

**UPPER ST. CLAIR PARENT TEACHER COUNCIL
GENERAL MEETING MINUTES & PARENT TEACHER COUNCIL REPORT–
May 2, 2018**

PARENT TEACHER COUNCIL GENERAL MEETING MINUTES

May 2, 2018

9:30 – 10:30 a.m.

Call to Order

The meeting was called to order at 9:37 a.m.

Approval of the Agenda/Minutes

The agenda/minutes were approved as presented.

Statement of the Treasurer

- **The USC Parent Teacher Council's General Fund** had an opening cash balance on April 1, 2018 of \$15,109.50.
 - Receipts totaled \$40.00 in April 2018 and related to the sales of printed directories.
 - Disbursements totaled \$254.03 in April 2018 and represented reimbursements for Arts in USC (\$178.00), Open Mic (\$51.03) and STEAM (\$25.00).
 - The ending cash balance totaled \$14,895.47 as of April 30, 2018.

Reports

1. Executive Committee
 - President, Daphna Gans
 - a. Daphna thanked the outgoing unit presidents and the PTC executive board for their efforts and volunteer time over the past year. Daphna welcomed Suzanne as the incoming President of the PTC. Daphna thanked MaryAnn Stabile for everything she does throughout the year to help the PTC.
 - b. Presentation of the PTC Honorary Awards

Daphna explained that each year the PTC honors two outstanding individuals for their service and commitment to the district and the volunteer organizations in the district. Two candidates were selected to be honored in the current year for their continued service and for going above and beyond with efforts that have helped the USC students, families and the PTC/PTO/PTA/PTSO organizations. Daphna announced that the PTC chose to honor Stacie de la Parra, the outgoing committee chair for the Welcome Committee and New Family Welcome Dinner; and Michelle Zirngibl, Special Education Teacher at the High School and SHOP@USC Coordinator. These individuals have added many things to their already full plates for the betterment of the schools, students, and the district as a whole. Daphna presented each of them with a gift and expressed our gratitude to them for putting their heart and soul into helping the volunteer organizations throughout the district.
 - c. Presentation in recognition of Dr. O'Toole's upcoming retirement.

Daphna presented Dr. O'Toole with two gifts from the PTC to Dr. O'Toole to recognize his years of service and endless dedication to the district, the parents and the students over the years. The first honorary gift presented to Dr. O'Toole was a mature tree to be planted in his honor at the site of the new administrative offices once construction is completed. The tree will be accompanied by a plaque recognizing its dedication to Dr. O'Toole. The second gift presented to Dr. O'Toole was a personal plaque created at PTC's request by SHOP@USC to recognize his tremendous service to the PTC and the district as a whole.
 - d. Gift to schools

Daphna announced that the PTC is gifting each of the unit schools a \$1,000 contribution to be used to promote/enhance each school's STEAM initiatives.

