



UPPER ST. CLAIR SCHOOL DISTRICT

BOARD OF SCHOOL DIRECTORS

Mrs. Jennifer A. Schnore, President ↔ Dr. Danielle Z. Wetzel, Vice-President
Mrs. Barbara L. Bolas ↔ Dr. Daphna Gans ↔ Ms. Kelly P. Hanna ↔ Mr. Justin Lamber
Mr. Michael R. Mascaro ↔ Mrs. Angela B. Petersen ↔ Mrs. Hallie H. Snyder
Dr. John T. Rozzo, Superintendent ↔ Mrs. Jocelyn P. Kramer, Solicitor

SCHOOL BOARD MEETING MINUTES

Monday, February 26, 2024 @ 7:00pm
Executive Session @ 6:00pm (Personnel and Legal Matters)
District Administration Building Board Room

Notice having been advertised and posted and members duly notified, a Board Meeting of the Board of School Directors was held on February 26, 2024 in the District Administration Board Room.

School Board Members:

Ms. Jennifer A. Schnore, President (in-person)
Dr. Danielle Z. Wetzel, Vice-President (in-person)
Mrs. Barbara L. Bolas (in-person)
Dr. Daphna Gans (not in attendance)
Ms. Kelly P. Hanna (in-person)
Mr. Justin Lamber (in-person)
Mr. Michael R. Mascaro (virtual)
Mrs. Angela B. Petersen (in-person)
Mrs. Hallie H. Snyder (in-person)

School Personnel:

Dr. John Rozzo, Superintendent (in-person)
Dr. Amy Pfender, Deputy Superintendent (in-person)
Mr. Ray Carson, Senior Director of Operations & Administrative Services (in-person)
Mr. Scott Burchill, Director of Business & Finance (in-person)



Dr. Lou Angelo, Director of Operations & Facilities (in-person)
Mr. Raymond Berrott, Director of Technology (in-person)
Dr. Judith Bulazo, Director of Curriculum and Development (in-person)
Dr. Cassandra Doggrell, Director Special Education (in-person)
Dr. Lauren Madia, Director of Pupil Services (in-person)
Mr. Bradley Wilson, Director of Strategic Initiatives (in-person)
Mrs. Jocelyn Kramer, Solicitor (in-person)
Mrs. Sarah MacDonald, Board Stenographer (virtual)
Mr. Daniel Seewald, Student Board Representative (in-person)
Mr. Jack Yurcich, Student Board Representative (in-person)

Call to Order & Pledge of Allegiance

(Schnore, School Board President)

Ms. Jennifer Schnore called the meeting to order at approximately 7:07pm.

Roll Call of School Board

(Solicitor, Kramer)

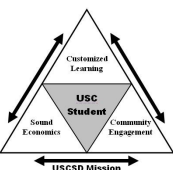
Solicitor Kramer took a roll call of the School Board.

She advised that eight School Board members were present. Dr. Gans was absent from the meeting.

Reading of the Mission:

(Schnore, School Board President)

Ms. Petersen read the following Mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.



Reading of the Shared Belief Statement #12 from Strategic Plan:

(Schnore, School Board President)

Mrs. Snyder read the following shared belief statement:

We Believe that:

Exposure to a balanced curriculum, including academics, arts and athletics, expands the human experience and allows each student to discover his or her own particular interests and abilities.

Residents' Comments - (Regarding Any District Related Items)

(Schnore, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.

There were no resident's comments at this time.

Approval of Minutes

(Schnore, School Board President)

The January 8, 2024 School Board minutes were presented for approval.

PSBA Honor Roll Recognition

Mrs. Barbara Bolas

(Ms. Lena Hanna, PSBA)

Ms. Lena Hanna, Outreach Manager from the Pennsylvania School Board Association (PSBA) presented an Honor Roll Recognition to Mrs. Bolas for 36 years of service as a School Board member. Mrs. Bolas thanked PSBA for their inspiration and for providing resources. Ms. Schnore thanked Mrs. Bolas for her service and Ms. Hanna for attending to give the award.

Ms. Schnore advised that the Board forgot to vote to on item #6 "Approval of Minutes" for the January 8, 2024 School Board minutes.



MOTION: BY LAMBER: By I move that the Board approve the Meeting Minutes of the January 8, 2024 Board Meeting, as attached. Seconded by Snyder and carried by unanimous voice vote.

Student Board Representative Report

(Mr. Daniel Seewald & Mr. Jack Yurcich)

Ms. Schnore advised that Mr. Seewald was not in attendance for the meeting, as he was not feeling well. Mr. Yurcich reported on arts, activities, athletics, and academics. He covered the following topics: PTC Arts Show, Choral Concerts, High School Theater performances, four musicians named to PMEA Ensembles, basketball, swimming, diving, wrestling, KidsHelpingKids trip to the Dominican Republic, Dr. Wagner being named the Pittsburgh Penguins Most Valuable Principal, Student Leadership conference, Halls of Fame nominations, second quarter report cards, and Boyce Middle School receiving the National Blue Ribbon award.

Approval of Commendations & Recognitions

(Mr. Daniel Seewald & Mr. Jack Yurcich)

Mr. Yurcich read the Commendations and Recognitions.

