



UPPER ST. CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Mr. Patrick A. Hewitt, President • Mr. Phillip J. Elias, Vice President • Mrs. Amy L. Billerbeck
Mrs. Barbara L. Bolas • Mrs. Jennifer L. Bowen • Dr. Daphna Gans • Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen • Mrs. Jennifer A. Schnore
Dr. John T. Rozzo, Superintendent • Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Tuesday, September 28, 2021 @ 7:00pm
Executive Session @ 6:15pm (Personnel and Litigation)
District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board meeting of the Board of School Directors was held on September 28, 2021 in the District Administration Board Room.

School Board Members:

Mr. Patrick Hewitt, President (in-person)
Mr. Phillip J. Elias, Vice-President (in-person)
Mrs. Amy Billerbeck (in-person)
Mrs. Barbara L. Bolas (in-person)
Mrs. Jennifer L. Bowen (in-person)
Dr. Daphna Gans (in-person)
Mr. Louis P. Mafrice Jr. (in-person)
Mrs. Angela Peterson (in-person)
Mrs. Jennifer Schnore (in-person)

School Personnel:

Dr. John T. Rozzo, Superintendent (in-person)
Dr. Sharon K. Suritsky, Assistant/Deputy Superintendent (virtual)
Mrs. Amy Pfender, Assistant Superintendent (virtual)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (virtual)
Mr. Scott Burchill, Director of Business & Finance (virtual)
Dr. Lou Angelo, Director of Operations & Facilities (not in attendance)
Mr. Raymond Berrott, Director of Technology (virtual)
Dr. Judith Bulazo, Director of Curriculum and Development (not in attendance)
Mrs. Cassandra Doggrell, Director Special Education (not in attendance)
Dr. Lauren Madia, Assistant Director of Pupil Services (virtual)
Mr. Bradley Wilson, Director of Strategic Initiatives (virtual)
Mrs. Jocelyn Kramer, Solicitor (in-person)
Mrs. Sarah MacDonald, Board Stenographer (virtual)
R.J. Shontz, Student Board Representative (virtual)
Ashvita Saxena, Student Board Representative (virtual)

Call to Order & Pledge of Allegiance

(Hewitt, School Board President)

Mr. Hewitt called the meeting to order at approximately at 7:02pm.

Meeting Procedures

(Kramer, Solicitor)

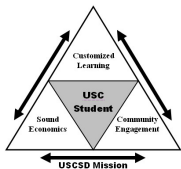
Mrs. Kramer reviewed the meeting procedures. She advised about resident's comments and explained that residents giving comments should state their name and address, and keep their comments to three minutes. She also explained that masks are required for the Board Meeting.

Mr. Hewitt noted that he would like to expand on resident comments. He explained that there is currently a Board Policy in place that specifies that the Board and Administration cannot respond to resident's comments. He advised that although the Board cannot respond, each member is committed to listening – no matter the point, they are listening. He also noted that Board meetings should be a place where everyone feels safe, and can freely express their opinions without worry or concern for their safety. He reported that everyone should know that their voice is being heard.

Reading of the Mission:

(Hewitt, School Board President)

Mr. Elias read the following Mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

Reading of the Shared Belief Statement #4 from Strategic Plan:

(Hewitt, School Board President)

Mrs. Billerbeck read the following Shared Belief Statement:

We Believe that:

The quality of the school district impacts the quality of life in the community.

Approval of Agenda

(Hewitt, School Board President)

MOTION: By Bolas: I move that the Board approve the Agenda, as presented. Seconded by Billerbeck and carried by unanimous voice vote.

Approval of Minutes

(Hewitt, School Board President)

August 18, 2021

September 13, 2021

MOTION: By Bowen: I move that the Board approve the Meeting Minutes of the August 18, 2021 and September 13, 2021 Board Meeting, as attached. Seconded by Bolas and carried by unanimous voice vote.

Mrs. Bowen abstained from the September 13, 2021 meeting minutes.

Resident's Comments - (Regarding Agenda items only)

(Hewitt, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name and address and limit your comments to three minutes.

There were not comments at this time.

Report from Student Board Representatives

R.J. Shontz & Ashvita Saxena

(Rozzo, Superintendent of Schools)

R.J. and Ashvita gave their student reports.

R.J. reported on Rush, Homecoming Court, Homecoming kick-off, the powderpuff football game – where the juniors beat the seniors, spirit week competitions, football, field hockey, golf, soccer, volleyball, tennis, and cross country.

Ashvita reported on theatre club Cabaret event, chanteclairs and their Madrigal dinner, the student dashboard going live, and the Natural Helpers survey.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

(Rozzo, Superintendent of Schools)

Dr. Rozzo gave updates on several different areas. He advised that the District has reinstituted the COVID Dashboard. He reported that the Health and Safety Team keeps track of the number of students that would be quarantined if not wearing masks, noting the District would have been up to 350 students quarantined, with a large majority in grades K-6. He gave updates on Homecoming, the powder puff football game, and the High School open house. In regards to the open house, he noted that many parents mentioned that they enjoyed the convenience of the virtual option. Dr. Rozzo also discussed mask breaks for elementary students and advised that there will be a morning and afternoon break for students. He said that as the winter months approach, the mask breaks will be re-evaluated. He also discussed the many positive things happening through-out the District, and

encouraged the community to check out the website, which is updated by Communication Specialist, Ms. Tina Vojtko. Ms. Vojtko keeps the website updated with the many positive things happening with the District's students and staff.

Mr. Hewitt asked a question regarding the mask mandate and what would happen if the District did not follow the mandate. Mrs. Kramer answered his question, outlining the many penalties the District and Administration may face if the mask mandate is not followed.

b. Approval of Staffing Resolution - Health Room Aide

(Pfender, Assistant Superintendent)

Increase: 1.0 Health Room Aide (Resolution 2021-21)

MOTION: By Gans: I move that the Board approve the Staffing Resolution 2021-21: Increase 1.0 Health Room Aide. Seconded by Bowen and carried by unanimous voice vote.

Mrs. Pfender advised that this staffing resolution supports the District's Health and Safety Plan, as well as the ongoing needs of students in the District.

Mr. Mafrice asked if the budget will be able to cover this position. Mrs. Pfender advised that the budget will cover this position.

c. Approval of Personnel Listings

(Carson, Senior Director of Operations & Administrative Services)

Mr. Carson reviewed the Personnel Listings.

MOTION: By Mafrice: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Gans and carried by unanimous voice vote.

d. Approval of Wesley Schools Individual Student Enrollment Agreement

(Madia, Director of Pupil Services)

Dr. Madia review the Agreement with Wesley Schools for one student, to meet their individual needs.

MOTION: By Petersen: I move that the Board approve the Wesley Schools Individual Student Enrollment Agreement for one student, at a semester rate of \$15,000, for the 2021-2022 Academic year, subject to final terms and conditions Acceptable to the Superintendent and Solicitor. Seconded by Mafrice and carried by unanimous voice vote.

e. Approval of Special Education Settlement Agreement 01 (2021-2022)

(Suritsky, Deputy/Assistant Superintendent)

MOTION: By Shnore: I move that the Board approve the Special Education Settlement Agreement 01 (2021-2022), under terms and conditions acceptable to the Solicitor. Seconded by Petersen and carried by unanimous voice vote.

f. Approval of Commendations and Recognitions

(Suritsky, Deputy/Assistant Superintendent)

Dr. Suritsky read the commendations and recognitions.

MOTION: By Elias: I move that the Board approve the Commendations and Recognitions, as presented. Seconded by Schnore and carried by unanimous voice vote.

a. Approval of the following Contracted Transportation Agreements

(Angelo, Director of Operations & Facilities)

- i.** ALC Schools LLC - Fees
- ii.** Mlaker Transportation - \$258.00 per bus, per day
- iii.** Mlaker Transportation - \$285.00per bus, per day
- iv.** First Student - \$900.10 per day for three (3) mini-buses
- v.** First Student - \$592.80 per day for one (1) mini-bus and one (1) full-size bus
- vi.** First Student - \$397.00 per day for one (1) wheelchair accessible mini-bus
- vii.** First Student - \$285.50 per day for one (1) mini-bus

Mr. Carson reviewed the Transportation Agreements for Dr. Angelo. He advised that these routes would typically be handled by Matthews, but given the nation-wide driver shortage, the routes need to be supplemented.

MOTION: By Billerbeck: I move that the Board approve the Contracted Transportation Agreements at the above rates and upon additional terms and conditions acceptable to the Solicitor. Seconded by Elias and carried by unanimous voice vote.

g. Consent Agenda

(Rozzo, Superintendent of Schools)

MOTION: By Bolas: I move that the Board approve the following Consent Agenda items, contingent upon documentation acceptable to the Superintendent and Solicitor, as attached to the permanent record of the minutes of this meeting. Seconded by Billerbeck and carried by unanimous voice vote.

- a. Approval of School Board to Cast Votes for PSBA Office Elections**
(Hewitt, School Board President)
Officer Selections
- b. Approval of Waterfront Learning Services Contract for Allegheny County Schools**
(Madia, Director of Pupil Services)
- c. Approval to Declare Equipment Surplus/Obsolete**
(Burchill, Director of Business & Finance)
- d. Approval to Extend the Master Natural Gas Sales Agreement with UGI Energy Services, LLC**
(Burchill, Director of Business & Finance)
- e. Approve the Treasurer's Report - 09.13.2021
Including Supplemental Report - 09.28.2021**
(Burchill, Director of Business & Finance)

Approve the Treasurer's Report including approval of total Bill List and Check File Listing, as follows:

i. Approval of Budget Transfers, Credit Card and Bill List for 2021-2022

Fund 10 (General Fund) - \$2,850,385.06
Fund 31 (Capital Reserve Fund) - \$0
Fund 36 (Construction Fund) - \$1,072,431.78
Fund 50 (School Lunch Fund) - \$67,518.69

ii. Approval of Budget Transfers, Credit Card and Bill List for 2020-2021

Fund 10 (General Fund) - \$146,793.27
Fund 31 (Capital Reserve Fund) - \$0
Fund 36 (Construction Fund) - \$0
Fund 50 (School Lunch Fund) - \$0

Resident's Comments - (Regarding Any Item)
(Hewitt, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name and address and limit your comments to three minutes.

There were two public comments given at this time.

Committee Reports
(Hewitt, School Board President)

Mrs. Bolas gave an update on PSBA and their upcoming Delegate Assembly. She advised that she and Mrs. Schnore will attend the Delegate Assembly, where legislative priorities for the next year will be selected.

