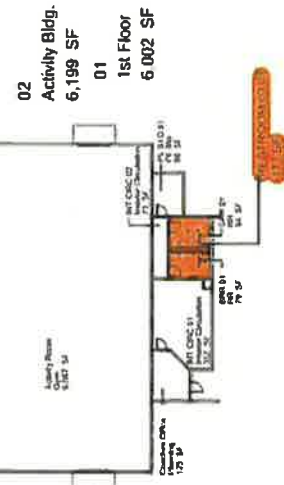


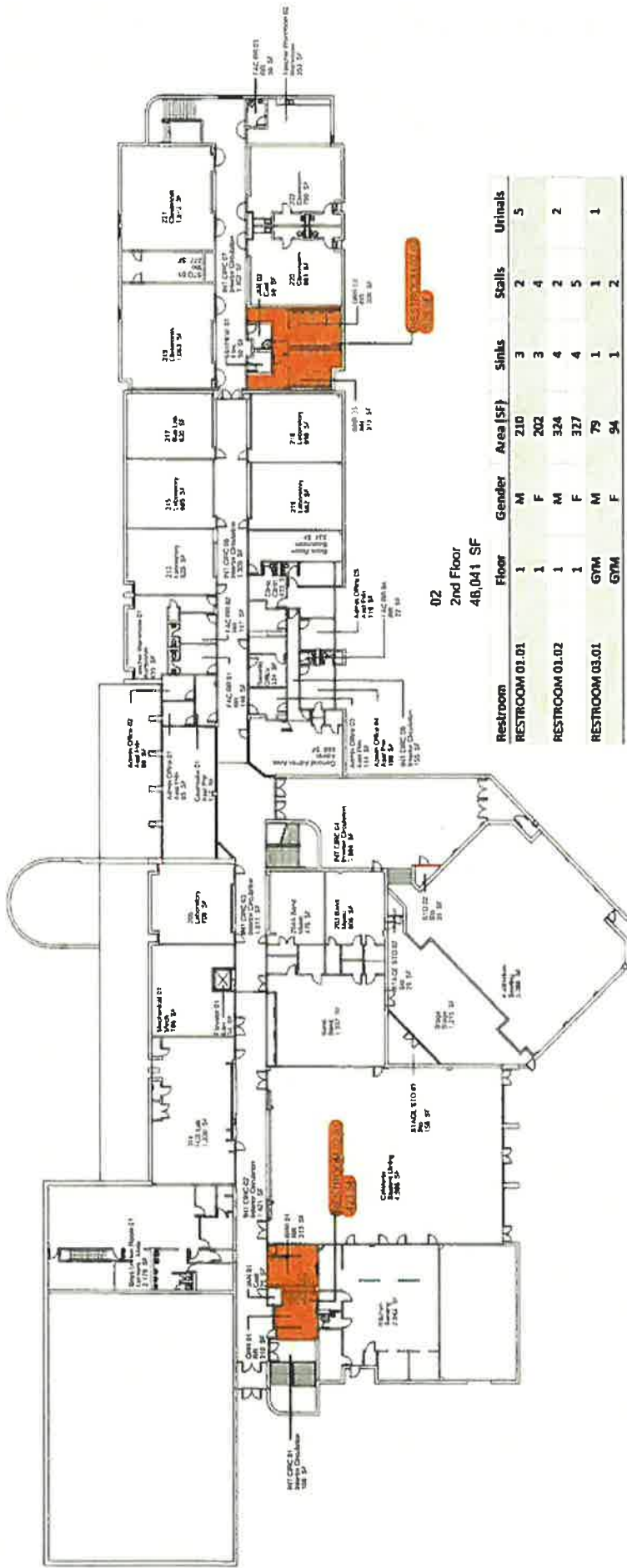
Restroom	Floor	Gender	Area (SF)	Sinks	Stalls	Urinals
RESTROOM 01.01	1	M	210	3	2	5
	1	F	202	3	4	4
RESTROOM 01.02	1	M	324	4	2	2
	1	F	327	4	5	
RESTROOM 03.01	GYM	M	79	1	1	1
	GYM	F	94	1	2	
Subtotal			1,236	16	16	8

