

*Board of Education
Regular Meeting
June 25, 2019*



Fort Worth
INDEPENDENT SCHOOL DISTRICT

Regular Meeting

Notice is hereby given that on June 25, 2019 the Board of Education of the Fort Worth Independent School District will hold a Regular Meeting beginning at 5:30 PM at the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed or considered or upon which any formal action may be taken are listed on the agenda which is made a part of this notice. Items do not have to be taken in the order shown on this meeting notice.

FORT WORTH INDEPENDENT SCHOOL DISTRICT

* AMENDED

AGENDA

1. **5:30 P.M. - CALL REGULAR MEETING TO ORDER - BOARD ROOM**
2. **PLEDGES**
3. **CALL TO ORDER PUBLIC HEARING**
 - A. Public Hearing to Discuss the 2019-2020 Budgets and Proposed Tax Rate for the General Fund, Debt Service Fund and Child Nutrition Fund
 - B. Public Comment on the 2019-2020 Budgets and Proposed Tax Rate for the General Fund, Debt Service Fund and Child Nutrition Fund
4. **CLOSE PUBLIC HEARING**
5. **RECOGNITIONS**
 - A. Western Hills High School Baseball Field and Complex Naming
6. **PUBLIC COMMENT**
7. **RECESS - RECONVENE IN REGULAR SESSION - BOARD CONFERENCE ROOM**
8. **DISCUSSION OF AGENDA ITEMS**
9. **CONSENT AGENDA ITEMS**

(Action by the Board of Education in adopting the "Consent Agenda" means that all items appearing herein are adopted by one single motion, unless a member of the Board requests that such item be removed from the "Consent Agenda" and voted upon separately.)

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L. Approve Construction of the Teaching and Learning Center Phase II at 1050 Bridgewood	175
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10. RECESS - RECONVENE IN BOARD CONFERENCE ROOM FOR EXECUTIVE SESSION

11. EXECUTIVE SESSION

The Board will convene in closed session as authorized by the Texas Government Code Chapter 551.

- A. Seek the Advice of Attorneys (Texas Government Code §551.071)
- B. Deliberation Regarding the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, Including Action Items Related to the Recommendation to Terminate Certain Continuing Contract Employees for Good Cause, the Recommendation to Terminate Certain Term Contract Employees for Good Cause and the Recommendation to Terminate Certain Probationary Contract Employees for Good Cause (Texas Government Code §551.074)
 - * 1. Executive Director of Choice and Enrichment Programming
 - * 2. Manager III - Business Operations
- C. Security Implementation (Texas Government Code §551.076)
- D. Real Property (Texas Government Code §551.072)

12. RECONVENE IN REGULAR SESSION - BOARD ROOM

13. ACCEPT CONSENT AGENDA

14. ACTION ITEMS

- A. Item/Items Removed from Consent Agenda
- B. Personnel

15. ACTION AGENDA ITEMS

- A. Take Action to Approve the Proposed Termination of Certain Continuing Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code
- B. Take Action to Approve the Proposed Termination of Certain Probationary Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code
- C. Take Action to Approve the Proposed Termination of Certain Term Contract Employees for Good Cause Pursuant to Chapter 21 of the Texas Education Code
- D. Adoption of Proposed 2019-2020 Budgets for the General Fund, Debt Service Fund, and Child Nutrition Fund 241
- E. Approve Renewal of Eduphoria Premium Suite and Related Services 244

16. COMMENTS BY BOARD MEMBERS OR SUPERINTENDENT ON CURRENT DISTRICT ACTIVITIES AND ANNOUNCEMENTS

17. ADJOURN

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: BOARD OF EDUCATION MEETING MINUTES

BACKGROUND:

The Open Meetings Act (the “Act”) was adopted in 1967 with the sole intent of making governmental decision-making accessible to the public. (It was codified without substantive change as Government Code Chapter 551.) The “Act” requires meetings of governmental bodies (school district board of trustees) to be open to the public, except for expressly authorized closed sessions, and to be preceded by public notice of the time, place and subject matter of the meeting.

Section 551.021 of the Texas Government Code states that (a) A governmental body shall prepare and keep minutes of each open meeting of the body with the minutes containing the subject of each deliberation and indicating action taken on each vote, order or decision. Section 551.022 provides that the minutes are public records and shall be available for public inspection and copying on request to the governmental body’s chief administrative officer or designee.

In order to maintain compliance with Chapter 551 of the Texas Government Code and the Texas Open Meetings Act, the Board must approve each set of minutes presented. Upon approval, the minutes can then be made available to the public as an official record of a given meeting.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve the Board Of Education Meeting Minutes
2. Decline to Approve the Board Of Education Meeting Minutes
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve The Board Of Education Meeting Minutes

FUNDING SOURCE

Additional Details

No Cost

COST:

None

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Board of Education

RATIONALE:

Approval of the attached Board of Education minutes allows the District to provide the public with an official record of any given meeting.

INFORMATION SOURCE:

Karen Molinar

MINUTES OF THE MEETING
OF
FORT WORTH BOARD OF EDUCATION

The Board of Education of the Fort Worth Independent School District held a meeting on May 7, 2019.

The following is a copy of the Meeting Notice and Return which is submitted and filed as a matter of record.

MEETING NOTICE
FORT WORTH INDEPENDENT SCHOOL DISTRICT

Notice is hereby given on May 2, 2019, the Board of Education of the Fort Worth Independent School District will hold a meeting beginning at 05:30 p.m. at the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas . The subjects to be discussed are listed on the agenda which is made a part of this notice.

Under the authority of Texas Government Code, Section 551.001, et seq., the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons:

1. To consult with the Board's attorney with respect to pending or contemplated litigation, or settlement offers, or on matters where the attorney's duty to the Board, pursuant to the Code of Professional Responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Laws. Sec. 551.071
2. To discuss the purchase, exchange, lease, or value of real property. Sec. 551.072
3. To discuss negotiated contracts for prospective gifts or donations. Sec. 551.073
4. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against a public officer or employee, unless such officer or employee requests a public hearing. Sec. 551.074
5. To consider the deployment, or specific occasions for implementation, of security personnel or devices. Sec. 551.076
6. To deliberate a case involving discipline of a public school child or children, unless an open hearing is requested in writing by a parent or guardian of the child; or to deliberate a case in which a complaint or charge is brought against an employee of the District by another employee and the complaint or charge directly results in a need for a hearing, unless the employee complained of or charged requests an open hearing. Sec. 551.082
7. To exclude a witness from a hearing during the examination of another witness in an investigation when the Board is investigating a matter. Sec. 551.084

All final votes, actions, or decisions on any matter discussed in closed or executive session shall be taken or made in open session.

This notice was posted and filed in compliance with the Open Meetings Law on May 2, 2018 at 10:00 a.m.

/s/ Faye Daniels
Executive Secretary
Board of Education

RETURN OF THE MEETING APRIL 16, 2019

I, Faye Daniels, Executive Secretary of the Board of Education of the Fort Worth Independent School District, do verify that a copy of this notice of meeting was posted on May 2, 2019 in A place convenient to the public at the Administration Building, 100 N. University Drive, Fort Worth, Texas, as required by the Texas Government Code, Section 551.001 et seq.

Given under my hand on May 2, 2019.

/s/ Faye Daniels
Executive Secretary
Board of Education

1. 5:30 P.M. – CALL TO ORDER BOARD WORKSHOP – CONVENE IN BOARD CONFERENCE ROOM

Mrs. Jackson called the meeting to order at 5:30 p.m.

The following Board Members were present:

Tobi Jackson
Anael Luebanos
Christene Moss
Judy Needham
Ashley Paz
Jacinto Ramos
Norman Robbins
Ann Sutherland

Absent: T. A. Sims

The following administrators were present:

Karen Molinar
Raul Pena
Cherie Washington
Jerry Moore
Art Cavazos
Charles Carroll
Elsie Schiro
Cynthia Rincon
Barbara Griffith
Sherry Breed
Clint Bond
David Johnson

2. 2019-2020 BUDGET WORKSHOP

Elsie Schiro and David Johnson gave an update of the budget.

The following topics were discussed:

Legislative Update
2019-2020 Revenue Planning Estimate
2018-2019 Projected Fund Balance
2018-2019 Projected Annual Expenditure
2019-2020 Preliminary Budget Estimate
Revenue vs. Expenditure Trends
2019-2020 Expenditure Planning Considerations
Cost Savings Strategies and Considerations

3. ADJOURN

The meeting was adjourned at 6:37 p.m.

MINUTES OF THE MEETING
OF
FORT WORTH BOARD OF EDUCATION

The Board of Education of the Fort Worth Independent School District held a meeting on June 4, 2019.

The following is a copy of the Meeting Notice and Return which is submitted and filed as a matter of record.

MEETING NOTICE
FORT WORTH INDEPENDENT SCHOOL DISTRICT

Notice is hereby given on May 30, 2019, the Board of Education of the Fort Worth Independent School District will hold a meeting beginning at 05:30 p.m. at the the Fort Worth Independent School District Board Complex, 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed are listed on the agenda which is made a part of this notice.

Under the authority of Texas Government Code, Section 551.001, et seq., the Board, during the course of the meeting covered by this notice, may enter into closed or executive session for any of the following reasons:

1. To consult with the Board's attorney with respect to pending or contemplated litigation, or settlement offers, or on matters where the attorney's duty to the Board, pursuant to the Code of Professional Responsibility of the State Bar of Texas, clearly conflicts with the provisions of the Open Meetings Laws. Sec. 551.071
2. To discuss the purchase, exchange, lease, or value of real property. Sec. 551.072
3. To discuss negotiated contracts for prospective gifts or donations. Sec. 551.073
4. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against a public officer or employee, unless such officer or employee requests a public hearing. Sec. 551.074
5. To consider the deployment, or specific occasions for implementation, of security personnel or devices. Sec. 551.076
6. To deliberate a case involving discipline of a public school child or children, unless an open hearing is requested in writing by a parent or guardian of the child; or to deliberate a case in which a complaint or charge is brought against an employee of the District by another employee and the complaint or charge directly results in a need for a hearing, unless the employee complained of or charged requests an open hearing. Sec. 551.082
7. To exclude a witness from a hearing during the examination of another witness in an investigation when the Board is investigating a matter. Sec. 551.084

All final votes, actions, or decisions on any matter discussed in closed or executive session shall be taken or made in open session.

This notice was posted and filed in compliance with the Open Meetings Law on May 30, 2019 at 05:30 p.m.

/s/ Faye Daniels
Executive Secretary
Board of Education

RETURN OF THE MEETING JUNE 4, 2019

I, Faye Daniels, Executive Secretary of the Board of Education of the Fort Worth Independent School District, do verify that a copy of this notice of meeting was posted on May 30, 2019 in a place convenient to the public at the Administration Building, 100 N. University Drive, Fort Worth, Texas, as required by the Texas Government Code, Section 551.001 et seq.

Given under my hand on May 30, 2019.

/s/ Faye Daniels
Executive Secretary
Board of Education

1. 5:30 P.M. - CALL TO ORDER SPECIAL MEETING – BOARD ROOM

President Ramos called the meeting to order at 5:31 p.m.

The pledges were recited

The following Board Members were present:

- Anne Darr
- CJ Evans
- Tobi Jackson
- Anael Luebanos
- Ashley Paz
- Quinton Phillips
- Jacinto Ramos
- Norman Robbins

Absent: T.A. Sims

The following administrators were present:

- Dr. Kent Scribner, Superintendent
- Sherry Breed, Chief of Equity & Excellence
- Vicki Burris, Chief of Capital Projects/Capital Improvement Program
- Charles Carroll, Chief Academic Officer
- Art Cavazos, Chief of District Operations
- Karen Molinar, Chief of Staff, Policy and Planning

Jerry Moore, Assistant Superintendent, Policy and Planning
Raul Pena, Chief of Elementary Schools
Cynthia Rincon, Chief of Human Capital Management
Elsie Schiro, Chief of Business & Finance
Cherie Washington, Chief of Secondary Schools
Barbara Griffith, Senior Communications Officer
Clint Bond, Executive Director of External & Emergency Communications

2. PUBLIC COMMENT

Speakers:

Penney Clanton

Mindia Whittier

Lorri Chambless

Heide Irgens

John Noble

Elizabeth Maldonado

Andrew Teeter

Rocio Ayala

Joanna Cardoza

Dylan Loften

Norma Garcia-Lopez

Ernie Moran

Vanessa Adia

Kimberly Gallegos

Diane Simmons

Julio Argueta

3. EXECUTIVE SESSION The Board will convene in closed session as authorized by the Texas Government Code Chapter 551.

- A. Seek the Advice of Attorneys (Texas Government Code§551.071)
- B. Deliberation Regarding the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, Including Action Items Related to the Recommendation to Terminate Certain Continuing Contract Employees for Good Cause, the Recommendation to Terminate Certain Term Contract Employees for Good Cause and the Recommendation to Terminate Certain Probationary Contract Employees for Good Cause (Texas Government Code §551.074)

4. RECONVENE IN REGULAR SESSION – BOARD ROOM

The meeting was reconvened at 7:27 p.m.

5. ACTION AGENDA ITEM

- A. Take Action to Approve the Proposed Termination of Georgia N. Clark’s Continuing Contract for Good Cause Pursuant to Chapter 21 of the Texas Education Code

Motion was made by Ashley Paz.

The motion was unanimously approved.

6. CLOSE SPECIAL MEETING

President Ramos closed the special meeting at 7:28 p.m.

7. CALL TO ORDER BOARD WORKSHOP – CONVENE IN BOARD CONFERENCE ROOM

The workshop was called to order at 7:40 p.m.

8. 2019-2020 BUDGET WORKSHOP

9. ADJOURN

The meeting was adjourned at 8:51 p.m.

/s/ Faye Daniels
Board of Education

Video of the meeting is available on the Board of Education website at <http://www.fwisd.org>

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE UPGRADE OF STADIUM LIGHTS AT CLARK FIELD

BACKGROUND:

In preparing for the 2019-2020 school year a need has been identified to upgrade and replace the stadium lights at Clark Field Stadium. Several of the 2000 watt metal halide bulbs that illuminate Clark Field Stadium are in need of replacement and are no longer being manufactured. The plan is to upgrade the stadium lights with high energy efficient LED light fixtures that come with a 10 year warranty.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Upgrade of Stadium Lights at Clark Field
2. Decline to Approve Upgrade of Stadium Lights at Clark Field
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Upgrade of Stadium Lights at Clark Field

FUNDING SOURCE

Additional Details

TRE

198-81-6299-001-999-99-501-000000

COST:

\$436,015.80

VENDOR:

Techline Sports Lighting

PURCHASING MECHANISM

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the Buyboard, Contract 512-16. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All FWISD schools

RATIONALE:

The new high efficiency LED lights will create energy savings for the district and provide a better quality of lighting for future athletic events.

INFORMATION SOURCE:

Art Cavazos



15303 Storm Drive • Austin, Texas 78734
(800) 500-3161 • www.sportlighting.com

BuyBoard Contract #: 512-16 (Expires 9/30/19)

Fort Worth ISD - Clark Field

Fort Worth, Texas - 5/1/19

Football

****65FC Avg. Light Level****

Track

****29FC Avg. Light Level****

Jumping Pits

****29FC Avg. Light Level****

All Field 750w Sport LED LED - Per Design #: 19-9256-65FC

Includes 10 Year Warranty

Quantity	Description
142	All Field 750 Watt Sport LED w/ Visor
1	AirMesh - Control Hub
1	AirMesh - Dynamic Scenes
142	Retrofit Diving Board Mounting Adapter Bracket

Total Retrofit Install = \$396,378.00

****Adder = \$39,637.80** for Contingency Allowance for unforeseen conditions

GRAND TOTAL = \$436,015.80

Project Notes:

- * Price includes light fixtures and controls.
- * Price includes delivery to jobsite.
- * Price firm for 60 days.
- * Allow 3-6 weeks for delivery.
(Delivery process will begin once P.O. has been issued and the Voltage Verification & Design Approval forms have been properly filled out and returned)
- * Allow 3-4 weeks for installation.
- * Price above does **NOT** include SALES or USE taxes.
- * A tax exemption certificate must be filed with Techline if applicable.
- * All work to be performed that requires a license, including but not limited to electrical & plumbing will be performed by individuals currently licensed in the proper jurisdiction. All proposals are based in bids by licensed individuals anticipated to perform the work.
- * **LED Warranty Information:**
 - Seller warrants that Equipment furnished or manufactured by Seller will be free from defects in material and workmanship for a period of 10 years from date of shipment. Seller will replace any defective material for the entire 10 year period.
 - For an additional fee, Seller will warrant that Equipment furnished or manufactured by Seller will be free from defects in labor, material and workmanship for a period of 10 years from date of shipment
- * Techline will make every effort to maintain any component of our sports lighting system for the entirety of the warranty period. Advances in technology and obsolescence of some components, including but not limited to; regulatory changes, cellular upgrades, and other items beyond our control, could possibly render this impossible for some components in the future. Techline will always make every effort to support our system as long as manufactured components are available.



Phone: 800.695.2919
Email: info@buyboard.com

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Vendor Contract Information

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Searches:

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Search:

- All
- Vendor Discounts Only
- Catalog Pricing Only

Refine Your Search:

Vendors

Techline Sports Lighting, LLC[X]

Price Range

Show all prices

Category

None Selected

Contract

Parks and Recreation Equipment and Field Lighting Products and Installation[X]

Vendor Name: Techline Sports Lighting, LLC

Address: 15303 Storm Dr.

Austin, TX 78734

Phone Number: (800) 500-3161

Email: wes@sportlighting.com

Website: <http://www.sportlighting.com>

Federal ID: 74-2904678

Contact: Wes Wese

Accepts RFQs: Yes

Minority Owned: No

Women Owned: No

Service-Disabled Veteran Owned: No

EDGAR Forms Received: Yes

No Israel Boycott Certificate: No

No Excluded Foreign Terrorist Orgs: No

Contract Name: Parks and Recreation Equipment and Field Lighting Products and Installation

Contract#: 512-16

Effective Date: 10/01/2016

Expiration Date: 09/30/2019

Payment Terms: Net 30 days

Delivery Days: 21

Shipping Terms: Pre-paid and added to invoice

Freight Terms: FOB Destination

Shlp Via: Common Carrier

Region Served: All Texas Regions

States Served: All States

Additional Info: EDGAR Vendor Certification Form (relating to 2 CFR Part 200 & Appendix II) is Vendor response document, and can be found in the Vendor Proposal File link page

Quote Reference Number: 512-16

Contract Documents

EDGAR Notice: [Click to view EDGAR Notice](#)

Proposal Documents: [Click to view BuyBoard Proposal Documents](#)

Regulatory Notice: [Click to view Bonding Regulatory Notice](#)

Construction Services Advisory: [Click to view the Construction Related Goods and Services Advisory](#)

Proposal Files: [Click to view Vendor Proposal Files Documents](#)

Renewal Notice/Letter: [Click to view Vendor Renewal Notice/Letter Documents](#)

Contact us 800.695.2919

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE RENEWAL OF MASS COMMUNICATIONS SYSTEM, WEB HOSTING SERVICES, FWISD APP AND ADDING A TEACHER COMMUNICATION TOOL FOR THE 2019-2020 SCHOOL YEAR

BACKGROUND:

Fort Worth ISD currently uses Blackboard, Inc. (formerly ParentLink) to provide telephone, text, email, and mobile application messages for emergency communications, daily attendance, and general announcements. This system is used at both the campus and District levels. On February 26, 2013, the Board approved the purchase for a web hosting solution provided by Edline, LLC, known as Blackboard in the amount of \$144,311.00. This web hosting solution provides the District with its primary District website, as well as the websites for all campuses. This purchase was for an initial one-year period with the option to extend for four additional years in one-year increments. At the time of the RFP selection process, the proposal of another vendor – Schoolwires – was more dynamic and user-friendly. Yet, it was also the most expensive, making it the least cost-effective, and Blackboard was selected. They have since provided good, reliable service. However, Blackboard has since acquired Schoolwires, bringing the District the opportunity to upgrade to a more sophisticated and user-friendly platform. This renewal allows our users to continue to easily view our websites on any device.

The Teacher Communications tool is a notification system similar to Mass Notifications, but designed specifically for teachers. This system allows teachers to send regular or pre-made messages via email, text/SMS messages, and if enabled by the District, direct phone messages to students and parents. These messages are categorized into teacher-specific categories and may be targeted to select students based on the message subject. Teachers may also create their own messages.

STRATEGIC GOAL:

3-Enhance Family and Community Engagement

ALTERNATIVES:

1. Approve Renewal of Mass Communications System, Web Hosting Services, FWISD App and adding a Teacher Communication Tool for the 2019-2020 School Year
2. Decline to Approve Renewal of Mass Communications System, Web Hosting Services, FWISD App and adding a Teacher Communication Tool for the 2019-2020 School Year
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Renewal of Mass Communications System, Web Hosting Services, FWISD App and adding a Teacher Communication Tool for the 2019-2020 School Year

FUNDING SOURCE

Additional Details

General Fund

199-53-6249-001-999-99-104-000000-

COST:

\$392,153.81

VENDOR:

Blackboard Inc.

PURCHASING MECHANISM

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the The Interlocal Purchasing System TIPS/TAPS Contract 2092216 and 4022516. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

District-wide

RATIONALE:

The Blackboard, Inc. services support and strengthen the District’s work in enhancing family and community engagement through timely and relevant communication with students, families, staff, and members of the community. Blackboard, Inc. services help the District reach these stakeholders via multiple platforms, including but not limited to the District’s message system, campus message systems, emergency notification system, and the Fort Worth ISD mobile app. These are proven strategies – the Fort Worth ISD District app has been downloaded more than 67,000 times and continues to be a necessary and vital tool for engagement. Approval will allow FWISD to provide vital information to our stakeholders through the District and campus websites in a mobile-ready, user-friendly, and dynamic manner. The FWISD website receives more than 30.9 million pageviews each year and provides important news and information for all District stakeholders.

INFORMATION SOURCE:

Barbara Griffith

VOID IF EXECUTED AFTER: July 20, 2019
CUSTOMER: Fort Worth ISD

Blackboard

This Blackboard Order Form ("Order Form") by and between **Blackboard Inc.** ("Blackboard") and **Fort Worth ISD** ("Customer") details the terms of Customer's use of the products and services set forth below ("Product and Pricing Summary"). This Order Form, together with the Blackboard Master Agreement located at <http://agreements.blackboard.com/bbinc/blackboard-new-master-agreement-all-products.aspx> and incorporated by this reference, form the entire agreement between the parties in respect of the products and services set forth in the Product and Pricing Summary.

Notwithstanding anything to the contrary in any purchase order or other document provided by Customer, any product or service provided by Blackboard to Customer in connection with a purchase order related to this Order Form is conditioned upon Customer's acceptance of this Order Form and the Blackboard Master Agreement. Any additional, conflicting or different terms proffered by Customer in a purchase order or otherwise shall be deemed null and void. Each of the individuals executing this Order Form represent and warrant that he or she is authorized to execute the Agreement on behalf of Customer or Blackboard, as applicable.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

A. Software & Services Product and Pricing Summary

Qty	Product Code	Product or Service	Initial Term Period #1 Effective Dates	Initial Term Period #1 (USD)	Initial Term Period #2 1 Year (USD)	Initial Term Period #3 1 Year (USD)	Initial Term Period #4 1 Year (USD)	Initial Term Period #5 1 Year (USD)
134	WCM-ESSN	BLACKBOARD WCM ESSENTIAL, 1 - 2,000 Users	07-01-2019 - 06-30-2020	\$120,925.04	\$120,925.04	\$120,925.04	\$120,925.04	\$120,925.04
84405	BC-MN	BLACKBOARD MASS NOTIFICATIONS	07-01-2019 - 06-30-2020	\$94,522.01	\$94,522.04	\$94,522.04	\$94,522.04	\$94,522.04
84405	MCA-APPI	BLACKBOARD MOBILE COMMUNICATIONS APP INTEGRATED	07-01-2019 - 06-30-2020	\$94,522.01	\$94,522.04	\$94,522.04	\$94,522.04	\$94,522.04
84405	BC-MN-TAPP	TEACHER COMMUNICATION	07-01-2019 - 06-30-2020	\$74,484.75	\$74,484.71	\$74,484.71	\$74,484.71	\$74,484.71

2	BC-MN-TRNOS	MASS NOTIFICATIONS: ONSITE TRAINING	07-01-2019 - 06-30-2020	\$4,400.00				
1	BC-MN-IMPL-TAPP	IMPLEMENTATION: TEACHER COMMUNICATION	07-01-2019 - 06-30-2020	\$2,000.00				
1	WCM-TRAVEL-3	ONSITE TRAVEL EXPENSES (1-3 DAYS)	07-01-2019 - 06-30-2020	\$1,300.00				
Total				\$392,153.81	\$384,453.82	\$384,453.82	\$384,453.82	\$384,453.82

B. Terms

1. The Initial Term of this Order Form shall be as specified in the Product and Services Pricing Summary above.
2. Unless otherwise specified in the Product or Service Description above, this Order Form shall be renewed automatically for successive periods of one (1) year (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Customer provides Blackboard, or Blackboard provides Customer, with a written notice to the contrary thirty (30) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. Effective Date: July 01, 2019

C. Payment Terms

1. All initial and subsequent payments shall be due Net 30. Unless otherwise stated, all prices are in United States currency.
2. Sales Tax: If applicable, a copy of your Sales Tax Direct Pay Certificate or your Sales Tax Exemption Certificate must be returned with this Order Form.

D. Special Provisions

Sales Approved: Adam Dolan
Initial:

Customer: Fort Worth ISD
Signature:
Name:
Title:
Date:
Is a Purchase Order (PO) required for the purchase or payment of the products on this Order Form? No Yes - Please complete below PO Number: PO Amount: Attach PO :

Blackboard Inc.
Signature: 
Name: Bill Jones
Title: Deputy General Counsel
Date: June 05, 2019

Attach Tax Exemption:



EMAIL PO & VENDOR QUOTE TO: TIPSP0@TIPS-USA.COM
 PO MUST REFERENCE VENDOR S TIPS CONTRACT NUMBER
 ATTACH PO AS A PDF - ONLY ONE PO (WITH QUOTE) PER ATTACHMENT

OVERVIEW

DUE DILIGENCE

CONTACTS

FINANCIAL SERVICES

PRINT PROFILE

RESELLERS

VENDOR **BLACKBOARD INC**

1111 19th St. NW Washington DC,20036

WEBSITE www.blackboard.comSERVICE/PRODUCTS
DESCRIPTION

Start Here To Copy Text ??Blackboard® Inc. is fully incorporated and has been in business for 21 years. Formed in 1997 with the vision of transforming the Internet into a powerful environment for the educational experience, Blackboard quickly became the leading provider of e-Education systems and services. Blackboard's roots originate with its first teaching and learning software platform, CourseInfo, which was created within the education community. Today, Blackboard is the world's leading education technology company: we are reimagining education by challenging conventional thinking and advancing new learning models. We rapidly deploy relevant and meaningful technologies and services to meet the needs of modern-day learners and the institutions that serve them, driving success and growth for both. In partnership with higher education, K-12, corporate organizations, and government agencies around the world, we help every learner achieve his or her full potential. Over the past decade, Blackboard has grown from less than \$100M in annual revenue to more than \$643M in annual revenue in 2015. During this time, Blackboard has continued to consistently generate positive operating cash flows and has remained profitable as measured and reported to creditors and investors. Blackboard has grown through both acquisition and organic growth. Blackboard is the market leader in ten different product categories in higher education in North America. Globally, Blackboard supports more than 19,000 customers in 100 countries, including 1,900 international institutions. Blackboard estimates 30 million individual users for all Blackboard products and services. Blackboard has approximately 2,750 employees worldwide, and is headquartered in Washington, D.C., with offices in North America, Europe, Asia, and Australia. Based on the Top 50 Times Higher Education Reputation Ranking in 2014, 80 percent of the world's top academic institutions work with us. Our solutions and services are used by one in three U.S. school districts, including 70 of the largest 100 districts, and we serve more than 20 million K-12 students. We support and work with 92 percent of the Nation's top online bachelor degree programs.

CONTRACT: 2092216 Web Hosting, Services or Content Management
Sep-22-2016 to Sep-26-2019 EDGAR COMPLIANCE: No

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**CONSENT AGENDA ITEM
BOARD MEETING
JUNE 25, 2019**

TOPIC: APPROVE THE PURCHASE OF PROPERTY, FLOOD, FLEET, GENERAL LIABILITY, AND CRIME INSURANCE; APPROVE SET ASIDE RESERVES TO PAY DEDUCTIBLES; AND APPROVE RESOLUTION AUTHORIZING THE TRANSFER OF UNDESIGNATED FUND BALANCE FROM THE INTERNAL SERVICE FUND (FUND 753) TO THE GENERAL FUND (FUND 199) TO PAY FOR 2019-2020 INCREASED INSURANCE PREMIUMS

BACKGROUND:

Higginbotham, the District’s agent of record has secured insurance thru Inter-local Agreement, to protect District assets for the 12 month period July 1, 2019 to June 30, 2020 with Texas Political Subdivisions for fleet, general liability and fidelity insurance. Flood insurance is purchased from National Flood Insurance Program; policy period of January 1, 2020 thru January 1, 2021. Property coverage is purchased using a bid process per contract with the broker of record, Higginbotham.

Listed by category are the recommended carriers and providers:

Coverage Type	Company/Provider	Coverage/Deductible	Values	Premium Cost Not to Exceed	Purchasing Mechanism
Property, Contents, Contractor Equipment, Boiler and Machinery, Includes Terrorism	This will be layered with multiple carriers for coverage. Higginbotham will be the contact agent that coordinates the layers of coverage	\$25,000 deductible per occurrence 2% of structure per occurrence for hail and wind	Approximate values of \$2,229,865,213 Future value will be added upon completion of CIP projects	\$3,350,000	Bid Summary / Evaluation (Higginbotham)
Flood Insurance	National Flood Insurance Program/Philadelphia Indemnity Insurance Company	\$2,000 deductible for property, \$2,000 for contents, per location	Covers eight properties in flood plain; \$2,747,700 property, \$1,204,800 contents	\$ 80,000	Bid Summary / Evaluation (Higginbotham)
Fleet Insurance	Texas Political Subdivisions	\$1,000,000 combined single limits for liability and physical damage and collision coverage Combined property damage and bodily injury deductible is \$50,000 per incident	Covers buses and all District owned vehicles	\$200,000 Liability \$95,000 Physical Damage/ Collision	Inter-local Agreement

General Liability Insurance	Texas Political Subdivisions	\$2,000,000 combined single limits with a per claim deductible of \$50,000		\$32,000	Inter-local Agreement
General Liability Insurance for Special Events or Special Applications	Texas Political Subdivisions and Higginbotham	Special Applications: e.g. Certification of Insurance for Fire Marshal, Certification of Insurance for General Maintenance Foreman, Certification of Insurance for Licensed Electrician Special Events: Budget set aside to issue Certification of Insurance if the District rents a facility. Includes additional cyber liability coverage, as well as CDL training and testing bonds.		\$109,500	Inter-local Agreement and Broker/Agent Bid Summary / Evaluation (Higginbotham)
Fidelity Insurance (theft of monies and securities, forgery and alteration of documents)	Texas Political Subdivisions	\$1,000,000 \$10,000, Employee Dishonesty Deductible \$5,000 all other		\$38,100	Inter-local Agreement
Data Breach (Security and privacy liability insurance)	Texas Political Subdivisions	\$1,000,000 for regulatory, event and defense costs per claim \$50,000 per claim	Coverage in the event that protected information is breached.	Included with purchase of fleet and general liability insurance	
Total Premiums				\$3,904,600	
Fleet Liability Reserve (Estimated Deductible)			Estimate based on last five years of claims	\$536,928	Estimate based on prior claims

General Liability Reserve (Estimated Deductible)	Texas Political Subdivision, Higginbotham, TASB		A deductible fund of \$36,000 will be maintained for accepted claims and residual open claims handled by the Texas Association of School Boards	\$ 36,000 TPS / Higginbotham	Estimate based on prior claims
Property Reserve			Estimated for one claim for wind/hail on a building valued at \$35,000,000 (2%)	\$700,000	Estimate based on prior claims
Total Reserves				\$1,272,928	
Grand Total				\$5,177,528	

The cost increase over last year is approximately \$2,754,528 for these insurances. The reason for this substantial increase is the cost of property insurance. As a result, Administration is recommending utilizing excess funds from the District's Internal Service Fund (Fund 753) to pay \$3.5M of these costs. The District self-funds and self-administers its workers' compensation and unemployment programs. Revenues are derived from employer paid rates assessed to employee's salaries to fund the current and future liabilities of the program. Due to decreased claims, the fund balance of the Internal Service Fund (\$21M) has accumulated beyond the amount necessary to meet both the current and future liabilities. It has been determined that \$3.5M can be transferred from undesignated fund balance in the Internal Service Fund (Fund 753) to the General Fund (Fund 199 – Other Revenue Resources) to offset the substantial increase in District's insurance premiums. Additionally, the Governmental Accounting Standards Board (GASB) release Statement 54 – “Fund Balance Reporting and Governmental Fund Type Definitions” (March 11, 2009) allows the District to transfer funds for a specific purpose by formal action of the District's Board of Education.

Administration, therefore, recommends the transfer of funds from the Internal Service Fund (Fund 753) to the General Fund (Fund 199 – Other Revenue Resources) to pay for the increased costs of the District's insurance premiums for the 2019-2020 school year.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve the Purchase of Property, Flood, Fleet, General Liability, and Crime Insurance; Approve Set Aside Reserves to Pay Deductibles; and Approve Resolution Authorizing the Transfer of Undesignated Fund Balance from the Internal Service Fund (Fund 753) to the General Fund (Fund 199) to Pay for 2019-2020 Insurance Premiums.
2. Decline to Approve the Purchase of Property, Flood, Fleet, General Liability, and Crime Insurance; Decline to Approve Set Aside Reserves to Pay Deductibles; and Decline to Approve Resolution Authorizing the Transfer of Undesignated Fund Balance from the Internal Service Fund (Fund 753) to the General Fund (Fund 199) to Pay for 2019-2020 Insurance Premiums.
3. Remand to staff for further study.

SUPERINTENDENT’S RECOMMENDATION:

Approve the Purchase of Property, Flood, Fleet, General Liability, and Crime Insurance; Approve Set Aside Reserves to Pay Deductibles; and Approve Resolution Authorizing the Transfer of Undesignated Fund Balance from the Internal Service Fund (Fund 753) to the General Fund (Fund 199) to Pay for 2019-2020 Insurance Premiums.

FUNDING SOURCE

General Fund

Note: The sum of \$3,500,000 will be transferred from the Internal Service Fund (753) to the General Fund (Fund 199 – Other Revenue Resources) to help defray the increased costs of the District’s insurance premiums for the 2019-2020 school year.

Additional Details

199-51-6429-001-999-99-435-000000 - \$4,130,000
199-34-6425-001-999-99-435-000000 - \$ 200,000
199-51-6425-001-999-99-435-000000 - \$ 95,000
199-34-6426-001-999-99-435-000000 - \$ 371,814
199-51-6426-001-999-99-435-000000 - \$ 165,114
199-41-6211-001-999-99-435-000000 - \$ 68,000
199-51-6427-001-999-99-435-000000 - \$ 109,500
199-51-6428-001-999-99-435-000000 - \$ 38,100

COST:

\$5,177,528

VENDOR:

Higginbotham
Texas Political Subdivisions

PURCHASING MECHANISM

Bid-Bid Summary/Evaluation-Property & Flood
Inter-local Agreement – Fleet, General Liability and Fidelity

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

District-wide

RATIONALE:

Purchase of insurance will provide adequate protection for the District in the event of a loss as well as appropriate defense when claims are made. Additionally, there are sufficient reserves in the Internal Service Fund (Fund 753) to transfer funds from undesignated fund balance to the general fund to offset the substantial increase in insurance premiums for the 2019-2020 school year.

INFORMATION SOURCE:

Elsie Schiro

**RESOLUTION TO TRANSFER UNDESIGNATED FUND BALANCE FROM THE
INTERNAL SERVICE FUND (FUND 753) TO THE GENERAL FUND (FUND 199-
OTHER REVENUE RESOURCES)**

**BOARD OF EDUCATION
BOARD MEETING: JUNE 25, 2019
FORT WORTH INDEPENDENT SCHOOL DISTRICT**

On this the 25th day of June, 2019, the Board of Education (BOE) for the Fort Worth Independent School District (District) convened in regular session with a quorum of its members present, and;

WHEREAS, the District self-funds and self-administers the Workers' Compensation and Unemployment Funds; and

WHEREAS, the District establishes rates sufficient to meet the current and non-current liabilities of the fund based on District estimates; and

WHEREAS, as of June 30, 2018 through the present, there is sufficient reserves to meet both current and non-current liabilities; and

WHEREAS, the District desires to transfer a portion of the Internal Service Fund Balance (Fund 753) to the General Fund (Fund 199) as other Revenue Resources as outlined in this Resolution;

NOW, THEREFORE, BE IT RESOLVED AND HEREBY ORDERED that the Board of Education of the Fort Worth Independent School District, in accordance with local, state, and federal laws, local policies, and other pronouncements and regulations, does hereby adopt the following **RESOLUTION**:

The Fort Worth Independent School District Board of Education hereby authorizes the transfer of the sum of \$3,500,000 from the Internal Service Undesignated Fund Balance (Fund 753) to the General Fund (Fund 199-Other Revenue Resources) to help defray the increased cost of the District's insurance premiums for the 2019-2020 school year.

The above Resolution and Order being read, a motion was made by _____, seconded by _____ that this Resolution above and foregoing be passed, approved and adopted.

FOR: _____

AGAINST: _____

The above Resolution was voted on and adopted at a regular meeting that the Board of Education held on the 25th day of June 2019.

Jacinto Ramos, Jr., President
Board of Education
Fort Worth Independent School District

ATTEST:

Quinton Phillips, Secretary
Board of Education
Fort Worth Independent School District

**CONSENT AGENDA ITEM
BOARD MEETING
JUNE 25, 2019**

TOPIC: APPROVE THE PURCHASE OF ADDITIONAL LICENSES FROM KRONOS

BACKGROUND:

The current Time and Attendance Software utilized by Fort Worth ISD is Kronos, Version 8.0 (V.8). The implementation of this new version was effective Saturday, May 25, 2019. When the latest version was purchased in December 2016, the recommendation was to only purchase Workforce Employee V.8 (computer) licenses and Workforce Mobile Employee V.8 (smartphone) licenses for full-time employees. After the “Go Live” date, it was determined that licenses to cover part-time employees and substitutes were also needed to improve the overall efficiency and functionality of V.8. As a result, 2,000 additional licenses are required, as shown below. The Board previously approved this purchase on November 15, 2016.

Software		
Item	License/Quantity	Total Price
Workforce Employee V8	2,000	
Workforce Mobile Employee V8	2,000	
Total Price		\$24,000.00
Support Service		
Item	Duration	Total Price
Gold Support Service	1 year	\$5,280.00
Total Price		\$5,280.00
Grand Total Cost		\$29,280.00

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve the purchase of additional licenses from Kronos.
2. Decline to approve the purchase of additional licenses from Kronos.
3. Remand to staff for further study.

SUPERINTENDENT’S RECOMMENDATION:

Approve the purchase of additional licenses from Kronos.

FUNDING SOURCE

Additional Details

General Fund

199-41-6299-001-750-99-412-000000

COST:

\$29,280.00

VENDOR:

Kronos Incorporated

PURCHASING MECHANISM

RFP 17-023 and Master Purchase Agreement.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

District-wide

RATIONALE:

Approval of the purchase of additional licenses will allow the part-time and substitute staff to utilize the Kronos Time and Attendance System to the fullest extent possible.

INFORMATION SOURCE:

Elsie Schiro

ORDER FORM

Quote#: 585486 - 3
Expires: 26-JUL-2019
Sales Executive: Martin, Doris E Sandy

Order Type: Upgrade US
Date: 04-JUN-2019
Page: 1/2

Bill To: FORT WORTH ISD
 2800 TILLAR
 FORT WORTH
 TX 76107
 United States

Ship To: Attn:MAX ATES
 FORT WORTH ISD
 2800 TILLAR
 FORT WORTH
 TX 76107
 United States

Solution ID: 6028286

Contact: David Megginson
Email: david.megginson@fwisd.org
Ship To Phone: 1 817 814-2184

Payment Terms: N30
Currency: USD
Customer PO Number:

FOB: Shipping Point
Ship Method:
Freight Term: Prepay & Add

Order Notes:

This order is subject to the terms and conditions of that certain Master Software and Services Contract between Fort Worth ISD and Kronos 12/20/2016.

Your Kronos solution includes:

SOFTWARE

Item	License/Qty	Total Price
WORKFORCE EMPLOYEE V8	2000	
WORKFORCE MOBILE EMPLOYEE V8	2000	
Total Price		24,000.00

SUPPORT SERVICES

Item	Duration	Total Price
GOLD SUPPORT SERVICE	1 YR	5,280.00
Total Price		5,280.00

*Support values listed above are total for all applicable products in each section of this order form

QUOTE SUMMARY

Description	Total Price
Subtotal	29,280.00
Deposit	0.00
Tax	0.00
Grand Total	29,280.00

FORT WORTH ISD

Kronos Incorporated

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Effective Date: _____

Effective Date: _____

Invoice amount will reflect deposit received. All professional services are billed as delivered with a payment term of Net Upon Receipt. Unless otherwise indicated above, this order is subject to the attached terms and conditions which the customer acknowledges have been read. THIS ORDER IS SUBJECT TO APPLICABLE TAXES. THE TAX AMOUNT SHOWN ON THIS ORDER IS ONLY AN ESTIMATE. THE ACTUAL TAX AMOUNT TO BE PAID BY CUSTOMER WILL BE SHOWN ON CUSTOMER'S INVOICE. The JBoss® Enterprise Middleware components embedded in the Software are subject to the End User License Agreement found at http://www.redhat.com/licenses/jboss_eula.html. Shipping and handling charges will be reflected on the final invoice.

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE THE PURCHASE OF READING ASSESSMENT AND PROGRESS MONITORING SYSTEM FOR THE 2019-2020 SCHOOL YEAR

BACKGROUND:

In the fall of 2016, the Board approved Achieve 3000 to provide an online reading assessment and progress monitoring system, as well as instructional supports for use with students in elementary through high school. Achieve 3000 allows for differentiated literacy instruction to reach each student at that student’s individual reading level from developing foundational literacy skills to improving reading comprehension skills. Teachers and students engage with nonfiction text from Achieve as part of teacher-led classroom instruction including interaction with grade level text, as well as discussion and small group instruction, with students reading and writing at independent levels. Instructional supports in Achieve 3000 provide teachers with differentiated content reading passages at each student’s independent reading level so that students develop and apply reading and writing skills in English Language Arts, Science, and Social Studies.

STRATEGIC GOAL:

Goal 1 – Increase Student Achievement

ALTERNATIVES:

1. Approve Purchase of Reading Assessment and Progress Monitoring System for the 2019-2020 School Year.
2. Decline to Approve Purchase of Reading Assessment and Progress Monitoring System for the 2019-2020 School Year.
3. Remand to staff for further study.

SUPERINTENDENT’S RECOMMENDATION:

Approve Purchase of Reading Assessment and Progress Monitoring System for the 2019-2020 School Year.

FUNDING SOURCE

Additional Details

General Funds

199-11-6329-015-XXX-24-307-000000

COST:

\$1,745,863.75

VENDOR:

Achieve 3000

PURCHASING MECHANISM

Bid/Proposal Statistics

Bid Number: 16-030-C

Number of Bid/Proposals received: 16

HUB Firms: 0

Compliant Bids: 16

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. All firms responding to this solicitation have been qualified to provide services per specifications of proposal. The vendor listed above has been selected to support this purchase.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All learners in FWISD in grades 2 – 8, plus students in specific high school reading courses

RATIONALE:

The use of Achieve 3000 is a key component of the District's core instruction in literacy leading to increased access and achievement for all FWISD students. In addition to the reading assessments and progress monitoring components, Achieve 3000 is an instructional resource that teachers in literacy, science, and social studies use to engage all students in both independent on-level reading with grade-level text as part of regular classroom instruction. Additionally, Achieve is used in the after-school program and can be accessed by any student 24/7 during and outside of school hours.

INFORMATION SOURCE:

Karen Molinar

Proposal Pricing

The following table lists special pricing that Achieve3000 is giving Fort Worth ISD:

Achieve Solutions	Assessment	Instruction	Professional Development	Total
KidBizPro TX: Grades 2-5*	\$148,687.39	\$500,602.54	\$193,193.10	\$842,483.03
TeenBizPro TX: Grades 6-8*	\$114,741.12	\$386,311.79	\$166,017.60	\$667,070.51
EmpowerPro TX: Grades 9-12*	\$23,225.39	\$78,195.52	\$134,889.30	\$236,310.21
Totals	\$286,653.90	\$965,109.85	\$494,100.00	\$1,745,863.75
Renewals*				
Year Five (20-21)	\$286,653.90	\$965,109.85	\$494,100.00	\$1,745,863.75
Year Six (21-22)	\$286,653.90	\$965,109.85	\$494,100.00	\$1,745,863.75

**This schedule is based on the current enrollment and on the renewal of the same products and services. Additional products and services can be purchased separately.*

These costs include access to our suite of solutions for FWISD (44,679 students at 125 schools):

- Student licenses – in English and Spanish
- Teacher and Administrator Licenses
- Parent Licenses
- LevelSet Assessment
- 24/7 Self-Paced, On-Demand Resources
- Leadership Edition
- Reporting for Teachers
- 24/7 Access Both Online and Offline

This pricing proposal reduces the high school licenses to 250 per the attached list.

Contact Information

Primary contacts for Achieve3000's proposal for **Fort Worth Independent School District**:

Kenneth Brown

Regional Vice President, South
kenneth.brown@achieve3000.com
Mobile: 850-251-1775

Mitzi Brenner

Regional Director, South
mitzi.brenner@achieve3000.com
Mobile: 512-680-4377

Acceptance

Fort Worth Independent School District accepts the terms and conditions listed within this proposal including associated payment term.

The complete signed Proposal and Purchase Orders can be sent to:

Achieve3000, Inc.
1985 Cedar Bridge Avenue, Suite 3
Lakewood, NJ 08701
Fax: 316-221-0718
Email: orders@achieve3000.com

Fort Worth Independent School District

Account Name

Achieve3000, Inc.

Customer Signature

Achieve3000 Signature

Name and Title

Name and Title

Date

Date

For terms and conditions, please refer to www.achieve3000.com/terms.

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

**TOPIC: APPROVE PURCHASE OF NATIONAL NORM-REFERENCED
COGNITIVE ABILITIES TEST (COGAT 8)**

BACKGROUND:

The District administers the national norm-referenced test, CogAT 8, to students in primary grades; these provide a valid and reliable measure for instructional planning as well as a comparison to a national norm group. CogAT is administered to all students enrolled in grades K-2 in the fall; it contains a non-verbal component which serves as an identification for gifted & talented students regardless of student's primary language.

STRATEGIC GOAL:

Goal 1 – Increase Student Achievement

ALTERNATIVES:

1. Approve purchase of national norm-referenced tests: Cognitive Abilities Test (CogAT 8)
2. Decline to Approve purchase of national norm referenced tests: Cognitive Abilities Test (CogAT 8)
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve purchase of national norm-referenced tests: Cognitive Abilities Test (CogAT 8)

FUNDING SOURCE

Additional Details

General Fund

199-31-6339-001-999-11-114-000000-

COST:

\$299,465.06

VENDOR:

Riverside Insights

PURCHASING MECHANISM

Bid/Proposal Statistics

Bid Number: 15-088

Number of Bid/Proposals received: 2

HUB Firms: 0

Compliant Bids: 2

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc. The vendor listed above has been selected to support this purchase.

PARTICIPATING SCHOOL/DEPARTMENTS

All elementary campuses district-wide

RATIONALE:

The District uses the data from this norm-referenced assessment for instructional planning, gifted & talented identification, and to determine appropriate educational interventions for students in grades K, 1, & 2. Results are also used to make relative comparisons of student performance and to monitor trends in performance over time. Results are accessible in a web-based reporting system for teachers, campus administrators, and central administrators to access the data. CogAT is administered to grade K-2 students in October.

INFORMATION SOURCE:

Karen Molinar



Riverside Insights

Proposal

Prepared For

Ft Worth Ind School District

100 N University Dr
Fort Worth TX 76107

For the Purchase of:

CogAT 8 Testing Program

Prepared By

Tony Castilleja

tony.castilleja@hnhco.com

PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.

Riverside Insights

Attention:
Sara Arispe
sara.arispe@fwsd.org
Riverside Assessments, LLC Confidential and Proprietary

Riverside Insights
One Pierce Place Suite 900W
Itasca, IL 60143
PHONE: 800-323-9540
FAX: 630-467-7192
AssessmentsOrders@hnhco.com

**Ft Worth Ind School District
CogAT 8 Testing Program**

ISBN	Title	List Price	Discount %	Sale Price	Quantity	Purchase Amount
CogAT 8 Scoring Services						
1496936	9781328488770 CogAT 8 Barcode Labels	\$0.80	15.0%	\$0.68	18,425	\$12,529.00
1496945	CogAT 8 Complete Individual Profile Narrative	\$2.31	15.0%	\$1.96	18,425	\$36,113.00
1483566	CogAT 8 Complete Basic Data Services Levels 5/6-8	\$7.55	15.0%	\$6.42	18,425	\$118,288.50
Total for CogAT 8 Scoring Services						\$166,930.50
Total for -						\$166,930.50
CogAT 8 Test Materials						
1713738	COGAT 8 LEVEL 5/6 COMPLETE PACKAGE OF 25	\$184.50	15.0%	\$156.83	244	\$38,266.52
1713740	COGAT 8 LEVEL 7 COMPLETE PACKAGE OF 25	\$184.50	15.0%	\$156.83	246	\$38,580.18
1713742	COGAT 8 LEVEL 8 COMPLETE PACKAGE OF 25	\$184.50	15.0%	\$156.83	247	\$38,737.01
Total for CogAT 8 Test Materials						\$115,583.71
Total for -						\$115,583.71

Proposal Summary		
	Total Discounts:	\$49,858.05
	Subtotal Purchase Amount:	\$282,514.21
	Shipping & Handling (6.00%):	\$16,950.85
	Total Cost of Proposal (PO Amount):	\$299,465.06

Riverside Insights

Attention:
Sara Arispe
sara.arispe@fwisd.org
Riverside Assessments, LLC Confidential and Proprietary

Riverside Insights
One Pierce Place Suite 900W
Itasca, IL 60143
PHONE: 800-323-9540
FAX: 630-467-7192
AssessmentsOrders@hnhco.com

**Ft Worth Ind School District
CogAT 8 Testing Program**

Total Cost of Proposal (PO Amount): \$ 299,465.06

Thank you for considering Riverside Insights as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development

- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:

Fort Worth ISD
100 N University Dr
Fort Worth TX 76107-1360

Sold to:

Fort Worth ISD
100 N University Dr
Fort Worth TX 76107-1360

- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Our standard shipping terms are FOB Shipping Point. The shipping term for your proposal is FOB Destination.
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the Riverside Insights terms of service shall apply.
- Make check, money order, or valid purchase order payable to Riverside Assessments, LLC, c/o Houghton Mifflin Harcourt. (HMH is currently acting as agent for the collection of payment on behalf of Riverside Insights)

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.riversideinsights.com>

Date of Proposal: 4/30/2019

Proposal Expiration Date:12/31/2019

Riverside Insights

Attention:
Sara Arispe
sara.arispe@fwisd.org
Riverside Assessments, LLC Confidential and Proprietary

Riverside Insights
One Pierce Place Suite 900W
Itasca, IL 60143
PHONE: 800-323-9540
FAX: 630-467-7192
AssessmentsOrders@hnhco.com

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE PURCHASE OF XEROX PAPER

BACKGROUND:

The purchase not to exceed 40,320 cases of paper at \$28.00 per case will provide an annual supply of Xerox Vitality Multipurpose 3R02047 8.5 x 11, 20#, White, 92 Bright duplicating paper for District-wide use. Buying paper in bulk allows the District to take advantage of lower pricing. Paper is purchased quarterly, with usage for the 2018-2019 school year through April 30 totaling 23,900 cases.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Purchase of Xerox Paper
2. Decline to Approve Purchase of Xerox Paper
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Purchase of Xerox Paper

FUNDING SOURCE

Additional Details

General Fund

199-00-1310-000-000-00-000-000000

COST:

\$1,128,960 Not to exceed

VENDOR:

Dahill/Xerox

PURCHASING MECHANISM

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the Purchasing Association of Cooperative Entities, Contract P00161. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All FWISD schools and departments

RATIONALE:

Buying paper in bulk allows cost effectiveness in meeting the needs of the District's schools and departments.

