



UPPER ST. CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Dr. Daphna Gans, President • Mrs. Jennifer A. Schnore, Vice-President
Mrs. Barbara L. Bolas • Ms. Kelly P. Hanna • Mr. Louis P. Mafrice, Jr. • Mr. Michael R. Mascaro
Mrs. Angela B. Petersen • Mrs. Hallie H. Snyder • Dr. Danielle Z. Wetzel
Dr. John T. Rozzo, Superintendent • Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Wednesday, May 17, 2023 @7:00pm
Executive Session @6:15pm (Legal Matters and Personnel)
District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board meeting of the Board of School Directors was held on May 17, 2023 in the District Administration Board Room.

School Board Members:

Dr. Daphna Gans, President (in-person)
Mrs. Jennifer Schnore, Vice-President (in-person)
Mrs. Barbara L. Bolas (in-person)
Ms. Kelly P. Hanna (in-person)
Mr. Louis P. Mafrice Jr. (in-person)
Mr. Michael R. Mascaro (not in attendance)
Mrs. Angela Peterson (in-person)
Mrs. Hallie H. Snyder (in-person)
Dr. Danielle Z. Wetzel (in-person)

School Personnel:

Dr. John T. Rozzo, Superintendent (in-person)
Dr. Sharon K. Suritsky, Assistant/Deputy Superintendent (not in attendance)
Mrs. Amy Pfender, Assistant Superintendent (not in attendance)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)
Mr. Scott Burchill, Director of Business & Finance (in-person)
Dr. Lou Angelo, Director of Operations & Facilities (virtual)
Mr. Raymond Berrott, Director of Technology (in-person)
Dr. Judith Bulazo, Director of Curriculum and Development (virtual)
Dr. Cassandra Doggrell, Director Special Education (virtual)
Dr. Lauren Madia, Director of Pupil Services (not in attendance)



Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)
Mrs. Jocelyn Kramer, Solicitor (in-person)
Mrs. Sarah MacDonald, Board Stenographer (virtual)
Ms. Ashvita Saxena, Student Board Representative (in-person)
Mr. Daniel Seewald, Student Board Representative (in-person)

Call to Order & Pledge of Allegiance

(Gans, School Board President)

Dr. Gans called the meeting to order at approximately at 7:03pm.

Reading of the Mission:

(Gans, School Board President)

Mrs. Petersen read the following mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

Reading of the Shared Belief Statement #4 from Strategic Plan:

(Gans, School Board President)

Mr. Mafrice read the following belief statement:

We Believe that:

The quality of the school district impacts the quality of life in the community.

Residents' Comments - (Regarding Any District Related Items)

(Gans, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.

Solicitor Kramer advised that at this point in the meeting, any resident can make a comment and should limit their comment to three minutes. She also advised, that for the record, it was brought to the Board's attention that the link for the public Agenda was not live on the website at 7:00pm. She explained that due to technical difficulties, the Agenda link went live the morning of the meeting. She noted that the Agenda was available in the building 24 hours in advance of the meeting. She asked the residents to please let her know if they had any issues with the Agenda.



2022-2023 Retirement Recognitions

(Rozzo, Superintendent of Schools)

Dr. Rozzo recognized the 2022-2023 Retirees with last names that start with “A-H”. Ms. Pamela Dillie and Ms. Carolyn Cusick were on-hand to accept their retirement certificates and to each give a few remarks about their time with the District and their upcoming retirement plans. Dr. Rozzo thanked Ms. Dillie and Ms. Cusick. He advised that the remainder of the 2022-2023 Retirees would be recognized at the June 5, 2023 Board Meeting.

Dr. Gans thanked Ms. Dillie and Ms. Cusick. Mr. Mafrice, Mrs. Petersen, and Mrs. Bolas remarked on Ms. Dillie and Ms. Cusick’s tenure as teachers.

Approval of Minutes

(Gans, School Board President)

MOTION: By Hanna: I move that the Board approve the Meeting Minutes of the April 24, 2023 Board Meeting, as attached. Seconded by Mafrice and carried by unanimous voice vote.

Presentation Regarding 2023-2024 Budget

(Burchill, Director of Business & Finance and Rozzo, Superintendent of Schools)

Mr. Burchill and Dr. Rozzo gave a budget presentation. 3.75% tax increase. Mr. Burchill and Dr. Rozzo gave their budget presentation for the 2023-2024 Budget. The budget presentation included the following information: priorities of the 2023-2024 budget, proposed revenues and expenditures, budget context supporting recommended tax increase, and timeline to approve the final budget. Dr. Rozzo and Mr. Burchill advised that the Administration is recommending a 3.75% tax increase.

a. Adoption of Proposed Final 2023-2024 Budget and Approval to set Date for Adoption of Final Budget

(Burchill, Director of Business & Finance)

MOTION: By Snyder: I move that the Board approve the following Resolution:

Resolved, that the proposed final budget for the 2023-2024 school year in the amount of \$100,147,255.00, with a real estate tax rate of 29.6339 mills be and is hereby approved as the proposed budget for the School District, as attached to the permanent record of the minutes of this meeting.

Resolved, that the Secretary of the Board be and is hereby directed to make copies of such proposed budget available for public inspection in accordance with the requirements of the School Code at least 20 days prior to the adoption of the budget, and the Secretary be and is hereby further directed to give not less than 10 days notice to the



public of the meeting at which the final budget shall be adopted.

Further Resolved, that the board set the date of Monday, June 19, 2023 at 7:00pm, in the District Administration Building Board Room for the adoption of the 2023-2024 School District budget. Seconded by Hanna and carried by unanimous voice vote.

Mr. Mafrice asked if, based on the funding the District is receiving, the bond rating will remain the same. Mr. Burchill advised that the bond rating will most likely remain the same, at AA. He noted that the District is trending in the right direction and hopefully in the next several years, based on the economy, the District will be at a rating of AA+.

Mr. Burchill thanked the Board for their input and support on the budget.

Dr. Gans thanked the Board and ensured that the District is invested in excellence while remaining fiscally responsible. She also highlighted the District's revenue sources, noting that there are not a lot of businesses that contribute to the tax revenue.

Mrs. Snyder thanked Dr. Rozzo, Mr. Burchill, and Mr. Carson, for answering all of her questions and providing quick feedback.

Student Board Representative Report

Ms. Ashvita Saxena & Mr. Daniel Seewald

(Gans, School Board President)

Ms. Saxena and Mr. Seewald gave their Student Board Reports. Ms. Saxena reported on the arts and activities, including: the marching band performing at the Community Day parade, the Leadership team for next year's marching band, the choir performing at a Wild Things game and Community Day, Senior banquet, the annual Pickeball tournament, and upcoming Prom, which will be held at the Carnegie Music Hall.

Mr. Seewald reported on academics and sports, including: Keystone testing, IB ceremony, MYP certificate ceremony, girls and boys varsity lacrosse, softball, track and field, volleyball, and boys varsity baseball.

Mr. Mafrice asked Mr. Seewald where the upcoming game against Bethel Park will be played. Mr. Seewald noted that the location is yet to be determined, but advanced notice will be given about the location once it is finalized.

Dr. Gans asked Mr. Seewald and Ms. Saxena about the feedback they have heard from classmates regarding the school start-time change. Mr. Seewald advised that there are mixed opinions, however he noted that he is enjoying the new schedule and excited about it.



Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

(Rozzo, Superintendent of Schools)

Dr. Rozzo provided his good news update, which highlighted Dr. Wagner recently being recognized as Pennsylvania Principal of the Year, the Middle Schools being redesignated as Schools to Watch for the sixth time, the recent Remake Learning Robotics event at the High School, and Awards Night at the High School. He reported that this is a very busy time of the year at the District and there are many things to be proud of, noting that there is a playoff Lacrosse game happening right outside meeting in the Stadium.

Solicitor Kramer advised that due to the Lacrosse game, parking was limited, and some residents may have had trouble finding a parking spot in order to make it to the meeting in time for resident's comments. She noted that the District would like to hear from everyone who would like to speak, and asked if there were any additional residents who would like to make a comment.

There was one resident comment at this time:

1. Bethany Salaman – Thanked the District for the change to the school start-time.

b. Approval to Change the School Start-Time

(Rozzo, Superintendent of Schools and Wilson, Director of Strategic Initiatives)

Dr. Rozzo and Mr. Wilson gave a brief presentation on the change to the school start-time. The presentation included the following items: research and data supporting later start-times for High School students, background for considering the change, feedback from families, and the recommendation for the time change.

MOTION: By Wetzel: I move that the Board approve the following School Start-Times, beginning with the 2023-2024 school year, pursuant to the authority under Section 1504 of the School Code. Seconded by Snyder and carried by unanimous voice vote:

SCHOOL START-TIMES:

High School: Start Time: 8:00am & Dismissal Time: 2:45pm

Middle School: Start Time: 8:55am & Dismissal Time: 3:40pm

Elementary School: Start Time: 8:35am & Dismissal Time: 3:05pm

Mrs. Bolas noted that during the National Conference on Education, changing the school start-time comes up as an annual item. She explained that the District has to



do what is best for the majority of the student population.

Dr. Wetzel asked questions about transportation, typical survey response rate, and the parent feedback. Mr. Wilson and Mr. Carson answered her questions.

Mrs. Hanna asked Dr. Rozzo and Mr. Wilson if there is anything in place to see how children are doing over the year with the time change. Dr. Rozzo and Mr. Wilson answered her questions and advised about various ways to track students with the new start-time, including evaluating absence and tardy reports.

Dr. Gans thanked Dr. Rozzo and Mr. Wilson for their efforts to change the start-time.

c. Approval to Authorize the Board President to Appoint Two Voting Delegates to the Hybrid PSBA Delegate Assembly on November 4, 2023
(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the appointment of two voting delegates to the hybrid PSBA Delegate Assembly on November 4, 2023. He advised that Dr. Gans will appoint two Board members.

MOTION: By Bolas: I move that the Board authorize the Board President to appoint two voting delegates to the Hybrid PSBA Delegate Assembly on November 4, 2023. Seconded by Wetzel and carried by unanimous voice vote.

d. Approval of Revisions to 2022-2023 School Calendar
(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the revision to the 2022-2023 school calendar. He noted that the revision includes forgiving the May 16, 2023 school day, explaining that the District closed on the 16th for election day. He advised that our students meet the required 180 days of schools, so forgiving May 16th will not affect the District's obligation.

MOTION: By Schnore: I move that the Board approve the revisions to the 2022-2023 school calendar, as presented. Seconded by Bolas and carried by unanimous voice vote.



Administrator's Report

(Rozzo, Superintendent of Schools)

a. Approval of Personnel Listings

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the Personnel Listing, including the hiring of two teachers, a High School Music teacher and a High School Physics teacher. He also advised that a Van Driver and Custodian were hired, and that the open Science Curriculum Leader positions have been filled.

Dr. Rozzo reported that he feels very good and confident in the recommendation for the Science Curriculum Leader positions, noting that there were multiple applicants for each position.

MOTION: By Petersen: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Schnore and carried by unanimous voice vote.

b. Approval of Change Order for Capital Projects for the District-Wide Unified Access Control Project, originally approved at the March 27, 2023 School Board Meeting

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the change order for additional work for the District-wide unified access control project, originally approved at the March 27, 2023 School Board Meeting.

MOTION: By Mafrice: I move that the Board approve the following change orders for Capital Improvement Projects. Seconded by Petersen and carried by unanimous voice vote:

Change Order Number	Vendor	Amount
COR-1	Dagostino Electronics Services	\$136,186.21



c. Approval to Accept Dual Credit Grant

(Rozzo, Superintendent of Schools)

Dr. Rozzo covered the acceptance of the Dual Credit Grant for Mrs. Pfender, as she was not in attendance at the meeting. He noted that the grant will help expand the College to High School offerings.

Dr. Gans thanked Mrs. Pfender and the rest of the team for securing the grant.

MOTION: By Hanna: I move that the Board authorize the acceptance of the Dual Credit Grant, in the amount of \$61,600.00, for a term of July 1, 2023 through June 30, 2024. Seconded by Mafrice and carried by unanimous voice vote.

d. Approval of the Allegheny Intermediate Unit (AIU) Services Agreement and Special Education Addendum for 2023-2024

(Doggrell, Director of Special Education)

Dr. Doggrell covered the AIU Services Agreement and Special Education Addendum for the 2023-2024 School year, noting that it is an umbrella agreement that covers a variety of services for students and the Student Support Services Department. She advised that the costs are outlined in the Agreement.

MOTION: By Snyder: I move that the Board approve the AIU Services Agreement and Special Education Addendum for the 2023-2024 school year, as attached, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.

e. Approval of Agreement with Associated Occupational Therapists, Inc.

(Doggrell, Director of Special Education)

Dr. Doggrell reviewed the Agreement with Associated Occupational Therapists, Inc. She advised that the Agreement will provide occupational and physical therapy services, which is specific to students admitted to Southwood Psychiatric Hospital.

MOTION: By Wetzel: I move that the Board approve the Agreement with Associated Occupational Therapists, Inc., for occupational and physical therapy services for students at Southwood Psychiatric Hospital, for the 2022-2023 and 2023-2024 school years, at fees listed in the Agreement, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.



f. Approval of Agreement with The Day School at The Children's Institute
(Doggrell, Director of Special Education)

Dr. Doggrell approved the Agreement with The Day School at the Children's Institute, noting it is an umbrella Agreement for services provided, for the 2023-2024 school year, at The Day School.

MOTION: By Bolas: I move that the Board approve the Agreement with The Day School at The Children's Institute, for services provided by The Day School, for the 2023-2024 school year, at fees and expenses listed in the Agreement. Seconded by Wetzel and carried by unanimous voice vote.

g. Approval of Extension to UPMC's Supplemental Student Assistance Program Provider (SAP)/Social Emotional Wellness Services Agreement with Western Psychiatric Hospital (WPH)
(Doggrell, Director of Special Education)

Dr. Doggrell reviewed the extension to UPMC's Supplemental Assistance Program SAP/Social Emotional Wellness Services Agreement with Western Psychiatric Hospital (WPH), noting that the extension will extend the contract with UPMC by one month.

Dr. Gans asked Dr. Doggrell if this contract has already been approved and just needs to be extended. Dr. Doggrell advised that yes, it has been approved and will be extended from May 31, 2023 to June 30, 2023.

MOTION: By Schnore: I move that the Board approve the amendment to extend UPMC's Supplemental (SAP)/Social Emotional Wellness Service Agreement with WPH, to extend the term of service from August 1, 2022 to May 31, 2023 to August 1, 2022 to June 30, 2023, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.



h. Approval of Agreement with COSTARS Contractor Tuscano Maher Roofing (TMR) to replace the High School Roof
(Angelo, Director of Operations & Facilities)

Dr. Angelo reviewed the Agreement with COSTARS contractor Tuscano Maher Roofing (TMR) to replace the High School roof. He advised that there are several areas of concern on the roof, due to the roof membrane becoming detached. He noted that the areas of concern are over the High School academic wing and theater areas.

MOTION: By Petersen: I move that the Board approve the Agreement with COSTARS contractor Tuscano Maher Roofing (TMR), (COSTARS Contract #008-533) to replace the High School Roof, with a 30-year warranty, at a total cost of \$3,943,500.00, which includes a 10% contingency, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Schnore and carried by unanimous voice vote.

i. Approval of Agreement with COSTARS Contractor Trinity Automated Solutions to replace the District's Building Automation and Controls System (BAS)
(Angelo, Director of Operations & Facilities)

Dr. Angelo reviewed the Agreement with COSTARS contract Trinity Automated Solutions to replace the District's Automation and Controls System (BAS), noting this project was a projected capital expenditure. He explained that the current system is a Siemens system, which is being phased out. As a result of Siemens being phased out, the Administrators evaluated four different BAS systems that could best integrate into the District's system. The BAS system will operate the District's current systems, doors, cameras, lighting, and life safety.

MOTION: By Mafrice: I move that the Board approve the Agreement with COSTARS (COSTARS Contract #028-024) contractor Trinity Automated Solutions Inc, to replace the District's Building Automation and Controls System (BAS), at a total cost of \$1,436,419.00, which includes a 10% contingency, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Petersen and carried by unanimous voice vote.



j. Approval of Commendations and Recognitions

(Rozzo, Superintendent of Schools)

Dr. Rozzo read the commendations and recognitions, as Dr. Suritsky was not in attendance at the meeting.

MOTION: By Hanna: I move that the Board approve the Commendations and Recognitions, as attached. Seconded by Mafrice and carried by unanimous voice vote.

Dr. Gans announced that the girl's Lacrosse team lost.

Business & Finance

(Burchill, Director of Business & Finance)

a. Approval of Treasurer's Report - 05.17.23

Including Supplemental Report - 05.17.23

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the treasurer's report, including the supplemental report.

MOTION: By Snyder: I move that the Board approve the Treasurer's Report including approval of total Bill List and Check File Listing, as follows. Seconded by Hanna and carried by unanimous voice vote:

Fund 10 (General Fund) - \$1,861,153.42

Fund 31 (Capital Reserve Fund) - \$402,742.85

Fund 36 (Construction Fund) - \$0

Fund 50 (School Lunch Fund) - \$100,817.10



b. Approval of Election of Treasurer

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the approval of election of Treasurer. He advised that he is requesting the reelection of current Treasurer, Ms. Rebecca Berquist, who has been the treasurer for many years. He noted that she is annually appointed and will be at the same rate of \$3,500.00 for the 2023-2024 school year.

MOTION: By Wetzel: I move that the Board re-elect Ms. Rebecca Berquist as Treasurer of the School District, effective July 1, 2023 through June 30, 2024, at the rate of \$3,500.00 annually, provided that before entering upon the duties of such office for said term, she shall furnish, at the expense of the School District, a bond in favor of the School District in the amount of \$100,000.00 conditioned upon the faithful performance of her duties of School Treasurer, in substantially the same form that was furnished to the School District in the 2023-2024 school year. Seconded by Snyder and carried by unanimous voice vote.

c. Approval of Renewal Agreement with Aramark Food Services

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the renewal Agreement with Aramark Food Services. He noted that food services are not managed within the District, but rather managed through a service company. He explained that the renewals occur in one-year increments.

MOTION: By Bolas: I move that the Board approve the renewal Agreement, as presented, with Aramark for food services for the 2023-2024 school year, which has been reviewed and approved by the Pennsylvania Department of Education. Seconded by Wetzel and carried by unanimous voice vote.

d. Approval of Agreement with Arbiter Pay Unlimited

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the Agreement with Arbiter Pay Unlimited. He advised that Arbiter Pay Unlimited will be used by the Athletic Department to pay an unlimited number of athletic officials, without a transaction fee.

MOTION: By Schnore: I move that the Board approve the Agreement with Arbiter Pay Unlimited, for the payment of athletic officials, for a term of five-years, at a total cost of \$9,405.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.



e. Approval of Engagement Agreement with Stifel for Underwriter/Placement Agent Services

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the Engagement Agreement with Stifel. He advised that the Engagement Agreement is in relation to new bond money. He also noted that Stifel was formerly Boenning and Scattergood.

MOTION: By Petersen: I move that the Board approve the Engagement Agreement with Stifel, for services relating to a potential municipal securities transaction for General Obligation Bonds or Notes, Series of 2023, as attached, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Schnore and carried by unanimous voice vote.

f. Approval of Resolution 2023-05-01 with the Allegheny Intermediate Unit (AIU) Joint Purchasing Program

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the Resolution 2023-05-01 with the AIU Joint Purchasing Program, authorizing the participation in and appointment of representatives to the AIU Joint Purchasing Program.

MOTION: By Mafrice: I move that the Board approve Resolution 2023-05-01, authorizing the participation in and appointment of representatives to the (AIU) Joint Purchasing Program for the 2023-2024 school year, in order to obtain the potential advantages of joint purchasing of school materials, equipment and services. Seconded by Petersen and carried by unanimous voice vote.



g. Approval of Insurance Renewals and Student Accident Insurance
(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the insurance renewals and student accident insurance. He noted there is a reduction in the annual premium, a decrease of 6.7%. He also advised that there is an increase in cyber liability coverage, due to the excellent work of the District's Technology Department.

Dr. Gans thanked Mr. Burchill and Mr. Berrott.

Mrs. Kramer advised that the entire chart does not need to be read, just referenced in the motion.

MOTION: By Hanna: I move that the Board approve the renewal of the following insurance policies, effective July 1, 2023. Seconded by Mafrice and carried by unanimous voice vote:

<i>Type of Coverage</i>	<i>Carrier</i>	<i>2022-2023 Annual Premium</i>	<i>2023-2024 Annual Premium</i>
Commercial Package	CM Regent	\$125,189.00	\$144,078.00
Equipment Breakdown	CM Regent	\$11,155.00	\$13,954.00
Business Auto	CM Regent	\$31,822.00	\$33,060.00
School Leaders	CM Regent	\$21,544.00	\$23,249.00
Cyber Liability	CM Regent	\$17,593.00	\$26,206.00
Worker Compensation	UPMC	\$319,218.00	\$245,180.00
Umbrella	CM Regent (15M)	\$16,511.00	\$16,638.00
Pollution	ACE	\$14,033.00	\$14,850.00
Foreign Liability	Navigators	\$4,985.00	\$5,181.00
Active Assailant	Markel	\$12,179.00	\$13,590.00
TOTAL		\$574,229.00	\$535,986.00



Committee Reports

(Gans, School Board President)

Mrs. Petersen gave a report on Parkway West, noting that tonight is the graduation at Parkway. She congratulated the Upper St. Clair School District Parkway West students and the entire class.

Dr. Gans gave a report on PTC/PTO/PTSO. She reported that she attended the High School PTSO meeting and was excited to hear that some students will get to chat live with an Astronaut who is currently in space, noting he is the brother of one of the District's Chemistry teachers.

Mrs. Bolas gave a report from PSBA, advising that PSBA is now accepting officer nominations for the upcoming year, with information being provided on PSBA's website. She also advised that she was invited to the ribbon cutting ceremony for the School Safety Institute, which is the only one like it on the Eastern seaboard. She commended Mr. Bryson, Dr. Rozzo, and the Board for all of their hard work.

Matters of Information/Other

(Rozzo, Superintendent of Schools)

a. Ms. Ashvita Saxena (Student Board Representative)

Recognition at the June 5, 2023 School Board Committee Meeting

Dr. Rozzo advised that Ms. Saxena will be recognized, at the June 5, 2023 Board Meeting, for her work as a Student Board Representative.

Announcement Regarding Executive Session

(Gans, School Board President)

Dr. Gans announced the following Executive Session:

- a.** Executive Session was held on May 17, 2023 at 6:15pm for Legal Matters and Personnel.

**Adjournment**

(Gans, School Board President)

Dr. Gans adjourned the meeting at approximately 9:07pm, on a motion from Mrs. Bolas and Mr. Mafrice.

Dr. Daphna Gans, President
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Sarah MacDonald
SCHOOL BOARD STENOGRAPHER



UPPER ST. CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Dr. Daphna Gans, President • Mrs. Jennifer A. Schnore, Vice-President
Mrs. Barbara L. Bolas • Ms. Kelly P. Hanna • Mr. Louis P. Mafrice, Jr. • Mr. Michael R. Mascaro
Mrs. Angela B. Petersen • Mrs. Hallie H. Snyder • Dr. Danielle Z. Wetzel
Dr. John T. Rozzo, Superintendent • Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Monday, April 24, 2023 @7:00pm
Workshop (Board Self-Assessment) @5:15pm
Executive Session @6:15pm (Personnel, Legal Matters, and Safety & Security)
District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board meeting of the Board of School Directors was held on April 24, 2023 in the District Administration Board Room.

School Board Members:

Dr. Daphna Gans, President (in-person)
Mrs. Jennifer Schnore, Vice-President (in-person)
Mrs. Barbara L. Bolas (in-person)
Ms. Kelly P. Hanna (in-person)
Mr. Louis P. Mafrice Jr. (in-person)
Mr. Michael R. Mascaro (in-person)
Mrs. Angela Peterson (in-person)
Mrs. Hallie H. Snyder (in-person)
Dr. Danielle Z. Wetzel (in-person)

School Personnel:

Dr. John T. Rozzo, Superintendent (in-person)
Dr. Sharon K. Suritsky, Assistant/Deputy Superintendent (in-person)
Mrs. Amy Pfender, Assistant Superintendent (in-person)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)
Mr. Scott Burchill, Director of Business & Finance (in-person)
Dr. Lou Angelo, Director of Operations & Facilities (virtual)
Mr. Raymond Berrott, Director of Technology (not in attendance)
Dr. Judith Bulazo, Director of Curriculum and Development (virtual)
Dr. Cassandra Doggrell, Director Special Education (virtual)
Dr. Lauren Madia, Director of Pupil Services (not in attendance)



Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)
Mrs. Jocelyn Kramer, Solicitor (in-person)
Mrs. Sarah MacDonald, Board Stenographer (virtual)
Ms. Ashvita Saxena, Student Board Representative (in-person)
Mr. Daniel Seewald, Student Board Representative (not in attendance)

Call to Order & Pledge of Allegiance

(Gans, School Board President)

Dr. Gans called the meeting to order at approximately 7:15pm.

Reading of the Mission:

(Gans, School Board President)

Dr. Wetzel read the following mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.

Reading of the Shared Belief Statement #4 from Strategic Plan:

(Gans, School Board President)

Mr. Mafrice read the Shared Belief Statement:

We Believe that:

The quality of the School District impacts the quality of life in the community.

Residents' Comments - (Regarding Any District Related Items)

(Gans, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.

1. Allison Feldman – Comments about the District being open on the May 16th primary election day.
2. Nick DeWalt – Comments about the District being open on the May 16th primary election day.
3. Rebecca Wilson – Comments about the District being open on the May 16th primary election day.
4. Kelly Garino – Comments about the District being open on the May 16th primary election day.



Approval of Minutes

(Gans, School Board President)

MOTION: By Schnore: I move that the Board approve the Meeting Minutes of the March 27, 2023 Board Meeting, as attached. Seconded by Mafrice and carried by unanimous voice vote.

Budget Presentation Regarding 2023-2024 Budget

(Burchill, Director of Business & Finance and Rozzo, Superintendent of Schools)

Dr. Rozzo and Mr. Burchill gave the budget presentation regarding the 2023-2024 budget. The budget presentation covered the following items: the purpose of the presentation, priorities of the 2023-2024 budget, context for 2023-2024 budgeting: external and internal, enhancing excellence, value of USCSD education, 2023-2024 budget overview, 2023-2024 proposed expenditures, expenditure breakdown, expenditure items of note, professional staff salary factors (projected for 2023-2024), 2023-2024 professional staff step detail, PSERS state mandated employer rates, capital projects (Mr. Carson covered this slide), cyber/charter impact, key revenue sources for 2023-2024 budget, 2023-2024 proposed revenue sources, revenue context, projected revenue 2023-2024, real estate tax estimates, millage impact on cumulative revenue, 2023-2024 state subsidy analysis, fund balance summary, proposed final budget, next steps, and budget timeline.

Mr. Carson noted that there is a budget resources tab on the District's website, so the public can access all of the budget documents after they are presented.

Mr. Burchill advised that the budget is driven from all District Departments, not just from the Business Office.

Dr. Gans thanked everyone for their time and efforts and detail that was put into the presentation. She reiterated that the presentation is the first discussion of the preliminary budget, with more discussions forthcoming in upcoming meetings.

Mrs. Petersen joined the meeting during the budget presentation.

Student Board Representative Report

Ms. Ashvita Saxena & Mr. Daniel Seewald

(Gans, School Board President)

Dr. Gans advised that Mr. Seewald was not in attendance for the Board Meeting, as he was a baseball game. Ms. Saxena reported on the arts, including: the Music Department trip to New York City, Colorguard tryouts, and the Marching Band preparing for the Community Day parade. She also reported on activities, including: the TEDx Club hosting a talk, an outdoor High School Pep Rally, and Community Day. Finally, she reported on athletics and academics, including: varsity baseball, softball, varsity volleyball, boys and girls lacrosse, boys and girls track, National Honor Society inductions and AP testing.

Dr. Gans thanked Ashvita for her report.



Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

(Rozzo, Superintendent of Schools)

Dr. Rozzo gave his good news update. He advised that for the 8th consecutive year, the Upper St. Clair Music Department has been named the Best Communities for Music Education. He also reported that he recently attended the Band Festival where he offered opening remarks. The Band festival is comprised of the Boyce, Fort Couch, and High School Bands playing together. He said it was great to hear the bands play. He noted that the he will be recommending changes next year for how students are scheduled for band. He explained that morning band practices have been a long-standing element of the band program, however the District will be moving away from that practice and looking differently at how students are scheduled throughout the school day. He noted that he is looking forward to sharing the scheduling updates at an upcoming meeting.

Administrator's Report

(Rozzo, Superintendent of Schools)

a. School Start-Time Update

(Rozzo, Superintendent of Schools & Wilson, Director of Strategic Initiatives)

Dr. Rozzo and Mr. Wilson gave a presentation on the school start-time. The presentation covered the following areas: rational for change for High School students, a common recommendation, not a new discussion in Upper St. Clair, changing PA High School start-times, why aren't more District's changing, recent op ed from a local student, USCSD requirements for change, three strategics for change, proposed model (student day), full proposed student schedules, full proposed staff schedules, timeline for finalizing schedule, and a reminder on why.

Dr. Rozzo advised that the start-time discussion has been a thorough approach from many District Departments, and he feels confident in his recommendation. He recognizes that any change may have an impact on families, which may not always be favorable. However, he is trying to give as much notice to families as possible. He appreciates any feedback that he receives and once received, he will share that feedback with the Board.

Dr. Wetzel advised that she thinks the start-time update will be great. She asked a couple of questions regarding the form used for feedback, schedule conflicts for parents, and assessments. Dr. Rozzo and Mr. Wilson advised that a Google Form will be used to collect parent feedback, Extended Day Service can be utilized to help with the schedule change, and that sleep is currently being discussed as an additional component to be added into the Wellness curriculum. Dr. Gans thanked Dr. Rozzo and Mr. Wilson for their presentation and information.



b. Approval of Personnel Listings

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the Personnel Listings, which includes a number of ECAs for marching band, substitute teachers, and an accounts payable coordinator.

MOTION: By Bolas: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Schnore and carried by unanimous voice vote.

c. Approval of Additional Safety and Security Upgrades

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the additional safety and security upgrades in the amount of \$683,000.00.

Mrs. Bolas commended the Administration for being forward thinking and for all the safety and security presentations brought forth to the Board. She noted that many conversations take place during Executive Session, so the community is not always aware of all of the District's efforts to keep students safe. She thanked Dr. Rozzo for always keeping students at the center of focus.

MOTION: By Mascaro: I move that the Board authorize its officers to enter into an agreement (KEYSTONE PURCHASING NETWORK #KPN IFB-202012-08) for additional safety and security upgrades at a cost of \$683,000.00 and on terms and conditions approved by the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.

d. Approval of Memorandum of Understanding (MOU) with The Scoring Factory

(Angelo, Director of Operations & Facilities)

Dr. Angelo reviewed the MOU with the Scoring Factory. He advised that the Scoring Factory will use the High School and Fort Couch Gymnasiums through the school year for basketball skill development.

MOTION: By Hanna: I move that the Board approve the MOU with The Scoring Factory, for use of two of the District's gymnasium facilities, for a term of 38 months with 5% annual increases, at a total base amount paid to the District of \$16,600.00, subject to any final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mascaro and carried by unanimous voice vote.



e. Approval of Lease Agreement with Allegheny Intermediate Unit (AIU) for the Early Intervention (DART) Program

(Angelo, Director of Operations & Facilities)

Dr. Angelo reviewed the AIU DART Lease Agreement for the 2023-2024 school year. He explained the AIU DART early intervention program will utilize one classroom at Baker Elementary school, and will pay the District \$10,200.00 for use of the classroom.

MOTION: By Snyder: I move that the Board approve the Lease Agreement with the AIU for the Early Intervention DART Program, during the 2023-2024 school year, at a total cost to be paid to the District of \$10,200.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.

f. Presentation of the High School Roof Project

(Angelo, Director of Operations & Facilities)

Dr. Angelo gave a presentation on the High School Roof project. The presentation covered the following areas: the history of the roof, the problems with the roof, wet insulation found on the roof, work order history from August 2017 through August 2022, the recommended solution for the roof, two phase project for fixing the roof, recommended solution timeline, and next steps and funding.

g. Approval to Renew the Current Agreement with Matthews Bus Company for Student Transportation Services

(Angelo, Director of Operations & Facilities)

Dr. Angelo reviewed the renewal of the current Agreement with Matthews Bus Company for student transportation services. He advised that the renewal Agreement is for the 2023-2024 and 2024-2025 school years.

MOTION: By Wetzel: I move that the Board approve the renewal of the current Agreement with Matthews Bus Company for contracted transportation services, for the 2023-2024 and 2024 -2025 school years, at an approximate daily rate of \$3,474.00 for the 2023-2024 school year, with annual increases of 7.4%, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.



h. Approval of Printing and Copying Management Services Financing and Contracts
(Berrott, Director of Technology)

Dr. Rozzo covered the printing and copying management services agenda item for Mr. Berrott, as Mr. Berrott was not in attendance at the meeting.

MOTION: By Mafrice: I move that the Board approve financing with AmCom/Xerox Financial Services, at a cost not to exceed \$297,000.00, for a term of five-years, and an Agreement with AmCom/Xerox Financial services for printer maintenance, service, and supplies, at a cost not to exceed \$60,000.00, for a term of five-years, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Wetzell and carried by unanimous voice vote.

i. Approval of Student Education Agreement with Glade Run Lutheran Services
(Doggrell, Director of Student Education)

Dr. Doggrell reviewed the Student Education Agreement with Glade Run Lutheran Services, St. Stephen's Academy. The Agreement is an umbrella Agreement for the District to receive educational services for a student receiving services outside of the District. Currently, one student is receiving services at St. Stephens Academy.

MOTION: By Petersen: I move that the Board approve the Day Student Education Agreement between Glade Run Lutheran Services dba St. Stephens Lutheran Academy and St. Stephens Academy Utica, for the 2022-2023 school year, at services and fees outlined in the Agreement, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mafrice and carried by unanimous voice vote.



j. Approval of Agreement with Crossroads Speech and Hearing
(Doggrell, Director of Student Education)

Dr. Doggrell reviewed the continued Agreement with Crossroads Speech and Hearing to continue to provide speech services for children across the District. She noted that the District has had a long-standing relationship with Crossroads. Services would be provided throughout the school year, as well as extended school year services.

MOTION: By Schnore: I move that the Board approve the Agreement with Crossroads Speech and Hearing for speech and language therapy services, for the 2023-2024 and 2024-2025 school years, at a rate of \$58.00 per hour, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Petersen and carried by unanimous voice vote.

k. Approval of Commendations and Recognitions
(Suritsky, Deputy/Assistant Superintendent)

Dr. Suritsky read the commendations and recognitions.

MOTION: By Bolas: I move that the Board approve the commendations and recognitions, as attached. Seconded by Schnore and carried by unanimous voice vote.

Business & Finance

(Burchill, Director of Business & Finance)

a. Approval of Treasurer's Report - 04.24.23
Including Supplemental Report -04.24.23
(Burchill, Director of Business & Finance)

MOTION: By Mascaro: I move that the Board approve the Treasurer's Report including approval of total Bill List and Check File Listing, as follows Seconded by Bolas and carried by unanimous voice vote. :

Fund 10 (General Fund) - \$4,617,091.65
Fund 31 (Capital Reserve Fund) - \$7,292.10
Fund 36 (Construction Fund) - \$0.00
Fund 50 (School Lunch Fund) - \$237,546.47



Committee Reports

(Gans, School Board President)

Mrs. Bolas reported on behalf of PSBA. She advised that there will be a School Safety and Security Board Report Seminar on May 17th from 12-1pm, which is free to all PSBA members. She also noted that there will be a webinar on Student and Athletic accidental insurance coverage, which is a new insurance coverage, on April 25th from 12-1pm, April 27th, from 2-3pm, and May 16th from 10-11am, and is also free to all PSBA members. She also advised that proposals for PSBA's 2023 Legislative Platform are due by June 30th and will be voted on during the Delegate Assembly on November 4, 2024.

