



UPPER ST. CLAIR SCHOOL DISTRICT

SCHOOL BOARD REORGANIZATION MEETING MINUTES

Monday, December 4, 2023 @7:00pm

District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board Reorganization meeting and Board Meeting of the Board of School Directors was held on December 04, 2023 in the District Administration Board Room.

School Board Members:

Ms. Jennifer Schnore, President (in-person)
Dr. Danielle Z. Wetzel, Vice-President (in-person)
Mrs. Barbara L. Bolas (in-person)
Dr. Daphna Gans (virtual)
Ms. Kelly P. Hanna (in-person)
Mr. Justin Lamber (in-person)
Mr. Michael R. Mascaro (not in attendance)
Mrs. Angela Petersen (in-person)
Mrs. Hallie Snyder (in-person)

School Personnel:

Dr. John T. Rozzo, Superintendent (in-person)
Dr. Amy Pfender, Deputy Superintendent (in-person)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)
Mr. Scott Burchill, Director of Business & Finance (in-person)
Dr. Lou Angelo, Director of Operations & Facilities (in-person)
Mr. Raymond Berrott, Director of Technology (in-person)
Dr. Judith Bulazo, Director of Curriculum and Development (in-person)
Dr. Cassandra Doggrell, Director Special Education (in-person)
Dr. Lauren Madia, Director of Pupil Services (in-person)



Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)

Mrs. Jocelyn Kramer, Solicitor (in-person)

Mrs. Sarah MacDonald, Board Stenographer (virtual)

Mr. Daniel Seewald, Student Board Representative (not in attendance)

Mr. Jack Yurcich, Student Board Representative (not in attendance)

SCHOOL BOARD REORGANIZATION MEETING

Orchestra played the national anthem

High School Orchestra Students

(Schnore, School Board Vice-President)

The High School Orchestra played the National Anthem and introduced themselves to the Board.

Ms. Schnore thanked them.

Call to Order & Pledge of Allegiance

(Schnore, School Board Vice-President)

Ms. Schnore called the meeting to order at approximately 7:05pm.

Reading of the Mission:

(Schnore, School Board Vice-President)

Mrs. Bolas read the following mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.



Reading of the Shared Belief Statement #11 from Strategic Plan:

(Schnore, School Board Vice-President)

Dr. Wetzel read the following shared belief statement:

We Believe that:

Children achieve their maximum potential through hard work and dedication in an environment when expectations are high, when they understand the purpose for learning, and when they are engaged in the process.

Residents' Comments - (Regarding Any District Related Items)

(School Board President)

Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.

There were no resident's comments at this time.

Board Reorganization Meeting Procedures

(Solicitor)

Mrs. Kramer reviewed the Board Reorganization Meeting procedures.

Oath of Office

(Judge Klein)

- a. Mrs. Barbara Bolas
- b. Ms. Kelly Hanna
- c. Mr. Justin Lamber
- d. Ms. Angela Petersen
- e. Mrs. Hallie Snyder

Judge Klein said a few words of thanks to the District. He then gave each of the newly elected and re-elected Board members their Oath of Office.



Roll Call of School Board

(Solicitor)

Mrs. Kramer took a roll call of School Board attendees:

Mrs. Bolas - present

Dr. Gans - present virtually

Ms. Hanna - present

Mr. Lamber - present

Mrs. Petersen - present

Ms. Schnore - present

Ms. Snyder - present

Dr. Wetzel - present

Mr. Mascaro - not present

Bolas - present

Mrs. Kramer advised that there were eight Board members present and one Board member absent.

Nomination / Election of Temporary President

(Schnore, School Board Vice-President)

The first order of business is to elect a temporary President to chair the organization meeting. May I have nominations for a temporary President? Are there any further nominations? Seeing none, and if there is no objection, I will declare the nominations closed.

NOMINATIONS: By Petersen: I nominate Mrs. Barabara Bolas as temporary president of the Board of School Directors.

There were no other nominations.

MOTION: By Petersen: I move that Mrs. Barbara Bolas be elected as temporary President of this meeting.



Recognition of Dr. Daphna Gans, 2023 School Board President

(Rozzo, Superintendent of Schools)

Dr. Rozzo recognized Dr. Gans for serving as School Board President during the 2023 year. He stated how much he appreciated her leadership, hard work and commitment to the District, noting that it was an honor and pleasure to work with her. On behalf of the whole Board, Mrs. Bolas thanked Dr. Gans for her leadership. Dr. Gans thanked everyone and advised it was an honor to serve as President and Vice-President.

Election of Officers

(Bolas, Temporary School Board President)

a. Election of President

(Bolas, Temporary School Board President)

MOTION: By Bolas: I move that the nominations be open for the election of President of the Board of School Directors.

NOMINATIONS: By Bolas: I nominate Ms. Jennifer Schnore as President of the Board of School Directors.

There were no other nominations.

MOTION: By Bolas: I move that the nominations be closed and the Secretary be instructed to cast a unanimous ballot for the election of Ms. Jennifer Schnore as President of the Board of School Directors. Seconded by Petersen and carried by unanimous voice vote.



b. Election of Vice-President

(Schnore, School Board President)

MOTION: By Hanna: I move that the nominations be open for the election of Vice-President of the Board of School Directors.

NOMINATIONS: By Hanna: I nominate Dr. Danielle Wetzel as Vice-President of the Board of School Directors.

There were no other nominations.

MOTION: By Schnore: I move that the nominations be closed and the Secretary be instructed to cast a unanimous ballot for the election of Dr. Danielle Wetzel as Vice-President of the Board of School Directors. Seconded by Bolas and carried by unanimous voice vote.

Ms. Schnore thanked everyone.

Judge Klein left the meeting.

Approval of 2024 Board Meeting Dates

(Rozzo, Superintendent of Schools)

MOTION: By Snyder: I move that the Board approve the 2024 Board Meeting dates, as listed below. Seconded by Wetzel and carried by unanimous voice vote:

Mrs. Bolas advised that she has notified Dr. Rozzo that there are a couple of dates where she has a conflict and cannot attend a meeting.



The Upper St. Clair Board of School Directors Board Meetings will be held each month in the District Administration Building Board Room at 7:00pm prevailing time as follows:

Monday, January 8, 2024

(Fast Track Curriculum Recommendation Presentation @6:00pm)

Monday, February 26, 2024

Monday, March 18, 2024

Monday, April 15, 2024

Monday, May 13, 2024

Monday, June 3, 2024

(Curriculum Recommendation Presentation @6:00pm)

Monday, June 17, 2024

Monday, August 5, 2024

Monday, September 16, 2024

Monday, October 21, 2024

Tuesday, November 12, 2024

Monday, December 2, 2024

(Board Reorganization Meeting)

The Board Reorganization Meeting will be held on December 2, 2024 in the District Administration Board Room.

No regular meetings will be scheduled for the month of July.

Committee meetings and special meetings may be called as needed and regular meeting dates may be modified throughout the calendar year subject to requisite notice and/or advertisement.

The Board Secretary is authorized to advertise the schedule of the 2024 regular Board meetings as set forth above and to include in the advertisement that at all such meetings the Board may vote on all matters of general purpose coming before the Board.

Adjournment

(Schnore, School Board President)

Ms. Schnore adjourned the meeting at approximately 7:24pm, on a motion from Mrs. Petersen and Mrs. Bolas



UPPER ST. CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Dr. Daphna Gans, President ↔ Mrs. Jennifer A. Schnore, Vice-President
Mrs. Barbara L. Bolas ↔ Ms. Kelly P. Hanna ↔ Mr. Justin Lamber ↔ Mr. Michael R. Mascaro
Mrs. Angela B. Petersen ↔ Mrs. Hallie H. Snyder ↔ Dr. Danielle Z. Wetzel
Dr. John T. Rozzo, Superintendent ↔ Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING

Monday, December 4, 2023

(Immediately following Reorganization Meeting)

District Administration Building Board Room

Call to Order

(Schnore, School Board President)

Ms. Schnore called the meeting to order at approximately 7:24pm.

Residents' Comments - (Regarding Any District Related Items)

(Schnore, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.

There were no resident's comments at this time.

Approval of Minutes

(Schnore, School Board President)

MOTION: By Lamber: I move that the Board approve the Meeting Minutes of the November 13, 2023 Board Meeting, as attached. Seconded by Snyder and carried by unanimous voice vote.



Mrs. Bolas and Mrs. Petersen abstained from the vote on the November 13, 2023 meeting minutes.

Presentation and Approval Regarding Annual Audit for Year Ending June 30, 2023

(Amy Lewis, Maher Duessel / Burchill, Director of Business & Finance)

Financial Statements Single Audit Management Letter

Communication with those Charged with Governance

Mr. Burchill introduced Ms. Amy Lewis from Maher Duessel. Ms. Duessel reviewed the audit for the year ending June 30, 2023.

MOTION: By Hanna: I move that the Board approve the Annual Audit, for the year ending June 30, 2023. Seconded by Lamber and carried by unanimous voice vote.
(voice vote)

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

(Rozzo, Superintendent of Schools)

Dr. Rozzo thanked the Business Office for a great year and for their hard work on the audit. He also gave an update on the facilities and operations projects, including the roof. He advised about winter recess and inclement weather and FID Days. He noted that the first reading of the 2024-2025 school calendar will take place at the January 8, 2024 school board meeting. Dr. Rozzo thanked the PTC and all parent teacher groups for the amazing things they do for students and staff. Finally, he advised about the upcoming winter choral and band concerts.

Ms. Schnore advised that she recently attended the Jazz Band and fall Orchestra concerts, and noted that the student performers were incredible.



Administrator's Report

(Rozzo, Superintendent of Schools)

a. Approval of University Affiliation Agreement with Point Park University

(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the University Affiliation Agreement with Point Park University, indicating that the Agreement sets the conditions of placement for student teachers and interns.

MOTION: By Petersen: I move that the Board approve the University Affiliation Agreement with Point Park University, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.

b. Approval of Personnel Listings

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the personnel listings, advising that it includes a long term substitute.

MOTION: By Bolas: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Petersen and carried by unanimous voice vote.



c. Approval of Contract with AMCA Systems, LLC

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the contract with AMCA systems for ACA Tax Track software, reporting that the system will file with the IRS for the District.

MOTION: By Wetzel: I move that the Board approve the contract with AMCA Systems, LLC for ACA Tax Track Software, for the tax year 2023, in the total amount not to exceed \$4,250.00, subject to final term and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.

d. Approval of Commendations & Recognitions

(Pfender, Deputy Superintendent)

Dr. Pfender read the commendations and recognitions.

MOTION: By Snyder: I move that the Board approve the Commendations & Recognitions, as attached. Seconded by Wetzel and carried by unanimous voice vote.

e. Approval of Student Discipline Agreement 2023-12-04

(Pfender, Deputy Superintendent)

Dr. Pfender presented a Student Discipline Agreement for approval.

MOTION: By Lamber: I move that the Board approve Student Discipline Agreement 2023-12-04, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.



f. Approval of Service Agreement with Alabase for Alumni Relations Software

(Pfender, Deputy Superintendent)

Dr. Pfender reviewed the Agreement with Alabase for alumni relations software. She advised that the software keeps the District's alumni website and database live, noting that the District has seen an uptick in alumni accessing the website. She explained that the District hopes to continue to engage alumni to benefit students.

MOTION: By Hanna: I move that the Board approve the Service Agreement with Almaase for Alumni Relations Software, for a term of December 5, 2023 through December 4, 2026, at a total cost not to exceed \$8,600.00 annually, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Lamber and carried by unanimous voice vote.

g. Approval of Contract with Music Theater International (MTI) for the 2024 Spring Boyce Musical

(Pfender, Deputy Superintendent)

Dr. Pfender reviewed the Contract with MTI for the 2024 Spring Musical at Boyce, which will be Frozen.

MOTION: By Petersen: I move that the Board approve the Contract with MTI for the 2024 Spring Boyce Musical, at a total cost not to exceed \$2,247.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.



h. Approval of Resolution 2023-12-04C for Allegheny Connect Regional Wide Area Network Contract with Allegheny Intermediate Unit (AIU)

(Berrott, Director of Technology)

Mr. Berrott reviewed the Resolution 2023-12-04C for Allegheny Connect Regional Wide Area Network Contract with the AIU. Mr. Berrott explained that in 2008 all of the Districts in Allegheny County established a consortium called Allegheny Connect, which connects everyone to one network, and allows for the sharing of resources.

MOTION: By Bolas: I move that that Board approve Resolution 2023-12-04C authorizing the Allegheny Intermediate Unit to purchase lit fiber wide area network and internet access services on behalf of Upper St. Clair School District as a participating school district, as attached. Seconded by Petersen and carried by unanimous voice vote.

i. Approval of Agreement with Finalsight for Website Content Management System

(Berrott, Director of Technology)

Mr. Berrott reviewed the Agreement with Finalsight for a website content management system. He advised that the Agreement is a joint recommendation from himself and Ms. Vojtko.

MOTION: By Wetzel: I move that the Board approve the Agreement with Finalsight for a website content management system, at a total cost not to exceed \$18,000.00 per year with automatic renewals after the initial term, for a term of five years, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.



j. Approval to Declare Equipment Obsolete/Surplus

(Berrott, Director of Technology)

Mr. Berrott reviewed the technology equipment to declare obsolete/surplus and advertise it for sale.

MOTION: By Snyder: I move that the Board declare the attached, listed equipment surplus/obsolete and be authorized to sell, exchange, dispose, or donate in accordance with the provisions in Board Policy 706.1 - Sale or Disposal of Surplus Property, Equipment, Supplies, and Textbooks. Seconded by Wetzel and carried by unanimous voice vote.

k. Approval of the following Memorandum of Understandings (MOUs) with the Allegheny Intermediate Unit (AIU)

(Madia, Director of Pupil Services)

- i.** Transperfect Remote Interpreting to provide access to written translation through an AI portal, at a one-time annual fee of \$500.00, to begin on January 10, 2024
- ii.** Transperfect remote Interpreting to provide telephone voice interpretation, at rates listed on the MOU, for a term of February 10, 2024 through February 10, 2025

Dr. Madia reviewed the MOUs with the AIU with Transperfect Remote for translation services, one MOU is for over the phone translation and the other MOU is for translation through an AI portal.

MOTION: By Lamber: I move that the Board approve the MOUs with the AIU (items i-ii), subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.



l. Approval of the following Agreements for School Psychologist Services

(Doggrell, Director of Special Education)

- i. Consultant Agreement with Dr. Latitia Lattanzio-Paros, to provide psychological evaluation services at the rate of \$600.00 per special education evaluation, \$450.00 per gifted education evaluation, and \$100.00 per hour for requested consultation, for the 2023-2024 school year
- ii. Agreement with Wesley Family Services, to provide psychological evaluation services at the rate of \$100.00 per hour, for the 2023-2024 school year

Dr. Doggrell reviewed the Agreements for School Psychologist services for a psychologist who will be absent for the next couple of months. The Agreements with Dr. Laitia Lattanzio-Paros and Wesley Family Services, will help fill in during the employee's absence.

MOTION: By Hanna: I move that the Board approve the Agreements for School Psychologist Services listed above (items i-ii), subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Lamber and carried by unanimous voice vote.

m. Approval of Agreements with Boy Scouts of America

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the Agreements with the Boy Scouts of America for student trips.

MOTION: By Petersen: I move that the Board authorize the Superintendent to enter into Hold Harmless Contracts, Letters of Agreement, and Consent Forms with the Boy Scouts of America for the Ropes Courses at Camp Guyasuta for various schools, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.



Business & Finance

(Burchill, Director of Business & Finance)

a. Approval of Treasurer's Report - 12.04.23 Including Supplemental Report - 12.04.23

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the Treasurer's report, including the Supplemental report.

MOTION: By Bolas: I move that the Board approve the Treasurer's Report including approval of total Bill List and Check FileListing, as follows.
Seconded by Petersen and carried by unanimous voice vote:

Fund 10 (General Fund) - \$4,249,563.83

Fund 32 (Capital Reserve Fund) - \$260,710.00

Fund 39 (Construction Fund) - \$644,684.40

Fund 51 (School Lunch Fund) - \$137,044.85

b. Approval of Resolution 2023-12-04A Appointing Delegates to the Tax Collection Committee

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the Resolution 2023-12-04A Appointing Delegates to the Tax Collection Committee. He advised that the Resolution will appoint Ms. Catrina Cromwell as the alternate voting delegate for the Tax Collection Committee. Ms. Cromwell will replace Ms. Berquist in her retirement. Mr. Burchill advised he will still remain the primary voting delegate.

MOTION: By Wetzel: I move that that Board approve Resolution 2023-12-04A Appointing delegates to the Tax Collection Committee, effective January 1, 2024, with Mr. Scott Burchill as the primary voting delegate and Ms. Catrina Cromwell as the alternate voting delegate. Seconded by Bolas and carried by unanimous voice vote.



c. Approval of Election of Treasurer

(Burchill, Director of Business & Finance)

Mr. Burchill requested approval for the election of Ms. Catrina Cromwell as Treasurer, advising that Ms. Berquist currently serves as Treasurer, but she will be retiring at the end of the year. Mr. Burchill recommends Ms. Cromwell to fill the open position of Treasurer. He noted that she will be required to obtain a bond in the amount of \$100,000.00.

