



UPPER ST CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Mr. Patrick A. Hewitt, President • Mr. Phillip J. Elias, Vice President • Mrs. Amy L. Billerbeck
Mrs. Barbara L. Bolas • Mrs. Jennifer L. Bowen • Dr. Daphna Gans • Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen • Mrs. Jennifer A. Schnore
Dr. John T. Rozzo, Superintendent • Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Monday, May 24, 2021 @ 7:00pm
Executive Session @ 6:15pm (Personnel)
District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board Meeting of the Board of School Directors was held on May 24, 2021 in the District Administration Board Room.

School Board Members in Attendance:

Mr. Patrick A. Hewitt, President (in-person)
Mr. Phillip J. Elias, Vice President (in-person)
Mrs. Amy Billerbeck (virtual)
Mrs. Barbara Bolas (in-person)
Mrs. Jennifer L. Bowen (in-person)
Dr. Daphna Gans (in-person)
Mr. Louis P. Mafrice Jr. (in-person)
Mrs. Angela Petersen (in-person)
Mrs. Jennifer Schnore (in-person)

School Personnel in Attendance:

Dr. John T. Rozzo, Superintendent (in-person)
Dr. Sharon K. Suritsky, Assistant/Deputy Superintendent (in-person)
Mrs. Amy Pfender, Assistant to the Superintendent (in-person)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)
Mr. Scott Burchill, Director of Business & Finance (in-person)
Dr. Lou Angelo, Director of Facilities and Operations (virtual)
Dr. Judith Bulazo, Director of Curriculum and Development (virtual)
Mrs. Cassandra Doggrell, Director of Special Education (virtual)
Mrs. Lauren Madia, Director of Pupil Services (virtual)
Mr. Bradley Wilson, Director of Strategic Initiatives (virtual)
Mrs. Jocelyn Kramer, Solicitor (in-person)

Mrs. Mary Beth Harkleroad, Acting Board Stenographer (virtual)
Karsen Damon, Student Board Representative (virtual)
R.J. Shontz, Student Board Representative (virtual)

Call to Order / Pledge of Allegiance
(Hewitt, School Board President)

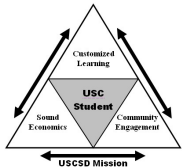
Mr. Hewitt called the meeting to order at 7:01pm.

Meeting Procedures
(Kramer, Solicitor)

Mrs. Kramer reviewed the meeting procedures. She reported that space was available for residents to comment in person at the podium, noting that for those who did not want to attend the meeting, the Agenda was posted in advance and residents were given the opportunity to submit a comment online. She confirmed full text of comments will be in the Board Meeting Minutes, following adoption. Mrs. Kramer advised that a few comments were submitted in advance.

Reading of the Mission:
(Hewitt, School Board President)

Mrs. Schnore read the following Mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

Reading of the Shared Belief Statement #22 from Strategic Plan:
(Hewitt, School Board President)

Mrs. Petersen read the following Shared Belief Statement #22 from Strategic Plan

We Believe that:

Citizens and leaders of tomorrow need to be able to function successfully in a global and technological society.

Approval of Agenda
(Hewitt, School Board President)

MOTION: By Mafrice: I move that the Board approve the Agenda, as presented.
Seconded by Petersen and carried unanimous voice vote.

Resident's Comments - (Regarding Agenda Items Only)

Link to Online Form

Note: As per Guidelines for Resident's Comments, please state your name and address and limit your comments to three minutes. Social distancing and mask guidelines will also be adhered to during Resident's Comments. In light of continued health and safety concerns, the Board will offer an additional option for submitting Residents' Comments via online form (link above) by Monday, May 24, 2021 anytime before 4pm or by phone in advance of the meeting. You can submit a comment via phone by contacting the Board Stenographer at 412-833-1600 x2218 by Monday, May 24, 2021 any time before 2pm. Comments submitted in advance regarding agenda items will be shared with the Board prior to the meeting and summarized at this time.

Mrs. Harkleroad gave a summary of the comments that were received via the District's Google Form and a member of the Upper St. Clair Community Foundation gave a comment on an Agenda item.

