



Customizing Learning,
Nurturing Potential...
Delivering Excellence

**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING**

**MONDAY, JANUARY 22, 2018 - 7:00 P.M.
CENTRAL OFFICE BOARD ROOM**

6:30 PM - EXECUTIVE SESSION - NEGOTIATIONS AND PERSONNEL MATTERS

Notice having been advertised and posted and members duly notified, the regular meeting of the Board of School Directors was held on January 22, 2018 in the Central Office Board Room.

School Board Members in attendance:

Mrs. Amy L. Billerbeck, President
Mrs. Barbara L. Bolas, Vice President (via speakerphone)
Mrs. Jennifer L. Bowen
Mr. Phillip J. Elias
Dr. Daphna Gans
Mr. Patrick A. Hewitt
Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen
Mr. Dante Plutko, Jr.

School personnel in attendance:

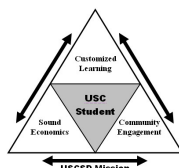
Dr. Patrick O'Toole, Superintendent of Schools
Dr. Sharon Suritsky, Deputy/Assistant Superintendent
Dr. John Rozzo, Assistant Superintendent
Mr. Scott P. Burchill, Director of Business & Finance
Dr. Judith Bulazo, Director of Curriculum & Professional Development
Mr. Raymond Berrott, Director of Technology
Mrs. Amy Pfender, Director of Student Support Services
Mr. Brad Wilson, Supervisor of Customized & On-Line Learning
Mrs. Mary Ann Stabile, Stenographer
Mr. Robert Prorok, Solicitor

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Billerbeck)

Mrs. Billerbeck called the meeting to order at approximately 7:00 pm.

READING OF THE MISSION

Mrs. Bowen read the following School District Mission Statement:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #19 FROM STRATEGIC PLAN

Mr. Hewitt read the following Shared Belief Statement #19 from the Strategic Plan:

We believe that:

Service to others encourages students to develop an understanding of and appreciation for other people and encourages them to become contributing members of society.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

There were no residents' comments at this time.

APPROVAL OF AGENDA (Billerbeck)

MOTION: By Mafrice: I move that the Board approve the agenda as presented. Seconded by Petersen, and carried on unanimous voice vote.

REPORT FROM STUDENT BOARD REPRESENTATIVES (Rebecca Speer)

Rebecca Speer, student board representative, reported on various activities at the High School.

SCHOOL BOARD RECOGNITION MONTH (O'Toole) - ATTACHED

Dr. O'Toole explained that the Pennsylvania School Boards Association designates the month of January as School Board Recognition Month and read a resolution adopted by PSBA, AS ATTACHED.. He thanked the school board members on behalf of the school district, students and community for their hard work and dedication in making tough decisions to ensure that the students have a quality education. Dr. O'Toole stated that a set of note cards designed by SHOP@USC students have been placed in front of each of the board members as a small token of our appreciation for all that they do.

Mrs. Billerbeck thanked Dr. O'Toole on behalf of the school board members. She commented that it is truly an honor to serve the school district and community on behalf of the students and that being a school board member is extremely rewarding.

RECOGNITION OF SERVICE (O'Toole)

CONNIE MONTGOMERY, FORT COUCH SPANISH TEACHER

Dr. O'Toole and the school board members recognized Mrs. Connie Montgomery, Fort Couch Spanish Teacher, for her years of dedication and service to the school district. Mrs. Montgomery was a Spanish teacher at Boyce Middle School from August 1971 through November 1978 and a Spanish teacher at Fort Couch Middle School from August 1994 through January 2018. Throughout her tenure, Mrs. Montgomery also served in the roles of Chairperson of Middle Schools Foreign Language Department, Middle School Student Council Sponsor, Assistant Middle School Track Coach, Middle School Girls' Basketball, Middle School Softball Coach and Fall/Winter Extramurals at Boyce. Mrs. Montgomery retired on January 15, 2018 after 32 years of dedicated service with USC. Dr. O'Toole and Mrs. Billerbeck presented Mrs. Montgomery with a retirement certificate, engraved candy jar, and USC iPad portfolio.

Mrs. Montgomery thanked Dr. O'Toole and the Board for the recognition commenting that she loved teaching and the students so much that it seemed like she never worked a day in her life. She introduced her husband, Tom, who is also a school bus driver, and read a note of thanks she received from a student.

School board members and Mr. Brad Wilson, supervisor of customized and on-line learning and also former student of Mrs. Montgomery, also offered congratulatory comments to her.

**PRESENTATION REGARDING CONSIDERATIONS FOR HIGH SCHOOL POOL OPTIONS
(Dave McLean, Architect and Ted Wallover, Pool Architect)**

Mr. Dave McLean, architect, and Mr. Ted Wallover, pool architect, presented information regarding the upcoming capital projects.

Mr. McLean provided an overview of the capital projects that included a rendering of the pool with the add alternate, a site plan, digital model of the survey, and floor plans for the community complex building. He noted that the current five-lane pool is 50 years old located in an area that does not have good access. Mr. McLean commented how much he and his firm have learned from pool architect Mr. Ted Wallover.

Mr. Wallover shared a site plan with the addition for a new pool that would create a great opportunity for students to learn the skill of swimming. He reviewed the opportunities that would become available for the community with the new pool, including those extra opportunities available with the add-alternate of a special use pool. He also explained the advantages of the drain deck evacuator system that would improve the quality of the air and infiltration system that would create a safer environment with fewer incidences of asthma and breathing problems.

Mr. McLean shared information regarding improvements to the athletic field facility at Boyce Middle School, including a review of the add alternates. He stated that the projects are on schedule and that there has been much bidder interest on the projects. Mr. McLean reviewed the post-bid items that would follow the award of the contracts. He noted that the high school site paving, geotechnical inspection services and materials testing services would be bid separately.

Mrs. Billerbeck thanked Mr. McLean and Mr. Wallover for their work on the project and for the informative presentation.

Mr. McLean and Mr. Wallover responded to questions and comments of board members that included specifics on program options for the pool and special use pool, configuration of both pools including the proposed lane widths, the drain deck evacuator system, and staff training on pool maintenance.

APPROVAL OF MINUTES

MOTION: By Petersen: I move that the Board approve the minutes of the December 11, 2017 Board meeting. Seconded by Bowen, and carried on unanimous voice vote.

SUPERINTENDENT'S REPORT (O'Toole)

APPROVAL OF COMMENDATIONS & RECOGNITIONS - ATTACHED

Dr. Suritsky read the Commendations & Recognitions.

MOTION: By Elias: I move that the Board approve the Commendations & Recognitions AS ATTACHED. Seconded by Bowen, and carried on unanimous voice vote.

**APPROVAL OF RESOLUTION IN ACCORDANCE WITH ACT 1 (O'Toole/Burchill)
- ATTACHED**

MOTION: By Gans: I move that the Board adopt the Act 1 Resolution certifying that the School District will not raise taxes for the 2018-19 school year at a rate that exceeds the index of 2.8% as calculated by the Pennsylvania Department of Education AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING. Seconded by Bolas, and carried on unanimous roll call vote.

ADMINISTRATOR'S REPORT (Pfender)

APPROVAL OF CONTRACTS FOR STUDENT SUPPORT SERVICES

MOTION: By Plutko: I move that the Board approve the following contracts for student support services, subject to final approval by the Superintendent and Solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

Seconded by Petersen, and carried on unanimous roll call vote.

The Watson Institute (Education Center South) tuition for one student placement at the cost of \$45, 828 per student (full year)

Independent Contractor Agreement for Applied Behavior Analysts for the second semester up to 15 hours direct service weekly at \$18.00/hour and up to 6 hours monthly at \$75.00 per hour for consultation

BUSINESS & FINANCE (Burchill)

APPROVAL OF LETTERS OF AGREEMENT WITH BOY SCOUTS OF AMERICA

MOTION: By Bowen: I move that the Board approve the Letters of Agreement with the Laurel Highlands Council of the Boy Scouts of America establishing the use of Challenge Course by Fort Couch Middle School, subject to final approval by the Superintendent and Solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING. Seconded by Plutko, and carried on unanimous roll call vote.

