



## UPPER ST. CLAIR SCHOOL DISTRICT

---

### BOARD OF SCHOOL DIRECTORS

Mrs. Jennifer A. Schnore, President ↔ Dr. Danielle Z. Wetzel, Vice-President  
Mrs. Barbara L. Bolas ↔ Dr. Daphna Gans ↔ Ms. Kelly P. Hanna ↔ Mr. Justin Lamber  
Mr. Michael R. Mascaro ↔ Mrs. Angela B. Petersen ↔ Mrs. Hallie H. Snyder  
Dr. John T. Rozzo, Superintendent ↔ Mrs. Jocelyn P. Kramer, Solicitor

---

### SCHOOL BOARD MEETING MINUTES

Monday, January 8, 2024 @ 6:00pm

District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board Meeting of the Board of School Directors was held on January 8, 2024 in the District Administration Board Room.

#### School Board Members:

Ms. Jennifer A. Schnore, President (in-person)  
Dr. Danielle Z. Wetzel, Vice-President (in-person)  
Mrs. Barbara L. Bolas (in-person)  
Dr. Daphna Gans (in-person)  
Ms. Kelly P. Hanna (in-person)  
Mr. Justin Lamber (in-person)  
Mr. Michael R. Mascaro (virtual)  
Mrs. Angela B. Petersen (in-person)  
Mrs. Hallie H. Snyder (in-person)

#### School Personnel:

Dr. John Rozzo, Superintendent (in-person)  
Dr. Amy Pfender, Deputy Superintendent (in-person)  
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)  
Mr. Scott Burchill, Director of Business & Finance (in-person)  
Dr. Lou Angelo, Director of Operations & Facilities (in-person)



Mr. Raymond Berrott, Director of Technology (in-person)  
Dr. Judith Bulazo, Director of Curriculum and Development (in-person)  
Dr. Cassandra Doggrell, Director Special Education (in-person)  
Dr. Lauren Madia, Director of Pupil Services (in-person)  
Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)  
Mrs. Jocelyn Kramer, Solicitor (in-person)  
Mrs. Sarah MacDonald, Board Stenographer (virtual)  
Mr. Daniel Seewald, Student Board Representative (in-person)  
Mr. Jack Yurcich, Student Board Representative (in-person)

### **Call to Order & Pledge of Allegiance**

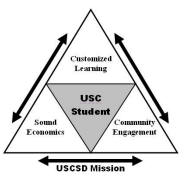
(Schnore, School Board President)

Ms. Schnore called the meeting to order at approximately 6:02pm, followed by the pledge of allegiance.

### **Reading of the Mission:**

(Schnore, School Board President)

Dr. Wetzell read the following Mission:



*Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.*

### **Reading of the Shared Belief Statement #11 from Strategic Plan:**

(Schnore, School Board President)

Mrs. Bolas read the following shared belief statement:

*We Believe that:*

*Children achieve their maximum potential through hard work and dedication in an environment when expectations are high, when they understand the purpose for learning, and when they are engaged in the purpose.*



### **Roll Call of School Board**

(Solicitor, Kramer)

- Mrs. Bolas - present
- Dr. Gans - present
- Mrs. Hanna - present
- Mr. Lamber - present
- Mr. Mascaro - present virtually
- Ms. Petersen - Not yet arrived to the meeting, but on her way.
- Mrs. Schnore - present
- Mrs. Snyder - present
- Dr. Wetzel - present

Solicitor Kramer advised that eight Board members were present, with one Board member on her way.

Solicitor Kramer made an announcement regarding the Personnel Listing, item 11a on the Agenda. She indicated that the incorrect version of the Personnel Listing was inadvertently attached to the Public Agenda, which was published on the District website the previous night. She explained that the mistake has since been corrected, with the correct Personnel Listing now attached to the Public Agenda. She advised that the Personnel Listing is accessible online and extra copies are available to the public in the Administration Building.

Mrs. Schnore thanked Solicitor Kramer for the information regarding the Personnel Listing.

### **Fast Track Curriculum Recommendations Presentation**

(Bulazo, Director of Curriculum and Professional Development & Curriculum Supervisors and Pfender, Deputy Superintendent)

Dr. Bulazo thanked the Board for being in attendance to listen to Curriculum Recommendations and she thanked the Curriculum leaders in attendance to give the presentation. The Curriculum leaders in attendance were: Dr. Lauren Madia presenting for the Counseling Department, on behalf of Dr. Jennifer Kirk who could not be attendance; Ms. Kate Ruth and Ms. Melissa Tungate presenting for the English Language Arts Department; Dr. John Seybert presenting for the Music Department; Mr. Colin Syme presenting for the Science Department; and Dr. Daniel Beck presenting for Leadership.



Ms. Petersen arrived to the meeting at approximately 6:06pm and apologized for being late.

Mrs. Schnore thanked everyone for all of their hard work and talent.

Dr. Rozzo thanked the Curriculum Leaders and Administrators, noting that the District is very fortunate to be able to review the Curriculum Recommendations twice a year, as many schools do not have a regular process to review them.

**Residents' Comments - (Regarding Any District Related Items)**

(Schnore, School Board President)

*Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.*

There were no resident comments at this time.

**Approval of Minutes**

(Schnore, School Board President)

Mr. Mascaro abstained from voting for the minutes, as he was not at the meeting.

MOTION: BY GANS: I move that the Board approve the Meeting Minutes of the December 4, 2023 Reorganization and Board Meeting, as attached. Seconded by Bolas and carried by unanimous voice vote.

**Student Board Representative Report**

Mr. Daniel Seewald & Mr. Jack Yurcich

(Schnore, School Board President)

Mr. Yurcich gave an update on the arts and activities, including: the robotics competition, choir performance, Spring musical, Mr. Ben Edward's award, Arts in USC, KidsHelpingKids Dominican Republic trip, and Sadies dance.

Mr. Seewald gave an update on athletics and academics, including: basketball, rifle team, the end of



winter break, finals, teacher Inservice Days, and the end of the first semester.

Mr. Mascaro asked about the success of the new Women's Wrestling program. Mr. Seewald advised that he heard they have a very strong group of female athletes with a great sense of family. He reported that they are having a very impressive inaugural year.

### **Approval of Commendations & Recognitions**

(Mr. Daniel Seewald & Mr. Jack Yurcich)

Ms. Schnore announced that moving forward Mr. Seewald and Mr. Yurcich would be reading the commendations and recognitions. Mr. Seewald and Mr. Yurcich read the commendations and recognitions.

MOTION: BY HANNA: I move that the Board approve the Commendations & Recognitions, as attached. Seconded by Gans and carried by unanimous voice vote.

### **Superintendent's Report**

(Rozzo, Superintendent of Schools)

#### **a. District Update**

(Rozzo, Superintendent of Schools)

Dr. Rozzo thanked the Student Board representatives for doing a nice job of capturing the positive things happening in the District. He advised that he was recently pursuing the District website and was impressed with all of the great things that the District staff and students are doing, noting that Ms. Vojtko does a great job keeping the website up-to-date with all student and staff accolades. He reviewed the many impressive and positive things that students and staff are doing inside and outside of the schools. He also reported that the District's Wrestling Coach has been very happy with the new female Wrestling team, noting that they just completed their first tournament and did very well in the tournament. He also covered the upcoming Inservice Days and noted that Winter Break was very uneventful this year.



**i. School Board Recognition Month**

(Rozzo, Superintendent of Schools)

Dr. Rozzo explained that January is School Board Recognition Month. He advised that the District is very fortunate to have such a tremendous School Board, who genuinely care about the students and always want to do the right thing. He noted that as a small token of appreciation, each School Board member received a gift on their desk. The gifts were prepared by the District's students at Parkway. Dr. Rozzo thanked the students and staff at Parkway for putting together such a thoughtful box of cookies. He also thanked all of the Board members for all of their hard work and dedication to the District. He then read the PSBA Proclamation.

**b. Approval of Solicitor Rate**

(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the approval of the solicitor rate. He advised that Weiss Burkardt Kramer LLC (WBK) is requesting a rate increase, which is a very fair request in the current market. He reported that the District receives excellent legal service from WBK.

Mrs. Hanna asked if the hours within the retainer will remain the same. Solicitor Kramer advised that yes, the hours will remain the same.

MOTION: BY MASCARO: I move that the Board approve a rate of \$185 per hour for Weiss Burkardt Kramer LLC. Seconded by Hanna and carried by unanimous voice vote.

**c. Approval of Appointment of Pathfinder Representatives**

(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the appointment of Pathfinder representatives. He advised that the District's Board members serve on many Committees, however two Committees Pathfinder and Parkway, require a specific motion to appoint representatives. He explained that the Board voted on the Parkway representatives last year, with Mrs.



Petersen the representative and Mr. Mascaro the alternate. He reported that Mrs. Snyder will serve as the Pathfinder representative, with Dr. Wetzel and Mrs. Petersen serving as the alternates. He thanked Dr. Wetzel for serving as the representative for the past year, noting she was a great advocate for Pathfinder.

Mrs. Schnore thanked Mrs. Snyder and the alternates for agreeing to serve on Pathfinder.

MOTION: BY LAMBER: I move that the Board approve the appointment of Pathfinder Representative, Mrs. Hallie H. Snyder and Alternates, Dr. Danielle Z. Wetzel and Ms. Angela B. Petersen, for a term of one year, 2024. Seconded by Mascaro and carried by unanimous voice vote.

**d. Approval of School Board Committees and Assignments**

(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the approval of School Board Committees and Assignments. He asked the Board to please let Mrs. Schnore know if there are any changes to the current list. He reported that Mrs. Hanna will replace Mr. Mafrice as the representative for SHASDA, leaving an opening for an alternate on SHASDA. He asked the Board to please let Mrs. Schnore know if anyone is interested in serving on the SHASDA Committee or any of the other Committees.

MOTION: BY SNYDER: I move that the Board approve the 2024 Board Committees and Representatives. Seconded by Lamber and carried by unanimous voice vote.

**e. First Reading of the 2024-2025 School Calendar**

(Rozzo, Superintendent of Schools and Pfender, Deputy Superintendent)

Dr. Rozzo reviewed the 2024-2025 School Calendar. He advised that the Board will vote on the 2024-2025 school calendar during the February 26, 2024 meeting. He explained that after the January 8th meeting, the calendar will be sent out to all stakeholder groups to receive feedback and to see if any dates on the calendar need to be looked at again. He reported that there is an open date in September, for a possible Halls of Fame event.



However, the football schedule is not out yet, so the placeholder date for Halls of Fame may change. He also covered all of the scheduled open houses, breaks, Inservice Days, and first and last days of school. He thanked his staff for all of their hard work in putting the calendar together and getting it ready to be voted on early in the year, so families have time to plan activities around the new school schedule. He advised that this is only a first reading of the calendar, and asked if there is any feedback or questions, to please let him know, as there is plenty of time to make changes.

Mrs. Schnore thanked Dr. Rozzo for getting the calendar completed and out early.

### **Administrator's Report**

(Rozzo, Superintendent of Schools)

#### **a. Approval of Personnel Listings**

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the Personnel Listings for approval. He reported that there are a few items of a note, the retirement of Fort Couch Social Studies teacher Mr. David Kyle, two long term substitute positions, ECAs, and one Employee Discipline Resolution.

MOTION: BY PETERSEN: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Snyder and carried by unanimous voice vote.

#### **b. Approval of Memorandum of Understanding (MOU) with the Upper St. Clair Education Support Professionals Association, USCESP - Transportation Union**

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the approval of the MOU with the Upper St. Clair Education Support Professionals Association, USCESP - Transportation Union. He advised that the MOU will create the definition of seniority for bus drivers and van drivers. It also states that if a bus driver wants to switch to a van driver position, that the District would have the ability to hold them for sixty days or whenever the position is filled, whichever comes



first. He reported that this will allow for continuity in route. He noted that the MOU recommendations originated from the Union.

MOTION: BY WETZEL: I move that the Board approve the Memorandum of Understanding (MOU) with the Upper St. Clair Education Support Professionals Association, USCESP - Transportation Union, as presented. Seconded by Petersen and carried by unanimous voice vote.

**c. Ratify Approval of Music Contract**

(Pfender, Deputy Superintendent)

Dr. Pfender requested approval to ratify a music contract with Music Theater International (MTI) for the High School Spring Musical, *Newsies*. In order to secure the price and release of materials, signing of the contract was time sensitive and needed to take place before winter break. The total cost of the contract is not to exceed \$5,600.00 and includes all of the production and licensing materials for the musical.

**i. Contract with Music Theater International (MTI) for the High School Spring Musical**

MOTION: BY BOLAS: I move that the Board ratify the contract with Music Theatre International (MTI) for the High School Spring Musical, at a total cost not to exceed \$5,600.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Wetzel and carried by unanimous voice vote.



**d. Approval of Contract with Music Theater International (MTI)**

(Pfender, Deputy Superintendent)

Dr. Pfender reviewed the contract with Music Theater International (MTI) for the Fort Couch Spring Musical, *Beauty and the Beast*, at a total cost not to exceed \$5,000.00 and includes production and licensing fees.

MOTION: BY GANS: I move that the Board approve the contract with Music Theater International (MTI) for the Fort Couch Spring Musical, *Beauty and the Beast*, at a total cost not to exceed \$5,000.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.

**e. Approval of Professional Speaker Agreement with Chad J. Willett**

(Bulazo, Director of Curriculum and Professional Development)

Dr. Bulazo reviewed the approval of a Professional Speaker Agreement with Chad J. Willett for the Staff Wellness Day on February 19, 2024. He will provide the keynote address. She advised that Mr. Willett is a renowned speaker who talks about innovation and growth, noting it will be nice content for the day.

MOTION: BY HANNA: I move that the Board approve the Professional Speaker Agreement with Chad J. Willett, to speak at the staff wellness professional development session on February 19, 2024, at a total cost of \$2,000.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Gans and carried by unanimous voice vote.



**f. Approval of Amendment to Contract with Crown Castle**

(Berrott, Director of Technology)

Mr. Berrott reviewed the amendment to a contract with Crown Castle. He advised that in 2008 a fiber optic network was built, which connects all of the District's schools back to the High School, allowing all of the fibers to go through the High School. He reported that the fiber optic network is now owned by crown castle. He explained that the amendment will be to the original agreement and will add in the stipulation that it is at the District's will to extend the contract every five years.

Mrs. Schnore thanked Mr. Berrott for helping to keep rates down and asked for clarification about ending the terms of the contract. Mr. Berrott advised that it will take about two and half years to build the fiber network, so the District would not want to end the Agreement before that is completed.

MOTION: BY MASCARO: I move that the Board authorize the School District to amend the existing 2008 agreement with Crown Castle with the addition of (4) 60 month extensions and authorize execution of these extensions per the the original 2008 agreement and the amended service order: 2024-114675, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.



**g. Approval of Transportation Services Agreement with Three Rivers Limousine**

(Angelo, Director of Operations & Facilities)

Dr. Angelo reviewed the Transportation Service Agreement with Three Rivers Limousine. Three Rivers Limousine will begin by offering one van to transport three parochial school students to Ave Maria Academy at \$240.00 per day. The total operating cost for the van is \$21,600.00. Costs are accounted for within the transportation budget.

MOTION: BY LAMBER: I move that the Board approve the Transportation Services Agreement with Three Rivers Limousine, by offering one van to transport parochial school students to Ave Maria Academy at \$240.00 per day with total operating costs not to exceed \$21,600.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mascaro and carried by unanimous voice vote.

**h. Approval to Request Bids for Construction Services for the High School Wrestling Room and Athletic Wing Bathroom Project**

(Angelo, Director of Operations & Facilities)

Dr. Angelo reviewed the approval to request bids for construction services for the High School Wrestling Room and Athletic Wing Bathroom project. He advised that this will be the second time to request bids. He reported that the project went to bid in May 2023, however the bids came back very high, with the Board ultimately rejecting the bid in August 2023. Dr. Angelo noted that he and Mr. Carson met with Gateway Engineers to determine if there was a way to reduce costs. He advised that he will report back to the Board in February 2024 with bid information from advertising in January 2024.

Dr. Rozzo advised that part of the reason the bid came back higher in May 2023 is due to the work being slated to take place during the school year. The new bid would take place in the summer during daylight hours, which the District expects to lower the bid numbers. He also advised that a bathroom is needed on the second floor, as there is a lot of student foot traffic on the floor, as well as the weight room, and currently there is no restroom on that floor.



MOTION: BY SNYDER: I move that the Board authorize the request for bids for construction services, for the High School Wrestling Room and Athletic Wing Bathroom project. Seconded by Lamber and carried by unanimous voice vote.

### **Business & Finance**

(Burchill, Director of Business & Finance)

**a. Approval of Treasurer's Report - 01.08.2024**

**Approval of Supplemental Report - 01.08.2024**

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the Treasurer's report, including the Supplemental report.

MOTION: BY PETERSEN: I move that the Board approve the Treasurer's Report including approval of total Bill List and Check File Listing, as follows. Seconded by Snyder and carried by unanimous voice vote:

Fund 10 (General Fund): \$1,960,148.31

Fund 32 (Capital Reserve Fund): \$10,006.88

Fund 39 (Construction Fund): \$22,758.75

Fund 51 (School Lunch Fund): \$108,628.99

**b. Approval to Solicit Bids for Athletic Supplies 2024-2025**

(Burchill, Director of Business & Finance)

Mr. Burchill requested approval of the annual item to solicit bids for athletic supplies for the 2024-2025 school year.

MOTION: BY WETZEL: I move that the Board authorize the solicitation of bids for athletic supplies for the 2024-2025 school year. Seconded by Petersen and carried by unanimous voice vote.



**c. Approval of Contract with Voltus to reduce the District's Capacity Generation Charges**

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the contract with Voltus to reduce the District's Capacity Generation charges. The term of the contract is 36 months. He advised that Voltus has done a nice job for the District with the current contract producing a net savings of around \$30,000.00 for the District.

Dr. Angelo thanked Mr. Burchill for finding and pursuing the contract with Voltus. He explained that Voltus notifies the Operations Department when hot weather is coming, so the District can plan for shut-downs to save on energy costs. He reported that the District is often not able to perform complete shut-downs, however, they perform partial shut-downs whenever feasible, while keeping students and staff comfortable.

**MOTION:** BY BOLAS: I move that the Board approve the contract with Voltus to reduce the District's generation charges, for a term of 36 months, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Wetzal and carried by unanimous voice vote.

**Committee Reports**

(Schnore, School Board President)

Mrs. Bolas gave a Committee Report from PSBA. She reported that PSBA will be offering several different trainings for newly elected and re-elected School Board members, including leadership workshops, required School Director training, and workshops for Board officers. They will also be offering workshops for community members, which will explain the role of School Board members and what authority they have within the District. She advised that there is also information on the PSBA website regarding grant availability for prevention programs for unexpected actions of violence in schools, with 73 million dollars available to over 500 Districts in Pennsylvania. Finally, she reported on the Great Pennsylvania Schools designation and how schools can be listed as a Great School in Pennsylvania.



## **Matters of Information/Other**

(Rozzo, Superintendent of Schools)

### **a. Bidding Thresholds**

(Burchill, Director of Business & Finance)

Solicitor Kramer reported on the bidding thresholds for the 2024 bidding year. Mr. Burchill advised that it is written into legislation that there is an annual adjustment to thresholds based on the CPI.

Mrs. Schnore thanked Solicitor Kramer and Mr. Burchill for the information and advised that every year the threshold numbers change and the Board will be informed of the changes.

## **Adjournment**

(Schnore, School Board President)

Mrs. Schnore adjourned the meeting at approximately 7:32pm, on a motion from Mrs. Bolas.

DocuSigned by:

*Ms. Jennifer Litken Schnore*

2476EC1066A546B...

Ms. Jennifer Schnore, President

BOARD OF SCHOOL DIRECTORS

DocuSigned by:

*Scott P. Burchill*

8CA180BFBA60421...

Scott P. Burchill, Secretary

BOARD OF SCHOOL DIRECTORS

DocuSigned by:

*Sarah MacDonald*

633FB430F48A425...

Submitted by: Sarah MacDonald

SCHOOL BOARD STENOGRAPHER

Upper St. Clair School District  
Fall/Winter 2023-24  
Curriculum Recommendations  
January 8, 2024





# Memo

To: The Board of School Directors  
From: Judy Bulazo and Amy Pfender  
Date: January 4, 2024  
**RE:** Fall/Winter 2023-24 Curriculum Recommendations

---

As always, we are very pleased to provide you with these curriculum recommendations for your review and consideration. Our curriculum review and development process is one of which we are very proud and one that we feel is a critical to our District's and students' success. The Board's interest, involvement, and input in the process is so important and impactful. A significant amount of work and time over months and sometimes years has led us to this point of sharing these recommendations with you for your consideration, input, and approval.

## **PROCESS**

We conducted our preliminary curriculum panels at each level (elementary, middle, and high) with our curriculum leadership teams. An in-person meeting with the Community Curriculum Input Committee was conducted on December 14. Twenty-five members responded that they would attend. Twelve members attended the in-person meeting. The committee provided their thoughts and input related to each levels' recommendations. The input was positive and shared with our curriculum teams during the final panel meeting. Our final panel meeting took place with all curriculum leaders present for their content area along with appropriate District level administrators. This meeting was conducted virtually because of the complicated logistics and provided a more streamlined way to involve all who were needed at various points in the meeting.

A summary of these recommendations is being provided via this memo, but a more detailed review of the recommendations will be presented at the Board meeting on January 8. The curriculum leaders will be in attendance to present their recommendations directly to you. It is wonderful for you to be able to hear the information from our curriculum leaders and to see the faces of those who work so hard to keep our district progressively moving forward.

If you have any questions after reviewing this memo and reviewing the recommendations, please feel free to reach out to us.

## **HIGHLIGHTS and BIG PICTURE**

While it is important to review the extensive information in each recommendation to understand the context within which is being presented, the following information provides a picture of how all of the recommendations fit within the overall programming, operations, and goals of the District.

### **Resources - Research, Pilot, and/or Adoption**

Two of the recommendations fall into this category which is a staple of our curriculum work and development.

*Middle School ELA*

- Adopt the novel *Restart* by Gordon Korman in 6th grade.

*High School ELA*

- Adopt *The Girl Who Fell Beneath the Sea* by Axie Oh as a supplemental text for Honors English 10 and MYP Honors English 10.

**Courses and/or Programs**

These recommendations are larger in scale and impact an area of study in an encompassing and comprehensive manner.

*High School ELA*

- Offer a yearlong elective in communications with three twelve-week sessions entitled Mastering Media: From the Page to the Digital Age.

*High School Leadership Academy*

- Offer Leadership Academy Phase III as a University of Pittsburgh College in High School (CHS) course.

*High School Choir*

- Revise the current High School choir curriculum and offerings (Grades 9-12).

*High School Career Programming*

- Pilot a Sophomore Career Program for all 10th grade students in the 24-25 school year.

**Curriculum Changes in Subcomponents or Units in Courses**

It is typical and critical for recommendation to be made related to units of studies, or components of courses. Being able to make smaller recommendations allows us to update courses often and in meaningful ways.

*High School ELA – Communications*

- Change the title of the Video 1 elective offering to Intermediate Video.

*High School Science*

- Designate Advanced Engineering and Advanced Robotics as Honors level courses beginning in the 2024-25 school year.

**BOARD APPRECIATION**

As always, the curriculum leadership staff continues to value the support and interest of the Board in one of the most important processes in which the District engages. Our District is incredibly fortunate to have a Board that puts the consideration of student needs first and is highly committed to supporting outstanding instructional programming.

Below is a list of the recommendations being presented and indication of those that will require Board approval.

| <b>COUNSELING</b>                                                                                                         | <b>BOARD<br/>APPROVAL</b> | <b>FOR YOUR<br/>INFORMATION</b> |
|---------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------------|
| Sophomore Career Program                                                                                                  | √                         |                                 |
| <b>ENGLISH LANGUAGE ARTS</b>                                                                                              |                           |                                 |
| Adopt the novel <i>Restart</i> by Gordon Korman for use in 6th grade                                                      | √                         |                                 |
| Adopt <i>The Girl Who Fell Beneath the Sea</i> by Axie Oh as a supplemental text for Honors English 10 and MYP Honors 10. | √                         |                                 |
| Change the course title for Video 1 to Intermediate Video                                                                 | √                         |                                 |
| Pilot a yearlong elective in communications                                                                               | √                         |                                 |
| <b>MUSIC</b>                                                                                                              |                           |                                 |
| Revised Pantheon Choir                                                                                                    | √                         |                                 |
| <b>SCIENCE</b>                                                                                                            |                           |                                 |
| Designate Advanced Engineering and Advanced Robotics as Honors level courses                                              | √                         |                                 |
| <b>OTHER - LEADERSHIP</b>                                                                                                 |                           |                                 |
| Offer Leadership Academy Phase III as a University of Pittsburgh College in High School (CHS) course                      | √                         |                                 |

All approved recommendations are subject to budget constraints. Administrative approval of any recommendation should not be considered as tacit approval for the related expenditures or summer workshops. Workshop could include Flex time, Act 48 hours, and/or paid workshop hours.

# Counseling

## Sophomore Career Program



### RECOMMENDATION:

Pilot a Sophomore Career Program for all 10th grade students in the 24-25 school year.

|                               |                              |                                    |                                                       |
|-------------------------------|------------------------------|------------------------------------|-------------------------------------------------------|
| <b>Name:</b><br>Jennifer Kirk | <b>Level:</b><br>High School | <b>Subject Area:</b><br>Counseling | <b>Curriculum Recommendation Period:</b><br>Fall 2023 |
|-------------------------------|------------------------------|------------------------------------|-------------------------------------------------------|

### Reason(s) for Recommendation

1. In 2006, the Pennsylvania State Board of Education established the state Academic Standards for Career Education and Work (CEW standards, part of 22 Pa. Code Chapter 4, and made the standards required education for all students in Pennsylvania. The Career Readiness Indicator recognizes efforts to ensure that all students have access to career exploration and preparation activities that are standards-aligned and evidence-based, including the development of career plans and portfolios that help students identify pathways and opportunities for postsecondary success. By the end of grade 11, the school will implement students' individualized career plan through ongoing development of a career portfolio and participation in career preparation activities aligned to the CEW standards.
2. Beginning in the 2017-18 school year, school entities began reporting student-level data for the Career Readiness Indicator in the Pennsylvania Information Management System (PIMS). This document provides guidance for evidence collection, monitoring, and reporting students for this measure.
3. Career and Education Work Standards for students are extensive. Examining the delivery methods for engaging students in the related CEW processes will both fulfill the standards while also following best practices in service delivery.
4. All USCHS 9th grade students currently participate in Freshman Seminar with a curriculum including fulfillment of 9th grade Career and Education Work Standards graduation requirements. Students engage in classroom instruction and guided support to complete the 9th grade CEW requirements. Similarly, 10th grade students would benefit from classroom instruction and guided support in completing their 10th grade CEW requirements. This framework creates a sustainable structure to ensure best practice in service delivery.
5. It is important to ensure a cohesive continuum of developmentally appropriate experiences in the Career and Education Work Standards delivery.