- 1st Vice President, Suzanne Wynne – no report
- 2nd Vice President, Dr. O'Toole
 - a. Dr. O'Toole congratulated Dr. Rozzo on his upcoming promotion to Superintendent. He also recognized Dr. Suritsky for her tremendous service in the district as part of his team.
 - b. Dr. O'Toole reported that the budget process is continuing. The main part of the budget has been presented to the Board but the details are still being revised and reviewed. Additional expenditures have been proposed for the upcoming year for school security.
 - c. Dr. O'Toole reported that construction on the capital projects has begun and he shared his excitement for this phase of the project. He announced that the bridge is being demolished at the high school today.
 - d. A question was raised regarding the impact of construction on graduation. Dr. O'Toole reported that the construction will impact parking and the flow of people as well as some of the seating for the graduation ceremony. Those details are currently being considered and evaluated carefully.
 - e. A question was raised regarding staffing for the music department. Dr. O'Toole reported that considerations are being made to potential staffing changes including potential increases to music department staff at the High School. No final decisions have been made at this time.
- Board Advisor, Beth Huzjak –
 - a. Beth congratulated the Honorees, thanked the outgoing unit presidents and members of the outgoing PTC board for their service over the past year, congratulated Dr. Rozzo and Dr. Suritsky for their new positions and thanked everyone for coming to the meeting today.
- School Board Director, Amy Billerbeck (Member)
 - a. Amy congratulated the Honorees. She thanked Dr. O'Toole for his service over the years, commended him on his leadership initiative for the district and congratulated him on his retirement. She welcomed Dr. Rozzo as the incoming Superintendent and expressed her thanks to Dr. Suritsky as well for all that she has done in the past.
 - b. Commendations and Recognitions for April were shared with those in attendance and can be found on the district website. Amy noted that there were an unusually high number of commendations this month.
 - c. Amy reported that construction on the capital project is underway. She thanked everyone for their patience with the new traffic patterns in light of the fencing for the construction area. She noted that PJ Dick is very experienced at planning the work to minimize disruption as a result of the construction.
 - d. Amy reported that the budget process for the 2018-2019 school year continues and noted that safety and security, while always a consideration of the board, is an area of special priority in this year's budget.
 - e. Amy thanked all the outgoing presidents and congratulated the incoming presidents. She congratulated Stacie de la Parra on her award. She congratulated Daphna on a great year and welcomed Suzanne into her new role.
 - f. A concern was raised regarding potentially dangerous pedestrian traffic in light of the construction. Amy noted that Dr. Angelo is taking phone calls and comments from concerned parents regarding observations like this. Members were encouraged to call Dr. Angelo to report concern.

Unit Presidents

Baker – Michelle Urban

- Michelle introduced Lindsay Beck as the incoming President.
- 4th Grade Chorus singing the National Anthem at Next Friday, May 11th Pirate game
- 3rd Grade just did a field trip to Fort Pitt Museum and Carnegie History Museum
- Changeover meeting in next Tuesday, May 8th
- STAR Night next Thursday, May 10th
- 4th Grade Bon Voyage Pool Party is May 16th
- 4th Grade Move Up Day is at the end of the month

- Sponsor Bricks on now on sale, these will be installed by the new playground. We are hoping to get a planter built on which to have them installed. Michelle reported that a special commemorative brick will be placed to honor Dr. O'Toole.

Eisenhower – Jessica Strub

- Our whole school is gearing up to celebrate our SUPER HERO teachers next week at Staff Appreciation Week. We have special events planned for each day of the week! We are currently planning Breakfast Day, a relaxing lunch, a sugary dessert day and special perks and surprises throughout the week!
- We will also hold our spring book fair next week as well. This is always an exciting week for the kids, culminating in the end of the year celebration, STAR NIGHT on Thursday May 10th!
- Our Kindergarten Spring tour is scheduled for May 16th, we cannot wait to show off our school to our newest students!
- Our 4th grade farewell celebration is scheduled for May 23rd at the high school! The 4th graders will have a blast at the carnival themed party, complete with swimming, dancing and laughter.
- The end of the school year caps off with an action packed FIELD DAY! Kindergarten is scheduled for May 22nd and the rest of the school's is June 1st. Our energetic committee is planning some new games, class cheers and a special treat by USC's newest ice cream vendor, Sub Zero!
- One last event to close out the school year is the spirit night scheduled for 6/12 at sincerely yogurt. We hope it will allow our students to celebrate the end of an amazing year with a sweet treat.
- I would personally like to thank this year's PTC executive board for all their support and collaboration. It has been my honor to work with each of you and I feel blessed to be part of such an active and helpful community!
- A special thanks to my amazing executive board, Mr. Miller, Heather, Gina, Tricia and Jill. I know they carried a heavier load this year due to my work schedule but I will do my best to make sure they know how truly valued they are not only in their positions within Eisenhower but also as my friend.
- It has been a wonderful year. It has truly been my honor, thank you for allowing me to serve and I look forward to working with each of you on future events!
- Have a great summer!

