



UPPER ST CLAIR SCHOOL DISTRICT

Board of School Directors

Mrs. Barbara L. Bolas, President • Mr. Patrick A. Hewitt, Vice President • Mrs. Amy L. Billerbeck •
Mrs. Jennifer L. Bowen • Mr. Phillip J. Elias • Dr. Daphna Gans • Mr. Louis P. Mafrice, Jr. •
Mrs. Angela B. Petersen • Mrs. Jennifer A. Schnore •
Dr. John T. Rozzo, Superintendent • Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Monday, August 17, 2020 @ 7:00pm
District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board meeting of the Board of School Directors was held on August 17, 2020 in the District Administration Board Room

School Board Members in Attendance:

Mrs. Barbara Bolas, President (in-person)
Mr. Patrick Hewitt, Vice President (in-person)
Mrs. Amy Billerbeck (virtual)
Mrs. Jennifer L. Bowen (in-person)
Mr. Phillip J. Elias (in-person)
Dr. Daphna Gans (virtual)
Mr. Louis P. Mafrice Jr. (in-person)
Mrs. Angela Petersen (in-person)
Mrs. Jennifer Schnore (virtual)

School Personnel in Attendance:

Dr. John T. Rozzo, Superintendent (in-person)
Dr. Sharon K. Suritsky, Assistant/Deputy Superintendent (virtual)
Mrs. Amy Pfender, Assistant to the Superintendent (virtual)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)
Mr. Raymond Berrott, Director of Technology (in-person)
Dr. Judith Bulazo, Director of Curriculum and Development (virtual)
Mr. Scott Burchill, Director of Business & Finance (virtual)
Mrs. Cassandra Doggrell, Director of Student Support Services (virtual)
Mr. Bradley Wilson, Director of Strategic Initiatives (virtual)
Mrs. Jocelyn Kramer, Solicitor (in-person)

Mrs. Sarah MacDonald, Board Stenographer (in-person)
Dr. Lou Angelo, Director of Facilities and Operations (virtual)
Mrs. Holly Fisher, Nursing Department Chair (virtual)
Mrs. Lauren Madia, Assistant Director of Student Support Services (virtual)

Call to Order / Pledge of Allegiance
(Bolas, School Board President)

Mrs. Bolas called the meeting to order at approximately 7:00pm.

Meeting Procedures
(Kramer, Solicitor)

Mrs. Kramer reviewed the meeting procedures for the Board Meeting.

Reading of the Mission:

Mr. Elias read the following Mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

Reading of the Shared Belief Statement #5 from Strategic Plan:

Mr. Mafrice read the following Shared Belief Statement #5 from the Strategic Plan:

We Believe that:

An exemplary educational institution aims to promote an environment of academic excellence and pride in the school community.

Statement from Superintendent of Schools
(Rozzo, Superintendent of Schools)

Dr. Rozzo advised that the Administrative team will be presenting a condensed version of the Reopening Plan, which was first presented at the August 3rd meeting. He noted that the presentation does not require a Board vote. Dr. Rozzo commented that there have been rumors circulating that the District is changing its position on the Reopening Plan. However, he advised that these rumors are not true and the Reopening Plan has not changed, with the District still recommending a hybrid model. He also reported that the District has just received notification that the masking requirements, for students in school, have changed; he advised that in light of those changes, the Reopening Plan has been updated to reflect the new mask requirements. Dr. Rozzo advised that the District's overall commitment is to the health and safety of the students, including both

their physical and social/emotional health. He noted that the Administrative team will elaborate on these points during the Reopening Plan presentation. The Reopening Plan was then presented to the Board. The Board members asked several questions and thanked everyone for all of their hard work and commitment in developing and completing the Reopening Plans.

After the presentation, Dr. Rozzo noted that he wanted to add one point to the presentation. He advised that as a result of the numbers for enrollment, the District is now able to offer Kindergarten 4 days a week, with students coming into school Monday – Thursday. He also reported that the District is still determining if EDS and K+ will take place this year, noting that it depends on space limitations.

Resident's Comments - (Regarding Agenda Items Only)

Link to Online Form

Note: As per Guidelines for Resident's Comments, please state your name and address and limit your comments to three minutes. Social distancing and mask guidelines will also be adhered to during Resident's Comments. In light of continued health and safety concerns, the Board will offer an additional option for submitting Residents' Comments via online form (link above) or by phone in advance of the meeting. You can submit a comment via phone by contacting the Board Stenographer at 412-833-1600 x2218 by Monday, August 17, 2020 any time before 2pm. Comments submitted in advance regarding agenda items will be shared with the Board prior to the meeting and summarized at this time.

During this time, five public comments were made.

Dr. Rozzo advised that comments were also received online, via Google Form, and those comments were shared with the Board.

Approval of Agenda

(Bolas, School Board President)

MOTION: By Schnore: I move that the Board approve the Agenda, as presented.
Seconded by Mafrice and carried by unanimous voice vote.

Approval of Minutes

(Bolas, School Board President)

MOTION: By Gans: I move that the Board approve the Meeting Minutes of the June 29, 2020 & August 3, 2020 Board Meetings, subject to final approval by the Superintendent and Solicitor. Seconded by Schnore and carried by unanimous voice vote.

Superintendent's Report
(Rozzo, Superintendent of Schools)

a. Approval of Resolution Regarding Staffing
(Rozzo, Superintendent of Schools)

Dr. Rozzo reported on the need for the increases in the Resolution regarding Staffing.

MOTION: By Bowen: I move that the Board approve the District staff being increased by the following positions:

Increase: 0.2 Baker Art Teacher
0.5 Health Room Aide
1.0 Boyce Teacher

Seconded by Gans and carried by unanimous voice vote.

b. Approval of Commendations & Recognitions
(Suritsky, Assistant Superintendent/Deputy Superintendent)

Dr. Suritsky read the Commendations and Recognitions.

MOTION: By Petersen: I move that the Board approve the Commendations and Recognitions, as attached. Seconded by Bowen and carried by unanimous voice vote.

c. Approval of Personnel Listings
(Carson, Senior Director of Operations & Administrative Services)

Mr. Carson reviewed the Personnel Listings.

MOTION: By Hewitt: I move that the Board approve the Personnel Listings, as attached, pending receipt of all paperwork and required clearances. Seconded by Petersen and carried by unanimous voice vote.

- d. Approval of Agreement with Mlaker Transportation for contracted transportation services for a term of August 24, 2020 - June 30, 2021, to be billed monthly, per diem, per bus at \$270.00 for each day operated and attendant cost of \$142.00 per day.**

(Carson, Senior Director of Operations & Administrative Services)

Mr. Carson reviewed the agreement with Mlaker Transportation for contracted transportation services.

MOTION: By Billerbeck: I move that the Board approve an Agreement with Mlaker Transportation for contracted transportation services, for a term of August 24, 2020 - June 30, 2021, to be billed monthly, per diem, per bus at \$270.00 for each day operated and attendant cost of \$142.00 per day, on terms and conditions approved by the Superintendent and Solicitor. Seconded by Hewitt and carried by unanimous voice vote.

- e. Approval to Declare Technology Items Surplus/Obsolete**

(Berrott, Director of Technology)

Mr. Berrott reviewed the technology items to declare surplus/obsolete.

MOTION: By Elias: I move that the Board authorize the District to declare a list of items Surplus/Obsolete and authorize the administration to sell, exchange, dispose, or donate the items in accordance with the provisions in Policy #3006 - Sale or Disposal of Surplus Property, Equipment, Supplies and Textbooks. Seconded by Billerbeck and carried by unanimous voice vote.

- f. Approval of the Reopening Plans**

- **School Health and Safety Plan**

(Madia, Assistant Director of Student Support Services)

Mrs. Madia reviewed the Health and Safety Plan for approval. She noted that there have been no changes, aside from adding in the new mask requirement language. The Board thanked everyone for their hard work on the Health and Safety Plan.

MOTION: By Mafrice: I move that the Board approve the School Health and Safety Plan, subject to final approval by the Superintendent and Solicitor. Seconded by Elias and carried by unanimous voice vote.

- **Athletic Health and Safety Plan**
(Carson, Senior Director of Operations & Administrative Services)

Mr. Carson reviewed the Athletic Health and Safety Plan, noting that the only change to the plan is an update regarding the outdoor gathering numbers; the maximum number for outdoor gatherings has changed from 250 to 50 people.

MOTION: By Schnore: I move that the Board approve the Athletic Health and Safety Plan, subject to final approval by the Superintendent and Solicitor. Seconded by Mafrice and carried by unanimous voice vote.

- **Approval of Section 520.1 Resolution and PDE Emergency Instructional Time Template**
(Kramer, Solicitor)

Mrs. Kramer reviewed the 520.1 Resolution and PDE Emergency Instructional Time Template. She explained that these documents will allow the District to provide students with remote education and to implement a hybrid model, as well as allowing the District to meet the 180 day requirement, even if all 180 days aren't spent in the classroom.

MOTION: By Bowen: I move that Board approve the Section 520.1 Resolution and PDE Emergency Instructional Time Template, as presented, subject to final approval by the Superintendent and Solicitor. Seconded by Gans and carried by unanimous voice vote.

- g. **Approval of the below listed Student Support Service Contracts**
(Doggrell, Director of Student Support Services/Madia, Assistant Director of Student Support Services)

Mrs. Doggrell and Mrs. Madia reviewed the following Student Support Service Contracts. The Board thanked the District for making the social/emotional needs of the students a priority.

- Agreement for UMPC-Western Psychiatric Hospital (WPH) to serve as the District's state-mandated Student Assistance provider.
- Agreement to engage a Social-Emotional Wellness Consultant from UPMC-WPH at the cost of \$10,000 for one day per week of service.

- Agreement with Phase 4 Learning Center for Alternative Education for Disruptive Youth (AEDY) private provider for delivery of alternative education services at \$8,000 per regular or special education student.

MOTION: By Petersen: I move that the Board approve the Student Support Services contracts for the Agreement with UPMC - Western Psychiatric Hospital (WPH), Agreement to engage Social-Emotional Wellness Consultant from UPMC-WPH, and Agreement with Phase 4 Learning Center for Disruptive Youth contingent upon documentation acceptable to the Superintendent and Solicitor. Seconded by Bowen and carried by unanimous voice vote.

Consent Agenda

MOTION: By Hewitt: I move that the Board approve the following Consent Agenda items, contingent upon documentation acceptable to the Superintendent and Solicitor, as attached to the permanent record of the minutes of this meeting. Seconded by Petersen and carried by unanimous voice vote.

- a. **Approval of Updates to the 2020-2021 School Calendar**
(Rozzo, Superintendent of Schools)
- b. **Approval of the following Special Education and Support Services Agreements/Contracts:**
(Doggrell, Director of Student Support Services)
 - Therapy Works LLC: Consultant Agreement for speech and language services (in person and teletherapy) for one student at \$26/per unit
 - Wesley Spectrum Services: Creative Arts programming for two students at \$125/per hour (full year)
 - The Watson Institute (Education and Behavior Support Academy): Tuition for six student placements at \$50,498 per student (full year)

- The Watson Institute (WISCA-Social Center for Academic Achievement): Tuition for two student placements at \$48,346 (full year)
 - The Watson Institute Service Agreement: Training and Consultation up to \$875 per day and mileage at IRS regulation (as needed)
 - The Watson Institute Service Agreement: Social work services at \$90,000 (full year)
 - Individual Special Education Transportation Agreement
- c. **Approval for Maher Duessel to Serve as the School District's Auditor for a Three-Year Term through June 30, 2022**
(Burchill, Director of Business & Finance)
- d. **Approval of Budget Transfers, Credit Card and Bill List for 2019-2020**
(Burchill, Director of Business & Finance)
- Fund 10 (General Fund) - \$1,229,473.22
Fund 31 (Capital Reserve Fund) - \$0
Fund 36 (Construction Fund) - \$123,665.46
Fund 50 (School Lunch Fund) - \$14,732.79
- e. **Approval of Credit Card and Bill List for 2020-2021**
(Burchill, Director of Business & Finance)
- Fund 10 (General Fund) - \$7,423,454.11
Fund 31 (Capital Reserve Fund) - \$23,490.36
Fund 36 (Construction Fund) - \$169,355.35
Fund 50 (School Lunch Fund) - \$23,849.58

Committee Reports

(Bolas, School Board President)

Dr. Gans gave a legislative update from PSBA.

Resident's Comments - (Regarding Any item)

Link to Online Form

Note: As per Guidelines for Resident's Comments, please state your name and address and limit your comments to three minutes. Social distancing and mask guidelines will also be adhered to during Resident's Comments. In light of continued health and safety

concerns, the Board will offer an additional option for submitting Residents' Comments via online form (link above) or by phone in advance of the meeting. You can submit a comment via phone by contacting the Board Stenographer at 412-833-1600 x2218 by Monday, August 17, 2020 any time before 2pm. Comments submitted in advance regarding agenda items will be shared with the Board prior to the meeting and summarized at this time.

Announcement Regarding Executive Session:
(Bolas, School Board President)

Mrs. Bolas announced that Executive Session was held on Thursday, August 13, 2020 for Personnel, Safety & Security and Legal Matters

Adjournment

It was moved by Mr. Mafrice and carried by unanimous voice vote that the meeting adjourn at approximately 8:40pm.

Barbara L. Bolas, President
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Sarah MacDonald
School Board Stenographer

Delivering the USC Experience
In-Person AND at Home

Reopening Schools 2020



Monday, August 17, 2020

Goal for Return

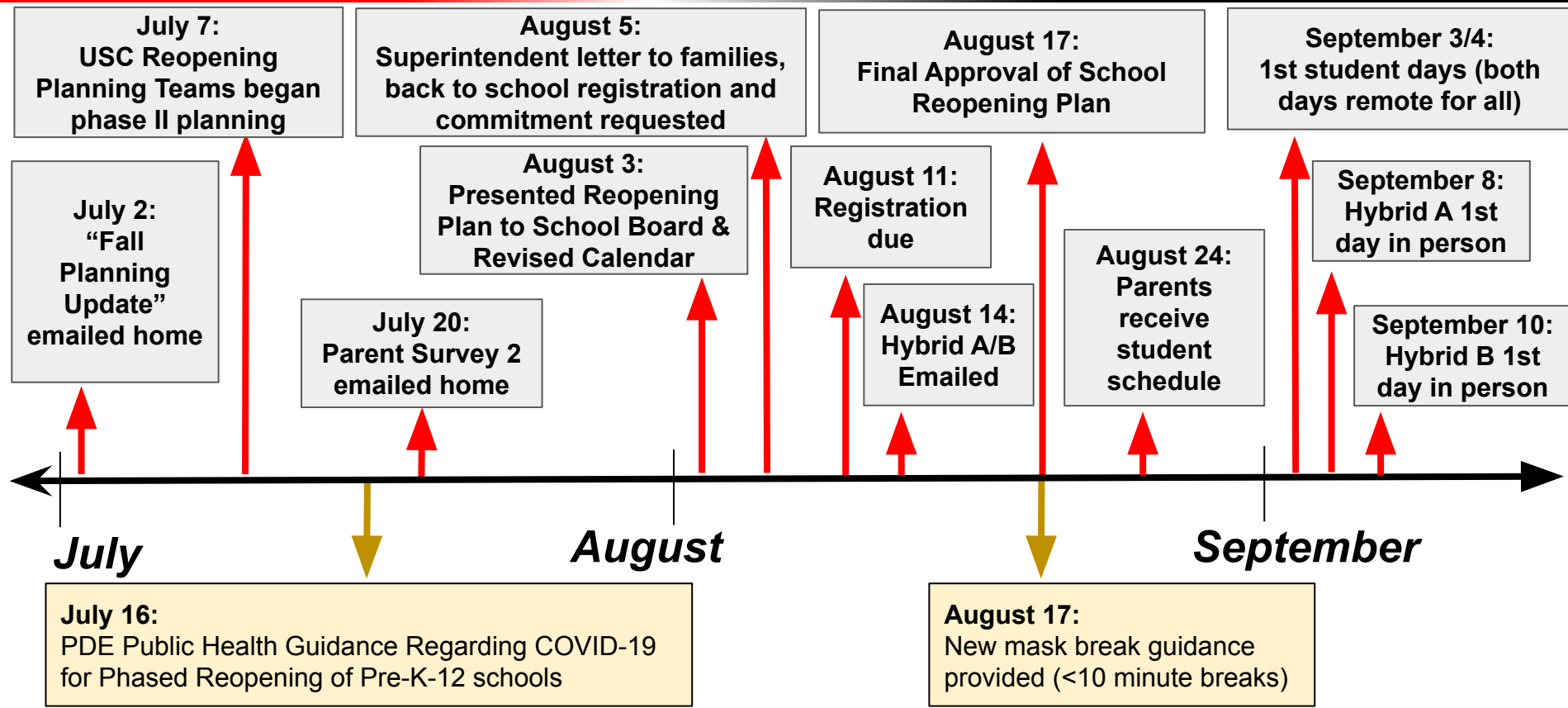
Primary Goal

To deliver a USCSd quality educational experience to all USC families, in-school and at home, in a way that minimizes exposure and disruption to the greatest extent possible.

Key Components

- Safe schools for students and staff
- Choice for families
- High-quality education (in-school or remote) w/ opportunity to transition seamlessly
- Emphasis on social-emotional well-being

Return to School Timeline



Guidance and Mandates

- *PDE / PA DOH - School Reopening Guidance / Public Health Guidance Regarding COVID-19 for Phased Reopening of Pre-K to 12 Schools*
 - *Social distancing (6 feet), desk placement*
 - *No large group meetings (go virtual) or non-essential guests*
 - *Busing/Lunch restrictions*
 - *Face covering requirements (guidelines for implementing DOH Order)*
- *CDC - Preparing for a Safe Return to School / Considerations for Schools / Importance of Reopening America's Schools*
 - *Benefits and risks of **both** in-person and virtual models*
 - *Promoting healthy behaviors (handwashing & hygiene)*
 - *Maintaining healthy environments/operations (6 feet / face coverings)*
 - *Preparing for when someone gets sick (quarantine)*
- *AAP - Guidance for School Re-entry*
 - *Physical distancing (3 - 6 feet)*
 - *Face coverings*
 - *Cohorts, schedule modifications*
 - *Cleaning and disinfecting*



Guidance and Mandates

Key Mandates

- *PDE Health and Safety Plan that includes adequate mitigation measures*
- *DOH/ACHD Orders setting group limitations for indoor and outdoor gatherings*
- *Face Coverings (DOH Order) - Universal masking Order applies to all K-12 students while at school with the following exceptions:*
 - *Eating or drinking when spaced at least 6 feet apart;*
 - *Engaged in any activity at least 6 feet apart (e.g., face covering breaks, recess, etc.); or*
 - *When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task.*
 - **August 17: PDE update further defined the limits on face mask breaks (<10 minutes/break)*
- *Quarantine Requirements (Allegheny County Health Department)*
 - *Isolation for Positive Cases - 10 days or if symptoms continue beyond 10 days, at least one day beyond last symptom; 20 days if immunocompromised*
 - *Close Contact with a Positive Case - required to quarantine for 14 days from the date of contact*
 - *Close Contact means being within 6 feet for 15 minutes or more (even if masked) within two days of the COVID-19 positive person getting sick or a positive test result if asymptomatic*

****Updated guidance received on afternoon of August 17****



Public Health vs. Public Health

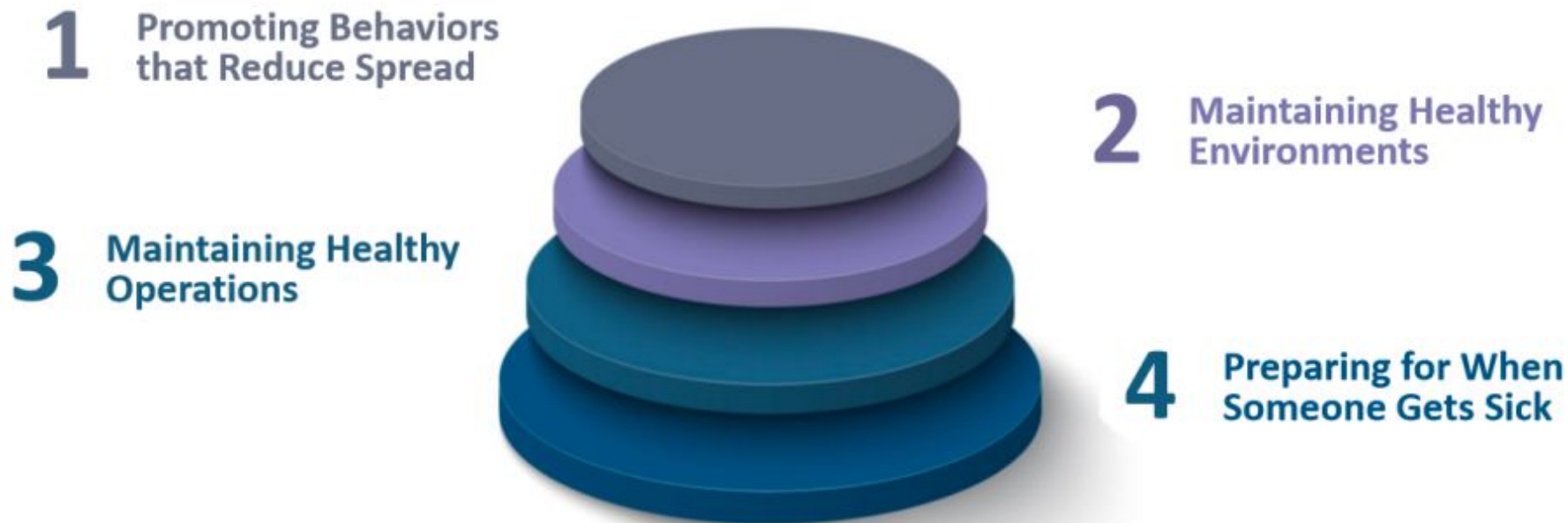
Full In-Person Return / Full Remote Options:

- Insufficient capacity to space students 6 feet apart
- If a student becomes a positive case, the majority of the class and potentially the teacher would need to be quarantined for 14 days
- Students could not remove their masks while seated and working

Hybrid (In-Person / Remote) and Full Remote Options:

- Capacity to space students 6 feet apart
- Opportunities for >10 minute mask breaks while in class
- Significant reduction in learning disruptions due to quarantine

Layering Mitigation Efforts



Use multiple strategies to more effectively reduce the spread of COVID-19



WHAT IS A CASE?