Mrs. Bowen gave an update on the Youth Steering Committee. She advised the next meeting will take place on October 13, 2021, virtually, and will be about the Natural Helpers Survey.

Matters of Information/Other
(Rozzo, Superintendent of Schools)

There were no Matters of Information/Other items at this time.

Announcement Regarding Executive Session
(Hewitt, School Board President)

Mr. Hewitt announced the following Executive Session:

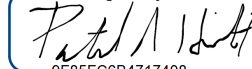
- a. Executive Session was held at 6:15pm for Personnel and Litigation.

Adjournment
(Hewitt, School Board President)

The meeting was adjourned at approximately 7:14pm, on a motion from Mr. Elias.

Mr. Hewitt thanked everyone for their comments.

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Patrick A. Hewitt, President

BOARD OF SCHOOL DIRECTORS

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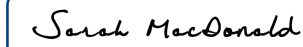


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Scott P. Burchill, Secretary

BOARD OF SCHOOL DIRECTORS

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Submitted by: Sarah MacDonald

SCHOOL BOARD STENOGRAPHER



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Mrs. Angela B. Petersen • Mrs. Jennifer A. Schnore
Dr. John T. Rozzo, Superintendent • Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Monday, August 18, 2021 @ 7:00pm
District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board Meeting of the Board of School Directors was held on August 18, 2021 in the District Administration Board Room.

School Board Members in Attendance:

Mr. Patrick A. Hewitt, President (in-person)
Mr. Phillip J. Elias, Vice President (in-person)
Mrs. Amy Billerbeck (virtual)
Mrs. Barbara L. Bolas (in-person)
Mrs. Jennifer L. Bowen (in-person)
Mr. Louis P. Mafrice Jr. (in-person)
Mrs. Angela Petersen (in-person)

School Personnel in Attendance:

Dr. John T. Rozzo, Superintendent (in-person)
Dr. Sharon K. Suritsky, Assistant/Deputy Superintendent (in-person)
Mrs. Amy Pfender, Assistant to the Superintendent (in-person)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)
Dr. Lou Angelo, Director of Facilities and Operations (virtual)
Mr. Ray Berrott, Director of Technology (in-person)
Dr. Lauren Madia, Director of Pupil Services (in-person)
Dr. Judith Bulazo, Director of Curriculum and Development (virtual)
Mr. Bradley Wilson, Director of Strategic Initiatives (virtual)
Mrs. Jocelyn Kramer, Solicitor (in-person)
Mrs. Sarah MacDonald, Board Stenographer (virtual)
Mrs. Holly Fisher, Nursing Curriculum Leader (in-person)

Call to Order & Pledge of Allegiance

(Hewitt, School Board President)

Mr. Hewitt called the meeting to order at approximately 7:08pm.

Meeting Procedures

(Kramer, Solicitor)

Mrs. Kramer reviewed the meeting procedures, advising that multiple viewing areas are available for the public and that public comment was available remotely from the High School LGI. She also advised that in order to allow all comments to be heard, the three-minute time limit would be enforced via a timer in the Board Room and the LGI. She explained that the Board would not respond to public comments, however they would take into consideration all comments given.

Reading of the Mission:

Mrs. Schnore read the following Mission:

(Hewitt, School Board President)



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

Reading of the Shared Belief Statement #2 from Strategic Plan:

(Hewitt, School Board President)

Mrs. Petersen read the following Shared Belief Statement:

We Believe that:

The involvement of the parents and community in the schools is critical to the education of students and sets an example for children to grow as responsible citizens

Approval of Agenda

(Hewitt, School Board President)

MOTION: By Mafrice: I move that the Board approve the Agenda, as presented. Seconded by Petersen and carried by unanimous voice vote.

Approval of Minutes

(Hewitt, School Board President)

MOTION: By Gans: I move that the Board approve the Meeting Minutes of the June 28, 2021 Board Meeting, as attached. Seconded by Bowen and carried by unanimous voice vote.

Mr. Hewitt commented that the community has pulled together and done a phenomenal job getting the District's students back in school. He stated that the goal of the District was to get students back in school, as well as having all normal, scheduled activities take place this year.

Health and Safety Plan Presentation

(Administrative Team)

The Administrative team gave the Health and Safety Presentation, which covered: the Goal for Educational Planning, Community Preference, The District's Goal, Changing Conditions, Minimizing Quarantines and Avoiding Disruptions, Updated Quarantine Requirements, ACHD Authority, COVID-19 Flowcharts, Quarantining: Masks vs. No Masks at 3 Feet, K-12 Masking Requirement in District Schools, Other In-Person Mitigation, Instructional Model Recommendation, Educating Isolated and Quarantined Students and Next Steps.

Dr. Rozzo advised that the decision on masking was not about masks or no masks, but rather about how the District minimizes disruptions for students. He reported that the District does not know the timetable for masking, but as soon as conditions permit, the District will be ready to pivot.

Dr. Donald Yealy, Senior Vice President, UPMC, Chief Medical Officer, UPMC, and Chair of the Department of Medicine gave a brief speech on COVID-19.

Mrs. Schnore, Mr. Mafrice, Dr. Gans, and Mrs. Bolas asked Dr. Yealy questions about the Pandemic, virus and masking.

Dr. Gans, Mr. Elias, Mr. Hewitt, Mrs. Billerbeck, and Mrs. Schnore asked the Administrative Team questions about the Health and Safety Plan presentation.

Resident's Comments - (Regarding Agenda items only)

(Hewitt, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name and address and limit your comments to three minutes.

Public comments moved back and forth between the High School LGI and the District Administration Building. There were approximately 40 public comments given.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. Approval of Revisions to the School Health and Safety Plan

(Madia, Director of Pupil Services)

MOTION: By Bowen: I move that the Board approve the revisions to the School Health and Safety Plan, as presented. Seconded by Gans and carried by unanimous voice vote.

Dr. Madia answered questions about quarantine and how it works with masked students. Dr. Rozzo advised that he appreciated the respectful dialogue and that the District is not here to debate mask efficacy, but rather it is doing the best it can to keep students in school full-time, while having as much normalcy as possible. He noted that the Administrative team will continue to push the public health officials to give the District direction.

b. Approval of Collective Bargaining Agreement Between The Upper St. Clair Education Support Professionals Association and The Upper St. Clair School District effective 2021-2026

(Kramer, Solicitor / Carson, Senior Director of Operations and Administrative Services)

MOTION: By Bolas: I move that the Board approve the Collective Bargaining Agreement between The Upper St. Clair Education Support Professionals Association, ESPA/PSEA/NEA Unit 1 and the Board of Education of the Upper St. Clair School District effective July 1, 2021- June 30, 2026. Seconded by Bowen and carried by unanimous voice vote.

Mr. Carson reviewed the Collective Bargaining Agreement. He advised the agreement is with Bus Drivers, and he thanked those who were on the transportation side of negotiating the contract.

c. Approval of Personnel Listings

(Carson, Senior Director of Operations & Administrative Services)

MOTION: By Billerbeck: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Bolas and carried by unanimous voice vote.

Mr. Carson reviewed the Personnel Listings, noting that this listing includes a recommendation for an Assistant Vice-Principal at the High School.

d. Ratification of District Actions taken Pursuant to the Board's Authorization from June 28, 2021 Item P. under Superintendent's Report

(Kramer, Solicitor)

MOTION: By Elias I move that the Board ratify the following District actions taken pursuant to the Board's authorization from June 28, 2021 item P. under Superintendent's Report. Seconded by Billerbeck and carried by unanimous voice vote.

Mrs. Kramer reviewed the below items to be ratified, noting that this allowed the Superintendent to have the authority to accomplish many things over the summer.

i. Staffing Resolutions

(Suritsky, Deputy/Assistant Superintendent)

Increase: 0.5 Streams Elementary Teacher (2021-10)
Increase: 0.5 Baker Elementary Teacher (2021-11)
Increase: 1.0 Eisenhower Elementary Teacher (2021-12)

ii. Personnel Listings

(Rozzo, Superintendent of Schools / Carson, Sr. Director of Operations & Administrative Services)

iii. MOUs with USCEA

(Rozzo, Superintendent of Schools / Kramer, Solicitor)

iv. Agreement to Participate in School Based ACCESS Program 2021-2022

(Doggrell, Director of Special Education)

v. IDEIA Sub-Grant Agreement (Section 619) 2021-2022

(Pfender, Assistant Superintendent / Doggrell, Director of Special Education)

Administrator's Report

a. Approval of Staffing Resolution - Facilities Department

(Angelo, Director of Operations & Facilities / Carson, Sr. Director of Operations & Administrative Services)

Increase: 1.0 Assistant Director of Facilities (Resolution 2021-13)
Decrease: 1.0 Maintenance Manager (Resolution 2021-14)

MOTION: By Schnore: I move that the Board approve the Staffing Resolutions 2021-13: Increase 1.0 Assistant Director of Facilities and 2021-14: Decrease 1.0 Maintenance Manager. Seconded by Elias and carried by unanimous voice vote.

Dr. Angelo reviewed the Facilities Department Staffing Resolution, advising that Mr. Daniel Snyder will now oversee the Facilities Department and the Custodial Manager, while the Maintenance Manager position has been deleted.

The Board took a break at approximately 10:39pm.

The Board meeting reconvened at approximately 10:49pm.

b. Approval of Staffing Resolution - Transportation Department

(Angelo, Director of Operations & Facilities / Carson, Sr. Director of Operations & Administrative Services)

Increase: 3.0 Full-Time Floater Drivers (2021-15)
Decrease: 1.0 (10-month) Driver (2021-16)
Decrease: 2.0 (10-month) Floater Driver (2021-17)

MOTION: By Petersen: I move that the Board approve the Staffing Resolution 2021-15: Increase 3.0 Full-Time Floater Drivers, Staffing Resolution 2021-16: Decrease 1.0 (10-month) Driver, and Staffing Resolution 2021-17: Decrease 2.0 (10-month) Floater Drivers. Seconded by Schnore and carried by unanimous voice vote.