MOTION: BY HANNA: I move that the Board approve the Commendations & Recognitions, as attached. Seconded by Lamber and carried by unanimous voice vote.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

(Rozzo, Superintendent of Schools)

Dr. Rozzo gave his good news update on High School German teacher, Mr. Jacob Reis, who recently won the WTAE Teacher of Month and received a \$1,000.00 donation toward the High School. WTAE presented Mr. Reis with the award, and the presentation will air on the news. Dr. Rozzo thanked Mr. Reis for the positive impact he is having on the District. He also congratulated and thanked Dr. Angelo and the Operations Team, on receiving a \$3,000.00 PASBO award. Additionally, Dr. Rozzo congratulated High School



principal Dr. Wagner on receiving the Pittsburgh Penguins Most Valuable Principal award. He will be recognized at an upcoming hockey game. Finally, he reported on the Financial Literacy Fair, which was held at the High School, in partnership with Clearview Federal Credit Union, with the aim to increase students' financial literacy. Ms. Schnore thanked Dr. Rozzo for his updates.

i. Approval of the Adoption of Charter School Funding Reform Resolution
(Rozzo, Superintendent of Schools)

Dr. Rozzo covered the Adoption of Charter School Funding Reform Resolution. He advised that Charter School funding was established in 1997 has not changed since its inception. He noted that there was a recent proposal from the Governor to cap funding at \$8,000.00 per student, which would give the District a savings of \$225,000.00 per year, from the current \$565,000.00 that is annually spent. He asked the community to advocate for Charter School reform, as it will help save the District money.

MOTION: BY MASCARO: I move that the Board adopt the Charter School Funding Reform Resolution, as attached.
Seconded by Hanna and carried by unanimous voice vote.

ii. Strategic Initiatives Presentation

(Rozzo, Superintendent of Schools and Wilson, Director of Strategic Initiatives)
Dr. Rozzo and Mr. Wilson gave a high-level overview of the current Strategic Initiatives. The presentation covered the following areas: previous strategic planning at USCSD, new strategic initiatives at USCSD, key components of strategic initiative approach, background on strategic initiatives (SI) work, 2023 strategic initiatives including: school start times, 9-12 wellness remodel, 5-8 EA redesign, performing arts scheduling, New 2024 Strategic Initiatives, including: Artificial Intelligence, Enhanced Data Usage, Maximizing District Spaces, High School Instrumental Music, and closing thoughts, including: unifying themes of 2024 strategic initiatives, and the timeline.



Dr. Wetzel and Mr. Mascaro asked questions regarding enhanced data usage and artificial intelligence affecting critical thinking skills. Mr. Wilson and Dr. Rozzo answered their questions.

Ms. Schnore thanked them for the comprehensive, forward looking presentation.

b. Second Reading and Adoption of the 2024-2025 School Calendar

(Rozzo, Superintendent of Schools and Pfender, Deputy Superintendent)

Dr. Rozzo presented the second reading and adoption of the 2024-2205 school calendar. He advised that the first reading of the calendar took place at the January 8, 2024 School Board Meeting. After the January meeting, the school calendar was sent out to families and staff for feedback. The feedback received was widely positive, resulting in one recommended change on the calendar. The recommended change is to move the last day of school up, from Monday to Friday. This will result in everything moving up one day, including the first day of school.. He noted that the last day of school is a half-day, driven by the collective bargaining agreement. He reported that students will still have a ten-week summer break. He also explained that unfortunately the District does not have control over the state testing window or election polling being held in the District's buildings.

MOTION: BY BOLAS: I move that the Board approve the adoption of the 2024-2025 School Calendar, as presented. Seconded by Mascaro and carried by unanimous voice vote.



c. Approval of the following University Affiliation Agreements/Renewals:

(Rozzo, Superintendent of Schools)

- i. Chatham University**
- ii. Indiana University of Pennsylvania**
- iii. Pennsylvania State University**
- iv. Robert Morris University**
- v. Slippery Rock University**

Dr. Rozzo reviewed the affiliation agreements with local colleges and universities. The agreements allow student teacher and internship placements within the District. He noted that there is no cost to the agreements and that the listed agreements are not the only colleges and universities the District works with, but rather the ones with agreements that will be expiring soon.

MOTION: BY WETZEL: I move that the Board approve the University Affiliation Agreements with Chatham University, Indiana University of Pennsylvania, Pennsylvania State University, Robert Morris University, and Slippery Rock University, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.
(voice vote)



d. Approval to Ratify Agreement with Kennywood

(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the ratification of the Agreement with Kennywood. He advised that the Agreement allows for online discounted ticket sales and that the Agreement is needed to sell tickets online.

MOTION: BY PETERSEN: I move that the Board ratify the Online Ticket Agreement with Kennywood, for the District Kennywood event date of June 13, 2024, which will allow the online group ticket discount, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Wetzel and carried by unanimous voice vote.

Administrator's Report

(Rozzo, Superintendent of Schools)

a. Approval of Personnel Listings

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the personnel listings for approval. He advised that within the listings are the hiring of nutrition center workers across three schools, ECAs for Spring sports and musicals, substitutes, personal leaves of absence and sabbaticals, and the retirements of three teachers and a high school custodian.