Report from Student Board Representatives

Karsen Damon & R.J. Shontz

(Rozzo, Superintendent of Schools)

Karsen and RJ gave updates on Arts, Athletics, and Activities. Karsen reported on the Spring Concerts and Senior recital that are taking place this month. RJ gave updates on Spring sports and noted that the Boys and Girls Lacrosse teams are still competing in WPIAL playoffs. He reported that the Awards Night took place, in person last week and the ceremony was broken into two sessions, one for the Junior class and one for the Senior class. RJ highlighted that the Senior Picnic took place last Thursday and it was a big success. He noted that the day consisted of food trucks, Senior Superlatives, and field day.

Budget Presentation Regarding 2021-2022 Budget

(Rozzo, Superintendent of Schools / Burchill, Director of Business & Finance)

Dr. Rozzo and Mr. Burchill presented the 2021-2022 Proposed Final Budget. Dr. Rozzo began presentation by reviewing the purpose, priorities, COVID year end and expenses, and remaining ESSER II and ESSER III expenditures. He stated we will use some of our ESSER III money for summer remediation courses, that we are offering at no charge. Mr. Burchill highlighted the Budget Adjustments and proposed expenditures by object. He noted the Final Budget will be presented June 28th. Mr. Burchill reviewed revenue context, alternative revenue sources, and proposed Real Estate Tax Increase of 2.9%. He is reviewed the Millage Impact, 2021-2022 proposed revenue, fund balance summary, and noted the proposed final budge millage rate 27.6772. Dr. Rozzo highlighted the most important factor for our District is to offer high quality, in person learning. He concluded the presentation by Reviewing the key takeaways for proposed 2021-2022 Budget, and highlighted the value of USC education. Adoption of Proposed Final 2021-2022 Budget and Approval to set Date for Adoption of Final Budget

MOTION: By Gans: I move that the Board approve the following Resolution:

Resolved, that the proposed final budget for the 2021-2022 school year in the amount of \$91,747,633., with a real estate tax rate of 27.6772 mills be and is hereby approved as the proposed budget for the School District, as attached to the permanent record of the minutes of this meeting.

Resolved, that the Secretary of the Board be and is hereby directed to make copies of such proposed budget available for public inspection in accordance with the requirements of the School Code at least 20 days prior to the adoption of the budget, and the Secretary be and is hereby further directed to give not less than 10 days notice to the public of the meeting at which the final budget shall be adopted. Further Resolved, that the board set the date of Monday, June 28, 2021 at 8:00am, in the District Administration Building Board Room, for the adoption of the 2021-2022 School District budget. Seconded by Mafrie and carried by a unanimous voice vote.

Approval of Minutes

(Hewitt, School Board President)

April 27, 2021

MOTION: By Bowen: I move that the Board approve the Meeting Minutes of the April 27, 2021 Board Meeting, as attached. Seconded by Gans and carried by a unanimous voice vote. Bolas abstained as she was absent from the April 27, 2021 meeting.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

(Rozzo, Superintendent of Schools)

Dr. Rozzo gave updates on several items. He noted that it was great to resume the, in-person, Awards Night for our Junior and Seniors. He thanked RJ for leading the Junior Awards. Dr. Rozzo stated Graduation is scheduled for June 9th with rain dates scheduled on the 10th and 11th. He was happy to report that there will be no capacity limits for the Commencement Ceremony and both sides of stadium will be open, Dr. Rozzo reported that a Senior celebration/prom will be held June 8th, National Honor Society will be held tomorrow at the stadium. He stated a Survey for next school year was distributed to school families and 81% responded with 96% of the families reporting they want their student to attend school in person. Dr. Rozzo noted that our District family's main reason for concern is they want the appropriate health agency to report that schools are safe and students are vaccinated. He added the reason masking is still required in our school buildings is because it is mandated, and we do not recommend it. Dr. Rozzo reported that if the masking order is lifted we will remove mandate, and in the Fall we plan to have desk shields removed. He stated the District will

not require vaccines, unless we are mandated to. Dr. Rozzo added for the 2021-2022 school year we may offer an asynchronous option to students as part of contingency planning. He emphasized the Administrations hope is to offer 5 days, full time, in person learning for our students, and for students not able to return they can access asynchronous learning. In closing, Dr. Rozzo noted we will continue to work towards having the other 19% of District families to complete the survey.

b. Reappointment of Scott Burchill as Board Secretary
(Rozzo, Superintendent of Schools)

Dr. Rozzo recommended the reappointment of Mr. Burchill as Board Secretary.