### Implementation Steps

1. Seek administrative approval.
2. Collaborate with HSLT on scheduling Sophomore Career Program; within school day and timeline. Further, work with the Social Studies Department to utilize Day 1 classroom instruction; and, identify ART time.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div>3. Write a description and add to the Program of Studies.</div> <div>4. Provide summer workshop time for counselors to re-imagine the curriculum.</div>                                                                                                                                                                                                                                                                                                                                                                                 |
| <div>Cost</div> <div>1. Summer workshop time for school counselors to re-imagine and develop curriculum. 3 school counselors x 18 hours x \$35.56/hour = \$1920.24</div>                                                                                                                                                                                                                                                                                                                                                                     |
| <div>Administrative Reaction</div> <div>Approved. Having dedicated time in the schedule to address the many and meaningful career planning objectives will allow the experience to be less stressful and more effective for students.</div> <div>4 inclass meetings</div> <div>Potentially days 1 - can occur in content classes; What are other opportunities beyond seminar.</div> <div>Name change</div> <div>Framework for embedding CEW standards into sophomore year social studies</div> <div>Consider ART (divide by alphabet)</div> |
| <div>1 Year in Review</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

# English Language Arts

## Adopt the novel *Restart* in 6th Grade



### RECOMMENDATION:

Adopt the novel *Restart* by Gordon Korman for use in 6th grade.

|                           |                                |                             |                                                       |
|---------------------------|--------------------------------|-----------------------------|-------------------------------------------------------|
| <b>Name:</b><br>Kate Ruth | <b>Level:</b><br>Middle School | <b>Subject Area:</b><br>ELA | <b>Curriculum Recommendation Period:</b><br>Fall 2023 |
|---------------------------|--------------------------------|-----------------------------|-------------------------------------------------------|

### Reason(s) for Recommendation

1. The Middle School ELA Department has the long-term objective of continuing to improve the novel selections at Boyce Middle School with the intent to provide students with exposure to a variety of genres, rigorous reading levels, and engaging and appropriate content. The ultimate goal of new novel selections is always to align with the curriculum and instruction as well as to inspire a life-long love of reading. Adjustments to the current pairings and/or sequencing of novels is needed to continue to meet these goals at the highest level possible.
2. This novel meets the curriculum objectives of analyzing how particular sentences, chapters, scenes, or stanzas fit into the overall structure of a text and contributes to the development of the theme, setting, or plot.
3. To accomplish the goals above, several texts were read and formally evaluated by teachers and administrators. The consensus of the review team was the selection of this novel as the best choice in meeting curricular objectives, aligning with cross-curricular objectives, and increasing student engagement.
4. *Restart* is a realistic fiction story about a young boy who wakes up from a coma with no memory of who he is or how he got there. As he slowly pieces together his past, he must confront his previous identity as a popular bully and decide who he wants to be going forward. This story addresses themes of identity, transformation, and friendship, all of which are relatable and relevant themes for 6th graders.
5. *Restart* is written in an alternating character's point of view, which allows students to analyze the various perspectives from which the story is told.
6. 6th grade students currently read another title by Gordon Korman, therefore by adding *Restart* as a core text, students can analyze this particular author's craft using multiple texts.
7. In Summer 2023, 6th grade teachers worked to develop curriculum to instruct this novel. Teachers identified key vocabulary and comprehension activities related to this text in order to meet students' instructional needs.
8. In Fall 2023, 6th grade teachers piloted this novel for use in many classes, including resource and inclusion ELA classes. Teachers agreed *Restart* was a solid addition to the options for 6th grade novels.

**Implementation Steps**

- 1. Seek administrative approval
- 2. As part of ongoing meetings and 2024 summer work, determine the ideal placement and use of this book for SY 2024-25.

**Cost**

none

**Administrative Reaction**

Approved. The ongoing effort to provide texts that meet the course objectives and student interests are important.

**1 Year in Review**

# Adopt *The Girl Who Fell Beneath the Sea* as a supplemental text for Honors English 10 and MYP Honors English 10



## RECOMMENDATION:

Adopt *The Girl Who Fell Beneath the Sea* by Axie Oh as a supplemental text for Honors English 10 and MYP Honors English 10.

|                                 |                              |                             |                                                       |
|---------------------------------|------------------------------|-----------------------------|-------------------------------------------------------|
| <b>Name:</b><br>Melissa Tungate | <b>Level:</b><br>High School | <b>Subject Area:</b><br>ELA | <b>Curriculum Recommendation Period:</b><br>Fall 2023 |
|---------------------------------|------------------------------|-----------------------------|-------------------------------------------------------|

## Reason(s) for Recommendation

1. The introduction of *The Girl Who Fell Beneath the Sea* will broaden the scope of the 10th grade literature curriculum, approved as a global literature course, to include the continent of Asia.
2. The themes of the novel are engaging and age appropriate for teenagers, and align with the overarching theme of the unit, “conflict and growth.”
3. The book promotes global awareness as it provides a modern take on a famous Korean myth.
4. The book broadens the scope of the literature taught in these courses, as its author is both female and Asian, and the protagonist is female.
5. It is written at a level appropriate for a supplemental text, and can be easily read and understood by 10th grade students without additional support.
6. The book has won a number of awards including: NRP Best Book of 2022, New York Public Library Best Book of 2022, Yalsa Best YA of 2022 Top 10 Selection, 2023 ALA Rise List Selection. (Please see novel adoption form for a comprehensive list).

## Implementation Steps

1. Seek administrative approval.
2. Create unit plan and update Rubicon Atlas.
3. Offer as an option in the spring of the 2023-24 school year.

## Cost

130 copies X \$17.00 = \$2,210

**Administrative Reaction**

Approved. This novel fits very well within the new course framework and enhances the supplemental reading choices and experience.

**1 Year in Review**

## Change the course title for Video 1 to Intermediate Video



### RECOMMENDATION:

Change the title of the Video 1 elective offering to Intermediate Video.

|                                 |                              |                             |                                                       |
|---------------------------------|------------------------------|-----------------------------|-------------------------------------------------------|
| <b>Name:</b><br>Melissa Tungate | <b>Level:</b><br>High School | <b>Subject Area:</b><br>ELA | <b>Curriculum Recommendation Period:</b><br>Fall 2023 |
|---------------------------------|------------------------------|-----------------------------|-------------------------------------------------------|

### Reason(s) for Recommendation

1. The current identification of the two video course offerings, Introduction to Video and Video 1, has caused confusion for students during registration.
2. This name change delineates a clear sequence for students: Introduction to Video and then Intermediate Video, making the scheduling process easier for students, parents, staff, and counselors.

### Implementation Steps

1. Seek administrative approval.
2. Update the *Program of Studies* to reflect course name change for the 2023-2024 school year.

### Cost

None

### Administrative Reaction

Approved. Clarification of this course title was needed and will be helpful to the course selection process.

### 1 Year in Review

# Pilot a yearlong elective in communications



## RECOMMENDATION:

Offer a yearlong elective in communications with three twelve-week sessions entitled Mastering Media: From the Page to the Digital Age.

|                                 |                              |                             |                                                       |
|---------------------------------|------------------------------|-----------------------------|-------------------------------------------------------|
| <b>Name:</b><br>Melissa Tungate | <b>Level:</b><br>High School | <b>Subject Area:</b><br>ELA | <b>Curriculum Recommendation Period:</b><br>Fall 2023 |
|---------------------------------|------------------------------|-----------------------------|-------------------------------------------------------|

## Reason(s) for Recommendation

1. Currently, there are no yearlong introductory courses in communications. Offering an introductory course with three twelve-week mini-courses allows students to experience and explore forms of media to gauge interest for potential continued advanced studies, enhancing our offerings in the humanities, arts, and language.
2. A semester elective course in Mass Media exists in Rubicon Atlas but has not been taught in over a decade because of lack of interest. The course is now outdated.
3. With the ever changing digital landscape, this course allows students to sharpen communication skills in the vast forms of media and to understand the relationship between society and mass media.
4. The three modules would consist of the following topics:
  - **Evolution of Media (12 weeks)**
    - The Big Three:
      - Print Media (newspaper, print magazines, online blogs, etc)
      - Broadcast Media (streaming services, Spotify, Apple Music, Youtube, cable, etc.)
      - Digital Media (social media platforms)
    - Each area of media will focus on the evolution, ethics, and expression (informing, persuading, entertaining) while connecting mass media to culture.
  - **Introduction to Video (12 weeks)**
    - Basic Camera and Editing Procedures
    - Basic Camera Shooting Techniques
    - Creating Shot Sequences
    - Mimic Commercial
    - Music Video

- **Presentation Techniques (12 weeks)**

- Presentation software
- Preparation and delivery skills
- Presentation Practice in various forms of expression: informing, persuading, and entertaining

5. This course is the first course in a potential updated pathway for communications electives for students. An updated pathway may include other current courses in the curriculum and new potential offerings.

**Implementation Steps**

1. Seek administrative approval.
2. Update *Program of Studies*.
3. Create course in Rubicon Atlas, revising curriculum already approved in Mass Media, Speech, and Introduction to Video.
4. Offer course in 2023-2024 school year.

**Cost**

Up to 18 hours of workshop time for up to 3 teachers - \$35.56/hour X 54 hours = \$1,920.24

**Administrative Reaction**

Approved. This is an exciting and creative new offering that will provide students the skills to communicate meaningfully and effectively in the digital media society which is such a pervasive part of their world.

**1 Year in Review**

# Music

## Revised Pantheon Choir



### RECOMMENDATION:

Revise the current High School choir curriculum and offerings (Grades 9-12).

|                              |                              |                               |                                                       |
|------------------------------|------------------------------|-------------------------------|-------------------------------------------------------|
| <b>Name:</b><br>John Seybert | <b>Level:</b><br>High School | <b>Subject Area:</b><br>Music | <b>Curriculum Recommendation Period:</b><br>Fall 2023 |
|------------------------------|------------------------------|-------------------------------|-------------------------------------------------------|

### Reason(s) for Recommendation

1. The basis of this recommendation is to revise the Pantheon Choir curriculum. This recommendation would allow all ninth-grade students to enroll in the Pantheon Choir course rather than the current curriculum which requires all ninth-grade students to enroll in Men's Ensemble or Clarion Choir.
2. This recommendation would allow all ninth-grade students to sing in a four-voice (SATB, Soprano, Alto, Tenor, and Bass) choral ensemble throughout their high school studies.
3. We recommend offering at least two sections of Pantheon Choir (SATB Ensemble) to provide additional opportunities for students to enroll in this ensemble and avoid inherent schedule conflicts.
4. The USCHS Choral Curriculum will also offer opportunities for Grades 9-12 students to sing in specified ensembles (i.e., Men's Ensemble or Clarion Choir) and advanced audition-based ensembles (i.e., Chanteclairs).

### Implementation Steps

1. Seek Administrative Approval.
2. Revise the course description in the Program of Studies (2024-2025).
3. Present the plans for the revised ensemble to parents and students.

### Cost

None

**Administrative Reaction**

Approved. It is anticipated that this change will be positive for all students in terms of the quality of the experience as well as allowing for increased student participation.

Historical enrollment numbers - changes

**Clarion Choir Enrollment**

- 2023-2024 (18)
- 2022-2023 (15)
- 2021-2022 (22)
- 2020-2021(20)
- 2019-2020 (20)

**1 Year in Review**

# Science

## Designate Advanced Engineering and Advanced Robotics as Honors level courses.



### RECOMMENDATION:

Designate Advanced Engineering and Advanced Robotics as Honors level courses beginning in the 2024-25 school year.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                              |                                         |                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------------------|-------------------------------------------------------|
| <b>Name:</b><br>Colin Syme                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Level:</b><br>High School | <b>Subject Area:</b><br>Science/Tech Ed | <b>Curriculum Recommendation Period:</b><br>Fall 2023 |
| <b>Reason(s) for Recommendation</b> <ol style="list-style-type: none"> <li>As is widely known, developing STEAM skills is vital for today's job market. As such, we at USCHS would like to encourage our students to study and develop knowledge and skills in these areas. The awarding of honors designation to the advanced levels of engineering and robotics courses would encourage students to comprehensively develop their knowledge in these courses, as opposed to taking a cursory approach.</li> <li>According to the Program of Studies, "Honors level courses have an increased level of rigor and cover content in more depth and breadth. Students should anticipate material being covered at a faster pace, a higher demand for outside of school work, and additional reading and writing assignments." Each of the courses, Advanced Engineering, and Advanced Robotics, expect students to complete work at an honors level. Each course covers a wide range of material at both breadth and depth. The courses are run at a quick pace and students must complete work outside of class to be successful. Additionally, to reach this level in Advanced Engineering and Advanced Robotics, students would have completed a full year of Technology Now and Tomorrow (TNT) as well as a semester in either Intermediate Robotics or Intermediate Engineering.</li> <li>The Advanced Engineering course requires the following rigorous content and skills:<br/>Students are expected to develop solutions to real world problems through thoughtful use of the engineering design process. This process requires extensive research and movement through iterative designs. As the students move through their designs, they use advanced solid modeling software that requires an ability to think 3 dimensionally, apply high level math concepts, and the ability to read and comprehend technical instructions. This is the very same software that is in use in industry at large. The models provide a framework for them to use the technical equipment in the lab (CNC machines, laser engravers, 3D printers) as well as the more fundamental manufacturing equipment. It is not uncommon for students to develop code for raspberry Pi's, and arduino's. Reading circuit diagrams to inform themselves on how to wire and solder has become more and more prevalent. Along the way, each student is subject to exams and a daily review of their work.</li> <li>The Advanced Robotics course will implement a third party competition to drive students' design challenges. With a different "game" each year, students will need to research, brainstorm, design, and program a robot to achieve points through the game and compete with and collaborate with their peers. This process will not only require technical skills, but also analytical and communication skills. Students will not be given a template to design a robot. They will need to incorporate the fundamentals that they learned in TNT and Intermediate Robotics to create something unique within the parameters of the competition. Students will continue to work through the engineering design cycle throughout the year to improve upon their design and code.</li> </ol> |                              |                                         |                                                       |

Students will attend scrimmages and competitions as the year progresses in an attempt to make it to the next level of competition. As the year comes to an end, the goal would be for students to share their experience through various outreach opportunities.

5. In a parallel progression of skills, students begin in TNT gaining exposure and skills in computer programming then progress into Intermediate Programming. Those seeking deeper knowledge and skills then enroll in AP Computer Science, which is similarly awarded Honors Level recognition.
6. Advanced Robotics and Advanced Engineering are academically challenging courses that build on previous learning, adding to the demands placed on students. The precedent for increasing rigor and accompanying honors designation has been set in World Language, where the increased academic rigor offers levels 4 and 5 an honors designation in all languages.

**Implementation Steps**

1. Administrative approval.
2. Update the *Program of Studies*.
3. Inform students, parents, and school counselors of the change in credit.
4. Update Rubicon Atlas.

**Cost**

None

**Administrative Reaction**

Approved. The level of rigor and sophistication of learning in these courses make them deserving of the honors designation.

**1 Year in Review**

# Other - Leadership

# To offer Leadership Academy Phase III as a University of Pittsburgh College in High School (CHS) course.



## RECOMMENDATION:

Offer Leadership Academy Phase III as a University of Pittsburgh College in High School (CHS) course.

|                          |                              |                               |                                                       |
|--------------------------|------------------------------|-------------------------------|-------------------------------------------------------|
| <b>Name:</b><br>Dan Beck | <b>Level:</b><br>High School | <b>Subject Area:</b><br>Other | <b>Curriculum Recommendation Period:</b><br>Fall 2023 |
|--------------------------|------------------------------|-------------------------------|-------------------------------------------------------|

## Reason(s) for Recommendation

1. As outlined in a spring 2023 curriculum recommendation, a proposal was made to study Leadership Academy, to include a review of a University of Pittsburgh College in High School (CHS) leadership course. A team of teachers studied course enrollment trends and curriculum across all phases. Further, teachers met with teachers from other local districts that offer the CHS *Theories of Leadership*. Lastly, teachers met with professors and administration from the University of Pittsburgh to learn about the process for implementing the course.
2. The study of the Leadership Academy reaffirmed the energy and effort of those involved. While the Leadership Academy has been a credit-bearing summer enrichment experience since 2010, all students are welcome, embracing a philosophy that *all* students are leaders because, at the very least, they lead their own lives.
3. At the high school, students may currently earn up to three elective credits by completing one Leadership Academy phase each summer over three summers (Leadership Academy Phases 1, 2, and 3).
4. As an outcome of a spring 2023 curriculum recommendation, facilitators of the USC Leadership Academy studied Leadership Academy Phase 4. Specifically, teachers studied the scope & sequence of the student experience (See Appendix A, an explanation of the *current* Leadership Academy Phases).
5. Through this process, teachers concluded and recommended restructuring the trajectory of Leadership Academy phases by embedding a College in High School (CHS) course as a foundational component of a revised Phase 3.
  - a. In partnership with the University of Pittsburgh, there is an agreement to host this 3 credit course over a 6-week period in the summer of 2024.
  - b. Twenty of 30 students who completed Phase 3 last year expressed interest in furthering their Leadership Academy experiences by way of a CHS course. Students provided informal feedback that they would prefer a structure that meets once per week, offering the flexibility of the content to be in-person or virtual depending on what they are exploring and learning about.
  - c. In order to accommodate the future structure of a Phase 4 experience, where all current active students who completed Phase 2 & 3 last year will have the opportunity to enroll in this 6-Week CHS course (Appendix B).

6. Phase 4 will involve student leaders developing engaging lessons, crafting meaningful activities, and sharing their own leadership journeys to inspire and guide the next generation of participants, serving as student facilitators alongside Upper St. Clair High School Leadership Academy teachers. This structure, while no longer offering overnight travel as part of the opportunity to earn high school course credit, will increase student access and eliminate unpredictable obstacles of cost, travel, and inconsistent partnerships. It will thoroughly prepare students to reflect, design, and support facilitators in the final phase. By completing this CHS course, all future Phase 4 students, in the summer of 2025 and beyond, will be prepared for an experiential, student-led capstone experience.
7. Previously, Phase 3 focused on service learning. The opportunity to have service-oriented experiences will still exist at USCHS in alignment with Board Policies 121 & 122. There is further exploration necessary to consider if students who complete the first three years of the Leadership Academy could have additional access to these service-related trips.
8. The curriculum recommended for this course is drawn from the structure and content implemented by the University of Pittsburgh, comparable CHS programs in the Pittsburgh area, and the expertise/research of District Leadership Academy teacher staff.
9. This course also aims to foster tie-ins to current district initiatives including the Certificate of Global Fluency, the STEAM Pathway Program, the National Honor Society, Future Teachers of America, and the Business Program (to be launched in spring 2024).
10. For students who enroll in the summer of 2024, the enrollment fee for the University of Pittsburgh credits will be waived thanks to Pennsylvania Department of Education (PDE) grant funding intended to promote CHS offerings in districts across the Commonwealth.

### **Implementation Steps**

1. Seek administrative approval.
2. Complete the CHS instructor approval process through the University of Pittsburgh.
3. Assemble a core team of teachers for this course for additional planning day(s).
4. Present to high school and district administration to review the scope & sequence and proposed 6-week experience.
5. Update the *Program of Studies*. Within the course description, it is notable that this summer course will carry a letter grade (A, B, C, D, F), and as per recently released PDE regulations related to CHS courses, the course will also be weighted. Highlight that students will receive a letter grade and 1 HN credit, weighted, when enrolled.
6. Present information to students & parents.
7. Enroll students within the University of Pittsburgh Portal.
8. Pilot the CHS Leadership course from June 24, 2024 - August 2, 2024.
9. Assess the effectiveness of the pilot through instructor, student, administration, and parent feedback and student performance in the course.

10. As determined by data collection, propose the course for adoption for the 2024-2025 summer, unless strategic planning aligns with recommendations to adopt into the school year (in alignment with Reason #8 above).

**Cost**

1. Instructor costs: 24 hours x 4 teachers x \$34.71 = \$3,332.16
2. Textbook costs: ~ \$1,889 (not including fees, taxes)
  - a. Fables and the Art of Leadership - Applying the Wisdom of Mister Rogers to the Workplace (Mitroff & Mitroff) ISBN: 978-1137003089
    - i. 5 copies: [Amazon](#) 5 x \$50 = \$250
  - b. The Energy Bus (Gordon) ISBN: 978-0470100288
    - i. 30 copies: [Amazon](#) 30x \$16 = \$480
  - c. The Student Leadership Challenge (Kouzes & Posner) ISBN: 978-1119421917
    - i. 30 copies: [Amazon](#) 30 x \$29 = \$879
  - d. The Student Leadership Challenge: Workbook (Kouzes & Posner) ISBN: 978-1118390108
    - i. 5 copies: [Amazon](#) 5 x \$19 = \$95
  - e. The Student Leadership Challenge: Facilitation and Activity Guide (Kouzes & Posner) ISBN: 978-1118390085
    - i. 5 copies: [Amazon](#) 5 x \$37 = \$185

**Administrative Reaction**

Approved. A significant amount of thought and effort have been put into this recommendation in order to provide an equitable and meaningful experience for students. Continuing to monitor student participation, engagement, and needs will be important in the implementation of these changes and the evolution of this course/experience.

**1 Year in Review**

## ***Appendix A:***

### ***Explanation of Current Leadership Academy Phases:***

1. Phase I: Who You Are is How You Lead
  - a. Phase I of the USCHS Leadership Academy lays the foundation of students' transformative leadership journey. Focusing on the cultivation of core values that underpin effective leadership, over the course of an immersive week, students delve into 10 fundamental values, gaining a deep appreciation for their significance and relevance in leadership roles. Through guided self-exploration, using tools such as Total Leader 2.0, MBTI, etc, students are introduced to the foundation skills of leadership and are shown that leadership comes in a variety of forms whether it be in large groups, student clubs, or even managing our own personal journeys. The goal of Phase I is to excite and engage students as they begin their leadership experience. Students work to create their own Leadership Portfolio, which includes a Mission/Vision statement, SMART goals, and Leadership Lessons for Life.
2. Phase II: Relational leadership, visionary leadership, servant leadership
  - a. In Phase II, students build upon the strong foundation that was established in Phase I. Phase II propels students into applying the skills learned in hands-on explorations of servant, visionary, and relational leadership. It challenges students to put their skills to the test through exciting ventures such as escape rooms, scavenger hunts, and non-profit volunteering opportunities centered on promoting teamwork and problem-solving. The week culminates with students conceptualizing and executing their own projects, partnering with local community organizations.
3. Phase IV: Student Facilitation
  - a. Phase IV, *previously Phase III*, empowers student leaders who have successfully completed previous phases to take on pivotal roles in shaping the curriculum and guiding their peers. Student leaders have a central role in developing engaging lessons, crafting meaningful activities, and sharing their own leadership journeys to inspire and guide the next generation of participants. Student facilitators partner with Upper St. Clair High School Leadership Academy Faculty to develop a meaningful and engaging experience for Phase I and Phase II students.

## ***Appendix B:***

### ***Proposal and Outline for Phase III - CHS Leadership Course:***

#### **→ Required Text(s):**

##### **Student Copies**

- ◆ Fables and the Art of Leadership - Applying the Wisdom of Mister Rogers to the Workplace (Mitroff & Mitroff) ISBN: 978-1137003089
- ◆ The Energy Bus (Gordon) ISBN: 978-0470100288
- ◆ The Student Leadership Challenge (Kouzes & Posner) ISBN: 978-1119421917

##### **Faculty Resources**

- ◆ The Student Leadership Challenge: Workbook (Kouzes & Posner) ISBN: 978-1118390108 (*4 teacher copies*)
- ◆ The Student Leadership Challenge: Facilitation and Activity Guide (Kouzes & Posner) ISBN: 978-1118390085 (*4 teacher copies*)

#### **→ Additional Resource(s):** student selected film, instructor-selected excerpts and articles

### ***Course Outline***

#### **→ Week 1: Foundations of Leadership**

- ◆ June 24- 28th
- ◆ **Essential Question:** How have Phases 1 & 2 prepared me to continue my leadership journey?
  - Review of Phase I Material (Review their own mission and vision statements)
  - Review of Phase II Material (Servant, visionary, and relational leadership)

#### **→ Week 2: Leadership Then and Now (Historical vs. Modern Views & Theories)**

- ◆ July 1-5th (no session on July 4)
- ◆ **Essential Question:** How has the definition of *leadership* developed over time?
- ◆ **Experiential Learning Opportunity:**
  - **Heinz History Field Trip** - Types of Leadership Activity

#### **→ Week 3: Building Your Leadership Toolkit (Skills and Situation Leadership)**

- ◆ July 8- 12
- ◆ **Essential Question:** When Do I Lead and When Do I Follow?

#### **→ Week 4: Ethics in Action (self, organization, community)**

- ◆ July 15-19
- ◆ **Essential Question:** What does it mean to be an ethical and moral leader?

#### **→ Week 5: Leadership in Lenses (servant leadership)**

- ◆ July 22-26 (Phase I and II Leadership Academy week)
- ◆ **Essential Question:** What does leadership look like in different contexts?