INFORMATION SOURCE:

Art Cavazos

Fort Worth Independent School District Paper

Date: May 13, 2019

Fort Worth Independent School District
100 N. University
Fort Worth, TX 76107

Prepared by Xerox Business Solutions Southwest
William E. Stall, VP Public Sector
Nannie Reinert, Senior Account Executive
820 W. Sandy Lake Rd. Ste. 100
Coppell, TX 75019



Leveraging PACE Contract #P00161

Paper

**Prepared Exclusively for Fort Worth ISD
Pricing Based off of PACE Cooperative Contract P00161
May 7, 2019**

The following section represents a catalog of the exciting new Connectkey enhanced AltaLink and Versalink series products from Xerox. These series have a common intuitive user experience, are mobile & cloud ready and provide benchmark security to enable next generation services. Along side a comprehensive managed print services program that will increase productivity while reducing and containing expense.



Paper Expense Per Case 2018—2019 \$28.28 Per Case

Proposed Cost

Xerox Business Solutions Southwest will supply paper to Fort Worth ISD at a fixed cost of \$28 per case for the 2019 –2020 school year.

Paper Specifications : 8 1/2 x 11 10M 20# Bright White

Proposed Savings

Forth Worth ISD will save at a minimum \$11,289.60 per year

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE DATAMAX OF TEXAS PRINTER/COPIER SERVICES FOR 2019-2020

BACKGROUND:

The Accountability and Data Quality Department requires printing/copier services for data reporting, producing required materials for local testing, as well as documentation and training required by state testing programs. These services are required to support both district and campus staff including campus testing coordinators, data analysts, teachers, and campus administrators. This is the first year of a 4-year agreement negotiated to reduce cost by 19% annually.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve Datamax of Texas Printer/Coper Services for 2019-2020
2. Decline to Approve Datamax of Texas Printer/Coper Services for 2019-2020
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Datamax of Texas Printer/Coper Services for 2019-2020

FUNDING SOURCE

Additional Details

General Fund

199-31-6264-001-999-99-114-000000

COST:

\$73,000.00

VENDOR:

Datamax of Texas

PURCHASING MECHANISM

Bid/RFP/RFQ

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All elementary school, middle school, high school, and specialty campuses districtwide.

RATIONALE:

Printer/copier services are needed to support data reporting and state-mandated and local assessments.

INFORMATION SOURCE:

Karen Molinar



Digital Copier Equipment Proposal

Submitted To:

Fort Worth ISD

Accountability and Data Quality

Submitted On:

(2019/2020 School Budget Year)

Submitted By:

Lisa Baird

Senior Business Process Consultant / Major Accounts

817.581.2800, Extension 5447



Pricing

Datamax Canon Recommended Equipment Solution:

Canon C5550i II – {2 unit new} Copy/Print/Scan/Fax

- Color and B&W Multi-Function Copy/Print/Scan
- 50 Page Per Minute Print/Copy Speed
- Up to 120 Page Per Minute Scan Speed (B&W/Color)
- {4} 550-Sheet Paper Trays, 150-Sheet Bypass
- Scan to email, desktop, shared folder, FTP site or user box
- Scan directly into Word, Power Point and Excel
- Blank page removal and miss feed detection while scanning
- Staple finisher-corner and double staple up to 50 sheets
- 3G Fax
- 100-Sheet Single Pass Document Feeder
- Color restriction available (would need to use access codes)
- Includes delivery/install/setup/network and user training

Canon C8505i II – {3 unit new} Copy/Print/Scan

- Color and B&W Multi-Function Copy/Print/Scan
- 105 Page Per Minute Print/Copy Speed
- Up to 200 Page Per Minute Scan Speed (B&W/Color)
- {4} 550-Sheet Paper Trays, 150-Sheet Bypass
- POD Deck lite for extra paper
- Scan to email, desktop, shared folder, FTP site or user box
- Scan directly into Word, Power Point and Excel
- Blank page removal and miss feed detection while scanning
- Staple finisher-corner and double staple up to 50 sheets
- 100-Sheet Single Pass Document Feeder
- Color restriction available (would need to use access codes)
- Includes delivery/install/setup/network and user training

Canon 4235 – {1 department owned tag # N9759} Copy/Print/Scan

- B&W Multi-Function Copy/Print/Scan
- Datamax will continue to service this machine



Datamax Leasing Option for Canon Equipment:

48 Month Term..... \$5,088.85 a month (equipment, service and all toner)

- No further obligation to agreement # Q-06646
- **Monthly savings of -\$1,802.42 35% (-\$21,629.04 for the year)**

Management Service Agreement

Canon C5550i II (2) ,Canon 8505i II (3) and department owned Canon 4235 (tag # N9759)

- Includes all service calls, preventive maintenance calls, electrical and mechanical parts, fuser oil, drums, all color and B&W toner at no additional charge.
- Excludes supplies such as paper, staples and transparencies.

Shared Black Impressions Per Month 120,000 a month (360,000 a quarter)

Additional Black Impressions to be invoiced at \$0.0061

Shared Color Impressions Per Month..... 15,000 a month (45,000 per quarter)

Additional Color Impressions to be invoiced at \$0.0432

Staples are included and no service increase for life of agreement

Estimated Annual Total

With additional impressions based on previous totals \$73,000.00

PROPRIETARY NOTES. All the prices and conditions in this proposal are valid for thirty (30) days from the date of proposal unless extended in writing or upon acceptance by Fort Worth ISD. All information in this proposal is to be considered to be proprietary and property of Datamax. All documentation and proposal information will be returned to Datamax at its request. Only those identified parties within FW ISD that are part of the decision making committee will have access to this proposal. Nothing in this proposal shall be copied, distributed or used by FW ISD written authorization of Datamax of Texas.

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE ANNUAL RENEWAL OF NWEA MAP GROWTH & PROGRESS MONITORING SYSTEMS FOR MATH, NWEA MAP GROWTH FOR READING, AND MAP FLUENCY PROGRESS MONITORING SYSTEM FOR LITERACY FOR THE 2019-2020 SCHOOL YEAR

BACKGROUND:

North West Evaluation Association (NWEA) MAP Growth and Progress Monitoring System was selected in 2017 to provide a single-vertically aligned system for mathematics grade 1 – Algebra I with a standardized assessment measure for each student three times per year: beginning of year, middle of year, and end of year, as well on-going progress monitoring of student mathematics along with goal setting and teacher instructional resources for use in targeted small group instruction during the core learning time. The initial contract ran from Board approval on August 8, 2017, until August 31, 2018, with five (5) one-year optional renewals. The current consent agenda item is for a one-year optional renewal for the 2019-2020 school year; this is year 3 of the implementation for mathematics.

Based on the current Texas Education Agency (TEA) *Commissioner’s Lists of Approved Reading Instruments*, a District committee led by the Early Learning Department identified and interviewed vendors to provide a robust early literacy assessment to support the district goal of 100x25. NWEA MAP Fluency Progress Monitoring System was selected to provide a single-vertically aligned system for literacy in grades K-3 with a standardized assessment measure for each student three times per year: beginning of year, middle of year, and end of year, as well on-going progress monitoring of student literacy along with goal setting and teacher instructional resources for use in targeted small group instruction during the core learning time.

Finally, Texas Education Code §101.6001 requires each school district to administer a diagnostic reading instrument to each student in grade 7 whose performance on the grade 6 state reading assessment did not meet the passing standard. Use of the NWEA MAP Growth for Reading will meet this requirement and align with the NWEA MAP Growth for Mathematics which students are already familiar with. NWEA MAP Growth for Reading is included on the TEA *Commissioner’s Lists of Approved Reading Instruments*.

The one-year optional renewal for each of the mathematics, reading, and literacy components will be brought to the Board for review and approval.

STRATEGIC GOAL:

1 – Increase Student Achievement

ALTERNATIVES:

1. Approve the annual renewal of NWEA MAP Growth & Progress Monitoring System for Math, and the initial contracts for NWEA MAP Growth for Reading and MAP Fluency Progress Monitoring System for Literacy for the 2019-2020 School Year
2. Decline to Approve the annual renewal of NWEA MAP Growth & Progress Monitoring System for Math, and the initial contracts for NWEA MAP Growth for Reading and MAP Fluency Progress Monitoring System for Literacy for the 2019-2020 School Year
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve the annual renewal of NWEA MAP Growth & Progress Monitoring System for Math, and the initial contracts for NWEA MAP Growth for Reading and MAP Fluency Progress Monitoring System for Literacy for the 2019-2020 School Year.

FUNDING SOURCE

Additional Details

General Fund	199-11-6399-019-XXX-24-114-000000	\$550,000.00
	199-11-6299-001-XXX-11-143-000000	\$171,000.00
	199-11-6399-011-XXX-11-138-000000	\$12,400.00

COST:

\$550,000.00 MAP Growth & Progress Monitoring – Mathematics (grades 1-Algebra 1)
\$171,000.00 MAP Fluency & Progress Monitoring (grades K-3)
\$ 12,400.00 MAP Growth – Reading/Language Arts (grade 7)

\$733,400.00

VENDOR:

North West Evaluation Association (NWEA)

PURCHASING MECHANISM

Bid/Proposal Statistics

Bid Number: 17-078
Number of Bid/Proposals received: 5
HUB Firms: 0
Compliant Bids: 5

The above bid/proposal has been evaluated in accordance with the Texas Education Code section 44.031 (b) regarding specifications, pricing, performance history, etc.

It is the intent of the district to use the recommended Commissioner's Lists of Approved Reading Instruments from TEA MAP Fluency and MAP Growth for Reading for the purchases.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Each student in FWISD enrolled in mathematics in grades 1-8 and Algebra I at all campuses; each student in FWISD enrolled in literacy in grades K-3 at all elementary campuses, and each student in FWISD enrolled in grade 7 at all middle school campuses.

RATIONALE:

To provide a differentiated platform for mathematics (grade 1-Alg I) and literacy (grade K-3) to assess students' performance levels and monitor student progress in mathematics and literacy. Closing the gap for our struggling learners while meeting the needs of on-level and higher performing students requires the implementation of a solution that differentiates strategically to identify and meet the unique needs of each student so that each student continues to grow. For students in grade 7, the reading assessments results will provide teachers with skills specific information on students' areas of strength and weakness, as well as meet the requirement in the Texas Education Code.

INFORMATION SOURCE:

Charles Carroll

Schedule A

Bill To Partner ID: 7368 Fort Worth ISD Accounts Payable 100 N. University, Suite NW 140-E Fort Worth, TX 76107	Sold To Partner ID: 7368 Fort Worth ISD Accounts Payable 100 N. University, Suite NW 140-E Fort Worth, TX 76107
SF Quote Number: 00012854 Quote Date: 12/013/2018	Start Date: 09/01/2019 End Date: 08/31/2020

PRODUCT NAME	QUANTITY	NET PRICE	TOTAL
NWEA Comprehensive Assessment System includes: <ul style="list-style-type: none"> MAP Growth K-2 for Math MAP Growth 3+ for Math MAP Skills for Math MAP Spanish for Math 	60,000	\$8.00	\$480,000.00
Customized Onsite Professional Learning Workshops <ul style="list-style-type: none"> \$3,000/day first day delivery 	15	\$3,000.00	\$45,000
Customized Onsite Professional Learning Workshops <ul style="list-style-type: none"> \$1,000/day consecutive days following a first day delivery 	25	\$1,000.00	\$25,000.00
MAP Growth Insights Report	1	Included in per student cost	\$ 0.00
MAP Insights Report	1	Included in per student cost	\$ 0.00
Professional Learning Online	Unlimited	Included in yearly subscription	\$ 0.00
		TOTAL PRICE	\$550,000.00

Notes: Quote reflects Fort Worth ISD RFP #17-078 pricing.

This Schedule A is subject to a custom Master Subscription Agreement between NWEA and Fort Worth ISD. NWEA's Privacy and Security Policy for Student Information can be found at:
<https://legal.nwea.org/NWEA%20Privacy%20and%20Security%20for%20PII%20Sept%2024%202014.pdf>
NWEA's W9 can be found at: <https://legal.nwea.org/NWEA%20W-9.pdf>
Until this Schedule A is signed, the terms identified here are valid for 90 days from the date above.
Please confirm the billing address listed above on the left, or specify changes to your account manager.

Signature:	Printed Name:
Employer ID#: 93-0686108	121 NW Everett Street, Portland, OR 97209 Tel: 503.624.1951 / Fax: 503.639.7873 / www.nwea.org
	Schedule A – Hyperlink MSA

Date:	Title:



Schedule A

Company Address: 121 NW Everett Street
 Portland, OR 97209
 License Start Date: 09/01/2019
 License End Date: 08/31/2020
 Prepared By: Dave Irby
 Phone:
 Email: dave.irby@nwea.org
 Bill To Name: Fort Worth ISD
 Bill To Address: ACCOUNTS PAYABLE
 100 N. University, Suite NW
 140-E
 Fort Worth, TX 76107

Created Date: 06/02/2019
 Quote Number: 00013716
 Partner ID: 7368
 Contact Name: Sara Arispe
 Phone: (817)871-2000
 Email: sara.arispe@fwisd.org
 Ship To Name: Fort Worth ISD
 Ship To Address: 100 N University Drive
 Fort Worth, TX 76107

Product	List Price	Sales Price	Quantity	Total Price	Item Discount
MAP Reading Fluency (incl. English & Spanish)	\$9.00	\$5.00	27,000	\$135,000.00	-\$108,000.00
Custom Professional Learning Workshop	\$4,000.00	\$3,000.00	6	\$18,000.00	-\$6,000.00
Custom Professional Learning Workshop	\$4,000.00	\$1,000.00	18	\$18,000.00	-\$54,000.00

Quote Discount - \$168,000.00
 Quote Subtotal \$171,000.00
 Estimated Tax \$0.00
Grand Total \$171,000.00

Spanish language assessments for MAP Growth and MAP Reading Fluency are anticipated to be available no later than August 1, 2019.

Terms and Conditions

This Schedule A is subject to NWEA's terms and conditions located at: <https://legal.nwea.org/>. By signing this Schedule A you agree you have read and understood the terms and agree to them.

If this schedule includes virtually delivered professional learning or workshops, then cancellation is subject to the Virtual Workshop Cancellation Policy: at <http://legal.nwea.org/supplementalterms.html>.

Information about NWEA's collection, use, and disclosure of Student Information can be found here: <https://legal.nwea.org/nwea-privacy-and-security-for-pii.html>

NWEA's W9 can be found at: <https://legal.nwea.org/nwea-w-9.html>

Until this Schedule A is signed, the terms identified here are valid for 90 days from the date above. Please confirm the billing address, or specify changes to your account manager.

Signature

Signature: _____ Printed Name: _____

Date: _____ Title: _____



Schedule A

Company Address: 121 NW Everett Street
 Portland, OR 97209
 License Start Date: 09/01/2019
 License End Date: 08/31/2020
 Prepared By: Dave Irby
 Phone:
 Email: dave.irby@nwea.org
 Bill To Name: Fort Worth ISD
 Bill To Address: ACCOUNTS PAYABLE
 100 N. University, Suite NW
 140-E
 Fort Worth, TX 76107

Created Date: 05/03/2019
 Quote Number: 00018096
 Partner ID: 7368
 Contact Name: Sara Arispe
 Phone: (817)871-2000
 Email: sara.arispe@fwisd.org
 Ship To Name: Fort Worth ISD
 Ship To Address: 100 N University Drive
 Fort Worth, TX 76107

Product	List Price	Sales Price	Quantity	Total Price	Item Discount
MAP Growth Single Subject (2-12)	\$9.45	\$2.00	6,200	\$12,400.00	-\$46,190.00

Quote Discount - \$46,190.00
 Quote Subtotal \$12,400.00
 Estimated Tax \$0.00
Grand Total \$12,400.00

Notes

License for 1 test administration for MAP Growth Reading

Spanish language assessments for MAP Growth and MAP Reading Fluency are anticipated to be available no later than August 1, 2019.

Terms and Conditions

This Schedule A is subject to NWEA's terms and conditions located at: <https://legal.nwea.org/>. By signing this Schedule A you agree you have read and understood the terms and agree to them.

If this schedule includes virtually delivered professional learning or workshops, then cancellation is subject to the Virtual Workshop Cancellation Policy: at <http://legal.nwea.org/supplementalterms.html>.

Information about NWEA's collection, use, and disclosure of Student Information can be found here: <https://legal.nwea.org/nwea-privacy-and-security-for-pii.html>

NWEA's W9 can be found at: <https://legal.nwea.org/nwea-w-9.html>

Until this Schedule A is signed, the terms identified here are valid for 90 days from the date above. Please confirm the billing address, or specify changes to your account manager.

Signature

Signature: _____

Printed Name: _____

Date: _____

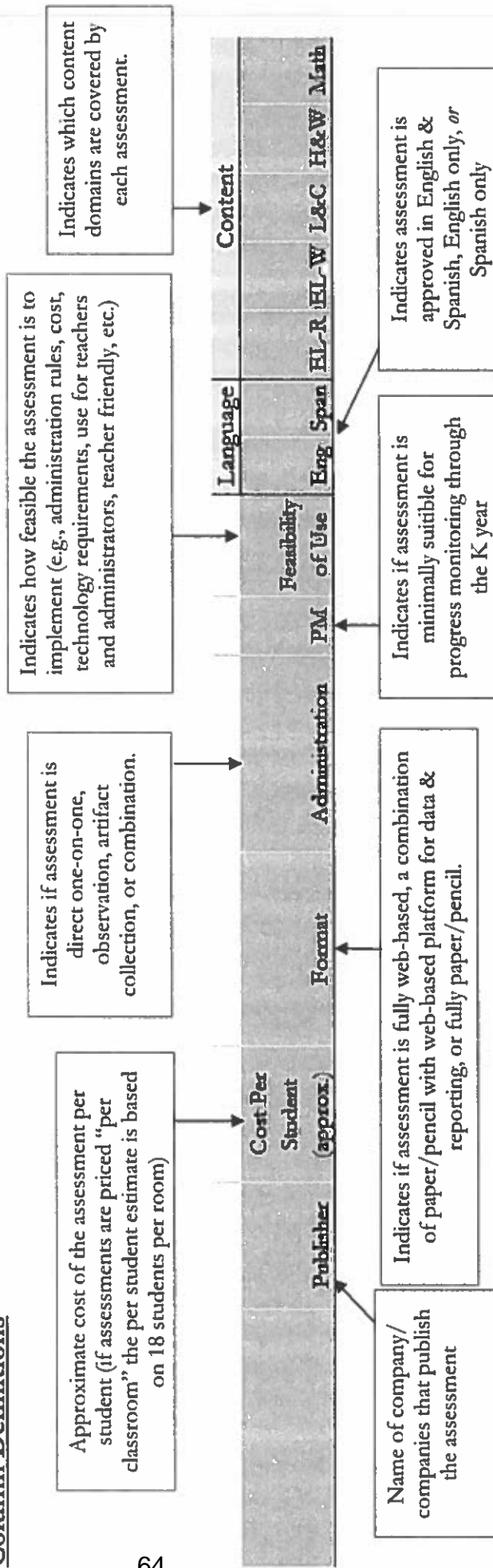
Title _____

The Commissioner's List of Approved Kindergarten Reading and Multidimensional Instruments

Criteria to consider:

- a. Selected instrument(s) for use must measure (1) emergent literacy-reading.
- b. A district may also measure (2) mathematics (3) emergent literacy-writing, (4) language and communication, and (5) health and wellness development. This may include a single assessment covering all domains or a combination of assessments.
- c. Whenever possible, skill levels of children who speak a language other than English should be assessed in both their home language and English.
- d. All assessments included on the list are appropriate kindergarten entry (screening) measures. Screening measures are brief assessments that provide information on entry-level skills at the beginning of the kindergarten year. A subset of assessments included on the list also track progress throughout the kindergarten year (or beyond kindergarten).

Column Definitions



Note: The list is followed by detailed summary pages of each assessment on the list. These summaries provide additional information about strengths and limitations of each assessment related to content coverage, administrative features and psychometric features.

The Commissioner's List of Approved Kindergarten Reading and Multidimensional Instruments

When evaluating student progress and learning, it is recommended that educators assess multiple domains of development including reading, writing, math, health-wellness and language-communication.

Assessment Tool	Publisher	Cost Per Student (approx.)	Format	Administration	PM	Feasibility of Use	Language				Content			
							Eng	Span	EL-R	EL-W		I&C	H&W	Math
TX-KEA	CLI @ UT Health	\$0 for public kindergarten	web-based	Direct & observation		medium	✓	✓	✓	✓	✓	✓	✓	✓
DIAL-4 [±]	Pearson	\$13.80	paper/pencil w/online platform	Direct & observation		medium	✓	✓	✓	✓	✓	✓	✓	✓
Work Sampling System [±]	Pearson	\$5.79	paper/pencil w/online platform	Observation & artifacts	✓	medium	✓	✓	✓	✓	✓	✓	✓	✓
Ready, Set, K!	E3 Alliance	\$8.00	paper/pencil w/online platform	Direct, observation & artifacts		medium	✓	✓	✓	✓	✓	✓	✓	✓

Note: Assessments below this line assess 3 or fewer domains of development and may not have a Spanish version.

STAR Early Literacy [*]	Renaissance Learning	\$7.45	web-based	Direct	✓	medium	✓	✓	✓	✓	✓	✓	✓	✓
aimswebPlus [*]	Pearson	\$8.50	paper/pencil w/online platform	Direct	✓	medium	✓	✓	✓	✓	✓	✓	✓	✓
MAP for Primary Grades [*]	NWEA	\$13.50	web-based	Direct	✓	medium	✓	✓	✓	✓	✓	✓	✓	✓
DIBELS Next [*]	Dynamic Measurement	\$1.00	paper/pencil w/online platform	Direct	✓	high	✓	✓	✓	✓	✓	✓	✓	✓
TPRI [*] (pair w/ Tejas LEE)	CLI @ UT Health OR Liberty Source	CLL: \$0 for public kindergarten; Liberty Source: \$6	web-based OR paper/pencil w/online platform	Direct	✓	high	✓	✓	✓	✓	✓	✓	✓	✓
Tejas LEE [*] (pair w/TPRI)	Liberty Source	\$5.00	web-based	Direct	✓	medium	✓	✓	✓	✓	✓	✓	✓	✓
LION for Reading [*]	Istation	\$5.95	web-based	Direct	✓	medium	✓	✓	✓	✓	✓	✓	✓	✓

Note: Assessments below this line only assess Health and Wellness and must be combined with a literacy assessment of reading to meet statutory requirements.

BASC-3 BESS [±]	Pearson	\$9.88	paper/pencil w/online platform	Observation	✓	high	✓	✓*	✓	✓	✓	✓	✓	✓
DESSA-mini [*]	Aperture Education	\$3.00	paper/pencil w/online platform	Observation	✓	high	✓	✓*	✓	✓	✓	✓	✓	✓

* Observation/survey only; parent report available in Spanish

± Developmentally aligned to an assessment on the Commissioner's List of Approved Pre-kindergarten Progress Monitoring Assessments

• Developmentally aligned through third grade.

Title of Assessment: MAP for Primary Grades

Publisher: NWEA

Language: English

Price per student: \$13.50

Administration Format: web-based

Domain/Features	Rating
Emergent Literacy - Reading	
Motivation to read	Not Covered
PA: syllable segmenting	Fair
PA: initial sounds	Fair
PA: phoneme segmenting and/or blending	Fair
Alphabet Knowledge: letter names	Fair
Alphabet Knowledge: letter sounds	Fair
Decoding and word recognition	Fair
Comprehension of text read aloud to students	Fair
Emergent Literacy - Writing	
Motivation to write	Not Covered
Writing conventions: first and last name	Not Covered
Writing conventions: letters	Not Covered
Writing conventions: simple words	Not Covered
Language and Communication	
SC: follows single & multistep directions	Not Covered
Speech production (intelligible speech)	Not Covered
Speaking (conversation skills): verbal and nonverbal	Not Covered
Vocabulary: Expressive vocabulary	Fair
Vocabulary: Receptive vocabulary	Fair
Vocabulary: Uses common phrases and academic language	Not Covered
Speaks in complete sentences (with complexity)	Not Covered
Health and Wellness	
Gross motor and/or fine motor	Not Covered
Self-care	Not Covered
Self-awareness/self-regulation	Not Covered
Relationship skills	Not Covered
Communicate wishes, feelings, & needs	Not Covered
Motivation & engagement	Not Covered
Mathematics	
Numeral identification	Fair
Verbal and tactile counting	Good
Adding and/or subtracting	Good
Geometry and spatial sense language	Good
Measurement	Good
Comparison	Good

Feasibility of Use:

Teacher Friendly	Evidence moderate
Administrator Friendly	moderate
Administration Format	moderate
Language	no evidence
Student Friendly	moderate
Cultural Relevance	moderate

Summary: MAP for Primary Grades includes multiple types of tests in mathematics and reading that are age-appropriate for students in grades K – 2. The assessments are computer adaptive at the item level.

Feasibility strengths: ability to track growth over multiple years; whole classrooms may be assessed simultaneously (close monitoring strongly encouraged to obtain reliability of scores); user-friendly web-based scoring and reporting platform; scores easily shared and aggregated; student friendly

Feasibility limitations: limited content coverage; no Spanish version available; moderate training requirement for teachers; cost; requires robust technology hardware (computers, Wi-Fi, headphones)

Administration: Students complete assessment alone on computers or tablets through individual student accounts; web-delivered direct one-on-one assessment

Scoring: scale score, norm-referenced, performance category

Age alignment: kindergarten through 2nd grade

Psychometric strengths: moderate test-retest and internal consistency; generalizable to a Texas population; moderate progress monitoring features, including specified improvement rates and end of year benchmarks

Psychometric limitations: minimal evidence of criterion and predictive validity provided; limited diagnostic/classification accuracy and decision making rules evidence

Additional domains: none

Time requirement: approximately 40-60 minutes

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

**TOPIC: APPROVE THE PURCHASE OF TUITION AND TEXTBOOKS FOR
DUAL CREDIT COURSES FOR THE 2019-2020 SCHOOL YEAR**

BACKGROUND:

Fort Worth Independent School District pays Dual Credit tuition in the approved Dual Credit Courses and textbooks for students participating in the approved Dual Credit courses offered through Tarrant County College District and their District high schools during the school day for all students who qualify to participate in the Free and Reduced Lunch Program. Tuition is based on \$64.00 per credit hour with each student enrolling in at most 3 courses per semester. Textbook purchases are based on each Dual Credit student enrolled in at most 3 courses per semester. College-approved textbooks purchased by the District may be used for a time period of three years beginning with the Fall 2017 semester.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve the purchase of tuition and textbooks for Dual Credit Courses for the 2019-2020 school year.
2. Decline to Approve the purchase of tuition and textbooks for Dual Credit Courses for the 2019-2020 school year.
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve the purchase of Tuition and Textbooks for Dual Credit Courses for the 2019-2020 School Year

FUNDING SOURCE

Additional Details

General Fund	199-11-6321-001-XXX-31-697-000000	\$450,000.00
	199-11-6321-001-XXX-31-697-000000	\$750,000.00

COST:

\$1,200,000.00

VENDOR:

Tarrant County College - Tuition

Tarrant County College Barnes & Noble Bookstore - Textbooks

PURCHASING MECHANISM

Interlocal Agreement

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Arlington Heights High School
Benbrook Middle/High School
Carter Riverside High School
Diamond Hill-Jarvis High School
Dunbar High School
Eastern Hills High School
IM Terrell Academy for STEM & VPA
Marine Creek Collegiate High School
North Side High School
Paschal High School
Polytechnic High School
South Hills High School
Southwest High School
Tarrant County College South/Fort Worth ISD Collegiate High School
Texas Academy of Biomedical Sciences
Trimble Tech High School
Western Hills High School
World Languages Institute
OD Wyatt High School
Young Men's Leadership Academy
Young Women's Leadership Academy

RATIONALE:

The approval of the Dual Credit tuition and textbooks will allow Fort Worth ISD students to continue enrollment in college courses which allow high school and college credit simultaneously.

INFORMATION SOURCE:

Charles Carroll

INSTRUCTIONAL AGREEMENT
BETWEEN
TARRANT COUNTY COLLEGE DISTRICT
AND
FORT WORTH INDEPENDENT SCHOOL DISTRICT
DUAL CREDIT PROGRAM
STATE OF TEXAS

This Agreement (herein so called), made and entered into on **June 2, 2018**, by and between the **Tarrant County College District**, a Texas political subdivision of higher education, (referred to herein as "COLLEGE DISTRICT") and **Fort Worth Independent School District**, a Texas independent school district (referred to herein as "SCHOOL DISTRICT") evidences the following:

This Agreement shall be in effect for a period of three (3) years beginning on **June 2, 2018**, and ending on **June 1, 2021**. Sixty days before the end of the term, SCHOOL DISTRICT may renew this Agreement for a subsequent three-(3) year term upon approval of the COLLEGE DISTRICT (SCHOOL DISTRICT and COLLEGE DISTRICT are sometimes referred to herein as "Party" or collectively as "Parties").

PURPOSE

The purpose of this Agreement is to provide students the opportunity to earn both college and high school credit while enrolled in high school (public, private, charter, or home school). The COLLEGE DISTRICT and SCHOOL DISTRICT will approve students meeting program requirements to enroll in courses referenced in this Agreement. Course credit will be awarded through the SCHOOL DISTRICT for high school academic requirements and the COLLEGE DISTRICT for semester credit hours leading to a post-secondary degree or certificate.

ELIGIBLE COURSES

COLLEGE DISTRICT shall establish and conduct courses which are incorporated into this Agreement by reference as Attachment A.

LOCATION OF CLASS

The COLLEGE DISTRICT may offer dual credit courses on South Campus, Northeast Campus, Northwest Campus, Southeast Campus, Trinity River Campus, or at an approved SCHOOL DISTRICT campus or other location. Regardless of location, all courses offered will meet the standards of equivalent courses taught at the COLLEGE DISTRICT, and any class that has been approved as dual credit through this Agreement shall be considered a dual credit class even if held at a SCHOOL DISTRICT'S campus.

Dual credit courses taught electronically must adhere to the Texas Higher Education Principles of [Good Practice for Courses Offered Electronically](#) and the COLLEGE DISTRICT's standards for distance learning courses.

PROGRAM DETAILS

- (1). The COLLEGE DISTRICT and SCHOOL DISTRICT will adhere to all Rules and Guidelines delineated in the Tarrant County College Dual Credit Guidelines found in Attachment B of this Agreement.
- (2). Program guidelines align with the [Texas Administrative Code Chapter 4: Subchapter D](#). If the Texas Higher Education Coordinating Board (THECB) adopts new guidelines during the term of this Agreement, the new guidelines shall prevail.
- (3). Students meeting program requirements and seeking enrollment for coursework enumerated in Attachment A, must submit the following college admission documents:
 - a.) Admissions Application
 - b.) High School Early Enrollment Form
 - c.) Family Educational Rights and Privacy Act Waiver (optional)
 - d.) Meningitis Vaccination Record (if taking courses at a TCC campus)
 - e.) Residency Questionnaire (if undocumented status)
 - f.) LUNDC Waiver (if undocumented status)
- (4). A high school student will not be allowed to take a college level course if the student does not meet the published passing criteria of the COLLEGE DISTRICT'S placement exam or qualifies for an exemption/waiver as specified by the COLLEGE DISTRICT policy.
- (5). All courses referenced in this Agreement must be taught using the COLLEGE DISTRICT's Syllabus.
- (6). The COLLEGE DISTRICT and SCHOOL DISTRICT agree to a minimum of 15 students per class.
- (7). Students will be allowed to attend classes at another COLLEGE DISTRICT campus when a specific course(s) or program(s) is not available at a campus within the students' service area.
- (8). Student misconduct on COLLEGE DISTRICT campuses will be addressed in accordance with the COLLEGE DISTRICT'S [Student Code of Conduct](#). The COLLEGE DISTRICT shall report disciplinary problems to the SCHOOL DISTRICT. In addition, COLLEGE DISTRICT administration may refuse to admit students with disciplinary problems.
- (9). The SCHOOL DISTRICT will determine the academic eligibility of students to participate in the program.
- (10.) These requirements may be modified if the COLLEGE DISTRICT'S requirements are changed. SCHOOL DISTRICT will be notified of any changes by the date designated on the COLLEGE DISTRICT'S master calendar.

COURSE CURRICULUM, INSTRUCTION AND GRADING

Course content and scheduled contact hours will adhere to standards of the Texas Higher Education Coordinating Board (THECB). Dual credit courses will be taught and grades assessed according to standard collegiate practices. Students enrolled in dual credit courses will be provided academic support services, including library resources, available to any other COLLEGE DISTRICT student.

The COLLEGE DISTRICT shall provide a credentialed (meeting SACSCOC requirements) instructor to teach college-level courses, unless the COLLEGE DISTRICT and SCHOOL DISTRICT agree upon the SCHOOL DISTRICT'S providing an instructor for a specific course meeting both the COLLEGE DISTRICT and the Southern Association of Colleges and Schools Commission of Colleges (SACSCOC) accreditation requirements.

Reimbursement by COLLEGE DISTRICT to SCHOOL DISTRICT in the amount of \$ 1,835.00 for a 3 credit hour course or \$ 2,448.00 for a 4 credit hour course. This payment will be made for the courses taught on a SCHOOL DISTRICT campus by the SCHOOL DISTRICT instructor and listed in this Agreement. The SCHOOL DISTRICT will provide the COLLEGE DISTRICT with an invoice based on this Agreement on or before thirty (30) days after the commencement of classes, and COLLEGE DISTRICT shall remit the reimbursement to the SCHOOL DISTRICT.

JOINT PLANNING

The COLLEGE DISTRICT and SCHOOL DISTRICT will plan and schedule dual credit courses at least one semester in advance of offering the courses.

Each academic year, the SCHOOL DISTRICT will submit a Letter of Continuation to the COLLEGE DISTRICT as confirmation to 1) continue with all terms listed in this Agreement, or 2) amend current terms of the Agreement prior to the start of Fall semester classes.

TEXTBOOKS AND COURSE SUPPLIES

Throughout the duration of this Agreement (check appropriate box [es]):

- The SCHOOL DISTRICT will provide textbooks for students
- Students are responsible for purchasing textbooks
- Course supplies will be purchased/provided by the SCHOOL DISTRICT
- Students are responsible for purchasing course supplies

PAYMENT FOR SERVICES

Throughout the duration of this Agreement (check appropriate box):

- Students are responsible for tuition costs
- The SCHOOL DISTRICT will cover all students' tuition costs for students who qualify to participate in the free or reduced lunch program.
- The following organization will be paying the cost of students' tuition:

DUTIES OF THE COLLEGE DISTRICT

The COLLEGE DISTRICT'S duties shall include, but not be limited to, the following:

- A. Assist students in the completion of admissions, testing, advisement, and registration procedures.
- B. Record grades and make official transcripts available immediately upon course completion.
- C. Record attendance at each class session and make records available to the high school principal.
- D. Drop a student at the request of the high school or of the student and report the student's request to the high school principal.

- E. Ensure consistency of instruction and course content is in accordance with standards set by THECB, SACSCOC, and the COLLEGE DISTRICT. The COLLEGE DISTRICT will assign appropriate personnel to monitor and ensure adherence to such standards.
- F. Conduct dual credit faculty evaluations on a yearly basis, similar to that of the COLLEGE DISTRICT'S adjunct instructors.
- G. Provide professional development of SCHOOL DISTRICT instructors teaching dual credit coursework.

DUTIES OF THE SCHOOL DISTRICT

The SCHOOL DISTRICT'S duties shall include, but not be limited to, the following:

- A. Plan and schedule dual credit courses at least one semester in advance of offering courses.
- B. Provide a copy of the SCHOOL DISTRICT'S annual calendar and official grade reporting dates.
- C. Work with the COLLEGE DISTRICT to align the high school curriculum with the college course syllabus, evaluate instructional materials, review student projects and reports, and discuss student problems as measures to provide assurance that dual credit courses represent college level content and the high school Texas Essential Knowledge and Skills.
- D. Provide support to COLLEGE DISTRICT'S faculty employed to teach dual credit courses in accordance with the rules and regulations of the THECB, TEA, and SACSCOC.
- E. Provide assistance to students regarding COLLEGE DISTRICT admissions, testing, advisement, and registration procedures.
- F. Provide evidence that students have successfully passed met the test score requirements to participate in the Dual Credit program.
- G. Screen students for supplementary requirements as established by the SCHOOL DISTRICT.
- H. Assign a district or campus contact person to assist with the coordination of duties related to the dual credit partnership between SCHOOL DISTRICT and COLLEGE DISTRICT in matters such as these:
 - (1). Student Texas Success Initiative ("TSI") exemption records;
 - (2). Advising of students with completion of all required COLLEGE DISTRICT admissions documents;
 - (3). Assist the COLLEGE DISTRICT with student orientation;
 - (4). Please include the Coordinator with the COLLEGE DISTRICT timely submission in alignment with published due dates all student documentation;
 - (5). Serve as liaison to students, parents, high school personnel and COLLEGE DISTRICT personnel.

AGREEMENT

This Agreement sets forth the entire instructional agreement with respect to dual credit courses and students. It supersedes any prior dual credit agreement and shall be effective until changed by the Parties.

GOVERNING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of law provisions. The Parties agree that the state and federal courts sitting in Tarrant County, Texas will have exclusive jurisdiction over any claim arising out of this Agreement, and each Party consents to the exclusive jurisdiction of such courts.

RELATIONSHIP OF THE PARTIES

In the performance of their respective duties hereunder, the Parties hereto and their respective employees and agents, are at all times acting and performing as independent contractors of each other. Notwithstanding the foregoing, employees of SCHOOL DISTRICT may teach dual credit courses as adjunct instructors of the COLLEGE DISTRICT or through some other teaching arrangement, if such arrangement is approved in writing and in advance by the Parties. No Party will have the authority to act for or bind another Party in any respect or to incur or assume any expense, debt, obligation, liability, tax, or responsibility on behalf of or in the name of another Party hereto. The Parties acknowledge and agree that no Party will be liable for the activities or another Party, including, but not limited to, any liabilities, losses, damages, suits, actions, fines, penalties, claims, or demands of any kind arising out of this Agreement.

LIABILITY

It is not the intent or purpose to create liability against the COLLEGE DISTRICT, unless such liability is imposed by law, or to waive any legal defenses available to the COLLEGE DISTRICT, including government immunity.

RIGHT OF REVOCATION

Either Party may terminate this Agreement with or without cause on 120 days' written notice to the other Party. In the event that a Party believes that another Party has materially breached this Agreement, the non-breaching Party shall give written notice of the alleged breach to the breaching Party. The breaching Party shall have thirty days to cure the alleged breach from the date it receives written notice from the non-breaching Party. If the breach is not restored within thirty days, the non-breaching Party may terminate this Agreement immediately. However, if this Agreement is terminated during an academic term, students enrolled in classes under this Agreement will be allowed to finish their coursework without penalty. A breach of this Agreement includes, but is not limited to, a violation of the policies and rules of the COLLEGE DISTRICT or SCHOOL DISTRICT, the making of a misrepresentation or false statement by one of the Parties, or the occurrence of a conflict of interest between the Parties.

All notices and communications related to this Agreement shall be addressed to the respective educational administrators listed below:

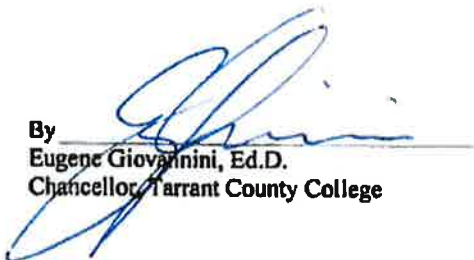
COLLEGE DISTRICT
Elva LeBlanc, Ph.D.
Executive Vice Chancellor-Provost
Tarrant County College
1500 Houston Street
Fort Worth, Texas 76102


SCHOOL DISTRICT
Kent P. Scribner, Ph.D.
Superintendent of Schools
Fort Worth Independent School District
100 N. University Drive
Fort Worth, Texas 76107

Executed June 2, 2018, by COLLEGE DISTRICT, signed by its Chancellor and by SCHOOL DISTRICT, signed by its Superintendent, thereby bind themselves, their successors and assigns and representatives, for the faithful and full performance of the terms and provisions of this Agreement. Should either Party wish to terminate this Agreement for any reason other than breach of contract, notification must be given on or before May 1st for the termination to be effective the following academic year.

TARRANT COUNTY COLLEGE DISTRICT

FORT WORTH INDEPENDENT SCHOOL DISTRICT

By 
Eugene Giovannini, Ed.D.
Chancellor, Tarrant County College

By  7/6/18
Kent P. Scrifone, Ph.D.
Superintendent of Schools
Fort Worth Independent School District

Implemented June, 2016

ATTACHMENT A
COURSE MATRIX

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES
Tarrant County College District

PEIMS Code	FWISD IIS Dual Credit Courses <i>Designated course numbers below are required for coding dual credit on the transcript.</i>	IIS Credit	TCCD Course Title <i>Advanced measures are noted in terms of the TCCD course numbers, see last column.</i>	College Hours	TSI Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
Academic Preparatory						
N1290050	(ECHS only) Dual Credit College Transition A/B (CLGTRN A/B DC) FWISD #0668 A/B	1.0	Learning Framework (EDUC 1300)	3	NA	1
21st Century Literacy						
3221200	(ECHS only) Dual Credit Creative Writing T (CREAT WR T DC) FWISD #3135 T	0.5	Creative Writing I (ENGL2307)	3	ENGL 1301	1
English						
03220300	Dual Credit English III A (ENG 3A DC) FWISD #3039 A	0.5	English Composition I (ENGL 1301)	3	TSI Writing	1
	Dual Credit English III B (ENG 3B DC) FWISD #3039 B	0.5	English Composition II (ENGL 1302)	3	ENGL 1301	1
	Dual Credit English IV A (ENG 4A DC) FWISD #3040 A	0.5	English Composition I (ENGL 1301)	3	TSI Writing	1
	Dual Credit English IV B (ENG 4B DC) FWISD #3040 B	0.5	English Composition II (ENGL 1302)	3	ENGL 1301	1
03220400	Dual Credit English IV A (ENG 4A DC) FWISD #3041 A	0.5	British Literature I to 1800 (ENGL2322)	3	ENGL 1302	1
	Dual Credit English IV B (ENG 4B DC) FWISD #3041 B	0.5	British Literature II Since 1800 (ENGL 2323)	3	ENGL 1302	1
	Dual Credit English IV A (ENG 4A DC) FWISD #3046 A	0.5	American Literature I to 1865 (ENGL2327)	3	ENGL 1302	1
	Dual Credit English IV B (ENG 4B DC) FWISD #3046 B	0.5	American Literature II Since 1865 (ENGL2328)	3	ENGL 1302	1
\$	(ECHS only) Dual Credit Independent Study in English: Mexican- American Literature T (IND ENG: MEXAMERLIT T DC) FWISD #3144 T	0.5	Mexican-American Literature (ENGL 2351)	3	ENGL 1302	1
	(ECHS only) Dual Credit Independent Study in English: World Literature I T (IND ENG WLIT I T DC) FWISD #3146 T	0.5	World Literature I to 1650 (ENGL2332)	3	ENGL 1302	1
\$	(ECHS only) Dual Credit Independent Study in English: World Literature II T (IND ENG WLIT II TDC) FWISD #3147 T	0.5	World Literature II From 1650 (ENGL 2333)	3	ENGL 1302	1

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES

Tarrant County College District

PEIMS Code	FWISD HS Dual Credit Courses <i>Designated course numbers below are required for earning dual credit on the transcript</i>	HS Credit	TCCD Course Title <i>Advanced measures are noted in terms of the TCCD course numbers, see last column.</i>	College Hours	TSI Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
§	(ECHS only) Dual Credit Independent Study in English: Forms of Literature I (IND ENG FORLIT I) DC FWISD # 3148 T	0.5	Forms of Literature I (ENGL 2342)	3	ENGL 1302	1
§	(ECHS only) Dual Credit Independent Study in English: Forms of Literature II T (IND ENG FORLIT II) T DC FWISD # 3149 T	0.5	Forms of Literature II (ENGL 2343)	3	ENGL 1302	1
English Elective						
03221500	Dual Credit Literary Genes T (LIT GENR T DC) FWISD #3043 T	0.5	British Literature I to 1800 (ENGL 2322)	3	ENGL 1302	1
	Dual Credit Literary Genes T (LIT GENR T DC) FWISD #3047 T	0.5	American Literature I to 1865 (ENGL 2327)	3	ENGL 1302	1
§	Dual Credit Independent Study in English: British Literature T (IND ENG BRITLIT TDC) FWISD #3142 T	0.5	British Literature II Since 1800 (ENGL 2323)	3	ENGL 1302	1
	Dual Credit Independent Study in English: British Literature T (IND ENG BRITLIT T DC) FWISD #3048 T	0.5	American Literature II Since 1865 (ENGL 2328)	3	ENGL 1302	1
03221100	Dual Credit Research/Technical Writing T (TECH WR T DC) FWISD #3137 T	0.5	Technical and Business Writing (ENGL 2311)	3	ENGL 1301 recommended	1
§ INDEPENDENT STUDY IN ENGLISH (use the following PEIMS numbers for the courses listed above)						
	PEIMS Numbers	COURSE TITLE				
	03221800	Independent Study in English (First Time Taken for 1/2 - 1 credit)				
	03221810	Independent Study in English (Second Time Taken for 1/2 - 1 credit)				
	03221820	Independent Study in English (Third Time Taken for 1/2 - 1 credit)				
Fine Arts						
03500110	(ECHS only) Dual Credit Art, Level I, Art Appreciation I A/B (ART I APP DC) FWISD #1108 A/B	1.0	Art Appreciation (ARTS 1301)	3	NA	1
Health						

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES
Tarrant County College District

PEIMS Code	FWISD HIS Dual Credit Courses <i>Designated course numbers below are required for coding dual credit on the transcript.</i>	HIS Credit	TCCD Course Title <i>Advanced measures are noted in terms of the TCCD course numbers, see last column.</i>	College Hours	TSJ Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
03810100	(ECHS only) Dual Credit Health Education T (HLTH ED T DC) FWISD #45002	0.5	Personal and Community Health (PHED 1304)	3	NA	1
Languages Other than English/World Languages						
03980100	Dual Credit American Sign Language I A/B (ASL 1 A/B DC) FWISD #4414 A/B	1.0	American Sign Language (ASL) I (SLNG 1404)	4	NA	1
03980200	Dual Credit American Sign Language II A/B (ASL 2 A/B DC) FWISD #4416 A/B	1.0	American Sign Language (ASL) II (SLNG 1405)	4	NA	1
03980300	Dual Credit American Sign Language III A/B (ASL 3 A/B DC) FWISD #4418 A/B	1.0	American Sign Language (ASL) III (SLNG 1444)	4	NA	1
03980400	Dual Credit American Sign Language IV A/B (ASL 4 A/B DC) FWISD #4420 A/B	1.0	American Sign Language (ASL) IV (SLNG 1445)	4	NA	1
03410100	Dual Credit French I A/B (FREN 1 A/B DC) FWISD #4127 A/B	1.0	Beginning French I (FREN 1411)	4	NA	1
03410200	Dual Credit French II A/B (FREN 2 A/B DC) FWISD #4129 A/B	1.0	Beginning French II (FREN 1412)	4	FREN 1411 recommended	1
03420100	Dual Credit German I A/B (GERMAN 1 A/B DC) FWISD #4187 A/B	1.0	Beginning German I (GERM 1411)	4	NA	1
03420200	Dual Credit German II A/B (GERMAN 2 A/B DC) FWISD #4189 A/B	1.0	Beginning German II (GERM 1412)	4	GERM 1411 recommended	1
03440100	Dual Credit Spanish I A/B (SPAN 1 A/B DC) FWISD #4067 A/B	1.0	Beginning Spanish I (SPAN 1411)	4	NA	1
03440200	Dual Credit Spanish II A/B (SPAN 2 A/B DC) FWISD #4069 A/B	1.0	Beginning Spanish II (SPAN 1412)	4	SPAN 1411 recommended	1
03440300	Dual Credit Spanish III A (SPAN 3 A DC) FWISD #4078 A	0.5	Intermediate Spanish I (SPAN 2311)	3	SPAN 1412 recommended	1
	Dual Credit Spanish III B (SPAN 3 B DC) FWISD #4078 B	0.5	Intermediate Spanish II (SPAN 2312)	3	SPAN 2311 recommended	1
Mathematics						
	Dual Credit Pre-calculus I A (PRE-CALC I A DC) FWISD #7122 A	0.5	College Algebra (MATH 1314)	3	TSJ Math	1

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES
Tarrant County College District

PEIMS Code	FWISD IIS Dual Credit Courses <i>Designated course numbers below are required for coding dual credit on the transcript.</i>	IIS Credit	TCCD Course Title <i>Advanced measures are noted in terms of the TCCD course numbers, see last column.</i>	College Hours	TSI Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
	Dual Credit Pre-calculus I B (PRE CALC I B DC) FWISD # 7120 B	0.5	Pre-Calculus Math (MATH 2412)	4	MATH 1314 with a minimum grade of C	1
A3100101	(ECHS only) AP/Dual Credit Calculus AB (APCALCAB A/B DC) FWISD #7125 A/B	1.0	Calculus I (MATH 2413)	4	MATH 2412 with a minimum grade of C	1
A3100102	(ECHS only) AP/Dual Credit Calculus BC (APCALCBC A/B DC) FWISD #7127 A/B	1.0	Calculus II (MATH 2414)	4	MATH 2413 with a minimum grade of C	1
	(ECHS only) Dual Credit Multivariable Calculus and Its Applications I A/B (MVCALCU I A/B DC) FWISD # 7133 A/B	1.0	Calculus III (Math 2415)	4	MATH 2414 with a minimum grade of C	1
	(ECHS only) Dual Credit Calculus Based Statistics I A/B (PROBST A I A/B DC) FWISD #7237 A/B	1.0	Elementary Statistical Methods (MATH 1342)	3	TSI Math	1
	(ECHS only) Dual Credit Linear Algebra II (UNALG II DC) FWISD #7279 T	0.5	Linear Algebra (MATH 2318)	3	MATH 2414 with a minimum grade of C	1
	(ECHS only) Dual Credit Ordinary Differential Equations and Their Applications IA DC (ORDIRFEQ IA DC) FWISD #7135 A	0.5	Differential Equations (MATH 2320)	3	MATH 2414 with a minimum grade of C	1
	(ECHS only) Dual Credit Ordinary Differential Equations and Their Applications IA DC (ORDIRFEQ IB DC) FWISD #7135 B	0.5	Differential Equations and Linear Algebra (MATH 2421)	4	MATH 2414 with a minimum grade of C	1
∞ INDEPENDENT STUDY IN MATHEMATICS (use the following PEIMS numbers for the courses listed above)						
PEIMS Numbers						
	03102500	First Time Taken for 1/2 - 1 credit				
	03102501	Second Time Taken for 1/2 - 1 credit				
	03102502	Third Time Taken for 1/2 - 1 credit				
Physical Education						
PES00052	(ECHS only) Dual Credit Foundations of Personal Fitness T (PEFOUND T DC) FWISD #5058 T	0.5	Introduction to Physical Fitness and Sport (PHED 1164)	1	NA	0