MOTION: BY SNYDER: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Petersen and carried by unanimous voice vote.



e. Approval of Agreement with Bob Steineck and Associates

(Pfender, Deputy Superintendent)

Dr. Pfender reviewed the Agreement with Bob Steineck and Associates for lighting design services for the High School Spring Musical, *Newsies*, at a total cost not to exceed \$5,500.00.

MOTION: BY LAMBER: I move that the Board approve the Agreement with Bob Steineck and Associates for lighting design services for the High School Spring Musical, *Newsies*, at a total cost not to exceed \$5,500.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.

f. Approval of the following Independent Contracts for the Fort Couch Spring Musical

(Pfender, Deputy Superintendent)

- i. Mr. Robert Vuckich: Set design, at a total cost not to exceed \$2,000.00
- ii. Mr. Jim Overly: Musical services, at a total cost not to exceed \$1,200.00

Dr. Pfender reviewed the Independent Contracts for the Fort Couch Spring musical, *Beauty and the Beast*. The contracts are with Mr. Robert Vuckick for set design and Mr. Jim Overly for musical services. She noted that that both contractors have provided services us in the past in set design and music, specifically the piano.

MOTION: BY HANNA: I move that the Board approve the above listed (i-ii) Independent Contracts with Mr. Robert Vukich and Mr. Jim Overly, for the Fort Couch Spring Musical, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Lamber and carried by unanimous voice vote.



g. Approval of Fast Track Curriculum Recommendations

(Bulazo, Director of Curriculum and Professional Development and Pfender, Deputy Superintendent)

Dr. Bulazo presented the Fast Track Curriculum Recommendations for approval. She advised that the Curriculum Leaders attended the January 8, 2024 Board Meeting and presented the recommendations to the Board and community.

MOTION: BY MASCARO: I move that the Board approve the Fast Track Curriculum Recommendations, as presented. Seconded by Hanna and carried by unanimous voice vote.

h. Approval of Memorandum of Understanding (MOU) with the Allegheny Intermediate Unit (AIU) Head Start and Pre-K Counts Programs

(Bulazo, Director of Curriculum and Professional Development)

Dr. Bulazo reviewed the MOU with the AIU for the Head Start and Pre-K Counts program. She advised that the MOU is an annual item, which is required because the District receives federal program money.

MOTION: BY BOLAS: I move that the Board approve the MOU with the AIU Head Start and Pre-K Counts Program, to support best practices in students' transition to Kindergarten, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mascaro and carried by unanimous voice vote.



i. Approval of the 2024-2025 Adoption of Approved Local Education Agency (LEA) Policies and Procedures and Use of Funds for Individuals with Disability Education Act (IDEA) Part B

(Doggrell, Director of Special Education)

Dr. Doggrell reviewed the 2024-2025 Adoption of approved local education agency (LEA) policies and procedures and use of funds for Individuals with Disability Education Act (IDEA) Part B, advising that these items are compliance-related and the District is agreeing to abide by the Use of Funds for Special Education.

MOTION: BY WETZEL: I move that the Board approve the 2024-2025 Adoption of Approved LEA Policies and Procedures and Use of Funds for IDEA Part B, subject to final terms and conditions acceptable to the Superintendent and -Solicitor. Seconded by Bolas and carried by unanimous voice vote.



j. Approval of Educational Stability / Best Interest Determination Memorandum of Understanding (MOU) and Transportation Plan with Allegheny County Children Youth and Family

(Madia, Director of Pupil Services)

Dr. Madia reviewed the Educational Stability / Best Interest Determination MOU and Local Transportation Plan with the Allegheny County Youth and Family. She advised that the District has passed a number of the policies over the past few years to help address educational stability. The policies apply to many groups, one of which is students in foster care. The MOU includes a transportation plan, as well as additional contracts, as needed.

MOTION: BY PETERSEN: I move that the Board approve the Educational Stability / Best Interest Determination Memorandum of Understanding and Local Transportation Plan with Allegheny County Children Youth and Family and authorize the Superintendent or Designee to execute any additional agreements with the County to facilitate implementation and billing, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Wetzel and carried by unanimous voice vote.



k. Approval of Internet Service Contract with DQE Communications

(Berrott, Director of Technology)

Mr. Berrott reviewed the Internet Service Contract with DQE Communications. He advised that he is also applying for federal funds to subsidize the cost, noting that he has been successful with e-rate funding in the past and is very confident the District will receive the funding.

MOTION: BY SNYDER: I move that the Board approve the Contract with DQE Communications for dedicated Internet access, at a cost not to exceed \$21,600.00 a year, over a three-year term, and approve an additional two years of voluntary extensions, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Petersen and carried by unanimous voice vote.

l. Approval of Extended Warranty to Service PoolPak Units

(Angelo, Director of Operations & Facilities)

Dr. Angelo reviewed the extended warranty to service PoolPak Units. He advised that at the High School, in the new pool area, there are two large HVAC units, and the approval will extend their current warranty.