MOTION: By Bolas: I move that the Board appoint Scott Burchill to a new four year term as Board Secretary from July 1, 2021 through June 30, 2025, provided that before entering upon the duties of such office for said term, he shall furnish, at the expense of the School District, a bond in favor of the School District in the amount of \$25,000 conditioned upon the faithful performance of his duties as Board Secretary, in substantially the same form that was furnished to the School District previously. Seconded by Bowen and carried by a unanimous voice vote.

c. Approval of Proposals for Upgrades to the High School Weight Room and Athletic Hallway funded primarily by donations from football alumni fundraising
(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the plans for the High School Weight Room remodel, noting the funding source and stated he would like to move forward with this project quickly as the cost of steel is expected to increase June 1st so we would like to order the equipment before the price increase.

MOTION: By Billerbeck: I move that the Board authorize the Superintendent to enter into a contract with Advantage Sports and Fitness (COSTARS) to provide weight room equipment and other upgrades in an amount not to exceed \$200,000.00 on terms and conditions approved by the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.

MOTION: By Elias: I move that the Board authorize the Superintendent to enter into a contract with Allegra Pittsburgh and Image 360 (Design 365) for graphic design and production services and a statue in an amount not to exceed \$25,000 on terms and conditions approved by the Superintendent and Solicitor. Seconded by Billerbeck and carried by unanimous voice vote.

MOTION: By Schnore: I move that the Board approve acceptance of a cash donation from Upper St. Clair High School Football Boosters in an amount of \$122,000.00. Seconded by Elias and carried by a unanimous voice vote.

d. Approval of Commendations & Recognitions
(Suritsky, Assistant/Deputy Superintendent)

Dr. Suritsky read the Commendations and Recognitions.

MOTION: By Petersesn: I move that the Board approve the Commendations & Recognitions, as attached. Seconded by Schnore and carried by a unanimous voice vote.

Administrator's Report
(Rozzo, Superintendent of Schools)

a. Approval of Student Support Services Agreement for the 2021-2022 school year
(Madia, Director of Pupil Services)

Mrs. Madia presented a Memorandum of Understanding for the 2021-2022 School Year with the Allegheny Intermediate Unit III Consortium.

MOTION: By Mafrice: I move that the Board approve the Student Support Services Agreement for the 2021-2022 School Year for the Allegheny Intermediate Unit Title III Consortium Memorandum of Understanding: to provide professional development, technical support, supplies, and partial reimbursement for supplemental services for English Language Development. Services are contingent upon documentation acceptable to the Superintendent and Solicitor. Seconded by Petersen and carried by a unanimous voice vote.

b. Approval of a contract with Standing-O Marching for the Services of Rob Stein

(Pfender, Assistant to the Superintendent)

Mrs. Pfender presented a contract with Standing "O" Marching.

MOTION: By Gans: I move that the Board approve the contract with Standing-O Marching for the Services of Rob Stein to write music for the Upper St. Clair High School Marching Band for the 2021 Halftime Production for a total cost of \$1500.00. Seconded by Mafrice and carried by a unanimous voice vote.

c. Approval of a contract with Allegheny Intermediate Unit for Alternative Education Program Educational Services for the 2021-2021 School Year

(Pfender, Assistant to the Superintendent)

Mrs. Pfender presented a contract with Allegheny Intermediate Unit for Alternative Education Program Educational Services for the 2021-2022 School Year for the enrollment of one student.

MOTION: By Bowen: I move that the Board approve the contract with Allegheny Intermediate Unit for Alternative Education Program Educational Services for the 2020-2021 School Year for enrollment of one student at a cost of \$56.00 per day. Seconded by Gans and carried by a unanimous voice vote.

d. Approval of a contract with Percipio, a comprehensive learning platform for Business Knowledge for the Operations & Facilities Department Management Team

(Carson, Senior Director of Operations & Administrative Services)

Mr. Carson presented a contract with Skillsoft Percipio in the amount of \$575.00 for six leadership development licenses.