A patient has a diagnosis of COVID-19.

TAKE ACTION:

Isolate.

Separate from people who are not sick to avoid spreading illness.

WHAT IS A CONTACT?



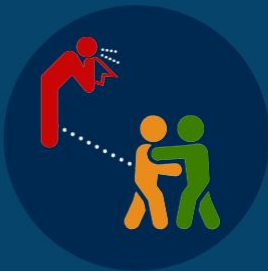
An individual had close contact while the case patient was infectious.

TAKE ACTION:

Quarantine.

Stay at home to limit community exposure to illness and to see if symptoms develop.

WHAT IS A CONTACT OF A CONTACT?



An individual had or continues to have close contact with a contact.

TAKE ACTION:

Everyday preventative actions.

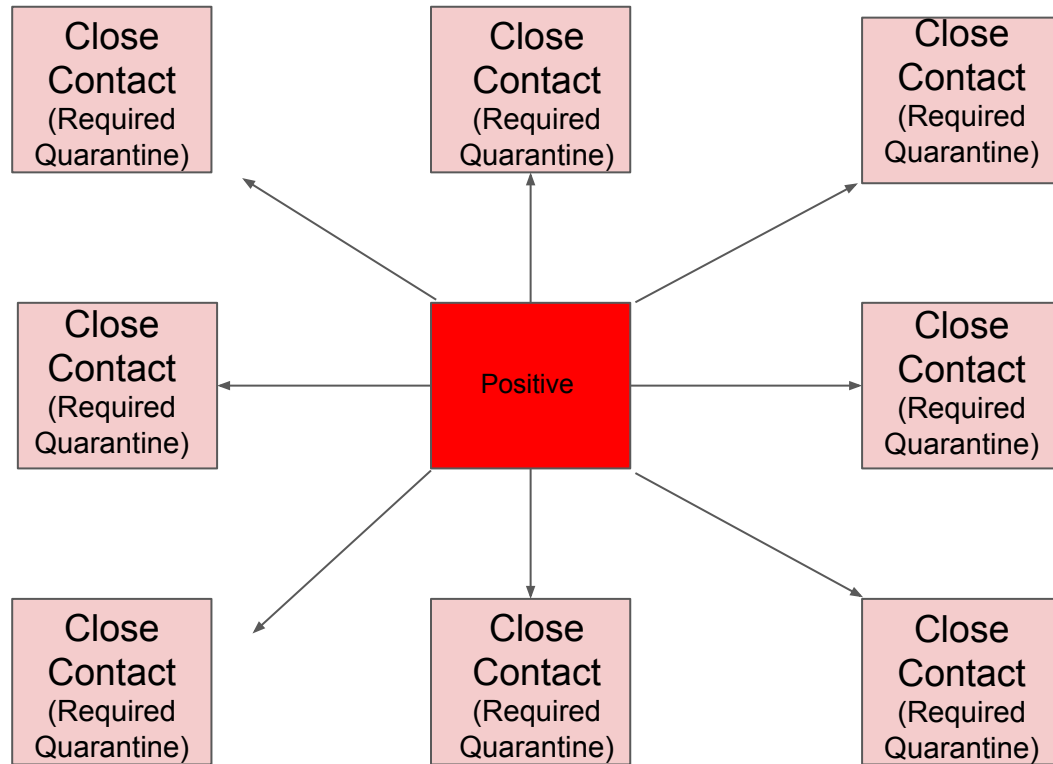
Wash hands, cover coughs and sneezes, and clean surfaces frequently. Be alert for symptoms.

Exposure and Quarantining



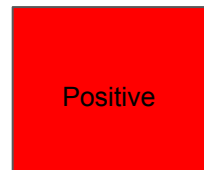
Close Contacts Under 6 Feet Distancing

If classroom desks are less than 6 feet apart and there is a positive case, large portions of the class and potentially the teacher would be required to quarantine for 14 days.



Close Contacts at 6+ Feet Distancing

If classroom desks are at least 6 feet apart and there is a positive case, none of the other classmates would require quarantine (barring some other close contact).



Role of Face Coverings

Face Coverings REQUIRED

When 6-feet social distancing cannot be maintained, including but not limited to:

- On bus
- In hallways
- Movement to seat in classroom



Face Coverings NOT Required

Students may remove covering under certain circumstances, including:

- Mask break with 6-feet social distancing (<10 minutes)
 - *Does not apply to staff members as adults must keep covering on at all times while indoors & working with students
- Eating and drinking in assigned areas while 6-feet social distancing
- Outside with 6-feet social distancing
- Medical exemptions
 - *Exemptions may exist for staff members as well

We will provide guidance to help ensure that all students & staff understand the expectations and need for breaks.

Mitigation Strategies: Facilities

- Changing custodial shifts to support health plan and education schedule
- Utilizing quick drying disinfectant
- Replacing current hand sanitizers and soap dispensers with touchless equipment; Increasing the number of mobile hand sanitizer stations
- Installing hand sanitizers at building entrances, conference rooms, nutrition centers, and large group areas
- Building and installing plexiglass sneeze guards in offices and other high traffic areas where social distancing may be challenging
- Installing an adhesive covering on every other urinal select water fountains, and hand dryers
- Increasing ventilation to buildings. Continuing to using high grade air filters



Recent Updates

New since August 3rd Board Meeting:

- Reopening Plan FAQ posted to website (w/ presentation recording)
- Updates from Governor regarding determining appropriate instructional model (USC recommended for hybrid)
- Back to School Registration completed (w/ selection of hybrid/remote)
- Families notified of which days their child will be in school if hybrid (M/T or R/F)
- August 17 PDE update on masks/breaks



Guidance: Determining Instructional Model

Determining Instructional Models During the COVID-19 Pandemic

Recommendations for Pre-K to 12 Schools

This page was created on August 10, 2020.

Level of Community Transmission in the County	Incidence Rate per 100,000 Residents (Most Recent 7 Days)	AND/OR	PCR Percent Positivity (Most Recent 7 Days)	Recommended Instructional Models
Low	<10	AND	<5%	Full in-person Model OR Blended Learning Model
Moderate	10 to <100	OR	5% to <10%	Blended Learning Model OR Full Remote Learning Model
Substantial	≥100	OR	≥10%	Full Remote Learning Model

Families Have Two Choices at This Time

Hybrid Model

- Part of week in person, part of week remote (Described in detail on upcoming slides)

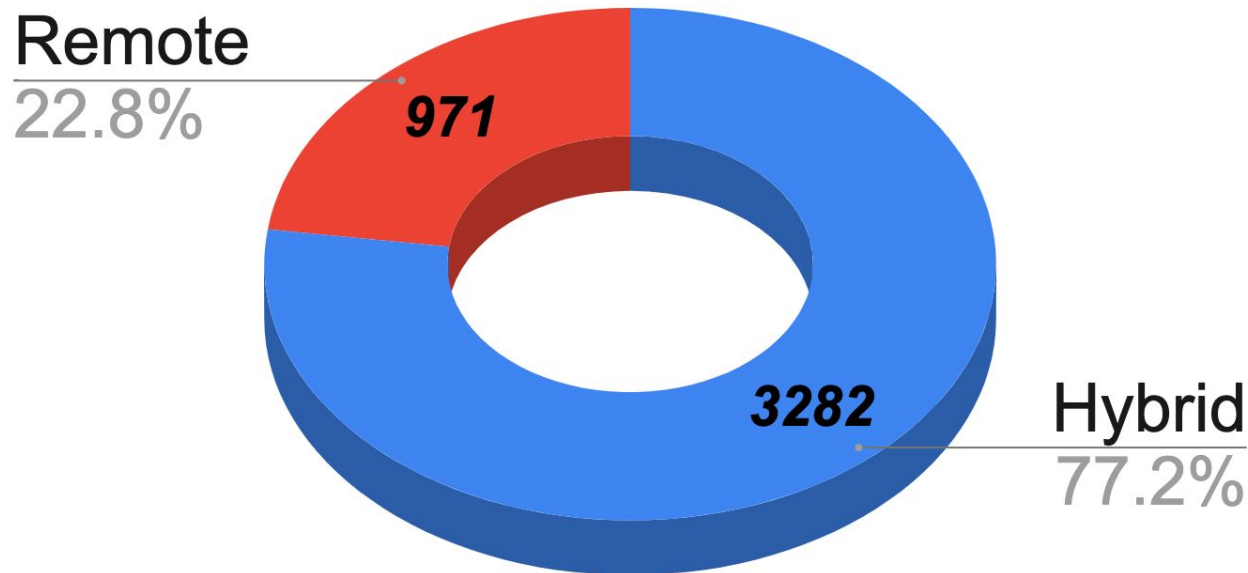


Full Remote Model

- Daily remote learning
 - Combination of synchronous and asynchronous
 - Improvement upon spring for more human connections
 - Ensure live instruction using USC teachers and USC curriculum



Parent Selection Results



Families are able to transition from one model to another.

**Moving from Hybrid to Remote may happen very quickly.*

**Moving from Remote to Hybrid may take more time to ensure school meets necessary safety conditions.*

School Year Start

Calendar Changes:

Thursday, Sept 3 and Friday, Sept 4

Virtual orientation for all students

Tuesday, Sept 8 (A) and Thursday, Sept 10 (B)

Hybrid groups meet in person for first time

Final Thoughts

Primary Goal

To deliver a USCSD quality educational experience to all USC families, in-school and at home, in a way that minimizes exposure and disruption to the greatest extent possible.

Key Components

- Safe schools for students and staff
- Choice for families
- High-quality education (in-school or remote) w/ opportunity to transition seamlessly
- Emphasis on social-emotional well-being

We are committed to a full-return as soon as conditions permit, and will continue to provide the option to remain fully remote.

*****We will monitor and adjust on a weekly basis.*****

Delivering the USC Experience
In-Person AND at Home

Questions?



**UPPER ST. CLAIR BOARD OF SCHOOL DIRECTORS
SCHOOL BOARD MEETING**

MONDAY JUNE 29, 2020 - 8:00 AM

**DISTRICT ADMINISTRATION BUILDING
SCHOOL BOARD MEETING ROOM (THIRD FLOOR)**



Board Meeting

Notice having been advertised and posted and members duly notified, a Board meeting of the Board of School Directors was held on June 29, 2020 in the District Administration Board Room.

School Board Members in Attendance:

Mrs. Barbara Bolas, President
Mr. Patrick Hewitt, Vice President
Mrs. Amy Billerbeck
Mrs. Jennifer L. Bowen
Mr. Phillip J. Elias
Dr. Daphna Gans
Mr. Louis P. Mafrice Jr.
Mrs. Angela Peterson
Mrs. Jennifer Schnore

School Personnel in Attendance:

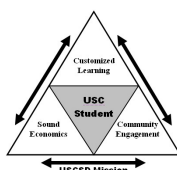
Dr. John T. Rozzo, Superintendent
Dr. Sharon K. Suritsky, Assistant/Deputy Superintendent
Mrs. Amy Pfender, Assistant to the Superintendent
Mr. Ray Carson, Senior Director of Operations & Administrative Services
Mr. Raymond Berrott, Director of Technology
Dr. Judith Bulazo, Director of Curriculum and Development
Mr. Scott Burchill, Director of Business & Finance
Mrs. Cassandra Doggrell, Director of Student Support Services
Mr. Bradley Wilson, Director of Strategic Initiatives
Mrs. Jocelyn Kramer, Solicitor
Mrs. Sarah MacDonald, Board Stenographer

CALL TO ORDER/PLEDGE OF ALLEGIANCE (Bolas, School Board President)

Mrs. Bolas called the meeting to order at approximately 8:02am.

READING OF THE MISSION

Mr. Mafrice read the following mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

SHARED BELIEF STATEMENT #3 FROM STRATEGIC PLAN

Ms. Schnore read the following Shared Belief Statement #3 from the Strategic Plan:

We believe that:

A commitment to excellence demands an investment of financial, human, and material resources.

RESIDENTS' COMMENTS (REGARDING AGENDA ITEMS ONLY)

LINK TO ONLINE FORM

Note: As per Guidelines for Resident's Comments, please state your name and address and limit your comments to three minutes. Social Distancing and mask guidelines will also be adhered to during Resident's Comments. In light of the current government restrictions on group gatherings and the stay-at-home order, the Board will offer an additional option for submitting Residents' Comments via online form (link above) or by phone in advance of the meeting. You can submit a comment via phone by contacting the Board Stenographer at 412-833-1600 x2218 on Sunday, June 28, 2020 any time before 4pm. Comments submitted in advance regarding agenda items will be read at this time.

There were no resident's comments at this time.

EXECUTIVE SESSION FOR PERSONNEL, NEGOTIATIONS AND LEGAL MATTERS

The Board meeting was adjourned at 8:04am for Executive Session for Personnel, Negotiations and Legal Matters.

The Board meeting was called back to order at 9:14am.

APPROVAL OF AGENDA (Bolas, School Board President)

MOTION: By Billerbeck: I move that the Board approve the agenda as presented. Seconded by Schnore and carried by unanimous voice vote.

APPROVAL OF CAPITAL RESERVE BUDGET FOR 2020-21 (Rozzo, Superintendent of Schools/Burchill, Director of Business & Finance)

Mr. Burchill recommended for approval the Capital Reserve Budget for 2020-21, in the amount of \$305, 000. He advised that \$250,000 will be used for electrical upgrades and \$55,000 will be used for HVAC updates.

MOTION: By Bowen: The administration recommends and I move that the 2020-21 Capital Reserve Budget in the amount of \$305,000 be adopted by the Board. Seconded by Billerbeck and carried by unanimous voice vote.

BUDGET PRESENTATION REGARDING 2020-2021 BUDGET (Rozzo, Superintendent of Schools /Burchill, Director of Business & Finance)

Mr. Burchill and Dr. Rozzo presented the final budget, to be recommended for adoption by the Board.

During the presentation, they discussed the 2020-2021 Budget overview, including budgeted expenditures and revenues, as well as the recommended millage increase for 2020-2021 of 1.97% (or a millage rate of 26.8972), which is below the 2.6% max; summary of budget adjustments since May 26, 2020, including additions and reductions; USC budgeted revenues; USC budgeted expenditures; budget deficit; estimated tax impact; millage impact on cumulative revenue; sustaining excellence: a shared responsibility; goals for the 2020-21 budget; and sustaining excellence.

The Board members thanked everyone for all of their efforts in completing the budget.

Dr. Gans commented that she thinks it is important to note to the public, that the District has looked at all options in regards to expenditures, however the majority of the expenditures, in the increase, arose from the costs associated with salaries and benefits.

Mrs. Peterson noted that she appreciates everyone's efforts in regards to the budget. She would also like it put on the record that she has some concerns, going forward, with the deferral of leases for buses and technology, however is in favor of the extreme effort that was made for this budget.

a. ADOPTION OF 2020-21 FINAL GENERAL FUND BUDGET (Rozzo, Superintendent of Schools /Burchill, Director of Business & Finance)

Dr. Gans noted that the District has consistently applied, and continues to apply, for any grant money (state/federal that the District may be eligible to receive). She commented that the District has been looking for any option to cut expenditures, which included the Administration taking a voluntary pay freeze; she noted that the pay freeze truly shows the Administrations' commitment to sustaining excellence in the most fiscally responsible way possible.

Mrs. Bolas and the Board thanked the Administration for all of their hard work and efforts on a very difficult budget. She echoed Dr. Gans' comments about the Administrator's pay freeze reflecting the commitment to sustaining excellence and ensuring the District can provide students with the best education possible, while investing in the future.

MOTION: By Elias: I move that the Board adopt the General Fund Budget for 2020-2021 school year in the amount of \$87,779,219. The Proposed Final Budget amount adopted in May was \$87,553,625. Seconded by Bowen and carried by unanimous voice vote.

MOTION: By Gans: I move that the Board approve the Resolution number 2020-06-29A establishing a Real Estate Millage Rate of 26.8972 mills for the 2020-2021 Fiscal Year. This is an increase of .5197 mills over the 2019-2020 millage rate of 26.3775 mills. Seconded by Elias and carried by unanimous voice vote.

APPROVAL OF ANNUAL TAX RESOLUTIONS - (Burchill, Director of Business & Finance) -

a. HOMESTEAD & FARMSTEAD EXCLUSION RESOLUTION

MOTION: By Hewitt: I move that the Board approve the Homestead & Farmstead Exclusion Resolution 2020-06-29B for the 2020-2021 Fiscal Year. Seconded by Gans and carried by unanimous voice vote.

b. ACT 511 (EIT/REAL ESTATE TRANSFER/MERCANTILE)/TAX RESOLUTION

MOTION: By Mafrice: I move that the Board reenact the Act 511 Tax Resolution 2020-06-29C for the 2020-2021 Fiscal Year. Seconded by Hewitt and carried by unanimous voice vote.

Mr. Phil Elias left the Board Meeting.

APPROVAL OF MINUTES (Bolas, School Board President)

MOTION: By Peterson: I move that the Board approve the minutes of the MAY 26, 2020 Board Meeting, subject to final approval of Superintendent and Solicitor. Seconded by Mafrice and carried by unanimous voice vote.

By Peterson: I move that the Board approve the minutes of the JUNE 15, 2020 Board Meeting, subject to final approval of Superintendent and Solicitor. Seconded by Mafrice and carried by unanimous voice vote.

SUPERINTENDENT'S REPORT (Rozzo, Superintendent of Schools)

a. DISTRICT UPDATE (Rozzo, Superintendent of Schools)

Dr. Rozzo gave brief updates on the Sustaining Excellence Committee; Results of the survey that was sent to all District families, noting that survey data will be very useful when planning options for returning to school this Fall; Graduation and student activities that have been planned for the end of July, noting no final decisions have been made regarding those activities and that the High School will send communication to families as decisions are finalized. Dr. Rozzo also advised that the District respects all beliefs in terms of reopening the school, however some decisions are out of the District's hands and are mandated through the state.

b. APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN THE UPPER ST. CLAIR SPECIAL SERVICE FEDERATION, AFTPA, AFT AND UPPER ST. CLAIR SCHOOL DISTRICT EFFECTIVE 2020-2025 - (Kramer, Solicitor/Carson, Senior Director of Operations and Administrative Services)

Dr. Rozzo thanked everyone for all of their hard work on the CBA.

Mrs. Kramer echoed Dr. Rozzo sentiments and thanked everyone, advising everyone was great to work with, very professional, helpful and responsive.

Mr. Jim Snowden, Special Federation President, on behalf of the Union, thanked the District and negotiating team for their efforts in getting the contract completed.

Mr. Walt Michalski, AFTPA Staff Representative, representative for both AFT groups in the District, stated his appreciation for the way negotiations were handled and the way both sides approached the CBA to try to get things done, noting the discussions were always meaning, and the completion of this CBA is significant.

Mr. Carson thanked Mr. Snowden and Mr. Michalski for their role in shaping the CBA, noting the Agreement covers a number of classified groups, including: custodial and maintenance, teacher aides, secretaries and food service.

Mrs. Bolas left the meeting, due to technical difficulties.

Mr. Hewitt took over the meeting for this motion.

Mrs. Bolas advised that the Board truly appreciates the team effort.

MOTION: By Bowen: I move that the Board approve the Collective Bargaining Agreement between the Upper St. Clair Special Service Federation, AFTPA, AFT and the Upper St. Clair School District effective 2020-2025, with revisions to the expiring Agreement as presented on the enclosed ratification document. Seconded by Peterson and carried by unanimous voice vote.

c. APPROVAL OF INTERIM HEALTH AND SAFETY PLAN TO RESUME SCHOOL ACTIVITIES IN PERSON SUBJECT TO PDE AND STATE GUIDELINES - (Pfender, Assistant to the Superintendent / Rozzo, Superintendent of Schools)

Mrs. Pfender recommended for approval, the Interim Health and Safety Plan, to resume school activities in person, subject to PDE and State guidelines.

