

Green Bay Area Public Charter Schools, Inc.

Monthly Meeting Minutes for January 9, 2020

701 Cherry Street, Green Bay, WI 54301

5 - 6:30 pm | room 221

Attended: Reed Welsh, Joannie Swiggert, Becki Swanson, Natasha Chung, Colleen Simpson, Jen Agamaite, Jason Johnson, Rene Every, Paula Manley, Theresa Kaquatosh

Excused: Georjeanna Wilson-Doenges, Amanda Garcia, Kim Pahlow

IMPORTANT LINKS	
Governance Board Website	Board Members Info
JDAL Website	NEW Website

AGENDA ITEM	OWNER	NOTES/DETAILS
1. WELCOME AND BUSINESS		
1. 1. Call to Order 2. 2. Introductions 3. 3. Current Agenda 4. 4. Past Minutes	Paula	1. The meeting was called to order 2. Introductions amongst all present were made. 3. The meeting agenda was approved. 4. The past minutes were approved.
II. UPDATES		
1. 1. Authorizer 2. 2. Community Presentations	Renee Open	1. Rene was approached by the district office to bring up idea of JDAL staying in the current building long-term and NEW moving to a new location. NEW is expected to continue to grow past the capacity of the building. One possible move is to a building/school that has been vacated due to the relocation of other district programs. This could occur in 1 ½ years. Transportation and programmatic needs will need

		<p>GBAPS school board. Attached to this email is a copy of the report that will be shared with the district. Both Jen and I will be presenting for a scheduled 20 minutes per school.</p> <p>On January 2nd enrollment for the 2020/2021 school year opened with our new policy and procedure in place. Both JDAL and N.E.W. have gone to an all online application process. This is a first in GBAPS and I think a great step forward. As of 1/9/2020 we have had 60 applicants apply for next school year. Our current students do not need to re-apply for the next school year. We continue to have movement of enrollment in both programs. We will be welcoming 7-10 new students at the start of the third quarter. On January 17th N.E.W. staff will be participating in a Google Bootcamp for educators with the goal of becoming the first school in GBAPS that has its entire teaching staff Google certified. In the afternoon we will be spending time as a staff collaborating and revising our student management and discipline practices to better serve our staff and students.</p> <p>N.E.W. has begun work on the 2020/2021 school year calendar. We will follow all major breaks from GBAPS timeline. However, we are working to put our schedule in line to better capitalize our days at NWTC.</p> <p>JDAL</p> <p>BUDGET</p> <ol style="list-style-type: none">1. I am working with finance department to get WISEGRANTS budget entered and approved so we can purchase items funded by the grant, mostly makerspace equipment and supplies. <p>FACILITIES</p> <ol style="list-style-type: none">1. Students and staff enjoy working in this building and community. Although space is cramped, we are making it work and finding space to share with NEW. <p>MARKETING</p> <ol style="list-style-type: none">1. The first open enrollment window is open until January 31. I am trying to post a 20 day enrollment challenge to get the word out. Most families don't realize enrollment starts so early. <p>OPERATIONS</p> <p>We currently have 106 students between our online and project based learning programs. JDAL is full with a waitlist. Already have applications for next school year.</p>
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		<p>NOTEWORTHY</p> <ol style="list-style-type: none"> 1. JDAL staff were selected to participate in training related to The Leader in Me, a program that helps organizations build positive culture. We are completing a book study and will receive more formal training in June. 2. Our new schedule for PBL 101/201 begins January 27th. This includes a Life Skills/Wellness rotation, a community book club, advisory groups to learn more about the 7 Habits, and a mentor/mentee meeting time. <p>CALENDAR</p> <ol style="list-style-type: none"> 1. iHOP fundraiser for Washington DC trip: December 20 from 5-9pm 2. Pizza Ranch (east side) fundraiser for DC Trip: January 20 from 4-8pm 3. Event Night #2: January 23 from 5-7pm 4. Attendance Incentive Day: January 24 (any student with less than five absences)
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IV. ACTION ITEMS

<ol style="list-style-type: none"> 1. Yearly Work Calendar 2. Updated Handbook Pages 3. President for 2020 4. Board Recruitment 	Paula	<ol style="list-style-type: none"> 1. The Yearly Work Calendar was approved unanimously. 2. The Handbook will be reviewed in a later meeting. 3. As Vice-President, Becki will fill in for Paula in February and March. Paula will return April. A new president will need to be elected prior to Paula’s departure later this year. 4. Between now and June, 2 to 3 people should be recruited for the board. A potential board member will be visiting during the February meeting.
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V. DISCUSSION ITEMS

<ol style="list-style-type: none"> 1. Dashboards for each school 2. Vehicle Purchase Policy 3. Governance Board Officer Descriptions 		<ol style="list-style-type: none"> 1. The update that is provided to DPI each month by both schools will be shared with the board. 2. Vehicle purchase policy will be taken to the February meeting. Jen and Jason will be moving forward with vehicle purchase process in February. The van will be titled in the Boards name, with the insurance under the district umbrella as district employees will be driving the van. 3. Governance board officer descriptions were
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		discussed. The description for treasurer will be carried over to the next meeting. All other changes will be updated and disseminated.
VI. PRESENTATIONS		
none		

BOARD MEMBER TERMS		
<i>Expires July 2020</i> <ul style="list-style-type: none"> • Becki Swanson • Natasha Chung • Georjeanna Wilson-Doenges 	<i>Expires July 2021</i> <ul style="list-style-type: none"> • Kim Pahlow • Amanda Garcia • Joannie Swigert 	<i>Expires July 2022</i> <ul style="list-style-type: none"> • Paula Manley • Colleen Simpson • Reed Welsh

COMMITTEES AND MEMBERSHIP		
<i>Governance Committee</i> <ul style="list-style-type: none"> • Becki Swanson • Amanda Garcia 	<i>Development Committee</i> <ul style="list-style-type: none"> • 	<i>Finance Committee</i> <ul style="list-style-type: none"> • Kim Pahlow

<i>Academic Committee</i> <ul style="list-style-type: none"> • Colleen Simpson • Georjeanna Wilson-Doenges • Natasha Chung • Joannie Swigert 	<i>Executive Committee</i> <ul style="list-style-type: none"> • President: Paula Manley • Vice Pres: Becki Swanson • Secretary: Natasha Chung • Treasurer: Kim Pahlow
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