Streams – Veronica Davis

- Last PTO meeting on May 8th with a luncheon to follow at Atria's in McMurray.
- Staff appreciation luncheon will be held on May 9th.
- STAR night is scheduled for May 10th.
- Band concert is scheduled for May 14th at the High School.
- Strings concert is scheduled for May 17th at the High School.
- Streams chorus students will be singing the National Anthem at the Pirates game on May 20th.
- Incoming kindergarteners will visit the school on May 23rd.
- 4th grade graduation will be held on June 1st from 6:00 – 8:30pm at the high school. The kids will swim in the pool and enjoy pizza and snacks.
- June 7th will be the kindergarten field day.
- June 8th will be field day for the rest of the school.
- June 6th is Kindergarten connection at the old rec center. It is a meet and greet opportunity for all new kindergarten families.
- Veronica congratulated Dr. O'Toole and Dr. Rozzo. She thanked the PTC board for a great year. She introduced Kerstin Goodworth as the incoming President.

Boyce – Stacey Cobb

- Stacey introduced Jennifer Schnore as the incoming President.
- Boyce's Author's Day in April was a huge success. The author had lunch with several students who were very interested and well-informed about her writing. She was very impressed.
- Science Extravaganza was a success as well.
- Coming up in May: NASA trips for the 5th graders and Deer Valley for the 6th graders.
- Celebration of Learning is scheduled for May 24th.
- PTO changeover luncheon on May 23rd

- 6th grade graduation on June 6th
- Civil war day on June 7th
- Field day on June 8th
- Stacey distributed PTO committee sign-up sheets to the parents of all incoming 5th graders. She received many responses/volunteers and was very happy with results.
- Trash bags for sale for \$10 per roll. If interested, please see Stacey.
- Stacey congratulated Dr. O'Toole and Dr. Rozzo.

Fort Couch – Hemina KrishnaBachia

- The Fort Couch musical, The Wizard of Oz, is this weekend on Friday, Saturday and Sunday.
- Planning is still underway for the Science Enrichment program. The theme will be the Ruby Goldberg Machine.
- Tomorrow, Thursday, May 3rd, we have our celebration of learning from 7-9 pm along with the IB science fair. Parents get to come and see what their children have been doing throughout the school year.
- We have our staff appreciation activities coming up this month on May 22- May 25.
- Our May PTSO meeting, the last PTSO meeting of the year will be held on Tuesday, May 15th. It will be our changeover meeting. Hemina introduced Katy Loomis as the incoming President and Stacey Cobb as the incoming Vice President.
- The Year Book/Photography Club is looking for more help. Please contact Hemina if you might be interested to volunteer.
- Hemina congratulated Dr. O'Toole and Dr. Rozzo.

High School PTSO – Tracy Barnett

- Tracy introduced Shannon Gallagher as the incoming President.
- The PTSO gave the following gifts to the school:
 - \$1,200 contribution to the Costume Department
 - \$2,000 contribution for future library renovation
- Officer Slate for 2018/2019
 - President: Shannon Gallagher
 - Vice President: Deonna Dreher
 - Treasurer: Priyanka Sharma
 - Secretary: Tracey Ruffner
 - Board Advisor: Tracy Barnett
- Recent PAC Meeting topics
 - Farewell to Chief Connor
 - Discussion of security and safety – new bell system
 - Discussion of school walkout days and disciplinary policy

Standing Committees

Arts in USC – Rachelle Engel – no report

Directory – Beth Huzjak/Brooke Tarcson

Additional copies of the printed directory are available. Please see Beth or Daphna if you are interested in purchasing a printed directory.

GATE – Lisa Clark – no report

Open Mike – Suzanne Wynne

Suzanne reported that the Open Mic session was a successful event. She thanked Dr. O'Toole and his staff. A primary focus of the discussion this year was school safety and security. Chief Connors presented along with Dr. Suritsky and both did a great job. Suzanne also thanked MaryAnn Stabile for her work to set everything up for the event.