Dr. Wetzel reported on behalf of Pathfinder. She advised that Pathfinder received funding from the AIU in the amount of \$500,000.00 to go towards their needed HVAC repairs. She explained that because they received additional funding from the AIU, they will no longer need the Upper St. Clair School District monetary contribution, which was discussed several meetings ago.

Mrs. Hanna reported on behalf of SHASDA. She advised that she recently attended the SHASDA student conference, where two of the District's students were recognized. Mrs. Hanna congratulated Ivory Travers and Mahesh Lakshminarayanan for their exemplary leadership. She noted it was a great event.

Dr. Gans thanked everyone for their Committee Reports.

Matters of Information/Other

(Rozzo, Superintendent of Schools)

a. 2023 Summer Programs Open for Registration

District website, online registration

Dr. Rozzo advised that summer programs are once again open for registration.

b. Upcoming Spring Dates

Dr. Rozzo covered the following upcoming Spring dates: PSSA testing, Elementary STAR Night, Boyce and Fort Couch Celebrations of Learning, High School Awards Night, last day for Seniors, Red Carpet and Prom, last day for all students on June 9th, which will also be a half-day. Dr. Rozzo also announced a scheduling change for open houses; pen houses normally run from 7-9pm, however the time will now be changed to 6-8pm. He noted that communication will be sent out to highlight the time change.



Announcement Regarding Executive Session

(Gans, School Board President)

Dr. Gans announced the following Executive Session:

- a.** Executive Session was held on April 24, 2023 at 6:15pm for Personnel, Legal Matters, and Safety & Security.

Mrs. Petersen apologized for arriving late to the Board meeting.

Adjournment

(Gans, School Board President)

Dr. Gans adjourned the meeting at approximately 9:17pm, on a motion from Mr. Mafrice and Mr. Mascaro.

Dr. Daphna Gans, President
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Sarah MacDonald
SCHOOL BOARD STENOGRAPHER

Upper St. Clair School District

2022-2023 Adopted School Calendar (DRAFT: May 17, 2023)

July 2022							July 4 Closed Independence Day	August 2022							Aug 18	Teacher Inservice #1 (Staff Opening Day)	
S	M		W		F	S		S	M		W		F	S	Aug 19	Teacher Inservice #2 (Act 80)	
						1				1	2	3	4	5	6	Aug 22	Teacher Inservice #3 (Act 80)
3	4	5	6	7	8	9		7	8	9	10	11	12	13	14	Aug 23	Teacher Inservice #4 (Classroom Management #1 / Flex)
10	11	12	13	14	15	16		14	15	16	17	18	19	20	21	Aug 24	Students First Day of School
17	18	19	20	21	22	23		21	22	23	24	25	26	27	28	Aug 24-25	Kindergarten Screening Days
24	25	26	27	28	29	30		28	29	30	31					Aug 26	Kindergarten First Day of School
31																	Students = 6 Days Teachers = 10 Days
September 2022								Sept 5 No School Labor Day Sept 15 Elementary School Open House (Early Dismissal) ** Sept 22 High School Open House (Early Dismissal) ** Sept 29 Boyce Open House (Early Dismissal) **	October 2022							Oct 6	Fort Couch Open House (Early Dismissal) **
S	M		W		F	S			S	M		W		F	S	Oct 28	First Quarter Marking Period Ends
					1	2								1	Oct 31	Teacher Inservice #5 (Classroom Management #2)	
4	5	6	7	8	9	10	2		3	4	5	6	7	8			
11	12	13	14	15	16	17	9		10	11	12	13	14	15			
18	19	20	21	22	23	24	16		17	18	19	20	21	22			
25	26	27	28	29	30		23		24	25	26	27	28	29			
							30		31							Students = 20 Days Teachers = 21 Days	
November 2022							Nov 1 Second Quarter Begins Nov 7 Teacher Inservice #6 (Act 80) Nov 8 Teacher Inservice #7 (Act 80) Nov 9 Inservice #6 & #7 Parent/Teacher Conferences Nov 11 First Quarter Report Cards (K-8 Report Cards) Nov 23-25 No School Thanksgiving Recess		December 2022							Dec 22	Half-Day Early Dismissal***
S	M		W		F	S			S	M		W		F	S	Dec 23-31	No School Winter Recess
			1	2	3	4						1	2	3			
6	7	8	9	10	11	12		4	5	6	7	8	9	10			
13	14	15	16	17	18	19		11	12	13	14	15	16	17			
20	21	22	23	24	25	26		18	19	20	21	22	23	24			
27	28	29	30					25	26	27	28	29	30	31			
																Students = 16 Days Teachers = 16 Days	
January 2023								Jan 2 No School Winter Recess Jan 3 Fort Couch Closure (Gr 7-8) Jan 16 Teacher Inservice #8 (Act 80) Jan 20 Second Quarter Marking Period Ends Jan 23 Teacher Inservice #9 (Classroom Management #3) Jan 24 Third Quarter Begins	February 2023							Feb 3	Second Quarter Report Cards (K-12 Report Cards)
S	M		W		F	S			S	M		W		F	S	Feb 17	Teacher Inservice #10 (Act 80)
						1					1	2	3	4	Feb 20	Teacher Inservice #11 (Flex)	
1	2	3	4	5	6	7											
8	9	10	11	12	13	14	5		6	7	8	9	10	11			
15	16	17	18	19	20	21	12		13	14	15	16	17	18			
22	23	24	25	26	27	28	19		20	21	22	23	24	25			
29	30	31					26		27	28						Students = 18 Days Teachers = 20 Days	
March 2023							March 30 Third Quarter Marking Period Ends March 31 Inservice #12 (Classroom Management #4)		April 2023							April 3-7	No School Spring Recess
S	M		W		F	S		S	M		W		F	S	April 14	Third Quarter Report Cards (K-8 Report Cards)	
			1	2	3	4								1			
5	6	7	8	9	10	11		2	3	4	5	6	7	8			
12	13	14	15	16	17	18		9	10	11	12	13	14	15			
19	20	21	22	23	24	25		16	17	18	19	20	21	22			
26	27	28	29	30	31			23	24	25	26	27	28	29			
								30								Students = 15 Days Teachers = 15 Days	
May 2023								May 11 Elementary Schools S A R Night * May 16 District Closure May 18 Fort Couch Celebration of Learning * May 25 Boyce Celebration of Learning * May 29 No School Memorial Day	June 2023							June 8	High School Commencement
S	M		W		F	S			S	M		W		F	S	June 9	Last Day of School or Students***/Half Day Early Dismissal ***
						1						1	2	3	June 9	Fourth Quarter Marking Period Ends	
4	5	6	7	8	9	10	4		5	6	7	8	9	10	June 12	Teacher Inservice #13 (Classroom Management #5)	
11	12	13	14	15	16	17	11		12	13	14	15	16	17	June 23	Fourth Quarter Report Cards (K-12 Report Cards)	
18	19	20	21	22	23	24	18		19	20	21	22	23	24		USC Parent Portal or Elementary Middle and High School	
25	26	27	28	29	30		25		26	27	28	29	30			Students = 7 Days Teachers = 8 Days	
																TOTAL Students = 183 Days Teachers = 196 Days	

 = Teacher Inservice/No School for students
 = Half Day / Early Dismissal for Students
 = No School
 = School Building Special Events and Days
 = First and Last Days of School ***Last day of school pending additional snow make-up days
*** Half-day/early Dismissal times - HS -10:55am, MS - 11:55am, EL - 11:30am
*** Half-day/early Dismissal Kindergarten start & end times:
AM Kindergarten: Regular Start Time - 9:45am & PM Kindergarten: 9:45am - 11:30am

NOTE - Student grades may be accessed via the parent portal
* Elementary S T A R Night Early Dismissal @ 12:45pm (Elementary students only)
** Fort Couch Celebration of Learning Early Dismissal @ 1:15pm (Fort Couch students only)
* Boyce Celebration of Learning Early Dismissal @ 1:15pm (Boyce students only)
** Elementary Open House - Elementary Early Dismissal @ 12:45pm (Elementary students only)
** Boyce Open House - Boyce Early Dismissal @ 1:15pm (Boyce students only)
** Fort Couch Open House - Fort Couch Early Dismissal @ 1:15pm (Fort Couch students only)
** High School Open House - High School Early Dismissal @ 12:35pm (High School students only)

Upper St Clair School District

2022-2023 Adopted School Calendar (DRAFT: May 17, 2023)

July 2022

4 Closed, Independence Day

August 2022

18 Teacher Inservice #1 (Staff Opening Day)**
 19 Teacher Inservice #2 (Act 80)**
 22 Teacher Inservice #3 (Act 80)**
 23 Teacher Inservice #4 (Classroom Mang. #1 / Flex)**
 24 Students First Day of School
 24-25 Kindergarten Screening Days
 26 Kindergarten First Day of School

September 2022

5 No School, (District Closed), Labor Day
 15 Elementary School Open House
 (Elementary School Early Dismissal @ 12:45pm)
 22 High School Open House
 (High School Early Dismissal @ 12:35pm)
 29 Boyce Open House
 (Boyce Early Dismissal @ 1:15pm)

October 2022

6 Fort Couch Open House
 (Fort Couch Early Dismissal @ 1:15pm)
 28 First Quarter Marking Period Ends
 31 Teacher Inservice (Classroom Mang. #2)

November 2022

1 Second Quarter Begins
 7 Teacher Inservice #6 (Parent / Teacher Conferences /
 Inservice) – Act 80**
 8 Teacher Inservice #7 (Parent / Teacher Conferences /
 Inservice) – Act 80**
 11 First Quarter Report Cards (K-8 Report Cards)
 23-25 No School, (District Closed), Thanksgiving Recess

December 2022

22 Half-Day / Early Dismissal for Students*
 23-31 No School, (District Closed), Winter Recess

January 2023

2 No School, (District Closed), Winter Recess
 3 Fort Couch Closure (Gr. 7-8)
 16 Teacher Inservice #8 (Act 80)**
 20 Second Quarter Marking Period Ends
 23 Teacher Inservice #9 (Classroom Mang. #3)**
 24 Third Quarter Begins

February 2023

3 Second Quarter Report Cards (K-12 Report Cards)
 17 Teacher Inservice #10 (Act 80)**
 20 Teacher Inservice #11 (Flex)**

March 2023

30 Third Quarter Marking Period Ends
 31 Teacher Inservice #12 (Classroom Mang. #4)**

April 2023

3-7 No School, (District Closed), Spring Recess
 14 Third Quarter Report Cards (K-8 Report Cards)

May 2023

11 Elementary School S.T.A.R Night
 (Elementary Early Dismissal @ 12:45pm)
 16 District Closure
 18 Fort Couch Celebration of Learning
 (Fort Couch Early Dismissal @ 1:15pm)
 25 Boyce Celebration of Learning
 (Boyce Early Dismissal @ 1:15pm)
 29 No School, (District Closed), Memorial Day

June 2023

8 High School Commencement
 9 Last Day of School for Students
 Pending additional snow make-up days
 9 Half Day / Early Dismissal for Students*
 9 Fourth Quarter Marking Period Ends
 12 Teacher Inservice #13 (Classroom Mang. #5)
 23 Fourth Quarter Report Cards Available (K-12 Report Cards):
 Elementary, Middle, High School – USC Parent Portal

Key

*Early Dismissal Times:

High School @ 10:55am
 Middle School @ 11:55am
 Elementary School @ 11:30am
 AM Kindergarten: regular start time – 9:45am
 PM Kindergarten: 9:45am – 11:30am
 (unless otherwise noted on the calendar)

** No School for students on
 Teacher Inservice Days

In accordance with Basic Education Circular 24 P.S. §15-1502, Days
 Schools not to be kept open, the following days are official School District
 Holidays: Labor Day, Thanksgiving Day, the Day after Thanksgiving,
 Christmas Eve, Christmas Day, New Year's Eve, New Year's Day,
 Memorial Day and Independent Day.

Students - 183 Total Days (Fort Couch Students – 182 Days)
Teachers – 196 Total Days

OLSAT Testing

5th Grade – Fall
 1-2nd Grade – Spring

PSSA Testing

English Lang Arts (Grades 3-8): April 24-28th
 Math, Science & Make-ups (Grades 3-8): May 1-12th

Keystone Testing

Summer: July 25-29th
 Winter Wave 1: December 15-16th
 Winter Wave 2: January 4-18th
 Spring: May 15-26th

Board Meeting**Personnel List****May 17, 2023****ELECTION**

Staff Name	Location	New Assignment	New Assignment Status	Effective Date
Allen, Elizabeth	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-10-23 through 07-14-23
Anthony, Anastasia	Substitute	Summer ESY Teacher (certified)	Substitute	06-13-23 through 07-31-23
Bosbach, Aiko	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-10-23 through 07-14-23
Bowers, Andrew	Ft. Couch	Summer School Teacher: FC Leadership Academy	Summer	07-17-23 through 07-21-23
Bruce, Erin	Ft. Couch	Summer School Teacher: FC Leadership Academy	Summer	07-17-23 through 07-21-23
Calvetti, Gregory	Ft. Couch	Summer School Teacher: FC STEAM Camp	Summer	06-26-23 through 06-30-23
Cansick, Katie	Eisenhower	Summer School Teacher: Back to School Reading Camp	Summer	07-31-23 through 08-04-23
Caragein, Christine	Ft. Couch	Summer School Teacher: FC STEAM Camp	Summer	06-26-23 through 06-30-23
Carlino, Laura	High School	Summer School Teacher: HS Leadership Academy	Summer	07-17-23 through 07-21-23
Carter, Lee	Substitute	Summer Substitute Custodian	Substitute	06-12-23 through 08-18-23
Cilli, Kristin	Boyce	Summer School Teacher: Boyce STEAM Camp	Summer	07-24-23 through 07-28-23
Clark, Kevin	Boyce	Summer School Teacher: Boyce Leadership Academy	Summer	07-17-23 through 07-21-23
Cramer, Jennifer	Ft. Couch	Summer School Teacher: FC STEAM Camp	Summer	06-26-23 through 06-30-23
Corr, Patrick	Middle School	1.0 Science Curriculum Leader: Science Middle School	FT	07-01-23
DaVia, Michael	Ft. Couch	Summer School Teacher: FC Leadership Academy	Summer	07-17-23 through 07-21-23
Davia, Michael	Substitute	Summer ESY Teacher (certified)	Substitute	06-13-23 through 07-31-23
DelGreco, Elizabeth	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-10-23 through 07-14-23
Denvenny, Rachel	Eisenhower	Summer School Teacher: Elem. Reading Lab	Summer	06-19-23 through 07-07-23
Devaraj, Christilda	Substitute	Substitute Teacher (ETC)	Substitute	05-12-23
DiCenzo, Alexandra	Substitute	ETC Substitute Teacher	Substitute	05-16-23

DiGregorio, Abby	High School	Summer School Teacher: Remote Summer Wellness	Summer	06-13-23 through 07-18-23
Dillie, Pamela	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-10-23 through 07-14-23
Duda, Alexis	Substitute	Summer ESY Teacher Aide	Substitute	06-13-23 through 07-31-23
Edwards, Benjamin	High School	Summer School Teacher: HS Leadership Academy	Summer	07-17-23 through 07-21-23
Elias, Abigail	Substitute	Summer ESY Teacher Aide	Substitute	06-13-23 through 07-31-23
Farneth, Julie	Substitute	Summer ESY Teacher (certified)	Substitute	06-13-23 through 07-31-23
Findley, Rebecca	High School	Summer School Teacher: Remote Summer Wellness	Summer	06-13-23 through 07-18-23
Gehrlein, William	Boyce	Summer School Teacher: Boyce Leadership Academy	Summer	07-17-23 through 07-21-23
George, Tyler	High School	Summer School Teacher: Remote Summer Wellness	Summer	06-13-23 through 07-18-23
Geyer, Gillian	Substitute	Summer Substitute Custodian	Substitute	06-12-23 through 08-18-23
Gremba, Justin	Boyce	Summer School Teacher: Boyce Leadership Academy	Summer	07-17-23 through 07-21-23
Henderson, Matthew	Boyce	Summer School Teacher: Boyce STEAM Camp	Summer	07-24-23 through 07-28-23
Hertzog, John	Substitute	Summer Substitute Custodian	Substitute	06-12-23 through 8-18-23
Hess, Elizabeth	High School	Summer School Teacher: Remote Summer Wellness	Summer	06-13-23 through 07-18-23
Hess, Betsy	High School	Summer School Teacher: HS Leadership Academy	Summer	07-17-23 through 07-21-23
Howard, Charleen	High School	Substitute Secretary	Summer	06-13-23
Howard, Jacob	Substitute	Summer Substitute Custodian	Substitute	06-12-23 through 08-18-23
Jasper, Miranda	High School	Summer School Teacher: HS Leadership Academy	Summer	07-17-23 through 07-21-23
Junko, Misty	High School	Summer School Teacher: Remote Summer Wellness	Summer	06-13-23 through 07-18-23
Krivansky, Jenna	Elementary	1.0 Curriculum Leader: Science Elementary	FT	07-01-23
Lisien, Laura	Substitute	Substitute Teacher (ETC)	Substitute	05-03-23
Kyle, Erin	Boyce	Summer School Teacher: Boyce Leadership Academy	Summer	07-17-23 through 07-21-23
Levandosky, Elizabeth	Baker	1.0 Custodian	FT	TBD
Lucas, Andrew	Ft. Couch	Summer School Teacher: MS Math Lab	Summer	06-19-23 through 07-07-23
Luckenbach, Denise	Substitute	Summer ESY Teacher (certified)	Substitute	06-13-23 through 07-31-23
Lumish, Kayla	Substitute	Summer ESY Teacher Aide	Substitute	06-13-23 through 07-31-23
Luxbacher, Eliza	Substitute	Summer ESY Teacher (certified)	Substitute	06-13-23 through 07-31-23
Luxbacher, Eliza	Ft. Couch	Summer School: FC Leadership Academy	Summer	07-17-23 through 07-21-23

Manion, Kara	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-10-23 through 07-14-23
Mauder, Julie	Boyce	Summer School Teacher: Boyce Leadership Academy	Summer	07-17-23 through 07-21-23
Mellinger, Dana	High School	Summer School Teacher: Remote Summer Wellness	Summer	06-13-23 through 07-18-23
Mellinger, Matth	High School	Summer School Teacher: Remote Summer Wellness	Summer	06-13-23 through 07-18-23
Miller, Quinton	Substitute	Summer School Teacher: Substitutue Summer Custodian	Substitute	TBD
Minis, Laura	Eisenhower	Summer School Teacher: Elem. Math Lab	Summer	06-19-23 through 07-07-23
Molinaro, Adam	Substitute	Summer Substitute Custodian	Substitute	TBD
Nasser, Katelyn	Substitute	Summer ESY Teacher (certified)	Substitute	06-13-23 through 07-31-23
Nicholson, Jared	High School	Summer School Teacher: HS Leadership Academy	Summer	07-17-23 through 07-21-23
Nulph, Rose	Substitute	Summer ESY Teacher Aide	Substitute	06-13-23 through 07-31-23
O'Korn, Amy	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-10-23 through 07-14-23
O'Leary, Barbie	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-10-23 through 07-14-23
Ortenzo, Dominic	Substitute	Substitute Teacher (ETC)	Substitute	04-26-23
Petrarca, Jacob	Substitute	Summer Substitute Custodian	Substitute	TBD
Rach, Judith	Substitute	Summer ESY Teacher Aide	Substitute	06-13-23 through 07-31-23
Ralston, Robert	Bus Garage	1.0 Van Driver	PT	TBD
Ritchie, Calvin	Substitute	Summer Substitute Custodian	Substitute	06-12-23 through 08-18-23
Robbins, Timothy	High School	Summer School Teacher: Remote Summer Wellness	Summer	06-13-23 through 07-18-23
Rose, Kristen	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-10-23 through 07-14-23
Sabolick, Beth	Substitute	Summer Substitute Custodian	Substitute	06-12-23 through 08-18-23
Sarady-Andrews, Judit	Substitute	Substitute Teacher (ETC)	Substitute	05-08-23
Schlichting, Jane	High School	Summer School Teacher: Remote Summer Wellness	Summer	06-13-23 through 07-18-23
Senneway, Michelle	Ft. Couch	Summer School Teacher: MS Reading Lab	Summer	06-19-23 through 07-07-23
Senneway, Michelle	Ft. Couch	Summer School Teacher: MS Reading Lab	Summer	06-19-23 through 07-07-23
Slagle, Katherine	Substitute	Summer ESY Teacher Aide	Summer	06-13-23 through 07-31-23
Shade, Carrie	Streams	Summer School Teacher: Back to School Reading Camp	Summer	07-31-23 through 08-04-23
Sibert, Jessica	Substitute	Summer ESY Teacher (certified)	Summer	06-13-23 through 07-31-23
Smith, Brooke	Substitute	Substitute Teacher (ETC)	Summer	05-15-23

Smith, Tracy	High School	Summer School Teacher: HS STEAM Academy	Summer	06-13-23 through 06-16-23
Stash, Kristen	High School	Summer School Teacher: Remote Summer Wellness	Summer	06-13-23 through 07-18-23
Strayer, Shannon	High School	Summer School Teacher: HS Leadership Academy	Summer	07-17-23 through 07-21-23
Stringe, Julie	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-10-23 through 07-14-23
Surguine, Laura	High School	1.0 High School Music Teacher (Choral) (Temporary Professional Employee)	FT	TBD
Syme, Colin	High School	1.0 Curriculum Leader: Science High School	FT	07-01-23
Timko, Debra	High School	Summer ESY Teacher (certified)	Substitute	06-13-23 through 07-31-23
Tipton, Alexandra	Baker	Summer School Teacher: Elementary STEAM Camp	Summer	07-10-23 through 07-14-23
Torquato, Steve	High School	Summer School Teacher: HS Leadership Academy	Summer	07-17-23 through 07-21-23
Valentine, Erika	High School	Summer School Teacher: HS STEAM Academy	Summer	06-13-23 through 06-16-23
Valentine, Erika	High School	Summer School Teacher: HS Leadership Academy	Summer	07-17-23 through 07-21-23
Vasbinder, Cory	High School	Summer School Teacher: Remote Summer Wellness	Summer	06-13-23 through 07-18-23
Verdi, Lora	Eisenhower	Summer School Teacher: Elem. Reading Lab	Summer	06-19-23 through 07-07-23
Watkinson, Christopher	High School	1.0 High School Physics/Chemistry Teacher (Professional Employee)	Contract	TBD
Watson, David	High School	Summer School Teacher: HS English Credit Recovery	Summer	06-13-23 through 07-20-23
Weinheimer, Amanda	High School	Summer ESY Teacher Aide	Substitute	06-13-23 through 07-31-23
Weisemann, Erik	Baker	Summer School: Elementary STEAM Camp	Substitute	07-10-23 through 07-14-23
Weisemann, Megan	Baker	Summer School: Elementary STEAM Camp	Summer	07-10-23 through 07-14-23
Yoder, Dawn	Ft. Couch	Summer School Teacher: FC STEAM Camp	Summer	06-26-23 through 6-30-23

CHANGE OF STATUS

Staff Name	Location	Current Assignment	Current Assignment Status	New Assignment	New Assignment Status	Effective Date
Iagnemma, Olivia	Baker	Substitute Teacher (certified)	Substitute	Elementary Teacher (Per Diem Sub for J. Young)	Per Diem Substitute	05-25-23 through 06-12-23
Lamb, Gary	Bus Garage	Bus Driver	PT	Personal Leave of Absence	Leave	Beginning 05-01-23
Molinaro, Alexander	Substitute	Substitute Custodian	Substitute	Summer Substitute Custodian	Substitute	06-12-23

Royer, Amanda	Streams	1.0 Elementary Teacher	FT	Sabbatical Leave	Leave	2023-2024 SY
Smigel, Robyn	High School	1.0 Art Teacher	FT	Personal Leave of Absence	Leave	05-01-23 through LDTR

REAPPOINTMENT

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Bowers, Andrew	Elementary	Elementary Online Learning Project Facilitator	ECA	03-24-23 through 06-12-23
Cremonese, Frank	High School	Strength/ Conditioning Coach	ECA	05-13-23 through 08-09-23
Scurci, Taylor	High School	Strength/ Conditioning Assistant Coach	ECA	05-13-23 through 08-09-23

RETIREMENT

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Garbin, Ann	Eisenhower	Head Cook	FT	06-12-23
Stemmler, Judith	District Wide	0.75 Project Specialist	PT	05-12-23

RESIGNATION

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Coleman, Sarah	Eisenhower	1.0 Elementary Teacher	FT	LDTR 2022-23 school year
Delallo, Kayla	High School	1.0 School Counselor	FT	LTDR 2022-23 school year
Heil, Tchad	High School	1.0 Secretary	FT	06-02-23
McKeever, Rebecca	Baker	1.0 Teacher Aide	FT	05-19-23
Reis, Jacob	High School	Marching Band: Percussion Assistant Coordinator/Equipment Coordinator	ECA	04-31-23
Rivera, Jennissa	High School	General Nutrition Center Worker	PT	05-03-23
Soltesz, Allison	Substitute	Substitute Teacher (ETC)	Substitute	05-19-23

OTHER

EE#1372 - (Boyce - 1.0 STEAM Teacher) SSLWCN Leave Beginning 04-27-23

INFORMATION ONLY

Little, Margaret (High School - 1.0 Teacher Aide) change Personal Leave FROM Beginning 11-15-22 TO 11-15-22 through 04-28-23

Smith, Christopher (Accounts Payable Coordinator) Effective Start Date Change FROM TBD TO 05-01-23

Tencer, Tracy (High School - Temporary Teacher Aide for D. Martin/T. Walsh) Change FROM 08-24-22 through 02-27-23 TO Temporary Teacher Aide for D. Martin/T.Walsh/M.Little) Change FROM 08-24-22 through 04-28-23

ALLEGHENY INTERMEDIATE UNIT
COMPREHENSIVE SERVICES AGREEMENT – 2023-2024

This Comprehensive Services Agreement (“Agreement”) is made this 1st day of July, 2023 (the “Effective Date”), by and between the ALLEGHENY INTERMEDIATE UNIT (“AIU”), and the _____ (“District/School”) (collectively, “Parties”).

WHEREAS, the AIU is a regional education service agency that provides specialized services to Allegheny County’s 42 suburban school districts, five career and technical schools, charter schools and numerous other organizations throughout the area; and

WHEREAS, the District/School wishes to receive certain services from the AIU in exchange for agreed-upon fees; and

WHEREAS, this Agreement does not obligate the District/School to purchase any particular service from the AIU, but pertains to services that the District/School chooses to receive.

NOW, THEREFORE, for good and adequate consideration and with the intent to be legally bound, the Parties agree as follows.

1. **Scope.** The terms of this Agreement, while in effect, shall apply to the AIU’s provision of services to the District/School and shall be deemed to be incorporated into all of the Parties’ contemporaneous and subsequent agreements through which the AIU provides services and the District/School receives such services. To the extent the terms of this Agreement and those of a contemporaneous or subsequent agreement conflict, the terms of the other agreement shall control.

2. **Duration.** This Agreement shall commence as of the Effective Date and shall remain in effect through June 30, 2024, subject to prior termination in accordance with Paragraph 13 hereof.

3. **Services Guide; Pricing.** It is agreed that services provided by the AIU are rendered throughout the school year and that the AIU periodically invoices for fees for services provided to the District/School as outlined in the AIU’s 2023-2024 Services Guide (“Services Guide”). Fees for programs not listed in the Services Guide will be determined on a case-by-case basis, subject to approval of an addendum or other written agreement by the governing boards of the District/School and the AIU. By executing this Agreement, the District/School explicitly acknowledges receipt of the Services Guide and expressly accepts the pricing schedule for all of the services listed therein.

4. **Invoicing; Payment.** By accepting the services provided by the AIU, the District/School agrees to pay for those services at the prices specified in the Services Guide and to do so no later than sixty (60) days from the invoice date. The AIU may apply a late payment charge of 1% per month on any unpaid balance more than sixty (60) days past due, retroactive to the invoice date.

The District/School will be invoiced in accordance with the Services Guide. It is agreed that the District/School will be invoiced for all programs and services provided and utilized by each student. Any delay in invoicing by the AIU will not affect the duty of the District/School to pay the invoice for the services received. The District/School agrees that a failure or delay in invoicing shall not constitute a waiver of the right of the AIU to be paid in full for services received by the District/School.

To ensure that the cost of services is properly allocated among districts, as well as the accuracy of each AIU invoice, the District/School understands and agrees that it is responsible to review all invoices when received; to audit the invoices to ensure that they accurately reflect the services received for each student identified; and to verify whether each student resided in the district being charged for services during that billing period.

The District/School agrees to pay the AIU the price for each program or service requested by the District/School as listed in the Services Guide. Further, in the event schools are closed on account of contagious disease, the destruction or damage of a school building by fire or other causes during the term of this Agreement, the District/School agrees to pay the AIU the greater of (1) an amount necessary to pay the salaries and fringe benefits of the teachers, as defined by the Public School Code, engaged by the AIU to provide services to the District/School as requested or (2) such amount required by the Public School Code, as it may be amended, or other applicable law.

5. **Special Education Services.** Any special education services requested by the District/School and provided by the AIU shall be governed by Addendum A: Special Education Services, attached hereto and incorporated herein by reference as though set forth in full.

6. **Compliance With Applicable Law.** The AIU shall ensure that its services comply with all requirements of Pennsylvania and federal law, to the extent such compliance does not depend upon the performance or actions of any other individual or entity beyond the control of the AIU. The AIU represents and warrants that it and its employees, agents or personnel providing services pursuant to the terms of this Agreement possess the skills, qualifications, experience, licenses and certifications necessary to perform adequately such services. The AIU shall comply with all federal and Pennsylvania laws regarding the confidentiality of educational records of District/School students, including but not limited to the Family Educational Rights and Privacy Act, [20 U.S.C. § 1232g](#), and its implementing regulations ([34 C.F.R. Part 99](#)) and [22 Pa. Code §§ 12.31-12.33](#). The District/School shall provide such action, assistance or cooperation as required to ensure that students receive services in compliance with state and federal law.

7. **Clearances.** With respect to all individuals providing services to the District/School on behalf of the AIU except those having no direct contact with children, the AIU shall ensure that such individuals provide to the AIU the following clearances in accordance with legal requirements:

- a. A Pennsylvania State Police report of criminal history record information as required by Act 34, [24 P.S. § 1-111\(b\)](#);
- b. A Federal criminal history record as required by Act 114, [24 P.S. § 1-111\(c.1\)](#); and

- c. A certification from the Pennsylvania Department of Human Services as to whether the individual is named as an alleged perpetrator or perpetrator of child abuse, as required by Act 151, [23 Pa. C.S. § 6344\(a.1\), \(b.2\)](#).

Further, the AIU shall ensure that it and such individuals shall comply with the employment history review provisions of Act 168, [24 P.S. § 1-111.1](#), and the child abuse recognition and reporting training requirements of Act 126, [24 P.S. § 12-1205.6](#).

8. **Relationship of the Parties.** The Parties acknowledge that the AIU is an independent contractor of the District/School and that all individuals providing services under this Agreement are employees or independent contractors of the AIU and not the District/School. Nothing contained in this Agreement will be deemed to create an employment, agency, joint venture or partnership relationship between the District/School and the AIU or any of their respective agents or employees, or any other legal arrangement that would impose liability upon one party for an act or a failure to act of the other party. Neither the District/School nor the AIU will have any express or implied power to enter into any contracts or commitments or to incur any liabilities in the name of, or on behalf of, the other party, or to bind the other party in any respect whatsoever without the other party's prior written consent.

9. **Liabilities.** Subject to any immunities provided by the Political Subdivision Tort Claims Act or other law, the Parties agree to indemnify, defend and hold harmless each other, their respective directors, officers, employees and agents, against all claims, damages, losses, or penalties that result from the acts or omissions of their own employees or agents, any real property owned or leased by such party, or the operation or maintenance of any equipment or vehicles provided or used by such party. The Parties agree to indemnify, defend and hold harmless each other against all claims, damages, losses, or penalties resulting from any judicial, administrative or other determination that any staff member of one party hereto is an employee or agent of the other party hereto.

10. **No Third-Party Beneficiaries.** This Agreement is entered into for the sole benefit of the District/School and the AIU. No other parties are intended to be direct or incidental beneficiaries of this Agreement, and no third party shall have any right in, under or to this Agreement.

11. **Assignment.** Neither this Agreement nor any of the rights, benefits or obligations hereunder may be assigned or delegated (whether by operation of law or otherwise) without the prior written consent of the other party.

12. **Force majeure.** The AIU will not be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion or generalized lack of availability of energy.

13. **Termination.** Either Party may terminate this Agreement and any services provided hereunder upon at least 60 days' prior written notice to the other Party. Individual services provided hereunder may be terminated with less than 60 days' notice if mandated by

an Individualized Education Program (“IEP”) or an order of a hearing officer, the Secretary of Education or a court of competent jurisdiction.

14. **Governing Law; Venue.** This Agreement shall be construed and governed by the laws of the Commonwealth of Pennsylvania. Jurisdiction and venue for all purposes shall be in courts of competent jurisdiction sitting in Allegheny County, Pennsylvania.

15. **Interpretation.** In any proceeding of any type or kind in which this Agreement or its terms shall be reviewed, construed, or brought into issue in any manner, the Parties hereby agree that this Agreement shall be construed as if jointly prepared, written and typed by the Parties. It is agreed that the covenants of this Agreement are severable, and that if any word, phrase, clause(s), sentence(s), paragraph(s) shall be found unenforceable, the entire Agreement shall not fail but shall be construed and enforced without the severed language in accordance with the tenor of this Agreement.

16. **Counterparts.** This Agreement may be executed in counterparts, each of which, when executed and delivered, shall be deemed an original and all of which, taken together, shall constitute one and the same instrument, even though both Parties are not signatories to the original or the same counterpart. Furthermore, the Parties may execute and deliver this Agreement by electronic means. Each of the Parties agrees that the delivery of the Agreement by electronic means will have the same force and effect as delivery of original signatures and that each of the Parties may use such electronic signatures as evidence of the execution and delivery of the Agreement by both Parties to the same extent as an original signature.

17. **Entire Agreement.** This Agreement constitutes the entire agreement and understanding between the AIU and the District/School concerning the programs and services to which it applies; supersedes all prior or contemporaneous agreements and understandings, written or oral, with respect to the subject matter hereof; and shall be modified only in a writing approved by the Parties’ respective governing boards.

IN WITNESS WHEREOF, the parties have signed this Agreement on the dates shown below, intending to be legally bound hereby.