APPROVED FORT WORTH ISO DUAL CREDIT COURSES CREDIT COURSES
Tarrant County College District

PEIMS Code	FWISD HS Dual Credit Courses <i>Designated course numbers below are required for coding dual credit on the transcript.</i>	HS Credit	TCCD Course Title <i>Advanced measures are noted in terms of the TCCD course numbers, see last column.</i>	College Hours	TSI Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
PES00055	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITS TDC) FWISD #5070 T	0.5	Aerobic Fitness - Beginning (PHED 1102)	1	NA	0
	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITS TDC) FWISD #5072 T	0.5	Bowling - Beginning (PHED 1104)	1	NA	0
	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITS TDC) FWISD #5043 T	0.5	Golf - Beginning (PHED 1111)	1	NA	0
	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITS TDC) FWISD #5074 T	0.5	Kickboxing - Beginning (PHED 1113)	1	NA	0
	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITS TDC) FWISD # 5044 T	0.5	Yoga - Beginning (PHED 1134)	1	NA	0
	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITSTDC) FWISD # 5042 T	0.5	Recreational Sports - Beginning (PHED 1116)	1	NA	0
	(ECHS only) Dual Credit Individual Sports and Recreational Activities T (PEITS TDC) FWISD # 5041 T	0.5	Swimming - Beginning (PHED 1122)	1	NA	0
	Dual Credit Chemistry A (CHEM A DC) FWISD #7599 A	0.5	General Chemistry I (CHEM 1411 + CHEM 1411 Lab)	4	MATH 1314	1
	Dual Credit Chemistry B (CHEM B DC) FWISD #7599 B	0.5	General Chemistry II (CHEM 1412 + CHEM 1412 Lab)	4	CHEM 1411 and MATH 1314	1
	Dual Credit Physics A (PHYSICS A DC) FWISD #7624 A	0.5	College Physics I (PHYS 1401 + PHYS 1401 Lab)	4	MATH 1314 and MATH 1316 or MATH 2412	1
03050000	Dual Credit Physics B (PHYSICS B DC) FWISD # 7624 B	0.5	College Physics II (PHYS 1402 + PHYS 1402 Lab)	4	PHYS 1401	1
	Dual Credit Anatomy and Physiology A (ANATPHYS A DC) FWISD #75202062 A	0.5	Anatomy and Physiology I (BIOL 2401 + BIOL 2401 Lab)	4	TSI in all areas	1

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES
Tarrant County College District

PEIMS Code	FWISD HIS Dual Credit Courses <i>Designated course numbers below are required for earning dual credit on the transcript.</i>	HIS Credit	TCCD Course Title <i>Advanced measures noted in terms of the TCCD course numbers, see last column.</i>	College Hours	TSI Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
	(ECHS only) Dual Credit World Geography B (WGEO B DC) FWISD #8006 B	0.5	Cultural Geography (GEOG 1302)	3	NA	I
	(ECHS only) Dual Credit World History Studies A (WHIST A DC) FWISD #8034 A	0.5	World Civilization I (HIST 2321)	3	NA	I
3340400	(ECHS only) Dual Credit World History Studies B (WHIST B DC) FWISD #8034 B	0.5	World Civilization II (HIST 2322)	3	NA	I
	Dual Credit United States History Studies Since 1877 A (US HIST A DC) FWISD #8042 A	0.5	United States History I to 1876 (HIST 1301)	3	TSI Reading or ENGL 1301 with a minimum grade of C	I
03340100	Dual Credit United States History Studies Since 1877 B (US HIST B DC) FWISD #8042 B	0.5	United States History II since 1876 (HIST 1302)	3	TSI Reading or ENGL 1301 with a minimum grade of C	I
03110300	Dual Credit Economics with Emphasis on the Free Enterprise System and Its Benefits T (ECO-FE TDC) FWISD # 8094 T	0.5	Principles of Macroeconomics (ECON 2301)	3	NA	I
03330100	Dual Credit United States Government T (GOVT T DC) FWISD #8079 T	0.5	Federal Government (GOVT 2305)	3	TSI Reading or ENGL 1301 with a minimum grade of C	I
03350100	Dual Credit Psychology T (PSYCH TDC) FWISD #8123 T	0.5	General Psychology (PSYC 2301)	3	TSI Reading or ENGL 1301 with a minimum grade of C	I
03370100	Dual Credit Sociology T (SOC T DC) FWISD #8115 T	0.5	Introduction to Sociology (SOC 1301)	3	TSI Reading or ENGL 1301 with a minimum grade of C	I
‡	Dual Credit Special Topics in Social Studies: Principles of Microeconomics T (SPTSS MICROECON TDC) FWISD #8095 T	0.5	Principles of Microeconomics (ECON 2302)	3	ECON 2301 recommended	I
‡	Dual Credit Special Topics in Social Studies: Philosophy T (SPTSS INTRPHIL T DC) FWISD #8039 T	0.5	Introduction to Philosophy (PHIL 1301)	3	TSI Reading or ENGL 1301 with a minimum grade of C	I

APPROVED FORT WORTH ISD DUAL CREDIT COURSES CREDIT COURSES

Tarrant County College District

PEIMS Code	FWISD HS Dual Credit Courses <i>Designated course numbers below are required to recording dual credit on the transcript.</i>	HS Credit	TC2D Course Title <i>Advanced measures are noted in terms of the TC2D course numbers, see last column.</i>	College Hours	TSI Requirement and/or Prerequisite	Advanced Measures Earned for a Grade of 3.0 or higher
‡	(ECHS only) Dual Credit Special Topics in Social Studies History of Mexico T (SPTSS HISTMEX T DC) FW/ISD #8043 T	0.5	Mexican-American History I to 1876 (HIST 2327)	3	TSI Reading or ENGL 1301 with a minimum grade of C	1
‡	(ECHS only) Dual Credit Special Topics in Social Studies: Texas Government T (SPTSS TXGOVT TDC) FW/ISD #8073 T	0.5	Texas Government (GOVT 2306)	3	TSI Reading or ENGL 1301 with a minimum grade of C	1
‡ INDEPENDENT STUDY IN SOCIAL STUDIES (use the following PEIMS numbers for the courses listed above)						
COURSE TITLE						
	PEIMS Numbers					
			Special Topics in Social Studies (First Time Taken for ½ - 1 credit)			
	03380002		Special Topics in Social Studies (Second Time Taken for ½ - 1 credit)			
	03380022		Special Topics in Social Studies (Third Time Taken for ½ - 1 credit)			
	03380042		Special Topics in Social Studies (Fourth Time Taken for ½ - 1 credit)			
Speech						
3241400	Dual Credit Communication Applications T (COMMAPP T DC) FW/ISD #3129 T	0.5	Introduction to Speech Communication (SPCH 1311)	3	NA	1
13009900	(ECHS only) Dual Credit Professional Communication T (PROFCOMM TDC) FW/ISD #41709901 T	0.5	Business and Professional Communication (SPCH 1321)	3	NA	1
3241200	(ECHS only) Dual Credit Independent Study in Speech T (IND SPCH T DC) FW/ISD #3130 T	0.5	Public Speaking (SPCH 1315)	3	NA	1

Name of High School Campus	College Course	Semester credit hours (SCH) granted	High school (HS) course equivalent	HS course credit	Instructional site (HS or TCC Campus?)	Financial Responsibility		Semester to be offered (check all that apply)		
						Tuition	Textbooks	Fall	Spring	Summer
SP 01	Summer	3 SCH	English IV A	3 credit (Fall)	HS Campus	ISO	Student	*		*
Northside	CHEF 1301	3	Honors Culinary Arts I/A	0.5	HS Campus	X	X	X		
Northside	CHEF 1305 *	3	Honors Culinary Arts I/A	0.5	HS Campus	X	X	X		
Northside	PSTR 1301	3	Honors Culinary Arts I/B	0.5	HS Campus	X	X		X	
Northside	RSTO 1304	3	Honors Culinary Arts I/B	0.5	HS Campus	X	X		X	
Northside	RSTO 1325	3	Honors Advanced	0.5	HS Campus	X	X	X		
Northside	HECO 1322	3	Honors Advanced	0.5	HS Campus	X	X	X		
Northside	HAMG 1321	3	Honors Advanced	0.5	HS Campus	X	X		X	
Northside	HAMG 2301	3	Honors Advanced	0.5	HS Campus	X	X		X	
Dunbar	AERM 1315	3	Dual Credit Aircraft	0.5	TCC CEATL	X	X		x	
Dunbar	AERM 1345	3	Dual Credit Aircraft	0.5	TCC CEATL	X	X	x		
Dunbar	AERM 1347	3	Dual Credit Aircraft	0.5	TCC CEATL	X	X		x	
Dunbar	AERM 1357	3	Dual Credit Aircraft	0.5	TCC CEATL	X	X		x	
Polytechnic	AUMT 1407	4	Automotive Technology II		Poly HS	x	X	x		
Polytechnic	AUMT 1410	4	Automotive Technology II		Poly HS	x	X	x		
Polytechnic	AUMT 2417	4	Automotive Technology II		Poly HS	x	X		x	
Polytechnic	AUMT 2434	4	Automotive Technology II		Poly HS	x	X		x	
O.D. Wyatt	AUMT 1407	4	Automotive Technology II		OD Wyatt	x	X	x		
O.D. Wyatt	AUMT 1410	4	Automotive Technology II		OD Wyatt	x	X	x		
O.D. Wyatt	AUMT 2417	4	Automotive Technology II		OD Wyatt	x	X		x	
O.D. Wyatt	AUMT 2434	4	Automotive Technology II		OD Wyatt	x	X		x	
South Hills	CNBT 1100	1	Construction Technology	2.0 (Full Year)	TCC South	x		x		
O.D. Wyatt	CNBT 1300	3	Construction	2.0 (Full Year)	TCC South	x		x		
O.D. Wyatt	CNBT 1316	3	Construction	2.0 (Full Year)	TCC South	x		x		
O.D. Wyatt	CNBT 1346	3	Construction	2.0 (Full Year)	TCC South	x			x	
O.D. Wyatt	CNBT 1350	3	Construction	2.0 (Full Year)	TCC South	x			x	
TCC Trinity River	Central		Health Science Practicum	2.0	TCC Trinity	X		X (15)	X (15)	

ATTACHMENT B
GUIDELINES FOR DUAL CREDIT PARTNERSHIPS

TARRANT COUNTY COLLEGE

Guidelines for Dual Credit Partnerships

February 2017

The following program guidelines are in accordance with the Texas Higher Education Coordinating Board (THECB) rules and regulations ([Chapter 4: Subchapter D](#)). Tarrant County College (TCC) adheres to these guidelines when partnering with a school district whether public, private, charter, or home school for the delivery of a dual credit program. In the event that THECB rules change during an agreement's time period, the THECB new rules will always take precedence. It is the responsibility of the partnering institutions to review, exercise, and monitor program guidelines on a consistent basis.

These guidelines address course credit where instruction is provided to high school students for the awarding of both high school academic requirements and college semester credit hours leading to a certificate, degree or the Core curriculum. They also address instruction provided to high school students for remedial coursework to prepare for the Texas Success Initiative (TSI) assessments.

An agreement must be approved by the governing boards or designated authorities of both TCC and the school district (public, private, charter, or home school) prior to the offering of courses. Such agreement will address the following considerations:

A. Student Eligibility

- (1) A high school student is eligible to enroll in dual credit courses at TCC if he or she:
 - (a) Demonstrates college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative (TSI) as set forth in ([Chapter 4: Subchapter C: Rule 4.57](#)) (relating to College Ready and Adult Basic Education (ABE) Standards) on relevant section(s) of an assessment instrument approved by the Board as set forth in ([Chapter 4: Subchapter C: Rule 4.56](#))
 - (b) Demonstrates that he/she is exempt under the provisions of the Texas Success Initiative ([Chapter 4: Subchapter C: Rule 4.54](#)). However, a student who is granted a TSI waiver to take dual credit courses while still in high school based on eligible scores is not exempt from TSI or TCC course prerequisite requirements. Some TCC course prerequisites could require a higher cut score than those outlined by the THECB TSI state minimum requirements.
 - (c) Meets all the college's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).
- (2) A high school student is also eligible to enroll in **academic dual credit** courses that require demonstration of TSI college readiness in reading and/or writing under the following conditions:
 - (a) If the student achieves a Level 2 final recommended score, as defined by the Texas Education Agency (TEA), on the English II STAAR EOC reading and/writing; or
 - (b) The student achieves a combined score of 107 on the PSAT/NMSQT with a minimum of 50 on the reading test; or

- (c) The student achieves a composite score of 23 on the PLAN with a 19 or higher in English or an English score of 435 on the ACT-Aspire.
- (3) A high school student is also eligible to enroll in academic dual credit courses that require demonstration of TSI college readiness in mathematics under the following conditions:
- (a) If the student achieves a Level 2 final recommended score, as defined by TEA, on the Algebra I STAAR EOC and passing grade in the Algebra II course; or
 - (b) The student achieves a Level 2 final recommended score, as defined by TEA, on the Algebra II STAAR EOC; or
 - (c) The student achieves a combined score of 107 on the PSAT/NMSQT with a minimum of 50 on the mathematics test; or
 - (d) If the student achieves a composite score of 23 on the PLAN with a 19 or higher in mathematics or a mathematics score of 431 on the ACT-Aspire.
- (4) A high school student is eligible to enroll in **workforce education dual credit** courses contained in a **Level 1** certificate program, or a program leading to a credential of less than a Level 1 certificate, at a public junior college or public technical institute and shall not be required to provide demonstration of college readiness or dual credit enrollment eligibility.
- (5) A high school student is eligible to enroll in **workforce education dual credit** courses contained in a **Level 2** certificate or **applied associate degree** program under the same eligibility conditions as academic dual credit courses.
- (6) A student exempt from taking TAKS or STAAR EOC assessments may be otherwise evaluated by an institution to determine eligibility for enrolling in **workforce education dual credit** courses.
- (7) Students who are enrolled in private or non-accredited secondary schools or who are home-schooled must satisfy paragraphs (1) - (5) of this subsection.
- (8) High school students may enroll in a maximum of 15 credit hours per semester in courses that apply to a certificate, degree, or the Core Curriculum with approval from the high school and college. Exceptions to this requirement for students with demonstrated outstanding academic performance and capability (as evidenced by grade-point average, ACT or SAT scores, or other assessment indicators) may be approved by the principal of the high school and the Vice President of Academic Affairs of the TCC Campus. It is recommended that students in their first semester of dual credit enroll in a maximum of two courses.
- (9) Students must follow the TCC catalog "Academic Standing" policy (see TCC college catalog, p. 43).

(10) TCC may impose additional requirements for enrollment in courses for dual credit that do not conflict with this section.

(11) TCC is not required, under the provisions of this section, to offer dual credit courses for high school students.

B. Eligible Courses

(1) Courses offered for credit where instruction is provided to high school students for the awarding of both high school academic requirements and college semester credit hours must apply to the completion of a TCC certificate, degree or the Core curriculum. It is recommended that students in their first semester of dual credit enroll in a maximum of two courses.

(2) Courses offered for dual credit by TCC must be identified as college-level academic courses in the current edition of the Lower Division Academic Course Guide Manual (ACGM) adopted by the Board, or as college-level workforce education courses in the current edition of the Workforce Education Course Manual (WECM) adopted by the Board.

(3) Courses offered for dual credit by TCC must be in the approved undergraduate course inventory of the college.

(4) In accordance with the THECB rules, TCC does not offer remedial and developmental courses for dual credit.

C. Location of Class

(1) Dual credit courses may be taught on the college campus or on the high school campus. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, TCC shall comply with applicable rules and procedures for offering courses at a distance as set forth in ([Chapter 4: Subchapters P and Q; Rules 4.255-4.279](#)) (relating to Approval of Distance Education Courses and Programs for Public Institutions and Approval of Off-Campus and Self-Supporting Courses and Programs for Public Institutions). In addition, dual credit courses taught electronically shall comply with the Board's adopted [Principles of Good Practice for Courses Offered Electronically](#).

D. Composition of Class

(1) Dual credit courses may be composed of dual credit students only or of dual and college credit students. Exceptions for a mixed class, which would also include high school credit-only students, may be allowed only under one of the following conditions:

- (a) If the course involved is required for completion under the State Board of Education Recommended or Distinguished Achievement High School Program graduation requirements, and the high school involved is otherwise unable to offer such a course.
- (b) If the high school credit-only students are College Board Advanced Placement (AP) students.
- (c) If the course is a career and technology/college workforce education course and the high school credit-only students are earning articulated college credit.

E. Faculty Selection, Supervision, and Evaluation

- (1) TCC shall select instructors of dual credit courses. These instructors must be regularly employed faculty members of the college or must meet the same standards (including minimal requirements of the Southern Association of Colleges and Schools) and approval procedures used by the college to select faculty responsible for teaching the same courses at a campus of the college.
- (2) TCC shall supervise and evaluate instructors of dual credit courses using the same or comparable procedures used for faculty at a campus of the college.

F. Course Curriculum, Instruction, and Grading

- (1) TCC shall ensure that a dual credit course and the corresponding course offered at the main campus of the college are equivalent with respect to the curriculum, materials, instruction, and method/rigor of student evaluation. These standards must be upheld regardless of the student composition of the class.

G. Academic Policies and Student Support Services

- (1) Regular academic policies applicable to courses taught at the college's main campus must also apply to dual credit courses. These policies could include the appeal process for disputed grades, drop policy, the communication of grading policy to students, when the syllabus must be distributed, etc.
- (2) Students in dual credit courses must be eligible to utilize the same or comparable support services that are afforded college students on the college campus. TCC is responsible for ensuring timely and efficient access to such services (e.g., academic advising and counseling), to learning materials (e.g., library resources), and to other benefits for which the student may be eligible.

H. Transcribing of Credit

- (1) For dual credit courses, high school as well as college credit should be transcribed immediately upon a student's completion of the performance required in the course.

I. Funding

- (1) The state funding for dual credit courses will be available to both public school districts and colleges based on the current funding rules of the State Board of Education and the Board.**
- (2) The college may claim funding for students getting college credit in core curriculum, career and technical education, and foreign language dual credit courses.**
- (3) This provision does not apply to students enrolled in approved early college high school programs.**
- (4) All public colleges, universities, and health-related institutions may waive all or part of tuition and fees for a Texas high school student enrolled in a course for which the student may receive dual course credit.**

February 1, 2017

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVAL OF PRINT SHOP EQUIPMENT LEASE EXTENSION

BACKGROUND:

The Board previously approved a lease contract for print shop equipment on February 25, 2014. The contract term was 57 months beginning April 1, 2014 and ended December 31, 2018. The district published two solicitations one in October 2018 (19-059) and in December 2018 (19-084) to replace the equipment. The first bid was rejected because the responses were not adequate for evaluation. The intent was to transition to new equipment in February 2019. However, the district has subsequently decided to close the print shop. The current equipment lease has now expired; however, we need the equipment until August 2019. Xerox (our current equipment provider) has agreed to allow us to maintain the equipment (at the same cost) on a month-to-month basis. We are in the process of preparing a Request for Proposal (RFP) to outsource the print shop services.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve the Print Shop Equipment Lease Extension
2. Decline to approve the Print Shop Equipment Lease Extension
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve the Print Shop Equipment Lease Extension

FUNDING SOURCE

Additional Details

Internal Service Fund

752-41-6264-097-750-99-421

COST:

\$297,873.31 (\$28,652.59 x 9; plus \$40,000 for overages)

VENDOR:

Xerox

PURCHASING MECHANISM

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the Region 4 ESC Omnia Partners Contract R171406. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All Campuses and Departments

RATIONALE:

This lease extension will allow us to maintain the current equipment and not enter into a new long-term contract.

INFORMATION SOURCE:

Elsie Schiro

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

**TOPIC: APPROVE ANNUAL PURCHASE OF SERVICE FOR GPS
NAVIGATIONAL AND TRACKING SOLUTIONS**

BACKGROUND:

On September 12, 2017, the Board approved the initial purchase of GPS navigational and tracking system on all District owned white fleet vehicles. The service for this system includes training, annual licensing, software and hardware for 309 units.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Annual Purchase of Service for GPS Navigational and Tracking Solutions
2. Decline to Approve Annual Purchase of Service for GPS Navigational and Tracking Solutions
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Annual Purchase of Service for GPS Navigational and Tracking Solutions

FUNDING SOURCE

Additional Details

General Fund

199-51-6299-001-999-99-437-000000

COST:

\$77,219.10 Not to exceed annually

VENDOR:

SHI Government Solutions

PURCHASING MECHANISM

Interlocal Agreement

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through the The Interlocal Purchasing System, Contract #170306. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Fleet Operations

RATIONALE:

Service for the GPS on the District's fleet will improve the efficiency and effectiveness of the participating departments. The ability to monitor the exact location of each unit, provide a means for efficient routing reduces production loss and fuel usage.

INFORMATION SOURCE:

Art Cavazos



Pricing Proposal
 Quotation #: 17018011
 Created On: 4/22/2019
 Valid Until: 6/28/2019

Fort Worth Independent School District

Inside Account Manager

Carl Alfred
 TX
 United States
 Phone: 817.871.3084
 Fax:
 Email: carl.alfred@fwisd.org

Anna Johnson
 1301 South Mo-Pac Expressway
 Suite 375
 Austin, TX 78746
 Phone: 800-527-6389 EXT 652-0326
 Fax:
 Email: Anna_Johnson@shi.com

[Click here to order this quote](#)

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 For Fort Worth ISD - White Fleet *FOR6082 V3 GTC Bundled Zonar Systems - Part#: GPS002-SB Contract Name: TIPS - Technology Solutions, Products and Services Contract #: 170306 Coverage Term: 11/1/2018 – 10/31/2019 Note: BuyBoard	309	\$249.90	\$77,219.10
		Total	\$77,219.10

Additional Comments

Thank you for choosing SHI-GS! To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI-GS Inside Sales Representative at (800) 870-6079.

SHI Government Solutions, Inc. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3695478; DUNS# 14-724-3096

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.

**AUTOMATED VENDOR (DO NOT SEND PO TO TIPS)**EMAIL PURCHASE ORDER TO: texas@shi.com

PO MUST REFERENCE TIPS CONTRACT NUMBER

OVERVIEW

DUE DILIGENCE

CONTACTS

FINANCIAL SERVICES

PRINT PROFILE

RESELLERS



Print

VENDOR **SHI Government Solutions**

290 Davidson Avenue Somerset NJ,08873

WEBSITE texas.gs.shi.comSERVICE/PRODUCTS
DESCRIPTION

SHI Government Solutions was incorporated in Texas in 1999, and is certified as an AS/F HUB with Texas Comptroller of Public Accounts' VID# 1223695478500. SHI Government Solutions is under common ownership with SHI International, and is able to benefit from the buying power and credit worthiness of SHI International. Founded in 1989, SHI International Corp. is a \$10 billion global provider of technology products and services. Driven by the industry's most experienced and stable sales force and backed by software volume licensing experts, hardware procurement specialists, and certified IT services professionals, SHI delivers custom IT solutions to Corporate, Enterprise, Public Sector and Academic customers. With over 4,000 employees worldwide, SHI is the largest Minority/Woman Owned Business Enterprise (MWBE) in the U.S. and is ranked 8th among CRN's Solution Provider 500 list of North American IT solution providers.

CONTRACT: 170306 Technology Solutions, Products and Services

May-26-2017 to May-26-2020 EDGAR COMPLIANCE: Yes

CONTRACT: 161202 Electronic Goods Appliances & Associated Goods & Svcs

Feb-23-2017 to Feb-27-2020 EDGAR COMPLIANCE: Yes

CONTRACT: 190103 Web and Cloud Computing Services

Apr-30-2019 to Apr-25-2022 EDGAR COMPLIANCE: Yes

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE THE CONTRACT AND MEMORANDUM OF UNDERSTANDING BETWEEN THE FORT WORTH CHAMBER OF COMMERCE AND THE FORT WORTH INDEPENDENT SCHOOL DISTRICT

BACKGROUND:

The Fort Worth ISD and the Fort Worth Chamber of Commerce (FWCC) propose entering into a contractual agreement that seeks to be a model for the nation. The goal is the development of a diverse talent pipeline for Fort Worth employers while connecting FWISD students to post-secondary education and career pathways. This agreement recognizes that an educated populace and an economically vibrant community are inextricably linked. The success of this program will contribute in providing Fort Worth with a highly-prepared work force and make the city an attractive location for both existing and new businesses.

The FWCC's partnership with FWISD aligns to with the Chamber's strategic goal of increasing Fort Worth's talent supply in targeted industries by 10%. It supports the Fort Worth ISD mission of preparing all students for college career, and community leadership.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve the Contract and Memorandum Of Understanding between the Fort Worth Chamber Of Commerce and the Fort Worth Independent School District
2. Decline to Approve the Contract and Memorandum Of Understanding between the Fort Worth Chamber Of Commerce and the Fort Worth Independent School District
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve the Contract and Memorandum Of Understanding between the Fort Worth Chamber Of Commerce and the Fort Worth Independent School District

FUNDING SOURCE

Additional Details

General Fund	199-21-6299-001-999-22-221-000000	\$30,000
	199-41-6299-001-750-99-104-000000	\$20,000

COST:

\$50,000.00

VENDOR:

Fort Worth Chamber Of Commerce

PURCHASING MECHANISM

Inter-Local Agreement

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Districtwide

RATIONALE:

Approval of this partnership will allow the FWISD and FWCC to work to implement and strengthen a new and evolved relationship that supports the District's Gold Seal, CTE, Vital Link and elementary school initiatives.

INFORMATION SOURCE:

Barbara Griffith
Charles Carroll



MEMORANDUM OF UNDERSTANDING BETWEEN THE FORT WORTH CHAMBER OF COMMERCE AND FORT WORTH INDEPENDENT SCHOOL DISTRICT

THIS AGREEMENT (hereinafter referred to as "Agreement") is made and entered into by and among the Fort Worth Chamber of Commerce (hereinafter referred to as "FWCC") and Fort Worth Independent School District (hereinafter referred to as "FWISD"; together with FWCC, the "Parties") and sets forth the roles of the Parties in regard to the implementation of a workforce development partnership.

This Agreement supersedes any and all previous documents or agreements defining the role or scope of involvement FWCC has in support of the Program.

OVERALL PROGRAM MODEL

FWISD and the FWCC are entering into a contractual agreement that seeks to be a model for the nation. The goal is the development of a diverse talent pipeline for Fort Worth employers while connecting FWISD students to post-secondary education and career pathways. This agreement recognizes that an educated populace and an economically vibrant community are inextricably linked. The success of this program will contribute in providing Fort Worth with a highly-prepared work force and make the city an attractive location for both existing and new and businesses.

The FWCC's partnership with FWISD aligns with the Chamber's strategic goal of increasing Fort Worth's talent supply in targeted industries by 10%.. It supports the Fort Worth ISD's mission of preparing all students for college, career, and community leadership. This aligns with the Chamber's strategic goals, as well.

The Chamber also views collaboration by employers with school districts as a best practice for talent development, attraction, and retention. The partnership addendum outlines specific ways in which community stakeholders can engage with FWISD to demonstrate their commitment as partners and attract, develop, and retain employees.

This partnership supports FWISD's three goals, early literacy, middle years' math, and, perhaps most importantly, high school completion and college and career readiness

Through this partnership, FWISD and FWCC will work to implement and strengthen a new and evolved relationship that supports the District's Gold Seal; CTE, Vital Link and elementary school initiatives.

THE WORK

This FWISD-FWCC partnership will work to develop a diverse talent pipeline for employers and connect

students to career pathways. The goals of this agreement are specific, yet both FWCC and FWISD recognize that this is new ground and both entities will keep this in mind as we grow our newly-defined partnership. FWCC and FWISD adopt the idea that our work is both aspirational and attainable.

Outstanding attributes of this agreement are:

- Exposing all students to career opportunities in high-demand occupations, including engineering, healthcare, finance, manufacturing, construction, distribution and information technology – and information on how to pursue the education and training to enter these opportunities.
- Exposing educational leaders, counselors, and teachers to current and future employer needs and industry knowledge.
- Helping employers learn more about education as a community resource and talent pool.

The work-based learning deliverables, outlined in the attached document, will strengthen the PK - 20 educational pipeline vital to industry success in Fort Worth. These deliverables will also increase awareness of FWISD's rigorous, relevant, and diverse educational opportunities, and promote FWISD as a destination district. The agreement will also leverage existing FWCC and FWISD partnerships with educational entities and bring them into the development of this project. It will support a unified and cohesive cradle-to-career plan for all Fort Worth students and their employers.

DELIVERABLES

Outlined in Appendix A are the specific deliverables and goals for the inaugural year of this partnership.

These deliverables include, but are not limited to:

- A large number of student internships and teacher externships in engineering, business/marketing, trade and industry, and other STEM fields.
- Scholarships for regional, high-need, high-wage career fields.
- Rapid development and support of the FWISD P-TECH initiative.
- Enhancement and support of existing Gold Seal programs in order to provide equity and excellence throughout FWISD.
- Development of CTE-focused programming for elementary school students
- Support for attracting and retaining highly-qualified FWISD talent, especially educators
- Share the brand and stories of our respective organizations – both those of FWCC and FWISD -- on all of our platforms

PROCESS FOR IMPLEMENTATION

Representatives from both organizations will form a Cross-Functional Team (CFT) that meets bi-weekly. These meetings—more accurately described as work sessions-- will focus on developing action items and both steps and timeline for successful completion.

This team will also task others in the two organizations with work in support of this initiative. Other staff members will be invited to the cross-functional team meetings on a regular basis to contribute to ideas and agree upon resources that will be used.

The team will develop a shared, online workspace that will be accessible to all members of both the cross-functional and evaluative team (see below) as well as those colleagues who have been asked to take on various components of the work.

EVALUATION

A leadership team comprised of key representatives from both organizations will meet quarterly to measure the success of the initiative and to offer constructive feedback about the work.

As stated initially, the innovative nature of this project requires that we accept that these aspirational goals, yet attainable. This philosophy will guide the evaluative process.

“What gets measured, gets done.” With that in mind, the CFT will develop a rubric – a “report card” – for sharing the progress of this initiative. The individual points of the plan will be broken out and updates made at each step.

Both partners – FWCC and FWISD – will hold themselves mutually accountable for completion of discrete components of the work, as well as for the commitment to regular communication about its progress.

CONFIDENTIALITY OF INFORMATION

- A. FWISD agrees to limit the disclosure to FWCC of personally identifiable information from student education records pursuant to the Family Educational Rights and Privacy Act ("FERPA") and regulations enacted thereunder to disclosures of "directory information" (as defined by FERPA and regulations enacted thereunder) that are compliant with and provided pursuant to 34 C.F.R. § 99.31(a)(1).
- B. Texas Public Information Act ("TPIA"). FWCC acknowledges that the FWISD is subject to the TPIA. As such, upon receipt of a request under the TPIA, FWISD is required to comply with the requirements of the TPIA. For purposes of the TPIA, "public information" is defined as information that is written, produced, collected, assembled, or maintained under a law or ordinance or in connection with the transaction of official business:
 - I. by FWISD; or
 - 2. for FWISD and FWISD
 - a. owns the information; or
 - b. has a right of access to the information; or
 - c. spends or contributes public money for the purpose of writing, producing, collecting, assembling, or maintaining the information; or
 - 3. by an individual officer or employee of FWISD in the officer's or employee's official capacity and the information pertains to official business of the FWISD.

TERM & TERMINATION

A. Term:

This Agreement shall begin when it is fully executed and shall continue until June 30, 2020.

Thereafter, this Agreement may be renewed for up to two (2) one-year terms, provided that:

- 1. Not less than thirty (30) days prior to the expiration of the initial term or any renewal term, the Parties shall have agreed in writing to renew this Agreement;
- 2. Neither party is in default of this Agreement; and
- 3. This Agreement has not been terminated.

B. Termination:

This Agreement may be terminated immediately at any time for any reason by either of the Parties

with written notice to the other Party hereto.

GOVERNING LAW AND VENUE

This Agreement is made in Texas and shall be governed by and construed in accordance with the laws of the State of Texas without reference to choice of law principles. In the rare event that any legal action should arise out of or relating to this Agreement or the relationship it creates, the Parties agree that such action shall be heard exclusively in Tarrant County, Texas.

MODIFICATION

Any modification or amendment of this Agreement must be in writing, approved and signed by all Parties.

MISCELLANEOUS PROVISIONS

- A. Parties to this Agreement warrant that their obligations shall be performed with due diligence in a safe and professional manner and in compliance with any and all applicable statutes, rules and regulations. To the extent required by law, all work shall be performed by individuals duly licensed and authorized by law to perform said work.
- B. In the performance of their obligations under this Agreement, Parties to this Agreement shall act fairly and in good faith. Where notice, approval, or similar action by any Party hereto is permitted or required by any provision of this Agreement, such action shall be in writing and shall not be unreasonably delayed or withheld.
- C. The term "partner" as used herein shall be construed as figurative only and shall not imply or in any way suggest the existence or formation in this Agreement of a partnership venture or relationship between the Parties that imposes on them the legal duties or obligations of partners.
- D. The provisions of this Agreement are solely for the benefit of the Parties to this Agreement. By entering into this Agreement, the Parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement shall not create any rights in any persons or entities who are not parties to this Agreement. No student, parent, or other person or entity who is not party to this Agreement shall be regarded for any purpose as a third party beneficiary of this Agreement or shall have any rights to enforce any provisions of this Agreement.
- E. Parties to this Agreement shall not discriminate on the basis of race, color, religion, gender, national origin, age, disability, sexual orientation, gender identity, gender expression, or any other basis prohibited by law.
- F. The Parties to this Agreement agree that neither FWCC nor its representatives shall have any liability hereunder for any special, indirect, incidental, consequential, punitive or exemplary damages or for any monetary damages of any nature.
- G. This Agreement embodies the entire agreement and understanding of the Parties in respect of the subject matter contained herein and supersedes all prior agreements and understandings among the Parties with respect to such subject matter.

SIGNATORY CLAUSE

The individuals executing this Agreement on behalf of FWISD and FWCC acknowledge that they are duly authorized to execute this Agreement. All Parties hereby acknowledge that they have read, understood and shall comply with the terms and conditions of this Agreement. This Agreement shall not become effective until executed by each party. Therefore, the Parties to this Agreement shall begin their respective duties only after the last party has signed and dated this Agreement.

EXECUTED in duplicate original counterparts effective upon the date indicated above.

Fort Worth Chamber of Commerce

William J. Thornton
President and CEO
777 Taylor St., Suite 900
Fort Worth, TX 76102-4997

Fort Worth Independent School District

Dr. Kent P. Scribner
Superintendent
100 N. University Drive
Fort Worth, TX 76107

With copy to:
Legal Services
100 N. University Drive, SW172
Fort Worth, TX 76107

FORT WORTH CHAMBER OF COMMERCE

By: _____
William J. Thornton, President and CEO Date

FORT WORTH INDEPENDENT SCHOOL DISTRICT

By: _____
Dr. Kent P. Scribner, Superintendent Date

ATTEST BY: _____
Faye Daniels, School Board Executive Secretary Date

By: _____
Fort Worth ISD Legal Counsel Date

APPENDIX A



Fort Worth ISD and the Fort Worth Chamber of Commerce will work to strengthen the existing Vital Link initiative as well as create a model for other cities and school districts partnering with their Chambers. This initiative develops a diverse talent pipeline for employers and connects students to career pathways leading to economic mobility and prosperity for all by:

- Exposing all students to career opportunities in high-demand occupations, including engineering, healthcare, finance, manufacturing, construction, distribution and information technology – and information on how to pursue the education and training to enter these opportunities
- Exposing educational leaders, counselors, and teachers to current and future employer needs & industry knowledge
- Helping employers learn more about education as a community resource and talent pool

Investment Benefits	Gold	Silver	Bronze
1) Secure at least \$50,000 in in-kind or donation towards the development of a FWISD STEM/Careers Mobile Lab. This will have cross promotion with Chamber and Sponsor logos.	X		
2) Scholarship Development – Secure at least 5 \$1000 scholarships for FWISD students leading into regional high-need, high-wage career fields.	X		
3) Teacher Externships – Provide leads for 20 summer externships for teachers in FWISD specific career pathways.	X		
4) Summer Internships – Provide leads for 25 internships in STEM and Business for Rising Seniors.	X		
5) School-year Internships – Provide leads for at least 50 school-year internships with local businesses. These internship should be evenly divided between Engineering, Business/Marketing, Trade & Industry, and other STEM fields.	X		
6) 4 Educator field trips to businesses with high demand occupations for non-CTE educators.	X		
7) 4 Student field trips to businesses with high demand occupations.	X		
8) 4 business leader field trips to FWISD schools.	X	X	
9) Participate in securing at least 5 PTECH partnerships.	X	X	
10) Provide leads for at least 5 Gold Seal partnerships to strengthen existing programming.	X	X	
11) Senior Capstone projects - Provide leads for at least 10 companies to participate in developing 10 capstone projects for 8th and 12th grade capstone courses	X	X	
12) “When I grow up...” – Career specific materials and promotions that will support the development of specific Fort Worth job materials geared towards PK-5 to use in our STEM/Career Mobile Labs and Career Town.	X	X	
13) Employment Resource Center for former students (Support the development of an Employment Resource Center for former students within FWISD)	X	X	
14) Administer and host a cross promotion of the FWISD Hiring Fair for former students and graduating Seniors.	X	X	

APPENDIX A

15) Support in getting employers involved in My Brother's Keeper program	X	X	
16) Participation, logo, recognition, and 2 tables of 8 at a Chamber Public Education event.	X	X	X
17) Promote and host the District in the State of Education luncheon.	X	X	X
18) Career Town – interactive career fair for PK-5th grade. Support the recruitment of at least 1 sponsor and 15 exhibitors for Career Town.	X	X	X
19) Promote work-based learning efforts as a cross promotion using the district developed Vital Link: Connecting Students to Career brand.	X	X	X
20) Preferred employers - Support the establishment of a Fort Worth Future Ready credential that would lead to preferred interviews with Fort Worth businesses.	X	X	X
21) Promotion of the FWISD teacher talent campaign #YouBelongHere	X	X	X
22) Sponsor the Partners in Progress business visits during FWISD PD and Waiver Days.	X	X	X
23) Guest Speakers – Host the Vital Link Speaker Bureau website and establish a quarterly Speaker Series for PK-5th grade.	X	X	X
24) Share District Brand Identity collateral on the Chamber website, including but not limited to videos, stories (news releases), and graphics.	X	X	X
25) Chamber participation in FWISD Career and Technical Education Advisory Board.	X	X	X
Investment:	\$50,000	\$35,000	\$25,000

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE NAMING THE WESTERN HILLS HIGH SCHOOL BASEBALL FIELD AND COMPLEX THE DAVID HIGHTOWER FIELD

BACKGROUND:

Mr. David Hightower has made numerous contributions to Western Hills athletics for several years as a Booster Club member and President. He has been the sole factor to keep our Booster club afloat with the changes that Western Hills has experienced over the past few years, has organized and helped run the baseball tournaments, has helped push for improvements to athletic facilities, has established many community partnerships with athletics, and has contributed many more countless hours and achievements. He has done all of this while not having any children or grandchildren at WHHS for several years now. This is a fitting recognition and honor that he rightly deserves.

The faculty, staff and community are requesting the Western Hills High School Baseball Field be named after such an individual, David Hightower.

STRATEGIC GOAL:

3-Enhance Family and Community Engagement

ALTERNATIVES:

1. Approve Naming the Western Hills High School Baseball Field and Complex the David Hightower Field
2. Decline to Approve Naming the Western Hills High School Baseball Field and Complex the David Hightower Field
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Board decision

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Western Hills High School

RATIONALE:

Board Policy CW(LOCAL) allows schools or a portion of a school to be named or renamed after individuals who have attained prominence locally, statewide, or nationally based on contributions to the public in a recognized field, such as education, science, medicine, law, art, governance, business, justice, civil rights, or military achievement.

INFORMATION SOURCE:

Norman Robbins

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE THE COOPERATIVE PROGRAM AND DATA SHARING AGREEMENTS BETWEEN FORT WORTH ISD AND OFFICE OF STRATEGY & POLICY AT THE UNIVERSITY OF TEXAS AT AUSTIN ONRAMPS

BACKGROUND:

The University of Texas at Austin, on behalf of the Office of Strategy and Policy, and Fort Worth Independent School District will enter into this agreement to implement OnRamps to offer distance college course through a dual-enrollment model and high school teacher training and professional learning. OnRamps offers the opportunity for high school students to earn high school credit from their school district and the opportunity to earn college credits from The University of Texas at Austin through a distance education course. The first component of the agreement reflects the cooperative program agreement between UT OnRamps and Fort Worth ISD to enable students to enroll in dual enrollment courses. The second part of the agreement outlines implementation of OnRamps dual-enrollment distance courses and shared program responsibilities between Fort Worth ISD and UT Austin. The data-sharing portion of the agreement outlines responsibilities of Fort Worth ISD and the Office of Strategy & Policy to provide individual student-level data for the purpose of implementing, billing, and evaluating the OnRamps dual enrollment program and informing OnRamps students of academic opportunities at UT Austin. This agreement reflects collaboration of Fort Worth ISD with UT OnRamps staff concerning dual enrollment courses.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve the Cooperative Program and Data Sharing Agreements Between Fort Worth ISD and Office of Strategy & Policy at The University of Texas at Austin OnRamps
2. Decline to Approve the Cooperative Program and Data Sharing Agreements Between Fort Worth ISD and Office of Strategy & Policy at The University of Texas at Austin OnRamps
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve the Cooperative Program and Data Sharing Agreements Between Fort Worth ISD and Office of Strategy & Policy at The University of Texas at Austin OnRamps

FUNDING SOURCE

Additional Details

General Fund	199-13-6411-001-001-31-697-000000	\$169,000
Special Revenue	289-11-62XX-XXX-XXX-24-512-000000-20F12	\$221,000
	289-13-6411-XXX-XXX-24-512-000000-20F12	\$85,000
	289-1X-641X-XXX-XXX-24-512-000000-20F1	\$25,000

COST:

Not to exceed \$500,000.00

VENDOR:

University of Texas at Austin Texas, Office of Strategy and Policy

PURCHASING MECHANISM

Interlocal Agreement

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Career and College Readiness: AAIL
Arlington Heights High School
Benbrook Middle/High School
Carter Riverside High School
Dunbar High School
Diamond Hill-Jarvis High School
Eastern Hills High School
North Side High School
Paschal High School
Polytechnic High School
South Hills High School
Southwest High School
Trimble Tech High School
Western Hills High School
OD Wyatt High School
World Languages Institute
Young Men's Leadership Academy
Young Women's Leadership Academy

RATIONALE:

The purpose of the agreement is to provide students the opportunity to earn both college and high school credit while enrolled in high school that lead to a post-secondary degree and/or certificate.

INFORMATION SOURCE:

Charles Carroll

**2019-2020
COOPERATIVE PROGRAM AGREEMENT**

This Cooperative Program Agreement ("Agreement") is entered into by and between the Contracting Parties shown below.

1. Contracting Parties:

The School District: Fort Worth Independent School District
Angela Rash
100 N. University
Fort Worth, TX 76107

The University: Senior Vice President and Chief Financial Officer, Darrell Bazzell
101 Inner Campus Drive, Suite 102
Austin, Texas 78712

With a Copy to: Office of Strategy and Policy
Texas OnRamps
2616 Wichita Street
Austin, TX 78705
Attention: Sandra Vasquez
512-232-6658

2. Nature of the Cooperative Program

The University of Texas at Austin, on behalf of the Office of Strategy and Policy, and the Fort Worth Independent School District ("District") enter into this agreement to implement OnRamps to offer distance college courses through a dual-enrollment model, high school teacher training, and professional learning. OnRamps offers the opportunity for high school students to earn high school credit from their District and the opportunity to earn college credits from The University of Texas at Austin ("UT Austin") through a distance education course.

3. Agreement Amount

The amount paid by the District during each contract year to the University will be equal to the costs per student and teacher training needed by the District as set forth in Section 4.2.K. The 86th Texas Legislature provided state appropriation that reimburses all partnering Districts a portion of the cost per student and teacher training fees for participating in OnRamps.

In addition, Districts must pay the costs of lodging, transportation, and teacher substitute costs (fall and spring) during professional learning institutes ("PLIs").

4. Program Responsibilities

Responsibilities to implement OnRamps distance college courses will be shared between the District and UT Austin. A District entering into a contractual agreement for the delivery of distance college courses is an active participant in ensuring the effectiveness and quality of the implementation of OnRamps in the District. The funds paid by the District to the Office of Strategy and Policy will cover the student enrollment fee, teacher professional learning fee, and lodging expenses for high school teachers participating in the summer Professional Learning Institute. Payment shall be due and payable, in full, to the University within thirty (30) calendar days from receipt of such invoice. All checks should be made payable to The University of Texas at Austin. Payments should be mailed and/or delivered to:

Attn: Sandra Vasquez
The University of Texas at Austin, Office of Strategy and
Policy
2616 Wichita Street, STOP A7300
Austin, Texas 78712

4.1. Responsibilities of UT Austin

Enrollment

- A. OnRamps will register high school students for OnRamps courses through the OnRamps Student Information System ("OnRamps Portal"). In order to officially enroll in OnRamps distance college courses, students must acquire an official, permanent university Electronic Identification ("UT EID") via the university web site. Once a UT EID has been acquired, students use their UT EID and password to access the secure OnRamps Portal, complete a required student profile, affirm agreement with OnRamps policies, and register for course(s). If student is responsible for payment, then payment will occur during this process. Information received and stored by OnRamps regarding students enrolled at either Texas Tech University or UT Austin is confidential and protected by the Family Educational Rights and Privacy Act.
- B. As part of routine evaluation of educational effectiveness at the University, OnRamps maintains OnRamps student educational records, including registration, enrollment, orientation, and course evaluation data for purposes of administering, implementing, and improving the program, and providing official reporting to the University and the District.

Curriculum and Instruction

- C. UT Austin will provide UT Austin faculty and academic staff to develop and define college-level course materials and curriculum and assume primary responsibility for the oversight of distance college courses, ensuring rigor and quality. UT Austin faculty are provided intensive 1:1 professional development and support to learn how to deliver OnRamps courses through distance education. UT Austin staff provision frequent feedback to UT Austin faculty and academic course staff on implementation and provide support for any needed enhancements or improvements.

- D. Distance Education and High School Courses:
 - a. Provide yearlong, in-depth college readiness experiences for all students, regardless of whether they earn credit from UT Austin;
 - b. Provide clear and transparent expectations for postsecondary success in Texas;
 - c. Provide an authentic entry point to university-level learning experiences that expose students to postsecondary versus high school performance expectations;
 - d. Provide opportunity for students to take responsibility for their own learning;
 - e. Prominently feature the four pillars of OnRamps: College Content, Innovative Pedagogy, Technology Enhanced Education, and Educator Excellence; and
 - f. Provide access and training in all technology used as appropriate to the nature and objectives of courses, including the Canvas Learning Management System ("Canvas LMS"), to every OnRamps student, teacher, and UT Austin Faculty member to meet course expectations.

- E. Maintain servers operated by or hosted on UT Austin's web-based Canvas LMS.
 - a. Provide expert online and phone-based technical support for OnRamps teachers, students, and UT Faculty utilizing the curriculum.
 - b. Deliver instructional materials via distance education. All course-related materials will be available from the course website, the Canvas LMS, and/or the UT Austin OnRamps Academic course staff unless otherwise specified.

- F. Administer OnRamps distance college courses via a dual-enrollment model. Students enroll in a semester- or year-long course taught by their high school teacher for high school credit. Throughout the semester/year, the high school teacher uses OnRamps curriculum, pedagogy, and online learning tools developed by UT Austin Faculty to teach the high school course. During the course, at designated periods, students may be eligible to enroll in a distance course for college credit.
 - a. Ramp up period for *yearlong* courses: A student must complete a series of required assignments and summative assessments that are designed, designated, and evaluated by the UT Austin Faculty and academic staff. A student must earn a passing grade (D- or above) determined by the UT Austin Instructor of Record to be eligible to be dual enrolled in the UT Austin distance course. A student who does not meet this eligibility requirement may be determined to be eligible if the student meets the Texas Success Initiative (TSI) requirements for that course. Other appeal processes or criteria for eligibility are determined by individual UT Instructor of Records.
 - b. UT Austin distance college course: A student must complete a series of additional required assignments and assessments that are designed,

designated, and evaluated by the UT Austin Faculty and College Instructor of Records to determine successful completion of the distance college course. The UT Austin Instructor of Record evaluates student progress toward predetermined learning goals and student grades based on the college assessments. (Grades for the high school and distance college courses may differ, as the assignments that determine each grade may differ.)

- c. UT Austin Faculty and academic course staff ensure comparability of distance college courses to campus-based courses and are approved by university Department Chairs and supported by Deans.
- G. All OnRamps distance college courses are part of the Texas Core Curriculum at UT Austin and are guaranteed to transfer to any state public higher education institution in Texas with the exception of Math 301. M301 has been designated by UT Austin with a TCCN equivalency of 1302, which applies toward the core curriculum at most public institutions in Texas. All OnRamps courses are part of the University Core Curriculum at UT Austin and credits earned for a letter grade of C- or above are guaranteed to transfer to any public higher education institution in Texas. A student who is eligible for, successfully completes, and accepts college credit for the distance college course will have her/his course grade recorded in the Office of the Registrar at UT Austin. A student may request an official copy of her/his transcript from the Registrar at the end of the Spring term for a fee determined by the registrar (\$20.00 as of January 2019). Students may NOT request transcripts via the university's online transcript request system. Rather, students must request transcripts via mail, fax, or e-mail. Each student is advised to check with her/his planned collegiate program, even if she/he plans to attend UT Austin, before registering for an OnRamps course, to determine exact course applicability and transferability.
- H. Support documentation of distance college course credit. OnRamps will assist students with securing documentation of their participation in OnRamps, including official transcripts and enrollment confirmation letters for students who enroll in the distance college course and earn/accept college credit, and non-enrollment confirmation letters for students who do not enroll in the distance college course or decline college credit.
- I. Deliver professional learning to participating District teachers assigned to teach the OnRamps course in the District.
- a. A summer professional learning institute for participating District teachers will be held at UT Austin. Each course offered through the OnRamps Program will have an associated summer professional learning institute. The participating District teacher assigned to the course **must** complete the summer professional learning institute **new teacher track** at least once, in its entirety, before teaching an OnRamps course for the first time. If the teacher continues to offer the course in subsequent years, she/he

will be **required** to attend the returning teacher track at the institute. UT Austin will be responsible for the following at the summer institute:

- i) Scheduling the necessary facilities to conduct the institute;
- ii) Facilitating lodging, parking, and food for the participants;
- iii) Conducting the summer institute; and
- iv) Crediting participating District teachers with continuing professional education hours (Approximately, 80 hours for new teachers and approximately 50 hours for returning teachers over the course of the full academic year).

b. Academic year professional learning institutes: One-day professional learning institutes for participating, both new and returning District teachers, will be held at UT Austin or designated regional sites for specified courses during the fall and spring semesters. District teachers will be **required** to attend the one-day workshop during each semester in which the teacher delivers an OnRamps course, regardless of whether the course will be offered in the subsequent year.

J. Provide one or more Course Staff. UT Austin will hire and assign a qualified course coordinator for each course. Approved by the UT Austin Faculty within the sponsoring UT Department (e.g. Computer Science, Mathematics, etc.), the coordinator will serve as a content expert and liaison for the high school teacher.

K. Deliver Partnership Symposium, Summit and Regional Consortiums to participating District and campus administration (Superintendent, Director of Advanced Academics, Campus Administration, Counselors, etc.)