Restroom	Floor	Gender	Area (SF)	Sinks	Stalls	Urinals
RESTROOM 02.01	1	M	213	3	2	5
	1	F	210	3	4	4
RESTROOM 02.02	1	M	319	4	2	2
	1	F	309	4	5	
Subtotal			1,051	14	13	7
TOTAL			2,287	30	28	15

0' 10' 25' 50' 75' 100'





02  
2nd Floor  
48,041 SF

Restroom	Floor	Gender	Area (SF)	Sinks	Stalls	Urinals
RESTROOM 01.01	1	M	210	3	2	5
	1	F	202	3	4	
	1	M	324	4	2	2
RESTROOM 03.01	GYM	M	79	1	1	1
	GYM	F	94	1	2	
Subtotal			1,236	16	16	8
Restroom	Floor	Gender	Area (SF)	Sinks	Stalls	Urinals
RESTROOM 02.01	1	M	213	3	2	5
	1	F	210	3	4	
RESTROOM 02.02	1	M	319	4	2	2
	1	F	309	4	5	
Subtotal			1,051	14	13	7
TOTAL			2,287	30	29	15





December 10, 2018

Brian Mathis  
 Director | District Operations  
 Fort Worth ISD  
 2080 Tillar Street  
 Fort Worth, TX 76107

RE: #051 – W. A. Meacham Middle School  
 Restroom Renovations

Mr. Mathis:

In order that we might reach a clear understanding, please accept this as our proposal regarding Services to renovate the restrooms at W. A. Meacham Middle School. We submit the following for your consideration and approval.

- **General:** The scope of the project will be the complete renovation of the restrooms listed below. The renovations will include removal and replacement of all plumbing fixtures, lighting fixtures, new floor, wall and ceiling finishes. Exhaust system will be installed and/or upgraded at all restrooms. The anticipated cost estimate for each of the restrooms is estimated at a cost of \$325.00/s.f. for the demolition and renovations as listed above.
- Restrooms included in this proposal are as follows:

<u>Restroom #/Location</u>	<u>Square Footage</u>	<u>Estimated Costs</u>
014 – Boy's Restroom (new wing – not included in scope)		N/A
016 – Girl's Restroom (new wing – not included in scope)		N/A
103 – Girl's Restroom (Corridor 064)	275	\$89,375.00
128 – Boy's Restroom (Corridor 131)	244	\$79,300.00
130 – Girl's Restroom (Corridor 131)	278	\$90,350.00
137 – Boy's Restroom (Foyer 073)	230	\$74,750.00
138 – Boy's Restroom (Corridor 140)		N/A
139 – Girl's Restroom (Corridor 140)		N/A
BRR01 – Boy's Restroom (Gym)	79	\$25,675.00
GRR01 – Girl's Restroom (Gym)	94	\$30,550.00
201 – Boy's Restroom (2 <sup>nd</sup> floor)	187	\$60,775.00
214 – Girl's Restroom (2 <sup>nd</sup> floor)	194	\$63,050.00

**Total** **1,581** **\$513,825.00**

The proposed restroom renovations will include the following consultants (A cost estimator is not included in this proposal):

RPGA Design Group (Architectural and Accessibility)


Wells Doak Engineers (MEP Engineers)

---

Proposed A/E Fees (note to exceed).....	\$28,260.00
Reimbursable Expenses .....	\$0.00
<b>Total Fees (not to exceed) .....</b>	<b>\$28,260.00</b>

If you have any questions or if you need additional information about this proposal please contact me at your earliest convenience.

Sincerely,



Javier Q. Lucio  
RPGA Design Group, Inc.



December 10, 2018 (revised)

Brian Mathis  
 Director | District Operations  
 Fort Worth ISD  
 2080 Tillar Street  
 Fort Worth, TX 76107

RE: #044 – J. P. Elder Middle School and Annex  
 Restroom Renovations

Mr. Mathis:

In order that we might reach a clear understanding, please accept this as our proposal regarding Services to renovate the restrooms at J. P. Elder Middle School and Annex. We submit the following for your consideration and approval.