#### **→ Week 6: Leaving Your Leadership Legacy**

- ◆ July 29- August 2
- ◆ **Final PBA: Lighting the Way: Empowering Tomorrow's Local Leaders**
  - Local Leader Mentor - Students reach out to community leaders/alumni and interview throughout the process.
    - Mentor leaders could include: business leaders, non-profit leaders, community organizers, local politicians,

- Each week, students will have contact with their mentor and reflect with them on the topics discussed in the course.

***Instructional Model***

- This course will meet in-person once per week.
- Each week's course meeting will be facilitated by at least one Upper St. Clair High School faculty member.
- The course will begin with an in-person meeting for all participants on Thursday, June 27, 2024.
- After the first week, the course will meet weekly on Tuesdays from 9am-12pm. (3 hrs)
- Students will be expected to prepare any and all required materials in advance of all class meetings. These may include readings, reflections, and assignments (approx. 3 hrs per week).



## **UPPER ST. CLAIR SCHOOL DISTRICT**

---

### **SCHOOL BOARD REORGANIZATION MEETING MINUTES**

Monday, December 4, 2023 @7:00pm

District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board Reorganization meeting and Board Meeting of the Board of School Directors was held on December 04, 2023 in the District Administration Board Room.

#### School Board Members:

Ms. Jennifer Schnore, President (in-person)  
Dr. Danielle Z. Wetzel, Vice-President (in-person)  
Mrs. Barbara L. Bolas (in-person)  
Dr. Daphna Gans (virtual)  
Ms. Kelly P. Hanna (in-person)  
Mr. Justin Lamber (in-person)  
Mr. Michael R. Mascaro (not in attendance)  
Mrs. Angela Petersen (in-person)  
Mrs. Hallie Snyder (in-person)

#### School Personnel:

Dr. John T. Rozzo, Superintendent (in-person)  
Dr. Amy Pfender, Deputy Superintendent (in-person)  
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)  
Mr. Scott Burchill, Director of Business & Finance (in-person)  
Dr. Lou Angelo, Director of Operations & Facilities (in-person)  
Mr. Raymond Berrott, Director of Technology (in-person)  
Dr. Judith Bulazo, Director of Curriculum and Development (in-person)  
Dr. Cassandra Doggrell, Director Special Education (in-person)  
Dr. Lauren Madia, Director of Pupil Services (in-person)



Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)  
Mrs. Jocelyn Kramer, Solicitor (in-person)  
Mrs. Sarah MacDonald, Board Stenographer (virtual)  
Mr. Daniel Seewald, Student Board Representative (not in attendance)  
Mr. Jack Yurcich, Student Board Representative (not in attendance)

## **SCHOOL BOARD REORGANIZATION MEETING**

### **Orchestra played the national anthem**

High School Orchestra Students

(Schnore, School Board Vice-President)

The High School Orchestra played the National Anthem and introduced themselves to the Board.

Ms. Schnore thanked them.

### **Call to Order & Pledge of Allegiance**

(Schnore, School Board Vice-President)

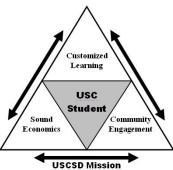
Ms. Schnore called the meeting to order at approximately 7:05pm.

### **Reading of the Mission:**

(Schnore, School Board Vice-President)

Mrs. Bolas read the following mission:

*Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.*





**Reading of the Shared Belief Statement #11 from Strategic Plan:**

(Schnore, School Board Vice-President)

Dr. Wetzel read the following shared belief statement:

*We Believe that:*

*Children achieve their maximum potential through hard work and dedication in an environment when expectations are high, when they understand the purpose for learning, and when they are engaged in the process.*

**Residents' Comments - (Regarding Any District Related Items)**

(School Board President)

*Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.*

There were no resident's comments at this time.

**Board Reorganization Meeting Procedures**

(Solicitor)

Mrs. Kramer reviewed the Board Reorganization Meeting procedures.

**Oath of Office**

(Judge Klein)

- a. Mrs. Barbara Bolas
- b. Ms. Kelly Hanna
- c. Mr. Justin Lamber
- d. Ms. Angela Petersen
- e. Mrs. Hallie Snyder

Judge Klein said a few words of thanks to the District. He then gave each of the newly elected and re-elected Board members their Oath of Office.



## **Roll Call of School Board**

(Solicitor)

Mrs. Kramer took a roll call of School Board attendees:

Mrs. Bolas - present

Dr. Gans - present virtually

Ms. Hanna - present

Mr. Lamber - present

Mrs. Petersen - present

Ms. Schnore - present

Ms. Snyder - present

Dr. Wetzel - present

Mr. Mascaro - not present

Bolas - present

Mrs. Kramer advised that there were eight Board members present and one Board member absent.

## **Nomination / Election of Temporary President**

(Schnore, School Board Vice-President)

The first order of business is to elect a temporary President to chair the organization meeting. May I have nominations for a temporary President? Are there any further nominations? Seeing none, and if there is no objection, I will declare the nominations closed.

NOMINATIONS:        By Petersen: I nominate Mrs. Barabara Bolas as temporary president of the Board of School Directors.

There were no other nominations.

MOTION:                By Petersen: I move that Mrs. Barbara Bolas be elected as temporary President of this meeting.



### **Recognition of Dr. Daphna Gans, 2023 School Board President**

(Rozzo, Superintendent of Schools)

Dr. Rozzo recognized Dr. Gans for serving as School Board President during the 2023 year. He stated how much he appreciated her leadership, hard work and commitment to the District, noting that it was an honor and pleasure to work with her. On behalf of the whole Board, Mrs. Bolas thanked Dr. Gans for her leadership. Dr. Gans thanked everyone and advised it was an honor to serve as President and Vice-President.

### **Election of Officers**

(Bolas, Temporary School Board President)

#### **a. Election of President**

(Bolas, Temporary School Board President)

MOTION: By Bolas: I move that the nominations be open for the election of President of the Board of School Directors.

NOMINATIONS: By Bolas: I nominate Ms. Jennifer Schnore as President of the Board of School Directors.

There were no other nominations.

MOTION: By Bolas: I move that the nominations be closed and the Secretary be instructed to cast a unanimous ballot for the election of Ms. Jennifer Schnore as President of the Board of School Directors. Seconded by Petersen and carried by unanimous voice vote.



**b. Election of Vice-President**

(Schnore, School Board President)

MOTION: By Hanna: I move that the nominations be open for the election of Vice-President of the Board of School Directors.

NOMINATIONS: By Hanna: I nominate Dr. Danielle Wetzel as Vice-President of the Board of School Directors.

There were no other nominations.

MOTION: By Schnore: I move that the nominations be closed and the Secretary be instructed to cast a unanimous ballot for the election of Dr. Danielle Wetzel as Vice-President of the Board of School Directors. Seconded by Bolas and carried by unanimous voice vote.

Ms. Schnore thanked everyone.

Judge Klein left the meeting.

**Approval of 2024 Board Meeting Dates**

(Rozzo, Superintendent of Schools)

MOTION: By Snyder: I move that the Board approve the 2024 Board Meeting dates, as listed below. Seconded by Wetzel and carried by unanimous voice vote:

Mrs. Bolas advised that she has notified Dr. Rozzo that there are a couple of dates where she has a conflict and cannot attend a meeting.



The Upper St. Clair Board of School Directors Board Meetings will be held each month in the District Administration Building Board Room at 7:00pm prevailing time as follows:

Monday, January 8, 2024

(Fast Track Curriculum Recommendation Presentation @6:00pm)

Monday, February 26, 2024

Monday, March 18, 2024

Monday, April 15, 2024

Monday, May 13, 2024

Monday, June 3, 2024

(Curriculum Recommendation Presentation @6:00pm)

Monday, June 17, 2024

Monday, August 5, 2024

Monday, September 16, 2024

Monday, October 21, 2024

Tuesday, November 12, 2024

Monday, December 2, 2024

(Board Reorganization Meeting)

The Board Reorganization Meeting will be held on December 2, 2024 in the District Administration Board Room.

No regular meetings will be scheduled for the month of July.

Committee meetings and special meetings may be called as needed and regular meeting dates may be modified throughout the calendar year subject to requisite notice and/or advertisement.

The Board Secretary is authorized to advertise the schedule of the 2024 regular Board meetings as set forth above and to include in the advertisement that at all such meetings the Board may vote on all matters of general purpose coming before the Board.

### **Adjournment**

(Schnore, School Board President)

Ms. Schnore adjourned the meeting at approximately 7:24pm, on a motion from Mrs. Petersen and Mrs. Bolas



## UPPER ST. CLAIR SCHOOL DISTRICT

---

### BOARD OF SCHOOL DIRECTORS

Dr. Daphna Gans, President ↔ Mrs. Jennifer A. Schnore, Vice-President  
Mrs. Barbara L. Bolas ↔ Ms. Kelly P. Hanna ↔ Mr. Justin Lamber ↔ Mr. Michael R. Mascaro  
Mrs. Angela B. Petersen ↔ Mrs. Hallie H. Snyder ↔ Dr. Danielle Z. Wetzel  
Dr. John T. Rozzo, Superintendent ↔ Mrs. Jocelyn P. Kramer, Solicitor

---

### SCHOOL BOARD MEETING

Monday, December 4, 2023

(Immediately following Reorganization Meeting)

District Administration Building Board Room

#### Call to Order

(Schnore, School Board President)

Ms. Schnore called the meeting to order at approximately 7:24pm.

#### Residents' Comments - (Regarding Any District Related Items)

(Schnore, School Board President)

*Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.*

There were no resident's comments at this time.

#### Approval of Minutes

(Schnore, School Board President)

MOTION: By Lamber: I move that the Board approve the Meeting Minutes of the November 13, 2023 Board Meeting, as attached. Seconded by Snyder and carried by unanimous voice vote.



Mrs. Bolas and Mrs. Petersen abstained from the vote on the November 13, 2023 meeting minutes.

**Presentation and Approval Regarding Annual Audit for Year Ending June 30, 2023**

(Amy Lewis, Maher Duessel / Burchill, Director of Business & Finance)

Financial Statements      Single Audit      Management Letter

Communication with those Charged with Governance

Mr. Burchill introduced Ms. Amy Lewis from Maher Duessel. Ms. Duessel reviewed the audit for the year ending June 30, 2023.

MOTION:      By Hanna: I move that the Board approve the Annual Audit, for the year ending June 30, 2023. Seconded by Lamber and carried by unanimous voice vote.  
(voice vote)

**Superintendent's Report**

(Rozzo, Superintendent of Schools)

**a. District Update**

(Rozzo, Superintendent of Schools)

Dr. Rozzo thanked the Business Office for a great year and for their hard work on the audit. He also gave an update on the facilities and operations projects, including the roof. He advised about winter recess and inclement weather and FID Days. He noted that the first reading of the 2024-2025 school calendar will take place at the January 8, 2024 school board meeting. Dr. Rozzo thanked the PTC and all parent teacher groups for the amazing things they do for students and staff. Finally, he advised about the upcoming winter choral and band concerts.

Ms. Schnore advised that she recently attended the Jazz Band and fall Orchestra concerts, and noted that the student performers were incredible.



**Administrator's Report**

(Rozzo, Superintendent of Schools)

**a. Approval of University Affiliation Agreement with Point Park University**

(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the University Affiliation Agreement with Point Park University, indicating that the Agreement sets the conditions of placement for student teachers and interns.

MOTION: By Petersen: I move that the Board approve the University Affiliation Agreement with Point Park University, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.

**b. Approval of Personnel Listings**

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the personnel listings, advising that it includes a long term substitute.

MOTION: By Bolas: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Petersen and carried by unanimous voice vote.



**c. Approval of Contract with AMCA Systems, LLC**

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the contract with AMCA systems for ACA Tax Track software, reporting that the system will file with the IRS for the District.

MOTION: By Wetzel: I move that the Board approve the contract with AMCA Systems, LLC for ACA Tax Track Software, for the tax year 2023, in the total amount not to exceed \$4,250.00, subject to final term and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.

**d. Approval of Commendations & Recognitions**

(Pfender, Deputy Superintendent)

Dr. Pfender read the commendations and recognitions.

MOTION: By Snyder: I move that the Board approve the Commendations & Recognitions, as attached. Seconded by Wetzel and carried by unanimous voice vote.

**e. Approval of Student Discipline Agreement 2023-12-04**

(Pfender, Deputy Superintendent)

Dr. Pfender presented a Student Discipline Agreement for approval.

MOTION: By Lamber: I move that the Board approve Student Discipline Agreement 2023-12-04, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.



**f. Approval of Service Agreement with Alabase for Alumni Relations Software**

(Pfender, Deputy Superintendent)

Dr. Pfender reviewed the Agreement with Alabase for alumni relations software. She advised that the software keeps the District's alumni website and database live, noting that the District has seen an uptick in alumni accessing the website. She explained that the District hopes to continue to engage alumni to benefit students.

**MOTION:** By Hanna: I move that the Board approve the Service Agreement with Almaase for Alumni Relations Software, for a term of December 5, 2023 through December 4, 2026, at a total cost not to exceed \$8,600.00 annually, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Lamber and carried by unanimous voice vote.

**g. Approval of Contract with Music Theater International (MTI) for the 2024 Spring Boyce Musical**

(Pfender, Deputy Superintendent)

Dr. Pfender reviewed the Contract with MTI for the 2024 Spring Musical at Boyce, which will be Frozen.

**MOTION:** By Petersen: I move that the Board approve the Contract with MTI for the 2024 Spring Boyce Musical, at a total cost not to exceed \$2,247.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.



**h. Approval of Resolution 2023-12-04C for Allegheny Connect Regional Wide Area Network Contract with Allegheny Intermediate Unit (AIU)**

(Berrott, Director of Technology)

Mr. Berrott reviewed the Resolution 2023-12-04C for Allegheny Connect Regional Wide Area Network Contract with the AIU. Mr. Berrott explained that in 2008 all of the Districts in Allegheny County established a consortium called Allegheny Connect, which connects everyone to one network, and allows for the sharing of resources.

MOTION: By Bolas: I move that that Board approve Resolution 2023-12-04C authorizing the Allegheny Intermediate Unit to purchase lit fiber wide area network and internet access services on behalf of Upper St. Clair School District as a participating school district, as attached. Seconded by Petersen and carried by unanimous voice vote.

**i. Approval of Agreement with Finalsight for Website Content Management System**

(Berrott, Director of Technology)

Mr. Berrott reviewed the Agreement with Finalsight for a website content management system. He advised that the Agreement is a joint recommendation from himself and Ms. Vojtko.

MOTION: By Wetzel: I move that the Board approve the Agreement with Finalsight for a website content management system, at a total cost not to exceed \$18,000.00 per year with automatic renewals after the initial term, for a term of five years, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.



**j. Approval to Declare Equipment Obsolete/Surplus**

(Berrott, Director of Technology)

Mr. Berrott reviewed the technology equipment to declare obsolete/surplus and advertise it for sale.

MOTION: By Snyder: I move that the Board declare the attached, listed equipment surplus/obsolete and be authorized to sell, exchange, dispose, or donate in accordance with the provisions in Board Policy 706.1 - Sale or Disposal of Surplus Property, Equipment, Supplies, and Textbooks. Seconded by Wetzel and carried by unanimous voice vote.

**k. Approval of the following Memorandum of Understandings (MOUs) with the Allegheny Intermediate Unit (AIU)**

(Madia, Director of Pupil Services)

- i.** Transperfect Remote Interpreting to provide access to written translation through an AI portal, at a one-time annual fee of \$500.00, to begin on January 10, 2024
- ii.** Transperfect remote Interpreting to provide telephone voice interpretation, at rates listed on the MOU, for a term of February 10, 2024 through February 10, 2025

Dr. Madia reviewed the MOUs with the AIU with Transperfect Remote for translation services, one MOU is for over the phone translation and the other MOU is for translation through an AI portal.

MOTION: By Lamber: I move that the Board approve the MOUs with the AIU ( items i-ii), subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.



**l. Approval of the following Agreements for School Psychologist Services**

(Doggrell, Director of Special Education)

- i.** Consultant Agreement with Dr. Latitia Lattanzio-Paros, to provide psychological evaluation services at the rate of \$600.00 per special education evaluation, \$450.00 per gifted education evaluation, and \$100.00 per hour for requested consultation, for the 2023-2024 school year
- ii.** Agreement with Wesley Family Services, to provide psychological evaluation services at the rate of \$100.00 per hour, for the 2023-2024 school year

Dr. Doggrell reviewed the Agreements for School Psychologist services for a psychologist who will be absent for the next couple of months. The Agreements with Dr. Laitia Lattanzio-Paros and Wesley Family Services, will help fill in during the employee's absence.

**MOTION:** By Hanna: I move that the Board approve the Agreements for School Psychologist Services listed above (items i-ii), subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Lamber and carried by unanimous voice vote.

**m. Approval of Agreements with Boy Scouts of America**

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the Agreements with the Boy Scouts of America for student trips.

**MOTION:** By Petersen: I move that the Board authorize the Superintendent to enter into Hold Harmless Contracts, Letters of Agreement, and Consent Forms with the Boy Scouts of America for the Ropes Courses at Camp Guyasuta for various schools, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Hanna and carried by unanimous voice vote.



## **Business & Finance**

(Burchill, Director of Business & Finance)

### **a. Approval of Treasurer's Report - 12.04.23 Including Supplemental Report - 12.04.23**

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the Treasurer's report, including the Supplemental report.

MOTION: By Bolas: I move that the Board approve the Treasurer's Report including approval of total Bill List and Check FileListing, as follows.  
Seconded by Petersen and carried by unanimous voice vote:

Fund 10 (General Fund) - \$4,249,563.83

Fund 32 (Capital Reserve Fund) - \$260,710.00

Fund 39 (Construction Fund) - \$644,684.40

Fund 51 (School Lunch Fund) - \$137,044.85

### **b. Approval of Resolution 2023-12-04A Appointing Delegates to the Tax Collection Committee**

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the Resolution 2023-12-04A Appointing Delegates to the Tax Collection Committee. He advised that the Resolution will appoint Ms. Catrina Cromwell as the alternate voting delegate for the Tax Collection Committee. Ms. Cromwell will replace Ms. Berquist in her retirement. Mr. Burchill advised he will still remain the primary voting delegate.

MOTION: By Wetzel: I move that that Board approve Resolution 2023-12-04A Appointing delegates to the Tax Collection Committee, effective January 1, 2024, with Mr. Scott Burchill as the primary voting delegate and Ms. Catrina Cromwell as the alternate voting delegate. Seconded by Bolas and carried by unanimous voice vote.



**c. Approval of Election of Treasurer**

(Burchill, Director of Business & Finance)

Mr. Burchill requested approval for the election of Ms. Catrina Cromwell as Treasurer, advising that Ms. Berquist currently serves as Treasurer, but she will be retiring at the end of the year. Mr. Burchill recommends Ms. Cromwell to fill the open position of Treasurer. He noted that she will be required to obtain a bond in the amount of \$100,000.00.

**MOTION:** By Snyder: I move that the Board elect Ms. Catrina Cromwell as Treasurer of the School District for the remainder of the current Treasurer's term, effective January 1, 2024 through June 30, 2024, at the rate of \$3,500.00 annually, prorated for the 2023-2024 school year, provided that before entering upon the duties of such office for said term, she shall furnish, at the expense of the School District, a bond in favor of the School District in the amount of \$100,000.00 conditioned upon the faithful performance of her duties of School Treasurer. Seconded by Wetzel and carried by unanimous voice vote.

**d. Approval to Advertise Request for Proposals (RFP) for Food Service Management**

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the request for proposals (RFP) for Food Service Management. He advised that the District is required by the Pennsylvania Department of Education to obtain proposals every five years.

**MOTION:** By Lamber: I move that the Board authorize the Administration to advertise request for proposals (RFP) for a food service management company contract for the 2024-2025 school year, renewable in one year increments, up to an additional four years. Seconded by Snyder and carried by unanimous voice vote.



**e. Approval of Allegheny Intermediate Unit (AIU) Joint Purchasing Program Resolution 2023-12-04B and Appointment of Representatives**

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the AIU Joint Purchasing Program Resolution 2023-12-04B and Appointment of Representatives.

MOTION: By Hanna: I move that the Board approve the AIU Joint Purchasing Program Resolution 2023-12-04B and participation in and appointment of representatives to the AIU Joint Purchasing Program for the 2024-2025 school year, as attached. Seconded by Lamber and carried by unanimous voice vote.

**f. Approval of Expenses and Agreements between December 4, 2023 through January 8, 2024 to be Ratified at the January 8, 2024 School Board Meeting**

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the approval of expenses and agreements between December 4, 2023 through January 8, 2024, advising this is an annual motion that allows for the payment of expenses and for the Superintendent to enter into time sensitive agreements between the December and January meetings.

MOTION: By Petersen: I move that the Board authorize the normal, customary and regular payments of salaries, benefits, and other Expenses and authorize the Superintendent to enter into time-sensitive agreements between December 4, 2023 through January 8, 2024, to be considered for approval/ratification at the January 8, 2024 School Board Meeting. Seconded by Hanna and carried by unanimous voice vote.  
(voice vote)



### **Holiday Resolution**

(Schnore, School Board President)

MOTION: By Schnore: I move that the Board adopt the following Resolution:

*BE IT RESOLVED*, that the Board of School Directors of Upper St. Clair wishes everyone an enjoyable holiday season as you observe your celebrations and traditions at this special time of the year. May good fortune and warm memories surround you and your loved ones and may each of you have a very healthy and happy new year. Seconded by Petersen and carried by unanimous voice vote.

### **Committee Reports**

(Schnore, School Board President)

Ms. Bolas gave a Committee Report from PSBA regarding School Board Recognition Month and required annual training through PSBA. She also reported on the awards that PSBA gives out for years of service on the School Board.

Dr. Wetzel gave a Committee Report from Pathfinder. She advised that Pathfinder is doing new curriculum this year and the teachers are feeling very unified in their curricular approach to Special Education.

### **Matters of Information/Other**

(Rozzo, Superintendent of Schools)

#### **a. Recognition of Gifts to Schools, Awards and Scholarships for 2022-2023**

(Burchill, Director of Business & Finance)

Mr. Burchill reviewed the recognition of Gifts to Schools, Awards and Scholarship for 2022-2023. He noted that he appreciates all of the good work that the parent teacher councils do in all of the schools.



**b. William Howard Day Award**

**Mrs. Barbara Bolas**

(Rozzo, Superintendent of Schools)

Dr. Rozzo recognized Mrs. Bolas for receiving the William Howard Day Award and for her many years of service and commitment to public education. He thanked her for all of her hard work.

Mrs. Bolas said a few words of thanks.

**Adjournment**

(Schnore, School Board President)

Ms. Schnore adjourned the meeting at approximately 8:34pm, on a motion from Mrs. Bolas.

Ms. Jennifer Schnore, President  
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary  
BOARD OF SCHOOL DIRECTORS

Submitted by: Sarah MacDonald  
SCHOOL BOARD STENOGRAPHER

## COMMENDATIONS & RECOGNITIONS

January 2024

### **HIGH SCHOOL**

Upper St. Clair High School students garnered two first place and one second place finish at the 19th Annual High School Model European Union (EU) on Tuesday, Dec. 5, 2023, at the University of Pittsburgh. Representing Finland, Isabel Vilensky and Shreya Sriram earned first place for Best Delegation. Representing Germany, Jamie Barrett placed first for Best Position Paper and placed second with Max Gresh for Best Delegation.

More than 150 students from 20 local high schools participated in the Model EU. With 20 students in attendance, Upper St. Clair High School sent one of the largest contingents to the event.

Two teams of Upper St. Clair High School robotics students placed second at the Clash at the Castle VEX Robotics Competition (VRC) on Friday, Dec. 15, 2023. Both teams now advance to the state competition.

Team USC Speed is comprised of juniors Chase Dusi, Ryan Hyatt and Ben Schnore. Team USC Atlas includes seniors Anthony Cardello and Emily Neiberg, junior Darcy Vilkner, and sophomore Sofia Alfredson-Themudo. The Upper St. Clair VRC teams are part of the school's first-year Advanced Robotics course, taught by Tracy Smith.

Five Upper St. Clair High School students were among the top performers at the 2023 DECA District III Career Development Conference on Nov. 29, 2023, at Duquesne University. The following students now advance to the state-level competition:

- High score: Personal Financial Literacy: Tanvi Kallur, grade 10
- First Place – Principles of Finance: Colin Liang, grade 12
- Second Place – Entrepreneurship: Ava Coury, grade 9
- Third Place – Entrepreneurship: Shreya Shokeen, grade 11
- Third Place – Principles of Finance: Mana Barimani, grade 10

This marks the inaugural year for DECA at Upper St. Clair High School.

### **FORT COUCH MIDDLE SCHOOL**

A team of Fort Couch Middle School students placed first in the annual regional History Bowl on Thursday, Dec. 7, 2023, at the Senator John Heinz History Center in Pittsburgh's Strip District. Eighth graders Claire Birmingham, Alexa Galbraith and Kiran Khurana earned top honors in the middle school division (6-8) – marking back-to-back History Bowl wins for Fort Couch Middle School.

School Director Recognition Month

January 2024

WHEREAS, the role of locally elected school officials has served the Commonwealth of Pennsylvania and local communities in meeting the needs of public education since the passage of the Free School Act in 1834; and

WHEREAS, these local boards have discharged their responsibilities to public education in a manner which has placed public education in the forefront of our educational systems; and

WHEREAS, locally elected officials have distinguished themselves and their communities in this nonpaid, volunteer public service commitment; and

WHEREAS, the contributions of these men and women should be recognized and appreciated by those who benefit from the workings of our public school system;

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the Pennsylvania School Boards Association hereby proclaims the month of January as School Director Recognition Month in this commonwealth; and

FURTHER RESOLVE that this proclamation be communicated to all school districts, school officials and local communities in a planned program which brings visibility and awareness of the role of locally elected school officials to the citizenry of this commonwealth.

