



UPPER ST. CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Mr. Patrick A. Hewitt, President • Mr. Phillip J. Elias, Vice President • Mrs. Amy L. Billerbeck
Mrs. Barbara L. Bolas • Mrs. Jennifer L. Bowen • Dr. Daphna Gans • Mr. Louis P. Mafrice, Jr.
Mrs. Angela B. Petersen • Mrs. Jennifer A. Schnore
Dr. John T. Rozzo, Superintendent • Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Monday, October 11, 2021 @ 7:00pm
District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a special Board meeting of the Board of School Directors was held on October 11, 2021 in the District Administration Board Room.

School Board Members:

Mr. Patrick Hewitt, President (in-person)
Mr. Phillip J. Elias, Vice-President (in-person)
Mrs. Amy Billerbeck (in-person)
Mrs. Barbara L. Bolas (not in attendance)
Mrs. Jennifer L. Bowen (in-person)
Dr. Daphna Gans (in-person)
Mr. Louis P. Mafrice Jr. (in-person)
Mrs. Angela Peterson (in-person)
Mrs. Jennifer Schnore (in-person)

School Personnel:

Dr. John T. Rozzo, Superintendent (in-person)
Dr. Sharon K. Suritsky, Assistant/Deputy Superintendent (virtual)
Mrs. Amy Pfender, Assistant Superintendent (virtual)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (virtual)
Mr. Scott Burchill, Director of Business & Finance (virtual)
Dr. Lou Angelo, Director of Operations & Facilities (virtual)
Mr. Raymond Berrott, Director of Technology (virtual)
Dr. Judith Bulazo, Director of Curriculum and Development (not in attendance)
Mrs. Cassandra Doggrell, Director Special Education (not in attendance)
Dr. Lauren Madia, Assistant Director of Pupil Services (virtual)
Mr. Bradley Wilson, Director of Strategic Initiatives (virtual)
Mrs. Jocelyn Kramer, Solicitor (in-person)
Mrs. Sarah MacDonald, Board Stenographer (virtual)
R.J. Shontz, Student Board Representative (virtual)
Ashvita Saxena, Student Board Representative (virtual)

Call to Order

(Hewitt, School Board President)

Mr. Hewitt called the meeting to order at approximately 7:23pm.

Resident's Comments - (Regarding Voting Agenda items only)

Note: As per Guidelines for Resident's Comments, please state your name and address and limit your comments to three minutes.

There were no Resident's Comments at this time.

Approval of Agenda

(Hewitt, School Board President)

MOTION: By Bowen: I move that the Board approve the Agenda, as presented. Seconded by Gans and carried by unanimous voice vote.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. Approval of Personnel Listings

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the Personnel Listings, he mentioned that matters of note were the resignation of the Athletic Director, Dr. Kevin Deitrick and the retirement of Mr. Steven Nicklas.

MOTION: By Gans: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Petersen and carried by unanimous voice vote.

b. Approval of an Agreement with Intertek PSI to Conduct Testing of Concrete Thickness

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reported that a project manager from P.J. Dick has raised concerns regarding the sidewalk thickness at the High School campus. He advised that core concrete samples will be extracted and thickness will be tested on those samples.

Mr. Mafrice asked how big the samples of concrete will be that are taken from the sidewalks. Mr. Carson advised the samples will be less than two inches.

MOTION: By Petersen: I move that the Board approve an agreement with Intertek PSI to for concrete thickness testing, according to the attached Schedule of Service and Fees, subject to final terms acceptable to the Superintendent and Solicitor. Seconded by Elias and carried by unanimous voice vote.

c. Approval of Contract with Comcast for Phone Lines

(Berrott, Director of Technology)

Mr. Berrott reported that he is requesting approval of a Contract with Comcast for phone lines. He noted the contract will allow the District to diversify the emergency communication phone lines and the pricing is the same as the District's current provider.

MOTION: By Elias: I move that the Board approve a two-year Agreement with Comcast for phone line service, with automatic renewals after the initial term, subject to final terms acceptable to the Solicitor and Superintendent. Seconded by Billerbeck and carried by unanimous voice vote.

