



UPPER ST. CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Mr. Phillip J. Elias, President • Dr. Daphna Gans, Vice-President
Mrs. Barbara L. Bolas • Vacant Seat • Mr. Louis P. Mafrice, Jr.
Mr. Michael R. Mascaro • Mrs. Angela B. Petersen • Mrs. Jennifer A. Schnore • Dr. Danielle Z. Wetzel
Dr. John T. Rozzo, Superintendent • Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD REORGANIZATION & BOARD MEETING MINUTES

Monday, December 5, 2022 @ 7:00pm
Executive Session @ 6:15pm (Personnel and Litigation)
District Administration Building

Notice having been advertised and posted and members duly notified, a Reorganization and Board meeting of the Board of School Directors was held on December 5, 2022 in the District Administration Board Room.

School Board Members:

Mr. Phillip J. Elias, President (not in attendance)
Dr. Daphna Gans, Vice-President (in-person)
Mrs. Barbara L. Bolas (in-person)
Ms. Kelly P. Hanna (in-person)
Mr. Louis P. Mafrice Jr. (in-person)
Mr. Michael R. Mascaro (not in attendance)
Mrs. Angela Peterson (in-person)
Mrs. Jennifer Schnore (virtual)
Dr. Danielle Z. Wetzel (in-person)

School Personnel:

Dr. John T. Rozzo, Superintendent (in-person)
Dr. Sharon K. Suritsky, Assistant/Deputy Superintendent (not in attendance)
Mrs. Amy Pfender, Assistant Superintendent (in-person)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (not in attendance)
Mr. Scott Burchill, Director of Business & Finance (in-person)
Dr. Lou Angelo, Director of Operations & Facilities (in-person)
Mr. Raymond Berrott, Director of Technology (in-person)
Dr. Judith Bulazo, Director of Curriculum and Development (in-person)
Dr. Cassandra Doggrell, Director Special Education (in-person)
Dr. Lauren Madia, Director of Pupil Services (in-person)
Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)
Mrs. Jocelyn Kramer, Solicitor (in-person)



Mrs. Sarah MacDonald, Board Stenographer (virtual)
Ms. Ashvita Saxena, Student Board Representative (not in attendance)
Mr. Daniel Seewald, Student Board Representative (not in attendance)

SCHOOL BOARD REORGANIZATION MEETING

Call to Order & Pledge of Allegiance

(Gans, School Board Vice-President)

Mr. Elias was not in attendance at the meeting, so Vice-President, Dr. Gans ran the meeting.

Dr. Gans called the meeting to order at approximately 7:05pm.

Star Spangled Banner

Ms. Ella Elkoni, Grade 12

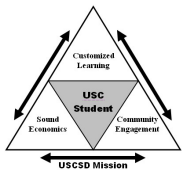
(Gans, School Board Vice-President)

Ms. Ella Elkoni sang the Star-Spangled Banner. After singing, Ms. Elkoni told the Board a bit about herself including her involvement in Pantheon and Chanteclair choirs, musicals, and plays. Dr. Gans thanked Ms. Elkoni and congratulated her on being selected for PMEA District chorus.

Reading of the Mission:

(Gans, School Board Vice-President)

Mrs. Hanna read the following Mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

Reading of the Shared Belief Statement #14 from Strategic Plan:

(Gans, School Board Vice-President)

Dr. Wetzel read the following Shared Belief Statement #14 from the Strategic Plan:

We Believe that:

Effective education develops the whole person-ethically, intellectually, emotionally, socially, and physically - and promotes self-esteem and personal happiness.



Board Reorganization Meeting Procedures

(Kramer, Solicitor)

Mrs. Kramer went over the meeting procedures for the Reorganization Meeting, advising a regular Board Meeting will be convened after the Reorganization Meeting is adjourned. She noted that if there is any public comment about the Board Meeting dates, residents can make a comment, on that item only, after the dates are presented for approval. Otherwise, the next place for Public Comment will be after the Board Meeting is convened.

Nomination / Election of Temporary President

(Gans, School Board Vice-President)

The first order of business is to elect a temporary president to chair the organization meeting. May I have nominations for a temporary president? Are there any further nominations? Seeing none, and if there is no objection, I will declare the nominations closed.

Mr. Mafrice nominated Mrs. Bolas to act as the Temporary President. There were no other nominations.

(If only one nominee)

MOTION: By Petersen: I move that Mrs. Bolas be elected as Temporary President of this meeting. Seconded by Wetzel and carried by unanimous voice vote.

Recognition of Mr. Phillip J. Elias, 2022 School Board President

(Rozzo, Superintendent of Schools)

Dr. Rozzo recognized Mr. Elias for serving as the 2022 School Board President.

Mrs. Bolas thanked Mr. Elias for his service, especially during the challenging times of 2022.



Election of Officers

(Bolas, Temporary School Board President)

Mrs. Bolas took the gavel to serve as Temporary President.

a. Election of President

(Bolas, Temporary School Board President)

NOMINATIONS: By Wetzel: I nominate Dr. Gans as President of the Board of School Directors.
(Nominations do not require a second)

(If only one nomination is made)

MOTION: By Petersen: I move that the nominations be closed and the Secretary be instructed to cast a unanimous ballot for the election of Dr. Gans as President of the Board of School Directors. Seconded by Mafrice and carried by unanimous voice vote.

b. Election of Vice-President

(Gans, School Board President)

Mrs. Bolas handed Dr. Gans the gavel back. Dr. Gans thanked everyone and advised that she is looking forward to working as a collaborative group with staff, families, and community.

