



UPPER ST. CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Mr. Phillip J. Elias, President • Dr. Daphna Gans, Vice-President
Mrs. Barbara L. Bolas • Vacant Seat • Mr. Louis P. Mafrice, Jr.
Mr. Michael R. Mascaro • Mrs. Angela B. Petersen • Mrs. Jennifer A. Schnore • Dr. Danielle Z. Wetzel
Dr. John T. Rozzo, Superintendent • Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Monday, June 6, 2022 @ 7:00pm
District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board meeting of the Board of School Directors was held on June 6, 2022 in the District Administration Board Room.

School Board Members:

Mr. Phillip J. Elias, President (in-person)
Dr. Daphna Gans, Vice-President (in-person)
Mrs. Barbara L. Bolas (in-person)
Ms. Kelly P. Hanna (in-person)
Mr. Louis P. Mafrice Jr. (in-person)
Mr. Michael R. Mascaro (in-person)
Mrs. Angela Peterson (in-person)
Mrs. Jennifer Schnore (in-person)
Dr. Danielle Z. Wetzel (in-person)

School Personnel:

Dr. John T. Rozzo, Superintendent (in-person)
Dr. Sharon K. Suritsky, Assistant/Deputy Superintendent (in-person)
Mrs. Amy Pfender, Assistant Superintendent (in-person)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)
Mr. Scott Burchill, Director of Business & Finance (in-person)
Dr. Lou Angelo, Director of Operations & Facilities (in-person)
Mr. Raymond Berrott, Director of Technology (in-person)
Dr. Judith Bulazo, Director of Curriculum and Development (virtual)
Dr. Cassandra Doggrell, Director Special Education (virtual)
Dr. Lauren Madia, Assistant Director of Pupil Services (virtual)
Mr. Bradley Wilson, Director of Strategic Initiatives (virtual)
Mrs. Jocelyn Kramer, Solicitor (in-person)
Mrs. Sarah MacDonald, Board Stenographer (virtual)
Mr. R.J. Shontz, Student Board Representative (in-person)
Ms. Ashvita Saxena, Student Board Representative (in-person)



Sitelogiq Employees (in-person)

Curriculum Leaders and Department Chairs (in-person)

Call to Order

(Elias, School Board President)

Mr. Elias called the meeting to order at approximately 7:27pm.

Residents' Comments - (Regarding Any District Related Items)

(Elias, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.

1. Brooke Tarcson – Recognize and thank Senior Student Board Representative, Mr. R.J. Shontz.

Mr. Elias advised that he would also like to present a gift, from the Board, to Mr. Shontz. He presented Mr. Shontz with a cake and thanked him for doing a great job during his tenure, especially considering it was an unusual two years with COVID.

Mr. Elias thanked Mrs. Tarcson for her words.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. Approval of Personnel Listings

(Carson, Sr. Director of Operations & Administrative Services)

ATTACHED

Dr. Rozzo presented the Personnel Listings and highlighted the recommendation to hire Mrs. Erin Peterson as Fort Couch Middle School Principal. He advised that Mr. Joe DeMar is retiring as Fort Couch Principal, and has been a great leader and will be deeply missed. The recommendation for Mrs. Peterson to fill the Principal slot comes after she has been Assistant Principal of Fort Couch Middle School since 2013, and been in various other roles with the District for years.

Mr. Carson added that Mrs. Peterson is very qualified and will be a great fit for the position. He also advised that the Personnel Listing holds substitute positions and summer work positions.

Mr. Elias reported that the Board will now vote on the Personnel Listing, which includes Mrs. Peterson as Fort Couch Middle Principal.



MOTION: By Bolas: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Hanna and carried by unanimous voice vote.

Mrs. Peterson thanked the Board and Administration. She reported that she is thrilled to step into the leadership role at Fort Couch Middle School, as she considers it home and everyone at the school family. She thanked Dr. Rozzo and Mr. DeMar for taking the chance to hire her and show her how to be a leader, noting she has learned so much from both of them. She reported that she is looking forward to beginning her new role at the building.

b. Authorization to Approve Annual Technology Subscriptions and Appoint Director of Technology as Technology Purchasing Agent

(Berrott, Director of Technology)

ATTACHED

Mr. Berrott reviewed the authorization to approve annual technology subscriptions. He advised that the motion would cover one year renewal subscriptions or licensing agreements, are a part of the budget, follow all bidding requirements, and meet all the requirements of Policy 815. He explained that multi-year contracts will still be submitted to the Board at monthly meetings for approval.