Dr. Angelo reviewed the Transportation Department Staffing Resolutions, advising that staffing drivers has been a challenge over the last few years, and this Resolution will help alleviate that problem.

c. Approval of Request for Proposal for Feasibility Study of the District's Facilities

(Angelo, Director of Operations & Facilities)

MOTION: By Mafrice: I move that the Board Authorize Superintendent or Designee to seek proposals for a District Feasibility Study. Seconded by Petersen and carried by unanimous voice vote.
 (Voice Vote)

Dr. Angelo reviewed the Proposal for Feasibility Study of the District's Facilities. He advised that multiple large-scale projects are scheduled over the next five years. He noted that it is prudent to conduct a Feasibility study in regards to planning and prioritization.

d. Approval of Bus Stops for 2021-2022

(Angelo, Director of Operations & Facilities)

MOTION: By Gans: I move that the Board approve the 2021-2022 Bus Stops, subject to final approval by the Superintendent and Solicitor. Seconded by Mafrice and carried by unanimous voice vote.
 (Voice Vote)

Dr. Angelo reviewed the Bus Stops for the 2021-2022 school year. He remarked that during this year the school buses will make approximately 350,000 stops during the school year.

e. First Reading of PSBA Revisions and New Policies: 200s, 800s and Deletion of Certain Policies

(Pfender, Assistant Superintendent/Kramer, Solicitor)

Mrs. Pfender and Mrs. Kramer reviewed the PSBA Policies 200s and 800s that were presented for a first reading.

- 218.1 - Weapons
- 218.2 - Terroristic Threats
- 236.1 - Threat Assessment
- 247 - Hazing
- 249 - Bullying/Cyberbullying
- 252 - Dating Violence
- 800 - Records Management
- 800.1 - Electronic Signatures / Records
- 801 - Public Records
- 805 - Emergency Preparedness and Response
- 805.2 - School Security Personnel
- 806 - Child Abuse
- 807 - Opening Exercises Flag Displays
- 808 - Food Service
- 810 - Transportation
- 810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers
- 810.2 - Transportation - Video Audio Recording
- 810.3 - School Vehicle Drivers
- 814 - Copyright Material
- 816 - District Social Media
- 818 - Contracted Services Personnel
- 819 - Suicide Awareness, Prevention and Response
- 822 - Automated External Defibrillator (AED) Cardiopulmonary Resuscitation (CPR)
- 823 - Naloxone
- 824 - Maintaining Professional Adult Student Boundaries
- 827 - Conflict of Interest
- 828 - Fraud
- 830 - Breach of Computerized Personal Information
- 800's Cross Reference Sheet

f. Second Reading and Adoption of Revisions to PSBA Policy 246 - School Wellness

(Kramer, Solicitor)

MOTION: By Bowen: I move that the Board approve the Adoption of the revised Policy 246 - School Wellness. Seconded by Gans and carried by unanimous voice vote.

g. Approval of waiver of First Reading, and Second Reading and Adoption of Policy 815 - Acceptable Use

(Berrott, Director of Technology)

MOTION: By Bolas: I move that the Board waive the First Reading and approve the Adoption of Policy 815 - Acceptable Use. Seconded by Bowen and carried by unanimous voice vote.

Mr. Berrott reviewed PSBA Policy 815 – Acceptable Use. He advised changes and updates were made to guidelines and procedures, and that is very important to get this Policy into the Student Handbooks, that is why he is requesting a waiver of the First Reading.

h. Approval of Music Education Consultant Agreement for a term of September 1, 2021 through December 31, 2021, for no more than 120 hours at a rate of \$90.00 per hour

(Pfender, Assistant Superintendent)

MOTION: By Billerbeck: I move that the Board approve the Agreement with a Music Education Consultant for a term of September 1, 2021 through December 31, 2021, for no more than 120 hours at a rate of \$90.00 per hour, contingent upon terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.

Mrs. Pfender reviewed the Music Education Consultant Agreement for approval.

Dr. Gans had questions regarding the Agreement and what programs it falls under. Mrs. Pfender and Dr. Bulazo answered Dr. Gans questions.

i. Approval of the following Student Support Services Contracts

(Pfender, Assistant Superintendent)

- i.** Maxim Healthcare Services: Agreement addendum to provide nursing and medical care services for students at the rates provided in the addendum
- ii.** The Children's Institute: Services Agreement if services provided by Children's Institute are rendered throughout the school year to support student needs
- iii.** The Bradley Center: Tuition for one student placement at the cost of \$176.75 per day
- iv.** Special Olympics of Pennsylvania: MOU to create partnership with Special Olympics of PA to create a Unified Champion Schools program for Unified Indoor Bocce at the rates summarized in the MOU.
- v.** Watson: Tuition Agreements for student placements for the 2021-2022 school year at the applicable, individual tuition rates.

- vi. Goodwill Transition Works!: Agreement for the 2021-2022 school year, for one student at a cost of \$16,020
- vii. PowerSchool: Agreement for Special Programs SECM at cost of \$3,879.60 for license and subscription fees.
- viii. Southwood Psychiatric Hospital: Agreement for a term of August 24, 2021 - June 9, 2022 to provide inpatient educational services at a rate of \$90.00 per day, per student.
- ix. Preferred Home Health Care and Nursing Servicers: Agreement for a term of August 24, 2021 - June 30, 2022 at the applicable nurse rates (LPN \$52/hr, RN \$58/hr).
- x. The Watson Institute Service Agreement: Social work services at \$102,000 (full year)
- xi. The Watson Institute Service Agreement: Training and consultation up to \$875 per day and mileage at IRS regulation (as needed)

MOTION: By Elias: I move that the Board approve the Student Support Services Contracts as presented, contingent upon terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Billerbeck and carried by unanimous voice vote.
(Voice Vote)

Mrs. Pfender reviewed the Student Support Services Contracts and Agreements for approval.

Mr. Mafrice had a question regarding the Bradley Center contract. Mrs. Pfender answered his question.

j. Approval of Renewal of Agreements With UPMC for the following items:
(Madia, Director of Pupil Services)

- i. Agreement for UPMC - Western Psychiatric Hospital (WPH) to serve as the District's state-mandated Student Assistance Program Provider
- ii. Agreement to engage a Social-Emotional Wellness Consultant from UPMC-WPH at the cost of \$15,000 per year for one day per week of service

MOTION: By Schnore: I move that the Board approve the Renewal of the Agreements with UPMC, contingent upon terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Elias and carried by unanimous voice vote.

k. Approval of Contract with the World of Learning (WOL) Institute to Deliver Remote German Instruction (synchronous and asynchronous) at Boyce Middle School

(Suritsky, Deputy/Assistant Superintendent)

MOTION: By Petersen: I move that the Board approve the contract with the World of Learning (WOL) Institute, contingent upon final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Schnore and carried by unanimous voice vote.

Dr. Suritsky reviewed the contract with World of Learning Institute for a temporary German teacher and advised that this Contract is with the same Agency the District used last year for a German teacher.

Mr. Mafrice asked if we will use the same teacher as last time and Dr. Suritsky confirmed that we would use the same teacher.

l. Approval to Declare Technology Equipment Surplus/Obsolete

(Berrott, Director of Technology)

MOTION: By Mafrice: I move that the Board declare this equipment surplus that the administration be authorized to sell, exchange, dispose, or donate in accordance with the provisions in Board Policy #706.1 - Sale or Disposal of Surplus, Equipment, Supplies and Textbooks. Seconded by Petersen and carried by unanimous voice vote.

m. Approval of the Phone System Maintenance Contract with Advent for a three-year term

(Berrott, Director of Technology)

MOTION: By Gans: I move that the Board approve the Phone System Maintenance contract with Advent for a three-year term, contingent upon terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mafrice and carried by unanimous voice vote.

Business & Finance

(Burchill, Director of Business & Finance)

a. Approval of Budget Transfers, Credit Card and Bill List for 2020-2021

(Pfender, Assistant Superintendent)

Fund 10 (General Fund) - \$1,485,023.54

Fund 31 (Capital Reserve Fund) - \$0

Fund 36 (Construction Fund) - \$7,340.00

Fund 50 (School Lunch Fund) - \$187,117.83

MOTION: By Bowen: I move that the Board approve the Budget Transfers, Credit Card, and Bill List for 2020-2021, as presented. Seconded by Gans and carried by unanimous voice vote.

b. Approval of Budget Transfers, Credit Card and Bill List for 2021-2022

(Pfender, Assistant Superintendent)

Fund 10 (General Fund) - \$7,655,331.51

Fund 31 (Capital Reserve Fund) - \$0

Fund 36 (Construction Fund) - \$711,463.24

Fund 50 (School Lunch Fund) - \$20,316.38

MOTION: By Bolas: I move that the Board approve the Credit Card and Bill List for 2021-2022, as presented. Seconded by Bowen and carried by unanimous voice vote.

Committee Reports

(Hewitt, School Board President)

There were no Committee Reports.

Other

(Hewitt, School Board President)

There were no Other items.

Resident's Comments - (Regarding Any Item)

(Hewitt, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name and address and limit your comments to three minutes.

There were two resident comments at this time.

Announcement Regarding Executive Session

Mr. Hewitt announced Executive Session.

- a. Executive Session was held August 9, 2021 at 8:00am for litigation, personnel, legal matters and on August 16, 2021 at 5:00pm for litigation, personnel, negotiations, and legal matters.

Adjournment

(Hewitt, School Board President)

The meeting was adjourned at approximately 11:29pm.



UPPER ST. CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Mr. Patrick A. Hewitt, President • Mr. Phillip J. Elias, Vice President • Mrs. Amy L. Billerbeck
Mrs. Barbara L. Bolas • Mrs. Jennifer L. Bowen • Dr. Daphna Gans • Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen • Mrs. Jennifer A. Schnore
Dr. John T. Rozzo, Superintendent • Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Monday, September 13, 2021 @ 7:00pm
District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board Meeting of the Board of School Directors was held on September 13, 2021 in the District Administration Board Room.

School Board Members in Attendance:

Mr. Patrick A. Hewitt, President (in-person)
Mr. Phillip J. Elias, Vice President (in-person)
Mrs. Amy Billerbeck (in-person)
Mrs. Barbara L. Bolas (in-person)
Mrs. Jennifer L. Bowen (not in attendance)
Mr. Louis P. Mafrice Jr. (in-person)
Mrs. Angela Petersen (in-person)

School Personnel in Attendance:

Dr. John T. Rozzo, Superintendent (in-person)
Mrs. Amy Pfender, Assistant to the Superintendent (in-person)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)
Mr. Scott Burchill, Director of Business & Finance (in-person)
Dr. Lou Angelo, Director of Facilities and Operations (virtual)
Mr. Ray Berrott, Director of Technology (in-person)
Dr. Lauren Madia, Director of Pupil Services (virtual)
Mr. Bradley Wilson, Director of Strategic Initiatives (virtual)
Mrs. Jocelyn Kramer, Solicitor (in-person)
Mrs. Sarah MacDonald, Board Stenographer (in-person)

Call to Order

(Hewitt, School Board President)

Mr. Hewitt called the meeting to order at approximately 7:23pm.