MOTION: By Gans: I move that the Board approve the Interim Health and Safety Plan, as presented, to resume school activities in person, subject to final approval by the Superintendent and Solicitor. Seconded by Billerbeck and carried by unanimous voice vote.

d. APPROVAL OF SAFE SCHOOLS ACT MEMORANDUM OF UNDERSTANDING - (Kramer, Solicitor)

Mrs. Kramer recommended for approval the Safe Schools Act Memorandum of Understanding, noting that this is required to be updated and approved by the Board on a bi-annual basis and this is a State form, with no modifications have been made to it.

MOTION: By Hewitt: I move that the Board approve the Safe Schools Act Memorandum of Understanding in compliance with School Code Section 1303-A(c). Seconded by Gans and carried by unanimous voice vote.

e. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT 01 (2019-2020) - (Pfender, Assistant to the Superintendent)

MOTION: By Mafrice: I move that the Board approve the Special Education Settlement Agreement on terms and conditions recommended by the Solicitor. Seconded by Hewitt and carried by unanimous voice vote.

f. APPROVAL OF PERSONNEL LISTINGS - (Rozzo, Superintendent of Schools/Carson, Senior Director of Operations & Administrative Services)

MOTION: By Peterson: I move that the Board Approve the Personnel Listings, pending receipt of all paperwork and required clearances, AS ATTACHED. Seconded by Hewitt and carried by unanimous voice vote.

g. APPROVAL OF COMMENDATIONS & RECOGNITIONS (Suritsky, Deputy/Assistant Superintendent)

Dr. Suritsky read the commendations and recognitions.

MOTION: By Schnore: I move that the Board approve the approve the Commendations and Recognitions, AS ATTACHED. Seconded by Peterson and carried by unanimous voice vote.

h. APPROVAL OF BID AWARD FOR CONTRACTED TRANSPORTATION SERVICE - (Carson, Senior Director of Operations & Administrative Services)

Mr. Carson recommend for approval, the Bid Award for Contracted Transportation Service with Durham School Services.

MOTION: By Schnore: I move that the Board approve the District accepting the bid from Durham School Services for Contracted Transportation Services on terms and conditions approved by the Superintendent and Solicitor. Seconded by Billerbeck and carried by unanimous voice vote.

i. APPROVAL OF CONTRACT WITH UPMC BENEFITS MANAGEMENT SERVICES, INC, TO OUTSOURCE FMLA, FOR THE TIME PERIOD OF JULY 1, 2020 - JUNE 30, 2022 - (Carson, Senior Director of Operations & Administrative Services)

Mr. Carson recommended for approval, renewing the contract for FMLA with UMPC, nothing there is a small increase of 4 cents, per employee, per month.

MOTION: By Billerbeck: I move that the Board approve the contract with UPMC Benefits Management Services, Inc, to outsource FMLA, for the time period of July 1, 2020 - June 30, 2022, contingent upon documentation to the Superintendent and Solicitor. Seconded by Schnore and carried by unanimous voice vote.

j. APPROVAL OF ELECTION OF TREASURER - (Burchill, Director of Business & Finance)

MOTION: By Bowen: I move that the Board Re-elect Rebecca Berquist as Treasurer of the School District effective July 1, 2020 through June 30, 2021 at the rate of \$3,500 annually, provided that before entering upon the duties of such office for said term, she shall furnish, at the expense of the School District, a bond in favor of the School District in the amount of \$100,000 conditioned upon the faithful performance of her duties as School Treasurer, in substantially the same form that was furnished to the School District in the 2019-20 school year. Seconded by Billerbeck and carried by unanimous voice vote.

k. APPROVAL OF BOARD PRESIDENT TO APPOINT TWO VOTING DELEGATES TO PSBA DELEGATE ASSEMBLY ON NOVEMBER 7, 2020 - (Bolas, President of the School Board)

Mrs. Bolas advised that if any Board member is interested in being a voting delegate at the PSBA Delegate Assembly on November 7, 2020 to please let her know. She noted that Board members can attend the Delegate Assembly in person or via Zoom.

MOTION: By Gans: I move that the Board approve the President to appoint two Board Members as voting Delegates to represent the District at the PSBA 2020 Delegate Assembly at this year's meeting on Saturday, November 7, 2020, at the Mountainview Middle School - Cumberland Valley School District or via Zoom, as appointed by the Board President. Seconded by Schnore and carried by unanimous voice vote.

I. APPROVAL OF RESOLUTIONS REGARDING STAFFING EFFECTIVE 7-1-20 (Rozzo, Superintendent of Schools)

Dr. Rozzo recommended the below Staffing Resolutions for increases and decreases for approval, noting that the staffing increases/decreases are a result of the budget impact that the Administration has been discussing.

By Hewitt: I move that the Board Approve the following resolution regarding staffing:

Increase: 1.00 High School Special Education Teacher
0.5 Middle School Special Education Teacher

Decrease: 0.5 Middle School Resource Teacher
1.0 High School Librarian (effective October 23, 2020) (ERI)
1.0 Elementary Teacher Position
1.0 Middle School Music Teacher (Band)
1.0 Fort Couch Teacher Aide (ERI)
3.0 High School Teacher Aides (ERI)
2.0 Custodians (not filled)

Seconded by Gans and carried by unanimous voice vote.

Mrs. Jennifer Bowen left the meeting.

m. APPROVAL OF THE FOLLOWING SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES AGREEMENTS / CONTRACTS / EXTENDED SCHOOL YEAR (ESY) AGREEMENTS FOR SUMMER 2020/ 2020-2021 SCHOOL YEAR - (Doggrell, Director of Student Support Services)

- Wesley Schools: Extended School Year services for one student at \$3,100 per student (June 23, 2020 - August 6, 2020).
- Pennsylvania School-Based ACCESS Program (SBAP): local education agency agreement to participate in and comply with the PA Medical Assistance Program.

MOTION: By Mafrice: I move that the Board approve the, above listed, Student Support Services Agreements / Contracts / Extended School Year (ESY) Agreements for Summer 2020 / 2020-2021 School Year, subject to final approval by the Superintendent and Solicitor. Seconded by Hewitt and carried by unanimous voice vote.

n. AUTHORIZE SUPERINTENDENT OR DESIGNEE TO TAKE NECESSARY ACTIONS TO IMPLEMENT COVID-19 PANDEMIC PLANNING ACTIONS AND PAY BILLS DURING THE SUMMER - (Kramer, Solicitor)

Mrs. Kramer explained that this motion is a continuation of the March motion, which allows Dr. Rozzo to make decisions over the summer, and that all actions will be ratified at the next regularly scheduled meeting.

MOTION: By Peterson: I move to Authorize the Superintendent or designee to take the following actions on behalf of the Board without prior Board action if deemed necessary by the Superintendent during the school closure and prior to the next Board meeting:

- Pay bills
- Accept lowest responsible bids
- Enter into contracts relating to the provision of educational services
- Enter into agreements with employee groups
- Purchase supplies under \$21,000 (as a designated purchasing agent under School Code Section 807.1)
- Make adjustments to the 2020-2021 school calendar
- Appoint staff (conditionally)

The Board shall ratify any of the above actions at its next regularly held meeting.

Seconded by Mafrice and carried by unanimous voice vote.

o. APPROVAL FOR CONTRACT WITH OTIS FOR ELEVATOR SERVICES FOR A FIVE YEAR TERM AT \$1,200/PER MONTH, PAYABLE QUARTERLY - (Carson, Senior Director of Operations and Administrative Services)

MOTION: By Schnore: I move that the Board Approve the contract with Otis for elevator services for a five year term at \$1,200/per month, payable quarterly. Seconded by Peterson and carried by unanimous voice vote.

Before the meeting, Mrs. Bowen indicated she would abstain from this vote, although she was not present for the vote.

APPROVAL OF CONSENT AGENDA

MOTION: By Billerbeck: The Committee recommends and I move that the Board approve the following Consent Agenda items, subject to final approval by the Superintendent and the Solicitor, AS ATTACHED TO THE PERMANENT RECORD OF THE MINUTES OF THIS MEETING. Seconded by Schnore and carried by unanimous voice vote.

a. APPROVAL OF 2020-21 CURRICULUM RECOMMENDATIONS - (Suritsky, Deputy/Assistant Superintendent/Pfender, Assistant to the Superintendent/Bulazo, Director of Curriculum and Instruction) -

Approve the 2020-21 Curriculum Recommendations, AS ATTACHED.

b. APPROVAL FOR CONTRACT WITH REPUBLIC WASTE MANAGEMENT FOR WASTE MANAGEMENT SERVICES FOR ALL DISTRICT BUILDINGS FOR AN INITIAL THREE YEAR TERM - Rates are charged per building on a monthly basis with an estimated districtwide total of \$2,906.66/mo plus applicable fees and taxes, with annual increases as agreed upon - (Carson, Senior Director of Operations and Administrative Services)

Approve the contract with Republic Waste Management for waste management services for all District buildings for an initial three year year term with rates, fees and taxes and annual increases as agreed upon.

- c. **APPROVAL OF AGREEMENT WITH ALLEGHENY INTERMEDIATE UNIT FOR PARTICIPATION IN PA-EDUCATOR.NET COMPUTERIZED RECRUITING SYSTEM - (Carson, Senior Director of Operations and Administrative Services)**

Approve the contract with Agreement with Allegheny Intermediate Unit for participation in PA-Educator.net computerized recruiting system.

- d. **APPROVAL OF THE FOLLOWING SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES AGREEMENTS / CONTRACTS FOR THE 2020-2021 SCHOOL YEAR - (Doggrell, Assistant Director of Student Support Services)**

- **St Anthony's Post-Secondary Program: Vocational and Transition Services for 1 student at \$18,000 (full year)**
- **Steel City Therapy, LLC: Occupational Therapy Services at \$51.00 per hour (full year) and Physical Therapy Services at \$57.00 per hour (full year)**
- **Allegheny Intermediate Unit Services Agreement: If Services provided by the AIU are rendered the fees and services are outlined in the 2020-2021 Services Guide - Enclosure - *Special Education Pricing Guide, AIU Services Guide***

Approve the, above listed, special education and student support services agreements / contracts for the 2020-2021 school year.

- e. **APPROVAL OF THE FOLLOWING AGREEMENTS FOR EXTENDED SCHOOL YEAR (ESY) SUMMER 2020/2020-2021 SCHOOL YEAR - (Doggrell, Assistant Director of Student Support Services)**

- **Children's Institute Day School: Extended School Year Services for three students at \$4,000 per student (June 14, 2020 - July 17, 2020)**
- **Goodwill of Southwestern Pennsylvania: Extended School Year Services for Two Students at \$1,575.00 per student (June 29, 2020 - July 31, 2020)**

Approve the, above listed, Agreements for Extended School Year (ESY) Summer 2020/2020-2021 School Year.

- f. **SECOND READING AND ADOPTION OF POLICIES (#200-#255) - PUPIL POLICIES AND DELETION OF CERTAIN POLICIES - (Pfender, Assistant to the Superintendent / Kramer, Solicitor)**

SECOND READING & ADOPTION OF THE FOLLOWING POLICIES:

(denotes a new policy)*

Second Reading & Adopt the following Policies (#200-#255) - Pupil Policies and Deletion of Certain Policies:

- **200 - *Enrollment of New Students**
- **201 - Admission of Students**
- **202 - Eligibility of Nonresident Students**
- **203 - Immunizations and Communicable Diseases**
- **203.1 - * HIV Infection**
- **204 - Attendance**
- **206 - *Assignment Within District**
- **207 - Confidential Communications with Students**
- **208 - *Withdrawal from School**
- **209 - *Health Examinations / Screenings**
- **209.1 - *Food Allergy Management**
- **209.2 - *Diabetes Management**
- **210 - Attachment - Medication Administration Consent and Licensed Prescriber Order**
- **210 - Medications**
- **210.1 - *Possession / Administration of Asthma Inhalers / Epinephrine Auto - Injectors**
- **212 - Reporting Student Progress**
- **215 - *Promotion and Retention**
- **216 - Student Records**
- **217 - *Graduation**
- **218 - Student Discipline**
- **218.1 - Weapons**
- **218.2 - Terroristic Threats**
- **221 - Dress and Grooming**
- **222 - Tobacco and Vaping Products**
- **222 - AR - 0 - Tobacco and Vaping Products**
- **222- AR - 1 - Tobacco and Vaping Products Parental Notification**
- **223 - Use of Bicycles and Motor Vehicles**
- **224 - Care of School Property**
- **226 - Searches**
- **227 - Controlled Substances / Paraphernalia**
- **229 - Student Fundraising**
- **230 - Public Performances by Students**
- **231 - *Social Events and Class Trips**
- **233 - Suspension and Expulsion**
- **234 - *Pregnant / Parenting / Married Students**
- **235 - Student Rights and Responsibilities**
- **235.1 - * Surveys**
- **236 - Student Assistance Program**
- **237 - *Electronic Devices**
- **239 - Foreign Exchange Students**
- **246 - Student Wellness**

- 247 - *Hazing*
- 249 - *Bullying / Cyberbullying*
- 250 - **Student Recruitment*
- 252 - *Attachment - Report Form for Complaints of Dating Violence*
- 252 - **Dating Violence*
- 255 - **Educational Stability for Children in Foster Care*
- *Cross Reference - 200 - Pupils*

**g. APPROVAL OF TREASURER'S REPORT - 6.15.20
INCLUDING SUPPLEMENTAL REPORT - 6.29.20**

Approve the Treasurer's report including approval total of Bill List and Check File Listing as Following:

Fund 10 (General Fund) - \$1,520,944.20
Fund 31 (Capital Reserve Fund) - \$42,515.39
Fund 36 (Construction Fund) - \$361,530.36
Fund 50 (School Lunch Fund) - \$14,833.08

APPROVAL OF CHANGE ORDERS FOR CAPITAL PROJECTS (Burchill, Director of Business and Finance//McLean Architects)

MOTION: By Gans: I move that the Board approve the following change order for Capital Improvements, subject to final approval by the Superintendent and Solicitor. Seconded by Billerbeck and carried by unanimous voice vote.

<u><i>Change Order No.</i></u>	<u><i>Vendor</i></u>	<u><i>Amount</i></u>
<i>GC- 017</i>	<i>Walter Mucci Construction, Inc.</i>	<i>\$31,667.00</i>

Mrs. Kramer advised that she would like to make an adjustment to the Superintendent's Report, item O. She noted that within the motion it should not say "school closure", but rather "summer" (the heading of the motion is correct). Mrs. Kramer amended the motion and it will part of the permanent record of the minutes.

BUSINESS & FINANCE (Burchill, Director of Business & Finance)

a. APPROVAL OF INSURANCE RENEWALS AND STUDENT ACCIDENT INSURANCE - (Burchill, Director of Business & Finance)

insurance, noting the District is moving to CM Regent for Commercial Package and to UMPC for Workers Compensation.

Mr. Carson noted that the language changed in the classified contract, allowing the District to rebid the workers compensation at more favorable rates.

Mr. Mafrice echoed the words of Mr. Carson, noting that UMPC has a great deal of experience handling claims in Pennsylvania and the move is a good one with a very experienced group.

By Hewitt: I move that the Board approve the renewal of the following insurance policies effective July 1, 2020, subject to final approval by the Superintendent and Solicitor. Seconded by Gans and carried by unanimous voice vote:

<i>Type of Coverage</i>	<i>Carrier</i>	<i>Yearly Premium Amount</i>
<i>Commercial Package</i>	CM Regent	\$131,232
<i>Equipment Breakdown</i>	CM Regent	\$13,696
<i>Business Auto</i>	CM Regent	\$28,698
<i>School Leaders</i>	CM Regent	\$21,371
<i>Cyber Liability</i>	CM Regent	\$7,980
<i>Worker Compensation</i>	UPMC	\$358,733
<i>Umbrella</i>	CM Regent (15M)	\$17,215
<i>Pollution</i>	ACE	\$12,550
<i>Foreign Liability</i>	Navigators	\$4,467
<i>Active Assailant</i>	Markel	\$10,300
<i>Volunteer Risk Management</i>	AG Administrators	\$30 Coverage during school & \$115 for 24x7

COMMITTEE REPORTS

There were no Committee Reports.

RESIDENTS' COMMENTS - REGARDING ANY ITEM

LINK TO ONLINE FORM

Note: As per Guidelines for Resident's Comments, please state your name and address and limit your comments to three minutes. Social Distancing and mask guidelines will also be adhered to during Resident's Comments. In light of the current government restrictions on group gatherings and the stay-at-home order, the Board will offer an additional option for submitting Residents' Comments via online form (link above) or by phone in advance of the meeting. You can submit a comment via phone by contacting the Board Stenographer at 412-833-1600 x2218 on Sunday, June 28, 2020 any time before 4pm. Comments submitted in advance regarding any items will be read at this time.

There were no resident's comments at this time

MATTERS OF INFORMATION - SUPERINTENDENT & ADMINISTRATION

There were no Matters of Information.

**EXECUTIVE SESSION ANNOUNCEMENT:
EXECUTIVE SESSION FOR PERSONNEL, NEGOTIATIONS AND LEGAL MATTERS
EXECUTIVE SESSION WILL BE HELD AFTER THIS MEETING FOR SAFETY & SECURITY -**

ADJOURNMENT

The meeting was adjourned at approximately 10:40am.

Submitted by: Sarah MacDonald
School Board Stenographer

Barbara L. Bolas, President
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS



UPPER ST CLAIR SCHOOL DISTRICT

Board of School Directors

Mrs. Barbara L. Bolas, President • Mr. Patrick A. Hewitt, Vice President • Mrs. Amy L. Billerbeck •
Mrs. Jennifer L. Bowen • Mr. Phillip J. Elias • Dr. Daphna Gans • Mr. Louis P. Mafrice, Jr. •
Mrs. Angela B. Peterson • Mrs. Jennifer A. Schnore •
Dr. John T. Rozzo, Superintendent • Mrs. Jocelyn P. Kramer, Solicitor

Monday, August 3, 2020 @ 8:00am
District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board meeting of the Board of School Directors was held on August 3, 2020 in the District Administration Board Room

School Board Members in Attendance:

Mrs. Barbara Bolas, President (in-person)
Mr. Patrick Hewitt, Vice President (in-person)
Mrs. Amy Billerbeck (virtual)
Mrs. Jennifer L. Bowen (in-person)
Mr. Phillip J. Elias (in-person)
Dr. Daphna Gans (virtual)
Mr. Louis P. Mafrice Jr. (in-person)
Mrs. Angela Peterson (in-person)
Mrs. Jennifer Schnore (virtual)

School Personnel in Attendance:

Dr. John T. Rozzo, Superintendent (in-person)
Dr. Sharon K. Suritsky, Assistant/Deputy Superintendent (virtual)
Mrs. Amy Pfender, Assistant to the Superintendent (virtual)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)
Mr. Raymond Berrott, Director of Technology (in-person)
Dr. Judith Bulazo, Director of Curriculum and Development (virtual)
Mr. Scott Burchill, Director of Business & Finance (virtual)
Mrs. Cassandra Doggrell, Director of Student Support Services (virtual)
Mr. Bradley Wilson, Director of Strategic Initiatives (virtual)
Mrs. Jocelyn Kramer, Solicitor (in-person)
Mrs. Sarah MacDonald, Board Stenographer (in-person)

Mr. Lou Angelo, Director of Facilities and Operations (virtual)
Mrs. Holly Fisher, Nursing Department Chair (virtual)
Mrs. Lauren Madia, Assistant Director of Student Support Services (virtual)
Mrs. Erin Peterson, Assistant Principal, Fort Couch (virtual)
Mr. Mark Miller, Principal, Eisenhower (virtual)
Mr. Daniel O'Rourke, Principal, Boyce (virtual)
Dr. Tim Wagner, Principal, High School (virtual)

Call to Order

Mrs. Bolas called the meeting to order at approximately 8:04am

Resident's Comments - (Regarding Agenda items only)

Note: As per Guidelines for Resident's Comments, please state your name and address and limit your comments to three minutes. Social distancing and mask guidelines will also be adhered to during Resident's Comments. In light of continued health and safety concerns, the Board will offer an additional option for submitting Residents' Comments via online form (link above) or by phone in advance of the meeting. You can submit a comment via phone by contacting the Board Stenographer at 412-833-1600 x2218 by Sunday, August 2, 2020 any time before 4pm. Comments submitted in advance regarding agenda items will be shared with the Board prior to the meeting and summarized at this time.

There were no Resident's Comments at this time.

Approval of Agenda

(Bolas, School Board President)

Motion: By Billerbeck: I move that the Board approve the Agenda, as presented.
Seconded by Schnore and carried by unanimous voice vote.

Approval of Personnel Listings

(Carson, Senior Director of Operations & Administrative Services)

Mr. Carson reviewed the Personnel Listings.

Motion: By Bowen: I move that the Board approve the Personnel Listings, subject to final approval by the Superintendent and Solicitor. Seconded by Billerbeck and carried by unanimous voice vote.

Ratification of District Actions Taken Pursuant to the Board's Authorization from June 29, 2020 Item N. under Superintendent's Report

(Kramer, Solicitor)

Mrs. Kramer, Mr. Burchill and Dr. Rozzo reviewed the items for ratification.