NOMINATIONS: By Petersen: I nominate Mrs. Schnore as Vice President of the Board of School Directors.
(Nominations do not require a second)

(If only one nomination is made)

MOTION: By Bolas: I move that the nominations be closed and the Secretary be the election of as Vice President of the Board of School Directors. Seconded by Petersen and carried by unanimous voice vote.

Mrs. Schnore thanked everyone and advised that she is looking forward to working as a great team with Dr. Gans and the Board.



c. Approval of 2023 Board & Committee Meeting Dates

(Rozzo, Superintendent of Schools)

Dr. Rozzo congratulated Dr. Gans and Mrs. Schnore on their elections. He advised that there has been no change to the 2023 Board and Committee Meeting dates, since they were presented at the November Board Meeting.

MOTION: By Mafrice: I move that the Board approve the 2023 Committee and Board Meeting dates, as listed below. Seconded by Bolas and carried by unanimous voice vote.

Mrs. Bolas noted that did speak with Dr. Rozzo and has conflict with a couple dates, as she will be out of town. She advised that she will note her absence accordingly.

The Upper St. Clair Board of School Directors Board and Committee Meetings will be held each month in the District Administration Building Board Room at 7:00pm prevailing time as follows:

January 9 - Curriculum Committee Meeting
Fast Track Curriculum Recommendations Presentation @ 6pm
January 23
February 27
March 27
April 24
May 15
June 5 - Curriculum Committee Meeting
Spring Curriculum Recommendations Presentation @ 6pm
June 19
August 15 - Tuesday
September 18
October 23
November 20
December 4 - Reorganization / Board Meeting

The Board reorganization meeting will be held on Monday, December 4, 2023 at 7:00pm in the District Administration Board Room.

No regular meetings will be scheduled for the month of July.
Special meetings will be called as needed.

The Board Secretary is authorized to advertise the schedule of the 2023 regular Board and Committee meetings as set forth above and to include in the advertisement that at all such meetings the Board may vote on all matters of general purpose coming before the Board.



Adjournment

(Gans, School Board President)

Dr. Gans adjourned the School Board Reorganization meeting at approximately 7:17pm, on a motion from Mr. Mafrice.

SCHOOL BOARD MEETING

Call to Order

(Gans, School Board President)

Dr. Gans called the School Board meeting to order at approximately 7:17pm.

Resident's Comments - (Regarding Any Item)

(Gans, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name and address and limit your comments to three minutes.

1. Side Mukherjee – Robotics Program, Curriculum, Youth Steering Committee

Approval of Minutes

(Gans, School Board President)

ATTACHED

MOTION: By Schnore: I move that the Board approve the Meeting Minutes of the November 28, 2022 Board Meeting, as attached. Seconded by Mafrice and carried by unanimous voice vote.

Approval of Retention of Superintendent for New 5-Year Term

(Gans, School Board President)

Dr. Gans advised that she is very happy about the retention of Dr. Rozzo for a new five-year term.

MOTION: By Hanna: I move that the Board notify the Superintendent that he is being retained for a new 5-year term from July 1, 2023 through June 30, 2028 and approve entering into a written contract of employment expressly stating the terms and conditions of employment as agreed upon by the Board and reviewed by the Solicitor, pursuant to Section 1073 of the School Code and execute a Board Resolution reflecting the same. Seconded by Schnore and carried by unanimous voice vote.



Mr. Mafrice noted that it has been a great pleasure to work with Dr. Rozzo, advising that his show of leadership is commendable and hopefully will be a standard for anyone that follows in his footsteps.

Mrs. Bolas advised that she was at the District was Dr. Rozzo was hired and remembers his excitement when he stood before the Board for his interview. She noted that she is excited that he will be at the District for another five-years, doing what he loves and what is best for students.

Dr. Gans congratulated Dr. Rozzo and advised she is very happy to have Dr. Rozzo as the District's Superintendent, noting the District is very lucky to have him and appreciates him as he continues to serve families, students, staff, and the community. She reported that she is looking forward to the next five years, at least.

Dr. Rozzo thanked everyone. He noted that he appreciates the confidence the Board and community has in him. He advised that at his core he will always do what is best for students and that he is excited for the next five years.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

(Rozzo, Superintendent of Schools)

Dr. Rozzo advised that there are not many updates for this meeting. He did highlight that the District's last day is December 22nd before winter recess, with students and staff returning on January 3rd.

b. Approval of Personnel Listings

(Carson, Senior Director of Operations & Administrative Services)

ATTACHED

Dr. Rozzo advised that Mr. Carson was not in attendance at the meeting, so he would cover his items. He noted that the Personnel Listing is relatively small, and includes ECA, substitute positions, and a custodian position. He explained that the District currently has five custodian vacancies.

MOTION: By Wetzel: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Hanna and carried by unanimous voice vote.



c. Approval of the below listed Staffing Resolutions

(Pfender, Assistant Superintendent)

Mrs. Pfender reviewed the Staffing Resolutions, with changes being recommended to the Curriculum Leader and Department Chair Staff, as listed below. The changes will help equitably divide responsibilities between K-8 and 9-12.