Unanimously approved July 18, 1985

Reaffirmed - Saturday, December 3, 2022 Pennsylvania School Boards Association Governing Board

Mechanicsburg, Pennsylvania

# Upper St. Clair School District

## 2024-2025 School Calendar (Draft: January 8, 2024)

|                       |    |    |    |    |    |    |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
|-----------------------|----|----|----|----|----|----|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----|----|----|----|----|----|------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|--|
| <b>July 2024</b>      |    |    |    |    |    |    | July 4<br>July 5                                                    | Closed, Independence Day<br>District Closed                                                                                                                                                                                                                     | <b>August 2024</b>   |    |    |    |    |    |    | Aug. 15<br>Aug. 16<br>Aug. 19<br>Aug. 20<br>Aug. 21<br>Aug. 22-23<br>Aug. 26 | Teacher Inservice #1 (Staff Opening Day)<br>Teacher Inservice #2 (Act 80)<br>Teacher Inservice #3 (Act 80)<br>Teacher Inservice #4 (Classroom Mang. #1 / Flex)<br>Students First Day of School<br>Kindergarten Screening Days<br>Kindergarten First Day of School         |                                                |  |
| S                     | M  | T  | W  | T  | F  | S  |                                                                     |                                                                                                                                                                                                                                                                 | S                    | M  | T  | W  | T  | F  | S  |                                                                              |                                                                                                                                                                                                                                                                           | <b>Students = 8 Teachers = 12</b>              |  |
|                       |    | 1  | 2  | 3  | 4  | 5  | 6                                                                   |                                                                                                                                                                                                                                                                 |                      |    |    |    |    | 1  | 2  | 3                                                                            |                                                                                                                                                                                                                                                                           |                                                |  |
| 7                     | 8  | 9  | 10 | 11 | 12 | 13 |                                                                     |                                                                                                                                                                                                                                                                 | 4                    | 5  | 6  | 7  | 8  | 9  | 10 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 14                    | 15 | 16 | 17 | 18 | 19 | 20 |                                                                     |                                                                                                                                                                                                                                                                 | 11                   | 12 | 13 | 14 | 15 | 16 | 17 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 21                    | 22 | 23 | 24 | 25 | 26 | 27 |                                                                     |                                                                                                                                                                                                                                                                 | 18                   | 19 | 20 | 21 | 22 | 23 | 24 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 28                    | 29 | 30 | 31 |    |    |    |                                                                     |                                                                                                                                                                                                                                                                 | 25                   | 26 | 27 | 28 | 29 | 30 |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
|                       |    |    |    |    |    |    |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| <b>September 2024</b> |    |    |    |    |    |    | Sept. 2<br>Sept. 5<br>Sept. 19<br>Sept. 26                          | No School, Labor Day<br>Elementary School Open House (Early Dismissal)**<br>High School Open House (Early Dismissal)**<br>Boyce Open House (Early Dismissal)**                                                                                                  | <b>October 2024</b>  |    |    |    |    |    |    | Oct. 10<br>Oct. 24<br>Oct. 25<br>Oct. 28                                     | Fort Couch Open House (Early Dismissal)**<br>First Quarter Marking Period Ends<br>Teacher Inservice #5 (Classroom Mang. #2)<br>Second Quarter Begins                                                                                                                      |                                                |  |
| S                     | M  | T  | W  | T  | F  | S  |                                                                     |                                                                                                                                                                                                                                                                 | S                    | M  | T  | W  | T  | F  | S  |                                                                              |                                                                                                                                                                                                                                                                           | <b>Students = 22 Teachers = 23</b>             |  |
| 1                     | 2  | 3  | 4  | 5  | 6  | 7  |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    | 1  | 2  | 3  | 4  | 5                                                                            |                                                                                                                                                                                                                                                                           |                                                |  |
| 8                     | 9  | 10 | 11 | 12 | 13 | 14 |                                                                     |                                                                                                                                                                                                                                                                 | 6                    | 7  | 8  | 9  | 10 | 11 | 12 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 15                    | 16 | 17 | 18 | 19 | 20 | 21 |                                                                     |                                                                                                                                                                                                                                                                 | 13                   | 14 | 15 | 16 | 17 | 18 | 19 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 22                    | 23 | 24 | 25 | 26 | 27 | 28 |                                                                     |                                                                                                                                                                                                                                                                 | 20                   | 21 | 22 | 23 | 24 | 25 | 26 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 29                    | 30 |    |    |    |    |    |                                                                     |                                                                                                                                                                                                                                                                 | 27                   | 28 | 29 | 30 | 31 |    |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
|                       |    |    |    |    |    |    | <b>Students = 20 Teachers = 20</b>                                  |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| <b>November 2024</b>  |    |    |    |    |    |    | Nov. 1<br>Nov. 4<br>Nov. 5<br>Nov. 8<br>Nov. 27-29                  | Teacher Inservice #6 (Act 80)<br>Inservice #6 Parent/Teacher Conferences<br>Teacher Inservice #7 (Act 80)<br>Inservice #7 Parent/Teacher Conferences<br>Inservice #8 (Act 80)<br>First Quarter Report Cards (K-8 Report Cards)<br>No School, Thanksgiving Break | <b>December 2024</b> |    |    |    |    |    |    | Dec. 20<br>Dec. 23-31                                                        | Half-Day, Early Dismissal **<br>No School, Winter Recess                                                                                                                                                                                                                  |                                                |  |
| S                     | M  | T  | W  | T  | F  | S  |                                                                     |                                                                                                                                                                                                                                                                 | S                    | M  | T  | W  | T  | F  | S  |                                                                              |                                                                                                                                                                                                                                                                           | <b>Students = 15 Teachers = 15</b>             |  |
|                       |    |    |    |    | 1  | 2  |                                                                     |                                                                                                                                                                                                                                                                 | 1                    | 2  | 3  | 4  | 5  | 6  | 7  |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 3                     | 4  | 5  | 6  | 7  | 8  | 9  |                                                                     |                                                                                                                                                                                                                                                                 | 8                    | 9  | 10 | 11 | 12 | 13 | 14 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 10                    | 11 | 12 | 13 | 14 | 15 | 16 |                                                                     |                                                                                                                                                                                                                                                                 | 15                   | 16 | 17 | 18 | 19 | 20 | 21 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 17                    | 18 | 19 | 20 | 21 | 22 | 23 |                                                                     |                                                                                                                                                                                                                                                                 | 22                   | 23 | 24 | 25 | 26 | 27 | 28 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 24                    | 25 | 26 | 27 | 28 | 29 | 30 |                                                                     |                                                                                                                                                                                                                                                                 | 29                   | 30 | 31 |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
|                       |    |    |    |    |    |    | <b>Students = 15 Teachers = 18</b>                                  |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| <b>January 2025</b>   |    |    |    |    |    |    | Jan. 1<br>Jan. 17<br>Jan. 20<br>Jan. 21                             | No School, Winter Recess<br>Second Quarter Marking Period Ends<br>Teacher Inservice #9 (Classroom Mang. #3)<br>Third Quarter Begins                                                                                                                             | <b>February 2025</b> |    |    |    |    |    |    | Feb. 3<br>Feb. 17                                                            | Second Quarter Report Cards (K-12 Report Cards)<br>Teacher Inservice #10 (Act 80)                                                                                                                                                                                         |                                                |  |
| S                     | M  | T  | W  | T  | F  | S  |                                                                     |                                                                                                                                                                                                                                                                 | S                    | M  | T  | W  | T  | F  | S  |                                                                              |                                                                                                                                                                                                                                                                           | <b>Students = 19 Teachers = 20</b>             |  |
|                       |    |    | 1  | 2  | 3  | 4  |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    | 1  |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 5                     | 6  | 7  | 8  | 9  | 10 | 11 |                                                                     |                                                                                                                                                                                                                                                                 | 2                    | 3  | 4  | 5  | 6  | 7  | 8  |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 12                    | 13 | 14 | 15 | 16 | 17 | 18 |                                                                     |                                                                                                                                                                                                                                                                 | 9                    | 10 | 11 | 12 | 13 | 14 | 15 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 19                    | 20 | 21 | 22 | 23 | 24 | 25 |                                                                     |                                                                                                                                                                                                                                                                 | 16                   | 17 | 18 | 19 | 20 | 21 | 22 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 26                    | 27 | 28 | 29 | 30 | 31 |    |                                                                     |                                                                                                                                                                                                                                                                 | 23                   | 24 | 25 | 26 | 27 | 28 |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
|                       |    |    |    |    |    |    | <b>Students = 21 Teachers = 22</b>                                  |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| <b>March 2025</b>     |    |    |    |    |    |    | March 27<br>March 28<br>March 31                                    | Third Quarter Marking Period Ends<br>Teacher Inservice #11 (Classroom Mang. #4)<br>Fourth Quarter Begins                                                                                                                                                        | <b>April 2025</b>    |    |    |    |    |    |    | April 10<br>April 14-18<br>April 21-25<br>April 28-30                        | Third Quarter Report Cards (K-8 Report Cards)<br>Spring Recess<br>PSSA Testing English Language Arts<br>PSSA Testing Mathematics, Science and Make-ups                                                                                                                    |                                                |  |
| S                     | M  | T  | W  | T  | F  | S  |                                                                     |                                                                                                                                                                                                                                                                 | S                    | M  | T  | W  | T  | F  | S  |                                                                              |                                                                                                                                                                                                                                                                           | <b>Students = 17 Teachers = 17</b>             |  |
|                       |    |    |    |    |    | 1  |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    | 1  | 2  | 3  | 4  | 5                                                                            |                                                                                                                                                                                                                                                                           |                                                |  |
| 2                     | 3  | 4  | 5  | 6  | 7  | 8  |                                                                     |                                                                                                                                                                                                                                                                 | 6                    | 7  | 8  | 9  | 10 | 11 | 12 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 9                     | 10 | 11 | 12 | 13 | 14 | 15 |                                                                     |                                                                                                                                                                                                                                                                 | 13                   | 14 | 15 | 16 | 17 | 18 | 19 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 16                    | 17 | 18 | 19 | 20 | 21 | 22 |                                                                     |                                                                                                                                                                                                                                                                 | 20                   | 21 | 22 | 23 | 24 | 25 | 26 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 23                    | 24 | 25 | 26 | 27 | 28 | 29 |                                                                     |                                                                                                                                                                                                                                                                 | 27                   | 28 | 29 | 30 |    |    |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 30                    | 31 |    |    |    |    |    |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
|                       |    |    |    |    |    |    | <b>Students = 20 Teachers = 21</b>                                  |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| <b>May 2025</b>       |    |    |    |    |    |    | May 1-2<br>May 5-9<br>May 8<br>May 15<br>May 20<br>May 22<br>May 26 | PSSA Testing Mathematics, Science and Make-ups<br>PSSA Make-up Testing<br>Elementary S.T.A.R Night *<br>Fort Couch Celebration of Learning *<br>Teacher Inservice #12 (Flex/Act 48)<br>Boyce Celebration of Learning *<br>No School, Memorial Day               | <b>June 2025</b>     |    |    |    |    |    |    | June 5<br>June 9<br>June 9<br>June 10<br>June 23                             | High School Commencement<br>Last Day of School for Students/Half-Day, Early Dismissal ***<br>Fourth Quarter Marking Period Ends<br>Teacher Inservice #13 (Classroom Mang. #5)<br>Fourth Quarter Report Cards<br>USC Parent Portal for Elementary, Middle, and High School |                                                |  |
| S                     | M  | T  | W  | T  | F  | S  |                                                                     |                                                                                                                                                                                                                                                                 | S                    | M  | T  | W  | T  | F  | S  |                                                                              |                                                                                                                                                                                                                                                                           | <b>Students = 6 Teachers = 7</b>               |  |
|                       |    |    |    | 1  | 2  | 3  |                                                                     |                                                                                                                                                                                                                                                                 | 1                    | 2  | 3  | 4  | 5  | 6  | 7  |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 4                     | 5  | 6  | 7  | 8  | 9  | 10 |                                                                     |                                                                                                                                                                                                                                                                 | 8                    | 9  | 10 | 11 | 12 | 13 | 14 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 11                    | 12 | 13 | 14 | 15 | 16 | 17 |                                                                     |                                                                                                                                                                                                                                                                 | 15                   | 16 | 17 | 18 | 19 | 20 | 21 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 18                    | 19 | 20 | 21 | 22 | 23 | 24 |                                                                     |                                                                                                                                                                                                                                                                 | 22                   | 23 | 24 | 25 | 26 | 27 | 28 |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
| 25                    | 26 | 27 | 28 | 29 | 30 | 31 |                                                                     |                                                                                                                                                                                                                                                                 | 29                   | 30 |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
|                       |    |    |    |    |    |    | <b>Students = 20 Teachers = 21</b>                                  |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    |                                                                              |                                                                                                                                                                                                                                                                           |                                                |  |
|                       |    |    |    |    |    |    |                                                                     |                                                                                                                                                                                                                                                                 |                      |    |    |    |    |    |    | <b>TOTAL</b>                                                                 |                                                                                                                                                                                                                                                                           | <b>Students = 183 Days Teachers = 196 Days</b> |  |

 = Teacher Inservice/No School for students  
 = Half Day / Early Dismissal for Students  
 = No School  
 = School Building Special Events and Days  
 = First and Last Days of School \*\*\*Last day of school pending additional snow make-up days  
 \*\*\* Half-day/early Dismissal times - HS - 11:20am, MS - 12:20pm, EL - 11:55am  
 \*\*\* Half-day/early Dismissal Kindergarten start & end times:  
 AM Kindergarten: Regular Start Time - 10:10am & PM Kindergarten: 10:10am - 11:55am

*NOTE - Student grades may be accessed via the parent portal*

- \* Elementary S.T.A.R Night Early Dismissal - 1:10pm (Elementary students only)
- \* Fort Couch Celebration of Learning Early Dismissal - 1:40pm (Fort Couch students only)
- \* Boyce Celebration of Learning Early Dismissal - 1:40pm (Boyce students only)
- \*\* Elementary Open House - Elementary Early Dismissal - 1:10pm (Elementary students only)
- \*\* Boyce Open House - Boyce Early Dismissal - 1:40pm (Boyce students only)
- \*\* Fort Couch Open House - Fort Couch Early Dismissal - 1:40pm (Fort Couch students only)
- \*\* High School Open House - High School Early Dismissal - 1:00pm (High School students only)

Upper St Clair School District  
2024-2025 School Calendar (Draft: January 8, 2024)

July 2024

- 4 Closed, Independence Day
- 5 District Closed

August 2024

- 15 Teacher Inservice #1 (Staff Opening Day)\*\*
- 16 Teacher Inservice #2 (Act 80)\*\*
- 19 Teacher Inservice #3 (Act 80)\*\*
- 20 Teacher Inservice #4 (Classroom Mang. #1 / Flex)\*\*
- 21 Students First Day of School
- 22-23 Kindergarten Screening Days
- 26 Kindergarten First Day of School

September 2024

- 2 No School, (District Closed), Labor Day
- 5 Elementary School Open House  
(Elementary School Early Dismissal @ 1:10pm)
- 19 High School Open House  
(High School Early Dismissal @ 1:00pm)
- 26 Boyce Open House  
(Boyce Early Dismissal @ 1:40pm)

October 2024

- 10 Fort Couch Open House  
(Fort Couch Early Dismissal @ 1:40pm)
- 24 First Quarter Marking Period Ends
- 25 Teacher Inservice #5(Classroom Mang. #2)
- 28 Second Quarter Begins

November 2024

- 1 Teacher Inservice #6 (Act 80)\*\*  
(Inservice #6 Parent / Teacher Conferences)
- 4 Teacher Inservice #7 (Act 80)\*\*  
(Inservice #7 Parent / Teacher Conferences)
- 5 Teacher Inservice #8 (Act 80)
- 8 First Quarter Report Cards (K-8 Report Cards)
- 27-29 No School, (District Closed), Thanksgiving Recess

December 2024

- 20 Half-Day / Early Dismissal for Students\*
- 23-31 No School, (District Closed), Winter Recess

January 2025

- 1 No School, (District Closed), Winter Recess
- 17 Second Quarter Marking Period Ends
- 20 Teacher Inservice #9 (Classroom Mang. #3)\*\*
- 21 Third Quarter Begins

February 2025

- 3 Second Quarter Report Cards (K-12 Report Cards)
- 17 Teacher Inservice #10 (Act 80)\*\*

March 2025

- 27 Third Quarter Marking Period Ends
- 28 Teacher Inservice #11 (Classroom Mang. #4)
- 31 Fourth Quarter Begins

April 2025

- 10 Third Quarter Report Cards (K-8 Report Cards)
- 14-18 No School, Spring Recess
- 21-25 PSSA Testing English Language Arts
- 28-30 PSSA Testing Mathematics, Science, and Make-ups

May 2025

- 1-2 PSSA Testing Mathematics, Science, and Make-ups
- 5-9 PSSA Make-up Testing
- 8 Elementary School S.T.A.R Night  
(Elementary Early Dismissal @ 1:10pm)
- 15 Fort Couch Celebration of Learning  
(Fort Couch Early Dismissal @ 1:40pm)
- 20 Teacher Inservice #12 (Flex/Act 48)
- 22 Boyce Celebration of Learning  
(Boyce Early Dismissal @ 1:40pm)
- 26 No School, (District Closed), Memorial Day

June 2025

- 5 High School Commencement
- 9 Last Day of School for Students  
Pending additional snow make-up days
- 9 Half Day / Early Dismissal for Students\*
- 9 Fourth Quarter Marking Period Ends
- 10 Teacher Inservice #13 (Classroom Mang. #5)
- 23 Fourth Quarter Report Cards Available (K-12 Report Cards):  
Elementary, Middle, High School – USC Parent Portal

Key

\*Early Dismissal Times:  
High School @ 11:20am  
Middle School @ 12:20pm  
Elementary School @ 11:55am  
AM Kindergarten: regular start time – 10:10am  
PM Kindergarten: 10:10am – 11:55am  
(unless otherwise noted on the calendar)

\*\* No School for students on  
Teacher Inservice Days

In accordance with Basic Education Circular 24 P.S. §15-1502, Days Schools not to be kept open, the following days are official School District Holidays: Labor Day, Thanksgiving Day, the Day after Thanksgiving, Christmas Eve, Christmas Day, New Year’s Eve, New Year’s Day, Memorial Day and Independent Day.

Students - 183 Total Days  
Teachers – 196 Total Days

OLSAT Testing

5<sup>th</sup> Grade – Fall  
1-2<sup>nd</sup> Grade – Spring

PSSA Testing

English Lang Arts (Grades 3-8): April 21-25  
Math, Science & Make-ups (Grades 3-8): April 28 – May2

Keystone Testing

Summer: July 28-August 1  
Winter Wave 1: December 4-18  
Winter Wave 2: January 6-17      Spring: May 12-23

Board Meeting

Personnel Listing

January 8, 2024

ELECTION

| Staff Name             | Location    | New Assignment                                        | New Assignment Status | Effective Date            |
|------------------------|-------------|-------------------------------------------------------|-----------------------|---------------------------|
| Ali, Richard           | Ft. Couch   | Coach: Middle School Girls Basketball                 | ECA                   | 01-05-24 through 03-08-24 |
| Banaszak, Sandra       | Ft. Couch   | Nutrition Center General Worker                       | PT                    | 12-13-23                  |
| Binkley, Michael       | High School | Spring Musical: Box Office & Ticketing                | ECA                   | 12-05-23 through 03-24-24 |
| Gallo, Laurie          | High School | 1.0 Physical Education/Health Teacher - LTS (E. Hess) | LTS                   | TBD                       |
| Geffrey, Daniel        | Substitute  | Substitute Teacher (certified)                        | Substitute            | 12-12-23                  |
| Luxbacher, Eliza       | High School | Spring Musical: Assistant Producer                    | ECA                   | 12-05-23 through 03-24-24 |
| Mamone, Gianna         | Ft. Couch   | 1.0 Spec Ed Teacher (per-diem for A.Rzodkiewicz)      | Substitute            | 1-4-24                    |
| Nagoda, Marion (Chris) | Substitute  | Substitute Van Driver                                 | Substitute            | 01-03-24                  |
| Palmer, Jace           | Ft. Couch   | Coach: Middle School Girls Basketball                 | ECA                   | 01-05-24 through 03-08-24 |
| Parente, Antonio       | Ft. Couch   | Coach: Middle School Girls Basketball                 | ECA                   | 01-05-24 through 03-08-24 |

CHANGE OF STATUS

| Staff Name           | Location    | Current Assignment                           | Current Assignment Status | New Assignment                                           | New Assignment Status | Effective Date            |
|----------------------|-------------|----------------------------------------------|---------------------------|----------------------------------------------------------|-----------------------|---------------------------|
| Bartolacci, Kimberly | Boyce       | Substitute Teacher (Certified)               | Substitute                | 1.0 Gifted/Accelerated Math Teacher (LTS for S.Paronish) | LTS                   | 12-19-23 through LDTR     |
| David, Samuel        | High School | 1.0 Custodian                                | FT                        | Personal Leave of Absence                                | Leave                 | 12-01-23 through 01-05-24 |
| Kearney, John        | Bus Garage  | Bus Driver                                   | PT                        | Personal Leave of Absence                                | Leave                 | Beginning 01-02-24        |
| Nassar, Katelyn      | Substitute  | Per-diem for (A. Hadad)                      | Substitute                | Substitutue Teacher (Certified)                          | Substitute            | 12-19-23                  |
| Sadowy, Courtney     | Eisenhower  | 1.0 Elementary Teacher                       | FT                        | Personal Leave of Absence                                | Leave                 | 04-03-24 through LDTR     |
| Sharik, Erin         | Baker       | Substitute Teacher Aide                      | Substitute                | Temporary Teacher Aide (T. Cassano)                      | Substitute            | 01-8-24 through 08-06-24  |
| Turner, Jermaine     | High School | Assistant Coach: High School Boys Basketball | Volunteer                 | Assistant Coach: High School Boys Basketball             | ECA                   | 11-17-23 through 02-10-24 |

|                     |             |                  |    |                           |       |                                                           |
|---------------------|-------------|------------------|----|---------------------------|-------|-----------------------------------------------------------|
| Vizzini, Antoinette | High School | 1.0 Math Teacher | FT | Personal Leave of Absence | Leave | 04-15-24 through LDTR 2023-2024 and 2024-2025 school year |
|---------------------|-------------|------------------|----|---------------------------|-------|-----------------------------------------------------------|

REAPPOINTMENT

| Staff Name             | Location    | Current Assignment                                 | New Assignment Status | Effective Date            |
|------------------------|-------------|----------------------------------------------------|-----------------------|---------------------------|
| Barsotti, Pamela       | High School | Spring Musical: Choreographer                      | ECA                   | 12-05-23 through 03-24-24 |
| Corona, Cara           | Ft. Couch   | Spring Musical: Fort Couch Musical Costume Manager | ECA                   | 03-20-24 through 05-08-24 |
| Corona, Jim            | Ft. Couch   | Spring Musical: Fort Couch Musical Carpenter       | ECA                   | 03-20-24 through 05-08-24 |
| Hunsberger, Thomas     | Ft. Couch   | Choral/Spring Musical Director                     | ECA                   | 2023-2024 School Year     |
| Junko, John (Mike)     | High School | Summer Camps and Programs                          | ECA                   | 5-01-23 through 8-4-23    |
| Rubino, Marilyn        | Ft. Couch   | Spring Musical: Fort Couch Musical Costume Manager | ECA                   | 03-20-24 through 05-08-24 |
| Werner, Mary Elizabeth | Ft. Couch   | Spring Musical: Fort Couch Musical Scenic Painter  | ECA                   | 03-20-24 through 05-08-24 |

RESIGNATION

| Staff Name         | Location    | Current Assignment                             | New Assignment Status | Effective Date |
|--------------------|-------------|------------------------------------------------|-----------------------|----------------|
| Barsotti, Jonathan | Substitute  | Substitute Teacher (Certified)                 | Substitute            | 12-18-23       |
| Bond, Brianna      | Ft. Couch   | Coach: Middle School Basketball                | ECA                   | 01-02-24       |
| Burkhart, Brian    | Substitute  | Substitute Teacher (Certified)                 | Substitute            | 09-07-23       |
| Corona, Cara       | High School | Spring Musical: Costume Designer               | ECA                   | 11-30-23       |
| Corona, James      | High School | Spring Musical: Set Construction               | ECA                   | 11-30-23       |
| DeGregorio, Abbey  | Ft. Couch   | Coach: Middle School Girls Basketball          | ECA                   | 12-06-23       |
| Genter, Jeff       | High School | Spring Muscial: Scenic Artist                  | ECA                   | 11-30-23       |
| Grogan, Sarah      | Substitute  | Substitute Teacher (certified)                 | Substitute            | 12-12-23       |
| Halliwell, Andrew  | High School | Assistant Coach: High School Swimming (Diving) | ECA                   | 09-19-23       |
| Hunsberger, Tom    | High School | Spring Musical: Producing Artistic Director    | ECA                   | 11-30-23       |
| Iagnemma, Olivia   | Substitute  | Substitute Teacher                             | Substitute            | 01-02-24       |
| Rice, Karyl        | Streams     | Nutrition Center General Worker                | PT                    | 12-22-23       |
| Rubino, Marilyn    | High School | Spring Musical: Costume Designer               | ECA                   | 12-04-23       |

|                        |               |                                |     |          |
|------------------------|---------------|--------------------------------|-----|----------|
| Swab, Mark             | Bus Garage    | Bus Driver                     | PT  | 01-19-24 |
| Swasey, Roman          | District Wide | Technology Systems Specialist  | FT  | 01-05-24 |
| Werner, Mary Elizabeth | High School   | Spring Musical: Scenic Painter | ECA | 11-30-23 |

RETIREMENT

| Staff Name  | Location  | Current Assignment         | Current Assignment Status | Effective Date           |
|-------------|-----------|----------------------------|---------------------------|--------------------------|
| Kyle, David | Ft. Couch | 1.0 Social Studies Teacher | FT                        | LDTR 2023-24 school year |

OTHER

Approval of Employee Discipline Resolution 2023-S-04

INFORMATION ONLY

- Jasper, Miranda (High School - 1.0 Family & Consumer Science) Change Personal Leave FROM 01-02-24 through LDTR 2023/2024 TO 12-14-23 through LDTR 2023/2024
- Mellinger, Dana- (Middle School- Coach: Middle School Girls Basketball)- salary change
- Peconi, Jessica (1.0 Family and Consumer Sciences (M. Jasper) Start date changed from12-20-23 through LDTR TO 12-12-23 through LDTR
- Cassano, Tisa (Baker - 1.0 Teacher Aide) Change Personal Leave FROM 08-17-23 through 11-21-23 TO 2023-2024 school year
- Cuda, Tina (Custodian- District Wide)- Start date change from TBD to 12-18-23
- Geisler, Jacqueline (Boyce- 1.0 Teacher Aide) Change Personal Leave FROM Beginning 11-16-23 TO 11-16-23 through 12-1-23 and 12-8-23 through 12-15-23
- Hadad, Angela (Eisenhower- 1.0 Special Ed Teacher) Change Personal Leave FROM Beginning 11-02-23 TO 11-02-23 through 12-14-23
- Hess, Elizabeth (Dept Chair salary changed)
- Kopaz, Lynne - Change Personal Leave FROM Beginning 08-17-23 TO 08-17-23 through 01-19-24
- Kopaz, Lynne Change Assignment FROM 1.0 High School Spanish TO 1.0 Boyce German effective 01-19-24
- Kostelic, Thomas - (Bus Garage - 1.0 Maintenance Foreman) Personal Leave FROM Beginning 08-18-22 TO 08-18-22 through 12-08-23 and change Retirement date FROM 12-04-23 TO 12-08-23
- Levandosky, Anastasiya (High School - 1.0 Custodian) Change Personal Leave FROM Beginning 11-21-23 TO 11-23-23 through 12-08-23
- Teagarden, Casey Change FROM LTS for C. Gibson (High School - 1.0 Gifted Teacher) FROM 08-28-23 through 12-22-23 TO 08-28-23 through 04-03-24
- Zirngibl, Michelle (High School - 1.0 Shop @ USC Teacher) Change Personal Leave FROM Beginning 08-23-23 TO 08-23-23 through 11-28-23

**Chad J. Willett  
MA/ SAG-AFTRA  
Professional Speaker Agreement**

For and in consideration of the sum of \_\_\$2,000.00\_\_ is for Chad J. Willett's presentation fee for the event outlined below. Next, it is agreed upon that Chad J. Willett will pay his own travel expenses (Flight/ Hotel/ Ground Transportation/ Meals) to and from the event as outlined below.