Ms. Hanna asked the average cost of one PoolPak unit. Mr. Carson advised that the cost of one unit is much more than the extended warranty, estimating the cost to be around \$30,000.00 to replace a unit. Dr. Angelo advised that the \$30,000.00 number is just for one compressor, the actual unit is much more expensive.



MOTION: BY LAMBER: I move that the Board approve an extended warranty through COSTARS Mechanical Contractor Rennick Brothers (COSTARS # 008-E22-1009), for a term of three-years and a total cost of \$18,000.00, to service two PoolPak (HVAC) Units at the High School Pool, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.

m. Approval of Acceptance of Award and Execution of Assurances

(Angelo, Director of Operations & Facilities)

Dr. Angelo advised that he is happy and honored to share that the District has been honored by PASBO with an Operations award. The 2024 PASBO School Operations Impact Award is for \$3,000.00 and is given to programs that have been instituted to schools and their constituents. He explained that several years ago the Operations Department created BOLT teams, which include several different groups who meet a few times a month and walk the buildings. The BOLT Team is proactive in fixing things before they become high cost items.

MOTION: BY HANNA: I move that the Board approve the acceptance of the 2024 PASBO School Operations Impact Award for \$3,000.00 and execution of assurances, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Lamber and carried by unanimous voice vote.

Ms. Hanna thanked Dr. Angelo and Mr. Carson for being so inclusive with the staff.



Business & Finance

(Burchill, Director of Business & Finance)

- a. Approval of Treasurer’s Report - 02.26.2024**
Approval of Supplemental Report - 02.26.2024
(Burchill, Director of Business & Finance)

MOTION: BY MASCARO: I move that the Board approve the Treasurer’s Report including approval of total Bill List and Check File Listing, as follows. Seconded by Hanna and carried by unanimous voice vote.

Fund 10 (General Fund): \$4,200,893.62
Fund 32 (Capital Reserve Fund): \$188,230.34
Fund 39 (Construction Fund): \$7,735.00
Fund 51 (School Lunch Fund): \$261,601.04

- b. Approval of Parkway West Career and Technology Center General Operating Jointure Budget for 2024-2025 as follows:**
(Burchill, Director of Business & Finance)

	<u>2024-2025</u>
Parkway West General Operating Budget	\$8,865,766.00
Parkway West Jointure Budget	\$800,017.00
Upper St. Clair School District’s Estimated Share of Budget	
Parkway West General Operating Budget	\$219,946.48
Parkway West Jointure Budget	\$106,972.56

Mr. Burchill reviewed the Parkway West General Operating Budget and Jointure Budget for 2024-2025. He advised that their budget had an increase this year, but that is due to an increase in teacher contracts, custodial, maintenance and paraprofessional staff.

Ms. Petersen advised that enrollment has grown significantly at Parkway, which has created an increase in teachers, as well as the cost of supplies increasing. She noted that



certification rates are very high for all of the students and that she is very proud of Parkway.

MOTION: BY BOLAS: I move that the Board approve the Parkway West General Operating Budget and Jointure Budget for 2024-2025, as listed above. Seconded by Mascaro and carried by unanimous voice vote.

Committee Reports

(Schnore, School Board President)

Mrs. Snyder gave a Committee Report on Pathfinder, advising that Bocce teams will begin at Pathfinder this Spring. and that the school is also looking for a Facilities Manager. She noted that Pathfinder has 89 students, one opening and 20 students on the waiting-list. She reported that there are currently USC students at the school and she is excited to be on the Board.

Ms. Hanna gave a Committee Report from SHASDA, advising SHASDA recently hosted a dinner meeting at the District's High School, with the topic being Artificial Intelligence. She advised that notes from the meeting are attached in the Board Briefing, for the Board to review.

Mrs. Bolas gave a Committee Report from PSBA. She reported on the Child Webinar Act and the Spring Legal Round-up, with topics including Special Education, Cyber Charter, Taxation, Labor and Employment, amongst other topics. She noted that Spring Advocacy is taking place in April and Open House and tours of the Pennsylvania Safety Institute will be available. She also reported on the school violence prevention program and school grants.



Matters of Information/Other

(Rozzo, Superintendent of Schools)

a. High School Spring Musical Dates - *Newsies*

- i.** Thursday, March 14 @ 6:00 pm
Friday, March 15 @ 7:00 pm
Saturday, March 16 @ 2:00 pm
Saturday, March 16 @ 7:00 pm

Dr. Rozzo advised that the High School Spring Musical will take place before the next Board Meeting. He advised that he hopes everyone is able to attend a show, as the students always do a terrific job.

Announcement Regarding Executive Session

(Schnore, School Board President)

Ms. Schnore announced the following Executive Session:

- a.** Executive Session was held on February 26, 2024 at 6pm for Personnel and Legal Matters.

Adjournment

(Schnore, School Board President)

Ms. Schnore adjourned the Meeting at approximately 9:00pm, on a motion from Ms. Hanna.