- a. The goal of the Symposium, Summit and Regional Consortiums is to inform, collaborate, and advise on key elements that can prepare students for the transition to postsecondary. They provide space and time for administrators, counselors, and OnRamps to gather and collectively share issues, needs, concerns, solutions, and plans to support student post-secondary success.
- b. Deliver dual enrollment 101 workshops for counselors of partnering school districts to provide training that will include the following: dual enrollment program overview in detail, resources to share with students, families and campuses and the levels of program support that OnRamps provides. Trainings will be regionally and will be available to all current OnRamps district partners.
- c. Deliver presentation in-person or online to district and campus staff regarding program overview, implementation and strategies for success.
- d. Deliver parent presentations in-person or online to school community regarding OnRamps overview, implementation, and how to motivate and support your student.
- e. Provide a link for district partners to schedule presentations and request in-person or online presentations.

- f. OnRamps Presentations request must be made at least one week in advance. Please note, requests are not guaranteed and will be scheduled based upon the availability of the OnRamps Outreach team.
 - g. Each NEW district partner is allotted two OnRamps Presentations per campus in an academic year. Returning and existing partners are allotted one OnRamps Presentation per campus in an academic year.
- L. The Course Staff will:
- a. Conduct or co-conduct the summer and one-day PLIs;
 - b. Assist the District in implementing OnRamps by providing the necessary training to the high school teacher before and during implementation;
 - c. Provide on-going, one-on-one feedback and guidance to the high school teacher;
 - d. Provide virtual coaching using the OnRamps-approved online coaching medium for each OnRamps high school teacher to support their course implementation and enhance their professional practice;
 - e. Provide pedagogical and technology expertise and training in the discipline to UT Austin Faculty Leads and UT Austin Instructors of Record overseeing distance college courses.
 - f. Assist UT Austin Faculty and UT Austin Instructors of Record with maintaining the course for students in the District, including electronic distribution of lectures, homework assignments, quizzes, projects, and exams to participating teachers and provision of ongoing support in implementing the curriculum.

Institutional Effectiveness

- M. Provide feedback regarding course implementation to UT Austin Faculty and academic staff, high school teachers, school, and District administration. To ensure OnRamps is implemented and facilitated with quality and fidelity, OnRamps staff will provide updates at the end of the fall and spring semesters and, as needed, throughout the year regarding the status of OnRamps implementation, based on communication with the OnRamps high school teacher and classroom observations.
- a. OnRamps staff will alert campus and district administration of any serious concerns regarding the District or campus implementation of the OnRamps course pertaining to quality and fidelity. If the campus or District implementation of the OnRamps course is deemed unsatisfactory, UT Austin reserves the right to deny the opportunity to offer the OnRamps course in the future or to require a replacement high school teacher.
 - b. OnRamps staff will alert school and District administration of any concerns regarding high school teachers' ongoing ability or willingness to implement the course with quality and fidelity.
 - c. A UT Austin OnRamps high school teacher deemed by UT Austin to be unsatisfactorily implementing the course will be given an opportunity to bring implementation of the course into alignment with expectations set out by the University, and will provide coaching and support through the Course Coordinator, OnRamps PLIs, virtual coaching, and ongoing

communication with the high school teacher. If, however, the high school teacher's implementation of OnRamps continues to be unsatisfactory or no improvement is observed, OnRamps will notify the District, the District will use its best efforts to identify an alternate high school teacher, and the District will work with UT Austin to continue the course through an alternate high school teacher. OnRamps reserves the right to deny any teacher the opportunity to offer the course in the future.

- d. If an OnRamps high school teacher is deemed by UT Austin to not be compatible or the best interest of the program, OnRamps will notify the District, and the District will work with UT Austin to continue the course through an alternate teacher.
 - e. Any employee performing services under this agreement on behalf of the District must also be actively employed by the District and may not be on administrative or medical leave. The District must have on file a successfully passed criminal background check for any employee performing services under this agreement on behalf of the District. If a District becomes aware that an employee performing services does not meet the eligibility requirements listed above, the District Contact, who oversees the OnRamps program, must inform their OnRamps Point of Contact within 24 business hours.
- N. Appoint OnRamps high school teachers as UT Austin Affiliates. As a Texas OnRamps Affiliate, high school teachers receive university ID cards, library access, Wi-Fi access on the UT Austin campus, opportunity to obtain a university email address, purchase gym passes, and other benefits.
- a. OnRamps high school teachers deemed not compatible with or in the best interest of the program will no longer be eligible to serve as an OnRamps high school teacher and no longer affiliated with The University of Texas at Austin.
- O. Initiate and administer the process of sponsoring College and Departmental approval to assign qualified UT Austin Faculty who assume primary responsibility for and exercise oversight of the process.

Student Services

- P. Provide access and training to the Canvas LMS for every OnRamps student to meet course expectations.
- Q. Provide expert online and phone-based technical support for OnRamps teachers and students utilizing the curriculum when that support is not provided through Canvas LMS.
- R. Provide information in the OnRamps Portal or through e-mail notifications related to distance college course enrollment activities, including registration, eligibility, credit type selection, credit status, and official transcript requests.
- S. Provide access to teleconference functions in Canvas LMS with consultants for writing consultation with their distance college course writing assignments.

- T. Protect students' education records in accordance with FERPA policies (See Section a). Provide a Student Orientation module in Canvas for all OnRamps courses that details program enrollment, student integrity, FERPA, and student rights. In addition, provide information regarding student success and student growth-mindset.
- U. Provide adequate procedures for submitting and resolving complaints, grade appeals, information requests, and other inquiries related to participation in OnRamps.
- V. Provide technological resources and infrastructure to support implementation of OnRamps distance college courses for all district partners, campuses, high school teachers, and students.

Student Removal to Alternative Campus

- W. In a case where a student is removed from their home campus and assigned to an alternative campus due to disciplinary reasons, the district main point of contact, campus principal and/or the high school instructor of the campus will need to notify the OnRamps Course Coordinator immediately. Information needs to include the length of the placement to determine if the student will continue in the OnRamps course in which they are enrolled. If the alternative placement is longer than 7 school days, then the following will need to be done:
 - a. The administrator, OnRamps high school instructor and OnRamps Course Coordinator will work together to determine if the student has the opportunity to continue the course at the alternative campus. If it is determined that the student will not have the appropriate instruction and access to the course, the student will be dropped from the OnRamps course.
 - b. If the student needs to be dropped from the course then the following: If the student is enrolled in a year-long, OnRamps course, the student will be dropped from the OnRamps course, the Canvas LMS system and a schedule change will need to be made for the student's high school schedule. If the student is enrolled in History or Rhetoric, the student will be dropped from the course for the semester in which the student is taking the course (fall or spring). If the student is taking History or Rhetoric in the fall, the student will have the opportunity to enroll in History or Rhetoric in the spring, should the student have returned to the home campus in time of registration and the beginning of spring instruction.
- X. In a case where a student is hospitalized or removed from instruction or the school setting for longer periods due to illness or accidental circumstance, the district main point of contact, campus principal and/or the high school instructor of the campus will need to notify the OnRamps Course Coordinator immediately. Information needs to include the length of time the student is expected to be gone, and if the student will continue in the OnRamps course in which they are enrolled.

4.2. Responsibilities of the District

- A. Implement one or more OnRamps courses.
 - a. Assign a point of contact at the district level who is responsible for overseeing the implementation of OnRamps high school course and participating in meetings designated for district administration with OnRamps staff.
 - i) The main point of contact will be responsible for providing up to date contact information for district and campus administration. In the event that there is a change in administration at the district or campus level, the district main point of contact will be responsible for communicating those changes to their OnRamps Outreach Coordinator.
 - b. Assign 1-2 campus administrators to attend the OnRamps train-the-trainer, that will be held online in a webinar-based format. The training will model the parent night presentation, resources, and retention strategies.
 - i) Districts and/or campuses that request an OnRamps presentation will be responsible for organizing the event that will include reserving appropriate meeting spaces, creating an agenda and providing the technology necessary for the presentation format (screen, projector, microphone, etc.)
 - c. Follow OnRamps recommendations for effective implementation:
 - i) OnRamps courses do not replace Advanced Placement ("AP") curriculum or prepare students for AP exams. Unless otherwise stated, OnRamps courses and AP courses should be taught as separate sections with separate high school teachers. In the case of RHE 306 and RHE 309K, see subsection A.c.iii.1 below.
 - ii) Based on the rigor of the course for students and overseen by UT Austin Faculty, OnRamps firmly recommends weighting of 1.0 for the high school version of the course or similar to that of AP. Not weighting OnRamps courses the same as AP courses may be detrimental to students' college application processes.
 - iii) In the case of Reading and Writing the Rhetoric of American Identity, the UT Austin Department of Rhetoric and Writing:
 - (1) Prohibits the OnRamps course from being offered as an AP English course; and
 - (2) Requires a cap of 25 students per section with a limit of two (2) sections per teacher or 60 students in three (3) or more sections.
- B. Recruit, hire, and compensate a high school teacher with appropriate qualifications to teach the OnRamps course.
 - a. Minimum requirements for high school teachers to teach an OnRamps course include:
 - i) Bachelor's degree in the discipline or a related field;
 - ii) One (1) or more years of teaching experience in the relevant course or a higher-level course (e.g. calculus for pre-calculus);
 - iii) Completed annual OnRamps teacher application;
 - iv) Successful completion of required tasks before the start of the summer institute. Including, but not limited to, completion of the FERPA module. Tasks will be determined and shared by the OnRamps

professional learning and development staff in advance of the summer institute. High School teachers who have been approved on a conditional basis may be required to complete additional tasks. Any high school teacher who does not complete the required pre-institute tasks may not be eligible to attend the institute. If the District's high school teacher(s) does(do) not complete pre-institute tasks before the start of the required summer institute, the decision to admit or deny such admission and any accompanying conditions will be determined by the UT Austin faculty lead at his or her sole discretion;

- v) Successful completion of the summer PLI. New OnRamps high school teachers must participate in the entire summer PLI and complete all assigned work, both pre-institute and during the institute. In the event of an emergency, of which OnRamps staff and the teacher's principal are notified, a teacher may make arrangements to make up as much as 20% of the summer PLI and still be eligible to offer the OnRamps course. OnRamps high school teachers who miss more than 20% of the summer PLI, regardless of their reason, will be on probationary status and their approval to serve as an OnRamps high school teacher will be evaluated on a case-by-case basis. See Section D below for additional information. Returning OnRamps high school teachers must participate in all of the required summer PLI dates.
 - vi) Attendance at and completion of all required monthly virtual conferences, academic year PLIs, and professional development assignments.
 - vii) Attendance at the two one-day fall and spring professional learning institutes.
 - viii) Review communication from OnRamps course staff in weekly newsletters and respond accordingly to routine requests.
 - ix) Complete the minimum number of virtual coaching uploads over the course of the academic year
- b. Minimum requirements for returning teachers include:
- i) Successful implementation of OnRamps course during the previous academic year according to the requirements specified under subsection G below;
 - ii) Completion of required tasks before the start of the summer institute;
 - iii) Attendance at and completion of all required monthly virtual conferences, academic year professional learning institutes and professional development assignments;
 - iv) Attendance at the two one-day fall and spring professional learning institutes; and
 - v) Review communication from OnRamps course staff in weekly newsletters and respond accordingly to routine requests.
- C. Ensure OnRamps high school teachers and students have the necessary resources to implement the program with fidelity, including, but not limited to:

- D. Provide access to the OnRamps Portal and Canvas LMS. Participating campuses will work with the OnRamps support team to ensure that the campuses and students can fully access the OnRamps Portal and Canvas LMS;
- E. Provide access to computer and Internet, as specified by UT Austin. The district will be required to adhere to requirements outlined in the forthcoming OnRamps Technology Manual;
- F. Ensure that students in the OnRamps distance college course have daily, scheduled access to computers that meet the specifications defined by OnRamps. This includes regular in-class and out-of-class, one-to-one (1:1) access to computers and the Internet to view materials and complete and submit assignments, quizzes, tests, and exams, including the following technology for specific course implementation:
 - a. Graphing calculators;
 - b. Audio/visual projection and/or whiteboard;
 - c. Copy/scanning services to duplicate some course materials and distribute to students in the OnRamps course and upload assignments;
 - d. For Earth, Wind, and Fire: An Introduction to Geoscience, Physics and Chemistry, required lab materials; and
 - e. For Chemistry, the course must be offered in a lab setting that meets the TEA standard with minimal viable components including an eyewash station, vent hood, and equipment required for student implementation of the lab course including use and disposal of the required chemical list.
- G. Ensure that OnRamps high school teachers implement the program with fidelity, including the following:
 - a. Administer and facilitate OnRamps-required assignments and assessments without alteration;
 - b. Have students create a UT EID and register for OnRamps via the OnRamps Portal; **No** student may enroll in an OnRamps course six weeks after the start of the district's school year, unless approved by OnRamps. If a student wishes to enroll in an OnRamps course after the six-week window, the UT Austin Instructor of Record will determine whether there is sufficient opportunity for the student to be eligible to earn college credit. If there is sufficient opportunity for the student to be eligible to earn college credit, the student will be enrolled in the distance college course. If there is not sufficient opportunity for the student to be eligible for the opportunity to earn college credit, the student will be enrolled in the course for high school credit only;
 - c. Use Canvas LMS to assign and grade high school work as specified by OnRamps course staff; and
 - d. Participate in professional learning, including the summer institute, one-day workshops, monthly video conference calls, Sibme virtual coaching, and on-going opportunities during each semester in which they deliver the OnRamps course. To facilitate teacher participation in the one-day

- workshops, the District agrees to pay the cost of substitute teachers for the days the teacher will attend the workshops; and
- e. Maintain regular communication via email, phone, video web conferencing, etc. with OnRamps course coordinator and other staff regarding the success and challenges of implementation, responding in a timely manner to requests for information, including turning in any requested documentation to evaluate student progress or success by specified deadlines.
 - f. Notify course staff of high school teacher absences that exceed three consecutive class days.

H. Recruit and approve students to participate in the OnRamps courses.

I. Ensure students enrolled in an OnRamps program meet the following minimum academic requirements:

OnRamps Course Name	UT Austin Course Code	Required Prerequisites	Recommended Prerequisites
Foundations of Arts and Entertainment Technologies	AET 304	–	Credit in Introductory Computer Science or Fine Arts
College Chemistry: Introduction to Chemical Practices I (Lab)	CH 104M	Credit in Algebra I	–
College Chemistry: Principles of Chemistry I (Lecture)	CH 301	Credit in Algebra I	–
College Chemistry: Introduction to Chemical Practices (Lab)	CH 104N	Credit in Chemistry	
College Chemistry: Principles of Chemistry II	CH 302	Credit in Chemistry	
Thriving in Our Digital World	CS 302	Credit in Algebra I	Credit or concurrent enrollment in Algebra II
Earth, Wind, and Fire: An Introduction to Geoscience	GEO 302E	Credit in Biology and Chemistry or IPC and Chemistry	–
United States, 1492-1865	HIS 315K	Credit or concurrent enrollment in English II	–

OnRamps Course Name	UT Austin Course Code	Required Prerequisites	Recommended Prerequisites
United States Since 1865	HIS 315L	Credit or concurrent enrollment in English II	–
College Algebra	M 301	Credit for Algebra I & Geometry	–
Discovery Precalculus: A Creative and Connected Approach	M 305G	Credit in Algebra I, Algebra II, & Geometry	–
Mechanics, Heat, and Sound: General Physics Technical Course I	PHY 302K	Credit in Algebra I & Geometry	Credit in Algebra II or Precalculus
Electromagnetism, Optics, and Nuclear Physics: General Physics Technical Course II	PHY 302L	Credit in TEKS-based Physics course, Algebra II, & Geometry	Credit in PHY 302K, AP Physics I, Honors Physics, or PHYS 1301, Precalculus
Introduction to Rhetoric: Reading, Writing, and Research	RHE 306	Credit in English I & English II	–
Reading and Writing and Rhetoric of American Identity	RHE 309K	Credit in English I & English II	–
Statistics	SDS 302	Credit in Algebra I	Credit in Algebra II & Geometry

- J. Ensure students will complete the OnRamps registration process within the first two weeks of school. The student and the student's parent or guardian shall acknowledge and consent that the student is enrolling in a college course with the opportunity to earn college credit.
- a. Only students who have demonstrated their ability to successfully complete college-level work may attempt the UT Austin distance college course. Eligibility for the distance college course is determined by successful completion of a series of required assignments that are designated and evaluated by the UT Austin Instructor of Record and course staff. A student must earn an average passing grade of D- or above on all required college assignments, or have met TSI eligibility as defined by The University of Texas at Austin to be eligible for the opportunity to be dual enrolled in a UT Austin distance college course.
- K. Pay the annual program fee for access to the OnRamps curriculum, materials, technology tools, credit evaluation, and credit issuance.
- a. Cost of Materials and Services:

- i) For Districts joining the OnRamps program on or after the Effective Date, the cost of the OnRamps course materials, technical support and course implementation support, excluding the summer institute and academic year workshops, outlined in this Agreement to the District, will be defined on a per-student, per-course basis. Program costs will be evaluated and adjusted annually. The District annual program fees for each student enrolled in an OnRamps course for the 2019-2020 academic year are \$149 or \$99 for students identified free and reduced lunch, per student and per course.

Districts are paying a subsidized rate in line with the 86th legislature appropriation (HB 1, Article III, 59). During the 2019-2020 school year the fee of \$249 or \$199 per student and per course enrolled in an OnRamps course is subsidized to \$149 or \$99. The remaining fee is being covered by the appropriation.

OnRamps will send an invoice to the District that itemizes the annual OnRamps program fee for each student enrolled. The invoice will highlight a program credit for the fees reimbursed by the appropriation. There will be no exchange of money between UT Austin and the District for the program credit. The Texas Education Agency will directly reimburse UT Austin for the partial annual per student, per course cost in line with the 86th legislature appropriation (HB 1, Article III, 59).

- b. Timing of payment: The OnRamps annual fee is assessed after the four-week allotted drop window for the course.
 - i) Within the first four weeks of the course implementation students may decide to drop out of the OnRamps program. This means the student is no longer enrolled in the OnRamps program, even for the opportunity to earn high school credit, and is placed in a non-OnRamps course. The OnRamps team will run a census report at the end of the first four (4) weeks and invoice the District based on enrollment at that time. Refunds will not be given at the end of course if a student is not eligible for the opportunity to earn college credit in the course. The program fee covers access to course materials, technology tools, and credit eligibility evaluation. Additionally, for our yearlong courses, the student who is not eligible for the opportunity to earn college credit may continue to be enrolled in the OnRamps course during the spring semester for the opportunity to earn high school credit. During the spring semester, the University will continue to deliver the course materials and technology tools.
- c. Cost of Professional Learning
 - i) The cost of the OnRamps summer and academic year PLIs will be assessed on a per-teacher basis. Professional development costs are evaluated and adjusted annually:
 - \$1250 for new teachers; and

- \$850 for returning teachers.
- ii) Districts will be sent an invoice that itemizes the annual professional learning fees for each participating teacher of the Summer PLI.
- iii) Districts will be sent an invoice that highlights lodging expenses for each participating teacher.
- iv) The District is responsible for paying for all professional learning fees and lodging expenses, in Austin or other designated regional sites for all days of required PLIs held at the University, as well as substitute pay.
- v) OnRamps strongly recommends the District provide a daily stipend to teachers participating in required PLIs on the UT Austin campus or at regional sites.

5. Summer Professional Learning Institute Teacher Registration and Attendance

- A. All high school teachers are required to register for summer PLI two weeks prior to the start of the Summer Professional Learning Institute.
- B. Cancellation policy: All high school teachers must cancel their registration one week prior to PLI or they will be subject to pay 100% of fees for room/board and meals. The district will be invoiced for all high school teachers who are registered on the day one week prior to the event starting.
- C. If a high school instructor registers for the summer Professional Learning Institute and is unable to attend, the instructor needs to communicate this change to the OnRamps Professional Learning Coordinator one week prior to the start of the summer Professional Learning Institute. If the instructor does not take the necessary steps to communicate the change in attendance, the instructor's district will be:
 - a. Charged the full fee of \$1250 for the summer Professional Learning Institute.
 - b. Charged the full fee for room/board of \$40/night for the 10 days it was reserved for a total of \$400.
- D. If a high school instructor registers for the summer Professional Learning Institute and leaves the institute prior to the end of the institute, the instructor's district will be:
 - a. Charged a prorated fee as follows.
 - Attends 6-8 days – no refund
 - Attends 3-5 days – 15% refund
 - Attends 1-2 days – 25% refund
 - b. Charged a prorated fee for room/board as follows.
 - Attends 6-8 days – no refund
 - Attends 3-5 days – 15% refund
 - Attends 1-2 days – 25% refund
- E. If a high school instructor attends the summer Professional Learning Institute and the course that the instructor is trained for is not offered for the school year, the instructor's district will be:
 - a. Charged the full fee of \$1250 for the summer Professional Learning Institute

- b. All materials that were provided to campus/district for course will need to be returned to OnRamps within 30 days or district will be responsible for fees associated with such materials for course.

6. Educational Records and Data Sharing

- A. The District and OnRamps create, maintain, and manage educational records for students and teachers. OnRamps maintains all educational records created as a result of the OnRamps program according to Federal Rights and Privacy Act, as well as University Policy defined in Chapter 9 of the General Catalog of the University, subchapter 9-100 through 9-400.
- B. In order to provide the OnRamps program and related services to the District and for the District's accountability reporting purposes, OnRamps requires specific student information from the District. All such records are provided the same security as those outlined in 6.A above and will never be sold or shared with external sources. Please refer to the Data Sharing agreement (DSA) for terms and agreement of the exchange of data.
 - a. The goal of the DSA is to establish the use, scope, and content of data that OnRamps and the District need to support the program.
- C. Following UT Austin's institutional review board standards and policy, OnRamps may obtain and maintain data and/or feedback about student and teacher experiences with the program for the purpose of understanding outcomes and program improvement.
- D. For legitimate educational interests, OnRamps will facilitate the exchange of information among institutions, OnRamps high school teachers, OnRamps faculty and staff, and District contacts pertaining to: 1) students' progress toward the opportunity to earn college credit; 2) to facilitate early intervention to support student success and; 3) whether college credit is earned, accepted, and/or declined; 4) to facilitate accurate recordkeeping; 5) to address academic integrity issues; and 6) for use in UT Austin outreach and recruitment. If the District obtains access to University records or record systems protected under the Family Educational Rights and Privacy Act of 1974 (FERPA), the District agrees to strictly adhere to the provisions of FERPA and its implementing regulations designated in Section 6 hereof.

7. Confidentiality Provision

Both parties to this Agreement are required by law to adhere to the confidentiality of student information according to the Family Educational Rights and Privacy Act of 1974 (FERPA) and the implementing regulations found in 34 CFR Part 99. FERPA is specifically referenced in the Texas Public Information Act as an exception to records that are subject to disclosure to the public (Texas Govt. code 552.001 et seq.). While in possession of FERPA records and data, only persons authorized to access the student data of the OnRamps Initiative will be granted access as required by FERPA. All persons authorized to have access to student data understand that under FERPA they can be held individually liable for any and all applicable criminal and civil penalties imposed for breach of confidentiality.

8. Agreement to Hold Harmless

To the extent authorized by the Constitution and laws of the State of Texas, each party will save and hold harmless the other party and its officers and employees from all claims, demands, causes of action, and judgments for taxes, license fees, excises, fines, and penalties; for supplies, services, or merchandise purchased by the other party; for wages and fringe benefits of the other party's employees; and for injury or death of any person or damage to property that results directly or indirectly from the negligent acts or omissions of the other party or its officers, agents, employees or students in the performance of this Agreement.

9. Term of the Agreement

This Agreement is effective as of the date fully executed by both parties (Effective Date), and it covers a period of one (1) academic year, beginning July 1, 2019, and ending June 30, 2020. All parties must sign this Agreement. This Agreement may be renewed, contingent upon resources being available to the OnRamps Program, by entering into a written agreement which is signed by both parties. The District agrees that all amounts owed to the University pursuant to Section 4.2F will be paid upon notice of termination.

10. Ownership of Intellectual Property

The University and the OnRamps program shall own all Intellectual Property Rights in or relating to OnRamps. Intellectual Property Rights means any rights or titles to inventions, discoveries, concepts, methods, processes, data, trade secrets, branding, trademarks, copyrights, computer programs and related documentation, works of authorship fixed in a medium of expression, or mask works, whether or not patentable, copyrightable, eligible for registration as a trademark, or subject to mask work rights or other similar statutory rights, as well as applications for any such rights.

11. Independent Contractor

For all purposes, including but not limited to the federal, state and local laws, rules and regulations, each party hereto, including its employees, shall be at all times an independent contractor relative to the other party. Nothing in this agreement shall be construed to make or render either way, including any of its officers, agents or employees, an agent, servant or employee of, or a joint venture of or with the other.

12. Breach of Contract Claims

To the extent that Chapter 2260, Texas Government Code, is applicable to this Agreement and is not preempted by other applicable law, the dispute resolution process provided for in Chapter 2260 and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, will be used to attempt to resolve any claim for breach of contract that cannot be resolved in the ordinary course of business. The parties specifically agree that (i) neither the execution of this Agreement by University nor any other conduct, action, or inaction of any representative of University relating to this Agreement, constitutes, or is intended to constitute, a waiver of University's or the state's sovereign immunity to suit; and (ii) University has not waived its right to seek redress in the courts.

13. Termination

In the event of a material failure by a Contracting Party to perform its duties and obligations in accordance with the terms of this Agreement, the other party may terminate this Agreement upon thirty (30) days' advance written notice of termination setting forth the nature of the material failure; provided that, the material failure is through no fault of the terminating party. The termination will not be effective if the material failure is fully cured prior to the end of the 30-day period.

The University may terminate this Agreement without cause upon thirty (30) days' advance written notice of termination to the District and will refund to the District any portion of the annual contribution that has not been expended towards fulfillment of the purposes of the Agreement

14. Venue; Governing Law

Travis County, Texas, will be the proper place of venue for suit on or in respect of the Agreement. The Agreement and all of the rights and obligations of the parties hereto, and all of the terms and conditions hereof will be construed, interpreted, and applied in accordance with, and governed by, and enforced under the laws of the State of Texas.

The representative of the District, in signing this Agreement, warrants that he or she signs as a properly authorized representative of the District and does not assume any personal liability for meeting the terms of this Agreement.

AGREED and ACCEPTED this _____ day of _____, 2019.

ISD

The University of Texas at Austin

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: Linda Shaunessy
Title: Business Contracts Administrator
Date: _____

**Exhibit A
OnRamps Courses**

OnRamps Course Name	UT Austin Course Code	UT Austin Course Equivalent	Semester Credit Hours	Texas Common Course Number (TCCN)	Core Curriculum Code
Foundations of Arts and Entertainment Technologies	AET 304	Foundations of AET	3	N/A	050
College Chemistry: Principles of Chemistry I (Lecture)	CH 301	Chemistry in Context I	3	CHEM 1311	030
College Chemistry: Introduction to Chemical Practices I (Lab)	CH 104M	Introduction to Chemical Practice I	1	CHEM 1111	N/A
College Chemistry: Principles of Chemistry II	CH 302	Principles of Chemistry II	3	CHEM 1312	030
College Chemistry: Introduction to Chemical Practices (Lab)	CH 104N	Introduction to Chemical Practices		CHEM 1112	N/A
Thriving in Our Digital World	CS 302	Computer Fluency	3	N/A	093
Earth, Wind, and Fire: An Introduction to Geoscience	GEO 302E	Earth, Wind, and Fire	3	N/A	030
United States, 1492-1865	HIS 315K	The United States, 1492-1865;	3	HIST 1301	060
United States Since 1865	HIS 315L	The United States Since 1865	3	HIST 1302	060
College Algebra	M 301	College Algebra	3	MATH 1314	N/A
Discovery Precalculus: A Creative and Connected Approach	M 305G	Preparation for Calculus	3	MATH 2312	020
Mechanics, Heat, and Sound: General	PHY 302K	General Physics Technical Course:	3	PHYS 1301	030

OnRamps Course Name	UT Austin Course Code	UT Austin Course Equivalent	Semester Credit Hours	Texas Common Course Number (TCCN)	Core Curriculum Code
Physics Technical Course I		Mechanics, Heat, and Sound			
Electromagnetism, Optics, and Nuclear Physics: General Physics Technical Course II	PHY 302L	General Physics Technical Course: Electricity & Magnetism, Light, Atomic & Nuclear Physics	3	PHYS 1302	030
Introduction to Rhetoric: Reading, Writing, and Research	RHE 306	Research and Writing	3	ENGL 1301	010
Reading and Writing and Rhetoric of American Identity	RHE 309K	Topics in Writing	3	ENGL 1302	010
Statistics	SDS 302	Data Analysis for the Health Sciences	3	N/A	020

**DATA SHARING AGREEMENT BY AND BETWEEN
FORT WORTH INDEPENDENT SCHOOL DISTRICT AND
OFFICE OF STRATEGY & POLICY
AT THE UNIVERSITY OF TEXAS AT AUSTIN**

The Independent School District (“ISD”) agrees to provide individual student-level data to the Office of Strategy & Policy (“Office of Strategy & Policy”) at The University of Texas at Austin (UT Austin) for the purpose of implementing, billing, and evaluating the OnRamps dual enrollment program and informing OnRamps students of academic opportunities at UT Austin. ISD hereby appoints The University of Texas at Austin as a legitimate educational official of ISD in accordance with the Family Educational Rights and Privacy Act (FERPA). Likewise, The University of Texas at Austin hereby appoints the ISD as a legitimate educational official of The University of Austin in accordance with FERPA. The Office of Strategy & Policy agrees to provide individual student-level data to the ISD for the purpose of evaluation, accountability, and student record-keeping. The terms of this agreement are in effect until August 31, 2020 unless terminated in writing by one or both parties.

1. Data type and exchange timeline

ISD Designee for Student Data and Office of Strategy and Policy will coordinate data exchange for all OnRamps program participants for the academic year, as follows:

Responsible Party	Time Period	Type of Data
Office of Strategy & Policy	August 2019 – June 2020	Throughout the academic year OnRamps will provide information about student enrollments, including course rosters, college course eligibility status, and final grades. Access to the portal will be limited to pre-identified campus and district personnel who must obtain a UT Electronic Identification and password in order to access the portal.
Office of Strategy & Policy	February 2020	<ul style="list-style-type: none"> • Campus name • ISD teacher first name • ISD teacher last name • School year of implementation • OnRamps course title • Student first name • Student last name • Student date of birth • Student unique high school ID • OnRamps course title • College course eligibility status (ie, eligible for the opportunity to earn college credit) • College course eligibility grade • Final college course grade, ELA 1301 and History 1301 only • Final college credit status (ie, earned, did not earn), ELA 1301 and History 1301 only • Final college credit decision (ie, accepted, declined), ELA 1301 and History 1301 only
Office of Strategy & Policy	May 2020	<ul style="list-style-type: none"> • Final college course grade, all courses except ELA 1301

Responsible Party	Time Period	Type of Data
		and History 1301 <ul style="list-style-type: none"> • Final college course credit status (ie, earned, did not earn), all courses except ELA 1301 and History 1301 • Final college course credit decision (ie, accepted, declined), all courses except ELA 1301 and History 1301
ISD	June 2020	<ul style="list-style-type: none"> • High school grade in OnRamps course, semester 1 • High school grade in OnRamps course, semester 2 • High school grade in OnRamps course, cumulative

2. Data protection

All files will be exchanged using secure systems and in an encrypted, password protected electronic format by ISD and Office of Strategy & Policy.

Office of Strategy & Policy assures that in all reports, electronic or otherwise, derived from information made available under this agreement, all data shall be aggregated in such a way that no individual will be identified directly or by deduction. Office of Strategy & Policy further assures that the data elements will not be released to a third party without written parental consent.

Any unauthorized disclosure of confidential student information is a violation of the Family Educational Rights and Privacy Act of 1974 (FERPA) and the implementing regulations found in 34 CFR Part 99 and shall not be permitted to occur.

While in possession of these data, both parties shall permit access only to employees and contractors authorized to assist in the implementation or evaluation of OnRamps or other University program to have access to the data. Both parties agree to store the data in an encrypted format in a secure and locked area and to prevent unauthorized access.

All persons authorized to have access to the data have certified their understanding that they may be held individually liable for any and all criminal and civil penalties imposed for breach of confidentiality ("Access to Confidential Data").

Linda Shaunessy, JD
 Business Contracts Administrator
 Business Contracts
 The University of Texas at Austin

Date: _____

Signature: _____

Date: _____

Name: _____

Title: _____

ISD: _____

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

**TOPIC: APPROVAL OF THE MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN THE FORT WORTH INDEPENDENT SCHOOL DISTRICT
AND TEXAS TECH UNIVERSITY**

BACKGROUND:

The following Memorandum of Understanding (MOU) explains collaboration between Texas Tech University College of Education (TTUCOE) and Fort Worth ISD, with a goal of improving educator preparation and FWISD student achievement. This is essentially a "student teacher" program that is performance and competency based, where TTU students "student teach" for a full year. There is no cost associated with this MOU.

FWISD essential responsibilities include:

- 1) Finding placements for the student teachers
- 2) Allowing for video-capturing of certain lessons taught
- 3) Collaborating with the TTU Coordinator
- 4) Providing student performance data for these classrooms, with names and identification numbers removed

TTUCOE essential responsibilities include:

- 1) Providing Bilingual and ESL student teachers
- 2) Providing student teachers in High-Need Areas in secondary grade-levels
- 2) Providing a coordinator and instructors for the program
- 3) Providing video-capture equipment
- 4) Providing training for Student Teacher and FWISD Mentor Teacher for co-teaching model and TAP observation rubric

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve the Memorandum of Understanding (MOU) between the Fort Worth Independent School District and Texas Tech University
2. Decline to Approve the Memorandum of Understanding (MOU) between the Fort Worth Independent School District and Texas Tech University
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve the Memorandum of Understanding (MOU) between the Fort Worth Independent School District and Texas Tech University

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

No Cost

VENDOR:

Texas Tech University

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Sagamore Hill ES, Meadowbrook ES, R. J. Wilson ES, T. A. Sims ES, D. McRae ES, Carter Park ES, J. P. Elder MS, Riverside MS

RATIONALE:

Although there is no obligation on our part to hire these individuals upon graduation, there is an emphasis from TTU to train them for the FWISD. TTU has assured us that their training will provide us with outstanding candidates for our classrooms

INFORMATION SOURCE:

Cynthia Rincon

**Memorandum of Understanding
Teacher-Preparation Program**

Parties. Texas Tech University (TTU), through its College of Education at Texas Tech University (TTUCOE) and its Information Technology Division (TTUITD) are collaborating with Fort Worth Independent School District (Fort Worth ISD) to improve educator preparation, with the end goal of improving Fort Worth ISD student achievement.

WHEREAS, the parties to this Memorandum of Understanding (MOU) desire to continue their support of the TechTeach Teacher Preparation Program, serving elementary and secondary grade-levels in high need areas.

Purpose. The purpose of this MOU is to articulate the goals of the partnership, and to specify each party's responsibilities associated with implementing the TechTeach Teacher Preparation Program (the "Program").

To accomplish the goals of the MOU, representatives of the school district (FWISD), Texas Tech (TTUCOE) and Tarrant County Community College District will meet three times each year to review program data, discuss implementation of the program, and plan for future needs of the district. On a day-to-day basis, a site coordinator, who is a Texas Tech employee, will provide support to teacher candidates placed in Fort Worth ISD schools, collaborate with building administrators, and cooperating teachers, and contribute to the governance meetings with district and community college partners. The Site Coordinator will be governed by TTU and subject to state and federal law, FWISD policies; as well as the rules and guidelines established by the Texas Education Agency.

A. COLLABORATIVE GOALS

Goal 1

Design and implement within Fort Worth ISD, a district-based, clinically intensive teacher education program with the aim of mentoring TTUCOE students who are undergraduate students preparing to be teachers ("Teacher Candidates") to become highly competent in their subject-area, pedagogy and, by the second (2nd) year of teaching, to produce student achievement gain scores greater than the district average; and

Goal 2

Establish a framework for transferring teacher-level data between the Fort Worth ISD and TTUITD for the purposes of monitoring and evaluating the preparation and effectiveness of Teacher Candidates who are working in Fort Worth ISD. Teacher-level mean scores of students in classrooms aggregated to the teacher.

B. TTUCOE RESPONSIBILITIES

Related to Goal 1:

- 1) Dedicate and support a full-time person to serve as a Site Coordinator and district liaison ("TTU Site Coordinator"). On a day-to-day basis, the Site Coordinator will (a) provide support to Teacher Candidates placed in Fort Worth ISD schools, (b) collaborate with building administrators and Mentor Teachers, and (c) contribute to the governance meetings with Fort Worth ISD and community college partners.
- 2) Recruit and screen talented and committed Teacher Candidates into competency-based teacher education programs.
- 3) Offer district immersion-style, competency-based teacher education programs in certification areas of expressed Fort Worth ISD need.
- 4) Use Teacher Candidate clinical competency data (i.e., information about subject-area, pedagogy, impact on formative and summative student achievement) to modify and adjust teacher education programs to better foster graduates' mastery of competencies. Clinical competency data will include the regular and frequent use of video-capture as one mechanism by which improvement of Teacher Candidates' instructional practices is achieved. Video-capture of Teacher Candidates will not be published without valid consents as required by FERPA or any other applicable privacy law, regulation, or policy. In recognition of the sensitivity of this practice, video of candidates' instruction will be captured under the district media permission (see C.5. below) in the following manner:
 - a. Capture of video. TTUCOE will:
 - i. Center the Teacher Candidate as the focal point of the video;

**Memorandum of Understanding
Teacher-Preparation Program**

- ii. Unless otherwise required, the camera will be positioned in the classroom in such a manner so as to minimize capture of Fort Worth ISD students' faces, though some incidental exposure is likely; and
 - iii. Direct its Teacher Candidates to determine with Mentor Teachers (Fort Worth ISD teachers under whom TTUCOE Teacher Candidate work) the identity of any students that have circumstances forbidding recording – and in such cases, the student or the camera will be positioned in such a way so as to not capture these student/s in the recording. The Mentor Teacher will be responsible for ensuring such students are not included in the video capture. The student exception will be documented by the Teacher Candidate.
- b. Handling and storage of video capture. TTUCOE will:
- i. Restrict only authorized individuals to access videos; TTU will integrate access controls by requiring TTU network account credentials (eRaider) to view video content. Access authorization will be established by the TTUCOE Program director with concurrence from the dean, and communicated to TTUITD;
 - ii. Prepare all Teacher Candidates to utilize the Swivl application, a video capture software solution, for any recording associated with TTUCOE course assignments or performance assessments;
 - iii. Train Teacher Candidates to upload to the secure Swivl site all video associated with course assignments or performance assessments within twenty-four (24) hours of capture;
 - iv. Ensure the use of the Swivl application provides the security assurances necessary for recording in classroom. Video captured with the Swivl application is automatically and permanently erased from the device, once uploaded to the secure website;
 - v. Coordinate maintenance of video on the secure Swivl website for a period not to exceed ten (10) years from time of capture; and
 - vi. In the event of contract termination with Swivl, TTU will retain all video content in accordance with applicable retention policies, and will store the content on a TTUCOE server at the TTU University Data Center, with strict access controls remaining in place. Note that if another vendor is engaged, TTUCOE will require that the new vendor comply with the terms of this MOU, as well as TTU Operating Policies, including the TTU IT Security Policies.
- c. Use of video for instructional purposes. TTUCOE will upload video to the secure Swivl site:
- i. For purpose of self-observation and self-evaluation of instructional practices;
 - ii. To be used by TTU faculty members for purposes of observation and evaluation of the Teacher Candidates' instructional skill;
 - iii. To be used for purposes of Program evaluation;
 - iv. To be used by TTU researchers to extract data relevant to instructional competencies of Teacher Candidates, for the purposes of studying teacher skill development and to share findings with the scientific community, contingent on TTU Institutional Research Board Human Subjects Committee review and approval; and
 - v. In no case will images of students appear in a public forum for purposes of self, candidate, Program evaluation, or for purposes of research presentation unless the identity of students is completely masked (e.g., blurring of facial or other identifying features).
- 5) Work with Fort Worth ISD personnel to collaboratively select, train, support, and evaluate Fort Worth ISD teachers serving as Mentor Teachers to Teacher Candidates.
 - 6) Require its Teacher Candidates to abide by the rules of conduct contained within the TTUCOE Student Handbook and the Fort Worth ISD Policies and Procedures. In the event of non-academic student misconduct that violates criminal law or requires disciplinary action, all applicable Fort Worth ISD and TTUCOE policies will be followed.
 - 7) Brief all staff involved in the Teacher Candidate evaluation process on all standard data collection security procedures, and the criticality of protecting student identity from unauthorized disclosure.
 - 8) Prior to working with Fort Worth ISD students in classrooms, TTUCOE will inform its Teacher Candidates of any requirements to submit to any security screens imposed by Fort Worth ISD, including a fingerprint background check.

**Memorandum of Understanding
Teacher-Preparation Program**

- 9) Provide a TTUCOE liaison to work with Fort Worth ISD technology operations.
- 10) Secure any required permissions to use the Colorado Education Initiative’s Student Perception Survey (CEI-SPS) a K-12 student survey tool.
 - a. The CEI-SPS collects information about four (4) relevant educational constructs:
 - i. Student Learning: How teachers use content and pedagogical knowledge to help students learn, understand, and improve.
 - ii. Student-Centered Environment: How teachers create an environment that responds to individual students’ backgrounds, strengths, and interests.
 - iii. Classroom Community: How teachers cultivate a classroom learning community where student differences are valued.
 - iv. Classroom Management: How teachers foster a respectful and predictable learning environment.
 - b. The CEI-SPS survey instrument (see Appendixes A and B) does not ask questions concerning any sensitive personal content concerning sexual, criminal, or traumatic events of the student or the family member. All data collected concerns the learning environment, and relative educational supports in the classroom.

C. FORT WORTH ISD RESPONSIBILITIES

Related to Goal 1: Fort Worth ISD will inform parents of the teacher assessment activity, and explain the measures taken to specifically avoid video capturing their students. Fort Worth ISD will:

- 1) Collaborate with TTUCOE to identify schools, principals, and up to one hundred (100) Mentor Teachers to participate in the Program’s teacher preparation initiative, and support fidelity of implementation;
- 2) If space is available, provide a school-based classroom to be used for TTU Teacher Candidate coursework that is sufficient in size to hold up to twenty (20) Teacher Candidates and equipped with all the technologies commonly available in most classrooms within designated school building;
- 3) Provide office space for the TTU Site Coordinator on at least one campus where TTU Teacher Candidates are placed. The space should be secure, and adequate for administrative duties and conferences with individual Teacher Candidates. If no space can be provided at a campus, then a similar space can be utilized at a Fort Worth ISD administrative office location;
- 4) **Incorporate on its parent-permission form that media coverage includes the use of video-capture technology in classrooms for purposes of evaluating and improving the instructional practice of TTUCOE Teacher Candidates;** and
- 5) Permit the twice-yearly administration of the CEI-SPS. The online survey is designed to elicit students’ perceptions of (a) what helps them learn, (b) how teachers use student strengths, and (c) how classroom environments help students feel valued and respected. Under the supervision of the Mentor Teacher, TTU will administer the CEI-SPS with students in grades 3-12 (see Appendix A), and a developmentally appropriate, paper-pencil version will be used with students in Kindergarten through Grade 2 (e.g., 6 statements vs. 34) (see Appendix B). The data generated by the use of CEI-SPS will permit Teacher Candidates to develop interventions aimed at improving all students’ engagement, especially those who have historically struggled with school engagement and achievement. Data generated from the use of the survey will be used for an “improvement” assignment in Teacher Candidates’ courses. At no time will student-level results be reported in an identifiable manner.

Related to Goal 2:

Using the list provided by TTUITD, Fort Worth ISD will provide a collection of data tables containing the following information about Fort Worth ISD teachers who serve as Mentor Teachers working with Teacher Candidates (MT-TC pairs); and a second collection of tables with achievement data from inservice teachers (teachers in the schools where Teacher Candidates are placed) who are matched to the MT-TC pairs based on past and present Value-Added (or student-growth) scores, grade, and tested content. For example, if a MT in the pair has “above one year’s growth” in Grade 8 Math last year and “at one-year’s growth” in the current year, then the corresponding sample

**Memorandum of Understanding
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would be comprised of teacher-level data from inservice teachers who also produced a similarly-ranked growth score for the past and current years. The achievement data along with the comparison data is necessary to verify the impact that Teacher Candidates might have on student achievement during the year-long student-teaching practicum.

With regard to the transfer of data:

- TTUITD will send the list to Fort Worth ISD using the TTU Large File Transfer program (<http://largefiles.ttu.edu>);
- Fort Worth ISD will access the transferred data, and provide the aforementioned data; and
- Fort Worth ISD will transfer the data back to TTUITD, using the TTU Large File Transfer program. Note that the Fort Worth ISD representative will obtain a TTU eRaider access account, as a research partner. (For assistance, contact IT Help Central by phone at (806) 742-HELP or by email at ithelpcentral@ttu.edu).

When available, Value-Added scores will be provided by Fort Worth ISD annually to TTUCOE, but in years when this variable was not calculated, Fort Worth ISD is under no obligation to provide it. In the event that the Value Added variable was not calculated, then Fort Worth ISD will provide for Grade 3-11, class averages of the State of Texas Assessments of Academic Readiness (STAAR) scale score, and a frequency count of within-class student levels. For Mentor Teachers in Grade 4 and above, this request will include average growth indices. If available for Grade K to 2, teacher-aggregated data derived from Measure of Academic Progress (MAP), or norm-referenced assessments will also be provided to TTUCOE.

- 6) Provide to TTUITD Value-Added scores for the Fort Worth ISD TTU Teacher Candidates if they are hired by the district, beginning in the school year following the candidates' graduation and extending to the termination date of this MOU. Additional provisions:
 - a. If available, Fort Worth ISD will also provide Value-Added scores for Teacher Candidates, and all detailed Value-Added data collected, as defined by the project leadership group.
 - b. Where possible, permit TTUCOE to administer the CEI-SPS to Fort Worth ISD students in the classes taught by Teacher Candidates ultimately hired by Fort Worth ISD.
 - c. The data compiled for Teacher Candidates hired by Fort Worth ISD may be delivered separately, but in the same manner described in the aforementioned data exchange guidelines.

D. JOINT TTUCOE AND FORT WORTH ISD RESPONSIBILITIES

- 1) Meetings. Representatives of Fort Worth ISD and TTUCOE and any community college partners will meet three (3) times each year to review Program data, discuss implementation of the Program, and plan for future needs of Fort Worth ISD.
- 2) Administer the CEI-SPS survey. The CEI-SPS will be administered online by TTUCOE via a secure portal developed by TTU partner, National Institute for Excellence in Teaching (NIET). The portal will be used to administer the survey two times during the school year (i.e., once in September and once in April) by each Mentor Teacher/Teacher Candidate (MT/TC) pair (see Joint responsibilities, Section D).
- 3) For each administration of the CEI-SPS, the following steps will be followed:
 - a. Under the supervision of the Mentor Teacher, Teacher Candidates will administer the CEI-SPS. For students in grades 3 to 12, the survey will be administered electronically. For students in Kindergarten through Grade 2, the abbreviated survey will be administered using a "small-group response" paper/pencil form; and Teacher Candidates will manually enter students' responses into a data portal in order to permit data visualization (e.g., trends across grade levels) (see 3.c. below).
 - b. To complete the electronic survey, 3rd- 12th grade students will login to a secure URL using a unique numeric code. These results will be viewable only by the Mentor Teacher and the Teacher Candidate, much like any classroom-based formative or summative assessment.

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- c. Via the portal, TTU-COE will use student responses to produce classroom-level reports (i.e., data visualization) showing perceptions in the four (4) survey categories. Data will be displayed in the aggregate.
- d. Using the aggregate, disaggregated, and identifiable reports, Teacher Candidates will develop data-guided goals and action plans for improving their students' perceptions in the four (4) survey areas.
- e. The administration of this research-based survey instrument and the subsequent planning of actionable goals and progress monitoring is all part of an important, yearlong assignment for TTU's Teacher Candidates.
- f. Paper surveys will be maintained by the TTU Primary Investigator ("PI") in a locked, secure location for one (1) year, and then properly discarded according to all applicable retention policies. After the data is entered in to the portal, no one but the PI will have access to the paper surveys.

E. TTUITD RESPONSIBILITIES

Related to Goal 2:

- 1) TTUITD will provide Fort Worth ISD with the names of specific Mentor Teachers to be included in the data request as outlined the Goal 2 text.
- 2) TTUITD will periodically evaluate the data collection and security processes, to ensure adherence to the data and information security guidelines delineated in this MOU. Any violation of these terms will result in the immediate discontinuance of data collection processes.
- 3) TTUITD will provide Fort Worth ISD with the names of specific Teacher Candidates hired by Fort Worth ISD for whom data is requested as outlined in Goal 2 text.

F. CONTACTS

Technical contacts for the MOU execution described herein are as follows:

TTUITD

Katherine A. Austin, Ph.D.
Assistant Vice President
Office of the CIO
Texas Tech University
kathy.austin@ttu.edu
(806) 742-5156

Fort Worth ISD

Cynthia Rincon
Chief of Human Capital Management
Fort Worth ISD
cynthia.rincon@fwisd.org
817-814-2724

Mike Simmons
Managing Director
Application Development and Support, TTUITD
Texas Tech University
mike.simmons@ttu.edu
(806) 834-5931

Yassmin Lee, Ph.D.
Executive Director
Fort Worth ISD
yassmin.lee@fwisd.org
817-814-2727

TTUCOE

Doug Hamman, Ph.D.
Professor & Chair, Department of Teacher Education
Texas Tech University
doug.hamman@ttu.edu
(806) 834-4113

Implementation and further technical contacts will be exchanged upon execution of the MOU.

**Memorandum of Understanding
Teacher-Preparation Program**

Executive contacts for this MOU:

TTUITD

Sam Segran
Chief Information Officer
Office of the CIO
Texas Tech University
sam.segran@ttu.edu
(806) 742-5151

Fort Worth ISD

Kent P. Scribner, Ph.D.
Superintendent
Fort Worth ISD
kent.scribner@fwisd.org
817-814-2000

G. NOTICE

Notice under this MOU must also be written and delivered to the person or department named below: (1) by hand delivery, (2) by United States mail, or (3) by email. Notice will be effective upon physical delivery of the notice by messenger service; or, four (4) business days after the date of mailing by certified mail, return receipt requested; or upon acknowledgement of notice by the email recipient, either by return receipt or reply email. If no email receipt or reply has been received by the sender within one (1) business day from emailing the notice, the notice is deemed incomplete and sender must send notice by messenger or certified mail.

If to TTU:	Texas Tech University Contracting PO Box 41094 Lubbock, TX 79409 contracting@ttu.edu
If to ISD:	Fort Worth ISD Attn.: Cynthia Rincon 100 N. University Drive Fort Worth, TX 76107 cynthia.rincon@fwisd.org

H. MODIFICATIONS/TERMINATION

This MOU shall be effective upon signature by both parties and expires five (5) years from execution. This MOU may be amended at any time by mutual written agreement of the parties. Either party may terminate this MOU without cause and without penalty by providing forty-five (45) days prior written notice to the other party.

I. USE OF DATA

Throughout the term of this MOU, and upon termination, each party shall be solely responsible for data in its possession, and neither party shall have the authority to access, use, or disclose transferred data for purposes other than those outlined in this MOU. The parties agree to abide by all federal, state, or local laws and regulations and TTU Policies and Procedures as applicable to performance under this MOU. Applicable law includes but is not limited to Family Educational Rights and Privacy Act (FERPA) and the Texas Public Information Act (TPIA). Except as defined under this MOU, neither will disclose data to another party for any reason unless required by law.

J. RELEASE OF INFORMATION

The parties agree to coordinate the voluntary release of information related to this MOU.

K. GOVERNING LAW; VENUE

This MOU is governed by and interpreted under Texas law and Tarrant County, Texas will be the proper place for venue for any disputes involving this MOU.