APPROVAL OF CONSENT AGENDA

MOTION: By Hewitt: The Committee recommends and I move that the Board approve the following Consent Agenda items, subject to final approval by the Superintendent and Solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING. Seconded by Bowen, and carried on unanimous roll call vote.

a. APPROVAL OF MEMORANDUM OF AGREEMENT FOR DUAL ENROLLMENT WITH COMMUNITY COLLEGE OF ALLEGHENY COUNTY

Approve the Memorandum of Agreement for Dual Enrollment with The Community College of Allegheny County.

b. APPROVAL OF FAST TRACK CURRICULUM RECOMMENDATIONS (Suritsky/Rozzo/Bulazo) - ATTACHED

Approve the Fast Track Curriculum Recommendations AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING.

c. APPROVAL OF TREASURER'S REPORT (1-8-18) INCLUDING SUPPLEMENTAL REPORT (1-22-18)

Approve the Treasurer's Report, including approved total of Bill List and Check File Listings as follows:

Fund 10 (General Fund) - \$5,033,812.27
Fund 31 (Capital Reserve Fund) - \$29,415.00
Fund 50 - (School Lunch Fund) - \$65,990.49

d. APPROVAL TO SOLICIT BIDS FOR GENERAL SUPPLIES FOR 2018-19

Authorize the School District to solicit bids for general supplies for the 2018-19 school year.

e. APPROVAL TO DECLARE ITEMS SURPLUS

Declare the following equipment surplus and authorize the administration to sell, exchange, dispose, or donate the item in accordance with the provisions of Policy #3006 - Sale or Disposal of Surplus Property, Equipment, Supplies, and Textbooks.

Industrial Stand Hobart Mixer (Streams Nutrition Center) Model #H-600T, Serial #1622464
Various Technology Equipment

f. APPROVAL OF CONTRACT & LICENSE AGREEMENT FOR TRANSPORTATION SOFTWARE

Approve the Contract & License Agreement with Transfinder for transportation software.

ANNOUNCEMENT OF 2018 SCHOOL BOARD COMMITTEE MEMBERSHIP (Billerbeck) - ATTACHED

Mrs. Billerbeck announced the 2018 School Board Committee Membership AS ATTACHED.

COMMITTEE REPORTS

**DISCUSSION REGARDING RESOLUTION OPPOSING SENATE BILL 2 (O'Toole/Gans)
- ATTACHED**

Dr. O'Toole, Dr. Gans, and Mrs. Bolas presented information regarding communication from the Pennsylvania School Boards Association regarding proposed Senate Bill 2. Dr. O'Toole explained that action could be taken by the legislature before the next school board meeting. Dr. Gans explained that the education savings account language included in the proposed Bill could take money from public schools and divert it to private schools and private tutors taking money away from public education with no accountability for the private schools. Mrs. Bolas added that the proposed Bill does not guarantee students the greatest type of education and that monies could go to individuals already enrolled in private schools.

MOTION: By Gans: I move that the Board approve the resolution as proposed by PSBA regarding Senate Bill 2 AS ATTACHED. Seconded by Bolas, and carried on unanimous voice vote.

ANNOUNCEMENT REGARDING EXECUTIVE SESSIONS

Mrs. Billerbeck announced that executive sessions were held on the following dates:

January 4, 2018 – Personnel Matters
January 8, 2018 – Negotiations & Personnel Matters
January 15, 2018 – Personnel Matters
January 22, 2018 – Negotiations & Personnel Matters

APPROVAL OF PERSONNEL LISTINGS - ATTACHED

Dr. O'Toole explained that included in the Personnel Listings is his notice of retirement effective June 30, 2018 at the end of his current contract. He commented regarding how honored he has been to serve as Superintendent of Schools for a school district that has an such an extremely talented faculty, leadership, students and school board. He stated that he wanted to finish his career as Superintendent strong and carry out the many large initiative ahead until his retirement on June 30, 2018.

Mrs. Billerbeck commented that it is with mixed emotions that the Board accepts the retirement of Dr. O'Toole. She read excerpts from the following press release:

Following a career in public education that spans 39 years, Dr. Patrick T. O'Toole, superintendent of the Upper St. Clair School District, announced his pending retirement, effective June 30, 2018. The school board approved his retirement during its meeting on Monday, Jan. 22, 2018.

"It has been the greatest honor of my career to serve the community of Upper St. Clair," Dr. O'Toole said. "I never imagined having this opportunity to work with such talented educational leaders, faculty, support staff and students."

Serving as Upper St. Clair's superintendent of schools since March 2007, Dr. O'Toole has provided effective leadership of numerous projects and programs. He focused the district's vision for these initiatives on a new tagline: "Customizing Learning, Nurturing Potential and Delivering Excellence." Throughout his tenure he led two strategic plans; the expansion of STEAM opportunities through the district's 1:1 initiative and the creation of the Innovation Hubs at the middle and high schools; the enhancement of the Professional Learning Communities model in all six USC schools; the renovation of Boyce and Fort Couch middle schools; and the current capital project effort.

Dr. O'Toole also led the district through its most difficult financial times brought on by the 2008 recession. A result of this work is the district's advancement initiative that secures private and grant funding for district programs.

"I cannot find adequate words to thank the board members who took a chance when hiring me in 2007 and those who have supported me through the years," Dr. O'Toole said. "Most of all, I thank my wife and son for their many sacrifices throughout my career."

Members of the Upper St. Clair School Board expressed their appreciation for Dr. O'Toole and the impact he has had on the school district.

"Dr. O'Toole often shares how fortunate he is to work at Upper St. Clair School District; in fact, it is our community, our staff, our school board and, most importantly, our students who have been fortunate to have benefited from his leadership for more than a decade," Amy Billerbeck, school board president, said. "He has led Upper St. Clair with vision, integrity, and professionalism. We wish him well in his retirement."

For Mrs. Billerbeck, Dr. O'Toole's most impactful initiative was leadership development. During his first few years at Upper St. Clair, he implemented the "Total Leaders" program bringing in nationally known education innovator, Charles Schwahn to work with the district's administration. The program quickly expanded to include teaching staff and sparked innovative leadership programming for students at nearly all grade levels.

"Dr. O'Toole's vision of developing and nurturing leadership throughout the district has been transformational," Mrs. Billerbeck said. "Through his efforts we are extremely fortunate to have strong, highly capable leaders at every level of our organization."

Upper St. Clair School District has garnered national praise for several innovative programs initiated under his leadership. In 2013, Upper St. Clair School District was recognized with the National School Boards Association Magna Award for its Student Leadership Academy that helps students at all levels understand how they can change the world through their leadership. This program was an outgrowth of the leadership initiative started by Dr. O'Toole. The district earned another Magna Award – this time a Grand Prize Winner – in 2017 for SHOP@USC, a student-run business within the high school's Innovation Hub that operates fully through the collaboration between students with significant disabilities and their same age peers without disabilities.

In November 2017, Upper St. Clair High School was named one of only 25 schools nationwide to be selected as a national model of Innovative Successful Practices by the Successful Practices Network and AASA, The School Superintendents Association. Upper St. Clair High School ranks among the top high schools in the nation according to U.S. News & World Report's list of 2017 Best High Schools. For the second year in a row, Upper St. Clair School District was named among the nation's 2017 Best Communities for Music Education by the NAMM Foundation.

Personally, Dr. O'Toole earned numerous honors for his leadership and contributions to the field of education. The Pennsylvania Association of School Administrators honored him with the 2010 Service to the Professional Award and named him the 2012 Pennsylvania Superintendent of the Year. Also in 2012, he received the Distinguished Educator Award from the Tri-State Area School Study Council.

In addition to his duties as superintendent, Dr. O'Toole has provided leadership to the greater education profession. He served as president of the Pennsylvania Association of School Administrators during 2016-17; president of Tri-State Area School Study Council from 2013 through 2015; and treasurer of the South Hills Area School Districts Association from 2009 through present. He has also served as a presenter on numerous educational topics including best practices, student achievement, customized learning, flexible scheduling and student leadership at regional, state and national level conferences and institutes.

Prior to joining the leadership staff at Upper St. Clair, Dr. O'Toole served as superintendent in the South Butler County and Shenango Area school districts. In addition, he has served as a high school principal, assistant high school principal and elementary teacher.

A graduate of Clarion University of Pennsylvania, Dr. O'Toole holds a bachelor's degree in elementary education. He earned a master's degree in educational administration and a doctorate in administration and policy studies from the University of Pittsburgh. In 2016, Clarion University honored him with its Distinguished Alumni Award.

Dr. O'Toole resides in Cranberry Township with his wife, Tracey, a chemistry teacher in the Seneca Valley School District, and their son, Patrick.