Motion: By Elias: I move that the Board ratify the following District actions taken pursuant to the Board's authorization from June 29, 2020 item N. under Superintendent's Report. Seconded by Bowen and carried by unanimous voice vote.

- a. **Revised 403(b) Plan Documents > Adoption Agreement #002**
(Burchill, Director of Business & Finance)
- b. **Updates to the 2020-2021 Calendar**
(Rozzo, Superintendent of Schools)

Matters of Information - Superintendent & Administration
(Rozzo, Superintendent of Schools)

Dr. Rozzo advised there were no Matters of Information at this time.

Adjournment

The meeting was adjourned at approximately 8:10am.

Barbara L. Bolas, President
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Sarah MacDonald
School Board Stenographer

COMMENDATIONS & RECOGNITIONS

August 2020

HIGH SCHOOL

Upper St. Clair High School Student Council Sponsor Brooke Tarcson was recently named Pennsylvania Association of Student Council's Region B High School Advisor of the Year. The school's administrators credit Mrs. Tarcson with identifying opportunities for students to align their efforts with the Student Council's mission of "uniting voice, serving the community, and committing to progress."

Kelsey O'Leary, a rising Upper St. Clair High School senior, was recently selected as the Positive Athlete Award winner for girls' volleyball. The 2020 Western Pennsylvania Positive Athlete award winners were announced on July 6, 2020. Positive Athlete Pittsburgh was created as a movement to promote the benefits of positivity to student-athletes. According to the organization's website, "Positive Athlete is a celebration of young athletes who have overcome difficult circumstances, given back to their schools and communities in a significant way, or just have an infectious positive attitude that makes everyone around them a better person."

Eden Auslander and David Coyle, class of 2020 graduates were each awarded \$2,500 scholarships from the Woman's Club of Upper St. Clair. Each of the scholarship recipients has built an impressive résumé of scholastic achievement, participation in school activities and community service. Eden's list includes volunteering for the Miracle League of South Hills and Greater Pittsburgh Area Food Bank while attaining a 4.35 weighted grade point average taking numerous honors and Advanced Placement classes. Among other activities as a student, she participated in Upper St. Clair Leadership Academy and Future Business Leaders of America, served on the planning committee for Diversity Week and played on the girls soccer team. Eden also was founder and president of the high school's Students Demand Action for Gun Sense club. David Coyle was awarded his scholarship for earning Scouting's highest honor. His Eagle project took place at the Spiritan Center, a faith-based place for retreats and other activities in Bethel Park, where he cleared a 30 square-foot outdoor area and installed picnic benches. A member of the National Honor Society and Ultimate Frisbee team in high school, he is headed to Penn State's main campus to study biological engineering.

An Upper St. Clair High School sophomore, Rushikesh Kulkarni earned the school's highest finish ever at the NSDA National Speech & Debate Tournament, which concluded June 20, 2020. Kulkarni placed eighth nationally in the International Extemporaneous Speaking event – automatically qualifying to compete in next year's national tournament as a Semifinalist.

Personnel Listing**August 17, 2020****Board Meeting****ELECTION***

Staff Name	Location	New Assignment	New Assignment Status	Effective Date
Kaelpalli, Karuna	Substitute	Teacher Aide	Substitute	09-08-20
Karabinos, Julie	DAB	Confidential Administrative Assistant	FT	08-31-2020
Kepins, Kaylee	Substitute	Certified Teacher	Substitute	09-08-20
Kilberg, Brianna	High School	Assistant Coach - Field Hockey	ECA	8-17-20 through 10-16-20
McKnight, Sarah	High School	1.0 Special Ed Teacher (Contract)	FT	2020-2021 School Year
Pickens, Daniel	Bus Garage	Transportation Manager	FT	08-31-2020
Roman, Catherine	High School	Assistant Coach - JV Girls Tennis	ECA	8-17-20 through 10-2-20
Stock, Nicole	Substitute	Certified Teacher	Substitute	09-08-20

* ALL ELECTIONS (EXCEPT FOR CONTRACT TEACHER & LTS ASSIGNMENTS) ARE CONDITIONAL BASED ON DECISIONS FOR SCHOOL REOPENING FOR THE 2020-2021 SCHOOL YEAR

CHANGE OF STATUS

Staff Name	Location	Current Assignment	Current Assignment Status	New Assignment	New Assignment Status	Effective Date	
DeCroo, Jennifer	Eisenhower	1.0 Teacher (Special Ed)	FT		Leave	Begin 8-18-20/ Return TBD	
Herbay, Heather	Baker	0.8 Art Teacher	PT	1.0 Art Teacher	FT	2020 - 2021 School Year	
Magill, Kathryn	Central Office	1.0 Psychologist	FT		Leave	Begin 8-18-20/ Return TBD	
McCullough, Gary	Boyce	1.0 Elementary Teacher	FT		Leave	2020-2021 School Year	
Peltz, Milica	Boyce	0.5 Health Room Aide	PT	1.0 Health Room Aide	FT	2020-2021 School Year	
Serio, Peter	Boyce	1.0 Teacher (Phys Ed)	FT		Leave	Begin 8-20-20/ Return TBD	

REAPPOINTMENT*

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Calano, Katie	Ft. Couch	Student Council Sponsor	ECA	2020-2021 School Year
Gremba, Justin	Boyce	Student Council Sponsor	ECA	2020-2021 School Year
Homer, Amy	Boyce	Student Council Sponsor	ECA	2020-2021 School Year
Junko, John (Mike)	High School	Off Season Conditioning Coordinator	ECA	1-1-20 through 8-7-20

* ALL REAPPOINTMENTS ARE CONDITIONAL BASED ON DECISIONS FOR SCHOOL REOPENING FOR THE 2020-2021 SCHOOL YEAR

RETIREMENT

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Godwin, Mary Ann	Ft. Couch	Nutrition Center Worker	PT	06-09-20
Zader, Avis	Ft. Couch	Nutrition Center Worker (Cook)	PT	9-11-20

RESIGNATION

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Beadle, Jared	Substitute	Certified Teacher	Substitute	08-06-20
Bly, Nathan	Substitute	Student Helper	PT	07-01-20
Brooks, Maggie	Substitute	Certified Teacher	Substitute	08-04-20
Cook, Emily	Substitute	Nurse	Substitute	07-29-20
Fanning, Katelyn	Substitute	Certified Teacher	Substitute	08-10-20
Herbay, Samuel	Substitute	Student Helper	PT	07-01-20
Kelly, Nancy	High School	Assistant Coach - Girls Varsity Tennis	ECA	07-15-20
MacDougall, John	Substitute	Certified Teacher	Substitute	08-10-20
McLean, Laura	Substitute	Certified Teacher	Substitute	08-09-20
Miller, Brittany	Substitute	Certified Teacher	Substitute	08-10-20
Miller, Tara	Substitute	Certified Teacher	Substitute	08-04-20
Ptak, Jodie	Substitute	Certified Teacher	Substitute	08-04-20
Rossini, Richard	Substitute	Certified Teacher	Substitute	08-06-20
Spada, Debbie	Substitute	Certified Teacher	Substitute	08-10-20
Swain, Laura	Substitute	Certified Teacher	Substitute	07-28-20
EE ID #3786**	High School	Maintenance Technician	FT	08-18-20

** Resignation of employee 01-2020-2021 on terms and conditions recommended by the Superintendent and Solicitor

Memo

To: Dr. Rozzo, USCSD Board Members

From: Raymond Berrott

Date: August 14, 2020

RE: Surplus/Obsolete Equipment

We would like to declare the following equipment surplus/obsolete:

Item	Quantity
Tablets	584
Laptops	1

I recommend the Board declare this equipment surplus and that the administration be authorized to sell, exchange, dispose, or donate in accordance with the provisions in Board Policy #3006, Sale or Disposal of Surplus Property, Equipment, Supplies and Textbooks.



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

Table of Contents

Health and Safety Plan	3
Type of Reopening	4
Pandemic Coordinator/Team	5
Key Strategies, Policies, and Procedures	6
Cleaning, Sanitizing, Disinfecting and Ventilation	7
Social Distancing and Other Safety Protocols	8
Monitoring Student and Staff Health	12
Other Considerations for Students and Staff	13
Health and Safety Plan Professional Development	15
Health and Safety Plan Communications	16
Health and Safety Plan Summary	17
Facilities Cleaning, Sanitizing, Disinfecting and Ventilation	17
Social Distancing and Other Safety Protocols	17
Monitoring Student and Staff Health	18
Other Considerations for Students and Staff	19
Health and Safety Plan Governing Body Affirmation Statement	20

This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Upper St. Clair School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by Governor Wolf's Process to Reopen Pennsylvania. The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for

changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected? (SELECT ONE BOX BELOW)

- ☐ Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- ☐ Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- ☒ Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- ☐ Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): September 3, 2020

As the district prepares to reopen, students and families are expected to comply with all health and safety requirements set forth in the District's Health and Safety Plan(s). Failure to comply may result in student discipline

consistent with the degree of violation. A copy of the District's Plan and the applicable health and safety requirements are available on the District's website at www.uscsd.k12.pa.us. In the event a provision of the Health and Safety Plan conflicts with any duly adopted Board Policy, the Plan provisions will apply so long as the Plan is in place.

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Ray Carson	Senior Director of Operations & Administrative Services	Pandemic Coordinator (Both)
John Rozzo	Superintendent	Both
Sharon Suritsky	Deputy/Assistant Superintendent	Both
Amy Pfender	Assistant to the Superintendent	Both
Lou Angelo	Director of Operations and Facilities	Both
Lauren Madia	Assistant Director of Student Support Services	Both
Holly Fisher	School Nursing Department Chair	Both
Scott Burchill	Director of Finance	Both
Joe DeMar	Fort Couch MS Principal	Both
Christine Mussomeli	Boyce MS Principal	Both
Dan Beck	USCHS Assistant Principal	Both
Ashley Lindhurst	Food Services Director	Both
Sean Bryson	Chief of School Police	Both
Jonn Mansfield	Director of Transportation	Both
Billie Williams	Custodial Manager	Both
Dan Snyder	Maintenance Manager	Both
Kevin Dietrick	Athletic Director	Both
Tim Briggs	USCHS Head Custodian	Both

Jim Snowden	Union President for Special Services	Both
Judi Stemmler	HR Representative	Both
Diane Mariano	Benefits Coordinator	Both
Jennifer Kirk	HS Counseling Curriculum Leader	Health and Safety Plan Development
Shannon Dressler	School Psychologist	Health and Safety Plan Development
Dr. Tahniat (Tanya) Syed	School Physician	Both (consultant)
Cindy Baird	USCHS School Nurse	Both
Annette Hansen	Fort Couch MS School Nurse	Both
Jami Vargo	Streams ES School Nurse	Pandemic Crisis Response Team
Anne Lazarova	Eisenhower ES School Nurse	Pandemic Crisis Response Team
Tim Wagner	USCHS Principal	Pandemic Crisis Response Team
Dan Zelenski	USCHS Assistant Principal	Pandemic Crisis Response Team
Erin Peterson	Fort Couch MS Assistant Principal	Pandemic Crisis Response Team
Dan O'Rourke	Boyce MS Principal	Pandemic Crisis Response Team
Patrick McClintock-Comeaux	Baker ES Principal	Pandemic Crisis Response Team
Mark Miller	Eisenhower ES Principal	Pandemic Crisis Response Team
Claire Miller	Streams ES Principal	Pandemic Crisis Response Team

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: The district will change custodial shifts to support the health plan and education schedule that will allow for more frequent cleaning of high-touch surfaces throughout the school day. Facilities staff will utilize quick drying disinfectant that can be used frequently. The district is replacing current hand sanitizers and soap dispensers with touchless equipment and increasing the number of mobile hand sanitizer stations. Hand sanitizers will be installed at building entrances, conference rooms, nutrition centers, and large group areas. Adhesive coverings will be placed on every other urinal, select water fountains, and hand dryers. The district's facilities team will work with our service technicians to increase ventilation to buildings and will continue using high grade air filters. The district has procured ample supplies of cleaning solutions, supplies, and equipment through its vendors. The transportation schedules will allow for cleaning between each run. The nutrition centers will adopt enhanced cleaning schedule. All staff will be trained on the cleaning/ventilation protocols and procedures applicable to their responsibilities.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
--------------	------------------------------------	-----------------------------------	---------------------------------	--	-------------------------

* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	All facilities which include but are not limited to classrooms, locker rooms, band rooms, training rooms, weight rooms, gyms, auditoriums, etc. are disinfected/cleaned as per CDC and/or state health guidelines. All high touch surfaces are disinfected regularly. Transition some fountains to touchless bottle filling stations. Close remaining water fountains to students and staff, and encourage the use of individual water bottles from home or disposable plastic bottles. Conduct regular training reviews on the appropriate cleaning techniques. Assess and document whether appropriate techniques are being followed. Drivers disinfect the interior of busses between routes after students exit the bus. Custodians disinfect busses between runs when busses return to the garage. Use MERV 13, 14, and 15 filters in HVAC units. Adjust air turnover rates to exceed ASHRAE standards and increase outside	All facilities which include but are not limited to classrooms, locker rooms, band rooms, training rooms, weight rooms, gyms, auditoriums, etc. are disinfected/cleaned as per CDC and/or state health guidelines. All high touch surfaces are disinfected regularly. Transition some fountains to touchless bottle filling stations. Close remaining water fountains to students and staff, and encourage the use of individual water bottles from home or disposable plastic bottles. Conduct regular training reviews on the appropriate cleaning techniques. Assess and document whether appropriate techniques are being followed. Drivers disinfect the interior of busses between routes after students exit the bus. Custodians disinfect busses between runs when busses return to the garage. Use MERV 13, 14, and 15 filters in HVAC units. Adjust air turnover rates to exceed ASHRAE standards and increase outside	Lou Angelo, Director of Operations and Facilities	Cleaning materials per CDC guidelines for sanitizing and disinfecting	Y
---	--	--	--	--	----------

	airflow into the buildings. Change all filters.	airflow into the buildings. Change all filters.			
Other cleaning, sanitizing, disinfecting, and ventilation practices	Ongoing cleaning during school day; deep cleaning/sanitizing outside school hours by custodial staff Nutrition centers will utilize a timed cleaning schedule in all food preparation areas. During school hours, high touch areas in classrooms are cleaned by staff members between groups of students as feasible. Outdoor playground structures are disinfected daily. Classroom windows kept open whenever practical. Follow CDC guidelines for cleaning, disinfecting and responding if/when there is a COVID-19 infection. Staff will remove non-instructional/unnecessary items from the classroom and/or offices (such as plastic plants, chairs from home, etc.) and any item that would require cleaning.	Ongoing cleaning during school day; deep cleaning/sanitizing outside school hours by custodial staff Nutrition centers utilize a timed cleaning schedule in all food preparation areas. During school hours, high touch areas in classrooms are cleaned by staff members between groups of students as feasible. Outdoor playground structures are disinfected daily. Classroom windows kept open whenever practical. Follow CDC guidelines for cleaning, disinfecting and responding if/when there is a COVID-19 infection. Staff will remove non-instructional/unnecessary items from the classroom and/or offices (such as plastic plants, chairs from home, etc.) and any item that would require cleaning.	Lou Angelo, Director of Operations and Facilities Ashley Lindhurst, Food Services Director	Cleaning materials per CDC guidelines for sanitizing and disinfecting	N

	Weather permitting, bus windows and roof hatches will remain at least 1 inch open.	Weather permitting, bus windows and roof hatches will remain at least 1 inch open.			
--	--	--	--	--	--

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: Upper St. Clair School District (District) will implement physical distancing measures whenever feasible to limit exposure between individuals. The District will arrange classrooms to have 6 feet of distance between stationary desks, and these desks will be arranged to face the same direction whenever possible. In classroom spaces that have tables, students will be seated in a staggered manner and on one side of the table. The District will utilize physical barriers in work spaces and areas used by staff, students, and others where physical distancing is not feasible.

To limit the number of individuals who come into contact with one another throughout the day, cohorts will be used and teachers will move to classrooms rather than having students move, where this is feasible. Students who receive special services will travel to those classrooms/offices as their needs require. Where cohorts do not exist and/or when travel to other classrooms is needed, strategies such as staggered release and hallway traffic management will be used. This is expected to occur to a wider extent at the high school level, but all levels will experience some need to transition students to more than one classroom for certain subjects (e.g.,

specials like Art, STEAM, etc. that have unique materials and/or equipment that cannot be transported to classrooms.) The use of communal spaces will be scheduled to stagger use. Outdoor space will be used primarily for physical activity and recreation, but some outdoor spaces may be used for instructional purposes as feasible. Individual courses will be adapted as needed to meet the health / safety planning requirements.

Visitors and volunteers will be significantly restricted to those who are invited for emergency and sensitive meetings only and for limited periods of time to complete required sign-out procedures.

Large in-person events, celebrations, and other activities are suspended for the duration of this plan.

The district will partner with Extended Day Services on coordinated safety/health policies and procedures and any necessary changes to operations.

Transportation loading procedures will be adjusted to minimize students' proximity to one another.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	District will follow most updated DOH & PDE Guidance under "Adult/Staff Interaction" Specifically, classroom spaces will accommodate students and staff with 6 feet of separation between stationary desks/tables to the maximum extent feasible. Any desks not meeting this distance will be clearly identified. Desks/tables will face the same direction to the extent feasible.	District will follow most updated DOH & PDE Guidance under "Adult/Staff Interaction" Specifically, classroom spaces will accommodate students and staff with 6 feet of separation between stationary desks/tables to the maximum extent feasible. Any desks not meeting this distance will be clearly identified. Desks/tables will face the same direction to the extent feasible.	Building administrators Building custodians Lou Angelo, Director of Operations & Facilities	Physical barriers, storage spaces	Y

	Students will be assigned consistent seating arrangements. Staff work spaces will also have 6 feet of separation between workstations to the extent feasible. In work spaces that do not allow physical distancing of 6 feet or more between workstations, additional protective measures will be taken, such as installing physical barriers. In office / learning spaces visited by students, parents, and/or other visitors that prohibit physical distancing of 6 feet or more, additional protective measures will be taken, such as installing physical barriers. Additionally, efforts to limit the amount of time in these spaces are encouraged. Classroom teachers will maintain consistent seating arrangements. Staff will remove non-instructional/unnecessary items from classroom and/or offices (such as plastic plants, chairs from home, etc.) to provide for additional space for adequate distancing.	Students will be assigned consistent seating arrangements. Staff work spaces will also have 6 feet of separation between workstations to the extent feasible. In work spaces that do not allow physical distancing of 6 feet or more between workstations, additional protective measures will be taken, such as installing physical barriers. In office / learning spaces visited by students, parents, and/or other visitors that prohibit physical distancing of 6 feet or more, additional protective measures will be taken, such as installing physical barriers. Additionally, efforts to limit the amount of time in these spaces are encouraged. Classroom teachers will maintain consistent seating arrangements. Staff will remove non-instructional/unnecessary items from classroom and/or offices (such as plastic plants, chairs from home, etc.) to provide for additional space for adequate distancing.			
--	--	--	--	--	--

* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	District will follow most updated DOH & PDE Guidance under "Meals/Cafeterias" Specifically, students will eat in settings that allow for 6 feet or more between students where meals can be properly supervised and where necessary cleaning can be completed after each meal. Students will be seated so as to not face one another / staggered seating will be used. Students will eat in cohorts (where cohorts exist) and use consistent seating assignments. Schools may use the cafeteria or other locations where these guidelines can be met. Staff will eat in settings that allow for 6 feet or more between staff members where necessary cleaning can be completed. Meal service will be adjusted in the following ways: all self-service food areas will be moved to behind the line, condiments/utensils will not be self-serve but dispensed from behind the line, touch-less	District will follow most updated DOH & PDE Guidance under "Meals/Cafeterias" Specifically, students will eat in settings that allow for 6 feet or more between students where meals can be properly supervised and where necessary cleaning can be completed after each meal. Students will be seated so as to not face one another / staggered seating will be used. Students will eat in cohorts (where cohorts exist) and use consistent seating assignments. Schools may use the cafeteria or other locations where these guidelines can be met. Staff will eat in settings that allow for 6 feet or more between staff members where necessary cleaning can be completed. Meal service will be adjusted in the following ways: all self-service food areas will be moved to behind the line, condiments/utensils will not be self-serve but dispensed from behind the line, touch-less	Building administrators Building custodians Building nutrition center managers Ashley Lindhurst, Food Services Director		
---	--	--	--	--	--

	payment at the register, enhanced cleaning and preparation procedures	payment at the register, enhanced cleaning and preparation procedures			
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	District will follow most updated DOH & PDE Guidance under "Adult/Staff Interaction," "Students," & "Hand Hygiene" Specifically, students and staff will sanitize/wash their hands upon entry to the building as well as exiting the building. Students and staff will also be given time to sanitize and/or wash their hands at the following times: before entering the bus, before and after lunch, before and after mask removal, after using the restroom, upon changing location in the building throughout the day, after recess and/or gym, and as needed if hands become soiled including but not limited to after sneezing and coughing. Current hand sanitizers and soap dispensers will be replaced with	District will follow most updated DOH & PDE Guidance under "Adult/Staff Interaction," "Students," & "Hand Hygiene" Specifically, students and staff will sanitize/wash their hands upon entry to the building as well as exiting the building. Students and staff will also be given time to sanitize and/or wash their hands at the following times: before entering the bus, before and after lunch, before and after mask removal, after using the restroom, upon changing location in the building throughout the day, after recess and/or gym, and as needed if hands become soiled including but not limited to after sneezing and coughing. Current hand sanitizers and soap dispensers will be replaced with	Holly Fisher, School Nursing Department Chair School nurses Building custodians Lou Angelo, Director of Operations and Facilities Ashley Lindhurst, Director of Food Services	Operations to provide hand sanitizer for each of the classrooms and sanitation stations for all entrances/exits of all buildings, restrooms, and cafeterias. Sanitizing wipes or disinfectant also needed for high-touch classroom areas Building Needs: Determine appropriate personnel, practice, & system for educating proper hand washing and general hygiene District Needs: Protocol for submitting request for additional hand sanitizer	Y

	touchless equipment, and increase the number of sanitizers within the district. Students and staff will be educated at the start of school with weekly reminders as to proper hand washing and general hygiene. Transition some fountains to touchless bottle filling stations. Close remaining water fountains to students and staff, and encourage the use of individual water bottles from home or disposable plastic bottles. Air hand dryers in restrooms will be covered and paper towels will be available. Restrooms with urinals will have every other urinal closed.	touchless equipment, and increase the number of sanitizers within the district. Students and staff will be educated at the start of school with weekly reminders as to proper hand washing and general hygiene. Transition some fountains to touchless bottle filling stations. Close remaining water fountains to students and staff, and encourage the use of individual water bottles from home or disposable plastic bottles. Air hand dryers in restrooms will be covered and paper towels will be available. Restrooms with urinals will have every other urinal closed.			
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	District will follow most updated DOH & PDE Guidance under "Hand Hygiene, Cleaning, and Disinfection"	District will follow most updated DOH & PDE Guidance under "Hand Hygiene, Cleaning, and Disinfection"	Building Administrators Holly Fisher, School Nursing Department Chair School nurses	Building Needs: Collaborate with school nurse for school appropriate signage to hang Collaborate with students & staff about	