MOTION: By Bolas: I move that the Board approve a contract with Skillsoft Percipio in the amount of \$575.00 for six leadership development licenses for the first year contract. Seconded by Bowen and carried by a unanimous voice vote.

Business & Finance

(Burchill, Director of Business & Finance)

- a. Approval of Disclosure Letter Dated May 10, 2021 from Boenning & Scattergood**
(Burchill, Director of Business & Finance)

Mr. Burchill presented an Underwriter Disclosure Letter regarding the refinancing of the District's Series of 2016 Bonds.

MOTION: By Billerbeck: I move that the Board approve the execution of the Underwriter Disclosure Letter dated May 10, 2021 from Boenning & Scattergood to the School District regarding the refinancing of the District's Series of 2016 Bonds. Seconded by Bolas and carried by unanimous voice vote.

- b. Approval of Bond Counsel for Series of 2016 Refunding Opportunity**
(Burchill, Director of Business & Finance)

Mr. Burchill presented for approval of Clark Hill PLC as Bond Counsel for the proposed refinancing of Series of 2016 Bonds of no more than \$27,500.00 and expenses.

MOTION: By Elias: I move that the Board approve Clark Hill PLC as Bond Counsel for the proposed refinancing of Series of 2016 Bonds at a fee of no more than \$27,500.00 fees and expenses. Seconded by Billerbeck and carried by a unanimous voice vote.

- c. Approval of Resolution Authorizing the Incurrence of Non-Electoral Indebtedness**
(Burchill, Director of Business & Finance)

Mr. Burchill along with Andrew Maher of Clark Hill PLC and Mike Bova of Boenning & Scattergood presented for approval the authorization to incur nonelectoral debt by the issuance of general obligation bonds in an amount not to exceed \$11,000,000.00.

MOTION: By Schnore: I move that the Board authorize the incurring nonelectoral debt by the issuance of general obligation bonds in the aggregate principal amount not to exceed eleven million and 00/100 Dollars (\$11,000,000.00) with minimum savings as provided in section 11.01; covenanting to pay, and pledging all available taxing power for the payment of, the bonds; establishing a sinking fund and appointing a sinking fund depository; fixing the form, maximum interest rates, maturity dates, redemption and other provisions for the payment thereof; covenanting to accept a proposal for the purchase of the bonds; authorizing a filing of required documents with the department of community and economic development; ratifying and directing certain actions of officers; and making certain other covenants and provisions in respect of the bonds. Seconded by Elias and carried by a unanimous voice vote.

Consent Agenda

(Rozzo, Superintendent of Schools)

MOTION: By Petersen: I move that the Board approve the following Consent Agenda items, contingent upon documentation acceptable to the Superintendent and Solicitor, as attached to the permanent record of the minutes of this meeting. Seconded by Schnore and carried by unanimous voice vote.

- a. **Approve of Personnel Listings**
(Carson, Sr. Director of Operations & Administrative Services)
- b. **Approve of Dual Enrollment/High School Academies Agreement with the Community College of Beaver County for a term of July 1, 2021 through June 30, 2025**
(Pfender, Assistant to the Superintendent)
- c. **Approve of a Contract with Post Script Productions, LLC for videography services for the 2021 High School Musical for \$4,000**
(Pfender, Assistant to the Superintendent)
- d. **Approve of a School Safety Cooperation Agreement with South Fayette School District**
(Carson, Sr. Director of Operations & Administrative Services / Angelo, Director of Operations & Facilities)
- e. **Approve of Declaring Equipment Surplus**
 - i. **Facilities**
(Angelo, Director of Operations & Facilities)
 - ii. **Technology**
(Berrott, Director of Technology)
- f. **Approve to Renew the Preventative Maintenance Agreement with Cummins Sales and Service for a Term of One (1) Year in the Amount of \$5312.86**
(Angelo, Director of Operations & Facilities)
- g. **Approve of an Agreement with Capital Healthcare Services for Medical Staffing Services**
(Doggrell, Director of Special Education)
- h. **Approve of a Contract with Leader Services for IEPWriter.com/Children Count/504 Module/OHS Setup/SIS Bridge Software Subscription Agreement**
(Doggrell, Director of Special Education)

