

Green Bay Area Public Charter Schools, Inc.

Monthly Meeting Minutes for April 30, 2020

701 Cherry Street, Green Bay, WI 54301

Second Thursday of each Month | 5 - 6:30 pm | [VIRTUALLY](#)

Attended: Theresa Kaquatosh, Jen Agamaite, Emily McGuire, Colleen Simspn, Renee Every, Jason Johnson, Kim Pahlow, Natasha Chung, Paula Manley, Reed Welsh, Emily McGuire, Becki Swanson, Georjeanna Wilson-Doenges

Excused: Joannie Swigert, Amanda Garcia

| IMPORTANT LINKS | |
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| Governance Board Website | Board Members Info |
| JDAL Website | NEW Website |

| AGENDA ITEM | NOTES/DETAILS |
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| I. WELCOME AND BUSINESS | |
| 1. Call to Order 2. Introductions and New Board Member Welcome 3. Current Agenda 4. Past Minutes | 1. The meeting was called to order. 2. Emily McGuire was introduced and welcomed by the Board. 3. The Agenda was approved 4. The February 13, 2020 and the April 16, 2020 minutes were approved. |
| II. UPDATES | |
| 1. Authorizer 2. Community Presentations | 1. Renee Every discussed summer school possibilities at the charter schools,, but at this time no final decisions have been made. Renee Every also discussed three sites that are being considered for NEW as the program expands in future years. 2. Jason Johnson has been talking with Jennifer Jones from University of Wisconsin Green Bay (UWGB). |

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| | <p>He will meet with her again in June to discuss programming options with UWGB and possible mentoring.</p> |
| <p>4. NEW</p> <ul style="list-style-type: none"> • general operations • financial • academic achievement • important dates <p>5. JDAL</p> <ul style="list-style-type: none"> • general operations • financial • academic achievement • important dates | <p>N.E.W.</p> <p>Focus on staff health and well being. N.E.W. admin and student services have made an emphasis on checking in with each staff member over the last two weeks to see how our staff are doing. We have initiated additional check ins, as well as, shared with staff EAP resources to ensure they know they can reach out for assistance if needed during this time.</p> <p>Staffing-We currently have two positions we are anticipating to meet the growth of our enrollment numbers for next year. We currently have a candidate that has accepted a teaching position pending GBAPS board approval. The other position is for a math certified instructor and we will be reposting after our preferred candidate decided not to take the position.</p> <p>DPI has extended the date of open enrollment until May 29th. We will use this change in dates to launch another round of recruiting. This will include updates to our website and enrollment documentation. Without school staff assisting students and families to sign up we have seen a large impact. Currently we have 35 new students signed up for grades 7-10, while we have a full Academy and lengthy waitlist. We will continue to monitor this, but will have to identify a date to end enrollment to ensure we have the best candidates to fill any additional needed staff.</p> <p>PD-N.E.W. staff members have been taking advantage of virtual equity and indigenous studies professional development that is being offered.</p> |

JDAL

BUDGET

1. Currently inquiring about purchasing a van with district funds instead of the grant.

FACILITIES

1. New furniture has been installed, including two hallways of lockers, additional round work tables and chairs, printer tables, bulletin boards, and six private work chairs for students who prefer a more isolated environment.

MARKETING

1. No updates.

OPERATIONS

1. Staff continue to work closely with students on their independent project work. Most students are engaged in their learning; staff continue to reach out to those who are not.
2. DPI has extended the date of open enrollment until May 29th. As students apply, they will be added to our waitlist.

NOTEWORTHY

1. Staff continue to check in with one another and send care packages to those who need a pick me up. Staff members have reported having difficulty working from home, so the rest of the team have rallied together to make sure staff feel appreciated and supported.

CALENDAR

1. Still planning a Virtual Event Night for May 28th.
2. Graduation Parade plans have changed due to the Safer at Home order. Staff will coordinate a videotaped option instead.

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| III. ACTION ITEMS | |
| 1. Approve Handbook. | 1. The revised handbook was reviewed by Board Members online. The document will be reviewed and finalized by Theresa and Paula and will be disseminated for a second reading at the next meeting. |
| IV. DISCUSSION ITEMS | |
| 1. Review Enrollment at JDAL and NEW. 2. Review budget for JDAL and NEW. 3. Terms for Theresa and Emily. | 1. Two new students started right after spring break. NEW is not accepting any additional new students during COVID-19 restrictions. No new students will be accepted until at least June 3, 2020. JDAL has a list of students for next year that does include some students that were supposed to start this year, but will start in the fall. Student movement between schools has opened 5 spaces. Jen will meet with district representatives to determine which students on the waitlist will be accepted. 2. Jason presented the NEW budget for the 2020-2021 school year. A new 5 year budget will need to be submitted to DPI. NEW is still working on purchasing vans. Options are being considered in terms of how to fund the purchases through the grant vs. with the school district. Jen presented the JDAL budget for the 2020-2021 school year. Jen discussed the possibility that the board could be more involved in fund raising for the fund that allows for experiential learning experiences. Jen presented the building budget for the 2020-2021 school year. 3. The term for Theresa and Emily will be as follows: Expires July, 2023. Additionally, three board members terms are expiring June 30, 2020. Theresa will meet with those members and any renewals will be voted on by the Board in June. |
| V. PRESENTATIONS | |
| 1. none | |
| VI. FEEDBACK AND REFLECTION | |

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| 1. Next meeting Attendance 2. Assignments for Next Meeting 3. Meeting evaluations | 1. A quorum will be present for the May 14, 2020 meeting. 2. Theresa reviewed the work to be completed for the next meeting. 3. The board will move to an annual review process to evaluate meetings. This could possibly coincide with the creation of board goals for the year. Jen suggested that it would be useful for Board goals to start in July of each year, coinciding with the school year. |
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| BOARD MEMBER TERMS | | | |
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| <i>Expires July 2020</i> <ul style="list-style-type: none"> Becki Swanson Natasha Chung Georjeanna Wilson-Doenges | <i>Expires July 2021</i> <ul style="list-style-type: none"> Kim Pahlow Amanda Garcia Joannie Swigert | <i>Expires July 2022</i> <ul style="list-style-type: none"> Paula Manley Colleen Simpson Reed Welsh | <i>Expires July 2023</i> <ul style="list-style-type: none"> Theresa Kaquatosh Emily McGuire |

Theresa, Emily?

| COMMITTEES AND MEMBERSHIP | | |
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| <i>Governance Committee</i> <ul style="list-style-type: none"> Becki Swanson Amanda Garcia | <i>Development Committee</i> <ul style="list-style-type: none"> | Finance Committee <ul style="list-style-type: none"> Kim Pahlow |

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| <i>Academic Committee</i> <ul style="list-style-type: none"> Colleen Simpson Georjeanna Wilson-Doenges Natasha Chung Joannie Swigert | <i>Executive Committee</i> <ul style="list-style-type: none"> President: Theresa Kaquatosh Vice Pres: Becki Swanson Secretary: Natasha Chung Treasurer: Kim Pahlow |
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