The school board is now tasked with naming Dr. O'Toole's successor – widely considered the board's most important duty. Planning for this decision began with the district's 2015-2020 strategic plan and related board goals, which were adopted in February 2017. In accordance with the board goals, officials have been evaluating the district's leadership succession plan throughout the past year.

"We have been very intentional with succession planning over the past several years, and have the utmost confidence in our Upper St. Clair administrators and their ability to lead," Mrs. Billerbeck said. "The board has already begun the work of evaluating a successor to Dr. O'Toole. We are very fortunate to have strong, committed leaders in place, and will not need to undertake an external search."

According to Mrs. Billerbeck, the school board could appoint the next superintendent early this spring to ensure a seamless transition in leadership.

MOTION: By Mafrice: I move that the Board approve the Personnel Listings, pending receipt of all paperwork and required clearances, AS ATTACHED. Seconded by Bolas, and carried on unanimous roll call vote.

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

REPORT FROM ALUMNI RECEPTION AT ST. CLAIR COUNTRY CLUB - JANUARY 18

Dr. O'Toole reported that a successful alumni reception was held at St. Clair Country Club on January 18. He commented that this is a good start to the Connect USC initiative that connects Upper St. Clair alumni to students in the classroom. He explained that the reception was the kick-off to the formal program.

BOARD BREAKFAST WORKSHOP - FEBRUARY 1 @ HIGH SCHOOL (7:30 AM) (STRATEGIC PLAN GOAL REGARDING REIMAGINING THE HIGH SCHOOL)

Dr. O'Toole announced that a Board Breakfast Workshop would be held on February 1 at 7:30 am at the high school regarding the Strategic Plan goal of Reimagining the High School. He noted that information regarding this Strategic Plan goal has been shared with the board members and that detailed information regarding the workshop would be provided to the Board in the near future.

ADJOURNMENT

It was moved, seconded, and carried on unanimous voice vote that the meeting adjourn at approximately 8:36 pm.

EXECUTIVE SESSION - PERSONNEL MATTERS

The Board adjourned into executive session to discuss personnel matters.

Amy L. Billerbeck, President
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Mary Ann L. Stabile
School Board Stenographer

School Director Recognition Month

January 2018

WHEREAS, the role of locally elected school officials has served the Commonwealth of Pennsylvania and local communities in meeting the needs of public education since the passage of the Free School Act in 1834; and

WHEREAS, these local boards have discharged their responsibilities to public education in a manner which has placed public education in the forefront of our educational systems; and

WHEREAS, locally elected officials have distinguished themselves and their communities in this nonpaid, volunteer public service commitment; and

WHEREAS, the contributions of these men and women should be recognized and appreciated by those who benefit from the workings of our public school system;

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the Pennsylvania School Boards Association hereby proclaims the month of January as School Director Recognition Month in this commonwealth; and

FURTHER RESOLVE that this proclamation be communicated to all school districts, school officials and local communities in a planned program which brings visibility and awareness of the role of locally elected school officials to the citizenry of this commonwealth.



Unanimously approved July 18, 1985
Reaffirmed December 2, 2017
Pennsylvania School Boards Association
Board of Directors
Mechanicsburg, Pennsylvania

COMMENDATIONS AND RECOGNITIONS
JANUARY, 2018

Boyce

Christy Mikolaj, a special education teacher at Boyce Middle School, was recently honored with two awards from the Educational Leadership program at Duquesne University. A doctoral candidate, Ms. Mikolaj was awarded the Horton Coe Southworth Award and Scholarship as well as the Mind, Heart, and Spirit of Educational Leadership Award.

As one of this year's recipients Ms. Mikolaj received a plaque and a check that she can use to purchase books on leadership for her own professional development.

High School

Congratulations are extended to the following Parkway West Career & Technology Center Director's List of Honor Students for the first quarter of the 2017-2018 school year:

Gabrielle Caudill	Cosmetology
Lillian Caudill	Public Safety
Alex Gillespie	Public Safety
Lucas Gillespie	BCT
Daniel Jaffee	ITE
Anna Perry	Digital Multimedia
Khierra Stewart	Cosmetology

Upper St. Clair High School was recently named one of only 25 schools nationwide to be selected as a national model of Innovative Successful Practices by the Successful Practices Network and AASA, The School Superintendents Association.

As part of this process, SPN conducted a two-day site visit to see Upper St. Clair High School's work first hand. The goal of the site visit was to provide SPN a greater understanding of Upper St. Clair's programs, students served and innovative approach to student learning.

Based on this information SPN will produce a case study highlighting Upper St. Clair High School including challenges faced, innovative approaches implemented and the impact of that work on student learning and achievement. The case studies of all 25 schools will be disseminated nationally by both SPN and AASA as models and inspiration for other schools and districts.

UPPER ST. CLAIR SCHOOL DISTRICT

ACT 1 RESOLUTION

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled, the "Taxpayer Relief Act" (hereinafter "Act 1");

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the tax rate of any tax for the support of public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year.

WHEREAS, the Act 1 index for the 2018-19 fiscal year is 2.8%;

WHEREAS, the Upper St. Clair Board of Director has made the decision that it shall not raise the rate of any tax for the support of the Upper St. Clair School District for the 2018-19 fiscal year by more than its index.

AND NOW, on this ____ day of _____, 2018, it is hereby RESOLVED by the Upper St. Clair (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2018-19 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public Code (hereinafter "School Code"), 24 P.S §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2018-19 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

6. The Board understands and agrees that by passing this resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2018-19 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
 - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
 - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate is less than or equal to the index.
 - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

ADOPTED by the Upper St. Clair Board of School Directors on _____.

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

ATTEST:

Mary Ann L. Stabile, Stenographer
BOARD OF SCHOOL DIRECTORS

(SEAL)

TO: Board of School Directors

DATE: January 8, 2018

FROM: Dr. Sharon Suritsky
Dr. Judy Bulazo
Dr. John Rozzo

SUBJECT: 2017 – 2018
Fast Track Recommendations

Requires Board Approval

For Your Information

All Curricular Areas Study and increase opportunities that promote an entrepreneurial spirit at the high school.		✓
Counseling Offer dual enrollment, college credit courses through CCAC at the high school.	✓	
ELA Create and refine common materials and assessments in grades 5 – 8.	✓	
Adopt essays as part of the AP English 12 Argumentation Unit at the high school.	✓	
ELA/Social Studies Pilot a high school elective course entitled Integrated Studies: Women in History and Literature.		✓
Mathematics Pilot the College in High School Linear Algebra course.		✓
Adopt <i>Brief Applied Calculus</i> for the College in High School Business Calculus course.	✓	
Rename Programming Languages 1 & 2 to Introduction to Programming and Intermediate Programming at the high school.	✓	
Music Adopt <i>Harmony in Context, 2nd Edition</i> and <i>Harmony in Context: Workbook and Anthology, 2nd Edition</i> in AP Music Theory at the high school.	✓	
Science Pilot an Honors Forensic Science course at the high school.		✓
Study textbook options for AP Environmental Science at the high school.		✓

TO: Board of School Directors

DATE: January 8, 2018

FROM: Dr. Sharon Suritsky
Dr. Judy Bulazo
Dr. John Rozzo

SUBJECT: 2017 – 2018
Fast Track Recommendations

Requires Board Approval

For Your Information

Science/Technology Education Designate LabRATS and STEAM Innovation and Consulting as Honors level courses at the high school.	✓	
Student Support Services Study standardized assessment options in grades 1 & 2.		✓
Technology Education Pilot a one semester technology course called Home Repair and Maintenance at the high school.		✓
Research and develop integrated STEM projects for freshman taking Biology, Civics and Geography, and Geometry.		✓
World Language Combine Introduction to Spanish and Intermediate Spanish into a newly designed Passport to Spanish class at the high school.	✓	

**TABLE
OF
CONTENTS**

Content Area	Page(s)
HS All Areas	4 – 5
HS Counseling	6 – 7
MS Language Arts	8
HS Language Arts	9
HS Language Arts/Social Studies	10 – 11
HS Math	12 – 14
HS Music	15
HS Science	16 – 18
HS Science/Technology	19 – 20
EL Student Support Services	21
HS Technology Education	22 – 23
HS World Language	24 - 25

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: HSLT **Level:** High School