**Memorandum of Understanding
Teacher-Preparation Program**

L. COSTS

Other than the financial obligation in Section B.1, this MOU is not a commitment of funds and does not create any fiscal obligation on the part of either party. Each party will bear its own costs, risks, and liabilities arising out of its obligations and efforts under this MOU during the period it is in effect. No party shall have any right for reimbursement, payment, or compensation of any kind for work performed under this MOU.

M. DISASTER RECOVERY

The TTU IT Division is the central IT support unit of TTU. As such, in the event of a disaster, data transfer processes may be deferred in order to concentrate efforts on the recovery of mission-critical central IT and other TTU systems.

N. DISPUTE RESOLUTION

Parties agree to attempt any dispute, informally and in good faith. The parties shall utilize the Dispute Resolution process provided for in Texas Government Code 2260 for all disputes arising from this MOU. Neither the execution of this MOU by TTU nor any other conduct of any representative of TTU relating to the MOU will be considered a waiver of TTU’s sovereign immunity to suit.

O. LIMITATION ON LIABILITY

It is understood and agreed that TTU and Fort Worth ISD will not be liable for any negligent or wrongful acts, either of commission or omission, chargeable to it unless such liability is imposed by Texas law and that this MOU shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by TTU to Fort Worth ISD or to any third party.

P. NOT EXCLUSIVE

Fort Worth ISD acknowledges and agrees that the MOU with TTU is non-exclusive and TTU has the right to engage with other contractors for similar or identical scopes of work, and to purchase similar or identical products or services from other contractors.

Q. EXECUTION OF UNDERSTANDING

The undersigned authorize this cooperative understanding under the aforementioned terms.

Sam Segran Date
 Chief Information Officer
 Office of the CIO
 Texas Tech University

Date
 Superintendent
 Fort Worth ISD

Jennifer Adling Date
 Chief Procurement Officer

**Memorandum of Understanding
Teacher-Preparation Program**

Procurement Services
Texas Tech University

**Appendix A
Description of the CEI-SPS**

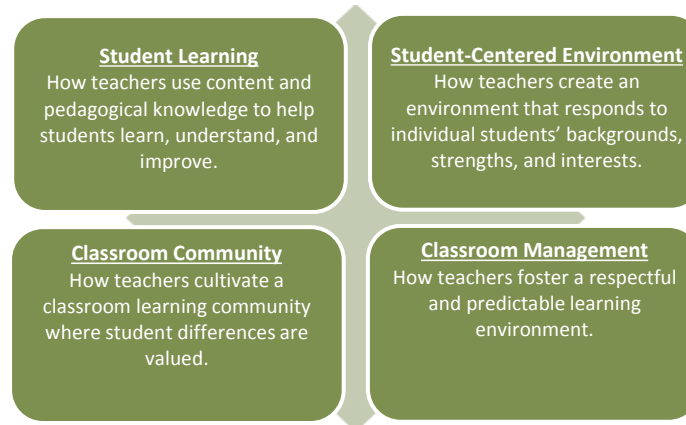
**Memorandum of Understanding
Teacher-Preparation Program**



THE
COLORADO
EDUCATION
INITIATIVE

Colorado's Student Perception Survey - Grades 3-5

Colorado's Student Perception Survey is a 34 question¹ instrument that measures elements of student experience that have been demonstrated to correlate most closely to a teacher's ability to positively impact student growth. Students are asked to indicate how frequently they experience each item with a response scale of *always, most of the time, some of the time, and never*. The survey is organized by four elements²:



There are two versions of Colorado's Student Perception Survey: one for grades 3 - 5 and another for grades 6 -12. The survey items for grades 3 - 5 are listed below and the version for grades 6 - 12 can be found at www.coloradoedinitiative.org/studentsurvey/.

Student Learning: *How teachers use content and pedagogical knowledge to help students learn, understand, and improve.*

The schoolwork we do helps me learn.

What I learn in this class is useful to me in my real life.

In this class, we learn a lot almost every day.

My teacher makes sure that we think hard about things we read and write.

When the work is too hard, my teacher helps me keep trying.

In this class, it is more important to understand the lesson than to memorize the answers.

My teacher uses a lot of different ways to explain things.

My teacher knows when we understand the lesson and when we do not.

Our classroom materials and supplies have a special place and things are easy to find.

In this class, we learn to correct our mistakes.

¹ A number of items on the Colorado SPS were adapted from items made available for non-commercial use through the Measures of Effective Teaching (MET) Project, funded by the Bill & Melinda Gates Foundation.

² For administration purposes, survey items should be in the order that is outlined in our [administration materials](#) not by survey element.

**Memorandum of Understanding
Teacher-Preparation Program**

My teacher tells us what we are learning and why.

My teacher asks questions to be sure we are following along.

My teacher talks to me about my work to help me understand my mistakes.

My teacher writes notes on my work that help me do better next time.

The schoolwork we do is interesting.

Student-Centered Environment: *How teachers create an environment that responds to individual students' backgrounds, strengths, and interests.*

My teacher wants us to share what we think.

My teacher teaches us to respect people's differences.

My teacher knows what makes me excited about learning.

My teacher talks about things we learn in other classes, subjects, and years.

If I am sad or angry, my teacher helps me feel better.

My teacher would notice if something was bothering me.

The people we learn and read about in this class are like me.

My teacher knows what my life is like outside of school.

My teacher knows what is important to me.

Students feel comfortable sharing their ideas in this class.

Classroom Community: *How teachers cultivate a classroom learning community where student differences are valued.*

My teacher cares about me.

In this class, I feel like I fit in.

I feel like an important part of my classroom community.

I ask for help when I need it.

I feel like I do a good job in this class.

Classroom Management: *How teachers foster a respectful and predictable learning environment.*

Our class stays busy and does not waste time.

Students in my class are respectful to our teacher.

My classmates behave the way my teacher wants them to.

All of the kids in my class know what they are supposed to be doing and learning.

Memorandum of Understanding
Teacher-Preparation Program

Appendix B
Developmentally Appropriate CEI-SPS

K-1 Student Perception Survey

**Pre-fill prior to making hard copies!*

Teacher Candidate Name:

Date:

Grade(): K 1

Student Name:

Directions: The sentences below will be read aloud to you! Circle the word that tells what YOU think about each statement!



1. Students treat our teacher with respect. *(They look, listen, & follow directions)*



2. My classmates behave the way my teacher wants them to.



3. Our class stays busy and doesn't waste time.



**Memorandum of Understanding
Teacher-Preparation Program**

Appendix B (continued)



4. In this class, we learn a lot almost every day.



5. In this class, we learn how to correct our own mistakes.



6. My teacher cares about me.



***Teacher Use Only**
Anecdotal Note? ():

Memorandum of Understanding
Teacher-Preparation Program

Appendix B (continued)

Recording K-1 SPS Scores

Q. Answer Key:

- A - Always
- S- Sometimes
- N- Never

Student Name	Gender	Race	Q1	Q2	Q3	Q4	Q5	Q6
1-								
2-								
3-								
4-								
5-								
6-								
7-								
8-								
9-								
10-								
11-								
12-								
13-								
14-								
15-								
16-								
17-								
18-								
19-								
20-								
21-								
22-								
23-								

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

**TOPIC: APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN
FORT WORTH INDEPENDENT SCHOOL DISTRICT AND COOK
CHILDREN'S HEALTH CARE SYSTEM**

BACKGROUND:

Cook Children's Health Care System and the Fort Worth Independent School District (FWISD) wish to collaborate in an endeavor designed to improve early childhood developmental health screenings with Pre-K students at designated FWISD campuses. Upon completion of the screenings, Cook Children's staff and contractors will offer families an opportunity to meet and review the screening results and provide referrals to appropriate community-based services and resources. Campus selection will be determined jointly by FWISD and Cook Children's. Screenings will, be free of charge and may occur onsite at the designated campuses or at another mutually agreed upon location.

Parental consent for child development screenings will be required in advance. Cook Children's will supply appropriate consent and release forms in English and Spanish.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve Memorandum Of Understanding Between Fort Worth Independent School District And Cook Children's Health Care System
2. Decline to Approve Memorandum Of Understanding Between Fort Worth Independent School District And Cook Children's Health Care System
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Memorandum Of Understanding Between Fort Worth Independent School District And Cook Children's Health Care System

FUNDING SOURCE

Additional Details

No Cost

COST:

No Cost

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Pilot campuses Maudrie M. Walton ES, Maude. L. Logan ES; future campuses TBD
FWISD Early Childhood Education

RATIONALE:

In an effort to promote school success, Cook Children's Health Care System is piloting a Pre-K developmental screening tool whereby healthcare professionals will meet with families to discuss screening results and connect them to targeted support services. Services are designed to address social, emotional, and physical needs.

INFORMATION SOURCE:

Karen Molinar

MEMORANDUM OF UNDERSTANDING
BETWEEN
COOK CHILDREN’S HEALTH CARE SYSTEM
(Hereafter referred to as “Cook Children’s”)
AND
FORT WORTH INDEPENDENT SCHOOL DISTRICT
(Hereafter referred to as “FWISD”)

I. SERVICES TO BE PROVIDED BY COOK CHILDREN’S:

1. Child Development Screenings and Referrals: Cook Children’s staff and contractors agree to provide child development screenings for Pre-K students at designated FWISD campuses. Upon completion of the screenings, Cook Children’s staff and contractors will offer families an opportunity to meet and review the screening results and provide referrals to appropriate community-based services and resources. Campus selection will be determined jointly by FWISD and Cook Children’s. Screenings may occur onsite at the designated campuses or at another mutually agreed upon location.
2. Consent for Child Development Screenings and Release of Information: Parental consent for child development screenings and exchange of results between Cook Children’s and FWISD will be required. Cook Children’s will supply appropriate consent and release forms in English and Spanish.
3. Cost of Services: All screening services will be provided free of charge. If families are referred for additional services, families will be responsible for the cost those services.
4. Confidentiality: Cook Children’s will maintain the confidentiality of all student information and will comply with all state and federal regulations relating to the privacy and confidentiality of individually identifiable health information, including but not limited to the Health Insurance Portability and Accountability Act of 1996.
5. Data Sharing: With appropriate parental consent, Cook Children’s will share screening results and referral information with FWISD. Cook Children’s may also share aggregated, de-identified data with FWISD regardless of whether parental consent was obtained.
6. Background Check: Cook Children’s will complete/verify background checks on all staff, contractors, and volunteers who collaborate with Cook Children’s in providing **campus-based** screening services.
7. Abuse Neglect Reporting: Suspected child abuse and/or neglect will be reported to the Texas Abuse Hotline as required by law with notification to the principal.
8. All confidential information, including but not limited to student data, shall be safeguarded as applicable under state and federal law, including FERPA.

II. SERVICES TO BE PROVIDED BY FORT WORTH INDEPENDENT SCHOOL DISTRICT:

1. Campus Access: FWISD will provide as-needed access to work space and school staff at designated FWISD campuses. FWISD will provide a volunteer ID badge for any Cook Children’s staff, contractors or volunteers who have cleared a background check and will be involved in campus-based screening services.

2. Student Access: FWISD will provide access to student participants as coordinated with campus administrators and staff.
3. Student Information: Once appropriate consent has been obtained, FWISD will provide Cook Children's with class rosters to coordinate screenings, including: student name (first and last), grade, teacher's name, and student identification number. Class rosters will be provided in electronic format prior to the actual date of screening and preferably as soon as possible.
4. Parent Information: Once appropriate consent has been obtained, FWISD will provide Cook Children's with access to parent names (first and last), phone number, and address to enable Cook Children's to follow up directly with families.
5. Program Promotion: Inclusion in school handbooks as a program offered by the school. Invitations to faculty meetings and opportunities for orientation/training for faculty (as needed). Access to parent meetings, open house, etc., to hand out educational materials and information.
6. Data Sharing: With appropriate parental consent, FWISD will share with Cook Children's student specific screening results and referral information, Pre-K testing results, kindergarten readiness testing results, attendance records and behavior reports. FWISD may also share aggregated, de-identified data with Cook Children's regardless of whether parental consent was obtained.

III. TERM

This Memorandum of Understanding will be effective as of July 1, 2019, and will automatically renew each year, remaining in force until replaced by a more recent agreement between both parties. This agreement may be terminated without cause by either party, upon 30 days written notice. This agreement may be terminated immediately for cause, upon the presentation of written notice by either party.

IV. ACCEPTANCE

By their signature below, the authorized representatives of Cook Children's Health Care System and Fort Worth Independent School District accept the terms as outlined above.

Fort Worth Independent School System:

Cook Children's Health Care System:

Signature

Signature

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN FORT WORTH INDEPENDENT SCHOOL DISTRICT AND SELECTED CHILD CARE CENTERS

BACKGROUND:

FWISD Early Childhood Department has obtained a Community Partnership grant from the Texas Education Agency (TEA) to improve early literacy and family and community engagement in and around five schools in the 76119 area, listed below. The grant has identified several areas of need in the 76119 area, specifically the accessibility of quality programming for Pre-K age children during the school day and during out of school time, both within FWISD's Pre-K classes and in community child care settings.

STRATEGIC GOAL:

3-Enhance Family and Community Engagement

ALTERNATIVES:

1. Approve Memorandum of Understanding Between Fort Worth Independent School District and Selected Child Care Centers.
2. Decline to Approve Memorandum of Understanding Between Fort Worth Independent School District and Selected Child Care Centers.
3. Remand to staff for further study of Memorandum of Understanding Between Fort Worth Independent School District and Selected Child Care Centers.

SUPERINTENDENT'S RECOMMENDATION:

Approve Memorandum of Understanding Between Fort Worth Independent School District and Selected Child Care Centers.

FUNDING SOURCE:

No Cost

COST:

NONE

VENDOR:

NONE

PURCHASING MECHANISM

Not a purchase.

PARTICIPATING SCHOOL/DEPARTMENTS

Early Learning Department
A.M. Pate Elementary School
Christine C. Moss Elementary School
Clifford Davis Elementary School
Harlean Beal Elementary School
Sunrise-McMillan Elementary School

RATIONALE:

Through the Texas Education Agency Community Partnership grant, we have had a broad stakeholder engagement campaign since September 2018 to develop a clear vision for improving early literacy and kindergarten readiness in the area of five schools in the 76119 zip code: A.M. Pate, Christene C. Moss, Clifford Davis, Harlean Beal, and Sunrise-McMillan. One of the needs frequently expressed in the community and at the schools was better communication with and support for local child care centers. This MOU will allow FWISD to assist child care centers with improved access to professional learning and other supports to increase students' readiness to learn, while sharing data to allow for evaluation and feedback.

INFORMATION SOURCE:

Charles Carroll

MEMORANDUM OF UNDERSTANDING
FOR COOPERATION AND INFORMATION SHARING
BETWEEN
FORT WORTH INDEPENDENT SCHOOL DISTRICT
AND
SELECTED 76119 CHILD CARE CENTERS WITH PRE-K PROGRAMS

Fort Worth Independent School District (FWISD) and Selected Child Care Center (Center) with Pre-K programs hereby make and enter into this Memorandum of Understanding to improve access to, and quality of, Pre-K programming available to families in the 76119 area, to improve Kindergarten readiness and better prepare students for success in academics and in life.

I. PURPOSE

The Community Partnership Grant funded through Texas Education Agency has identified several areas of need in the 76119 area, specifically the **accessibility** of quality programming for Pre-K age children during the school day and during out of school time, both within FWISD's Pre-K classes and in community child care settings. Primary barriers to accessibility include availability of classroom space, transportation, curriculum and material availability, and recruitment and training of highly qualified staff. This MOU seeks to ensure that students in the 76119 zip code area have access to quality care, with student information and data sharing to ensure that all children are Kindergarten ready at the entry of Kindergarten.

II. FWISD RESPONSIBILITIES

Based on *availability of staff and funding*, FWISD agrees to work with selected centers to:

- A. Develop an access portal for data sharing, with a unique ID for each center.
- B. Provide appropriate forms for release of student/parent information.
- C. Provide curricular resources that align to the FWISD Pre-K program with interactive elements.
- D. Arrange for Professional Learning opportunities for Center staff to ensure quality of instruction and understanding of appropriate Pre-K programming aligned to state standards.
- E. Assist with access to school buildings for after school and summer programs.
- F. Share FWISD student assessment results for the FWISD and Center students (with parental consent) to ensure that Centers are able to concentrate on areas of greatest need for individual students to ensure kindergarten readiness, and so that FWISD is aware of levels of ability of students.
- G. Assist with recruitment and training of new Center staff, especially bilingual staff.
- H. Provide resources relevant to professional learning for Center staff training days and to encourage retention of highly qualified staff.

III. CENTER RESPONSIBILITIES

- A. Provide regular student and staff assessments as determined by the grant researchers, such as using the same tools used by FWISD for TEA reporting to determine student progress, and to allow for alignment of training and curriculum to meet instructional needs of each student.
- B. Ensure that all students at the center have signed FWISD student/parent data release forms.
- C. Report on student progress in the access portal on the agreed-upon schedule with:
 - a. Students served as a result of the grant, reported by a number assigned by the District so that academic progress can be tracked;
 - b. Parents assisted as a result of the grant linked when applicable to the student's number;
 - c. Students registered for Pre-K by the centers;
 - d. Student assessment data
 - e. Other information required by the District to report outcomes
- D. Assist with ensuring regular attendance by Center staff at FWISD-sponsored professional learning events.
- E. Maintain or make progress toward Center certifications that indicate quality of services, such as Texas Rising Star rating of 3 or 4, recognition through The National Accreditation Commission for Early Care and Education Programs (NAC), or other approved programs.
- F. Conduct regular family meetings and workshops, with assistance of FWISD as needed, to ensure that families are actively engaged in their student's learning. Assist FWISD with family engagement activities and preparation as needed.
- G. Fulfill all licensing and safety requirements of the City of Fort Worth and the State of Texas.

IV. HIPAA/FERPA REQUIREMENTS

FWISD and the Center agree to conform to and follow all provisions and standards for privacy as defined in HIPAA/FERPA and related federal acts. This specifically includes implementing administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of health and educational data on children and their families.

V. TERM OF AGREEMENT

This Agreement will commence upon signing by FWISD and the center, and will terminate on July 31, 2020, unless terminated at an earlier date, as provided for below:

This Agreement may be terminated prior to the termination date provided above by either party with thirty (30) days prior written notice to the other party or by the mutual written agreement of both parties. If one party terminates, the notice is effective when the non-terminating party receives it.

FORT WORTH INDEPENDENT SCHOOL DISTRICT

CHILD CARE CENTER

Name: Dr. Kent Scribner
Title: Superintendent

Name:
Title:

Date: _____

Date: _____

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE WAIVER TO BOARD POLICY EHBG (LOCAL) “SPECIAL PROGRAMS: PRE-KINDERGARTEN”

BACKGROUND:

Policy reflects that the District does not provide transportation to pre-kindergarten classes. Currently, transportation is provided to students who attend pre-kindergarten at M.G. Ellis Primary, Sunrise Elementary (map exhibit attached) , Van Zandt Guinn Elementary (map exhibit attached), and Western Hills Primary School. Therefore, Administration is requesting a waiver to this policy to continue to provide transportation for the pre-kindergarten students at these campuses for the 2019-2020 school year.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Waiver To Board Policy EHBG (Local) “Special Programs: Pre-kindergarten”
2. Decline to Approve Waiver To Board Policy EHBG (Local) “Special Programs: Pre-kindergarten”
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Waiver To Board Policy EHBG (Local) “Special Programs: Pre-kindergarten”

FUNDING SOURCE

Additional Details

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not Applicable

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

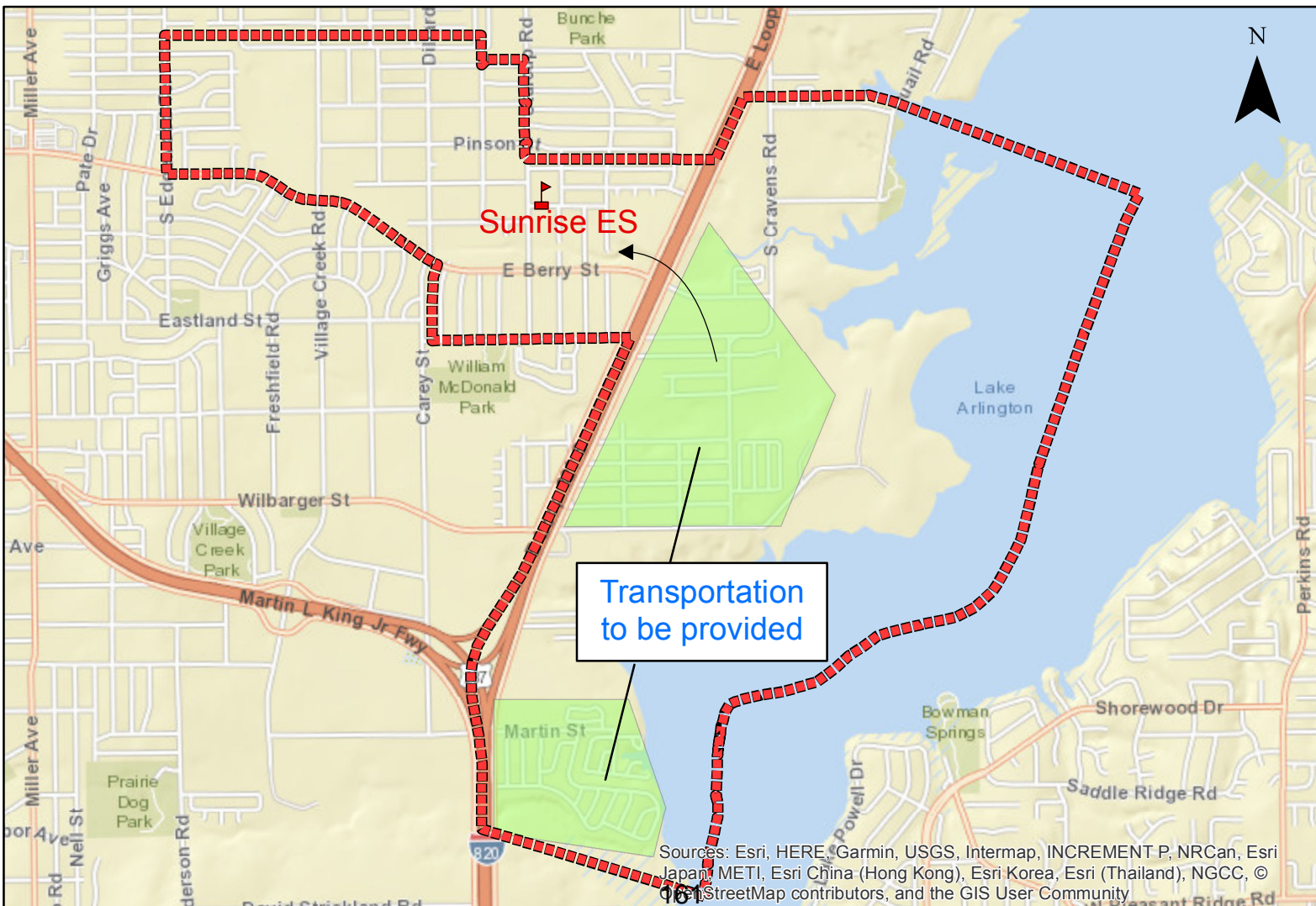
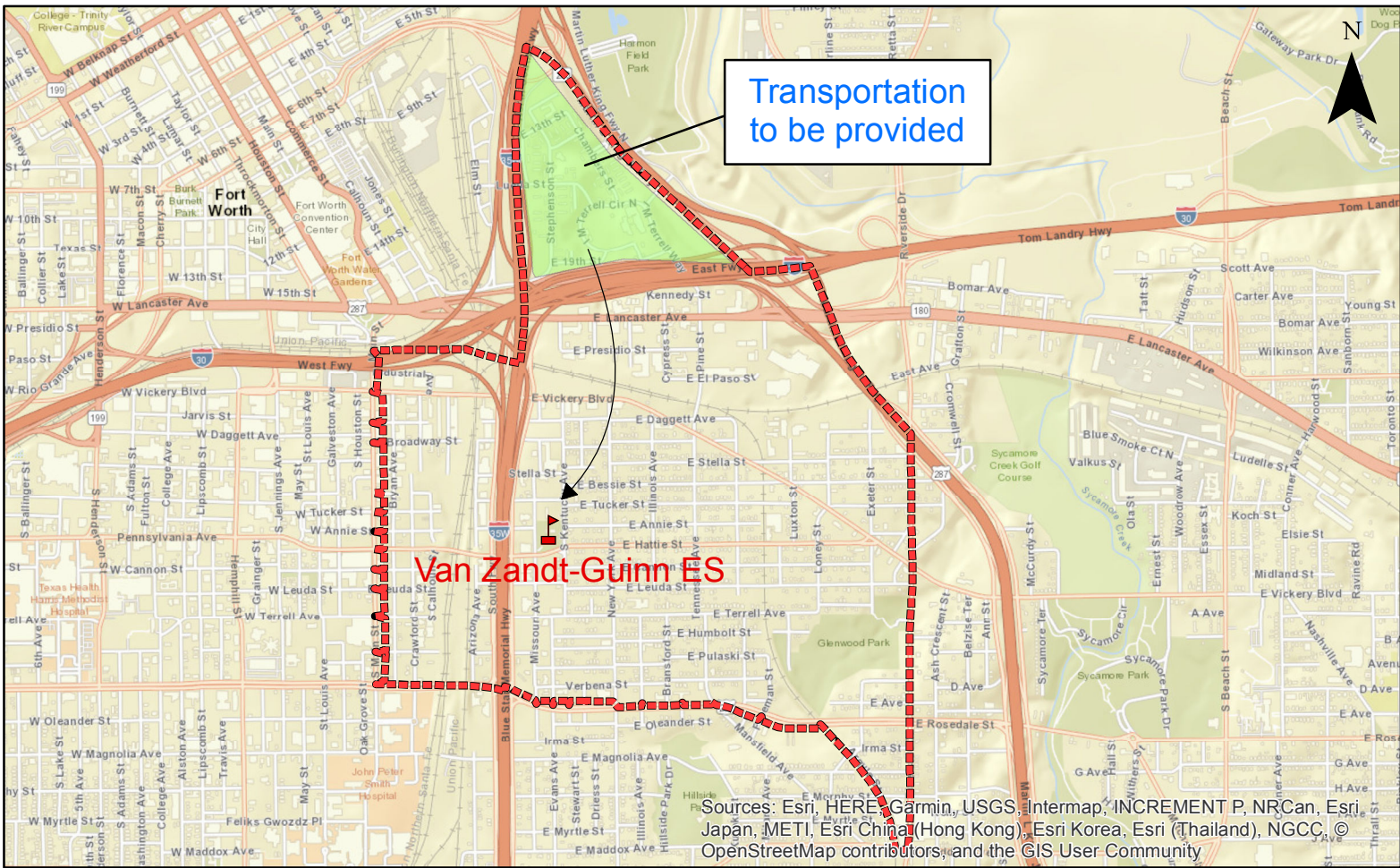
MG Ellis Primary
Sunrise Elementary
Van Zandt Guinn Elementary
Western Hills Primary

RATIONALE:

The waiver for EHGB (local) will allow FWISD to continue to support these campuses Pre-Kindergarten transportation needs for the 2019-2020 school year.

INFORMATION SOURCE:

Art Cavazos



**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

**TOPIC: APPROVAL OF LOW ATTENDANCE WAIVER FOR EASTERN HILLS
HIGH SCHOOL**

BACKGROUND:

On April 23, 2019, Eastern Hills High School experienced an attendance rate of 34.3% due to a security threat passed around by social media and reported on by mainstream media. Individuals on social media were encouraging parents to keep their children at home and to not allow them to attend school.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency.

ALTERNATIVES:

1. Approve Low Attendance Waiver for Eastern Hills High School.
2. Decline to Approve Low Attendance Waiver for Eastern Hills High School.
3. Remand to staff for further study.

SUPERINTENDENT’S RECOMMENDATION:

Approve Low Attendance Waiver for Eastern Hills High School.

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

The waiver presented represents no cost to the District.

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not Applicable

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Eastern Hills High School

RATIONALE:

For a day when school was held but attendance was at least 10 percentage points below the overall average attendance rate for your district (or the applicable campus) for the prior year because of weather-related or health or safety issues, your district may apply for a waiver to have the day excluded from ADA and FSP funding calculations.

An application for a low-attendance day waiver must be submitted using the TEA’s automated waiver application system, which is available in the online TEAL secure environment. Your district must include the following items in its application:

- documentation of low attendance for the day, including the reason for the low attendance rate, and
- the prior year’s attendance report, showing the overall average attendance rate for the year, for the district or applicable campus.

INFORMATION SOURCE:

Elsie Schiro

Membership Attendance Comparison Report Where Difference is Greater Than 10 percent on any day in any school

Cycle	Day	Date	School	Prior Membership	Prior Present	Prior Absent	Prior Percent	Current Date	Current Membership	Current Present	Current Absent	Current Percent	Percent Diff
6	6	04/23/2018	006-Eastern Hills HS	1,062	944	118	88.889	04/22/2019	1,051	360	691	34.253	54.636

**CONSENT AGENDA ITEM
BOARD MEETING
JUNE 25, 2019**

TOPIC: APPROVAL OF FINAL 2018-2019 BUDGET AMENDMENT FOR THE GENERAL FUND, DEBT SERVICE FUND, AND CHILD NUTRITION FUND

BACKGROUND:

Annually and prior to the close of the fiscal year, a comprehensive review of the General Fund, Debt Service Fund and Child Nutrition Fund are made to analyze budget to actual expenditures by function and revenue by major object codes. As a result, it may become necessary to transfer budgeted dollars between functions in order to cover anticipated expenditures through June 30, 2019. Additionally, a final review of revenue is performed to determine any adjustments in anticipated revenue at year end as compared to initial and/or amended projections.

The 2018-2019 General Fund Budget was initially adopted on June 26, 2018, and last amended through May 31, 2019. Based upon this analysis, the following final budget amendments are presented to the board for the period ending June 30, 2019:

1. General Fund Revenue: Decreased in part due to taxpayer litigation associated with gas compressors located in Tarrant County. The original tax base from last May's original estimate also declined during the year due to protests. The student population also declined during the year, furthering the decline in state revenue. Federal revenues were also lower due to lower spending in the grant funds.
2. General Fund Expenditures: During the month of June, a review of expenditures and encumbrances was made and an estimate of salaries performed. As a result, other transfers between functions, as reflected below and on the budget amendment attached, were made to fund all anticipated expenditures that are expected to be incurred as of June 30, 2019.
 - a. Functions 11, 12, 23, 31, 32, 33, 34, 35, 36, 41, 51, 52, 53, 61 and 81 – Payroll adjustments to fund anticipated 2018 - 2019 payroll accruals and underspent payroll and benefit costs due to unfilled vacancies throughout the year. Also, the opportunity was taken to revise budgeted expenditures downward as a result of underspending.
3. Debt Service Fund: The 2018-2019 Debt Service Budget was initially adopted on June 26, 2018. During the month of June, a decrease in revenue is necessary due to compressor litigation and reduction in tax base.

4. Child Nutrition Fund: The 2018-2019 Child Nutrition Budget was initially adopted on June 26, 2018 and no budget amendments have occurred during July 2018 through May 2019. During the month of June 2019, an analysis was performed to project the Child Nutrition Budget through the end of the year. It has been determined the original budget overestimated revenue and expenses were underestimated for payroll and food costs.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Final 2018-2019 Budget Amendment for the General Fund, Debt Service Fund, and Child Nutrition Fund
2. Decline to Approve Final 2018-2019 Budget Amendment for the General Fund, Debt Service Fund, and Child Nutrition Fund
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Final 2018-2019 Budget Amendment for the General Fund, Debt Service Fund, and Child Nutrition Fund

FUNDING SOURCE

Additional Details

General Fund
Debt Service Fund
Food Service Fund

Not Applicable

COST:

Not Applicable

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Campuses and Departments as necessary

RATIONALE:

Education Code 44.006(b) and the State Board of Education's Financial Accounting and Reporting Resource Guide require amendment, if needed, of the annual budget by official Board action. The proposed revision comply with legal requirements.

INFORMATION SOURCE:

Elsie Schiro
David Johnson

**Consolidated General Fund
Budget Amendments 2018-2019
For The Period Ended June 30, 2019**

	Consolidated General Fund 2018-2019 Amended Budget 5/31/2019	Adjustments	Consolidated General Fund 2018-2019 Final Amended Budget 6/30/2019
<u>REVENUE & OTHER SOURCES</u>			
5700 Local Revenue	\$394,604,221	(\$7,064,587)	\$387,539,634
5800 State Revenue	345,621,308	(\$672,427)	344,948,881
5900 Federal Revenue	15,000,000	(\$1,524,249)	13,475,751
7900 Other Sources	0		0
Total Revenue & Other Sources	\$755,225,529	(\$9,261,263)	\$745,964,266
<u>EXPENDITURES</u>			
11 Instruction	\$467,622,346	(\$13,337,923)	\$454,284,423
12 Instruction Resources and Media Services	\$11,723,133	(\$200,000)	\$11,523,133
13 Curriculum and Instructional Staff Development	\$9,873,410	\$25,204	\$9,898,614
21 Instructional Administration	\$14,613,997	(\$200,000)	\$14,413,997
23 School Administration	\$49,710,244	(\$272,692)	\$49,437,552
31 Guidance and Counseling Services	\$45,203,409	(\$720,187)	\$44,483,222
32 Social Work Services	\$4,999,412	\$699,120	\$5,698,532
33 Health Services	\$10,322,819	(\$400,175)	\$9,922,644
34 Student Transportation	\$18,706,080	\$1,450,880	\$20,156,960
35 Food Services	\$297,017	\$400,000	\$697,017
36 Cocurricular/Extracurricular Activities	\$15,771,526	(\$500,000)	\$15,271,526
41 General Administration	\$20,250,977	(\$1,062,771)	\$19,188,206
51 Plant Maintenance and Operations	\$83,562,642	(\$1,183,278)	\$82,379,364
52 Security and Monitoring Services	\$12,202,866	(\$400,000)	\$11,802,866
53 Data Processing Services	\$15,639,027	(\$416,722)	\$15,222,305
61 Community Services	\$5,005,395	\$200,000	\$5,205,395
71 Debt Service	\$0	\$0	\$0
81 Facilities Acquisition & Construction	\$4,834,468	(\$2,490,189)	\$2,344,279
95 Payments to Juvenile Justice Alt Ed Program	\$142,500	(\$42,500)	\$100,000
97 Tax Increment Financing	\$0	\$0	\$0
99 Other Intergovernmental Charges	\$2,500,874	\$2,540	\$2,503,414
Total Budgeted Expenditures	\$792,982,142	(\$18,448,693)	\$774,533,449
Total Deficit	(\$37,756,613)	\$9,187,430	(\$28,569,183)
Beginning Fund Balance (Audited)	213,282,187		213,282,187
Fund Balance-Ending (Unaudited)	\$175,525,574	\$9,187,430	\$184,713,004

		June 30, 2019 Budget Amendment		
		Increase	Decrease	Net Effect
Object	Revenue			
	5700		7,064,587	
	5800		672,427	
	5900		1,524,249	
Total		0	9,261,263	(9,261,263)
Expenses				
Function				
11	Payroll adjustments to fund anticipated payroll accruals and underspent payroll and benefit costs		13,337,923	
	Campus/Dept. normal course of District operations			
	Overall effect on Function 11	0	13,337,923	(13,337,923)
12	Payroll adjustments to fund anticipated payroll accruals and underspent payroll and benefit costs		200,000	
	Campus/Dept. normal course of District operations			
	Overall effect on Function 12	0	200,000	(200,000)
13	Campus/Dept. normal course of District operations	25,204		
		25,204	0	25,204
21	Payroll adjustments to fund anticipated payroll accruals and underspent payroll and benefit costs		200,000	
	Campus/Dept. normal course of District operations			
	Overall effect on Function 21	0	200,000	(200,000)
23	Payroll adjustments to fund anticipated payroll accruals and underspent payroll and benefit costs		272,692	
	Campus/Dept. normal course of District operations			
	Overall effect on Function 23	0	272,692	(272,692)
31	Payroll adjustments to fund anticipated payroll accruals and underspent payroll and benefit costs		720,187	
	Campus/Dept. normal course of District operations			
	Overall effect on Function 31	0	720,187	(720,187)
32	Payroll adjustments to fund anticipated payroll accruals	699,120		
	Campus/Dept. normal course of District operations			
	Overall effect on Function 32	699,120	0	699,120
33	Payroll adjustments to fund anticipated payroll accruals and underspent payroll and benefit costs		400,175	
	Overall effect on Function 33	0	400,175	(400,175)
34	Payroll adjustments to fund anticipated payroll accruals and increased payroll costs	1,450,880		
	Campus/Dept. normal course of District operations			
	Overall effect on Function 34	1,450,880	0	1,450,880
35	To fund bad debt incurred by non-payment of student lunches	300,000		
	Payroll adjustments to fund anticipated payroll accruals and increased payroll costs	100,000		
	Campus/Dept. normal course of District operations			
	Overall effect on Function 35	400,000	0	400,000
36	Payroll adjustments to fund anticipated payroll accruals and increased payroll costs		500,000	
	Campus/Dept. normal course of District operations			
	Overall effect on Function 36	0	500,000	(500,000)
41	Payroll adjustments to fund anticipated payroll accruals and revised budgeted expenditures downward as a result of underspending		1,062,771	
	Campus/Dept. normal course of District operations			
	Overall effect on Function 41	0	1,062,771	(1,062,771)
51	Revised budgeted expenditures downward as a result of underspending		1,183,278	
	Campus/Dept. normal course of District operations			
	Overall effect on Function 51	0	1,183,278	(1,183,278)
52	Payroll adjustments to fund anticipated payroll accruals and underspent payroll and benefit costs		400,000	
	Campus/Dept. normal course of District operations			
	Overall effect on Function 52	0	400,000	(400,000)
53	Payroll adjustments to fund anticipated payroll accruals and increased payroll costs		416,722	
	Campus/Dept. normal course of District operations			
	Overall effect on Function 53	0	416,722	(416,722)
61	Payroll adjustments to fund anticipated payroll accruals	200,000		
	Campus/Dept. normal course of District operations			
	Overall effect on Function 61	200,000	0	200,000
81	Revised budgeted expenditures downward as a result of underspending		2,490,189	
	Campus/Dept. normal course of District operations			
	Overall effect on Function 81	0	2,490,189	(2,490,189)

June 30, 2019 Budget Amendment		Increase	Decrease	Net Effect
95	Campus/Dept. normal course of District operations		42,500	
	Overall effect on Function 91	0	42,500	(42,500)
99	Campus/Dept. normal course of District operations	2,540		
	Overall effect on Function 99	2,540	0	2,540
	Total	2,777,744	21,163,937	(18,448,693)

FORT WORTH INDEPENDENT SCHOOL DISTRICT

**SUMMARY OF 2018-2019 BUDGET AMENDMENTS
CONSOLIDATED GENERAL FUND**

	ORIGINAL	ADD/ SUBTRACT	7/31/18	ADD/ SUBTRACT	8/31/18	ADD/ SUBTRACT	REVISED 9/30/18	ADD/ SUBTRACT	REVISED 10/31/18	ADD/ SUBTRACT	REVISED 11/30/18
Resources (Inflows):											
5700 Local and Intermediate Sources	\$394,604,221		\$394,604,221		\$394,604,221		\$394,604,221		\$394,604,221		\$394,604,221
5800 State Program Revenues	\$345,621,308		\$345,621,308		\$345,621,308		\$345,621,308		\$345,621,308		\$345,621,308
5900 Federal Program Revenues	\$15,000,000		\$15,000,000		\$15,000,000		\$15,000,000		\$15,000,000		\$15,000,000
7900 Other Financing Sources											
Amounts Available for Appropriations	755,225,529		755,225,529		755,225,529		755,225,529		755,225,529		755,225,529
Charges to Appropriations (Outflows)											
11 Instruction	468,095,619		468,095,619		468,095,619		468,875,482	72,773	468,948,255	(24,633)	468,923,622
12 Instructional Resources and Media Services	11,752,096		11,752,096		11,752,096		11,749,446	(18,293)	11,731,153	1,940	11,733,093
13 Curriculum Development and Instructional Personnel Development	10,724,997		10,724,997		10,724,997		10,473,059	8,128	10,479,185	23,640	10,502,825
21 Instructional Administration	14,694,461		14,694,461		14,694,461	7,000	14,701,461	(12,249)	14,689,212	(19,873)	14,669,339
23 School Administration	49,879,413		49,879,413		49,879,413	(814)	49,878,599	10,903	49,889,502	1,828	49,891,330
31 Guidance and Counseling Services	45,603,243		45,603,243		45,603,243	(550,945)	45,052,298	42,105	45,094,403	(13,993)	45,080,410
32 Attendance and Social Work Services	5,282,264		5,282,264		5,282,264	12,538	5,294,802	(61,454)	5,233,348	(800)	5,232,548
33 Health Services	10,596,551		10,596,551		10,596,551	39	10,596,590	(39,900)	10,556,690	10,875	10,567,565
34 Student (pupil) Transportation	24,470,800		24,470,800		24,470,800	(2,400,000)	22,070,800	(33,315)	22,037,485		22,037,485
35 Food Services	319,436		319,436		319,436	3,000	322,436	(1,100)	321,336		321,336
36 Cocurricular/Extracurricular Activities	15,481,375		15,481,375		15,481,375		15,481,375	(25,899)	15,455,476	(2,884)	15,452,592
41 General Administration	20,400,591		20,400,591		20,400,591	24,759	20,425,350		20,425,350	1,700	20,427,050
51 Plant Maintenance and Operations	73,195,304		73,195,304		73,195,304	2,421,063	75,616,367	57,399	75,673,766	688	75,674,454
52 Security and Monitoring Services	12,099,214		12,099,214		12,099,214	2,476	12,101,690	(896)	12,100,794	1,480	12,102,274
53 Data Processing Services	14,599,731		14,599,731		14,599,731	(45,141)	14,554,590	3,800	14,558,390	(18)	14,558,372
61 Community Services	5,310,465		5,310,465		5,310,465	750	5,311,215		5,311,215	20,050	5,331,265
71 Debt Service											
81 Facilities Acquisition & Construction	7,234,082		7,234,082		7,234,082		7,234,082		7,234,082		7,234,082
95 Juvenile Justice Alternative Education	142,500		142,500		142,500		142,500		142,500		142,500
97 Tax Increment Financing											
99 Other Intergovernmental Charges	3,100,000		3,100,000		3,100,000		3,100,000		3,100,000		3,100,000
Total Charges to Appropriations	792,982,142		792,982,142		792,982,142		792,982,142		792,982,142		792,982,142
Net Change in Fund Balance	(37,756,613)		(37,756,613)		(37,756,613)		(37,756,613)		(37,756,613)		(37,756,613)
Fund Balance-Beginning (Audited)	213,282,187		213,282,187		213,282,187		213,282,187		213,282,187		213,282,187
Fund Balances-Ending (Unaudited)	\$175,525,574		\$175,525,574		\$175,525,574		\$175,525,574		\$175,525,574		\$175,525,574



Fort Worth
INDEPENDENT SCHOOL DISTRICT

ADD/ SUBTRACT	REVISED 12/31/18	ADD/ SUBTRACT	REVISED 1/31/19	ADD/ SUBTRACT	REVISED 2/28/19	ADD/ SUBTRACT	REVISED 3/31/19	ADD/ SUBTRACT	REVISED 4/30/19	ADD/ SUBTRACT	REVISED 5/31/19	ADD/ SUBTRACT	REVISED 6/30/19
	\$394,604,221		\$394,604,221		\$394,604,221		\$394,604,221		\$394,604,221		\$394,604,221		\$387,539,634
	\$345,821,308		\$345,821,308		\$345,821,308		\$345,821,308		\$345,821,308		\$345,821,308		(\$7,064,587) \$344,948,881
	\$15,000,000		\$15,000,000		\$15,000,000		\$15,000,000		\$15,000,000		\$15,000,000		(\$1,524,249) \$13,475,751
	755,225,529		755,225,529		755,225,529		755,225,529		755,225,529		755,225,529		(9,261,263) 745,964,266
78,534	489,002,156	(106,996)	468,895,160	(853,287)	468,041,873	7,798	\$468,049,669	(301,895)	\$467,747,774	(125,428)	\$467,822,346	(13,337,923)	\$454,284,423
3,635	11,736,728	(7,591)	11,729,137	(11,881)	11,717,256	(1,850)	\$11,715,606	14	\$11,715,620	7,513	\$11,723,133	(200,000)	\$11,523,133
(9,410)	10,493,415	13,614	10,507,029	584	10,507,613	(164,371)	\$10,343,242	(470,619)	\$9,872,623	787	\$9,873,410	25,204	\$9,898,614
7,160	14,876,499	(74,806)	14,601,693	(12,120)	14,589,573	68,871	\$14,658,244	(101,927)	\$14,556,317	57,680	\$14,613,997	(200,000)	\$14,413,997
(71,234)	49,820,096	31,583	49,851,679	19,878	49,871,557	23,194	\$49,894,751	(187,883)	\$49,706,868	3,376	\$49,710,244	(272,692)	\$49,437,552
(1,800)	45,078,610	4,848	45,083,456	78,930	45,160,386	17,030	\$45,177,418	13,379	\$45,190,795	12,814	\$45,203,409	(720,187)	\$44,483,222
	5,232,548	30,000	5,262,548	7,925	5,270,473		\$5,270,473	(313,642)	\$4,956,831	42,581	\$4,999,412	689,120	\$5,688,532
(25)	10,567,540	12,627	10,580,167	(230)	10,579,937	(725)	\$10,579,212	(2)	\$10,579,210	(258,391)	\$10,322,819	(400,175)	\$9,922,644
(37,405)	22,000,080	(3,450,000)	18,550,080		18,550,080		\$18,550,080		\$18,550,080	156,000	\$18,706,080	1,450,880	\$20,156,960
(3,826)	317,510	10,844	328,354	(9,730)	318,624	(4,000)	\$314,624	(4,600)	\$310,024	(13,007)	\$297,017	400,000	\$697,017
	15,452,592	1,612	15,454,204	12,000	15,466,204	38,909	\$15,503,113	(18,413)	\$15,486,700	284,826	\$15,771,526	(500,000)	\$15,271,526
	20,427,050	60,481	20,487,531	51,566	20,539,097		\$20,539,097	(282,898)	\$20,256,199	(5,222)	\$20,250,977	(1,062,771)	\$19,188,206
1,140,753	76,815,207	3,450,470	80,265,677	1,004,373	81,270,050	(8,700)	\$81,263,350	2,430,019	\$83,693,369	(130,727)	\$83,562,642	(1,183,278)	\$82,379,364
(2,000)	12,100,274	12,818	12,112,890	(1,320)	12,111,570	8,300	\$12,117,870	12,439	\$12,130,309	72,557	\$12,202,866	(400,000)	\$11,802,866
1,132,891	15,691,263	(50)	15,691,213	(51,604)	15,639,609		\$15,639,609	(200)	\$15,639,409	(382)	\$15,639,027	(418,722)	\$15,222,305
(750)	5,330,515	10,750	5,341,265	(2,400)	5,338,865	17,548	\$5,356,411	(300,850)	\$5,055,561	(50,166)	\$5,005,395	200,000	\$5,205,395
(2,238,523)	4,997,559		4,997,559	(230,684)	4,766,875		\$4,766,875	124,204	\$4,891,079	(56,611)	\$4,834,468	(2,490,189)	\$2,344,279
	142,500		142,500		142,500		\$142,500		\$142,500		\$142,500	(42,500)	\$100,000
	3,100,000		3,100,000		3,100,000		\$3,100,000	(599,126)	\$2,500,874		\$2,500,874	2,540	\$2,503,414
	792,982,142		792,982,142		792,982,142		792,982,142		792,982,142		792,982,142		(18,448,693) 774,533,449
	(37,756,613)		(37,756,613)		(37,756,613)		(37,756,613)		(37,756,613)		(37,756,613)		(28,569,183)
	213,282,187		213,282,187		213,282,187		213,282,187		213,282,187		213,282,187		\$213,282,187
	\$175,525,574		\$175,525,574		\$175,525,574		\$175,525,574		\$175,525,574		\$175,525,574		\$184,713,004

Debt Service Fund 599
2018-2019
Budget Amendment
For The Period Ended June 30, 2019

	Debt Service Fund 599 2018-2019 Budget 6/26/2018	Adjustments	Debt Service Fund 599 2018-2019 Final Budget 6/30/2019
<u>REVENUE & OTHER SOURCES</u>			
5700 Local Revenue	\$106,610,005	(\$1,968,000)	\$104,642,005
5800 State Revenue	1,800,000		1,800,000
5900 Federal Revenue	0		0
7900 Other Sources	0		0
Total Revenue & Other Sources	\$108,410,005	(1,968,000)	\$106,442,005
<u>EXPENDITURES</u>			
71 Debt Service	\$108,145,912	\$0	\$108,145,912
97 Tax Increment Financing	\$0	\$0	\$0
Total Budgeted Expenditures	\$108,145,912	\$0	\$108,145,912
8900 Other Uses	\$0		\$0
Subtotal Budgeted Expenditures and Other Uses	\$108,145,912	\$0	\$108,145,912
Excess (Deficiency)	\$264,093	(\$1,968,000)	(\$1,703,907)
Beginning Fund Balance (Audited)	49,608,871		49,608,871
Fund Balance-Ending (Unaudited)	\$49,872,964	(\$1,968,000)	\$47,904,964

**Child Nutrition Fund
2018-2019
Budget Amendment
For The Period Ended June 30, 2019**

	Child Nutrition Fund 701 2018- 2019 Budget at 06/26/2018	Adjustments	Child Nutrition Fund 701 2018- 2019 Final Budget at 06/30/2019
<u>REVENUE & OTHER SOURCES</u>			
5700 Local Revenue	\$3,545,000	(\$335,322)	\$3,209,678
5800 State Revenue	300,000	0	300,000
5900/7900 Federal Revenue	52,090,000	(1,341,288)	50,748,712
Other Sources	0	0	0
Total Revenue & Other Sources	\$55,935,000	(\$1,676,610)	\$54,258,390
<u>EXPENDITURES</u>			
35 Food Services	\$51,351,200	\$5,899,000	\$57,250,200
51 Plant Maintenance and Operations	\$67,800	\$0	\$67,800
Total Budgeted Expenditures	\$51,419,000	\$5,899,000	\$57,318,000
Excess Revenue/Appropriations and Change in Fund Balance	\$4,516,000	(\$7,575,610)	(\$3,059,610)
Beginning Fund Balance (Audited))	5,383,193		5,383,193
Fund Balance-Ending (Unaudited)	\$9,899,193	(\$7,575,610)	\$2,323,583

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE CONSTRUCTION OF THE TEACHING AND LEARNING CENTER PHASE II AT 1050 BRIDGEWOOD AND APPROVE RESOLUTION EXPRESSING OFFICIAL INTENT TO REIMBURSE GENERAL FUND

BACKGROUND:

On December 11, 2018 and on March 19, 2019 the Board approved architectural services for the design of Phase II of the Teaching and Learning Center building, located at 1050 Bridgewood. This phase will add 17,580 square feet in modern and flexible training rooms for professional learning, visitor bathrooms, a reception area, a snack bar area and common space areas. The second floor will add approximately 4,360 square feet of work/office space to supplement the space provided in the first floor. Phase II will complete the renovation planned for this facility.

The Teaching and Learning Center will serve as the District's training center, as well as provide a home for staff from various Curriculum & Instruction offices currently housed at the administration building and the PDC. Phase One is now complete. The District's Network Infrastructure and the Help Desk technology staff are in the process of transitioning to this building. Innovation and Educational Technology staff are also expected to transition to this building early next school year.