MOTION: By Hanna: I move that the Board authorize the Superintendent or designee to enter into software, subscriptions, or licensing agreements, which meet all of the requirements of Policy 815 - Acceptable use of Internet, Computers, and Network Resources, for a term of one year or less and appoint the Director of Technology as the technology purchasing agent pursuant to Section 807.1 of the School Code. Seconded by Mascaro and carried by unanimous voice vote.

c. Approval of Change Orders for Capital Projects

(Angelo, Director of Operations & Facilities)

ATTACHED

MOTION: By Mascaro: I move that the Board approve the following change orders for Capital Improvement Projects. Seconded by Schnore and carried by unanimous voice vote:

Change Order Number	Vendor	Amount
No. 1	Mele & Mele & Sons, Inc.	\$35,575.00

Dr. Angelo reviewed the Change Orders for Capital Projects, advising that the change order affects Baker Elementary School, Eisenhower Elementary School, and Boyce Middle



School. He explained the change order is for a total of \$35,575.00 and will leave \$16,158.00 in the contingency fund, making the total owed to Mele & Mele & Sons \$552,900.00.

d. Approval of Renewal Contract with Siemens Industry, Inc.

(Angelo, Director of Operations & Facilities)

ATTACHED

Dr. Angelo reviewed the contract renewal with Siemens Industry. The contract is for preventative maintenance and technical support of the Heating, Ventilation, and Air Conditioning (HVAC) systems during the 2022-2023 school year. The total cost is \$144,960.00. He noted the total cost is a 0.5% increase from the current Contract.

MOTION: By Schnore: I move that the Board approve the renewal of the Service Agreement with Siemens Industry, Inc. for preventative maintenance and technical support of Heating, Ventilation, and Air Conditioning (HVAC) systems, during the 2022-2023 school year, at a total cost \$144,960.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mafrice and carried by unanimous voice vote.

e. Approval to Purchase the Following Transportation Vehicles, as Listed

(Angelo, Director of Operations & Facilities)

ATTACHED

- i. One (1) 2023 non-lit 9-passenger Chevrolet Van, sold through Blue Bird Bus Sales Pittsburgh Inc. for \$69,815.00**
- ii. Five (5) 2023 72-passenger Thomas buses, sold through Myers Equipment Corp. for \$111,509.00 each**

Dr. Angelo reviewed the request to purchase the above listed transportation vehicles through the Sourcewell Purchasing Cooperative, for the 2023-2024 school year. The total cost of purchasing the one 2023 non-lit 9 passenger van and five 2023 72-passenger buses is \$627,360.00.

MOTION: By Mafrice: I move that the Board approve the purchase of the above listed Transportation Vehicles, at government pricing through the Sourcewell Purchasing Cooperative, for the 2023-2024 school year, at a total cost of \$627,360.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Petersen and carried by unanimous voice vote.



f. Approval of the Following Staffing Resolutions 2022-01, 2022-02, 2022-03, 2022-04, 2022-05, 2022-06, as Listed:

(Pfender, Assistant Superintendent / Suritsky, Deputy/Assistant Superintendent)

Decrease: 1.0 Baker/Boyce Health Room Aide - (Resolution 2022-01)

Decrease: 1.0 Boyce Health Room Aide - (Resolution 2022-02)

Decrease: 1.0 Boyce Resource Teacher - (Resolution 2022-03)

Increase: 1.0 Boyce Certified School Nurse - (Resolution 2022-04)

Increase: 1.0 High School Science Teacher - (Resolution 2022-05)

Increase: 0.5 Boyce Special Education Teacher - (Resolution 2022-06)

Mrs. Pfender reviewed the above listed staffing resolutions, outlining the need for the increases and decreases of each position.

MOTION: By Petersen: I move that the Board approve Staffing Resolutions 2022-01, 2022-02, 2022-03, 2022-04, 2022-05, and 2022-06, as listed. Seconded by Bolas and carried by unanimous voice vote.

Business & Finance

(Burchill, Director of Business & Finance)

Approval of South Central Area Special Schools Committee, The Pathfinder School

(Burchill, Director of Business & Finance)

ATTACHED

Mr. Burchill reviewed the budget with South Central Area Special Schools Committee, The Pathfinder School for the 2022-2023 school year, in the total amount of \$210,012.00.

MOTION: By Bolas: I move that the Board approve the adoption of the procedure set forth in Section 1704 of the School Code permitting a mail-in ballot and adoption of the operation budget for the South Central Area Special Schools Committee, for the 2022-2023 school year, as set forth in the proposed budget, totaling \$210,012.00. Seconded by Hanna and carried by unanimous voice vote.

Adjournment

(Elias, School Board President)

Mr. Elias adjourned the meeting at approximately 7:51pm.

DocuSigned by:
Sarah MacDonald
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Submitted by: Sarah MacDonald
SCHOOL BOARD STENOGRAPHER

DocuSigned by:
Philip J. Elias
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Philip J. Elias, President
BOARD OF SCHOOL DIRECTORS

DocuSigned by:
Scott P. Burchill
82D7159C66D4497...