INCREASE (Curriculum Leaders Staff):

- 0.5 - K-8 World Language Curriculum Leader
(Resolution 2022-08)
- 0.5 - 9-12 World Language Curriculum Leader
(Resolution 2022-09)

DECREASE (Department Chair Staff)

- 1.0 - K-8 World Language Department Chair
(Resolution 2022-10)
- 1.0 - 9-12 World Language Department Chair
(Resolution 2022-11)

MOTION: By Petersen: I move that the Board approve Staffing Resolutions 2022-08, 2022-09, 2022-10, and 2022-11, as listed above.
Seconded by Wetzel and carried by unanimous voice vote.

d. Approval of Second Reading and Adoption and Waiver of First Reading of the following Policies:

(Pfender, Assistant Superintendent)

ATTACHED

i. 201 - Admission of Students

Mrs. Pfender reviewed Policy 201 Admission of Students. She advised that the revision includes the clarification of language for registering Kindergarten students. The corrected language says that registration should happen “on or before September 1st” instead of “by September 1st”. She noted that Kindergarten registration will begin soon.

Dr. Gans asked for clarification that the wording is the only change to the Policy. Mrs. Pfender advised that is correct, there are no other changes.

MOTION: By Bolas: I move that the Board approve the adoption of the School Board Policies 201. Seconded by Petersen and carried by unanimous voice vote.



e. Approval of the following Independent Contracts as part of the Upper St. Clair High School Spring 2023 Musical

(Pfender, Assistant Superintendent)

ATTACHED

- i. Mr. Robert Vukich - Set Designer, at a total cost not to exceed \$2,5000.00.**
- ii. Mr. Jim Overly - Musician/Pianist, at a total cost not to exceed \$1,200.00**
- iii. Bob Steineck & Association Inc. - lighting and production services, technical expertise, and equipment rental, at a total cost not to exceed \$5,000.00**

Mrs. Pfender reviewed the Independent Contracts for the High School Musical. She advised the District has used the Independent Contractors listed many times as support for the High School Musicals.

MOTION: By Mafrice: I move that the Board approve the Independent Contracts with Mr. Robert Vukich, at a total cost not to exceed \$2,500.00; Mr. Jim Overly, at a total cost not to exceed \$1,200.00; and Bob Steineck & Association Inc, at a total cost not to exceed \$5,000.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.

f. Approval of Renewal Contract with Global Wordsmith

(Madia, Director of Pupil Services)

ATTACHED

Dr. Madia reviewed the Contract renewal with Global Wordsmith. Dr. Madia advised that Global Wordsmith is a local company that provides language interpretation and translation services to the District. Mr. Mafrice asked Dr. Madia if the District has used the company in the past. Dr. Madia advised that yes, the District has used the company before and they are wonderful to work with. Dr. Gans asked Dr. Madia how many languages are used within the District. Dr. Madia advised that, based on last year's survey, there are approximately 46 languages in the District.



MOTION: By Schnore: I move that the Board approve the renewal contract with Global Wordsmith, for language translation and interpretation services, for a term of November 21, 2022 through December 31, 2024, at fees and charges listed on the Contract, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mafrice and carried by unanimous voice vote.

Business & Finance

(Burchill, Director of Business & Finance)

a. Approval of Expenses between December 5, 2022 through January 23, 2023 to be Ratified at the January 23, 2023 Board Meeting

(Burchill, Director of Business & Finance)

Mr. Burchill advised that this an annual Agenda item, which allows the Business office to pay bills and expenditures between December 5, 2022 and January 23, 2023.

MOTION: By Hanna: I move that the Board authorize the normal, customary and regular payments of salaries, benefits, and other expenses between December 5, 2022 through January 23, 2023 to be considered for approval/ratification at the January 23, 2023 Board meeting. Seconded by Schnore and carried by unanimous voice vote.

Holiday Resolution

(Gans, School Board President)

Dr. Gans read the Holiday Resolution.

MOTION: By Gans: I move that the Board adopt the following Resolution:

BE IT RESOLVED, that the Board of School Directors of Upper St. Clair wishes everyone an enjoyable holiday season as you observe your celebrations and traditions at this special time of the year. May good fortune and warm memories surround you and your loved ones and may each of you have a very healthy and happy new year. Seconded by Wetzel and carried by unanimous voice vote.



Committee Reports

(Gans, School Board President)

Mrs. Bolas gave a report on PSBA. She advised that PSBA has updated their Principals for Governance and Leaderships. She also reported that PSBA will be offering training for potential School Board members. She noted that the training will take place on December 15, 2022 and January 3, 2023 and will cover what it is like to run for and serve as a School Board Member.

Dr. Gans thanked Mrs. Bolas for her update.

Matters of Information/Other

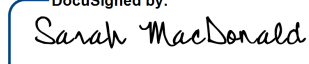
(Rozzo, Superintendent of Schools)

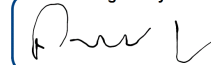
Dr. Rozzo advised there were no Matters of Information/Other at this time.

Adjournment

(Gans, School Board President)

Dr. Gans adjourned the Board Meeting at approximately 7:39pm, on a motion from Mr. Mafrice.

DocuSigned by:

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Submitted by: Sarah MacDonald
SCHOOL BOARD STENOGRAPHER

DocuSigned by:

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Dr. Daphna Gans, President
BOARD OF SCHOOL DIRECTORS

DocuSigned by:

8CA190B5BA60421
Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS



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Dr. John T. Rozzo, Superintendent • Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Monday, November 28, 2022 @ 7:00pm
Executive Session @ 5:45pm (Litigation and Personnel)
District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board meeting of the Board of School Directors was held on November 28, 2022 in the District Administration Board Room.