Area: All Content Areas **Date:** November 30, 2017

Curriculum Recommendation

1. Study and increase the opportunities for high school students to become empowered through programming that promotes an entrepreneurial spirit.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. A current goal of the Upper St. Clair Board of School Directors is to to “inject an entrepreneurial spirit of innovation, collaboration, and problem-solving in student programs including leadership academies, STEAM, and more.” 2. The High School Leadership Team considers the role of entrepreneurship programming to exist at the intersection of the concept of the “self made” entrepreneur and personal empowerment. Relatedly, a significant body of research suggests that personal empowerment, autonomy, and self-direction are all factors in student success and feelings of school belongingness (Osterman, 2000; Allen & Bowles, 2012; Toshalis & Nakkula, 2012; Lüftenegger et al., 2012). 3. Current programming that strives to support the development of an entrepreneurial spirit in high school learners include Leadership Academy Phases I-IV, SHOP@USC, STEAM Innovation & Consulting, Personalized Wellness, Financial Literacy, SMART Desk, Parkway Career & Technical Education Center, and School Counseling’s post-secondary planning process. (Cont’d.)	1. Administrative approval. 2. Convene an advisory council of outside experts to assess our current programming and to offer insights into how their personal experiences in entrepreneurship might shape our program design. 3. Audit elective courses in order to ascertain the extent to which entrepreneurial, innovative, problem-based instruction occurs. 4. Revisit the informed recommendations of the ad hoc 12th grade redesign committee (SY 2016-2017) and the District’s Chapter 339 School Counseling Plan in order to align past needs assessments to current work. 5. Study effective high school models for infusing the entrepreneurial spirit in programming. 6. Based on this work, provide future recommendations for (1) addition of electives, (2) curricular revision to existing electives, and (3) adjustment to the community based learning / internship experience.	None	Approved. This is an important step in achievement of the Board goal related to promoting entrepreneurship with our students. Connecting current offerings in this area will be helpful in creating effective experiences. Involving community resources and expertise is both important and valuable. 4.

UPPER ST. CLAIR SCHOOL DISTRICT
FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: HSLT Level: High School
Area: All Content Areas Date: November 30, 2017

Curriculum Recommendation

1. Study and increase the opportunities for high school students to become empowered through programming that promotes an entrepreneurial spirit. (Cont'd.)

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
4. A study of current and potential future programming within and beyond the High School would identify ways to grow the entrepreneurial spirit in learners. Specifically, additions or revisions to the applied contexts of technical & practical studies courses, STEAM & Innovation Hub courses, and community-based partnerships (apprenticeships and internships) would offer access for a larger number of learners to hone skills that lead to an entrepreneurial spirit.			5.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: HSLT **Level:** High School

Area: Counseling (All Content Areas) **Date:** November 30, 2017

Curriculum Recommendation

1. Offer dual enrollment, college credit-bearing courses, across academic disciplines, through a partnership with the Community College of Allegheny County (CCAC).

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. Many studies indicate that students who participate in dual enrollment programs or other college preparatory coursework increase both college readiness as well as enhance dispositions such as persistence. 2. Upper St. Clair High School students have long-standing success with college level courses and assessments. The High School currently offers many Advanced Placement (AP) and International Baccalaureate (IB) courses. The average scores on end-of-course assessments in these classes consistently qualify students for credit or advanced standing as undergraduates. 3. An additional pathway for earning college credit and experiencing undergraduate level coursework is through dual enrollment. Currently the USCHS math department offers dual enrollment College in High School (CHS) Business Calculus. This course is offered through an agreement with the University of Pittsburgh. 4. There continues to be a demonstrated need for experiences that prepare <i>all</i> students for post-secondary learning. Access to earning college credits and/or advanced standing for USCHS students, however, is currently limited to AP, IB, and CHS designated courses. (Cont'd.)	1. Administrative approval. 2. Convene a meeting of representatives from the Community College of Allegheny County (CCAC) and the grades 9-12 curriculum leaders and department chairs for the purpose of determining which courses and faculty members are eligible to offer dual enrollment courses in SY 2018-2019. 3. Approve a memorandum of understanding (MOU) between Upper St. Clair School District and CCAC. 4. Update the <i>Program of Studies</i> to indicate those courses for which students will be eligible to earn undergraduate credits. 5. In order to meet one of CCAC's criteria for offering dual enrollment courses, register designated teachers for College Board Summer Institutes. Additionally, compile a list of teachers who have attended a Summer Institute in the past. 6. Plan and host a session at Upper St. Clair High School (spring 2018) to facilitate student enrollment in CCAC course(s) for the subsequent school year.	Summer Institute Tuition: \$440 per participant x 10 participants = \$4,400 (divided across department budgets for SY 18-19)	Approved. Administrative oversight of the pacing of implementation will be critical to this process. 6.

UPPER ST. CLAIR SCHOOL DISTRICT
FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: HSLT Level: High School
Area: Counseling (All Content Areas) Date: November 30, 2017

Curriculum Recommendation

1. Offer dual enrollment, college credit-bearing courses, across academic disciplines, through a partnership with the Community College of Allegheny County (CCAC). (Cont.d)

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
5. Through an innovative new approach, the Community College of Allegheny County (CCAC) has developed a dual enrollment program that encourages learners of all abilities to access college-level course work through participation in existing high school courses and under the instruction of current high school faculty members. Though introduced in SY 2016-2017, the specific requirements of this program were finalized in the fall of 2017. Consequently, the timing to engage with CCAC at this point is appropriate.			7.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATION FOR 2017-2018



Name: Kate Ruth **Level:** MS Grades 5-8

Area: English Language Arts **Date:** November 9, 2017

Curriculum Recommendation

1. Create and refine common materials and assessments for comprehension, grammar, and writing units in grades 5-8.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. Pennsylvania adopted the PA Core Standards in July 2013. A recommendation was made in 2013 to begin the process of converting our curriculum to the PA Core. 2. Since the adoption of the PA Core Standards, the MS ELA Department has worked to align our curriculum and instructional practice to allow our students to reach and exceed these standards. Through the development of materials and units, we have formalized and standardized much of our content but the need for increased intention to consistency of materials and assessments remains. 3. As a means of addressing consistent practices and ensuring all necessary and relevant content is included in all classrooms, this recommendation will provide the time and planning necessary to refine these areas.	1. Administrative approval. 2. Continue to identify specific action areas/tasks for each grade level. 3. For each quarter in the remainder of 2017-18 school year, convene two teachers from each grade level, along with reading specialists, to help create materials. 4. Design 2018 summer work project to continue this work.	Substitute teachers for 10 teachers 3 times = $10 \times \\$300 = \\$3000$ Summer workshop time for 7 teachers at \$30.20 per hour for 1 day = \$1268.40 Teacher / Student Materials = ~\$2000	Approved. Refining practices is always necessary and valuable. 8.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Melissa Tungate **Level:** High School
Area: English Language Arts **Date:** November 30, 2017

Curriculum Recommendation

1. Adopt “Superman and Me” by Sherman Alexie, “My Zombie, Myself: Why Modern Life Feels Rather Undead” by Chuck Klosterman, and “The Great Game” by Caroline Alexander as part of the AP English 12 Argumentation Unit.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. Adding these essays to the existing unit will provide customized reading options for students and allow for some student choice. 2. These essays also provide more diverse subject matter to appeal to a broader audience. The topics covered in these essays include the value of education, the relationship between modern life and technology, and the comparison of sports to war. 3. These shorter essays reflect the reading material on the AP Language exam, ultimately giving students better practice for the exam, which requires students to analyze an argument.	1. Administrative approval. 2. Seek author permission. 3. Review and study <i>The Language and Composition</i> (2nd edition) collection as a possible resource. 4. Begin teaching in the second semester of 2017-2018 school year.		Approved. Selecting resources geared toward student interest and choice is essential for beneficial learning process. 9.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Doug Kirchner and Melissa Tungate **Level:** High School

Area: Social Studies and English **Date:** December 18, 2017

Curriculum Recommendation

1. Pilot an elective course entitled Integrated Studies: Women in History and Literature.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. This recommendation is a follow up to a spring 2017 recommendation to research and develop a course that explores women's issues through focused literature and historical studies. 2. As cited by numerous studies, the benefits of a course surrounding the role of women in history and literature are far-reaching: • Empowers women to be agents in their lives and civically engaged in their communities • Fosters deep critical thinking skills, self-reflection and awareness • Greatly strengthens cognitive skills • Promotes leadership skills • Increases students' understanding and appreciation of the value and perspectives of diverse groups • Develops a sharpened awareness of social inequities • Increases students' confidence to achieve their career goals. (Cont'd.)	1. Administrative approval. 2. Develop <i>Program of Studies</i> description. 3. Continue collaboration and development of women in literature and history course content and materials. Seek approval for course materials (i.e., core texts) through a spring 2018 curriculum recommendation. 4. Continue building relationships and partnerships with women leaders in the Pittsburgh community and elsewhere who would serve as mentors and leadership mentors. 5. Seek professional development around co-teaching for the course instructors.		Approved. This topic provides a great way to offer an integrated studies approach to courses and learning. Elective offerings and staffing should always be carefully considered when adding new courses. 10.