MOTION: By Snyder: I move that the Board elect Ms. Catrina Cromwell as Treasurer of the School District for the remainder of the current Treasurer's term, effective January 1, 2024 through June 30, 2024, at the rate of \$3,500.00 annually, prorated for the 2023-2024 school year, provided that before entering upon the duties of such office for said term, she shall furnish, at the expense of the School District, a bond in favor of the School District in the amount of \$100,000.00 conditioned upon the faithful performance of her duties of School Treasurer. Seconded by Wetzel and carried by unanimous voice vote.

d. Approval to Advertise Request for Proposals (RFP) for Food Service Management

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the request for proposals (RFP) for Food Service Management. He advised that the District is required by the Pennsylvania Department of Education to obtain proposals every five years.

MOTION: By Lamber: I move that the Board authorize the Administration to advertise request for proposals (RFP) for a food service management company contract for the 2024-2025 school year, renewable in one year increments, up to an additional four years. Seconded by Snyder and carried by unanimous voice vote.



e. Approval of Allegheny Intermediate Unit (AIU) Joint Purchasing Program Resolution 2023-12-04B and Appointment of Representatives

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the AIU Joint Purchasing Program Resolution 2023-12-04B and Appointment of Representatives.

MOTION: By Hanna: I move that the Board approve the AIU Joint Purchasing Program Resolution 2023-12-04B and participation in and appointment of representatives to the AIU Joint Purchasing Program for the 2024-2025 school year, as attached. Seconded by Lamber and carried by unanimous voice vote.

f. Approval of Expenses and Agreements between December 4, 2023 through January 8, 2024 to be Ratified at the January 8, 2024 School Board Meeting

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the approval of expenses and agreements between December 4, 2023 through January 8, 2024, advising this is an annual motion that allows for the payment of expenses and for the Superintendent to enter into time sensitive agreements between the December and January meetings.

MOTION: By Petersen: I move that the Board authorize the normal, customary and regular payments of salaries, benefits, and other Expenses and authorize the Superintendent to enter into time-sensitive agreements between December 4, 2023 through January 8, 2024, to be considered for approval/ratification at the January 8, 2024 School Board Meeting. Seconded by Hanna and carried by unanimous voice vote.
(voice vote)



Holiday Resolution

(Schnore, School Board President)

MOTION: By Schnore: I move that the Board adopt the following Resolution:

BE IT RESOLVED, that the Board of School Directors of Upper St. Clair wishes everyone an enjoyable holiday season as you observe your celebrations and traditions at this special time of the year. May good fortune and warm memories surround you and your loved ones and may each of you have a very healthy and happy new year. Seconded by Petersen and carried by unanimous voice vote.

Committee Reports

(Schnore, School Board President)

Ms. Bolas gave a Committee Report from PSBA regarding School Board Recognition Month and required annual training through PSBA. She also reported on the awards that PSBA gives out for years of service on the School Board.

Dr. Wetzel gave a Committee Report from Pathfinder. She advised that Pathfinder is doing new curriculum this year and the teachers are feeling very unified in their curricular approach to Special Education.

Matters of Information/Other

(Rozzo, Superintendent of Schools)

a. Recognition of Gifts to Schools, Awards and Scholarships for 2022-2023

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the recognition of Gifts to Schools, Awards and Scholarship for 2022-2023. He noted that he appreciates all of the good work that the parent teacher councils do in all of the schools.



b. William Howard Day Award

Mrs. Barbara Bolas

(Rozzo, Superintendent of Schools)

Dr. Rozzo recognized Mrs. Bolas for receiving the William Howard Day Award and for her many years of service and commitment to public education. He thanked her for all of her hard work.

Mrs. Bolas said a few words of thanks.

Adjournment

(Schnore, School Board President)

Ms. Schnore adjourned the meeting at approximately 8:34pm, on a motion from Mrs. Bolas.

DocuSigned by:

Ms. Jennifer Ditten Schnore

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Ms. Jennifer Schnore, President

BOARD OF SCHOOL DIRECTORS

DocuSigned by:

Scott P Burchill

8CA180BFBA60421...

Scott P. Burchill, Secretary

BOARD OF SCHOOL DIRECTORS

DocuSigned by:

Sarah MacDonald

633FB430F48A425...

Submitted by: Sarah MacDonald

SCHOOL BOARD STENOGRAPHER



UPPER ST. CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Dr. Daphna Gans, President ↔ Mrs. Jennifer A. Schnore, Vice-President
Mrs. Barbara L. Bolas ↔ Ms. Kelly P. Hanna ↔ Mr. Louis P. Mafrice, Jr. ↔ Mr. Michael R. Mascaro
Mrs. Angela B. Petersen ↔ Mrs. Hallie H. Snyder ↔ Dr. Danielle Z. Wetzel
Dr. John T. Rozzo, Superintendent ↔ Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Monday, November 13, 2023 @7:00pm

Executive Session @6:30pm (Legal Matters and Personnel)

District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board meeting of the Board of School Directors was held on November 13, 2023 in the District Administration Board Room.

School Board Members:

Dr. Daphna Gans, President (in-person)
Mrs. Jennifer Schnore, Vice-President (in-person)
Mrs. Barbara L. Bolas (not in attendance)
Ms. Kelly P. Hanna (in-person)
Mr. Louis P. Mafrice Jr. (in-person)
Mr. Michael R. Mascaro (in-person)
Mrs. Angela Petersen (not in attendance)
Mrs. Hallie Snyder (in-person)
Dr. Danielle Z. Wetzel (in-person)

School Personnel:

Dr. John T. Rozzo, Superintendent (in-person)
Dr. Amy Pfender, Deputy Superintendent (in-person)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)



Mr. Scott Burchill, Director of Business & Finance (in-person)
Dr. Lou Angelo, Director of Operations & Facilities (in-person)
Mr. Raymond Berrott, Director of Technology (in-person)
Dr. Judith Bulazo, Director of Curriculum and Development (in-person)
Dr. Cassandra Doggrell, Director Special Education (in-person)
Dr. Lauren Madia, Director of Pupil Services (in-person)
Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)
Mrs. Jocelyn Kramer, Solicitor (in-person)
Mrs. Sarah MacDonald, Board Stenographer (virtual)
Mr. Daniel Seewald, Student Board Representative (in-person)
Mr. Jack Yurcich, Student Board Representative (in-person)

Call to Order & Pledge of Allegiance

(Gans, School Board President)

Dr. Gans called the meeting to order at approximately 7:13pm. She apologized for the delay in the start of the meeting.

National Anthem

(Gans, School Board President)

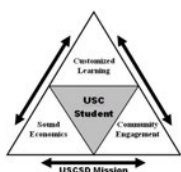
High School Students (Chanteclairs)

The High School Chanteclairs sang the National Anthem. The Choir President introduced the high school students, as well as the new Choir Director, Ms. Laura Surguine. Dr. Gans thanked the Chanteclairs for singing the National Anthem.

Reading of the Mission:

(Gans, School Board President)

Ms. Schnore read the following Mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.



Reading of the Shared Belief Statement #10 from Strategic Plan:

(Gans, School Board President)

Mr. Mafrice read the shared belief statement #10:

We Believe that:

Education is most effective when decision-making is focused on the best interests of the students.

Dr. Rozzo advised that he had one announcement to make regarding the Agenda, specifically Agenda item 10C under Administrators report. He noted that item 10c would be removed from the Agenda to allow for further discussion with stakeholder groups. He noted that the agenda item will be revisited in the near future.

Residents' Comments - (Regarding Any District Related Items)

(Gans, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.

1. Mr. Sebastien Dubreil - Canceled Board Meetings

Approval of Minutes

(Gans, School Board President)

MOTION: By Mascaro: I move that the Board approve the Meeting Minutes of the September 18, 2023 Board Meeting, as attached. Seconded by Mafrice and carried by unanimous voice vote.

Recognition of Mr. Louis P. Mafrice, Jr.

School Board Director

(Rozzo, Superintendent of Schools)

Dr. Rozzo recognized and thanked Mr. Mafrice for his 14 years of service to the District as a School Board Director. He advised that this is Mr. Mafrice's last meeting, as he did not run for reelection. Dr. Wetzel,



Ms. Schnore, Mr. Mascaro, Mrs. Hanna, Mrs. Snyder, and Dr. Gans also thanked Mr. Mafrice for his service and shared memories of their times with him. Mr. Mafrice thanked everyone for their recognition and kind words. He advised it was a pleasure and honor to fill the seat on the School Board.

Student Board Representative Report

Mr. Daniel Seewald & Mr. Jack Yurcich

(Gans, School Board President)

Mr. Yurcich covered arts and activities. He reported on the choir concert at Westminster, USC March Band awards, PA Educators Association, District Jazz Ensemble, the Fall Play, Honors Strings festival, International Education week, including Violins of Hope, Homecoming, Kindness Week, Senator for a Day, the Madrigal Dinner, and Global Education.

Mr. Seewald covered athletics and academics. He reported on cross country, soccer, volleyball, field hockey, the Fort Couch Open House, the end of the First Quarter, Model UN, and BizTown.

Dr. Wetzel commented on viewing the Violins of Hope at the High School and how wonderful it was to see students being so respectful and engaged during the event, and that it was a whole school event that was incredibly inclusive.

Mr. Seewald stated that he appreciated Dr. Wetzel's words. He also commented on how interested and engaged students were during the event.

Dr. Gans thanked Dr. Wetzel and Mr. Seewald, noting that she enjoys seeing students in these types of situations, which are part of the greater District-wide No Place for Hate program, which the District has offered for many years now. Dr. Gans also reported that she attended the PTSO meeting and Dr. Wagner mentioned the Open Office hours with Administration. She asked if Mr. Seewald or Mr. Yurcich had any thoughts or feedback. Both students advised they did not attend the open office hours, but they were aware that an email was sent out to students advising that it would be taking place.



Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

(Rozzo, Superintendent of Schools)

Dr. Rozzo gave his good news update. He reported on BizTown, which also included one of the District's Strategic Initiatives - the remodeling of the Middle School Expressive Arts CAPS course. He also reported on the District's PSSA scores, noting that the Post Gazette covered Allegheny County and that in their reporting the Upper St. Clair School District is listed as number one in the County. He advised that data is still needed from the entire state to see where the District test scores fall, but in terms of Allegheny County, the District is number one. He commended staff, students, and the community for all of their hard work.

i. District Enrollment Update

Dr. Rozzo gave an update on the 2023-2024 enrollment data. His update included a high-level overview of enrollment numbers and yearly comparisons.

Dr. Wetzel asked Dr. Rozzo about the numbers for K-Plus students. Dr. Rozzo advised that he did not have that information in front of him, but that he would be happy to obtain it for her.

ii. Boyce Middle School 2023 National Blue Ribbon Award

Dr. Rozzo advised that Boyce Middle School will be receiving their National Blue Ribbon award in Washington DC.



b. Approval of Act 1 Index Resolution 2023-11-13

(Rozzo, Superintendent of Schools)

Mr. Burchill requested approval of the Act 1 Index Resolution 2023-11-13. The Act 1 Index is set each year regarding taxes and the increases of taxes. Last year the rate was set at 4.7% and this year the rate is set at 5.3%. He advised that all this agenda item does is state that the District will not exceed the 5.3% rate. The District will not set its rate until the budget is proposed and adopted in May and June.

MOTION: By Hanna: I move that the Board adopt the Act 1 Resolution 2023-11-13 certifying that the School District will not raise taxes for the 2024-2025 school year beyond a rate that exceeds the index of 5.3%, as calculated by the Department of Education. Seconded by Mascaro and carried by unanimous voice vote.

Administrator's Report

(Rozzo, Superintendent of Schools)

a. Approval of Personnel Listings

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson thanked Mr. Mafrice for his time as a Board Member. Mr. Mafrice thanked Mr. Cason as well as Administrators and support staff. Mr. Cason reviewed the personnel listing, advising it contains the hiring of two new custodians, as well as Ms. Catrina Cromwell, who will be the new Assistant Director of Business and Finance. Mr. Burchill advised that Ms. Cromwell has a well-rounded public finance background and comes to the District with a public accountant certificate.

MOTION: By Snyder: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Hanna and carried by unanimous voice vote.



b. Approval of Staffing Resolutions 2023-12 and 2023-13

(Carson, Sr. Director of Operations & Administrative Services)

Decrease: 1.0 Security Guard (10 month)
(Resolution 2023-12)

Increase: 0.8 School Police Officer (10 month)
(Resolution 2023-13)

Mr. Carson requested approval of the staffing resolutions 2023-12 and 2022-13, which are for the elimination of a security guard and the hiring of a second-shift school police officer (SPO). He advised that the District has many after-school activities, which take place at all six schools and involve staff, coaches, club leaders, and extended day services. He advised that the second-shift SPO will be responsible for patrolling all six schools, which will enhance the District's safety and security efforts for those after-school activities. He also reported that while the position may be slightly more expensive in the future, it will be budget neutral for the current year.

MOTION: By Wetzel: I move that the Board approve staffing resolutions 2023-12 and 2023-13, as listed above, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.

c. Waiver of First Reading and Adoption of Revisions to Policy 707-Use of School Facilities

(Carson, Sr. Director of Operations & Administrative Services)

- Policy 707 - Use of School Facilities

This item has been removed from the agenda to leave room for discussion with all stakeholder groups.



d. Approval of Agreement with Dagostino Electronic Services (DES)

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson requested approval of an agreement with Dagostino Electronic Services (DES). He advised that the agreement is for preventative maintenance, giving the District extended hours, as well as priority service if the system goes down. He also reported that the agreement is not for a specific time period but rather for an amount of dollars and hours.

MOTION: By Schnore: I move that the Board approve the Silver Support Block Time Agreement with Dagostino Electronic Services (DES) for annual preventative maintenance, extended coverage hours, priority response, and routine system upgrades, at a total cost of \$12,000.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Wetzel and carried by unanimous voice vote.

e. Approval of Broadcast Rights Letter of Agreement with Teall Properties Group, LLC

(Rozzo, Superintendent of Schools)

Dr. Rozzo requested approval of the Broadcast Rights Letter of Agreement with Teall Properties. He advised that the recommendation is from the Athletic Department and that the Administrators support it. He reported that the WPIAL is the governing body for High School athletics and that this agreement will give the District authorization to broadcast events for all sports.

MOTION: By Mafrice: I move that the Board approve the Broadcast Rights Letter of Agreement with Teall Properties Group, LLC to broadcast WPIAL postseason events, for a total cost of \$2,000.00, for a term of November 1, 2023 through June 30, 2024, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Schnore and carried by unanimous voice vote.



f. Approval of Settlement and General Release relating to Construction Project

(Rozzo, Superintendent)

Dr. Rozzo requested approval of the Settlement and General Release relating to the Construction Project. He advised that counsel recommends moving forward with the matter.

MOTION: By Mascaro: **I** move that the Board approve the Settlement Agreement and General Release providing a settlement payment to the School District from multiple contractors to resolve pending construction claims on terms and conditions recommended by Construction Counsel and approved by the Superintendent and Solicitor. Seconded by Mafrice and carried by unanimous voice vote.

g. Approval of Student Discipline Agreements

(Pfender, Deputy Superintendent)

Dr. Pfender requested approval of two student discipline agreements, 2023-11-13A and 2023-11-13B, which were shared confidentially with the Board.

MOTION: By Hanna: I move that the Board approve Student Discipline Agreements 2023-11-13A and 2023-11-13B, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mascaro and carried by unanimous voice vote.



h. Approval of High School International Trips

(Pfender, Assistant Superintendent)

Dr. Pfender requested approval of High School international trips. She noted that the high school is planning to take their annual trip to the Dominican Republic for Kids Helping Kids and that per policy 121 international trips require board approval. Mr. Seewald advised that his application has been submitted and he is hopeful that he will be accepted to attend.

MOTION: By Snyder: I move that the Board approve the High School International trips to the Dominican Republic for Kids Helping Kids, during the 2023-2024 school year, pursuant to Policy 121, Student Trips and subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.

i. Approval of Commendations & Recognitions

(Pfender, Deputy Superintendent)

Dr. Pfender read the commendations and recognitions.

MOTION: By Wetzel: I move that the Board approve the Commendations & Recognitions, as attached. Seconded by Snyder and carried by unanimous voice vote.



j. Approval of Independent Contract with Bob Steineck & Associates, Inc.

(Pfender, Deputy Superintendent)

Dr. Pfender requested approval of the Independent Contract with Bob Steineck and Associates. She noted that the District has a long-standing relationship with Bob Steineck and Associates, as they have worked on lighting for many of the District's musicals and plays.

MOTION: By Schnore: I move that the Board approve the Independent Contract with Bob Steineck & Associates, Inc. for lighting design services during the Fall 2023 Play, for a total cost not to exceed \$2,000.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Wetzel and carried by unanimous voice vote.

k. Approval of Title I Contract with Allegheny Intermediate Unit (AIU)

(Bulazo, Director of Curriculum and Professional Development)

Dr. Bulazo requested approval of the Title I Contract with the AIU, for services provided to non-public schools that qualify for funds. She noted that the funds are not typically needed, however the contract is put forth in the event that a school would need services.

MOTION: By Mafrice: I move that the Board approve the Title I Contract with the AIU, for the 2023-2024 school year, at fees listed on the Agreement, to provide remedial reading and math instructional services in line with the Title I Program at Ave Maria Academy - Bethel Park Campus and St. Louise de Marillac, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Schnore and carried by unanimous voice vote.



l. Approval of Amendment to Agreement with the County of Allegheny on behalf of the Allegheny County Department of Human Services

(Madia, Director of Pupil Services)

Dr. Madia requested approval of an Amendment to the Agreement with the County of Allegheny on behalf of the Allegheny County Department of Human Services. She reported that the amendment is for transportation services for children who are in foster care in the District's schools. She noted that it does not occur often, but when it does occur the District has to pass the costs along to the County. She also advised that, as long as it makes sense to do so, it is a priority to maintain students in the school of origin.