Finally, it is further agreed upon that an advanced deposit of \_\_\_\_\$00.00\_\_\_\_ will be furnished within 14 days of a signed contract, and that payment in full will be made on or before day of the event.

Event Date: Monday February 19, 2024 \_\_\_\_\_

Program: The "Smash the Box" Live Keynote Address \_\_\_\_\_

Start Time/ End Time (60 Minutes): 8:30 am- 9:30 am \_\_\_\_\_

Approximate size of audience: 300 + \_\_\_\_\_

Speaking Location: Upper St. Clair High School \_\_\_\_\_

Speaking Location Address (High School Theater): 1825 McLaughlin Run Road  
Pittsburgh, PA 15241\_\_\_\_\_

Company/ Organization: Upper St. Clair High School \_\_\_\_\_

Client's Names: Holly Fisher\_\_\_\_\_

Client's Telephone Number: 412-478-6409\_\_\_\_\_

Client's Email Addresses: hfischer@uscsd.k12.pa.us\_\_\_\_\_

Presenter's Name: Chad J. Willett\_\_\_\_\_

Presenter's Telephone Number: 614-572-9005\_\_\_\_\_

Presenter's Email Address: booking@chadjwillett.com\_\_\_\_\_

Presenter's Mailing Address: 5073 Ederton Place New Albany, Ohio 43054\_\_\_\_\_

**Additional Notes:**

This quote includes 5 hard copies of Chad's book "Smash the Box" and electronic copies for your entire audience. Please sign and date the contract and email it back to Chad J. Willett ([booking@chadjwillett.com](mailto:booking@chadjwillett.com)).

**Chad J. Willett  
MA/ SAG-AFTRA  
Professional Speaker Agreement**

---

Chad J. Willett's Signature

---

Date

---

Client's Signature

---

Date



# MEMO

To: Dr. John Rozzo, Superintendent of Schools  
Board of School Directors

From: Dr. Amy Pfender, Assistant Superintendent

Date: January 8, 2024

RE: Fort Couch Middle School Spring Musical

---

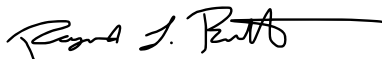
I request approval of the following Contract with Music Theatre International (MTI), for the Fort Couch Middle School Spring Musical, *Beauty and the Beast*, at an amount not to exceed \$5,000.00. The contract allows for production/performing rights and materials.

Contract subject to final terms and conditions acceptable to the Superintendent and Solicitor.



# Memo

To: Dr. Rozzo, USCSO Board Members

From: Raymond Berrott 

Date: January 3, 2024

**RE: Amendment to Crown Castle Contract for Wide Area Network**

---

In 2008, the District signed a contract with Sunesys, now known as Crown Castle, to establish a fiber Wide Area Network (WAN) connecting all our schools to the High School. The High School's Main Distribution Frame (MDF) serves as the central hub for district servers, systems, databases, communications, file storage, and Internet/Internet2 connections. We lease this fiber from Crown Castle, with the contract allowing for extensions up to a total of 20 years.

Our latest extension is set to expire in June 2029. It is important to note that Crown Castle no longer offers this service, and post-2029, our costs would increase from \$2,000 to over \$5,000 per month. The Mt. Lebanon School District, which had a similar contract with Crown Castle, saw their costs more than double after their 20-year contract ended earlier this school year. However, even with the increase, it remains more cost-effective than building a new Wide Area Network. If the District were to build a new fiber optic network in 2029, it would cost us close to \$1 million over the first five years.

Through discussions with other local Crown Castle customers, we have realized that our strongest negotiation position is while our contract is still active. Crown Castle offers incentives for extensions during the contract term but not after it expires. We have successfully negotiated four additional 60-month extensions, each renewable at the current rate.

By utilizing these extensions, we can secure our investment for up to another 20 years at a substantial savings of approximately \$36,000 per year, totaling \$180,000 over each 60-month term. This approach ensures cost-effectiveness while preserving our vital network infrastructure for the long term.

I recommend that the Board authorize the School District to amend the existing 2008 agreement with Crown Castle with the addition of (4) 60 month extensions after the current contract term expiration and authorize the District to execute these extensions as per the terms and conditions in the original 2008 agreement and the amended service order: 2024-114675.

# Memo



To: USC Board of School Directors, Dr. Rozzo & Mr. Carson

From: Dr. Lou Angelo

Date: December 21, 2023

**RE: Transportation Services with Three Rivers Limousine**

---

The administration is recommending approval of the following transportation services with Three Rivers Limousine for the remainder of the 2023-2024 school year. The district is currently operating under transportation agreements with Mathews and First Student; however, the driver shortage continues to impair their ability to meet our demand. Similar to previous years, we are recommending approval of services with a third contractor.

If approved, Three Rivers Limousine will begin by offering one van to transport three (3) parochial school students to Ave Maria Academy at **\$240 per day**. The total operating cost for the van is **\$21,600**. Costs are accounted for within the transportation budget. Approval of the agreement will be contingent upon documentation acceptable to the Superintendent and Solicitor.

# Memo

To: Dr. John Rozzo, USC Board Members

From: Scott P. Burchill

Date: January 8, 2024

**RE: FINANCIAL SUMMARY AND PRELIMINARY FINANCIAL STATEMENTS FOR THE PERIOD ENDED NOVEMBER 30, 2023 (PRELIMINARY AND UNAUDITED)**

Financial statements for the General Fund, Food Service Fund, Capital Reserve Fund and Construction Fund for the period ended November 30, 2023, are enclosed for your review. The reports reflect the realized revenues and expenses incurred from July 1, 2023, through November 30, 2023.

## GENERAL FUND

|                                 | 2023-24   | 2023-24 through<br>November 30, 2023 |             | 2022-23  | 2022-23 through<br>November 30, 2022 |             |
|---------------------------------|-----------|--------------------------------------|-------------|----------|--------------------------------------|-------------|
| <i>(in millions of dollars)</i> | Budgeted  | Actual                               | % of Budget | Budgeted | Actual                               | % of Budget |
| Current Real Estate Revenues    | \$67.45   | \$64.84                              | 96%         | \$64.72  | \$63.50                              | 98%         |
| EIT                             | \$6.77    | \$2.70                               | 40%         | \$6.50   | \$2.84                               | 44%         |
| All Other Local Revenues        | \$4.62    | \$2.63                               | 57%         | \$3.80   | \$2.01                               | 53%         |
| State Revenues                  | \$20.84   | \$8.45                               | 41%         | \$19.94  | \$8.58                               | 43%         |
| Federal Revenues                | \$0.47    | \$0.00                               | 0%          | \$0.70   | \$0.01                               | 1%          |
| All Other                       | \$0.10    | \$0.03                               | 0%          | \$0.10   | \$0.00                               | 0%          |
| Total Revenues                  | \$100.25  | \$78.65                              | 78%         | \$95.76  | \$76.94                              | 80%         |
| Expenditures                    | \$100.250 | \$37.44                              | 37%         | \$95.750 | \$35.45                              | 37%         |
| Revenues less Expenditures      | \$0.000   | \$41.21                              |             | \$0.010  | \$41.49                              |             |

| Balance Sheet                  | As of June 30,<br>2023<br>(audited) | As of November 30,<br>2023<br>(unaudited) |
|--------------------------------|-------------------------------------|-------------------------------------------|
| Cash and Marketable Securities | \$22,915,224                        | \$54,042,156                              |
| Total Assets                   | \$28,617,863                        | \$60,866,238                              |
| Total Liabilities              | \$17,100,767                        | \$8,135,737                               |
| Nonspendable Reserves          | \$398,380                           | \$398,380                                 |
| Adjustment to Fund Balance     | \$0                                 | \$41,212,728                              |
| Fund Balance                   | \$11,118,717                        | \$11,118,717                              |

The General Fund revenue and expenditures are approximately the same as last year on a percentage basis. Current real estate taxes and EIT are slightly behind last year on a percentage of the total budget.

**FOOD SERVICE FUND**

|                                 | 2023-24     | 2023-24<br>through<br>November 30,<br>2023 | 2022-23     | 2022-23<br>through<br>November 30,<br>2022 |
|---------------------------------|-------------|--------------------------------------------|-------------|--------------------------------------------|
| <i>(in millions of dollars)</i> | Budgeted    | Actual                                     | Budgeted    | Actual                                     |
| Revenues                        | \$2,236,444 | \$770,153                                  | \$2,154,234 | \$783,596                                  |
| Expenditures                    | \$2,203,510 | \$844,066                                  | \$2,090,124 | \$845,334                                  |
| Net                             | \$32,934    | (\$73,913)                                 | \$64,110    | (\$61,738)                                 |

|                                | As of June 30,<br>2023<br>(audited) | As of November<br>30, 2023<br>(unaudited) |
|--------------------------------|-------------------------------------|-------------------------------------------|
| Cash and Marketable Securities | \$1,038,661                         | \$1,236,016                               |
| Total Assets                   | \$1,176,372                         | \$1,361,654                               |
| Total Liabilities              | \$689,357                           | \$948,552                                 |
| Unassigned Fund Balance        | \$487,015                           | \$413,102                                 |

Revenues will trail behind expenditures through the first semester of the school year. Federal reimbursement for subsidized meals is approximately \$50k behind last year's revenue. However, the difference is a processing/timing issue and the federal revenue will be received in 2024.

**CAPITAL RESERVE FUND**

|              | 2023-24   | 2023-24 through<br>November 30,<br>2023 | 2022-23     | 2022-23 through<br>November 30,<br>2022 |
|--------------|-----------|-----------------------------------------|-------------|-----------------------------------------|
| Revenues     | \$270,000 | \$431,881                               | \$270,000   | \$271,460                               |
| Expenditures | \$270,000 | \$1,237,552                             | \$607,200   | \$24,078                                |
| Net          | \$0       | (\$805,671)                             | (\$337,200) | \$247,382                               |

|                                | As of June 30,<br>2023<br>(audited) | As of November<br>30, 2023<br>(unaudited) |
|--------------------------------|-------------------------------------|-------------------------------------------|
| Cash and Marketable Securities | \$629,973                           | \$458,791                                 |
| Total Assets                   | \$1,483,220                         | \$458,791                                 |
| Total Liabilities              | \$246,054                           | \$27,295                                  |
| Adjustment to Fund Balance     | \$0                                 | (\$805,671)                               |
| Assigned Fund Balance          | \$1,237,166                         | \$1,237,167                               |
| Total Reserves                 | \$1,237,166                         | \$431,496                                 |

**CONSTRUCTION FUND**

|              | 2023-24<br>through<br>November<br>30, 2023 | 2022-23<br>through<br>November<br>30, 2022 |
|--------------|--------------------------------------------|--------------------------------------------|
| Revenues     | \$8,317,162                                | \$15,193                                   |
| Expenditures | \$2,918,974                                | \$14,257                                   |
| <i>Net</i>   | <i>\$5,398,188</i>                         | <i>\$936</i>                               |

|                                | As of June 30,<br>2023<br>(audited) | As of November<br>30, 2023<br>( <i>unaudited</i> ) |
|--------------------------------|-------------------------------------|----------------------------------------------------|
| Cash and Marketable Securities | \$236,986                           | \$6,310,173                                        |
| Total Assets                   | \$236,986                           | \$6,310,173                                        |
| Total Liabilities              | \$0                                 | \$675,000                                          |
| Adjustments to Fund Balance    | \$0                                 | \$5,398,188                                        |
| Restricted Fund Balance        | \$236,986                           | \$236,985                                          |
| <i>Fund Balance</i>            | <i>\$236,986</i>                    | <i>\$5,635,173</i>                                 |

**BUDGET TRANSFERS**

Budget transfers for the 2023-24 school year in the amount of \$46,000.00 are presented for review and approval.

**BILL LIST**

The bill list is included in the supplemental financial report for your review and approval.

**UPPER ST CLAIR SCHOOL DISTRICT**  
**GENERAL FUND**  
**NOV 30, 2023**  
PRELIMINARY UNAUDITED

| <b>OBJECT TITLE</b>                   | <b>AUDITED</b>       | <b>UNAUDITED</b>    |
|---------------------------------------|----------------------|---------------------|
| <b>ASSETS</b>                         | <b>JUNE 30, 2023</b> | <b>NOV 30, 2023</b> |
| PETTY CASH                            | 2,370                | 2,370               |
| INVEST-PLGIT                          | 52,061               | 52,061              |
| INVEST-PSDLAF                         | 22,859,421           | 53,986,353          |
| INVEST-INVEST                         | 1,372                | 1,372               |
| INTERFUND RECEIVABLE                  | 470,712              | 1,332,444           |
| ACCOUNTS RECEIVABLE                   | 113,326              | 119,534             |
| STATE SUBSIDIES REC                   | 2,798,780            | 3,714,600           |
| FEDERAL SUB - RECEIVABLE              | 910,935              | 492,853             |
| EARNED INCOME REC                     | -                    | -                   |
| DEL TAX RECEIVABLE & OTHER RECOV DISB | 1,010,507            | 1,057,303           |
| PREPAID EXPENSES                      | 398,380              | 107,348             |
| <b>TOTAL ASSETS</b>                   | <b>28,617,863</b>    | <b>60,866,238</b>   |
| <b>LIABILITIES</b>                    |                      |                     |
| INTERFUND A/P                         | 853,247              |                     |
| ACCTS PAYABLE                         | 4,349,989            | 1,089,073           |
| RESERVE FOR ENCUMBRANCES              | -                    |                     |
| ACCRUED SALARIES & BENEFIT            | 6,684,473            | -                   |
| PAYROLL/WITHHOLDINGS                  | 3,816,535            | 5,469,952           |
| DEFERRED REVENUE                      | 1,396,522            | 1,576,712           |
| <b>TOTAL LIABILITIES</b>              | <b>17,100,767</b>    | <b>8,135,737</b>    |
| <b>RESERVES</b>                       |                      |                     |
| NONSPENDABLE ENCUMBRANCES             |                      | -                   |
| NONSPENDABLE PREPAID                  | 398,380              | 398,380             |
| ADJUSTMENT TO FUND BALANCE            | 0                    | 41,212,728          |
| ASSIGNED TO SECURITY                  | 300,000              | 300,000             |
| ASSIGNED TO CAPITAL RESERVE           | 500,000              | 500,000             |
| ASSIGNED TO OPEB                      | 2,750,000            | 2,750,000           |
| UNASSIGNED FUND BALANCE               | 7,569,393            | 7,569,393           |
| <b>TOTAL RESERVES</b>                 | <b>11,517,773</b>    | <b>52,730,501</b>   |

## Upper St. Clair School District

**GENERAL FUND WITH PROGRAM DETAIL For the Period 07/01/2023 through 11/30/2023**

Fiscal Year: 2023-2024

|                                     | <u>07/01/2023 - 11/30/2023</u> | <u>Year To Date</u>    | <u>Budget</u>           | <u>Budget Balance</u>  |              |
|-------------------------------------|--------------------------------|------------------------|-------------------------|------------------------|--------------|
| <b>INCOME</b>                       |                                |                        |                         |                        |              |
| LOCAL REVENUES                      |                                |                        |                         |                        |              |
| LOCAL TAXES (+)                     | \$68,447,364.69                | \$68,447,364.69        | \$75,933,261.00         | \$7,485,896.31         | 90.1%        |
| DELINQUENT TAXES (+)                | \$306,031.01                   | \$306,031.01           | \$680,000.00            | \$373,968.99           | 45.0%        |
| INTEREST INCOME (+)                 | \$1,020,978.44                 | \$1,020,978.44         | \$900,000.00            | (\$120,978.44)         | 113.4%       |
| OTHER LOCAL REVENUE (+)             | \$390,950.12                   | \$390,950.12           | \$1,325,000.00          | \$934,049.88           | 29.5%        |
| Sub-total : LOCAL REVENUES          | \$70,165,324.26                | \$70,165,324.26        | \$78,838,261.00         | \$8,672,936.74         | 89.0%        |
| STATE REVENUE                       |                                |                        |                         |                        |              |
| STATE SUBSIDY (+)                   | \$2,986,649.00                 | \$2,986,649.00         | \$8,307,307.00          | \$5,320,658.00         | 36.0%        |
| STATE REIMBURSEMENT (+)             | \$5,462,832.66                 | \$5,462,832.66         | \$12,536,442.23         | \$7,073,609.57         | 43.6%        |
| Sub-total : STATE REVENUE           | \$8,449,481.66                 | \$8,449,481.66         | \$20,843,749.23         | \$12,394,267.57        | 40.5%        |
| FEDERAL REVENUE                     |                                |                        |                         |                        |              |
| FEDERAL REVENUE (+)                 | \$14,247.50                    | \$14,247.50            | \$474,752.00            | \$460,504.50           | 3.0%         |
| Sub-total : FEDERAL REVENUE         | \$14,247.50                    | \$14,247.50            | \$474,752.00            | \$460,504.50           | 3.0%         |
| OTHER FINANCING SOURCES             |                                |                        |                         |                        |              |
| OTHER FINANCING SOURCES (+)         | \$27,450.15                    | \$27,450.15            | \$100,000.00            | \$72,549.85            | 27.5%        |
| Sub-total : OTHER FINANCING SOURCES | \$27,450.15                    | \$27,450.15            | \$100,000.00            | \$72,549.85            | 27.5%        |
| <b>Total : INCOME</b>               | <b>\$78,656,503.57</b>         | <b>\$78,656,503.57</b> | <b>\$100,256,762.23</b> | <b>\$21,600,258.66</b> | <b>78.5%</b> |
| <b>EXPENSES</b>                     |                                |                        |                         |                        |              |
| REGULAR ED                          |                                |                        |                         |                        |              |
| SALARY (-)                          | \$6,210,630.83                 | \$6,210,630.83         | \$24,227,353.96         | \$18,016,723.13        | 25.6%        |
| BENEFITS (-)                        | \$4,382,879.93                 | \$4,382,879.93         | \$14,739,642.40         | \$10,356,762.47        | 29.7%        |
| PROFESSIONAL SERVICES (-)           | \$38,543.20                    | \$38,543.20            | \$74,725.00             | \$36,181.80            | 51.6%        |
| PURCHASED SERVICES (-)              | \$1,635.35                     | \$1,635.35             | \$68,050.00             | \$66,414.65            | 2.4%         |
| TUITION/OTHER PURCH SVCS (-)        | \$131,556.83                   | \$131,556.83           | \$330,002.56            | \$198,445.73           | 39.9%        |
| SUPPLIES (-)                        | \$808,759.47                   | \$808,759.47           | \$1,135,925.00          | \$327,165.53           | 71.2%        |
| PROPERTY (-)                        | \$0.00                         | \$0.00                 | \$8,500.00              | \$8,500.00             | 0.0%         |
| DUES & FEES/MISC. EXP. (-)          | \$38,705.22                    | \$38,705.22            | \$71,018.43             | \$32,313.21            | 54.5%        |
| Sub-total : REGULAR ED              | (\$11,612,710.83)              | (\$11,612,710.83)      | (\$40,655,217.35)       | (\$29,042,506.52)      | 28.6%        |
| SPECIAL ED                          |                                |                        |                         |                        |              |
| SALARY (-)                          | \$1,264,919.60                 | \$1,264,919.60         | \$4,793,455.98          | \$3,528,536.38         | 26.4%        |
| BENEFITS (-)                        | \$1,251,463.20                 | \$1,251,463.20         | \$3,770,674.25          | \$2,519,211.05         | 33.2%        |
| PROFESSIONAL SERVICES (-)           | \$488,195.98                   | \$488,195.98           | \$2,078,178.00          | \$1,589,982.02         | 23.5%        |
| TUITION/OTHER PURCH SVCS (-)        | \$362,562.35                   | \$362,562.35           | \$1,220,522.77          | \$857,960.42           | 29.7%        |
| SUPPLIES (-)                        | \$42,248.22                    | \$42,248.22            | \$79,550.00             | \$37,301.78            | 53.1%        |
| DUES & FEES/MISC. EXP. (-)          | \$35,672.34                    | \$35,672.34            | \$117,803.06            | \$82,130.72            | 30.3%        |
| Sub-total : SPECIAL ED              | (\$3,445,061.69)               | (\$3,445,061.69)       | (\$12,060,184.06)       | (\$8,615,122.37)       | 28.6%        |
| VOCATIONAL ED                       |                                |                        |                         |                        |              |
| TUITION/OTHER PURCH SVCS (-)        | \$140,023.77                   | \$140,023.77           | \$309,957.00            | \$169,933.23           | 45.2%        |
| Sub-total : VOCATIONAL ED           | (\$140,023.77)                 | (\$140,023.77)         | (\$309,957.00)          | (\$169,933.23)         | 45.2%        |
| OTHER INSTRUCTIONAL PROGRAMS        |                                |                        |                         |                        |              |
| SALARY (-)                          | \$135,256.13                   | \$135,256.13           | \$160,656.00            | \$25,399.87            | 84.2%        |