	Signage as provided by the CDC is posted throughout the school buildings. Each building will have posted signs (on how to stop spread of COVID, such as properly washing hands, promoting everyday protective measures and properly wearing a face mask, physical distancing) at school entrances/exits, in restrooms, as part of regular announcements, on the district website, and school social media. District will communicate to families the elements of local Health & Safety Plan including ways that families can practice safe hygiene in the home Schools will include reminders on daily announcements.	Signage as provided by the CDC is posted throughout the school buildings. Each building will have posted signs (on how to stop spread of COVID, such as properly washing hands, promoting everyday protective measures and properly wearing a face mask, physical distancing) at school entrances/exits, in restrooms, as part of regular announcements, on the district website, and school social media. District will communicate to families the elements of local Health & Safety Plan including ways that families can practice safe hygiene in the home Schools will include reminders on daily announcements.	Building custodians Tina Vojtko, Communications Specialist	video creation around protective & mitigation measures Collaborate with Tina Vojtko on communication	
* Identifying and restricting non-essential visitors and volunteers	District will follow most updated DOH & PDE Guidance under "Adult/Staff Interaction"	District will follow most updated DOH & PDE Guidance under "Adult/Staff Interaction"	Building Administrators Building Secretaries	District Needs: Identify who is considered non-essential visitor(s) and volunteer(s)	Y

	Schools will restrict any outside visitors, including volunteers, to the maximum extent possible. Parents/Guardians picking up students will be permitted entry to complete sign-out procedures but time inside buildings will be strictly limited. All safety protocols, including physical distancing and the use of face coverings, included in this plan are to be followed by any person entering the building. Emergent and sensitive meetings will be considered on a case by case basis for in-person meetings, and all other safety protocols included in this plan must be followed in these meetings. Any meeting that involves non-essential visitors/volunteers is to be held remotely including but not limited to parent meetings, PTA/PTO/PTSO meetings, guest speakers, etc. In-person activities/celebrations, such as birthday book readings, parent-student lunch visits, etc. are suspended for the duration of this plan.	Schools will restrict any outside visitors, including volunteers, to the maximum extent possible. Parents/Guardians picking up students will be permitted entry to complete sign-out procedures but time inside buildings will be strictly limited. All safety protocols, including physical distancing and the use of face coverings, included in this plan are to be followed by any person entering the building. Emergent and sensitive meetings will be considered on a case by case basis for in-person meetings, and all other safety protocols included in this plan must be followed in these meetings. Any meeting that involves non-essential visitors/volunteers is to be held remotely including but not limited to parent meetings, PTA/PTO/PTSO meetings, guest speakers, etc. In-person activities/celebrations, such as birthday book readings, parent-student lunch visits, etc. are suspended for the duration of this plan.		Establish protocol & communication for consistent identification(s) & restriction(s) to stakeholders Potential technology platforms to allow these meetings to be held virtually	
--	--	--	--	--	--

	Non-school district activities sponsored by volunteers and/or outside organizations (including parent group - sponsored activities) are suspended for the duration of this plan. Large-group in-person student activities, including but not limited to dances/socials, banquets, holiday/seasonal celebrations, etc. are suspended for the duration of this plan. Spectators at any district event will be limited to current Allegheny County / PA Department of Health recommendations. Spectators at athletic events will follow guidelines for sanctioned WPIAL/PIAA events.	Non-school district activities sponsored by volunteers and/or outside organizations (including parent group - sponsored activities) are suspended for the duration of this plan. Large-group in-person student activities, including but not limited to dances/socials, banquets, holiday/seasonal celebrations, etc. are suspended for the duration of this plan. Spectators at any district event will be limited to current Allegheny County / PA Department of Health recommendations. Spectators at athletic events will follow guidelines for sanctioned WPIAL/PIAA events.			
* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports	PE: Students will sanitize / wash hands before and after PE class. Limit equipment sharing Create a locker room usage schedule and consider suspending the requirement to change for PE where developmentally appropriate and where other safety and hygiene strategies can be implemented.	PE: Students will sanitize / wash hands before and after PE class. Limit equipment sharing Create a locker room usage schedule and consider suspending the requirement to change for PE where developmentally appropriate and where other safety and hygiene strategies can be implemented.	Building Administrators Building Custodians Physical Education Department Chairs	Building Needs: Create locker room protocol / schedule Create outside / recess / playground schedule Partner with facilities on schedule for disinfection Assessment of outside space & inside gyms in need of hand sanitizer,	Y

	High-touch surfaces in locker rooms to be cleaned after each use by staff members. Cohort students and limit the size of group using playground/gym at one time Manage student use of space in the gym / outdoor recreation areas to limit proximity. Use outdoor space whenever possible, as available PE classes should include low-risk physical activities Athletes are not required to wear face coverings while actively engaged in workouts and competition that prevent the wearing of face coverings, but must wear face coverings when on the sidelines, in the dugout, etc. and anytime 6 feet of social distancing is not possible Recess: Scheduled use of playground structures - only 1 class allowed on playground structure at a time to allow for appropriate student spacing	High-touch surfaces in locker rooms to be cleaned after each use by staff members. Cohort students and limit the size of group using playground/gym at one time Manage student use of space in the gym / outdoor recreation areas to limit proximity. Use outdoor space whenever possible, as available PE classes should include low-risk physical activities Athletes are not required to wear face coverings while actively engaged in workouts and competition that prevent the wearing of face coverings, but must wear face coverings when on the sidelines, in the dugout, etc. and anytime 6 feet of social distancing is not possible Recess: Scheduled use of playground structures - only 1 class allowed on playground structure at a time to allow for appropriate student spacing		as well as protocol for monitoring/refilling Identify appropriate/low risk playground games Review feasibility of using indoor games/protocol for safe handling of materials Confer with Facilities/Operations Team for protocols	
--	---	---	--	---	--

	Have students and staff wash their hands or use hand sanitizer, before and after being on playgrounds. Reinforce physical distancing of at least 6 feet during playground play to the extent feasible. Seasonal access to hand washing/sanitizing stations on the playground. When recess cannot be held outdoors, students may engage in low-risk indoor recreation or use individual/non-shared toys and games.	Have students and staff wash their hands or use hand sanitizer, before and after being on playgrounds. Reinforce physical distancing of at least 6 feet during playground play to the extent feasible. Seasonal access to hand washing/sanitizing stations on the playground. When recess cannot be held outdoors, students may engage in low-risk indoor recreation or use individual/non-shared toys and games.			
--	---	---	--	--	--

Limiting the sharing of materials among students	District will follow most updated DOH & PDE Guidance under "Cleaning & Disinfection"	District will follow most updated DOH & PDE Guidance under "Cleaning & Disinfection"	Building Administrators Building Custodians Curriculum Leaders	District Needs: Finance additional textbook(s), equipment purchases Building Needs: Assess building specific needs for a schedule and/or facilities to best support student storing materials & personal belongings Collaborate with students & staff about video creation around protective & mitigation measures specific to sharing of materials/equipment Purchase of hooks for lower level use (backpacks and coats) Building Admin Question: What personal items CAN students bring in? Potential materials purchase for one-to-one materials (hard copy or on-line) use by students.	Y
	Specifically, students purchase and carry their own materials while not utilizing lockers.	Specifically, students purchase and carry their own materials while not utilizing lockers.			
	The district will provide individual copies of textbooks/novels to the maximum extent feasible and/or use digital resources.	The district will provide individual copies of textbooks/novels to the maximum extent feasible and/or use digital resources.			
	If students use lockers, only 1 student will be assigned per locker In Kindergarten, individual hooks for coats/backpacks will be used.	If students use lockers, only 1 student will be assigned per locker In Kindergarten, individual hooks for coats/backpacks will be used.			
	To the extent possible, materials will not be shared. Schools will have used/unused bins for communal supplies (For example, pens in office to sign in/out) to allow for cleaning between uses. The person responsible for the materials / area is responsible for cleaning.	To the extent possible, materials will not be shared. Schools will have used/unused bins for communal supplies (For example, pens in office to sign in/out) to allow for cleaning between uses. The person responsible for the materials / area is responsible for cleaning.			
	Large equipment that must be shared in areas such as labs, FACS, and STEAM will be cleaned between uses and/or students and staff will sanitize or wash hands before and after use. The person responsible for the	Large equipment that must be shared in areas such as labs, FACS, and STEAM will be cleaned between uses and/or students and staff will sanitize or wash hands before and after use. The person responsible for the			

	equipment is responsible for cleaning.	equipment is responsible for cleaning.			
Staggering the use of communal spaces and hallways	District will follow most updated guidelines from DOH and CDC Schools will provide traffic walking patterns with visual markings including enter/exit signs as one way directional reminders in the hallways and other common gathering areas. Schools will use staggered release between instruction and at arrival and dismissal to the extent possible with the aim of minimizing contact between groups of students. At the high school, students with free mods will be directed to a particular location. Staff common areas will have signage, such as distance markers on floors, to encourage physical distancing. Schools will identify multiple rooms for teachers to eat in and evaluate schedules to allow for limited staff members needing these rooms at a given time.	District will follow most updated guidelines from DOH and CDC Schools will provide traffic walking patterns with visual markings including enter/exit signs as one way directional reminders in the hallways and other common gathering areas. Schools will use staggered release between instruction and at arrival and dismissal to the extent possible with the aim of minimizing contact between groups of students. At the high school, students with free mods will be directed to a particular location. Staff common areas will have signage, such as distance markers on floors, to encourage physical distancing. Schools will identify multiple rooms for teachers to eat in and evaluate schedules to allow for limited staff members needing these rooms at a given time.	Building Administrators Building Custodians	District Needs: Determine drop-off and pick-up schedule, staggering of students entering and exiting of buildings Building Needs: Determine one-way traffic flow in hallways with appropriate signage Determine one way entrance/exit in buildings with appropriate signage Assessment of communal areas / consider feasibility of creating outdoor communal areas. Assessment of capacity to have students in hallways while maintaining 6' distance. Enhanced signage in the restrooms	Y

	Lockers are to be assigned by a cohort where lockers cannot be eliminated. When feasible, keep students in the classroom and rotate teachers instead.	Lockers are to be assigned by a cohort where lockers cannot be eliminated. When feasible, keep students in the classroom and rotate teachers instead.			
Adjusting transportation schedules and practices to create social distance between students	District will follow most updated guidelines from DOH and PDE under "Busing & Transportation" to the maximum extent feasible. The use of bus passes (to ride a bus other than the bus assigned) is suspended for the duration of this plan, with the exception of building-administrator approved emergency situations. Students (except kindergarten students) load from back to front and unload front to back. Students wear masks and sit one student per seat in every other seat. If needed, students fill in empty seats between students. As a last resort, students sit two per seat. Siblings, or students living in the same household ride together. Drivers and attendants wear a face shield or mask when transporting students.	District will follow most updated guidelines from DOH and PDE under "Busing & Transportation" to the maximum extent feasible. The use of bus passes (to ride a bus other than the bus assigned) is suspended for the duration of this plan, with the exception of building-administrator approved emergency situations. Students (except kindergarten students) load from back to front and unload front to back. Students wear masks and sit one student per seat in every other seat. If needed, students fill in empty seats between students. As a last resort, students sit two per seat. Siblings, or students living in the same household ride together. Drivers and attendants wear a face shield or mask when transporting students.	Building Administrators Building Custodians Jonn Mansfield, Director of Transportation	Building Needs: Determine one-way traffic flow in hallways with appropriate signage Determine one way entrance/exit in buildings with appropriate signage Assessment of communal areas / consider feasibility of creating outdoor communal areas. Assessment of capacity to have students in hallways while maintaining 6' distance. District Needs: Develop bus drop-off and pick-up in	Y

				alignment with school day schedules.	
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	District will follow most updated DOH & PDE Guidance under "Desks/Seating", "Alternative Spaces", "Hallways", and "Gatherings/Field Trips". Strategies include: Schools will utilize spaces where physical distancing can be maintained. Classroom desks to face in the same direction. If desks or workstations cannot be moved, have students spaced apart and sit on only one side of tables. Schools will use cohorts whenever possible: develop schedules so student/staff grouping are as static as possible by having the same group of students stay in the same classroom with the same staff based on age and development level. (Note: students requiring special services will move to those locations as needs require.) Teachers and staff will keep accurate seating charts with attendance notes needed for possible contact tracing.	District will follow most updated DOH & PDE Guidance under "Desks/Seating", "Alternative Spaces", "Hallways", and "Gatherings/Field Trips". Strategies include: Schools will utilize spaces where physical distancing can be maintained. Classroom desks to face in the same direction. If desks or workstations cannot be moved, have students spaced apart and sit on only one side of tables. Schools will use cohorts whenever possible: develop schedules so student/staff grouping are as static as possible by having the same group of students stay in the same classroom with the same staff based on age and development level. (Note: students requiring special services will move to those locations as needs require.) Teachers and staff will keep accurate seating charts with attendance notes needed for possible contact tracing.	Building Administrators Building Custodians	Building Needs: Assessment of capacity of additional spaces at 6' distance. Assess the feasibility of reallocating individual desks to classrooms with multi-student tables. Assess staff work areas to identify spaces that require additional protective measures. Identify feasibility of repurposing spaces to create additional classrooms. (These steps to be taken by facilities staff, administration, with consultation with school nurse.) District Needs: Protocol for vetting individual requests not identified through assessment process	Y

	Staggered schedule to limit number of individuals in classroom to maintain 6 feet of distance between students.	Staggered schedule to limit number of individuals in classroom to maintain 6 feet of distance between students.			
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	The District will work with our provider, EDS/K-PLUS, to coordinate procedure and policy	The District will work with our provider, EDS/K-PLUS, to coordinate procedure and policy	Building Administrators EDS coordinator	Determination to allow Preschool Program to take place at High School this year Collaboration with EDS to ensure they follow our safety plan while using our buildings. Determine which spaces EDS can use as they will need to be expanded to allow for 6 feet distance for their population.	
Other social distancing and safety practices	Due to forced air used when singing and playing wind instruments, no indoor chorus or use of wind instruments to be held at this time. Outdoor use is permitted with 10 feet of distance between each player. Marching is discouraged. District-sponsored teams and groups will not be permitted to	Due to forced air used when singing and playing wind instruments, no indoor chorus or use of wind instruments to be held at this time. Outdoor use is permitted with 10 feet of distance between each player. Marching is discouraged.		Identify spaces where furniture can be removed to eliminate "congregating" areas. For Facilities/Operations team: What is our storage capacity for removed furniture/items?	

	travel to any competition / event in an identified “hot spot”. Families moving/returning to the school district from identified “hot spot” areas will not be permitted to begin school in the buildings until their 14 day quarantine period is completed. These students will be encouraged to begin the remote option for that time. Health offices will have designated “clean” areas to be used for injuries and daily health services. There will be a “sick” area for all students to report to for any illness complaint. Health offices will also designate at least 2 isolation areas to be used in the event of a suspected COVID-19 case. Non-school district requests for use of district indoor facilities will be denied for the duration of this plan. Non-school district requests for use of outdoor district facilities will be considered on a case-by-case basis and may not include any non-community residents. Prior to facility usage, a health and safety plan that meets the standards set	District-sponsored teams and groups will not be permitted to travel to any competition / event in an identified “hot spot”. Families moving/returning to the school district from identified “hot spot” areas will not be permitted to begin school in the buildings until their 14 day quarantine period is completed. These students will be encouraged to begin the remote option for that time. Health offices will have designated “clean” areas to be used for injuries and daily health services. There will be a “sick” area for all students to report to for any illness complaint. Health offices will also designate at least 2 isolation areas to be used in the event of a suspected COVID-19 case. Non-school district requests for use of district indoor facilities will be denied for the duration of this plan. Non-school district requests for use of outdoor district facilities will be considered on a case-by-case basis and may not include any non-community residents. Prior to			
--	---	--	--	--	--

	forth in this plan must be submitted and approved by the Director of Operations.	facility usage, a health and safety plan that meets the standards set forth in this plan must be submitted and approved by the Director of Operations.			
--	--	--	--	--	--

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: The Upper St. Clair School District will require students and staff to complete a screening process daily before coming to the school buildings. Staff members will complete a google form daily to be submitted before coming to work. Parents will review a symptom/exposure risk screening with their child before they send/bring them to school

in the morning. Parents will be asked to complete a one-time acknowledgement to provide assurance to the district that this screening is taking place daily. If a parent is unable to complete this screening at home prior to school or if the student/staff member is medically fragile an additional screening may take place at school by the school nurse.

If any screening question is answered “yes”, the student/staff member will be excluded from school/work until cleared by a medical provider and/or “Returning to Pre-K-12 School” guidelines are met. Students/staff who become ill at school or who do not meet symptom/exposure screening requirements while in the school buildings will be isolated immediately via the health office and sent home as soon as possible. The student/staff member will not be permitted to return to school until cleared by a physician and/or “Returning to Pre-K-12 School” guidelines are met. A student or staff member who is quarantined following close contact with a case may not return to school until cleared to do so by ACHD/DOH guidelines. These students will be incorporated in the remote school model fluidly until they are able to return to the school building. These mitigation efforts will be continually reviewed and revised to follow CDC/PDE/DOH/ACHD recommendations.

When a building is notified of a positive COVID-19 case, the school nurse will immediately notify the Allegheny County Health Department (ACHD) and administration. Using guidance from ACHD the school nurse will collaborate with administration to determine next steps necessary to prevent the spread of illness. The district will communicate with families and the community as directed by the county health officials while protecting the privacy and confidentiality of the individual who was confirmed positive.