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Board Meeting**Personnel List****June 6, 2022****ELECTION**

Staff Name	Location	New Assignment	New Assignment Status	Effective Date
Allen, Elizabeth	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-18-22 through 07-22-22
Anthony, Anastasia	Substitute	Summer ESY Teacher (certified)	Substitute	06-20-22 through 07-08-22
Bowers, Andrew	Ft. Couch	Summer School Teacher: Ft. Couch Leadership Academy	Summer	07-18-22 through 07-22-22
Cagni, Nikolas	Substitute	Summer Substitute Custodian	Substitute	06-13-22
Carlino, Laura	High School	Summer School Teacher: High School Leadership Academy	Summer	07-18-22 through 07-22-22
Carlson, Abigail	Eisenhower	Summer School Teacher: Elementary Reading Lab	Summer	06-20-22 through 07-08-22
Carter, Lee	Substitute	Summer Substitute Custodian	Substitute	06-13-22 through 08-12-2022
Cassano, Tisa	Substitute	Summer ESY Substitute Teacher Aide	Substitute	06-13-22 through 07-29-22
Chahine, Jourdan	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-18-22 through 07-22-22
Cilli, Kristin	Boyce	Summer School Teacher: Boyce STEAM Camp	Summer	07-11-22 through 07-15-22
Clark, Kevin	Boyce	Summer School Teacher: Boyce Leadership Academy	Summer	07-18-22 through 07-22-22
Colella, Nikki	High School	Summer School Teacher: High School Leadership Academy	Summer	07-18-22 through 07-22-22
Covelli, Jaclyn	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-18-22 through 07-22-22
Covelli, Kimberly	Substitute	Summer Substitute Custodian	Substitute	06-13-22 through 08-12-2022
Cramer, Jennifer	Fort Couch	Summer School Teacher: Middle School STEAM Camp	Summer	06-13-22 through 06-17-22
DaVia, Michael	Ft. Couch	Summer School Teacher: Ft. Couch Leadership Academy	Summer	07-18-22 through 07-22-22
Dillie, Pamela	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-18-22 through 07-22-22
Dodd, Charles	High School	Marching Band: Set Designer	ECA	07-01-22 through 08-30-22
Edwards, Benjamin	High School	Summer School Teacher: High School Leadership Academy	Summer	07-18-22 through 07-22-22

Elias, Abigail	Substitute	Summer ESY Substitute Teacher Aide	Substitute	06-13-22 through 07-29-22
Falascino, Caren	Fort Couch	Summer School Teacher: Middle School STEAM Camp	Summer	06-13-22 through 06-17-22
Findley, Rebecca	Baker	Summer School Teacher: Remote Wellness	Summer	06-30-22 through 07-15-22
Frommeyer, Kristin	High School	1.0 School Counselor (Contract)	FT	08-18-22
Garvey, Sherri	Ft. Couch	1.0 Temporary ELA Curriculum Leader (for K. Ruth)	Temporary	07-01-22 through 06-12-23
Gehrlein, William	Boyce	Summer School Teacher: Boyce Leadership Academy	Summer	07-18-22 through 07-22-22
George, Tyler	Boyce	Summer School Teacher: Remote Wellness	Summer	06-30-22 through 07-15-22
Gray, Miranda	High School	Summer School Teacher: Remote Wellness	Summer	06-30-22 through 07-15-22
Gray, Miranda	High School	Summer School Teacher: High School Leadership Academy	Summer	07-18-22 through 07-22-22
Gremba, Justin	Boyce	Summer School Teacher: Boyce Leadership Academy	Summer	07-18-22 through 07-22-22
Hanna, Naomi	Substitute	Substitute Teacher (certified)	Substitute	05-24-22
Henderson, Matthew	Boyce	Summer School Teacher: Boyce STEAM Camp	Summer	07-11-22 through 07-15-22
Hendrickson, Katherine	Streams	Summer School Teacher: Elementary STEAM Camp	Summer	07-18-22 through 07-22-22
Hess, Elizabeth	High School	Summer School Teacher: Remote Wellness	Summer	06-30-22 through 07-15-22
Hess, Elizabeth	High School	Summer School Teacher: High School Leadership Academy	Summer	07-18-22 through 07-22-22
Hoburg, Russell	High School	Summer School Teacher: High School Leadership Academy	Summer	07-18-22 through 07-22-22
Howard, Charleen	Substitute	Substitute Secretary	Summer	06-13-22
Hunsberger, Thomas	Ft. Couch	Summer School Teacher: Ft. Couch Leadership Academy	Summer	07-18-22 through 07-22-22
Junko, Misty	Substitute	Summer School Teacher: Remote Wellness	Summer	06-30-22 through 07-15-22
Khila, Abdel	Boyce	Summer School Teacher: Middle School Reading	Summer	06-20-22 through 07-08-22
Kistler, Lynn	High School	Summer School Teacher: High School STEAM Experience	Summer	06-13-22 through 06-17-22
Kobeski, Christine	Substitute	Summer School Teacher: Back to School Reading	Summer	08-01-22 through 08-05-22
Kyle, Erin	Boyce	Summer School Teacher: Boyce Leadership Academy	Summer	07-18-22 through 07-22-22