DocuSigned by:

Jennifer Litten Schnore

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Ms. Jennifer Schnore, President

BOARD OF SCHOOL DIRECTORS

DocuSigned by:

Scott P Burchill

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Scott P. Burchill, Secretary

BOARD OF SCHOOL DIRECTORS

DocuSigned by:

Sarah MacDonald

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Submitted by: Sarah MacDonald

SCHOOL BOARD STENOGRAPHER



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Dr. Daphna Gans (not in attendance)
Ms. Kelly P. Hanna (in-person)
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Call to Order & Pledge of Allegiance

(Schnore, School Board President)

Ms. Jennifer Schnore called the meeting to order at approximately 7:07pm.

Roll Call of School Board

(Solicitor, Kramer)

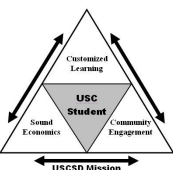
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She advised that eight School Board members were present. Dr. Gans was absent from the meeting.

Reading of the Mission:

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Ms. Petersen read the following Mission:



Developing lifelong learners and responsible citizens for a global society is the mission of the Upper St. Clair School District, served by a responsive and innovative staff who in partnership with the community provides learning experiences that nurture the uniqueness of each child and promotes happiness and success.



Reading of the Shared Belief Statement #12 from Strategic Plan:

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We Believe that:

Exposure to a balanced curriculum, including academics, arts and athletics, expands the human experience and allows each student to discover his or her own particular interests and abilities.

Residents' Comments - (Regarding Any District Related Items)

(Schnore, School Board President)

Note: As per Guidelines for Resident's Comments, please state your name, confirm you are a resident, and limit your comments to three minutes.

There were no resident's comments at this time.

Approval of Minutes

(Schnore, School Board President)

The January 8, 2024 School Board minutes were presented for approval.

PSBA Honor Roll Recognition

Mrs. Barbara Bolas

(Ms. Lena Hanna, PSBA)

Ms. Lena Hanna, Outreach Manager from the Pennsylvania School Board Association (PSBA) presented an Honor Roll Recognition to Mrs. Bolas for 36 years of service as a School Board member. Mrs. Bolas thanked PSBA for their inspiration and for providing resources. Ms. Schnore thanked Mrs. Bolas for her service and Ms. Hanna for attending to give the award.

Ms. Schnore advised that the Board forgot to vote to on item #6 "Approval of Minutes" for the January 8, 2024 School Board minutes.



MOTION: BY LAMBER: By I move that the Board approve the Meeting Minutes of the January 8, 2024 Board Meeting, as attached. Seconded by Snyder and carried by unanimous voice vote.

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(Mr. Daniel Seewald & Mr. Jack Yurcich)

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Approval of Commendations & Recognitions

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Mr. Yurcich read the Commendations and Recognitions.

MOTION: BY HANNA: I move that the Board approve the Commendations & Recognitions, as attached. Seconded by Lamber and carried by unanimous voice vote.

Superintendent's Report

(Rozzo, Superintendent of Schools)

a. District Update

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Dr. Rozzo gave his good news update on High School German teacher, Mr. Jacob Reis, who recently won the WTAE Teacher of Month and received a \$1,000.00 donation toward the High School. WTAE presented Mr. Reis with the award, and the presentation will air on the news. Dr. Rozzo thanked Mr. Reis for the positive impact he is having on the District. He also congratulated and thanked Dr. Angelo and the Operations Team, on receiving a \$3,000.00 PASBO award. Additionally, Dr. Rozzo congratulated High School



principal Dr. Wagner on receiving the Pittsburgh Penguins Most Valuable Principal award. He will be recognized at an upcoming hockey game. Finally, he reported on the Financial Literacy Fair, which was held at the High School, in partnership with Clearview Federal Credit Union, with the aim to increase students' financial literacy. Ms. Schnore thanked Dr. Rozzo for his updates.

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MOTION: BY MASCARO: I move that the Board adopt the Charter School Funding Reform Resolution, as attached.
Seconded by Hanna and carried by unanimous voice vote.

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Dr. Rozzo presented the second reading and adoption of the 2024-2205 school calendar. He advised that the first reading of the calendar took place at the January 8, 2024 School Board Meeting. After the January meeting, the school calendar was sent out to families and staff for feedback. The feedback received was widely positive, resulting in one recommended change on the calendar. The recommended change is to move the last day of school up, from Monday to Friday. This will result in everything moving up one day, including the first day of school.. He noted that the last day of school is a half-day, driven by the collective bargaining agreement. He reported that students will still have a ten-week summer break. He also explained that unfortunately the District does not have control over the state testing window or election polling being held in the District's buildings.

MOTION: BY BOLAS: I move that the Board approve the adoption of the 2024-2025 School Calendar, as presented. Seconded by Mascaro and carried by unanimous voice vote.



c. Approval of the following University Affiliation Agreements/Renewals:

(Rozzo, Superintendent of Schools)

- i. Chatham University**
- ii. Indiana University of Pennsylvania**
- iii. Pennsylvania State University**
- iv. Robert Morris University**
- v. Slippery Rock University**

Dr. Rozzo reviewed the affiliation agreements with local colleges and universities. The agreements allow student teacher and internship placements within the District. He noted that there is no cost to the agreements and that the listed agreements are not the only colleges and universities the District works with, but rather the ones with agreements that will be expiring soon.