MOTION: By Mascaro: I move that the Board approve the Amendment to the Agreement with the County of Allegheny on behalf of the Allegheny County Department of Human Services, for the transportation of foster students, subject to final terms and conditions acceptable to the Superintendent and Solicitor.
Seconded by Mafrice and carried by unanimous voice vote.

m. Approval of the following Student Support Services Agreements (i-iv)

(Doggrell, Director of Special Education)

- i.** Agreement with Allegheny Intermediate Unit (AIU), Community Schools West for Alternative Education Programs, for the 2023-2024 school year, at a rate of \$56.00 per day (students without special education needs) and \$72.00 per day (students with special education needs)
- ii.** Agreement with Action Driven Education for subscription to Accomods and delivery of professional development for a total cost of \$3,485.00
- iii.** Agreement with Maxim Healthcare Services to provide individual nursing care services for students, as needed, at a rate of \$75.00 per hour
- iv.** Agreement with Wesley Family Services to provide professional services in the area of music therapy, at a rate of \$180.00 per hour.



Dr. Doggrell requested approval of the student support services agreements i-iv.

Mr. Mafrice asked if all four agreements are for the 2023-2024 school year. Dr. Doggrell confirmed that all four agreements are for the 2023-2024 school year.

Dr. Doggrell was asked to expand on the Action Driven Education program and the value added with the Accomods tool. Dr. Doggrell advised that the Accomods tool allows teachers to search for the needs of the students and build upon those needs. This tool is designed to harness the ability to take input about student needs and then use a brainstorm generator to come up with solutions that are tailored to each student's needs.

MOTION: By Hanna: I move that the Board approve the above-listed Student Support Services Agreements (i-iv), subject to final terms and conditions acceptable to the Superintendent and Solicitor.
Seconded by Mascaro and carried by unanimous voice vote.

n. Approval of Agreement with Siemens Industry Inc.

(Angelo, Director of Operations & Facilities)

Dr. Angelo requested approval of the agreement with Siemens Industry. He advised that the agreement is for the replacement of the domestic hot water systems at Baker and Eisenhower Elementary schools. He noted that the replacement is tentatively planned to take place during the winter break at Eisenhower and spring break at Baker. As part of the project, hot water will not be available to the building for approximately one week.

MOTION: By Snyder: I move that the Board approve the Agreement with Siemens Industry Inc., to complete construction services, for the replacement of the domestic hot water system at Baker and Eisenhower Elementary Schools, at a total cost of \$207,680.00 (COSTARS #008-E22-971), subject to final terms and conditions acceptable to the Superintendent and Solicitor.
Seconded by Hanna and carried by unanimous voice vote.



o. Approval of Agreement with Cintas Corporation

(Angelo, Director of Operations & Facilities)

Dr. Angelo requested approval of the agreement with Cintas Corporation. He advised that the agreement is for entryway mat and dust mop service.

MOTION: By Wetzel: I move that the Board approve an Agreement with Omnia Partners service provider Cintas Corporation for entryway mat and dust mop service, at an annual cost of \$18,300.48 for entryway mat service, and \$5,968.56 for dust mop service, for a term of three years, with no annual increases, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.

p. Approval of Booster Organizations and Club Sports

(Burchill, Director of Business & Finance)

Mr. Burchill requested approval of the Booster Organizations and Club Sports, noting it is an annual agenda item.

MOTION: By Schnore: I move that the Board approve the recognition of Booster Organizations and Club Sports, contingent upon compliance with Board Policies and Health and Safety protocols. Seconded by Wetzel and carried by unanimous voice vote.



q. Approval of Agreements with Boy Scouts of America

(Burchill, Director of Business & Finance and Pfender, Assistant Superintendent)

MOTION: By Mafrice: I move that the Board approve the Hold Harmless Contract and Letter of Agreement and Consent Form with the Boy Scouts of America for the Ropes Courses at Camp Guyasuta, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Schnore and carried by unanimous voice vote.

Business & Finance

(Burchill, Director of Business & Finance)

a. Approval of Treasurer's Report - 11.13.2023

Approval of Supplemental Report - 11.13.2023

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the Treasurer's Report, including the Supplemental Report.

MOTION: By Mascaro: I move that the Board approve the Treasurer's Report including approval of total Bill List and Check File Listing, as follows. Seconded by Mafrice and carried by unanimous voice vote:

Fund 10 (General Fund): \$11,565,792.94

Fund 31 (Capital Reserve Fund): \$456,104.72

Fund 36 (Construction Fund): \$1,784,281.30

Fund 50 (School Lunch Fund): \$204,777.92



Committee Reports

(Gans, School Board President)

Mr. Burchill and Mrs. Pfender requested approval of agreements with the Boy Scouts of America.

Matters of Information/Other

(Rozzo, Superintendent of Schools)

a. Grant Update

(Rozzo, Superintendent of Schools)

Dr. Rozzo advised that he had a brief grant update, reporting that the ESSER funding that the District receives requires School Districts to review their health and safety plan every six months. He noted that the plan was reviewed and no changes were made.

Dr. Rozzo also clarified that the November meeting was rescheduled and that the December meeting is not canceled.

Dr. Gans and Mrs. Kramer advised about the School Board meeting requirements.

Announcement Regarding Executive Session

(Gans, School Board President)

Dr. Gans announced the following executive session:

- a.** Executive Session was held on November 13, 2023 @6:30pm for Legal Matters and Personnel.

Mr. Mafrice again thanked everyone for their kind words.

Adjournment

(Gans, School Board President)

Dr. Gans adjourned the meeting at 8:33pm, on a motion from Mr. Mascaro and seconded by Mr. Mafrice.



Dr. Daphna Gans, President
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Sarah MacDonald
SCHOOL BOARD STENOGRAPHER



AFFILIATION AGREEMENT

THIS AFFILIATION AGREEMENT is made this 25th day of September, 2023 (the “Effective Date”) by and between Point Park University (“University”), a not-for-profit educational institution located at 201 Wood Street, Pittsburgh, Pennsylvania 15222, and Upper St. Clair School District (“Site”) located at 1820 McLaughlin Run Road, Pittsburgh, Pennsylvania 15241. The parties intend to be legally bound to the following terms:

WHEREAS, the University is an educational institution that provides degree programs in the areas of Primary and Secondary Education (“Program”), all of which require University students to participate in a number of observation, field placement, and student teaching experiences (“Placements”).

WHEREAS, Site is equipped with facilities and professional staff necessary to provide Placements for the University’s students;

WHEREAS, University students desire to participate in Placements at the Site as part of their experiential education requirements for the Program; and,

WHEREAS, the Site desires to establish a relationship with the University where University’s students may receive teaching experience in their field of study pursuant to the provisions of this Affiliation Agreement.

THEREFORE, in consideration of the foregoing, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto, intending to be legally bound, hereby covenant and agree to the following:

1. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY:

- a. *Selection of Students.* The University shall be responsible for the selection of qualified students to participate in the Placements. Selected students must have the appropriate educational background and skills consistent with the contemplated educational experience offered by the Site.
- b. *Education of Students.* The University shall assume full responsibility for the classroom education of its students. The University shall be responsible for the administration of the Program, the curriculum content, the requirements of matriculation, grading, faculty appointments and graduation. The Site will use its best efforts to assist the University in these purposes.
- c. *Submission of Candidates.* The University shall generally submit the names of the students to the Site or a designated representative at least six (6) weeks prior to the

practicum assignment, internship, or student teaching, unless otherwise agreed to by the Parties in writing.

- d. *Advising Students of Rights and Responsibilities.* The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of the Site, and should any student fail to abide by any policy and/or procedure, the candidate may be asked to leave the Site.
- e. *Designation of Representative.* The University's Student Teacher Outreach Coordinator and University Supervisor ("University Representative") will serve as liaisons between the parties who will meet periodically with representatives of the Site in order to discuss, plan and evaluate the experience of the student(s).
- f. *Background Clearances.* Students must have Pennsylvania State Criminal Check (Act 34), Pennsylvania Child Abuse History Check 33/151 and the Federal Criminal History Check (FBI Fingerprinting) clearances prior to participating in any program set forth in this Agreement. The student will be required to submit additional documents to the Site, if requested by the Site (ex. TB Test). The Student will be required to provide to Site verification any of these clearances or documents evidencing such clearances.

2. DUTIES AND RESPONSIBILITIES OF SITE

- a. *Establishment of Placements.* The Site authorizes the use of its facilities as may be agreed upon by the Site and the University as a Placement site.
- b. *Policies of Site.* The Site will provide the University all the applicable policies, codes and other information governing the University student's Placement at least one (1) week prior to the beginning of a University student's Placement. The Site shall have the responsibility for sending updated policies, codes, and other information as necessary.
- c. *Administration.* The Site will have sole authority and control over all aspects of student services. The Site will be responsible for and retain control over the organization, and operation of its programs.
- d. *Removal of Noncompliant Student.* The Site shall have the authority to immediately remove a University student from a Placement where the student fails to comply with the Site's policies and procedures. If such a removal occurs, the Site should immediately contact the University Representative and provide written notice of the University student's removal. The written notice shall provide: (1) the date of the removal; and, (2) the reason for the removal. As it relates to a University student's removal from a Placement, the Site shall provide any additional information requested by the University.
- e. *Designation of Representative(s).* The Site shall designate, as applicable, a person(s)

- to serve as a liaison(s) between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate the experience of the student(s).
- f. *Supervision of Students.* The Site shall provide, a cooperating teacher who will supervise student activities during student teaching.
 - g. *Reporting of Student Progress.* The Site shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the Site.
 - h. *Student Records.* The Site shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law.
 - i. *Eligibility Requirement.* For Placements, each cooperating teacher selected to supervise a University student shall hold a current Pennsylvania certificate in the subject area/grade level to which the student is assigned. The teacher will have a minimum of three (3) years of full-time experience and have been in his/her current assignment for a minimum of one (1) year.
 - j. *Substitute Teaching.* The Site shall comply with applicable Pennsylvania law prohibiting student teachers to be used as substitute teachers at any time during their student teaching assignments.

3. **MUTUAL TERMS AND CONDITIONS**

- a. *Scheduling of Site.* The Site and the Certification candidates shall mutually plan the experience and work schedules.
- b. *Number of Participating Students.* The Parties will mutually agree upon the number of students that shall be assigned to the Site for Placements.
- c. *Term of Agreement.* The term of this Agreement shall be five (5) year(s) from the date of execution.
- d. *Termination of Agreement.* The University or the Site may terminate this Agreement for any reason with ninety (90) days written notice. Either party may terminate this Agreement immediately in the event of a material breach. However, should the Site terminate this Agreement prior to the completion of an academic semester, all students enrolled in a Placement at that time may continue their educational experience until it would have been concluded absent the termination.
- d. *Nondiscrimination.* This policy affirms Point Park University's commitment to nondiscrimination, equal opportunity and the pursuit of diversity. Point Park University does not discriminate on the basis of: sex, race, ethnicity, religion, color,

national origin, age (40 years and over), ancestry, individuals with disabilities, veteran status, sexual orientation, gender, gender identity, height, weight, genetic information, marital status, caregiver status or familial status, in the administration of any of its educational programs, activities or with respect to employment or admission to the University's educational programs and activities.

This policy is in accord with local, state and federal laws, including Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, Age Discrimination Act of 1975 and the Pittsburgh Human Relations Act. Inquiries regarding these regulations and policies, or complaints of discrimination, should be referred to the vice president of human resources, phone number 412-392-3952. Inquiries regarding Title IX and the Title IX regulations should also be referred to the Title IX coordinator or to the deputy Title IX coordinators.

- e. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement. Any dispute regarding this Agreement shall be brought in the courts sitting in Allegheny County, Pennsylvania.
- f. *Modification of Agreement.* This Agreement may only be modified if reduced to writing and signed by both Parties.
- g. *Relationship of Parties.* The relationship between the Parties to this Agreement to each other is that of independent contractors. The relationship of the Parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- h. *Indemnification.* Each party (each an "indemnifying party") agrees to defend, indemnify and hold harmless the other party, its officers, trustees, directors, agents and employees (together the "indemnified party") from any claim, loss, liability or expense (including reasonable attorneys' fees) resulting from or arising out of any act or omission by the indemnifying part which constitutes negligence or intentional misconduct in connection with any aspects of the relationship encompassed by this negligence or intentional misconduct in connection with any aspects of the relationship encompassed by this agreement.
- i. *Assignment.* The rights, responsibilities and duties under this Agreement are personal to the parties and may not be transferred or assigned without the express prior written consent of the other party.
- j. *Entire Agreement.* This Agreement represents the entire understanding between the Parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.

IN WITNESS WHEREOF, and intending to be legally bound, the parties have caused this Agreement to be signed as of the Effective Date.

For: Site

By: _____

Name: _____

Title: _____

Date: _____

For: Point Park University

By: _____

Name: _____

Title: _____

Date: _____

Board Meeting**Personnel Listing****December 4, 2023****ELECTION**

Staff Name	Location	New Assignment	New Assignment Status	Effective Date
Buckshaw, Nick	High School	Coach: High School Bocce	Volunteer	12-01-23
Chisholm, Karen	High School	Spring Musical: Pit Orchestra Conductor	ECA	12-05-23 through 03-24-24
Gossett, Ryan	Ft. Couch	Assistant Coach: Middle School Wrestling	ECA	11-17-23 through 02-16-24
Gephart, Danielle	Substitute	Substitute Teacher (ETC)	Substitute	11-21-23
Hillman, Todd	High School	Assistant Coach: High School Diving	ECA	11-20-23 through 02-10-24
Lopez, Sarah	Substitute	Substitute Teacher (certified)	Substitute	11-21-23
Peconi, Jessica	High School	1.0 Family and Consumer Sciences (M. Jasper)	LTS	12-20-23 through LDTR
O'Donnell, Kerry	Substitute	Substitute Teacher (ETC)	Substitute	11-20-23
Ricciuti, Jake	Ft. Couch	Assistant Coach: Middle School Wrestling	ECA	11-17-23 through 02-16-24
Surguine, Laura	High School	Spring Musical: Vocal Director	ECA	12-05-23 through 03-24-24
Torquato, Steve	High School	High School Musical Director	ECA	12-5-23 through 03-24
Turner, Cassidy	High School	Assistant Coach: High School Rifle (co-ed)	ECA	12-01-23 through 02-10-24
Turner, Jermaine	High School	Assistant Coach: High School Boys Basketball	Volunteer	11-17-23 through 02-10-24
Wells, Ryan	Ft. Couch	Assistant Coach: Middle School Wrestling	ECA	11-17-23 through 02-16-24
Worstell, Courtney	High School	Assisant Coach: High School Girls Wrestling	ECA	11-20-23 through 02-10-24

CHANGE OF STATUS

Staff Name	Location	Current Assignment	Current Assignment Status	New Assignment	New Assignment Status	Effective Date
Degregorio, Rebecca	Streams	1.0 Resource Teacher	FT	Personal Leave of Absence	Leave	Beginning 12-14-23
Geisler, Jacqueline	Boyce	1.0 Teacher Aide	FT	Personal Leave of Absence	Leave	Beginning 11-16-23

Hollist, Suzan	Boyce	1.0 Gifted Teacher (per-diem for S. Paronish 08-17-23 through 11-9-23)	Substitute	1.0 Gifted/Accelerated Math Teacher (LTS for S. Paronish)	LTS	08-17-23 through 12-19-23
Levandosky, Anastasiya	High School	1.0 Custodian	FT	Personal Leave of Absence	Leave	Beginning 11-21-23
Reynolds, Logan	Ft. Couch	1.0 Social Studies teacher Per-Diem Sub (L. Laboon)	LTS	Substitute Teacher (certified)	Substitute	11-27-23
Rzodkiewicz, Amy	Fort Couch	1.0 Special Education Teacher	FT	Personal Leave of Absence	Leave	Beginning 01-02-24
Steigerwalt, Leia	Streams	Substitute Teacher (certified)	Substitute	Per-diem (R. DeGregorio)	Substitute	12-11-23 through 3-15-24

REAPPOINTMENT

Staff Name	Location	Current Assignment	New Assignment Status	Effective Date
Blazek, Deborah	High School	Spring Musical: Make-Up	ECA	TBD
Dodd, Charles	High School	Spring Musical: Set Construction	ECA	12-05-23 through 03-24-24
Dodd, Jane	High School	Spring Musical: Assistant Producer	ECA	12-05-23 through 03-24-24
Ferrari-Engel, Rachel	High School	Spring Musical: Technical Director	ECA	12-05-23 through 03-24-24
Paparella, Caleb	High School	Coach: Ultimate Frisbee	Volunteer	12-04-23
Poniatowski, Kathryn	High School	Future Teachers of America Club	ECA	2023-2024 School Year
Rubino, Marilyn	High School	Spring Musical: Costume Designer	ECA	TBD
Selep, Joe	High School	Assistant Coach: High School Boys Basketball	Volunteer	11-17-23 through 02-10-24
Torquato, Steven	High School	Future Teachers of America Club	ECA	2023-2024 School Year
Ulrich, Walter	High School	Coach: High School Fencing	Volunteer	12-04-23
Valentine, Erika	High School	Future Teachers of America Club	ECA	2023-2024 School Year

RESIGNATION

Staff Name	Location	Current Assignment	New Assignment Status	Effective Date
Machi, Clayton	Substitute	Substitute Custodian	Substitute	12-1-23
Snyder, Carson	Substitute	Substitute Teacher (certified)	Substitute	11-29-23

INFORMATION

Cassano, Tisa (Baker - 1.0 Teacher Aide) Change Personal Leave FROM 08-17-23 through 11-21-23 TO 08-17-23 through 12-22-23

EE# 3142 - (Boyce - 1.0 Custodian) Change leave FROM SSLWCN Beginning 09-11-23 TO 09-11-23 through 11-02-23 and Personal Leave of Absence 11-03-23 through 11-15-23

Yawarski, William (Custodian) Start Date change from TBD to 12-4-23

Powell, Jason (High School - 1.0 Security Guard) Change Personal Leave FROM 10-20-23 TO 10-31-23 through 11-13-23



Memo

To: Dr. Rozzo & Board of School Directors
From: Mr. Ray Carson
Date: December 4, 2024
RE: ACA TaxTrack Software License Agreement with AMCA Systems, LLC

We are seeking to have an ACA TaxTrack Software License Agreement with AMCA Systems, LLC ("AMCA"). The cost of the license fee for 2023 tax year is \$2,950. The Agreement with AMCA will begin November 15, 2023.