- General: The scope of the project will be the complete renovation of the restrooms listed below. The renovations will include removal and replacement of all plumbing fixtures, lighting fixtures, new floor, wall and ceiling finishes. Exhaust system will be installed and/or upgraded at all restrooms. The anticipated cost estimate for each of the restrooms is estimated at a cost of \$325.00/s.f. for the demolition and renovations as listed above.
- Restrooms included in this proposal are as follows:

Restroom #/Location	Square Footage	Estimated Costs
<b><u>Main Building</u></b>		
MRR01 – Boy's RR (1 <sup>st</sup> flr./corr. IC1)	599	\$194,675.00
GRR01 – Girl's RR (1 <sup>st</sup> flr./corr. IC1)	620	\$201,500.00
MRR02 – Boy's RR (1 <sup>st</sup> flr./corr. IC3)	113	\$36,725.00
GRR02 – Girl's RR (1 <sup>st</sup> flr./corr. IC3)	172	\$55,900.00
MRR3 – Boy's RR (2 <sup>nd</sup> flr./corr. IC5)	106	\$34,450.00
GRR3 – Girl's RR (2 <sup>nd</sup> flr./corr. IC5)	141	\$45,825.00
<b>Sub-Total</b>	<b>1,751</b>	<b>\$569,075.00</b>
<b><u>Annex Building</u></b>		
MRR01 – Men's RR (1 <sup>st</sup> floor west)	177	\$57,525.00
GRR01 – Girl's RR (1 <sup>st</sup> floor west)	178	\$57,850.00
MRR02 – Men's RR (1 <sup>st</sup> floor east)	182	\$59,150.00
GRR01 – Girl's RR (1 <sup>st</sup> floor east)	188	\$61,100.00
MRR01 – Men's RR (2 <sup>nd</sup> floor)	111	\$36,075.00

GRR01 – Girl’s RR (2 <sup>nd</sup> floor)	146	\$47,450.00
MRR01 – Men’s RR (3 <sup>rd</sup> floor)	111	\$36,075.00
GMRR01 – Girl’s RR (3 <sup>rd</sup> floor)	146	\$47,450.00
<u>MRR01 – Men’s RR (3<sup>rd</sup> floor)</u>	<u>158</u>	<u>\$51,350.00</u>
<b>Sub-Total</b>	<b>1,397</b>	<b>\$454,025.00</b>
<b>Total</b>	<b>3,148</b>	<b>\$1,023,100.00</b>

The proposed restroom renovations will include the following consultants (A cost estimator is not included in this proposal):

RPGA Design Group (Architectural and Accessibility)

Wells Doak Engineers (MEP Engineers)

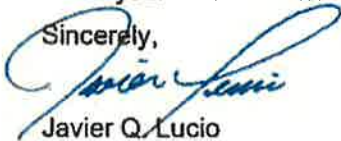
Proposed A/E Fees (note to exceed)..... \$56,275.00

Reimbursable Expenses ..... \$0.00

**Total Fees (not to exceed)..... \$56,275.00**

If you have any questions or if you need additional information about this proposal please contact me at your earliest convenience.

Sincerely,



Javier Q. Lucio  
RPGA Design Group, Inc.





Brian Mathis  
Director of District Operations  
Fort Worth Independent School District  
2808 Tillar Street  
Fort Worth, TX 76107

December 10, 2018  
Architectural Services Proposal

**Re: E.M. Daggett Middle School #042  
Restroom ADA Renovations**

Dear Mr. Mathis

WRA Architects, Inc. is pleased to present the following proposal for Architectural / Engineering Services for the following project:

**Restroom Renovations at E.M. Daggett MS**

A/E Fee: WRA Architects offers a minimum basic A/E services fee of:

**Twenty-Two thousand Eight hundred and Thirty dollars, \$22,830.00**

Scope: The programming assistance anticipated to be needed to effectively define the requirements of the project is included in the above basic services fee. The scope of the work is understood to include, but not limited to, the following:

schedule will be developed and presented to the Owner for approval as the scheduling effort progresses.

**Budgets:** A thumbnail estimate of cost has been prepared by WRA Architects. The estimated construction cost for this work is approximately \$195,000.00 (600 SF at \$325/sf), plus a \$9,750.00 (5%) contingency allowance, for a total of **\$204,750.00**.

Due to the nature of this work, the deliverables for the typical phases of the project will be modified somewhat from a conventional building project that is primarily new construction. However, the Architectural/Engineering fees are to include site investigation/evaluation, schematic design, design development, construction documentation, bidding/negotiation assistance, and construction administration per AIA Contract B101, 2007 edition. In addition to architectural service, the basic architectural fee includes consulting engineering services for mechanical, plumbing and electrical engineering design services.