Resident's Comments - (Regarding Voting Agenda items only)

Note: As per Guidelines for Resident's Comments, please state your name and address and limit your comments to three minutes.

At this time, residents gave their comments.

Approval of Agenda

(Hewitt, School Board President)

MOTION: By Elias: I move that the Board approve the Agenda, as presented. Seconded by Schnore and carried by unanimous voice vote.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. Approval of Staffing Resolution - Teacher Aides

(Pfender, Assistant Superintendent)

Increase: .50 Teacher Aide at Streams Elementary School
(Resolution 2021-18)

Increase: 1.0 Teacher Aide at Boyce Middle School
(Resolution 2021-19)

MOTION: By Schnore: I move that the Board approve the Staffing Resolutions 2021-18: Increase .50 Teacher Aide at Streams Elementary School and 2021-19: Increase 1.0 Teacher Aide at Boyce Middle School. Seconded by Petersen and carried by unanimous voice vote.

Mrs. Pfender reviewed the Staffing Resolution for Teacher Aides. She noted the resolutions pertain to special education student needs.

Mr. Mafrice asked a question regarding the resolutions and budget. Mrs. Pfender answered his question.

b. Approval of Staffing Resolution - Bus Attendant

(Angelo, Director of Operations & Facilities)

Increase: 1.0 (10 month) Bus Attendant
(Resolution 2021-20)

MOTION: By Petersen: I move that the Board approve the Staffing Resolution 2021-20 Increase: 1.0 Bus Attendant. Seconded by Mafrice and carried by unanimous voice vote.
(Voice Vote)

Dr. Angelo reviewed the staffing resolution for a bus attendant. He noted that the position is related to the above-mentioned special education student needs.

c. Approval of Personnel Listings

(Carson, Sr. Director of Operations & Administrative Services)

MOTION: By Mafrice: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Gans and carried by unanimous voice vote.

Mr. Carson reviewed the Personnel Listing.

d. Approval of Changes to the 2021-2022 School Calendar

(Rozzo, Superintendent of Schools / Pfender, Assistant Superintendent)

MOTION: By Gans: I move that the Board approve the changes to the 2021-2022 School Calendar. Seconded by Bolas and carried by unanimous voice vote.

Dr. Rozzo reviewed the changes to the 2021-2022 school calendar, which include a date change to the Elementary School Open House.

Dr. Gans asked a question about the calendar change. Dr. Rozzo answered her question.

e. Approval to Request Bids for the Boyce Middle School Paving Project

(Angelo, Director of Operations & Facilities)

MOTION: By Bolas: I move that the Board authorize the Administration to request bids for the Boyce Middle School Paving Project. Seconded by Billerbeck and carried by unanimous voice vote.

Dr. Angelo reviewed the request for bids for the Middle School Paving Project. He advised the project is related to the recent Boyce water line break, which caused damage to the Boyce parking lot. He noted that the project will also include a water line replacement.

Mrs. Schnore and Mr. Mafrice asked questions about the project. Mr. Burchill and Dr. Angelo answered their questions.

f. Approval of an Agreement with Edulink for the use of the Comply System, for a Term of One-Year, at an Annual Licensing Fee of \$4,280.00

(Berrott, Director of Technology)

MOTION: By Billerbeck: I move that the Board approve a one-year agreement with Edulink for the use of the Comply system, with automatic yearly renewals, contingent upon final terms acceptable to the Superintendent and Solicitor. Seconded by Elias and carried by unanimous voice vote.

Mr. Berrott reviewed the Agreement with Edulink. He advised that Comply will replace the District's current Act 48 credit keeper.

g. Approval of the following Student Support Service Amendments:

(Pfender, Assistant Superintendent)

- i. Amendment to Consultant Agreement with Rhonda Battenfelder for Additional Special Education Supervisor Support
- ii. Amendment to the Watson Institute Service Agreement: Training and Consultation for up to \$890 per day, previously approved at \$875 per day, to also include mileage at IRS regulation as needed

MOTION: By Elias: I move that the Board approve the amendment to the Consultant Agreement with Rhonda Battenfelder to eliminate the limit on weekly service hours and the amendment to the Watson Institute Service Agreement, contingent upon final terms acceptable to the Superintendent and Solicitor. Seconded by Schnore and carried by unanimous voice vote.

Mrs. Pfender reviewed the Student Support Service Amendments with Rhonda Battenfelder with the Watson Institute.

h. Approval of the following Student Support Services Contracts

(Pfender, Assistant Superintendent)

- i. Consultant Agreement with MB Therapy, LLC for speech and language services, to begin September 1, 2021 through August 31, 2022, at a rate of \$25 per unit, for one student.
- ii. Services Agreement Wesley Family Services to provide contracted school psychologist services at a rate of \$95 per hour for an initial period of 12 weeks beginning September 14, 2021.

- iii.** Services agreement with ACLD Tillotson School to include tuition and related services at \$287.23 per day for one student placement during the 2021-2022 school year and/or until a state approved funded slot becomes available where the district will then be responsible for 40% of the cost of the placement.

MOTION: By Schnore: I move that the Board approve the Consultant Agreement with MB Therapy LLC, the Services Agreement with Wesley Family Services, and the Services Agreement with ACLD Tillotson, contingent upon final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Petersen and carried by unanimous voice vote.

Mrs. Pfender reviewed the Student Support Service Contracts with MB Therapy, Wesley Family Services, and ACLD Tillotson.

i. Second Reading and Adoption of PSBA Revisions and New Policies: 200s, 800s and Deletion of Certain Policies

(Pfender, Assistant Superintendent/Kramer, Solicitor)

MOTION: By Petersen: I move that the Board approve the Adoption of the PSBA Revisions and New Policies 200s, 800s, and Deletion of Certain Policies, as presented. Seconded by Mafrice and carried by unanimous voice vote.

Mrs. Kramer reviewed the PSBA revisions and new policies, 200s and 800s. She noted that some of the policies had incorrect dates listed for the first reading. She advised that the dates will be corrected and included in the Board Minutes.

- 218.1 - Weapons
- 218.2 - Terroristic Threats
- 236.1 - Threat Assessment
- 247 - Hazing
- 249 - Bullying/Cyberbullying
- 252 - Dating Violence
- 800 - Records Management
- 800.1 - Electronic Signatures / Records
- 801 - Public Records
- 805 - Emergency Preparedness and Response
- 805.2 - School Security Personnel
- 806 - Child Abuse
- 807 - Opening Exercises Flag Displays
- 808- Food Service
- 810 - Transportation
- 810.1 - School Bus Drivers and School Commercial Motor Vehicle Drivers
- 810.2 - Transportation - Video Audio Recording
- 810.3 - School Vehicle Drivers

- 814 - Copyright Material
- 816 - District Social Media
- 818 - Contracted Services Personnel
- 819 - Suicide Awareness, Prevention and Response
- 822 - Automated External Defibrillator (AED) Cardiopulmonary Resuscitation (CPR)
- 823 - Naloxone
- 824 - Maintaining Professional Adult Student Boundaries
- 827 - Conflict of Interest
- 828 - Fraud
- 830 - Breach of Computerized Personal Information
- 800's Cross Reference Sheet

Adjournment

(Hewitt, School Board President)

The meeting was adjourned at approximately 7:46pm.

*Meetings are recorded and will be broadcast
on the District's website at www.uscsd.k12.pa.us*

Personnel List**Board Meeting****September 28, 2021****ELECTION**

Staff Name	Location	New Assignment Status	New Assignment Status	Effective Date
Brock, Courtney	District Wide	1.0 Health Room Aide	FT	10-07-21
Dressler, Shannon	High School	Stand Together Club Sponsor	ECA	2021-2022 School Year
Henderson, Matthew	Boyce	Robotics Club Sponsor	ECA	2021-2022 School Year
Houck, Jamie	Boyce	Annual Weekly Substitute	Substitute	09-27-21
O'Roark, Jason	Ft. Couch	Robotics Club Sponsor	ECA	2021-2022 School Year
Serio, Peter	Substitute	Substitute Teacher	Substitute	09-15-21
Suppa, Tara	Substitute	Substitute Teacher (certified)	Substitute	09-29-21
Wasniewski, Karen	Substitute	Substitute Nutrition Center Worker	Substitute	09-28-21

CHANGE OF STATUS

Staff Name	Location	Current Assignment	Current Assignment Status	New Assignment	New Assignment Status	Effective Date
Cramer, Jennifer	Ft. Couch	Assistant Coach: Middle School Girls Volleyball	ECA	Head Coach: Girls Volleyball	ECA	08-30-21 through 10-25-21
Dressler, Kody	District Wide	Technology Department - Student Helper	PT	Technology Student Intern	PT	09-29-21
Giran, Maureen	Eisenhower	1.0 Elementary Teacher (Per Diem Substitute for Bodamer)	Substitute	1.0 Elementary Teacher (LTS for Bodamer)	LTS	08-18-21 through 12-21-21
Goelz, Mark	Boyce	1.0 Elementary Teacher	FT	Leave	Leave	09-3-21 through 09-24-21

Harrison, Elizabeth	Baker	1.0 Elementary Teacher (Per Diem Substitute)	Substitute	Annual Weekly Substitute	Substitute	09-15-21 through 11-17-21
Kostelic, Barbara	Bus Garage	Substitute Bus Driver	Substitute	1.0 Bus Driver-Floater	FT	10-01-21
Wolfe, Robert	Bus Garage	Bus Driver	PT	Leave	Leave	Beginning 8-26-21

RESIGNATION

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Klaas, Devon	High School	Assistant Band Director	ECA	07-01-21
Lafferty, Emily	Ft. Couch	Annual Weekly Substitute (AWS) Teacher	Substitute	09-17-21
MacLeod, Allan Scott	Substitute	Substitute Certified Teacher	Substitute	09-16-21

INFORMATION ONLY

Bodamer, Kellie (Eisenhower - 1.0 Elementary Teacher) - Change leave date FROM 08-18-21 through 11-05-21 TO 08-18-21 through 12-17-21

Connor, Linda (Baker - 1.0 Librarian (LTS for Y. Gipson)) - Change effective date FROM TBD TO 09-20-21 through LDTR

Derry, Erin (Streams - 1.0 Teacher Aide) - Change effective date FROM TBD TO 09-23-21

Fortson, Carolyn (Streams) - Rescind Change of Status to 1.0 Elementary Teacher - Professional Employee (effective 08-21-21)

Horn, Kathryn (Eisenhower - 1.0 Teacher Aide) - Return to Work 11-09-21

Mauro, Darlene (Bus Garage - 1.0 Bus Driver-Floater) - Change effective date FROM 09-27-21 TO 10-01-21

Newman, Corrine (High School) - Rescind Change of Status to 1.0 Chemistry Teacher - Professional Employee (08-15-21)

Snee, Ann (Bus Garage - 1.0 Bus Driver-Floater) - Change effective date FROM 09-27-21 TO 10-01-21

Zigmond, Kelly (1.0 Custodian) - Change location FROM High School to Baker, effective 09-27-21

EE ID# 1725 - Administrative Paid Leave of Absence, effective 09-13-21 through 10-01-21

COMMENDATIONS & RECOGNITIONS

September 2021

HIGH SCHOOL

Twenty-eight Upper St. Clair High School seniors were recently named Commended Students in the 2022 National Merit Scholarship Program.