Lopez, Julio C. W.	DAB	Technology Department - Student Helper	PT	06-06-22
Luxbacher, Eliza	Ft. Couch	Summer School Teacher: Ft. Couch Leadership Academy	Summer	07-18-22 through 07-22-22
Malinowsky, Michael	Substitute	Summer School Teacher: High School Leadership Academy	Summer	07-18-22 through 07-22-22
Manion, Kara	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-18-22 through 07-22-22
Mauder, Julie	Boyce	Summer School Teacher: Boyce Leadership Academy	Summer	07-18-22 through 07-22-22
McKeever, Katherine	Substitute	Summer Substitute Custodian	Substitute	06-13-22
Mellinger, Dana	Boyce	Summer School Teacher: Remote Wellness	Summer	06-30-22 through 07-15-22
Mellinger, Matthew	Streams	Summer School Teacher: Remote Wellness	Summer	06-30-22 through 07-15-22
Morton, Shawn	High School	Summer School Teacher: Remote Wellness	Summer	06-30-22 through 07-15-22
Nasser, Katelyn	Substitute	Summer ESY Teacher (ETC Substitute)	Substitute	06-13-22 through 07-14-22
Nicholson, Jared	High School	Summer School Teacher: High School Leadership Academy	Summer	07-18-22 through 07-22-22
Nicholson, Jared	High School	Summer School Teacher: Math Credit Recovery	Summer	06-16-22 through 07-29-22 (T/W/Th)
O'Korn, Amy	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-18-22 through 07-22-22
O'Leary, Barbara	Streams	Summer School Teacher: Elementary STEAM Camp	Summer	07-18-22 through 07-22-22
Peck, Alan	Bus Garage	Substitute Van Driver	Substitute	06-24-22
Rach, Judith	Substitute	Summer ESY Teacher Aide	Substitute	06-13-22 through 07-01-22
Radcliffe, Haley	High School	1.0 English Teacher (LTS for E. Robbibaro)	LTS	2022-2023 School Year (08-18-22)
Rauber, Kristin	Eisenhower	Summer School Teacher: Elementary Math Lab	Summer	06-20-22 through 07-08-22
Robbins, Timothy	High School	Summer School Teacher: Remote Wellness	Summer	06-30-22 through 07-15-22
Rose, Kristen	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-18-22 through 07-22-22
Sabolick, Beth	Substitute	Summer Substitute Custodian	Substitute	06-13-22
Schade, Carrie	Streams	Summer School Teacher: Elementary Reading Lab	Summer	06-20-22 through 07-08-22
Schade, Carrie	Streams	Summer School Teacher: Back to School Reading	Summer	08-01-22 through 08-05-22

Schlichting, Jane	Substitute	Summer School Teacher: Remote Wellness	Summer	06-30-22 through 07-15-22
Senneway, Michelle	Ft. Couch	Summer School Teacher: Middle School Math	Summer	06-20-22 through 07-08-22
Stash, Kristen	Substitute	Summer School Teacher: Remote Wellness	Summer	06-30-22 through 07-15-22
Strayer, Shannon	High School	Summer School Teacher: High School Leadership Academy	Summer	07-18-22 through 07-22-22
Tipton, Alexandra	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-18-22 through 07-22-22
Torquato, Stephen	High School	Summer School Teacher: High School Leadership Academy	Summer	07-18-22 through 07-22-22
Valentine, Erika	High School	Summer School Teacher: High School STEAM Experience	Summer	06-13-22 through 06-17-22
Valentine, Erika	High School	Summer School Teacher: High School Leadership Academy	Summer	07-18-22 through 07-22-22
Vasbinder, Corey	Eisenhower	Summer School Teacher: Remote Wellness	Summer	06-30-22 through 07-15-22
Walsh, Tammy	Substitute	Summer ESY Teacher Aide	Substitute	06-13-22 through 07-29-22
Watson, David	High School	Summer School Teacher: English Credit Recovery	Summer	06-16-22 through 07-29-22 (T/W/Th)
Wheeler, Katie	Eisenhower	Summer School Teacher: Elementary STEAM Camp	Summer	07-18-22 through 07-22-22
Williams, Seth	High School	Summer School Teacher: High School STEAM Experience	Summer	06-13-22 through 06-17-22
Yoder, Dawn	Boyce	Summer School Teacher: Middle School STEAM Camp	Summer	06-13-22 through 06-17-22

CHANGE OF STATUS

Staff Name	Location	Current Assignment	Current Assignment Status	New Assignment	New Assignment Status	Effective Date
Cansick, Katie	Eisenhower	1.0 Eisenhower Teacher	FT	Leave	Leave	08-18-22 through 10-04-22
Chothani, Tanya	High School	1.0 Resource Teacher	Contract	1.0 Social Studies Teacher	Contract	08-18-22
Gibson, Constance	High School	1.0 Gifted Teacher (0.5 HS/0.5 Ft. Couch)	Contract	1.0 Gifted Teacher (1.0 High School)	Contract	08-18-22
Gibson, Kathryn	Ft. Couch	1.0 Math Teacher	FT	Leave	Leave	08-18-22 through 11-22-22
Horn, Kathryn	Eisenhower	1.0 Teacher Aide	FT	Leave	Leave	08-18-22 through 12-09-22