The following consultants are not included in the basic architectural services and would be additional services when needed: Civil Engineering, Structural Engineering and any other consultant design services requested by the school district. The following project related services are not under the Architects' scope of responsibility and are contracted directly with the school district: boundary and topographic survey, site platting, environmental testing including asbestos survey, geo-technical investigation and foundation recommendations, construction material testing, HVAC test and balance /commissioning, property corner layout for construction, interior graphics and signage.

**Reimbursables:** The school district will pay the architect for standard reimbursable expenses as per AIA contract B101. For reimbursable expenses, the compensation will be computed as a multiple of 1.0 times the expenses incurred by the Architect.

Reimbursable amounts are estimated to be \$1,000.00 for the A/E expenses of plots, printing, bidding and other typical project expenses. Efforts to provide on-site investigation of existing conditions are included in the percentage fee proposal and will not be billed as additional services to the school district.

Additional services requested by the school district resulting in added scope to the project are to be reimbursed on a percentage of construction cost basis listed above for basic services.

**Statements:** Statements will be itemized and identified as Basic Services, Additional Services or Reimbursable Expense. Unless otherwise stated, statements will be submitted monthly for charges incurred during the month, and payments will be due within thirty (30) days following receipt of the statement.

**Initial Fee Billings:** Where compensation for Architect's Basic Services is based on percentage of construction cost, progress billings initially will be based on the estimated project construction cost until the actual construction cost is established. Architect is to be compensated for design work requested by the Owner but not included in the construction contract as a result of alternate bids not accepted or reductions in the budget.



Schematic Design Phase	ten percent	10%
Design Development Phase	twenty-five percent	25%
Construction Documents Phase	forty percent	40%
Bid Phase	five percent	5%
Construction Administration Phase	twenty percent	20%

Payment for Preparation of Alternate Bids and Separate Bid Packages:

The Architect shall be reimbursed through the Bidding and Negotiation Phase for all portions of the work that are identified as Alternate Bids or Separate Bid Packages as directed in writing by the Owner, but which are not accepted by the Owner for construction. The amount reimbursed to the Architect shall not exceed eighty (80%) percent of the A/E Fee as outlined above.

Schedule of hourly fees: Except as stipulated otherwise in the Owner-Architect agreement, any additional scope/services will be performed at the hourly rates, which follow. These rates and multiples shall be annually adjusted in accordance with normal salary review practices of the Architect:

Architect:	
Principal	\$175.00/hour
Expert Testimony	\$195.00/hour
Associates	\$125.00/hour
Registered Architect	\$90.00/hour
Intern Architect /CAD-Drafter	\$80.00/hour
Field Observer	\$80.00/hour
Secretarial/Word Processing	\$65.00/hour

Consultants \_\_\_\_\_ rates to be determined as needed.

Proposed Consultants: Unless noted otherwise, the following consultants are included in the basic services fee and will not be compensated as reimbursable expenses provided in the agreement.

MPE \_\_\_\_\_ \$9,000.00

Statement of Certification:

The Texas Board of Architectural Examiners (TBAE) has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas under the Texas Civil Statutes, Architects' Registration Law, Article 249a. TBAE can be contacted at the mailing address of P.O. Box 12337, Austin, Texas 78711-2337 or 333 Guadalupe, Suite 2-350, Austin, Texas 78701-3948, ph. (512) 305-9000 or fax at (512) 305-8900. They can be contacted through the web site at <https://www.tbae.texas.gov/LawsAndEnforcement/StatutesAndRules>.

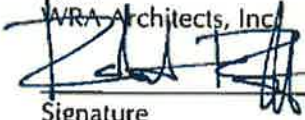
Please authorize and return a signed copy to this office if acceptable. If approved, it is understood that a formal agreement to establish applicable terms and conditions will follow.

Please do not hesitate to call to discuss any questions or comments you may have.



Architect:

WRA Architects, Inc.