AMCA will also mail each tax form to the recipients at an additional cost of \$1.75 per form per employee. Based on the 2022 tax year, the cost of this service with AMCA will be approximately \$1,014.90 (597 forms x \$1.75 per form).

Background

In the past, the District HR/Benefits Coordinator completed the ACA reporting requirements from the efinance system. With the change to the Tyler System, a new solution is required.

Proposal

Based on a comparison of reporting requirements between Tyler and AMCA, it has been determined that AMCA's software is more efficient than Tyler. Also, AMCA has expertise with determining ACA coding requirements.

AMCA will license computer software to the District for the 2023 tax year. The License Fee will cover the filing requirements for the 2023 tax year. AMCA will complete the E file forms to the IRS, including the 1094-C transmittal. Additional license fees will be due for each tax year after 2023. All data will be carried over from year to year provided the Software is used and consecutively licensed every year. The District will be able to download and print detailed PDF or Excel reports to review and analyze reporting information.

COMMENDATIONS & RECOGNITIONS

December 2023

HIGH SCHOOL

Upper St. Clair students earned a first place and two third place finishes in the South Hills Literary Festival (Lit. Fest!). The event was held on Monday, Nov. 20, 2023, at the Andrew Carnegie Free Library & Music Hall in Carnegie.

In the high school division, the Upper St. Clair High School team of Josh Beitler, Sophia Whitman and Carlee Santel placed first in the book sculpture challenge and third in the Battle of the Books. The Fort Couch team of Seth Pedretti, Will Kreizenbeck, Owen Maher, and Max Belczyk took home third in the Battle of the Books middle school division.

FORT COUCH MIDDLE SCHOOL

Upper St. Clair seventh grader Emma Vilensky has been cast in the lead roles of Clara and Ballerina Doll in the Texture Ballet School's upcoming performances of the Nutcracker.

Emma has been studying ballet for five years, beginning at the School of American Ballet at Juilliard in New York City at age 7. When her family relocated to the Pittsburgh area two years ago, she began dancing at the Texture Ballet School, where she practices six days a week.

The Texture Ballet School performances will take place at the August Wilson African American Cultural Center in downtown Pittsburgh and the Palace Theatre in Greensburg.



MEMO

To: Dr. John Rozzo, Superintendent of Schools
Board of School Directors

From: Mrs. Amy Pfender, Assistant Superintendent

Date: December 4, 2023

RE: Boyce Spring Musical

I request approval of the contract with Almbabase for Alumni Software for a term of December 5, 2023 thru December 4, 2026 at a cost of \$8,500 annually.

Almabase houses the District's alumni software, which allows the District to track and communicate with alumni, as well as being a hub for reunions.

Contract subject to final terms and conditions acceptable to the Superintendent and Solicitor.



MEMO

To: Dr. John Rozzo, Superintendent of Schools
Board of School Directors

From: Mrs. Amy Pfender, Assistant Superintendent

Date: December 4, 2023

RE: Boyce Spring Musical

I request approval of the following Contract with Music Theatre International (MTI), for the Boyce Spring Musical, *Disney's Frozen KIDS*, at an amount not to exceed \$2,247.00. The contract allows for production/performing rights and materials.

Contract subject to final terms and conditions acceptable to the Superintendent and Solicitor.

Resolution 2023-12-04C

**Resolution to Approve Service Order Agreement and E-rate Letter of Agency with Allegheny Intermediate Unit
for Regional Wide Area Network Services and Internet Access Service**

Organization Name Upper St. Clair School District

WHEREAS Allegheny Intermediate Unit 3 (Allegheny IU) with participating school districts and career and technology centers that are served by Allegheny IU have established a regional wide area network ("RWAN") to interconnect with one another via lit fiber wide area network services and to receive cost-effective Internet access service via the RWAN; and

WHEREAS, the existing contracts for RWAN and Internet access services with the commercial third-party vendor expire on June 30, 2024; and

WHEREAS, Allegheny IU through the RWAN Committee for Oversight and Governance ("RWAN COG") conducted a competitive procurement to rebid these services; and

WHEREAS, Crown Castle Fiber was chosen as offering the most cost-effective service with the requisite technical capability to provide services that will best meet the current and future needs of the Districts and CTCs during the initial contract term and any voluntary extension terms for service beginning July 1, 2024.

NOW THEREFORE BE IT RESOLVED THAT:

1. Upper St. Clair School District agrees and authorizes Allegheny IU to purchase lit fiber wide area network and Internet access services from Crown Castle Fiber on behalf of this organization and agrees to pay for services in accordance with the terms of the Service Order.
2. Upper St. Clair School District approves the execution of the Service Order and E-rate Letter of Agency by an authorized representative, to be in effect initially through June 30, 2029 for lit fiber wide area network service and the Letter of Agency, and through June 20, 2027 for Internet access service.
3. Upper St. Clair School District approves the extension of the initial term of this Service Order in accordance with the voluntary extension options set forth in the Crown Castle Fiber's master agreements that provide for up to five years of extensions for the lit fiber wide area network service and up to seven years of extensions for Internet access service, without requiring separate and/or additional board action.

Approved this __ day of _____, 2024.



Memo

To: Dr. Rozzo, USCSD Board Members

From: Raymond Berrott & Tina Vojtko

Date: November 30, 2023

RE: Website Content Management System

In September 2022, Finalsite acquired Blackboard, the long-standing website service provider for the Upper St. Clair School District. This acquisition necessitates a comprehensive migration of our website to a new Content Management System (CMS) by August 2024. During this transitional period, Finalsite will provide ongoing support for the existing Blackboard product; however, it is important to emphasize that there will be no further developments or enhancements to our current CMS.

Following an extensive evaluation of various CMS providers and in-depth discussions with comparable school districts, we strongly recommend the retention of Finalsite as our website service provider and the adoption of their CMS solution. It is noteworthy that Finalsite has a proven track record of serving districts in Allegheny County, including Avonworth, Baldwin-Whitehall, Chartiers Valley, Fox Chapel, Hampton, Mt. Lebanon and Moon Area,; others are also in the process of migrating from Blackboard to Finalsite.

	Website Content Management System Evaluation: Raymond Berrott & Tina Vojtko					
		FinalSite (new product)	Edlio	LINQtoSchoolView	Current (FinalSite)	Notes
	Points	\$16,513 per yr	\$12,276.50 per yr	\$10,803.10 per yr	\$12,276.50 per yr	
Price	20	7	15	20		FinalSite price includes a paid translation service
Language Translation Services	10	10	5	5		Edlio & LINQ uses Google Translate
Design Options & Features	10	10	7	2		LINQ has no templates
Mobile Friendly Design	10	10	7	5		FinalSite has built in tools for Responsive Design
ADA Compliance Tool	10	10	8	2		FinalSite has live tools as you are designing, Edlio & LINQ do not
Management Capabilities	10	8	8	3		LINQ management was not user friendly
Conversion	10	10	5	5		FinalSite has access to the backend database and all data for USCSD
References	10	10	7	3		FinalSite had the most positive feedback from Districts
Evaluation of Other School Sites	10	8	8	5		Districts that use FinalSite have superior designs
Totals		83	70	50		

At present, our annual expenditure for the website content management system amounts to \$12,277. The proposed cost of Finalsite's website content management system is \$16,513 per year. We recommend entering into a 5-year agreement with Finalsite.

It is worth noting that the 2023-2024 budget has allocated an estimated \$18,000 per year for website content management. This budgetary adjustment reflects the District's commitment to acquiring tools necessary for ADA compliance, website translation capabilities, and enhancements to our mobile site presence.

I recommend the Board approve a five-year agreement with Finalsite for an amount not to exceed \$18,000 per year with automatic renewals after the initial term, contingent upon documentation acceptable to the Superintendent and Solicitor.



Memo

To: Dr. Rozzo, USCSD Board Members
From: Raymond Berrott 
Date: November 30, 2023
RE: **Surplus/Obsolete Equipment**

We would like to declare the following equipment surplus/obsolete:

Item	Quantity
interactive board	3
peripheral	2
mobile phone	1
power supply unit	3
laptop	39
hardware security token	9
server	3
workstation computer	1
monitor	2

I recommend the Board declare this equipment surplus and that the administration be authorized to sell, exchange, dispose, or donate in accordance with the provisions in Board Policy #706.1 - Sale or Disposal of Surplus Property, Equipment, Supplies and Textbooks.



Memo

To: Dr. John Rozzo, Superintendent of Schools
Board of School Directors

From: Dr. Lauren Madia, Director of Pupil Services

Date: December 4, 2023

RE: **Transperfect Interpretation Services**

I request approval of the following:

- To participate in a joint-purchasing agreement with the Allegheny County Intermediate Unit Title III Consortium via memorandum of understanding, which provides services related to translation and interpretation for non-English speaking families and/or who use American Sign Language with the following stipulations:
 - A twelve-month commitment beginning February 10, 2024 through February 10, 2025.
 - An annual fee of \$120 (\$10/month) paid to the AIU K-12 ESL Department to cover operating costs, contractual minimums, and fees. (Invoice to follow.)
 - Payment of actual usage costs at a rate not to exceed:
 - \$0.90 per minute for all languages
 - Video translation services including ASL are also available to consortium members at a rate of \$3.25 per minute.
 - Members of the consortium will also have access to written document translation at an additional cost but at a consortium pricing rate. Quotes for this service are free. This would be arranged directly between the school district and TransPerfect Remote Interpreting.
 - This is a renewal of the existing agreement in place at the same rate.
- To participate in a joint-purchasing agreement with the Allegheny County Intermediate Unit Title III Consortium via memorandum of understanding to provide access to written translation through an AI portal to support non-English speaking parents and families with the following stipulations:
 - A one-time, annual fee of \$500
 - Access for one coordinator for usage of the system
 - Unlimited access as needed for written translation of necessary documents
 - This is a new offering from the Consortium, which reduces the time lapse and cost that occurs with human translation. Human translation would continue to be used for individualized documents. The AI translation portal would be used for translation of documents and forms that are more broadly used.

Final approval will be contingent upon terms acceptable to the Superintendent and Solicitor.



Memo

To: Dr. John Rozzo, Superintendent of Schools
Board of School Directors

From: Dr. Cassandra Doggrell, Director of Special Education

Date: December 4, 2023

RE: Student Support Services Agreements/Contracts

I request the approval of the following agreements/contracts for school year 2023-2024:

1. Consultant Agreement (Dr. Latitia Lattanzio-Paros): Consultant agreement to provide psychological evaluation services at the rate of \$600.00 per special education evaluation, \$450 per gifted education evaluation, and \$100 per hour for requested consultation.
2. Wesley Family Services: Agreement to provide psychological evaluation services at the rate of \$100 per hour.

Memo

To: Dr. John Rozzo, USC Board Members

From: Scott P. Burchill *SPB*

Date: December 4, 2023

RE: FINANCIAL SUMMARY AND PRELIMINARY FINANCIAL STATEMENTS FOR THE PERIOD ENDED OCTOBER 31, 2023 (PRELIMINARY AND UNAUDITED)

Financial statements for the General Fund, Food Service Fund, Capital Reserve Fund and Construction Fund for the period ended October 31, 2023, are enclosed for your review. The reports reflect the realized revenues and expenses incurred from July 1, 2023, through October 31, 2023.

GENERAL FUND

	2023-24	2023-24 through October 31, 2023		2022-23	2022-23 through October 31, 2022	
<i>(in millions of dollars)</i>	Budgeted	Actual	% of Budget	Budgeted	Actual	% of Budget
Current Real Estate Revenues	\$67.45	\$63.72	94%	\$64.72	\$61.18	95%
EIT	\$6.77	\$1.76	26%	\$6.50	\$1.93	30%
All Other Local Revenues	\$4.62	\$2.27	49%	\$3.80	\$1.64	43%
State Revenues	\$20.84	\$7.03	34%	\$19.94	\$6.48	32%
Federal Revenues	\$0.47	\$0.00	0%	\$0.70	\$0.00	0%
All Other	\$0.10	\$0.03	0%	\$0.10	\$0.00	0%
Total Revenues	\$100.25	\$74.81	75%	\$95.76	\$71.23	74%
Expenditures	\$100.250	\$29.53	29%	\$95.750	\$27.69	29%
Revenues less Expenditures	\$0.000	\$45.28		\$0.010	\$43.54	

Balance Sheet	As of June 30, 2023 (audited)	As of October 31, 2023 (unaudited)
Cash and Marketable Securities	\$22,915,224	\$56,703,813
Total Assets	\$28,617,863	\$64,798,733
Total Liabilities	\$17,100,767	\$7,994,516
Nonspendable Reserves	\$398,380	\$398,380
Adjustment to Fund Balance	\$0	\$45,287,120
Fund Balance	\$11,118,717	\$11,118,717

The General Fund revenue and expenditures are approximately the same as last year on a percentage basis. There are no trends of note for the period ending October 31, 2023.

FOOD SERVICE FUND

	2023-24	2023-24 through October 31, 2023	2022-23	2022-23 through October 31, 2022
<i>(in millions of dollars)</i>	Budgeted	Actual	Budgeted	Actual
Revenues	\$2,236,444	\$440,659	\$2,154,234	\$552,616
Expenditures	\$2,203,510	\$577,392	\$2,090,124	\$623,819
Net	\$32,934	<i>(\$136,733)</i>	\$64,110	<i>(\$71,203)</i>

	As of June 30, 2023 (audited)	As of October 31, 2023 (unaudited)
Cash and Marketable Securities	\$1,038,661	\$1,001,630
Total Assets	\$1,176,372	\$1,139,341
Total Liabilities	\$815,360	\$915,062
Unassigned Fund Balance	\$361,012	\$224,278

Revenues will lag behind expenditures through the first semester of the school year. Federal reimbursement for subsidized meals has not been received through October 31, 2023. For comparison, \$101,981 had been posted last year for the period ending October 31, 2022.

CAPITAL RESERVE FUND

	2023-24	2023-24 through October 31, 2023	2022-23	2022-23 through October 31, 2022
Revenues	\$270,000	\$429,907	\$270,000	\$271,460
Expenditures	\$270,000	\$1,234,418	\$607,200	\$2,255
Net	\$0	<i>(\$804,511)</i>	<i>(\$337,200)</i>	\$269,205

	As of June 30, 2023 (audited)	As of October 31, 2023 (unaudited)
Cash and Marketable Securities	\$629,973	\$459,952
Total Assets	\$1,483,220	\$459,952
Total Liabilities	\$246,054	\$27,294
Adjustment to Fund Balance	\$0	<i>(\$804,510)</i>
Assigned Fund Balance	\$1,237,166	\$1,237,167
Total Reserves	\$1,237,166	\$432,657

CONSTRUCTION FUND

	2023-24 through October 31, 2023		2022-23 through October 31, 2022	
Revenues	\$8,308,407		\$10,669	
Expenditures	\$2,025,617		\$3,100	
<i>Net</i>	\$6,282,790		\$7,569	

	As of June 30, 2023 (audited)		As of October 31, 2023 (unaudited)
Cash and Marketable Securities	\$236,986		\$7,267,350
Total Assets	\$236,986		\$7,267,350
Total Liabilities	\$0		\$747,575
Adjustments to Fund Balance	\$0		\$6,282,790
Restricted Fund Balance	\$236,986		\$236,986
<i>Fund Balance</i>	\$236,986		\$6,519,776

BUDGET TRANSFERS

Budget transfers for the 2023-24 school year in the amount of \$20,353.06 are presented for review and approval.

BILL LIST

The bill list is included in the supplemental financial report for your review and approval.