School nurses and administrators will be trained on the requirements for monitoring student and staff health. This will be completed in the weeks before school starts virtually with collaboration from ACDH and our school physician.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring students and staff for symptoms and history of exposure	For Students: Using the symptom/exposure screening tool, parents/guardians will be asked to complete a daily health check on students prior to leaving the house for school.	For Students: Using the symptom/exposure screening tool, parents/guardians will be asked to complete a daily health check on students prior to leaving the house for school.	Holly Fisher, Nursing Department Chair School Nurses	Identify and train staff to facilitate with backup symptom screening needs (school police officer, administrator,	Y

School staff will be available to assist with symptom/exposure screening upon arrival to school (due to varying home circumstances) when needed. Medically fragile and high-risk students will have a symptom screening completed at school in addition to home screening. Students who are unable to attend school due to not passing symptom/exposure screening, will be provided options for participating in school remotely until return to school. District attendance policy will reflect flexibility for absences due to symptom screening "yes" answers. For Staff: Staff members, including contracted services & substitutes, will complete a symptom/exposure screening and record an assurance via Google Form each morning prior to entering the building. Staff members who do not pass the symptom/exposure screening will not report to work.	School staff will be available to assist with symptom/exposure screening upon arrival to school (due to varying home circumstances) when needed. Medically fragile and high-risk students will have a symptom screening completed at school in addition to home screening. Students who are unable to attend school due to not passing symptom/exposure screening, will be provided options for participating in school remotely until return to school. District attendance policy will reflect flexibility for absences due to symptom screening "yes" answers. For Staff: Staff members, including contracted services & substitutes, will complete a symptom/exposure screening and record an assurance via Google Form each morning prior to entering the building. Staff members who do not pass the symptom/exposure screening will not report to work.	Tina Vojtko, Communications Specialist Building Administrators Technology Department Building Secretaries	secretary, paraprofessional, etc.). District Needs for Students: Creation of the following items for families: - acknowledgement from parents that this will be completed. - E-blast first day of school to remind parents of symptom screening questions. - Form linked on website for families. Create a protocol for parents to notify school about failed symptom screening. Create protocol for ease of transition to remote learning access. District Needs for Staff: Specific procedures developed for staff of what to do if "yes" answers any of the symptom screening
---	---	---	---

	For Visitors: Invited guests (limited to those who are needed in person) will have temperature taken at front desk & will need to answer "no" to symptom/exposure screening questions to be permitted entry. Guests are defined as visitors that must enter the school who will be in close contact with staff or in the building for more than 15 minutes. Temporary guests are defined as those who are visiting the building for quick exchanges for student educational needs or signing students in/out of school. Other: District representative for athletics and activities will develop a protocol that adheres to most updated PDE guidance for non-district employed coaches/sponsors of district approved events.	For Visitors: Invited guests (limited to those who are needed in person) will have temperature taken at front desk & will need to answer "no" to symptom/exposure screening questions to be permitted entry. Guests are defined as visitors that must enter the school who will be in close contact with staff or in the building for more than 15 minutes. Temporary guests are defined as those who are visiting the building for quick exchanges for student educational needs or signing students in/out of school. Other: District representative for athletics and activities will develop a protocol that adheres to most updated PDE guidance for non-district employed coaches/sponsors of district approved events.		questions. (Ex: Entering into Aesop) District Needs for Visitors/Substitutes: Google Form needs to be developed for substitute staff	
* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a	District will follow most updated PDE guidance under "Symptom Monitoring". Every school building will have an identified isolation area with proper cleaning protocol established.	District will follow most updated PDE guidance under "Symptom Monitoring". Every school building will have an identified isolation area with proper cleaning protocol established.	Holly Fisher, Department Chair Building Certified School Nurse	District Need: Protocol created and communicated to staff and families of steps to be taken if a positive case of COVID is	Y

history of exposure	Students/Staff sent home from the school nurse due symptom screening results / symptom presentation at school must stay home until asymptomatic and/or cleared by a physician to return to school per DOH/PDE guidelines and verified by school nurse (student) or HR personnel (staff). A student or staff member who is quarantined following close contact with a case may not return to school until cleared to do so by ACHD/DOH. Quarantine of students, faculty, or staff will be required after international travel or travel within certain states with widespread community transmission of COVID-19 otherwise known as a "hot spot" per DOH designation.	Students/Staff sent home from the school nurse due symptom screening results / symptom presentation at school must stay home until asymptomatic and/or cleared by a physician to return to school per DOH/PDE guidelines and verified by school nurse (student) or HR personnel (staff). A student or staff member who is quarantined following close contact with a case may not return to school until cleared to do so by ACHD/DOH. Quarantine of students, faculty, or staff will be required after international travel or travel within certain states with widespread community transmission of COVID-19 otherwise known as a "hot spot" per DOH designation.	Building Administrator Building Custodian Tina Vojtko, Communications Specialist Allegheny County Health Department	identified in the building Building Needs: Identification of appropriate isolation areas for the health office to utilize Identification of other areas health office to utilize for non illness needs Work with custodial staff to maintain proper cleaning. Identifying areas where the student/staff will quickly exit the building from the health office. <i>Consider incorporating most updated PDE guidance of "Return to School" guidelines.</i>	
* Returning isolated or quarantined staff, students, or visitors to school	For Students: District will follow most updated DOH/PDE guidance for "Returning to Pre-K to 12 School". Parents will contact the building Health Office to coordinate the return of students with symptoms	For Students: District will follow most updated DOH/PDE guidance for "Returning to Pre-K to 12 School". Parents will contact the building Health Office to coordinate the return of students with symptoms	Holly Fisher, Department Chair Building Certified School Nurse Allegheny County Health Department	Nurses to adopt most updated PDE guidance regarding discontinuing Isolation for COVID	Y

	that are not suspected to be COVID-related prior to returning to confirm that the student meets "symptom free" criteria. District will follow the most updated PDE guidance of "Release from Isolation" criteria for probable or positive COVID cases. For Staff: District will follow the most updated PDE guidance for "Returning to Pre-K to 12 School". Staff with symptoms that are not suspected to be COVID-related will contact HR prior to returning to confirm that the staff member meets "symptom free" criteria. District will follow the most updated PDE guidance of "Release from Isolation" criteria for probable or positive COVID cases. This will also be coordinated through HR in consultation with applicable health departments and/or medical providers.	that are not suspected to be COVID-related prior to returning to confirm that the student meets "symptom free" criteria. District will follow the most updated PDE guidance of "Release from Isolation" criteria for probable or positive COVID cases. For Staff: District will follow the most updated PDE guidance for "Returning to Pre-K to 12 School". Staff with symptoms that are not suspected to be COVID-related will contact HR prior to returning to confirm that the staff member meets "symptom free" criteria. District will follow the most updated PDE guidance of "Release from Isolation" criteria for probable or positive COVID cases. This will also be coordinated through HR in consultation with applicable health departments and/or medical providers.			
Notifying staff, families, and the public of school	District will utilize E-alerts, district-wide emails, School District website and/or social	District will utilize E-alerts, district-wide emails, School District website and/or social	Holly Fisher, Department Chair	Prior to school starting, families need to be notified of specific	Y

closures and within-school-year changes in safety protocols	media accounts, automated phone chains, and/or building specific emails.	media accounts, automated phone chains, and/or building specific emails.	Building Certified School Nurse Building Administrator Tina Vojtko, Communications Specialist Allegheny County Health Department	steps the district will take if someone tests positive per most updated PDE guidance.	
Other monitoring and screening practices	District will create a check and balance check list for areas such as cleaning, health office, building administrators to ensure that all components of the plan are properly implemented daily and to monitor overall district status/needs.	District will create a check and balance check list for areas such as cleaning, health office, building administrators to ensure that all components of the plan are properly implemented daily and to monitor overall district status/needs.	Lauren Madia, Assistant Director of Student Support Services Ray Carson, Pandemic Coordinator Lou Angelo, Director of Operations and Facilities		

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?

- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions: The Upper St. Clair School District will follow the PA Mask Order in all district buildings. Students/Staff unable to wear a mask due to medical exemption will be required to provide a written statement from their physician. These individuals will be provided a clear face shield to wear in place of the mask. Students who are medically exempt from wearing a mask will have revisions made to include this in their IEP/504 documents. Individuals who work closely with a student who may not be able to wear a mask and/or socially distance will be offered additional PPE for added protection.

Staff members and students who are at higher risk for severe illness will be offered additional PPE if warranted. Students who are medically fragile who are not able to attend school in physical buildings will be permitted to participate virtually. Staff members who are unable to work in physical buildings are directed to Human Resources who will review their options.

Students will be provided mask breaks in accordance with PA Public Health Guidelines.

The Upper St. Clair School District will provide a detailed training for substitutes in all areas. Substitutes will be required to participate in all training before being permitted to serve as a substitute in the buildings. Substitutes will also be required to complete the daily employee symptom/exposure screener before entering the buildings.

Upper St. Clair schools will utilize its staff members to provide instruction and related services to all students, whether learning in person or learning at home. All children will be taught by USC teachers using the USC curriculum. Whether learning in person or learning at home, students will have access to the full USC experience.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	For Students: District will follow most updated PDE guidance regarding students at higher risk.	For Students: District will follow most updated PDE guidance regarding students at higher risk.	Building Administrators Building Nurses	District Needs: Process for identifying those who will require	Y

	Building staff will conduct symptom screening at school daily for medically fragile and high risk students in addition to home screening. For Staff: District will follow most updated PDE guidance regarding "Staff with Chronic Conditions." The District's HR department will engage with these staff members to identify reasonable accommodations that can be provided. District will provide additional PPE for these staff members.	Building staff will conduct symptom screening at school daily for medically fragile and high risk students in addition to home screening. For Staff: District will follow most updated PDE guidance regarding "Staff with Chronic Conditions." The District's HR department will engage with these staff members to identify reasonable accommodations that can be provided. District will provide additional PPE for these staff members.	504/Spec Ed Case managers	these additional screenings at school. Check with our attorney if additional/appropriate PPE will be provided for these students if needed. Additional/appropriate PPE provided for these staff members if needed.	
* Use of face coverings (masks or face shields) by all staff	District will follow the most updated guidance provided by the Governor of Pennsylvania and PDE. Specifically: Students and staff members are required to wear masks/face coverings at all times on school buses, inside school buildings, and outdoors when physical distancing is not feasible.	District will follow the most updated guidance provided by the Governor of Pennsylvania and PDE. Specifically: Students and staff members are required to wear masks/face coverings at all times on school buses, inside school buildings, and outdoors when physical distancing is not feasible.	Building Administrators	District Needs: Obtain supplies needed to support staff. Consider clear face masks especially for teachers with students with audio/visual learning needs.	Y

	Staff may remove masks/face coverings in the following situations: -Eating or drinking during breaks and lunch periods at least 6 feet apart -When wearing a mask or face covering creates an unsafe condition in which to operate equipment or execute a task.	Staff may remove masks/face coverings in the following situations: -Eating or drinking during breaks and lunch periods at least 6 feet apart -When wearing a mask or face covering creates an unsafe condition in which to operate equipment or execute a task.			
* Use of face coverings (masks or face shields) by older students (as appropriate)	District will follow the most updated guidance provided by the Governor of Pennsylvania and the DOH & PDE. Students and staff members are required to wear masks/face coverings at all times on school buses, inside school buildings, and outdoors when physical distancing is not feasible. Students are permitted to remove masks/face coverings for breaks in the following situations: -Eating or drinking at least 6 feet apart -At least 6 feet apart for mask breaks lasting no longer than 10 minutes -When wearing a mask or face covering creates an unsafe	District will follow the most updated guidance provided by the Governor of Pennsylvania and the DOH & PDE. Students and staff members are required to wear masks/face coverings at all times on school buses, inside school buildings, and outdoors when physical distancing is not feasible. Students are permitted to remove masks/face coverings for breaks in the following situations: -Eating or drinking at least 6 feet apart -At least 6 feet apart for mask breaks lasting no longer than 10 minutes -When wearing a mask or face covering creates an unsafe	Building Administrators	District Needs: Communication to parents that back up masks should be readily available to students. Building Needs: Identification of where masks can be placed when not in use	Y

	condition in which to operate equipment or execute a task. Additional guidance will be provided to staff.	condition in which to operate equipment or execute a task. Additional guidance will be provided to staff.			
Unique safety protocols for students with complex needs or other vulnerable individuals	For Students: District will engage with families of these students to modify/adjust their individual 504 Plan/IEP documents. For Staff: District will provide additional PPE for staff members working closely with students with complex needs. The District's HR department will engage with staff members to identify reasonable accommodations that can be provided.	For Students: District will engage with families of these students to modify/adjust their individual 504 Plan/IEP documents. For Staff: District will provide additional PPE for staff members working closely with students with complex needs. The District's HR department will engage with staff members to identify reasonable accommodations that can be provided.	Diane Rodi Tina Votjko Building Nurses 504/Spec Ed Case managers	District Needs: Staff need to be alerted and provided reminders of what benefits are available to them due to COVID.	Y
Strategic deployment of staff	Upper St. Clair schools will utilize its staff members to provide instruction and related services to all students, whether learning in person or learning at home. All children will be taught by USC teachers using the USC curriculum. Whether learning in person or learning at home,	Upper St. Clair schools will utilize its staff members to provide instruction and related services to all students, whether learning in person or learning at home. All children will be taught by USC teachers using the USC curriculum. Whether learning in person or learning at home,	Building administrators HR personnel	Training materials for substitutes	Y (for substitutes)

	students will have access to the full USC experience.	students will have access to the full USC experience.			
--	---	---	--	--	--

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Cleaning, sanitizing, disinfecting, and ventilation practices	Custodial Staff and classroom staff	Lou Angelo	Virtual and/or small group	Examples of products and videos of techniques of disinfecting	August 2020	
Social Distancing - (Classroom, Staff Areas, Hallways, Food Centers, communal areas, limiting number of people)	All Staff	Lauren Madia	Virtual	Photos of classrooms/caferterias/hallways	August 2020	
Hygiene practices (hand hygiene, restrooms,	All Staff	Holly Fisher	Virtual	Photos and examples, results from research to	August 2020	

fountains, limiting shared materials, lab equipment, chorus, band)				support decisions regarding music and band		
Identifying and restricting non-essential visitors and volunteers	All Staff	Lauren Madia	Virtual	Examples of what is allowed and what is not. If a different sign in program will be used, photos and videos of that would be needed as well.	August 2020	
Transportation procedure - including bus and drop offs	All staff	Lou Angelo	Virtual	Photos and examples of school processes for staggering drop offs and pickups, photos of bus usage	August 2020	
Symptom screening and isolation/quarantine (start and end processes)	All Staff	Holly Fisher	Virtual	Symptom screener, protocol for isolation or quarantine	August 2020	
Masks and protecting those at high risk for illness	All Staff	Lauren Madia	Virtual	Mask Order Q&A, examples of additional PPE, examples of changes in IEP/504s, check and balance check list.	August 2020	
Communication for families	Administrators, teachers, paraprofessionals	Lauren Madia	Virtual	Examples of when what is communicated	August 2020	
Nutrition Center changes	Nutrition Center Staff	Ashley Lindhurst	Virtual	Scanning systems direction, examples and photos of new changes	August 2020	
Substitute Education	All substitute Areas	Judi Stemmler	Virtual	Substitute requirements, health plan education	Ongoing	

FERPA/HIPAA Requirements	All Staff	Lauren Madia	Virtual	Training materials based on FERPA / HIPAA laws	August 2020	
---------------------------------	-----------	--------------	---------	--	-------------	--

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
School Reopening Updates	Parents / Students / Community	John Rozzo, Superintendent of Schools	Electronic messages, Video from School Board meeting	August 2020	
Resources for Families on COVID-19 and Ongoing Updates	Parents / Students / Community	Tina Vojtko, Communications Specialist	District website	Ongoing	
Student Schedules	Parents / Students	Building principals	Electronic messages	August 2020; ongoing as needed	
Transportation	Parents / Students	Jonn Mansfield, Director of Transportation Lou Angelo, Director of Operations and Facilities	Parent/student portal, electronic messages, district website	August 2020; ongoing as needed	
Food Services	Parents / Students	Ashley Lindhurst, Food Services Director	District website, individual communication	Ongoing	
Symptom monitoring and isolation/quarantine	Parents / Students	Holly Fisher, Department Chair School Nurses	Electronic messages, district website, individual communication	Ongoing	
Masks and other mitigation strategies (limit sharing items,	Parents / Students	Lauren Madia, Assistant Director of	Electronic messages, District website / FAQs	Ongoing	

Gym/music departments, additional PPE, those at risk for severe illness)		Student Support Services			
--	--	--------------------------	--	--	--

Health and Safety Plan Summary: Upper St. Clair School District

Anticipated Launch Date: For Staff: 8/24/2020; For Students: 9/3/2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

****Note:** As the district prepares to reopen, students and families are expected to comply with all health and safety requirements set forth in the District's Health and Safety Plan(s). Failure to comply may result in student discipline consistent with the degree of violation. A copy of the District's Plan and the applicable health and safety requirements are available on the District's website at www.uscsd.k12.pa.us. In the event a provision of the Health and Safety Plan conflicts with any duly adopted Board Policy, the Plan provisions will apply so long as the Plan is in place.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	The district will change custodial shifts to support the health plan and education schedule that will allow for more frequent cleaning of high-touch surfaces throughout the school day. Facilities staff will utilize quick drying disinfectant. The district is replacing current hand sanitizers and soap dispensers with touchless equipment and increasing the number of mobile hand sanitizer stations. Hand sanitizers will be installed at building entrances, conference rooms, nutrition centers, and large group areas. Adhesive coverings will be placed on every other urinal, select water fountains, and hand dryers. The district's facilities team will work with our service technicians to increase ventilation to buildings and will continue using high

	grade air filters. The district has procured ample supplies of cleaning solutions, supplies, and equipment through its vendors. The transportation schedules will allow for cleaning between each run. The nutrition centers will adopt enhanced cleaning schedules. All staff will be trained on the cleaning/ventilation protocols and procedures applicable to their responsibilities.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the <u>CDC Considerations for Youth Sports</u> for recess and physical education classes	Upper St. Clair School District (District) will implement physical distancing measures whenever feasible to limit exposure between individuals. The District will arrange classrooms to have 6 feet of distance between stationary desks, and these desks will be arranged to face the same direction whenever possible. In classroom spaces that have tables, students will be seated in a staggered manner and on one side of the table. All learning spaces will have desk shields for each student. The District will utilize physical barriers in work spaces and areas used by staff, students, and others where physical distancing is not feasible. To limit the number of individuals who come into contact with one another throughout the day, cohorts will be used and teachers will move to classrooms rather than having students move, where this is feasible. Students who receive special services will travel to those classrooms/offices as their needs

Limiting the sharing of materials among students Staggering the use of communal spaces and hallways Adjusting transportation schedules and practices to create social distance between students Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars Other social distancing and safety practices	require. Where cohorts do not exist and/or when travel to other classrooms is needed, strategies such as staggered release and hallway traffic management will be used. This is expected to occur to a wider extent at the high school level, but all levels will experience some need to transition students to more than one classroom for certain subjects (e.g., specials like Art, STEAM, etc. that have unique materials and/or equipment that cannot be transported to classrooms.) The use of communal spaces will be scheduled to stagger use. Outdoor space will be used primarily for physical activity and recreation, but some outdoor spaces may be used for instructional purposes as feasible. PE and Recess will include low-risk activities that allow for physical activity while maintaining appropriate distancing. Individual courses will be adapted as needed to meet the health / safety planning requirements. Visitors and volunteers will be significantly restricted to those who are invited for emergency and sensitive meetings only and for limited periods of time to complete required sign-out procedures. Large in-person events, celebrations, and other activities are suspended for the duration of this plan. The district will partner with Extended Day Services on coordinated safety/health policies and procedures and any necessary changes to operations.
---	---

	Transportation loading procedures will be adjusted to minimize students' proximity to one another.
--	--

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
* Monitoring students and staff for symptoms and history of exposure * Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure * Returning isolated or quarantined staff, students, or visitors to school Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols	The Upper St. Clair School District will require students and staff to complete a screening process daily before coming to the school buildings. Staff members will complete a google form daily to be submitted before coming to work. Parents will review a symptom/exposure risk screening with their child before they send/bring them to school in the morning. Parents will be asked to complete a one-time acknowledgement to provide assurance to the district that this screening is taking place daily. If a parent is unable to complete this screening at home prior to school or if the student/staff member is medically fragile an additional screening may take place at school by the school nurse or other trained staff member. If any screening question is answered "yes", the student/staff member will be excluded from school/work until cleared by a medical provider and/or "Returning to Pre-K-12 School" guidelines are met. Students/staff who become ill at school or who do not meet symptom/exposure screening requirements while in the school buildings will be isolated immediately via the health office and sent home as soon as possible. The student/staff member will not be permitted to return to school until cleared by a physician and/or "Returning to Pre-K-12

	School” guidelines are met. A student or staff member who is quarantined following close contact with a case may not return to school until cleared to do so by ACHD/DOH. These students will be incorporated in the virtual school model fluidly until they are able to return to the school building. These mitigation efforts will be continually reviewed and revised to follow CDC/PDE/DOH/ACHD recommendations. When a building is notified of a positive COVID-19 case, the school nurse will immediately notify the Allegheny County Health Department (ACHD) and administration. Using guidance from ACHD, the school nurse will collaborate with administration to determine next steps necessary to prevent the spread of illness. The district will communicate with families and the community as directed by the county health officials while protecting the privacy and confidentiality of the individual who was confirmed positive. School nurses and administrators will be trained on the requirements for monitoring student and staff health. This will be completed in the weeks before school starts virtually with collaboration from ACDH and our school physician.
--	--

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
----------------	-------------------------------------

* Protecting students and staff at higher risk for severe illness * Use of face coverings (masks or face shields) by all staff * Use of face coverings (masks or face shields) by older students (as appropriate) Unique safety protocols for students with complex needs or other vulnerable individuals Strategic deployment of staff	The Upper St. Clair School District will follow the PA Mask Order in all district buildings. Students/Staff unable to wear a mask due to medical exemption will be required to provide a written statement from their physician. These individuals will be provided a clear face shield to wear in place of the mask. Students who are medically exempt from wearing a mask will have revisions made to include this in their IEP/504 documents. Individuals who work closely with a student who may not be able to wear a mask and/or socially distance will be offered additional PPE for added protection. Students will be provided mask breaks in accordance with PA Public Health Guidelines. Staff members and students who are at higher risk for severe illness will be offered additional PPE if warranted. Students who are medically fragile who are not able to attend school in physical buildings will be permitted to participate virtually. Staff members who are unable to work in physical buildings are directed to Human Resources who will review their options. The district will provide a detailed training for substitutes in all areas. Substitutes will be required to participate in all training before being permitted to serve as a substitute in the buildings. Substitutes will also be required to complete the daily employee symptom/exposure screener before entering the buildings. Upper St. Clair schools will utilize its staff members to provide instruction and related services to all students, whether learning in person or learning at home. All children will be taught by
---	--