School Board Members:

Mr. Phillip J. Elias, President (not in attendance)
Dr. Daphna Gans, Vice-President (in-person)
Mrs. Barbara L. Bolas (in-person)
Ms. Kelly P. Hanna (in-person)
Mr. Louis P. Mafrice Jr. (in-person)
Mr. Michael R. Mascaro (in-person)
Mrs. Angela Peterson (in-person)
Mrs. Jennifer Schnore (in-person)
Dr. Danielle Z. Wetzel (in-person)

School Personnel:

Dr. John T. Rozzo, Superintendent (in-person)
Dr. Sharon K. Suritsky, Assistant/Deputy Superintendent (not in attendance)
Mrs. Amy Pfender, Assistant Superintendent (in-person)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)
Mr. Scott Burchill, Director of Business & Finance (in-person)
Dr. Lou Angelo, Director of Operations & Facilities (virtual)
Mr. Raymond Berrott, Director of Technology (in-person)
Dr. Judith Bulazo, Director of Curriculum and Development (virtual)
Dr. Cassandra Doggrell, Director Special Education (not in attendance)
Dr. Lauren Madia, Director of Pupil Services (not in attendance)
Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)
Mrs. Jocelyn Kramer, Solicitor (in-person)
Mrs. Sarah MacDonald, Board Stenographer (virtual)



Ms. Ashvita Saxena, Student Board Representative (in-person)
Mr. Daniel Seewald, Student Board Representative (in-person)

Call to Order & Pledge of Allegiance

(Gans, School Board Vice-President)

Mr. Elias was not in attendance at the meeting, so Vice-President, Dr. Gans ran the meeting.

Dr. Gans called the meeting to order at approximately 7:09pm.

Star Spangled Banner

Ms. Grace Kelly, Grade 12

(Gans, School Board Vice-President)

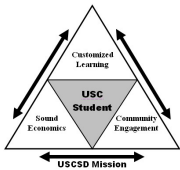
Ms. Grace Kelly sang the Star-Spangled Banner. After singing, Ms. Kelly told the Board a bit about herself including her involvement in the District's Choir, Student Council, and Musicals.

Dr. Gans thanked Ms. Kelly for singing the Star-Spangled Banner.

Reading of the Mission:

(Gans, School Board Vice-President)

Mrs. Petersen read the following Mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

Reading of the Shared Belief Statement #13 from Strategic Plan:

(Gans, School Board Vice-President)

Mr. Mafrice read the Shared Belief Statement #13 from the Strategic Plan:

We Believe that:

A wide variety of extra-curricular activities develops a sense of leadership and teamwork in students.



Residents' Comments - (Regarding Any District Related Items)

(Gans, School Board Vice-President)

Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.

There were no resident comments at this time.

Approval of Minutes

(Gans, School Board Vice-President)

October 24, 2022

Solicitor Kramer advised that Mrs. Bolas would like to amend the motion, to include corrected language on the Agenda. Corrected language on the Agenda includes removing the individuals who were not in attendance at the October 24th meeting and adding the names of the individuals who covered the Agenda items of those who were absent.

MOTION: By Bolas: I move that the Board approve the corrected Meeting Minutes of the October 24, 2022 Board Meeting, as attached. Seconded by Petersen and carried by unanimous voice vote.

Student Board Representative Report

Ms. Ashvita Saxena & Mr. Daniel Seewald

(Gans, School Board Vice-President)

Ms. Ashvita Saxena and Mr. Daniel Seewald covered their Student Board Reports.

Ms. Saxena covered the arts and activities, including the jazz band, Madrigal dinner, all Eastern Choir, PMEA District choir, Global Education week, and the school fair. Mr. Seewald covered athletics and academics, including varsity football, boys soccer, varsity basketball, wrestling, Thanksgiving break, report cards, and the PSAT scores.



Presentation and Approval Regarding Annual Audit for Year Ending June 30, 2022

(Amy Lewis, Maher Duessel / Burchill, Director of Business & Finance)

Enclosure Financial Statements Single Audit Management Letter
Communication with those Charged with Governance

Dr. Rozzo turned the presentation of the annual audit over to Mr. Burchill, Ms. Amy Lewis (Maher Duessel), and Ms. Natalie Capone (Maher Duessel).

Ms. Lewis and Ms. Capone gave a presentation of the annual audit, for year ending June 30, 2022 including: required audit communications, signification estimates, financial highlights, fiscal year 2022, fund balance, general fund revenues, annual debt service requirements, future considerations, and considerations/changes for next year.

Dr. Gans thanked Ms. Lewis and Ms. Capone for their presentation and a job well done

MOTION: By Schnore: I move that the Board approve the Annual Audit, for the year ending June 30, 2022. Seconded by Mafrice and carried by unanimous voice vote.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

(Rozzo, Superintendent of Schools)

Dr. Rozzo gave a District update on several items. He advised that the District was closed last week for Thanksgiving break, with students returning today. He noted that the last day before winter break is December 22nd, which is a half-day for all students and staff. The first day back from winter break is January 3rd. Dr. Rozzo also explained that the District is fully prepared for any winter weather delays or cancelations, noting that the District utilizes School Messenger to push out phone and email messages to all families. He also reviewed the FID day usage for the District, advising that the District has 5 FID days and extra days built into the calendar. He reported that the two-hour delay schedule and FID day schedule will be available soon on the website for families to review.



b. Approval of Act 1 Index Resolution 2022-11-01

(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the Act 1 Index Resolution, which does require Board approval. He advised that the Act 1 Index for the District, for the 2023-2024 school year, is set at a rate of 4.7%, noting this is the highest percentage rate he has seen during his time as Assistant Superintendent and Superintendent. He noted that it does not mean that the District is committing to any tax increase or number, the motion is that the District will not exceed the 4.7% rate. Mr. Burchill reiterated that the increase is the highest base increase since the inception of the Act 1 Index.