Signature

12/09/2018

Date

**Roberto Ramirez, AIA**  
Principal, WRA Architects, Inc.

Owner:

Fort Worth ISD

Signature

Date

**Brian Mathis**  
Director of District Operations



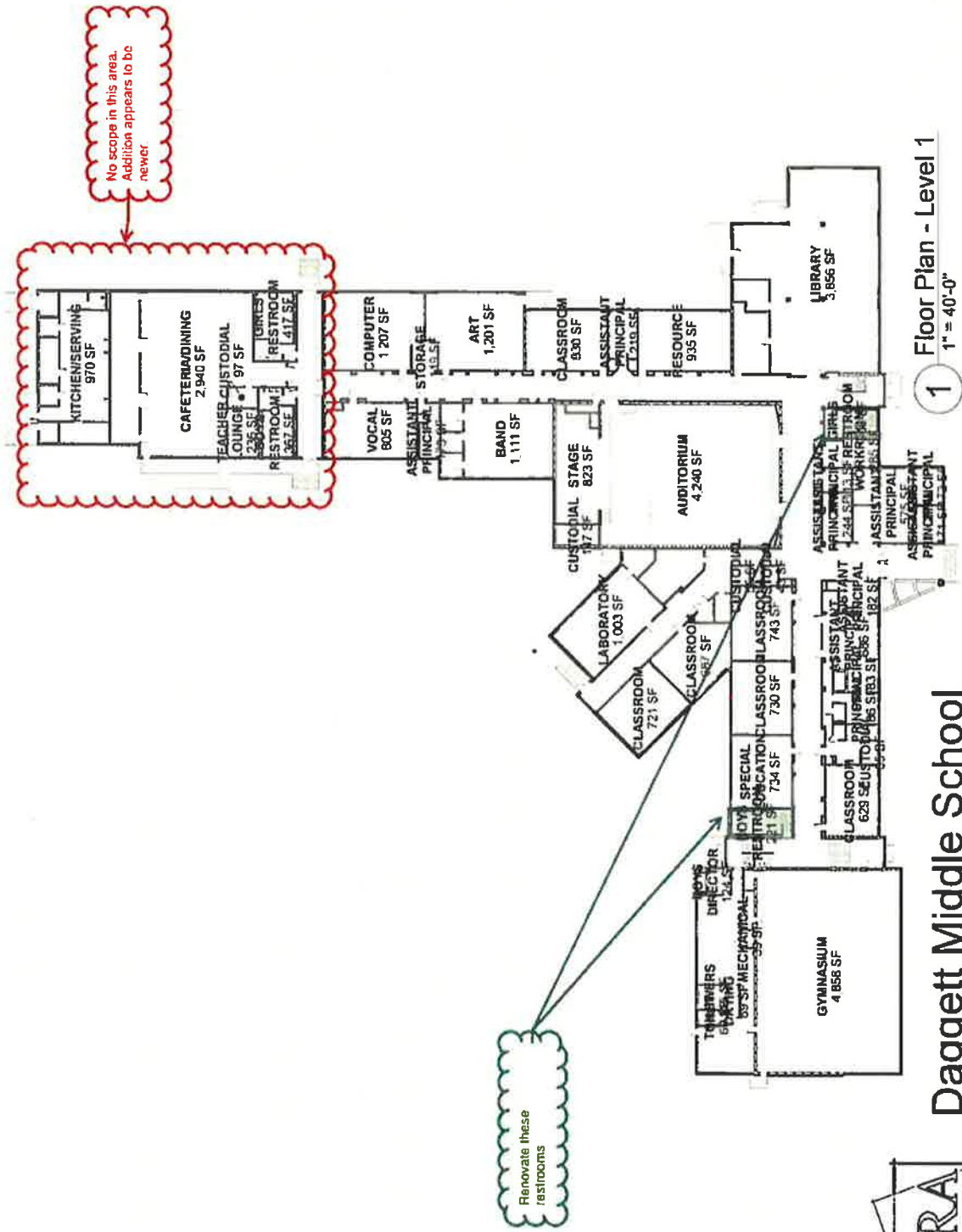


WRA Architects, Inc.