Operating Statement with Budget

## Upper St. Clair School District

**GENERAL FUND WITH PROGRAM DETAIL For the Period 07/01/2023 through 11/30/2023**

Fiscal Year: 2023-2024

|                                            | <u>07/01/2023 - 11/30/2023</u> | <u>Year To Date</u> | <u>Budget</u>    | <u>Budget Balance</u> |        |
|--------------------------------------------|--------------------------------|---------------------|------------------|-----------------------|--------|
| BENEFITS (-)                               | \$55,740.82                    | \$55,740.82         | \$95,620.31      | \$39,879.49           | 58.3%  |
| PROFESSIONAL SERVICES (-)                  | \$0.00                         | \$0.00              | \$500.00         | \$500.00              | 0.0%   |
| SUPPLIES (-)                               | \$0.00                         | \$0.00              | \$2,000.00       | \$2,000.00            | 0.0%   |
| DUES & FEES/MISC.EXP. (-)                  | \$0.00                         | \$0.00              | \$1,000.00       | \$1,000.00            | 0.0%   |
| Sub-total : OTHER INSTRUCTIONAL PROGRAMS   | (\$190,996.95)                 | (\$190,996.95)      | (\$259,776.31)   | (\$68,779.36)         | 73.5%  |
| STUDENT SUPPORT SVCS                       |                                |                     |                  |                       |        |
| SALARY (-)                                 | \$522,938.82                   | \$522,938.82        | \$1,876,560.13   | \$1,353,621.31        | 27.9%  |
| BENEFITS (-)                               | \$308,594.09                   | \$308,594.09        | \$1,108,583.35   | \$799,989.26          | 27.8%  |
| PROFESSIONAL SERVICES (-)                  | \$56,519.30                    | \$56,519.30         | \$88,492.00      | \$31,972.70           | 63.9%  |
| PURCHASED SERVICES (-)                     | \$0.00                         | \$0.00              | \$6,040.65       | \$6,040.65            | 0.0%   |
| OTHER PURCHASED SVCS (-)                   | \$19.65                        | \$19.65             | \$500.00         | \$480.35              | 3.9%   |
| SUPPLIES (-)                               | \$7,931.69                     | \$7,931.69          | \$62,920.00      | \$54,988.31           | 12.6%  |
| DUES & FEES/MISC.EXP. (-)                  | \$10,092.00                    | \$10,092.00         | \$3,329.00       | (\$6,763.00)          | 303.2% |
| Sub-total : STUDENT SUPPORT SVCS           | (\$906,095.55)                 | (\$906,095.55)      | (\$3,146,425.13) | (\$2,240,329.58)      | 28.8%  |
| INSTRUCTIONAL SUPPORT SERVICES             |                                |                     |                  |                       |        |
| SALARY (-)                                 | \$774,414.56                   | \$774,414.56        | \$2,208,158.61   | \$1,433,744.05        | 35.1%  |
| BENEFITS (-)                               | \$429,721.92                   | \$429,721.92        | \$1,301,938.76   | \$872,216.84          | 33.0%  |
| PROFESSIONAL SERVICES (-)                  | \$38,647.24                    | \$38,647.24         | \$98,500.00      | \$59,852.76           | 39.2%  |
| PURCHASED SERVICES (-)                     | \$66,151.80                    | \$66,151.80         | \$185,400.00     | \$119,248.20          | 35.7%  |
| OTHER PURCHASED SERVICES (-)               | \$9,650.92                     | \$9,650.92          | \$48,000.00      | \$38,349.08           | 20.1%  |
| SUPPLIES (-)                               | \$578,825.60                   | \$578,825.60        | \$875,775.00     | \$296,949.40          | 66.1%  |
| PROPERTY (-)                               | \$17,600.00                    | \$17,600.00         | \$59,000.00      | \$41,400.00           | 29.8%  |
| DUES & FEES/MISC EXP. (-)                  | \$279.00                       | \$279.00            | \$1,000.00       | \$721.00              | 27.9%  |
| Sub-total : INSTRUCTIONAL SUPPORT SERVICES | (\$1,915,291.04)               | (\$1,915,291.04)    | (\$4,777,772.37) | (\$2,862,481.33)      | 40.1%  |
| ADMIN SUPPORT SERVICES                     |                                |                     |                  |                       |        |
| SALARY (-)                                 | \$1,262,109.96                 | \$1,262,109.96      | \$2,851,180.80   | \$1,589,070.84        | 44.3%  |
| BENEFITS (-)                               | \$727,460.18                   | \$727,460.18        | \$1,758,118.08   | \$1,030,657.90        | 41.4%  |
| PROFESSIONAL SERVICES (-)                  | \$174,773.84                   | \$174,773.84        | \$536,200.00     | \$361,426.16          | 32.6%  |
| PURCHASED SERVICES (-)                     | \$0.00                         | \$0.00              | \$18,122.01      | \$18,122.01           | 0.0%   |
| OTHER PURCHASED SERVICES (-)               | \$54,508.97                    | \$54,508.97         | \$79,950.00      | \$25,441.03           | 68.2%  |
| SUPPLIES (-)                               | \$72,469.53                    | \$72,469.53         | \$121,745.00     | \$49,275.47           | 59.5%  |
| DUES & FEES/MISC EXP (-)                   | \$43,265.15                    | \$43,265.15         | \$79,255.00      | \$35,989.85           | 54.6%  |
| Sub-total : ADMIN SUPPORT SERVICES         | (\$2,334,587.63)               | (\$2,334,587.63)    | (\$5,444,570.89) | (\$3,109,983.26)      | 42.9%  |
| PUPIL HEALTH SERVICES                      |                                |                     |                  |                       |        |
| SALARIES (-)                               | \$137,301.49                   | \$137,301.49        | \$483,644.51     | \$346,343.02          | 28.4%  |
| PROFESSIONAL SERVICES (-)                  | \$596.10                       | \$596.10            | \$16,297.00      | \$15,700.90           | 3.7%   |
| BENEFITS (-)                               | \$74,417.10                    | \$74,417.10         | \$295,017.32     | \$220,600.22          | 25.2%  |
| PURCHASED SERVICES (-)                     | \$0.00                         | \$0.00              | \$600.00         | \$600.00              | 0.0%   |
| OTHER PURCHASED SERVICES (-)               | \$0.00                         | \$0.00              | \$1,700.00       | \$1,700.00            | 0.0%   |
| SUPPLIES (-)                               | \$16,087.88                    | \$16,087.88         | \$19,610.00      | \$3,522.12            | 82.0%  |
| DUES & FEES/MISC EXP. (-)                  | \$0.00                         | \$0.00              | \$139.00         | \$139.00              | 0.0%   |

Operating Statement with Budget

## Upper St. Clair School District

**GENERAL FUND WITH PROGRAM DETAIL For the Period 07/01/2023 through 11/30/2023**

Fiscal Year: 2023-2024

|                                       | <u>07/01/2023 - 11/30/2023</u> | <u>Year To Date</u> | <u>Budget</u>     | <u>Budget Balance</u> |        |
|---------------------------------------|--------------------------------|---------------------|-------------------|-----------------------|--------|
| Sub-total : PUPIL HEALTH SERVICES     | (\$228,402.57)                 | (\$228,402.57)      | (\$817,007.83)    | (\$588,605.26)        | 28.0%  |
| <b>BUSINESS SUPPORT SERVICES</b>      |                                |                     |                   |                       |        |
| SALARY (-)                            | \$213,017.14                   | \$213,017.14        | \$481,561.30      | \$268,544.16          | 44.2%  |
| BENEFITS (-)                          | \$118,855.01                   | \$118,855.01        | \$279,343.83      | \$160,488.82          | 42.5%  |
| PROFESSIONAL SERVICES (-)             | \$95,142.91                    | \$95,142.91         | \$220,000.00      | \$124,857.09          | 43.2%  |
| PURCHASED SERVICES (-)                | \$2,884.79                     | \$2,884.79          | \$17,096.67       | \$14,211.88           | 16.9%  |
| OTHER PURCHASED SERVICES (-)          | \$62,534.77                    | \$62,534.77         | \$183,700.00      | \$121,165.23          | 34.0%  |
| SUPPLIES (-)                          | \$1,526.05                     | \$1,526.05          | \$4,500.00        | \$2,973.95            | 33.9%  |
| DUES & FEES/MISC EXP. (-)             | \$3,939.00                     | \$3,939.00          | \$8,500.00        | \$4,561.00            | 46.3%  |
| Sub-total : BUSINESS SUPPORT SERVICES | (\$497,899.67)                 | (\$497,899.67)      | (\$1,194,701.80)  | (\$696,802.13)        | 41.7%  |
| <b>OPERATIONS/SECURITY</b>            |                                |                     |                   |                       |        |
| SALARY (-)                            | \$1,417,156.91                 | \$1,417,156.91      | \$3,504,664.04    | \$2,087,507.13        | 40.4%  |
| BENEFITS (-)                          | \$1,090,666.76                 | \$1,090,666.76      | \$2,655,888.12    | \$1,565,221.36        | 41.1%  |
| PROFESSIONAL SERVICES (-)             | \$25,531.12                    | \$25,531.12         | \$58,700.00       | \$33,168.88           | 43.5%  |
| PURCHASED SERVICES (-)                | \$780,720.34                   | \$780,720.34        | \$1,138,832.00    | \$358,111.66          | 68.6%  |
| OTHER PURCHASED SERVICES (-)          | \$348,407.73                   | \$348,407.73        | \$457,500.00      | \$109,092.27          | 76.2%  |
| SUPPLIES (-)                          | \$636,628.77                   | \$636,628.77        | \$2,586,556.00    | \$1,949,927.23        | 24.6%  |
| PROPERTY (-)                          | \$0.00                         | \$0.00              | \$23,950.00       | \$23,950.00           | 0.0%   |
| DUES & FEES/MISC EXP. (-)             | \$0.00                         | \$0.00              | \$1,730.00        | \$1,730.00            | 0.0%   |
| Sub-total : OPERATIONS/SECURITY       | (\$4,299,111.63)               | (\$4,299,111.63)    | (\$10,427,820.16) | (\$6,128,708.53)      | 41.2%  |
| <b>TRANSPORTATION SERVICES</b>        |                                |                     |                   |                       |        |
| SALARY (-)                            | \$677,726.87                   | \$677,726.87        | \$2,029,174.95    | \$1,351,448.08        | 33.4%  |
| BENEFITS (-)                          | \$310,055.23                   | \$310,055.23        | \$1,011,228.25    | \$701,173.02          | 30.7%  |
| PROFESSIONAL SERVICES (-)             | \$3,794.00                     | \$3,794.00          | \$7,500.00        | \$3,706.00            | 50.6%  |
| PURCHASED SERVICES (-)                | \$100,657.73                   | \$100,657.73        | \$267,592.00      | \$166,934.27          | 37.6%  |
| OTHER PURCHASED SERVICES (-)          | \$448,180.94                   | \$448,180.94        | \$1,766,587.20    | \$1,318,406.26        | 25.4%  |
| SUPPLIES (-)                          | \$182,696.99                   | \$182,696.99        | \$741,490.00      | \$558,793.01          | 24.6%  |
| DUES & FEES/MISC EXP. (-)             | \$264.00                       | \$264.00            | \$1,450.00        | \$1,186.00            | 18.2%  |
| Sub-total : TRANSPORTATION SERVICES   | (\$1,723,375.76)               | (\$1,723,375.76)    | (\$5,825,022.40)  | (\$4,101,646.64)      | 29.6%  |
| <b>CENTRAL SUPPORT SERVICES</b>       |                                |                     |                   |                       |        |
| SALARY (-)                            | \$145,342.90                   | \$145,342.90        | \$345,175.95      | \$199,833.05          | 42.1%  |
| BENEFITS (-)                          | \$98,109.37                    | \$98,109.37         | \$236,250.40      | \$138,141.03          | 41.5%  |
| PROFESSIONAL SERVICES (-)             | \$58,930.44                    | \$58,930.44         | \$55,500.00       | (\$3,430.44)          | 106.2% |
| OTHER PURCHASED SERVICES (-)          | \$3,471.36                     | \$3,471.36          | \$15,000.00       | \$11,528.64           | 23.1%  |
| SUPPLIES (-)                          | \$615.33                       | \$615.33            | \$2,000.00        | \$1,384.67            | 30.8%  |
| DUES & FEES/MISC EXP. (-)             | \$0.00                         | \$0.00              | \$2,000.00        | \$2,000.00            | 0.0%   |
| Sub-total : CENTRAL SUPPORT SERVICES  | (\$306,469.40)                 | (\$306,469.40)      | (\$655,926.35)    | (\$349,456.95)        | 46.7%  |
| <b>OTHER SUPPORT SERVICES</b>         |                                |                     |                   |                       |        |
| IU OPERATING SUPPORT (-)              | \$0.00                         | \$0.00              | \$89,450.00       | \$89,450.00           | 0.0%   |
| PASS-THRU FUNDS (-)                   | (\$55.50)                      | (\$55.50)           | \$300,000.00      | \$300,055.50          | 0.0%   |
| Sub-total : OTHER SUPPORT SERVICES    | \$55.50                        | \$55.50             | (\$389,450.00)    | (\$389,505.50)        | 0.0%   |

Operating Statement with Budget

## Upper St. Clair School District

**GENERAL FUND WITH PROGRAM DETAIL For the Period 07/01/2023 through 11/30/2023**

Fiscal Year: 2023-2024

|                                             | <u>07/01/2023 - 11/30/2023</u> | <u>Year To Date</u> | <u>Budget</u>      | <u>Budget Balance</u> |            |
|---------------------------------------------|--------------------------------|---------------------|--------------------|-----------------------|------------|
| STUDENT ACTIVITIES/ATHLETICS                |                                |                     |                    |                       |            |
| SALARY (-)                                  | \$460,543.24                   | \$460,543.24        | \$1,015,987.52     | \$555,444.28          | 45.3%      |
| BENEFITS (-)                                | \$199,891.41                   | \$199,891.41        | \$402,729.11       | \$202,837.70          | 49.6%      |
| PROFESSIONAL SERVICES (-)                   | \$71,253.64                    | \$71,253.64         | \$168,500.00       | \$97,246.36           | 42.3%      |
| PURCHASED SERVICES (-)                      | \$36,473.26                    | \$36,473.26         | \$71,390.67        | \$34,917.41           | 51.1%      |
| OTHER PURCHASED SERVICES (-)                | \$224.88                       | \$224.88            | \$10,000.00        | \$9,775.12            | 2.2%       |
| SUPPLIES (-)                                | \$249,510.62                   | \$249,510.62        | \$412,480.00       | \$162,969.38          | 60.5%      |
| PROPERTY (-)                                | \$27,880.00                    | \$27,880.00         | \$0.00             | (\$27,880.00)         | 0.0%       |
| DUES & FEES/MISC EXP. (-)                   | \$28,802.65                    | \$28,802.65         | \$101,850.00       | \$73,047.35           | 28.3%      |
| Sub-total : STUDENT<br>ACTIVITIES/ATHLETICS | (\$1,074,579.70)               | (\$1,074,579.70)    | (\$2,182,937.30)   | (\$1,108,357.60)      | 49.2%      |
| DEBT SERVICE/FINANCING                      |                                |                     |                    |                       |            |
| INTEREST (-)                                | \$2,364,055.71                 | \$2,364,055.71      | \$5,393,620.99     | \$3,029,565.28        | 43.8%      |
| PRINCIPAL (-)                               | \$6,405,169.38                 | \$6,405,169.38      | \$6,715,210.03     | \$310,040.65          | 95.4%      |
| Sub-total : DEBT SERVICE/FINANCING          | (\$8,769,225.09)               | (\$8,769,225.09)    | (\$12,108,831.02)  | (\$3,339,605.93)      | 72.4%      |
| <b>Total : EXPENSES</b>                     | (\$37,443,775.78)              | (\$37,443,775.78)   | (\$100,255,599.97) | (\$62,811,824.19)     | 37.3%      |
| <b>NET ADDITION/(DEFICIT)</b>               | \$41,212,727.79                | \$41,212,727.79     | \$1,162.26         | (\$41,211,565.53)     | 3545912.9% |

End of Report

**UPPER ST CLAIR SCHOOL DISTRICT**  
**SCHOOL LUNCH PROGRAM**  
**NOV 30, 2023**

| <b>OBJECT TITLE</b>         | <b>AUDITED</b>       | <b>UNAUDITED</b>    |
|-----------------------------|----------------------|---------------------|
|                             | <b>JUNE 30, 2023</b> | <b>OCT 31, 2023</b> |
| <b>ASSETS</b>               |                      |                     |
| PETTY CASH                  | 1,012                | 1,012               |
| INVEST-PLGIT                | 248                  | 214                 |
| INVEST-PSDLAF               | 1,037,401            | 1,234,790           |
| INTERFUND RECEIVABLE        | -                    | -                   |
| ACCOUNTS RECEIVABLE         | -                    | 5,857               |
| STATE SUBSIDIES REC         | 7,411                | -                   |
| FEDERAL SUB - RECEIVABLE    | 16,644               | -                   |
| INVENTORY - DONATED GOODS   | 214                  | 214                 |
| PREPAID EXPENSES            | -                    | -                   |
| EQUIPMENT                   | 909,982              | 916,106             |
| ACCUMULATED DEPRECIATION    | (796,540)            | (796,540)           |
| <b>TOTAL ASSETS</b>         | <b>1,176,372</b>     | <b>1,361,654</b>    |
| <b>LIABILITIES</b>          |                      |                     |
| INTERFUND A/P               | 470,713              | 722,309             |
| ACCTS PAYABLE               | 67,008               | 13,883              |
| DEFERRED REVENUE            | 52,835               | 52,835              |
| PAYROLL DEDUCTIONS          | -                    | 2,221               |
| STUDENT DEPOSITS            | 80,830               | 139,332             |
| CAPITAL LEASE LIABILITY     | 17,972               | 17,972              |
| <b>TOTAL LIABILITIES</b>    | <b>689,357</b>       | <b>948,552</b>      |
| <b>RESERVES</b>             |                      |                     |
| NONSPENDABLE ENCUMBRANCES   | -                    | -                   |
| ADJUSTMENTS TO FUND BALANCE | 199,199              | (73,913)            |
| UNASSIGNED FUND BALANCE     | 287,816              | 487,015             |
| <b>TOTAL RESERVES</b>       | <b>487,015</b>       | <b>413,102</b>      |

## Upper St. Clair School District

## General Ledger - Element Summary Report

Fiscal Year: 2023-2024 From Date: 6/30/2023 To Date: 11/30/2023

| Fund / Function                 | Adjusted Budget         | Range To Date         | Year To Date          | Encumbrance   | Budget Balance          |
|---------------------------------|-------------------------|-----------------------|-----------------------|---------------|-------------------------|
| <b>51 - FOOD SERVICE</b>        |                         |                       |                       |               |                         |
| 6510 - INTEREST INCOME          | \$0.00                  | (\$17,303.16)         | (\$17,303.16)         | \$0.00        | \$17,303.16             |
| 6611 - SALES TO PUPILS          | (\$122,169.10)          | (\$281,824.95)        | (\$281,824.95)        | \$0.00        | \$159,655.85            |
| 6612 - BREAKFAST - PUPIL        | (\$1,566,852.48)        | \$0.00                | \$0.00                | \$0.00        | (\$1,566,852.48)        |
| 6620 - A LA CARTE               | (\$65,696.09)           | (\$278,227.58)        | (\$278,227.58)        | \$0.00        | \$212,531.49            |
| 6630 - SPECIAL EVENT INCOME     | \$0.00                  | (\$28,138.74)         | (\$28,138.74)         | \$0.00        | \$28,138.74             |
| 7600 - STATE REIMBURSEMENT      | (\$41,090.20)           | (\$56,589.50)         | (\$56,589.50)         | \$0.00        | \$15,499.30             |
| 8531 - FEDERAL REIMBURSEMENT    | (\$440,635.64)          | (\$108,069.14)        | (\$108,069.14)        | \$0.00        | (\$332,566.50)          |
| <b>51 - FOOD SERVICE Total:</b> | <b>(\$2,236,443.51)</b> | <b>(\$770,153.07)</b> | <b>(\$770,153.07)</b> | <b>\$0.00</b> | <b>(\$1,466,290.44)</b> |

## Upper St. Clair School District

## General Ledger - Element Summary Report

Fiscal Year: 2023-2024 From Date:6/30/2023 To Date:11/30/2023

| Fund / Function / Object                      | Adjusted Budget       | Range To Date       | Year To Date        | Encumbrance         | Budget Balance        |
|-----------------------------------------------|-----------------------|---------------------|---------------------|---------------------|-----------------------|
| <b>51 - FOOD SERVICE</b>                      |                       |                     |                     |                     |                       |
| <b>3100 - FOOD SERVICES</b>                   |                       |                     |                     |                     |                       |
| 115 - RETIREMENT/LEAVE PAYOUT SALARY          | \$0.00                | \$5,667.73          | \$5,667.73          | \$0.00              | (\$5,667.73)          |
| 119 - ADDL. COMP / NON-PSERS                  | \$0.00                | \$11,845.00         | \$11,845.00         | \$0.00              | (\$11,845.00)         |
| 151 - CLERICAL SALARY                         | \$62,400.00           | \$25,092.23         | \$25,092.23         | \$28,478.18         | \$8,829.59            |
| 191 - PARA PROF/CAFE SALARY                   | \$630,905.31          | \$202,795.84        | \$202,795.84        | \$85,307.27         | \$342,802.20          |
| 192 - SUB PARA/CAFE SALARIES                  | \$0.00                | \$2,746.25          | \$2,746.25          | \$500.50            | (\$3,246.75)          |
| 196 - PARA PROF/CAFE INS OPT OUT              | \$0.00                | \$600.00            | \$600.00            | \$1,529.52          | (\$2,129.52)          |
| 211 - MEDICAL INSURANCE                       | \$214,410.89          | \$66,674.62         | \$66,674.62         | \$14,957.74         | \$132,778.53          |
| 212 - DENTAL INSURANCE                        | \$0.00                | \$3,695.90          | \$3,695.90          | \$892.68            | (\$4,588.58)          |
| 213 - LIFE INSURANCE                          | \$0.00                | \$189.88            | \$189.88            | \$47.50             | (\$237.38)            |
| 215 - EYE INSURANCE                           | \$0.00                | \$572.72            | \$572.72            | \$137.24            | (\$709.96)            |
| 220 - SOCIAL SECURITY                         | \$53,037.86           | \$18,465.57         | \$18,465.57         | \$4,935.31          | \$29,636.98           |
| 230 - RETIREMENT                              | \$235,723.81          | \$73,101.77         | \$73,101.77         | \$19,953.81         | \$142,668.23          |
| 390 - OTHER PURCH CONTRACT SVCS               | \$74,505.90           | \$19,125.12         | \$19,125.12         | \$0.00              | \$55,380.78           |
| 432 - R&M EQUIPMENT                           | \$0.00                | \$22,771.98         | \$22,771.98         | \$0.00              | (\$22,771.98)         |
| 571 - FOOD SERV MGT-FOOD COST                 | \$542,498.82          | \$208,596.29        | \$208,596.29        | \$0.00              | \$333,902.53          |
| 572 - FOOD SERV MGT_NON-FOOD COSTS            | \$216,360.77          | \$98,032.36         | \$98,032.36         | \$0.00              | \$118,328.41          |
| 610 - SUPPLIES                                | \$59,781.08           | \$11,210.77         | \$11,210.77         | \$0.00              | \$48,570.31           |
| 631 - FOOD                                    | \$32,035.20           | \$41,614.57         | \$41,614.57         | \$0.00              | (\$9,579.37)          |
| 651 - TECH SUPPLIES                           | \$3,620.71            | \$7,035.00          | \$7,035.00          | \$0.00              | (\$3,414.29)          |
| 762 - CAPITAL REPLACE EQUIPMENT               | \$0.00                | \$0.00              | \$0.00              | \$20,995.16         | (\$20,995.16)         |
| 831 - INTEREST LOAN & LEASE                   | \$665.21              | \$0.00              | \$0.00              | \$0.00              | \$665.21              |
| 890 - MISC EXPENDITURES                       | \$59,592.47           | \$5,595.40          | \$5,595.40          | \$0.00              | \$53,997.07           |
| 911 - PRINCIPAL-LOAN & LEASE                  | \$17,971.78           | \$0.00              | \$0.00              | \$0.00              | \$17,971.78           |
| <b>5140 - LEASES &amp; OTHER RIGHT TO USE</b> |                       |                     |                     |                     |                       |
| 911 - PRINCIPAL-LOAN & LEASE                  | \$0.00                | \$18,637.00         | \$18,637.00         | \$0.00              | (\$18,637.00)         |
| <b>51 - FOOD SERVICE Total:</b>               | <b>\$2,203,509.81</b> | <b>\$844,066.00</b> | <b>\$844,066.00</b> | <b>\$177,734.91</b> | <b>\$1,181,708.90</b> |

**CAPITAL RESERVE**  
**NOV 30, 2023**  
**PRELIMINARY UNAUDITED**

| <b>OBJECT TITLE</b>        | <b>AUDITED</b>       | <b>UNAUDITED</b>    |
|----------------------------|----------------------|---------------------|
|                            | <b>JUNE 30, 2023</b> | <b>NOV 30, 2023</b> |
| <b>ASSETS</b>              |                      |                     |
| CASH                       | -                    |                     |
| PAYROLL CASH               |                      |                     |
| INVEST-PSDLAF              | 629,973              | 458,791             |
| INVEST-PNC                 | -                    | -                   |
| INTERFUND RECEIVABLE       | 853,247              | -                   |
| ACCOUNT RECEIVABLE         | -                    |                     |
| PREPAID EXPENSES           | -                    | -                   |
| <b>TOTAL ASSETS</b>        | <b>1,483,221</b>     | <b>458,791</b>      |
| <b>LIABILITIES</b>         |                      |                     |
| INTERFUND A/P              |                      | -                   |
| RESERVE ENCUMBRANCES       | -                    | -                   |
| ACCTS PAYABLE              | 246,054              | 27,295              |
| <b>TOTAL LIABILITIES</b>   | <b>246,054</b>       | <b>27,295</b>       |
| <b>RESERVES</b>            |                      |                     |
| ASSIGNED TO TURF           |                      |                     |
| ENCUMBRANCES               |                      |                     |
| ADJUSTMENT TO FUND BALANCE | -                    | (805,671)           |
| ASSIGNED FUND BALANCE      | 1,237,167            | 1,237,167           |
| <b>TOTAL RESERVES</b>      | <b>1,237,167</b>     | <b>431,495</b>      |

Upper St. Clair School District

| General Ledger - Element Summary Report |                 |               | Fiscal Year: 2023-2024 |             | From Date:6/30/2023 | To Date:11/30/2023 |
|-----------------------------------------|-----------------|---------------|------------------------|-------------|---------------------|--------------------|
| Fund / Function                         | Adjusted Budget | Range To Date | Year To Date           | Encumbrance | Budget Balance      |                    |
| 32 - CAPITAL RESERVE                    |                 |               |                        |             |                     |                    |
| 6510 - INTEREST INCOME                  | \$0.00          | (\$11,881.16) | (\$11,881.16)          | \$0.00      | \$11,881.16         |                    |
| 32 - CAPITAL RESERVE Total:             | \$0.00          | (\$11,881.16) | (\$11,881.16)          | \$0.00      | \$11,881.16         |                    |

Upper St. Clair School District

General Ledger - Element Summary Report

Fiscal Year: 2023-2024 From Date:6/30/2023 To Date:11/30/2023

| Fund / Function             | Adjusted Budget | Range To Date  | Year To Date   | Encumbrance | Budget Balance |
|-----------------------------|-----------------|----------------|----------------|-------------|----------------|
| 32 - CAPITAL RESERVE        |                 |                |                |             |                |
| 9310 - CONTRIBUTION FROM GF | \$0.00          | (\$420,000.00) | (\$420,000.00) | \$0.00      | \$420,000.00   |
| 32 - CAPITAL RESERVE Total: | \$0.00          | (\$420,000.00) | (\$420,000.00) | \$0.00      | \$420,000.00   |

## Upper St. Clair School District

## General Ledger - Element Summary Report

Fiscal Year: 2023-2024 From Date:6/30/2023 To Date:11/30/2023

| Fund / Function / Object          | Adjusted Budget | Range To Date  | Year To Date   | Encumbrance  | Budget Balance   |
|-----------------------------------|-----------------|----------------|----------------|--------------|------------------|
| 32 - CAPITAL RESERVE              |                 |                |                |              |                  |
| 4500 - NEW BLDG & CONST           |                 |                |                |              |                  |
| 762 - CAPITAL REPLACE EQUIPMENT   | \$0.00          | \$615,894.00   | \$615,894.00   | \$180,500.00 | (\$796,394.00)   |
| 4600 - EXISTING BLDG IMPROVE SVCS |                 |                |                |              |                  |
| 330 - OTHER PROF SVCS             | \$0.00          | \$522,078.55   | \$522,078.55   | \$0.00       | (\$522,078.55)   |
| 431 - R&M BUILDING                | \$0.00          | \$831.65       | \$831.65       | \$26,075.23  | (\$26,906.88)    |
| 762 - CAPITAL REPLACE EQUIPMENT   | \$0.00          | \$98,748.20    | \$98,748.20    | \$8,768.85   | (\$107,517.05)   |
| 32 - CAPITAL RESERVE Total:       | \$0.00          | \$1,237,552.40 | \$1,237,552.40 | \$215,344.08 | (\$1,452,896.48) |

**CONSTRUCTION FUND**  
**NOV 30, 2023**  
**PRELIMINARY UNAUDITED**

| <b>OBJECT TITLE</b>         | <b>AUDITED</b>       | <b>UNAUDITED</b>    |
|-----------------------------|----------------------|---------------------|
|                             | <b>JUNE 30, 2023</b> | <b>NOV 30, 2023</b> |
| <b>ASSETS</b>               |                      |                     |
| CASH                        | -                    | -                   |
| PSDLAF SERIES A             | 236,985              | 6,310,173           |
| PLGIT SERIES A              |                      |                     |
| OTHER RECOVER DISBURSE      | -                    | -                   |
| INTERFUND RECEIVABLE        | -                    | -                   |
| <b>TOTAL ASSETS</b>         | <b>236,985</b>       | <b>6,310,173</b>    |
| <b>LIABILITIES</b>          |                      |                     |
| INTERFUND A/P               | -                    | 675,000             |
| ACCTS PAYABLE               | -                    |                     |
| RESERVE FOR PRIOR ENCUMB    | -                    |                     |
| CONSTRUCTION RETAINAGE      | -                    |                     |
| <b>TOTAL LIABILITIES</b>    | <b>-</b>             | <b>675,000</b>      |
| <b>RESERVES</b>             |                      |                     |
| RESTRICTED ENCUMBRANCE      | -                    |                     |
| ADJUSTMENTS TO FUND BALANCE |                      | 5,398,188           |
| RESTRICTED FUND BALANCE     | 236,985              | 236,985             |
| <b>TOTAL RESERVES</b>       | <b>236,985</b>       | <b>5,635,173</b>    |

## Upper St. Clair School District

## General Ledger - Element Summary Report

Fiscal Year: 2023-2024 From Date:7/1/2023 To Date:11/30/2023

Account Mask: 39????????????????