ALLEGHENY INTERMEDIATE UNIT

DISTRICT/SCHOOL

By: _____
President, Board of Directors

By: _____
President, Board of Directors

Attest:

Attest:

By: _____
Secretary, Board of Directors

By: _____
Secretary, Board of Directors

Date: _____

Date: _____

**ALLEGHENY INTERMEDIATE UNIT
COMPREHENSIVE SERVICES AGREEMENT – 2023-2024**

**ADDENDUM A:
SPECIAL EDUCATION SERVICES**

1. **Services Provided.** For the 2023-2024 school year, the Allegheny Intermediate Unit (AIU) shall provide and operate, for the benefit of students assigned by the District/School, the special education services and programs delineated in the AIU Special Education Plan (“Plan”), as approved by the Department of Education, by furnishing the following:

- a. Professional and support staff, as required to implement the Plan in accordance with all applicable provisions of state and federal law;
- b. Administrative, supervisory and clerical staff as required to effectively and efficiently implement the Plan and this Agreement;
- c. Such supplies, equipment and other materials as necessary to implement the Plan and as mutually agreed upon by the Parties;
- d. Such classrooms and facilities as required to implement the Plan in accordance with state and federal law, to the extent the program or service is provided or operated upon premises not owned or leased by the District/School; and
- e. Any other personnel, facility, material or service mutually agreed upon by the Parties, subject to approval by their respective governing boards.

Services provided include but are not limited to those outlined in the Services Guide, such as Blind/Visually Impaired Services; Career Development Services; Deaf/Hard of Hearing Services; School-Based Educational Services at the AIU-operated Mon Valley, Pathfinder and Sunrise Schools; District-Based Classrooms; Speech/Language-Impaired Support; Pupil Personnel Services; and Occupational and Physical Therapy.

2. **Programs Provided on District/School Premises.** For special education programs and services provided by the AIU on premises owned or leased by the District/School, the District/School shall provide the following:

- a. Classroom and other space necessary for the provision of services;
- b. Assistance, cooperation and participation of District/School administrative, professional and support staff in the development and implementation of accommodations, supplementary aids and support services necessary to include, to the fullest extent appropriate, students assigned to special education programs in educational and extracurricular activities, regular education support, regular education instruction and ancillary services, such as nursing, counseling, library,

physical education, food, custodial and maintenance services, as necessary to meet the needs of the students assigned to the program; and

- c. Any other personnel, facility, material or service mutually agreed upon by the Parties, subject to approval from their respective governing boards.
3. **Multidisciplinary Evaluation and IEP Development.**
- a. **For Students Receiving AIU Services on District Premises.** The District/School, in cooperation with the AIU, shall conduct student Multidisciplinary Evaluations (“MDEs”) and Re-evaluations (“RRs”) and develop Individualized Education Programs (“IEPs”) and revise those plans as necessary for exceptional and thought-to-be exceptional students of the District/School. The District/School will provide the AIU staff with an opportunity to participate in the development of RR and IEPs.
 - b. **For Students Receiving Services in AIU-Operated Schools.** The AIU, with cooperation and participation by the District/School, shall conduct student MDEs and RR and develop IEPs and revision procedures for exceptional and thought-to-be exceptional students of the District/School. The District/School recognizes that it remains the Local Education Agency (“LEA”) for the student and is responsible for ensuring that the student’s IEP provides for a free appropriate public education (“FAPE”). Therefore, the District/School will participate in the development of MDEs, RR and IEPs that outline specially designed instruction, accommodations and supplementary aids and services for students.
 - c. **For All Students Receiving AIU Services.** Specially designed instruction, accommodations, supplementary aids and services required by any IEP or any order of a hearing officer, appeals panel, the Secretary of Education or court and beyond the scope of the programs and services enumerated in the Plan shall be provided as mutually agreed upon by the Parties, subject to approval by their respective governing boards. In such instances, the AIU administration will work with the District/School as LEA in identifying the appropriate service. The District/School agrees that the AIU shall not be liable to the District/School on account of a hearing officer’s or court’s determination that an IEP does not provide FAPE.

[Continued on next page]

4. **Tuition; Fees for Speech, Hearing and Vision Services.** Tuition for the AIU-Operated Special Education Schools and fees for speech, hearing and vision services will be invoiced and paid in installments according to the schedule below:

Invoice Date	Services Billed: School Tuition and Fees for Speech, Hearing and Vision	Based on Data* As Of
September 15, 2023	Services anticipated for August through October	September 1, 2023
November 15, 2023	Services anticipated for November through December, <i>plus adjustments relative to September billing</i>	November 1, 2023
January 16, 2024	Services anticipated for January through February, <i>plus adjustments relative to November billing</i>	January 1, 2024
March 15, 2024	Services anticipated for March through April, <i>plus adjustments relative to January billing</i>	March 1, 2024
May 15, 2024	Services anticipated for May through June, <i>plus adjustments relative to March billing</i>	May 1, 2024
June 17, 2024	Final invoice reconciling payments with the actual final 2023-2024 special education database, verified in June; may result in a credit to the District/School or payment due to the AIU, exclusive of the special education school reconciliation.	June 2024

* Refers to student information in the AIU special education database.

NOTE: Services requested by the District/School after the review of the special education database as of September may result in additional invoices.

[Continued on next page]

5. **Reconciliation for AIU-Operated Special Education Schools.** Because of the fluctuating nature of student enrollment at the AIU-operated special education schools, it is agreed that the overall operating cost for each school will be continuously monitored to determine whether revenue and expenses are in alignment with budgeted projections. The parties agree that at the conclusion of the 2023-2024 school year, the AIU will perform a reconciliation of its special education school revenues and expenses for the entire school year. If the AIU revenues from the school programs provided under this Agreement exceed the expenses incurred in providing such services, the District/School will receive a pro-rata credit; if the AIU's expenses incurred in its school programs exceed the revenues received by the AIU, the District/School will be responsible for and pay to the AIU a pro-rata share of the excess expenses. The reconciliation process will be conducted as follows:

AIU-Operated Special Education School Review and Reconciliation	
Date	
August 15, 2024	Final reconciliation of revenues and expenses for the entire school year will be completed and issued to the District/School. This may result in a credit to the District/School or payment due the AIU
September 2, 2024	District/School payment to the AIU for the pro-rata share of excess expenses, <i>and/or</i> ...
January 31, 2025	AIU credit issued to the District/School for the pro-rata share of excess revenues

Any District/School due to receive a reconciliation credit and having open balances payable to the AIU greater than 60 days past due will have the credit applied to open balances or withheld until payment is received, as appropriate.



ALLEGHENY INTERMEDIATE UNIT

SERVICES GUIDE

2023-2024



2023 - 2024 SERVICES GUIDE

475 East Waterfront Drive | Homestead, PA 15120
412-394-5700 | aiu3.net

Executive Leadership Team

Robert Scherrer, Ed.D., Executive Director
Jill Jacoby, Ed.D., Assistant Executive Director
for Teaching & Learning
Michael Jones, Director of Diversity, Equity & Inclusion
Erin Koebel, Director of Human Resources &
Labor Relations
Joseph Lucarelli, Chief Finance & Operations Officer
James Palmiero, Ed.D., Assistant Executive Director
for Special Education & Pupil Services
Richard Platts, Chief Technology Officer
Joseph Shaulis, Esq., General Counsel
Wendy Etheridge Smith, Ph.D., Director, Early Childhood,
Family & Community Services

Board of Directors

David Schaap, <i>President</i>	Brentwood Borough SD
Phil Little, <i>Vice President</i>	North Hills SD
James Bulger, <i>Secretary</i>	Steel Valley SD
Robert Shages, <i>Treasurer</i>	Hampton Township SD
Frank Cortazzo	South Allegheny SD
Leonard Fornella	South Fayette Township SD
Kristine Minnick	Deer Lakes SD
Patrick Sable	South Park SD
Carlton Scott	Woodland Hills SD
Roger Tachoir	Clairton City SD
Tisha Thomas	East Allegheny SD
Lisa Trainor	Chartiers Valley SD
Amy Wetmore	Plum Borough SD

What's Inside

Services at a Glance	1
Administrative Services	5
Diversity, Equity & Inclusion	5
Evaluation, Grants & Data	5
Executive Support	6
Finance & Business Operations	7
Human Resources & Labor Relations	8
Legislative Services	10
Marketing & Communication Services	10
Safety & Security	10
Technology Services	12
Family & Community Engagement	13
Early Childhood Education Services	13
Family Literacy, Education & Support	13
School-Age Supplemental Programs & Services	15
Professional Growth	17
Continuing Professional Education	17
Educational Technology & Innovative Practices	17
English as a Second Language (ESL)	19
Leadership Development	19
Math & Science Collaborative	20
PA Department of Education Initiatives	22
Reading Achievement Center	23
Social Studies	26
Training & Consultation	27
transformED	29
Waterfront Learning	31
Special Education Services	32
Administrative Support	33
Preschool Services	33
Pupil Services	33
Special Education School-Based Programs	34
Blind/Visually Impaired Support	36
Deaf/Hard of Hearing	37
OT/PT Services	37
Speech/Language Impaired Support	38
Student Programs	40
Academic Events & Gifted Education	40
English as a Second Language (ESL)	40
Non-Public Schools Program	42
School-Age Supplemental Programs & Services	42
Special Education School-Based Programs	43
Waterfront Learning	43

All services are rendered in accordance with the 2023-2024 Allegheny Intermediate Unit Services Agreement.

Accelerated Learning Support
Allegheny County Jail Workforce Development & GED Preparation Program
Assistive Technology Supports
Autism Support
BrainSTEPS Professional Development Services
BrightBytes – Data Interpretation & Action Planning
Business Administrator Role-Alike Meetings
C3 Framework
Career Ready PA
Classroom Diagnostic Tools (CDT)
CMU Computer Science (CS) Academy
Crisis Response Team
Curriculum Coordinator Role-Alike Meetings
Deaf-Blind Resource Team
Detention Education System
Diagnostic Assessment & Interventions
Diagnostic Consultation*
Diversity, Equity & Inclusion (DEI) Programming & Consultation
Early Head Start
Education for Children & Youth Experiencing Homelessness (ECYEH)
Educational Stability for Foster Care Youth
Educator Evaluation
English Language Arts (ELA) Symposium
Esports Role-Alike Meetings
Family Literacy Classes
Family Centers
Federal Program Role-Alike Meetings
Future Ready PA Index
General IDEA Supports
Gifted Education
Grant Network
Group Term Life Insurance Consortium*
Head Start
Hi5! Kindergarten Transition
Human Resources Director Role-Alike Meetings
IDEA Subrecipient Monitoring
Immigrant Services & Connections (ISAC)
Instructional Coach Role-Alike Meetings
Integrating Open Educational Resources Across the Curriculum
Intensive Interagency Coordination
Joint Purchasing Program
Keystone Exams in Literature
Least Restrictive Environment/Inclusive Practices
Legislative Policy & Advocacy
Life Skills/Supporting Students with Complex Needs

Lincoln Park After-School Program
Literacy & Writing Supports
Local Task Force
Management Consultation
Mathematics Supports
Media Coordinator Role-Alike Meetings
Multi-Tiered System of Supports (MTSS)/Response to Instruction and Intervention (RTII)
Multi-Tiered System of Supports for Behavior (MTSS)/School-Wide Positive Behavior Interventions & Support (SWPBIS)
New Special Education Liaison Role-Alike Meetings
Non-Public Schools Program (NPSP)
Online Learning Role-Alike Meetings
OnRamp
PA Core Standards for English Language Arts (ELA)
PA Value-Added Assessment System (PVAAS)
Positive Behavior Supports
Pre-K Counts
Preschool Early Intervention Services
Principal Role-Alike Meetings
Public Relations Role-Alike Meetings
Reading Achievement Center (RAC) Resource Room
Reading Specialist Network
Regional DEI Task Force
Responsible Fatherhood Program
Safety & Security Initiatives
– COVID-19 Support
– Emergency Operations Plan Development
– Incident Management Classes
– Mandated Threat Assessment Team Training & Refresher Training
– School Safety & Security Site Assessments
– School Resource Officer Trainings
– Safety & Security Training & Exercise Development
School Assessment Data Analysis
School Counselor Role-Alike Meetings
School Improvement Facilitation
School Safety Role-Alike Meetings & Listserve
Secondary Transition Services
Social Studies Network
Special Education Data Collection & Reporting System
Special Education Liaison Role-Alike Meetings
Standards Aligned System (SAS) Training
STEAM Lending Library
STEAM Teacher & Coordinator Role-Alike Meetings

Superintendent Commission
Superintendents' Advisory Council
SuperSite
Supervision & Consultation*
Teen Pregnancy Program - Education Leading to Employment & Career Training (Project ELECT)
Technology Coordinator Role-Alike Meetings
Title I Non-Public Schools Program
Title II-A Non-Public Schools Services & Consortium
Title III Consortium Services & Liaison Committee* (AIU Serviced Districts)
transformED
transformED Educator Workshops
transformED Teacher Innovation Fellowship
Trauma Education & Response Team (TEAR)
Vision Tech Services
Workforce Development Program & GED Preparation
Workforce Training Platform for Diversity & Inclusion

** See service listing for other pricing options.*

** See service listing for other pricing options.*

2023-2024 Administrative Services

PROGRAM	COST
Act 1 Mailing Coordination	\$150
Business Administrator Role-Alike Meetings	No charge
Communications, Marketing & Public Relations	Varies
COVID-19 Support	No charge
Data Analysis, Management & Support	Varies
DEI Specialized Presentations.....	No charge
District-Based Human Resources Services.....	Varies
District Diversity, Equity & Inclusion (DEI) Consultation	No charge
Emergency Operations Plan Development.....	No charge
Evaluation Planning.....	Varies
Flexible Technician Services	Varies
Grant Development Training	\$275/person
Grant Facilitation & Support.....	Varies
Grant Network.....	No charge
Graphic Design Services.....	Varies
Group Term Life Insurance Consortium	No charge*
Human Resources Audits.....	Varies
Human Resources Director Role-Alike Meetings.....	No charge
IDEA Subrecipient Monitoring.....	No charge
Incident Management Classes.....	No charge
Job Description Development & Review	Varies
Joint Purchasing Program	No charge
Legislative Policy & Advocacy.....	No charge
Management Consultation.....	No charge
Mandated Threat Assessment Training.....	No charge
PAeducator.net	Varies
Program Monitoring & Evaluation	Varies
Public Relations Role-Alike Meetings	No charge
Regional DEI Task Force	No charge
Regional Wide Area Network (RWAN)	Rates vary
Safety & Security Training & Exercise Development.....	No charge
School Resource Officer Trainings.....	No charge
School Safety & Security Site Assessments	No charge
School Safety Role-Alike Listserve	No charge
School Safety Role-Alike Meetings.....	No charge
School-Based ACCESS Program	Varies
Shared Administrative Services.....	Varies
SmartSTART/Guest Substitute Teacher Training	Varies
Software & Data Systems.....	Varies
Special Education Data Collection & Reporting System	No charge
Special Education Transportation Services	Varies
Superintendent Commission	No charge
Superintendents' Advisory Council	No charge
SuperSite	No charge
Technology Assessments & Managed Services	Varies
Technology Coordinator Role-Alike Meetings	No charge
Title IX Investigation Services.....	\$75/hour
Video & Multimedia Production	Varies
Wi-Fi Assessments	Varies
Workforce Training Platform for Diversity & Inclusion.....	No charge

2023-2024 Family & Community Engagement

PROGRAM	COST
Allegheny County Jail Workforce Development & GED Preparation Program	No charge
Community Schools East & West (Alternative Education)	Varies
Detention Education System (Alternative Education)	No charge
Early Head Start.....	No charge
Education for Children & Youth Experiencing Homelessness (ECYEH).....	No charge
Educational Stability for Foster Care Youth	No charge
Family Centers	No charge
Family Literacy Classes	No charge
Head Start	No charge
Hi5! Kindergarten Transition.....	No charge
Immigrant Services & Connections (ISAC).....	No charge
Lincoln Park After-School Program.....	No charge
Pearson Vue Testing.....	Varies
Pre-K Counts.....	No charge
Responsible Fatherhood Program	No charge
Restorative Practices in Schools.....	\$135/hour
Teen Pregnancy Program - Education Leading to Employment & Career Training (Project ELECT)	No charge
Trauma Education & Response (TEAR)	No charge
Workforce Development Program & GED Preparation	No charge

2023-2024 Professional Growth

PROGRAM	COST
Acadience Training.....	Varies
Accelerated Learning Support.....	No charge
Audiology.....	Varies
Adolescent Literacy Institute (RAC).....	\$600/person
Advanced Placement Summer Institute.....	\$1,000
Apple Education Professional Development.....	\$2,000/day
Assistive Technology Supports.....	No charge
Autism Support.....	No charge
BrightBytes – Data Interpretation & Action Planning.....	No charge
C3 Framework.....	No charge
Career Ready PA.....	No charge
Classroom Diagnostic Tools (CDT).....	No charge
CMU Computer Science (CS) Academy.....	No charge
Code.org Computer Science K–12 Curriculum.....	Varies
Comprehension, Close Reading and Complex Text: Laying the Foundation K–2 (RAC).....	\$450/person
Computer Science – Apple Can Code Curriculum.....	\$450/half day
Continuing Professional Education Credit Courses.....	\$399/3 credits
Curriculum Coordinator Role-Alike Meetings.....	No charge
Customized In-District Mathematics & Science Professional Development for Effective Classroom Practices, PreK-12.....	\$900/day
Customized Professional Development for Virtual Instruction.....	\$950/day
Customized Reading Support.....	\$900/day
Data Security & Integration.....	\$500/half day
Educator Evaluation.....	No charge
Educator Induction Program.....	\$250/person
English as a Second Language (ESL) Program Specialist Certification.....	\$499/3 credits
English Language Arts Auditing and Curriculum Alignment or Writing.....	\$450/half day
English Language Arts (ELA) Symposium (RAC).....	No charge
Esports Facilitator Role-Alike Meetings.....	No charge
Federal Programs Role-Alike Meetings.....	No charge
Future Ready PA Index.....	No charge
General IDEA Supports.....	No charge
Google Certified Educator Training – Level 1 & Level 2.....	\$125/person
Historical Thinking in the Middle Grades.....	\$300/person
Human-Centered Design Consultation.....	\$450/half day
Hybrid Learning Instructional Design Plan.....	Varies
Innovation Consulting.....	\$450/half day
Instructional Coach Role-Alike Meetings.....	No charge
Integrating Open Educational Resources Across the Curriculum.....	No charge
Integrating Technology into the Curriculum.....	\$450/half day
Intensive Interagency Coordination.....	No charge
K–3 Apprenticeship Model (RAC) With on-site technical support.....	\$3,800/person
Without on-site technical support.....	\$2,800/person
Keys to Comprehension (RAC).....	\$600/person
Keystone Exams in Literature.....	No charge
Language Essentials for Teachers of Reading & Spelling (LETRS) LETRS Second Edition.....	\$40/person
LETRS Third Edition.....	Varies
Least Restrictive Environment (LRE) & Inclusive Practices.....	No charge

PROGRAM	COST
Life Skills/Supporting Students with Complex Needs.....	No charge
Literacy and Writing Supports.....	No charge
Literacy Design Collaborative (LDC).....	\$450/half day
Mathematics & Science Curriculum Auditing and Curriculum Alignment or Writing.....	\$900/day
Media Coordinator Role-Alike Meetings.....	No charge
Multi-Tiered System of Supports (MTSS)/Response to Instruction and Intervention (RTII).....	No charge
Multi-Tiered System of Supports for Behavior (MTSS)/ School-Wide Positive Behavior Interventions & Support (SWPBIS).....	No charge
NGSX Principals Learn and Network to Support 3-D Science Learning Pathway.....	Varies
Online Learning Professional Development.....	\$450/half day
Online Learning Role-Alike Meetings.....	No charge
OnRamp.....	No charge
PA Core Standards for English Language Arts (ELA).....	No charge
PA Value-Added Assessment System (PVAAS).....	No charge
Positive Behavior Supports.....	No charge
Principal Role-Alike Meetings.....	No charge
Professional Education Reporting (Act 48).....	\$7/record
Reading Achievement Center (RAC) Resource Room.....	No charge
Reading Specialist Network.....	No charge
School Assessment Data Analysis.....	No charge
School Counselor Role-Alike Meetings.....	No charge
School Improvement Facilitation.....	No charge
Secondary Transition Services.....	No charge
Social Studies Network.....	No charge
Standards Aligned System (SAS) Training.....	No charge
STEAM Lending Library.....	No charge
STEAM Teacher & Coordinator Role-Alike Meetings.....	No charge
Supporting Teacher Growth with ELA Common Core Shifts (Act 45).....	\$300/person
Teaching & Learning of Fractions in Grades 3–5.....	\$600/person
Teaching & Learning of Problem Solving through Open-Ended Math Tasks in Grades 3–8 & Algebra 1.....	\$600/person
Text Dependent Analysis Part 1 - Effective Instructional Practices.....	\$600/person
Part 2 - Deepening Instructional Practice.....	\$450/person
Thinking Through the Pencil (RAC).....	\$600/person
transformED.....	No charge
transformED Educator Workshops.....	No charge
transformED Teacher Innovation Fellowship.....	No charge
Virtual Instructional Services.....	Varies
Word Wizards (RAC).....	\$450/person

2023-2024 Special Education Services

PROGRAM	COST
Audiology	Varies
Auditory Processing Disorders (APD) Evaluation Team	\$110/hour
Autistic Support	Varies
Assistive Technology Specialist	No charge*
Blind/Visually Impaired Support Program	\$889/day or \$178/hour
Board Certified Behavior Analyst (BCBA)	\$595/day or \$85/hour
BrainSTEPS Professional Development Services	No charge
Bullying Prevention Program	\$800/day
Communication Access Services for Students with Hearing Loss	\$82.50/hour*
Crisis Response Team	No charge
Deaf-Blind Resource Team	No charge
Diagnostic Consultation	No charge*
Emotional Support	Varies
Extended School Year	\$2,600*
Feeding & Swallowing Technical Support Team	\$110/hour
Learning Support	Varies
Life Skills Support	Varies
Local Task Force	No charge
Mon Valley School	Varies
Multi-Disabilities Support	Varies
New Special Education Liaison Role-Alike Meetings	No charge
Occupational Therapy	\$56-\$65.50/ hour*
Pathfinder School	Varies
Preschool Early Intervention Services (Formerly DART)	No charge*
Physical Support	Varies
Physical Therapy	\$56-\$68.75/ hour*
Primary Expressions K-1 Classrooms	\$193.14/day
Professional Development in Speech/Language Therapy	Varies
Psychological Services	\$625/day or \$114/hour
PRIDE Program	Varies
Social Work Services	\$625/day or \$114/hour
Special Education Liaison Role-Alike Meetings	No charge
Speech/Language Impaired Support Program	\$764/day*
Suicide Prevention Training	\$800/day
Sunrise School	Varies
Supervision & Consultation	No charge*
Supervision of Clinical Fellowship Year	Varies
Supervisor Services	\$678.57/day
Teachers of the Blind or Visually Impaired including Orientation & Mobility Specialists	\$889/day*
Teachers of the Deaf & Hard of Hearing	\$889/day*
Transition Consultants	\$885.71/day
Travel Services	\$125/hour
Vocational Programs	Varies

2023-2024 Student Programs

PROGRAM	COST
Academic Events	Varies
Career Connections	\$100 reg.
Early Childhood Education Services	No charge
English as a Second Language (ESL) K-12 Programs	
Curriculum Review Process	Varies
Direct Instruction Model	\$109,066/FTE
ESL Program Specialist Certification Program	\$499/3 credits
New Teacher Induction Program	\$1,000/person
Professional Development	\$500/half day
State Monitoring, Program Monitoring & Evaluation	\$500/half day
Student Evaluations & Proficiency Testing	\$220/eval.
Student Exiting/Monitoring Process	\$125 hour
Supervisor Services	Varies*
Title III Consortium Services – AIU Serviced Districts –	
Liaison Committee	No charge*
Consortium Grant	No charge*
Gifted Education	No charge
Non-Public Schools Program (NPSP)	No charge
Title I Non-Public Schools Program	No charge
Title II-A Non-Public Schools Program	No charge
Title II-A Non-Public Schools Consortium	No charge
School-Age Supplemental Programs & Services	Varies
Special Education School-Based Programs	Varies
Waterfront Learning	Varies

Throughout this publication are references to local education agencies (LEAs). A LEA is a public board of education or other public authority within a state that maintains administrative control of public elementary or secondary schools.

* See service listing for other pricing options.

Administrative Services

Every day, school district operations become more complex. Laws and mandates constantly change and school leaders need new solutions for today's business challenges. The AIU offers a variety of services to support school administrators.

DIVERSITY, EQUITY & INCLUSION (DEI)

DEI Specialized Presentations

Contact: Michael Jones, 724-825-1009 • michael.jones@aiu3.net

Cost: No charge

The Office of Diversity, Equity & Inclusion can provide curated presentations to meet the professional and knowledge development needs. Presentations can be presented to educators and/or students on subjects related to race/ethnicity, LGBTQ+, gender identity, disabilities, and/or other areas of concerns related to DEI.

District DEI Consultation

Contact: Michael Jones, 724-825-1009 • michael.jones@aiu3.net

Cost: No charge

In-person or virtual consultations are available to discuss needs and resources to increase representation, inclusion and belonging of diverse groups. Policy and procedures can also be discussed.

Regional DEI Task Force

Contact: Michael Jones, 724-825-1009 • michael.jones@aiu3.net

Cost: No charge

The Office of Diversity, Equity & Inclusion's Regional DEI Task Force supports DEI efforts and initiatives throughout the region. The task force is comprised of leaders from school districts and the AIU.

Workforce Training Platform for Diversity & Inclusion

Contact: Michael Jones, 724-825-1009 • michael.jones@aiu3.net

Cost: No charge

The professional development and training platform uses the unique experiences of relatable individuals to explore key concepts such as identity, power, privilege and communication. By gaining a better appreciation for our shared experiences, expectations of respect, and shared need to belong and feel appreciated, educators are empowered to create more respectful and inclusive workplaces and environments for students.

EVALUATION, GRANTS & DATA

Data Analysis, Management & Support

Contact: Sheila Bell, 412-394-5821 • sheila.bell@aiu3.net

Cost: Negotiated based on scope of work. Please contact for more information.

Invoice Frequency: Based on work scope and timeline

The AIU provides data analysis services and designs surveys, instruments and systems to assist schools in collecting and analyzing relevant data for developing needs statements, proving program results, understanding student achievement, fulfilling reporting requirements and making decisions about school improvement.

Evaluation Planning

Contact: Sheila Bell, 412-394-5821 • sheila.bell@aiu3.net

Cost: Negotiated based on scope of work. Please contact for more information.

Invoice Frequency: Following completion of service

The AIU's evaluation specialists design individualized evaluation plans for self-evaluation or as part of program evaluation services.

Grant Development Training

Contact: Sheila Bell, 412-394-5821 • sheila.bell@aiu3.net

Cost: \$275 per person for one-day grant workshops offered at AIU Central Office. Negotiated based on needs and travel for district/IU on-site grant training.

Invoice Frequency: Upon registration

The AIU offers a one-day, intensive grant development workshop at the AIU's Central Office designed to give school leaders an understanding of the grant process and how to get started developing solid grant proposals. The AIU also offers customized grant training for districts and IUs held at their location.

Grant Facilitation & Support

Contact: Sheila Bell, 412-394-5821 • sheila.bell@aiu3.net

Cost: Negotiated based on scope of work. Please contact for more information.

Invoice Frequency: Following completion of service

The AIU's grant specialists provide schools and IUs with support throughout the fundraising process, including assessing needs and developing programs, constructing narratives and budgets and applying for competitive funds from local, state and national funding sources.

Grant Network

Contact: Sheila Bell, 412-394-5821 • sheila.bell@aiu3.net

Cost: No charge

The AIU's Grant Network provides information regarding grant opportunities and tips on how to develop a thorough proposal. Members receive regular notices about opportunities that can enhance programming and instruction at their schools. To join the Grant Network, register at surveymonkey.com/r/AIUGrantNetworkSignUp.

Program Monitoring & Evaluation

Contact: Sheila Bell, 412-394-5821 • sheila.bell@aiu3.net

Cost: Negotiated based on scope of work. Please contact for more information.

Invoice Frequency: Following completion of service

The AIU's evaluation specialists conduct evaluations at the district, local, consortium, regional and state levels to improve programs and fulfill reporting requirements. This process may include documenting program implementation, conducting site visits, collecting and analyzing quantitative and qualitative data, preparing final evaluation reports and making recommendations for improvement. Scope of work depends on program needs and evaluation requirements.

Software & Data Systems

Contact: Sheila Bell, 412-394-5821 • sheila.bell@aiu3.net

Cost: Negotiated based on scope of work. Please contact for more information.

Invoice Frequency: Based on scope of work and timeline

The AIU provides customized web-based software and data warehouse systems to serve your needs in any number of areas such as customer relations management (CRM), time accounting and reporting, student achievement tracking/analysis and contract management.

EXECUTIVE SUPPORT

Management Consultation

Contact: Robert Scherrer, Ed.D., 412-394-5979 • robert.scherrer@aiu3.net

Cost: No charge

The AIU assists districts in identifying and coordinating resources and services to provide support in school management, planning and administration.

Superintendent Commission

Contact: Robert Scherrer, Ed.D., 412-394-5979 • robert.scherrer@aiu3.net

Cost: No charge

The AIU assists with scheduling superintendents and assistant superintendents for the oath of office.

Superintendents' Advisory Council

Contact: Robert Scherrer, Ed.D., 412-394-5979 • robert.scherrer@aiu3.net

Cost: No charge

The AIU hosts monthly meetings with superintendents on current federal, state and local issues that impact school districts. The executive director provides updates from the Pennsylvania Department of Education (PDE) and other governmental entities as it relates to public education based upon attendance at monthly meetings with the secretary of education and PDE officials. In addition, AIU leadership and superintendents meet in teams based on specific categories designed to address regional education issues.

SuperSite

Contact: Robert Scherrer, Ed.D., 412-394-5979 • robert.scherrer@aiu3.net

Cost: No charge

The AIU hosts SuperSite, a web-based tool designed specifically for superintendents. It is a source of current and relevant information related to human resources, finance, legislative advocacy, emergency management and other data made available upon request.

FINANCE & BUSINESS OPERATIONS

Act 1 Mailing Coordination

Contact: Kim Enz, 412-394-5784 • kimberly.enz@aiu3.net

Cost: \$150 plus direct mailing expenses

Invoice Frequency: Annually, upon completion of service

The Taxpayer Relief Act, known as Act 1, was passed in 2006 to provide property tax relief to qualifying resident homeowners. All school districts must participate, and the AIU coordinates the mailing to thousands of homes in Allegheny County.

Business Administrator Role-Alike Meetings

Contact: Joseph Lucarelli, 412-394-5813 • joseph.lucarelli@aiu3.net

Cost: No charge

The AIU conducts quarterly role-alike meetings for Allegheny County school district business administrators. The free sessions give school business leaders the opportunity to come together and discuss topics that impact district operations. The AIU's staff provides timely updates on local, state and federal issues that affect budgets and offers information that saves time and money.

IDEA Subrecipient Monitoring

Contact: Anthony Nuccetelli, 412-394-5791 • anthony.nuccetelli@aiu3.net

Cost: No charge

The AIU is the Local Education Agency (LEA) for IDEA Part B, Section 611 Funds. The purpose of the program is to pass through IDEA funds to districts for their school-based special education programs. As the pass-through entity for federal IDEA funds, the AIU is required to monitor the activities of sub-recipients to ensure that federal awards are used for authorized purposes in compliance with laws, regulations and the provisions of contracts or grant agreements. In addition, monitoring is also required to ensure that performance goals are achieved.

Joint Purchasing Program

Contact: Kim Enz, 412-394-5784 • kimberly.enz@aiu3.net

Cost: No charge

The Joint Purchasing Program facilitates the purchase of energy, fuel and paper products at the lowest prices. The program assists participants by preparing specifications, advertising, analyzing bids, conducting bid openings, evaluating samples, recommending bid awards and notifying bidders. Every year, the Joint Purchasing Program saves school districts millions of dollars in the purchase of electricity, natural gas, gasoline and diesel fuel.

School-Based ACCESS Program

Contact: Kara Bonaroti, 412-394-4527 • kara.bonaroti@aiu3.net

Cost: Rates vary. Please contact for more information.

Invoice Frequency: Semi-annually

The School-Based ACCESS Program allows school districts to earn partial reimbursement for health-related services provided to students who are eligible for medical assistance. The AIU's business staff helps school districts complete the reimbursement process by ensuring compliance and the proper submission of claim documentation. Although there are many variables that determine reimbursement, districts may be able to realize significant savings.

Shared Administrative Services

Contact: Joseph Lucarelli, 412-394-5813 • joseph.lucarelli@aiu3.net

Richard Marusic, 412-394-5718 • richard.marusic@aiu3.net

Cost: Rates vary. Please contact for more information.

Invoice Frequency:

The AIU offers shared services for common school district administrative functions that enables school districts to gain efficiencies by strategically centralizing, consolidating and standardizing non-classroom functions. These services include payroll processing, benefit processing, core human capital management, accounts payable, purchasing and general ledger. Please contact us for more details.

Special Education Data Collection & Reporting System

Contact: Nathan Vetter, 412-394-5893 • nathan.vetter@aiu3.net

Cost: No charge

The AIU is designated by the Pennsylvania Department of Education (PDE) to collect the special education data needed to meet state and federal reporting requirements. The aggregated data of the region is used to generate 32 reports required by PDE. This service is not only free to school districts, but also saves administrators time and effort.

Special Education Transportation Services

Contact: Deborah Janosko, 412-394-5771 • deborah.janosko@aiu3.net

Cost: Rates vary. Please contact for more information.

Invoice Frequency:

The AIU can facilitate transportation services for children with special needs. The AIU contracts with school bus transportation companies to provide the service. Funding comes directly from a district's state subsidy. No invoicing occurs.

HUMAN RESOURCES & LABOR RELATIONS

District-Based Human Resources Services

Contact: Erin Koebel, 412-394-5957 • erin.koebel@aiu3.net

Cost: Rates and availability vary dependent upon request.

Invoice Frequency: Annually, upon completion of service

The AIU has a comprehensive group of experts within the human resources field who can support any school district with complex human resources functions. The services are customizable and scalable to fit the needs of any school district. In addition, the services can be offered on an annual, quarterly or weekly basis.

Human Resources Audits

Contact: Erin Koebel, 412-394-5957 • erin.koebel@aiu3.net

Cost: Rates vary. Please contact for more information.

Invoice Frequency: Annually, upon completion of service

The AIU's Human Resources Audit Committee uses a list of mandated regulations and best practices to audit the practices and procedures of school district human resources departments. The audit produces a roadmap to compliance with actionable steps and best practice recommendations.

Human Resources Director Role-Alike Meetings

Contact: Erin Koebel, 412-394-5957 • erin.koebel@aiu3.net

Cost: No charge

The AIU holds quarterly human resource director role-alike meetings for district administrators. Information on relevant topics impacting human resources in schools is presented and discussed.

Group Term Life Insurance Consortium

Contact: Janet Breiding, 412-394-5848 • janet.breiding@aiu3.net

Cost: No charge – Membership in the consortium is free, although each school district pays its insurance premiums.

The Group Term Life Insurance Consortium enables members to achieve the benefits of group purchasing of term life insurance. Membership is available to all Allegheny County public school districts and career and technical schools.

Job Description Development & Review

Contact: Erin Koebel, 412-394-5957 • erin.koebel@aiu3.net

Cost: Rates vary. Please contact for more information.

Invoice Frequency: Annually, upon completion of service

Job descriptions need to be written and framed to ensure position requirements accurately articulate expectations of a job seeker or incumbent, yet comply with employment laws. Our job description committee will analyze and review your organization's current job descriptions and generate an action plan to address any identified issues. Job descriptions will be revised where needed and reviewed by the committee for consistency and accuracy.

PAeducator.net

Contact: Avryle Schmitt, 412-394-5733 • avryle.schmitt@aiu3.net

Cost: Rates vary per district. Please contact for more information.