Payment for this project will be made with the District's general fund. In accordance with the lawful provisions of Section 1.150-2 of the Treasury Regulations, the District may reimburse itself for such payments at such times as it issues obligations to finance projects. The reimbursement rules apply to capital expenditures which may be reimbursed with future bond proceeds.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Construction of the Teaching and Learning Center Phase II at 1050 Bridgewood and Approve Resolution Expressing Official Intent to Reimburse General Fund
2. Decline to Approve Construction of the Teaching and Learning Center Phase II at 1050 Bridgewood and Approve Resolution Expressing Official Intent to Reimburse General Fund
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Construction of the Teaching and Learning Center Phase II at 1050 Bridgewood and
Approve Resolution Expressing Official Intent to Reimburse General Fund

FUNDING SOURCE

Additional Details

TRE

198-81-6299-001-999-99-501-000000

COST:

\$5,382,900.00

VENDOR:

Morales Construction Services

PURCHASING MECHANISM

Bid/RFP/RFQ

Bid/Proposal Statistics

Bid Number: 19-137

Number of Bid/Proposals received: 2

HUB Firms: 0

Compliant Bids: 2

PARTICIPATING SCHOOL/DEPARTMENTS

FWISD

Curriculum & Instruction

Technology Services

Educational Technology

Professional Learning

Innovation

All Campuses

RATIONALE:

The construction and completion of the Teaching and Learning Center will provide a state-of-the-art facility for the District.

INFORMATION SOURCE:

Art Cavazos
Charles Carroll



Fort Worth
INDEPENDENT SCHOOL DISTRICT

BID NUMBER 19-137
TEACHING & LEARNING CENTER PH II
Project Number 15075-01

Due: May 24, 2019
Time Due: 2:00pm

PROPOSAL, BID BOND, and REQUIRED FORMS



2364 HWY 287 N, Suite 107 | Mansfield, Texas 76063
O: 817-225-6807 | F: 817-225-6809

PROPOSAL FORM

DATE: May 24, 2019; 2:00 P.M.

TO: Mr. Jonathan Bey
Executive Director
Purchasing Department
Fort Worth Independent School District
100 N. University Drive, Suite NW 140-F
Fort Worth, Texas 76107.

RE: **Innovation Center – Phase II**
Fort Worth Independent School District
1050 Bridgewood Drive
Fort Worth, Texas 76112

Sir:

Pursuant to the Request for Competitive Sealed Proposals (RFCSP), the undersigned has thoroughly examined the Bidding Documents and the Project Sites, understands the work to be done, and hereby proposes to do all the work as provided in the Bidding Documents and subject to the observation and approval of Hahnfeld Hoffer Stanford and binds themselves on acceptance of this bid by The Fort Worth Independent School District for performing and completing the said work.

It is hereby understood and mutually agreed by and between the Contractor and Owner that the date of beginning and the time for completion of the work are essential conditions of the Agreement. The Contractor agrees that the work will be prosecuted regularly and diligently at such a rate of progress as will ensure Substantial Completion within 210 calendar days after the Notice to Proceed, except as otherwise provided.

BASE BID: INNOVATION CENTER PROJECT

For the "Innovation Center – Phase II, Fort Worth Independent School District, 1050 Bridgewood Drive, Fort Worth, Texas 76112", and including all labor, materials, services, and equipment necessary for the completion of the Work as indicated in the construction documents, **INCLUDING ALLOWANCES OF \$80,000.00** as specified in Section 01 21 00, "Allowances".

The Sum of Five million three hundred forty nine thousand and ⁰⁰/₁₀₀ DOLLARS
(\$ 5,349,000.00).

ALTERNATES:

Refer to Specifications Section 01 23 00, "Alternates", for detailed description of work included in each Alternate Bid.

In the spaces provided below, state amount, both in words and figures, to adjust the Base Bid amount, in the event that described Alternate Bid(s) are accepted. Include all variation in profit, overhead, bonds, insurance and similar related items. Time of completion shall not be changed if Alternate Bid(s) are accepted.

The Owner reserves the right to accept or reject any Alternate in the order of his choosing.

1. **ALTERNATE NO. 1 – ADD LECTURE CAPTIVE SYSTEM IN CLASSROOMS 120, 122, AND 124**

For the addition of a lecture captive system in CLASSROOMS 120, 122, and 124, ADD the sum of:

The Sum of _____ Thirteen thousand two hundred & 00/100 DOLLARS

(\$ 13,200.00).
(In Figures)

2. **ALTERNATE NO. 2 – BREAK AREA 110, ADD WIRELESS MICROPHONE SYSTEM**

For addition of wireless microphone system in BREAK AREA 110, ADD the sum of:

The Sum of _____ Ten thousand one hundred and 00/100 DOLLARS

(\$ 10,100.00).
(In Figures)

3. **ALTERNATE NO. 3 – ADD ACOUSTICAL WALL PANELS IN TRAINING 116, TRAINING 130 AND TRAINING 131**

For addition of acoustical wall panels in TRAINING 116, TRAINING 130, and TRAINING 131, ADD the sum of:

The Sum of _____ Ten thousand six hundred dollars and 00/100 DOLLARS

(\$ 10,600.00).
(In Figures)

Bid amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.

EXTRA WORK FEES

The undersigned agrees that for additional work added to the Contract and for extra costs resulting from changes in the work, the allowance for overhead and profit combined shall be in accordance with the following schedule, but in no case shall it exceed a maximum of 15 percent, as provided in the Supplementary Conditions: (Overhead shall include payroll taxes and supervision):

- A. For the Contractor, for any work provided by his own forces: **5% of the cost.**
- B. For the Contractor, for work produced by his subcontractors: **10% of the amount due the subcontractor.**
- C. The General Contractor shall not be allowed to charge the Owner for "extended overhead" charges relating to change orders or weather delays.

ADDENDA

This will acknowledge receipt of the following addenda which are part of the Bidding Documents:

Addendum No. 1, 05.20.19 (RM) Addendum No. _____

Addendum No. 2, 05.23.19 (RM) Addendum No. _____

Addendum No. _____ Addendum No. _____

OTHER CONDITIONS

The undersigned agrees to the following:

- A. Will furnish all labor and materials as shown and specified.
- B. Will start work within (7) seven days after notice of award of contract.
- C. Agrees that it's Bid shall be good and may not be withdrawn for a period of 90 calendar days after the scheduled closing time for receiving bids.
- D. Attests and affirms that he and his subcontractors are skilled and experienced in the use and interpretation of plans, specifications, addenda and related bid documents and, that he has carefully reviewed the plans, specifications, addenda and related bid documents for this project and has found them to be free of conflicts and/or ambiguities and sufficient for bidding and construction purposes. Further, he has carefully examined the soils reports and the site of the work, and through his own personal observations, has satisfied himself as to the nature, location and requirements of the work; the character, quality and quantity of materials required; the difficulties likely to be encountered; the other items and/or conditions which may affect the satisfactory performance of the work. He has based his bid solely on these documents and personal observations and has not relied in any way on any explanation or interpretation, oral or written, from any source other than those written and issued by the Architect/Engineer.
- E. Understands that the Owner reserves the right to reject any or all Bids and to waive any informality in the Bidding, and to assign the Work to the Bidder who, in the opinion of the Owner, serves the Owner's best interest.

BID GUARANTY

Enclosed with this Bid is a Cashier's Check, Certified Check, Money Order, or Bid Bond for:

The Sum of 5% Bid Bond - attached DOLLARS

which it is agreed shall be collected and retained by the Owner as liquidated damages in the event this Bid is accepted by the Owner within 90 days after the Bids are received and the undersigned fails to execute the Contract and the required Bonds with the said Owner within 10 days after the date said Bid is accepted; otherwise said check or bond shall be returned to the undersigned upon demand. Bid guaranty shall be no less than 5% of the highest amount bid. The bid bond form and security company are subject to the approval by the Owner and the surety shall comply with requirements noted in Article 11 of the Supplementary Conditions.

OFFICE LOCATION

Each bidder shall provide the following information requested per Article 001g, Texas Civil Statues:

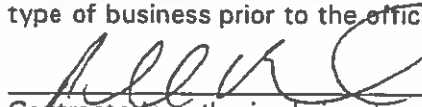
- 1. Bidders principal place of business is in Texas: [] yes [] no.
- 2. If no, in which state is the principal place of business: [_____].
- 3. If principal place of business is not in Texas, does your state favor resident bidders in by some dollar or percentage increment? [] yes [] no.
- 4. If yes, what is the dollar or percentage increment? [_____].

LIQUIDATED DAMAGES

The undersigned agrees, that, from the compensation otherwise paid, the Owner may retain the sum of one hundred dollars (\$100) per calendar day after the completion date stipulated above, that the work remains incomplete, which sum is the agreed upon measure of damage which the Owner will sustain per diem by the failure of the undersigned to complete with work. The sum is not to be construed as a penalty in any sense.

BID ACKNOWLEDGMENT

The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership, or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms, or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

 5/24/19
Contractor's authorized signature Date

Firm Name Morales Construction Services, Inc.

Address 2364 HWY 287N, Suite 107

City Mansfield State Texas

Telephone 817-225-6807

Facsimile 817-225-6809

Email rey@morales-cs.com

- END OF SECTION PROPOSAL FORM -

BID BOND

Conforms with The American Institute of Architects, A.I.A. Document No. A-310

KNOW ALL BY THESE PRESENTS, That we, Morales Construction Services, Inc.

2364 Hwy 287 N, Mansfield, Texas 76063

_____ as Principal, hereinafter called the Principal,

and the Merchants National Bonding, Inc.,

of 101 E. Park Blvd. #600, Plano, TX 75074, a corporation duly organized under

the laws of the State of Iowa, as Surety, hereinafter called the Surety, are held and firmly bound unto

Fort Worth Independent School District as Obligee, hereinafter called the Obligee,

in the sum of *** FIVE PERCENT OF TOTAL AMOUNT BID BY PRINCIPAL ***

Dollars (5% TAB) , for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for _____

FWISD - Innovation Center Phase II - Project No. 15075-01 BID 19-137

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 24th day of May, 2019

[Signature]

Witness

[Signature]

Witness

Morales Construction Services, Inc. (Seal)

Principal
[Signature]
Ray Morales, President Title

Merchants National Bonding, Inc.
By [Signature]
Betty J. Reeh Attorney-in-Fact

MERCHANTS
BONDING COMPANY, INC.
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually, Andrew Addison; Betty J Reeh; Bryan K Moore; Gary Wayne Wheelley; Michael D Hendrickson; Patricia Ann Lyttle

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

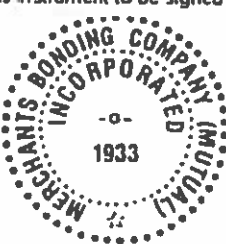
"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 7th day of January, 2019.

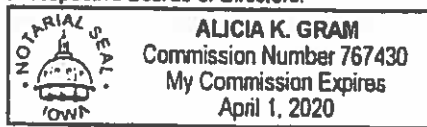


MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this this 7th day of January, 2019, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



Alicia K. Gram
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 24th day of May, 2019.



William Warner Jr.
Secretary



IMPORTANT NOTICE

To obtain information or make a complaint:

You may contact your insurance agent at the telephone number provided by your insurance agent.

You may call Merchants Bonding Company's toll-free telephone number for information or to make a complaint at:

1-800-678-8171

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at:

1-800-252-3439

You may write the Texas Department of Insurance at:

P. O. Box 149104
Austin, TX 78714-9104
Fax: (512) 475-1771
Web: <http://www.tdi.state.tx.us>
E-mail: ConsumerProtection@tdi.state.tx.us

PREMIUM AND CLAIM DISPUTES: Should you have a dispute concerning your premium or about a claim you should contact the agent first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR POLICY: This notice is for information only and does not become a part or condition of the attached document.

Fort Worth Independent School District
REQUEST FOR COMPETITIVE SEALED PROPOSALS (RFCSP)

Sealed RFCSP will be received in accordance with the attached specifications. The sealed envelope containing your RFCSP should be plainly marked with the RFCSP title, number, and opening date and time. RFCSPs are publicly opened. You are invited to attend. **PLEASE NOTE: Late RFCSPs WILL NOT be accepted.**

Mail or deliver complete RFCSP package to:

Fort Worth Independent School District
Purchasing Department
100 N. University Drive, Suite NW 140-F
Fort Worth, Texas 76107

For additional information, please contact the person listed below. All questions must be submitted in writing (email preferred) and received on or before seven (7) calendar days prior to the opening date. **No verbal responses will be provided.** Please note that RFCSP results are **NOT** available by telephone or on our website.

Nellie Lucano
Nellie.Lucano@fwisd.org.

PROPOSER IDENTIFICATION: *(Please print information clearly.)*

Firm Name: <u>Morales Construction Services, Inc.</u>	Date: <u>May 24, 2019</u>
Address: <u>2364 HWY 287N, Suite 107</u>	Phone: <u>817-225-6807</u>
	Fax: <u>817-225-6809</u>
City/St/Zip: <u>Mansfield, TX 76063</u>	Email: <u>rey@morales-cs.com</u>

You MUST sign the RFCSP Response Form on page 4 in order for your RFCSP to be accepted.

SECTION I

RFCSP RESPONSE CHECKLIST

To be considered for award of this solicitation, all pages requiring signature (including but not limited to Forms A, B, C, D, E, F, G, H, I, the Cover Page, and Proposal Form, plus any/all attachments, must be completed with all requested information, **SIGNED** and **RETURNED** sealed in an envelope or other appropriate package adequate to conceal and contain the contents prior to the RFCSP date and time.

Please verify that the documents listed below have been completed, signed, and included in your RFCSP prior to submittal. **TO BE CONSIDERED FOR AWARD, ALL MANDATORY FORMS REQUIRED MUST BE COMPLETED, SIGNED AND RETURNED WITH THIS SOLICITATION.**

Mandatory Forms required to be considered for the Award of this solicitation:

- Completed – Cover Page (page 1)
- Completed – RFCSP Response Form – Form A
- Completed – Deviation/Compliance – Form B
- Completed – Non-Collusion Statement – Form C
- Completed – Criminal Background Check and Felony Conviction Notification – Form D
- Completed – Nonresident Bidder's Certification – Form E
- Completed – Debarment or Suspension Certification – Form F
- Completed – References – Form G
- Completed – HUB Compliance and Forms – Form H
- Completed – Senate Bill 9 Contractor Certification – Form I
- Completed – W-9, Tax Payer Identification Number & Certification
- Completed – Proposal Form

FORM A

RFCSP RESPONSE FORM

The undersigned, in submitting this RFCSP and endorsement of same, represents that he/she is authorized to obligate his/her firm, that he/she is an equal opportunity employer and will not discriminate with regard to race, color, religion, national origin, sexual orientation, or age or disability unrelated to job performance of this RFCSP; and that he/she has read this entire RFCSP package (Sections I through VII), is aware of the covenants contained herein and will abide by and adhere to the expressed requirements in *all* sections of this RFCSP.

SUBMITTED BY:

Firm: Morales Construction Services, Inc.
(OFFICIAL Firm Name)

By: 
(Original Signature)

**MUST BE SIGNED IN INK TO BE
CONSIDERED RESPONSIVE**

Name Rey Morales
(Typed or Printed Name)

Title: President
(Type or Printed Title)

May 24, 2019
(Date)

Address: 2364 HWY 287N, Suite 107

City/ST/Zip: Mansfield, TX 76063

Phone #: 817-225-6807

Fax #: 817-225-6809


Email: rey@morales-cs.com

Taxpayer Identification #: 47-2776637

**NOTE: Submit copy of Proposer's
current W-9 Form**

Prompt Payment Discount: 0.0 % 0 Days

I hereby acknowledge receipt of the following addenda (*if applicable*) which have been issued and incorporated into the RFCSP Document. (*Please initial in ink beside each addenda received.*)

Addendum No. 1  05.20.19

Addendum No. 3 _____

Addendum No. 2  05.23.19

Addendum No. 4 _____

FORM C

NON-COLLUSION STATEMENT


“The undersigned affirms that he/she is duly authorized to execute this RFCSP, that this company, corporation, firm, partnership or individual has not prepared this RFCSP in collusion with any other Proposer, and that the contents of this RFCSP as to prices, terms or conditions of said RFCSP have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this RFCSP.”

Firm Name: Morales Construction Services, Inc.

Address: 2364 HWY 287N, Suite 107


City/State/Zip: Mansfield, TX 76063

Telephone #: 817-225-6807 Fax #: 817-225-6809

Bidder Signature: 

Printed Name: Rey Morales

Position/Title: President Date Signed: May 24, 2019

Signature of Company Official Authorizing RFCSP: 

Name of Company Official: *(Please type/print)* Rey Morales

Official Position: President Date Signed: May 24, 2019

Firm hereby assigns to purchaser any and all claims for overcharges associated with this RFCSP which arise under the antitrust laws of the United States, 15 USCA Section 1 and which arise under the antitrust laws of the State of Texas, Business and Commerce Code, Section 15.01.

FORM D

CRIMINAL BACKGROUND CHECK AND FELONY CONVICTION NOTIFICATION

(a) CRIMINAL BACKGROUND CHECK

Proposer will obtain history record information that relates to an employee, applicant for employment, or agent of the Proposer if the employee, applicant, or agent has or will have continuing duties related to the contracted services; and the duties are or will be performed on school property or at another location where students are regularly present. The Proposer certifies to the FWISD before beginning work and at no less than an annual basis thereafter that criminal history record information has been obtained. Proposer shall assume all expenses associated with the background checks, and shall immediately remove any employee or agent who was convicted of a felony, or misdemeanor involving moral turpitude, as defined by Texas law, from FWISD's property or other location where students are regularly present. FWISD shall be the final decider of what constitutes a "location where students are regularly present." Proposer's violation of this section shall constitute a substantial failure.

If the Proposer is the person or owner or operator of the business entity, that individual may not self-certify regarding the criminal history record information and its review, and must submit original evidence acceptable to the District with this Agreement showing compliance.

(b) FELONY CONVICTION NOTIFICATION

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states, "a person or business entity that enters into a contract with a school district must give advance notice to the District if the person or owner or operator of the business entity has been convicted of a felony." The notice must include a general description of the conduct resulting in the conviction of a felony.

Subsection (b) states, "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction." The district must compensate the person or business entity for services performed before the termination of the contract.

THE FELONY CONVICTION NOTICE IS NOT REQUIRED OF A PUBLICLY-HELD CORPORATION.

I, the undersigned agent for the firm named below, certify that the information concerning criminal background check and notification of felony convictions has been reviewed by me, the following information furnished is true to the best of my knowledge, and I acknowledge compliance with this section.

Firm's Name: Morales Construction Services, Inc.

Authorized Company Official's Name: Rey Morales, President
(please print clearly or type)

A. My firm is a publicly-held corporation; therefore, this reporting requirement is not applicable:

Signature of Company Official: _____ Date: _____

B. My firm is not owned nor operated by anyone who has been convicted of a felony.

Signature of Company Official:  Date: 5/24/19

C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s): _____

Signature of Company Official: _____ Date: _____

NOTE: Name and signature of company official should be the same as on the affidavit (Form C)

Vendor is responsible for the performance of the persons, employees and/or sub-contractors Vendor assigns to provide services for the Fort Worth ISD pursuant to this RFCSP on any and all Fort Worth ISD campuses or facilities. Vendor will not assign individuals to provide services at a Fort Worth ISD campus or facility who have a history of violent, unacceptable, or grossly negligent behavior or who have a felony conviction, without the prior written consent of the Fort Worth ISD Purchasing Department.

FORM E

NONRESIDENT BIDDER'S CERTIFICATION

The 1985 Texas Legislature passed HB 620 relating to bids by nonresident contractors. The pertinent portion of the Act has been extracted and is as follows:

Section 1. (a)

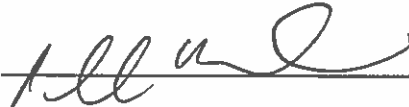
- "Nonresident bidder" means a bidder whose principal place of business is not in this state, but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in this state.
- "Texas resident bidder" means a bidder whose principal place of business is in this state, and includes a contractor whose ultimate parent company or majority owner has its principal place of business in this state; or employs at least 500 persons in this state.

Section 1. (b)

The state or a governmental agency of the state may not award a contract for general construction, improvements, services, or public works projects or purchases of supplies, materials, or equipment to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located.

I certify that Morales Construction Services, Inc. is a

Resident Bidder of Texas as defined in HB 620.

Signature: 

Printed Name: Rey Morales, President



I certify that _____ is a

Nonresident Bidder of Texas as defined in HB 620 and our principal place of business is:

City and State: _____

Signature: _____

Printed Name: _____

FORM F

DEBARMENT OR SUSPENSION CERTIFICATION FORM

Non-Federal entities are prohibited from contracting with or making sub-awards under covered transaction to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement of goods or services equal to or in excess of \$100,000. Vendors receiving individual awards of \$100,000 or more and all sub-recipients must certify that the organizations and its principals are not suspended or debarred.

By submitting this offer and signing this certificate, this Proposer:

- (1) Certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Firm's Name: Morales Construction Services, Inc.

Address: 2364 HWY 287N, Suite 107

City/State/Zip: Mansfield, TX 76063

Telephone: 817-225-6807

Authorized Company Official's Name: Rey Morales
(Typed or printed)

Title of Authorized Representative: President
(Typed or printed)

Signature of Authorized Company Official: 

Date Signed: May 24, 2019

FORM G
REFERENCES

1. Company Name: Fort Worth Independent School District - Operations

Address: 2808 Tillar Street
Fort Worth, TX 76107

Business Phone: 817-871-3227 Fax: _____

Contact Person: Brian Mathis, Director Email: brian.mathis@fwisd.org

Description of project or work completed: Innovation Phase I - 55,000 sf shell renovation, with 22,700 sf interior finish out.

2. Company Name: JPS Health Network - Design and Construction

Address: 1500 S. Main Street
Fort Worth, TX 76104

Business Phone: 817-702-4941 Fax: _____

Contact Person: Louis Mattingly, Operations Manager Email: lmatting@jpshealth.org

Description of project or work completed: Conversion of an existing maintenance and storage office into a new Biomedical Engineering Laboratory. The project was constructed without disruption to the surrounding occupied area.

3. Company Name: City of Arlington

Address: 101 W. Abram Street
Arlington, TX 76010

Business Phone: 817-459-6588 Fax: 817-459-6585

Contact Person: Chong Rim, Construction Specialist Email: chong.rim@arlingtontx.gov

Description of project or work completed: Multiple projects at various locations for the City of Arlington. Projects included safety upgrades at City Hall and South Side service center. Additional projects included renovations at the occupied Arlington Police Station (Ott Cribbs).

FORM H

**HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) PROGRAM
COMPLIANCE GUIDELINES & FORMS**

This Form should be completed and signed by the Prime Vendor/Contractor.

- It is the intent of the FWISD HUB Program to identify and track true sub-contracting/outsourcing opportunities by prime vendors that build the capacity of smaller HUB/M/WBE companies.
- These forms must be attached to any procurement documents submitted to the FWISD and are due at the time of bid/proposal opening.


AFFIRMATION

As evidenced by my signature below, I affirm that I am an authorized representative of the Prime Vendor/Contractor, and that the information and supporting documentation submitted are true and correct. I further understand and agree that, if awarded any portion of the solicitation:

- I will submit Prime Assessment Report – PAR to the District or District’s representative, verifying my compliance with this HUB Utilization Plan (HUP), including the expenditure(s) I have made to subcontractors.
- I must seek approval from the District prior to making any modifications to the HUP.

For additional information about this form, please contact the person listed below. *All questions must be submitted in writing via e-mail and received seven (7) calendar days prior to the opening date. No verbal responses will be provided.*

Jonathan Bey
jonathan.bey@fwisd.org

Solicitation # (from page 1) :	15075-01		
Solicitation Title (from page 1) :	Innovation Center Phase II		
Prime Vendor / Contractor Name:	Morales Construction Services, Inc.		
Prime Vendor / Contractor Address :	2364 HWY 287N, Suite 107		
	City: Mansfield	State: Texas	Zip: 76063
Contact Person :	Rey Morales	Phone: 817-225-6807	Email: rey@morales-cs.com
Signature :			

SUMMARY OF UTILIZATION
HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) PROGRAM

- ◆ A "Historically Underutilized Business" (HUB)...
 - ...is at least 51% owned by an Asian Pacific American, Black American, Hispanic American, Native American and/or American woman.
 - ...is an entity with its principal place of business in Texas, and
 - ...has an owner residing in Texas with a proportionate interest that actively participates in the control, operations and management of the entity's affairs.
- ◆ A HUB is defined as a business formed for the purpose of making a profit in which at least 51 percent of the business is owned, operated, and controlled by one or more of the following:
 - "Minority-Owned Business Enterprise (MBE)" is defined for the purposes of this policy to mean a business enterprise that is at least 51 percent owned by a minority individual or group.
 - "Minority individual" is defined for purposes of this policy to include Black Americans, Hispanic Americans, Asian Americans, Asian-Pacific Americans, Native Americans or persons with a disability.
 - "Woman-Owned Business Enterprise (WBE)" is defined for purposes of this policy as a business enterprise that is at least 51 person owned by a woman or women.
- ◆ The Prime Contractor is the vendor that FWISD has awarded a contract to.
- ◆ A Sub Contractor is a company that the Prime contractor has hired to provide a portion of the goods/services contracted for:
 - A prime's supplier is not considered a sub-contractor in this definition because the supplier is not needed for the particular goods/services being acquired, but are for the general operations of the prime contractor.
 - This would be considered a tier three HUB vendor. At the present time, FWISD is not calculating tier three relationships.
- ◆ HUB Programs typically try to identify true sub-contracting or outsourcing opportunities that will help build the capacity of smaller HUB firms at the tier two level.
 - One concern has been "pass through money" which exists when a prime selects a sub for cosmetic purposes and no true sub-contracting or outsourcing opportunity exists.
 - "Pass through money" tends to drive prime prices up and can increase the costs of goods/services.
 - Pass through operations conflicts with the primary purpose of competitive procurement which is to drive costs down.
- ◆ The attached HUB Compliance Guidelines and Forms are due at the time of bid/proposal. The HUB Compliance Guidelines and Forms are not transferable from previously submitted bids or proposals.
- ◆ The District's HUB participation expectation is 25% utilization of the total dollar value of the contract. The HUB goal is applicable to any change orders, additional services, modifications or revisions to the original contract.

- ◆ The District recognizes certifications issued by the State of Texas Historically Underutilized Business (HUB), North Central Texas Regional Certification Agency (NCTRCA), the U.S Small Business Administration (SBA) or any other recognized certification agency.
- ◆ Failure to be certified as a HUB does not preclude a firm from participating in the District's contracting and purchasing activities.
- ◆ All District bidders/proposers are required to demonstrate positive and reasonable good faith efforts to subcontract with and/or procure supplies/services with HUBs in available subcontracting areas. The District reserves the right to determine if a company has demonstrated good faith effort. Primes who propose to utilize their own workforce will be required to provide a detailed explanation.
- ◆ Changes to the List of Subcontractors in the HUB Utilization Plan must be reviewed and approved in writing by the Purchasing Department and/or the District CIP office, prior to any changes being made.
- ◆ The prime shall notify the Purchasing Department and/or the District CIP office if the percentage of HUB participation declines or falls below the level of participation represented in the HUB Utilization Plan. The prime shall promptly notify the Purchasing Department and/or the District CIP office within 7 days and obtain a listing of other qualified HUB vendors to meet the commitment amount.
- ◆ The Prime will be required to submit a Prime Assessment Report indicating the amounts paid to the subcontractors. Proof of payment reflecting the pay activity report should be attached. Approved proofs of payments are cancelled checks, partial release of liens or notarized letter from the subcontractor stating the bid package number, date and total amount received to date and amount received that month. The Prime Assessment Report will be submitted as requested by the District.
- ◆ Prime agrees to establish a written contract with each subcontractor. At minimum, the contract must include the scope of work, payment terms, nondiscrimination clause, and termination of HUB Clause, Prompt Payment Clause, and Retainage Clause. (If applicable).
- ◆ The prime will be required to maintain records showing the subcontract/supplier awards, subcontractor payment history, specific efforts to identify and award contracts to HUBs, and copies of executed contracts with HUBs. The prime shall provide access to books, records and accounts to authorized officials of the District, state or Federal agencies for the purpose of verifying HUB participation and good faith efforts to carry out this HUB policy. All District contracts are subject to HUB audit.

PLEASE PROVIDE ANSWERS TO THE FOLLOWING QUESTIONS:

Question 1. As the prime vendor/contractor, is your company a Historically Underutilized Business (HUB)/ Minority or Woman-Owned Business Enterprise (M/WBE)?

- Yes - Complete section A, questions 2 and 3.
- No - Complete questions 2 and 3.

Section A. Certifying Entity North Central Texas Regional Certification Agency (NCTRCA), State of Texas Historically Underutilized Business (HUB), Department of Transportation (DOT), Small Business Administration (SBA) – 8A or SDB, South Central Texas Regional Certification Agency (SCTRCA), D/FW Minority Business Council, National Minority Supplier Development Council, City of Houston, Corpus Christi Regional Transportation, Women’s Business Council and City of Austin. (If you are not HUB/M/WBE certified, list non-certified.)	Certification Number (If you are not HUB/M/WBE certified, list not applicable “N/A”)	AA – African American; AI – Asian Indian; AP – Asian Pacific American; NA – Native American; HI – Hispanic American; WO – American Women (excludes AA, AI, AP, NA, ,HI women) Ethnicity	Gender
North Central Texas Regional Certification Agency (NCTRCA)	HMMB96710N0820	HI - Hispanic American	M

Question 2. Will you use subcontractors as a part of this solicitation?

- Yes – Go to question 3.
- No, I will not be subcontracting any portion of the contract, and will be fulfilling the entire contract with my own resources. (By answering “No”, complete sections D and E.)

Question 3. Is your subcontractor a HUB/M/WBE?

- Yes - Complete Sections B, D and E.
- No - Complete Sections B, C, D and E.

**HUB Evaluation
Points / Percentage Matrix**

Is the Prime a HUB? Yes Is the Sub a HUB? Yes • 10 points or 10 %	Is the Prime a HUB? No Is the Sub a HUB? Yes • 7 points or 7 %
Is the Prime a HUB? Yes Is the Sub a HUB? No • 4 points or 4 %	Is the Prime a HUB? No Is the Sub a HUB? No • 0 points or 0 %

Section B.

Subcontractor Utilization (List all subcontractors (minority and non-minority) that will be utilized in this bid/proposal. Non-certified firms will not be counted towards the prime's HUB/M/WBE subcontracting goals. Bidders/proposers may not apply one of its subsidiary companies or its own workforce towards meeting its HUB/M/WBE subcontracting goals. Use additional sheets if necessary.)

Subcontractor/ Supplier Name	Contact Person & Phone Number	Certification Agency	Certification #	Ethnicity/ Gender	Service / Supplies to be provided	Estimated Amount	% Of Total Bid
See attached sheets for the HUB Utilization List for the project.							
Totals							

Section B.

Subcontractor Utilization (List all subcontractors (minority and non-minority) that will be utilized in this bid/proposal. Non-certified firms will not be counted towards the prime's HUB/M/WBE subcontracting goals. Bidders/proposers may not apply one of its subsidiary companies or its own workforce towards meeting its HUB/M/WBE goals. Use additional sheets if necessary.

Subcontractor/ Supplier Name	Contact Person & Phone Number	Certification Agency	Certification #	Ethnicity/ Gender	Services/ Supplies to be provided	Estimated Amount	% Of Total Bid
TPR Construction	Felicia Lucero 214-405-8194	State of Texas HUB	1611624827500	HI - M	Demo, Drywall, and Ceilings	665,756.00	12.4%
Zamora Construction P.O. Box 10396 River Oaks, TX	Shekar Mamtora 817-759-0063	NCTRCA	HMDB74380Y0819	HI / M	Concrete	78,000.00	1.4%
Branch Ironworks	Eddy Branch 817-783-5183	NA			Structural Steel and Misc Metal	261,000.00	4.8%
Austin Conor Millwork	Jessica Pacheco 817-295-8837	NCTRCA	WFWB80479N0518	WO	Millwork	85,000.00	1.6%
Anchor Roofing 2801. Houston Fort Worth, TX	Matt Fetty 817-625-4351	NCTRCA	WFWB17753N1118	WO	Roofing Modifications	67,000.00	1.2%
Woodard Builders Supply, Fort Worth	Ben Woodard 817-831-6423	NA			Doors Frames & Hardware	89,900.00	1.7%
Won-Door Corp	David Larsen 800-453-8494	NA			Accodian Folding Fire Door	51,000.00	0.9%
Apple Glass	Jake Van De Brande 817-857-9700	NA			Storefront and Glazing	49,700.00	0.9%
DD&F Commercial Flooring	Terry Demotsis 817-446-7207	NA			Tile and Flooring	275,000.00	5.1%
Chatham Worth Specialties	Sarah Hickey 972-241-2331	NA			Toilet Compartment s and Accessories	22,400.00	0.4%
Modernfold	Craig Cowser 214-357-2572	NA			Operable Partitions	130,840.00	2.4%

Subcontractor/ Supplier Name	Contact Person & Phone Number	Certification Agency	Certification #	Ethnicity/ Gender	Services/ Supplies to be provided	Estimated Amount	% Of Total Bid
Blind Depot	Drew Hill 972-644-9411	NA			Rolling Shades	3,000.00	0.1%
Thyssenkrupp Elevator Corp	Megan Shaw 817-550-7162	NA			Elevator	72,000.00	1.3%
Crisp Ladew	Roger Garay 817-572-3663	NA			Fire Protection Sprinkler System	109,500.00	2.0%
NTD Mechanical 2477 Merritt Drive Garland, TX 75041	Billy Davis 214-802-2779	State of Texas HUB	1261293274400	WO	HVAC & Plumbing	915,000.00	17.0%
Empire Electric Co, Inc 2000 N. Beach St. Haltom City, TX 76111	Julian Rueda 817-831-8006	Texas Certification Directory	801332568	HI / M	Electrical	720,000.00	13.4%
Communication Concepts	Lorrie Alvarado 817-920-9902	NA			AV System and Fire Alarm	964,000.00	17.9%
HUP SUB TOTAL		1,810,756.00	33.60%	*	TOTALS	4,559,096.00	84.6%

*Please note, these values are the expected amounts we intend to commit to the project. There may be variations after our bid due to the timing of the HUB plan documentation and last minute quotes.

Section C. Good Faith Efforts Documentation (Complete this section if subcontractors will be utilized; however, the subcontractors are not HUB/M/WBE.)

	Yes	No
1. Was contact made with M/WBEs by telephone or written correspondence at least one week before the bid was due to determine whether any M/WBEs were interested in subcontracting and/or joint ventures?	<input type="checkbox"/>	<input type="checkbox"/>
2. Were contracts broken down to provide opportunities for subcontracting?	<input type="checkbox"/>	<input type="checkbox"/>
3. Was your company represented at a pre-bid/proposal conference to discuss, among other matters, M/WBE participation opportunities and obtain a list (not more than two months old) of certified M/WBEs?	<input type="checkbox"/>	<input type="checkbox"/>
4. Was information provided to M/WBEs concerning bonding, lines of credit, technical assistance, insurance, scope of work, plans/specifications, etc.?	<input type="checkbox"/>	<input type="checkbox"/>
5. Were subcontracting opportunities advertised in general circulation, trade associations, minority/women-focused media and/or minority chambers of commerce?	<input type="checkbox"/>	<input type="checkbox"/>
6. Did you encourage non-certified M/WBEs to pursue certification status?	<input type="checkbox"/>	<input type="checkbox"/>
7. Were negotiations conducted in good faith with interested M/WBEs?	<input type="checkbox"/>	<input type="checkbox"/>
8. Were the services utilized of available minority and women, community organizations, contractor groups, local, state, and federal business assistance offices, and other organizations that provide assistance in the identification of M/WBEs?	<input type="checkbox"/>	<input type="checkbox"/>

Section D. Past Performance with the FWISD HUB Program

List HUB/M/WBE subcontractors that were utilized on previous Fort Worth ISD projects.

FWISD Bid # or Interlocal Agreement Information	Name of Project	HUB/M/WBE Subcontractor/Supplier or Joint Venture Partner	HUB/M/WBE Contact Person & Phone Number	Amount or % of Bid
15075-00	Innovation Phase I	Anchor Roofing (Subcontractor)	Matt Fetty 817-625-4351	509,737.90
15075-00	Innovation Phase I	Empire Electric (SUB)	Isis Rodriguez 817-831-8006	504,329.35
15075-00	Innovation Phase I	TP&R Construction (SUB)	Felicia Lucero 972-814-3697	404,709.62
15075-00	Innovation Phase I	JMC Concrete (SUB)	Juan Meza 817-232-8012	120,551.00

Section E. Mentor Protégé or Joint Venture

	Yes	No
1. Does your company currently participate in a Joint Venture Agreement with a Certified HUB/M/WBE for this solicitation? (If yes, attach a notarized Joint Venture Agreement.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Does your company currently participate in a Mentor Protégé Plan? (If yes, attach a current Mentor Protégé Plan.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Criminal History Record Information Review of Certain Contract Employees

Introduction: Texas Education Code Chapter 22 requires service contractors to obtain criminal history record information regarding covered employees and to certify to the District that they have done so. Covered employees with disqualifying convictions are prohibited from serving at a school district.

Definitions:

Covered employees: Includes all employees of a contractor (to include any subcontractors and/or independent contractors) who have or will have continuing duties related to the service to be performed at the District and have or will have direct contact with students. The District will be the final arbiter of what constitutes direct contact with students.

Disqualifying conviction: One of the following offenses, if at the time of the offense: (a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or c) an equivalent offense under federal law or the laws of another state.

On behalf of Morales Construction Services, Inc. ("Name of Contractor"), I

First Name: Rey Last Name: Morales

Address: 2364 HWY 287N, Suite 107 City: Mansfield State: TX Zip: 76063

Telephone: 817-225-6807 Fax: 817-225-6809

E-mail: rey@morales-cs.com

Certify that [check one]:

[] None of Contractor's employees are *covered employees*, as defined above.

Or

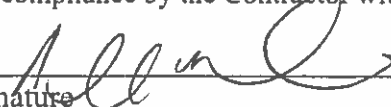
[X] Some or all of the Contractor's employee are *covered employees*. If this box is selected, I further certify that:

Contractor has obtained all required criminal history record information, through the Texas Department of Public Safety, regarding its covered employees. None of the covered employees has a disqualifying conviction. Contractor has taken reasonable steps to ensure that its employees who are not covered employees do not have continuing duties related to the contract services or direct contact with students.

If Contractor receives information that a covered employee has a disqualifying conviction, Contractor will immediately remove the covered employee from contract duties and notify the District in writing within 3 business days.

Upon request, Contractor will make available for the District's inspection the criminal history record information of any covered employee. If the District objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Contractor agrees to discontinue using that covered employee to provide services at the District.

Noncompliance by the Contractor with this certification may be grounds for contract termination.


Signature

May 24, 2019
Date

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Morales Construction Services, Inc.		
	2 Business name/disregarded entity name, if different from above		
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) P.O. Box 248		Requester's name and address (optional)
	6 City, state, and ZIP code Mansfield, Texas 76063		
	7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)																																																																																											
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3. Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="10" style="text-align: center; font-size: 8px;">Social security number</td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td colspan="10" style="text-align: center;">-</td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td colspan="10" style="text-align: center;">or</td> </tr> <tr> <td colspan="10" style="text-align: center; font-size: 8px;">Employer identification number</td> </tr> <tr> <td style="width: 20px; height: 20px; text-align: center;">4</td> <td style="width: 20px; height: 20px; text-align: center;">7</td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td colspan="10" style="text-align: center;">-</td> </tr> <tr> <td style="width: 20px; height: 20px; text-align: center;">2</td> <td style="width: 20px; height: 20px; text-align: center;">7</td> <td style="width: 20px; height: 20px; text-align: center;">7</td> <td style="width: 20px; height: 20px; text-align: center;">6</td> <td style="width: 20px; height: 20px; text-align: center;">6</td> <td style="width: 20px; height: 20px; text-align: center;">3</td> <td style="width: 20px; height: 20px; text-align: center;">7</td> <td colspan="3"></td> </tr> </table>	Social security number																				-																				or										Employer identification number										4	7									-										2	7	7	6	6	3	7			
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Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and	
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and	
3. I am a U.S. citizen or other U.S. person (defined below); and	
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.	

Sign Here	Signature of U.S. person ▶	Date ▶ 05/17/2019
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

SB 252

CHAPTER 2252 CERTIFICATION

I, Reynaldo Morales, the undersigned representative of Morales Construction Services, Inc. (Company or business name) being an adult over the age of eighteen (18) years of age, pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153, certify that the company named above is not listed on the website of the Comptroller of the State of Texas concerning the listing of companies that are identified under Section 806.051, Section 807.051 or Section 2253.153. I further certify that should the above-named company enter into a contract that is on said listing of companies on the website of the Comptroller of the State of Texas which do business with Iran, Sudan or any Foreign Terrorist Organization, I will immediately notify the Fort Worth Independent School District's Purchasing Department.

Reynaldo Morales, President

Name of Company Representative (Print)



Signature of Company Representative

05/24/2019

Date

House Bill 89 VERIFICATION

I, Reynaldo Morales, the undersigned representative of

Morales Construction Services, Inc. Company or Business name

(hereafter referred to as company) being an adult over the age of eighteen (18) years of age, verify that the company named-above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract the above-named Company, business or individual with the Fort Worth Independent School District.

Pursuant to Section 2270.001, Texas Government Code:

1. *"Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and*
2. *"Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.*

05/24/2019

DATE



SIGNATURE OF COMPANY REPRESENTATIVE

WILL TYLER'S REFERENCES

Hahnfeld Hoffer Stanford
Jeff Westhoff, AIA
Project Manager
Office Number: 817-921-5928
Email: jwesthoff@hahnfeld.com
Reference Projects: Fort Worth ISD Innovation Center

Fort Worth Independent School District
Brian Mathis, Director - District Operations
Office Number: 817-971-3227
Email: brian.mathis@fwisd.org
Reference Projects: Fort Worth ISD Innovation Center

Mickey Patterson
Construction Manager
Office Number: 817-921-5928
Email: patterson@hahnfeld.com
Reference Projects: Fort Worth ISD Innovation Center



From Left to Right:
Daniel Ramos, Rey Morales, and Will Tyler

REY MORALES

PRESIDENT



E-MAIL

Rey@Morales-CS.com

LOCATION

Mansfield, TX

PHONE

817-372-5990

EDUCATION

Texas Christian University, Neeley School of Business
Fort Worth, TX
Master of Business Administration

Texas A&M University, College of Architecture
College Station, TX
Bachelor of Science in Construction Science

CERTIFICATIONS

LEED AP; Vital Smart's Conflict Resolution; ACI Concrete Technology

EXPERIENCE

MORALES CONSTRUCTION SERVICES

President 2015 - Present
Mansfield, TX

BECK CONSTRUCTION

Pre-Construction Manager 2013-2014
Fort Worth, TX

MCCLENDON CONSTRUCTION CO., INC.

General Superintendent 2001-2008
Burleson, TX

ADOLFSON & PETERSON CONSTRUCTION

Senior Estimator / PreConstruction 2008-2013
Richardson, TX

NOTABLE MCS PROJECTS

FWISD – Consumer Science Classroom Renovation
\$ 437,200.00

JPS – Biomedical Engineering Laboratory
\$ 290,860.00

Winfree Academy Charter Schools
\$ 110,800.00

City of Mansfield – Mansfield Activity Center Renov.
\$ 67,500.00

City of Mansfield – Spring Lake Park
\$ 359,600.00

City of Arlington – SJ Stovall Tennis Court
\$ 44,859.00

City of Fort Worth - Berry Street Phase I:
\$ 2,980,603

City of Fort Worth - Intersection Improvements #2:
\$ 862,558

City of Euless - North Main Street:
\$ 3,370,035

2005 Arlington Sales Tax Street Reconstruction:
\$ 2,877,530

Arlington Residential Rebuilds:
\$ 3,031,288

Bid Success/ Preconstruction Management Education: K-12 & Higher Ed

- Argyle ISD – Old Argyle Elementary Renovation
- Castleberry ISD – Irma Marsh MS
- Castleberry ISD – Joy James Addition & Renovation
- Castleberry ISD – A.V. Cato Elementary School
- Birdville ISD – High School Renovation and Expansion
- Multiple Dallas ISD Bid Packages (35, 34, 29, 22A, 55, 53A, & 52) (Adolfson & Peterson)

WILL TYLER

SUPERINTENDENT



E-MAIL

Will.Tyler@Morales-CS.com

LOCATION

Mansfield, TX

PHONE

817-225-8609

EDUCATION

Texas A&M Commerce
Commerce, TX
Bachelor of Business Administration

Oklahoma City Community College
Oklahoma City, OK
Associates Degree

CERTIFICATIONS

**OSHA 30; Process Improvements;
Conflict Resolutions**

EXPERIENCE

MORALES CONSTRUCTION SERVICES
Superintendent 2015 - Present
Mansfield, TX

Self Employed
General Superintendent 2006 - Present
Mansfield, TX

Pilgrim Pride 2001 - 2006

NOTABLE MCS PROJECTS

Mansfield Memorial

FWISD Clark Field Restroom Renovation

**JPS Hospital - Update and Renovate Tower 10, TSP
and TSP North**

FWISD Innovation Center Phase 1

South Lamar

Trinity Greens

Ingram Terrace

Oak Park, Kessler Park

DAN MCCLENDON

VICE PRESIDENT



EDUCATION

North Texas State University
Denton, TX
Bachelor of Business Administration

EXPERIENCE

MCCLENDON CONSTRUCTION CO., INC.
President Est. 1990
Burleson, TX

TARRANT COUNTY CONTRACTOR'S ASSOCIATION
Vice President
Fort Worth, TX

MAYOR PRO TEM & COUNCILMEMBER
Place 5
Burleson, TX

RESPONSIBILITIES

• McClendon Construction Co., Inc., was a Civil General Contractor specializing in municipal concrete roadways and infrastructure for DFW municipalities and private developers.

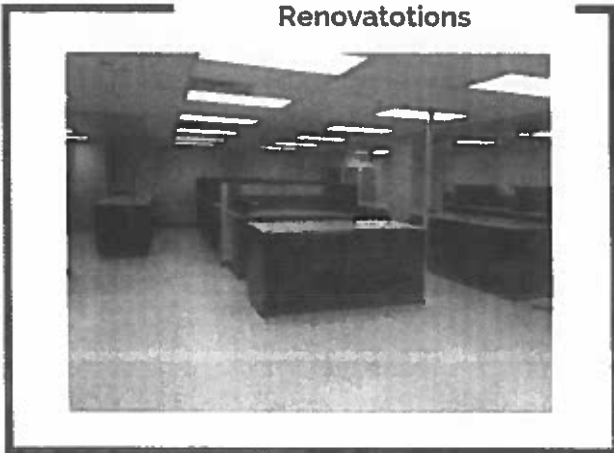
Project Experience

Morales Construction Services has completed numerous projects for FWISD and many more for the surrounding public entities. Included in our past experience with FWISD is Innovation Center Phase II. Morales CS considers this project a complete success. Through our efforts and coordination, we believe we provided the District the best value. It is our hope that we continue with the construction of Phase II.

We have included a few of our completed project profiles for your reference. We have also included some letters or recommendation that provide a glimpse of the standard we have set with our clients.

Please review some of our completed projects, and feel free to reach out to any of our past clients.

**JPS - Biomedical Engineering
Renovatotions**



**FWISD - Innovation Center
Phase 1**



200 Bailey Avenue, Suite 200
Fort Worth, Texas 76107
817.921.5928 Office
817.302.0692 Fax
hahnfeld.com



July 11, 2018

To Whom It May Concern,

Hahnfeld Hoffer Stanford has worked with Morales Construction Services on two FWISD projects in the past.

Project 1: FWISD Consumer Science Classrooms. This project included upgrading the Consumer Science Classrooms in 2 different school buildings, Trimble Tech High School and South Hills High School. This involved construction, finishes, millwork, and coordination with the district. The drawings were issued in April 2015 and the project was complete in November 2015. Total construction cost of \$436,825. Even though the square footage involved was small the project was complicated and coordinated well by Morales Construction Services.

Project 2: FWISD Transportation Building Restroom Renovation. This project included demolition of the existing restrooms and adjacent space to create more fixtures for the users. The project also included new fixture layouts, finishes, plumbing, mechanical and lighting for the space. This was the only restroom facilities for the staff and temporary toilets had to be brought in. The drawings were issued in April 2017 and the project was substantially complete in October 2017. This was a very complicated and logistical project. Morales Construction Services were efficient and the project ran very smoothly.

I was the project manager for both of these projects and would be happy to work again with Rey Morales. Rey is a very dedicated and knowledgeable construction manager.

Sincerely,

Tamara Bopp, RID, IIDA
Director of Interior Design
Hahnfeld Hoffer Stanford



July 11, 2018

RE: Recommendation/Reference Letter

To Whom It May Concern:

Morales Construction Services was awarded the JPS BioMedical Engineering Lab Renovation project in July of 2016 and successfully completed the project on schedule in October of 2016. The project consisted of a renovation of approximately 2500 sqft of lab space to a work area for our Clinical Engineering team.

The project was extremely unique as it fell within the footprint of the 1952 expansion. It also separated administrative office space with a fully functional lab just on the other side of the construction partition. Noise and dust control were both the primary risks associated with the project, in which our third party monitoring proved Morales successful efforts in controlling both.

The overall project budget was approximately \$394,000 in which Morales was able to complete the project leaving JPS with a 14% variance to our construction budget which allowed us to accommodate some additional capital equipment requested by our Clinical Engineering team.

I worked closely with Rey and Susan on this project and was very impressed with their communication skillset, as well as, their abilities to properly manage their subcontractors. They were honest, fair, and was certainly a proponent to JPS as the owner; which was greatly appreciated and is not as common within the industry today.

I would highly recommend Morales Construction Services for any projects that are similar in size and scope and then some. Since the completion of the referenced project, they have been awarded many other projects from office remodels to a refresh of an entire patient floor of approximately 11,500 sqft.

Please feel free to contact me at 817-903-4782 if you have any other questions regarding Morales' skills and abilities experienced within our facilities.