UPPER ST. CLAIR SCHOOL DISTRICT
FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Doug Kirchner and Melissa Tungate **Level:** High School
Area: Social Studies and English **Date:** December 18, 2017

Curriculum Recommendation

1. Pilot an elective course entitled Integrated Studies: Women in History and Literature. (Cont'd.)

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
3. The course would be designed around meaningful essential questions, such as: • Who am I? What is social identity and intersectionality? • How can we approach complicated ideas with dialogue? • What can we learn about women from literature and history? 4. The content of the course draws on a wide variety of focused literature study and historical subjects. Multimedia resources (music, film, dance, journalism, etc.) will help to provide the benefits of an intersectional approach to women in literature and history.			11.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Kevin Coffman, Steven Miller **Level:** High School

Area: Math **Date:** 11/30/2017

Curriculum Recommendation

1. Pilot the University of Pittsburgh's College in High School Linear Algebra course as a hybrid course offering for the 2018-2019 school year.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. This course would create an option for further study in mathematics for students who are highly motivated learners and who have completed AP Calculus prior to their senior year. 2. The AP Statistics Course exists and can confer college credit for students who wish to study statistics, but may not interest students who plan to study engineering or a related field in college. 3. The Advanced Math Topics course exists for students who want to deepen their understanding of math across a variety of strands, but does not confer college credit. 4. This course provides an excellent opportunity for an experimental hybrid course offering due to both the number of students who would be eligible and the nature of the students who would be interested in such a course.	1. Administrative approval. 2. Update the <i>Program of Studies</i> to include CHS Linear Algebra. 3. Create the hybrid version of the course. 4. Purchase textbooks for the number of students who enroll. 5. Pilot the course in the 2018-19 school year.	Text cost Summer workshop cost	Approved. Examination of staffing implications will be necessary in implementing this pilot. 12.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Kevin Coffman, Steven Miller **Level:** High School

Area: Math **Date:** 11/30/2017

Curriculum Recommendation

2. Adopt the text *Brief Applied Calculus* by Berresford and Rockett for the College in High School Business Calculus course.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. This course is offered through the University of Pittsburgh college in high school program. This is the book that they use and the only book they recommend for this course. 2. The textbook that is currently used is missing several topics that are taught in the course and covered in the proposed text, including: Marginal Analysis in Business, Elasticity of Demand, Optimization Problems in Business, Consumer and Producer Surplus, and Multivariable Calculus. These topics are currently addressed through supplementation of the existing text. 3. The current textbook, Calculus (Finney & Thomas) is from 1994 and in poor condition.	1. Administrative approval. 2. Purchase 20 copies of <i>Brief Applied Calculus</i> by Berresford and Rockett.	\$200 - \$600 (used in good to very good condition)	Approved. 13.

UPPER ST. CLAIR SCHOOL DISTRICT
FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Steven Miller Level: High School
Area: Math Date: 11/30/2017

Curriculum Recommendation

3. Rename the Programming Languages 1 and 2 courses to Introduction to Programming and Intermediate Programming, respectively.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. The name, "Programming Languages" implies that multiple programming languages are studied. This is not and has never been the case. 2. "Introduction to Programming" conveys that this an introductory course that assumes no prior knowledge, whereas "Programming Languages" does not necessarily communicate that as clearly. 3. "Intermediate Programming" indicates that this is the next course in the sequence without confusing its relationship to other courses such as Advanced Placement Computer Science.	1. Administrative approval. 2. Update the <i>Program of Studies</i>.		Approved. 14.

USC
Customizing Learning.
Nurturing Potential...
Delivering Excellence

Level: High School

Date: November 30, 2017

1. Adopt the text book for AP Music Theory - *Harmony in Context, 2nd Edition*, by Miguel A. Roig-Francoli (McGraw Hill) and *Harmony in Context: Workbook and Anthology, 2nd Edition*, by Miguel A. Roig-Francoli (McGraw Hill).

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. The AP Music Theory course at Upper St. Clair High School has been developing and expanding over the past few years. 2. It is appropriate that students have a primary textbook in order to further their study and provide additional resources. The text used in prior years has become outdated. 3. AP Music Theory encompasses a large amount of information which cannot be provided sufficiently from teacher created resources. A text adds essential explanation and development of key concepts in the AP Music Theory curriculum. 4. <i>Harmony in Context, 2nd Edition</i> is listed as a recommended text by College Board. 5. After evaluating multiple textbooks, including <i>Tonal Harmony</i> (McGraw-Hill) and <i>The Musician's Guide to Theory and Analysis</i> (Norton), <i>Harmony in Context, 2nd Edition</i> has proven to most closely mirror our current curriculum and provide additional enrichment for student success. <i>Harmony in Context, 2nd Edition</i> provides easy to understand discussions of key Music Theory concepts, along with excellent music examples and exercises.	1. Administrative approval. 2. Budget for 6 copies of the textbook and workbook. 3. Revise and submit AP Music curriculum with College Board. 4. Purchase new workbook copies on a yearly basis for use by students (\$68.50, general class size is 4-8 students).	Text: \$128.79 x 6 = \$772.74 Workbook: \$68.50 x 6 = \$411.00 Total: \$1,183.74	Approved. 15.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Lynn Kistler **Level:** High School

Area: Science **Date:** November 30, 2017

Curriculum Recommendation

1. Pilot a full-year course of Honors Forensic Science in the 2018-19 school year.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. The Forensic Science course has been a very popular elective science for juniors and seniors since it's inception over 15 years ago. At the time, very few high schools, and even colleges, had programs related to forensic science. Since that time, the field and science has grown tremendously. Several local colleges now offer majors in forensic science and are interested in strong candidates for admission into their programs. Additionally, the science in the field has grown with improved technology and forensic techniques. In fact, a recent report by the National Institute of Justice clearly shows the impact of this growing scientific field and the impact it is having on the criminal justice system. (https://www.ncjrs.gov/pdffiles1/nij/248572.pdf) An honors level Forensic Science class would meet the needs of students who have a high interest in the course and are exploring forensic career options. 2. The honors level course would include topics not presently covered in the current course including: - Forensic Anthropology – determining the gender, age, ancestry and height of skeletal remains; skeletal trauma analysis - Forensic Entomology – calculating the ADD – Accumulated Degree Hours to determine approximate TOD – time of death (Cont'd.)	1. Administrative approval. 2. Update the <i>Program of Studies</i>. 3. Meet with counselors and inform other staff of the change. 4. Allow for summer workshop time for planning and preparing curriculum as well as an update of Rubicon Atlas.	Summer Workshop time: 40 hours @ \$30.20/per hour = \$1208 Additional teacher resources: \$500 (to be included in Science Department Budget)	Approved. This course should not be intended to replace academic level forensic science. Due to the large enrollment in this course each year, providing differentiated learning levels may be beneficial to students. 16.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Lynn Kistler **Level:** High School
Area: Science **Date:** November 30, 2017

Curriculum Recommendation

1. Pilot a full-year course of Honors Forensic Science in the 2018-19 school year. (Cont'd.)

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
- Blood Spatter Analysis – utilizing trigonometry and geometry to determine the area of convergence and angle of impact; blood velocity and spatter size - Ballistics – study of motion, dynamics, angular movement and effects of projectile units; estimate the location of a shooter using trajectory; determine the time it takes for a bullet to reach a target - Forensic Toxicology – Identifying drugs and toxins in system; determining BAC - Advanced Topics in DNA – DNA Fingerprinting; PCR; Mitochondrial DNA Analysis; Gel Electrophoresis; STR (Short Tandem Repeats) Analysis - Digital and Computer Forensic Science 3. The Honors level Forensic Science course would require that students have completed biology and chemistry and have completed or are concurrently enrolled in physics.			17.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Lynn Kistler **Level:** High School
Area: Science **Date:** November 30, 2017