Website: paeducator.net

Invoice Frequency: Annually

PAeducator.net is an online clearinghouse for teachers and administrators interested in working in Pennsylvania. This service is free to applicants and simplifies the application process for participating school districts and other educational entities. Our applicant profiles contain all documents required to be hired within a public school entity in Pennsylvania. PAeducator.net simplifies the recruiting and hiring process, allowing employers to post positions and conduct focused searches.

SmartSTART/Guest Substitute Teacher Training

Contact: Erin Koebel, 412-394-5957 • erin.koebel@aiu3.net

Cost: Rates vary. Please contact for more information.

Invoice Frequency: Upon completion of service

The SmartSTART/Guest Substitute Teacher Training program bolsters school districts' ability to recruit and train day-to-day guest substitute teachers for grades K–12. The AIU partners with the Substitute Teaching Institute at Utah State University and provides initial training/orientation to the guest teacher candidate. Each candidate must hold a bachelor's degree from an accredited college or university to be eligible for an emergency permit upon completion of the training.

Title IX Investigation Services

Contact: Erin Koebel, 412-394-5957 • erin.koebel@aiu3.net

Cost: \$75 per hour

Invoice Frequency: Upon completion of service

The AIU's Human Resources team has certified Title IX investigators who can help districts to conduct investigations required by Title IX.

LEGISLATIVE SERVICES

Legislative Policy & Advocacy

Contact: Joseph Shaulis, Esq., 412-394-4521 • joseph.shaulis@aiu3.net

Cost: No charge

More than ever, education advocates are being heard. In an effort to amplify Allegheny County educators' concerns, the AIU actively engages in strategic relationships with federal and state policymakers to share the good work of schools. The Legislative Policy & Advocacy team keeps local school leaders abreast of current developments in Harrisburg and Washington, D.C., and develops advocacy campaigns to inform legislators.

MARKETING & COMMUNICATION SERVICES

Comprehensive Marketing & Public Relations Services

Contact: Sarah McCluan, 412-394-3472 • sarah.mccluan@aiu3.net

Cost: Rates vary by project. Please contact for more information.

Invoice Frequency: Monthly

The AIU's Marketing and Strategic Communications team is available to advise school administrators on a wide variety of topics impacting today's schools including branding, crisis communication, media relations and social media management. Three levels of support are available: full service, supplementary and special projects.

Graphic Design Services

Contact: Michael Tarquinio, 412-394-5746 • michael.tarquinio@aiu3.net

Cost: Rates vary by project. Please contact for more information.

Invoice Frequency: Monthly

The AIU's Marketing and Strategic Communications team can help schools tell their story through the compelling use of branding and visuals. On-site creatives are available to assist with district branding and rebranding efforts as well as publications and other graphic design projects.

Public Relations Role-Alike Meetings

Contact: Sarah McCluan, 412-394-3472 • sarah.mccluan@aiu3.net

Cost: No charge

Monthly role-alike meetings are held for school public relations officers to discuss timely communications-related issues.

Video/Multimedia Production

Contact: Sarah McCluan, 412-394-3472 • sarah.mccluan@aiu3.net

Cost: Rates vary by project. Please contact for more information.

Invoice Frequency: Monthly

The AIU's Marketing and Strategic Communications team can help schools tell their story through the creation of videos and other multimedia deliverables.

SAFETY & SECURITY

COVID-19 Support

Contact: Aaron Skrbini, 412-394-5933 • aaron.skrbini@aiu3.net • Twitter: @AIUSafetyandSecurity

Cost: No charge

The AIU provides assistance in facilitating testing and vaccination clinics, consultation on case management, policy and procedures as well as assistance in the procurement of personal protective equipment. Weekly meetings are conducted for pandemic coordinators in conjunction with the weekly School Safety Role-Alike meetings.

Emergency Operations Plan Development

Contact: Aaron Skrbin, 412-394-5933 • aaron.skrbin@aiu3.net • Twitter: @AIUSafetyandSecurity

Cost: No charge

Pennsylvania schools are required by law to have an emergency operations plan. By request, the AIU guides administrators in building a comprehensive emergency operations plan that takes a multi-hazard approach.

Incident Management Classes

Contact: Aaron Skrbin, 412-394-5933 • aaron.skrbin@aiu3.net • Twitter: @AIUSafetyandSecurity

Cost: No charge

In partnership with the Allegheny County Office of Emergency Services and Readiness & Emergency Management for Schools Technical Assistance (REMS TA) Center, the AIU offers a variety of school safety related training in virtual and in-person formats.

Mandated Threat Assessment Team Training and Refresher Training

Contact: Aaron Skrbin, 412-394-5933 • aaron.skrbin@aiu3.net • Twitter: @AIUSafetyandSecurity

Cost: No charge

Every K–12 public and charter school in Pennsylvania is mandated by law to have threat assessment teams in place. The AIU offers full-day training for new teams/team members at the Central Office several times each year. Upon request of the school district, the AIU can also provide on-site training, including a 90-minute team refresher training.

School Safety & Security Site Assessments

Contact: Aaron Skrbin, 412-394-5933 • aaron.skrbin@aiu3.net • Twitter: @AIUSafetyandSecurity

Cost: No charge

Pennsylvania schools are required by law to conduct safety and security assessments every three years. By request and as time permits, the director of safety & security conducts comprehensive site assessments and safety plan reviews.

School Resource Officer Trainings

Contact: Aaron Skrbin, 412-394-5933 • aaron.skrbin@aiu3.net • Twitter: @AIUSafetyandSecurity

Cost: No charge

By request, the AIU will work with the National Association of School Resource Officers to provide a variety of training programs for school resource officers, school administrators and school police officers.

School Safety Role-Alike Meetings

Contact: Aaron Skrbin, 412-394-5933 • aaron.skrbin@aiu3.net • Twitter: @AIUSafetyandSecurity

Cost: No charge

The director of Safety & Security convenes weekly informal virtual meetings for school safety updates that also serve as a valuable forum for sharing information and networking. Quarterly meetings are conducted in a more formal setting with a focus on a particular topic and typically offer a directed training or guest speaker.

School Safety Role-Alike Listserve

Contact: Aaron Skrbin, 412-394-5933 • aaron.skrbin@aiu3.net • Twitter: @AIUSafetyandSecurity

Cost: No charge

The director of Safety & Security facilitates communication and collaboration between the school safety community through a self-subscribing/unsubscribing listserv. To subscribe, visit <https://aiu3.simplelists.com>, enter your information, and select “AIU RoleAlike” from the drop-down menu. To ensure real-time delivery of time-sensitive announcements, do not select the “daily digest” option.

Training & Exercise Development

Contact: Aaron Skrbín, 412-394-5933 • aaron.skrbin@aiu3.net • Twitter: @AIUSafetyandSecurity

Cost: No charge

The director of Safety & Security works with schools and partner agencies to identify and meet training goals through targeted activities, such as emergency operations plan review, team and relationship building for school administrators and partner first-responder agencies, and tabletop exercises designed to test emergency plans, clarify roles and responsibilities and connect with local first responders.

TECHNOLOGY SERVICES

Flexible Technician Services

Contact: Scott Kelly, 412-394-5772 • scott.kelly@aiu3.net

Cost: Rates vary by project. Please contact for more information.

Invoice Frequency: Daily rate, invoiced monthly

The AIU's Technology Services Department has staff technicians available for engagement on an intermittent basis to support vacancies, large projects, hardware repair, troubleshooting end-point device support.

Regional Wide Area Network (RWAN)

Contact: Richard Platts, 412-394-5710 • richard.platts@aiu3.net

Cost: Rates vary. Please contact for more information.

Invoice Frequency: Monthly. New members will only be added at contract renewal periods.

The Regional Wide Area Network (RWAN) is a fiber optic educational network comprising 41 school districts, two CTCs and the AIU. Members choose a 1 Gbps or 10 Gbps connection and upstream Internet connectivity. The RWAN provides access to the state's K-12 network (PAIUNET). In addition, students and teachers can connect to the Pittsburgh Supercomputing Center's backbone to Internet2 for direct routes to major content providers including Microsoft, Google and others. The RWAN is governed by an elected set of technology services leaders from a cross-section of districts.

Technology Assessments & Managed Services

Contact: Richard Platts, 412-394-5710 • richard.platts@aiu3.net

Cost: Rates vary by project. Please contact for more information.

Invoice Frequency: Monthly

To help school districts operate in the most cost-efficient manner possible, the AIU's Technology Services staff provides a variety of services, including infrastructure assessments, managed services, virtual IT director, network administrator, help desk, technical support, PIMS administrator and E-rate support. These services allow school districts to augment their staffing to stretch educational dollars.

Technology Coordinator Role-Alike Meetings

Contact: Richard Platts, 412-394-5710 • richard.platts@aiu3.net

Cost: No charge

The AIU holds monthly technology coordinator role-alike meetings that are designed to provide updates, best practices and a forum for discussion for both new and experienced school district technology administrators. A variety of topics are discussed, including online learning, educational technologies, county-wide service networks and other technology initiatives.

Wi-Fi Assessments

Contact: Scott Kelly, 412-394-5772 • scott.kelly@aiu3.net

Cost: Rates vary by project. Please contact for more information.

Invoice Frequency: Monthly

The AIU's Technology Services department is available to conduct wireless design audits focusing on access point configuration and placement, using Ekahau, the IT industry's leading Wi-Fi tool for designing and validating wireless networks. The AIU's Ekahau-certified technicians are available for configuration design and analysis.

Family & Community Engagement

At the AIU, we work collaboratively with a variety of groups and organizations. We partner with school districts, private businesses, government entities and non-profit organizations to bring services and resources to students, children and families throughout the region. Through this work, we impact communities and help families become stronger.

EARLY CHILDHOOD EDUCATION SERVICES

Early Head Start

Contact: Shannon McGee, 412-394-5880 • shannon.mcgee@aiu3.net

Cost: No cost to eligible families

Early Head Start is a childhood development program for infants, toddlers, pregnant women and their families. AIU staff works with families to promote child development, help pregnant women access prenatal and postpartum care, support parents' efforts to fulfill their parental roles and assist families as they move forward toward self-sufficiency. Classes and home-based services are available.

Head Start

Contact: Katie Elk, 412-394-5863 • kathleen.elk@aiu3.net

Cost: No cost to eligible families

Head Start is a high-quality preschool program that is funded through federal and state funds and is offered at no cost to eligible participants. The goal of Head Start is to improve school readiness outcomes through a comprehensive services model for families typically at 100% of the federal poverty level. Classroom and in-home service models are available throughout Allegheny County and generally operate on a school-year calendar.

Hi5! Kindergarten Transition

Contact: Wendy Etheridge Smith, Ph.D., 412-394-5757 • wendy.smith@aiu3.net

Cost: No charge

Hi5! is a countywide effort to support kindergarten transition by connecting early childhood providers with the 43 school districts in Allegheny County. Hi5! serves as the meeting place for all school district staff engaged in early childhood programming, including kindergarten teachers, and supports districts with planning kindergarten registration activities while forging communication between programs. Hi5! assures that school districts have memoranda of understanding between early childhood entities.

Pre-K Counts

Contact: Katie Elk, 412-394-5863 • kathleen.elk@aiu3.net

Cost: No cost to eligible families

Pre-K Counts is a high-quality preschool program funded by state funds and offered at no cost to eligible participants. The goal of Pre-K Counts is to improve school readiness outcomes for children whose families earn up to 300% of the federal poverty level. Providers are located in many communities throughout Allegheny County and generally operate on a school-year calendar.

FAMILY LITERACY, EDUCATION & SUPPORT

ADULT EDUCATION & SUPPORT

Allegheny County Jail Workforce Development & GED Preparation Program

Contact: Joe Tokar, 412-350-2249 • joseph.tokar@aiu3.net

Cost: No charge

The Allegheny County Jail Workforce Development & GED Preparation Program provides literacy and basic adult education classes for inmates within the jail facilities. The program staff offers classes in GED preparation and testing, computer literacy and basic academic skills, as well as financial literacy and pre-apprenticeship test preparation.

Family Centers

Contact: Lori Vollman, 412-394-5962 • lorene.vollman@aiu3.net

Cost: No charge

Family centers are community-based programs designed to provide families with resources and support. Families are given opportunities and experiences that enable them to become self-sufficient and nurturing parents. The AIU operates 10 family centers at community-based sites in Carnegie, Clairton, Duquesne, East Allegheny, Highlands, Lincoln Park, McKeesport, Steel Valley, Sto-Rox, and Wilkinsburg as well as the Family and Immigrant Connections program, which is a home-visiting program with bilingual staff to support Latino families.

Family Literacy Classes

Contact: Clara Folino, 412-281-4494 • adulthood@aiu3.net

Cost: No charge

Family literacy classes are offered to parents and children (8-years-old or younger) in various locations in Allegheny County. The program is designed for families to learn together. Topics include basic GED prep, literacy, early childhood education, and if necessary, English as a second language.

Immigrant Services & Connections (ISAC)

Contact: Martha Sherlock, 412-325-8511 • martha.sherlock@aiu3.net

Cost: No charge

The mission of the Immigrant Services and Connections (ISAC) program is to connect vulnerable refugees and immigrants to the resources they need to rebuild their lives. The program also helps support a more welcoming community. Services include culturally and linguistically appropriate resources, service coordination, information assistance and referrals.

Lincoln Park After-School Program

Contact: Lori Vollman, 412-394-5962 • lorene.vollman@aiu3.net

Cost: No charge

The Lincoln Park After-School Program helps children, kindergarten through sixth grade, improve their academic achievement, social interactions, emotional development and school attendance. Children are transported to the Lincoln Park Family Center from their respective schools for sessions.

Pearson Vue Testing

Contact: Joe Tokar, 412-350-2249 • joseph.tokar@aiu3.net

Website: pearsonvue.com/test-taker.asp

Cost: Based on cost of the certification test

Invoice Frequency: Varies

The AIU is an official Pearson Vue testing center and offers the GED test and more than 125 different exams at the AIU Central Office in Homestead. Some of the certifications include PA Department of Education certification exams, PA Notary Public exam, information technology (Comp TIA, Cisco Systems, Oracle, Microsoft, etc.), legal services, real estate and appraisers, construction trades (NEAT) UST and inspectors (NACE), employment, human resources, management and safety and many more.

Responsible Fatherhood Program

Contact: Larry Klinger, 412-394-5955 • larry.klinger@aiu3.net

Cost: No charge

The Responsible Fatherhood Program is designed to help fathers overcome parental and employment challenges. By providing a variety of opportunities and experiences, fathers become more self-sufficient and nurturing. The program focuses on economic self-sufficiency, healthy child development and effective parenting.

Teen Pregnancy Program - Education Leading to Employment & Career Training (Project ELECT)

Contact: Mary Lynn Tatala, 412-731-0595 • marylynn.tatala@aiu3.net

Cost: No charge

Education Leading to Employment and Career Training (Project ELECT), assists pregnant and parenting teens to continue their education and access support services. To be eligible, a teen must be pregnant or parenting, in high school or working toward their GED, and not more than 21-years-old. Services provided through Project ELECT include parenting information, teen parent groups and case management.

Trauma Education & Response (TEAR)

Contact: Lori Vollman, 412-394-5962 • lorene.vollman@aiu3.net

Cost: No charge

Trauma Education and Response (TEAR) is a community approach in the Highlands School District to serving and supporting children who have experienced a traumatic event when law enforcement has been engaged with a family. Specifically, law enforcement notifies the TEAR team at the Highlands Family Center to work with school district staff as well as family center staff to provide supports and resources to the impacted family. School district staff prepare strategies to support the impacted school-age children, and the family center engages the adults to ensure family needs are met. Additionally, training is provided to community members to raise awareness about trauma's impact on child development.

Workforce Development Program & GED Preparation

Contact: Joe Tokar, 412-350-2249 • joseph.tokar@aiu3.net

Cost: No charge

The AIU's Workforce Development Program & GED Preparation is designed to assist learners wanting to brush up on basic skills needed for new employment. The program can also prepare adults to pass the GED test.

SCHOOL-AGE SUPPLEMENTAL PROGRAMS & SERVICES

ALTERNATIVE EDUCATION PROGRAM

Community Schools East & West (Alternative Education)

Contact: Licia Lentz, Ed.D., 412-394-5804 • licia.lentz@aiu3.net

Cost: Rates vary by student contract. Please contact for more information.

Invoice Frequency: Annually - may vary per student contract

The alternative education program provides an inclusive and equitable educational experience through culturally responsive instruction and advocacy with tailored support and counseling to meet each learner's educational, behavioral, and emotional needs. All students must meet the Pennsylvania Department of Education's guidelines for Alternative Education of Disruptive Youth.

Detention Education System (Alternative Education)

Contact: Licia Lentz, Ed.D., 412-394-5804 • licia.lentz@aiu3.net

Cost: No charge

The Detention Education System offers students an opportunity to continue their education at the Allegheny County Jail pending a court disposition. We educate the whole child in a safe and supportive school environment through restorative and trauma-informed approaches grounded in meaningful relationships with students, staff and community.

Restorative Practices in Schools

Contact: Licia Lentz, Ed.D., 412-394-5804 • licia.lentz@aiu3.net

Cost: \$135 per hour

The work fosters deeper community relationships with students and staff through community-building circles, healing circles, and reintegration/welcoming circles with students returning from suspension, expulsion, placement, or any out of school situation. The goals are to increase the use of restorative practices to help cultivate a climate and culture of community and acceptance and to aid in the decrease of classroom disciplinary referrals and suspensions. Emphasis will be placed on establishing transition plans for students returning from any placement/suspension to ensure the repair of harm and the inclusion of students into the regular student population.

EDUCATION FOR FOSTER CARE YOUTH AND CHILDREN & YOUTH EXPERIENCING HOMELESSNESS

Education for Children & Youth Experiencing Homelessness (ECYEH)

Contact: Nicole Anderson, 412-394-5894 • nicole.anderson@aiu3.net

Cost: No charge

The Education for Children & Youth Experiencing Homelessness (ECYEH) program provides technical assistance, training and support to school districts in nine Southwestern Pennsylvania counties related to the McKinney-Vento Act, Subtitle B. The ECYEH staff works with families and community agencies to facilitate enrollment and to remove barriers to education for children experiencing homelessness.

Educational Stability for Foster Care Youth

Contact: Tracey Finn, 412-848-5467 • tracey.finn@aiu3.net

Cost: No charge

The Educational Stability for Foster Care Youth program provides technical assistance, training and support to school districts in nine counties. Program staff work with school districts, charter schools and county children and youth agencies to facilitate enrollment and remove barriers to education.

Professional Growth

Today's educators are lifelong learners. Whether it's deepening one's understanding of a particular topic, or mentoring the next generation of leaders, we are all continuously learning and growing. Since its inception, the AIU has been the go-to resource for all aspects of professional growth in the education field.

CONTINUING PROFESSIONAL EDUCATION (CPE)

Advanced Placement Summer Institute (APSI)

Contact: Paul Cindric, Ed.D., 412-394-4940 • paul.cindric@aiu3.net

Cost: \$1,000

Invoice Frequency: Pay upon registration

The AIU Advanced Placement Summer Institute (APSI) is an intensive four-day workshop for teachers of Advanced Placement courses in high school. Accredited by the College Board, the AIU APSI provides an opportunity for new and experienced teachers to revise and refresh the content, teaching strategies and syllabus of their course under the direction of College Board-approved expert consultants.

Continuing Professional Education Credit Courses

Contact: Linda Muller, 412-394-5761 • linda.muller@aiu3.net

Cost: \$399 (3-Credit Course)

Invoice Frequency: Pay upon registration

The Continuing Professional Education program offers all certified K–12 educators a convenient and cost-effective way to earn graduate-level continuing education credits. The CPE program offers more than 30 online courses that help teachers meet their PDE Level II requirements, move up in district pay scales, acquire Act 48 hours and/or earn a Master's Equivalency Certificate.

Educator Induction Program

Contact: Paul Cindric, Ed.D., 412-394-4940 • paul.cindric@aiu3.net

Cost: \$250 per teacher

Invoice Frequency: Annually, in January

The AIU Continuing Education Department offers a three-credit Educator Induction Program to educators throughout Pennsylvania. This cost-effective, convenient service meets one of the conditions necessary in converting educators' certificates from Level I to Level II and is PDE-approved. In addition, the Educator Induction Program serves as a way to acclimate new educators to the contemporary school system, requiring them to reflect upon and practice skills and concepts relevant to the 21st century.

Professional Education Reporting (Act 48)

Contact: Paul Cindric, Ed.D., 412-394-4940 • paul.cindric@aiu3.net

Cost: Reporting fee of \$7 per record

Invoice Frequency: After event

Continuing Professional Education is involved in monitoring and reporting all Act 48-eligible events. Assistance is provided to districts and other organizations on the development of plans, the content or context of professional development opportunities and the management of Act 48 records

EDUCATIONAL TECHNOLOGY & INNOVATIVE PRACTICES

Apple Education Professional Development

Contact: Brian Stamford, Ed.D., 412-394-5923 • brian.stamford@aiu3.net

Cost: \$2,000 per day (team of two facilitators)

Invoice Frequency: Varies with contract, but typically after the event

The AIU's Apple Education Team provides customized professional development, including effective pedagogical practices using Apple devices, iPad/Mac fundamentals, powerful advanced features and built-in and third-party educational learning resources.

BrightBytes — Data Interpretation & Action Planning

Contact: Kevin Conner, 412-394-5760 • kevin.conner@aiu3.net

Cost: No charge

The AIU has a research partnership agreement with BrightBytes that allows every AIU district to use the data collection tool to gain insight on the impact of instructional technology on student achievement. As part of the support services, the AIU reviews data collection results for administrative groups and other stakeholders. In addition, the AIU assists in the development of action plans related to areas targeted for growth that directly tie to district goals and initiatives.

Code.org Computer Science K–12 Curriculum

Contact: Brian Stamford, Ed.D., 412-394-5923 • brian.stamford@aiu3.net

Linda Muller, 412-394-5761 • linda.muller@aiu3.net

Cost: Varies, some sessions free

Invoice Frequency: Upon registration

As a Code.org Regional Partner, the AIU offers a range of resources for K–12 computer science instruction, including workshops for Code.org’s CS Fundamentals (K–5), CS Discoveries (6–10) CS Principles (9–12), and CSA curricula, with the latter two having an Advanced Placement option. Additionally, the AIU hosts computer science workshops designed for school administrators and counselors, and can hold strategic planning sessions around K–12 integration or computer science.

Computer Science — Apple Can Code Curriculum

Contact: Brian Stamford, Ed.D., 412-394-5723 • brian.stamford@aiu3.net

Jana Baxter, 412-394-4602 • jana.baxter@aiu3.net

Cost: \$450 half day/\$900 full day

Invoice Frequency: After event

As a certified Apple Education trainer, the AIU offers professional development for Apple’s Everyone Can Code curricula. This free resource provides engaging unplugged and online activities to help students in third through eighth grades learn computational thinking and block-based programming.

Esports Facilitator Role-Alike Meetings

Contact: Brian Stamford, Ed.D., 412-394-5923 • brian.stamford@aiu3.net

Cost: No charge

The AIU holds monthly, virtual meetings for esports coaches and facilitators focused on best practices and collaboration and competition between schools. Interested schools who do not have existing esports programs are invited to join this group for assistance in all stages of esports implementation.

Google Certified Educator Training – Level 1 & Level 2

Contact: Kevin Conner, 412-394-5760 • kevin.conner@aiu3.net

Jana Baxter, 412-394-4602 • jana.baxter@aiu3.net

Cost: \$125/person for member districts • \$150/person for non-member districts

Invoice Frequency: Invoice issued upon registration.

Google Certified Educator Level 1: This is a three-day session is designed for educators who “know how to use Google tools in the classroom,” and this certification proves proficiency. Hands-on coaching will expose educators to a variety of Google tools so they can successfully pass the Google Educator Level 1 certification.

Google Certified Educator Level 2: This is a three-day session designed for educators who are super users and enthusiasts of Google tools in the classroom. Hands-on coaching will expose educators to a variety of Google tools to successfully pass the Google Educator Level 2 certification.

Instructional Coach Role-Alike Meetings

Contact: Kevin Conner, 412-394-5760 • kevin.conner@aiu3.net

Heather Moschetta, Ph.D., 412-394-4919 • heather.moschetta@aiu3.net

Cost: No charge

The AIU holds monthly instructional coaching workshops to provide information related to best practices and hands-on exercises to build coaching skills. Participants learn tools and techniques for effective academic coaching and engage in collaborative problem solving with peers. The role-alike workshops are open to coaches who specialize in technology, literacy and math, as well as general instructional coaching.

Integrating Open Educational Resources Across the Curriculum

Contact: Kevin Conner, 412-394-5760 • kevin.conner@aiu3.net

Cost: No charge

The AIU provides coaching and guidance on transitioning to open educational resources through the Southwestern PA OER Network, a consortium of districts on the path towards replacing static textbooks with openly licensed educational resources. Professional development is also offered to individual districts outside of the network for awareness and implementation assistance. The AIU maintains relationships with the #GoOpen initiative as well as statewide repository creation initiatives.

Integrating Technology into the Curriculum

Contact: Kevin Conner, 412-394-5760 • kevin.conner@aiu3.net

Jana Baxter, 412-394-4602 • jana.baxter@aiu3.net

Cost: \$450 half day/\$900 full day

Invoice Frequency: After event

The AIU's Teaching & Learning staff can assist school districts with a variety of emerging instructional technologies. Services include consultation during the exploration and planning phase as well as training during the implementation phase. Focus areas are 1:1 teaching and learning, web-based and app-based learning tools, and promoting the 4Cs (communication, collaboration, critical thinking and creativity) through the use of instructional technology. The staff is fluent with multiple platforms, and certified to provide Apple, Google and Nearpod professional development for teachers.

Media Coordinator Role-Alike Meetings

Contact: Jana Baxter, 412-394-4602 • jana.baxter@aiu3.net

Cost: No charge

The AIU holds quarterly media coordinator role-alike trainings for district media specialists/librarians. Information about technology integration in schools is presented and discussed.

Online Learning Professional Development

Contact: Kevin Conner, 412-394-5760 • kevin.conner@aiu3.net

Jana Baxter, 412-394-4602 • jana.baxter@aiu3.net

Cost: \$450 half day/\$900 full day

Invoice Frequency: After event

The AIU Teaching & Learning staff provides training focused on the creation of courses using a learning management system, such as Blackboard, Google Classroom, Schoology, Canvas and other systems used by districts. The focus will be either an asynchronous or a blended environment.

ENGLISH AS A SECOND LANGUAGE (ESL)

English as a Second Language (ESL) Program Specialist Certification Program

Contact: Charlene Byrd, 412-394-3637 • charlene.byrd@aiu3.net

Cost: \$499/3-credit course

Invoice Frequency: Upon Registration

Earn your ESL Program Specialist certification in less than a year with the AIU's 18-credit blended program that includes online classwork, live class meetings via Zoom and field experience. Courses are taught by ESL professionals currently working in the field and supervised by the ESL program director.

LEADERSHIP DEVELOPMENT

Curriculum Coordinator Role-Alike Meetings

Contact: Brian Stamford, Ed.D., 412-394-5923 • brian.stamford@aiu3.net

Cost: No charge

District administrators responsible for curriculum, instruction and assessment meet on a monthly basis for information and resource sharing, networking and problem solving.

Principal Role-Alike Meetings

Contact: Brian Stamford, Ed.D., 412-394-5923 • brian.stamford@aiu3.net

Cost: No charge

Monthly virtual meetings (K-6, 7-12) for school administrators, providing information and resource sharing, networking and problem solving.

School Counselor Role-Alike Meetings

Contact: Brian Stamford, Ed.D., 412-394-5923 • brian.stamford@aiu3.net

Cost: No charge

Quarterly virtual meetings (K-6, 7-12) for school counselors, providing information and resource sharing, networking and problem solving.

MATH & SCIENCE COLLABORATIVE (MSC)

Customized In-District Mathematics & Science Professional Development for Effective Classroom Practices, PreK-12

Contact: Michael Fierle, 412-394-4628 • michael.fierle@aiu3.net

Corinne Murawski, Ed.D., 412-394-4629 • corinne.murawski@aiu3.net

Michele Burgess, 412-394-4639 • michele.burgess@aiu3.net

Cost: \$900/day

Invoice Frequency: Month following completion of service

The AIU MSC provides customized, in-district professional development including effective pedagogical practices to meet the rigor of the Pennsylvania Core Mathematics Standards and the newly adopted Pennsylvania Integrated Standards for Science, Technology & Engineering, and Environmental Literacy and Sustainability. Professional learning experiences include content-specific, research-based courses and institutes in STEM content areas, developing teacher leadership, STEM PLCs/communities of practice and lesson study.

Leading Professional Learning: Building Capacity for Sustained Practice (A Simulation)

Contact: Corinne Murawski, Ed.D., 412-394-4629 • corinne.murawski@aiu3.net

Kristen Rice, 412-394-4532 • kristen.rice@aiu3.net

Cost: Varies

Invoice Frequency: Upon registration

This two-day opportunity to plan for science professional learning in your district is designed for a small team (three to six individuals) from each school district.

Prerequisites:

1. At least one administrator on your team needs to have attended NGSX PLANS
2. All other team members need to have previously attended either: Digging into phenomenon-based, three-dimensional science learning OR one of the three-day Science Institutes for K-12 Educators OR Framework Book Study.

Mathematics & Science Curriculum Auditing and Curriculum Alignment or Writing

Contact: Michael Fierle, 412-394-4628 • michael.fierle@aiu3.net

Cost: \$900/day

Invoice Frequency: After event

Mathematics instructional leaders convene to support effective learning and build leadership capacity. Regional math coaches share ideas, successes and challenges as they interact in this professional learning community. By collaborating with other math coaches, they help each other better understand how to work with district staff to increase student thinking and learning in mathematics.

MSC Math Educator Institutes for K–12 Teachers

Contact: Michele Burgess, 412-394-4639 • michele.burgess@aiu3.net

Michael Fierle, 412-394-4628 • michael.fierle@aiu3.net

Cost: Varies

Invoice Frequency: Upon Registration

The grade-band Institutes bring together math teachers to learn from and with each other. Each Institute meets to explore and share successful strategies that actively engage students in the core content and practice standards featured at each grade level. Institutes are based on research and standards and are connected to the Pennsylvania Core mathematics standards.

MSC Science Educator Institutes for K–12 Teachers

Contact: Corinne Murawski, Ed.D., 412-394-4629 • corinne.murawski@aiu3.net

Kristen Rice, 412-394-4532 • kristen.rice@aiu3.net

Cost: Varies

Invoice Frequency: Upon registration

The grade-band or science content-focused Institutes bring science teachers together to learn from and with each other by sharing successful strategies to actively engage students in the standards and 3-dimensional learning. Institutes are based on research and aligned to the newly adopted Pennsylvania Integrated Standards for Science, Technology & Engineering, and Environmental Literacy and Sustainability.

NGSX Principals Learn and Network to Support 3-Dimensional Science Learning (PLANS) Pathway

Contact: Corinne Murawski, Ed.D., 412-394-4629 • corinne.murawski@aiu3.net

Kristen Rice, 412-394-4532 • kristen.rice@aiu3.net

Cost: Varies

Invoice Frequency: Upon registration

A two-day, administrator-specific science leadership experience steeped in both science learning and leadership for science instruction. Designed specifically for administrators, but open to any science leaders (e.g., department heads, grade-band science leads, science coaches).

Teaching & Learning of Fractions in Grades 3–5

Contact: Corinne Murawski, Ed.D., 412-394-4629 • corinne.murawski@aiu3.net

Michael Fierle, 412-394-4628 • michael.fierle@aiu3.net

Cost: \$600 per participant

Invoice Frequency: Upon registration

In this four-part series, participants examine and analyze information about how students conceptualize fractions and what teachers can do to facilitate students' understanding of fractions as numbers. Participants will consider the connections between understanding whole numbers and understanding fractions and how to help students create conceptual understandings of fractions that build procedural fluency over time.

Teaching & Learning of Problem Solving through Open-Ended Math Items in Grades 3–8 & Algebra 1

Contact: Michele Burgess, 412-394-4639 • michele.burgess@aiu3.net

Michael Fierle, 412-394-4628 • michael.fierle@aiu3.net

Cost: \$600 per participant

Invoice Frequency: Upon registration

This four-part series will engage participants in activities and discussion designed to expand current perspectives and pedagogies around how to best support students in problem solving and sense-making. Strategies will be explored to support students' comprehension of word problems and improve students' spoken and written math explanations. Teachers will be introduced to strategies for providing feedback to students to help them improve their problem solving and writing skills.

PA DEPARTMENT OF EDUCATION (PDE) INITIATIVES

Accelerated Learning Support

Contact: Brian Stamford, Ed.D., 412-394-5923 • brian.stamford@aiu3.net

Cost: No charge

The AIU offers networking opportunities to foster collaborative learning and problem solving across LEAs as they focus on safe and equitable instructional delivery models in support of continuity of education. Individual technical support and assistance is provided to school leaders as they work through community-specific continuity of education considerations and decision making.

Career Ready PA

Contact: Amy Davis McShane, 412-394-4193 • amy.mcshane@aiu3.net

Cost: No charge

Pennsylvania's future depends on having a well-educated and skilled workforce prepared to meet the demands of a global, knowledge-based 21st-century economy. PDE developed Career Ready PA to address this need by providing educators with access to professional development training opportunities that deliver the best practices and resources needed to prepare students for postsecondary success.

Classroom Diagnostic Tools (CDT)

Contact: Brian Stamford, Ed.D., 412-394-5923 • brian.stamford@aiu3.net

Michele Burgess, 412-394-4639 • michele.burgess@aiu3.net

Cost: No charge

Teaching & Learning staff train educators to use Pennsylvania Classroom Diagnostic Tools (CDT), which is a set of online assessments, divided by content area, designed to provide diagnostic information to guide instruction and remediation. This service is free and assists educators in improving the chances of academic success in their classrooms.

Educator Evaluation

Contact: Paul Cindric, Ed.D., 412-394-4940 • paul.cindric@aiu3.net

Cost: No charge

Teaching & Learning staff provide training and technical support to school administrators, teachers and other educators in the state-mandated evaluation processes for principals, teachers and non-teaching professionals as outlined in Act 13.

Federal Program Role-Alike Meetings

Contact: Kelly Noyes, Ed.D., 412-394-5926 • kelly.noyes@aiu3.net

Cost: No charge

The Federal Program Role-Alike Meetings are designed to guide both new and experienced federal program directors through the year-long process of planning, designing, implementing and evaluating federal programs at the district level. These sessions focus on implementation of quality and compliant programs and provide an opportunity for networking, problem solving and sharing of resources.

Future Ready PA Index

Contact: Brian Stamford, Ed.D., 412-394-5923 • brian.stamford@aiu3.net

Cost: No charge

Teaching & Learning staff provide assistance in the analysis of the Future Ready PA Index, which provides a holistic view of a school's effectiveness as part of ESSA, and offers a resource for LEAs to communicate and compare performance, as well as analyze performance indicators as related to achievement and growth, and encourage best practices.

PA Value-Added Assessment System (PVAAS)

Contact: Brian Stamford, Ed.D., 412-394-5923 • brian.stamford@aiu3.net

Cost: No charge

Teaching & Learning staff trained in the Pennsylvania Value-Added Assessment System (PVAAS) provide support and technical assistance to districts in interpreting and understanding available PVAAS reports.

School Assessment Data Analysis

Contact: Brian Stamford, Ed.D., 412-394-5923 • brian.stamford@aiu3.net

Cost: No charge

Teaching & Learning staff provide assistance in the analysis of school assessment data, including PSSAs, Keystone, PVAAS and Act 82 Building-Level Score. Free assistance is available to aid in identifying strengths and needs, pinpointing root causes and supporting school improvement.