MOTION: BY WETZEL: I move that the Board approve the University Affiliation Agreements with Chatham University, Indiana University of Pennsylvania, Pennsylvania State University, Robert Morris University, and Slippery Rock University, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Bolas and carried by unanimous voice vote.
(voice vote)



d. Approval to Ratify Agreement with Kennywood

(Rozzo, Superintendent of Schools)

Dr. Rozzo reviewed the ratification of the Agreement with Kennywood. He advised that the Agreement allows for online discounted ticket sales and that the Agreement is needed to sell tickets online.

MOTION: BY PETERSEN: I move that the Board ratify the Online Ticket Agreement with Kennywood, for the District Kennywood event date of June 13, 2024, which will allow the online group ticket discount, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Wetzel and carried by unanimous voice vote.

Administrator's Report

(Rozzo, Superintendent of Schools)

a. Approval of Personnel Listings

(Carson, Sr. Director of Operations & Administrative Services)

Mr. Carson reviewed the personnel listings for approval. He advised that within the listings are the hiring of nutrition center workers across three schools, ECAs for Spring sports and musicals, substitutes, personal leaves of absence and sabbaticals, and the retirements of three teachers and a high school custodian.

MOTION: BY SNYDER: I move that the Board approve the Personnel listing as presented, subject to all required pre-employment history reviews and clearance requirements. Seconded by Petersen and carried by unanimous voice vote.



e. Approval of Agreement with Bob Steineck and Associates

(Pfender, Deputy Superintendent)

Dr. Pfender reviewed the Agreement with Bob Steineck and Associates for lighting design services for the High School Spring Musical, *Newsies*, at a total cost not to exceed \$5,500.00.

MOTION: BY LAMBER: I move that the Board approve the Agreement with Bob Steineck and Associates for lighting design services for the High School Spring Musical, *Newsies*, at a total cost not to exceed \$5,500.00, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.

f. Approval of the following Independent Contracts for the Fort Couch Spring Musical

(Pfender, Deputy Superintendent)

- i. Mr. Robert Vuckich: Set design, at a total cost not to exceed \$2,000.00
- ii. Mr. Jim Overly: Musical services, at a total cost not to exceed \$1,200.00

Dr. Pfender reviewed the Independent Contracts for the Fort Couch Spring musical, *Beauty and the Beast*. The contracts are with Mr. Robert Vuckick for set design and Mr. Jim Overly for musical services. She noted that that both contractors have provided services us in the past in set design and music, specifically the piano.

MOTION: BY HANNA: I move that the Board approve the above listed (i-ii) Independent Contracts with Mr. Robert Vukich and Mr. Jim Overly, for the Fort Couch Spring Musical, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Lamber and carried by unanimous voice vote.



g. Approval of Fast Track Curriculum Recommendations

(Bulazo, Director of Curriculum and Professional Development and Pfender, Deputy Superintendent)

Dr. Bulazo presented the Fast Track Curriculum Recommendations for approval. She advised that the Curriculum Leaders attended the January 8, 2024 Board Meeting and presented the recommendations to the Board and community.

MOTION: BY MASCARO: I move that the Board approve the Fast Track Curriculum Recommendations, as presented. Seconded by Hanna and carried by unanimous voice vote.

h. Approval of Memorandum of Understanding (MOU) with the Allegheny Intermediate Unit (AIU) Head Start and Pre-K Counts Programs

(Bulazo, Director of Curriculum and Professional Development)

Dr. Bulazo reviewed the MOU with the AIU for the Head Start and Pre-K Counts program. She advised that the MOU is an annual item, which is required because the District receives federal program money.

MOTION: BY BOLAS: I move that the Board approve the MOU with the AIU Head Start and Pre-K Counts Program, to support best practices in students' transition to Kindergarten, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Mascaro and carried by unanimous voice vote.



i. Approval of the 2024-2025 Adoption of Approved Local Education Agency (LEA) Policies and Procedures and Use of Funds for Individuals with Disability Education Act (IDEA) Part B

(Doggrell, Director of Special Education)

Dr. Doggrell reviewed the 2024-2025 Adoption of approved local education agency (LEA) policies and procedures and use of funds for Individuals with Disability Education Act (IDEA) Part B, advising that these items are compliance-related and the District is agreeing to abide by the Use of Funds for Special Education.

MOTION: BY WETZEL: I move that the Board approve the 2024-2025 Adoption of Approved LEA Policies and Procedures and Use of Funds for IDEA Part B, subject to final terms and conditions acceptable to the Superintendent and -Solicitor. Seconded by Bolas and carried by unanimous voice vote.



j. Approval of Educational Stability / Best Interest Determination Memorandum of Understanding (MOU) and Transportation Plan with Allegheny County Children Youth and Family

(Madia, Director of Pupil Services)

Dr. Madia reviewed the Educational Stability / Best Interest Determination MOU and Local Transportation Plan with the Allegheny County Youth and Family. She advised that the District has passed a number of the policies over the past few years to help address educational stability. The policies apply to many groups, one of which is students in foster care. The MOU includes a transportation plan, as well as additional contracts, as needed.