Scott X. Cheung
Alyana S. Childs
William H. Closser
Kaitlyn A. Clougherty
Varun Damarla
Saif A. Durrani
Linus R. Friedman
Shivani A. Jajoo
Rushikesh D. Kulkarni
Maggie F. Lowden
Catalina I. Marchando
Ethan T. Neal
Dev K. Patel
Michael V. Pellicci
Sambhav M. Saggi
Vidhur V. Senthil
Ritvick P. Shah
Sujay K. Shah
Nitish Sharma
Nikhil E. Shetty
Jeet J. Sutreja
Evan Tefft
Alexander Teresi
Hersh R. Tripathi
Madeleine J. Wetzel
Andrew H. White
Shane L. Williams
Adam Zheng

These students are among 34,000 Commended Students throughout the nation who are being recognized for their exceptional academic promise.

Ten Upper St. Clair High School seniors were recently named Semifinalists in the 2022 National Merit Scholarship Competition. The following students scored in the top one percent of all juniors completing the PSAT in October 2020:

Bear Klaber Bottonari
Phoebe Mei-Yin Chen
Sophie Chuang-Yin Chen
Milan Somanath Giroux
Alex James LeKachman
Eden L. Ma
Molly Catherine Maher
Kaelyn Grace Moran
Nivedha A. Suresh
Daniel Jing Wang

Libby Zavakil, an Upper St Clair High School junior earned high honors in the 2021 Labsy Awards, part of the Carnegie Library of Pittsburgh Teen Media Awards. Libby earned first place in the Music (original composition) category for her piece titled “More,” which was created for a string quartet. In addition, she earned an Honorable Mention in the 2D Art & Design category. More than 200 young writers, visual artists, musicians, filmographers and inventors in Allegheny County vied for honors in the library’s 2021 Teen Media Awards.

Three Upper St. Clair High School students recently earned recognition in the 2021 Ralph Munn Creative Writing Contest. Recent graduate Emily Rhodes placed second in the Poetry category for her poem, “Blood Sisters.” In addition, junior Maanasa Reddy received Honorable Mention in both the Short Prose and Poetry categories and senior Shana Reddy earned Honorable Mention in Poetry. The contest was open to Allegheny County high school students in grades 9 – 12.

Upper St. Clair High School junior Jason Lu earned high honors in the Carmel Klavier Virtual International Piano Competition for Young Artists. Jason finished first in the competition’s Contemporary Composers, Advanced B (age 16-18) category and was a semifinalist in the Solo category. As a first-place winner, Jason is invited to participate in the Costa Rica Piano Festival next summer.

Two Upper St. Clair High School seniors have earned recognition as Program Scholars from the College Board for their academic achievements and outstanding performance on the PSAT and/or AP. Samari Dreher was named a National African American Recognition Program Scholar and George Atencio was named a National Hispanic Recognition Program Scholar. Students who may be eligible have a GPA of 3.5 or higher and have excelled on the PSAT/NMSQT or PSAT 10, or earned a score of 3 or higher on two or more AP Exams; and are African American or Black, Hispanic American or Latinx, Indigenous, and/or attend school in a rural area or small town.

FORT COUCH

A team of Fort Couch Middle School students recently placed second in the Take a Shot at Changing the World video contest. Eighth graders Kaia Petrick, Anoushka Barve and Sara Gillespie created a two-minute video to show the necessary link between science and creativity in coming up with vaccines for COVID, or in any other scientific breakthrough. Kaia, Anoushka and Sara created their own video entry to help “good information about science go viral.” The students were awarded \$250 for their second-place honor.

USC SCHOOL DISTRICT

Memo



To: USC Board of School Directors, Dr. Rozzo & Mr. Carson

From: Dr. Lou Angelo

Date: September 23, 2021

RE: Contracted Transportation Services

I request approval of the following transportation services for the **2021-2022 school year**:

1. ALC Schools LLC: Transportation for at least 1 student to Upper St. Clair High School on a van at a rate noted in the attached document (full year).
2. Mlaker Transportation Inc.: Transportation for 1 student to Streams Elementary School van at \$258 per day (full year).
3. Mlaker Transportation Inc.: Transportation for 1 student to Upper St. Clair High School at \$285 per day (full year).
4. First Student Inc.: Three mini-busses to transport approximately 54 students to St. Louise De Marillac School at \$ 900.10 per day (full year).
5. First Student Inc.: One mini-bus and one full-sized bus to transport approximately 34 students to and from Parkway Technical School at \$592.80 per day and per mini-bus (full year).
6. First Student Inc.: One wheelchair accessible mini-bus to transport 6 students to the Children's Institute at \$399.07 per day (full year).
7. First Student Inc.: One mini-bus to transport 4 students to the Wesley Institute at \$285.50 per day (full year).

Approval of contracts/agreements will be contingent upon documentation acceptable to the Superintendent and Solicitor. All costs are accounted for within the transportation budget.

ATTACHMENT 1 - Fees for Service

The Contractor will charge the District a **\$65 per trip fee**, which includes the first twelve (12) miles and up to five (5) students. Vehicle capacity is determined by student requirements and vehicle availability. An additional **\$2.50 per mile** will be charged for any trip longer than 12 miles.

The pricing matrix below outlines all associated fees:

Trip Items	Fees
Trip Fee (includes first 12 miles)	\$65.00
Per Mile Fee (after the first 12 miles)	\$2.50
Additional Fees (as needed/requested):	
Wheelchair Fee (per student)	\$25.00
Car Seat/Safety Vest Fee (per student)	\$5.00
Wait Time Fee (per hour, billed in 15 min. increments)	\$60.00
Monitor Fee (per hour, 2-hour minimum)	\$25.00
No Show or Late Cancel	Full Price of Trip

2022 PSBA Officer Election Selections

President-Elect

- David Schaap

Vice President

- Allison Mathis

Insurance Trust Trustees

- Nathan Mains
- William LaCoff
- Richard Frerichs

Forum Steering Committee

- Abstain

**2021-2022 WATERFRONT LEARNING
SERVICES CONTRACT
ALLEGHENY COUNTY SCHOOLS**

THIS CONTRACT by and between the **ALLEGHENY INTERMEDIATE UNIT d/b/a WATERFRONT LEARNING SERVICES**, having an address of 475 East Waterfront Drive, Homestead, PA 15120 (hereinafter referred to as “Waterfront Learning”)

A

N

D

UPPER ST. CLAIR SCHOOL DISTRICT, having an address of 1820 McLaughlin Run Road, Upper St. Clair, PA 15241 (hereinafter referred to as “School District”)

WITNESSETH:

WHEREAS, WATERFRONT LEARNING, a service of the Allegheny Intermediate Unit, has developed a menu of flexible virtual education program options that incorporate high-quality courses, instruction and professional development at reasonable prices; and

WHEREAS, WATERFRONT LEARNING will assist school districts to meet the growing need for virtual education and ensure student achievement; and

WHEREAS, UPPER ST. CLAIR SCHOOL DISTRICT wishes to contract with WATERFRONT LEARNING to take advantage of certain flexible virtual education program opportunities for students enrolled in the district; and

WHEREAS, the Parties are desirous of setting forth the terms and conditions of such contractual relationship.

NOW THEREFORE, in consideration of the above premises and intending to be legally bound hereby, the Parties agree as follows:

1. Term. This contract shall commence on the date that both Parties have signed this contract and shall continue until June 30, 2022, unless terminated by either party by written notification to the other with at least thirty (30) calendar days’ notice. Upon termination, WATERFRONT LEARNING will be entitled to all fees and services as performed up to the date of the termination.

2. Services Provided. WATERFRONT LEARNING will provide the following virtual solutions consistent with the pricing options and packages as defined in the attached pricing document (ADDENDUM, incorporated herein by reference).

3. **Integrated Services.** WATERFRONT LEARNING will provide Integrated Services for district personnel to design program development, targeted goal setting and program evaluation throughout the year. Deliverables vary depending on the needs identified through the integration and program design processes. Services are defined and fees are set forth within the Statement of Work below.

INTEGRATED SERVICES STATEMENT OF WORK AND FEES

Site License and Concurrent License Integration only - \$1,000.00 annual fee:

Student Enrollment	Student Supports	Waterfront Learning Communications	Technology Support
- Assists liaison with the preparation of virtual academy policy and procedures - Assists in the bulk enrollment process with technology and virtual academy staff - Reviews student enrollment process with the district liaison and supplies relevant support material - Assists district in query reports, grade submissions, and closing out final courses	- Provides support for technology and virtual academy staff to monitor student attendance, performance, progress and communication data within the district SIS - Assists in the process for the district to support tiered intervention communications - Collaborates with special education staff to support the goals and Specially Designed Instruction included in the IEP for special education students within the platform	- Provides ongoing support to liaison through quarterly Waterfront Learning Liaison Meetings - Provides district liaison with information regarding PIMS reporting as requested - Assists WFL liaison with the coordination of marketing initiatives and materials - Coordinates professional development training needs for the educational entity through district-specific contracted professional development	- Provides orientation for new online learning platforms - Provides support to districts to guide students not using WFL-provided equipment (vendor courseware only) - Shares information necessary for technology specifications, whitelisting sites, imaging hardware, filtering, and networking - Provides support to district staff importing users, courses, and enrollments in courseware systems - Acts as a liaison between the district and courseware vendor support for district issues

Comprehensive Courseware, Singleton & Fulltime Seats, Instructional Services - \$2,500.00

annual fee: includes the services below, which include all deliverables from Site/Concurrent License only. Any district that is assessed a Site/Concurrent License fee and adds Comprehensive Services will be assessed the difference between the Comprehensive and the Site/Concurrent License fees by the next quarterly invoice period.