UPPER ST CLAIR SCHOOL DISTRICT
GENERAL FUND
OCT 31, 2023
PRELIMINARY UNAUDITED

OBJECT TITLE	AUDITED	UNAUDITED
ASSETS	JUNE 30, 2023	OCT 31, 2023
PETTY CASH	2,370	2,370
INVEST-PLGIT	52,061	52,061
INVEST-PSDLAF	22,859,421	58,648,010
INVEST-INVEST	1,372	1,372
INTERFUND RECEIVABLE	470,712	922,936
ACCOUNTS RECEIVABLE	113,326	55,430
STATE SUBSIDIES REC	2,798,780	3,061,795
FEDERAL SUB - RECEIVABLE	910,935	906,479
EARNED INCOME REC	-	-
DEL TAX RECEIVABLE & OTHER RECOV DISB	1,010,507	1,040,934
PREPAID EXPENSES	398,380	107,348
TOTAL ASSETS	28,617,863	64,798,733
LIABILITIES		
INTERFUND A/P	853,247	
ACCTS PAYABLE	4,349,989	2,436,859
RESERVE FOR ENCUMBRANCES	-	
ACCRUED SALARIES & BENEFIT	6,684,473	-
PAYROLL/WITHHOLDINGS	3,816,535	3,976,253
DEFERRED REVENUE	1,396,522	1,581,404
TOTAL LIABILITIES	17,100,767	7,994,516
RESERVES		
NONSPENDABLE ENCUMBRANCES		-
NONSPENDABLE PREPAID	398,380	398,380
ADJUSTMENT TO FUND BALANCE	0	45,287,120
ASSIGNED TO SECURITY	300,000	300,000
ASSIGNED TO CAPITAL RESERVE	500,000	500,000
ASSIGNED TO OPEB	2,750,000	2,750,000
UNASSIGNED FUND BALANCE	7,569,393	7,569,393
TOTAL RESERVES	11,517,773	56,804,894

Upper St. Clair School District

GENERAL FUND WITH PROGRAM DETAIL For the Period 07/01/2023 through 10/31/2023

Fiscal Year: 2023-2024

	<u>07/01/2023 - 10/31/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
LOCAL REVENUES					
LOCAL TAXES (+)	\$66,324,219.13	\$66,324,219.13	\$75,933,261.00	\$9,609,041.87	87.3%
DELINQUENT TAXES (+)	\$304,492.02	\$304,492.02	\$680,000.00	\$375,507.98	44.8%
INTEREST INCOME (+)	\$890,411.64	\$890,411.64	\$900,000.00	\$9,588.36	98.9%
OTHER LOCAL REVENUE (+)	\$232,483.84	\$232,483.84	\$1,325,000.00	\$1,092,516.16	17.5%
Sub-total : LOCAL REVENUES	\$67,751,606.63	\$67,751,606.63	\$78,838,261.00	\$11,086,654.37	85.9%
STATE REVENUE					
STATE SUBSIDY (+)	\$2,604,643.00	\$2,604,643.00	\$8,307,307.00	\$5,702,664.00	31.4%
STATE REIMBURSEMENT (+)	\$4,427,304.46	\$4,427,304.46	\$12,536,442.23	\$8,109,137.77	35.3%
Sub-total : STATE REVENUE	\$7,031,947.46	\$7,031,947.46	\$20,843,749.23	\$13,811,801.77	33.7%
FEDERAL REVENUE					
FEDERAL REVENUE (+)	\$4,932.60	\$4,932.60	\$474,752.00	\$469,819.40	1.0%
Sub-total : FEDERAL REVENUE	\$4,932.60	\$4,932.60	\$474,752.00	\$469,819.40	1.0%
OTHER FINANCING SOURCES					
OTHER FINANCING SOURCES (+)	\$27,450.15	\$27,450.15	\$100,000.00	\$72,549.85	27.5%
Sub-total : OTHER FINANCING SOURCES	\$27,450.15	\$27,450.15	\$100,000.00	\$72,549.85	27.5%
Total : INCOME	\$74,815,936.84	\$74,815,936.84	\$100,256,762.23	\$25,440,825.39	74.6%
EXPENSES					
REGULAR ED					
SALARY (-)	\$4,137,931.23	\$4,137,931.23	\$24,227,353.96	\$20,089,422.73	17.1%
BENEFITS (-)	\$3,160,084.30	\$3,160,084.30	\$14,739,642.40	\$11,579,558.10	21.4%
PROFESSIONAL SERVICES (-)	\$1,550.95	\$1,550.95	\$74,725.00	\$73,174.05	2.1%
PURCHASED SERVICES (-)	\$793.98	\$793.98	\$68,050.00	\$67,256.02	1.2%
TUITION/OTHER PURCH SVCS (-)	\$96,751.03	\$96,751.03	\$330,002.56	\$233,251.53	29.3%
SUPPLIES (-)	\$771,376.30	\$771,376.30	\$1,135,925.00	\$364,548.70	67.9%
PROPERTY (-)	\$0.00	\$0.00	\$8,500.00	\$8,500.00	0.0%
DUES & FEES/MISC. EXP. (-)	\$36,121.22	\$36,121.22	\$71,018.43	\$34,897.21	50.9%
Sub-total : REGULAR ED	(\$8,204,609.01)	(\$8,204,609.01)	(\$40,655,217.35)	(\$32,450,608.34)	20.2%
SPECIAL ED					
SALARY (-)	\$862,642.81	\$862,642.81	\$4,793,455.98	\$3,930,813.17	18.0%
BENEFITS (-)	\$967,612.04	\$967,612.04	\$3,770,874.25	\$2,803,062.21	25.7%
PROFESSIONAL SERVICES (-)	\$335,210.06	\$335,210.06	\$2,078,178.00	\$1,742,967.94	16.1%
TUITION/OTHER PURCH SVCS (-)	\$248,913.54	\$248,913.54	\$1,220,522.77	\$971,609.23	20.4%
SUPPLIES (-)	\$35,293.07	\$35,293.07	\$79,550.00	\$44,256.93	44.4%
DUES & FEES/MISC. EXP. (-)	\$13,426.74	\$13,426.74	\$102,650.00	\$89,223.26	13.1%
Sub-total : SPECIAL ED	(\$2,463,098.26)	(\$2,463,098.26)	(\$12,045,031.00)	(\$9,581,932.74)	20.4%
VOCATIONAL ED					
TUITION/OTHER PURCH SVCS (-)	\$81,765.34	\$81,765.34	\$309,957.00	\$228,191.66	26.4%
Sub-total : VOCATIONAL ED	(\$81,765.34)	(\$81,765.34)	(\$309,957.00)	(\$228,191.66)	26.4%
OTHER INSTRUCTIONAL PROGRAMS					
SALARY (-)	\$128,449.21	\$128,449.21	\$160,656.00	\$32,206.79	80.0%

Operating Statement with Budget

Upper St. Clair School District

GENERAL FUND WITH PROGRAM DETAIL For the Period 07/01/2023 through 10/31/2023

Fiscal Year: 2023-2024

	<u>07/01/2023 - 10/31/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
BENEFITS (-)	\$52,931.94	\$52,931.94	\$95,620.31	\$42,688.37	55.4%
PROFESSIONAL SERVICES (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
SUPPLIES (-)	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.0%
DUES & FEES/MISC.EXP. (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
Sub-total : OTHER INSTRUCTIONAL PROGRAMS	(\$181,381.15)	(\$181,381.15)	(\$259,776.31)	(\$78,395.16)	69.8%
STUDENT SUPPORT SVCS					
SALARY (-)	\$366,722.60	\$366,722.60	\$1,876,560.13	\$1,509,837.53	19.5%
BENEFITS (-)	\$218,067.96	\$218,067.96	\$1,108,583.35	\$890,515.39	19.7%
PROFESSIONAL SERVICES (-)	\$55,755.30	\$55,755.30	\$88,492.00	\$32,736.70	63.0%
PURCHASED SERVICES (-)	\$0.00	\$0.00	\$6,040.65	\$6,040.65	0.0%
OTHER PURCHASED SVCS (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
SUPPLIES (-)	\$7,112.87	\$7,112.87	\$62,920.00	\$55,807.13	11.3%
DUES & FEES/MISC.EXP. (-)	\$9,762.00	\$9,762.00	\$3,329.00	(\$6,433.00)	293.2%
Sub-total : STUDENT SUPPORT SVCS	(\$657,420.73)	(\$657,420.73)	(\$3,146,425.13)	(\$2,489,004.40)	20.9%
INSTRUCTIONAL SUPPORT SERVICES					
SALARY (-)	\$617,462.12	\$617,462.12	\$2,208,158.61	\$1,590,696.49	28.0%
BENEFITS (-)	\$336,752.39	\$336,752.39	\$1,301,938.76	\$965,186.37	25.9%
PROFESSIONAL SERVICES (-)	\$33,134.75	\$33,134.75	\$98,500.00	\$65,365.25	33.6%
PURCHASED SERVICES (-)	\$64,561.80	\$64,561.80	\$185,400.00	\$120,838.20	34.8%
OTHER PURCHASED SERVICES (-)	\$5,934.40	\$5,934.40	\$48,000.00	\$42,065.60	12.4%
SUPPLIES (-)	\$474,187.71	\$474,187.71	\$849,775.00	\$375,587.29	55.8%
PROPERTY (-)	\$17,600.00	\$17,600.00	\$85,000.00	\$67,400.00	20.7%
DUES & FEES/MISC EXP. (-)	\$279.00	\$279.00	\$1,000.00	\$721.00	27.9%
Sub-total : INSTRUCTIONAL SUPPORT SERVICES	(\$1,549,912.17)	(\$1,549,912.17)	(\$4,777,772.37)	(\$3,227,860.20)	32.4%
ADMIN SUPPORT SERVICES					
SALARY (-)	\$1,011,516.43	\$1,011,516.43	\$2,851,180.80	\$1,839,664.37	35.5%
BENEFITS (-)	\$581,716.38	\$581,716.38	\$1,758,118.08	\$1,176,401.70	33.1%
PROFESSIONAL SERVICES (-)	\$108,475.28	\$108,475.28	\$536,200.00	\$427,724.72	20.2%
PURCHASED SERVICES (-)	\$0.00	\$0.00	\$18,122.01	\$18,122.01	0.0%
OTHER PURCHASED SERVICES (-)	\$53,814.25	\$53,814.25	\$79,950.00	\$26,135.75	67.3%
SUPPLIES (-)	\$35,728.41	\$35,728.41	\$121,745.00	\$86,016.59	29.3%
DUES & FEES/MISC EXP (-)	\$41,570.65	\$41,570.65	\$79,255.00	\$37,684.35	52.5%
Sub-total : ADMIN SUPPORT SERVICES	(\$1,832,821.40)	(\$1,832,821.40)	(\$5,444,570.89)	(\$3,611,749.49)	33.7%
PUPIL HEALTH SERVICES					
SALARIES (-)	\$91,536.51	\$91,536.51	\$483,644.51	\$392,108.00	18.9%
PROFESSIONAL SERVICES (-)	\$596.10	\$596.10	\$16,297.00	\$15,700.90	3.7%
BENEFITS (-)	\$49,774.90	\$49,774.90	\$295,017.32	\$245,242.42	16.9%
PURCHASED SERVICES (-)	\$0.00	\$0.00	\$600.00	\$600.00	0.0%
OTHER PURCHASED SERVICES (-)	\$0.00	\$0.00	\$1,700.00	\$1,700.00	0.0%
SUPPLIES (-)	\$7,431.01	\$7,431.01	\$19,610.00	\$12,178.99	37.9%
DUES & FEES/MISC EXP. (-)	\$0.00	\$0.00	\$139.00	\$139.00	0.0%

Operating Statement with Budget

Upper St. Clair School District

GENERAL FUND WITH PROGRAM DETAIL For the Period 07/01/2023 through 10/31/2023

Fiscal Year: 2023-2024

	<u>07/01/2023 - 10/31/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Sub-total : PUPIL HEALTH SERVICES	(\$149,338.52)	(\$149,338.52)	(\$817,007.83)	(\$667,669.31)	18.3%
BUSINESS SUPPORT SERVICES					
SALARY (-)	\$165,465.26	\$165,465.26	\$481,561.30	\$316,096.04	34.4%
BENEFITS (-)	\$91,098.31	\$91,098.31	\$279,343.83	\$188,245.52	32.6%
PROFESSIONAL SERVICES (-)	\$78,840.34	\$78,840.34	\$220,000.00	\$141,159.66	35.8%
PURCHASED SERVICES (-)	\$1,515.56	\$1,515.56	\$17,096.67	\$15,581.11	8.9%
OTHER PURCHASED SERVICES (-)	\$50,902.74	\$50,902.74	\$183,700.00	\$132,797.26	27.7%
SUPPLIES (-)	\$1,473.35	\$1,473.35	\$4,500.00	\$3,026.65	32.7%
DUES & FEES/MISC EXP. (-)	\$2,204.00	\$2,204.00	\$8,500.00	\$6,296.00	25.9%
Sub-total : BUSINESS SUPPORT SERVICES	(\$391,499.56)	(\$391,499.56)	(\$1,194,701.80)	(\$803,202.24)	32.8%
OPERATIONS/SECURITY					
SALARY (-)	\$1,126,434.32	\$1,126,434.32	\$3,504,664.04	\$2,378,229.72	32.1%
BENEFITS (-)	\$893,278.48	\$893,278.48	\$2,655,888.12	\$1,762,609.64	33.6%
PROFESSIONAL SERVICES (-)	\$23,973.03	\$23,973.03	\$58,700.00	\$34,726.97	40.8%
PURCHASED SERVICES (-)	\$502,580.47	\$502,580.47	\$1,138,832.00	\$636,251.53	44.1%
OTHER PURCHASED SERVICES (-)	\$338,210.18	\$338,210.18	\$457,500.00	\$119,289.82	73.9%
SUPPLIES (-)	\$487,922.36	\$487,922.36	\$2,586,556.00	\$2,098,633.64	18.9%
PROPERTY (-)	\$0.00	\$0.00	\$23,950.00	\$23,950.00	0.0%
DUES & FEES/MISC EXP. (-)	\$0.00	\$0.00	\$1,730.00	\$1,730.00	0.0%
Sub-total : OPERATIONS/SECURITY	(\$3,372,398.84)	(\$3,372,398.84)	(\$10,427,820.16)	(\$7,055,421.32)	32.3%
TRANSPORTATION SERVICES					
SALARY (-)	\$500,896.18	\$500,896.18	\$2,029,174.95	\$1,528,278.77	24.7%
BENEFITS (-)	\$232,912.69	\$232,912.69	\$1,011,228.25	\$778,315.56	23.0%
PROFESSIONAL SERVICES (-)	\$3,229.00	\$3,229.00	\$7,500.00	\$4,271.00	43.1%
PURCHASED SERVICES (-)	\$69,315.14	\$69,315.14	\$267,592.00	\$198,276.86	25.9%
OTHER PURCHASED SERVICES (-)	\$191,045.95	\$191,045.95	\$1,766,587.20	\$1,575,541.25	10.8%
SUPPLIES (-)	\$112,003.54	\$112,003.54	\$741,490.00	\$629,486.46	15.1%
DUES & FEES/MISC EXP. (-)	\$198.00	\$198.00	\$1,450.00	\$1,252.00	13.7%
Sub-total : TRANSPORTATION SERVICES	(\$1,109,600.50)	(\$1,109,600.50)	(\$5,825,022.40)	(\$4,715,421.90)	19.0%
CENTRAL SUPPORT SERVICES					
SALARY (-)	\$116,551.32	\$116,551.32	\$345,175.95	\$228,624.63	33.8%
BENEFITS (-)	\$80,717.30	\$80,717.30	\$236,250.40	\$155,533.10	34.2%
PROFESSIONAL SERVICES (-)	\$57,722.44	\$57,722.44	\$55,500.00	(\$2,222.44)	104.0%
OTHER PURCHASED SERVICES (-)	\$3,462.14	\$3,462.14	\$15,000.00	\$11,537.86	23.1%
SUPPLIES (-)	\$239.93	\$239.93	\$2,000.00	\$1,760.07	12.0%
DUES & FEES/MISC EXP. (-)	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.0%
Sub-total : CENTRAL SUPPORT SERVICES	(\$258,693.13)	(\$258,693.13)	(\$655,926.35)	(\$397,233.22)	39.4%
OTHER SUPPORT SERVICES					
IU OPERATING SUPPORT (-)	\$0.00	\$0.00	\$89,450.00	\$89,450.00	0.0%
PASS-THRU FUNDS (-)	(\$55.50)	(\$55.50)	\$300,000.00	\$300,055.50	0.0%
Sub-total : OTHER SUPPORT SERVICES	\$55.50	\$55.50	(\$389,450.00)	(\$389,505.50)	0.0%

Operating Statement with Budget

Upper St. Clair School District

GENERAL FUND WITH PROGRAM DETAIL For the Period 07/01/2023 through 10/31/2023

Fiscal Year: 2023-2024

	<u>07/01/2023 - 10/31/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
STUDENT ACTIVITIES/ATHLETICS					
SALARY (-)	\$108,601.80	\$108,601.80	\$1,015,987.52	\$907,385.72	10.7%
BENEFITS (-)	\$67,684.94	\$67,684.94	\$402,729.11	\$335,044.17	16.8%
PROFESSIONAL SERVICES (-)	\$52,689.14	\$52,689.14	\$168,500.00	\$115,810.86	31.3%
PURCHASED SERVICES (-)	\$25,620.61	\$25,620.61	\$71,390.67	\$45,770.06	35.9%
OTHER PURCHASED SERVICES (-)	\$224.88	\$224.88	\$10,000.00	\$9,775.12	2.2%
SUPPLIES (-)	\$229,022.87	\$229,022.87	\$412,480.00	\$183,457.13	55.5%
PROPERTY (-)	\$27,255.00	\$27,255.00	\$0.00	(\$27,255.00)	0.0%
DUES & FEES/MISC EXP. (-)	\$21,587.01	\$21,587.01	\$101,850.00	\$80,262.99	21.2%
Sub-total : STUDENT ACTIVITIES/ATHLETICS	(\$532,686.25)	(\$532,686.25)	(\$2,182,937.30)	(\$1,650,251.05)	24.4%
DEBT SERVICE/FINANCING					
INTEREST (-)	\$2,361,448.27	\$2,361,448.27	\$5,408,774.05	\$3,047,325.78	43.7%
PRINCIPAL (-)	\$6,384,375.84	\$6,384,375.84	\$6,715,210.03	\$330,834.19	95.1%
Sub-total : DEBT SERVICE/FINANCING	(\$8,745,824.11)	(\$8,745,824.11)	(\$12,123,984.08)	(\$3,378,159.97)	72.1%
Total : EXPENSES	(\$29,530,993.47)	(\$29,530,993.47)	(\$100,255,599.97)	(\$70,724,606.50)	29.5%
NET ADDITION/(DEFICIT)	\$45,284,943.37	\$45,284,943.37	\$1,162.26	(\$45,283,781.11)	3896283.4%