School Improvement Facilitation

Contact: Paul Cindric, Ed.D., 412-394-4940 • paul.cindric@aiu3.net

Dina Hartford, 412-394-5897 • dina.hartford@aiu3.net

Cost: No charge

Services to support educational entities in need of improvement are provided to schools and districts by the AIU. Teaching & Learning professionals assist in enhancing academic performance and growth that focuses on research-based methods embedded in the cycle of improvement. These services include trainings and technical support to schools designated by the state as Additional Targeted Support and Improvement (A-TSI) and Targeted Support and Improvement (TSI).

Standards Aligned System Training

Contact: Brian Stamford, Ed.D., 412-394-5923 • brian.stamford@aiu3.net

Cost: No charge

The Pennsylvania Standards Aligned System (SAS) is a comprehensive, research-based framework to improve student achievement. SAS identifies six elements that impact student achievement: standards, assessments, curriculum framework, instruction, materials and resources as well as safe and supportive schools. The SAS website provides useful resources aligned to each of these elements.

READING ACHIEVEMENT CENTER (RAC)

Adolescent Literacy Institute

Contact: Heather Moschetta, Ph.D., 412-394-4919 • heather.moschetta@aiu3.net

Cost: \$600 per participant

Invoice Frequency: After initial session

The Adolescent Literacy Institute is a series of workshops for middle and high school teachers that focus on research-based literacy practices that support students as they become college and career ready. Specifically aligned with brain research on how adolescents learn, this workshop series engages participants in the research behind and modeling of effective reading and writing instruction for the secondary grades. Two professional learning structures are available: an in-person series at the AIU Central Office or a fully online asynchronous course.

Comprehension, Close Reading & Complex Text: Laying the Foundation K–2

Contact: Lisa Yonek, Ed.D., 412-394-1370 • lisa.yonek@aiu3.net

Cost: \$450 per participant for entire series

Invoice Frequency: After initial session

Transitioning students to the demands of the PA Core Standards is not a job just for teachers in the tested grades. This four-day series supports teachers in the primary grades in aligning their instructional practices to the Pennsylvania Core. Participants learn how to incorporate informational text, text-dependent questions, close reading, scaffolds for complex text, text annotation, rigorous tasks and academic vocabulary into their everyday practice.

Customized Reading Support

Contact: Heather Moschetta, Ph.D., 412-394-4919 • heather.moschetta@aiu3.net

Lisa Yonek, Ed.D., 412-394-1370 • lisa.yonek@aiu3.net

Cost: \$900 per day

Invoice Frequency: Upon completion of the service

The Reading Achievement Center offers professional development that is focused on increasing student achievement. Professional development is customized to each school's unique needs and based on effective, research-based instructional practice to build rigorous literacy programs.

English Language Arts Auditing & Curriculum Alignment or Writing

Contact: Heather Moschetta, Ph.D., 412-394-4919 • heather.moschetta@aiu3.net

Lisa Yonek, Ed.D., 412-394-1370 • lisa.yonek@aiu3.net

Cost: \$450 half day/\$900 per day

Invoice Frequency: Upon registration

The AIU's RAC team performs audits for English Language Arts curricula and produces a customized report summarizing strengths, weaknesses and recommendations. Additionally, AIU RAC supports districts in a customized curriculum writing process to align ELA curricula to academic standards and best practices.

English Language Arts (ELA) Symposium

Contact: Heather Moschetta, Ph.D., 412-394-4919 • heather.moschetta@aiu3.net

Cost: No charge

The Reading Achievement Center provides two annual symposiums that focus on expert literacy practices aligned to the PA Core Standards along with samples of instruction that meet the standards' rigorous expectations.

K–3 Apprenticeship Model

Contact: Lisa Yonek, Ed.D., 412-394-1370 • lisa.yonek@aiu3.net

Cost: \$3,800 per participant for sessions, materials and on-site technical support

\$2,800 per participant for sessions and materials – **NO on-site technical support**

Invoice Frequency: Upon registration

The K–3 Apprenticeship Model is a unique professional development model that supports primary reading teachers with the knowledge, skills, best practices and on-site support in teaching all students to be skilled readers and writers. This opportunity consists of initial intensive, comprehensive training in reading history, pedagogy, theory, research and proven instructional practice and monthly follow-up trainings to build breadth and depth of professional knowledge in the English Language Arts. Teachers meet for 12 sessions at the AIU and additional technical support takes place at each site.

Keys to Comprehension

Contact: Heather Moschetta, Ph.D., 412-394-4919 • heather.moschetta@aiu3.net

Lisa Yonek, Ed.D., 412-394-1370 • lisa.yonek@aiu3.net

Cost: \$600 per participant for entire series

Invoice Frequency: After initial session

This four-day professional development series focuses exclusively on the reading comprehension domain of literacy. Targeted for teachers in grades 3–7, the content is directly aligned with the PA Core Standards and the state test expectations. Participants learn techniques to unlock reading comprehension, applicable to both literature and informational text.

Keystone Exams in Literature

Contact: Heather Moschetta, Ph.D., 412-394-4919 • heather.moschetta@aiu3.net

Cost: No charge

Teaching & Learning professionals support districts in their efforts to better understand the requirements of the Literature Keystone Exams. Training can include selecting texts appropriate for Keystone Exam complexity, deconstructing the format of fiction and nonfiction test items, and designing instruction around the rigor required for the exam.

LETRS (Language Essentials for Teachers of Reading & Spelling) Professional Development, Third Edition

Contact: Lisa Yonek, Ed.D., 412-394-1370 • lisa.yonek@aiu3.net

Kate Stuckey, 412-394-5846 • katherine.stuckey@aiu3.net

Cost: Varies for materials & online access/Customized Support

Invoice Frequency: Upon registration

LETRS Third Edition addresses four critical outcomes for effective literacy instruction: understanding the Science of Reading, converting research to practice, enhancing teacher effectiveness and transforming instruction. By understanding the “why” behind science and evidence-based research, educators know how to help students as they learn to read. Members of the RAC/ TaC facilitation team will provide customized support at the district and classroom levels and determine actionable next steps before, during and after participation in the LETRS Third Edition program.

Literacy Design Collaborative (LDC)

Contact: Heather Moschetta, Ph.D., 412-394-4919 • heather.moschetta@aiu3.net

Lisa Yonek, Ed.D., 412-394-1370 • lisa.yonek@aiu3.net

Cost: \$450 half day/\$900 per day

Invoice Frequency: Month following completion of service

Literacy Design Collaborative (LDC) equips teachers, instructional coaches and school leaders with tools and learning experiences that build rigorous intellectual experiences and opportunities for students. The AIU's RAC team guides teacher teams through LDC's backward design process and using the nationally vetted curriculum library, LDC CoreTools, to create literacy-based units in any content area.

PA Core Standards for English Language Arts (ELA)

Contact: Heather Moschetta, Ph.D., 412-394-4919 • heather.moschetta@aiu3.net

Lisa Yonek, Ed.D., 412-394-1370 • lisa.yonek@aiu3.net

Cost: No charge

Pennsylvania has transitioned to the PA Core Standards for instruction and assessment. Customized professional development is available to assist district staff in fully implementing the English Language Arts PA Core Standards through aligning curriculum and making needed changes and refinements in instructional practices.

Reading Achievement Center Resource Room

Contact: Heather Moschetta, Ph.D., 412-394-4919 • heather.moschetta@aiu3.net

Lisa Yonek, Ed.D., 412-394-1370 • lisa.yonek@aiu3.net

Cost: No charge

The Reading Achievement Center includes limited samples of effective commercial programs and other educator resources to supplement and enhance classroom instruction and out-of-school learning. Schools can view samples of several major programs before piloting or purchasing.

Reading Specialist Network

Contact: Lisa Yonek, Ed.D., 412-294-1370 • lisa.yonek@aiu3.net

Cost: No charge

This network provides reading specialists with a forum to meet, discuss and deepen their practice in working with struggling students and provides teachers with resources and valuable instructional strategies. Reading specialists meet four times during the year.

Supporting Teacher Growth with ELA Common Core Shifts (Online Act 45 course)

Contact: Lisa Yonek, Ed.D., 412-294-1370 • lisa.yonek@aiu3.net

Cost: \$300 per participant

Invoice Frequency: After initial session

The targeted audience for this course is school-based administrators seeking additional professional learning to support teacher practice in the area of literacy, as it relates to the Common Core Shifts, specifically in the elementary grades K-3. The course focuses on building comprehension and analysis skills with primary students and complex text. This six-session online course will provide administrators with a total of 41 Act 45 hours.

Text Dependent Analysis: Effective Instructional Practices

Contact: Heather Moschetta, Ph.D., 412-394-4919 • heather.moschetta@aiu3.net

Cost: \$600 per participant for entire series

Invoice Frequency: After initial session

This three-day series focuses on effective teaching practices to help students overcome some of the biggest struggles with the text dependent analysis (TDA) portion of the PSSA. Sessions focus on teaching students how to understand the prompt, read and write for analysis, determine the best evidence and craft the essay. All materials are provided, including sample prompts, passages and student responses for modeling.

Text-Dependent Analysis Part 2: Deepening Instructional Practice

Contact: Lisa Yonek, Ed.D., 412-294-1370 • lisa.yonek@aiu3.net

Cost: \$450 per participant for entire series

Invoice Frequency: After initial session

This three-day series is open to all teachers in grades 4–8 who have completed the first course, Text Dependent Analysis: Effective Instructional Practices. In this series, participants will deepen their understanding of the reading, thinking and writing processes necessary for TDA success—examining student work and using the TDA Learning Progressions to make instructional decisions. TDA passages and prompts and other materials will be provided.

Thinking Through the Pencil

Contact: Heather Moschetta, Ph.D., 412-394-4919 • heather.moschetta@aiu3.net

Cost: \$600 per participant for entire series

Invoice Frequency: After initial session

This four-day workshop series is designed to build students' critical thinking skills through writing. Designed for practical application in grades 4–8 ELA classrooms, topics include teaching academic form, increasing the frequency of writing opportunities, providing effective and timely feedback, incorporating writing into reading and incorporating grammar instruction into reading and writing.

Word Wizards

Contact: Heather Moschetta, Ph.D., 412-394-4919 • heather.moschetta@aiu3.net

Cost: \$450 per participant for entire series

Invoice Frequency: After initial session

Build your students into word wizards! This three-day series presents teachers in grades 3-12 with research and practical strategies to strengthen students' word knowledge, through both indirect vocabulary exposure and direct vocabulary instruction.

SOCIAL STUDIES

C3 Framework

Contact: Paul Cindric, Ed.D., 412-394-4940 • paul.cindric@aiu3.net

Cost: No Charge

This three-hour workshop guides social studies educators through the National Council for the Social Studies' research-based C3 (college, career and civic life) Framework. C3 provides an inquiry arch of four dimensions and includes descriptive student performance indicators for the disciplines of social studies (geography, economics, history and civics) for K–12 students.

Historical Thinking in the Middle Grades

Contact: Paul Cindric, Ed.D., 412-394-4940 • paul.cindric@aiu3.net

Cost: \$300 per participant

Invoice Frequency: After initial session

This three-day series provides middle school history teachers with practical experiences in using, teaching and assessing historical thinking concepts. Utilizing primary and secondary sources, teachers will engage in inquiry-based techniques for the purpose of making history classes come alive for their students.

Social Studies Network

Contact: Paul Cindric, Ed.D., 412-394-4940 • paul.cindric@aiu3.net

Cost: No charge

The Social Studies Network provides support to districts and teachers in the areas of instructional strategies, integration of PA Core Standards literacy standards and PA social studies content standards. Assistance is also provided in curriculum design as well as professional development in the social studies disciplines. In addition, a Social Studies Network series of professional development facilitates networking between social studies teachers and regional, national and global institutions to advance the level of civic engagement and historical thinking among all learners.

TRAINING AND CONSULTATION (TAC)

Assistive Technology Supports

Contact: Kendra Bittner, 412-394-5872 • kendra.bittner@aiu3.net
Scott Dougherty, 412-394-1346 • scott.dougherty@aiu3.net
Kristen Tachoir, 412-394-1375 • kristen.tachoir@aiu3.net

Cost: No charge

Assistive technology services include consulting with student teams; providing information needed for the testing or acquisition of devices; assisting teams in the selection, customization, application, retention, or replacement of devices; aiding teams in the integration of assistive technology into instruction and coordinated therapies; and providing training and technical assistance. Training specific to accessibility features within Word and Google Chrome is also available to increase implementation of these tools to assist students in accessing the general education curriculum.

Autism Support

Contact: Amanda Zimmer, 412-394-4624 • amanda.zimmer@aiu3.net
Marisa Esposto, 412-394-5751 • marisa.esposto@aiu3.net

Cost: No charge

Professional development and technical assistance are provided to AIU member school districts and programs to address instructional strategies for students with autism spectrum disorder. From large trainings to school-based team meetings, AIU-TaC consultants present research-based approaches to promote progress in academic, social, communication and behavioral domains for students with ASD.

General IDEA Supports

Contact: Leanna Lawson, Ed.D., 412-394-5857 • leanna.lawson@aiu3.net

Cost: No charge

Professional development and technical assistance are available to support teams in the construction of defensible IEPs that are data driven; including IEP goal development, progress monitoring, positive behavior support plans and crisis plans. Additional training and support are available for special education personnel specific to the education benefit review process, and both the preparation and follow-up to compliance monitoring activities.

Intensive Interagency Coordination

Contact: Leanna Lawson, Ed.D., 412-394-5857 • leanna.lawson@aiu3.net
Carrie Frohnapfel, Ed.D., 412-394-4593 • carrie.frohnapfel@aiu3.net

Cost: No charge

The interagency coordinator facilitates problem-solving teams in AIU member school districts and charter schools to assist in the design and delivery of coordinated services to individual school-age children and their families. Intensive interagency coordination is critical when a student does not have an appropriate placement or is at risk of losing an educational placement.

LETRS (Language Essentials for Teachers of Reading & Spelling) Professional Development, Third Edition

Contact: Lisa Yonek, Ed.D., 412-294-1370 • lisa.yonek@aiu3.net
Kate Stuckey, 412-394-5846 • katherine.stuckey@aiu3.net

Cost: Varies for materials & online access/Customized Support

Invoice Frequency: Upon registration

LETRS Third Edition addresses four critical outcomes for effective literacy instruction: understanding the Science of Reading, converting research to practice, enhancing teacher effectiveness and transforming instruction. By understanding the “why” behind science and evidence-based research, educators know how to help students as they learn to read. Members of the RAC/TaC facilitation team will provide customized support at the district and classroom levels and determine actionable next steps before, during and after participation in the LETRS Third Edition program.

Least Restrictive Environment/Inclusive Practices

Contact: Leanna Lawson, Ed.D., 412-394-5857 • leanna.lawson@aiu3.net

Cost: No charge

Professional development and technical assistance are provided to support school districts in implementing the Least Restrictive Environment (LRE) of IDEA and related case law. The focus is on assisting teachers and administrators to ensure that all students gain access to grade level content standards. Training in the alternate eligible content for ELA, math, science, and writing is also available. Additionally, professional development and implementation assistance with the Universal Design for Learning (UDL) can work to achieve firm goals and grade-level standards, and enable students to become expert learners when barriers are removed. Finally, teams may request facilitation of the Supplementary Aids and Services Toolkit. This toolkit and reflection practice is used to ensure fuller participation for students with disabilities in the general education setting.

Life Skills/Supporting Students with Complex Needs

Contact: Amanda Zimmer, 412-394-4624 amanda.zimmer@aiu3.net

Kendra Bittner, 412-394-5872 • kendra.bittner@aiu3.net

Marisa Esposto, 412-394-5751 • marisa.esposto@aiu3.net

Cost: No charge

Professional development and technical assistance are provided to educational teams who support students with complex needs. Professional development will be designed to meet the diverse learning needs of this student group in the areas of academics, behavior and communication across various settings. Statewide assessment support in the PASA is also available. Consultations are customized to meet a variety of team and individual student needs.

Literacy and Writing Supports

Contact: Laura Miller, Ed.D., 412-294-1370 • laura.miller@aiu3.net

Kate Stuckey, 412-394-5846 • katherine.stuckey@aiu3.net

Cost: No charge

Professional development and technical assistance are provided to educators in the Science of Reading and writing. Outcomes include deepening professional knowledge of how literacy skills are attained, improved use of assessment data, and refining of practices to support students who struggle. Topics include foundational skill development in reading and writing, assessment administration and interpretation, planning and delivery of interventions, structured literacy and multisensory instruction, dyslexia, dysgraphia and literacy supports for students with autism and complex needs.

Mathematics Supports

Contact: Shelly Burr, Ed.D., 412-394-5781 • shelly.burr@aiu3.net

Cost: No charge

Professional development and technical assistance are provided to support the implementation of a Multi-Tiered System of Supports in academics. Outcomes include deepening professional knowledge of how evidence-based instructional strategies and interventions can support all learners, but especially students who struggle in mathematics. Topics include assessment and intervention, Concrete-Representational-Abstract approach to teaching the four operations, fractions and decimals, schema-based instruction, and supporting students with dyscalculia and complex needs.

Multi-Tiered System of Supports (MTSS)/ Response to Instruction & Intervention (RTII)

Contact: Laura Miller, Ed.D., 412-394-5831 • laura.miller@aiu3.net

Kate Stuckey, 412-394-5846 • katherine.stuckey@aiu3.net

Shelly Burr, Ed.D., 412-394-5781 • shelly.burr@aiu3.net

Christina Frazier, 412-394-5828 • christina.frazier@aiu3.net

Cost: No charge

Professional development and technical assistance are provided to support the implementation of a Multi-Tiered System of Support in academics. MTSS utilizes data to inform evidence-based practices and programs to promote equitable outcomes for all students. Services include training and support in universal screening, diagnostic assessments, data analysis and teaming, class-wide and small group intervention, and progress monitoring.

Multi-Tiered System of Supports for Behavior (MTSS)/School-Wide Positive Behavior Interventions & Support (SWPBIS)

Contact: Crystal Vogtsberger, 412-394-3475 • crystal.vogtsberger@aiu3.net
Shanna Bradfield, 412-394-5702 • shanna.bradfield@aiu3.net
Christina Frazier, 412-394-5828 • christina.frazier@aiu3.net
Carrie Frohnapfel, Ed.D., 412-394-4593 • carrie.frohnapfel@aiu3.net

Cost: No charge

Professional development and ongoing technical assistance are provided to support implementation of School-Wide Positive Behavioral Interventions and Supports (PBIS) at both universal and advanced tiers. Tier 1 implementation includes training teams on data systems and practices to ensure equitable outcomes for all students. Advanced tiers build upon Tier 1 to include intensified interventions such as Check-In Check-Out, Check & Connect, Rehabilitation for Empowerment, Natural Supports, Education & Work (RENEW), Functional Behavior Assessment and Positive Behavior Support Plans.

Positive Behavior Supports

Contact: Crystal Vogtsberger, 412-394-3475 • crystal.vogtsberger@aiu3.net
Shanna Bradfield, 412-394-5702 • shanna.bradfield@aiu3.net
Christina Frazier, 412.394.5828 christina.frazier@aiu3.net
Carrie Frohnapfel, Ed.D., 412-394-4593 • carrie.frohnapfel@aiu3.net

Cost: No charge

Professional development and technical assistance are provided in the areas of individual student consultations, functional behavior assessments, positive behavior supports plans, classroom management consultations/training, trauma-informed practices, social-emotional learning and function-based supports for students who are at risk.

Secondary Transition Services

Contact: Erin Grimm, Ed.D., 412-394-4952 • erin.grimm@aiu3.net

Cost: No charge

Professional development and technical assistance are provided related to all aspects of transition services as required by the Pennsylvania Department of Education, Bureau of Special Education. Session topics include post-secondary program resources, options and community supports, pre-employment transition services, OVR eligibility, transition law, policy, self-determination, self-advocacy, and the development of high-quality transition programming utilizing Transition Discoveries.

transformED

CMU CS Academy

Contact: Tyler Samstag, 412-394-5829 • tyler.samstag@aiu3.net
Linda Muller, 412-394-5761 • linda.muller@aiu3.net

Cost: No charge for AIU-based workshops

Carnegie Mellon University's Computer Science (CS) Academy is a novel, world-class, online, interactive high school computer science curriculum that is entirely free. The AIU offers two-day workshops to familiarize secondary teachers to CS Academy's curriculum and prepare them to teach computer science in an engaging and accessible manner. Free workshops are hosted each year through transformED or can be tailored to the needs of specific districts.

Educator Workshops

Contact: Tyler Samstag, 412-394-5829 • tyler.samstag@aiu3.net

Cost: No charge

Educator workshops are radically relevant professional learning experiences for educators in Western Pennsylvania. transformED educator workshops emphasize hands-on practice with new ideas, skills and tools, together with peer-to-peer support that helps teachers return to their classroom confident and ready to inspire and support their students. Workshops focus on a variety of topics that include robotics, virtual and augmented reality, digital citizenship, game design and physical computing.

Human-Centered Design Consultation

Contact: Tyler Samstag, 412-394-5829 • tyler.samstag@aiu3.net

Cost: \$450 half day/\$900 full day

Invoice Frequency: Upon completion of service

Human-centered design is an iterative approach to problem solving that intentionally seeks out people with different perspectives, knowledge, skills and experience and has them work together to create a practical solution for a real-world problem. To support districts in developing human-centered solutions to school-based challenges and problems, transformED offers tailored consultation in human-centered design. Facilitators will support district teams in framing challenges, seeking input from diverse stakeholders, and brainstorming and prototyping innovative, out-of-the-box solutions.

Innovation Consulting

Contact: Tyler Samstag, 412-394-5829 • tyler.samstag@aiu3.net

Cost: \$450 half day/\$900 full day

Invoice Frequency: Upon completion of service

In an effort to infuse science, technology, engineering, the arts and mathematics (STEAM) and learning innovation into school districts' curricula, the transformED team members are available for consulting on strategic plans, curriculum design, technology integration, human-centered design and project-based learning.

OnRamp

Contact: Tyler Samstag, 412-394-5829 • tyler.samstag@aiu3.net

Cost: No charge

OnRamp is a regional collaboration of intermediate units, school districts, universities, non-profits, and out-of-school time providers supporting schools in accessing and accelerating remote learning. This professional development ecosystem includes asynchronous video modules. More information can be found at: onrampremotelearning.net.

STEAM Lending Library

Contact: Tyler Samstag, 412-394-5829 • tyler.samstag@aiu3.net

Cost: No charge

The AIU STEAM Lending Library allows districts to put the latest education technology to the test in their classrooms at no cost. Supported by free training, district leaders borrow equipment to find out what works best for their students in a single building or districtwide. For schools, the lending library is a way to infuse more technology than budgets allow, or simply to "try before you buy." Equipment includes robotics kits like the Hummingbird and Finch, computational thinking tools like Bee-Bots and Sphero Robots and exploratory tools like Osmo coding kits and Arduino boards.

STEAM Teacher & Coordinator Role-Alike Meetings

Contact: Tyler Samstag, 412-394-5829 • tyler.samstag@aiu3.net

Cost: No charge

This role-alike group is designed for regional STEM/STEAM teachers and coordinators to network, share content and build skills. Some network with other educators to learn how they are integrating STEAM, maker education and coding in their curriculum.

transformED

Contact: Tyler Samstag, 412-394-5829 • tyler.samstag@aiu3.net • Twitter: @transformED_aiu

Kevin Conner, 412-394-5760 • kevin.conner@aiu3.net

Cost: No charge

transformED connects educators with the professional learning, technology access, peer networks and grant funding they need to start, scale and sustain transformational change. By staying ahead of the curve, transformED helps districts prepare for changes coming their way and make a plan to integrate new instructional practices and technologies. By meeting educators where they are, transformED offers many points of entry to the broader movement for innovation in education.

transformED Teacher Innovation Fellowship

Contact: Tyler Samstag, 412-394-5829 • tyler.samstag@aiu3.net • Twitter: @transformED_aiu

Kevin Conner, 412-394-5760 • kevin.conner@aiu3.net

Cost: No charge

transformED Teacher Fellowship convenes teacher leaders interested in instructional innovation to incubate new approaches to teaching and learning.

WATERFRONT LEARNING

Customized Professional Development for Virtual Instruction

Contact: Jill Manczka, 412-394-1378 • jill.manczka@aiu3.net

Cost: \$500 half day/\$950 full day - customized based on level and scope of services

Invoice Frequency: Upon completion of service

We offer customized professional development on online learning topics, including data security, hybrid design and innovative instruction.

Online Liaison Meetings

Contact: Jill Manczka, 412-394-1378 • jill.manczka@aiu3.net

Cost: No charge

The Online Role-Alike meetings are held quarterly and serve as a venue for district liaisons to learn, share and discuss relevant issues and information regarding online learning.

Virtual Instructional Services

Contact: Jill Manczka, 412-394-1378 • jill.manczka@aiu3.net

Cost: Varies. Please contact for more information

Invoice Frequency: Quarterly, upon completion of service

Waterfront Learning provides turnkey virtual and hybrid educational options for school districts through personalized full and part-time services in core content, world language, STEM, advanced placement, dual credit, credit recovery, Keystone remediation and career readiness. The K-6 program provides core, elective, language and gifted course offerings. We also contract with districts for curriculum expansion, participation of students with special needs, alternative education, hardware and internet allocation, hybrid learning planning and professional development.

Special Education Services

For more than 50 years, the AIU has offered variety of unique, child-focused special education services for students with special needs. Our caring staff of highly-qualified teachers, therapists and paraprofessionals foster students' success by tailoring services to meet each student's individualized needs. We serve students ages 3–21 with a variety of multiple and complex needs.

ADMINISTRATIVE SUPPORT

Extended School Year

Contact: Brian Welles, 412-394-5732 • brian.welles@aiu3.net

Cost: \$2,600 per summer for each student attending an AIU-operated Special Education School ESY program. An additional \$2,800 per summer for each student with an assigned Personal Care Assistant (PCA). Pricing for related service delivery during ESY is an additional fee; see page 34 of this guide for pricing details.

Invoice Frequency: Annually, upon completion of service

The AIU Special Education and Pupil Services Division coordinates and provides ESY programs in three special education schools — Mon Valley, Pathfinder and Sunrise schools. The division also provides speech/language, OT/PT, hearing and vision supports as well as educational interpreting services for Allegheny County districts, charter schools, non-public schools and those outside of the Allegheny County catchment area upon request.

Local Task Force

Contact: James Palmiero, Ed.D., 412-394-5956 • james.palmiero@aiu3.net

Brian Welles, 412-394-5732 • brian.welles@aiu3.net

Cost: No charge

The Local Task Force (LTF3) is comprised of parents/guardians and system partners as mandated by the PARC Consent Agreement (1972). The partners work together to facilitate free and appropriate education for children of all abilities. The Local Task Force meets on the first Wednesday of each month, excluding July, at 6:30 p.m. The meetings are held in-person at the AIU's main office and/or virtually. Visit LTF3.org for more information.

New Special Education Liaison Role-Alike Meetings

Contact: Brian Welles, 412-394-5732 • brian.welles@aiu3.net

Cost: No charge

The AIU holds meetings for new special education directors. These mentoring meetings have targeted special education topics and more in-depth information and discussions for new directors.

Special Education Liaison Role-Alike Meetings

Contact: James Palmiero, Ed.D., 412-394-5956 • james.palmiero@aiu3.net

Cost: No charge

The AIU holds regular special education liaison role-alike meetings for district administrators. Information on relevant topics impacting special education is presented and discussed.

Supervisor Services

Contact: James Palmiero, Ed.D., 412-394-5956 • james.palmiero@aiu3.net

Brian Welles, 412-394-5732 • brian.welles@aiu3.net

Cost: \$28,500 for one day per week for 42 weeks or \$678.57 per day

Invoice Frequency: Annually, upon completion of service

The AIU supervisor services include supervision of experienced, certificated and highly-qualified professional staff (including teachers and clinicians) and experienced paraprofessional staff.

Transition Consultants

Contact: James Palmiero, Ed.D., 412-394-5956 • james.palmiero@aiu3.net

Brian Welles, 412-394-5732 • brian.welles@aiu3.net

Cost: \$31,000 for one day a week for 35 weeks or \$885.71 per day

Invoice Frequency: Annually, upon completion of service

Transition consultants provide coordinated transition services for youth with special needs, ages 14–21, with the objective of helping students realize their post-secondary outcomes for further education, employment and independent living in the community.

Travel Services

Contact: Brian Welles, 412-394-5732 • brian.welles@aiu3.net
Glenn Michael Beigay, 412-394-5743 • glenn.beigay@aiu3.net

Cost: \$125 per hour

Invoice Frequency: Monthly

Travel instruction is individualized instruction that teaches students with disabilities (other than blindness or visual impairment) the skills necessary to travel safely and efficiently within their home, school, place of employment and community.

PRESCHOOL SERVICES

Preschool Early Intervention Services

Contact: Lisa LaRue, 412-394-5816 • lisa.larue@aiu3.net

Cost: No charge (except for children who remain in early intervention one year beyond the age of kindergarten eligibility or when a district requests the program to evaluate and/or provide services for a kindergarten age-eligible child who has not yet enrolled in kindergarten)

Invoice Frequency: Annually

The purpose of the preschool early intervention program (PEI) is to discover eligible young children, ages three through five, who have developmental delays and/or disabilities. The PEI program provides in-depth evaluations to identify a child's individual strengths and needs and provides appropriate early intervention services in the least restrictive environment.

PUPIL SERVICES

Board Certified Behavior Analyst (BCBA)

Contact: Brian Welles, 412-394-5732 • brian.welles@aiu3.net

Cost: \$595 per day or \$85 per hour

Invoice Frequency: Monthly

BCBAs provide direct services including observations and interviews resulting in the development of Functional Behavioral Assessments (FBA) and Positive Behavior Support Plans (PBSP). The services include related consultation and education of staff with ongoing maintenance of plans. As outlined by the Behavioral Analyst Certification Board, the AIU BCBAs can provide regular supervision for district-based Registered Behavior Technicians (RBT) staff.

BrainSTEPS Professional Development Services

Contact: Jamie Moder, 412-394-5822 • jamie.moder@aiu3.net

Cost: No charge

BrainSTEPS (Strategies Teaching Educators, Parents and Students) consultation provides training and technical assistance with all matters needed to support students with a brain injury. Consultation services include identification, school re-entry planning, IEP/504 Plan development, intervention selection and implementation, long-term monitoring of students and other issues professionals face in supporting students with brain injury.

Bullying Prevention Program

Contact: Brian Welles, 412-394-5732 • brian.welles@aiu3.net

Cost: \$800 per day – two trainers provided

Invoice Frequency: Monthly

The AIU is available to train district staff in the Olweus Bullying Prevention Program, a research-based, comprehensive approach to address bullying behavior. The program is focused on long-term change that creates a safe and positive school climate. It is designed and evaluated for use in elementary, middle, junior high and high schools.

Crisis Response Team

Contact: Brian Welles, 412-877-9682 • brian.welles@aiu3.net

Cost: No charge

Licensed social workers and certified school psychologists who have training and experience in grief counseling provide short-term support and resources for districts that experience the tragic loss of a student, staff or community member. Licensed social workers and certified school psychologists can provide support for other mental health providers who work within a district or lead the process. In addition, the department has resources including templated letters administrators can customize and use when communicating with families and community members in their catchments.

SPECIAL EDUCATION SCHOOL-BASED PROGRAMS

Contact: James Palmiero, Ed.D., 412-394-5956 • james.palmiero@aiu3.net

Invoice Frequency: In accordance with Addendum A, Section 4 of the AIU Services Agreement

For those students whose educational needs are more complex, the AIU offers three school-based programs for exceptional children. Our programs provide a safe, secure and challenging learning environment that facilitates academic, social, behavioral, emotional and vocational development that supports successful transition from school to adult living. The school-based programs are open to students from any local education agencies, but are operated out of facilities owned by a special school jointure comprising member districts.

Mon Valley School

Principal: Richard Dowell, Ed.D.
412-469-2551
richard.dowell@aiu3.net

Pathfinder School

Principal: Nick Fratto
412-833-2777
nick.fratto@aiu3.net

Sunrise School

Principal: David Campos
724-325-1132
david.campos@aiu3.net

Southeast Area

Special School Jointure

Baldwin-Whitehall, Brentwood
Borough, Clairton City, Duquesne
City, Elizabeth Forward, South
Allegheny, South Park, Steel Valley,
West Jefferson Hills, West Mifflin Area

South Central Area

Special School Jointure

Bethel Park, Carlynton, Chartiers
Valley, Mt. Lebanon, Upper St. Clair

Eastern Area

Special School Jointure

Allegheny Valley, East Allegheny,
Gateway, Riverview, Wilkinsburg,
Woodland Hills

2023-2024 SPECIAL EDUCATION SCHOOL-BASED PROGRAMS PRICING		
Mon Valley School*	\$ Annual	\$ Per Day
Autistic Support (Tuition) [†]	50,500	281/day
Emotional Support (Tuition) [†]	50,500	281/day
Life Skills Support (Tuition) [†]	48,500	270/day
Personal Care Assistant	35,500	197/day
Physical Support (Tuition) [†]	54,149	301/day
Vocational Program, Part-Time Only	8,000	45/day
Pathfinder School	\$ Annual	\$ Per Day
Autistic Support (Tuition) [†]	59,062	328/day
Life Skills Support (Tuition) [†]	59,062	328/day
Multi-Disabilities Support (Tuition) [†]	59,062	328/day
Personal Care Assistant	35,500	197/day
PRIDE Program (Tuition) [†]	36,500	203/day
Vocational Program, Part-Time Only	6,458	36/day
Sunrise School	\$ Annual	\$ Per Day
Autistic Support (Tuition) [†]	50,068	278/day
Learning Support (Tuition) [†]	40,000	222/day
Life Skills Support (Tuition) [†]	40,000	222/day
Multi-Disabilities Support (Tuition) [†]	53,956	300/day
Personal Care Assistant	35,500	197/day
PRIDE Program (Tuition) [†]	40,000	222/day
Vocational Program, Part-Time Only	7,500	42/day

The AIU charges tuition rates for each student enrolled in the AIU school-based program.

Costs for related services are additional. See the Special Education Support Services section on page 35 for more information.

A building usage fee is assessed by the special school jointure for students who are not from the member districts. The building usage fee is not reflected in the AIU's tuition rates. Contact the school's principal for more information.

* All full-time secondary students enrolled in Mon Valley School participate in the school's vocational program and are assessed an additional \$2,500 for costs.

[†] Full-time tuition rate

Psychological Services

Contact: Brian Welles, 412-394-5732 • brian.welles@aiu3.net

Cost: Contact for more information.

Invoice Frequency: Monthly

Pennsylvania-certified school psychologists provide psychological assessments and evaluations related to ability, achievement and emotional status for students 3–21 years of age. Psychologists also provide functional behavioral assessments, counseling services and crisis intervention.

Social Work Services

Contact: Brian Welles, 412-394-5732 • brian.welles@aiu3.net

Cost: Contact for more information.

Invoice Frequency: Monthly

Pennsylvania-licensed social workers act as a link among school, home and community resources. In addition, social workers specialize in educational group work with students on topics such as grief, social skills, anger management and problem solving.

Suicide Prevention Training

Contact: Brian Welles, 412-394-5732 • brian.welles@aiu3.net

Cost: \$800 per day – two trainers provided

Invoice Frequency: Monthly, upon completion of service

AIU suicide prevention training is designed to help reduce suicide risks in students and increase their help-seeking behaviors. Students in grades 6–12 learn how to recognize the signs and symptoms of depression and other higher-risk mental illnesses. The training equips school faculty to better identify at-risk teens. The training protocol is grounded on the American Foundation for Suicide Prevention's *More Than Sad* model.