Student Enrollment	Student Supports	Waterfront Learning Communications	Technology Support
- Provides support to the district liaison in coordinating the initial launch of the virtual academy and new student orientation - Collaborates on any needed curriculum modifications - Assists with Student Information System Training for newly appointed district staff - Updates enrollments as requested - new student enrollments, course changes, and withdraws - Communicates student course information (login, password, course start/end dates, platform URL, teacher, etc.) to liaison - Creates new student accounts in the vendor platform – enrolls students into vendor courseware - Provides final percentages for schools to report	- Provides facilitation of courses with Pennsylvania-certified teacher - Provides access to student attendance, performance, progress and communication data within the SIS - Implements Genius SIS course build and integration - Assists in the execution of tiered interventions - Collaborates with special education staff to support the goals and Specially Designed Instruction included in the IEP for special education students	- Provides ongoing support to liaison through quarterly Waterfront Learning Liaison meetings - Provides district liaison with information regarding PIMS reporting as requested - Provides marketing support as needed	- Provides support to students using WFL-provided equipment (related to hardware, software, connectivity and vendor courseware) - Shares information necessary for whitelisting sites, imaging hardware, filtering, and networking - Provide support to district staff importing users, courses, and enrollments in courseware systems

Educational entities may purchase professional development/training days conducted in person or by video conferencing at a rate of \$950.00 per day.

4. **Independent Contractor.** WATERFRONT LEARNING is an independent contractor and is the sole supervisor for the provision of services set forth in paragraph 1. WATERFRONT LEARNING supervisory personnel shall be available to consult with the SCHOOL DISTRICT regarding program implementation and facilitation.

5. **Service Providers.** The instructional services provided by WATERFRONT LEARNING shall be performed by Pennsylvania-certified teachers. The policies and procedures of the SCHOOL DISTRICT regarding grading, attendance, and acceptable use will be followed by WATERFRONT LEARNING. The SCHOOL DISTRICT shall provide current acceptable use policies and procedures to WATERFRONT LEARNING upon or before commencement of services. In the event that a student's actions violate program or district policies, WATERFRONT LEARNING has the sole discretion to modify or remove the student's online course access.

6. **Property Restrictions.** The SCHOOL DISTRICT may not resell, rent or lease the service or licensed material or use it in a service provider capacity; or access the service or use the licensed material to build a competitive service or product, or copy any feature, function or graphic for competitive purposes.

7. **Equipment Transfer and Liability.** Should the SCHOOL DISTRICT choose to utilize hardware support from WATERFRONT LEARNING, the district agrees to all WATERFRONT LEARNING policies and procedures relating to transfer of possession and return of said equipment. Should equipment not be returned or be returned in an irreparable condition to WATERFRONT LEARNING, the SCHOOL DISTRICT agrees to accept financial liability for said equipment as defined in the pricing document (ADDENDUM).

8. **Invoices.** WATERFRONT LEARNING shall issue invoices for payment to the SCHOOL DISTRICT on a quarterly basis. Payment shall be made by the SCHOOL DISTRICT not later than sixty (60) days after the invoice date. In the event that the district does not remit payment within 60 days, WATERFRONT LEARNING reserves the right to suspend services and/or to assess interest of 1 percent per month on any unpaid balance, retroactive to the invoice date, until payment in full is received. Any delay in invoicing by WATERFRONT LEARNING will not affect the duty of the SCHOOL DISTRICT to pay the invoice and shall not constitute a waiver of the right of WATERFRONT LEARNING to be paid in full for its services.

9. **Claims or Disputes.** Any claims or other matters in question between the Parties to this Agreement arising out of or relating to this Agreement or breach thereof shall be resolved through legal or equitable proceedings before the Allegheny County Court of Common Pleas and/or the United States District Court for the Western District of Pennsylvania.

10. **Indemnification.** Subject to any immunities provided by law, WATERFRONT LEARNING shall protect, defend, indemnify, and hold the SCHOOL DISTRICT harmless from and against any and all costs, expenses (including reasonable attorney's fees), liabilities, losses, damages, suits, actions, fines, penalties, claims or demands of any kind arising out of or in any way connected with WATERFRONT LEARNING's negligence or intentional acts under this Agreement. Subject to any immunities provided by law, SCHOOL DISTRICT shall likewise, protect, defend, indemnify and hold WATERFRONT LEARNING harmless from and against any and all costs, expenses (including reasonable attorney's fees) liabilities, losses, damages, suits, actions, fines, penalties, claims or demands of any kind arising out of or in any way connected with the SCHOOL DISTRICT's negligence or intentional acts under this Agreement.

11. **Governing Law.** The Agreement shall be construed under, and in accordance with the laws of the Commonwealth of Pennsylvania.

12. **Enforceability of Provisions.** In the case that any one or more of these provisions in this Agreement shall, for any reason, be held invalid, illegal, or unenforceable in any respect, it shall only affect such provision(s) and not affect all other portions of this Agreement. The portions of this Agreement that were unaffected shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

13. **Sole Agreement of Parties.** This Agreement constitutes the sole and only Agreement of the Parties involved and supersedes any prior understanding or written or oral agreement between the Parties respecting the subject matter contained within.

ATTEST:

ALLEGHENY INTERMEDIATE UNIT

_____ BY _____

Date: _____

ATTEST:

UPPER ST. CLAIR SCHOOL DISTRICT

_____ BY _____

Date: _____

2021-2022 AIU3 SCHOOL DISTRICT PRICING

ADDENDUM

ELEMENTARY OPTIONS: GRADES K-6

Full-Time Offerings*: Includes PA highly qualified teacher, technology package**, content, Genius SIS access, and correlating supports for 10 months. Free grace period of 13 calendar days is available. A \$55 hardware service charge will be applied for grace period returned technology.

K-5 EDGENUITY OPTIONS:	2021-2022 PRICE:
K-5 EDGE/ WFL Teacher (Grades K-5; with 1 live weekly lesson, and on-demand support & advising). Workbooks are included.	\$4,630.00/year \$2,315.00/semester
K-5 EDGE (Grades K-5; Vendor Teacher, online content and workbooks)	\$4,450.00/year \$2,225.00/semester
K-5 EDGE Content License: Full-time student content only single license Professional development is required. Student needs printer/scanner/workbooks.	\$950.00/year + PD \$480.00/ semester + PD
K-5 EDGE Districtwide Site License implementation (500 students+); District teacher of record, up to six courses (workbooks are district responsibility) ***Genius SIS is not included with this option*** No semester pricing	\$202.00/year/student PD is required
ACCELERATE EDUCATION OPTIONS:	2021-2022 PRICE:
Accelerate (Grades K-6; Vendor Teacher, online content - core courses, plus specials). Workbooks are included.	\$4,425.00/year \$2,215.00/semester
Accelerate (Grades K-6; WFL Teacher, core courses, plus specials) Fulltime seat license includes up to 6 courses/per student/per semester. Workbooks are included.	\$4,205.00/ year \$2,105.00/ semester
Accelerate (Grades K-6; core courses, plus specials) Fulltime seat license includes up to 6 course/ per student/ per semester. ** Content only; District Teacher required.	\$570.00/ year
Accelerate Education Site Licenses (Tier 1-4 prices based on number of students)	Based on Tier + PD

*Students needing to extend studies beyond June 3, 2022 can be extended until August 5, 2022 for an additional quarterly fee.

**Students not needing the Technology Package will be afforded a \$225.00 quarterly tuition reduction.

^^ K-5 Edge grades are issued on a semester basis; Accelerate Education grades are issued on a quarterly basis.

Full-Time Offerings*: Includes PA highly qualified teacher, technology package**, content, Genius SIS access, and correlating supports for 10 months. Free grace period of 13 calendar days is available. A \$55.00 hardware service charge will be applied for grace period returned technology.

PEARSON OPTIONS:	2021-2022 PRICE:
Pearson Online (Grades K-6; with Live-Tutoring, and direct instruction as needed; core courses, plus specials).	\$1,460.00/quarter \$2,925.00/semester
Pearson Online/ WFL Teacher (Grades K-6; with 1 live weekly lesson and direct instruction as needed; core courses, plus specials).	\$1,115.00/quarter \$2,230.00/semester
Pearson Concurrent License; Premium Concurrent License ^^	\$485.00/ year (CEL) + PD \$665.00/year (PCEL) + PD
Pearson Online Single Course Seat/ WFL Teacher (Grades K-6) ^^	\$460.00/ year
Elementary Elective Package (Grades K-6: Choice of Art, Music, Health/PE, Intro to Tech) 9 weeks	\$230.00/ per course
Supplemental Courseware - Course Seat Licensing with District Teacher Minimum license purchase per license option; Course catalog varies by selected option	Request a price quote

*Students needing to extend studies beyond June 3, 2022 can be extended until August 5, 2022 for an additional quarterly fee.

**Students not needing the Technology Package will be afforded a \$225.00 quarterly tuition reduction.

^^ Live Tutoring can be added for additional charge.

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2021-2022 AIU3 SCHOOL DISTRICT PRICING ADDENDUM

PURPOSE PREP SEL COURSES/SITE LICENSE:	2021-2022 PRICE:
Purpose Prep Elementary Classroom Bundle (includes pre-recorded PD webinar) 1 Teacher license and up to 30 students	\$1,580.00/ year 31+ students = \$50.00/ student + PD
Site license - 251-500 enrollments, 15 Teachers	\$6,610.00/ year + PD
Site license – 501-750 enrollments, 25 Teachers	\$7,500.00/ year + PD
Site license– 751-1000 enrollments, 50 Teachers	\$9,920.00/ year + PD

Student Remediation Options: Includes license/content only;

STUDENT REMEDIATION SERVICES:	2021-2022 PRICE:
Edgenuity MyPath (Secondary) and Pathblazer (Elementary) Intervention Programs	Request a price quote

Professional Development Services:

- a) Professional Development Packages – Pricing dependent on package options/synchronous support/vendor solutions
- b) Half Day Training / PD \$450.00; Full Day Training / PD \$900.00

Genius SIS Implementation (Additional PD required): Options to use Genius in coordination with your license purchase(s) exist. Please call for additional information. Costs include \$1,500.00 for the initial set-up, required professional development and training, and a recurring fee of \$5.00/student/course/quarter. *** Tiered District Site Licenses based on full year and semester options.