Curriculum Recommendation

2. Study textbook options for AP Environmental Science.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. Environmental science is an extremely important area of study as it relates so closely to our everyday life. Topics of clean air, a safe water supply, energy choices, and safe food are all vital to us each and every day. 2. The current text used for the course was purchased when the course was first introduced at USC in 2006. There have been significant events in environmental science that are not currently presented in the text including the BP Deep Horizon oil spill, a major emphasis on climate change and the Paris climate accord, the discovery and drilling of natural gas in the Marcellus and Utica regions in the Northeast US, and vast policy changes from President Bush, to the Obama administration, to the current Trump administration. Although it is recognized that changes are inevitable in this field, a more up-to-date text is needed for students. 3. The course is taught with a high-level of student-centered learning. Students are expected to read and take notes from the text and typical lectures are very seldom a part of the typical day. Instead, class time is used to present the concepts in a hands-on fashion and reinforce the content.	1. Administrative approval. 2. Research possible texts based on suggested texts from the College Board. 3. Investigate online options for texts and digital resources. 4. Plan for potential purchase within the 2018-19 Science Department budget.	None until adoption recommendation	Approved. It is assumed that the text will enhance the many online and supplemental resources used in this course. 18.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Lynn Kistler **Level:** High School
Area: Science and Tech Ed **Date:** November 30, 2017

Curriculum Recommendation

1. Designate LabRATS and STEAM Innovation and Consulting as Honors level courses.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. For many in-demand careers, a thorough background in the sciences is a requirement for success. Despite the increased need for a science savvy work-force, the state of Pennsylvania still requires just 3 years of science as a graduation requirement. 2. According to the <i>Program of Studies</i>, “Honors level courses have an increased level of rigor and cover content in more depth and breadth. Students should anticipate material being covered at a faster pace, a higher demand for outside of school work, and additional reading and writing assignments.” Each of the courses, LabRATS, and Innovation Studio, expect students to complete work at an honors level. Each course covers a wide range of material at both a great breadth and depth. The courses are run at a quick pace and students must complete work outside of class to be successful. 3. LabRATS is a science research course in which students produce undergraduate level research by the end of the course. Students are challenged to read highly technical scientific journals, develop unique research projects, and report their results in a formal symposium style presentation. The course is highly rigorous, and students who complete the course are certainly prepared for college-level research. (Cont'd.)	1. Administrative approval. 2. Update the <i>Program of Studies</i>. 3. Inform the Counseling department of the changes and the impact on students. 4. Inform students and parents of the new designation during course registration.	None	Approved. These rigorous courses warrant honors level designation. 19.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Lynn Kistler **Level:** High School

Area: Science and Tech Ed **Date:** November 30, 2017

Curriculum Recommendation

1. Designate LabRATS and STEAM Innovation and Consulting as Honors level courses. (Cont'd.)

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
4. Students in the Innovation Studio class have produced professional level work for a number of industry partners. Students must be very motivated and spend considerable time completing the research and preparing presentations required of the course. This amazing course has provided students real-world work experiences and certainly meets the qualifications of an honors-level course. 5. Many Upper St. Clair High School students and their parents are focused and driven by the recognition of grade point average or GPA. According to the <i>Program of Studies</i>, "Our weighted grade point average system is reflective of the difficulty and workload of Honors, Advanced Placement, and International Baccalaureate courses." As a result of the weighted GPA, some students and their parents do not see the value of enrolling in these rigorous and valuable courses because students do not receive Honors credit. Anecdotal evidence from students indicate that many prefer to take the honors designated courses specifically to boost the GPA. This, in some cases, results in highly qualified students selecting other less appropriate coursework.			20.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Amy Pfender **Level:** Grades 1 and 2
Area: Student Support Services **Date:** November 2017

Curriculum Recommendation

1. Study standardized assessment options in grades 1 and 2.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. Standardized assessments are periodically updated and revised to reflect changes in content and norms. With the implementation of the Pennsylvania Core Standards in 2010, it is necessary to review the current assessments at Grades 1 and 2 to determine if student participation in the assessments and data results are meeting the needs of stakeholders in the District. 2. The Terra Nova Complete Battery (edition 3) is currently administered in grades 1 and 2. The results provide a comparison of how Upper St. Clair students perform to peers nationally based off of norms from 2011. 3. Group assessments to provide measurement of individual student cognitive abilities are administered. In Grade 1, the Otis-Lennon School Ability Test (OLSAT) is administered. In Grade 2, the InView is administered. 4. At grades 1 and 2, curriculum based measures are used in addition to the standardized testing to inform instruction and support student interventions/enrichment.	1. Administrative approval. 2. Establish a committee of administrators, curriculum leaders, and resource teachers to: a. Identify current strengths and needs in the assessment data specifically at the early elementary years; b. Develop a timeline to review data, investigate potential assessment instruments, and any necessary transitional steps to be implemented during the 2018-2019 school year; c. Investigate potential assessment instruments. 3. For the 2017-18 school year, Grade 2 will continue with the current assessment practices in order to have consistent assessment data for the students in grade 2. Grade 1 students will participate in the OLSAT only. 4. Make a recommendation from the information gathered at fast track preliminary panel in November 2018 for further implementation.	TBD Costs for current assessments are in 2017-18 budget Future costs will be established through the recommendation/investigation process.	Approved. It is important to continue to provide the best possible data to inform instruction and to report to parents. 21.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Lynn Kistler **Level:** High School

Area: Technology Education **Date:** November 30, 2017

Curriculum Recommendation

1. Pilot a one-semester technology course called Home Repair and Maintenance.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. The initiative “Redefining Ready” encourages high schools across the country to prepare students for college, career, and life. This program recognizes that students are more than a standardized test score and that students benefit by being exposed to multiple measures of success. One of the life ready skills promoted by Redefining Ready is a growth mindset and confidence. To reach this goal, it is expected that schools will provide students with experiences to enhance these life skills. 2. As students move into adulthood, many will benefit from knowing general maintenance skills. Even today, many homeowners lack experience with common tools and skills. Having to hire contractors for simple repairs is costly and can add financial burden to first time homeowners. These would include basic plumbing, paint, electrical, drywall, and concrete patching/finishing. 3. Several local districts offer a similar course including North Hills, South Butler, Freeport, and Woodland Hills. Each program also includes hand and power tool safety. Students will practice the skills in a lab setting, gaining confidence and self-reliance in a variety of common tasks.	1. Administrative approval. 2. Update <i>Program of Studies</i> and inform counseling of the new course. 3. Research and propose content and develop curriculum. 4. Provide summer workshop time to develop content and write curriculum for Rubicon Atlas. 5. Research/purchase curriculum guides and materials.	Summer Workshop Time (40 Hours) Course Materials and supplies (est. \$5000--to be included in Technology Education Budget)	Approved. This will be a practical and interesting offering for students. 22.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: Lynn Kistler **Level:** High School

Area: Technology Education **Date:** November 30, 2017

Curriculum Recommendation

2. Research and develop integrated STEM projects for freshman taking the Biology, Civics & Geography, and Geometry courses.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. Jobs in the STEM fields are projected to increase considerably in the coming years; however, the pool of skilled workers is diminishing as not enough students are choosing to pursue these careers. 2. One goal in the implementation of the FabLab was to use the space for multiple applications across disciplines. By developing cross-curricular projects, students will be exposed to the relevance of technology to academic areas that might not otherwise be realized. 3. In addition to creating projects for existing curriculum, the experience of working in the FabLab could also provide the benefit of increasing enrollment in the Technical Education courses and also has the potential to increase female enrollment in Technology Education and STEAM courses. Increasing female participation in STEAM is one goal of the STEAM Strategic Plan. 4. Currently, there is substantive vertical articulation between Boyce and Ft. Couch Middle Schools within the Technology Education curriculum. With the elimination of freshmen level electives, the articulation is absent and creates a void in the development of technology awareness and skills. To meet the goals of the Strategic Plan to provide STEAM instruction for all students, integrating STEAM projects into the existing curriculum is a natural solution to this fill this void.	1. Administrative approval. 2. Review content covered in Civics, Biology & Geometry courses via Rubicon Atlas. 3. Meet with freshman teachers from each academic area to explain purpose and generate more ideas to brainstorm best areas of implementation. 4. Develop plans and timeline for implementation. 5. Submit curriculum for changes (if necessary).	None	Approved. These experiences could have the potential to create a solid bridge from STEAM programing at the middle school level and may encourage students to continue to seek offerings in these areas throughout high school. 23.