## Daggett Middle School

Fort Worth ISD

June 5, 2018



No scope in this area. Addition appears to be newer

Renovate these restrooms

1 Floor Plan - Level 1  
1" = 40'-0"



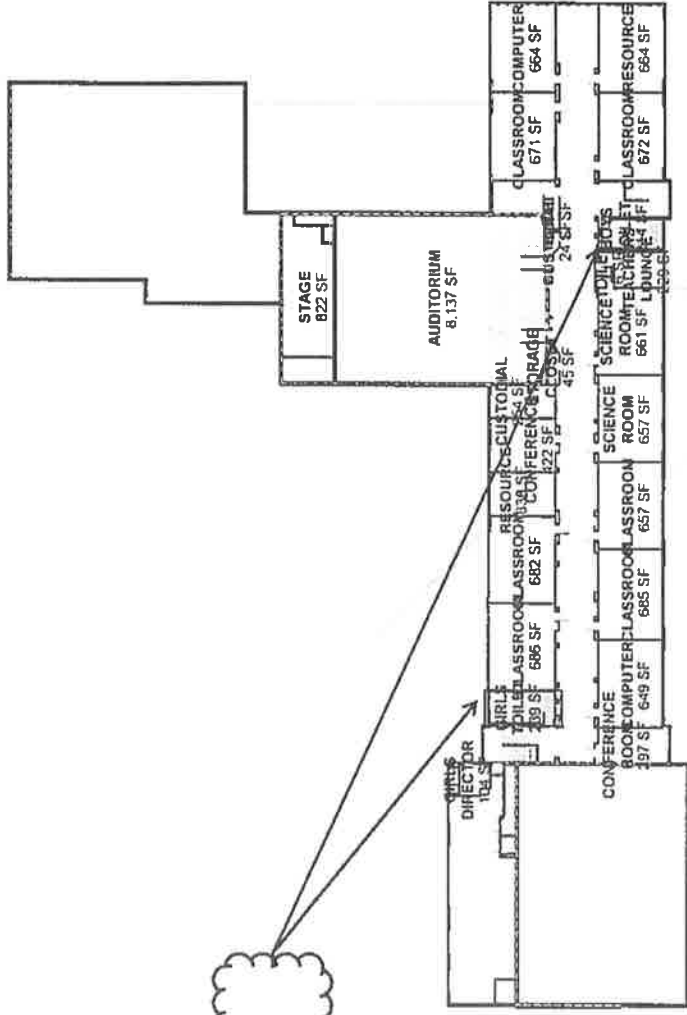
WTRA Architects, Inc.

# Daggett Middle School

Fort Worth ISD

June 5, 2018

Renovate these restrooms.



1 Floor Plan - Level 2  
1" = 40'-0"

# Daggett Middle School

Fort Worth ISD



WRA Architects, Inc.

June 5, 2018

**ACTION AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE ADOPTION OF RESOLUTION AND ORDER OF ELECTION**

**BACKGROUND:**

The Texas Election Code requires the governing body of a political subdivision to order an election. The terms of service for four Fort Worth ISD Board members will expire in 2019. School Board members, from Single Member Districts Two, Three, Five and Six are to be elected in 2019 to serve a term of four (4) years or until their successor has been duly elected and qualified pursuant to the provisions of the Texas Education Code and Texas Election Code.

**STRATEGIC GOAL:**

**3-Enhance Family and Community Engagement**

**ALTERNATIVES:**

1. Approve Adoption of Resolution and Order of Election
2. Decline to Approve Adoption of Resolution and Order of Election
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Adoption of Resolution and Order of Election

**FUNDING SOURCE**

*Additional Details*

General Fund

Not Applicable



**COST:**

The projected cost of contracted services with the Tarrant County Elections office will be determined once all participating entities are identified and the computation of shared costs is made.

**VENDOR:**

Not Applicable

**PURCHASING MECHANISM**

Not a purchase

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Division of Policy and Planning

**RATIONALE:**

The terms of the existing Board members are expiring in 2019 and an election must be held to determine who will serve as the Board member for Districts Two, Three, Five and Six.

**INFORMATION SOURCE:**

Karen Molinar  
Amanda Coleman

**RESOLUTION AND ORDER OF ELECTION  
BOARD OF EDUCATION  
FORT WORTH INDEPENDENT SCHOOL DISTRICT**

On this the 22<sup>nd</sup> day of January, 2019, the Board of Education for the Fort Worth Independent School District convened in regular session with a quorum of its members present, and among other proceedings had by said Board were the following;

**WHEREAS** on December 9, 2008, the Board of Education adopted a single member district plan which provided for nine single member districts; and

**WHEREAS**, a school Board member, from Single Member Districts Two, Three, Five and Six, is to be elected in 2019 to serve a term of four (4) years or until their successor has been duly elected and qualified pursuant to the provisions of the Texas Education Code and Texas Election Code.