Request price quote ***

Other Information

- a) **Technology Package Only (Laptop, bag, mouse, headset, and Internet access; grace period does not apply)**
\$440.00/quarter
- b) Costs vary based on vendor licensing, agreements, and option availability with Waterfront Learning.
- c) Some courses require additional material fees; costs shown do not include textbooks, additional software, or testing fees.
- d) **Free Trial** – A free, 13 calendar day trial is available at the time of initial enrollment; however, a \$55.00 hardware service charge will be assessed for equipment delivery & return for students withdrawing during the free trial period. The opportunity for a free trial period applies only to coursework, not the technology package.
- e) **Tuition Charges** – Tuition is charged as indicated above based on the courses and services requested. If the participation period exceeds the defined length of enrollment, additional tuition will be assessed.
- f) **Extension Fees** – In the event that an extension is desired for a student, written notification must be provided to the program prior to the last week of scheduled enrollment. If notification is received within the last week of the course, a \$55.00 processing fee will be assessed per student /per quarter.
- g) **Student Support Services** – It is expected that the district will monitor and support any identified online learner (special education or ELL). Should the district indicate that assistance from the program is desired for support services, data collection, goal monitoring, or ELL instruction, additional charges would apply.
 - Special Education Fees for Service:**
Full-Time Students: \$1,025.00/semester Single Course Students: \$235.00/semester/course
 - EL Fees for Service:**
\$2,160.00 / semester (cost includes weekly live support and instruction, materials, supervision, data analysis and communication)
- h) **Single Section Enrollment** – Students will not be permitted to enroll in two sections of the same course at the same time (example: Algebra Q1 and Algebra Q2). Students MUST finish one section of a course before beginning another.
- i) **Internet Access Reimbursement** – The program will utilize Internet reimbursement at a rate of up to \$35.00/month as the default for all full-time students requesting equipment. Should a MiFi device be requested and approved, the use will be monitored. All texting and international charges will be billed back to the district. Any device not showing use for two consecutive billing cycles will be deactivated.
- j) **Curriculum Modifications** – Student specific course activity adjustments are included in tuition charges. Curriculum alignment, customization, or modification resulting in more than 25% of curriculum modification or removal, or the

* 2021-2022 prices are subject to change without notice.

2021-2022 AIU3 SCHOOL DISTRICT PRICING ADDENDUM

combining of multiple quarters of content are subject to a \$55.00 course customization fee. Should assistance with district-wide curriculum alignment and modification be needed, charges of \$900.00(full-day) and \$450.00 (half-day) would apply.

- k) **Communication Standards and Protocols** - The Program strives to respond to communications within one business day, and award final course credit within two business days of the identified course end date. Additional, targeted customer service goals include the communication of needs and requests of the participating schools and liaisons to the contracted vendors. Should information, special requests, or modifications be needed, the identified district liaison should communicate those needs, in writing, to WFLHelp@aiu3.net. The Program will then collaborate with contracted parties to achieve the desired request. It is not the expectation of the Program that the required school district identified liaison or other identified representative need to work directly with Waterfront Learning contracted vendors.

- l) **Hardware Replacement Fees** – In the event that program provided hardware is not returned or returned in irreparable condition within 30 days of withdrawal from the program, the district will be assessed equipment replacement fees for missing or irreparable equipment at the rates shown below:

◆ **Total Package Replacement Fee: \$1,170.00**

◆ Laptop (with Warranty): \$1,040.00

◆ Bag: \$30.00 ◆ Headset: \$15.00 ◆ Power Supply: \$75.00 ◆ Mouse: \$10.00

2021-2022 AIU3 SCHOOL DISTRICT PRICING ADDENDUM

SECONDARY OPTIONS: GRADES 6-12

Full-Time Offerings*: Includes PA highly qualified teacher, technology package**, content, Genius SIS access, and correlating supports for 10 months. Free grace period of 13 calendar days is available. A \$55.00 hardware service charge will be applied for grace period returned technology.

OPTIONS:	2021-2022 PRICE:
Edgenuity (Grades 6-12; Up to 7 courses with live on-demand support & coaching);	\$1,207.00/quarter
Pearson (Grades 6-12; Up to 8 courses with Live-Tutor Services)	\$1,445.00/quarter
Accelerate Education (Grades 6-12; Up to 6 courses/ per student/ per semester with AE instructional services).	\$1,150.00/quarter \$2,300.00/ semester
Technology Package Only (Laptop, bag, mouse, headset, and Internet access; grace period does not apply)	\$440.00/quarter

*Students needing to extend studies beyond June 3, 2022 can be extended until August 5, 2022 for an additional quarterly fee.

**Students not needing the Technology Package will be afforded a \$225.00 quarterly tuition reduction.

Part-Time Offerings: Includes teacher, content, and correlating supports for time period indicated. Full tuition charged at the time of enrollment; 13 calendar day grace period available.

OPTIONS:	2021-2022 PRICE:
Edgenuity– Full Year Core/Elective/ AP (10 month access) ** Additional materials may be required	\$635.00
Edgenuity — Semester Core/Elective (5 month access) ** Additional materials may be required	\$400.00
Pearson – Full year core course/ AP (10 month access) ^ Live-Tutor additional fee	\$836.00
Pearson – Semester Core/Elective/ AP (5 month access) ^ Live-Tutor additional fee	\$425.00
Accelerate Education – Full year core course/AP (10 month access)	\$560.00
eDynamic Learning – Semester Elective (5 month access)	\$280.00
Drivers Theory – Quarter (9 week access)	\$120.00

NOTE:Quarterly grades are not issued for MS/HS Pearson course or for AP courses, or World Languages, taken through Edgenuity.

Twelve Month Licensing Options (Training/PD Required): Includes license/content only.

LICENSING:	2021-2022 PRICE:
Edgenuity – Concurrent; Includes access to Core Content, General Electives, AP, Credit Recovery, Career Electives, Test Prep/Remediation	\$660.00 + PD
Edgenuity – Concurrent; Includes access to all courses above plus Middlebury World Languages	\$770.00 + PD
Accelerate Education PL 6-12 Fulltime Seat License	\$420.00/ year + PD
Accelerate Education Site Licenses (Tier 1-4 prices based on number of students)	Based on Tier + PD
Purpose Prep – SEL Courses – Single Subject Concurrent License	\$315.00 + Webinar
Purpose Prep – SEL Site Licenses (Tier 1-6 prices based on number of students)	Based on Tier + PD
Pearson– Concurrent; Includes access to 700 courses	\$485.00 + PD
Pearson – Concurrent; Includes access to all courses plus World Languages	\$665.00 + PD
eDynamic – Single Course License	\$85.00 + PD
CTE Digital Library Site License (Tier prices based on site population)	Based on Tier
Edgenuity – Site License (Maximum of 1001-2500 students building wide)	\$26,550.00 + PD
Edgenuity – Site License (Maximum of 501-1000 students building wide)	\$20,700.00 + PD
Edgenuity – Site License (Maximum of 1-500 students building wide)	\$18,150.00 + PD

Student Remediation Options: Includes license/content only;

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2021-2022 AIU3 SCHOOL DISTRICT PRICING ADDENDUM

STUDENT REMEDIATION SERVICES:	2021-2022 PRICE:
Edgenuity MyPath (Secondary) and Pathblazer (Elementary) Intervention Programs	Request a price quote

Professional Development Services:

- a) Professional Development Packages – Pricing dependent on package options/synchronous support/vendor solutions
- b) Half Day Training / PD \$450.00; Full Day Training / PD \$900.00

Genius SIS Implementation (Additional PD required): Options to use Genius in coordination with your license purchase(s) exist. Please call for additional information. Costs include \$1,500.00 for the initial set-up, required professional development and training, & a recurring fee of \$5.00/student/course/quarter. *** Tiered District Site Licenses based on full year and semester options.

Request price quote ***

Other Information

- a) Costs vary based on vendor licensing, agreements, and option availability with Waterfront Learning.
- b) Some courses require additional material fees; costs shown do not include textbooks, additional software, or testing fees.
- c) **Free Trial** – A free, 13 calendar day trial is available at the time of initial enrollment; however, a \$55.00 hardware service charge will be assessed for equipment delivery & return for students withdrawing during the free trial period. The opportunity for a free trial period applies only to coursework, not the technology package.
- d) **Tuition Charges** – Tuition is charged as indicated above based on the courses and services requested. If the participation period exceeds the defined length of enrollment, additional tuition will be assessed.
- e) **Extension Fees** – In the event that an extension is desired for a student, written notification, must be provided to the program prior to the last week of scheduled enrollment. If notification is received within the last week of the course, a \$55.00 processing fee will be assessed per student /per quarter.
- f) **Student Support Services** – It is expected that the district will monitor and support any identified online learner (special education or ELL). Should the district indicate that assistance from the program is desired for support services, data collection, goal monitoring, or ELL instruction, additional charges would apply.
 - a. **Special Education Fees for Service:**
 - i. Full-Time Students: \$1,025.00/semester
 - ii. Single Course Students: \$235.00/semester/course
 - b. **EL Fees for Service:**
 - i. \$2,160.00/ semester (cost includes weekly live support and instruction, materials, supervision, data analysis and communication)
- g) **Single Section Enrollment** – Students will not be permitted to enroll in two sections of the same course at the same time (example: Algebra Q1 and Algebra Q2). Students MUST finish one section of a course before beginning another.
- h) **Internet Access Reimbursement** – The program will utilize Internet reimbursement at a rate of up to \$35.00/month as the default for all full-time students requesting equipment. Should a MiFi device be requested and approved, the use will be monitored. All texting and international charges will be billed back to the district. Any device not showing use for two consecutive billing cycles will be deactivated.
- i) **Curriculum Modifications** – Student specific course activity adjustments are included in tuition charges. Curriculum alignment, customization, or modification resulting in more than 25% of curriculum modification or removal, or the combining of multiple quarters of content are subject to a \$55.00 course customization fee. Should assistance with district-wide curriculum alignment and modification be needed, charges of \$900.00 (full-day) and \$450.00 (half-day) would apply.
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 - ◆ Laptop (with Warranty): \$1040.00
 - ◆ Bag: \$30.00 ◆ Headset: \$15.00 ◆ Power Supply: \$75.00 ◆ Mouse: \$10.00

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Memo

To: Dr. Rozzo, USCSD Board Members
From: Scott Burchill
Date: September 13, 2021
RE: Surplus/Obsolete Equipment

Administration requests to declare the following equipment as surplus/obsolete:

Ft. Couch Middle School - One Baldwin Hamilton Piano, USCSD product # 001401

I recommend the Board declare this equipment surplus and that the administration be authorized to sell, exchange, dispose, or donate in accordance with the provisions in Board Policy #706.1, Sale or Disposal of Surplus Property, Equipment, Supplies and Textbooks.