End of Report

**UPPER ST CLAIR SCHOOL DISTRICT
SCHOOL LUNCH PROGRAM
OCT 31, 2023**

OBJECT TITLE	AUDITED JUNE 30, 2023	UNAUDITED OCT 31, 2023
ASSETS		
PETTY CASH	1,012	1,012
INVEST-PLGIT	248	214
INVEST-PSDLAF	1,037,401	1,000,404
INTERFUND RECEIVABLE	-	-
ACCOUNTS RECEIVABLE	-	-
STATE SUBSIDIES REC	7,411	7,411
FEDERAL SUB - RECEIVABLE	16,644	16,644
INVENTORY - DONATED GOODS	214	214
PREPAID EXPENSES	-	-
EQUIPMENT	909,982	909,982
ACCUMULATED DEPRECIATION	(796,540)	(796,540)
TOTAL ASSETS	1,176,372	1,139,341
LIABILITIES		
INTERFUND A/P	470,713	416,598
ACCTS PAYABLE	193,010	139,885
DEFERRED REVENUE	52,835	52,835
PAYROLL DEDUCTIONS	-	125,004
STUDENT DEPOSITS	80,830	162,769
CAPITAL LEASE LIABILITY	17,972	17,972
TOTAL LIABILITIES	815,360	915,062
RESERVES		
NONSPENDABLE ENCUMBRANCES	-	-
ADJUSTMENTS TO FUND BALANCE	73,196	(136,734)
UNASSIGNED FUND BALANCE	287,816	361,013
TOTAL RESERVES	361,013	224,278

Upper St. Clair School District

General Ledger - Element Summary Report

Fiscal Year: 2023-2024 From Date:6/30/2023 To Date:10/31/2023

Fund / Function	Adjusted Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
51 - FOOD SERVICE					
6510 - INTEREST INCOME	\$0.00	(\$12,402.16)	(\$12,402.16)	\$0.00	\$12,402.16
6611 - SALES TO PUPILS	(\$122,169.10)	(\$207,164.85)	(\$207,164.85)	\$0.00	\$84,995.75
6612 - BREAKFAST - PUPIL	(\$1,566,852.48)	\$0.00	\$0.00	\$0.00	(\$1,566,852.48)
6620 - A LA CARTE	(\$65,696.09)	(\$200,397.38)	(\$200,397.38)	\$0.00	\$134,701.29
6630 - SPECIAL EVENT INCOME	\$0.00	(\$20,040.79)	(\$20,040.79)	\$0.00	\$20,040.79
7600 - STATE REIMBURSEMENT	(\$41,090.20)	\$0.00	\$0.00	\$0.00	(\$41,090.20)
8531 - FEDERAL REIMBURSEMENT	(\$440,635.64)	(\$653.00)	(\$653.00)	\$0.00	(\$439,982.64)
51 - FOOD SERVICE Total:	(\$2,236,443.51)	(\$440,658.18)	(\$440,658.18)	\$0.00	(\$1,795,785.33)

Upper St. Clair School District

General Ledger - Element Summary Report

Fiscal Year: 2023-2024 From Date:6/30/2023 To Date:10/31/2023

Fund / Function / Object	Adjusted Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
51 - FOOD SERVICE					
3100 - FOOD SERVICES					
115 - RETIREMENT/LEAVE PAYOUT SALARY	\$0.00	\$5,667.73	\$5,667.73	\$0.00	(\$5,667.73)
119 - ADDL. COMP / NON-PSERS	\$0.00	\$11,845.00	\$11,845.00	\$0.00	(\$11,845.00)
151 - CLERICAL SALARY	\$62,400.00	\$21,023.91	\$21,023.91	\$32,546.50	\$8,829.59
191 - PARA PROF/CAFE SALARY	\$630,905.31	\$136,032.12	\$136,032.12	\$94,827.86	\$400,045.33
192 - SUB PARA/CAFE SALARIES	\$0.00	\$2,089.75	\$2,089.75	\$656.50	(\$2,746.25)
196 - PARA PROF/CAFE INS OPT OUT	\$0.00	\$400.00	\$400.00	\$1,600.00	(\$2,000.00)
211 - MEDICAL INSURANCE	\$214,410.89	\$51,716.88	\$51,716.88	\$14,957.74	\$147,736.27
212 - DENTAL INSURANCE	\$0.00	\$2,803.22	\$2,803.22	\$892.68	(\$3,695.90)
213 - LIFE INSURANCE	\$0.00	\$142.38	\$142.38	\$47.50	(\$189.88)
215 - EYE INSURANCE	\$0.00	\$435.48	\$435.48	\$137.24	(\$572.72)
220 - SOCIAL SECURITY	\$53,037.86	\$13,108.17	\$13,108.17	\$5,359.19	\$34,570.50
230 - RETIREMENT	\$235,723.81	\$51,280.18	\$51,280.18	\$21,829.53	\$162,614.10
390 - OTHER PURCH CONTRACT SVCS	\$74,505.90	\$9,355.67	\$9,355.67	\$0.00	\$65,150.23
432 - R&M EQUIPMENT	\$0.00	\$18,332.30	\$18,332.30	\$0.00	(\$18,332.30)
571 - FOOD SERV MGT-FOOD COST	\$542,498.82	\$115,691.07	\$115,691.07	\$0.00	\$426,807.75
572 - FOOD SERV MGT_NON-FOOD COSTS	\$216,360.77	\$72,497.93	\$72,497.93	\$0.00	\$143,862.84
610 - SUPPLIES	\$59,781.08	\$10,506.72	\$10,506.72	\$0.00	\$49,274.36
631 - FOOD	\$32,035.20	\$23,544.29	\$23,544.29	\$0.00	\$8,490.91
651 - TECH SUPPLIES	\$3,620.71	\$7,035.00	\$7,035.00	\$0.00	(\$3,414.29)
762 - CAPITAL REPLACE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$20,995.16	(\$20,995.16)
831 - INTEREST LOAN & LEASE	\$665.21	\$0.00	\$0.00	\$0.00	\$665.21
890 - MISC EXPENDITURES	\$59,592.47	\$5,247.40	\$5,247.40	\$0.00	\$54,345.07
911 - PRINCIPAL-LOAN & LEASE	\$17,971.78	\$0.00	\$0.00	\$0.00	\$17,971.78
5140 - LEASES & OTHER RIGHT TO USE					
911 - PRINCIPAL-LOAN & LEASE	\$0.00	\$18,637.00	\$18,637.00	\$0.00	(\$18,637.00)
51 - FOOD SERVICE Total:	\$2,203,509.81	\$577,392.20	\$577,392.20	\$193,849.90	\$1,432,267.71

CAPITAL RESERVE
OCT, 2023
PRELIMINARY UNAUDITED

OBJECT TITLE	AUDITED JUNE 30, 2023	UNAUDITED OCT 31, 2023
ASSETS		
CASH	-	
PAYROLL CASH		
INVEST-PSDLAF	629,973	459,952
INVEST-PNC	-	-
INTERFUND RECEIVABLE	853,247	-
ACCOUNT RECEIVABLE	-	
PREPAID EXPENSES	-	-
TOTAL ASSETS	1,483,221	459,952
LIABILITIES		
INTERFUND A/P		-
RESERVE ENCUMBRANCES	-	-
ACCTS PAYABLE	246,054	27,295
TOTAL LIABILITIES	246,054	27,295
RESERVES		
ASSIGNED TO TURF ENCUMBRANCES		
ADJUSTMENT TO FUND BALANCE	-	(804,510)
ASSIGNED FUND BALANCE	1,237,167	1,237,167
TOTAL RESERVES	1,237,167	432,656
		1,664,325

Upper St. Clair School District

General Ledger - Element Summary Report

Fiscal Year: 2023-2024 From Date:6/30/2023 To Date:10/31/2023

Fund / Function	Adjusted Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
32 - CAPITAL RESERVE					
6510 - INTEREST INCOME	\$0.00	(\$9,907.16)	(\$9,907.16)	\$0.00	\$9,907.16
32 - CAPITAL RESERVE Total:	\$0.00	(\$9,907.16)	(\$9,907.16)	\$0.00	\$9,907.16

Upper St. Clair School District

General Ledger - Element Summary Report

Fiscal Year: 2023-2024 From Date:6/30/2023 To Date:10/31/2023

Fund / Function	Adjusted Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
32 - CAPITAL RESERVE					
9310 - CONTRIBUTION FROM GF	\$0.00	(\$420,000.00)	(\$420,000.00)	\$0.00	\$420,000.00
32 - CAPITAL RESERVE Total:	\$0.00	(\$420,000.00)	(\$420,000.00)	\$0.00	\$420,000.00

Upper St. Clair School District

General Ledger - Element Summary Report

Fiscal Year: 2023-2024 From Date:6/30/2023 To Date:10/31/2023

Fund / Function / Object	Adjusted Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
32 - CAPITAL RESERVE					
4500 - NEW BLDG & CONST					
762 - CAPITAL REPLACE EQUIPMENT	\$0.00	\$615,894.00	\$615,894.00	\$180,500.00	(\$796,394.00)
4600 - EXISTING BLDG IMPROVE SVCS					
330 - OTHER PROF SVCS	\$0.00	\$522,078.55	\$522,078.55	\$0.00	(\$522,078.55)
431 - R&M BUILDING	\$0.00	\$0.00	\$0.00	\$26,906.88	(\$26,906.88)
762 - CAPITAL REPLACE EQUIPMENT	\$0.00	\$96,445.00	\$96,445.00	\$0.00	(\$96,445.00)
32 - CAPITAL RESERVE Total:	\$0.00	\$1,234,417.55	\$1,234,417.55	\$207,406.88	(\$1,441,824.43)

CONSTRUCTION FUND
OCT 31, 2023
PRELIMINARY UNAUDITED

OBJECT TITLE	AUDITED	UNAUDITED
	JUNE 30, 2023	OCT 31, 2023
ASSETS		
CASH	-	-
PSDLAF SERIES A	236,985	7,267,350
PLGIT SERIES A		
OTHER RECOVER DISBURSE	-	-
INTERFUND RECEIVABLE	-	-
TOTAL ASSETS	236,985	7,267,350
LIABILITIES		
INTERFUND A/P	-	747,575
ACCTS PAYABLE	-	
RESERVE FOR PRIOR ENCUMB	-	
CONSTRUCTION RETAINAGE	-	
TOTAL LIABILITIES	-	747,575
RESERVES		
RESTRICTED ENCUMBRANCE	-	
ADJUSTMENTS TO FUND BALANCE		6,282,790
RESTRICTED FUND BALANCE	236,985	236,985
TOTAL RESERVES	236,985	6,519,775

Upper St. Clair School District

General Ledger - Element Summary Report

Fiscal Year: 2023-2024 From Date: 6/30/2023 To Date: 10/31/2023

Fund / Function	Adjusted Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
39 - CONSTRUCTION					
6510 - INTEREST INCOME	\$0.00	(\$24,501.76)	(\$24,501.76)	\$0.00	\$24,501.76
9110 - BOND PROCEEDS	\$0.00	(\$8,000,000.00)	(\$8,000,000.00)	\$0.00	\$8,000,000.00
9130 - BOND PREMIUMS	\$0.00	(\$283,905.25)	(\$283,905.25)	\$0.00	\$283,905.25
39 - CONSTRUCTION Total:	\$0.00	(\$8,308,407.01)	(\$8,308,407.01)	\$0.00	\$8,308,407.01

Upper St. Clair School District

General Ledger - Element Summary Report

Fiscal Year: 2023-2024 From Date:6/30/2023 To Date:10/31/2023

Fund / Function	Adjusted Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
39 - CONSTRUCTION					
2390 - OTHER ADMIN SVCS	\$0.00	\$80,000.00	\$80,000.00	\$0.00	(\$80,000.00)
4500 - NEW BLDG & CONST	\$0.00	\$675,000.00	\$675,000.00	\$0.00	(\$675,000.00)
4600 - EXISTING BLDG IMPROVE SVCS	\$0.00	\$1,202,616.85	\$1,202,616.85	\$283,475.70	(\$1,486,092.55)
5150 - BOND DISCOUNTS	\$0.00	\$68,000.00	\$68,000.00	\$0.00	(\$68,000.00)
39 - CONSTRUCTION Total:	\$0.00	\$2,025,616.85	\$2,025,616.85	\$283,475.70	(\$2,309,092.55)

Budget Transfers - 2023-24

<i>From:</i>			<i>To:</i>				
Fund	Function	Account	Function	Account	Description	From	To
10	5900 Budgetary Reserve/Contingency	10.5900.840.000.00.00.000	1290 Other Spec Ed/Misc.	10.1290.890.000.30.00.000	Shop @ FC	\$ 15,153.06	\$ 15,153.06
10	5110 Debt Services/Dues & Fees	10.5110.810.000.00.00.000	2519 Business Office/Dues & Fees	10.2519.810.000.00.00.000	correct AFR	\$ 5,000.00	\$ 5,000.00
10	1110 Regular Ed Baker/Supplies	10.1110.610.000.00.00.000	1110 Regular Ed Baker/Books	10.1110.640.000.00.00.000	book club books	\$ 200.00	\$ 200.00
						\$ 20,353.06	\$ 20,353.06

Memo



To: Dr. Rozzo, USC Board Members

From: Scott P. Burchill

Date: December 4, 2023

RE: SUPPLEMENTAL FINANCIAL REPORT 2023-24

BILL LIST

The Supplementary Bill Lists are enclosed for your review and approval.

2023-24	GEN. FUND 10	CAP. RSV. FND. 32	CONSTRUCT. FND. 39	FOOD SVC. FND. 51
CHECK LIST	\$1,008,878.80			\$137,044.85
CHECK LIST-refund for SHV assessment settlement	\$2,328,180.23			
ACH PAYMENTS	\$38,464.12	\$260,710.00	\$644,684.40	
ACH PAYMENTS-Allegh. Cnty. Schools Health Ins. Consortium	\$874,040.68			
TOTAL	\$4,249,563.83	\$260,710.00	\$644,684.40	\$137,044.85

CREDIT CARD BILL

The credit card bill for November purchases:

Art	\$ 29.05	Human Resources	\$ 35.00
Athletics	\$ 1,068.58	Industrial Arts	\$ 1,390.92
Board Services	\$ 43.95	Library	\$ 218.97
Business Office	\$ 2,781.43	Marching Band	\$ 911.08
DP IB	\$ 2,046.01	Music	\$ 463.79
Elem. Lang. Arts	\$ 49.60	Operations	\$ 71.66
FACS	\$ 740.68	Security	\$ 389.67
FC Principal	\$ 129.93	Shop @ USC	\$ 790.84
Ft. Couch	\$ 89.99	Special Ed.	\$ 662.53
HS Principal	\$ 1,110.51	Staff Development	\$ 11,000.25
HS Robotics Club	\$ 5,205.35	Superintendent	\$ 4,143.44
HS Science	\$ 230.16	Technology	\$ 1,576.38
HS Social Studies	\$ 536.99	World Language	\$ 288.89
		NOVEMBER	\$ 36,005.65

Upper St. Clair School District

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

From Date:
 From Check: 12526
 From Voucher:

To Date:
 To Check: 12711
 To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
12526	11/17/2023	AT&T MOBILITY	\$2,271.11	2053	Printed	Expense	☐		
12527	11/17/2023	BILL SANTEL	\$140.60	2053	Printed	Expense	☐		
12528	11/17/2023	BSN SPORTS	\$434.35	2053	Printed	Expense	☐		
12529	11/17/2023	CHERMAK, MAUREEN K	\$141.47	2053	Printed	Expense	☐		
12530	11/17/2023	CHERYL EMMERT	\$125.00	2053	Printed	Expense	☐		
12531	11/17/2023	CM REGENT, LLC	\$9,211.94	2053	Printed	Expense	☐		
12532	11/17/2023	COBRA CONTINUATION	\$2,014.04	2053	Printed	Expense	☐		
12533	11/17/2023	COLUMBIA GAS OF PENNSYLVANIA	\$503.26	2053	Printed	Expense	☐		
12534	11/17/2023	CRYSTAL SPRINGS	\$430.91	2053	Printed	Expense	☐		
12535	11/17/2023	DAVID GEIDEL	\$2,100.00	2053	Printed	Expense	☐		
12536	11/17/2023	GOMBAR, RAYMOND R	\$56.93	2053	Printed	Expense	☐		
12537	11/17/2023	HOLLY KOTARSKI	\$550.00	2053	Printed	Expense	☐		
12538	11/17/2023	IMAGE360 DBA NOVUM DESIGNS	\$8,777.99	2053	Printed	Expense	☐		
12539	11/17/2023	KLUCKMAN, LAUREN	\$154.45	2053	Printed	Expense	☐		
12540	11/17/2023	LINDENWOOD GOLF CLUB	\$690.00	2053	Printed	Expense	☐		
12541	11/17/2023	LUXBACHER, ELIZA G	\$509.26	2053	Printed	Expense	☐		
12542	11/17/2023	M & M PHOTOGRAPHY	\$255.73	2053	Printed	Expense	☐		
12543	11/17/2023	MACK, AIMEE S	\$375.40	2053	Printed	Expense	☐		
12544	11/17/2023	MB THERAPY LLC	\$2,803.91	2053	Printed	Expense	☐		
12545	11/17/2023	MORTON, SHAWN	\$68.96	2053	Printed	Expense	☐		
12546	11/17/2023	MOSTOWY, DAWN M	\$76.70	2053	Printed	Expense	☐		
12547	11/17/2023	NORTHWEST GROUP SERVICES/NWGS	\$304.00	2053	Printed	Expense	☐		
12548	11/17/2023	NOTEFLIGHT	\$129.00	2053	Printed	Expense	☐		