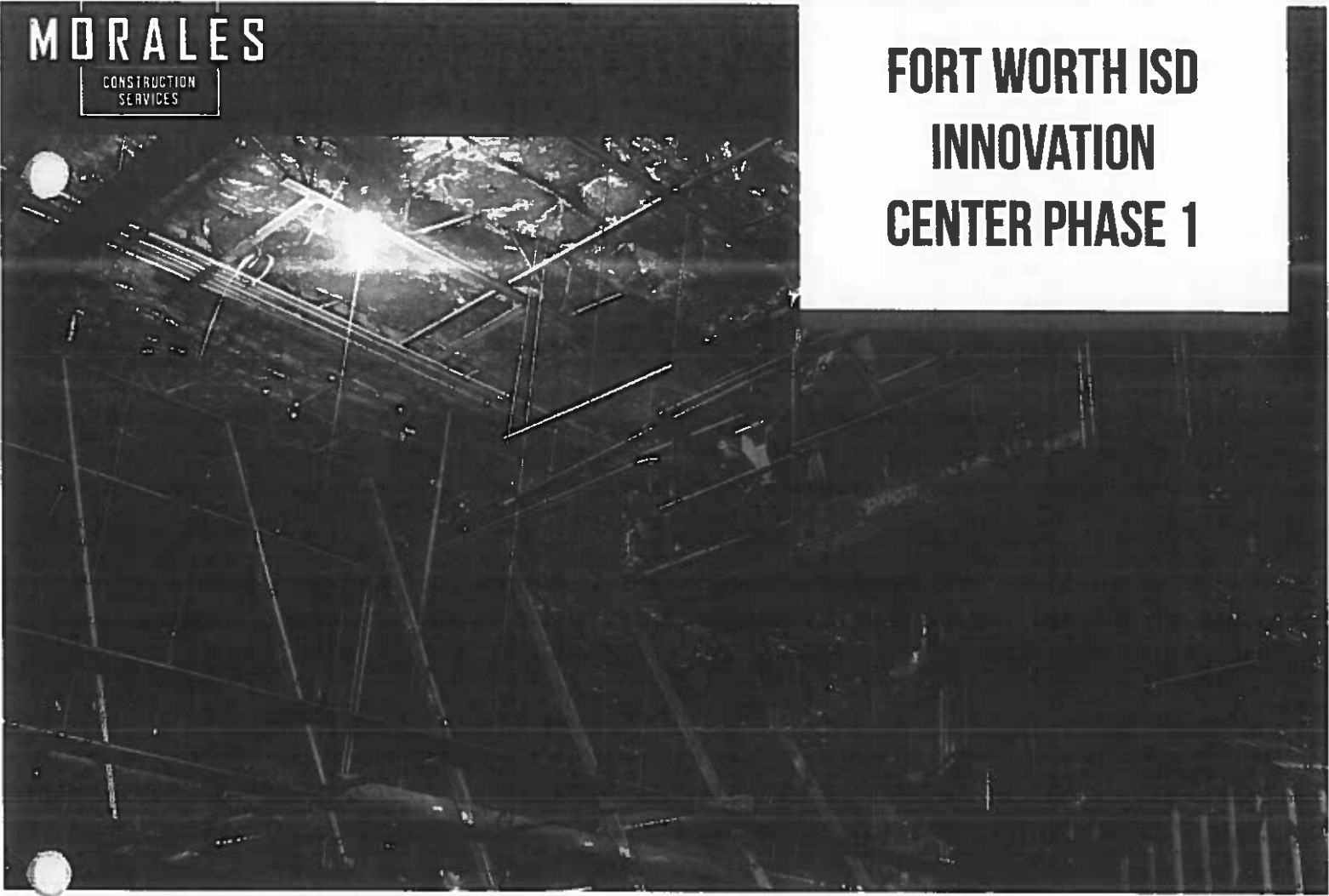
Sincerely,

Louis Mattingly, PE
Construction Operations Manager

MORALES

CONSTRUCTION
SERVICES

FORT WORTH ISD INNOVATION CENTER PHASE 1



Fort Worth, TX

\$3,194,000.00

22,700 sf

Fort Worth ISD

Brian Mathis / 817.871.3277

Hahnfeld Hoffer Stanford

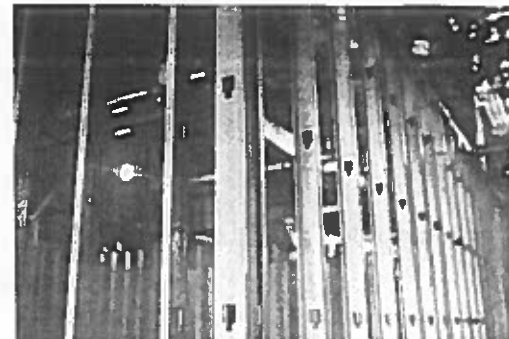
Jeff Westhoff, AIA / 817.302.0667

July 2018

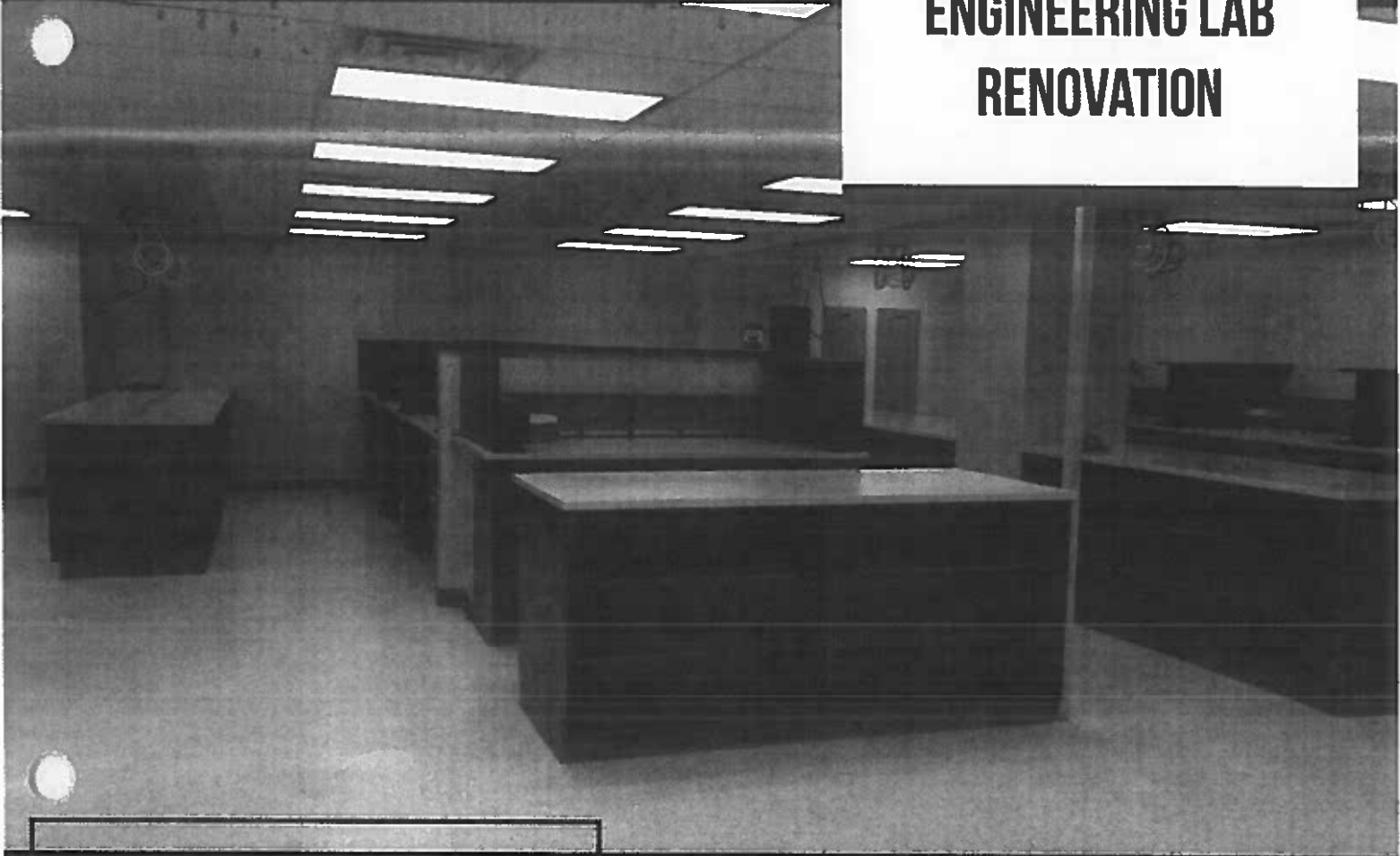
Competitive Sealed

Proposal

Phase I work consists of approximately 22,700 square feet of renovations to an existing big box space. The primary interior work will involve improvements consisting of a hardened data room, office spaces, conference room, and break area. The building also required a new roof system (approx. 55,000 sf) and building joint sealing. The exterior work consisted of modifications to the main entrance approach, parking lot restriping, dock modifications, dumpster enclosure, ramp, fencing and maintenance repairs/improvements to existing facade. Rey Morales served as the PM and Will Tyler as the Superintendent.



JPS - BIOMEDICAL ENGINEERING LAB RENOVATION



Fort Worth, TX

\$373,990.00

2,258 sf

JPS Health Network

Louis Mattingly / 817.702.4941

Sterling Barnett Little, Inc.

Nic Simmerman, AIA / 817.792.2100

September 2016

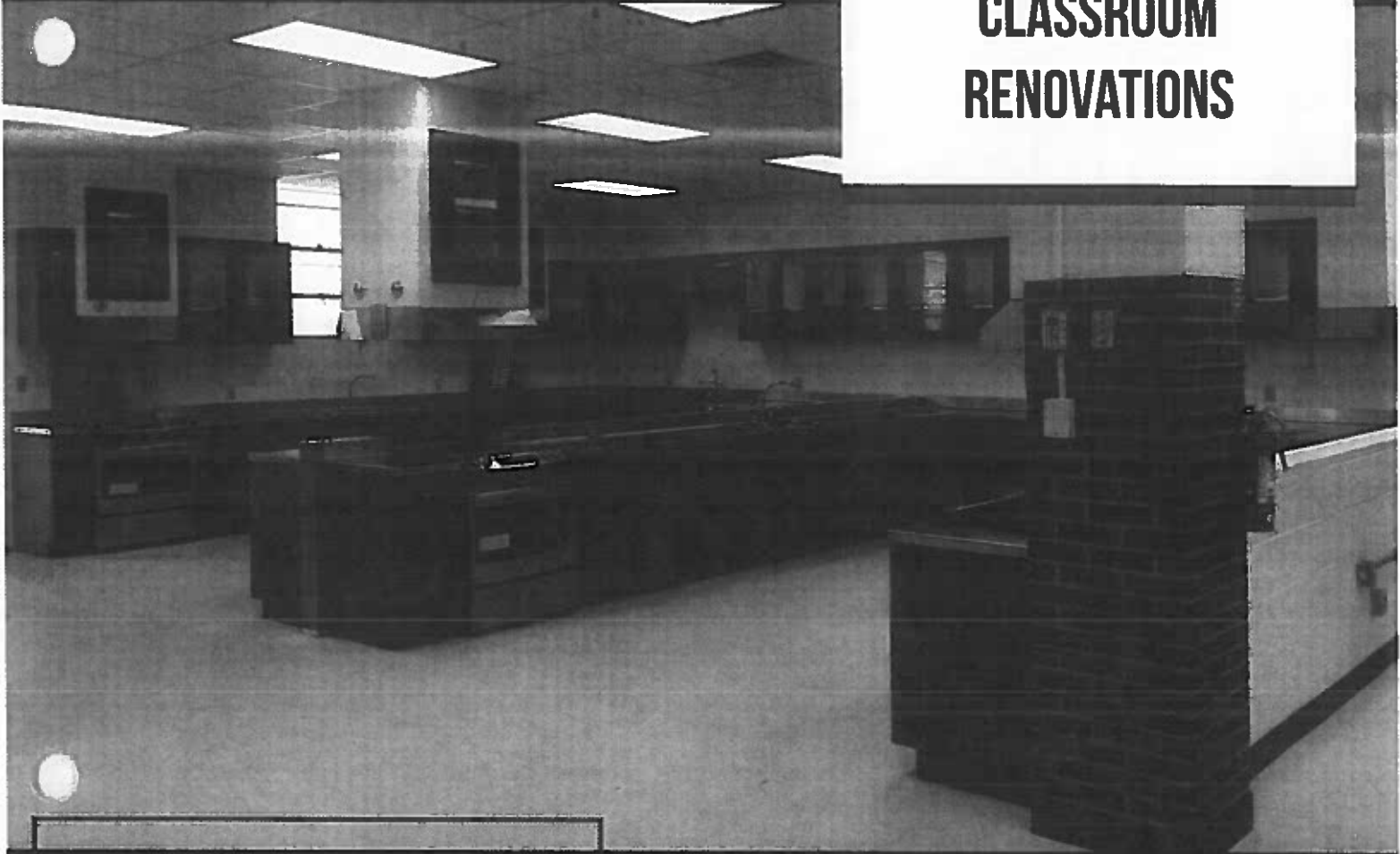
Competitive Sealed

Proposal

Conversion of existing facilities storage area into a new Biomedical Engineering lab. Rey Morales served as Superintendent and Susan O' Donnell served as Project Manager.



CONSUMER SCIENCE CLASSROOM RENOVATIONS



Fort Worth, TX

\$436,825.00

2,993 sf

Fort Worth ISD

Gil Griffin / 817.871.3361

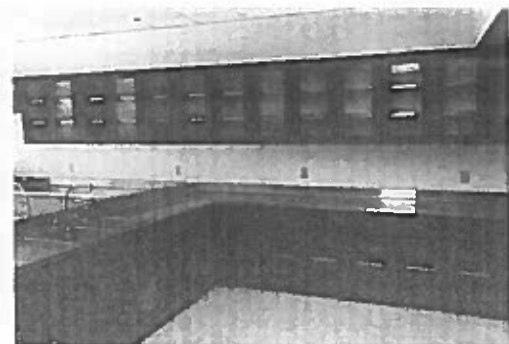
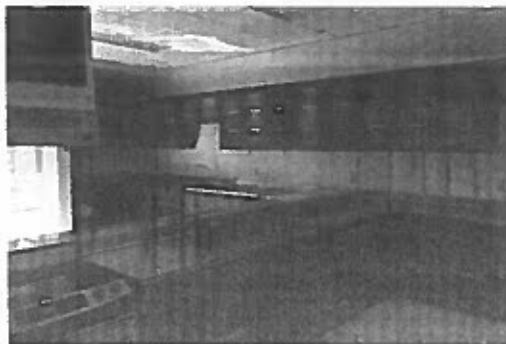
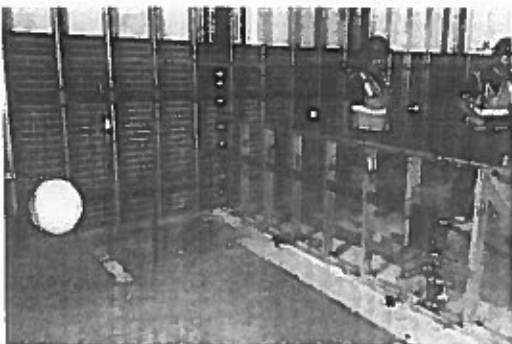
Hahnfeld Hoffer Stanford

Tami Bopp, RID, IIDA / 817.302.0640

November 2015

Proposal
Competitive Sealed

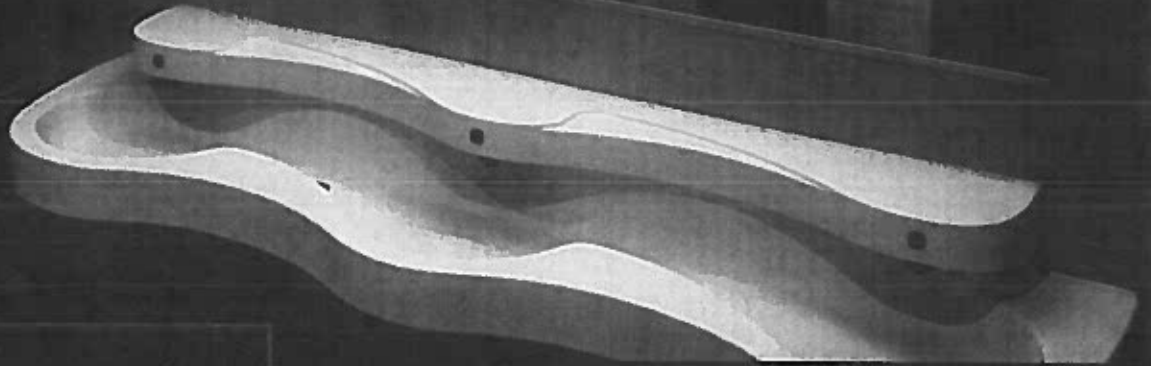
The project consisted of converting existing classrooms into new Consumer Science classrooms at Trimble Tech HS and South Hills HS. Rey Morales served as Superintendent and Susan O'Donnell served as Project Manager.



MORALES

CONSTRUCTION
SERVICES

CLARK TRANSPORTATION RESTROOM RENOVATIONS



Fort Worth, TX

\$192,985.00

690 sf

Fort Worth ISD

Gil Griffin / 817.871.3361

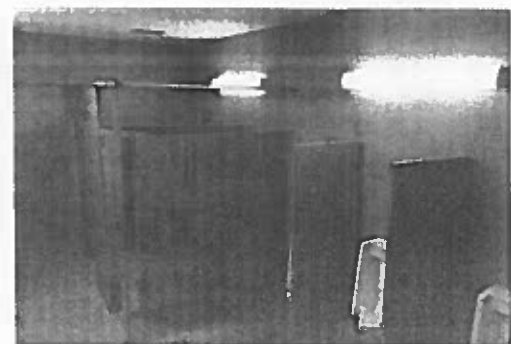
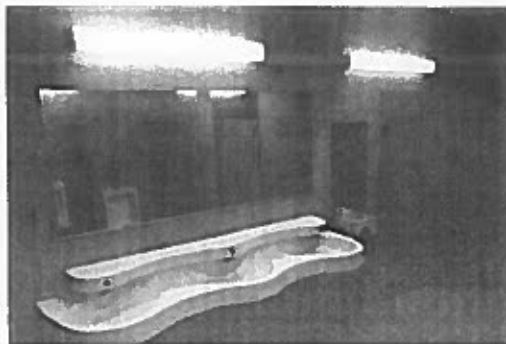
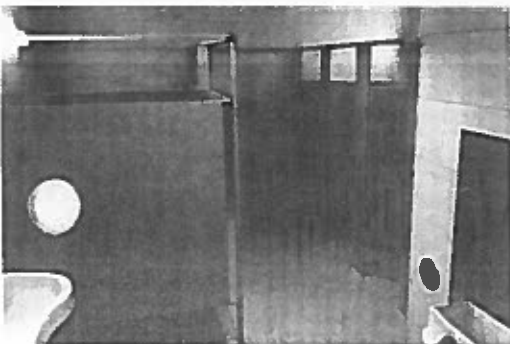
Hahnfeld Hoffer Stanford

Tami Bopp, RID, IIDA / 817.302.0640

September 2017

Bid

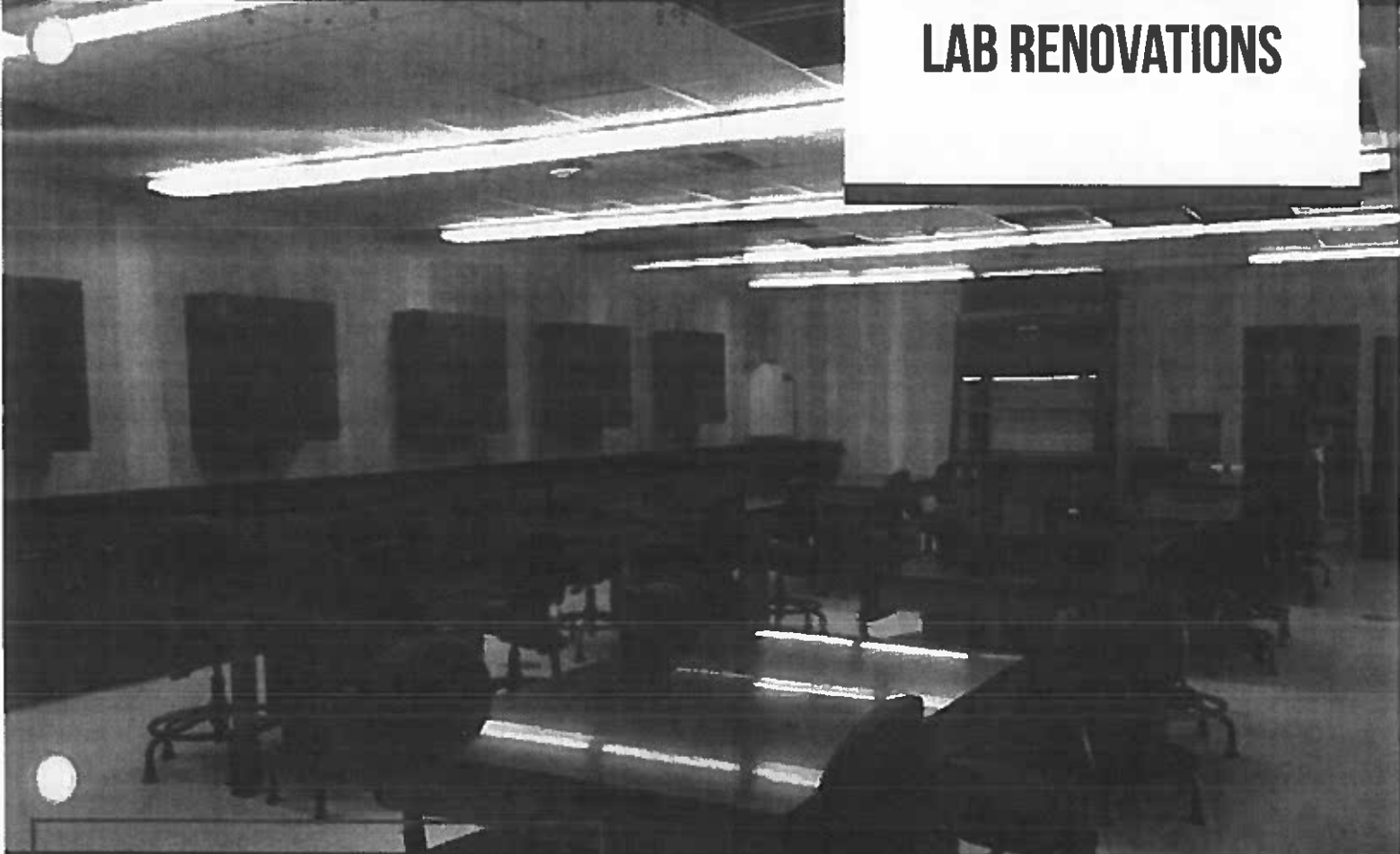
This project included renovations of existing restrooms in the Clark Transportation Building. Rey Morales served as Project Manager and Will Tyler served as Superintendent for this project.



MORALES

CONSTRUCTION
SERVICES

DUNBAR HS SCIENCE LAB RENOVATIONS



Fort Worth, TX

\$101,439.00

1,198 sf

Fort Worth ISD

Lou Mattingly / 817.492.7807

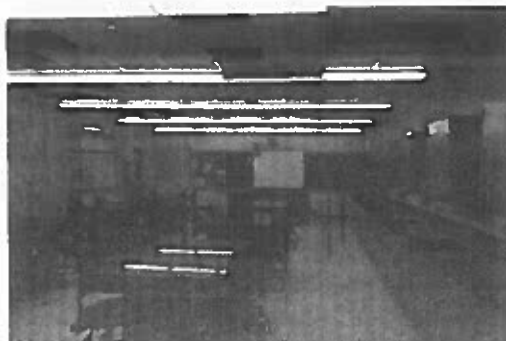
Hahnfeld Hoffer Stanford

Jeff Westhodd, AIA / 817.307.0667

Completion Date: June 2017

Market Selection: Bid

The scope of this project included renovating an existing classroom into a new science lab. Rey Morales served as Superintendent and Susan O' Donnell served as Project Manager.



Schedule

Morales Construction Services is committed to expediting the completion of this project. We will maintain our schedule by implementing and focusing on the Critical Path.

We believe the key to the project's timely success starts before construction begins. Morales CS has discussed the schedule with our potential subcontractors. Our proposal includes subs that are committed to the standards and expectations of MCS, along with a commitment to the schedule.

If awarded, Morales CS will start the procurement and long lead item process immediately. Subcontractors and vendors will be notified of our Intent to Award. We will focus on the submittal process and expect to provide them soon after potential award.

It is our understanding that the project will likely start in August of 2019. We feel that the project can be completed in February of 2020, for a duration of approximately 210 CD.

Keys to Success

- Procure long lead items
- Submit all deliverables early (submittals, samples)
- Focus on Critical Path for Timely Completion

HIGHLIGHTS



START DATE

AUGUST 5, 2019



**SUBSTANTIAL
COMPLETION**

FEBRUARY 2020

Quality Program

Pre-Construction

Before any construction begins, MCS analyzes the project scope and specifications down to the most minute detail. We will assemble a list of priority action items to begin immediately upon notification of award from MISD. These action items will allow us to secure long lead items and schedule subcontractors and vendors accordingly.

The project schedule is built with the idea that school activities may alter progress occasionally. These flex times will allow for possible delays without hindering the substantial completion date. MCS's schedule strategies were designed to minimize delays and keep the project on track in the event of unforeseen circumstances. During the building process, MCS will coordinate schedule meetings for all team members to provide regular updates and to discuss possible schedule issues so that solutions can be implemented before problems occur.

Our subcontractors have completed a Pre-Qualification Statement acknowledging the schedule and proving they are capable of meeting the project expectations.

It is our firm belief that the success of the project is greatly controlled before construction begins.

Quality Control

MCS's commitment to QA/QC permeates every phase of the project from initial meeting through the lifecycle of the finished project. We believe substantial quality control is the backbone of each successful project which is why we guarantee quality in the following areas:

- Vetting all subcontractors to guarantee the meeting of our standards of excellence
- Controlling the project and work flow to meet the schedule
- Maintaining thorough project logs
- Guaranteeing stringent field supervision of all subcontractor work and installation

Our team uses communication tools and programs that keep us informed of the project health. We use scheduling software, field observation and recording programs, and subcontractor management software to stay organized and up to date.

Our team will also meticulously review submittals and hold subcontractors and suppliers to the submission. We maintain submittal records on site and will review all of this with our subcontractor before they start the work. We will also have coordination meetings among the trades so that we can expeditiously work through the project.

All required testing and inspections will be scheduled and passed on to the AEC teams for their records and coordination. This includes:

- Material Testing as specified in the Specifications
- Certifications for installed material
- HVAC Test and Balance
- Indoor Air Quality Testing
- Proper backfill and compaction of sewer installation
- All City and Code required inspections

Our team is committed to providing the best product to the district. We understand that this requires attention to detail and proper communication with the entire team.



PROGRAMS WE USE

1. SmartSheet
2. Field Lens
3. Smart Bid
4. BlueBeam

Safety

Safety

Morales Construction Services is committed to being among the safest companies in our industry. Not only do we value the safety and health of all employees and civilians affected by our construction activities, it is our top priority. MCS proactively implements safety rules and procedures specific to each project's unique circumstances.

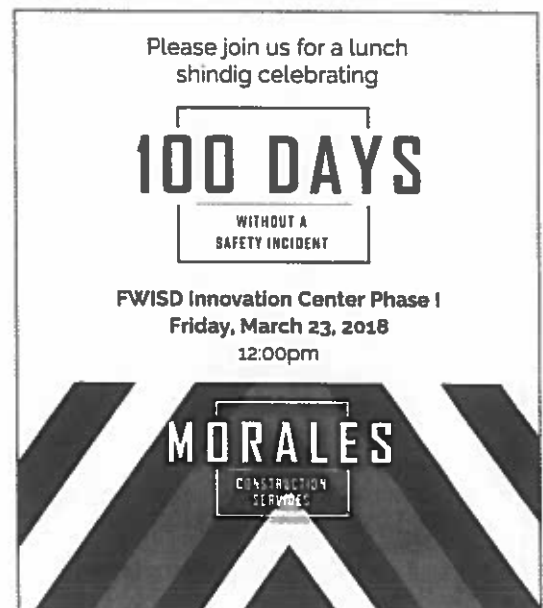
If awarded this project, MCS will work diligently to maintain a safe working environment by following the safety guidelines of our company as well as those of FWISD. We will organize project-specific safety meetings and institute a quality checklist to ensure proper safety procedure is followed. Some items on this checklist will include:

- Understanding project procedures and parameters
- Protection/separation from campus patrons
- Construction traffic and access routes
- Defined work & parking areas
- Safe practices and procedures
- Proper and compliant PPE
- Thorough electrical "make safe" and construction use
- Ladder and lift safety
- Daily cleanup, maintaining a clutter free work environment

All employees of MCS will be trained through our Insurance Company's safety program. The program is catered to our industry's challenges. MCS also believes in only working with companies that value the safety of others. Subcontractors will be required to meet or exceed our safety expectations. All on-site personnel will be required to proactively address any potential safety hazards and to adequately correct any potentially unsafe behaviors. Our safety program promotes personal responsibility and a culture that finds anything less than "zero injury" to be unacceptable.

Morales CS's supervisors are OSHA 30 certified. We also openly invite our Insurance Company to routinely and randomly visit our site to help us identify issues that should be addressed. We have attached a letter from their latest visit. **We value the safety of our workers and believe being safe is the best effort we can give to them.**

Safety Information	
1.0 EXPERIENCE MODIFICATION RATE (EMR)	0 # LOST TIME ACCIDENTS
0 # RECORDABLE CASES	0 FATALITIES



Claims & Suits

List all lawsuits, requested arbitration and mediation with regard to construction contracts in the last five (5) years.

Morales Construction Services, Inc. has no history of lawsuits, arbitration, or mediation on any construction project.

List all judgments, claims, arbitration proceedings, mediation or suits pending or anticipated against your organization.

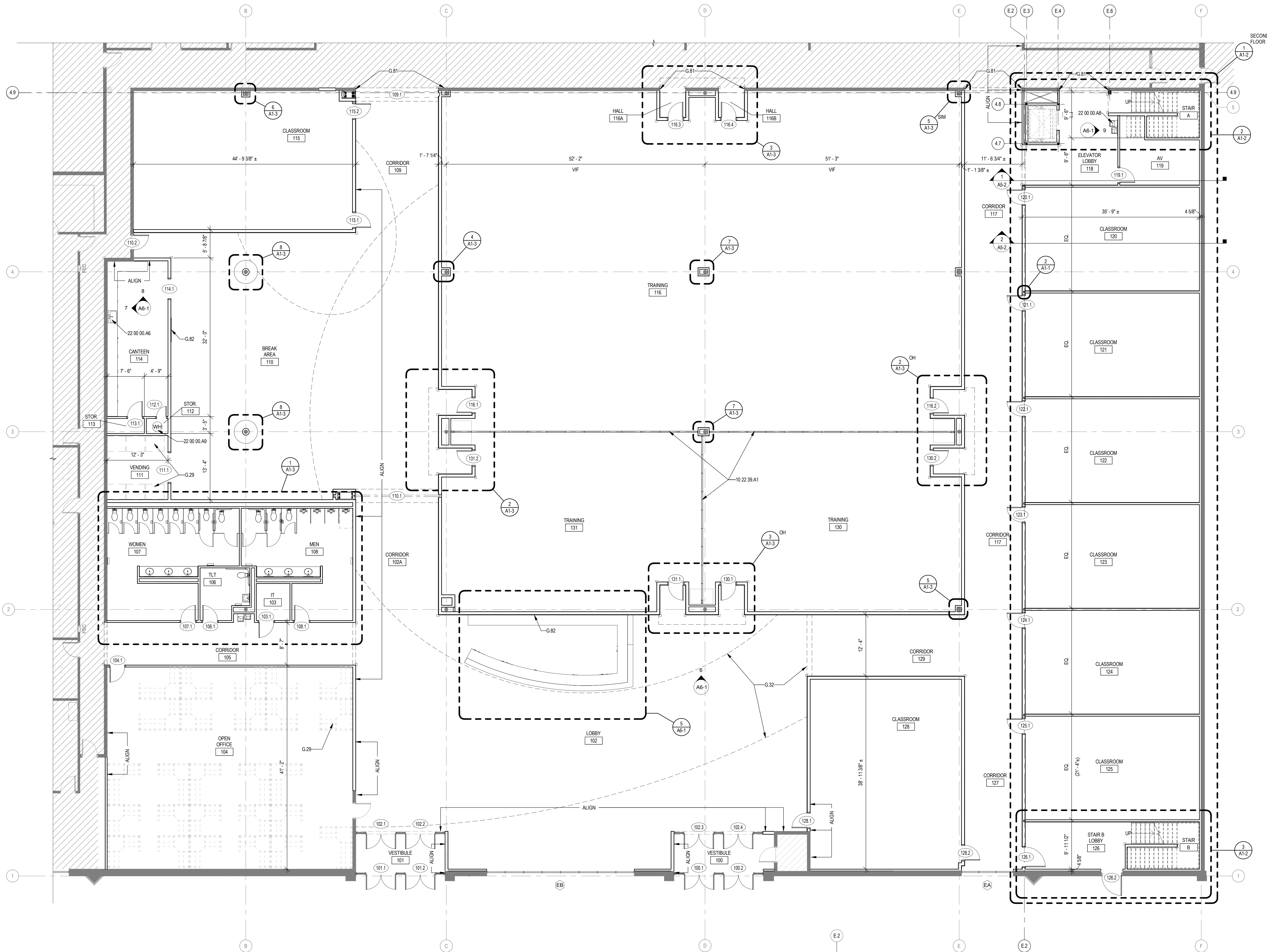
We have no judgements, claims, arbitration or any legal decision against our company.

State whether your organization has ever failed to complete any work.

Morales CS has never failed to complete our projects to the satisfaction of the owner.

LEGAL STATS

0	0	0
LEGAL ISSUES RELTATING TO CONSTRUCTION CONTRACTS	# PENDING CLAIMS AGAINST MCS	PROJECTS NOT COMPLETED



1 FLOOR PLAN - FIRST FLOOR
1/8" = 1'-0"

2 COLUMN PLAN DETAIL
1 1/2" = 1'-0"

NOTES

- 05 12 00.A4 Steel column and/or beam; see Structural.
- 08 11 13.B1 Scheduled opening.
- 10 22 29.A1 Operable panel partition door.
- 22 00 00.A6 Sink; see Plumbing.
- 22 00 00.A8 Electric water cooler; see Plumbing.
- 22 00 00.A9 Plumbing fixture; see Plumbing.
- G.29 Owner furnished equipment/furniture.
- G.32 Profile of partition and/or ceiling above shown dashed.
- G.77 Designated partition.
- G.81 Patch and repair as required to match existing finishes.
- G.82 TV monitor; C.F.C.I. mounting height to be 60" aff.

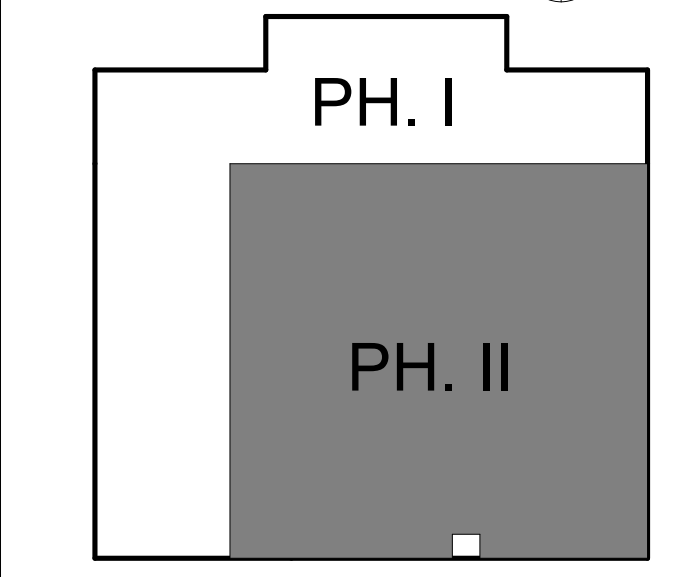
PLAN LEGEND

- EXISTING PARTITION TO REMAIN
- NEW PARTITION
- EXISTING DOOR TO REMAIN
- NEW DOOR AS SCHEDULED
- DOOR DESIGNATED
- WINDOW DESIGNATED
- PARTITION TYPE DESIGNATED
- EXISTING WINDOW TO REMAIN
- NEW WINDOW AS SCHEDULED
- ELEVATION MARKER
- NOT IN SCOPE OF WORK (N.I.C.)

GENERAL NOTES

- A. NEW DRYWALL CONSTRUCTION ALIGNING W/ EXISTING DRYWALL CONSTRUCTION IN THE SAME PLANE SHALL BE FLUSH WITH NO VISIBLE JOINTS.
- B. ALL NEW PARTITIONS TO BE PARTITION TYPE, P1, U.N.O. REFER TO PARTITION DETAILS SHEET FOR REFERENCE.
- C. DIMENSIONS STATED ARE MEASURED FINISH FACE OF WALL UNLESS OTHERWISE NOTED.
- D. DIMENSIONS STATED FOR THE LOCATION DOORS, FIXTURES AND PARTITIONS THAT ARE ASSOCIATED WITH HANDICAP ACCESSIBILITY ARE TO BE A CLEAR DIMENSION FROM FINISH FACE.
- E. REFER TO SHEETS G0-2 THRU G0-5 FOR TYPICAL DIMENSIONAL REQUIREMENTS FOR HANDICAP ACCESSIBILITY.
- F. PROVIDE INSULATED COVERS AT EXPOSED PIPING BENEATH LAVATORY BOWLS.
- G. PROVIDE 5/8" CEMENT BOARD SUBSTRATE OR OTHER BACKER BOARD AS SPECIFIED IN LIEU OF GYPSUM BOARD WHERE TILE IS SCHEDULED AS WALL FINISH.
- H. PROVIDE 2X BLOCKING IN PARTITIONS FOR MOUNTING BRACKETS, HANDRAILS, GRAB BARS, TOILET ACCESSORIES, WALL-MOUNTED MONITORS AND OTHER ITEMS ATTACHED TO THE PARTITIONS.
- I. REFER TO SHEET A0-3 FOR LOCATION OF ROOMS THAT ARE TO RECEIVE CONTINUOUS SOUND ATTENUATION BLANKETS IN PARTITIONS AND/OR ABOVE CEILING.
- J. ALL INTERIOR GYPSUM BOARD PARTITIONS AND GYPSUM BOARD CEILINGS REQUIRE CONTROL JOINTS AT INTERSECTION WITH EXTERIOR WALLS.
- K. GENERALLY CLEAN. REMOVE TRASH AND OTHER CONSTRUCTION DEBRIS NOT INTEGRAL TO THE FUNCTION OF THE SPACE OR EQUIPMENT IN SERVICE. VERIFY ANY ITEMS TO BE SALVAGED WITH THE OWNER AND FIRST MAINTENANCE STAFF PRIOR TO DISPOSAL.
- L. FIELD VERIFY ALL EXISTING CONDITIONS. REPORT ANY DISCREPANCIES BETWEEN CONSTRUCTION DOCUMENTS AND EXISTING CONDITIONS TO ARCHITECT PRIOR TO COMMENCEMENT OF WORK.
- M. DIAGONAL HATCHING DENOTE AREAS TO REMAIN UNIMPROVED. NOT IN CONTRACT (N.I.C.).
- N. PROVIDE TEMPORARY SHORING AS REQUIRED TO ALLOW FOR REMOVAL AND REPLACEMENT OR REPAIR OF A STRUCTURAL ELEMENT.
- O. VERIFY FUNCTION OF ALL EXISTING EQUIPMENT/ INFRASTRUCTURE NOT IN SERVICE. REMOVE/ TERMINATE ACCORDING TO DISCIPLINE'S STANDARD OF PRACTICE AND CODE CONSTRAINTS.
- P. SHADING INDICATES BUILDING ELEMENTS TO REMAIN. PATCH/REPAIR TO A CONDITION SUITABLE FOR ACCOMMODATING NEW FINISHES OR TO MATCH EXISTING CONDITION.
- Q. PATCH/REPAIR DAMAGE CAUSED BY REMOVAL OR REPLACEMENT OF EXISTING MECHANICAL EQUIPMENT.
- R. ALL EXISTING INTERIOR PARTITIONS WITH PROJECT SCOPE TO RECEIVE NEW PAINT, REPAIR, TAPE, BED AND RETEXTURE AS REQUIRED TO RECEIVE NEW FINISH.
- S. PATCH/REPAIR AND CLEAN ALL EXISTING CONCRETE FLOORS WITHIN BOILER AND MECHANICAL ROOMS.
- T. ALL PARTITIONS ACTING AS A GUARD SHALL MEET THE GUARD STRUCTURAL LOAD REQUIREMENTS AS REQUIRED BY CODE.

KEY PLAN



REVISIONS

NO.	DESCRIPTION	DATE

Hahnfeld Hoffer Stanford
architects planners interiors
200 Bailey Ave., Suite 200
Fort Worth, Texas 76107
817.921.5928
817.302.0692 fax

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METRO STRUCTURAL CONSULTANTS
STRUCTURAL ENGINEER
350 NE LOOP 820, STE 507
HURST, TEXAS 76003
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FAX 817.284.5075

WELLS DOAK ENGINEERS
MECH/PLUMB/ELEC ENGINEER
2800 S HULEN ST., STE 212
FORT WORTH, TEXAS 76109
TEL 817.920.9545
FAX 817.920.9565

IDIBRI CONSULTING
ACOUSTICS/AV/TECHNOLOGY
1550B WRIGHT BROTHERS DRIVE
ADDISON, TEXAS 75001
TEL 972.239.1505
FAX 972.239.1510

PRELIMINARY ONLY:
NOT FOR BIDDING, PERMIT,
OR CONSTRUCTION.
DATE: 1 MAY 2019

ERIC L HAHNFELD, AIA
TEXAS REGISTRATION: 13978

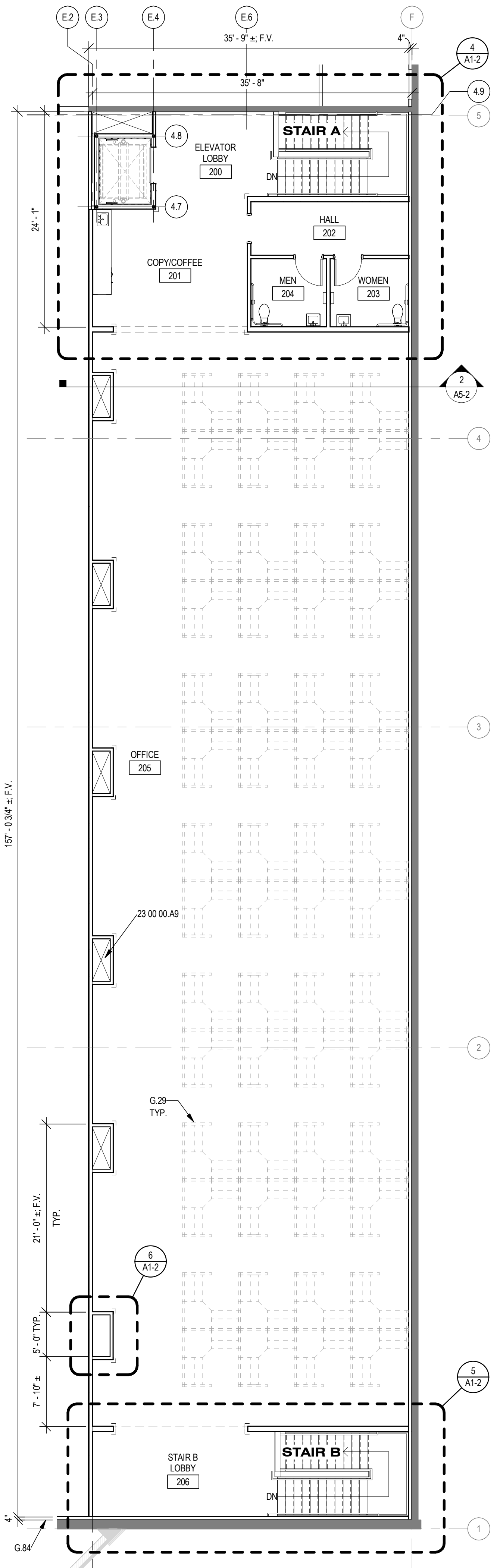
INNOVATION CENTER - PHASE II
FORT WORTH INDEPENDENT SCHOOL DISTRICT
1050 BRIDGEWOOD DRIVE, FORT WORTH,
TEXAS 76112

PROJECT #: 15075-01 MANAGER: WJW
ISSUED FOR CONSTRUCTION DRAFTER: WJW
DATE: 1 MAY 2019 CHECKED: ELH

FLOOR PLAN

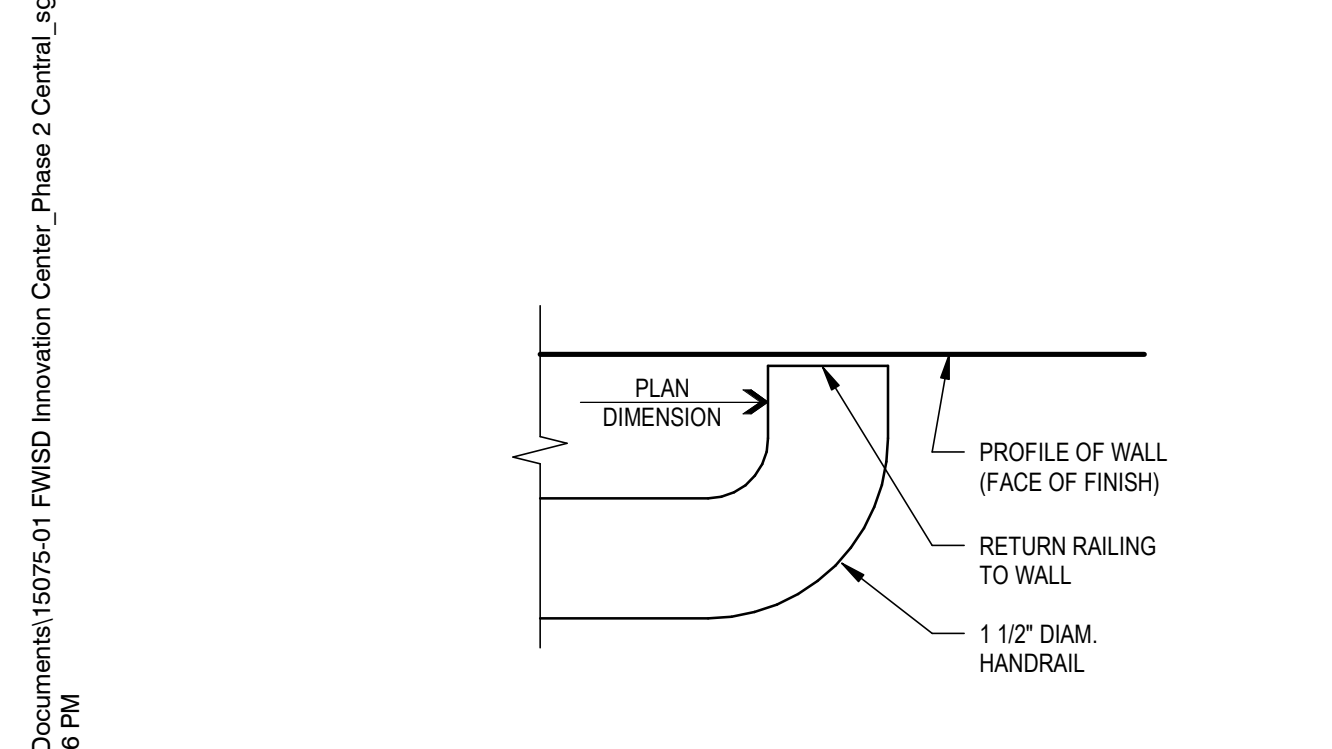
SHEET
A1-1
OF 3 A1 SHEETS

C:\Users\Simon\Documents\15075-01 FWISD Innovation Center - Phase 2 Central - g.ahnefeld.com.rvt 4/26/2019 5:08:32 PM

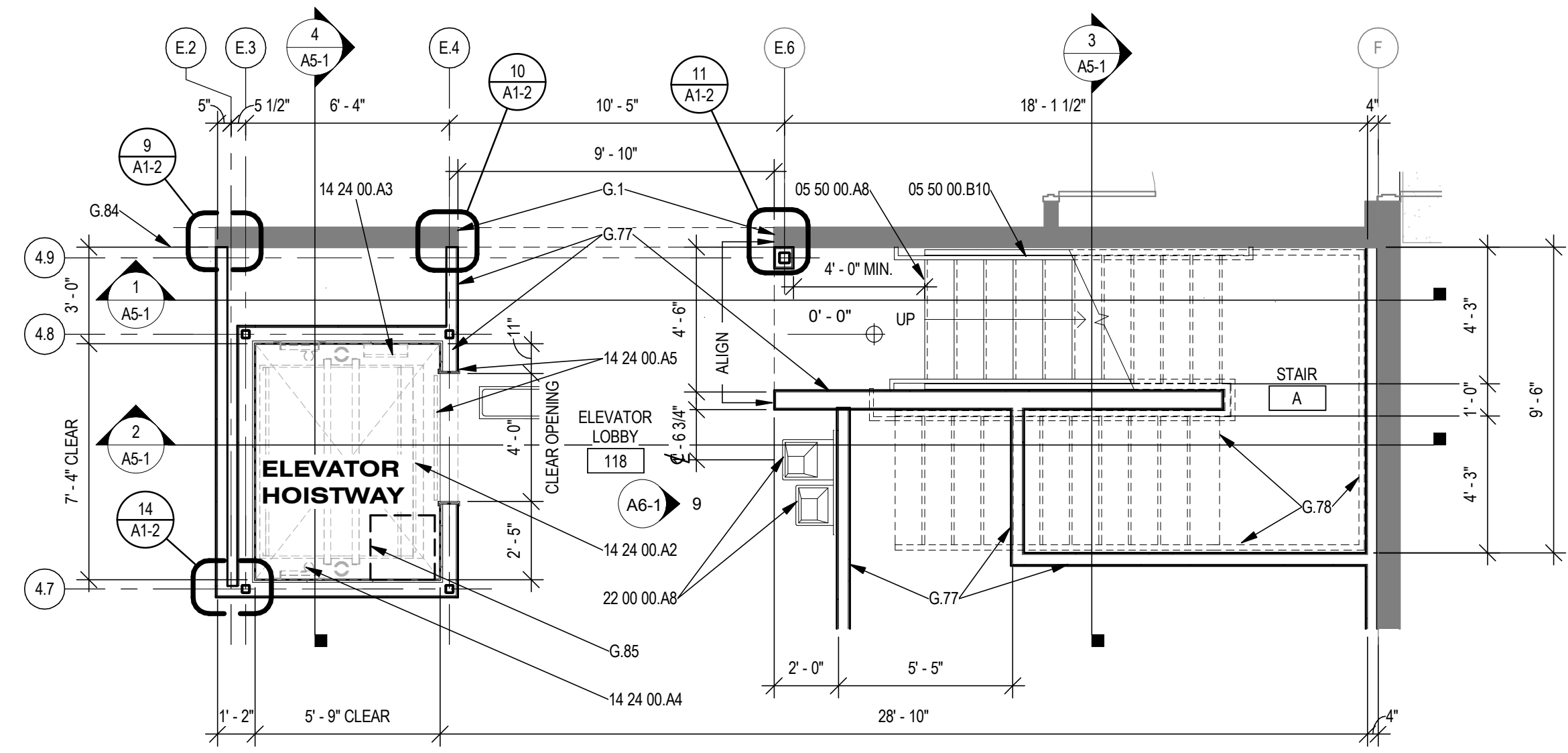


NOTE:
CHASE LOCATIONS APPROXIMATE;
EXACT LOCATION DETERMINED BY
FLOOR FRAMING LOCATIONS.