UPPER ST. CLAIR SCHOOL DISTRICT

FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: J. Darakos, L. Kopaz, K. Sebastiao, M. Clermont **Level:** High School

Area: World Language **Date:** 11/30/17

Curriculum Recommendation

1. Combine the current high school Intro to Spanish and Intermediate Spanish classes into a newly designed Passport to Spanish class.

Reason(s) for Recommendation	Implementation Steps	Cost	Administrative Reaction
1. Last summer, our Spanish teachers met to explore the current Intro to Spanish and Intermediate Spanish classes and determined that they no longer meet the purpose for which they were created. Intro to Spanish is no longer a class for students new to Spanish and Intermediate Spanish is simply a repetition of the middle school curriculum. For reasons outlined in this recommendation, it would be beneficial for students to rethink the way we currently view the level one Spanish course. 2. The current introduction to Spanish and intermediate Spanish classes are essentially a repeat of the materials covered throughout the middle school and elementary school curriculum. For the vast majority of students, two years are not needed to prepare for Spanish 2. The repeat of materials assigned and covered in middle school and elementary school Spanish creates a lot of repetition. 3. A more thematic and proficiency based course (like the Passport to French and German courses) would better fit our department philosophy and the need to prepare students for Spanish 2. (Cont'd.)	1. Administrative approval. 2. Update the <i>Program of Studies</i> to reflect the curriculum changes. Replace Intro to Spanish with Passport to Spanish for 2018-2019. The Intermediate Spanish class would exist in 2018-2019 for students currently enrolled in the Intro to Spanish class. 3. Design and Develop a proficiency focused thematic curriculum for the Passport to Spanish class (Summer of 2018). 4. Remove the Intermediate Spanish Class for the 2019-2020 school year. 5. Beginning in 2019-2020, it is appropriate at this point to remove the honors designation for Spanish 3 in order to align the world language courses that have a Passport course. Consequently, students involved in French, German, and Spanish will follow a coordinated sequence of courses and course designations.	Hours for curriculum development 30 hrs. of workshop (30.20 X 30) \$906	Approved. The progression of course offerings is now consistent in all areas of World Language. 24.

UPPER ST. CLAIR SCHOOL DISTRICT
FAST TRACK CURRICULUM RECOMMENDATIONS FOR 2017-2018



Name: J. Darakos, L. Kopaz, K. Sebastiao, M. Clermont

Level: High School

Area: World Language

Date: 11/30/17

Curriculum Recommendation

1. Combine the current high school Intro to Spanish and Intermediate Spanish classes into a newly designed Passport to Spanish class. (Cont'd.)

Reason(s) for Recommendation

Implementation Steps

Cost

**Administrative
Reaction**

4. The current Intro and Intermediate split was created to meet the needs of students new to the language but we are finding that the overwhelming majority of students in the intro level class took Spanish in the middle and elementary school. For example, this year, there are 22 students enrolled in Intro to Spanish and of these students, only 3 have never actually had the language before. The same statistics held true for last year.

5. With the enhancements made possible by the 1:1 initiative (mostly self-paced learning and hybrid experiences), the few students who have no background in Spanish now have supplementary sources they can use to catch up to the rest of the class. We now have the necessary tools to make the course accessible for the few students with no Spanish background.

2018 UPPER ST. CLAIR SCHOOL BOARD STANDING COMMITTEES

Committee	Term	Member(s)
<i>Committee of the Whole</i> <i>(Chaired by Vice-President)</i>	2018	Barbara Bolas (Chairperson)
<i>Legislation</i>	2018	Daphna Gans (Representative) Barbara Bolas (Alternate)
<i>Parkway West AVTS Joint Operating Committee</i> <i>(Elected position for three-year term)</i>	Current term: December 2016 – December 2019	Angela Petersen (Representative) Amy Billerbeck (Alternate)
<i>Pathfinder</i>	2018	Amy Billerbeck (Representative) Patrick Hewitt (Alternate)
<i>PSBA</i>	2018	Barbara Bolas (Representative) Daphna Gans (Alternate)
<i>PTA Council & PTSO</i>	2018	Daphna Gans (Representative) Amy Billerbeck (Alternate) Board members to also attend meetings when available
<i>SHASDA</i>	2018	Louis Mafrice (Representative) Dante Plutko (Alternate)
<i>Township Liaison</i> <i>(Chaired by President)</i>	2018	Amy Billerbeck (Representative) Phillip Elias (Alternate)
<i>Youth Steering Committee Liaison</i>	2018	Jennifer Bowen (Representative) Angela Petersen (Alternate)
<i>Capital Projects Review Ad Hoc Committee</i>		Angela Petersen Amy Billerbeck Phillip Elias Louis Mafrice

RESOLUTION OPPOSING ESA VOUCHER PROGRAMS (SB 2)
BY THE BOARD OF DIRECTORS OF THE UPPER ST. CLAIR SCHOOL DISTRICT

WHEREAS, Pennsylvania school districts provide countless academic and extracurricular opportunities for learning and growth of all students, preparing them for higher education and careers; and districts have continued to make steady gains in academic achievement, with Pennsylvania students consistently ranked in or near the top 10 nationally on the National Assessment of Educational Progress (NAEP) exams for reading and math; and Pennsylvania has been named a national leader in providing Science, Technology, Engineering and Math (STEM) education programs; and

WHEREAS, Pennsylvania also maintains a greater high school graduation rate and a larger percentage of students moving on to higher education than the national average; and

WHEREAS, more than 80% of Pennsylvania students enrolled in career and technical centers or programs are achieving at the competent or advanced level on industry-based skills assessments, enabling them to earn credentials leading to meaningful employment or college credit equivalencies at cooperating institutions; and

WHEREAS, public schools ensure that each student with a disability receives a Free Appropriate Public Education (FAPE) in compliance with federal and state law and regulations, with students and their families having the benefits of a system of procedural safeguards; and

WHEREAS, Education Savings Account (ESA) voucher programs such as those under Senate Bill 2 undermine Pennsylvania's responsibility to ensure every student in every community has equal access to public education; and schools targeted under Senate Bill 2 are already in under-resourced districts; and state money for ESAs would be deducted, on a per-student basis, from a school district's basic education subsidy; and not only would school districts' state aid be sent to unaccountable private schools, but such money could also be diverted to higher education, tutoring services and other "qualified education expenses," not even ensuring students receive full-time educational instruction; and

WHEREAS, the voucher program in Senate Bill 2 benefits families regardless of income or need, including students already enrolled in private schools or never having attended a targeted public school; and voucher systems in other states have been shown to be vulnerable to financial fraud and abuse; and

WHEREAS, unlike private schools, public school districts accept, educate and protect the rights of all children who come to their doors, as opposed to those institutions that can reject applicants based on any number of factors and are not required to uphold the rights of students with disabilities; and

WHEREAS, public schools are held to strict accountability standards that measure student achievement and academic progress, unlike private schools which are not required to use the same standard assessments and reporting requirements as public schools; and provisions under Senate Bill 2 would not require participating private schools to use the same standardized assessments, making comparison and evaluation of academic progress unachievable; and

NOW THEREFORE, BE IT RESOLVED that the Upper St. Clair School District opposes Senate Bill 2 and any other legislation or any effort by the General Assembly to implement tuition vouchers or any other program that would have an effect of a tuition voucher program, and conveys the importance of supporting and improving the quality of all public schools in the Commonwealth.

ADOPTED by the Upper St. Clair Board of School Directors on this ____ day of _____, 2018.

