

ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541
BOARD OF EDUCATION REGULAR MEETING MINUTES
TUESDAY, MAY 28, 2024
4:30PM FACILITIES COMMITTEE MEETING
6:30PM-BOARD OF EDUCATION CONFERENCE ROOM

PRESENT: Rachelle Bateman-President, Tenneille Brewer-Vice President, Beth Bulkley, Erik Karlsen, Alicia Rath, Thomas Wilson and Kimberly Wolverton

OTHERS PRESENT: Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District Treasurer, Jennifer Bartlett-Prati Assistant Superintendent of Instruction and Curriculum, Elizabeth Houghton, Alison Lahr with husband and children, Rebecca Adam and Spouse Craig, Katie Jordan with partner Matt and Daughter, Paul Matthey and Jami Thompson and son.

1. OPENING AND MINUTES

1.1 Call to Order at 6:35pm by President Bateman

1.1.1 Pledge of Allegiance

1.1.2 Public Comment- none offered.

1.1.3 Board of Education Members

1.2 Resolution to Approve Minutes

1.2.1 Approved the Minutes of the Board of Education Meeting of April 14, 2024(a) and the Annual Meeting (Budget Vote/Election) of May 21, 2024(b).

Moved: Mr. Wilson Seconded: Mrs. Rath

Approved unanimously 7/0.

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda

Moved: Mrs. Brewer Seconded: Mrs. Bulkley

Approved unanimously 7/0.

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education on Tuesday, June 18, 2024 at 6:30pm in the Board of Education Conference Room. This is the only meeting of June. The Run-off Election will take place on June 18th from 12-8pm.

1.5 Other Items

2. INTERSCHOOL ACTIVITIES

2.1 Romulus Student Forum - President Bateman read the summary of the Secondary Student Council's events this last quarter. The events were well attended and congratulations to all the students on Honor and High Honor Roll. The number of students attaining this recognition is outstanding!

2.2 Resolutions

The following tenure approvals items were acted on earlier in the meeting this evening:

6.1.1.1. through 6.1.1.5 (pages 4 and 5) with a brief intermission for refreshments

ALISON LAHR TENURE STATUS APPROVED

6.1.1.1 Approved as Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, appoint Alison Lahr of Waterloo, NY who holds a valid New York State Certificate to the tenure appointment of Elementary Teacher effective June 30, 2024

REBECCA ADAM TENURE STATUS APPROVED

6.1.1.2 Approved as Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, appoint Rebecca Adam of Seneca Falls, NY who holds a valid New York State Certificate to the tenure appointment of Elementary Teacher effective July 6, 2024.

KATIE JORDAN TENURE STATUS APPROVED

6.1.1.3 Approved as Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, appoint Katie Jordan of Interlaken, NY who holds a valid New York State Certificate to the tenure appointment of English Teacher effective July 27, 2024

PAUL MATTEY TENURE STATUS APPROVED

6.1.1.4 Approved as Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, appoint Paul Matthey of Trumansburg, NY who holds a valid New York State Certificate to the tenure appointment of Social Studies Teacher effective July 28, 2024.

JAMI THOMPSON TENURE STATUS APPROVED

6.1.1.5 Approved as Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, appoint Jami Thompson of Interlaken, NY who holds a valid New York State Certificate to the tenure appointment CDOS Teacher effective July 28, 2024.

Moved: Mr. Wilson Seconded: Mr. Karlsen

Approved unanimously 7/0.

A brief intermission was held to celebrate our newly tenured teachers.

2.3 Announcement and Reports

SCHOOL BUDGET VOTE RESULTS RE-CAP

2.4 Other Items – May 21, 2024 Budget Vote Re-cap

189 Residents came to the school to vote and 13 absentee ballots were received (202 Total votes)

Proposition 1- School Budget 156 Yes / 45 No (Approved)

Proposition 2- School Bus Purchase 170 Yes / 31 No (Approved)

Proposition 3- Library Fund Levy 141 Yes / 59 No (Approved)

BOE Seats: Linda B. Mastellar 129 Votes (3 year term) Tenneille Brewer 102 Votes (3 year term) the third BOE seat election ended in a tie which will require a run-off election of Caroline Hamelin 76 Votes and Alicia Rath 76 Votes.

Beth Bulkley received 55 votes and Kara Martin received 75 votes. No write in votes were received.