MOTION: BY PETERSEN: I move that the Board approve the Educational Stability / Best Interest Determination Memorandum of Understanding and Local Transportation Plan with Allegheny County Children Youth and Family and authorize the Superintendent or Designee to execute any additional agreements with the County to facilitate implementation and billing, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Wetzel and carried by unanimous voice vote.



k. Approval of Internet Service Contract with DQE Communications

(Berrott, Director of Technology)

Mr. Berrott reviewed the Internet Service Contract with DQE Communications. He advised that he is also applying for federal funds to subsidize the cost, noting that he has been successful with e-rate funding in the past and is very confident the District will receive the funding.

MOTION: BY SNYDER: I move that the Board approve the Contract with DQE Communications for dedicated Internet access, at a cost not to exceed \$21,600.00 a year, over a three-year term, and approve an additional two years of voluntary extensions, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Petersen and carried by unanimous voice vote.

l. Approval of Extended Warranty to Service PoolPak Units

(Angelo, Director of Operations & Facilities)

Dr. Angelo reviewed the extended warranty to service PoolPak Units. He advised that at the High School, in the new pool area, there are two large HVAC units, and the approval will extend their current warranty.

Ms. Hanna asked the average cost of one PoolPak unit. Mr. Carson advised that the cost of one unit is much more than the extended warranty, estimating the cost to be around \$30,000.00 to replace a unit. Dr. Angelo advised that the \$30,000.00 number is just for one compressor, the actual unit is much more expensive.



MOTION: BY LAMBER: I move that the Board approve an extended warranty through COSTARS Mechanical Contractor Rennick Brothers (COSTARS # 008-E22-1009), for a term of three-years and a total cost of \$18,000.00, to service two PoolPak (HVAC) Units at the High School Pool, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Snyder and carried by unanimous voice vote.

m. Approval of Acceptance of Award and Execution of Assurances

(Angelo, Director of Operations & Facilities)

Dr. Angelo advised that he is happy and honored to share that the District has been honored by PASBO with an Operations award. The 2024 PASBO School Operations Impact Award is for \$3,000.00 and is given to programs that have been instituted to schools and their constituents. He explained that several years ago the Operations Department created BOLT teams, which include several different groups who meet a few times a month and walk the buildings. The BOLT Team is proactive in fixing things before they become high cost items.

MOTION: BY HANNA: I move that the Board approve the acceptance of the 2024 PASBO School Operations Impact Award for \$3,000.00 and execution of assurances, subject to final terms and conditions acceptable to the Superintendent and Solicitor. Seconded by Lamber and carried by unanimous voice vote.

Ms. Hanna thanked Dr. Angelo and Mr. Carson for being so inclusive with the staff.



Business & Finance

(Burchill, Director of Business & Finance)

- a. **Approval of Treasurer’s Report - 02.26.2024**
Approval of Supplemental Report - 02.26.2024
(Burchill, Director of Business & Finance)

MOTION: BY MASCARO: I move that the Board approve the Treasurer’s Report including approval of total Bill List and Check File Listing, as follows. Seconded by Hanna and carried by unanimous voice vote.

Fund 10 (General Fund): \$4,200,893.62
Fund 32 (Capital Reserve Fund): \$188,230.34
Fund 39 (Construction Fund): \$7,735.00
Fund 51 (School Lunch Fund): \$261,601.04

- b. **Approval of Parkway West Career and Technology Center General Operating Jointure Budget for 2024-2025 as follows:**
(Burchill, Director of Business & Finance)

	<u>2024-2025</u>
Parkway West General Operating Budget	\$8,865,766.00
Parkway West Jointure Budget	\$800,017.00
Upper St. Clair School District’s Estimated Share of Budget	
Parkway West General Operating Budget	\$219,946.48
Parkway West Jointure Budget	\$106,972.56

Mr. Burchill reviewed the Parkway West General Operating Budget and Jointure Budget for 2024-2025. He advised that their budget had an increase this year, but that is due to an increase in teacher contracts, custodial, maintenance and paraprofessional staff.

Ms. Petersen advised that enrollment has grown significantly at Parkway, which has created an increase in teachers, as well as the cost of supplies increasing. She noted that



certification rates are very high for all of the students and that she is very proud of Parkway.

MOTION: BY BOLAS: I move that the Board approve the Parkway West General Operating Budget and Jointure Budget for 2024-2025, as listed above. Seconded by Mascaro and carried by unanimous voice vote.

Committee Reports

(Schnore, School Board President)

Mrs. Snyder gave a Committee Report on Pathfinder, advising that Bocce teams will begin at Pathfinder this Spring. and that the school is also looking for a Facilities Manager. She noted that Pathfinder has 89 students, one opening and 20 students on the waiting-list. She reported that there are currently USC students at the school and she is excited to be on the Board.

Ms. Hanna gave a Committee Report from SHASDA, advising SHASDA recently hosted a dinner meeting at the District's High School, with the topic being Artificial Intelligence. She advised that notes from the meeting are attached in the Board Briefing, for the Board to review.

Mrs. Bolas gave a Committee Report from PSBA. She reported on the Child Webinar Act and the Spring Legal Round-up, with topics including Special Education, Cyber Charter, Taxation, Labor and Employment, amongst other topics. She noted that Spring Advocacy is taking place in April and Open House and tours of the Pennsylvania Safety Institute will be available. She also reported on the school violence prevention program and school grants.