Lagania, Yasmina	Ft. Couch	1.0 Math Teacher	FT	Leave	Leave	08-18-22 through 09-28-22
Nemec, Thomas	Eisenhower	1.0 Head Custodian	FT	Leave	Leave	04-25-22 through 06-09-22
Peterson, Erin	Ft. Couch	Assistant Principal	FT	Principal	FT	08-18-22
Reinhardt, David	Bus Garage	Driver	PT	Leave	Leave	05-31-22 through 06-09-22
Royer, Amanda	Streams	1.0 Elementary Teacher	FT	Leave	Leave	09-16-22 through 12-16-22
Stringe, Julie	Baker	1.0 Special Ed Teacher	FT	Leave	Leave	08-22-22 through 01-25-23

REAPPOINTMENT

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Brauer, Max	Substitute	Summer Substitute Custodian	Substitute	06-13-22
Fyola, Jeffrey	Substitute	Summer Substitute Custodian	Substitute	06-13-22
Gaussa, Aidan	Substitute	Summer Substitute Custodian	Substitute	06-13-22
Halpner, Robbie	High School	Marching Band: Front Line/Battery Instructor	ECA	06-07-22 through 11-04-22
Lentz, Tammy	High School	Marching Band: Auxiliary Coordinator	ECA	07-01-22 through 06-23-23
McWilliams, Emily	High School	Marching Band: Visual Instructor/Interim Assistant Director	ECA	06-07-22 through 11-04-22
Ralyea, Kyle	Substitute	Summer Substitute Custodian	Substitute	05-25-22
Reis, Jacob	High School	Marching Band: Percussion Coordinator & Battery Instructor	ECA	07-01-22 through 06-30-23
Schuster, Jacob	High School	Marching Band: Assistant Band Director	ECA	07-01-22 through 06-30-23
Seybert, John	High School	Marching Band: Band Director	ECA	07-01-22 through 06-30-23
Zamperini, Rich	High School	Marching Band: Technical Director	ECA	07-01-22 through 11-04-22

RESIGNATION

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Powell, Harry	Substitute	Substitute Custodian	Substitute	06-10-22

Yurelich, Emily	Substitute	Marching Band - Band Instructor (Auxiliary)	ECA	05-10-22
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INFORMATION ONLY

DelGreco, Elizabeth (Baker - LTS) Change LTS term FROM 11-12-21 through 05-24-22 TO 11-12-21 through LDTR

Fisher, Holly (CSN/CL) Location change from 0.5 Baker/0.5 Boyce to 1.0 Baker, effective 08-18-22

Marshall, Robert (Bus Garage - Bus Driver) Leave of Absence Return to Work 06-03-22

Munchinski, Makayla (Ft. Couch - Head Coach: Middle School Softball) Change stipend

Palmer, Jace (Ft. Couch - 1.0 School Counselor) Personal Leave of Absence FROM 04-25-22 through 05-17-22 TO 04-25-22 through 05-13-22

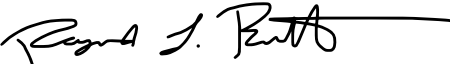
Palmer, Jace (Ft. Couch - Boys Volleyball Coach): Pay ECA Stipend balance

Ward, Adam (1.0 Psychologist) Start date from TBD to 06-01-22



Memo

To: Dr. Rozzo, USCSB Board Members

From: Raymond Berrott 

Date: May 26, 2022

RE: Applications/Software Subscriptions/Licenses

In the District, we have (72) K-12 applications, (250) Chromebook applications, and (457) iPad applications. Over the last few years, there has been a trend of one-time purchase applications becoming yearly or multi-year subscriptions. There have been gradual increases in the Technology accounts related to software. Some of the applications will remain one-time purchases, especially utility type or single-purpose applications. The applications that have expanded functions and capabilities directly associated with supporting the curriculum are slowly moving to the subscription model. Also, the K-12 applications are more inclined to move to the subscription model (many are already).

Applications, subscriptions, and licenses are part of the approved yearly budget. To streamline the purchasing process for these applications, subscriptions, and licensing that commit the District to one year or less and are within the approved budget, I recommend the Board authorize the Superintendent or designee to enter into and execute those agreements on behalf of the Board. The applications, subscriptions, and licensing that commit the District to multi-year contracts will continue to be submitted to the Board for consideration at the monthly board meetings.

I recommend the Board authorize the Superintendent or designee to enter into software, subscriptions or licensing agreements that meet all the requirements of Policy 815 - Acceptable Use of Internet, Computers, and Network Resources and have a term of one year or less.

USC SCHOOL DISTRICT

Memo



To: USC Board of School Directors, Dr. Rozzo & Mr. Carson

From: Dr. Lou Angelo

Date: May 31, 2022

RE: Change Order 1 - Mele & Mele & Sons Inc.