3. REPORTS TO THE BOARD

3.1 Resolutions

3.2 Announcements and Reports

3.2.1 President's Report- President Bateman had no items to report this evening.

3.2.2 Board Members Forum- Mrs. Wolverton attended the FFA Banquet and commented on how nice the event was at Muranda Cheese. Mr. Wilson was pleased with the phenomenal numbers representing our students on Honor and High Honor. Mr. Karlsen remarked how this is just another statement of how great our students and teaching staff are here at Romulus. Mr. Wilson also mentioned the Art Show in the Elementary Gym being displayed this week and the amazing artwork of our students. Mrs. Brewer stated the Concert on the Green was a spectacular event. Mrs. Wolverton mentioned the All Sports Banquet is scheduled for June 10th and Mrs. Rath asked to have the RSVP notifications be sent home with the student athletes.

3.2.3 Superintendent's Report – Mr. Rotz did not have any items to bring forward this evening.

3.3 Other Items- President Bateman acknowledged the email from Mrs. Kerri Everhart-Mount with her concerns on the out of district tuition and other items regarding her children. President Bateman will be reaching out to respond to her concerns.

4. BUSINESS OFFICE REPORTS

4.1 Resolutions

4.1.1 Acted upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Accepted the Treasurer's report for April 2024

P.E.O STAR AWARD SCHOLARSHIP ACCEPTED

4.1.1.2 Accepted the P.E.O. Star Award Scholarship in the amount of \$1,000 to be awarded at the 2024 graduation ceremony.

EXTRA-CURRICULAR STIPEND BASE AND MOA ACCEPTED

4.1.1.3 Accepted the Extra-Curricular Stipend base amounts listing and approve the MOA with RFA, RASA and CSEA regarding the stipends.

SPECIAL RUN-OFF ELECTION APPROVED

4.1.1.4 **WHEREAS**, the canvass of votes for election to the Board of Education at the Annual Meeting and Vote held on May 21, 2024, determined that Caroline Hamelin and Alicia Rath each received 76 votes for the second three-year full term position on the Board; and

WHEREAS, Section 2034(10) of the Education Law directs that in the event of a tie vote for a position on the Board of Education, the Board of Education shall call a special run-off election to determine which of the candidates who received the equal number of votes shall be elected to such office; now therefore

BE IT RESOLVED BY THE Board of Education of the Romulus Central School District as follows:

Section 1. A special run-off election shall be held on June 18, 2024 to determine whether Caroline Hamelin or Alicia Rath shall be elected to the Board of Education for a three year term commencing July 1, 2024 through June 30, 2027. No other persons shall be deemed nominated for such position and no write-in votes shall be allowed.

Section 2. The election shall be conducted by paper ballots between the hours of 12 p.m. and 8 p.m., prevailing time, at the North Entrance Lobby of the Romulus Central School building, 5705 Route 96, Romulus, New York 14541.

Section 3. The School District Clerk is hereby authorized and directed to cause notice to be given of such special run-off election by publishing the same to the extent practicable four (4) times between the adoption of this resolution and the date of the special run-off election in the School District's official newspaper(s) having general circulation in the School District, and by giving such other notice as in such Clerk's discretion may be deemed advisable.

Section 3. The School District Clerk is hereby authorized to amend the notice of the special run-off election from time to time as, in her discretion, such amendment may be required.

Section 4. This resolution shall take effect immediately.

ELECTION INSPECTORS APPOINTED

4.1.1.5 Appointed Carol Cooper, Pam McDonald, Christine Lichak and Suzanne Nicholson as election inspectors for the Special Run-Off Election on June 18, 2024

Moved: Mr. Karlsen Seconded: Mr. Wilson

Discussion: Mrs. Brewer questioned if the timeframe for this vote is adequate for the 4 publications to be ran. Mrs. Nicholson received the timeline from the school legal counsel and all details would be in accordance with the election law requirements.

Approved unanimously 7/0.

4.2 Announcements and Reports

4.3 Other Items

5. COMMUNICATIONS

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

6. PERSONNEL

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 Acted upon the recommendation of the Superintendent to approve the following:

6.1.1.1 through 6.1.1.5 was previously approved earlier in the meeting.