Autistic Support

See page 34 for contact, pricing and invoice frequency information.

The AIU's school-based autistic support services provide specially designed instruction to students who need a program that is highly structured with a special emphasis on communication and behavior. The program focuses on a strong speech and language component, which encourages the development of independence and self-sufficiency in the areas of community-based instruction skills, functional skills, vocational skills and leisure and social skills.

Emotional Support

See page 34 for contact, pricing and invoice frequency information.

The AIU's school-based emotional support services provide a structured behaviorally and emotionally enhanced approach to students who demonstrate a pattern of behaviors that may include poor attendance, aggression toward others, withdrawal, poor peer/adult relationships and who may have court involvement. Some students may have diagnosed emotional disorders that need to be supported through coping strategies and self-monitoring. The primary goal of the program is to teach students the appropriate behaviors necessary to return to their home school.

Learning Support

See page 34 for contact, pricing and invoice frequency information.

The AIU's school-based learning support services provide standards-based, specially designed instruction to students who require modifications and adaptations to the general education curriculum. Additionally, students are provided support in learning, behavioral and social skills.

Life Skills Support

See page 34 for contact, pricing and invoice frequency information.

The AIU's school-based life skills support services provide standard-aligned specially designed instruction to students who require significant modifications and adaptations to the general education curriculum. Additionally, students are provided support in learning, behavioral and social skills.

Multi-Disabilities Support

See page 34 for contact, pricing and invoice frequency information.

The AIU's school-based multi-disabilities support services provide specially designed instruction to students who have two or more disabilities that may include complex medical needs requiring the integration of related services, including OT/PT, vision, hearing and/or speech and language support. Students may also require support in the development of their personal and social skills.

Physical Support

See page 34 for contact, pricing and invoice frequency information.

The AIU's school-based physical support services provide specially designed instruction for students who have severe physical/intellectual disabilities such that program modifications are needed to meet physical and cognitive needs while promoting competence and independence.

PRIDE Program

See page 34 for contact, pricing and invoice frequency information.

PRIDE is a vocationally oriented transition program for students ages 18–21 with mild to moderate special needs. PRIDE focuses on Personal maintenance, Recreation and leisure opportunities, Independence in the community, Domestic living skills and Employment and training opportunities. The program provides an intense training experience through community-based opportunities.

Vocational Programs

See page 34 for contact, pricing and invoice frequency information.

The AIU offers vocationally oriented programs where students learn pre-vocational skills that focus on specific areas of employment. Through instruction in our mechanical and industrial workshops, on-site warehouses, and vocational-based classrooms, students learn specific employment skills across a wide variety of school and community based settings. Programs vary by school. Contact the school principal for more information.

BLIND/VISUALLY IMPAIRED SUPPORT PROGRAM

Assistive Technology Specialist

Contact: Jeanine Esch, 412-394-4538 • jeanine.esch@aiu3.net

Jennifer Purring, 412-394-4630 • jennifer.purring@aiu3.net

Cost: No charge to LEAs in Allegheny County that contribute to Component III of the IDEIA budget. All other LEAs are charged \$178 per hour.

Invoice Frequency: Monthly

A teacher of the visually impaired with specialized training in vision assistive technology provides consultation, evaluation and recommendations to maximize access for classroom students who are blind/visually impaired. This professional supports IEP teams by developing AT action plans, making recommendations for purchase of technology and ongoing consultation.

Teachers of the Blind or Visually Impaired & Certified Orientation & Mobility Specialists

Contact: Jeanine Esch, 412-394-4538 • jeanine.esch@aiu3.net

Cost: \$160,000 per FTE for 180 days or \$889/day or \$178/hour

Invoice Frequency: In accordance with Addendum A, Section 4 of the AIU Services Agreement

The Blind/Visually Impaired Support Program (BVISP) provides specially designed instruction to students whose visual impairment adversely affects their educational performance. Teachers of the visually impaired provide instruction in the expanded core curriculum, including orientation and mobility, social interaction skills, independent living skills, recreation and leisure skills, career education, use of assistive technology, sensory efficiency skills and self-determination.

DEAF/HARD OF HEARING SUPPORT PROGRAM

Audiology

Contact: Jeanine Esch, 412-394-4538 • jeanine.esch@aiu3.net

Jennifer Purring, 412-394-4630 • jennifer.purring@aiu3.net

Cost: No charge to LEAs in Allegheny County that contribute to Component III of the IDEIA budget. All other LEAs are charged \$178 per hour.

Invoice Frequency: Monthly

Licensed educational audiologists provide consultation and recommendations for educational accommodations to maximize auditory access for students in the classroom. These professionals provide educationally relevant assessments of student auditory functioning, hearing and listening levels. In addition, they evaluate, fit and monitor school-provided individual Hearing Assistive Technology (HAT) as prescribed by Pennsylvania State Licensure in Audiology.

Communication Access Services for Students with Hearing Loss

Contact: Jennifer Purring, 412-394-4630 • jennifer.purring@aiu3.net

Cost: Districts in Allegheny County or receiving services in Allegheny County – Interpreters – \$82.50 per hour or \$76,990 per FTE. Districts out of Allegheny County and receiving services out of Allegheny County – Interpreters – \$84,700 per FTE. Invoicing will be based on full-time equivalent staff allocation.

Invoice Frequency: Monthly

Communication Access Services for students who are deaf or hard of hearing are available to school districts in Allegheny County. These services include educational sign language interpreters, communication support specialists and oral transliterators. Qualified service providers offer access to the educational curriculum and environment unique to the student's primary mode of communication (sign language, speech reading or print). State-registered interpreters are also available on an hourly basis for adults who are deaf or hard of hearing to enable their participation in district meetings and events in compliance with ADA regulations and Pennsylvania Act 57.

Deaf-Blind Resource Team

Contact: Jeanine Esch, 412-394-4538 • jeanine.esch@aiu3.net

Cost: No charge

The Deaf-Blind Resource Team (DBRT) provides technical assistance to IEP teams to better support students who are deaf-blind. Through a collaborative model, the DBRT provides training, professional development and resources for multidisciplinary teams so they may meet the unique needs of learners with deaf-blindness. Members of the DBRT bring their collective skills, abilities and expertise from a wide range of disciplines.

Teachers of the Deaf & Hard of Hearing

Contact: Jeanine Esch, 412-394-4538 • jeanine.esch@aiu3.net

Jennifer Purring, 412-394-4630 • jennifer.purring@aiu3.net

Cost: Itinerant Fee - \$160,000 for 180 days or \$889/day • Services for students not enrolled in the program - \$178 per hour

Invoice Frequency: In accordance with Addendum A, Section 4 of the AIU Services Agreement

The Deaf/Hard of Hearing Support Program provides specially designed instruction to students who exhibit a mild to profound hearing loss that interferes with the development of language and communication and impacts their ability to achieve educational potential. Certified teachers of the deaf/hard of hearing provide instruction and support for students in developing auditory, language, speech reading, literacy and self-advocacy skills as well as academic support in an inclusive educational program. The goal of this program is to effectively educate students with hearing loss, to the greatest extent possible, in regular education environments.

OCCUPATIONAL THERAPY/PHYSICAL THERAPY (OT/PT) SUPPORT PROGRAM

Occupational Therapy

Contact: Holly McElhinny, 412-394-5503 • holly.mcelhinny@aiu3.net

Cost: Districts in Allegheny County or receiving services in Allegheny County – \$65.50 per hour for an occupational therapist services and \$56 per hour for a certified occupational therapy assistant services

Invoice Frequency: Monthly - Invoicing will be based on actual recorded direct and indirect services rendered.

Occupational therapists and assistants are part of the educational team within the school setting. Therapists work with students to develop their fine-motor, visual-motor and sensory processing skills through direct intervention and collaboration with school personnel and by recommending strategies and modifications within the school environment.

Physical Therapy

Contact: Holly McElhinny, 412-394-5503 • holly.mcelhinny@aiu3.net

Cost: Districts in Allegheny County or receiving services in Allegheny County – \$68.75 per hour for physical therapy services and \$56 per hour for physical therapy assistant services

Invoice Frequency: Monthly – Invoicing will be based on actual recorded direct and indirect services rendered.

Physical therapists and assistants are part of the educational team within the school setting. Therapists work with students to develop their gross-motor skills, mobility and physical accessibility through direct intervention and collaboration with school personnel. Physical therapists also recommend strategies and modifications within the school environment.

Supervision & Consultation

Contact: Holly McElhinny, 412-394-5503 • holly.mcelhinny@aiu3.net

Mary Grassi, 412-394-5479 • mary.grassi@aiu3.net

Cost: Free for districts using AIU OT/PT services or \$110 per hour

Invoice Frequency: Monthly

The AIU's director and supervisor of occupational and physical therapy services provide support and oversight of AIU therapists delivering the related services within the school setting. Additional services include expert consultation, administrative support, assessments and recommendations regarding potential legal issues, and professional development for school staff.

SPEECH/LANGUAGE IMPAIRED SUPPORT PROGRAM

Auditory Processing Disorders (APD) Evaluation Team

Contact: Thomas Rea, 412-394-5826 • thomas.rea@aiu3.net

Cost: \$110 per hour

Invoice Frequency: Monthly, upon completion of services

Auditory processing is the ability to accurately recognize and interpret the spoken word or auditory signal and demonstrate comprehension by providing an appropriate and timely response. The APD Evaluation Team's assessment includes an evaluation of records, testing, student observations, a parent interview and a speech and language evaluation. The outcomes of the assessment can include adaptations to the educational environment and consultation services to the team.

Diagnostic Consultation

Contact: Thomas Rea, 412-394-5826 • thomas.rea@aiu3.net

Cost: No charge if contracted with AIU for Speech/Language services. \$110 per hour for students not enrolled in the program.

Invoice Frequency: Monthly, upon completion of services

AIU speech language pathologists offer diagnostic and therapeutic expert consultation in areas of speech/language concerns. Speech and language diagnosticians are available to provide assessments and issue a report for students with speech and language impairments when an evaluation independent of the school district is requested. The diagnosticians can also be requested by school districts to offer second opinions on difficult cases.

Feeding & Swallowing Technical Support Team

Contact: Thomas Rea, 412-394-5826 • thomas.rea@aiu3.net

Cost: \$110 per hour

Invoice Frequency: Upon completion of services

When children are unable to eat due to physical or behavioral conditions, serious health problems can result. The Feeding & Swallowing Team can provide trainings, treatment and consultative services for students K–21 years of age throughout Allegheny County.

Primary Expressions K-1 Classrooms

Contact: Thomas Rea, 412-394-5826 • thomas.rea@aiu3.net

Cost: \$34,766 for 180 days or \$193.14 per day

Invoice Frequency: In accordance with Addendum A, Section 4 of the AIU Services Agreement

The Primary Expressions K-1 classrooms provide language-intensive services to students with a primary diagnosis of speech/language impairment. The classrooms are small instructional settings led by a Speech Language Pathologist (SLP) who has passed the PRAXIS examination for general knowledge and supported by a full-time paraprofessional to assist in the classroom. In addition, an itinerant SLP provides intensive individual pull-out, small group and push-in classroom speech therapy as needed. Students who attend these settings participate in the regular education curriculum of the host school and have access to school-based activities.

Professional Development in Speech/Language Therapy

Contact: Thomas Rea, 412-394-5826 • thomas.rea@aiu3.net

Cost: Contact for more information

Invoice Frequency: Monthly, upon completion of services

Allegheny County SLPs have the option of participating in professional development by the AIU Speech Department to earn ASHA credit. The Speech Department also customizes training to meet the needs of districts.

Speech/Language Impaired Support Program

Contact: Thomas Rea, 412-394-5826 • thomas.rea@aiu3.net

Cost: \$137,500 for 180 days or \$764 per day

Invoice Frequency: In accordance with Addendum A, Section 4 of the AIU Services Agreement

Speech language pathologists provide specially designed instruction to students whose impairment of language, voice, fluency or articulation is present to such a degree that academic achievement is affected and the condition is significantly handicapping to the student.

Supervision of Clinical Fellowship Year

Contact: Eileen Cirelli, 412-394-5823 • eileen.cirelli@aiu3.net

Cost: Please contact for more information

Invoice Frequency: Annually, once services have been completed.

The AIU Speech Department offers supervision of speech language pathologists seeking the American Speech-Language-Hearing Association (ASHA) Certificate of Clinical Competence (CCC). Supervision includes three hours of direct observation and three hours of indirect observation per month.

Student Programs

At the AIU, we believe that learning is a life-long activity. Not all learning takes place in a traditional classroom – learning can happen anywhere. At the AIU, we meet students where they are, and support them as they reach towards their goals.

ACADEMIC EVENTS & GIFTED EDUCATION

Academic Events

Contact: Amy Davis McShane, 412-394-4193 • amy.mcshane@aiu3.net

Cost: Fee varies by event. Please contact for more information.

Invoice Frequency: Upon registration

The AIU provides various academic competitions for elementary and secondary students. Events that are held on a yearly basis include the History Bowl (with Heinz History Center), CalcuSolve and Children's Choice Awards. Students have the opportunity to build upon their classroom experiences and see how their learning fits into the real world.

Career Connections

Contact: Amy Davis McShane, 412-394-4193 • amy.mcshane@aiu3.net

Cost: \$100 registration fee

Invoice Frequency: Due upon application

Career Connections offers students in grades 9–12 the opportunity to explore a career in programs that consist of learning experiences that span one to four days. Students meet and work with professionals who share their experience, expertise and enthusiasm for what they do for a living. The programs provide a chance for students to make connections with organizations and people who can help them as they pursue their career choices. A registration fee of \$100 is due at time of application. This fee is refunded if a student is not accepted into their choice of program.

Early Childhood Education Services

See page 13 for contact, pricing and invoice frequency information.

The AIU's early childhood education programs are designed to teach children younger than five-years-old the skills they need to succeed in kindergarten.

Gifted Education

Contact: Amy Davis McShane, 412-394-4193 • amy.mcshane@aiu3.net

Cost: No charge

Offered programs include gifted boot camps and gifted networking meetings. Offerings vary per year. Services also include assistance to schools in relation to gifted education regulations and updates.

ENGLISH AS A SECOND LANGUAGE (ESL)

Curriculum Review Process

Contact: Kelly Noyes, Ed.D., 412-394-5926 • kelly.noyes@aiu3.net

Cost: Varies, please contact for more information

Invoice Frequency: All ESL services are billed four times per year with all services combined.

In the curriculum review process, staff suggest new scopes and sequences to parallel a district curriculum plan. In this process, districts may choose to focus on the alignment of ESL curriculum and instruction to state standards—or on making content area curriculum accessible to English language learners in the district.

Direct Instruction Model

Contact: Kelly Noyes, Ed.D., 412-394-5926 • kelly.noyes@aiu3.net

Cost: \$109,066 per FTE

Invoice Frequency: All ESL services are billed four times per year with all services combined.

The K–12 English as a Second Language (ESL) program provides standards aligned with English language development instruction to students who come to us from all over the world. Students are provided with direct daily instruction in English with research-based curriculum specifically designed for the language acquisition process. All teachers are specifically trained and certified to provide this core content instruction.

English as a Second Language (ESL) Program Specialist Certification Program

Contact: Charlene Byrd, 412-394-3637 • charlene.byrd@aiu3.net

Cost: \$499/3-credit course

Invoice Frequency: Upon registration

Earn your ESL Program Specialist certification in less than a year with the AIU's 18-credit blended program that includes online classwork, live class meetings via Zoom and field experience. Courses are taught by ESL professionals currently working in the field and supervised by the ESL program director.

New Teacher Induction Program

Contact: Dana Dervin, 412-394-5948 • dana.dervin@aiu3.net

Cost: \$1,000 per teacher

Invoice Frequency: All ESL services are billed four times per year with all services combined

Non-contracting districts can elect to send their newly-hired ESL teachers to a five-month ESL New Teacher Induction Program. The ESL New Teacher Induction is a mentoring program in which teachers learn about ESL-specific laws, regulations and assessments. This training is a human resources investment that encourages student success.

Professional Development

Contact: Kelly Noyes, Ed.D., 412-394-5926 • kelly.noyes@aiu3.net

Cost: \$500 half day/\$1,000 full day

Invoice Frequency: All ESL services are billed four times per year with all services combined.

AIU ESL professional development sessions are designed to align with the district's strategic plan and local initiatives. AIU ESL administrators facilitate each session and cover topics such as best practices in the education of English learners, PDE updates and sustainability requirements.

State Monitoring, Program Monitoring & Evaluation

Contact: Kelly Noyes, Ed.D., 412-394-5926 • kelly.noyes@aiu3.net

Cost: \$500.00 half day/\$1,000 full day

Invoice Frequency: All ESL services are billed four times per year with all services combined.

The AIU ESL program provides assistance to districts preparing for state monitoring. All program compliance issues are reviewed with districts to assure that the district meets or exceeds the state's criteria.

Student Evaluations & Proficiency Testing

Contact: Charlene Byrd, 412-394-3637 • charlene.byrd@aiu3.net

Cost: \$220 per evaluation

Invoice Frequency: All ESL services are billed four times per year with all services combined.

The K–12 ESL Program provides individual student evaluations using the WIDA screener for initial screening and placement. The test is also used for the administration of the state-mandated ACCESS for English Language Learners language proficiency assessment administered yearly in Pennsylvania.

Student Exiting/Monitoring Process

Contact: Charlene Byrd, 412-394-363 • charlene.byrd@aiu3.net

Cost: \$125 per hour

Invoice Frequency: All ESL services are billed four times per year with all services combined.

This service facilitates the paperwork and compliance checks for students who have exited an ESL instructional program for two academic years.

Supervisor Services

Contact: Kelly Noyes, Ed.D., 412-394-5926 • kelly.noyes@aiu3.net

Cost: \$13,750 per year for two days per month, \$27,500 per year for four days per month or priced as needed for other configurations

Invoice Frequency: All ESL services are billed four times per year; services are combined.

School districts operating their own ESL programs may contract for supervisory services. The ESL Program tailors its services to meet school district needs, and takes into consideration the extent of services required and the amount of time a school district may need supervision.

Title III Consortium Services – AIU Serviced Districts

Contact: Jill Santa, 412-394-5994 • jill.santa@aiu3.net

Cost: No charge for Title III Consortium members

Through the K–12 ESL Title III Consortium, participating districts receive professional development, technology and supplemental materials to support English language learners.

Title III Consortium – Liaison Committee

Contact: Jill Santa, 412-394-5994 • jill.santa@aiu3.net

Cost: No charge for Title III Consortium members

School administrators in Title III served school districts who oversee the ESL program participate in a role-alike group that meets quarterly. These meetings provide technical training, updates and information from PDE, guidance on best practices and legal requirements as well as ongoing support for ESL administrators.

NON-PUBLIC SCHOOLS PROGRAM

Non-Public Schools Program (NPSP)

Contact: Kelly Noyes, Ed.D., 412-394-5926 • kelly.noyes@aiu3.net

Cost: No charge

The Non-Public Schools Program provides high-quality auxiliary Act 89 and Title I services for students attending K–12 non-public schools. The mission of the NPSP is to provide support, resources, consultation and solutions to students, schools and families so non-public school students have every opportunity to maximize their academic potential in an ever-changing society.

Title I Non-Public Schools Program

Contact: Joe Pisciotta, 412-394-4194 • joe.pisciotta@aiu3.net

Cost: No cost to districts.

Invoice Frequency: Three times a year: January, April and July

The AIU Non-Public Schools Program offers comprehensive Title I services. School districts may contract with the AIU to provide Title I non-public school services that meet all federal requirements.

Title II-A Non-Public Schools

Contact: Joe Pisciotta, 412-394-4194 • joe.pisciotta@aiu3.net

Cost: No cost to districts.

Invoice Frequency: Varies

Title II-A professional development services are offered to non-public schools located within AIU's service area. Funding is generated at the federal level and then managed by the AIU on behalf of school districts. Non-public school staff and administrators may contact the AIU to utilize funding for professional development needs that align with federal requirements.

Title II-A Non-Public Schools Consortium

Contact: Joe Pisciotta, 412-394-4194 • joe.pisciotta@aiu3.net

Cost: No charge

Non-public school consortium services are offered to non-public schools that generate Title II-A professional development funding. Non-public schools may choose to join the consortium that the AIU manages and schedule professional development offerings periodically throughout the school year. Staff and administrators from all consortium schools may attend any professional development offerings at no additional cost.

SCHOOL-AGE SUPPLEMENTAL PROGRAMS & SERVICES

See page 15 for contact, pricing and invoice frequency information.

The AIU's supplemental student programs include alternative education, restorative practices and services for homeless youth.

SPECIAL EDUCATION SCHOOL-BASED PROGRAMS

See page 34 for contact information.

The AIU offers a variety of unique, child-focused special education services for students with special needs. Our caring staff of highly-qualified teachers and therapists foster students' success by tailoring services to meet each student's individualized needs. We serve students ages 5–21 with a variety of multiple and complex needs.

WATERFRONT LEARNING

See page 30 for more information.

Contact: Jill Manczka, 412-394-1378 • jill.manczka@aiu3.net

Cost: Varies. Please contact for more information.

Invoice Frequency: Quarterly, upon completion of service

Waterfront Learning provides affordable K–12 virtual and hybrid educational options for school districts. Implementation is designed to meet the diverse needs of educational entities by providing full-time and part-time services to personalize learning pathways for all students. Secondary academics focus on core content, comprehensive world languages, STEM, advanced placement, dual credit, credit recovery, Keystone remediation and career readiness. The K–6 elementary program provides core, elective language options and gifted/talented course offerings. Districts also contract for curriculum expansion, participation of students with special needs, alternative education environments, hardware/internet allocation, hybrid learning planning and professional development services.

ALLEGHENY INTERMEDIATE UNIT
COMPREHENSIVE SERVICES AGREEMENT – 2023-2024

This Comprehensive Services Agreement (“Agreement”) is made this 1st day of July, 2023 (the “Effective Date”), by and between the ALLEGHENY INTERMEDIATE UNIT (“AIU”), and the _____ (“District/School”) (collectively, “Parties”).

WHEREAS, the AIU is a regional education service agency that provides specialized services to Allegheny County’s 42 suburban school districts, five career and technical schools, charter schools and numerous other organizations throughout the area; and

WHEREAS, the District/School wishes to receive certain services from the AIU in exchange for agreed-upon fees; and

WHEREAS, this Agreement does not obligate the District/School to purchase any particular service from the AIU, but pertains to services that the District/School chooses to receive.

NOW, THEREFORE, for good and adequate consideration and with the intent to be legally bound, the Parties agree as follows.

1. **Scope.** The terms of this Agreement, while in effect, shall apply to the AIU’s provision of services to the District/School and shall be deemed to be incorporated into all of the Parties’ contemporaneous and subsequent agreements through which the AIU provides services and the District/School receives such services. To the extent the terms of this Agreement and those of a contemporaneous or subsequent agreement conflict, the terms of the other agreement shall control.

2. **Duration.** This Agreement shall commence as of the Effective Date and shall remain in effect through June 30, 2024, subject to prior termination in accordance with Paragraph 13 hereof.

3. **Services Guide; Pricing.** It is agreed that services provided by the AIU are rendered throughout the school year and that the AIU periodically invoices for fees for services provided to the District/School as outlined in the AIU’s 2023-2024 Services Guide (“Services Guide”). Fees for programs not listed in the Services Guide will be determined on a case-by-case basis, subject to approval of an addendum or other written agreement by the governing boards of the District/School and the AIU. By executing this Agreement, the District/School explicitly acknowledges receipt of the Services Guide and expressly accepts the pricing schedule for all of the services listed therein.

4. **Invoicing; Payment.** By accepting the services provided by the AIU, the District/School agrees to pay for those services at the prices specified in the Services Guide and to do so no later than sixty (60) days from the invoice date. The AIU may apply a late payment charge of 1% per month on any unpaid balance more than sixty (60) days past due, retroactive to the invoice date.

The District/School will be invoiced in accordance with the Services Guide. It is agreed that the District/School will be invoiced for all programs and services provided and utilized by each student. Any delay in invoicing by the AIU will not affect the duty of the District/School to pay the invoice for the services received. The District/School agrees that a failure or delay in invoicing shall not constitute a waiver of the right of the AIU to be paid in full for services received by the District/School.

To ensure that the cost of services is properly allocated among districts, as well as the accuracy of each AIU invoice, the District/School understands and agrees that it is responsible to review all invoices when received; to audit the invoices to ensure that they accurately reflect the services received for each student identified; and to verify whether each student resided in the district being charged for services during that billing period.

The District/School agrees to pay the AIU the price for each program or service requested by the District/School as listed in the Services Guide. Further, in the event schools are closed on account of contagious disease, the destruction or damage of a school building by fire or other causes during the term of this Agreement, the District/School agrees to pay the AIU the greater of (1) an amount necessary to pay the salaries and fringe benefits of the teachers, as defined by the Public School Code, engaged by the AIU to provide services to the District/School as requested or (2) such amount required by the Public School Code, as it may be amended, or other applicable law.

5. **Special Education Services.** Any special education services requested by the District/School and provided by the AIU shall be governed by Addendum A: Special Education Services, attached hereto and incorporated herein by reference as though set forth in full.

6. **Compliance With Applicable Law.** The AIU shall ensure that its services comply with all requirements of Pennsylvania and federal law, to the extent such compliance does not depend upon the performance or actions of any other individual or entity beyond the control of the AIU. The AIU represents and warrants that it and its employees, agents or personnel providing services pursuant to the terms of this Agreement possess the skills, qualifications, experience, licenses and certifications necessary to perform adequately such services. The AIU shall comply with all federal and Pennsylvania laws regarding the confidentiality of educational records of District/School students, including but not limited to the Family Educational Rights and Privacy Act, [20 U.S.C. § 1232g](#), and its implementing regulations ([34 C.F.R. Part 99](#)) and [22 Pa. Code §§ 12.31-12.33](#). The District/School shall provide such action, assistance or cooperation as required to ensure that students receive services in compliance with state and federal law.

7. **Clearances.** With respect to all individuals providing services to the District/School on behalf of the AIU except those having no direct contact with children, the AIU shall ensure that such individuals provide to the AIU the following clearances in accordance with legal requirements:

- a. A Pennsylvania State Police report of criminal history record information as required by Act 34, [24 P.S. § 1-111\(b\)](#);
- b. A Federal criminal history record as required by Act 114, [24 P.S. § 1-111\(c.1\)](#); and

- c. A certification from the Pennsylvania Department of Human Services as to whether the individual is named as an alleged perpetrator or perpetrator of child abuse, as required by Act 151, [23 Pa. C.S. § 6344\(a.1\), \(b.2\)](#).

Further, the AIU shall ensure that it and such individuals shall comply with the employment history review provisions of Act 168, [24 P.S. § 1-111.1](#), and the child abuse recognition and reporting training requirements of Act 126, [24 P.S. § 12-1205.6](#).

8. **Relationship of the Parties.** The Parties acknowledge that the AIU is an independent contractor of the District/School and that all individuals providing services under this Agreement are employees or independent contractors of the AIU and not the District/School. Nothing contained in this Agreement will be deemed to create an employment, agency, joint venture or partnership relationship between the District/School and the AIU or any of their respective agents or employees, or any other legal arrangement that would impose liability upon one party for an act or a failure to act of the other party. Neither the District/School nor the AIU will have any express or implied power to enter into any contracts or commitments or to incur any liabilities in the name of, or on behalf of, the other party, or to bind the other party in any respect whatsoever without the other party's prior written consent.

9. **Liabilities.** Subject to any immunities provided by the Political Subdivision Tort Claims Act or other law, the Parties agree to indemnify, defend and hold harmless each other, their respective directors, officers, employees and agents, against all claims, damages, losses, or penalties that result from the acts or omissions of their own employees or agents, any real property owned or leased by such party, or the operation or maintenance of any equipment or vehicles provided or used by such party. The Parties agree to indemnify, defend and hold harmless each other against all claims, damages, losses, or penalties resulting from any judicial, administrative or other determination that any staff member of one party hereto is an employee or agent of the other party hereto.

10. **No Third-Party Beneficiaries.** This Agreement is entered into for the sole benefit of the District/School and the AIU. No other parties are intended to be direct or incidental beneficiaries of this Agreement, and no third party shall have any right in, under or to this Agreement.

11. **Assignment.** Neither this Agreement nor any of the rights, benefits or obligations hereunder may be assigned or delegated (whether by operation of law or otherwise) without the prior written consent of the other party.

12. **Force majeure.** The AIU will not be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion or generalized lack of availability of energy.

13. **Termination.** Either Party may terminate this Agreement and any services provided hereunder upon at least 60 days' prior written notice to the other Party. Individual services provided hereunder may be terminated with less than 60 days' notice if mandated by

an Individualized Education Program (“IEP”) or an order of a hearing officer, the Secretary of Education or a court of competent jurisdiction.

14. **Governing Law; Venue.** This Agreement shall be construed and governed by the laws of the Commonwealth of Pennsylvania. Jurisdiction and venue for all purposes shall be in courts of competent jurisdiction sitting in Allegheny County, Pennsylvania.

15. **Interpretation.** In any proceeding of any type or kind in which this Agreement or its terms shall be reviewed, construed, or brought into issue in any manner, the Parties hereby agree that this Agreement shall be construed as if jointly prepared, written and typed by the Parties. It is agreed that the covenants of this Agreement are severable, and that if any word, phrase, clause(s), sentence(s), paragraph(s) shall be found unenforceable, the entire Agreement shall not fail but shall be construed and enforced without the severed language in accordance with the tenor of this Agreement.

16. **Counterparts.** This Agreement may be executed in counterparts, each of which, when executed and delivered, shall be deemed an original and all of which, taken together, shall constitute one and the same instrument, even though both Parties are not signatories to the original or the same counterpart. Furthermore, the Parties may execute and deliver this Agreement by electronic means. Each of the Parties agrees that the delivery of the Agreement by electronic means will have the same force and effect as delivery of original signatures and that each of the Parties may use such electronic signatures as evidence of the execution and delivery of the Agreement by both Parties to the same extent as an original signature.

17. **Entire Agreement.** This Agreement constitutes the entire agreement and understanding between the AIU and the District/School concerning the programs and services to which it applies; supersedes all prior or contemporaneous agreements and understandings, written or oral, with respect to the subject matter hereof; and shall be modified only in a writing approved by the Parties’ respective governing boards.

IN WITNESS WHEREOF, the parties have signed this Agreement on the dates shown below, intending to be legally bound hereby.

ALLEGHENY INTERMEDIATE UNIT

DISTRICT/SCHOOL

By: _____
President, Board of Directors

By: _____
President, Board of Directors

Attest:

Attest:

By: _____
Secretary, Board of Directors

By: _____
Secretary, Board of Directors

Date: _____

Date: _____

**ALLEGHENY INTERMEDIATE UNIT
COMPREHENSIVE SERVICES AGREEMENT – 2023-2024**

**ADDENDUM A:
SPECIAL EDUCATION SERVICES**

1. **Services Provided.** For the 2023-2024 school year, the Allegheny Intermediate Unit (AIU) shall provide and operate, for the benefit of students assigned by the District/School, the special education services and programs delineated in the AIU Special Education Plan (“Plan”), as approved by the Department of Education, by furnishing the following:

- a. Professional and support staff, as required to implement the Plan in accordance with all applicable provisions of state and federal law;
- b. Administrative, supervisory and clerical staff as required to effectively and efficiently implement the Plan and this Agreement;
- c. Such supplies, equipment and other materials as necessary to implement the Plan and as mutually agreed upon by the Parties;
- d. Such classrooms and facilities as required to implement the Plan in accordance with state and federal law, to the extent the program or service is provided or operated upon premises not owned or leased by the District/School; and
- e. Any other personnel, facility, material or service mutually agreed upon by the Parties, subject to approval by their respective governing boards.

Services provided include but are not limited to those outlined in the Services Guide, such as Blind/Visually Impaired Services; Career Development Services; Deaf/Hard of Hearing Services; School-Based Educational Services at the AIU-operated Mon Valley, Pathfinder and Sunrise Schools; District-Based Classrooms; Speech/Language-Impaired Support; Pupil Personnel Services; and Occupational and Physical Therapy.

2. **Programs Provided on District/School Premises.** For special education programs and services provided by the AIU on premises owned or leased by the District/School, the District/School shall provide the following:

- a. Classroom and other space necessary for the provision of services;
- b. Assistance, cooperation and participation of District/School administrative, professional and support staff in the development and implementation of accommodations, supplementary aids and support services necessary to include, to the fullest extent appropriate, students assigned to special education programs in educational and extracurricular activities, regular education support, regular education instruction and ancillary services, such as nursing, counseling, library,

physical education, food, custodial and maintenance services, as necessary to meet the needs of the students assigned to the program; and

- c. Any other personnel, facility, material or service mutually agreed upon by the Parties, subject to approval from their respective governing boards.
3. **Multidisciplinary Evaluation and IEP Development.**
- a. **For Students Receiving AIU Services on District Premises.** The District/School, in cooperation with the AIU, shall conduct student Multidisciplinary Evaluations (“MDEs”) and Re-evaluations (“RRs”) and develop Individualized Education Programs (“IEPs”) and revise those plans as necessary for exceptional and thought-to-be exceptional students of the District/School. The District/School will provide the AIU staff with an opportunity to participate in the development of RRs and IEPs.
 - b. **For Students Receiving Services in AIU-Operated Schools.** The AIU, with cooperation and participation by the District/School, shall conduct student MDEs and RRs and develop IEPs and revision procedures for exceptional and thought-to-be exceptional students of the District/School. The District/School recognizes that it remains the Local Education Agency (“LEA”) for the student and is responsible for ensuring that the student’s IEP provides for a free appropriate public education (“FAPE”). Therefore, the District/School will participate in the development of MDEs, RRs and IEPs that outline specially designed instruction, accommodations and supplementary aids and services for students.
 - c. **For All Students Receiving AIU Services.** Specially designed instruction, accommodations, supplementary aids and services required by any IEP or any order of a hearing officer, appeals panel, the Secretary of Education or court and beyond the scope of the programs and services enumerated in the Plan shall be provided as mutually agreed upon by the Parties, subject to approval by their respective governing boards. In such instances, the AIU administration will work with the District/School as LEA in identifying the appropriate service. The District/School agrees that the AIU shall not be liable to the District/School on account of a hearing officer’s or court’s determination that an IEP does not provide FAPE.

[Continued on next page]

4. **Tuition; Fees for Speech, Hearing and Vision Services.** Tuition for the AIU-Operated Special Education Schools and fees for speech, hearing and vision services will be invoiced and paid in installments according to the schedule below:

Invoice Date	Services Billed: School Tuition and Fees for Speech, Hearing and Vision	Based on Data* As Of
September 15, 2023	Services anticipated for August through October	September 1, 2023
November 15, 2023	Services anticipated for November through December, <i>plus adjustments relative to September billing</i>	November 1, 2023
January 16, 2024	Services anticipated for January through February, <i>plus adjustments relative to November billing</i>	January 1, 2024
March 15, 2024	Services anticipated for March through April, <i>plus adjustments relative to January billing</i>	March 1, 2024
May 15, 2024	Services anticipated for May through June, <i>plus adjustments relative to March billing</i>	May 1, 2024
June 17, 2024	Final invoice reconciling payments with the actual final 2023-2024 special education database, verified in June; may result in a credit to the District/School or payment due to the AIU, exclusive of the special education school reconciliation.	June 2024

* Refers to student information in the AIU special education database.

NOTE: Services requested by the District/School after the review of the special education database as of September may result in additional invoices.