Upper St. Clair School District**District Administration Building**

1775 McLaughlin Run Road

Upper St. Clair, Pa. 15241

412.833.1600 | www.uscsd.k12.pa.us



Customizing Learning,
Nurturing Potential...
Delivering Excellence

Baker Elementary · Eisenhower Elementary · Streams Elementary · Boyce Middle School · Fort Couch Middle School · Upper St. Clair High School

Memo

To: Dr. John Rozzo and Board Members

From: Scott P. Burchill *SPB*

Date: September 13, 2021

RE: Contracts for natural gas supply

The current natural gas service contracts expire on August 31, 2022. The AIU Gas and Electric Consortium has reviewed the natural gas market conditions and recommends a new contract through August 2025.

All schools, except for Streams, use natural gas as the heating source. Streams is an all-electric building. Peoples Gas purchased Equitable a few years ago but is still billed separately. Boyce MS will require its own contract. The remaining buildings were already in the Peoples Natural Gas delivery network. Currently, all facilities receive natural gas from UGI Energy Services, LLC.

The AIU Gas and Electric Committee recommends that Districts approve a new contract with UGI Energy Services, LLC at NYMEX - \$.44 Dth for both service areas. This renewal Basis Price will show a savings of \$0.05/Dth compared to our current contract rate of \$(0.39)/Dth.

	Current Natural Gas Contract from 9/1/2019 to 8/31/2022		Proposed Natural Gas Contract from 9/1/2022 to 8/31/2025
UGI (Equitable)	NYMEX minus \$.39 Dth	UGI (Equitable)	NYMEX minus \$.44 Dth
UGI (Peoples)	NYMEX minus \$.39 Dth	UGI (Peoples)	NYMEX minus \$.44 Dth

Administration is recommending the approval of the proposed contracts through August 2025.

Please do not hesitate to contact me with any questions or comments.



Customizing Learning,
Nurturing Potential...
Delivering Excellence

Memo

To: Dr. John Rozzo, USC Board Members

From: Scott P. Burchill *SPB*

Date: September 13, 2021

RE: FINANCIAL SUMMARY AND PRELIMINARY FINANCIAL STATEMENTS FOR THE PERIOD ENDED AUGUST 31, 2021 (PRELIMINARY AND UNAUDITED)

Financial statements for the General Fund, Capital Reserve Fund and Construction Fund for the period ended August 31, 2021, are enclosed for your review. The first Cafeteria Fund report will be for the period ending September 30, 2020. The reports reflect the realized revenues and expenses incurred from July 1, 2021, through August 31, 2021.

GENERAL FUND

	2021-22	2021-22 through August 31, 2021		2020-21	2020-21 through August 31, 2020	
<i>(in millions of dollars)</i>	Budgeted	Actual	% of Budget	Budgeted	Actual	% of Budget
Current Real Estate Revenues	\$62.39	\$43.51	70%	\$59.53	\$34.10	57%
EIT	\$6.01	\$0.92	15%	\$5.67	\$0.48	8%
All Other Local Revenues	\$3.32	\$0.42	13%	\$3.53	\$0.26	7%
State Revenues	\$18.85	\$3.24	17%	\$18.33	\$3.14	17%
Federal Revenues	\$1.31	\$0.00	0%	\$0.48	\$0.00	0%
All Other	\$0.00	\$0.00	0%	\$0.00	\$0.00	0%
Total Revenues	\$91.88	\$48.09	52%	\$87.54	\$37.98	43%
Expenditures	\$91.880	\$11.70	13%	\$87.800	\$10.67	12%
Revenues less Expenditures	\$0.000	\$36.39		(\$0.260)	\$27.31	
Balance Sheet	As of August 31, 2020	As of August 31, 2021 (unaudited)				
Cash and Marketable Securities	\$39,357,691	\$50,207,617				
Total Assets	\$43,552,391	\$54,735,139				
Total Liabilities	\$6,826,252	\$6,990,137				
Nonspendable Reserves	\$0	\$523,908				
Adjustment to Fund Balance	\$27,312,559	\$37,807,513				
Fund Balance	\$9,413,580	\$9,413,581				

Of note, the General Fund revenue is ahead of last year on a percentage basis. Total real estate and earned income taxes collected are 12% ahead of the prior year. Expenditures are slightly ahead of last year on a percentage basis, at 13%.

CAPITAL RESERVE FUND

	2021-22	2021-22 through August 31, 2021	2020-21	2020-21 through August 31, 2020
Revenues	\$270,000	\$0	\$270,000	\$14
Expenditures	\$276,497	\$0	\$305,000	\$23,490
<i>Net</i>	<i>(\$6,497)</i>	<i>\$0</i>	<i>(\$35,000)</i>	<i>(\$23,476)</i>
	As of August 31, 2020	As of August 31, 2021 (unaudited)		
Cash and Marketable Securities	\$128,171	\$93,275		
Total Assets	\$128,171	\$93,275		
Total Liabilities	\$50,777	\$0		
<i>Total Reserves</i>	<i>\$77,395</i>	<i>\$93,275</i>		

CONSTRUCTION FUND

	2021-22 through August 31, 2021		2020-21 through August 31, 2020		
Revenues	\$2,517,324		\$3,412		
Expenditures	\$1,134,295		\$169,355		
<i>Net</i>	<i>\$1,383,029</i>		<i>(\$165,943)</i>		
		As of August 31, 2020		As of August 31, 2021 (unaudited)	
Cash and Marketable Securities		\$1,968,306		\$3,613,218	
Total Assets		\$1,968,306		\$3,613,218	
Total Liabilities		\$1,275,440		\$904,691	
<i>Fund Balance</i>		<i>\$692,866</i>		<i>\$2,708,527</i>	

BUDGET TRANSFERS

Budget transfers for the 2020-21 school year in the amount of \$349,855.76 are presented for review and approval. Budget transfers for the current school year will be presented at the October board meeting.

BILL LIST

The Bill Lists will be presented at the September 28, 2021, board meeting for your review and approval.

UPPER ST CLAIR SCHOOL DISTRICT
GENERAL FUND
AUG 31, 2021
PRELIMINARY UNAUDITED

OBJECT TITLE	AUDITED	UNAUDITED
ASSETS	AUG 31, 2020	AUG 31, 2021
PETTY CASH	2,370	2,370
INVEST-PLGIT	50,145	50,158
INVEST-PSDLAF	39,303,853	50,153,774
INVEST-CITIZENS	-	-
INVEST-INVEST	1,323	1,325
INTERFUND RECEIVABLE	-	194,843
ACCOUNTS RECEIVABLE	76,119	29,113
STATE SUBSIDIES REC	2,701,972	2,920,737
FEDERAL SUB - RECEIVABLE	73,507	20,272
EARNED INCOME REC	-	-
DEL TAX RECEIVABLE & OTHER RECOV DISB	1,343,104	1,362,546
PREPAID EXPENSES	-	-
TOTAL ASSETS	43,552,391	54,735,139
LIABILITIES		
INTERFUND A/P	24,897	-
ACCTS PAYABLE	-	-
RESERVE FOR ENCUMBRANCES	178,798	68,857
ACCRUED SALARIES & BENEFI	-	-
PAYROLL/WITHHOLDINGS	4,898,240	5,154,673
DEFERRED REVENUE	1,724,316	1,766,608
TOTAL LIABILITIES	6,826,252	6,990,137
RESERVES		
NONSPENDABLE ENCUMBRANCES	-	523,908
NONSPENDABLE PREPAID	-	-
ADJUSTMENT TO FUND BALANCE	27,312,559	37,807,513
ASSIGNED TO SECURITY	300,000	300,000
ASSIGNED TO CAPITAL RESERVE	500,000	500,000
ASSIGNED TO OPEB	2,750,000	2,750,000
UNASSIGNED FUND BALANCE	5,863,581	5,863,581
TOTAL RESERVES	36,726,140	47,745,002

USC SCHOOL DISTRICT

Memo

To: Dr. Rozzo, USC Board Members
 From: Scott P. Burchill
 Date: September 28, 2021
 RE: SUPPLEMENTAL FINANCIAL REPORT

BILL LIST

The Supplementary Bill Lists are enclosed for your review and approval.

2021-22	GENERAL FUND 10	CAPITAL RSV. FND. 31	CONSTRUCTION FND. 36	SCHOOL LUNCH FND. 50
MANUAL CHECKS	\$2,018,774.32		\$945,183.70	
BILL LIST	\$831,610.74		\$127,248.08	\$67,518.69
TOTAL	\$2,850,385.06	\$0.00	\$1,072,431.78	\$67,518.69
2020-21	GENERAL FUND 10	CAPITAL RSV. FND. 31	CONSTRUCTION FND. 36	SCHOOL LUNCH FND. 50
MANUAL CHECKS	\$146,793.27			
BILL LIST				
TOTAL	\$146,793.27	\$0.00	\$0.00	\$0.00

CREDIT CARD BILL

The credit card bill for August purchases:

\$183.00	Pass Through	\$114.65	Curric Develop
\$99.00	Elem Music	\$246.52	Staff Develop
\$252.31	MS Math	\$779.06	Superintendent
\$148.50	MS Social Studies	\$57.99	EIS Principal
\$75.80	HS Language Arts	\$39.98	BO Principal
\$26.95	HS World Lang	\$11.79	HS Principal
\$551.91	HS Science	\$13.56	Business Office
-\$500.00	HS Music	\$81.03	Ops & Maint
\$90.83	HS Art	\$731.84	COVID
\$6,323.87	Industrial Arts	\$500.00	Transportation
\$474.64	FACS	\$5,573.34	Marching Band
\$149.95	Learning Support		
\$1,224.74	Technology	\$17,251.26	AUGUST