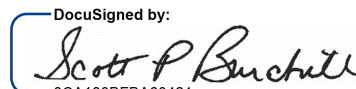
Adjournment

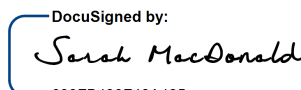
(Hewitt, School Board President)

The meeting was adjourned at approximately 7:15pm.

DocuSigned by:

9F85FC6B4717408...
Patrick A. Hewitt, President
BOARD OF SCHOOL DIRECTORS

DocuSigned by:

8CA180BFBA60421...
Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

DocuSigned by:

633FB430F48A425...
Submitted by: Sarah MacDonald
SCHOOL BOARD STENOGRAPHER

Peronnel List**Board Meeting****October 11, 2021****ELECTION**

Staff Name	Location	New Assignment	New Assignment Status	Effective Date
Banbury, Lisa	Substitute	Substitute Teacher (ETC)	Substitute	10-12-21
Bradford, Lauren	High School	Volunteer Sponsor: Girls Gymnastics	Volunteer	2021-2022 School Year
Capers, Wayne	Substitute	Substitute Teacher (ETC)	Substitute	10-12-21
Hein, Robert	Substitute	Substitute Teacher (certified)	Substitute	10-12-21
Himber, Sadie	Bus Garage	1.0 Bus Attendant	PT	10-04-21
Houdin, Julien	Boyce	Nutrition Center Cook	PT	10-11-21
Meek, Barbara	Substitute	Substitute Nurse	Substitute	10-06-21
Merchant, Joseph	Bus Garage	Substitute Van Driver	PT	10-21-21
Morgan, Jessica	Ft. Couch	Annual Weekly Substitute (AWS) Teacher	Substitute	10-11-21
Nassar, Kate	High School	Coach: Unified Indoor Bocce Ball	ECA	2021-2022 School Year
Rach, Judith	High School	1.0 Teacher Aide	FT	10-20-21
Taylor, Elizabeth	Substitute	Substitute Teacher (ETC)	Substitute	10-05-21
Thomas, Amber	Substitute	Substitute Teacher (certified)	Substitute	10-12-21
Wagner, Anne	High School	Coach: Unified Indoor Bocce Ball	ECA	2021-2022 School Year

CHANGE OF STATUS

Staff Name	Location	Current Assignment	Current Assignment Status	New Assignment	New Assignment Status	Effective Date
Autieri, Tonia	Boyce	1.0 School Counselor	FT	Leave	Leave	Beginning 10-08-21
Beard, Garrett	Ft. Couch	Middle School Athletic Coordinator	ECA	Middle School Athletic Coordinator	ECA	2020-2021 School Year

Nemec, Thomas	Eisenhower	1.0 Head Custodian	FT	Leave	Leave	Beginning 9-23-21
Patel, Rachelle	Boyce	Nutrition Center Cook (Ft. Couch)	PT	Nutrition Center General Worker (Boyce)	PT	10-11-21
Snowden, James	Eisenhower	1.0 Custodian	FT	Temporary Head Custodian	FT	10-01-21

RETIREMENT

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Nicklas, Steven	Boyce	1.0 Elementary Teacher	FT	01-20-22

RESIGNATION

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Dietrick, Kevin	High School	Athletic Director	FT	10-18-21
Mayfield, Justin	High School	Assistant Coach: Lacrosse	ECA	09-27-21
Poling, Ailsa	Boyce	1.0 Elementary Teacher (LTS for K. Pascarella)	LTS	10-19-21
Strawn, Brooke	Substitute	Substitute Teacher (certified)	Substitute	09-30-21

INFORMATION ONLY

Ellis, Julia (High School - 1.0 Special Education Teacher (LTS for J. Stone and J. Thompson) - Change effective date FROM First Semester TO 2021-2022 School Year (08-18-21 through LDTR)

Long, Leslie (High School - 1.0 Math Teacher (LTS for S. Strayer) - Change effective date FROM 08-18-21 through 01-14-22 TO 2021-2022 School Year (08-18-21 through LDTR)