The administration recommends approval of change order 1 with Mele & Mele & Sons Inc. in the amount of \$35,575 as part of the District's summer paving project. The change order affects Boyce Middle School, Baker Elementary School, and Eisenhower Elementary School.

Boyce Middle School

We recently learned that the Township owns the entire roadway running through the Boyce Middle School campus and leading from Boyce Road to the residence behind the Boyce school building. Although our original plans were to only pave a portion of the roadway (500 sq. yds.), the Township is collaborating with the District to pave the entire roadway during our project. The Township's portion of the roadway is flanked by two parking areas that were originally designated to be sealed, but not paved. To maintain continuity with the Township's new paving, the District will add parking lot paving (1,200 sq. yds.) to the project. The Township's ownership of the roadway helps to offset the costs for paving the adjacent parking areas, which results in an additional 700 sq. yds. of paving costs.

Baker and Eisenhower Elementary Schools

Once the wintry weather ended in the early spring months, we were able to fully assess the damage from the freeze-thaw process on our parking lots. Upon review, we found that significant cracking and potholes emerged at both the Baker and Eisenhower parking lots. To go to bid for these small scale repairs would be challenging for two reasons. First, it is unlikely that contractors would be interested in such a small project, and second, the cost to complete this small project would far exceed the cost of simply adding it to our current

project. Because of the degradation of the drive lanes, the administration recommends approval to repair the areas.

Gateway Engineers Inc. has reviewed the scope of work and cost and recommends approval. The project has an approved cost of \$569,058 (total bid amount of \$517,325 plus an additional contingency fund of 10% or \$51,733). The change order increases the total cost owed to Mele & Mele & Sons Inc. to \$552,900.

	Construction	Contingency
Board Approved Expenditure	\$517,325	\$51,733
Change Order 1	\$35,575	\$16,158
Total Owed to Mele & Mele & Sons Inc.	\$552,900	

Attached:

- Pictures of Change Order Sites
- District Paving Program Change Order 1



THE GATEWAY ENGINEERS, INC.

100 MCMORRIS ROAD
PITTSBURGH, PA 15205412-921-4030 PHONE
412-921-9960 FAXwww.GatewayEngineers.com

June 1, 2022
C-41623-0000

Upper St. Clair School District
1775 McLaughlin Run Road
Upper St. Clair, PA 15241

Attn: Lou Angelo, Director of Operations

Re: Upper St. Clair School District 2022 Paving Program
Change Order No. 1

Dear Lou,

As requested by the Upper St. Clair School District, Mele & Mele & Sons, Inc. has provided additional pricing for the parking lots located at Boyce Middle School, Baker Elementary School, and Eisenhower Elementary School. The pricing received is as follows:

	Mele & Mele & Sons, Inc.
Boyce Middle School	\$11,200.00
Baker Elementary School	\$7,875.00
Eisenhower Elementary School	\$16,500.00
Combined Total	\$35,575.00

Based on the pricing received and our understanding of the work to be completed, Gateway recommends that the Upper St. Clair School District accept the pricing provided by Mele & Mele & Sons, Inc., and process the attached Change Order No. 1 to complete the additional work.

If you have any questions, please contact me at 412-921-4030 Ext. 149.

Sincerely,
THE GATEWAY ENGINEERS, INC.

Mark W. Reidenbach, P.E., P.L.S., S.E.O.
Project Manager

Enclosures

cc: Ray Carson, Jr., Senior Director of Operations & Administrative Services

Change Order No. 1

Date of Issuance: June 1, 2022

Effective Date: June 1, 2022

Owner: Upper St. Clair School District

Owner's Contract No.:

Contractor: Mele & Mele & Sons, Inc.

Contractor's Project No.:

Engineer: Gateway Engineers, Inc.

Engineer's Project No.: C-41623-000

Project: 2022 Paving Program

Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: As requested by School District, additional paving work at Boyce Middle School, Baker Elementary School, and Eisenhower Elementary School

Attachments: *Please see additional information in attached Bid Forms*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ 517,325.00	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. to No. : \$ _____	[Increase] [Decrease] from previously approved Change Orders No. to No. : Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ 517,325.00	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Increase [~~Decrease~~] of this Change Order: \$ 35,575.00	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ 552,900.00	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:

By:  _____

Engineer (if required)

Title: Project Manager

Date: June 1, 2022

ACCEPTED:

By: _____

Owner (Authorized Signature)

Title: _____

Date: _____

ACCEPTED:

By: _____

Contractor (Authorized Signature)

Title: _____

Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____

Title: _____

C-41623-0000 Change Order #1 - Bid Form**BOYCE BID**

Item No.	Item	Unit	Quantity	Unit Price	Amount
14	1.5" (+/-) Bituminous Milling and Profile Milling, complete in place	S.Y.	700	\$ <u>3.00</u>	\$ <u>2,100.00</u>
17	1.5" Compacted Depth 9.5mm Fine Grade Superpave Wearing course (0-0.3 ESALs), complete in place	S.Y.	700	\$ <u>13.00</u>	\$ <u>9,100.00</u>
BOYCE BID TOTAL				\$ <u>11,200.00</u>	