[Continued on next page]

5. **Reconciliation for AIU-Operated Special Education Schools.** Because of the fluctuating nature of student enrollment at the AIU-operated special education schools, it is agreed that the overall operating cost for each school will be continuously monitored to determine whether revenue and expenses are in alignment with budgeted projections. The parties agree that at the conclusion of the 2023-2024 school year, the AIU will perform a reconciliation of its special education school revenues and expenses for the entire school year. If the AIU revenues from the school programs provided under this Agreement exceed the expenses incurred in providing such services, the District/School will receive a pro-rata credit; if the AIU's expenses incurred in its school programs exceed the revenues received by the AIU, the District/School will be responsible for and pay to the AIU a pro-rata share of the excess expenses. The reconciliation process will be conducted as follows:

AIU-Operated Special Education School Review and Reconciliation	
Date	
August 15, 2024	Final reconciliation of revenues and expenses for the entire school year will be completed and issued to the District/School. This may result in a credit to the District/School or payment due the AIU
September 2, 2024	District/School payment to the AIU for the pro-rata share of excess expenses, <i>and/or</i> ...
January 31, 2025	AIU credit issued to the District/School for the pro-rata share of excess revenues

Any District/School due to receive a reconciliation credit and having open balances payable to the AIU greater than 60 days past due will have the credit applied to open balances or withheld until payment is received, as appropriate.

NON-DISCRIMINATION STATEMENT

The Allegheny Intermediate Unit is an equal opportunity education institution and will not discriminate on the basis of race, color, age, creed, religion, sex, sexual orientation, gender identity or expression, ancestry, place of birth, national origin, marital status, familial status, genetic information, pregnancy, handicap/disability, status as a handler or trainer of support or guide animals, or any other legally protected characteristic in its educational programs, services, facilities, activities or employment practices as required by Title IX of the 1972 Educational Amendments, Title VI and VII of the Civil Rights Act of 1964, as amended, Section 504 Regulations of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1975, Section 204 Regulations of the 1984 Carl D. Perkins Act, the Americans with Disabilities Act, the Pennsylvania Human Relations Act, or any other applicable federal, state, or local law. Any person who believes that s/he has been subjected to discrimination shall report all incidents of such conduct to Erin Koebel, Director of Human Resources and Labor Relations, Title IX Coordinator, Allegheny Intermediate Unit, 475 East Waterfront Drive, Homestead, PA 15120. 412-394-5957 erin.koebel@aiu3.net.



Serving Every Learner

475 East Waterfront Drive | Homestead, PA 15120
412-394-5700 | aiu3.net

2023-2024 Special Education Services Pricing



SPECIAL EDUCATION PROGRAMS		2023-2024	
Blind/Visually Impaired			
Itinerant (Tuition)		160,000 for 180 days or 889.00/day	
Cost Per Hour		178 00/hour	
Vision Tech Services (\$178.00/hour fee charged for non-AIU3 LEAs)		No fee for AIU3 LEAs	
Career Development			
Transition Consultants		31,000.00/1 day/35 wks.	
Travel Instruction		125 00/hour	
Deaf/Hard of Hearing			
Itinerant (tuition)		160,000 for 180 days or 889.00/day	
Cost Per Hour		178.00/hour	
Audiology (\$178.00/hour fee charged for non-AIU3 LEAs)		No fee for AIU3 LEAs	
Educational Interpreters (per FTE)	County	76,990 00	
	Out of County	84,700 00	
Sign Language Interpretation (per hour)	County	82 50/Hour	
Mon Valley School*		Annual	Per Day Equivalent
Autistic Support (Tuition)	50,500.00	281.00/day	
Emotional Support (Tuition)	50,500.00	281.00/day	
Life Skills Support (Tuition)	48,500.00	270.00/day	
Physical Support (Tuition)	54,149.00	301.00/day	
Personal Care Assistant	35,500.00	197.00/day	
Vocational Program (Part-Time, Only)	8,000.00	45 00/day	
Vocational Program (Full-Time Secondary Student at Mon Valley)†	2,500.00	14 00/day	
Pathfinder School*		Annual	Per Day Equivalent
Autistic Support (Tuition)	59,062.00	328.00/day	
Multi-disabilities Support (Tuition)	59,062.00	328.00/day	
Life Skills Support (Tuition)	59,062.00	328.00/day	
Personal Care Assistant	35,500.00	197.00/day	
PRIDE Program (Tuition)	36,500.00	203.00/day	
Vocational Program (Part-Time, Only)	6,458.00	36 00/day	
Sunrise School*		Annual	Per Day Equivalent
Autistic Support (Tuition)	50,068.00	278.00/day	
Learning Support (Tuition)	40,000.00	222.00/day	
Multi-disabilities Support (Tuition)	53,956.00	300.00/day	
Life Skills Support (Tuition)	40,000.00	222.00/day	
Personal Care Assistant	35,500.00	197.00/day	
PRIDE Program (Tuition)	40,000.00	222.00/day	
Vocational Program (Part-Time, Only)	7,500.00	42 00/day	
District Based Classrooms			
Autistic Support		Call for information	
Emotional Support		Call for information	
Learning Support		Call for information	
Life Skills Support		Call for information	
Special Education Supervision Services			
Supervisory Services		28,500 00/1 day/42 wks.	
Speech/Language Impaired Support			
District Based - Full Time Itinerant		137,500 for 180 days or 764.00/day	
Students Itinerant Rate for Special Schools		137,500 for 180 days or 764.00/day	
Primary Expressions K-1 Classroom		34,766 for 180 days or 193.14/day	
Auditory Processing Disorders		110 00/hour	
Diagnostic Consultation		110 00/hour	
Feeding and Swallowing Tech Support		110 00/hour	
Pupil Personnel			
Brain STEPS		No fee	
Board Certified Behavior Analyst (BCBA)		595 00/day or 85.00/hour	
Suicide Prevention (One Presenter)		800.00/day - two trainers provided	
Bullying Prevention		800.00/day - two trainers provided	
Psychological and Social Work Services		County/Out of County - Call for Information	
Occupational and Physical Therapy			
Occupational Therapist		65.50/hour	
Occupational Therapy Assistant		56.00/hour	
Physical Therapist		68.75/hour	
Physical Therapy Assistant		56.00/hour	
OT/PT Supervision and Consultation		110.00/hr	
Miscellaneous			
Equitable Participation (supported by IDEIA Component III)		No fee	
Local Task Force		No fee	
Special Education Transportation		Call for information	
Extended School Year	Tuition	2,600.00	
	PCA	2,800.00	
	Related Services	Call for details	

*Districts will be charged the full classroom tuition for the time students are enrolled in the center program.

All AIU services performed within Allegheny County are priced at County rates. Out of County rates will be charged when services are provided to a non-AIU LEA at a location outside of Allegheny County.

†All full-time secondary students enrolled in Mon Valley School participate in the school's vocational program and are assessed an additional \$2,500 for costs.



Memo

To: Dr. John Rozzo, Superintendent of Schools
Board of School Directors

From: Dr. Cassandra Doggrell, Director of Special Education

Date: May 17, 2023

RE: Student Support Services Agreements/Contracts

I request the approval of the following agreement/contract for school year 2022-2023 and school year 2023-2024:

1. Associated Occupational Therapists, Inc.: Services agreement for occupational therapy and physical therapy services to be provided for students admitted to Southwood Psychiatric Hospital as needed per fees listed in the agreement.

I request approval of the following agreements/contracts for school year 2023-2024:

1. Allegheny Intermediate Unit: Umbrella agreement for services provided by the AIU. If services are rendered throughout the school year, then the fees and expenses for services are determined as outlined in the 2023-2024 Services Guide.
2. The Day School at The Children's Institute: Services agreement for services provided by The Day School. If services are rendered throughout the school year to support student needs, then the fees and expenses for services are applicable as outlined in the agreement.



Memo

To: Dr. John Rozzo, Superintendent of Schools
Board of School Directors

From: Dr. Cassandra Doggrell, Director of Special Education
Dr. Lauren Madia, Director of Pupil Services

Date: May 17, 2023

RE: UPMC-WPH Supplemental SAP Agreement Addendum

We request approval of the following:

- Addendum for Supplemental SAP / Social Emotional Wellness Services with UPMC Western Psychiatric Hospital
 - Upon review of the approved agreement in anticipation of developing an agreement for the 23-24 school year, it was noted that the terms of the current agreement did not cover the full 22-23 school year (previous dates were August 1 – May 31).
 - UPMC offered to extend the approved agreement by one month to June 30, 2023 at no additional charge.
 - The extension ensures that all schools have access to the support services provided by UPMC through the entire school year.

Memo



To: USC Board of School Directors, Dr. Rozzo & Mr. Carson

From: Dr. Lou Angelo

Date: May 8, 2023

RE: Recommended Contractor - Upper St. Clair High School Roof

The administration is recommending approval of COSTARS contractor Tuscano Maher Roofing (TMR) to complete the high school roof replacement project.

TMR was established in 1975 and has been serving commercial clients since the 1980's. The District began using TMR for roofing needs in 2015, and TMR has been a very good partner. TMR maintains a high degree of professionalism, shows attention to detail, thoroughly communicates, and delivers a quality product. TMR has completed roof replacements at several school districts in Western Pennsylvania including Beaver, Chartiers Valley, Franklin Regional, Greensburg Salem, Hempfield, Latrobe, New Kensington, and Plum.

The administration secured three COSTARS quotes from qualified roofing contractors, and TMR provided the lowest quote. In addition, TMR's previous experience working on the High School roof helps to assure we receive a quality product by a knowledgeable contractor who understands the District's standards.

If approved, phase one of the project, which includes replacing the roof above the academic and theater areas, will begin in June 2023. Phase two, which includes replacing the roof above the athletic wing, nutrition center, and STEAM classrooms, will begin in June 2024. Work will continue through the summer months and into the fall months for both phases. The project will include removing the existing roof membrane, replacing wet insulation, adding a two-inch layer of insulation, adhering a 90 mil roof membrane with a low odor spray adhesive, applying six inch seam tape, replacing the lightning protection, adding snow rails to the metal roof sections above the academic, arts, and athletic entrances,

and installing new aluminum metal edges and counterflashing. For more information, please see the Upper St. Clair High School Roof Replacement memo dated April 19, 2023.

The administration is recommending approval of TMR's COSTARS quote to complete the High School roof project with a 30-year warranty at a total cost of \$3,943,500 ($\$3,585,000 + 10\%$ contingency or \$358,500). The business office plans to borrow the funds to pay for the project as part of the capital budget.

Memo



To: USC Board of School Directors, Dr. Rozzo & Mr. Carson

From: Dr. Lou Angelo

Date: May 10, 2023

RE: Upper St. Clair School District Building Automation System

The administration is recommending approval of COSTARS contractor Trinity Automated Solutions Inc. (Trinity) to replace the District's building automation and controls system (BAS).

For over two decades, the District has worked with the Siemens BAS known as Insight. "A BAS is a computer-based control system installed in buildings to control and monitor the building's mechanical and electrical equipment. A BAS works through the use of sensors that measure values such as temperature, humidity, daylight, or room occupancy. Controllers are the brains of the system, taking data from the sensors and deciding how the system will respond," (dep.pa.gov). In 2020 Siemens began to phase the Insight BAS out of service and is no longer providing software support. Insight is being replaced with their new BAS known as Disego. Both Insight and Disego are *proprietary* Siemens systems, and in order for the District to maintain its building automation systems, we are forced to decide to either transition from Insight to the proprietary Disego system or install a new system.

A fully integrated BAS has the ability to allow the user to monitor, adjust and receive notifications related to a building's mechanical equipment as well as fire emergencies/alarms, doors, cameras, lighting and energy consumption. In addition, a non-proprietary system (open platform) will enhance our ability to choose different vendors, who may offer better pricing for programming, repairs, integrations, preventative maintenance, etc. to the BAS. The use of a non-proprietary system aligns with the vision and goals related to security and operations integration. Because of the District's commitment to improving and coordinating our emergency systems, the administration is recommending the installation of a *non-proprietary* BAS. Ultimately, through a phased approach, the *non-proprietary* BAS enables the District to fully integrate all notification systems and controls in one

location, giving us the ability of having multiple platforms respond to a single event (fire alarms, door alarms and locks, security cameras, HVAC, lighting).

Trinity (formerly Deckman Controls) started in 2014 and boasts of a world class depth of experience with more than 400 years of combined experience in the building automation market. Trinity has a wide range of clients including the following: AHN Outpatient Surgery Clinic, Beaver Area School District, CDC NIOSH, David L. Lawrence Convention Center, FBI Building, Greensburg Salem School District, Hampton Community Center, Hampton Police Station, Heritage Valley Health System, LaRoche University, Pittsburgh Public Schools, Robert Morris University, Sewickley Academy, Union Trust Building, and the USX Tower.

If approved, Trinity will install the BAS in two phases. Phase one will commence in June 2023 and include Baker, Eisenhower, Streams and Boyce. Phase two will commence in June 2024 and include Ft. Couch, High School and District Administration. To complete the project, Trinity will install a new server and database and replace the existing Siemens controllers/panels (each averaging 20 years of age and approaching end of life) in each building with open protocol, open source, BACnet controls. Trinity installation crews will be scheduled (early or late) to minimize the impact on school programming; however, there may be brief interruptions to the air conditioning in the specific areas where work is being completed. If the air conditioning is turned off in one area, it will remain functioning across the rest of the building. Once installed, Trinity will provide 40 hours of user training on the BAS, five-years of software upgrades and repairs at no additional cost, and a three-year warranty on the server and database.

As was detailed in the budget presentations in 2021 and 2022, the administration estimated BAS replacement costs of approximately \$2,000,000. Although the administration contacted five companies to evaluate, four responded and provided demonstrations (OZ, Siemens, Trinity, and Trane). After evaluating each company's product for alignment with the District's goals and collaborating with the Technology Department to evaluate the potential for a full BAS integration (emergency alarms, doors, cameras, HVAC, etc.), the administration is recommending approval of the COSTARS contractor Trinity Automated Solutions Inc. By selecting a COSTARS contractor, we are able to assure quality control at the best price. The total cost to complete the project is \$1,436,419 (\$1,305,835 + 10% contingency or \$130,584), \$32,330 less than the Siemens Desigo system. The business office plans to borrow the funds to pay for the project as part of the capital reserve budget.

COMMENDATIONS & RECOGNITIONS

May 2023

HIGH SCHOOL

An Upper St. Clair High School junior has been selected to participate in the World Affairs Council of Pittsburgh Youth Fellowship program. Lucia Miles will serve as a Careers & Conferences Fellow from June 1, 2023 through June 15, 2024. In this role, Lucia is looking forward to working and collaborating with others to help advocate for Pittsburgh youth.

Upper St. Clair High School junior Nate Grabowski was recently named Student of the Month for the Power Motorsports Technology program at Parkway West Career & Technology Center. He was honored at a luncheon on Tuesday, May 9, 2023.

Seven Upper St. Clair High School seniors were recently recognized among the 100 Trib Total Media 2023 Outstanding Young Citizens. Jasmine Dietiker, Lily Gessel, Ansh Goyal, Markella Jahn, Peer Khan, Jason Lu and Phillip Markovitz were selected based on their character and leadership, dedication to community service, and outstanding academic achievement. The Outstanding Young Citizens program recognizes high school juniors and seniors from throughout western Pennsylvania.

FORT COUCH MIDDLE SCHOOL

Poems by three Fort Couch Middle School students have been selected for publication. Seventh graders Jillian Torres, Anna Barefoot and Kayden Dunkin entered their poems in the spring poetry contest, sponsored by Creative Communication. "Sunflowers in Summer," by Jillian; "Response to Madam and The Rent Man" by Anna; and "Friend," by Kayden will be included in the anthology, "A Celebration of Poets."



Customizing Learning,
Nurturing Potential...
Delivering Excellence

Memo

To: Dr. John Rozzo, USC Board Members

From: Scott P. Burchill *SPB*

Date: May 17, 2023

RE: FINANCIAL SUMMARY AND PRELIMINARY FINANCIAL STATEMENTS FOR THE PERIOD ENDED APRIL 30, 2023 (PRELIMINARY AND UNAUDITED)

Financial statements for the General Fund, Capital Reserve Fund and Construction Fund for the period ended April 30, 2023, are enclosed for your review. The reports reflect the realized revenues and expenses incurred from July 1, 2022, through April 30, 2023.

GENERAL FUND

	2022-23	2022-23 through April 30, 2023		2021-22	2021-22 through April 30, 2022	
<i>(in millions of dollars)</i>	Budgeted	Actual	% of Budget	Budgeted	Actual	% of Budget
Current Real Estate Revenues	\$64.72	\$64.12	99%	\$62.39	\$62.32	100%
EIT	\$6.50	\$4.98	77%	\$6.01	\$4.52	75%
All Other Local Revenues	\$3.80	\$4.25	112%	\$3.32	\$3.10	93%
State Revenues	\$19.94	\$15.08	76%	\$18.85	\$14.31	76%
Federal Revenues	\$0.70	\$0.21	30%	\$1.31	\$0.64	49%
All Other	\$0.10	\$0.06	0%	\$0.00	\$0.13	0%
Total Revenues	\$95.76	\$88.70	93%	\$91.88	\$85.02	93%
Expenditures	\$95.750	\$71.43	75%	\$91.880	\$69.47	76%
Revenues less Expenditures	\$0.010	\$17.27		\$0.000	\$15.55	

Balance Sheet	As of June 30, 2022	As of April 30, 2023 (unaudited)
Cash and Marketable Securities	\$19,271,111	\$32,605,959
Total Assets	\$25,478,860	\$36,744,022
Total Liabilities	\$14,520,728	\$8,756,158
Nonspendable Reserves	\$260,241	\$9,884
Adjustment to Fund Balance	\$0	\$17,280,089
Fund Balance	\$10,697,891	\$10,697,891

Revenue and expenditures are trending with a comparable percentage of the budget, when compared to the 2021-22 school year.

FOOD SERVICE ENTERPRISE FUND

	2022-23	2022-23 through April 30, 2023	2021-22	2021-22 through April 30, 2022
<i>(in millions of dollars)</i>	Budgeted	Actual	Budgeted	Actual
Revenues	\$2,154,234	\$2,154,787	\$1,938,604	\$2,117,438
Expenditures	\$2,090,124	\$2,058,866	\$1,872,196	\$1,906,080
Net	\$64,110	\$95,921	\$66,408	\$211,358

	2021-22 through June 30, 2022	2022-23 through April 30, 2023
Cash and Marketable Securities	\$358,511	\$736,163
Total Assets	\$496,857	\$1,024,109
Total Liabilities	\$209,041	\$640,372
Unassigned Fund Balance	\$287,816	\$383,737

The expenditure increase between fiscal years can be attributed to salaries and benefits. The Food Service Fund has a positive fund balance of \$383,737.

CAPITAL RESERVE FUND

	2022-23	2022-23 through April 30, 2023	2021-22	2021-22 through April 30, 2022
Revenues	\$270,000	\$279,246	\$270,000	\$270,046
Expenditures	\$607,200	\$576,823	\$276,497	\$35,494
Net	(\$337,200)	(\$297,576)	(\$6,497)	\$234,552

	As of June 30, 2022	As of April 30, 2023
Cash and Marketable Securities	\$976,850	\$89,652
Total Assets	\$976,850	\$89,562
Total Liabilities	\$589,623	\$0
Total Reserves	\$387,228	\$89,562

CONSTRUCTION FUND

	2022-23 through April 30, 2023	2021-22 through April 30, 2022	
Revenues	\$29,275	\$2,517,980	
Expenditures	\$107,504	\$3,238,779	
<i>Net</i>	<i>(\$78,229)</i>	<i>(\$720,799)</i>	
	As of June 30, 2022		As of April 30, 2023
Cash and Marketable Securities	\$1,970,060		\$260,670
Total Assets	\$1,970,060		\$260,670
Total Liabilities	\$537,796		\$13,637
<i>Fund Balance</i>	<i>\$1,432,264</i>		<i>\$247,033</i>

BUDGET TRANSFERS

Budget transfers for the 2022-23 school year in the amount of \$41,025.00 are presented for review and approval.

BILL LIST

The bill list is included in the supplemental financial report for your review and approval.

UPPER ST CLAIR SCHOOL DISTRICT
GENERAL FUND
APRIL 30, 2023
PRELIMINARY UNAUDITED

OBJECT TITLE	AUDITED	UNAUDITED
ASSETS	JUNE 30, 2022	APRIL 30, 2023
PETTY CASH	2,370	2,370
INVEST-PLGIT	50,227	51,440
INVEST-PSDLAF	19,217,187	32,550,822
INVEST-CITIZENS	-	-
INVEST-INVEST	1,327	1,327
INTERFUND RECEIVABLE	-	393,897
ACCOUNTS RECEIVABLE	219,315	17,674
STATE SUBSIDIES REC	3,008,732	2,535,261
FEDERAL SUB - RECEIVABLE	893,563	394,369
EARNED INCOME REC	42,790	-
DEL TAX RECEIVABLE & OTHER RECOV DISB	2,033,465	796,863
PREPAID EXPENSES	9,885	
TOTAL ASSETS	25,478,860	36,744,022
LIABILITIES		
INTERFUND A/P	233,717	112,225
ACCTS PAYABLE	1,599,187	
RESERVE FOR ENCUMBRANCES	1,897,323	2,635,698
ACCRUED SALARIES & BENEFI	6,502,910	
PAYROLL/WITHHOLDINGS	3,129,325	4,754,980
DEFERRED REVENUE	1,158,265	1,253,255
TOTAL LIABILITIES	14,520,728	8,756,158
RESERVES		
NONSPENDABLE ENCUMBRANCES	250,357	-
NONSPENDABLE PREPAID	9,884	9,884
ADJUSTMENT TO FUND BALANCE	704,741	17,280,089
ASSIGNED TO SECURITY	300,000	300,000
ASSIGNED TO CAPITAL RESERVE	500,000	500,000
ASSIGNED TO OPEB	2,750,000	2,750,000
UNASSIGNED FUND BALANCE	6,443,150	7,147,891
TOTAL RESERVES	10,958,132	27,987,864

**UPPER ST CLAIR SCHOOL DISTRICT
SCHOOL LUNCH PROGRAM
FEB 28, 2023**

OBJECT TITLE	AUDITED JUNE 30, 2022	UNAUDITED APRIL 30, 2023
ASSETS		
PETTY CASH	-	1,012
INVEST-PLGIT	239	245
INVEST-PSDLAF	358,152	734,906
INTERFUND RECEIVABLE	120	748
ACCOUNTS RECEIVABLE	-	
STATE SUBSIDIES REC	1,786	65,108
FEDERAL SUB - RECEIVABLE	64,830	150,360
INVENTORY - DONATED GOODS	1,100	1,100
PREPAID EXPENSES	-	
EQUIPMENT	937,503	937,503
ACCUMULATED DEPRECIATION	(866,873)	(866,873)
TOTAL ASSETS	496,857	1,024,109
LIABILITIES		
INTERFUND A/P	(74,218)	316,194
ACCTS PAYABLE	86,857	90,083
DEFERRED REVENUE	77,825	117,606
DEFERRED CHARGES	1,100	1,100
STUDENT DEPOSITS	82,176	80,087
CAPITAL LEASE LIABILITY	35,302	35,302
TOTAL LIABILITIES	209,041	640,372
RESERVES		
NONSPENDABLE ENCUMBRANCES	-	-
ADJUSTMENTS TO FUND BALANCE	347,864	95,921
UNASSIGNED FUND BALANCE	(60,048)	287,816
TOTAL RESERVES	287,816	383,737

CAPITAL RESERVE
APRIL 30, 2023
PRELIMINARY UNAUDITED

OBJECT TITLE	AUDITED	UNAUDITED
	JUNE 30, 2022	APRIL 30, 2023
ASSETS		
CASH	-	
PAYROLL CASH		
INVEST-PSDLAF	226,850	89,652
INVEST-PNC	-	-
INTERFUND RECEIVABLE	750,000	-
ACCOUNT RECEIVABLE	-	-
PREPAID EXPENSES	-	-
TOTAL ASSETS	976,850	89,652
LIABILITIES		
INTERFUND A/P	589,623	-
RESERVE ENCUMBRANCES	-	-
ACCTS PAYABLE	-	-
TOTAL LIABILITIES	589,623	-
RESERVES		
ASSIGNED TO TURF		
ENCUMBRANCES		
ADJUSTMENT TO FUND BALANCE	293,953	(297,576)
ASSIGNED FUND BALANCE	93,275	387,228
TOTAL RESERVES	387,228	89,652

CONSTRUCTION FUND
APRIL 30, 2023
PRELIMINARY UNAUDITED

OBJECT TITLE	AUDITED	UNAUDITED
	JUNE 30, 2022	APRIL 30, 2023
ASSETS		
CASH	-	-
PSDLAF SERIES A	468,079	135,525
PLGIT SERIES A	1,501,981	125,145
OTHER RECOVER DISBURSE	-	-
INTERFUND RECEIVABLE	-	-
TOTAL ASSETS	1,970,060	260,670
LIABILITIES		
INTERFUND A/P	846	-
ACCTS PAYABLE	-	-
RESERVE FOR PRIOR ENCUMB	13,637	13,637
CONSTRUCTION RETAINAGE	523,313	-
TOTAL LIABILITIES	537,796	13,637
RESERVES		
RESTRICTED ENCUMBRANCE	-	-
ADJUSTMENTS TO FUND BALANCE	608,302	(78,229)
RESTRICTED FUND BALANCE	823,962	325,262
TOTAL RESERVES	1,432,264	247,033

Budget Transfers - 2022-23

From:			To:		Description	From	To
Fund	Function	Account	Function	Account			
10	2120 Guidance BA/Tech Supplies	10.2120.650.000.10.11.000	1243 Gifted/Conference	10.1243.580.000.30.00.000	Future Problem Solving	\$ 1,425.00	\$ 1,425.00
10	2120 Guidance EI/Tech Supplies	10.2120.650.000.10.12.000	1243 Gifted/Conference	10.1243.580.000.30.00.000	Future Problem Solving	\$ 1,425.00	\$ 1,425.00
10	2120 Guidance ST/Tech Supplies	10.2120.650.000.10.13.000	1243 Gifted/Conference	10.1243.580.000.30.00.000	Future Problem Solving	\$ 1,425.00	\$ 1,425.00
10	2120 Guidance BO/Tech Supplies	10.2120.650.000.10.21.000	1243 Gifted/Conference	10.1243.580.000.30.00.000	Future Problem Solving	\$ 1,950.00	\$ 1,950.00
10	2120 Guidance FC/Tech Supplies	10.2120.650.000.30.22.000	1243 Gifted/Conference	10.1243.580.000.30.00.000	Future Problem Solving	\$ 1,950.00	\$ 1,950.00
10	2120 Guidance HS/Tech Supplies	10.2120.650.000.30.31.000	1243 Gifted/Conference	10.1243.580.000.30.00.000	Future Problem Solving	\$ 4,050.00	\$ 4,050.00
10	2620 Ops & Maint FC/Supplies	10.2620.610.000.30.22.000	2620 Ops & Maint BO/Supplies	10.2620.610.000.10.21.000	Supplies	\$ 1,800.00	\$ 1,800.00
10	2220 Technology/Tech Services	10.2220.348.000.10.00.000	2220 Technology/Tech Services	10.2220.768.000.10.00.000	Account Adjustment	\$ 13,500.00	\$ 13,500.00
10	2220 Technology/Tech Services	10.2220.348.000.30.00.000	2220 Technology/Tech Services	10.2220.768.000.30.00.000	Account Adjustment	\$ 13,500.00	\$ 13,500.00
						\$ 41,025.00	\$ 41,025.00

Memo

To: Dr. Rozzo, USC Board Members

From: Scott P. Burchill

Date: May 17, 2023

RE: SUPPLEMENTAL FINANCIAL REPORT

BILL LIST

The Supplementary Bill Lists are enclosed for your review and approval.

2022-23	GENERAL FUND 10	CAPITAL RSV. FND. 31	FOOD SERVICE FND. 50
CHECK LIST	\$496,009.10	\$0.00	\$100,817.10
BILL LIST	\$573,433.87	\$0.00	\$0.00
ACH PAYMENTS	\$791,710.45	\$402,742.85	\$0.00
TOTAL	\$1,861,153.42	\$402,742.85	\$100,817.10

CREDIT CARD BILL

The credit card bill for April purchases:

PASSTHRU	\$ (1,744.00)	Shop @ USC	\$ 476.15
Human Resources	\$ 20.00	Gifted	\$ 9,829.35
HS Activities	\$ 880.00	Technology	\$ 529.97
Science Elem	\$ 278.24	Library	\$ 84.20
Art MS	\$ 27.99	Curriculum Develop	\$ 489.23
Science MS	\$ 535.51	Staff Develop	\$ 3,144.25
Social Study MS	\$ 318.37	Board Services	\$ 305.49
Music HS	\$ 77.49	Superintendent	\$ 280.06
Phys Ed. HS	\$ 215.54	FC Principal	\$ 99.99
Science HS	\$ 826.77	HS Principal	\$ 408.49
FACS HS	\$ 767.46	Business Office	\$ 64.81
Social Study HS	\$ 12.00	Ops & Maintenance	\$ 1,092.94
World Lang MS	\$ 88.48	Security	\$ 418.30
Athletics	\$ 125.00	Music HS	\$ 340.86
		APRIL	\$ 19,992.94

Fund 10 Check List

Upper St. Clair School District

Reprint Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date:
 From Check: 10292
 From Voucher:

To Date:
 To Check: 10392
 To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10292	04/28/2023	APPLE EDUCATION	\$534.00	1015	Printed	Expense	☐		
10293	04/28/2023	ARAMARK CORPORATION	\$60.52	1015	Printed	Expense	☐		
10294	04/28/2023	ARBITER PAY	\$4,000.00	1015	Printed	Expense	☐		
10295	04/28/2023	B & R POOLS	\$807.25	1015	Printed	Expense	☐		
10296	04/28/2023	BARRINGER, MICHAEL	\$22.52	1015	Printed	Expense	☐		
10297	04/28/2023	BOSSART, GENA L	\$30.25	1015	Printed	Expense	☐		
10298	04/28/2023	BRANT, TAMMY	\$358.29	1015	Printed	Expense	☐		
10299	04/28/2023	CORR, PATRICK N	\$39.70	1015	Printed	Expense	☐		
10300	04/28/2023	DARAKOS, JOANNA	\$38.51	1015	Printed	Expense	☐		
10301	04/28/2023	GILBERT, HELGA I	\$35.68	1015	Printed	Expense	☐		
10302	04/28/2023	IT'S ALL CLEAN, INC	\$955.60	1015	Printed	Expense	☐		
10303	04/28/2023	JACLYN M REED	\$48.40	1015	Printed	Expense	☐		
10304	04/28/2023	JML LANDSCAPE MANAGEMENT	\$9,848.34	1015	Printed	Expense	☐		
10305	04/28/2023	JOHNSON DOOR COMPANY	\$229.00	1015	Printed	Expense	☐		
10306	04/28/2023	JORDAN AIELLO	\$100.00	1015	Printed	Expense	☐		
10307	04/28/2023	KRASHNA, CHRISTOPHER	\$81.72	1015	Printed	Expense	☐		
10308	04/28/2023	LEVANDOSKY, ANASTASIYA A	\$48.65	1015	Printed	Expense	☐		
10309	04/28/2023	MIKOLAJ, CHRISTY	\$40.00	1015	Printed	Expense	☐		
10310	04/28/2023	MILLER, MARK	\$191.54	1015	Printed	Expense	☐		
10311	04/28/2023	MONGIOVI & SON FIRE PROTECTION SVCS	\$2,153.53	1015	Printed	Expense	☐		
10312	04/28/2023	MONGIOVI & SON PLUMBING CONTRACTING	\$488.50	1015	Printed	Expense	☐		
10313	04/28/2023	MOSTOWY, DAWN M	\$104.36	1015	Printed	Expense	☐		
10314	04/28/2023	ORKIN COMMERCIAL SERVICES	\$559.94	1015	Printed	Expense	☐		

Upper St. Clair School District

Reprint Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date:
From Check: 10292
From Voucher:

To Date:
To Check: 10392
To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10315	04/28/2023	PENNSYLVANIA AMERICAN WATER CO	\$920.82	1015	Printed	Expense	☐		
10316	04/28/2023	PEOPLES NATURAL GAS COMPANY	\$5,291.89	1015	Printed	Expense	☐		
10317	04/28/2023	PETERS TOWNSHIP TRACK BOOSTERS	\$150.00	1015	Printed	Expense	☐		
10318	04/28/2023	PTHS VOLLEYBALL BOOSTERS	\$150.00	1015	Printed	Expense	☐		
10319	04/28/2023	SANTOLINE, JEFFREY	\$69.99	1015	Printed	Expense	☐		
10320	04/28/2023	SHOP @ USC	\$230.00	1015	Printed	Expense	☐		
10321	04/28/2023	SMIGEL, ROBYN J	\$99.91	1015	Printed	Expense	☐		
10322	04/28/2023	THERMAL PRODUCTS	\$1,941.50	1015	Printed	Expense	☐		
10323	04/28/2023	TOWNSHIP OF UPPER ST CLAIR	\$1,459.38	1015	Printed	Expense	☐		
10324	04/28/2023	TWP OF UPPER ST CLAIR	\$2,315.06	1015	Printed	Expense	☐		
10325	04/28/2023	V & V APPLIANCE	\$37.29	1015	Printed	Expense	☐		
10326	04/28/2023	WEST PENN POWER	\$14,865.44	1015	Printed	Expense	☐		
10327	05/04/2023	AGIREPAIR, INC	\$199.00	1017	Printed	Expense	☐		
10328	05/04/2023	AMCA SYSTEMS, LLC	\$232.00	1017	Printed	Expense	☐		
10329	05/04/2023	AMCOM OFFICE SYSTEMS	\$1,220.55	1017	Printed	Expense	☐		
10330	05/04/2023	CASEY E. CHORNACK	\$168.40	1017	Printed	Expense	☐		
10331	05/04/2023	CROWN CASTLE FIBER LLC	\$1,220.17	1017	Printed	Expense	☐		
10332	05/04/2023	CRYSTAL SPRINGS	\$32.77	1017	Printed	Expense	☐		
10333	05/04/2023	DOGGRELL, CASSANDRA	\$25.00	1017	Printed	Expense	☐		
10334	05/04/2023	DOUGLAS WEIR	\$90.00	1017	Printed	Expense	☐		
10335	05/04/2023	DQE COMMUNICATIONS	\$660.00	1017	Printed	Expense	☐		
10336	05/04/2023	FOP NATIONAL TRAIL LODGE 47 HOME ASSOC	\$525.00	1017	Printed	Expense	☐		

Upper St. Clair School District

Reprint Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date:
From Check: 10292
From Voucher:

To Date:
To Check: 10392
To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10337	05/04/2023	GOUKER, GIULIA	\$94.60	1017	Printed	Expense	☐		
10338	05/04/2023	HIGHLANDER TRACK CLUB	\$280.00	1017	Printed	Expense	☐		
10339	05/04/2023	HUNTINGTON PUBLIC CAPITAL CORP	\$7,054.82	1017	Printed	Expense	☐		
10340	05/04/2023	KISTLER, LYNN M	\$62.44	1017	Printed	Expense	☐		
10341	05/04/2023	LUMINFIRE	\$372.00	1017	Printed	Expense	☐		
10342	05/04/2023	MATHEWS, GORDON	\$256.64	1017	Printed	Expense	☐		
10343	05/04/2023	NORTHWEST GROUP SERVICES/NWGS	\$280.25	1017	Printed	Expense	☐		
10344	05/04/2023	PARDINI, KRISTIN	\$40.74	1017	Printed	Expense	☐		
10345	05/04/2023	PENNSYLVANIA AMERICAN WATER CO	\$4,841.47	1017	Printed	Expense	☐		
10346	05/04/2023	PEOPLES NATURAL GAS COMPANY	\$6,566.70	1017	Printed	Expense	☐		
10347	05/04/2023	PITTSBURGH POST GAZETTE	\$810.65	1017	Printed	Expense	☐		
10348	05/04/2023	Rachel Cho	\$210.00	1017	Printed	Expense	☐		
10349	05/04/2023	RENEE SHERRELL	\$833.28	1017	Printed	Expense	☐		
10350	05/04/2023	REPUBLIC SERVICES	\$2,877.78	1017	Printed	Expense	☐		
10351	05/04/2023	ROSE BRAND MIRRORS	\$227.38	1017	Printed	Expense	☐		
10352	05/04/2023	ROTARY CLUB OF BETHEL - ST. CLAIR	\$75.00	1017	Printed	Expense	☐		
10353	05/04/2023	SHASDA	\$243.00	1017	Printed	Expense	☐		
10354	05/04/2023	SHOP @ USC	\$30.00	1017	Printed	Expense	☐		
10355	05/04/2023	ST CLAIR MEDICAL GROUP OC	\$235.00	1017	Printed	Expense	☐		
10356	05/04/2023	Stefani Wilkinson	\$6,020.00	1017	Printed	Expense	☐		
10357	05/04/2023	UPMC WORKPARTNERS	\$1,332.78	1017	Printed	Expense	☐		

Upper St. Clair School District

Reprint Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date:
From Check: 10292
From Voucher:

To Date:
To Check: 10392
To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10358	05/04/2023	VALERIANO, KIMBERLY	\$127.81	1017	Printed	Expense	☐		
10359	05/04/2023	WEISS BURKARDT KRAMER LLC	\$29,683.81	1017	Printed	Expense	☐		
10360	05/04/2023	WEST MIFFLIN AREA SCHOOL DISTRICT	\$160.00	1017	Printed	Expense	☐		
10361	05/11/2023	AMAZON CAPITAL SERVICES	\$477.96	1029	Printed	Expense	☐		
10362	05/11/2023	APPLE BOOKS	\$186.15	1029	Printed	Expense	☐		
10363	05/11/2023	CDW COMPUTER CENTERS INC	\$875.00	1029	Printed	Expense	☐		
10364	05/11/2023	COMCAST BUSINESS	\$1,573.89	1029	Printed	Expense	☐		
10365	05/11/2023	CRYSTAL SOUND SYSTEMS INC	\$4,350.00	1029	Printed	Expense	☐		
10366	05/11/2023	DARAKOS, JOANNA	\$50.00	1029	Printed	Expense	☐		
10367	05/11/2023	DEMCO INC	\$352.74	1029	Printed	Expense	☐		
10368	05/11/2023	DOGGRELL, CASSANDRA	\$612.14	1029	Printed	Expense	☐		
10369	05/11/2023	Eunchae Kim	\$1,000.00	1029	Printed	Expense	☐		
10370	05/11/2023	FEDEX	\$59.10	1029	Printed	Expense	☐		
10371	05/11/2023	GIBSON, CONSTANCE L	\$133.47	1029	Printed	Expense	☐		
10372	05/11/2023	JOSTENS INC	\$85.82	1029	Printed	Expense	☐		
10373	05/11/2023	Kayla Lumish	\$250.00	1029	Printed	Expense	☐		
10374	05/11/2023	Lauren Starr	\$500.00	1029	Printed	Expense	☐		
10375	05/11/2023	LITCON GROUP LLC	\$9,943.33	1029	Printed	Expense	☐		
10376	05/11/2023	Michael Ghilani	\$178.20	1029	Printed	Expense	☐		
10377	05/11/2023	NORTHWEST GROUP SERVICES/NWGS	\$280.25	1029	Printed	Expense	☐		
10378	05/11/2023	Peer Khan	\$250.00	1029	Printed	Expense	☐		
10379	05/11/2023	PENNSYLVANIA AMERICAN WATER CO	\$1,945.14	1029	Printed	Expense	☐		

Upper St. Clair School District

Reprint Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date:
From Check: 10292
From Voucher:

To Date:
To Check: 10392
To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10380	05/11/2023	PESKORSKI, FREDERICK P JR	\$812.41	1029	Printed	Expense	☐		
10381	05/11/2023	PONIATOWSKI, KATHRYN	\$68.53	1029	Printed	Expense	☐		
10382	05/11/2023	REIS, JACOB R	\$9.99	1029	Printed	Expense	☐		
10383	05/11/2023	ROBERT HALF	\$28,890.00	1029	Printed	Expense	☐		
10384	05/11/2023	Sebastien Dubreil	\$106.96	1029	Printed	Expense	☐		
10385	05/11/2023	UGI Energy Services, LLC	\$22,187.25	1029	Printed	Expense	☐		
10386	05/11/2023	USC NUTRITION CENTER	\$107.00	1029	Printed	Expense	☐		
10387	05/11/2023	WILLIAMS, SETH	\$867.11	1029	Printed	Expense	☐		
10388	05/11/2023	WINDOW FILM DEPOT	\$282,217.35	1029	Printed	Expense	☐		
10389	05/11/2023	WINDSTREAM	\$2,226.19	1029	Printed	Expense	☐		
10390	04/28/2023	UPPER ST CLAIR EDUCATION ASSOC	\$16,564.34	1016	Printed	Payroll Ded	☐		
10391	04/28/2023	UPPER ST CLAIR SF/AFT	\$2,789.44	1018	Printed	Payroll Ded	☐		
10392	04/28/2023	USC-ESP/PSEA/NEA	\$662.72	1019	Printed	Payroll Ded	☐		

Total Amount: \$496,009.10

End of Report

FUND 10 BILL LIST

Upper St. Clair School District

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date: 5/15/2023

To Date: 5/15/2023

From Check: 10393

To Check: 10522

From Voucher: 1033

To Voucher: 1033

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10393	05/15/2023	ACCESS INFORMATION HOLDINGS	\$954.74	1033	Not Printed	Expense	☐		
10394	05/15/2023	ADVANTUS ENGINEERS	\$2,500.00	1033	Not Printed	Expense	☐		
10395	05/15/2023	AG IREPAIR	\$1,542.00	1033	Not Printed	Expense	☐		
10396	05/15/2023	AGIREPAIR, INC	\$2,055.00	1033	Not Printed	Expense	☐		
10397	05/15/2023	ALLEGHENY GENERAL HOSPITAL	\$17,426.70	1033	Not Printed	Expense	☐		
10398	05/15/2023	ALLEGHENY INTERMEDIATE UNIT	\$5,898.63	1033	Not Printed	Expense	☐		
10399	05/15/2023	ALLEGHENY SAFE & LOCK	\$9,343.96	1033	Not Printed	Expense	☐		
10400	05/15/2023	AMAZON CAPITAL SERVICES	\$4,139.84	1033	Not Printed	Expense	☐		
10401	05/15/2023	AMCOM OFFICE SYSTEMS	\$1,299.45	1033	Not Printed	Expense	☐		
10402	05/15/2023	APPLE COMPUTER INC	\$1,338.92	1033	Not Printed	Expense	☐		
10403	05/15/2023	ARC HUMAN SERVICES INC	\$994.00	1033	Not Printed	Expense	☐		
10404	05/15/2023	AVE MARIA ACADEMY	\$37.87	1033	Not Printed	Expense	☐		
10405	05/15/2023	B & R POOLS	\$503.50	1033	Not Printed	Expense	☐		
10406	05/15/2023	BARNES & NOBLE INC	\$124.61	1033	Not Printed	Expense	☐		
10407	05/15/2023	BATTERIES PLUS	\$1,169.28	1033	Not Printed	Expense	☐		
10408	05/15/2023	BLUE BIRD OF PITTSBURGH	\$1,102.13	1033	Not Printed	Expense	☐		
10409	05/15/2023	BRIGGS, TIMOTHY	\$30.00	1033	Not Printed	Expense	☐		
10410	05/15/2023	BUDGET CHALLENGE	\$150.00	1033	Not Printed	Expense	☐		
10411	05/15/2023	Budget Charter Inc.	\$581.79	1033	Not Printed	Expense	☐		
10412	05/15/2023	CALENDLY, LLC	\$5,418.00	1033	Not Printed	Expense	☐		
10413	05/15/2023	CENTRAL CATHOLIC	\$1,574.07	1033	Not Printed	Expense	☐		
10414	05/15/2023	CENTURY SPORTS INC	\$5,586.95	1033	Not Printed	Expense	☐		
10415	05/15/2023	CERDANT	\$94,910.89	1033	Not Printed	Expense	☐		
10416	05/15/2023	CHEMWAY INC.	\$4,550.00	1033	Not Printed	Expense	☐		

Upper St. Clair School District

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date: 5/15/2023
From Check: 10393
From Voucher: 1033

To Date: 5/15/2023
To Check: 10522
To Voucher: 1033

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10417	05/15/2023	COLORADO WHOLESALE DYE CORP	\$211.51	1033	Not Printed	Expense	☐		
10418	05/15/2023	CROSSROADS SPEECH & HEARING	\$25,471.50	1033	Not Printed	Expense	☐		
10419	05/15/2023	CROWN CASTLE FIBER LLC	\$3,320.17	1033	Not Printed	Expense	☐		
10420	05/15/2023	CRYSTAL SOUND SYSTEMS INC	\$35.00	1033	Not Printed	Expense	☐		
10421	05/15/2023	CRYSTAL SPRINGS	\$38.89	1033	Not Printed	Expense	☐		
10422	05/15/2023	CURRAN TAYLOR INC	\$7,993.20	1033	Not Printed	Expense	☐		
10423	05/15/2023	DOCUSIGN	\$5,688.87	1033	Not Printed	Expense	☐		
10424	05/15/2023	ELECTRONIC SYSTEMS DESIGN & SERVICE	\$292.50	1033	Not Printed	Expense	☐		
10425	05/15/2023	FEDEX	\$137.16	1033	Not Printed	Expense	☐		
10426	05/15/2023	FERRIS, JOHN	\$30.00	1033	Not Printed	Expense	☐		
10427	05/15/2023	FILTECH	\$208.08	1033	Not Printed	Expense	☐		
10428	05/15/2023	FLINN SCIENTIFIC INC	\$321.03	1033	Not Printed	Expense	☐		
10429	05/15/2023	FOCUS SCHOOL SOFTWARE	\$600.00	1033	Not Printed	Expense	☐		
10430	05/15/2023	FOLLETT CONTENT SOLUTIONS, LLC	\$145.96	1033	Not Printed	Expense	☐		
10431	05/15/2023	FRESH TECH INTEGRATED	\$596.44	1033	Not Printed	Expense	☐		
10432	05/15/2023	FYDA FREIGHTLINER PITTSBURGH INC	\$2,035.13	1033	Not Printed	Expense	☐		
10433	05/15/2023	GOODWILL OF SOUTHWESTERN PA	\$2,149.35	1033	Not Printed	Expense	☐		
10434	05/15/2023	GRAINGER	\$4,881.27	1033	Not Printed	Expense	☐		
10435	05/15/2023	GROVER, BRIAN K	\$30.00	1033	Not Printed	Expense	☐		
10436	05/15/2023	GUTTMAN OIL COMPANY	\$1,090.09	1033	Not Printed	Expense	☐		
10437	05/15/2023	HAPCHUK INC	\$239.76	1033	Not Printed	Expense	☐		

Upper St. Clair School District

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date: 5/15/2023

From Check: 10393

From Voucher: 1033

To Date: 5/15/2023

To Check: 10522

To Voucher: 1033

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10438	05/15/2023	HEGGERTY	\$2,432.16	1033	Not Printed	Expense	☐		
10439	05/15/2023	HOME DEPOT	\$2,342.71	1033	Not Printed	Expense	☐		
10440	05/15/2023	IMAGE360 DBA NOVUM DESIGNS	\$232.50	1033	Not Printed	Expense	☐		
10441	05/15/2023	IT'S ALL CLEAN, INC	\$845.34	1033	Not Printed	Expense	☐		
10442	05/15/2023	J.W.PEPPER & SON INC	\$1,749.51	1033	Not Printed	Expense	☐		
10443	05/15/2023	JACKSON WELDING SUPPLY CO.	\$543.46	1033	Not Printed	Expense	☐		
10444	05/15/2023	JIM SHEPPARD	\$175.00	1033	Not Printed	Expense	☐		
10445	05/15/2023	JML LANDSCAPE MANAGEMENT	\$10,313.02	1033	Not Printed	Expense	☐		
10446	05/15/2023	JOHNSON PLASTICS	\$274.44	1033	Not Printed	Expense	☐		
10447	05/15/2023	JOHNSTONE SUPPLY	\$634.42	1033	Not Printed	Expense	☐		
10448	05/15/2023	JRM VIDEO PRODUCTION LLC	\$2,875.00	1033	Not Printed	Expense	☐		
10449	05/15/2023	Justin Kohan	\$125.00	1033	Not Printed	Expense	☐		
10450	05/15/2023	KEITH R PANCOAST	\$70.00	1033	Not Printed	Expense	☐		
10451	05/15/2023	KOZAK, DONALD W	\$30.00	1033	Not Printed	Expense	☐		
10452	05/15/2023	KRAUS, MICHAEL S	\$30.00	1033	Not Printed	Expense	☐		
10453	05/15/2023	KRAUSE, ANTHONY M	\$30.00	1033	Not Printed	Expense	☐		
10454	05/15/2023	Lauren Compel	\$50.00	1033	Not Printed	Expense	☐		
10455	05/15/2023	LEWAY ENTERPRISES	\$1,800.00	1033	Not Printed	Expense	☐		
10456	05/15/2023	Mary Berry	\$1,245.00	1033	Not Printed	Expense	☐		
10457	05/15/2023	MATTHEWS BUS COMPANY	\$157,426.70	1033	Not Printed	Expense	☐		
10458	05/15/2023	MATZ, JOHN E	\$30.00	1033	Not Printed	Expense	☐		
10459	05/15/2023	MILLER MATS	\$3,015.17	1033	Not Printed	Expense	☐		
10460	05/15/2023	MOBYMAX, LLC	\$87.00	1033	Not Printed	Expense	☐		
10461	05/15/2023	MODEL APPAREL	\$580.76	1033	Not Printed	Expense	☐		

Upper St. Clair School District

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date: 5/15/2023

To Date: 5/15/2023

From Check: 10393

To Check: 10522

From Voucher: 1033

To Voucher: 1033

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10462	05/15/2023	MONOPRICE, INC.	\$303.96	1033	Not Printed	Expense	☐		
10463	05/15/2023	NASCO	\$1.48	1033	Not Printed	Expense	☐		
10464	05/15/2023	NATURE WATCH	\$374.29	1033	Not Printed	Expense	☐		
10465	05/15/2023	ODP BUSINESS SOLUTIONS, LLC	\$6,663.69	1033	Not Printed	Expense	☐		
10466	05/15/2023	OVERHEAD DOOR CO	\$320.75	1033	Not Printed	Expense	☐		
10467	05/15/2023	PA TURNPIKE	\$9.80	1033	Not Printed	Expense	☐		
10468	05/15/2023	PAPER PRODUCTS	\$37,262.25	1033	Not Printed	Expense	☐		
10469	05/15/2023	PENN NATIONAL INSURANCE	\$345.00	1033	Not Printed	Expense	☐		
10470	05/15/2023	PENNSYLVANIA PRINCIPALS ASSOCIATION	\$302.50	1033	Not Printed	Expense	☐		
10471	05/15/2023	PERMA BOUND HERTZBERG	\$1,032.50	1033	Not Printed	Expense	☐		
10472	05/15/2023	PETRICK, DOUGLAS B	\$1,346.58	1033	Not Printed	Expense	☐		
10473	05/15/2023	PETROLEUM TRADERS CORPORATION	\$15,720.71	1033	Not Printed	Expense	☐		
10474	05/15/2023	PHONAK HEARING SYSTEMS	\$1,662.76	1033	Not Printed	Expense	☐		
10475	05/15/2023	PIONEER VALLEY BOOKS	\$6,720.00	1033	Not Printed	Expense	☐		
10476	05/15/2023	PORTS PETROLEUM	\$578.87	1033	Not Printed	Expense	☐		
10477	05/15/2023	POWERS, KAREN	\$30.00	1033	Not Printed	Expense	☐		
10478	05/15/2023	POWERSCHOOL GROUP LLC	\$4,709.26	1033	Not Printed	Expense	☐		
10479	05/15/2023	PSI - INTERTEK	\$2,066.00	1033	Not Printed	Expense	☐		
10480	05/15/2023	RITTENHOUSE BUS LINES	\$260.00	1033	Not Printed	Expense	☐		
10481	05/15/2023	ROBERT HALF	\$6,599.64	1033	Not Printed	Expense	☐		
10482	05/15/2023	RUGG, ZACHARY DAVID	\$30.00	1033	Not Printed	Expense	☐		
10483	05/15/2023	SCHOLASTIC INC	\$86.00	1033	Not Printed	Expense	☐		
10484	05/15/2023	SCHOOL SPECIALTY, LLC	\$103.87	1033	Not Printed	Expense	☐		

Upper St. Clair School District

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date: 5/15/2023

To Date: 5/15/2023

From Check: 10393

To Check: 10522

From Voucher: 1033

To Voucher: 1033

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10485	05/15/2023	SCOTT ELECTRIC	\$1,983.29	1033	Not Printed	Expense	☐		
10486	05/15/2023	SCOTT, MARK	\$30.00	1033	Not Printed	Expense	☐		
10487	05/15/2023	SEYBERT, JOHN	\$125.00	1033	Not Printed	Expense	☐		
10488	05/15/2023	SHERWIN WILLIAMS	\$212.04	1033	Not Printed	Expense	☐		
10489	05/15/2023	SNOWDEN, JAMES	\$30.00	1033	Not Printed	Expense	☐		
10490	05/15/2023	ST CLAIR MED SVC DBA ST CLAIR OCC	\$560.00	1033	Not Printed	Expense	☐		
10491	05/15/2023	ST CLAIR MEDICAL GROUP OC	\$197.00	1033	Not Printed	Expense	☐		
10492	05/15/2023	STABILE, CHRISTOPHER M	\$30.00	1033	Not Printed	Expense	☐		
10493	05/15/2023	STATION AUTO PARTS	\$1,657.43	1033	Not Printed	Expense	☐		
10494	05/15/2023	SUBHADIP DAS	\$200.00	1033	Not Printed	Expense	☐		
10495	05/15/2023	SUCHAN, KENNETH	\$30.00	1033	Not Printed	Expense	☐		
10496	05/15/2023	SUMMIT FIRE & SECURITY, LLC	\$1,612.47	1033	Not Printed	Expense	☐		
10497	05/15/2023	SUPERIOR FACTORY SERVICE	\$2,536.71	1033	Not Printed	Expense	☐		
10498	05/15/2023	SUSANNE DASILVA	\$5,600.00	1033	Not Printed	Expense	☐		
10499	05/15/2023	TARGET OFFICE SUPPLIES	\$1,430.48	1033	Not Printed	Expense	☐		
10500	05/15/2023	THE HITE COMPANY	\$439.26	1033	Not Printed	Expense	☐		
10501	05/15/2023	The Holden Corp.	\$169.00	1033	Not Printed	Expense	☐		
10502	05/15/2023	TIMECLOCK PLUS	\$749.00	1033	Not Printed	Expense	☐		
10503	05/15/2023	TOWNSHIP OF UPPER ST CLAIR	\$1,111.00	1033	Not Printed	Expense	☐		
10504	05/15/2023	TRANSFINDER COPORATION	\$10,500.00	1033	Not Printed	Expense	☐		
10505	05/15/2023	TRI-COMMUNITY SOUTH E.M.S.	\$915.00	1033	Not Printed	Expense	☐		
10506	05/15/2023	TUSCANO-MAHER ROOFING	\$1,240.85	1033	Not Printed	Expense	☐		
10507	05/15/2023	TWP OF UPPER ST CLAIR	\$1,617.73	1033	Not Printed	Expense	☐		

Upper St. Clair School District

Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date: 5/15/2023

To Date: 5/15/2023

From Check: 10393

To Check: 10522

From Voucher: 1033

To Voucher: 1033

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10508	05/15/2023	TYLER TECHNOLOGIES, INC	\$26,062.00	1033	Not Printed	Expense	☐		
10509	05/15/2023	UNITY SCHOOL BUS PARTS	\$916.50	1033	Not Printed	Expense	☐		
10510	05/15/2023	UNIV. OF PITTSBURGH-SCHOOL OF EDUCATION	\$150.00	1033	Not Printed	Expense	☐		
10511	05/15/2023	UNIVERSITY OF PITTSBURGH-Attn Diane Kirk	\$900.00	1033	Not Printed	Expense	☐		
10512	05/15/2023	UPMC	\$2,925.00	1033	Not Printed	Expense	☐		
10513	05/15/2023	USC NUTRITION CENTER	\$811.00	1033	Not Printed	Expense	☐		
10514	05/15/2023	V SYSTEMS	\$1,196.12	1033	Not Printed	Expense	☐		
10515	05/15/2023	VOLKWEIN BROTHERS	\$7,100.00	1033	Not Printed	Expense	☐		
10516	05/15/2023	VOLTUS INC	\$610.41	1033	Not Printed	Expense	☐		
10517	05/15/2023	WB MASON	\$313.02	1033	Not Printed	Expense	☐		
10518	05/15/2023	WENGER COMPANY	\$5,658.00	1033	Not Printed	Expense	☐		
10519	05/15/2023	WEST PENN POWER	\$458.76	1033	Not Printed	Expense	☐		
10520	05/15/2023	WILLIAM RULLO	\$200.00	1033	Not Printed	Expense	☐		
10521	05/15/2023	WOLFINGTON BODY CO., INC	\$788.56	1033	Not Printed	Expense	☐		
10522	05/15/2023	WOLTZ & WIND FORD	\$152.90	1033	Not Printed	Expense	☐		

Total Amount: \$573,433.87

End of Report

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date:
From Voucher: 1035To Date:
To Voucher: 1036

Account: 1030428627

05/15/2023	CDW COMPUTER CENTERS INC	\$85.91	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$85.91	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$960.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$195.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$765.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$3,600.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$7,280.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$1,800.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$40,300.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date:
From Voucher: 1035

To Date:
To Voucher: 1036

05/15/2023	CDW COMPUTER CENTERS INC	\$23,985.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$2,020.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$114,354.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$381,180.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$0.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$184,120.26	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$200.00	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$199.99	1035	Posted to G/L AP	☐
05/15/2023	CDW COMPUTER CENTERS INC	\$10,585.95	1035	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$53.97	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	-\$219.32	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	-\$67.18	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	-\$1,276.19	1036	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date:

From Voucher: 1035

To Date:

To Voucher: 1036

05/15/2023	PNC BANK CREDIT CARD	-\$249.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$20.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$880.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$90.74	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$95.75	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$92.75	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$27.99	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$535.51	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$69.37	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$249.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$77.49	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$67.18	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$215.54	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$510.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$262.80	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$255.29	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$35.08	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$301.75	1036	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date:

From Voucher: 1035

To Date:

To Voucher: 1036

05/15/2023	PNC BANK CREDIT CARD	\$22.95	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$46.63	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$105.76	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$4.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$8.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$88.48	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$476.15	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$234.95	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$5,088.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$3,262.40	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$1,244.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$7.96	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$7.97	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$120.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$49.28	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$10.70	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$77.04	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$120.00	1036	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date:

From Voucher: 1035

To Date:

To Voucher: 1036

05/15/2023	PNC BANK CREDIT CARD	\$49.28	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$10.70	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$77.04	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$84.20	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$175.68	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$260.23	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$53.32	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$279.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$300.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$125.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$165.39	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	-\$220.89	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$147.10	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$414.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$165.39	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$1,361.46	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$407.80	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$305.49	1036	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date:

From Voucher: 1035

To Date:

To Voucher: 1036

05/15/2023	PNC BANK CREDIT CARD	\$40.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$156.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$42.09	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$41.97	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$99.99	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$18.99	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$65.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$64.81	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$6.25	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$92.90	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$711.24	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$40.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$40.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$79.63	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$82.55	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$40.37	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$273.30	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$145.00	1036	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: GENERAL FUND

From Date:

From Voucher: 1035

To Date:

To Voucher: 1036

05/15/2023	PNC BANK CREDIT CARD	\$340.86	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$125.00	1036	Posted to G/L AP	☐
05/15/2023	PNC BANK CREDIT CARD	\$324.50	1036	Posted to G/L AP	☐

Total for Fund:

110

Total Amount:

\$791,710.45

Total Amount:

\$791,710.45

End of Report

FUND 32 WIRE
(Capital Reserve)

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: CAPITAL RESERVE

From Date:
From Voucher: 1034

To Date:
To Voucher:

Account: 9100777

05/15/2023	DAGOSTINO ELECTRONIC SERVICES INC	\$2,620.21	1034	Posted to G/L AP	☐
05/15/2023	DAGOSTINO ELECTRONIC SERVICES INC	\$0.00	1034	Posted to G/L AP	☐
05/15/2023	DAGOSTINO ELECTRONIC SERVICES INC	\$0.00	1034	Posted to G/L AP	☐
05/15/2023	DAGOSTINO ELECTRONIC SERVICES INC	\$0.00	1034	Posted to G/L AP	☐
05/15/2023	DAGOSTINO ELECTRONIC SERVICES INC	\$56,491.00	1034	Posted to G/L AP	☐
05/15/2023	DAGOSTINO ELECTRONIC SERVICES INC	\$15,446.14	1034	Posted to G/L AP	☐
05/15/2023	DAGOSTINO ELECTRONIC SERVICES INC	\$302,565.75	1034	Posted to G/L AP	☐
05/15/2023	DAGOSTINO ELECTRONIC SERVICES INC	\$13,095.49	1034	Posted to G/L AP	☐
05/15/2023	DAGOSTINO ELECTRONIC SERVICES INC	\$0.00	1034	Posted to G/L AP	☐
05/15/2023	DAGOSTINO ELECTRONIC SERVICES INC	\$12,524.26	1034	Posted to G/L AP	☐

Total for Fund:

10

Total Amount:

\$402,742.85

Total Amount:

\$402,742.85

End of Report

Printed: 05/15/2023

1:09:23 PM

Report: rptGLNonCheckListing

2022.3.24

Page:

1

FUND 51 Checks

Upper St. Clair School District

Reprint Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SCHOOL LUNCH PROGRAM

From Date:
From Check:
From Voucher: 1007

To Date:
To Check:
To Voucher: 1022

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
8022	04/25/2023	AIS COMMERCIAL PARTS & SERVICE, INC	\$4,346.00	1007	Printed	Expense	☐		
8023	04/25/2023	CINTAS CORP	\$105.50	1007	Printed	Expense	☐		
8024	04/25/2023	CINTAS CORP	\$211.00	1007	Printed	Expense	☐		
8025	04/25/2023	CURRAN TAYLOR INC	\$1,026.98	1007	Printed	Expense	☐		
8026	04/25/2023	FOUNTAIN PRODUCTS	\$82.50	1007	Printed	Expense	☐		
8027	04/25/2023	GOLD STAR FOODS	\$99.56	1007	Printed	Expense	☐		
8028	04/25/2023	HOBART SERVICE	\$2,738.55	1007	Printed	Expense	☐		
8029	04/25/2023	MM! MMI PIZZA	\$3,874.86	1007	Printed	Expense	☐		
8030	04/25/2023	MODEL APPAREL	\$128.95	1007	Printed	Expense	☐		
8031	04/25/2023	PECK, ALAN C	\$30.00	1007	Printed	Expense	☐		
8032	04/25/2023	SULLIVAN, KIMBERLY A	\$30.00	1007	Printed	Expense	☐		
8033	05/09/2023	ARAMARK CORPORATION	\$88,143.20	1022	Printed	Expense	☐		

Total Amount: \$100,817.10

End of Report



May 2, 2023

Dr. John Rozzo
Upper St. Clair School District
1775 McLaughlin Run Road
Upper St. Clair, PA 15241

Re: Underwriter/Placement Agent Engagement Relating to Potential Municipal Securities Transaction for General Obligation Bonds or Notes, Series of 2023

Dear Dr. Rozzo:

Upper St. Clair School District (the “Issuer”) and Stifel, Nicolaus & Company, Incorporated (“Stifel”) are entering into this engagement to confirm that they are engaged in discussions related to a potential issue of (or series of issuances of) municipal securities related to General Obligation Bonds or Notes, Series of 2023 (the “Issue”) and to formalize Stifel’s role as underwriter or placement agent with respect to the Issue.

Engagement as Underwriter/Placement Agent

Issuer is aware of the “Municipal Advisor Rule” of the Securities and Exchange Commission (“SEC”) and the underwriter exclusion from the definition of “municipal advisor” for a firm serving as an underwriter or placement agent for a particular issuance of municipal securities. Issuer hereby designates Stifel as an underwriter or placement agent for the Issue. Issuer expects that Stifel will provide advice to Issuer on the structure, timing, terms and other matters concerning the Issue.

If this engagement takes the form of a placement, at the closing of the placement, the Issuer will be asked to sign a Placement Agent Agreement in the form attached hereto, providing for more detailed terms of this engagement as well as representations and warranties.

Limitation of Engagement

It is Issuer’s intent that Stifel serve as an underwriter or placement agent for the Issue, subject to satisfying applicable procurement laws or policies, formal approval by the Board of School Directors of the Issuer, finalizing the structure of the Issue and executing a bond purchase agreement or placement agent agreement, as applicable. While Issuer presently engages Stifel as the underwriter or placement agent for the Issue, this engagement letter is preliminary, nonbinding and may be terminated at any time by Issuer, without penalty or liability for any costs incurred by Stifel. Furthermore, this engagement letter does not restrict Issuer from entering into the Issue with any other underwriters or placement agents or selecting an underwriting syndicate that does not include Stifel.

Disclosures Required by MSRB Rule G-17 Concerning the Role of the Underwriter or Placement Agent

The Issuer confirms and acknowledges the following disclosures, as required to be delivered by the Municipal Securities Rulemaking Board (MSRB) Rule G-17 as set forth in MSRB Notice 2019-20 (Nov. 8, 2019)¹:

¹ Revised Interpretive Notice Concerning the Application of MSRB Rule G-17 to Underwriters of Municipal

The following G-17 conflict of interest disclosures are broken down into three types, including: 1) dealer-specific conflicts of interest disclosures (if applicable); 2) transaction-specific disclosures (if applicable); and 3) standard disclosures. You may receive additional separate disclosure letters pursuant to Rule G-17 from the co-managing underwriters or other syndicate members for the Bonds if they have their own dealer-specific or transaction-specific disclosures.

1. **Dealer-Specific Conflicts of Interest Disclosures**

Stifel has not identified any actual or potential² material conflicts of interest.

2. **Transaction-Specific Disclosures**

- **Disclosures Concerning Complex Municipal Securities Financing:**

- Since we have not recommended a “complex municipal securities financing” to the Issuer, additional disclosures regarding the financing structure for the Bonds are not required under MSRB Rule G-17.

3. **Standard Disclosures**

- **Disclosures Concerning the Underwriter’s or Placement Agent’s Role:**

- MSRB Rule G-17 requires an underwriter and a placement agent to deal fairly at all times with both issuers and investors.
- The underwriter’s primary role is to purchase the Bonds with a view to distribution in an arm’s-length commercial transaction with the Issuer. The placement agent’s primary role in the transaction is to facilitate the sale and purchase of the securities between the issuer and one or more investors for which the placement agent will receive compensation in an arm’s-length commercial transaction with the issuer. The underwriter or placement agent has financial and other interests that differ from those of the Issuer.
- Unlike a municipal advisor, an underwriter or a placement agent does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests.
- The Issuer may choose to engage the services of a municipal advisor with a fiduciary obligation to represent the Issuer’s interest in the transaction.
- The underwriter has a duty to purchase the securities from the Issuer at a fair and reasonable price, but must balance that duty with their duty to sell the securities to investors at prices that are fair and reasonable.
- The placement agent has a duty to use its commercially reasonable efforts to arrange the purchase of securities from the Issuer at a fair and reasonable price, but must balance that duty with its duty to arrange the sale of securities to investors at prices that are fair and reasonable.

Securities (effective Mar. 31, 2021).

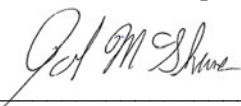
² When we refer to *potential* material conflicts throughout this letter, we refer to ones that are reasonably likely to mature into *actual* material conflicts during the course of the transaction, which is the standard required by MSRB Rule G-17.

- o The underwriter or the placement agent will review the official statement for the securities, if any, in accordance with, and a part of, their respective responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of this transaction.³
- Disclosures Concerning the Underwriter's or Placement Agent's Compensation:
 - o The underwriter will be compensated by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Bonds. The placement agent will be compensated by a fee agreed upon with the Issuer in connection with the private placement of the Issue. Payment or receipt of the underwriting/placement agent fee or discount will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Bonds. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the underwriters may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

It is our understanding that you have the authority to bind the Issuer by contract with us, and that you are not a party to any conflict of interest relating to the subject transaction. If our understanding is incorrect, please notify the undersigned immediately.

Sincerely,

Stifel, Nicolaus & Company, Incorporated

By: 

Name: John McShane

Title: Managing Director

Issuer acknowledges the foregoing.

Accepted and Executed

By: _____

Name: _____

Title: _____

Date: _____

³ Under federal securities law, an issuer of securities has the primary responsibility for disclosure to investors. The review of the official statement by the underwriter or placement agent is solely for purposes of satisfying the underwriter's or placement agent's obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

**A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS
OF THE Upper St Clair School District**

**AUTHORIZING THE PARTICIPATION IN AND APPOINTMENT OF
REPRESENTATIVES TO THE ALLEGHENY INTERMEDIATE UNIT JOINT
PURCHASING PROGRAM FOR THE 2023-2024 SCHOOL YEAR**

WHEREAS, savings in the cost of preparing specifications and advertising for bids for school materials, supplies, equipment and services, as well as bulk price advantages, may be obtained through joint purchasing arrangements entered into by a number of school entities in the same area; and an agreement entitled "Joint Purchasing Agreement," in a form prepared by the Allegheny Intermediate Unit and as presented at this meeting, would afford the Upper St Clair School District (hereinafter "District/School") an opportunity, if a Participant therein, to enjoy these possible joint purchasing benefits, without being required to participate in any bidding thereunder.

THEREFORE, in order to obtain the potential advantages of joint purchasing of school materials, supplies, equipment and services,

BE IT RESOLVED that the Board of School Directors of this District/School hereby approves said Joint Purchasing Agreement and authorizes its participation in the Allegheny Intermediate Unit Joint Purchasing Program; directs that a copy thereof be filed with the minutes of this meeting as part of this Resolution; directs its Secretary to certify to the Executive Director of the Allegheny Intermediate Unit the adoption of this Resolution and the appointment of primary and alternate representatives to the Joint Purchasing Program; and directs its proper officers to execute said Agreement on behalf of this District/School.

CERTIFICATION OF ADOPTION OF RESOLUTION AND OF APPOINTEES

I, the undersigned, _____, Secretary of District/School, certify that the foregoing is a true copy of resolution adopted by said Board at a duly advertised public meeting thereof duly held on _____, that the vote thereon was ____ in favor and ____ members against said resolution, and that a record showing each member's vote thereon is set forth in the minutes.

I further certify that said Board of School Directors designates the following representatives to the Joint Purchasing Program referred to in said Resolution (conditioned upon said Agreement becoming effective):

Primary Representative

Name: _____
Title: _____
E-mail: _____

Alternate Representative

Name: _____
Title: _____
E-mail: _____

IN WITNESS THEREOF, I have hereunto set my hand and the seal of said District/School this ____ day of _____, 2023.

Board Secretary