Upper St. Clair School District

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

From Date:
 From Check: 12526
 From Voucher:

To Date:
 To Check: 12711
 To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
12549	11/17/2023	PA ASSOC OF SCHOOL ADMINISTRATORS	\$1,161.00	2053	Printed	Expense	☐		
12550	11/17/2023	PENNSYLVANIA AMERICAN WATER CO	\$126.23	2053	Printed	Expense	☐		
12551	11/17/2023	PETRICK, DOUGLAS B	\$1,099.20	2053	Printed	Expense	☐		
12552	11/17/2023	PONIATOWSKI, KATHRYN	\$365.96	2053	Printed	Expense	☐		
12553	11/17/2023	RENEE SHERRELL	\$1,249.92	2053	Printed	Expense	☐		
12554	11/17/2023	RITTENHOUSE BUS LINES	\$720.00	2053	Printed	Expense	☐		
12555	11/17/2023	SEYBERT, JOHN	\$65.00	2053	Printed	Expense	☐		
12556	11/17/2023	SOUTHWEST PASBO	\$35.00	2053	Printed	Expense	☐		
12557	11/17/2023	SPARTAN COMMUNICATIONS CABLING	\$1,800.00	2053	Printed	Expense	☐		
12558	11/17/2023	TENA, ANGELA	\$82.09	2053	Printed	Expense	☐		
12559	11/17/2023	TRI-STATE TRACK COACHES ASSOCIATION	\$900.00	2053	Printed	Expense	☐		
12560	11/17/2023	UPMC WORKPARTNERS	\$2,988.72	2053	Printed	Expense	☐		
12561	11/17/2023	USC HS PRINCIPAL'S ACCOUNT	\$1,000.00	2053	Printed	Expense	☐		
12562	11/17/2023	VALERIANO, KIMBERLY	\$47.57	2053	Printed	Expense	☐		
12563	11/17/2023	WAGNER, GREGORY	\$102.92	2053	Printed	Expense	☐		
12564	11/17/2023	WEST PENN LACO	\$46.28	2053	Printed	Expense	☐		
12565	11/17/2023	WEST PENN POWER	\$456.73	2053	Printed	Expense	☐		
12566	11/21/2023	FLYNN, TODD	\$1,597.21	2055	Printed	Expense	☐		
12567	11/21/2023	NORTH HILLS WRESTLING CLUB	\$400.00	2055	Printed	Expense	☐		
12568	11/21/2023	PENNSYLVANIA AMERICAN WATER CO	\$4,117.03	2055	Printed	Expense	☐		
12569	11/21/2023	PEOPLES NATURAL GAS COMPANY	\$11,499.02	2055	Printed	Expense	☐		

Upper St. Clair School District

Reprint Check Listing

Fiscal Year: 2023-2024

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 To Check: 12711
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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
12570	11/21/2023	WEST PENN POWER	\$23,709.83	2055	Printed	Expense	☐		
12571	11/30/2023	21CCCS	\$1,455.81	2057	Not Printed	Expense	☐		
12572	11/30/2023	ALLEGHENY INTERMEDIATE UNIT	\$2,305.00	2057	Not Printed	Expense	☐		
12573	11/30/2023	AMY BEYERL	\$200.00	2057	Not Printed	Expense	☐		
12574	11/30/2023	APPLE COMPUTER INC	\$314.07	2057	Not Printed	Expense	☐		
12575	11/30/2023	ARAMARK CORPORATION	\$2,262.03	2057	Not Printed	Expense	☐		
12576	11/30/2023	ASPIREDU INC	\$9,585.00	2057	Not Printed	Expense	☐		
12577	11/30/2023	AXIOS TUTORING	\$720.00	2057	Not Printed	Expense	☐		
12578	11/30/2023	B & H PHOTO	\$86.40	2057	Not Printed	Expense	☐		
12579	11/30/2023	B & R POOLS	\$220.30	2057	Not Printed	Expense	☐		
12580	11/30/2023	BLICK ART MATERIALS LLC	\$480.00	2057	Not Printed	Expense	☐		
12581	11/30/2023	BRIGGS, TIMOTHY	\$30.00	2057	Not Printed	Expense	☐		
12582	11/30/2023	BSN SPORTS	\$4,196.67	2057	Not Printed	Expense	☐		
12583	11/30/2023	BURCHILL, SCOTT	\$180.00	2057	Not Printed	Expense	☐		
12584	11/30/2023	BURGETTSTOWN WRESTLING BOOSTERS	\$425.00	2057	Not Printed	Expense	☐		
12585	11/30/2023	CASEY E. CHORNACK	\$12.17	2057	Not Printed	Expense	☐		
12586	11/30/2023	CDW COMPUTER CENTERS INC	\$56,052.64	2057	Not Printed	Expense	☐		
12587	11/30/2023	CENTRAL CATHOLIC	\$1,641.76	2057	Not Printed	Expense	☐		
12588	11/30/2023	CENTURISK	\$2,880.00	2057	Not Printed	Expense	☐		
12589	11/30/2023	CENTURY SPORTS INC	\$10,955.70	2057	Not Printed	Expense	☐		
12590	11/30/2023	CHEMSEARCH	\$587.95	2057	Not Printed	Expense	☐		
12591	11/30/2023	CHISHOLM, KAREN	\$37.10	2057	Not Printed	Expense	☐		
12592	11/30/2023	CINTAS CORP	\$316.65	2057	Not Printed	Expense	☐		

Upper St. Clair School District

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
12593	11/30/2023	CLARION AREA SCHOOL DISTRICT	\$726.30	2057	Not Printed	Expense	☐		
12594	11/30/2023	COMMERCIAL CONSULTING	\$565.00	2057	Not Printed	Expense	☐		
12595	11/30/2023	COMMONWEALTH CHARTER ACADEMY CS	\$8,687.14	2057	Not Printed	Expense	☐		
12596	11/30/2023	CORNWELL QUALITY TOOLS	\$255.95	2057	Not Printed	Expense	☐		
12597	11/30/2023	CRYSTAL SOUND SYSTEMS INC	\$209.25	2057	Not Printed	Expense	☐		
12598	11/30/2023	CZEKAJ, COLLEEN	\$396.32	2057	Not Printed	Expense	☐		
12599	11/30/2023	DAGOSTINO ELECTRONIC SERVICES INC	\$4,733.17	2057	Not Printed	Expense	☐		
12600	11/30/2023	DAY SCHOOL	\$6,076.00	2057	Not Printed	Expense	☐		
12601	11/30/2023	DOGGRELL, CASSANDRA	\$136.20	2057	Not Printed	Expense	☐		
12602	11/30/2023	DRESSLER, SHANNON L	\$36.88	2057	Not Printed	Expense	☐		
12603	11/30/2023	EBSCO SUBSCRIPTION SERVICES	\$1,732.12	2057	Not Printed	Expense	☐		
12604	11/30/2023	FEDEX	\$12.55	2057	Not Printed	Expense	☐		
12605	11/30/2023	FIRST STUDENT	\$138,281.77	2057	Not Printed	Expense	☐		
12606	11/30/2023	FLINN SCIENTIFIC	\$280.53	2057	Not Printed	Expense	☐		
12607	11/30/2023	FOLLETT CONTENT SOLUTIONS, LLC	\$1,413.01	2057	Not Printed	Expense	☐		
12608	11/30/2023	FRANKLIN	\$21,394.19	2057	Not Printed	Expense	☐		
12609	11/30/2023	FRESH TECH INTEGRATED	\$1,135.00	2057	Not Printed	Expense	☐		
12610	11/30/2023	FRONTLINE TECHNOLOGIES, INC.	\$8,656.87	2057	Not Printed	Expense	☐		
12611	11/30/2023	FYDA FREIGHTLINER PITTSBURGH INC	\$1,207.83	2057	Not Printed	Expense	☐		
12612	11/30/2023	Glade Run Lutheran Services	\$5,219.00	2057	Not Printed	Expense	☐		
12613	11/30/2023	GLOBAL WORDSMITHS	\$750.00	2057	Not Printed	Expense	☐		
12614	11/30/2023	GOBILDA	\$962.12	2057	Not Printed	Expense	☐		

Upper St. Clair School District

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

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To Check: 12711

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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
12615	11/30/2023	GOLDEN EAGLE EQUIPMENT	\$68.23	2057	Not Printed	Expense	☐		
12616	11/30/2023	GOODWILL OF SOUTHWESTERN PA	\$2,117.50	2057	Not Printed	Expense	☐		
12617	11/30/2023	GRAINGER	\$2,790.36	2057	Not Printed	Expense	☐		
12618	11/30/2023	GUTTMAN OIL COMPANY	\$1,129.71	2057	Not Printed	Expense	☐		
12619	11/30/2023	GUY A RUSSO	\$285.00	2057	Not Printed	Expense	☐		
12620	11/30/2023	HAPCHUK INC	\$213.12	2057	Not Printed	Expense	☐		
12621	11/30/2023	HERC RENTALS	\$4,285.62	2057	Not Printed	Expense	☐		
12622	11/30/2023	HiTouch Business Services	\$21,952.40	2057	Not Printed	Expense	☐		
12623	11/30/2023	HOME DEPOT	\$1,623.45	2057	Not Printed	Expense	☐		
12624	11/30/2023	INSIGHT PA CYBER CHARTER SCHOOL	\$2,863.89	2057	Not Printed	Expense	☐		
12625	11/30/2023	INSTITUTIONAL SPECIALTIES INC	\$450.00	2057	Not Printed	Expense	☐		
12626	11/30/2023	INTERNATIONAL BACCALAUREATE ORG	\$21,658.00	2057	Not Printed	Expense	☐		
12627	11/30/2023	J.W.PEPPER & SON INC	\$411.76	2057	Not Printed	Expense	☐		
12628	11/30/2023	JACKSON WELDING SUPPLY CO.	\$403.27	2057	Not Printed	Expense	☐		
12629	11/30/2023	JOHNSTONBAUGH'S MUSIC CENTER	\$490.00	2057	Not Printed	Expense	☐		
12630	11/30/2023	JORDAN TAX SERVICE	\$2,328,180.23	2057	Not Printed	Expense	☐		
12631	11/30/2023	K-LOG, INC.	\$1,157.39	2057	Not Printed	Expense	☐		
12632	11/30/2023	KASER, MELISSA C	\$367.25	2057	Not Printed	Expense	☐		
12633	11/30/2023	KOZAK, DONALD W	\$30.00	2057	Not Printed	Expense	☐		
12634	11/30/2023	KRAUSE, ANTHONY M	\$30.00	2057	Not Printed	Expense	☐		
12635	11/30/2023	KREIDER EXPRESS PRINTING	\$484.00	2057	Not Printed	Expense	☐		
12636	11/30/2023	LAWSON PRODUCTS	\$516.23	2057	Not Printed	Expense	☐		

Upper St. Clair School District

Reprint Check Listing

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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
12637	11/30/2023	LEARNING A TO Z	\$363.00	2057	Not Printed	Expense	☐		
12638	11/30/2023	LINCOLN IU#12	\$4,308.13	2057	Not Printed	Expense	☐		
12639	11/30/2023	LOGICALLY	\$12,804.00	2057	Not Printed	Expense	☐		
12640	11/30/2023	MAFFEI STRAYER FUNISHING	\$650.00	2057	Not Printed	Expense	☐		
12641	11/30/2023	MATTHEWS BUS COMPANY	\$113,548.80	2057	Not Printed	Expense	☐		
12642	11/30/2023	MAXIM HEALTHCARE SERVICES	\$26,442.40	2057	Not Printed	Expense	☐		
12643	11/30/2023	MEDCO SUPPLY COMPANY	\$32.59	2057	Not Printed	Expense	☐		
12644	11/30/2023	MILLER MATS	\$1,347.46	2057	Not Printed	Expense	☐		
12645	11/30/2023	MODEL APPAREL	\$199.64	2057	Not Printed	Expense	☐		
12646	11/30/2023	MODEL UNIFORMS	\$84.76	2057	Not Printed	Expense	☐		
12647	11/30/2023	MONGIOVI & SON FIRE PROTECTION SVCS	\$5,950.00	2057	Not Printed	Expense	☐		
12648	11/30/2023	MUSCO SPORTS LIGHTING, LLC	\$1,200.00	2057	Not Printed	Expense	☐		
12649	11/30/2023	O'ROURKE, DANIEL	\$573.17	2057	Not Printed	Expense	☐		
12650	11/30/2023	ODP BUSINESS SOLUTIONS, LLC 1	\$5,814.12	2057	Not Printed	Expense	☐		
12651	11/30/2023	OLD REPUBLIC SURETY GROUP	\$350.00	2057	Not Printed	Expense	☐		
12652	11/30/2023	OVERHEAD DOOR CO	\$730.67	2057	Not Printed	Expense	☐		
12653	11/30/2023	PAPER PRODUCTS	\$6,871.68	2057	Not Printed	Expense	☐		
12654	11/30/2023	PENNSYLVANIA AMERICAN WATER CO	\$5,328.36	2057	Not Printed	Expense	☐		
12655	11/30/2023	PENNSYLVANIA DISTANCE LEARNING	\$2,863.89	2057	Not Printed	Expense	☐		
12656	11/30/2023	PETROLEUM TRADERS CORPORATION	\$16,758.03	2057	Not Printed	Expense	☐		
12657	11/30/2023	PETTY CASHIER - BAKER	\$20.23	2057	Not Printed	Expense	☐		

Upper St. Clair School District

Reprint Check Listing

Fiscal Year: 2023-2024

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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
12658	11/30/2023	PETTY CASHIER - CENTRAL OFFICE	\$441.92	2057	Not Printed	Expense	☐		
12659	11/30/2023	PITNEY BOWES	\$1,369.23	2057	Not Printed	Expense	☐		
12660	11/30/2023	PITTSBURGH SUBURBAN SOUTH SWIM OFFICIALS	\$225.00	2057	Not Printed	Expense	☐		
12661	11/30/2023	PMEA DIST. 1 ORCHESTRA	\$150.00	2057	Not Printed	Expense	☐		
12662	11/30/2023	PORTS PETROLEUM	\$565.99	2057	Not Printed	Expense	☐		
12663	11/30/2023	POWERS, KAREN	\$30.00	2057	Not Printed	Expense	☐		
12664	11/30/2023	PROVIDENT CHARTER SCHOOL	\$5,727.76	2057	Not Printed	Expense	☐		
12665	11/30/2023	RECOVERY FIREFLY, LLC	\$910.00	2057	Not Printed	Expense	☐		
12666	11/30/2023	REPUBLIC SERVICES	\$4,290.59	2057	Not Printed	Expense	☐		
12667	11/30/2023	ROBERT F. BOZZUTO	\$195.00	2057	Not Printed	Expense	☐		
12668	11/30/2023	ROBOTICS EDUCATION	\$309.00	2057	Not Printed	Expense	☐		
12669	11/30/2023	ROGUE FITNESS	\$2,342.63	2057	Not Printed	Expense	☐		
12670	11/30/2023	SARASNICK'S TRUE VALUE HARDWARE	\$4.99	2057	Not Printed	Expense	☐		
12671	11/30/2023	SCANTRON CORP.	\$305.64	2057	Not Printed	Expense	☐		
12672	11/30/2023	SCOTT, MARK	\$30.00	2057	Not Printed	Expense	☐		
12673	11/30/2023	SEBASTIAO, KATE	\$21.47	2057	Not Printed	Expense	☐		
12674	11/30/2023	SEYBERT, JOHN	\$127.59	2057	Not Printed	Expense	☐		
12675	11/30/2023	SNOWDEN, JAMES	\$30.00	2057	Not Printed	Expense	☐		
12676	11/30/2023	ST CLAIR MEDICAL GROUP OC	\$172.00	2057	Not Printed	Expense	☐		
12677	11/30/2023	STABILE, CHRISTOPHER M	\$30.00	2057	Not Printed	Expense	☐		
12678	11/30/2023	STATION AUTO PARTS	\$644.34	2057	Not Printed	Expense	☐		
12679	11/30/2023	STEEL CITY THERAPY LLC	\$21,225.22	2057	Not Printed	Expense	☐		