Account Type: REVENUE

☐ Print accounts with zero balance☐ Include Inactive Accounts☐ Include PreEncumbrance

Fund / Function

Adjusted Budget

Range To Date

Year To Date

Encumbrance

Budget Balance

## 39 - CONSTRUCTION

|                                 |               |                         |                         |               |                       |
|---------------------------------|---------------|-------------------------|-------------------------|---------------|-----------------------|
| 6510 - INTEREST INCOME          | \$0.00        | (\$33,256.36)           | (\$33,256.36)           | \$0.00        | \$33,256.36           |
| 9110 - BOND PROCEEDS            | \$0.00        | (\$8,000,000.00)        | (\$8,000,000.00)        | \$0.00        | \$8,000,000.00        |
| 9130 - BOND PREMIUMS            | \$0.00        | (\$283,905.25)          | (\$283,905.25)          | \$0.00        | \$283,905.25          |
| <b>39 - CONSTRUCTION Total:</b> | <b>\$0.00</b> | <b>(\$8,317,161.61)</b> | <b>(\$8,317,161.61)</b> | <b>\$0.00</b> | <b>\$8,317,161.61</b> |

## Upper St. Clair School District

## General Ledger - Element Summary Report

Fiscal Year: 2023-2024 From Date:6/30/2023 To Date:11/30/2023

| Fund / Function                   | Adjusted Budget | Range To Date         | Year To Date          | Encumbrance        | Budget Balance          |
|-----------------------------------|-----------------|-----------------------|-----------------------|--------------------|-------------------------|
| <b>39 - CONSTRUCTION</b>          |                 |                       |                       |                    |                         |
| 2390 - OTHER ADMIN SVCS           | \$0.00          | \$80,000.00           | \$80,000.00           | \$0.00             | (\$80,000.00)           |
| 4500 - NEW BLDG & CONST           | \$0.00          | \$675,000.00          | \$675,000.00          | \$0.00             | (\$675,000.00)          |
| 4600 - EXISTING BLDG IMPROVE SVCS | \$0.00          | \$2,095,973.55        | \$2,095,973.55        | \$13,634.40        | (\$2,109,607.95)        |
| 5150 - BOND DISCOUNTS             | \$0.00          | \$68,000.00           | \$68,000.00           | \$0.00             | (\$68,000.00)           |
| <b>39 - CONSTRUCTION Total:</b>   | <b>\$0.00</b>   | <b>\$2,918,973.55</b> | <b>\$2,918,973.55</b> | <b>\$13,634.40</b> | <b>(\$2,932,607.95)</b> |

Budget Transfers - 2023-24

|      | From:                           |                           | To:                           |                           |                    |              |              |
|------|---------------------------------|---------------------------|-------------------------------|---------------------------|--------------------|--------------|--------------|
| Fund | Function                        | Account                   | Function                      | Account                   | Description        | From         | To           |
| 10   | 2540 PRINTING & COPYING         | 10.2540.432.000.00.00.000 | 2620 OPS & MAINTENANCE/PHONES | 10.2620.530.000.30.31.000 | ACCOUNT CORRECTION | \$ 20,000.00 | \$ 20,000.00 |
| 10   | 2220 TECHNOLOGY/CAPITAL REPLACE | 10.2220.768.000.10.00.000 | 2220 TECHNOLOGY/HARDWARE      | 10.2220.653.000.10.00.000 | ACCOUNT CORRECTION | \$ 13,000.00 | \$ 13,000.00 |
| 10   | 2220 TECHNOLOGY/CAPITAL REPLACE | 10.2220.768.000.30.00.000 | 2220 TECHNOLOGY/HARDWARE      | 10.2220.653.000.30.00.000 | ACCOUNT CORRECTION | \$ 13,000.00 | \$ 13,000.00 |
|      |                                 |                           |                               |                           |                    | \$ 46,000.00 | \$ 46,000.00 |

# Memo



To: Dr. Rozzo, USC Board Members

From: Scott P. Burchill

Date: January 8, 2024

**RE: SUPPLEMENTAL FINANCIAL REPORT 2023-24**

## BILL LIST

The Supplementary Bill Lists are enclosed for your review and approval.

| 2023-24    | GEN.FUND 10    | CAP. RSV 32 | CONS. FND 39 | FOOD SVC. 51 |
|------------|----------------|-------------|--------------|--------------|
| CHECK LIST | \$1,046,583.10 |             |              | \$108,628.99 |
| ACH PMTS   | \$ 36,005.65   | \$10,006.88 | \$22,758.75  |              |
| ACH PMTS   | \$ 877,559.56  |             |              |              |
| TOTAL      | \$1,960,148.31 | \$10,006.88 | \$22,758.75  | \$108,628.99 |

## CREDIT CARD BILL

The credit card bill for December purchases:

|                      |              |                        |                     |
|----------------------|--------------|------------------------|---------------------|
| Eisenhower Principal | \$ 230.20    | HS Science             | \$ 706.91           |
| Boyce Principal      | \$ 190.00    | FACS                   | \$ 1,656.22         |
| HS Musical           | \$ 400.00    | HS Social Studies      | \$ 161.00           |
| HS Robotics Club     | \$ 459.00    | Pupil Services         | \$ 63.79            |
| HS Interact Club     | \$ 2,868.10  | Counseling             | \$ 199.50           |
| HS Kids Helping Kids | \$ 11,155.20 | Technology             | \$ 5,316.37         |
| Human Resources      | \$ 105.00    | Curriculum Development | \$ 1,477.49         |
| DP IB                | \$ 1,891.62  | Staff Development      | \$ 1,579.87         |
| Elem Math            | \$ 59.98     | Board Services         | \$ 123.48           |
| MS Lang. Arts        | \$ 47.97     | Superintendent         | \$ (174.05)         |
| Art                  | \$ 44.17     | FC Principal           | \$ 27.96            |
| CAPS                 | \$ 398.00    | HS Principal           | \$ 1,430.15         |
| Phys. Ed.            | \$ 78.00     | Business Office        | \$ 275.84           |
| World Language       | \$ 256.28    | Ops. & Maint.          | \$ 323.25           |
| HS Principal         | \$ 666.70    | Marching Band          | \$ 103.56           |
| Music                | \$ 236.99    | Athletics              | \$ 85.59            |
|                      |              | <b>DECEMBER</b>        | <b>\$ 32,444.14</b> |

# FUND 10 CHECKS

## Upper St. Clair School District

### Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

From Date:  
From Check: 12712  
From Voucher:

To Date:  
To Check: 12974  
To Voucher:

| Check Number | Date       | Payee                                 | Amount       | Voucher | Status  | Type        | Cleared?                            | Clear Date | Void Date |
|--------------|------------|---------------------------------------|--------------|---------|---------|-------------|-------------------------------------|------------|-----------|
| 12712        | 11/30/2023 | UPPER ST CLAIR EDUCATION ASSOC        | \$16,078.62  | 1082    | Printed | Payroll Ded | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12713        | 11/30/2023 | UPPER ST CLAIR SF/AFT                 | \$2,874.62   | 1083    | Printed | Payroll Ded | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12714        | 11/30/2023 | USC-ESP/PSEA/NEA                      | \$610.40     | 1084    | Printed | Payroll Ded | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12715        | 12/07/2023 | ALEX ORTIZ                            | \$250.00     | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12716        | 12/07/2023 | BARNES & NOBLE INC                    | \$415.60     | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12717        | 12/07/2023 | CHAMPION'S CHOICE                     | \$4,735.36   | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12718        | 12/07/2023 | COMCAST BUSINESS                      | \$717.82     | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12720        | 12/07/2023 | EVAN M WESTON                         | \$250.00     | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12721        | 12/07/2023 | FEDEX                                 | \$77.38      | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12722        | 12/07/2023 | FYDA FREIGHTLINER PITTSBURGH INC      | \$193.25     | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12723        | 12/07/2023 | GOBILDA                               | \$614.94     | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12724        | 12/07/2023 | GUTTMAN OIL COMPANY                   | \$178.23     | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12725        | 12/07/2023 | JORDAN TAX SERVICE                    | \$191,657.17 | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12726        | 12/07/2023 | KEARNEY, JOHN J                       | \$66.00      | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12727        | 12/07/2023 | MATHEWS, GORDON                       | \$421.53     | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12728        | 12/07/2023 | NOREGON SYSTEMS                       | \$540.00     | 2065    | Printed | Expense     | <input type="checkbox"/>            |            |           |
| 12729        | 12/07/2023 | OBSERVER-REPORTER                     | \$600.00     | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12730        | 12/07/2023 | PMEA DIST 1 HONORS JAZZ BAND FESTIVAL | \$600.00     | 2065    | Printed | Expense     | <input type="checkbox"/>            |            |           |
| 12731        | 12/07/2023 | PMEA DIST 1 SR HIGH BAND FESTIVAL     | \$585.00     | 2065    | Printed | Expense     | <input type="checkbox"/>            |            |           |
| 12732        | 12/07/2023 | PMEA DIST. 1 ORCHESTRA                | \$75.00      | 2065    | Printed | Expense     | <input type="checkbox"/>            |            |           |
| 12733        | 12/07/2023 | QUEST DIAGNOSTICS                     | \$378.00     | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12734        | 12/07/2023 | RANA JURJUS                           | \$125.00     | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12735        | 12/07/2023 | RHONDA R. BATTENFELDER                | \$6,500.00   | 2065    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |

## Upper St. Clair School District

## Reprint Check Listing

Fiscal Year: 2023-2024

## Criteria:

From Date:  
From Check: 12712  
From Voucher:

To Date:  
To Check: 12974  
To Voucher:

| Check Number | Date       | Payee                             | Amount      | Voucher | Status  | Type    | Cleared?                            | Clear Date | Void Date |
|--------------|------------|-----------------------------------|-------------|---------|---------|---------|-------------------------------------|------------|-----------|
| 12736        | 12/07/2023 | RPS CONNECT                       | \$320.00    | 2065    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12737        | 12/07/2023 | SEYBERT, JOHN                     | \$85.00     | 2065    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12738        | 12/07/2023 | SPARTAN COMMUNICATIONS<br>CABLING | \$400.00    | 2065    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12739        | 12/07/2023 | SURGUINE, LAURA MAY               | \$144.00    | 2065    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12740        | 12/07/2023 | TIM ROEHRICH                      | \$125.00    | 2065    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12741        | 12/07/2023 | USC NUTRITION CENTER              | \$926.58    | 2065    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12742        | 12/07/2023 | VEX ROBOTICS INC                  | \$721.73    | 2065    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12744        | 12/12/2023 | ERIKA WALKER                      | \$275.00    | 2067    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12745        | 12/15/2023 | AGIREPAIR, INC                    | \$169.00    | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12746        | 12/15/2023 | ARBITER PAY                       | \$10,520.00 | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12748        | 12/15/2023 | CHISHOLM, KAREN                   | \$16.05     | 2069    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12749        | 12/15/2023 | CINTAS CORP                       | \$197.99    | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12750        | 12/15/2023 | CLERMONT, MARC ANDRE              | \$694.92    | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12751        | 12/15/2023 | COBRA CONTINUATION                | \$2,014.04  | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12752        | 12/15/2023 | CRYSTAL SOUND SYSTEMS INC         | \$540.00    | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12753        | 12/15/2023 | CRYSTAL SPRINGS                   | \$405.89    | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12754        | 12/15/2023 | GARVEY, SHERRI                    | \$400.77    | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12755        | 12/15/2023 | GUTTMAN OIL COMPANY               | \$222.02    | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12756        | 12/15/2023 | INTEGRATED THEATER SYSTEMS<br>LTD | \$3,616.75  | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12757        | 12/15/2023 | JOHNSTONBAUGH'S MUSIC<br>CENTER   | \$320.00    | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12758        | 12/15/2023 | KIRCHNER, DOUGLAS E               | \$551.65    | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12759        | 12/15/2023 | KOZAK, DONALD W                   | \$95.12     | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12760        | 12/15/2023 | MARTOCCI, MATTHEW C               | \$460.59    | 2069    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |

## Upper St. Clair School District

## Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

From Date:  
From Check: 12712  
From Voucher:

To Date:  
To Check: 12974  
To Voucher:

| Check Number | Date       | Payee                           | Amount      | Voucher | Status  | Type        | Cleared?                            | Clear Date | Void Date |
|--------------|------------|---------------------------------|-------------|---------|---------|-------------|-------------------------------------|------------|-----------|
| 12761        | 12/15/2023 | NORTHWEST GROUP SERVICES/NWGS   | \$304.00    | 2069    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12762        | 12/15/2023 | ORKIN COMMERCIAL SERVICES       | \$350.00    | 2069    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12763        | 12/15/2023 | PAPER PRODUCTS                  | \$977.34    | 2069    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12764        | 12/15/2023 | PENNSYLVANIA AMERICAN WATER CO  | \$124.47    | 2069    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12765        | 12/15/2023 | PIAA FOUNDATION                 | \$70.00     | 2069    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12766        | 12/15/2023 | SHERWIN WILLIAMS                | \$33.54     | 2069    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12767        | 12/15/2023 | SIEMENS INDUSTRY, INC           | \$5,187.00  | 2069    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12768        | 12/15/2023 | TIMECLOCK PLUS                  | \$3,177.70  | 2069    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12769        | 12/15/2023 | UNITED REFRIGERATION INC        | \$202.14    | 2069    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12770        | 12/15/2023 | VALERIANO, KIMBERLY             | \$243.13    | 2069    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12771        | 12/15/2023 | WEST PENN LACO                  | \$45.40     | 2069    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12772        | 12/15/2023 | WESTMINSTER PRESBYTERIAN CHURCH | \$575.00    | 2069    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12773        | 12/20/2023 | Drew Griffith                   | \$500.00    | 2065    | Printed | Expense     | <input type="checkbox"/>            |            |           |
| 12774        | 12/20/2023 | BRANT, TAMMY                    | \$339.66    | 2071    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12775        | 12/22/2023 | USC-ESP/PSEA/NEA                | \$610.40    | 1098    | Printed | Payroll Ded | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12776        | 12/22/2023 | UPPER ST CLAIR SF/AFT           | \$2,851.58  | 1099    | Printed | Payroll Ded | <input type="checkbox"/>            |            |           |
| 12777        | 12/22/2023 | UPPER ST CLAIR EDUCATION ASSOC  | \$16,078.62 | 1100    | Printed | Payroll Ded | <input type="checkbox"/>            |            |           |
| 12778        | 12/22/2023 | BARRINGER, MICHAEL              | \$57.88     | 2073    | Printed | Expense     | <input type="checkbox"/>            |            |           |
| 12779        | 12/22/2023 | BECK, DANIEL                    | \$389.80    | 2073    | Printed | Expense     | <input type="checkbox"/>            |            |           |
| 12780        | 12/22/2023 | BERQUIST, REBECCA H             | \$272.09    | 2073    | Printed | Expense     | <input type="checkbox"/>            |            |           |
| 12781        | 12/22/2023 | BSN SPORTS                      | \$371.62    | 2073    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12782        | 12/22/2023 | CM REGENT, LLC                  | \$10,039.89 | 2073    | Printed | Expense     | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12783        | 12/22/2023 | COLUMBIA GAS OF PENNSYLVANIA    | \$1,282.27  | 2073    | Printed | Expense     | <input type="checkbox"/>            |            |           |

## Upper St. Clair School District

## Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

From Date:  
From Check: 12712  
From Voucher:

To Date:  
To Check: 12974  
To Voucher:

| Check Number | Date       | Payee                            | Amount     | Voucher | Status  | Type    | Cleared?                            | Clear Date | Void Date |
|--------------|------------|----------------------------------|------------|---------|---------|---------|-------------------------------------|------------|-----------|
| 12784        | 12/22/2023 | CORR, PATRICK N                  | \$452.12   | 2073    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12785        | 12/22/2023 | CRAMER, BENJAMIN A               | \$52.40    | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12786        | 12/22/2023 | ENTERPRISE                       | \$106.00   | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12787        | 12/22/2023 | GILBERT, HELGA I                 | \$40.14    | 2073    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12788        | 12/22/2023 | GORGONIO, SHEILA                 | \$193.89   | 2073    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12789        | 12/22/2023 | INTL. ASSOC. OF CHIEFS OF POLICE | \$190.00   | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12790        | 12/22/2023 | IPROMOTEu                        | \$1,149.30 | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12791        | 12/22/2023 | JORDAN TAX SERVICE               | \$20.58    | 2073    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12792        | 12/22/2023 | JULIUS TOLENTINO                 | \$2,772.23 | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12793        | 12/22/2023 | KIRCHNER, DOUGLAS E              | \$19.00    | 2073    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12794        | 12/22/2023 | LOBODA, LUKE                     | \$448.99   | 2073    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12795        | 12/22/2023 | MARQUIS, THOMAS C                | \$48.68    | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12796        | 12/22/2023 | MATHEWS, GORDON                  | \$177.07   | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12797        | 12/22/2023 | MILLER, MARK                     | \$961.87   | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12798        | 12/22/2023 | NAVIGATE360, LLC                 | \$1,498.00 | 2073    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12799        | 12/22/2023 | NEWTON PROFESSIONAL SERVICES LLC | \$4,770.00 | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12800        | 12/22/2023 | PARKINSON, JENNIFER              | \$194.98   | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12801        | 12/22/2023 | PENNSYLVANIA AMERICAN WATER CO   | \$110.61   | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12802        | 12/22/2023 | PENSKE                           | \$96.78    | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12803        | 12/22/2023 | PETERSON, ERIN                   | \$100.00   | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12804        | 12/22/2023 | PONIATOWSKI, KATHRYN             | \$273.15   | 2073    | Printed | Expense | <input type="checkbox"/>            |            |           |
| 12805        | 12/22/2023 | RENNHOFF, JOHANNA                | \$12.72    | 2073    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12806        | 12/22/2023 | ROBBIBARO, EMILY                 | \$359.96   | 2073    | Printed | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |

## Upper St. Clair School District

## Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

From Date:  
From Check: 12712  
From Voucher:

To Date:  
To Check: 12974  
To Voucher:

| Check Number | Date       | Payee                                  | Amount      | Voucher | Status      | Type    | Cleared?                            | Clear Date | Void Date |
|--------------|------------|----------------------------------------|-------------|---------|-------------|---------|-------------------------------------|------------|-----------|
| 12807        | 12/22/2023 | SCOTT, MARK                            | \$164.99    | 2073    | Printed     | Expense | <input type="checkbox"/>            |            |           |
| 12808        | 12/22/2023 | SHALER AREA HIGH SCHOOL                | \$350.00    | 2073    | Printed     | Expense | <input type="checkbox"/>            |            |           |
| 12809        | 12/22/2023 | SUBHADIP DAS                           | \$200.00    | 2073    | Printed     | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12810        | 12/22/2023 | SYME, COLIN                            | \$416.96    | 2073    | Printed     | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12811        | 12/22/2023 | TORQUATO, STEPHEN W JR                 | \$838.89    | 2073    | Printed     | Expense | <input type="checkbox"/>            |            |           |
| 12812        | 12/22/2023 | TOWNSHIP OF UPPER ST CLAIR<br>-SEWAGE  | \$11,098.00 | 2073    | Printed     | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12813        | 12/22/2023 | UPMC WORKPARTNERS                      | \$1,461.60  | 2073    | Printed     | Expense | <input type="checkbox"/>            |            |           |
| 12814        | 12/22/2023 | VALENTINE, ERIKA                       | \$49.15     | 2073    | Printed     | Expense | <input type="checkbox"/>            |            |           |
| 12815        | 12/22/2023 | WAGNER, TIMOTHY                        | \$953.97    | 2073    | Printed     | Expense | <input type="checkbox"/>            |            |           |
| 12816        | 12/22/2023 | WATSON, DAVID                          | \$587.34    | 2073    | Printed     | Expense | <input type="checkbox"/>            |            |           |
| 12817        | 12/22/2023 | WEST PENN POWER                        | \$8,969.17  | 2073    | Printed     | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12818        | 12/22/2023 | XEROX FINANCIAL                        | \$24,859.00 | 2073    | Printed     | Expense | <input type="checkbox"/>            |            |           |
| 12819        | 12/22/2023 | YONKER, CLAYTON                        | \$494.89    | 2073    | Printed     | Expense | <input checked="" type="checkbox"/> | 12/31/2023 |           |
| 12820        | 01/05/2024 | CUMBERLAND VALLEY                      | \$200.00    | 2074    | Printed     | Expense | <input type="checkbox"/>            |            |           |
| 12821        | 01/05/2024 | FEDEX                                  | \$105.46    | 2074    | Printed     | Expense | <input type="checkbox"/>            |            |           |
| 12822        | 01/05/2024 | RHONDA R. BATTENFELDER                 | \$6,500.00  | 2074    | Printed     | Expense | <input type="checkbox"/>            |            |           |
| 12823        | 01/05/2024 | SOUTHMORELAND WRESTLING<br>PARENTS ASS | \$150.00    | 2074    | Printed     | Expense | <input type="checkbox"/>            |            |           |
| 12824        | 01/08/2024 | 21CCCS                                 | \$1,455.81  | 2075    | Not Printed | Expense | <input type="checkbox"/>            |            |           |
| 12825        | 01/08/2024 | ABDO PUBLISHNG CO.                     | \$3,268.75  | 2075    | Not Printed | Expense | <input type="checkbox"/>            |            |           |
| 12826        | 01/08/2024 | ACCESS ELEVATOR                        | \$1,614.28  | 2075    | Not Printed | Expense | <input type="checkbox"/>            |            |           |
| 12827        | 01/08/2024 | AIRSQUIRRELS                           | \$439.80    | 2075    | Not Printed | Expense | <input type="checkbox"/>            |            |           |
| 12828        | 01/08/2024 | ALAN TYE & ASSOCIATES                  | \$4,203.25  | 2075    | Not Printed | Expense | <input type="checkbox"/>            |            |           |
| 12829        | 01/08/2024 | ALL ADS UP                             | \$1,600.00  | 2075    | Not Printed | Expense | <input type="checkbox"/>            |            |           |

## Upper St. Clair School District

## Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

From Date:  
From Check: 12712  
From Voucher:

To Date:  
To Check: 12974  
To Voucher:

| Check Number | Date       | Payee                                       | Amount      | Voucher | Status      | Type    | Cleared?                 | Clear Date | Void Date |
|--------------|------------|---------------------------------------------|-------------|---------|-------------|---------|--------------------------|------------|-----------|
| 12830        | 01/08/2024 | ALLEGHENY CO HEALTH DEPT-<br>FEES & PERMITS | \$176.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12831        | 01/08/2024 | ALLEGHENY COUNTY SOUTHWEST<br>TCC           | \$1,978.47  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12832        | 01/08/2024 | ALLEGHENY INTERMEDIATE UNIT                 | \$5,043.57  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12833        | 01/08/2024 | ALLEGHENY SAFE & LOCK                       | \$442.40    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12834        | 01/08/2024 | ALLEGRA - MARKETING - PRINT -<br>MAIL       | \$11,966.81 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12835        | 01/08/2024 | AMY BEYERL                                  | \$200.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12836        | 01/08/2024 | APPLE BOOKS                                 | \$397.09    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12837        | 01/08/2024 | APPLE COMPUTER INC                          | \$1,030.21  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12838        | 01/08/2024 | APPLE EDUCATION                             | \$528.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12839        | 01/08/2024 | ARAMARK CORPORATION                         | \$394.67    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12840        | 01/08/2024 | AT&T MOBILITY                               | \$2,335.45  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12841        | 01/08/2024 | B & H PHOTO                                 | \$1,665.44  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12842        | 01/08/2024 | B & R POOLS                                 | \$824.10    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12843        | 01/08/2024 | BEAT BY BEAT PRESS                          | \$395.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12844        | 01/08/2024 | BLICK ART MATERIALS LLC                     | \$6,287.00  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12845        | 01/08/2024 | BLUE BIRD OF PITTSBURGH                     | \$1,320.29  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12846        | 01/08/2024 | BOB STEINECK & ASSOC                        | \$513.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12847        | 01/08/2024 | BOB SUMEREL TIRE COMPANY                    | \$7,003.49  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12848        | 01/08/2024 | BRIGGS, TIMOTHY                             | \$30.00     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12849        | 01/08/2024 | CAROLINA BIOLOGICAL SUPPLY<br>COMPANY       | \$1,156.55  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12850        | 01/08/2024 | CASEY E. CHORNACK                           | \$14.56     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12851        | 01/08/2024 | CDW COMPUTER CENTERS INC                    | \$10,953.00 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12852        | 01/08/2024 | CENTRAL CATHOLIC                            | \$1,407.22  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |

## Upper St. Clair School District

## Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

From Date:  
 From Check: 12712  
 From Voucher:

To Date:  
 To Check: 12974  
 To Voucher:

| Check Number | Date       | Payee                                | Amount       | Voucher | Status      | Type    | Cleared?                 | Clear Date | Void Date |
|--------------|------------|--------------------------------------|--------------|---------|-------------|---------|--------------------------|------------|-----------|
| 12853        | 01/08/2024 | CENTURY SPORTS INC                   | \$31,248.98  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12854        | 01/08/2024 | CHEMWAY INC.                         | \$5,352.00   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12855        | 01/08/2024 | CINTAS CORP                          | \$320.37     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12856        | 01/08/2024 | COLLEGE BOARD                        | \$8,988.30   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12857        | 01/08/2024 | COMCAST BUSINESS                     | \$619.75     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12858        | 01/08/2024 | COMMONWEALTH CHARTER<br>ACADEMY CS   | \$8,687.14   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12859        | 01/08/2024 | CROSSROADS SPEECH &<br>HEARING       | \$55,394.25  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12860        | 01/08/2024 | CROWN CASTLE FIBER LLC               | \$2,288.62   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12861        | 01/08/2024 | CRYSTAL SPRINGS                      | \$248.02     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12862        | 01/08/2024 | CUMMINS BRIDGEWAY                    | \$4,810.07   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12863        | 01/08/2024 | CUSTOM INK                           | \$1,582.62   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12864        | 01/08/2024 | DAGOSTINO ELECTRONIC<br>SERVICES INC | \$14,476.94  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12865        | 01/08/2024 | DATA RECOGNITION CORP                | \$500.00     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12866        | 01/08/2024 | DAY SCHOOL                           | \$7,215.25   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12867        | 01/08/2024 | DEMCO INC                            | \$557.08     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12868        | 01/08/2024 | EASY WAY SAFETY SERVICES INC         | \$305.00     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12869        | 01/08/2024 | ENTERPRISE RENT-A-CAR CO OF<br>PITTS | \$427.88     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12870        | 01/08/2024 | FIRST STUDENT                        | \$107,258.86 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12871        | 01/08/2024 | FLINN SCIENTIFIC                     | \$40.50      | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12872        | 01/08/2024 | FOLLETT CONTENT SOLUTIONS,<br>LLC    | \$889.60     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12873        | 01/08/2024 | FRESH INK                            | \$1,570.00   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12874        | 01/08/2024 | FRESH TECH INTEGRATED                | \$2,064.83   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |

## Upper St. Clair School District

## Reprint Check Listing

Fiscal Year: 2023-2024

## Criteria:

From Date:  
 From Check: 12712  
 From Voucher:

To Date:  
 To Check: 12974  
 To Voucher:

| Check Number | Date       | Payee                           | Amount     | Voucher | Status      | Type    | Cleared?                 | Clear Date | Void Date |
|--------------|------------|---------------------------------|------------|---------|-------------|---------|--------------------------|------------|-----------|
| 12875        | 01/08/2024 | GEO. V. HAMILTON INC.           | \$1,414.84 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12876        | 01/08/2024 | Glade Run Lutheran Services     | \$4,436.15 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12877        | 01/08/2024 | GLOBAL WORDSMITHS               | \$33.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12878        | 01/08/2024 | GOBILDA                         | \$477.22   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12879        | 01/08/2024 | GOODWILL OF SOUTHWESTERN PA     | \$1,925.00 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12880        | 01/08/2024 | GRAINGER                        | \$6,894.75 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12881        | 01/08/2024 | GUTTMAN OIL COMPANY             | \$533.37   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12882        | 01/08/2024 | HAPCHUK INC                     | \$439.80   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12883        | 01/08/2024 | HENDERSON BROTHERS              | \$272.00   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12884        | 01/08/2024 | HERBERT LAYMAN, BS, SM, CIEC    | \$822.50   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12885        | 01/08/2024 | HILL INTERNATIONAL TRUCKS LLC   | \$5,732.10 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12886        | 01/08/2024 | HOME DEPOT                      | \$1,741.94 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12887        | 01/08/2024 | HORIZON INFORMATION SERVICES    | \$3,440.00 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12888        | 01/08/2024 | IMAGE360 DBA NOVUM DESIGNS      | \$1,778.47 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12889        | 01/08/2024 | INTERNATIONAL BACCALAUREATE ORG | \$296.00   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12890        | 01/08/2024 | IT'S ALL CLEAN, INC             | \$973.98   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12891        | 01/08/2024 | J.W.PEPPER & SON INC            | \$2,042.88 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12892        | 01/08/2024 | JACKSON WELDING SUPPLY CO.      | \$142.75   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12893        | 01/08/2024 | JML LANDSCAPE MANAGEMENT        | \$1,300.00 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12894        | 01/08/2024 | JOHNSON PLASTICS                | \$210.04   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12895        | 01/08/2024 | KAITLYN KARLOVITS               | \$2,800.00 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12896        | 01/08/2024 | KOZAK, DONALD W                 | \$30.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12897        | 01/08/2024 | KRAUSE, ANTHONY M               | \$30.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12898        | 01/08/2024 | KREIDER EXPRESS PRINTING        | \$548.00   | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |

## Upper St. Clair School District

## Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

From Date:  
From Check: 12712  
From Voucher:

To Date:  
To Check: 12974  
To Voucher:

| Check Number | Date       | Payee                               | Amount      | Voucher | Status      | Type    | Cleared?                 | Clear Date | Void Date |
|--------------|------------|-------------------------------------|-------------|---------|-------------|---------|--------------------------|------------|-----------|
| 12899        | 01/08/2024 | LANA KIPP                           | \$400.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12900        | 01/08/2024 | LEXIPOL, LLC                        | \$5,344.88  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12901        | 01/08/2024 | LINCOLN IU#12                       | \$4,308.13  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12902        | 01/08/2024 | LINCOLN PARK PERFORMING ARTS        | \$7,279.07  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12903        | 01/08/2024 | LOSEGO AUTOMOTIVE SALES & SERVICE   | \$80.25     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12904        | 01/08/2024 | MAHER DUESSEL                       | \$5,000.00  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12905        | 01/08/2024 | MARKL SUPPLY COMPANY                | \$124.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12906        | 01/08/2024 | MATHEWS, GORDON                     | \$125.98    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12907        | 01/08/2024 | MATTHEWS BUS COMPANY                | \$44,906.99 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12908        | 01/08/2024 | MCKINLEY HAWKES                     | \$750.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12909        | 01/08/2024 | MERIDITH MARKOVITZ                  | \$760.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12910        | 01/08/2024 | MIDDLETOWN TRACTOR SALES - WASHINGT | \$5,748.74  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12911        | 01/08/2024 | MILLER MATS                         | \$2,149.72  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12912        | 01/08/2024 | MODEL APPAREL                       | \$582.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12913        | 01/08/2024 | MODEL UNIFORMS                      | \$84.76     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12914        | 01/08/2024 | MONGIOVI & SON FIRE PROTECTION SVCS | \$842.50    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12915        | 01/08/2024 | NAVIGATE360, LLC                    | \$5,231.20  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12916        | 01/08/2024 | NOVA SPORTS, INC                    | \$4,078.20  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12917        | 01/08/2024 | ODP BUSINESS SOLUTIONS, LLC 1       | \$8,524.48  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12918        | 01/08/2024 | ORKIN COMMERCIAL SERVICES           | \$496.94    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12919        | 01/08/2024 | PA LEADERSHIP CHARTER SCHOOL        | \$2,911.63  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12920        | 01/08/2024 | PAPER PRODUCTS                      | \$5,344.18  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |

## Upper St. Clair School District

### Reprint Check Listing

Fiscal Year: 2023-2024

**Criteria:**

**From Date:**  
**From Check:** 12712  
**From Voucher:**

**To Date:**  
**To Check:** 12974  
**To Voucher:**

| Check Number | Date       | Payee                             | Amount      | Voucher | Status      | Type    | Cleared?                 | Clear Date | Void Date |
|--------------|------------|-----------------------------------|-------------|---------|-------------|---------|--------------------------|------------|-----------|
| 12921        | 01/08/2024 | PARKER, ADAM                      | \$66.00     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12922        | 01/08/2024 | PENNSYLVANIA AMERICAN WATER CO    | \$2,692.32  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12923        | 01/08/2024 | PENNSYLVANIA CYBER CHARTER SCHOOL | \$18,491.18 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12924        | 01/08/2024 | PENNSYLVANIA DISTANCE LEARNING    | \$2,863.88  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12925        | 01/08/2024 | PEOPLES NATURAL GAS COMPANY       | \$16,029.92 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12926        | 01/08/2024 | PETROLEUM TRADERS CORPORATION     | \$17,007.32 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12927        | 01/08/2024 | PETTY CASHIER - HIGH SCHOOL       | \$587.54    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12928        | 01/08/2024 | PMEA JR. HIGH DISTRICT ORCHESTRA  | \$156.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12929        | 01/08/2024 | PORTS PETROLEUM                   | \$463.31    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12930        | 01/08/2024 | POWERS, KAREN                     | \$30.00     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12931        | 01/08/2024 | POWERSCHOOL GROUP LLC             | \$9,983.64  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12932        | 01/08/2024 | PROVIDENT CHARTER SCHOOL          | \$8,591.65  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12933        | 01/08/2024 | PSBA INSURANCE TRUST              | \$1,173.90  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12934        | 01/08/2024 | PTM DOCUMENT SYSTEMS INC          | \$70.40     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12935        | 01/08/2024 | PURCHASE POWER                    | \$3,000.00  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12936        | 01/08/2024 | READ NATURALLY INC                | \$218.90    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12937        | 01/08/2024 | REPUBLIC SERVICES                 | \$3,823.09  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12938        | 01/08/2024 | RingCentral, Inc.                 | \$22.99     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12939        | 01/08/2024 | RITTENHOUSE BUS LINES             | \$750.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12940        | 01/08/2024 | RPS CONNECT                       | \$230.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12941        | 01/08/2024 | RUSMUR FLOORS INC                 | \$9,934.00  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12942        | 01/08/2024 | SCOTT, MARK                       | \$30.00     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |

## Upper St. Clair School District

## Reprint Check Listing

Fiscal Year: 2023-2024

Criteria:

From Date:  
 From Check: 12712  
 From Voucher:

To Date:  
 To Check: 12974  
 To Voucher:

| Check Number | Date       | Payee                       | Amount      | Voucher | Status      | Type    | Cleared?                 | Clear Date | Void Date |
|--------------|------------|-----------------------------|-------------|---------|-------------|---------|--------------------------|------------|-----------|
| 12943        | 01/08/2024 | SENGER, CARA                | \$7,651.00  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12944        | 01/08/2024 | SEYBERT, JOHN               | \$58.90     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12945        | 01/08/2024 | SHERWIN WILLIAMS            | \$196.33    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12946        | 01/08/2024 | SIEMENS INDUSTRY, INC       | \$460.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12947        | 01/08/2024 | SNOWDEN, JAMES              | \$30.00     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12948        | 01/08/2024 | STABILE, CHRISTOPHER M      | \$30.00     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12949        | 01/08/2024 | STATION AUTO PARTS          | \$472.09    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12950        | 01/08/2024 | STEVE SALAK                 | \$340.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12951        | 01/08/2024 | STEVE WEISS MUSIC           | \$1,862.95  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12952        | 01/08/2024 | SUCHAN, KENNETH             | \$30.00     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12953        | 01/08/2024 | SUPERIOR FACTORY SERVICE    | \$1,202.84  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12954        | 01/08/2024 | TARGET OFFICE SUPPLIES      | \$1,686.07  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12955        | 01/08/2024 | The Holden Corp.            | \$467.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12956        | 01/08/2024 | THE PENWORTHY COMPANY       | \$195.64    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12957        | 01/08/2024 | TIMECLOCK PLUS              | \$650.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12958        | 01/08/2024 | TOWNSHIP OF UPPER ST CLAIR  | \$2,899.58  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12959        | 01/08/2024 | TRANE US INC                | \$392.88    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12960        | 01/08/2024 | TRINITY AUTOMATED SOLUTIONS | \$2,158.80  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12961        | 01/08/2024 | TURNBERRY, L.P.             | \$14,978.54 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12962        | 01/08/2024 | TYLER TECHNOLOGIES, INC     | \$2,035.00  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12963        | 01/08/2024 | USC HS WRESTLING BOOSTERS   | \$300.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12964        | 01/08/2024 | VALERIANO, KIMBERLY         | \$167.70    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12965        | 01/08/2024 | VERTIMAX                    | \$5,307.75  | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12966        | 01/08/2024 | VEX ROBOTICS INC            | \$368.84    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12967        | 01/08/2024 | VIZION ATHLETICS            | \$500.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |

## Upper St. Clair School District

### Reprint Check Listing

Fiscal Year: 2023-2024

**Criteria:**

**From Date:**  
**From Check:** 12712  
**From Voucher:**

**To Date:**  
**To Check:** 12974  
**To Voucher:**

| Check Number | Date       | Payee                     | Amount      | Voucher | Status      | Type    | Cleared?                 | Clear Date | Void Date |
|--------------|------------|---------------------------|-------------|---------|-------------|---------|--------------------------|------------|-----------|
| 12968        | 01/08/2024 | VOLKWEIN BROTHERS         | \$50.00     | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12969        | 01/08/2024 | VOLTUS INC                | \$774.18    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12970        | 01/08/2024 | WEISS BURKARDT KRAMER LLC | \$52,180.97 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12971        | 01/08/2024 | WEST PENN POWER           | \$17,929.25 | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12972        | 01/08/2024 | WILLIAM RULLO             | \$200.00    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12973        | 01/08/2024 | WOLFINGTON BODY CO., INC  | \$188.62    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |
| 12974        | 01/08/2024 | WREGGET, COURTNEY HANNAH  | \$425.98    | 2075    | Not Printed | Expense | <input type="checkbox"/> |            |           |

Total Amount: \$1,046,583.10

**End of Report**

**FUND 10 WIRES**  
**Upper St. Clair School District**

### Non-Check Batch Listing

**Fiscal Year:** 2023-2024

**Criteria:**

**Bank Account:** GENERAL FUND

**From Date:**  
**From Voucher:** 2068

**To Date:**  
**To Voucher:** 2068

|            |                      |            |      |                  |                          |
|------------|----------------------|------------|------|------------------|--------------------------|
| 12/13/2023 | PNC BANK CREDIT CARD | \$5,049.35 | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$156.00   | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$59.97    | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$35.00    | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$67.39    | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$991.01   | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$29.05    | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$41.60    | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$89.99    | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$1,349.32 | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$288.84   | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$6.78     | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$79.38    | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$87.96    | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$416.55   | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$41.56    | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$128.86   | 2068 | Posted to G/L AP | <input type="checkbox"/> |

## Upper St. Clair School District

### Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND

|            |                      |            | From Date:    |                  | To Date:                 |      |
|------------|----------------------|------------|---------------|------------------|--------------------------|------|
|            |                      |            | From Voucher: | 2068             | To Voucher:              | 2068 |
| 12/13/2023 | PNC BANK CREDIT CARD | \$100.13   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$291.47   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$153.12   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$25.54    | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$27.00    | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$49.60    | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$165.00   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$174.95   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$95.00    | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$28.89    | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$24.00    | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$8.48     | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$1,055.00 | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$144.00   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$790.84   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$193.14   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$375.00   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$595.74   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |

## Upper St. Clair School District

### Non-Check Batch Listing

**Fiscal Year:** 2023-2024

**Criteria:**

**Bank Account:** GENERAL FUND

|            |                      | <b>From Date:</b>         |      | <b>To Date:</b>         |                          |
|------------|----------------------|---------------------------|------|-------------------------|--------------------------|
|            |                      | <b>From Voucher:</b> 2068 |      | <b>To Voucher:</b> 2068 |                          |
| 12/13/2023 | PNC BANK CREDIT CARD | \$595.74                  | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$10.60                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$14.70                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$79.50                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$52.99                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$23.96                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$10.70                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$10.60                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$14.70                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$79.50                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$52.99                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$23.96                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$10.70                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$36.86                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$147.77                  | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$34.34                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$220.19                  | 2068 | Posted to G/L AP        | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$12.20                   | 2068 | Posted to G/L AP        | <input type="checkbox"/> |

## Upper St. Clair School District

### Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND

|            |                      |            | From Date:    |                  | To Date:                 |      |
|------------|----------------------|------------|---------------|------------------|--------------------------|------|
|            |                      |            | From Voucher: | 2068             | To Voucher:              | 2068 |
| 12/13/2023 | PNC BANK CREDIT CARD | \$3,510.00 | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$558.00   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$450.00   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$145.00   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$423.09   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$492.84   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$423.10   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$1,732.66 | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$876.74   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$2,100.52 | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$55.91    | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$43.95    | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$1,230.19 | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$2,344.02 | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$73.96    | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$39.81    | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$109.97   | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |
| 12/13/2023 | PNC BANK CREDIT CARD | \$58.55    | 2068          | Posted to G/L AP | <input type="checkbox"/> |      |

## Upper St. Clair School District

### Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND

|            |                      | From Date:         |      | To Date:         |                          |
|------------|----------------------|--------------------|------|------------------|--------------------------|
|            |                      | From Voucher: 2068 |      | To Voucher: 2068 |                          |
| 12/13/2023 | PNC BANK CREDIT CARD | \$71.00            | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$151.50           | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$10.48            | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$53.96            | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$240.11           | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$337.50           | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$206.30           | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$109.99           | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$129.93           | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$57.98            | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$158.63           | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$62.46            | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$180.00           | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$779.00           | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$45.92            | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$25.74            | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$389.67           | 2068 | Posted to G/L AP | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$433.72           | 2068 | Posted to G/L AP | <input type="checkbox"/> |

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND

|            |                      | From Date:    |      | To Date:         |  |                          |
|------------|----------------------|---------------|------|------------------|--|--------------------------|
|            |                      | From Voucher: |      | To Voucher:      |  |                          |
| 12/13/2023 | PNC BANK CREDIT CARD | \$477.36      | 2068 | Posted to G/L AP |  | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$107.78      | 2068 | Posted to G/L AP |  | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$11.00       | 2068 | Posted to G/L AP |  | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$160.00      | 2068 | Posted to G/L AP |  | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$245.00      | 2068 | Posted to G/L AP |  | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$544.80      | 2068 | Posted to G/L AP |  | <input type="checkbox"/> |
| 12/13/2023 | PNC BANK CREDIT CARD | \$1,700.00    | 2068 | Posted to G/L AP |  | <input type="checkbox"/> |

|                 |    |               |             |
|-----------------|----|---------------|-------------|
| Total for Fund: | 96 | Total Amount: | \$36,005.65 |
|                 |    | Total Amount: | \$36,005.65 |
| End of Report   |    |               |             |

Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: GENERAL FUND 1030428627

From Date:  
From Voucher: 2072

To Date:  
To Voucher: 2072

|                 |                                     |               |                    |      |                  |                          |
|-----------------|-------------------------------------|---------------|--------------------|------|------------------|--------------------------|
|                 |                                     | Account:      | 1030428627         |      |                  |                          |
| 12/20/2023      | ALLEGHENY CO SCH HEALTH INS CONSORT |               | \$42,155.33        | 2072 | Posted to G/L AP | <input type="checkbox"/> |
| 12/20/2023      | ALLEGHENY CO SCH HEALTH INS CONSORT |               | \$6,634.80         | 2072 | Posted to G/L AP | <input type="checkbox"/> |
| 12/20/2023      | ALLEGHENY CO SCH HEALTH INS CONSORT |               | \$17,528.17        | 2072 | Posted to G/L AP | <input type="checkbox"/> |
| 12/20/2023      | ALLEGHENY CO SCH HEALTH INS CONSORT |               | \$811,241.26       | 2072 | Posted to G/L AP | <input type="checkbox"/> |
| Total for Fund: | 4                                   | Total Amount: | <hr/> \$877,559.56 |      |                  |                          |
|                 |                                     | Total Amount: | <hr/> \$877,559.56 |      |                  |                          |
| End of Report   |                                     |               |                    |      |                  |                          |

FUND 32 WIRE  
Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account:

From Date:  
From Voucher: 2076

To Date:  
To Voucher: 2076

|                 |                          |               |               |         |    |                          |
|-----------------|--------------------------|---------------|---------------|---------|----|--------------------------|
| 01/08/2024      | MASON JAMES DISTRIBUTION | \$10,006.88   | 2076          | Pending | AP | <input type="checkbox"/> |
| Total for Fund: | 1                        | Total Amount: | \$10,006.88   |         |    |                          |
|                 |                          | Total Amount: | \$10,006.88   |         |    |                          |
|                 |                          |               | End of Report |         |    |                          |

FUND 39 WIRE  
Upper St. Clair School District

Non-Check Batch Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account:

From Date:  
From Voucher: 2077

To Date:  
To Voucher: 2077

|                 |                             |               |             |         |    |                          |
|-----------------|-----------------------------|---------------|-------------|---------|----|--------------------------|
| 01/05/2024      | TRINITY AUTOMATED SOLUTIONS | \$22,758.75   | 2077        | Pending | AP | <input type="checkbox"/> |
| Total for Fund: | 1                           | Total Amount: | \$22,758.75 |         |    |                          |
|                 |                             | Total Amount: | \$22,758.75 |         |    |                          |
|                 |                             | End of Report |             |         |    |                          |

**FUND 51 CHECKS**  
**Upper St. Clair School District**

## Reprint Check Listing

**Fiscal Year: 2023-2024**

**Criteria:**

**From Date:**  
**From Check:** 8163  
**From Voucher:**

**To Date:**  
**To Check:** 8177  
**To Voucher:**

| Check Number | Date       | Payee                               | Amount      | Voucher | Status  | Type    | Cleared?                 | Clear Date | Void Date |
|--------------|------------|-------------------------------------|-------------|---------|---------|---------|--------------------------|------------|-----------|
| 8163         | 12/12/2023 | AIS COMMERCIAL PARTS & SERVICE, INC | \$375.00    | 2066    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8164         | 12/12/2023 | ALFRED NICKLES BAKERY, INC.         | \$1,649.27  | 2066    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8165         | 12/12/2023 | ALLEGHENY REFRIGERATION             | \$792.00    | 2066    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8166         | 12/12/2023 | ARAMARK SCHOOL NUTRITION SERVICES   | \$97,864.49 | 2066    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8167         | 12/12/2023 | GOLD STAR FOODS                     | \$349.44    | 2066    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8168         | 12/12/2023 | KLOSTERMAN BAKING COMPANY           | \$127.36    | 2066    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8169         | 12/12/2023 | LAUREN FOLINO                       | \$50.11     | 2066    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8170         | 12/12/2023 | ST. CYR, GWENDALINE                 | \$76.44     | 2066    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8171         | 12/19/2023 | AIS COMMERCIAL PARTS & SERVICE, INC | \$267.50    | 2070    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8172         | 12/19/2023 | ALFRED NICKLES BAKERY, INC.         | \$981.29    | 2070    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8173         | 12/19/2023 | CHICO BAKERY                        | \$1,112.79  | 2070    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8174         | 12/19/2023 | MM! MM! PIZZA                       | \$4,573.35  | 2070    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8175         | 12/19/2023 | MODEL APPAREL                       | \$349.95    | 2070    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8176         | 12/19/2023 | PECK, ALAN C                        | \$30.00     | 2070    | Printed | Expense | <input type="checkbox"/> |            |           |
| 8177         | 12/19/2023 | SULLIVAN, KIMBERLY A                | \$30.00     | 2070    | Printed | Expense | <input type="checkbox"/> |            |           |

**Total Amount:** \$108,628.99

**End of Report**



Upper St. Clair School District

# MEMO

To: Dr. John Rozzo, USC Board Members

From: Scott P. Burchill

Date: January 8, 2024

Cc: Lou Angelo

Dan Snyder

RE: Voltus Peak Saver Agreement

---

The Upper St. Clair School District participates in the Western PA Gas & Electric consortium at the Allegheny Intermediate Unit. Upper St. Clair School District elects the variable rate contract for Capacity Generation fees to save on capacity fees. Capacity Charges are based on the highest amount of energy the customer uses or estimated to use or consume during a month. The customer is paying a fee to ensure that the electricity you might use is there for you when you need to use it. By selecting a variable contract, as opposed to a fixed generation charge, the District can reduce the capacity ratings by conserving and recusing electric usage during peak transmission times. Voltus has worked in conjunction with the District's Operation department since 2020, to curtail electric usage during targeted times.

The Peak Saver contract continues utilizing Voltus to reduce/or eliminate electrical demand during targeted peak generation hours. Administration recommends the Board approve the contract with Voltus for a term of thirty-six (36) months, effective upon execution, as presented.

**MEMORANDUM**

TO: DR. JOHN T. ROZZO, SUPERINTENDENT  
SCOTT P. BURCHILL, DIRECTOR OF BUSINESS & FINANCE

FROM: MEGAN TURNBULL, ESQ. 

DATE: JANUARY 3, 2024

RE: BID LIMITS FOR 2024

---

The Pennsylvania Department of Labor and Industry is required by statute to annually publish changes to the base amounts for school district and municipal contracts that trigger the requirements for competitively sealed bids and written or telephone quotations. The base amounts have been increased by the Consumer Price Index for All Urban Consumers (CPI-U).

The following thresholds became effective January 1, 2024. The amounts have increased slightly from 2023.

| <b><u>Type</u></b>                | <b><u>Amount</u></b> |
|-----------------------------------|----------------------|
| Competitive sealed bids           | \$23,200 and above   |
| Three written or telephone quotes | \$12,600 to \$23,199 |
| No statutory requirements         | \$1 to \$12,599      |

The exceptions for contracts that are exempt from these requirements have not changed. Should you have any specific questions on the applicability of these limits to a particular contract, our office is ready and able to assist you.