



## Verbal Summary of Parental Rights

As described in the written explanation of parent rights that I will offer you, your rights are protected by law and I am required to provide you with information related to those protections.

I will summarize a few key points, but I encourage you to read the entire written explanation.

### ***Free Appropriate Public Education (FAPE):***

Public schools in Indiana must make sure that a free appropriate public education, including special education and related services, is available to individuals with disabilities. Individuals with disabilities are generally entitled to such an education from age 3 through the school year in which they turn 22.

### ***Evaluations:***

You have protection in regard to the evaluation of your child as stated under the heading *Evaluations* in the written explanation of parent rights.

If you disagree with the educational evaluation conducted by the public agency, you may request an independent educational evaluation and have that information considered. If you request an independent educational evaluation, the school will provide you with information about where to obtain an IEE and the criteria applicable to it. If you request an independent educational evaluation *at school expense*, the school will either notify you that it will pay for an IEE or initiate a hearing to determine if the school's evaluation was appropriate.

Please remember that an independent educational evaluation pertains to your disagreement with the educational evaluation conducted by the school.

### ***Case Conference Committee (CCC) Meetings:***

The CCC is a group of individuals that includes you and school personnel. The CCC determines your child's eligibility for special education, and if eligible, develops your child's IEP. Creating an IEP involves many considerations including a child's placement, and the need for related services. The committee will not make decisions without you (unless you choose not to participate). You have the right to request a case conference meeting at any time.

### ***Prior Written Notice and Consent:***

The school needs your written consent before it can do certain things with regard to your child's special education program. For example, the school cannot evaluate your child *for the first time* or provide special education and related services *for the first time* without such consent.

On the other hand, when the school proposes to take certain other actions concerning your child's special education and related services, the school may take those actions-*even if you disagree*-10 days after notifying you of them in writing. However, if you request and participate in a meeting with a proper school official, initiate mediation, or request a due process hearing in those 10 days, the school cannot take the action and must continue to use the current IEP.

For a complete explanation of your rights regarding notice and consent, please



Department of Special Education

## Verbal Summary of Parental Rights

review the *Parental Consent* section of the written explanation of parent rights.

### ***Least Restrictive Environment:***

Your child is entitled to be educated with non-disabled students to the maximum extent appropriate. The school will ensure that a continuum of placement options is available to meet the individual needs of each student.

*\*\*This document is NOT a substitute for the full Notice of Procedural Safeguards\*\**

### ***Educational Records and Confidentiality:***

You may inspect or review any educational records relating to your child according to the provisions stated under the *Educational Records* section of the written explanation of parent rights. Parental consent must be obtained before any personally identifiable information about your child may be: 1) released to any person not otherwise entitled under FERPA to have access to it or 2) used for any purpose other than meeting requirements of the IDEA. The school may be required or permitted to disclose educational records to others, such as to a new school the student will be attending or to law enforcement authorities under certain circumstances.

### ***Complaints, Mediation and Due Process:***

If you believe that the school is not complying with one or more procedural requirements, you may file a written, signed complaint with the Division of Exceptional Learners. The complaint process, including how you can file a complaint, is discussed in the section of the written explanation of parent rights titled *Complaints*.