**BE IT, RESOLVED AND HEREBY ORDERED**, that the Board of Education of the Fort Worth Independent School District, in accordance with the local and special laws of the Legislature of the State of Texas, the applicable general state laws and local policies and any federal court orders pertaining to the election of school trustees, does hereby adopt the following **ORDER OF ELECTION**.

**ORDER OF ELECTION**

**BE IT ORDERED** by the Board of Education of the Fort Worth Independent School District that on May 4, 2019, there shall be a general election for the purpose of electing four (4) members, to the Board of Education. One member shall be elected from Single Member District Two to serve a four (4) year term, or until a successor has been duly elected and qualified. One member shall be elected from Single Member District Three to serve a four (4) year term, or until a successor has been duly elected and qualified. One member shall be elected from Single Member District Five to serve a four (4) year term, or until a successor has been duly elected and qualified. One member shall be elected from Single Member District Six to serve a four (4) year term, or until a successor has been duly elected and qualified; and

**BE IT FURTHER ORDERED** that the member to be elected from Single Member District Two shall be elected by the qualified voters of Single Member District Two. The member to be elected from Single Member District Three shall be elected by the qualified voters of Single Member District Three. The member to be elected from Single Member District Five shall be elected by the qualified voters of Single Member District Five. The member to be elected from Single Member District Six shall be elected by the qualified voters of Single Member District Six; and

**BE IT FURTHER ORDERED** that all candidates seeking election as a board member must reside within the single member district boundaries for the single member district position they seek. Pursuant to state law, each candidate must reside in the specific single member district for six (6) months preceding the final day to file for such office. The final day to file is February 15, 2019; and

**BE IT FURTHER ORDERED** that every candidate must designate that he or she is a candidate for a specific single member district on his or her application to become a candidate. Such application shall be filed with the Secretary of the Board, or her designee, not later than 5:00 p.m. on the 15<sup>th</sup> day of February, 2019; and

**BE IT FURTHER ORDERED** that on the first Saturday in May 2019, being the 4<sup>th</sup> day of May, 2019, the election shall be held from 7:00 a.m. to 7:00 p.m. on said day. If no candidate receives a majority of the votes cast for the office for which he or she is a candidate, a runoff election shall be held on the 8<sup>th</sup> day of June, 2019. Only the names of the two candidates who received the highest number of votes for the office for which a runoff is required shall be placed on the ballot for such runoff election; and

**BE IT FURTHER ORDERED** that notice of said election shall be given by publishing the Election Order in a newspaper in the City of Fort Worth, and by posting notice of this **ORDER OF ELECTION** prior to April 15, 2019 on the bulletin board used for posting notices of meetings of the Fort Worth Independent School District. Notice has been posted, prior to December 17, 2018, so as to give notice of the opportunity to submit applications to be placed on the ballot as a candidate. Notice shall be published between the dates of April 4, 2019 and April 24, 2019 in accordance with Section 4.003, Texas Election Code; and

**BE IT FURTHER ORDERED** that Heider Garcia is hereby appointed Early Voting Clerk. His mailing address is P.O. Box 961011, Fort Worth, Texas, 76161-0011 and his street address is 2700 Premier Street, Fort Worth, Texas, 76111-0011.

**BE IT, FURTHER RESOLVED, AND ORDERED** that the Board of Education of the Fort Worth Independent School District shall identify at a future regular meeting, the early voting hours and locations and the election day polling locations for this election. Each polling site will be located within the school district and will serve as the precinct and polling place for those voters in the Tarrant County election precinct(s) which are assigned to that polling place listed for the **May 4, 2019**, Fort Worth Independent School District Board member election and any run off, if necessary.

The above Resolution and Order being read, motion was made by \_\_\_\_\_,  
and seconded by \_\_\_\_\_ that this Resolution and Order above and foregoing  
be passed, approved and adopted.

**FOR:** \_\_\_\_\_ **AGAINST:** \_\_\_\_\_

The above Resolution and Order was voted on and adopted at a regular meeting that the  
Board of Education held on the 22<sup>nd</sup> day of January, 2019.