RESIGNATION OF MARIAH SCHRADER AS VOCAL MUSIC TEACHER ACCEPTED

6.1.1.6 Accepted the resignation of Mariah Schrader as Vocal Music Teacher effective June 30, 2024 with regrets.

BRIAN STONE APPOINTED AS SECONDARY MATH TEACHER

6.1.1.7 Appointed Brian Stone of Romulus, NY as a Secondary Math Teacher on August 29, 2024, who holds a Professional New York Certification that will permit him to teach as Secondary Math Teacher in the public schools of New York State to a Full-Time probationary position commencing on August 29, 2024 and ending on August 28, 2027 (eligibility in three years). Tenure is subject to the provisions in the revised NY School Law 3020 effective July 1, 2015. Mr. Stone will have a starting salary \$70,000 with all rights and benefits as per the RFA negotiated contract.

Moved: Mrs. Brewer Seconded: Mr. Wilson

Approved unanimously 7/0.

6.2 Resolutions in Regard to Support Staff

6.2.1 Acted upon the recommendations of the Superintendent to approve the following:

SUMMER EXTRA DUTY HOURS APPROVED

6.2.1.1 Approved the summer extra duty hours as approved by the immediate supervisor for the following employees at their contractual hourly rate:

- 6.2.1.1.1 Christine Lichak
- 6.2.1.1.2 Pam McDonald
- 6.2.1.1.3 Paige Salmon
- 6.2.1.1.4 Jennifer Gillan

ABIGAIL MATTEY LEAVE OF ABSENCE APPROVED

6.2.1.2 Approved the Unpaid Leave of Absence of Abigail Mattey as Teacher Aide effective September 3, 2024 through December 13, 2024 as she will be completing her student teaching requirements with Mrs. Janto. Ms. Mattey will return to her Teacher Aide duties on December 14, 2024 at her contractual hourly rate.

Moved: Mrs. Bateman Seconded: Mr. Wilson

Approved unanimously 7/0.

6.3 Resolutions, Other

6.3.1 Acted upon the recommendations of the Superintendent to approve the following:

REBECCA BENNETT APPROVED AS SUBSTITUTE FOOD SERVICE HELPER

6.3.1.1 Approved Rebecca Bennett as Substitute Food Service Helper as needed per diem at an hourly rate of \$17.75 effective May 29, 2024

Moved: Mrs. Brewer Seconded: Mrs. Rath

Approved unanimously 7/0.

6.4 Announcements and Reports

6.5 Other Items

7. CURRICULUM

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education Minutes from the meeting dated May 8, 2024 (Student Number #67585); from the meeting dated May 13, 2024 (Student Number #66715); from the meeting dated May 14, 2024 (Student Numbers #67488, #67434 and #67483); from the meeting dated May 15, 2024 (Student Number #67521); from the meeting dated May 17, 2024 (Student Numbers #67243 and #06842); from the meeting dated May 21, 2024 (Student Numbers #67518 and #67376); from the meeting dated May 22, 2024 (Student Number #67586).

7.1.1.2 Approved the placement of the Committee on Preschool Special Education from the meeting dated April 30, 2024 (Student Number #67488).

7.1.1.3 Approved the placement of the Section 504 Committee from the meeting dated May 13, 2024 (Student Number #67015); from the meeting dated May 20, 2024 (Student Number #67098).

Moved: Mrs. Wolverton Seconded: Mrs. Rath

Approved unanimously 7/0.

7.2 Announcements and Reports

7.3 Other Items

8. BUILDING AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

9. TRANSPORTATION

9.1 Resolutions

9.2 Announcements and Reports

9.3 Other Items

EXECUTIVE SESSION HELD

10. **EXECUTIVE SESSION** – President Bateman requested an executive session for the discussion of matters about proposed, pending or current litigation and a particular personnel item with no further action being taken this evening at 7:12pm

Moved: Mrs. Rath Seconded: Mrs. Bulkley

Approved unanimously 7/0.

Motion to adjourn the executive session and return to open session at 8:18pm

Moved: Mr. Wilson Seconded: Mr. Karlsen

Approved unanimously 7/0.

11. ADJOURNMENT

A motion was offered to adjourn at 8:19pm

Moved: Mrs. Rath Seconded: Mrs. Bulkley

Approved unanimously 7/0.

13. DISTRIBUTIONS

*13.1 Email Correspondence from Kerri Everhart-Mount

*13.2 Policy 7550 DASA Policy and Complaint Forms

14. NEGOTIATIONS COMMITTEE MEETING- not needed

Respectfully Submitted,

Suzanne Nicholson

District Clerk