MOTION: By Mascaro: I move that the Board adopt the Act 1 Resolution 2022-11-01 certifying that the School District will not raise taxes for the 2023-2024 school year beyond a rate that exceeds the index of 4.7%, as calculated by the Department of Education. Seconded by Schnore and carried by unanimous voice vote.

c. Proposed 2023 Board Meeting Dates

(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the proposed 2023 School Board meeting dates, which will begin in January 2023. He advised that the 2023 School Board meeting dates will be presented for approval at the next Board meeting on December 5th. He asked that if there is any Board feedback on the proposed to dates, to please let him know.

d. Approval of Commendations & Recognitions

(Pfender, Assistant Superintendent)

ATTACHED

Mrs. Pfender read the Commendations and Recognitions, as attached.

MOTION: By Hanna: I move that the Board approve the Commendations & Recognitions, as attached. Seconded by Mascaro and carried by unanimous voice vote.



Administrator's Report

(Rozzo, Superintendent of Schools)

a. Approval of Personnel Listings

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the Personnel Listings. He advised that the Personnel Listing includes a number of changes within the Human Resources Department, including new HR Representative Ms. Aimee Mack, who will replace Ms. Judi Stemmler. He also reported that Ms. Stemmler has rescinded her retirement and will stay on as a part-time Project Specialist. He also stated that the Personnel Listing includes retirements and teachers moving from temporary professional employees to professional employees.

MOTION: By Wetzel: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Hanna and carried by unanimous voice vote.

b. Approval of Behavioral Health Services Agreement with Allegheny Clinic/Allegheny Health Network to Engage in the CHILL Mobile Program

(Pfender, Assistant Superintendent)

Dr. Rozzo advised that Dr. Madia was not in attendance for the meeting, and that Mrs. Pfender would cover her Agenda item.

Mrs. Pfender reviewed the Agreement with the Allegheny Health Network for a CHILL Mobile Program. She advised that the program is grant supported and will provide services for 5th grade students at Boyce.

Dr. Wetzel asked Mrs. Pfender several questions about the Agreement, including how the District was chosen, the assessment data that the program will collect, and programming options. Mrs. Pfender answered Dr. Wetzel's questions and advised that she would be happy to find additional information to any questions that she could not answer.

Dr. Gans asked if the parents can waive student participation in the program. Mrs. Pfender advised that yes, parents can waive participation.

MOTION: By Bolas: I move that the Board approve the Behavioral Health Services Agreement with Allegheny Clinic/Allegheny Health Network to engage in the CHILL Mobile Program, for behavioral health services, for the 2022-2023 school year, at no cost to the District as services provided to the District will be paid through a grant, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Wetzel and carried by unanimous voice vote.



c. Second Reading and Adoption of the following Policies
(Kramer, Solicitor / Pfender, Assistant Superintendent)

- 236.1 - Threat Assessment
- 317 - Conduct/Disciplinary Procedures
- 805 - Emergency Preparedness and Response
- 805.2 - School Security Personnel
- 304.2 - Employee Indemnification/Legal Assistance (NEW POLICY)

Mrs. Pfender reviewed the policies presented for a second reading and adoption. She noted that there is only one policy with a modification and that is Policy 317 - Conduct/Disciplinary Procedures, further explaining that the language modifications reflect the limitations of the religious activities in a school setting when not a part of the curriculum. She also reported that the District is always working diligently to make sure the School Board Policies are updated and reflect the District's practices and procedures.

MOTION: By Petersen: I move that the Board approve the above-listed Policies: 236.1, 317, 805, 805.2, and 304.2. Seconded by Bolas and carried by unanimous voice vote.

d. Approval of Title I Contract with Allegheny Intermediate Unit (AIU)
(Bulazo, Director of Curriculum and Professional Development)

Dr. Bulazo reviewed the Title I Contract with the Allegheny Intermediate Unit (AIU). She advised that the Contract is an annual item required by federal programs and related to funding.

MOTION: By Mafrice: I move that the Board approve the Title I Contract with the AIU, for a term of August 22, 2022 through June 30, 2023, at fees listed on the Agreement, to provide remedial reading and math instructional services in line with the Title I Program at Ave Maria Academy - Bethel Park Campus and St. Louise de Marillac, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Petersen and carried by unanimous voice vote.



e. Approval of High School International Trips

(Pfender, Assistant Superintendent)

Mrs. Pfender reviewed the High School Trips presented for approval. She advised that the High School trips include the trip to Belize for the Phase 4 Leadership Academy and to the Dominican Republic for the Kids Helping Kids program.

Ms. Saxena and Mr. Seewald both added that they have heard wonderful things about the trips. The Board approved the High School International trips to Belize and the Dominican Republic.

MOTION: By Schnore: I move that the Board approve the High School International trips to Belize for Phase 4 Leadership Academy and to the Dominican Republic for Kids Helping Kids, during the 2022-2023 school year, pursuant to Policy 121, Student Trips and subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mafrice and carried by unanimous voice vote.

f. Approval of Contract with Music Theatre International for the Boyce Musical

(Pfender, Assistant Superintendent)

Mrs. Pfender reviewed the Contract with Music Theatre International for the Boyce Spring Musical, Madagascar Jr. Music Theatre International will provide production and performing materials and licensing, at an amount not to exceed \$2,375.00.