	USC teachers using the USC curriculum. Whether learning in person or learning at home, students will have access to the full USC experience.
--	--

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Upper St. Clair SD** reviewed and approved the Phased School Reopening Health and Safety Plan on : **(INSERT DATE: MONTH, DAY, YEAR)**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **(INSERT DATE: MONTH, DAY, YEAR)**

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

Health and Safety Plan Summary: Upper St. Clair School District

Anticipated Launch Date: For Staff: 8/24/2020; For Students: 9/3/2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

****Note:** As the district prepares to reopen, students and families are expected to comply with all health and safety requirements set forth in the District's Health and Safety Plan(s). Failure to comply may result in student discipline consistent with the degree of violation. A copy of the District's Plan and the applicable health and safety requirements are available on the District's website at www.uscsd.k12.pa.us. In the event a provision of the Health and Safety Plan conflicts with any duly adopted Board Policy, the Plan provisions will apply so long as the Plan is in place.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	The district will change custodial shifts to support the health plan and education schedule that will allow for more frequent cleaning of high-touch surfaces throughout the school day. Facilities staff will utilize quick drying disinfectant. The district is replacing current hand sanitizers and soap dispensers with touchless equipment and increasing the number of mobile hand sanitizer stations. Hand sanitizers will be installed at building entrances, conference rooms, nutrition centers, and large group areas. Adhesive coverings will be placed on every other urinal, select water fountains, and hand dryers. The district's facilities team will work with our service technicians to increase ventilation to buildings and will continue using high

	grade air filters. The district has procured ample supplies of cleaning solutions, supplies, and equipment through its vendors. The transportation schedules will allow for cleaning between each run. The nutrition centers will adopt enhanced cleaning schedules. All staff will be trained on the cleaning/ventilation protocols and procedures applicable to their responsibilities.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the <u>CDC Considerations for Youth Sports</u> for recess and physical education classes	Upper St. Clair School District (District) will implement physical distancing measures whenever feasible to limit exposure between individuals. The District will arrange classrooms to have 6 feet of distance between stationary desks, and these desks will be arranged to face the same direction whenever possible. In classroom spaces that have tables, students will be seated in a staggered manner and on one side of the table. All learning spaces will have desk shields for each student. The District will utilize physical barriers in work spaces and areas used by staff, students, and others where physical distancing is not feasible. To limit the number of individuals who come into contact with one another throughout the day, cohorts will be used and teachers will move to classrooms rather than having students move, where this is feasible. Students who receive special services will travel to those classrooms/offices as their needs

Limiting the sharing of materials among students Staggering the use of communal spaces and hallways Adjusting transportation schedules and practices to create social distance between students Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars Other social distancing and safety practices	require. Where cohorts do not exist and/or when travel to other classrooms is needed, strategies such as staggered release and hallway traffic management will be used. This is expected to occur to a wider extent at the high school level, but all levels will experience some need to transition students to more than one classroom for certain subjects (e.g., specials like Art, STEAM, etc. that have unique materials and/or equipment that cannot be transported to classrooms.) The use of communal spaces will be scheduled to stagger use. Outdoor space will be used primarily for physical activity and recreation, but some outdoor spaces may be used for instructional purposes as feasible. PE and Recess will include low-risk activities that allow for physical activity while maintaining appropriate distancing. Individual courses will be adapted as needed to meet the health / safety planning requirements. Visitors and volunteers will be significantly restricted to those who are invited for emergency and sensitive meetings only and for limited periods of time to complete required sign-out procedures. Large in-person events, celebrations, and other activities are suspended for the duration of this plan. The district will partner with Extended Day Services on coordinated safety/health policies and procedures and any necessary changes to operations.
---	---

	Transportation loading procedures will be adjusted to minimize students' proximity to one another.
--	--

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
* Monitoring students and staff for symptoms and history of exposure * Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure * Returning isolated or quarantined staff, students, or visitors to school Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols	The Upper St. Clair School District will require students and staff to complete a screening process daily before coming to the school buildings. Staff members will complete a google form daily to be submitted before coming to work. Parents will review a symptom/exposure risk screening with their child before they send/bring them to school in the morning. Parents will be asked to complete a one-time acknowledgement to provide assurance to the district that this screening is taking place daily. If a parent is unable to complete this screening at home prior to school or if the student/staff member is medically fragile an additional screening may take place at school by the school nurse or other trained staff member. If any screening question is answered "yes", the student/staff member will be excluded from school/work until cleared by a medical provider and/or "Returning to Pre-K-12 School" guidelines are met. Students/staff who become ill at school or who do not meet symptom/exposure screening requirements while in the school buildings will be isolated immediately via the health office and sent home as soon as possible. The student/staff member will not be permitted to return to school until cleared by a physician and/or "Returning to Pre-K-12

	School” guidelines are met. A student or staff member who is quarantined following close contact with a case may not return to school until cleared to do so by ACHD/DOH. These students will be incorporated in the virtual school model fluidly until they are able to return to the school building. These mitigation efforts will be continually reviewed and revised to follow CDC/PDE/DOH/ACHD recommendations. When a building is notified of a positive COVID-19 case, the school nurse will immediately notify the Allegheny County Health Department (ACHD) and administration. Using guidance from ACHD, the school nurse will collaborate with administration to determine next steps necessary to prevent the spread of illness. The district will communicate with families and the community as directed by the county health officials while protecting the privacy and confidentiality of the individual who was confirmed positive. School nurses and administrators will be trained on the requirements for monitoring student and staff health. This will be completed in the weeks before school starts virtually with collaboration from ACDH and our school physician.
--	--

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
----------------	-------------------------------------

* Protecting students and staff at higher risk for severe illness * Use of face coverings (masks or face shields) by all staff * Use of face coverings (masks or face shields) by older students (as appropriate) Unique safety protocols for students with complex needs or other vulnerable individuals Strategic deployment of staff	The Upper St. Clair School District will follow the PA Mask Order in all district buildings. Students/Staff unable to wear a mask due to medical exemption will be required to provide a written statement from their physician. These individuals will be provided a clear face shield to wear in place of the mask. Students who are medically exempt from wearing a mask will have revisions made to include this in their IEP/504 documents. Individuals who work closely with a student who may not be able to wear a mask and/or socially distance will be offered additional PPE for added protection. Students will be provided mask breaks in accordance with PA Public Health Guidelines. Staff members and students who are at higher risk for severe illness will be offered additional PPE if warranted. Students who are medically fragile who are not able to attend school in physical buildings will be permitted to participate virtually. Staff members who are unable to work in physical buildings are directed to Human Resources who will review their options. The district will provide a detailed training for substitutes in all areas. Substitutes will be required to participate in all training before being permitted to serve as a substitute in the buildings. Substitutes will also be required to complete the daily employee symptom/exposure screener before entering the buildings. Upper St. Clair schools will utilize its staff members to provide instruction and related services to all students, whether learning in person or learning at home. All children will be taught by
---	--

	USC teachers using the USC curriculum. Whether learning in person or learning at home, students will have access to the full USC experience.
--	--

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Upper St. Clair SD** reviewed and approved the Phased School Reopening Health and Safety Plan on : **(INSERT DATE: MONTH, DAY, YEAR)**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **(INSERT DATE: MONTH, DAY, YEAR)**

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

**Upper St. Clair School District
Athletic Department
Resocialization of Athletics Procedures**

INTRODUCTION

The COVID-19 pandemic has presented all Athletic Department's with countless challenges. The COVID-19 virus is a highly contagious illness that primarily attacks the upper respiratory system. The virus that causes COVID-19 can infect people of all ages. Research from the Centers for Disease Control (CDC), among others, has found that while children do get infected by COVID-19, relatively few children with COVID-19 are hospitalized. However, some severe outcomes have been reported in children, and a child with a mild or even asymptomatic case of COVID-19 can spread the infection to others who may be far more vulnerable. While it is not possible to eliminate all risk of furthering the spread of COVID-19, the current science suggests there are many steps schools can take to reduce the risks to students, coaches, and their families.

The Upper St. Clair School District will take the necessary precautions and recommendations from the federal, state, and local governments, CDC, Pennsylvania Department of Health (DOH), as well as the National Federation of High Schools (NFHS), and Pennsylvania Interscholastic Athletic Association (PIAA) to safeguard the participants and staff of our athletic programs. The Upper St. Clair School District realizes knowledge regarding COVID-19 is constantly changing, as new information and treatments become available. The recommendations below will be adjusted as needed as new information becomes available in order to decrease the risk of exposure for our staff, students, and spectators.

MANDATES

The following is mandatory for **all phases** for Middle School and High School Athletics during the COVID-19 pandemic:

1. All Student Athletes, Coaches, and Staff will undergo a COVID-19 health screening prior to any practice, event, or team meeting. The purpose of the health screening is to check for signs and symptoms of COVID-19. This location of this health screening will be announced prior to the practice or event.
2. Promote healthy hygiene practices to limit the spread of COVID-19 including:
 - a. Frequent hand washing (20 seconds with warm water and soap)
 - b. Athletes will wear face masks when feasible. Athletes are not required to wear face masks while actively engaged in workouts and competition that prevent the wearing of face masks, but must wear a mask when on the sidelines, in the dugout, etc. and any time 6 feet of physical distance is not possible.
 - c. Coaching staff and other adult personnel will wear face coverings (masks or face shields) at all times, unless doing so jeopardizes their health or another applicable exception applies.

- d. Use hand sanitizer.
3. Intensify cleaning, disinfection, and ventilation in all facilities
4. Encourage social distancing through increased spacing, small groups, and limited mixing between groups, when feasible
5. Educate Athletes, Coaches, and Staff on health and safety protocols
6. Require that anyone who is sick to stay home
7. Follow the plan for a student or employee who gets sick
8. Regularly communicate and monitor developments with local authorities, coaches, staff, and families regarding cases, exposures, and updates to policies and procedures
9. Athletes and Coaches MUST provide their own water bottle for hydration. Water bottles must not be shared. Disposable cups will not be provided.
10. Personal protective equipment (PPE) will be used as needed and situations warrant, or determined by local/state governments. These items include gloves, face masks, and eye protection.
11. Identify staff and students who may be at a higher risk of severe illness from COVID-19 due to underlying medical conditions such as:
 - Age 65 or older
 - Lung disease, moderate-severe asthma
 - Serious heart conditions
 - May be immunocompromised
 - Obesity
 - Diabetes
 - Kidney or liver disease

PHASE 1 (Pennsylvania Yellow Phase)

- All school facilities must remain closed as per PA State Guidelines.
- Athletes and Coaches may communicate via online meetings (Zoom, Google Classroom, etc.)
- Athletes are encouraged to participate in home workouts including strength and conditioning.
- Athletes and Coaches should follow all guidelines set forth by the local and state governments.

PHASE 2 (Pennsylvania Green Phase)

Pre-workout Screening:

- All coaches and student athletes will be screened for signs/symptoms of COVID-19 prior to any workout or event. (See Appendix for COVID-19 Screening Form)
- Screenings will include a temperature check and questioning to each person for COVID-19 symptoms. These responses should be recorded and stored to provide a record.
- Attendance should be recorded for contact tracing reasons.

- If individuals participating in sporting activities show symptoms, have a temperature of 100.4 degrees or higher, or are sick, they must be sent home.
- **Employee Acknowledgement Form** - Please complete the form no more than one (1) hour prior to practice. We will supply a QR code when available.
<https://docs.google.com/forms/d/e/1FAIpQLSdTG-bwKq16WEnv0uFWORQrl4bgpjePbf6-CqwilM-xMqKJCw/viewform>
- For coaches with [USCSD Email Address](#)
- For coaches with [NON-USCSD Email Address](#)
- Clarification on Covid-19 Questions:
Acknowledgement Form for current staff members: Must be completed prior to reporting for regular staff assignment AND prior to practice.
- Classroom scenario: if sitting greater than 6 feet and the student tests positive, then guidance is that full class does NOT need to quarantine. Only those individuals who were in contact with the student less than 6 feet for more than 15 minutes would be considered close contact.
- Contact should you have COVID:
Diane Mariano – 412-833-1600 ext. 2240 dmariano@uscscd.k12.pa.us
Judi Stemmler – 412-833-1600 ext. 2289 jstemmler@uscscd.k12.pa.us
- Any individual with suspected positive COVID-19 symptoms should not be allowed to take part in workouts.
 - Student athletes will need to contact parents/guardians for immediate pick-up
 - Parents should contact their primary care provider or other appropriate health-care professional for guidance.

Limitations on Gatherings:

- Coaches and athletes must maintain appropriate social distancing at all times possible, including in the field of play, locker rooms, sidelines, dugouts, benches, and workout areas. During down time, athletes and coaches should not congregate.
- Gatherings shall not exceed 50% of the total occupancy permitted by law for the facility or no more than 50 for outdoor activity and 25 or fewer for total individuals (whichever is less) for indoor activity. This includes coaches per field or court.
- Sports-related activities are limited to student athletes, coaches, officials, and staff only. Spectators will not be permitted.
- The addition of visitors and spectators will be contingent upon future health conditions within the state and local communities.
- No locker room use for out of season workouts will be permitted. Locker room use will be minimized during in season events.

Facilities Cleaning

- Adequate cleaning schedules should be created and implemented for all athletic facilities and common area to mitigate any communicable disease
- Athletic Facilities should be cleaned prior to arrival and following workouts and team gatherings, with high touch areas cleaned more often

- Weight Room Equipment should be wiped clean after each individual's use
- Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment surfaces

Physical Activity

- Coaches must review and consider the CDC guidance to modify practices and games to mitigate the risk of spreading the virus. This includes focusing on individual skill building versus competition and limiting contact in close contact sports.
- Personal items should not be shared. This includes clothing, towels, and pinnies.
- If equipment must be shared, all equipment should be properly disinfected often during practice and events, as deemed necessary.
- Hand Sanitizer should be used periodically, as resources allow
- Spotters for maximum weight lifts should be stationed at each end of the bar

Hydration:

- All athletes, coaches, and officials must bring their own water and drinks to team activities.
- Team water coolers for sharing through disposable cups are not allowed.
- Fixed water fountains should not be used.

OTHER GUIDANCE:

Primary Point of Contact

- The Upper St. Clair School District has designated Ray Carson as the District's primary point of contact for all questions related to COVID-19.
- Contact information for Ray Carson is: 412-833-1600

Transportation

- Modifications for team transportation to and from athletic events may be necessary based on current Pennsylvania Department of Education guidelines.
- This may include:
 - Reducing the number of students and coaches on a bus or van
 - Using hand sanitizer upon boarding a bus or van
 - Social distancing on a bus
- These potential modifications will be determined by the school district, bus companies, Department of Education, State and Local governments.

Social Distancing during Contests/Events/Activities

- Sidelines/Bench Area
 - Appropriate social distancing will need to be maintained on sidelines or bench area during practices and events, as deemed necessary by the school, PIAA, state and local governments.

Who should be allowed at events?

- Grouping of individuals into tiers from essential to non-essential:
 - Tier 1 (Essential) – Student athletes, coaches, contest officials, event staff, medical staff, security personnel
 - Tier 2 (Preferred) – Media
 - Tier 3 (Non-essential) – Spectators (currently not allowed)
- Only Tier 1 and 2 personnel will be allowed to attend events until state and/or local governments lift restrictions on mass gatherings.
- Seating areas, including bleachers, must adhere to social distancing requirements of at least 6 feet of spacing for anyone not in the same household. To assist with proper social distancing, areas should be clearly marked. Adults should wear face coverings (masks or face shields) at all times.
- Once state and/or local governments lift restrictions on mass gatherings, caregivers or spectators will be prohibited to enter the field of play or bench areas.

Overnight/Out of State Events/ Events in COVID-19 Hot Spots

- The Upper St. Clair School District will evaluate each event and follow all local/state government guidelines on a case by case basis.
- Every consideration must be taken as to not expose students to unnecessary or potential high-risk exposure by traveling outside of the region.

Other Important Information

- Activities that increase the risk of exposure to saliva must not be allowed including chewing gum, spitting, licking fingers, and eating sunflower seeds.
- Avoid shaking hands, fist bumps, or high fives before, during or after games and practices. Limit unnecessary physical contact with teammates, other athletes, coaches, officials, and spectators.
- If multiple events are to be held at the same facility, adequate time shall be scheduled between contests to allow for facilities to be cleaned and disinfected, and to minimize interaction between athletes.
- Sports complexes with multiple fields may operate simultaneous games or practices on fields within a complex only if social distancing can be maintained.
- Establish protocols to limit entrance and exit traffic, designating specific entry to and exits from facilities with clear signage.
- Stagger pick up and drop off times and locations for practice and events.
- Ensure that athletes are not congregating while awaiting pick up and to ensure congregation or crowding does not occur on drop off.
- Parents dropping off and picking up athletes should remain outside of athletic facilities. Parents should not enter the facility.
- Concession stands or other food must adhere to Guidance for the Restaurant Industry.
- When restarting competitions, start by limiting games, scrimmages, and matches to teams in the region first (PIAA District 7 and District 8 only). Can expand beyond regional play if COVID-19 cases continue to stay low.

Positive Cases and Coaches, Staff, or Athletes Showing COVID-19 Symptoms

What are the signs and symptoms of COVID-19?

- Symptoms may appear 2-14 days after exposure to the virus. The symptoms may range from mild to severe. (See CDC Fact Sheet in Appendix)
- Symptoms may include:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore Throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

What to do if you are sick?

- If you are sick or think you are infected with the COVID-19 virus, STAY AT HOME.
 - It is essential that you take steps to help prevent the disease from spreading to people in your home or community.
 - If you think you have been exposed to COVID-19 and develop a fever and symptoms, call your healthcare provider for medical advice.
- Notify the school immediately (principal, athletic director, school nurse, athletic trainer, and/or coach)
- It will be determined if others who may have been exposed (students, coaches, staff) need to be notified, isolated, and/or monitored for symptoms
- If a Positive case of COVID-19 is diagnosed, contact tracing will be implemented with the assistance of local health professionals and the CDC and DOH.

What to do if a student or staff become ill with COVID-19 symptoms during practice, event, or during transportation to or from an event?

- Make every effort to isolate the ill individual from others, until the student or staff member can leave the school or event
- If student, parent/guardian will be contacted immediately, and arrangements will be made for the student to be picked up
- The ill individual will be asked to contact their physician or appropriate healthcare professional for direction
- The facility where the sick individual was present will need to be disinfected immediately.

Return of student or staff to athletics following a COVID-19 diagnosis?

- Student or staff must provide written medical clearance from their medical doctor or CRNP in accordance with the ACHD/DOH isolation orders and/or meets “release from isolation criteria.”
- Return to athletics can begin once the individual is determined by a medical doctor or CRNP to be non-contagious, fever free (without fever-reducing medicine), has vast improvement in respiratory symptoms (cough, shortness of breath), and experiences no vomiting or diarrhea.
- Return must be confirmed by school nurse for athlete or Human Resources for coach/staff.

Exposure/Potential Exposure for Coaches, Staff, or Athletes

What to do if a coach, staff, or athlete plans to travel or has just returned from a high-risk location (as determined by the state/local health department?)

- If you have traveled, or plan to travel to an area where there are high amounts of COVID-19 cases, you should quarantine for 14 days upon return to Pennsylvania. Please refer to the Pennsylvania high-risk travel list prior.
<https://www.health.pa.gov/topics/disease/coronavirus/Pages/Travelers.aspx>

What to do if a coach, staff, or athlete has a household member who is ill or has COVID-19?

- If a coach, staff, or athlete has a household member who is ill, the individual should not come within 6 feet of other participants and should not participate in any group practices unless at least 6 feet of distance can be maintained or a mask can be worn at all times. The individual should be isolated from the household member for at least 10 days prior to resuming participation in group activities that require less than 6 feet of distance or activities that prevent mask wearing.
- If a coach, staff, or athlete has a household member who has tested positive for COVID-19, the individual will not be permitted to participate or attend practices until at least fourteen (14) days have expired from when the household member is released from isolation per ACHD/DOH orders or, if the household member was isolated away from the coach, staff, or athlete, fourteen (14) days from the start of isolation.

EDUCATION:

- Staff, Coaches, Parents, and Athletes will be educated on the following (through posters, flyers, meetings, emails, phone calls):
 - COVID-19 signs and symptoms
 - Proper ways to limit exposure to COVID-19 (hand washing, cough in your elbow, disinfecting touched surfaces, social distancing, etc.)
 - The content of this Return to Sport Guidelines Document
 - Any pertinent COVID-19 information released by DOH, local governments, NFHS, and PIAA.

This plan may be revised as necessary, and the USCSD Athletic Department will comply with and implement all health and safety mandates issued for schools by local, state, or federal agencies, even if they are not directly outlined in this plan.

Adopted 6/22/20

Revised 7/5/20 (Pending Board Approval)

APPENDIX

**Upper St. Clair School District
Athletic Department
Daily Team COVID-19 Screening**

Team: _____ Date: _____

Location: _____ Event: _____

Students and Coaches should self-report as deemed necessary prior to each practice/event. Temperature may be taken from a designated trained individual as needed. The other symptoms should be marked with an “N” for NO or a “Y” for Yes answers.