- i. **Approve of an Agreement with ACLD Tillotson to provide Extended School Year Services for a student**
(Doggrell, Director of Special Education)
- j. **Approve to Renew a Consulting Agreement with Suzanne DaSilva to provide Internal Support for District-wide ACCESS Systems**
(Doggrell, Director of Special Education)
- k. **Approve of an Agreement with Mainline Commercial Pools, Inc.**
(Burchill, Director of Business & Finance)
- l. **Approve to renew an Agreement with Aramark for food services for up to two additional one-year terms**
(Burchill, Director of Business & Finance)
- m. **Approve of software license agreement with Frontline Education to administer a timekeeping system**
(Burchill, Director of Business & Finance)
- n. **Approve of First Reading of Policy 304.1 - Advanced Step Placement**
(Carson, Sr. Director of Operations & Administrative Services)
- o. **Approve of Treasurer's Report - 5.10.21 Including Supplemental Report -5.24.21**
(Burchill, Director of Business & Finance)

Approve the Treasurer's Report including approval of total Bill List and Check File Listing, as follows:

Fund 10 (General Fund) -\$1,528,972.18
Fund 31 (Capital Reserve Fund) - \$17,342.89
Fund 36 (Construction Fund) - \$178,522.87
Fund 50 (School Lunch Fund) -\$98,531.83

Resident's Comments - (Regarding Any item)

Link to Online Form

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One Resident Commented on a Non-Agenda item. She spoke on behalf of several other residents that were not present.

Committee Reports

(Hewitt, School Board President)

Dr. Gans gave two committee reports. She gave an update regarding the PSBA legislative group. Dr. Gans noted that a task force for significant reform for Charter school funding is in place.

Dr. Gans also gave an update on behalf of the PTC Wellness committee. She noted that free access to the Screenagers movie is available until June 10th through PTC website.

Mrs. Bowen gave an update on the Youth steering Committee. She noted the June meeting is cancelled as it conflicts with Graduation.

Matters of Information - Superintendent & Administration

(Rozzo, Superintendent of Schools)

Dr. Rozzo gave an update on the below referenced items. He announced we will recognize our Student Board Representative, Karsen Damon at our Committee Meeting on June 7th. Mr. Madia reported that our High School Sophomore class will have the opportunity to participate in "Monitoring the Future" Survey from the University of Michigan on May 27th and 28th. She stated the District receives a \$1,000.00 stipend for participation and it is optional for all students. Mrs. Kish from the Community Foundation of Upper St. Clair presented information on a Wellness Initiative. Dr. Rozzo added by encouraging all Board Members to get involved.

- a. **Recognition of Karsen Damon (Student Board Representative) at June 7, 2021 Meeting**
- b. **Upper St. Clair High School Sophomore students will be offered the Monitoring the Future survey from the University of Michigan - May 27th and 28th**
- c. **Community Foundation New Health Initiative
JR followed up what Mrs. Kish presented on behalf of Community Foundation and encourage those to get involved in their offering.**

Announcement Regarding Executive Session

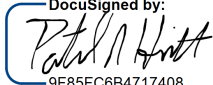
(Hewitt, School Board President)

- a. **Executive Session was held at 6:15pm for Personnel**

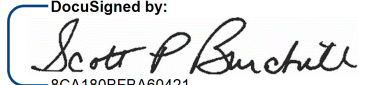
Adjournment

(Hewitt, School Board President)

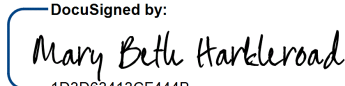
Mr. Hewitt adjourned the meeting at approximately 8:36pm

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Patrick A. Hewitt, President
BOARD OF SCHOOL DIRECTORS

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Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

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Submitted by:

Mary Beth Harkleroad
Acting School Board Stenographer