MOTION: By Mascaro: I move that the Board approve the Contract with Music Theatre International for the Boyce Musical, Madagascar Jr, in the amount not to exceed \$2,375.00 for production/performing rights and materials and licensing, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Schnore and carried by unanimous voice vote.



g. Approval of Contract Amendment with Independent Contractor Mr. Brian Brown
(Pfender, Assistant Superintendent)

Mrs. Pfender reviewed the Contract Amendment with Independent Contractor Mr. Brian Brown. She advised that the original contract was approved at the April 25, 2022 Board Meeting for Marching Band services. However, she noted that Mr. Brown also provided pre-game work for the Marching Band, which increased his original contract amount by \$500.00 (\$3,500.00 to 4,000.00). She also reported that the \$500.00 was reallocated from another independent contractor who did not end up providing the District with any services.

MOTION: By Hanna: I move that the Board approve the Contract Amendment with Independent Contractor Mr. Brian Brown, for a total cost increase of \$500.00 (\$3,500.00 to \$4,000.00), with an original approval date of April 25, 2022. Seconded by Mascaro and carried by unanimous voice vote.

h. Approval to Declare Equipment Obsolete/Surplus
(Berrott, Director of Technology)

MOTION: By Wetzel: I move that the Board declare the attached, listed equipment surplus/obsolete and be authorized to sell, exchange, dispose, or donate in accordance with the provisions in Board Policy 706.1 - Sale or Disposal of Surplus Property, Equipment, Supplies, and Textbooks. Seconded by Hanna and carried by unanimous voice vote.



i. Approval of Memorandum of Understanding (MOU) with the South Hills Special Olympics Swimming Outreach

(Angelo, Director of Operations & Facilities)

Dr. Angelo reviewed the MOU with the Special Hills Special Olympics Swimming Outreach. He advised that group would like to access the District's pool on Sundays. He explained the District does not allow permits on Sundays, so the MOU will allow the group to access to the pool on Sunday.

Mrs. Petersen advised that is a great opportunity.

Mrs. Hanna asked if the District will provides the Lifeguards. Dr. Angelo advised that the South Hills Special Olympics Swimming Outreach group will provide the lifeguards.

MOTION: By Bolas: I move that the Board approve the MOU with the South Hills Special Olympics Swimming Outreach for use of the District's facilities, for a term of October 2022 through June 30, 2024, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Wetzel and carried by unanimous voice vote.

j. Approval of Memorandum of Understanding (MOU) with the Upper St. Clair Athletic Association (USCAA)

(Angelo, Director of Operations & Facilities)

ATTACHED

Dr. Angelo reviewed the MOU with the Upper St. Clair Athletic Association (USCAA). He advised that the USCAA is currently using the District's facilities for multiple sports. He reported that the group has a need to utilize the District's space on Sundays. He explained that the District does not allow permits on Sundays, so the MOU will allow the group to access to the facilities on Sunday.

MOTION: By Petersen: I move that the Board approve the MOU with the USCAA, for the use of the District's facilities, for a term of October 24, 2022 through June 30, 2024, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.



k. Approval of Change Orders for Capital Projects

(Angelo, Director of Operations & Facilities)

ATTACHED

Dr. Angelo reviewed the Change Orders for Capital Projects with WG Land Company. He advised that the Change Order is part of the Baker Field Drainage project. He explained that when WG Land Company was installing the new storm sewer, the existing drainage pipe was approximately 18 inches lower than expected. Due to the pipe being lower, further work and expenses were accrued. The additional amount of \$3,040.00.

MOTION: By Mafrice: I move that the Board approve the following change orders for Capital Improvement Projects. Seconded by Petersen and carried by unanimous voice vote:

Change Order Number	Vendor	Amount
No. 2	W.G. Land Company	\$3,040.00

l. Approval of Booster Organizations and Club Sports

(Burchill, Director of Business & Finance)

ATTACHED

Mr. Burchill reviewed the annual approval item of Booster Organizations and Club Sports. He noted that there have been no changes to the list from the prior year.

MOTION: By Schnore: I move that the Board approve the recognition of Booster Organizations and Club Sports, contingent upon compliance with Board Policies and Health and Safety protocols. Seconded by Mafrice and carried by unanimous voice vote.



Business & Finance

(Burchill, Director of Business & Finance)

- a. **Approval of Appointment of Weiss Burkardt Kramer as Delinquent Tax Collector through Adoption of Act 20 Resolution 2022-11-02**
(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the appointment of Weiss Burkardt Kramer (WBK) as Delinquent Tax Collector through the adoption of the Act 20 Resolution 2022-11-02. He advised that currently Jordan Tax is the delinquent tax collector.

MOTION: By Mascaro: I move that the Board appoint Weiss Burkardt Kramer as Delinquent Tax Collector, adopt the Act 20 Resolution 2022-11-02 for the collection of delinquent real estate taxes and other municipal claims, at fees and charges outlined in the Resolution, effective January 1, 2023, and rescind all prior appointments and resolutions, and authorize the execution of all documents relating to the same, including an escrow agreement. Seconded by Schnore and carried by unanimous voice vote.

- b. **Approval to enter into an Intergovernmental Cooperation Agreement with the Township for the Collection of Taxes**
(Burchill, Director of Business & Finance)

Dr. Gans asked if Mr. Burchill can clarify the difference between the Intergovernmental Agreement and the Agreement with Weiss Burkardt and Kramer. Mr. Burchill advised that the Intergovernmental Agreement with the Township now does not include the collection of delinquent taxes, but rather the collection of all of the other taxes and the Agreement with Weiss Burkardt and Kramer is for the collection of delinquent taxes.

Mr. Mafrice asked if the resources were equal between the Township and District. Mr. Burchill advised that no, there may be some differences due to types of taxes, however there is an equal commitment by both parties.