****For the column “Close Contact” the answer should reflect the following question: Within the past 14 days, have you had close contact with someone who is currently sick with suspected or confirmed COVID-19? (Note: Close contact is defined as within 6ft for more than 10 consecutive minutes, without PPE equipment.)**

If any responses are "YES" to any question, the student will NOT be allowed to participate in team activities, and will be asked to leave school grounds. Parents or Guardian will be notified.

[illegible]

RESOURCES FOR MORE INFORMATION

For more information on wearing or making a mask,

visit: <https://www.health.pa.gov/topics/disease/coronavirus/Pages/Stop-the-Spread.aspx>

For more information on COVID-19, visit the Department of Health's website, www.health.pa.gov, or the

Help is available, contact the Crisis Text Line by
texting **PA to 741-741**

Date Created: 4/30/2020

RESOURCES:

NFHS: Guidance for Opening Up High School Athletics and Activities
(per update on May 2020)

Centers for Disease Control – “What You Should Know About COVID-19 to Protect Yourself and Others”

PA Department of Health – “Phased Re-opening Plan by Governor Wolf”



Memo

To: Dr. John Rozzo, Superintendent of Schools
Board of School Directors

From: Ms. Cassandra Doggrell, Director of Student Support Services
Ms. Lauren Madia, Assistant Director of Student Support Services

Date: August 17, 2020

RE: **Student Support Services Contracts/Agreements**

We seek approval of the following agreements for the 2020-2021 School Year:

- Agreement for UPMC – Western Psychiatric Hospital (WPH) to serve as the District’s state-mandated Student Assistance Program provider. The Student Assistance Program is a systematic approach to identifying, screening, and referring students to appropriate behavioral health supports. There is no cost to the District; allocation provided from Allegheny County to UPMC – WPH.
- Agreement to engage a Social-Emotional Wellness Consultant from UPMC-WPH at the cost of \$10,000 for one day per week of service to provide:
 - additional consultation to building teams / teachers / staff to address problematic behaviors in the classroom / remote learning environment;
 - support to faculty and staff one-on-one and in small groups to examine self-care strategies to increase their effectiveness as an educator and caring adult;
 - education and support to parents via workshops on wellness and resiliency and brief support to parents supporting students with specific behavioral health challenges;
 - opportunity for additional student services as needed;
 - prevention support in conjunction with student leaders on anti-stigma, suicide prevention or peer to peer support activities;
 - professional development to each school building on trauma-informed practices;
 - support for any district initiatives around social-emotional wellness and/or behavioral health

Approval of contracts/agreements will be contingent upon documentation acceptable to the Superintendent and Solicitor.



Memo

To: Dr. John Rozzo, USC Board Members

From: Ms. Cassandra Doggrell

Date: August 17, 2020

RE: **Special Education and Student Support Services Agreements/Contracts**

I request approval of the following agreement/contract for the **2020-2021 school year**:

1. PHASE 4 Learning Center: Agreement for approved Alternative Education for Disruptive Youth (AEDY) private provider for delivery of alternative education services at \$8,000 per regular or special education student

Approval of contracts/agreements will be contingent upon documentation acceptable to the Superintendent and Solicitor.

Upper St. Clair School District

2020-2021 Adopted School Calendar (Revised: 8.14.20)

July 2020							July 3	Closed, Independence Day
S	M	T	W	T	F	S		
				1	2	3	4	
5	6	7	8	9	10	11		
12	13	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28	29	30	31			

August 2020							Aug. 24	Teacher Inservice #1 (Staff Opening Day)
S	M	T	W	T	F	S		
						1	Aug. 25 Teacher Inservice #2 (Act 80)	
2	3	4	5	6	7	8	Aug. 26 Teacher Inservice #3 (Act 80)	
9	10	11	12	13	14	15	Aug. 27 Teacher Inservice #4 (Flex)	
16	17	18	19	20	21	22	Aug. 28 Teacher Inservice (Floating 6 hour Day)	
23	24	25	26	27	28	29	Aug. 31 Teacher Inservice #5 (Act 80)	
30	31						Students = 0 Days Teachers = 5 Days (+1 floating 6 hr day)	

September 2020							Sept. 1	Teacher Inservice #6
S	M	T	W	T	F	S		
		1	2	3	4	5	Sept. 2 Teacher Inservice #7 (Classroom Mang. #1)	
6	7	8	9	10	11	12	Sept. 3-4 Student Welcome Back / Transition Days - REMOTE	
13	14	15	16	17	18	19	Sept. 7 No School, Labor Day	
20	21	22	23	24	25	26	Sept. 8 First Student In-Person Day	
27	28	29	30				Students = 19 Days Teachers = 21 Days	

October 2020							Oct. 21	Half Day/Early Dismissal for students (Act 80)
S	M	T	W	T	F	S		
				1	2	3	Teacher Professional Development	
4	5	6	7	8	9	10	Dismissal Times: HS -10:55am, MS - 11:55am, EL - 11:30am	
11	12	13	14	15	16	17		
18	19	20	21	22	23	24		
25	26	27	28	29	30	31	Students = 22 Days Teachers = 22 Days	

November 2020							Nov. 3	Teacher Inservice #8 (Act. 80)
S	M	T	W	T	F	S		
1	2	3	4	5	6	7	Nov. 4 Teacher Inservice #9 (Classroom Mang. #2)	
8	9	10	11	12	13	14	Nov. 6 First Marking Period Ends	
15	16	17	18	19	20	21	Nov. 11 Teacher Inservice #10 (Act 80)	
22	23	24	25	26	27	28	Inservice #8 & #10 Parent/Teacher Conferences	
29	30						Nov. 20 First Marking Period Report Cards	
							Nov. 26-27 No School, Thanksgiving Recess	
							Students = 16 Days Teachers = 19 Days	

December 2020							Dec. 24-31	No School, Winter Recess
S	M	T	W	T	F	S		
		1	2	3	4	5		
6	7	8	9	10	11	12		
13	14	15	16	17	18	19		
20	21	22	23	24	25	26		
27	28	29	30	31			Students = 17 Days Teachers = 17 Days	

January 2021							Jan. 1	No School, Winter Recess
S	M	T	W	T	F	S		
					1	2	Jan. 22 Second Marking Period Ends	
3	4	5	6	7	8	9	Jan. 18 Teacher Inservice #11 (Classroom Mang. #3)	
10	11	12	13	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		
31							Students = 19 Days Teachers = 20 Days	

February 2021							Feb. 5	Second Marking Period Report Cards
S	M	T	W	T	F	S		
	1	2	3	4	5	6		
7	8	9	10	11	12	13		
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28							Students = 20 Days Teachers = 20 Days	

March 2021							March 5	Half Day/Early Dismissal for Students (Act 80)
S	M	T	W	T	F	S		
	1	2	3	4	5	6	Teacher's Professional Development	
7	8	9	10	11	12	13	Dismissal Times: HS -10:55am, MS - 11:55am, EL - 11:30am	
14	15	16	17	18	19	20	March 29 Third Marking Period Ends	
21	22	23	24	25	26	27	March 30 Teacher Inservice #12 (Classroom Mang. #4)	
28	29	30	31				March 31 No School, Spring Recess	
							Students = 21 Days Teachers = 22 Days	

April 2021							April 1-5	No School, Spring Recess
S	M	T	W	T	F	S		
					1	2	April 12 Third Marking Period Report Cards	
3	4	5	6	7	8	9	April 19-23 PSSA Test - Eng Lang Arts (Grades 3-8)	
10	11	12	13	14	15	16	April 26-30 PSSA Test - Math, Science & Make-up (Grades 3-8)	
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		
							Students = 19 Days Teachers = 19 Days	

May 2021							May 3-7	PSSA Test - Optional Addtl Math, Science & Makeup (Grades 3-8)
S	M	T	W	T	F	S		
						1	May 13 Elem. Early Dismissal at 12:45pm	
2	3	4	5	6	7	8	May 20 Fort Couch Early Dismissal at 1:15pm	
9	10	11	12	13	14	15	May 27 Boyce Early Dismissal at 1:15pm	
16	17	18	19	20	21	22	May 31 No School, Memorial Day	
23	24	25	26	27	28	29		
30	31						Students = 20 Days Teachers = 20 Days	

June 2021							June 3	High School Commencement
S	M	T	W	T	F	S		
		1	2	3	4	5	June 7 Fourth Marking Period Ends	
6	7	8	9	10	11	12	June 9 Last Day of School for Students	
13	14	15	16	17	18	19	June 10 Teacher Inservice #13 (Classroom Mang. #5)	
20	21	22	23	24	25	26	June 23 Student Report Cards:	
27	28	29	30				USC Parent Portal for HS & MS / Mailed for EL	
							Students = 7 Days Teachers = 8 Days	
TOTAL							Students = 180 Days	Teachers = 193 Days

 = Teacher Inservice/No School for students
 = Half Day / Early Dismissal for Students
 = No School
 = First & Last Day of School/Student Grade Reporting/Student Testing/Commencement

 = Remote Learning

Upper St Clair School District

2020-2021 Adopted School Calendar (Revised 8.14.20)

July 2020

3 Closed, Independence Day

August 2020

12 New Teacher Orientation
 13-14 New Teacher Induction
 24 Teacher Inservice #1 (Staff Opening Day)**
 25 Teacher Inservice #2 (Act 80)**
 26 Teacher Inservice #3 (Act 80)**
 27 Teacher Inservice #4 (Flex)**
 28 Teacher Inservice (Floating 6 hour Day)**
 31 Teacher Inservice #5 (Act 80)**

September 2020

1 Teacher Inservice #6
 2 Teacher Inservice #7 (Classroom Mang. #1)
 3-4 Student Welcome Back / Transition Days - REMOTE
 7 No School, (District Closed), Labor Day
 8 First Student In-Person Day

October 2020

21 Half Day / Early Dismissal for Students – Act 80*
 (Teachers' Professional Development)

November 2020

3 Teacher Inservice #8 (Parent / Teacher Conferences / Inservice) – Act 80**
 4 Teacher Inservice #9 (Classroom Mang. #2)**
 6 First Marking Period Ends
 11 Teacher Inservice #10 (Parent / Teacher Conferences / Inservice) – Act 80**
 20 First Marking Period Report Cards
 26-27 No School, (District Closed), Thanksgiving Recess

December 2020

24-31 No School, (District Closed), Winter Recess

January 2021

1 No School, (District Closed), Winter Recess
 18 Teacher Inservice #11 (Classroom Mang. #3)**
 22 Second Marking Period Ends

February 2021

5 Second Marking Period Report Cards

March 2021

5 Half Day / Early Dismissal for Students – Act 80*
 (Teacher's Professional Development)
 30 Teacher Inservice #12 (Classroom Mang. #4)**
 29 Third Marking Period Ends
 31 No School, (District Closed), Spring Recess

April 2021

1-5 No School, (District Closed), Spring Recess
 12 Third Marking Period Report Cards
 19-23 PSSA Tests – English Language Arts (Grades 3-8)
 26-30 PSSA Tests – Math, Science & Make-ups (Grades 3-8)

May 2021

3-7 PSSA Tests – Optional Additional Math, Science & Make-ups (Grades 3-8)
 13 Elementary Schools S.T.A.R Night
 (Early Dismissal @ 12:45)
 20 Fort Couch Celebration of Learning
 (Early Dismissal @ 1:15pm)
 27 Boyce Celebration of Learning
 (Early Dismissal @ 1:15pm)
 31 No School, (District Closed), Memorial Day

June 2021

3 High School Commencement
 7 Fourth Marking Period Ends
 9 Last Day of School for Students
 10 Teacher Inservice #13 (Classroom Mang. #5)
 21 Kennywood Day
 23 Report Cards Available:
 High School & Middle School– USC Parent Portal
 Elementary School - Mailed

Key

*Early Dismissal Times:

High School @ 10:55am
 Middle School @ 11:55am
 Elementary School @ 11:30am

** No School for students on
 Teacher Inservice Days

In accordance with Basic Education Circular 24 P.S. §15-1502, Days Schools not to be kept open, the following days are official School District Holidays: Labor Day, Thanksgiving Day, the Day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day, Memorial Day and Independent Day.

Students - 180 Total Days
Teachers – 193 Total Days

Please note: Starting Wednesday, September 9th until further notice, all Wednesdays will be Remote Learning Days in the Hybrid Model



Memo

To: Dr. John Rozzo, USC Board Members
From: Ms. Cassandra Doggrell
Date: August 3, 2020
RE: Special Education and Student Support Services Agreements/Contracts

I request approval of the following agreement to participate for the **2020-2021 school year**:

1. Therapy Works LLC: Consultant agreement for speech and language services (in person and teletherapy) for one student at \$26.00 per unit
2. Wesley Spectrum Services: Creative arts programming for two students at \$125 per hour (full year)
3. The Watson Institute (Education Center and Behavior Support Academy): Tuition for six student placements at \$50,498 per student (full year)
4. The Watson Institute (WISCA-Social Center for Academic Achievement): Tuition for two student placements at \$48,346 (full year)
5. The Watson Institute Service Agreement: Training and consultation up to \$875 per day and mileage at IRS regulation (as needed)
6. The Watson Institute Service Agreement: Social work services at \$90,000 (full year)

Approval of contracts/agreements will be contingent upon documentation acceptable to the Superintendent and Solicitor.

Upper St. Clair School District

District Administration Building

1775 McLaughlin Run Road
Upper St. Clair, Pa. 15241
412.833.1600 | www.uscsd.k12.pa.us



Customizing Learning,
Nurturing Potential...
Delivering Excellence

Baker Elementary · Eisenhower Elementary · Streams Elementary · Boyce Middle School · Fort Couch Middle School · Upper St. Clair High School

MEMO

To: Dr. John Rozzo, USC Board Members

From: Scott P. Burchill *SPB*

Date: August 3, 2020

RE: Audit Services

The term of the three-year engagement with Maher Duessel, auditors for the School District, expired with the completion of the June 30, 2019 audit. The fee paid to Maher Duessel for the 2018-19 audit was \$29,500 that included responding to various questions throughout the year and assistance regarding new GASB standards.

Maher Duessel's fee proposal is as follows:

Year ending June 30, 2020 \$28,500

Year ending June 30, 2021 \$29,000

Year ending June 30, 2022 \$29,500

Administration recommends that the Board approve Maher Duessel as the School District's auditors for a three-year term through June 30, 2022.

Memo

To: Dr. Rozzo, USC Board Members

From: Scott P. Burchill

Date: August 17, 2020

RE: SUPPLEMENTAL FINANCIAL REPORT – 2019-2020

BILL LIST

The Supplementary Bill Lists are enclosed for your review and approval.

DESCRIPTION	GENERAL FUND 10	CAPITAL RSV. FND. 31	CONSTRUCTION FND. 36	SCHOOL LUNCH FND. 50
MANUAL CHECKS	\$1,229,473.22	\$0.00	\$123,665.46	\$14,732.79
BILL LIST	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$1,229,473.22	\$0.00	\$123,665.46	\$14,732.79

CREDIT CARD BILL

The credit card bill for June purchases:

\$370.50	BUSINESS OFFICE
-\$80.00	COUNSELING
\$2,804.71	COVID - TECH
\$874.00	CURRICULUM DEVELOPMENT
-\$20.00	FC PRINCIPAL
\$80.00	HS WORLD LANGUAGE
-\$587.00	STAFF DEVELOPMENT
-\$507.00	STREAMS PRINCIPAL
\$329.23	SUPERINTENDENT
\$707.34	TECHNOLOGY
\$3,971.78	June Purchases

Please do not hesitate to contact me with any questions or comments.

Cc: B. Berquist

Memo

To: Dr. Rozzo, USC Board Members
 From: Scott P. Burchill
 Date: August 17, 2020
 RE: SUPPLEMENTAL FINANCIAL REPORT – 2020-2021

BILL LIST

The Supplementary Bill Lists are enclosed for your review and approval.

DESCRIPTION	GENERAL FUND 10	CAPITAL RSV. FND. 31	CONSTRUCTION FND. 36	SCHOOL LUNCH FND. 50
MANUAL CHECKS	\$7,423,454.11	\$23,490.36	\$169,355.35	\$23,849.58
BILL LIST	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$7,423,454.11	\$23,490.36	\$169,355.35	\$23,849.58

CREDIT CARD BILL

The credit card bill for July purchases:

\$ 1,830.88	TECHNOLOGY
\$ 20.00	CURRICULUM DEVELOPMENT
\$ 55.75	STAFF DEVELOPMENT
\$ 957.89	SUPERINTENDENT
\$ 56.45	STREAMS PRINCIPAL
\$ 25.34	BOYCE PRINCIPAL
\$ 140.00	HS PRINCIPAL
\$ 250.00	BUSINESS OFFICE
\$ 463.81	OPS & MAINTENANCE
\$ 552.00	COVID - O&M
\$ 1,695.20	MARCHING BAND
\$ 6,047.32	July Purchases

Please do not hesitate to contact me with any questions or comments.

Cc: B. Berquist

PUBLIC COMMENTS

August 17, 2020

David Compel
2351 Lambeth Dr

Will Eds or another option be available for full time working parents who do not work from home?

Danielle Kandabarow
1381 Deepwood drive

It is prudent we send our children back to school 5 days a week. Research shows that children rarely transmit the disease. Not attending school can have severely detrimental impacts on children's educational attainment and mental health. Please see attached research articles

<https://www.sciencedaily.com/releases/2020/07/200710100934.htm>

<https://www.wired.co.uk/article/coronavirus-children-schools-impact>

Terry Roberts
1808 Tragone Drive

While a hybrid approach will allow for students to socially distance in the classroom, masks and/or plexiglass desk enclosures should be required of students in the classroom. Failure to require such mitigating steps would not sufficiently take into consideration the remaining risks of being inside of a building and the lack of ways to ensure sick children remain outside of the classroom (the honor system of a self-symptom assessment does not justify a lack of face mask or shield).

Additionally, it should be made clear that parents who choose an approach may change their election. Circumstances and considerations are continuously changing and for the health of families and the peace of mind of parents—this flexibility is necessary.

Hallie Snyder
1359 Morrow rd

If your child commits to the hybrid program can you change to on-line learning at any point during the first 9 weeks? I'm very concerned about the social/emotional issues that may arise and want to have flexibility with each of my kids.

What is the criteria that needs to be met for 100% in school?

Shelby Wherry
514 Trotwood Ridge Rd

We would like to express our appreciation for the comprehensive and cohesive reopening plan presented by the district. We look forward to our students resuming instruction and know that you do as well.

We are happy to share that the high school marching band recently completed two weeks of band camp with our musicians and auxiliary members diligently following the protocols set forth by the district that allowed these rehearsals to occur. While we do not yet know what the season may look like, we are certain that these rehearsals were beneficial in many ways for our students. We know that regardless of their fall performance opportunities they relished the opportunity to gather in person and create music together.

We look forward to expanded opportunities for all of our performing arts students to come together during this school year. We noted the initial plans for singing and use of wind instruments to take place at a distance of 10 feet while outside due to the circulation of forced air. We know that you are working closely with Dr. Seybert in his role as Performing Arts Curriculum Leader to review the research regarding best practices for ensembles during this time of COVID-19. We are thankful to have a curriculum leader with expertise, enthusiasm, and concern for our students at the helm of the department. We are confident that the administration and performing arts educators will create a plan that sustains and extends our students' instruction when weather conditions become a factor in outdoor rehearsals.

In closing, we are pleased to support the performing arts department as it offers the best possible educational and performance opportunities to all of our students, K-12. We reiterate our commitment to work in partnership with the administration and the school board and anticipate many opportunities to use this time as a growth opportunity for all of the families in our district who are a part of our Performing Arts.

Sincerely,

The Upper St. Clair Band Parents Association and the Upper St. Clair High School Choral Boosters

Rachel Yealy
1348 HIGH OAK CT

Getting a flu vaccine this year is more important than usual because of the COVID-19 pandemic and should be mandated. Flu season is months away, and we need to prepare for the challenges of it combined with the coronavirus. Flu vaccinations remain the best way to protect children and people of all ages against the flu and its potentially serious complications.

The flu and COVID-19 are both febrile illnesses that without testing will be hard to differentiate. Receiving a flu vaccine will help to decrease the effect of one of these illnesses. It could also help avoid a mistaken diagnosis of COVID-19.

In typical winters, hospitals and Intensive Care Units can be pushed to the limits from the flu. During this pandemic, it is even more important to be vaccinated against the flu to help prevent influenza complications and preserve healthcare resources.

Individual rights of refusing vaccines should not interfere with public health. If a child cannot receive a flu vaccine because of a medical condition, then they are considered high risk and should stay home. Children are not being refused an education; remote learning is available to keep them and the community safe.

I urge you to mandate influenza vaccinations for students and staff, not only would it protect the community, it will also help hospitals maintain their capacity to treat COVID-19. Everyone must do their part to ensure that our schools are kept safe. The board has a great plan to bring kids back; this is another mechanism by which to do so.

Thank you,
Rachel Yealy, DO
Emergency Medicine