BAKER BID

Item No.	Item	Unit	Quantity	Unit Price	Amount
14	1.5" (+/-) Bituminous Milling and Profile Milling, complete in place	S.Y.	105	\$ <u>35.00</u>	\$ <u>3,675.00</u>
17	1.5" Compacted Depth 9.5mm Fine Grade Superpave Wearing course (0-0.3 ESALs), complete in place	S.Y.	105	\$ <u>40.00</u>	\$ <u>4,200.00</u>
BAKER BID TOTAL				\$ <u>7,875.00</u>	

EISENHOWER BID

Item No.	Item	Unit	Quantity	Unit Price	Amount
14	1.5" (+/-) Bituminous Milling and Profile Milling, complete in place	S.Y.	250	\$ 22.50	\$ 5,625.00
15	Bituminous Base Repair, complete in place	S.Y.	25	\$ 150.00	\$ 3,750.00
17	Installation of 1.5" Compacted Depth 9.5mm Fine Grade Superpave Wearing course (0-0.3 ESALs), complete in place	S.Y.	250	\$ 30.00	\$ 7,000.00
23	Bituminous Wedge Curb	L.F.	50	\$ 2.50	\$ 125.00
EISENHOWER BID TOTAL				\$ 16,500.00	

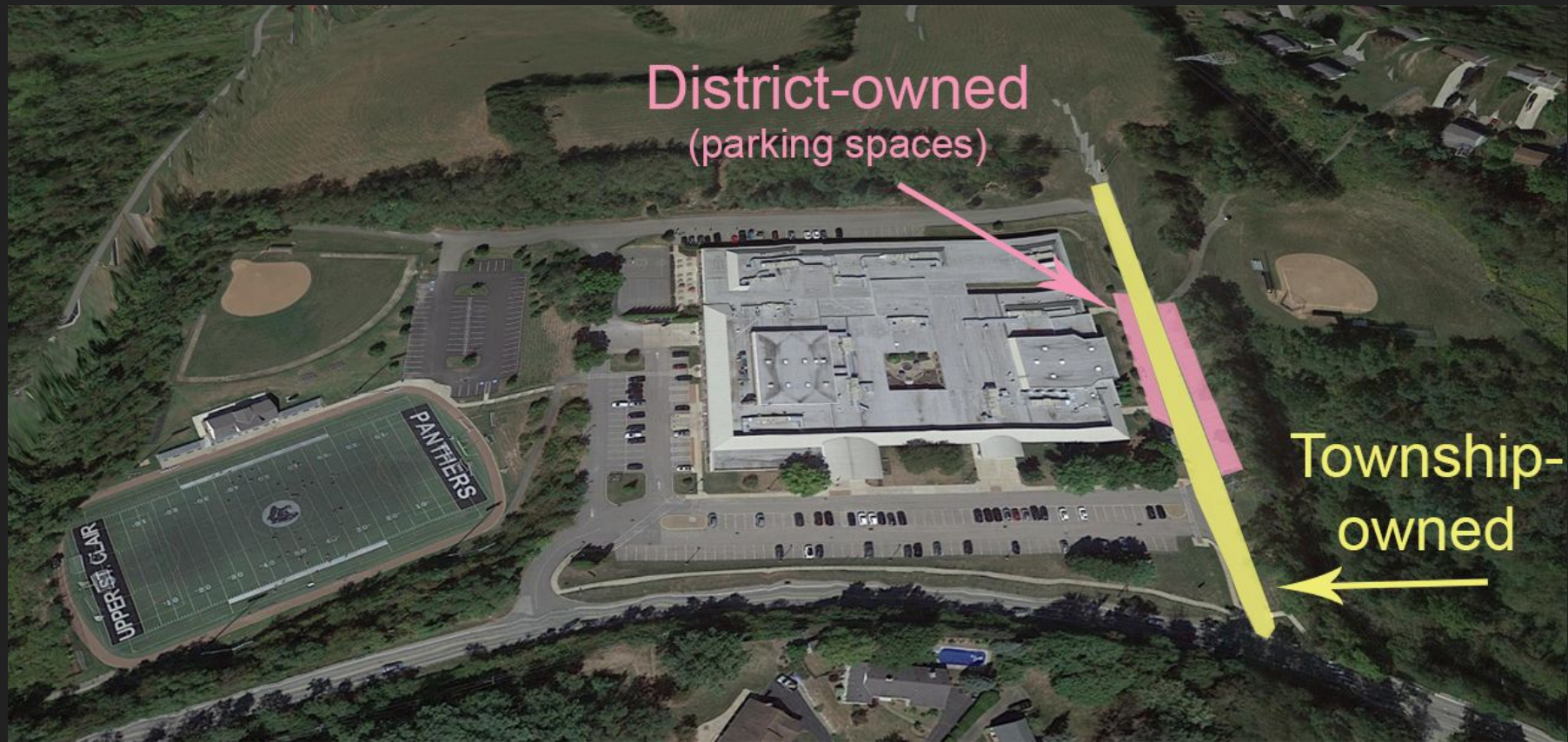
District Paving Program 2022

Change Order 1

UPPER ST. CLAIR SCHOOL DISTRICT



Boyce Middle School Township Roadway and Campus





Baker
Elementary School
Parking Lot





Baker
Elementary School
Parking Lot



Eisenhower
Elementary School
Parking Lot



USC SCHOOL DISTRICT

Memo



To: USC Board of School Directors, Dr. Rozzo & Mr. Carson

From: Dr. Lou Angelo

Date: May 31, 2022

RE: Siemens Service Agreement Renewal

The administration requests approval to renew the service agreement with Siemens Industry Inc. for the preventative maintenance and technical support of HVAC systems across the district during the **2022-2023 school year**. The agreement permits Siemens to provide routine maintenance and inspections for HVAC controls and mechanical services at the High School, Ft. Couch Middle School, and Boyce Middle School at a cost of \$144,960.00 for the year. The cost represents an increase of .5% (\$696.00) from the current agreement.

USC SCHOOL DISTRICT

Memo



To: USC Board of School Directors, Dr. Rozzo & Mr. Carson

From: Dr. Lou Angelo, Director of Operations and Facilities

Date: May 31, 2022

RE: Transportation Vehicle Purchase Recommendation

The administration recommends the purchase of one (1) non-lit 9-passenger van and five (5) 72-passenger buses for the **2023-2024 school year**.

With the exception of the 2019-2020 school year (Covid-19 budget implications), the district has maintained a plan to annually update the transportation fleet. Since the 2017-2018 budget year, the district has purchased new vehicles (including vans in 2021-2022), and as a result of the purchasing plan, our on-road breakdowns have decreased by over 75%.