MOTION: By Hanna: I move that the Board authorize the District to enter into an Agreement between the Township and the School District, for the collection of real estate taxes and for the collection of delinquent earned income and mercantile taxes imposed pursuant to the Local Tax Enabling Act, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mascaro and carried by unanimous voice vote.



c. Approval of Resolution 2022-11-04 Authorizing an Amendment to the Existing IRC 457 (b) Deferred Compensation Plan

(Burchill, Director of Business & Finance)

ATTACHED

Mr. Burchill reviewed the Resolution 2022-11-04 authorizing an amendment to the existing IRC 457 (b) Deferred Compensation Plan. He explained the amendment will include: the addition of investment providers, the addition of Roth deferrals, and withdrawals at the age of 59 ½ years old.

MOTION: By Wetzel: I move that the Board approve Resolution 2022-11-04 authorizing an Amendment to the existing IRC 457 (b) Deferred Compensation Plan, effective December 1, 2022, to allow the offerings outlined in the Resolution, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.

d. Approval of Allegheny Intermediate Unit (AIU) Joint Purchasing Program Resolution 2022-11-03 and Appointment of Representatives

(Burchill, Director of Business & Finance)

ATTACHED

Mr. Burchill reviewed the Resolution 2022-11-04 authorizing an amendment to the existing IRC 457 (b) Deferred Compensation Plan. He explained the amendment will include: the addition of investment providers, the addition of Roth deferrals, and withdrawals at the age of 59 ½ years old.

MOTION: By Bolas: I move that the Board approve the AIU Joint Purchasing Program Resolution 2022-11-03 and participation in and appointment of representatives to the AIU Joint Purchasing Program. Seconded by Wetzel and carried by unanimous voice vote.



e. Approval of Contract with Direct Energy Business

(Burchill, Director of Business & Finance)

ATTACHED

Mr. Burchill reviewed the Contract renewal with Direct Energy Business, for a three-year contract extension with Direct Energy Business for power supply coordination services, commencing January 2024. He advised that the Contract will be equal to or better than the current Contract.

MOTION: By Petersen: I move that the Board approve a three year contract extension with Direct Energy Business for Power Supply Coordination Services, commencing on the meter read date in January 2024. The Contract will set a price for Fixed Adders (capacity, transmission) at a price that is equal or better than the current Agreement. Seconded by Bolas and carried by unanimous voice vote.

f. Approval of Treasurer's Report - 11.28.2022

Including Supplemental Report - 11.28.2022

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the Financial Statements.

MOTION: By Mafrice: I move that the Board approve the Treasurer's Report including approval of total Bill List and Check File Listing, as follows. Seconded by Petersen and carried by unanimous voice vote:

2022-2023

Fund 10 (General Fund) -\$2,593,464.50

Fund 31 (Capital Reserve) - \$21,823.33

Fund 36 (Construction Fund) - \$11,157.45

Fund 50 (School Lunch Fund) - \$140,208.24

Committee Reports

(Gans, School Board Vice-President)

Dr. Wetzel gave an update on the Pathfinder School. She advised that the school is an old building and many things are going wrong. She noted that in January, they will be looking at bids to improve the HVAC system and she will bring that forth to the Board for discussion. She noted that she will be emailing out information on poinsettias that the students are selling.

Mr. Mafrice gave an update on the PSBA Delegate Assembly that he and Mrs. Hanna attended on November 5, 2022. He noted it was an interesting 5 hours of conversation and many proposals were brought forth and passed. Dr. Gans thanked both for their service.



Matters of Information/Other

(Rozzo, Superintendent of Schools)

Dr. Rozzo noted there were no Matters of Information/Other for this Agenda.

Announcement Regarding Executive Session

(Gans, School Board Vice-President)

Dr. Gans announced the following Executive Sessions:

- a. Executive Session was held on November 7, 2022 for Personnel, and on November 28, 2022 for Litigation and Personnel.

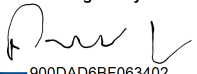
Adjournment

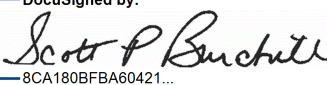
(Gans, School Board Vice-President)

Dr. Gans adjourned the meeting at 8:25pm, on a motion from Mrs. Bolas and Mr. Mafrice.

DocuSigned by:

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Submitted by: Sarah MacDonald
SCHOOL BOARD STENOGRAPHER

DocuSigned by:

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Dr. Daphna Gans, Vice-President
BOARD OF SCHOOL DIRECTORS

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Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Board Meeting**Personnel List****December 5, 2022****ELECTION**

Staff Name	Location	New Assignment	New Assignment Status	Effective Date
Gremba, Justin	Boyce	Assistant Sponsor: Middle School Club 24	ECA	2nd semester (2022-2023 school year)
Minnis, Laura	Substitute	Substitute Teacher (certified)	Substitute	12-12-22
Nagy, Judith	High School	1.0 Custodian	FT	TBD
Rubino, Marilyn	High School	High School Spring Musical: Musical Assistant (Costume)	ECA	TBD through 03-14-23
Scurci, Taylor	High School	Strength/ Conditioning Assistant Coach	ECA	TBD through 02-10-23

REAPPOINTMENT

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Corona, Cara	High School	High School Spring Musical: Musical Assistant (Costume Designer)	ECA	12-06-22 through 03-14-23
DelMastro, Corey	Ft. Couch	Assistant Coach: Wrestling	Volunteer	11-18-22 through 02-15-23
Dudley, Matthew	Boyce	Sponsor: Middle School Club 24	ECA	2nd semester (2022-2023 school year)
Henderson, Matthew	Boyce	Sponsor: Middle School Robotics Club	ECA	2nd semester (2022-2023 School Year)
Nassar, Katelyn	High School	Coach: Unified Indoor Bocce Ball	ECA	2022-2023 School Year
O'Roark, Jason	High School	Sponsor: Middle School Robotics Club	ECA	2nd semester (2022-2023 School Year)
Smith, Tracey	High School	Sponsor: Middle School Robotics Club	ECA	2nd semester (2022-2023 School Year)