Upper St. Clair School District

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12680	11/30/2023	STEMMLER, JUDITH	\$900.00	2057	Not Printed	Expense	☐		
12681	11/30/2023	STUMPF MOVING AND STORAGE	\$625.00	2057	Not Printed	Expense	☐		
12682	11/30/2023	SUBHADIP DAS	\$348.00	2057	Not Printed	Expense	☐		
12683	11/30/2023	SUCHAN, KENNETH	\$30.00	2057	Not Printed	Expense	☐		
12684	11/30/2023	SUPERIOR FACTORY SERVICE	\$4,099.30	2057	Not Printed	Expense	☐		
12685	11/30/2023	SUSANNE DASILVA	\$2,555.00	2057	Not Printed	Expense	☐		
12686	11/30/2023	TEXTHELP INC.	\$1,984.50	2057	Not Printed	Expense	☐		
12687	11/30/2023	THE BRADLEY CENTER	\$3,937.71	2057	Not Printed	Expense	☐		
12688	11/30/2023	The Holden Corp.	\$298.00	2057	Not Printed	Expense	☐		
12689	11/30/2023	THE WATSON INSTITUTE	\$43,158.98	2057	Not Printed	Expense	☐		
12690	11/30/2023	TIMECLOCK PLUS	\$650.00	2057	Not Printed	Expense	☐		
12691	11/30/2023	TOWNSHIP OF UPPER ST CLAIR	\$162,920.60	2057	Not Printed	Expense	☐		
12692	11/30/2023	TOWNSHIP OF UPPER ST CLAIR -SEWAGE	\$14,536.80	2057	Not Printed	Expense	☐		
12693	11/30/2023	TRANE US INC	\$4,646.00	2057	Not Printed	Expense	☐		
12694	11/30/2023	TURNBERRY, L.P.	\$14,978.54	2057	Not Printed	Expense	☐		
12695	11/30/2023	TYLER TECHNOLOGIES, INC	\$390.00	2057	Not Printed	Expense	☐		
12696	11/30/2023	UGI Energy Services, LLC	\$8,580.44	2057	Not Printed	Expense	☐		
12697	11/30/2023	ULINE SHIPPING SUPPLY SPECIALIST	\$62.84	2057	Not Printed	Expense	☐		
12698	11/30/2023	UNITY SCHOOL BUS PARTS	\$192.33	2057	Not Printed	Expense	☐		
12699	11/30/2023	USC NUTRITION CENTER	\$2,888.38	2057	Not Printed	Expense	☐		
12700	11/30/2023	VANCE'S LANDSCAPE SUPPLY, INC	\$2,927.00	2057	Not Printed	Expense	☐		
12701	11/30/2023	VEX ROBOTICS INC	\$3,747.00	2057	Not Printed	Expense	☐		
12702	11/30/2023	VIRCO INC	\$592.40	2057	Not Printed	Expense	☐		

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12703	11/30/2023	WARD, ADAM JUSTIN	\$258.87	2057	Not Printed	Expense	☐		
12704	11/30/2023	WEISS BURKARDT KRAMER LLC	\$9,050.51	2057	Not Printed	Expense	☐		
12705	11/30/2023	WESLEY FAMILY SERVICES	\$4,860.00	2057	Not Printed	Expense	☐		
12706	11/30/2023	WEST PENN POWER	\$20,941.12	2057	Not Printed	Expense	☐		
12707	11/30/2023	WESTCOM WIRELESS INC	\$796.00	2057	Not Printed	Expense	☐		
12708	11/30/2023	Western PA School for Blind Children	\$5,224.50	2057	Not Printed	Expense	☐		
12709	11/30/2023	WILLIAM RULLO	\$200.00	2057	Not Printed	Expense	☐		
12710	11/30/2023	WOLFINGTON BODY CO., INC	\$196.08	2057	Not Printed	Expense	☐		
12711	11/30/2023	WOODWIND AND BRASSWIND	\$80.25	2057	Not Printed	Expense	☐		

Total Amount: \$3,337,059.03

End of Report

1,008,878.80 +

2,328,180.23 +

3,337,059.03 G+

FUND 10 ACH

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

From Date:
From Voucher: 2051To Date:
To Voucher: 2057

Account: 1030428627

11/14/2023	PNC BANK CREDIT CARD	\$630.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$10.64	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$162.68	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$711.25	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$58.30	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$155.89	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$10.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$106.57	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$632.40	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$89.94	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$29.95	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$632.40	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$60.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$289.80	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$163.94	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$170.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$13.51	2051	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

		From Date:		To Date:	
		From Voucher:	2051	To Voucher:	2057
11/14/2023	PNC BANK CREDIT CARD	\$91.75	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$53.94	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$209.96	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$31.22	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$5.49	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$104.94	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$216.42	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$91.51	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$132.59	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$167.20	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$316.80	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$38.16	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$76.66	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$167.20	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$316.80	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$38.16	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$76.67	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$167.20	2051	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND

From Date:
From Voucher: 2051To Date:
To Voucher: 2057

11/14/2023	PNC BANK CREDIT CARD	\$316.80	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$38.16	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$76.67	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$154.77	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$12.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$64.99	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$8.48	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$150.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$100.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$2,142.96	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$34.44	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$87.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$69.99	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$10.60	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$49.28	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$23.16	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$47.61	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$10.70	2051	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

		From Date:		To Date:	
		From Voucher: 2051		To Voucher: 2057	
11/14/2023	PNC BANK CREDIT CARD	\$186.18	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$422.29	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$174.50	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$10.60	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$49.28	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$23.16	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$47.62	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$10.70	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$186.18	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$422.30	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$174.50	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$70.28	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$89.89	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$13.75	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$49.04	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$38.52	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$325.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$1,170.00	2051	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

From Date:
From Voucher: 2051To Date:
To Voucher: 2057

11/14/2023	PNC BANK CREDIT CARD	\$250.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$1,200.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$650.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	-\$150.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$267.49	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$499.40	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$371.77	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$84.36	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$84.37	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$127.24	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$105.89	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$84.10	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$110.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$20.28	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$19.99	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$85.50	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$98.91	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$1,068.85	2051	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

From Date:

From Voucher: 2051

To Date:

To Voucher: 2057

11/14/2023	PNC BANK CREDIT CARD	\$35.96	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$42.45	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$42.45	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$95.99	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$31.99	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$135.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$90.20	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$204.26	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$130.15	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$111.82	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$368.28	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$29.08	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$4,643.64	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$1,377.46	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$971.04	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$31.00	2051	Posted to G/L AP	☐
11/14/2023	PNC BANK CREDIT CARD	\$617.16	2051	Posted to G/L AP	☐
11/20/2023	ALLEGHENY CO SCH HEALTH INS CONSORT	\$825,365.70	2054	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

From Date:
From Voucher: 2051To Date:
To Voucher: 2057

11/20/2023	ALLEGHENY CO SCH HEALTH INS CONSORT	\$42,045.78	2054	Posted to G/L AP	☐
11/20/2023	ALLEGHENY CO SCH HEALTH INS CONSORT	\$6,629.20	2054	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$318.66	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$16.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$8.49	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$31.43	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$89.79	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$18.46	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$10.49	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$13.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$26.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$37.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$26.89	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$17.72	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$429.95	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$866.97	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$29.49	2056	Posted to G/L AP	☐

Printed: 11/30/2023 1:05:58 PM

Report: rptGLNonCheckListing

2023.1.26

Page:

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Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

From Date:
From Voucher: 2051

To Date:
To Voucher: 2057

11/27/2023	AMAZON CAPITAL SERVICES	\$18.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$18.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$31.38	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$39.19	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$17.26	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$11.69	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$15.85	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$13.29	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$10.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$11.87	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$9.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$12.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$22.74	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$11.32	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$11.49	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$454.86	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$282.21	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$172.70	2056	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

From Date:
From Voucher: 2051To Date:
To Voucher: 2057

11/27/2023	AMAZON CAPITAL SERVICES	\$17.98	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$59.95	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$11.54	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$6.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$19.67	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$20.19	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.00	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$23.23	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$89.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.00	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$24.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$8.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$15.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$27.60	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$37.96	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$6.80	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$21.07	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$7.99	2056	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

			From Date:		To Date:	
			From Voucher:	2051	To Voucher:	2057
11/27/2023	AMAZON CAPITAL SERVICES	-\$0.23	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	-\$0.08	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	-\$0.15	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	-\$0.25	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	-\$0.35	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	-\$0.06	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	-\$0.19	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	-\$0.07	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	\$12.29	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	\$0.00	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	\$12.25	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	\$7.20	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	\$17.98	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	\$429.95	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	\$0.00	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	\$0.00	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	\$38.99	2056	Posted to G/L AP	☐	
11/27/2023	AMAZON CAPITAL SERVICES	\$43.49	2056	Posted to G/L AP	☐	

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

From Date:
From Voucher: 2051To Date:
To Voucher: 2057

11/27/2023	AMAZON CAPITAL SERVICES	\$95.00	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$16.98	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$21.98	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$110.91	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$21.52	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$21.31	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$29.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.63	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$3.18	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.62	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.61	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.86	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$22.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$37.41	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$29.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$54.98	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$40.28	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$126.70	2056	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND

From Date:
From Voucher: 2051

To Date:
To Voucher: 2057

Date	Description	Amount	Voucher	Posted to G/L AP	
11/27/2023	AMAZON CAPITAL SERVICES	\$74.85	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$91.96	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$79.96	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$48.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$9.89	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$12.98	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$36.98	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$28.79	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$8.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$35.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$5.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.00	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.00	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.00	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$69.06	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.00	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$94.92	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$184.00	2056	Posted to G/L AP	☐

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

From Date:

From Voucher: 2051

To Date:

To Voucher: 2057

11/27/2023	AMAZON CAPITAL SERVICES	\$327.00	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.00	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.00	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$1,073.98	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$89.98	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.00	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$0.00	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$44.95	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$55.95	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$12.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$327.81	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$327.80	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$173.29	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$173.29	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$42.98	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$42.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$858.34	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$858.33	2056	Posted to G/L AP	☐

Printed: 11/30/2023 1:05:58 PM

Report: rptGLNonCheckListing

2023.1.26

Page:

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Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND [REDACTED]

From Date:

From Voucher: 2051

To Date:

To Voucher: 2057

11/27/2023	AMAZON CAPITAL SERVICES	\$502.48	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$502.48	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$233.50	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$233.49	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$30.99	2056	Posted to G/L AP	☐
11/27/2023	AMAZON CAPITAL SERVICES	\$30.99	2056	Posted to G/L AP	☐

Total for Fund:

238

Total Amount:

\$912,504.80

Total Amount:

\$912,504.80

End of Report

38,464.12 +
 874,040.68 +
 912,504.80 =

FUND 32 ACH

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: CAPITAL RESERVE [REDACTED]

From Date:
From Voucher: 2058To Date:
To Voucher: 2060

Account: 9100777

11/30/2023	GEO. V. HAMILTON INC.	\$85,000.00	2058	Pending	AP	☐
11/30/2023	GEO. V. HAMILTON INC.	\$85,000.00	2058	Pending	AP	☐
11/30/2023	MCVAY PLUMBING COMPANY	\$73,810.00	2059	Pending	AP	☐
11/30/2023	VANCE'S LANDSCAPE SUPPLY, INC	\$16,900.00	2060	Pending	AP	☐

Total for Fund:

4

Total Amount: \$260,710.00Total Amount: \$260,710.00

End of Report

FUND 39 ACH

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: CONSTRUCTION FUND [REDACTED]

From Date:
From Voucher: 2061To Date:
To Voucher: 2063

Account: 1730043322

11/30/2023	SIEMENS INDUSTRY, INC	\$9,850.00	2061	Pending	AP	☐
11/30/2023	TMR ROOFING, A TECTA AMERICA CO. LLC	\$621,200.00	2062	Pending	AP	☐
11/30/2023	VIRCO INC	\$6,608.16	2063	Pending	AP	☐
11/30/2023	VIRCO INC	\$828.88	2063	Pending	AP	☐
11/30/2023	VIRCO INC	\$2,558.40	2063	Pending	AP	☐
11/30/2023	VIRCO INC	\$1,743.04	2063	Pending	AP	☐
11/30/2023	VIRCO INC	\$152.88	2063	Pending	AP	☐
11/30/2023	VIRCO INC	\$1,743.04	2063	Pending	AP	☐

Total for Fund:

8

Total Amount:

\$644,684.40

Total Amount:

\$644,684.40

End of Report

Upper St. Clair School District

Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SCHOOL LUNCH PROGRAM

From Date:

From Check: 8144

From Voucher:

To Date:

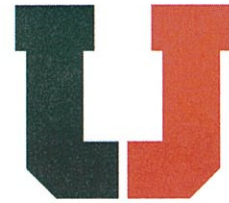
To Check: 8162

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
8144	11/15/2023	AIS COMMERCIAL PARTS & SERVICE, INC	\$2,314.28	2052	Printed	Expense	☐		
8145	11/15/2023	ALFRED NICKLES BAKERY, INC.	\$1,690.97	2052	Printed	Expense	☐		
8146	11/15/2023	ALLEGHENY REFRIGERATION	\$727.00	2052	Printed	Expense	☐		
8147	11/15/2023	ARAMARK SCHOOL NUTRITION SERVICES	\$119,781.24	2052	Printed	Expense	☐		
8148	11/15/2023	CINTAS CORP	\$122.38	2052	Printed	Expense	☐		
8149	11/15/2023	HOBART SERVICE	\$279.00	2052	Printed	Expense	☐		
8150	11/15/2023	MM! MM! PIZZA	\$4,596.34	2052	Printed	Expense	☐		
8151	11/15/2023	ORKIN COMMERCIAL SERVICES	\$186.94	2052	Printed	Expense	☐		
8152	11/15/2023	STEPHANIE ROBINSON	\$90.73	2052	Printed	Expense	☐		
8153	11/30/2023	AIS COMMERCIAL PARTS & SERVICE, INC	\$337.50	2064	Printed	Expense	☐		
8154	11/30/2023	ALFRED NICKLES BAKERY, INC.	\$1,982.06	2064	Printed	Expense	☐		
8155	11/30/2023	ALLEGHENY REFRIGERATION	\$683.90	2064	Printed	Expense	☐		
8156	11/30/2023	CURRAN TAYLOR INC	\$322.00	2064	Printed	Expense	☐		
8157	11/30/2023	FOUNTAIN PRODUCTS	\$324.50	2064	Printed	Expense	☐		
8158	11/30/2023	GOLD STAR FOODS	\$237.12	2064	Printed	Expense	☐		
8159	11/30/2023	MICROBAC LABORATORIES, INC.	\$98.00	2064	Printed	Expense	☐		
8160	11/30/2023	MM! MM! PIZZA	\$3,210.89	2064	Printed	Expense	☐		
8161	11/30/2023	PECK, ALAN C	\$30.00	2064	Printed	Expense	☐		
8162	11/30/2023	SULLIVAN, KIMBERLY A	\$30.00	2064	Printed	Expense	☐		

Total Amount: \$137,044.85

End of Report



Memo

To: Dr. John Rozzo, USC Board Members

From: Scott Burchill *SB*

Cc: Catrina Cromwell

Date: December 4, 2023

RE: Appointment of Delegates

Pennsylvania Act 32 of 2008 requires the governing bodies of school districts, townships, cities, etc. appoint a voting delegate and an alternate delegate to be part of their Tax Collection Committee (TCC). Upper St. Clair School District is part of the Allegheny Southwest Tax Collection District. Due to the retirement of the Assistant Director of Business & Finance, it is necessary to appoint a new delegate to the committee. I recommend that Catrina Cromwell be appointed as the alternate voting delegate for the Upper St. Clair School District. I will remain the Primary voting delegate. The appointment would be effective January 1, 2024.

Thank you for your attention to this matter.

**A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS
OF THE _____**

**AUTHORIZING THE PARTICIPATION IN AND APPOINTMENT OF
REPRESENTATIVES TO THE ALLEGHENY INTERMEDIATE UNIT JOINT
PURCHASING PROGRAM FOR THE 2024-2025 SCHOOL YEAR**

WHEREAS, savings in the cost of preparing specifications and advertising for bids for school materials, supplies, equipment and services, as well as bulk price advantages, may be obtained through joint purchasing arrangements entered into by a number of school entities in the same area; and an agreement entitled "Joint Purchasing Agreement," in a form prepared by the Allegheny Intermediate Unit and as presented at this meeting, would afford the _____ (hereinafter "District/School") an opportunity, if a Participant therein, to enjoy these possible joint purchasing benefits, without being required to participate in any bidding thereunder.

THEREFORE, in order to obtain the potential advantages of joint purchasing of school materials, supplies, equipment and services,

BE IT RESOLVED that the Board of School Directors of this District/School hereby approves said Joint Purchasing Agreement and authorizes its participation in the Allegheny Intermediate Unit Joint Purchasing Program; directs that a copy thereof be filed with the minutes of this meeting as part of this Resolution; directs its Secretary to certify to the Executive Director of the Allegheny Intermediate Unit the adoption of this Resolution and the appointment of primary and alternate representatives to the Joint Purchasing Program; and directs its proper officers to execute said Agreement on behalf of this District/School.

CERTIFICATION OF ADOPTION OF RESOLUTION AND OF APPOINTEES

I, the undersigned, _____, Secretary of District/School, certify that the foregoing is a true copy of resolution adopted by said Board at a duly advertised public meeting thereof duly held on _____, that the vote thereon was ____ in favor and ____ members against said resolution, and that a record showing each member's vote thereon is set forth in the minutes.

I further certify that said Board of School Directors designates the following representatives to the Joint Purchasing Program referred to in said Resolution (conditioned upon said Agreement becoming effective):

Primary Representative

Name: _____

Title: _____

E-mail: _____

Alternate Representative

Name: _____

Title: _____

E-mail: _____

IN WITNESS THEREOF, I have hereunto set my hand and the seal of said District/School this ____ day of _____, 2023.

Board Secretary

2022-23 Gifts to Schools & Scholarships

School	Donor	Value
All Schools	USC PTC	\$980.00
Baker Elementary School	PTO	\$20,648.00
Eisenhower Elementary School	PTO	\$33,048.00
Streams Elementary School	PTO	\$17,861.00
	Angela Petersen	\$1,800.00
Boyce Middle School	PTO	\$20,902.00
Fort Couch Middle School	PTSO	\$0.00
High School	PTSO	\$0.00
	John Biedrzycki	Office chairs for Student Council

Scholarships & Awards

DeBlossion Future Educator Scholarship (Community Foundation)	1000
Teresa Fox Memorial Scholarship (Community Foundation)	\$750.00
Thomas Harshman Memorial Scholarship (Community Foundation)	\$500.00