\_\_\_\_\_  
Tobi Jackson, President  
Board of Education  
Fort Worth Independent School District

**ATTEST:**

\_\_\_\_\_  
Anael Luebanos, Secretary  
Board of Education  
Fort Worth Independent School District

**ACTION AGENDA ITEM  
BOARD MEETING  
January 22, 2019**

**TOPIC: APPROVE RESOLUTION AND ORDER FOR ELECTION SERVICES FOR THE MAY 4, 2019 FORT WORTH ISD BOARD OF EDUCATION ELECTION**

**BACKGROUND:**

In past elections the school district has contracted with the Tarrant County Elections Administration to oversee the assignment of polling sites, election equipment, judges, clerks, as well as the training of appropriate personnel, and other associated services. This has proven to be cost effective as well as more efficient than administering the election in-house.

Other entities or another entity will be sharing the May 4<sup>th</sup> election date including Tarrant County. This will lower the cost of what the Fort Worth ISD normally would pay for the administration of the election for Districts 2, 3, 5 and 6.

**STRATEGIC GOAL:**

**2-Improve Operational Effectiveness and Efficiency**

**ALTERNATIVES:**

1. Approve Resolution and Order for Election Services for the May 4, 2019 Fort Worth ISD Board of Education Election
2. Decline to Approve Resolution and Order for Election Services for the May 4, 2019 Fort Worth ISD Board of Education Election
3. Remand to staff for further study

**SUPERINTENDENT'S RECOMMENDATION:**

Approve Resolution and Order for Election Services for the May 4, 2019 Fort Worth ISD Board of Education Election

**FUNDING SOURCE**

*Additional Details*

General Fund

199-41-6439-001-750-99-431-000000

**COST:**

The projected cost of this contract will be determined once all participating entities are identified and the computation of shared costs is made.

**VENDOR:**

Tarrant County Elections

**PURCHASING MECHANISM**

Interlocal Agreement

***Purchasing Support Documents Needed:***

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

**PARTICIPATING SCHOOL/DEPARTMENTS**

Division of Policy and Planning

**RATIONALE:**

Adoption of the Resolution to enter into a contract with Tarrant County Elections Administration would save the Fort Worth ISD funds by sharing the cost of equipment, personnel and expertise provided by Tarrant County Elections Administration with other public entities conducting elections May 4, 2019.

**INFORMATION SOURCE:**

Karen Molinar  
Amanda Coleman

**FORT WORTH INDEPENDENT SCHOOL DISTRICT  
BOARD OF EDUCATION  
RESOLUTION AND ORDER FOR ELECTION SERVICES**

**WHEREAS**, the Fort Worth Independent School District Board of Education has ordered a board member election to take place on May 4, 2019, for Members to be elected from Single Member District Numbers Two, Three, Five and Six; and

**WHEREAS**, The Texas Election Code, Section 31.092, permits the Board of Education to enter into a contract with the Tarrant County Elections Administrator's office for conducting and supervising the school board member election on May 4, 2019 as well as any runoff; and

**WHEREAS**, by entering into a contract for election services with Tarrant County, the Fort Worth Independent School District will realize a reduction in expense in conducting said election should the Fort Worth Independent School District have conducted the election on its own;

**THEREFORE, BE IT ORDERED AND RESOLVED** by the Board of Education of the Fort Worth Independent School District:

1. That the Fort Worth Independent School District enters into a Joint Election Agreement with the Tarrant County Elections Administrator, to conduct the school board member election on behalf of the school district on May 4, 2019, and that the terms of said contract shall be negotiated by the school district staff.

2. That the Board of Education of the Fort Worth Independent School District hereby authorize the Board President, Tobi Jackson, to enter into and sign said Joint Election Agreement on behalf of the Board of Education and the Fort Worth Independent School District. Motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the resolution above and foregoing, be adopted.

**FOR:** \_\_\_\_\_ **AGAINST:** \_\_\_\_\_

The above Resolution was voted on at a regular meeting of the Board of Education held on the \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Tobi Jackson, President  
Board of Education  
Fort Worth Independent School District

**ATTEST:**

\_\_\_\_\_  
Anael Luebanos, Secretary  
Board of Education  
Fort Worth Independent School District