In January, the Board approved the purchase of six buses and one van; however, because of manufacturing delays, we do not anticipate receiving the vehicles until January 2023. As a proactive measure, the administration is recommending the purchase of transportation vehicles for the **2023-2024 school year** at this time. Your approval to order the vehicles should ensure delivery in July 2023, and payment for the vehicles will be reflected in the 2023-2024 budget.

If approved, the purchase will replace the five remaining 2011 buses, all averaging an odometer reading of approximately 125,000 miles. Replaced buses will be sold at the 422 Sales auction, and last year, we received \$24,575.00 for four (4) of our used buses.

The administration recommends purchasing the following transportation vehicles at government pricing through the Sourcewell purchasing cooperative.

- One (1) 2023 non-lit 9-passenger Chevrolet van sold through Blue Bird Bus Sales of Pittsburgh Inc. for \$69,815.00.
- Five (5) 2023 72-passenger Thomas buses sold through Myers Equipment Corp. for \$111,509.00 each.

The district will likely pay approximately \$90,000 annually over seven (7) years. A breakdown of the total costs without interest is as follows:

Company	Vehicle	Total Costs
Blue Bird Bus Sales of Pittsburgh Inc.	One (1) non-lit 9-passenger Chevrolet van	\$69,815.00
Myers Equipment Corp.	Five (5) 72-passenger Thomas busses	\$557,545.00
		\$627,360.00

SOUTH CENTRAL AREA SPECIAL SCHOOLS COMMITTEE													
THE PATHFINDER SCHOOL													
2022 - 2023 PROPOSED ADMINISTRATION BUDGET - PAGE 1													
1. Anticipated Revenue & Receipts													
6000 Revenue from Local Sources													
						<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>			
6510		Interest from Investment				500	0	500	400	150			
6910		Rental from Outside Groups				7,000	17,000	12,000	12,000	12,000			
6910.1		Rental from Allegheny Intermediate Unit				25,500	25,000	19,000	19,080	65,862			
6940		Tuition from Patrons				<u>134,000</u>	<u>130,000</u>	<u>140,500</u>	<u>140,770</u>	<u>132,000</u>			
						167,000	172,000	172,000	172,250	210,012			
9000 Revenue from Other Financing Sources													
9640		Receipts from Member Districts				0	500,000	0	0	0			
TRANSFER FUNDS FROM RESERVES						0	200,000	0	0	0			
TOTAL REVENUE						167,000	872,000	172,000	172,250	210,012			

SOUTH CENTRAL AREA SPECIAL SCHOOLS COMMITTEE					
THE PATHFINDER SCHOOL					
2022 - 2023 PROPOSED ADMINISTRATION BUDGET - PAGE 3					
ESTIMATED BALANCE JUNE 30, 2022					
		Money Market			350,000
		Revenue			183,000
		Expenditures			196,300
ESTIMATED BALANCE JUNE 30, 2023					
		Money Market			340,000