Partners In Education – Tracy Barnett

Upcoming meeting is scheduled for June 5th at Central Office from 9:00-10:30am. It will be an open house format and the entire support staff will be in attendance to meet interested parents and answer questions.

Spelling Bee – Colette LeKachman – no report

STEAM – Suzanne Wynne

- The coding clubs have all wrapped up and were a success with 10 student volunteers and 56 4th graders participating.

Wellness Committee – Libby Mascaro

- Libby introduced herself to everyone and gave her background. Her committee is made up of 15-20 members from a variety of disciplines.
- The Committee will work in partnership with programs already in place in the district, resources and interested parties in the district to pursue their mission.
- The mission is to continue to advocate in partnership with all the existing committees and programs in the district for our students academically, socially, emotionally, spiritually and mentally.
- Areas of focus include:
 - Suicide and mental health awareness
 - Social media and smart phone use
 - Nutrition
 - Safety
- A project currently underway by the committee is a proposal on how to repurpose the old pool area.

Welcoming Committee – Stacie de la Parra/Kim Megonnel – no report

Caring & Sharing – Leria Miles – no report

Reporting Organizations

Community Foundation – Daphna Gans/Ponny John

- Community Day – The Community Foundation will once again host The Great USC Duck Race. Ducks are available for purchase online. Also, the Community Foundation is hosting an after party in the High School parking lot on Community Day. There will be several food trucks, a band and Duck Donuts for everyone. Please join the fun!

Odyssey of the Mind – Laura Murtough/Meridith Markovitz

- Two teams will be traveling to Iowa for the Worlds competition.

Youth Steering – Amy Billerbeck

- The Youth Steering Committee of Upper St. Clair sponsored a speaker from NAMI on April 11.
- The committee is working with the High School and others on the idea of repurposing the old pool area at the High School.

Old Business - none

New Business

- The 2018-2019 proposed budget was presented at the April 4, 2018 PTC general meeting and has been available online for 30 days. Beth Huzjak made a motion to approve the budget. Hemina KrishnaBachia seconded the motion. A show-of-hands vote was taken to approve the budget. The 2018-2019 budget was unanimously approved. Those present to vote were: Beth Huzjak, Daphna Gans, Suzanne Wynne, Dr. Patrick O'Toole, Stacey Friday, Michelle Urban, Jessica Strub, Veronica Davis, Stacey Cobb, Hemina KrishnaBachia and Tracy Barnett.
- Community Day - PTC has decided not to have a booth at community day.
- Backpack drive – PTC will be hosted the second annual backpack drive by placing bins in the school offices for the month of June. The drive will benefit Langley k-8 in Pittsburgh Public Schools.
- Installation of new officers – Beth Huzjak
 - The following nominees were presented for election to fill the open positions of the 2018-19 USC Parent Teacher Council Executive Board:

- Suzanne Wynne – President
- Batool Nulwala – Vice President
- Amy Tomczyk – Treasurer
- Michele Unice - Secretary
- Daphna Gans – Board Advisor
- Additional nominees were solicited by Beth Huzjak. None were presented. A motion was made to vote on each nominee. The motion was seconded in each case. Each officer was voted in unanimously by a show-of-hands vote. Voting members in attendance were: Beth Huzjak, Daphna Gans, Suzanne Wynne, Dr. Patrick O'Toole, Stacey Friday, Michelle Urban, Jessica Strub, Veronica Davis, Stacey Cobb, Hemina KrishnaBachia and Tracy Barnett.
- As a result of this election, the 2017-2018 USC Parent Teacher Council Executive Board is as follows:
 - Suzanne Wynne -- President
 - Batool Nulwala – Vice President
 - Amy Tomczyk – Treasurer
 - Michele Unice - Secretary
 - Daphna Gans – Board Advisor

The meeting was adjourned at 11:17 am
Respectfully Submitted,
Stacey Friday

The Next USC PTC Meeting
June 6, 2018
Central Office