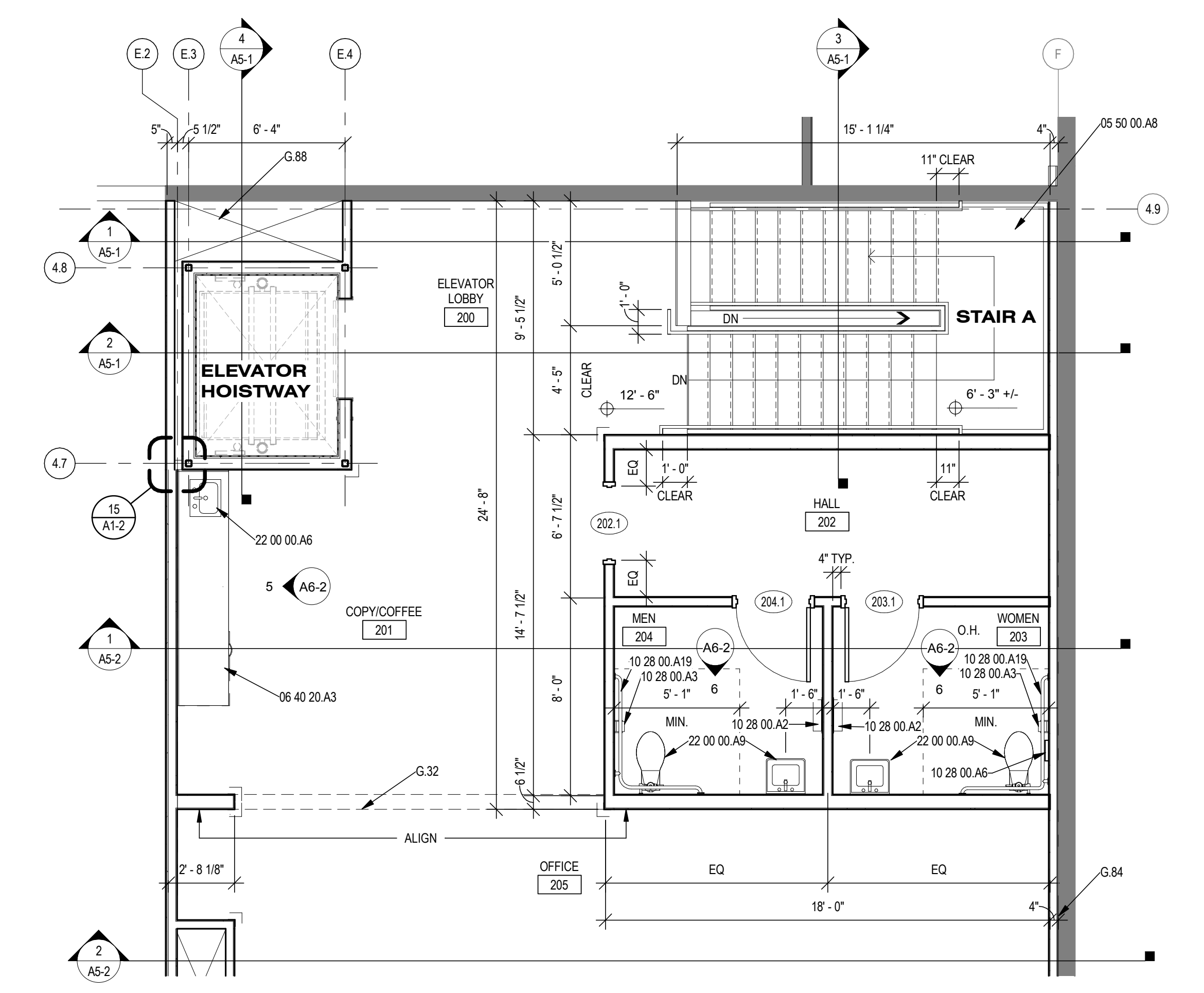
1 FLOOR PLAN - SECOND FLOOR
1/8" = 1'-0"



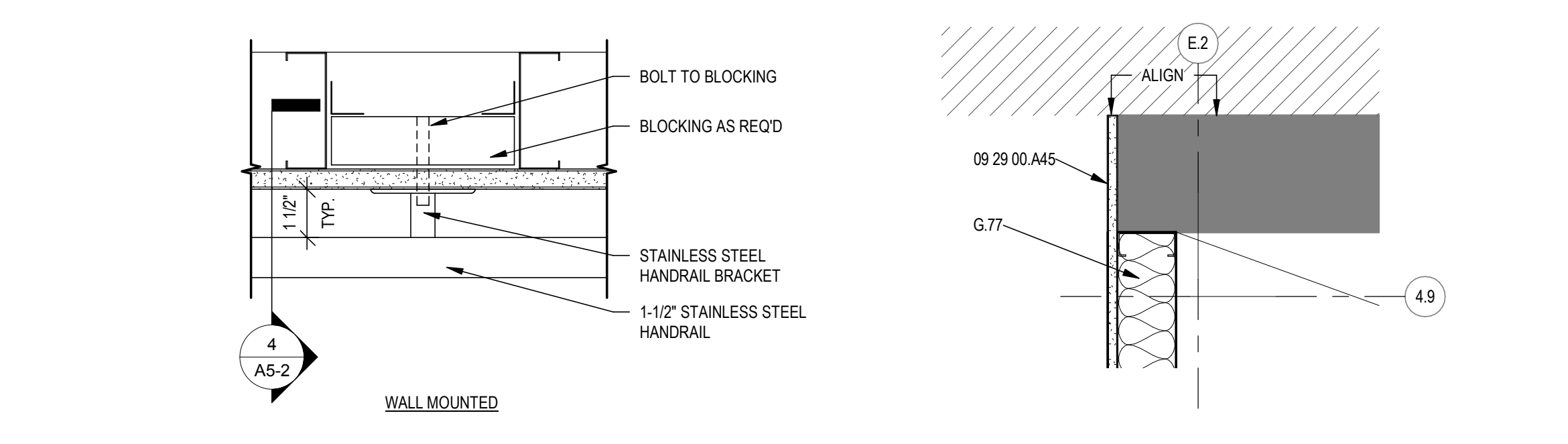
12 HANDRAIL PLAN DETAIL
6" = 1'-0"



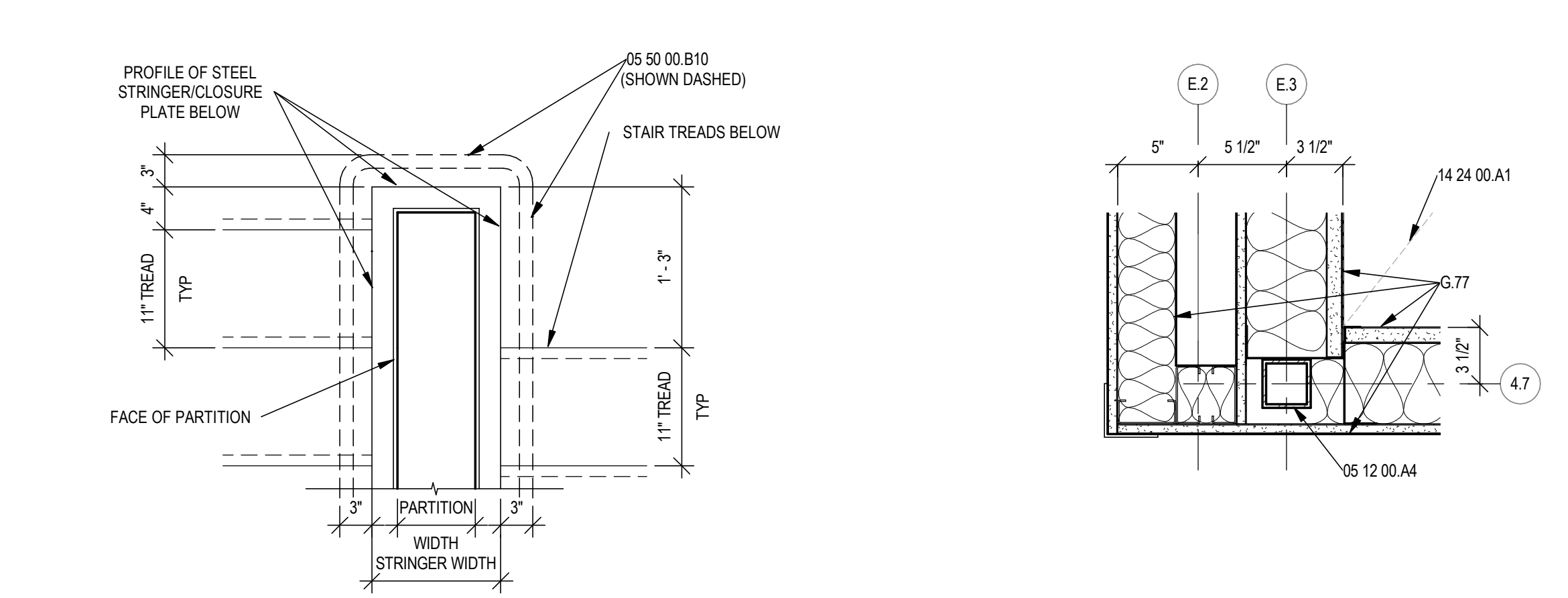
2 ENLARGED FLOOR PLAN - FIRST FLOOR
1/4" = 1'-0"



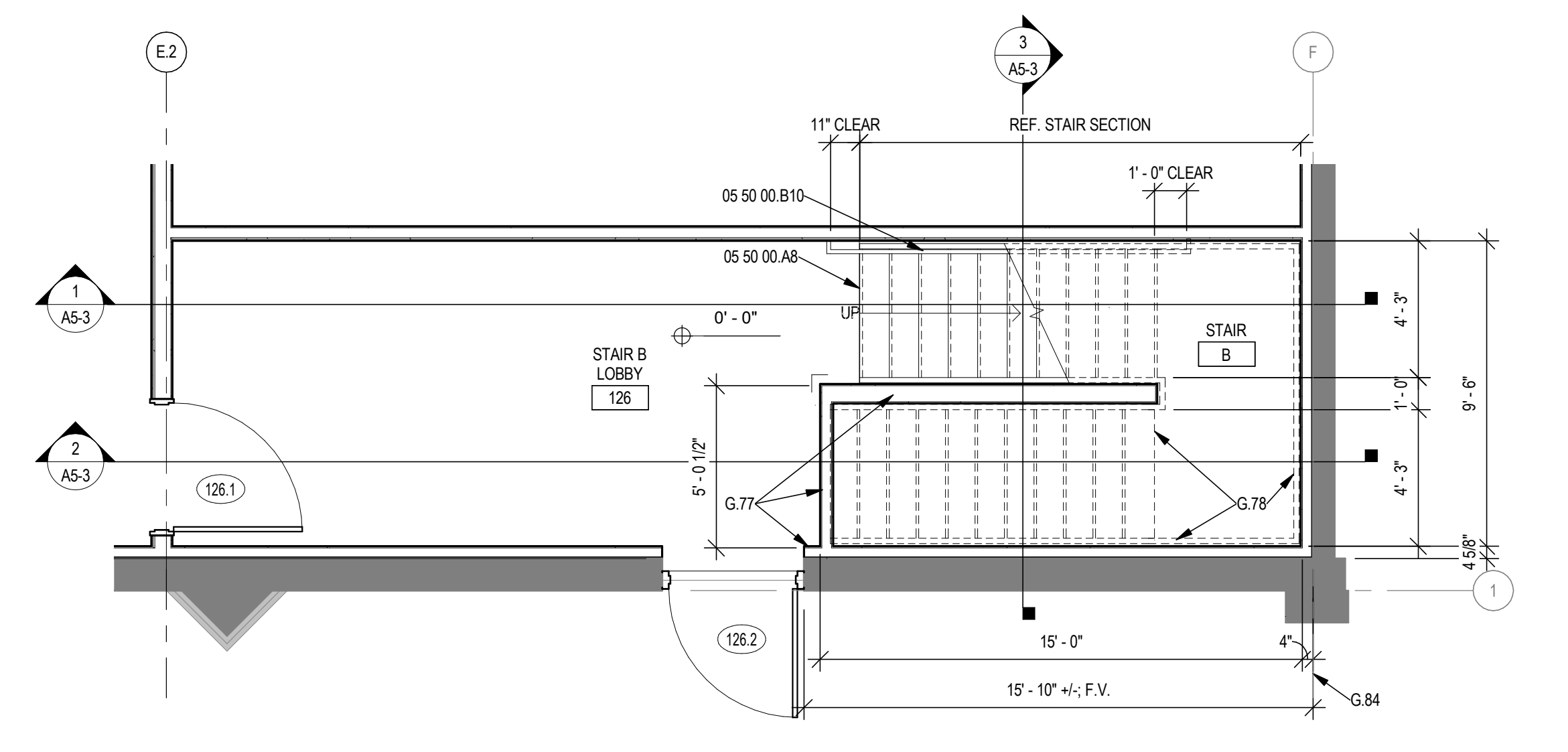
4 ENLARGED FLOOR PLAN - SECOND FLOOR
1/4" = 1'-0"



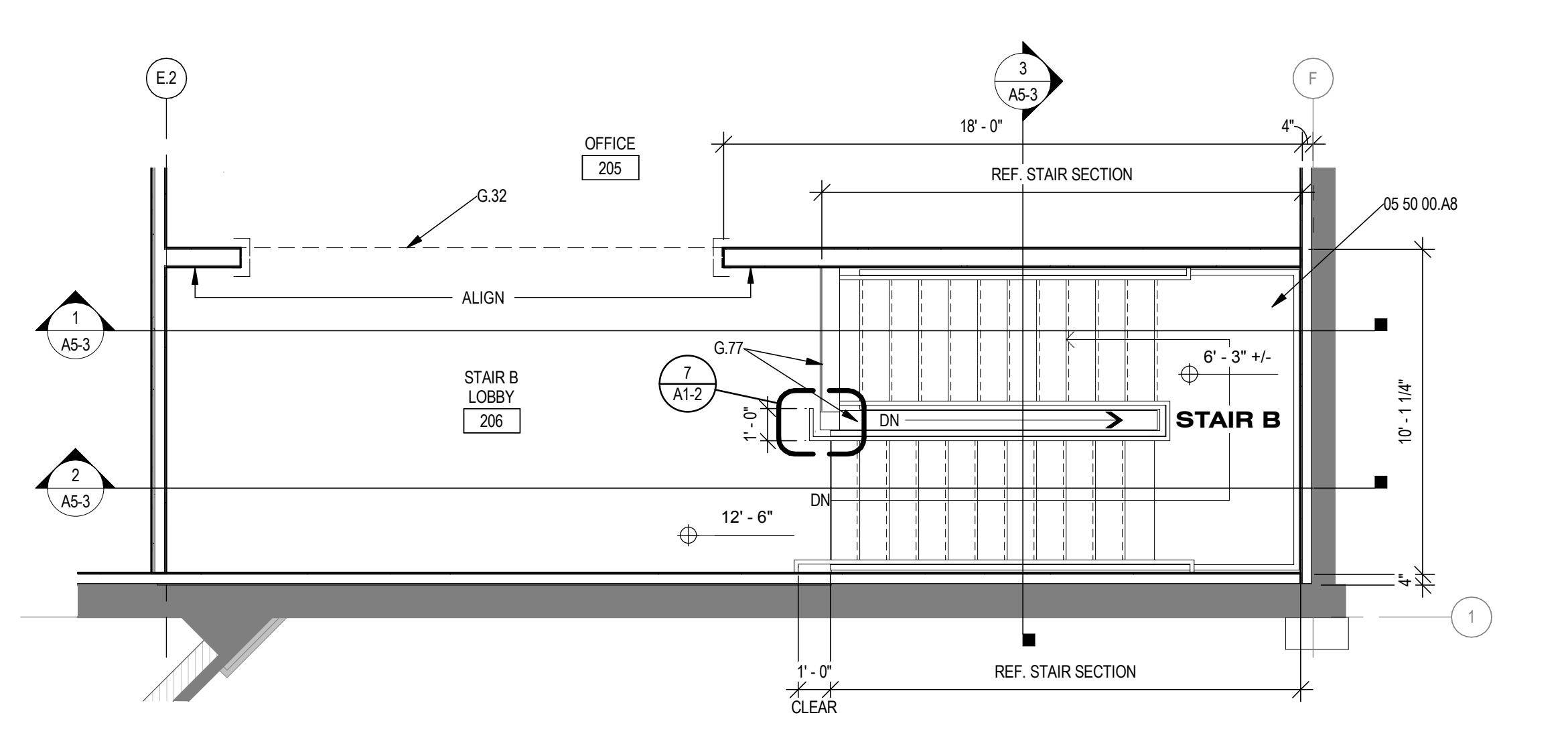
8 TYP. HANDRAIL BRACKET PLAN
3" = 1'-0"



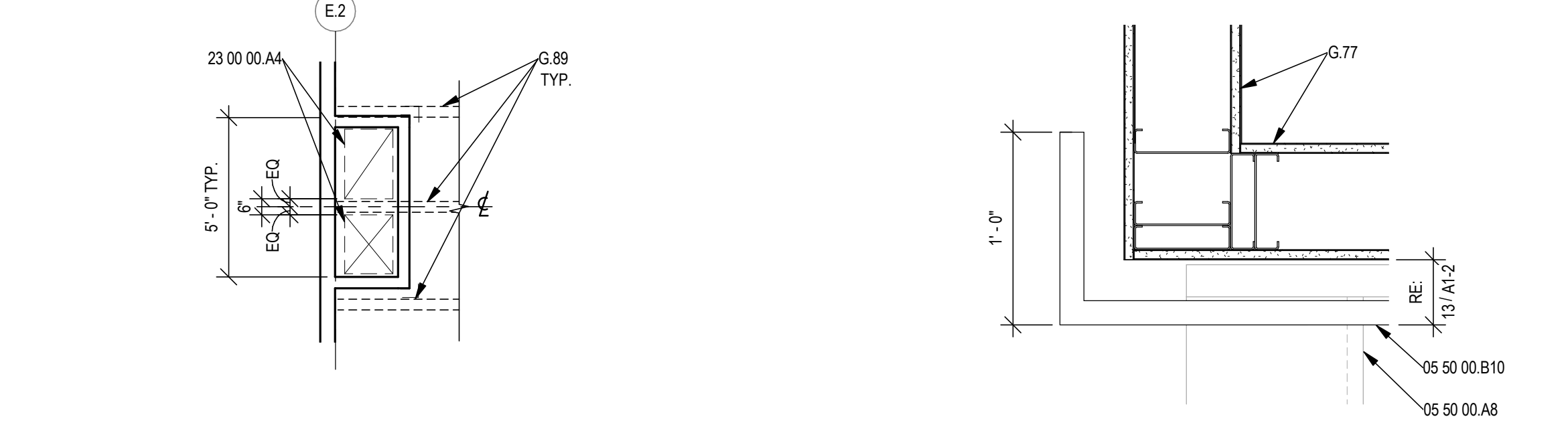
13 HANDRAIL PLAN DETAIL
1" = 1'-0"



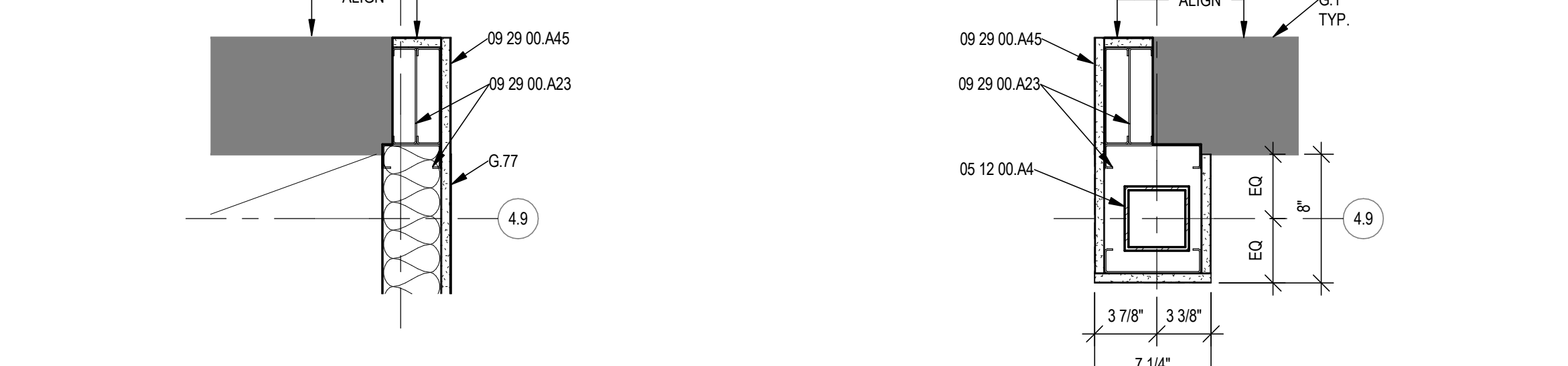
3 ENLARGED FLOOR PLAN - FIRST FLOOR
1/4" = 1'-0"



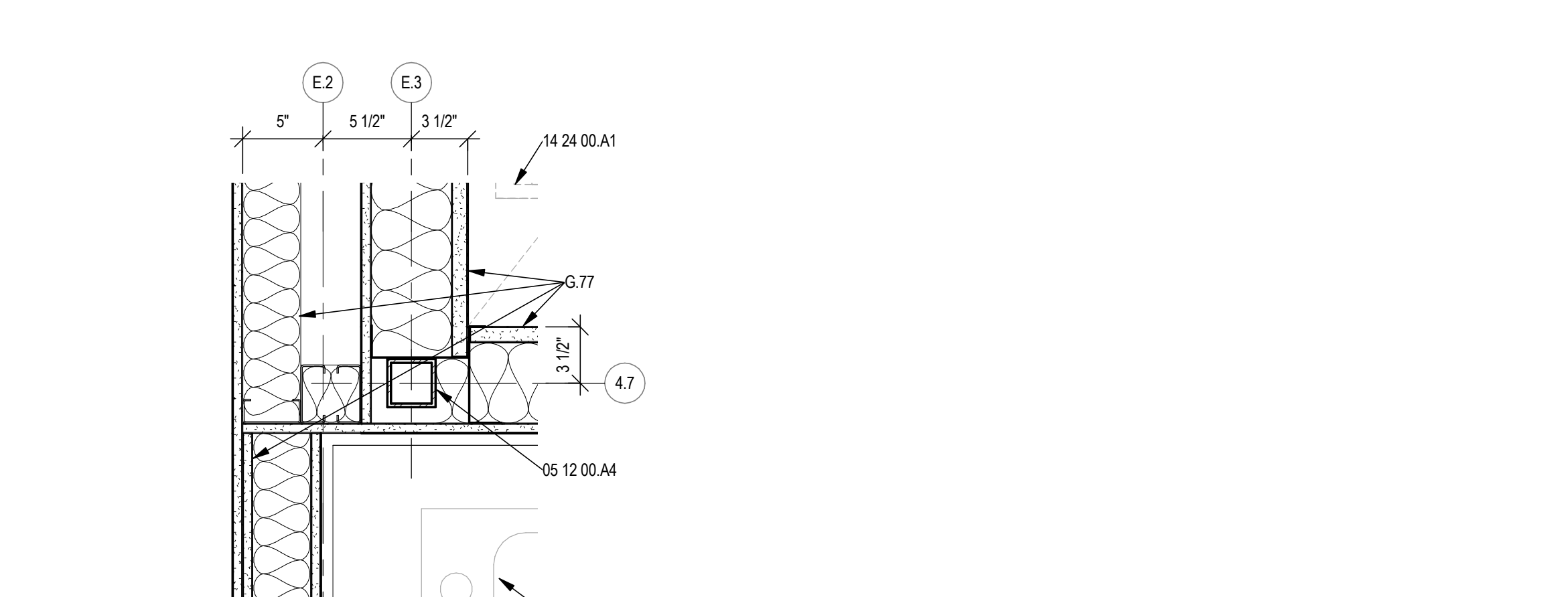
5 ENLARGED FLOOR PLAN - SECOND FLOOR
1/4" = 1'-0"



6 CHASE PLAN DETAIL
1/4" = 1'-0"



7 HANDRAIL PLAN DETAIL
1 1/2" = 1'-0"



10 COLUMN PLAN DETAIL
1 1/2" = 1'-0"

- NOTES**
- 05 12 00.A4 Steel column and/or beam; see Structural.
 - 05 50 00.A8 Steel-framed stair assembly by stair fabricator per specified details and performance requirements.
 - 05 50 00.B10 Wall mounted handrail.
 - 05 40 20.A3 Millwork base cabinet.
 - 09 29 00.A23 6" metal stud framing.
 - 09 29 00.A45 5/8" gypsum board.
 - 10 28 00.A2 Paper towel dispenser.
 - 10 28 00.A3 Toilet tissue dispenser.
 - 10 28 00.A6 Sanitary napkin disposal.
 - 10 28 00.A19 Grab bar.
 - 14 24 00.A1 Hydraulic Elevator.
 - 14 24 00.A2 Elevator cab; shown dashed.
 - 14 24 00.A3 Steel pit ladder by elevator manufacturer.
 - 14 24 00.A4 Elevator guide rails and brackets by elevator manufacturer. Coordinate with Struct. typ.
 - 14 24 00.A5 Elevator door and frame by elevator manufacturer.
 - 22 00 00.A6 Sink; see Plumbing.
 - 22 00 00.A8 Electric water cooler; see Plumbing.
 - 22 00 00.A9 Plumbing fixture; see Plumbing.
 - 23 00 00.A4 Ductwork and/or mechanical unit; see Mechanical for actual sizes, runs and placement.
 - 23 00 00.A9 Mechanical chase.
 - G.1 Existing construction shown shaded.
 - G.29 Owner furnished equipment/furniture.
 - G.32 Profile of partition and/or ceiling above shown dashed.
 - G.77 Designated partition.
 - G.78 Profile of steel stair shown dashed for clarity.
 - G.84 Interior face of existing construction.
 - G.85 Sump pit/ drain located in coordination w/ elevator manufacturer requirements and in compliance w/ applicable codes/ordinances. Ref. Structural.
 - G.88 Chase.
 - G.89 Approximate location of second floor framing shown dashed - field verify. Ref. Structural.

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 - T. ALL PARTITIONS ACTING AS A GUARD SHALL MEET THE GUARD STRUCTURAL LOAD REQUIREMENTS AS REQUIRED BY CODE.

- KEY PLAN**
-
- REVISIONS**
- | NO. | DATE | DESCRIPTION |
|-----|------|-------------|
| | | |

Hahnfeld Hoffer Stanford
architects planners interiors
200 Bailey Ave., Suite 200
Fort Worth, Texas 76107
817.921.5928
817.302.0692 fax

CONSULTANTS

METRO STRUCTURAL CONSULTANTS
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ADDISON, TEXAS 75001
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FAX 972.239.1510

PRELIMINARY ONLY:
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OR CONSTRUCTION.
DATE: 1 MAY 2019

ERIC L HAHNFELD, AIA
TEXAS REGISTRATION: 13978

INNOVATION CENTER - PHASE II
FORT WORTH INDEPENDENT SCHOOL DISTRICT
1050 BRIDGEWOOD DRIVE, FORT WORTH, TEXAS 76112

PROJECT #: 15075-01 MANAGER: WWJ
ISSUED FOR CONSTRUCTION DRAFTER: WWJ
DATE: 1 MAY 2019 CHECKED: ELH

ENLARGED PLANS AND PLAN DETAIL

SHEET
A1-2
OF 3 A1 SHEETS
Copyright © 2019 Hahnfeld Hoffer Stanford

**STATEMENT EXPRESSING
OFFICIAL INTENT TO REIMBURSE
EXPENDITURES WITH THE PROCEEDS OF FUTURE DEBT**

Whereas, the Fort Worth Independent School District (the “District”), a political subdivision of the State of Texas, expects to pay expenditures in connection with the construction project as describe in the construction of the Teaching and Learning Center Phase II at 1050 Bridgewood prior to the issuance of obligations by the District in connection with the financing of the Project from available funds, particularly funds of the District’s general fund;

Whereas, the District finds, considers, and declares that the reimbursement of the District for the payment of such expenditures will be appropriate and consistent with the lawful objectives of the District, and, as such, chooses to declare its intention, in accordance with the provisions of Section 1.150-2 of the Treasury Regulations, to reimburse itself for such payments at such time as it issues obligations to finance the Project;

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE FORT WORTH INDEPENDENT SCHOOL DISTRICT THAT:

Section 1. The District reasonably expects it will incur debt, as one or more series of obligations, with an aggregate maximum principal amount not to exceed \$5,382,900.00, for the purpose of paying the aggregate costs of the Project.

Section 2. All costs to be reimbursed pursuant hereto will be capital expenditures. No tax-exempt obligations will be issued by the District in furtherance of this Statement after a date which is later than 18 months after the later of (a) the date the expenditures are paid or (b) the date on which the property, with respect to which such expenditures were made, is placed in service.

Secion 3. The foregoing notwithstanding, no tax-exempt obligation will be issued pursuant to this Statement more than three years after the date any expenditure which is to be reimbursed is paid.

Date: _____, 2019

Jacinto Ramos, Jr.
President
Fort Worth Independent School District

SEAL

ATTEST:

Quinton Phillips
Secretary of the Board of Education
Fort Worth Independent School District

**CONSENT AGENDA ITEM
BOARD MEETING
JUNE 25, 2019**

TOPIC: APPROVAL OF RESOLUTION TO EXTEND DEPOSITORY CONTRACT WITH JP MORGAN CHASE BANK FOR THE PERIOD JULY 1, 2019 – JUNE 30, 2021

BACKGROUND:

According to the Texas Education Code, Sec. 45.205, a school district and its depository bank may agree to extend the current depository contract for an additional two-year term. The District qualifies for an extension of their current depository contract, which ends June 30, 2019. Fort Worth ISD has an efficient and effective banking relationship with JP Morgan Chase Bank. Administration recommends that the Board of Education approve a two-year extension of the District's depository contract with JP Morgan Chase Bank for the period July 1, 2019 - June 30, 2021, and that the attached Resolution be executed for return to the Texas Education Agency.

STRATEGIC GOAL:

2- Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Resolution to Extend Depository Contract with JP Morgan Chase Bank for the period July 1, 2019 – June 30, 2021.
2. Decline to Approve Resolution to Extend Depository Contract with JP Morgan Chase Bank for the period July 1, 2019 – June 30, 2021.
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Resolution to Extend Depository Contract with JP Morgan Chase Bank for the period July 1, 2019 – June 30, 2021

FUNDING SOURCE

Additional Details

No Cost

Not Applicable

COST:

No Cost

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Division of Business and Finance

RATIONALE:

The two-year extension of the Depository Contract with JP Morgan Chase Bank is permitted by the Texas Education Code and allows the District to continue its banking relationship with this banking institution under the terms and conditions set forth in the initial agreement.

INFORMATION SOURCE:

Elsie Schiro
David Johnson
Gloria Bey
Tonya Wright

Board Resolution Extending Depository Contract for Funds
Of Independent School Districts Under Texas Education Code,
Chapter 45, Subchapter G, School District Depositories

Resolved by the Fort Worth Independent School District that:

JP Morgan Chase Bank *Board of Trustees* located at Tarrant
(Name of Depository Bank) *(Name of County)*

County, State of Texas, being a bank as defined in section 45.201 of the Texas Education Code,
and FWISD (CDN: 220-905) agree to extend this depository
(Name of District)

contract pursuant to Texas Education Code Section 45.205, for an additional two-year term from
7/1/2019 through 6/30/2021. Under Texas Education Code Section 45.205(b), a school
district and the district's depository bank may agree to extend a depository contract for three
additional two-year terms. The extension constitutes the parties' First two-year term.
(first, second, third)

Furthermore, under Texas Education Code Section 45.205(c), the contract term and any extension
must coincide with the school district's fiscal year.

AGREED AND ACCEPTED on behalf of Fort Worth Independent School District
Name of District

this the _____ day of _____.

Signature of President of School Board

AGREED AND ACCEPTED on behalf of Depository this the 17th day of June 2019.

JP Morgan Chase N.A.
Typed Name of Depository

Glenn S Forbes
Signature of Authorized Bank Officer

VP - Authorized Officer
Title of Authorized Bank Officer

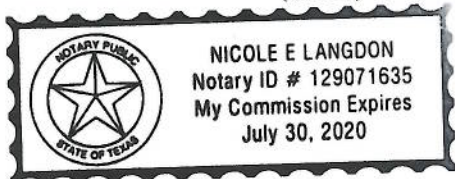
Acknowledgement

Acknowledged before me in TARRANT County, Texas, on JUNE 17, 2019, by

GLENN S FORBES, bank officer of the Depository named in the preceding
document, for the Depository.

Nicole E Langdon
Signature of Notary

(SEAL)



Notary Public in and for TARRANT
County, Texas

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE NORTH SIDE HIGH SCHOOL MARIACHI EUROPEAN TRAVEL

BACKGROUND:

The North Side High School Mariachi will be traveling to perform in Germany, Switzerland and Austria July 31, 2019 – August 11, 2019. Students will perform in all three countries and will be able to visit historical sites and visit important musical history sites while traveling. The purpose of this destination is to tie the musical history of the mariachi polka from Mexico to its European development. Directors Choice was selected to provide services that include booking flights, accommodations and performance venues, providing liability insurance and any other items associated with this travel. Travelers include teachers, parents, students and Antonio Martinez, North Side High School Principal, all of which are responsible for paying individually for their travel.

STRATEGIC GOAL:

1. Increase Student Achievement

ALTERNATIVES:

1. Approve North Side High School Mariachi European Travel
2. Decline to Approve North Side High School Mariachi European Travel
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve North Side High School Mariachi European Travel

FUNDING SOURCE

Additional Details

General Fund
Internal Finance

461.11.6412.001.008.11.542.000000

COST:

\$172,192.00

VENDOR:

Director's Choice

PURCHASING MECHANISM

Bid/RFP/RFQ

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

North Side High School

RATIONALE:

The North Side High School Mariachi was formed in 1980, with the intention of teaching students how to play instruments and music that was traditionally created in Mexico in the genre of Mariachi. Since then, the North Side Mariachi staff has worked to create opportunities for all students within the program to represent the Fort Worth Independent School District on many stages throughout the world. This European trip was created for students to be able to visit and perform in an area of the world that is rich in music history, while making the trip relevant to mariachi education. The opportunity to perform in the area in which Bach, Beethoven and many other classical musicians performed is something that most musicians will never be able to do in their life. On top of all of the educational benefits this trip has to offer everyone, the trip is entirely funded by the students and participants and does not require the Fort Worth ISD to provide any funding for the trip.

INFORMATION SOURCE:

Cherie Washington

**CONSENT AGENDA ITEM
BOARD MEETING
JUNE 25, 2019**

TOPIC: CLOSEOUT OF THE CMAR CONTRACT WITH JOERIS GENERAL CONTRACTORS, LTD. FOR VAN ZANDT GUINN ELEMENTARY - BID PACKAGE 055, GMP II (RFCSP #16-001) AND AUTHORIZATION OF FINAL PAYMENT IN THE 2013 CAPITAL IMPROVEMENT PROGRAM

BACKGROUND:

On January 16, 2016, the Board of Education authorized CIP staff to negotiate and enter into a CMAR contract with a General Contractor for the 2013 Capital Improvement Program Bid Package 055, GMP II (RFCSP 16-001). This Bid Package consisted of construction services at TEA 259, Van Zandt Guinn ES. The work commenced on December 28, 2015, and was substantially completed on December 14, 2017, as inspected by the AE firm, Perkins & Will-CRA. LP. Joeris General Contractors, LTD. has submitted all of the required closeout documentation, which will be reviewed for completeness prior to final payment to the vendor.

The Final Payment to Joeris General Contractors, LTD. for BP 055, GMP II will be in the not-to-exceed amount of \$595,815.46.

Original Contract Amount:	\$13,763,563.00	Original Contract Time:	343 Days
Previous Change Orders:	\$93,045.50	Days Added in Previous CO:	0 Days
Final Change Order:	(\$8,882.41)	Final Days Added:	374 Days
Final Contract Amount:	\$13,847,726.09	Final Contract Time:	717 Days
Previously Paid:	(\$13,244,105.65)		
Reduction to Retainage	(\$7,805.00)		
Final Payment Due:	\$595,815.46		

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Closeout of The CMAR Contract With Joeris General Contractors, LTD. For Van Zandt Guinn Elementary - Bid Package 055, GMP II (RFCSP #16-001) And Authorization of Final Payment In The 2013 Capital Improvement Program
2. Decline to Approve Closeout of The CMAR Contract With Joeris General Contractors, LTD. For Van Zandt Guinn Elementary - Bid Package 055, GMP II (RFCSP #16-001) And Authorization of Final Payment In The 2013 Capital Improvement Program
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Closeout of The CMAR Contract With Joeris General Contractors, LTD. For Van Zandt Guinn Elementary - Bid Package 055, GMP II (RFCSP #16-001) And Authorization of Final Payment In The 2013 Capital Improvement Program

FUNDING SOURCE

Additional Details

CIP 2013	681.00.2116.000.000.00.000.000000 \$595,815.46
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COST:

Not-to-exceed amount of \$595,815.46

VENDOR:

Joeris General COntrollers, LTD.

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA 259 Van Zandt Guinn ES

RATIONALE:

Joeris General Contractors, LTD. has completed all work as required per the terms of their construction contract associated with BP 055, GMP II (RFCSP #16-001). The project has been accepted by the CIP Construction Manager and a financial reconciliation of the amount paid to date has been performed by the CIP Accounting/Controls Manager.

INFORMATION SOURCE:

Vicki Burris

**CONSENT AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: ACCEPT THE COMPLETION OF WORK FOR THE CONTRACT WITH NORTHRIDGE CONSTRUCTION GROUP FOR THE RENOVATION OF R.L. PASCHAL HIGH SCHOOL COMPETITION GYM/FIELDHOUSE, CSP #18-033, JOB #010-001, APPROVE FINAL CHANGE ORDER #1 (\$750.00 CREDIT) AND AUTHORIZE FINAL PAYMENT IN CONJUNCTION WITH THE 2017 CAPITAL IMPROVEMENT PROGRAM (\$139,185.00 BOND FUNDS)

BACKGROUND:

On April 24, 2018, the Board of Education authorized CIP staff to negotiate and enter into a contract with a General Contractor for the 2017 Capital Improvement Program CSP #18-033, Job No. 010-001. This Bid Package included the interior finish-out of TEA #010 R.L. Paschal High School competition gym/fieldhouse. The was substantially completed on October 11, 2018, as inspected by the A/E firm, Hahnfeld Hoffer Stanford. Northridge Construction Group has submitted all required closeout documentation, which will be reviewed for completeness prior to final payment to the contractor.

Accept The Completion Of Work For The Contract With Northridge Construction Group For The Renovation Of R.L. Paschal High School Competition Gym/Fieldhouse, CSP #18-033, Job #010-001, Approve Final Change Order #1 (\$750.00 Credit) And Authorize Final Payment In Conjunction With The 2017 Capital Improvement Program (\$139,185.00 Bond Funds)

Original Contract Amount:	\$2,784,450.00	Original Substantial Completion Date:	July 30, 2018
Final Deductive Change Order:	(\$750.00)	Substantial Completion Date Increased:	72 Days
Final Contract Amount:	\$2,783,700.00	Final Substantial Completion Date:	October 11, 2018
Previously Paid:	\$2,644,515.00		
Final Retainage Payment Due:	\$139,185.00		

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve Accept The Completion Of Work For The Contract With Northridge Construction Group For The Renovation Of R.L. Paschal High School Competition Gym/Fieldhouse, CSP #18-033, Job #010-001, Approve Final Change Order #1 (\$750.00 Credit) And Authorize Final Payment In Conjunction With The 2017 Capital Improvement Program (\$139,185.00 Bond Funds)
2. Decline to Approve Accept The Completion Of Work For The Contract With Northridge Construction Group For The Renovation Of R.L. Paschal High School Competition Gym/Fieldhouse, CSP #18-033, Job #010-001, Approve Final Change Order #1 (\$750.00 Credit) And Authorize Final Payment In Conjunction With The 2017 Capital Improvement Program (\$139,185.00 Bond Funds)
3. Remand to staff for further study

SUPERINTENDENT’S RECOMMENDATION:

Approve Accept The Completion Of Work For The Contract With Northridge Construction Group For The Renovation Of R.L. Paschal High School Competition Gym/Fieldhouse, CSP #18-033, Job #010-001, Approve Final Change Order #1 (\$750.00 Credit) And Authorize Final Payment In Conjunction With The 2017 Capital Improvement Program (\$139,185.00 Bond Funds)

FUNDING SOURCE

Additional Details

CIP 2017

671-00-2116-000-000-00-000-000000

COST:

Not to Exceed \$139,185.00

VENDOR:

Northridge Construction Group

PURCHASING MECHANISM

Not a purchase

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

Capital Improvement Program
TEA #010 R.L. Paschal High School

RATIONALE:

Northridge Construction Group has completed all work as required per the terms of their construction contract. The work has been inspected by Hahnfeld Hoffer Stanford and project has been accepted by the CIP Department. A financial reconciliation of the amount paid to date has been performed by the CIP Controls Manager.

INFORMATION SOURCE:

Vicki Burris

**ACTION AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: ADOPTION OF PROPOSED 2019-2020 BUDGETS FOR THE GENERAL FUND, DEBT SERVICE FUND, AND CHILD NUTRITION FUND

BACKGROUND:

Section 44.002 of the Education Code requires the Superintendent to prepare, or cause to be prepared, a proposed budget covering all estimated revenue and proposed expenditures of the District for the following fiscal year. The District must adopt a budget prior to June 30th annually with a July 1st fiscal year start date. Budgets for the General Fund, Debt Service Fund, and a Child Nutrition Fund must be included in the official District budget. The required Notice of Public Meeting to Discuss the Budget and Proposed Tax Rate has been published within the time frame required by law and in accordance with the other legal requirements as contained in Section 44.004 of the Education Code. Prior to this action agenda item, the District held a public hearing, presented the proposed 2019-2020 budgets, and provided the public the opportunity to comment on the proposed 2019-2020 budgets. Finally, the District has posted a summary of the proposed budget on the school District's internet website in accordance with Section 44.0041 of the Education Code. Therefore, all prerequisites for the adoption of the 2019-2020 budgets for the General Fund, Debt Service Fund, and a Child Nutrition Fund have been met.

STRATEGIC GOAL:

2-Improve Operational Effectiveness and Efficiency

ALTERNATIVES:

1. Approve the Adoption of the proposed 2019-2020 budgets for the General Fund, Debt Service Fund, and a Child Nutrition Fund.
2. Decline to Approve the Adoption of the proposed 2019-2020 budgets for the General Fund, Debt Service Fund, and a Child Nutrition Fund.
3. Remand to staff for further study.

SUPERINTENDENT'S RECOMMENDATION:

Approve the Adoption of the proposed 2019-2020 budgets for the General Fund, Debt Service Fund, and a Child Nutrition Fund.

FUNDING SOURCE

Additional Details

No Cost

General Fund, Debt Service Fund, and Child Nutrition Fund

COST:

Each of the proposed budgets outlined estimated revenue by object code, anticipated appropriations by function, and the effect on fund balance for the 2019-2020 school year.

VENDOR:

Not Applicable

PURCHASING MECHANISM

Not Applicable

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All District Schools/Department

RATIONALE:

The Education Code and State Board of Education requires the adoption of budgets for the General Fund, Debt Service Fund, and the Child Nutrition Fund by June 30th annually and prior to the expenditure of funds starting on July 1st annually.

INFORMATION SOURCE:

Elsie Schiro

2018-2019 FINAL BUDGETS
GENERAL FUND, DEBT SERVICE FUND AND CHILD NUTRITION SERVICE FUND
June 26, 2018

	ESTIMATED REVENUE	GENERAL FUND 199	DEBT SERVICE FUND 599	CHILD NUTRITION SERVICE FUND 701
5700	Local	394,504,221	106,610,006	3,545,000
5800	State	345,721,308	1,800,000	300,000
5900	Federal	15,000,000	-	52,090,000
7900	Other Resources	-	-	-
	Total Estimated Revenue	755,225,529	108,410,006	55,935,000

Function	Estimated Appropriations			
11	Instruction*	468,095,619	-	-
12	Instruction Resources and Media Serv.	11,752,096	-	-
13	Curriculum and Instructional Staff Develop.	10,724,997	-	-
21	Instructional Administration	14,694,461	-	-
23	School Administration	49,879,413	-	-
31	Guidance and Counseling Services	45,603,243	-	-
32	Social Work Services	5,282,264	-	-
33	Health Services	10,596,551	-	-
34	Student Transportation	24,470,800	-	-
35	Food Services	319,436	-	51,351,200
36	Cocurricular/Extracurricular Activities	15,481,375	-	-
41	General Administration	20,400,591	-	-
51	Plant Maintenance and Operations	73,195,304	-	67,800
52	Security and Monitoring Services	12,099,214	-	-
53	Data Processing Services	14,599,731	-	-
61	Community Services	5,310,465	-	-
71	Debt Service	-	108,145,912	-
81	Facilities Acquisition & Construction	7,234,082	-	-
95	Payments to Juvenile Justice Alt Ed Prog.	142,500	-	-
97	Tax Increment Financing	-	-	-
99	Other Intergovernmental Charges	3,100,000	-	-
	Total Estimated Appropriations	792,982,142	108,145,912	51,419,000
	Excess Revenue/Appropriations and Change in Fund Balance	(37,756,613)	264,094	4,516,000
	Fund Balance - Beginning (Unaudited)	185,104,223	46,026,747	5,231,710
	Fund Balance - Ending (Unaudited)	147,347,610	46,290,841	9,747,710

*NOTE: In accordance with House Bill 5, FWISD has budgeted for Accelerated Instruction in the General Fund for students who fail End of Course Exams. The budget is incorporated in Function 11 and can be identified separately by local option sub-object account codes. The Accelerated Instruction budget will be adopted as a part of the Board of Education's adoption of the General Fund Budget on June 26, 2018.

**ACTION AGENDA ITEM
BOARD MEETING
June 25, 2019**

TOPIC: APPROVE RENEWAL OF EDUPHORIA PREMIUM SUITE AND RELATED SERVICES

BACKGROUND:

Eduphoria Premium Suite Includes: STRIVE, AWARE, Facilities & Events, FormSpace, and TEKSbank, which provide the district and campuses with an integrated Web-based solution for T-TESS; professional scheduling and tracking; customizable access to student-level assessment data; a tool for creating forms; as well as an item bank of assessment items and questions. In 2014-2015, the District purchased Eduphoria Premium Suite to consolidate services and save resources. Eduphoria Premium Suite provides teachers and instructional personnel access to multiple services through one portal, with integration and consistent navigation.

STRATEGIC GOAL:

1-Increase Student Achievement

ALTERNATIVES:

1. Approve Renewal of Eduphoria Premium Suite and Related Services
2. Decline to Approve Renewal of Eduphoria Premium Suite and Related Services
3. Remand to staff for further study

SUPERINTENDENT'S RECOMMENDATION:

Approve Renewal of Eduphoria Premium Suite and Related Services

FUNDING SOURCE

Additional Details

General Fund

199-31-6239-001-999-99-114-000000

COST:

\$314,200.00

VENDOR:

Region 11 Education Service Center

PURCHASING MECHANISM

This purchase is in accordance with the Texas Education Code section 44.031 (j) regarding school district purchases made through an Interlocal contract. Pricing obtained through Education Service Center, Region XI. Supporting documentation is attached. The recommended vendor is listed above.

Purchasing Support Documents Needed:

- Bid – Bid Summary / Evaluation
- Inter-Local (IL) – Price Quote and IL Contract Summary Required
- Sole Source – Price Quote and Notarized FWISD Sole Source Affidavit
- Emergency – Price Quote and Emergency Affidavit

PARTICIPATING SCHOOL/DEPARTMENTS

All elementary school, middle school, high school, and specialty campuses

RATIONALE:

T-TESS is a state requirement, and the management of the entire evaluation process is critical to ensure accuracy and timely, accessible feedback for teachers. The tracking of professional learning is required as a part of state-mandated T-TESS; additionally, this tracking maintains compliance with other state and federal requirements, certification renewals, and District required training. Accessible student-level data is essential to teachers for planning and adjusting instruction. The integration of these applications within one system increases efficiency and effectiveness for teachers and administrators.

INFORMATION SOURCE:

Karen Molinar



Preparing today's learners for tomorrow's opportunities

Clyde W. Steelman, Jr., Ed.D.
Executive Director

Data Analysis Services and Support Quote

Fort Worth ISD

2019-2020

March 7, 2019

The table below represents Fort Worth ISD's requested Data Analysis services and estimated costs for the 2019-20 school year. Listed are: Eduphoria Premium Suite; which includes Aware, Forethought, Helpdesk, Facilities and Events, Form Space, and Strive, and district access for the TEKSbank item bank. All services will be effective September 1, 2019 – August 31, 2020. This quote is strictly for budget planning purposes only.

Online submission of contracts will still be required for service activation.

Component	Fee Explanation	Fee
Eduphoria Premium Suite	\$2,150.00 x 137 campuses + \$3,650 Technical Assistance Fee* *This fee includes 6 people at any Region 11 hosted Eduphoria trainings, 2 visits to FWISD, and unlimited support via phone and e-mail.	\$298,200
TEKSbank	\$16,000 for District	\$16,000
Total		\$314,200

Please contact Shari King at 817-740-7633 with any questions or changes to this quote.

1451 South Cherry Lane White Settlement, TX 76108 • 817-740-3600 • www.esc11.net

Note: Due to various factors, including the volume of participation from districts, contract negotiations for products and services being purchased and delivered within this contract, possible funding changes for districts or ESC Region 11, and other factors, this contract is offered in good faith but does not become binding until September 1, 2019, on either the district or ESC Region 11. This contract is contingent upon the continued availability of appropriations and is subject to cancellation by either party upon thirty (30) days' written notice to the other party. Payment for valid fees or charges rendered by the ESC Region 11 prior to written notice of termination shall be due to ESC Region 11. Early acceptance of this contract is necessary so that ESC Region 11 can plan and prepare to deliver these services. An alternative contract may be offered if this contract cannot be delivered as stated.

The Instructional Services Division offers the following services to school districts/charter schools that sign the **Eduphoria Premium Suite, Eduphoria Instructional Package, Eduphoria Aware, or the Eduphoria Strive Only Contract:**

Services Included at No Additional Charge

Districts renewing a current Suite subscription will maintain access to all six applications in Eduphoria. Any new district subscription will be for either the Eduphoria Instructional Package (Aware, Forethought, and Strive), Eduphoria Aware only, or for the Eduphoria Strive Only. The details below outline all existing applications:

- **Eduphoria: Aware Premium**
 - o Analyze state assessment data in a rich, interactive grid
 - o Create and share custom data views to focus on important issues for your district
 - o Develop easy-to-administer benchmark tests
 - o Print answer documents on plain paper and scan with inexpensive retail scanners
 - o Create a district bank of benchmark questions
 - o Analyze the impact of your scope and sequence when used with Forethought
 - o Build student personal graduation plans
 - o Generate graphs automatically as you are interacting with your data
- **Eduphoria: Forethought**
 - o Develop district scope and sequence online
 - o Create clarifying documents on best practices
 - o Align curriculum with TEKS and state assessment data
 - o Develop district bank of exemplary activities and lessons
 - o Collaborate with shared plans and team planning
 - o Enjoy rich text planning area for attractive lesson plans
 - o Plan a day-at-a-time or for a week's subject-at-a-time
 - o Copy plans easily from year-to-year or week-to-week
 - o Eliminate the need for turning in lesson plans!
- **Eduphoria: Strive**
 - o Professional development management and collaboration platform
 - o Complete appraisal system with integrated staff evaluation, goal setting, and PLC collaboration to create a true professional growth system
 - o Intuitive and innovative course management system that is fully functional on mobile devices
 - o Powerful real-time reporting for educator goals and portfolios to support educators in need
 - o Create comprehensive professional learning plans

The following applications are only available in renewing Suite purchases:

- **Eduphoria:Helpdesk**
 - o Manage customized requests for multiple departments
 - o Easily track technician statistics
 - o Maintain parts stores
 - o Manage software licenses
 - o Auto-assign tasks to service staff based on type of request or location
- **Eduphoria:Facilities and Events**
 - o Public facility rental and invoicing
 - o Districtwide inventory system
 - o Room reservation and item checkout for staff
 - o Project and event planning
 - o Resources assigned to teachers and students
- **Eduphoria:FormSpace**
 - o Build online forms and surveys for district personnel and your community
 - o Analyze and export information using powerful reporting and data tools
 - o Develop automated and dynamic free-flowing workflows for approvals and notifications

ESC Region 11 Contact

Data Analysis Contact
(817) 740-7633 or (817) 740-7576

Price List — 2019-2020

Eduphoria Premium Suite	
Renewing Suite (per campus)	\$2,150
Eduphoria Instructional Package	
New and Renewing Aware, Forethought, Strive (per campus)	\$2,995
Eduphoria Aware Only	
Aware Cost Only (per campus)	\$1,995
Eduphoria Strive Only	
Strive Cost Only (per campus)	\$995
Eduphoria Suite/Instructional Package/Strive Setup, Site Visits, and Training Fee (Required)	
<u>Enrollment</u>	<u>Fee</u>
1-464	\$900
465-2,999	\$1,850
3,000+	\$2,750
Districts with multiple high schools	\$3,650

Fee Includes:

- 2 district on-site technical assistance visits per year (limit of 5 people)
- If additional site visits are needed, please contact the ESC Region 11 Eduphoria representative for fee structure
- Unlimited Phone/Email Assistance
- All ESC Region 11 Eduphoria Trainings — Three district representatives per session for 1-464 Student Enrollment
Four district representatives per session for 465-2,999 Student Enrollment
Five district representatives per session for 3,000+ Student Enrollment
Six district representatives per session for Districts w/ Multiple high schools

Customized/On-Site Trainings:

- Districts are charged a per-person fee according to the ESC Region 11 fee schedule, with a required minimum/maximum number of participants per trainer
- Plus cost of materials per participant, when applicable