Smith, Tracey	High School	Coodinator: 5-12 Robotics	ECA	2nd semester (2022-2023 School Year)
Toth, Zoltan	Ft. Couch	Head Coach: Wrestling	ECA	11-18-22 through 02-15-23
Wagner, Anne	High School	Coach: Unified Indoor Bocce Ball	ECA	2022-2023 School Year

RESIGNATION

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Pryhocki, Bobby	High School	Assistant Coach: High School Wrestling	ECA	12-01-22

OTHER

EE ID# 3948 - Paid Administrative Leave ends on 12-01-22

EE ID# 4872 - EE ID# 4872 - Approve Disciplinary Resolution

Book	Policy Manual
Section	200 Pupils
Title	Admission of Students
Code	201
Status	Waive First Reading, Second Reading and Adoption: December 5, 2022 Adopted - June 29, 2020
Legal	1. 24 P.S. 1301 2. 22 PA Code 11.12 3. 22 PA Code 11.41 4. 24 P.S. 1304 5. 24 P.S. 1326 6. 22 PA Code 11.15 7. 22 PA Code 11.16 8. 22 PA Code 11.14 9. Pol. 200 10. Pol. 203 24 P.S. 503 22 PA Code 4.41

Authority

The Board shall establish age requirements for the admission of students to first grade and to kindergarten that are consistent with state law and regulations.[\[1\]](#)[\[2\]](#)[\[3\]](#)

Guidelines

First Grade

Beginners are students entering the lowest grade of the primary school above the kindergarten level. The Board establishes the district's entry age for beginners as six (6) years on or **before** September 1, in accordance with state law and regulations.[\[4\]](#)[\[5\]](#)[\[6\]](#)

The Board may admit as a beginner a child who is five (5) years old and demonstrates readiness for entry by the first day of the school term, upon the written request of the parent/guardian, recommendation of the district certified school psychologist and or designee, and approval of the Superintendent.[\[7\]](#)

The Board is not required to admit as a beginner any child whose age is less than the district's established admission age for beginners.[\[7\]](#)

Students who have completed an approved kindergarten program outside of the district and are not of the age of six (6) may be subject to a grade level screening at their home school to determine appropriate grade placement into kindergarten or first grade.

Kindergarten

The Board establishes the district's entry age for kindergarten as five (5) years on or **before** September 1, in accordance with state law and regulations.[\[8\]](#)

Kindergarten eligible students who resided in the District prior to the start of the school year can only be enrolled in Kindergarten prior to or during the first two weeks of the school year.

New resident Kindergarten eligible students moving into the District after the beginning of the school year may be admitted if they had been enrolled and attended kindergarten in their former community.

Early Admission to Kindergarten

- a. Students who are born after September 1 and on or before September 30 are eligible for early admission screening upon written request to the Student Support Services Department.
- b. All requests must be made prior to July 1 of the anticipated year of enrollment.

- c. The District will offer testing, which must be completed at least two weeks prior to the start of the school year.
- d. Early admission will be considered if the student meets all of the following criteria.
 - Screening by a certified school psychologist or designee of the Student Support Services Department;
 - Demonstrating a mental age of more than six years before September 1; and
 - Compliance with other requirements as specified by the Student Support Services Department.

Delegation of Responsibility

The Superintendent or designee shall require that the parent/guardian of each student who registers for entrance to school shall submit proof of age, residency, and required immunizations.[9][10]

Replaces Policy 4007 - Admission of Students to Kindergarten and First Grade adopted February 17, 2017

USC School District

Memo

To: Dr. Rozzo, USC Board of Directors

From: Tom Hunsberger

cc: Amy Pfender, Tim Wagner

Date: January 31, 2022

Re: Upper St Clair High School Spring Musical

I request approval for the following contracts as part of the Upper St. Clair High School 2023 Spring Musical *On the Twentieth Century*:

1. Mr. Robert Vukich (Independent Contractor)
Mr. Vukich will provide set designer experience. He will designs and create blueprints for the construction of the Musical set, at a total cost not to exceed \$2,500.00.
2. Mr. Jim Overly (Independent Contractor)
Mr. Overly will provide musical services, specifically piano services for the Musical, at a total cost not to exceed \$1,200.00.
3. Bob Steineck & Association Inc. (Independent Contractor)
Mr. Steineck and Associations will provide musical production services, including technical expertise and labor in lighting design and equipment rental, at a total contract not to exceed \$5,000.00.

Approval of contracts will be contingent upon documentation acceptable to the Superintendent and Solicitor.



Memo

To: Dr. John Rozzo, Superintendent of Schools
Board of School Directors

From: Dr. Lauren Madia, Director of Pupil Services

Date: December 5, 2022

RE: Global Wordsmiths

I am seeking approval for an agreement with Global Wordsmiths to provide spoken interpretation and written translation services for a period of 11/22/22 through 12/31/24. Additional details:

- Translation and/or interpretation costs to be billed at rates in contract attachments, which will vary based on service type and language.
- Translation and interpretation services are required to ensure that all families are able to equitably participate in their children's education.

Final approval will be contingent upon terms acceptable to the Superintendent and Solicitor.