Rennhoff, Johanna change assignment FROM High School .4 Spanish/.6 German TO High School 1.0 German effective 08-18-21

Strayer, Shannon (High School - 1.0 Math Teacher) Change leave FROM 1st semester 2021/2022 school year TO 2021/2022 School Year

Zuch, Hannah (High School) - Extend LTS contract FROM 08-18-21 through 11-19-21 TO 08-18-21 through 01-14-22

EE ID# 1725 - Administrative Paid Leave of Absence, Change FROM 09-13-21 through 10-01-21 TO 09-13-21 through TBD

SCHEDULE OF SERVICE AND FEES

Field Coring Services and Associated Laboratory Testing

Coring Operations - 2-Man Coring Crew- 32 hours @ \$110/hour	\$3,520.00
Equipment Rental – 4 day @ \$300/day	\$1,200.00
Vehicle Charge – 4 day @ \$20/day	\$80.00
Clerical Services – 2 hours @ \$40/hour	\$80.00
Project Manager/Report Review – 3 hours @ \$120/hour	\$360.00
Thickness of Concrete Cores – 20 cores @ \$50/core	\$1,000.00
Estimated Total:	\$6,240.00

PSI, INC. • SCHEDULE OF SERVICES AND FEES CONSTRUCTION QUALITY CONTROL EFFECTIVE JANUARY 1, 2021

FIELD INSPECTION AND TESTING SERVICES

Senior Engineering Technician	per hour	\$ 43.00
a. Flagging and directing of traffic during coring operations		
Two-Man Coring Crew	per hour	\$ 110.00
a. Performing of coring operations and inspections		
b. Sample transportation		

FIELD TESTING EQUIPMENT

Vehicle Charge	per day	\$ 20.00
Coring Equipment Rental	per day	\$ 300.00

LABORATORY TESTING SERVICES

Concrete, Asphalt Cores		
Laboratory compression testing of cored cylinders (ASTM C-39)	Each	\$ 70.00
Laboratory testing to determine chloride ion content of cored cylinders, per inch (ASTM C-1218)	Each	\$ 290.00
Visual Classification and Thickness measuring of cores	Each	\$ 50.00

ADMINISTRATIVE/ENGINEERING SERVICES

Chief/Regional Engineer	per hour	\$ 130.00
Project Engineer/Report Review	per hour	\$ 120.00
Clerical Services	per hour	\$ 40.00

Memo



To: Dr. Rozzo, USCSD Board Members

From: Raymond Berrott 

Date: October 7, 2021

RE: District Phone Lines

In the District, we have two PRIs (Primary Rate Interface, aka large bundle of phone lines over fiber for outgoing and incoming calls) that provide 46 concurrent incoming or outgoing channels for calls. Our current vendor, Windstream, provides that service to our phone system. For emergency lines (fire alarms, elevators, evacuation systems, 911 calls, and backup phone communications), our vendor is Mix Networks. Mix Networks provides calls over our Internet connection and via cellular.

We have been experiencing reliability issues with Mix Networks, which uses the Internet and cellular to provide service (Mix Networks is working on the problems). In addition, we are in the process of improving our cellular network at each school building to provide higher quality cellular service for these emergency lines.

The accident on Hastings Mill Road a few weeks ago severed multiple fiber lines and all of our communications at Baker and Streams. In addition, the accident severed fiber lines that the cellular companies use with their towers in our area. We have an urgent need to diversify our communication lines into multiple vendors.

Comcast has a dedicated physical infrastructure in Upper St. Clair Township and does not rely on the "Internet" or "Cellular" to provide service. They offer the same pricing as our current vendor, \$25 per phone line. We recommend transferring some lines from Mix Networks to Comcast. This will provide the District two emergency phone line providers with the diversification we need to maintain communications throughout the District. The cost is budget neutral since we would be canceling lines with one provider and using a different provider for those same lines.

I recommend the Board approve a two-year agreement with Comcast for phone line service, with automatic renewals after the initial term, contingent upon acceptable documentation to the Superintendent and Solicitor.