

Aeries Online Enrollment Document Uploads Guide

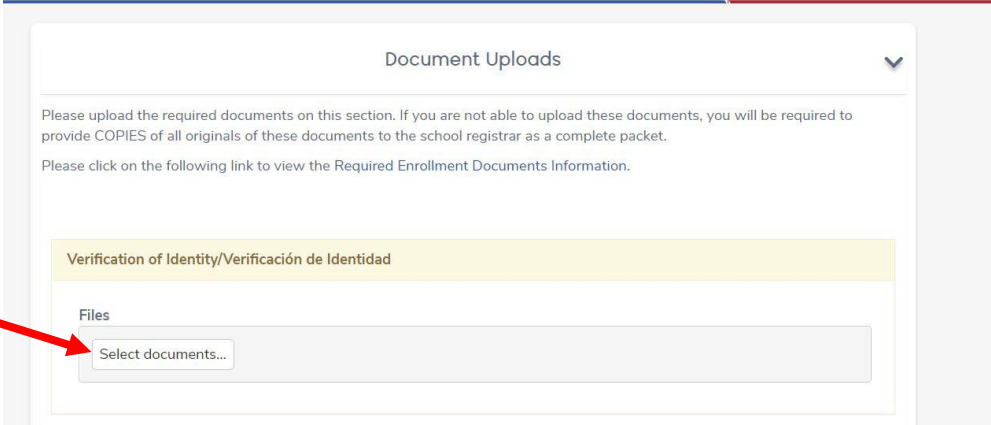
During your initial online enrollment session, you will be able to upload the six documents listed below. To successfully complete uploads, you must have these documents saved in a file on the electronic device you are using during your online enrollment session.

- Proof of residence #1 (Rental Agreement, Mortgage Statement, Property Tax Statement, Purchase Agreement)
- Proof of residence #2 (Roseville Electric, Smud, PG&E, Water Bill)
- Immunizations document (Yellow Card, Print Out from Dr Office or portal, Blue Card from School)
- Parent/Guardian proof of identity (Drivers License, State ID, Military ID, passport)
- Other Documents if applicable may include:
 - IEP
 - 504 Plan
 - Court Documents
 - [Shared Residency Affidavit](#)
 - [Caregiver Affidavit](#)

NOTE: Please gather all required documents and information you will need BEFORE you begin this process. Once you have submitted the online enrollment, you will not be able to re-login and use the Document Uploads feature at a later time. Please do not submit until your registration is complete. Incomplete registrations will not be permitted to enroll.

Below are instructions to assist you with uploading a document.

STEP 1 - Click, Select documents...



Document Uploads

Please upload the required documents on this section. If you are not able to upload these documents, you will be required to provide COPIES of all originals of these documents to the school registrar as a complete packet. Please click on the following link to view the Required Enrollment Documents Information.

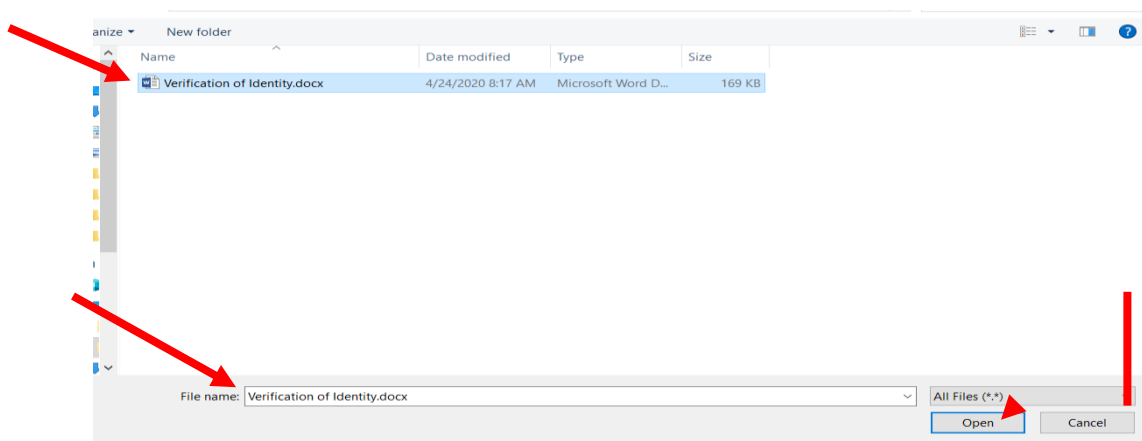
Verification of Identity/Verificación de Identidad

Files

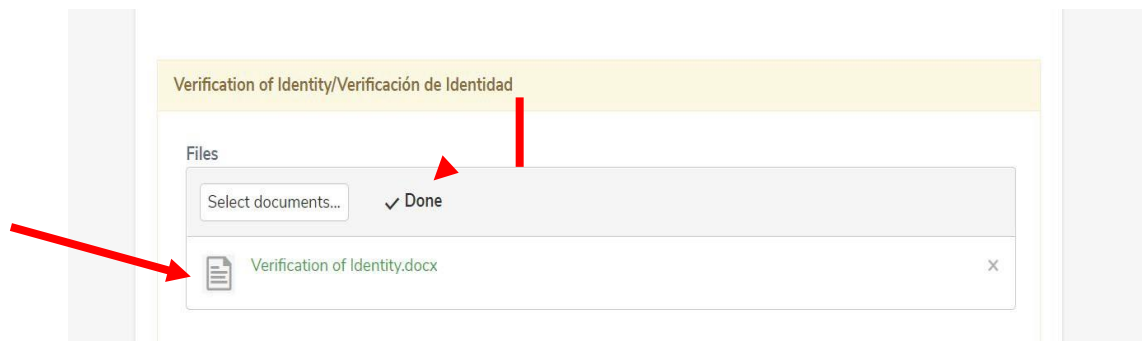
Select documents...

STEP 2 - Your device's file browser will open:

Search for and select, the appropriate file > the File Name: will appear at the bottom > Click, Open.



STEP 3: With a successful document upload, you will see the following:



STEP 4: Repeat the process for each subsequent document upload.