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

ATTEST:

Mary Ann L. Stabile, Stenographer
BOARD OF SCHOOL DIRECTORS

(SEAL)

PERSONNEL LISTINGS**DATE: January 22, 2018****Board Meeting****Administrative Staff – Retirement**

Name	Location	Assignment	Notification Date	Last Date Worked
Conners, Joseph	High School	School District Chief of Police	1-4-18	6-12-18
O'Toole, Patrick	Central Office	Superintendent of Schools	1-22-18	6-30-18

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Brodbeck, Christine	Ft. Couch	Math Teacher (Long-term Substitute for K. Gibson anticipated dates 1-29-18 through 6-1-18)	1-29-18	\$50,300 pro-rated

Professional Staff – Change of Status (Long-term Assignment Dates)

Name	Location	From	To
Loughran, Jill	Streams	Elementary Teacher (Long-term Substitute for K. Urso 8-23-17 through 1-16-18)	Elementary Teacher (Long-term Substitute for K. Urso 8-23-17 through 1-17-18)

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Jackson, Terry	High School	Special Ed Teacher	Personal Leave	Return to work 12-18-17
Lagania, Yasmina	Ft. Couch	Math Resource Teacher	Personal Leave	Anticipated dates 3-12-18 through 6-6-18
Lingler, Conan	Eisenhower	Elementary Teacher	Personal Leave	Beginning 1-10-18
Mauder, Julie	Boyce	Elementary Teacher	Personal Leave	Beginning 1-2-18
McCullough, Gary	Boyce	Elementary Teacher	Military Leave	11-13-17, 11-20-17, 11-30-17, 12-19-17, 1-2-18, 1-3-18, 1-8-18, 1-11-18, 1-12-18, 1-18-18, 1-22-18, 1-26-18

Professional Staff – Retirement

Name	Location	Assignment	Notification Date	Last Date Worked
Leonhardt, Jeffrey	Streams	Music K-12	1-18-18	Last day of teacher responsibility for the 2017-18 school year
MacWhinnie, Valeria	Streams	School Nurse & Dept. Head	1-16-18	Last day of teacher responsibility for the 2017-18 school year
Rahr, Barbara	Streams	Health/Phys Ed K-12	1-15-18	Last day of teacher responsibility for the 2017-18 school year

Classified Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Moore, Steven	Bus Garage	Maintenance Technician	Personal Leave	Beginning 12-20-17
Rhodes, Ann	Streams	Teacher Aide	Personal Leave	Beginning 1-2-18
Scola, Nancy	Ft. Couch	Custodian	Personal Leave	Return to Work 1-9-18

Classified Staff – Elections

Name	Location	Assignment	Effective	Salary
Quinlan, Martina	High School	Part-Time Nutrition Center Worker	1-8-18	\$11.62 per hour

Other Staff – Change of Status

Name	From	To	Effective
Hauswirth, Michelle	Substitute Bus Driver \$16.00/hour	Bus Driver \$20.64/hour	1-22-18
Himes, William	Substitute Bus Driver \$16.50/hour	Bus Driver \$20.64/hour	1-2-18

Other Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Carey, Daniel	Bus Garage	Bus Driver	Personal Leave	1-2-18 through 1-15-18
Lewis, Nina	Bus Garage	Bus Driver	Personal Leave	Beginning 1-2-18

Other Staff – Retirement

Name	Location	Assignment	Notification Date	Last Date Worked
Carey, Daniel	Bus Garage	Bus Driver	1-12-18	1-15-18

District Substitute List – Additions

Professional:

Name	Type of Substitute	Effective
Capuzzi, Sonja	Grades PK-4, Reading Specialist PK-12, Inst. Technology Specialist PK-12, Online Instruction Program PK-12	1-19-18
Kollar, Conor	Health & Physical Educ PK-12	1-18-18
Harris, Jordan	Spanish PK-12 & ESL PK-12	1-19-18
McKenney, Alexandra	Reading Specialist PK-12, Special Education PK-8 & Special Education 7-12	1-22-18

District Substitute List – Additions

Other:

Name	Type of Substitute	Effective
Carey, Daniel	Bus Driver	5-1-18

District Substitute List – Deletions

Professional:

Name	Type of Substitute	Effective
Gruden, Nicole	Grades PK-4	1-18-18
Ramsey, April	Elementary K-6	1-18-18
Rogers, Joseph	Mid-Level Math 7-9 & Elementary K-6	1-15-18
Romanias, Alexander	Health & Phys Ed	1-2-18
Vaslavsky, Billie	French K-12	1-18-18
Vituccio, Mary Louise	Biology 7-12	1-18-18
Welch, Anthony	Math 7-12	1-18-18
Young, Jennifer	Elementary Ed PreK-4, Special Ed PreK-8	12-14-17

Classified:

Name	Type of Substitute	Effective
Anderson, Joseph	Custodian – summer help	1-2-18
Cuba, Colleen	Aide/Attendant/Secretary	1-18-18
Henning, Paul	Custodian – summer help	1-2-18
Sanpietro, Joseph	Custodian – summer help	1-2-18

Other:

Name	Type of Substitute	Effective
Baker, Steven	Bus driver	1-10-18
Stead, Susan	Bus driver	1-10-18

Extra-Curricular Activities – New Appointments (2017-2018 School Year)

Name	Position	Salary
Anderson, Joseph	HS Assistant Baseball Coach (volunteer)	\$0
Conorna, Cara	HS Musical Assistant (Costume Assistant)	\$750

Flinter, Keegan	HS Boys Varsity Lacrosse Assistant Coach (volunteer)	\$0
Lang, Rick	Boyce Asst. Choral Director	\$1,500
Lohman, Brian	HS Assistant Baseball Coach (volunteer)	\$0
Wallace, Amy	Musical Assistant (Choreographer)	\$3,000

Extra-Curricular Activities – Re-Appointments (2017-2018 School Year)

Name	Position	Salary
Avon, Andy	HS Boys Lacrosse Assistant Coach	\$1,000
Bowers, Andrew	HS Boys Varsity Lacrosse Assistant Coach	\$1,000
Caragein, Chrissy	HS Track (Coed) Assistant Coach	\$2,530
Chaffee, Dan	.50 HS Assistant Baseball Coach	\$1,535
Chaffee, Greg	.50 HS Assistant Baseball Coach	\$1,535
Chermak, Maureen	HS Track (Coed) Assistant Coach (volunteer)	\$0
Christy, Kyle	HS Boys Varsity Lacrosse Assistant Coach	\$700
Cosgrove, Matt	HS Track (Coed) Assistant Coach	\$2,910
Dudley, Matt	Boyce Club 24 Sponsor (Second Semester)	\$ 375
Ficorilli, Josh	HS Boys Volleyball Head Coach	\$5,100
Flinter, Jack	HS Boys Varsity Lacrosse Assistant Coach	\$2,000
Froelich, Keith	HS Boys Tennis Assistant Coach	\$2,300
Frollini, Dom	HS Track (Coed) Assistant Coach	\$2,910
Gannon, Patrick	HS Assistant Varsity Baseball Coach	\$3,150
Hoedeman, Kathy	Boyce Club 24 Sponsor (Second Semester)	\$ 225
Hope, Stephen	HS Boys Volleyball Assistant Coach (JV)	\$2,500
Jackson, Terry	HS Track (Coed) Assistant Coach	\$2,910
Killinger, Mark	HS Boys Volleyball Assistant Coach (volunteer)	\$0
Laffey, Brianne	HS Girls Lacrosse Head Coach	\$4,600
Langley, Corey	HS Assistant JV Baseball Coach	\$3,050
Lehman, Craig	HS Boys Volleyball Assistant Coach	\$2,100
Lloyd, Gordon	HS Boys JV Lacrosse Assistant Coach	\$1,500
Martocci, Matt	HS Track (Coed) Assistant Coach	\$2,530
Mialki, John	HS Assistant Baseball Coach (volunteer)	\$0
Mercer, Ron	HS Boys Tennis Coach	\$4,000
Murray, Rick	HS Boys Volleyball Assistant Coach (volunteer)	\$0
Petrick, Doug	HS Track (Coed) Head Coach	\$5,600
Petrick, Jonathan	HS Track (Coed) Assistant Coach (volunteer)	\$0
Rice, David	HS Boys Lacrosse Assistant Coach	\$1,045
Rubino, Marilyn	Musical Assistant (Costumes)	\$500
Simmers, Emma	HS Girls Lacrosse Assistant Coach	\$2,000
Thomas, Jim	HS Track (Coed) Assistant Coach (volunteer)	\$0
Tobin, Josh	HS Track (Coed) Assistant Coach	\$2,530
Wagner, Greg	HS Track (Coed) Assistant Coach (volunteer)	\$0
Yarosh, John	HS Track (Coed) Assistant Coach	\$2,910
Yarosh, Julianna	HS Track (Coed) Assistant Coach (volunteer)	\$0
Yates, Brian	HS Boys Lacrosse Head Coach	\$4,000

Extra-Curricular Activities – Deletions

Name	Position	Last Date Worked
Downey, Mike	HS Boys Varsity Lacrosse Assistant Coach	5-28-17
Mercer, Ron	Boys Head Tennis Coach	1-19-18
Poissant, Brett	HS Girls Varsity Lacrosse Assistant Coach	5-15-17
Sciulli, Mike	HS Boys Varsity Lacrosse Assistant Coach	5-28-17
Trovato, John	HS Asst. Football Coach	11-10-17
Trovato, John	HS Asst. Sports Conditioning Coach	11-10-17