Matters of Information/Other

(Rozzo, Superintendent of Schools)

a. High School Spring Musical Dates - *Newsies*

- i.** Thursday, March 14 @ 6:00 pm
Friday, March 15 @ 7:00 pm
Saturday, March 16 @ 2:00 pm
Saturday, March 16 @ 7:00 pm

Dr. Rozzo advised that the High School Spring Musical will take place before the next Board Meeting. He advised that he hopes everyone is able to attend a show, as the students always do a terrific job.

Announcement Regarding Executive Session

(Schnore, School Board President)

Ms. Schnore announced the following Executive Session:

- a.** Executive Session was held on February 26, 2024 at 6pm for Personnel and Legal Matters.

Adjournment

(Schnore, School Board President)

Ms. Schnore adjourned the Meeting at approximately 9:00pm, on a motion from Ms. Hanna.



Ms. Jennifer Schnore, President
BOARD OF SCHOOL DIRECTORS

Scott P. Burchill, Secretary
BOARD OF SCHOOL DIRECTORS

Submitted by: Sarah MacDonald
SCHOOL BOARD STENOGRAPHER

COMMENDATIONS & RECOGNITIONS

March 2024

HIGH SCHOOL

Two Upper St. Clair High School musicians successfully auditioned for the Pennsylvania Music Educators Association, (PMEA) All-State Band. Representing Upper St. Clair will be junior Carlee Santel, trumpet, and senior Lauren Tenney, clarinet. Representing Upper St. Clair for PMEA All-State Jazz Ensemble is Gabe Pacella, Trumpet. The PMEA All-State Festival will be held April 17-19, 2024, in Erie.

Upper St. Clair High School senior Isaac Bernstein has been named a 2024 Coca-Cola Scholar. He is among 150 high school seniors from throughout the nation who will receive a \$20,000 college scholarship and be honored during the Coca-Cola Scholars Weekend, April 25-28 in Atlanta.

According to the Coca-Cola Scholars Foundation, “less than 1/6th of 1% of applicants were chosen to receive this extremely competitive award. These 150 students, who were selected from an initial pool of 103,800+ applications from across the country, not only exemplify superior leadership, service, and academics, they are change agents, positively affecting others in their communities.”

MIDDLE SCHOOL

A team of Fort Couch Middle School students made the final four at the Western Pennsylvania Science Bowl (WPSB) on March 2, 2024, at the Community College of Allegheny County - South Campus. The team of Maria Alfredson Themudo, Claire Dietiker, Avik Pandey, Cynthia Shen and Lyman Thomson were among the top four of 28 teams that competed.

By reaching the final four, the Fort Couch team earned \$300 for the school's science program and small awards for each team member.

A team of Fort Couch Middle School students placed first in the 6-8 Division of the regional STEM Design Challenge on Wednesday, March 6, 2024, at the Commonwealth Charter Academy in Homestead. The eighth-grade team of John Whitman, Joey Wyse, Sam An and Felix Chen now advance to the state-level competition in May in Harrisburg.

Board Meeting
Personnel List
March 18, 2024

ELECTION

Staff Name	Location	New Assignment	New Assignment Status	Effective Date
Caponi, Daniel	High School	Assistant Coach: High School Baseball	ECA	03-11-24 through 5-10-24
Cokguler, Dilek	Streams	Nutrition Center General Worker	PT	03-11-24
Geffrey, Eileen	High School	Nutrition Center General Worker	PT	03-18-24
Loya, Mark	District Wide	Technology Systems Specialist	FT	04-01-24
Mayr (Goodworth), Kerstin	High School	Spring Musical: Assistant Makeup Coordinator	ECA	03-06-24 through 03-24-24
Meyers, Carli	Bus Garage	Substitute Bus Driver	Substitute	TBD
Morris, Alise	High School	Substitute Teacher (certified)	Substitute	TBD
Pantuso, Alexander	High School	Assistant Coach: High School Baseball	Volunteer	03-04-24 through 05-10-24
Pries, James	Ft. Couch	Coach: Middle School Softball	ECA	03-06-24 through 05-10-24
Sivillo, Ron	Ft. Couch	Coach: Middle School Softball	ECA	03-04-24 through 5-08-24
Yarosh, Selina	High School	Assistant Coach: High School Track	Volunteer	03-11-24 through 05-10-24
Snyder, Zane	Substitute	Substitute Teacher (certified)	Substitute	TBD
Zabelsky, Lane	District Wide	0.8 School Police Officer	PT	04-08-24

CHANGE OF STATUS

Staff Name	Location	Current Assignment	Current Assignment Status	New Assignment	New Assignment Status	Effective Date
Boltz, Kaitlyn	Boyce	1.0 ELA Teacher	FT	Sabbatical Leave	Leave	2024-2025 School Year
Ghilani, Lauren	Ft. Couch	1.0 Social Studies Teacher	FT	Personal Leave of Absence	Leave	03-04-24 through 03-22-24
Hays, Quinn	Bus Garage	Substitute Bus Driver	Substitute	Bus Driver	PT	03-18-24
Lund, Michelle	DAB	Substitute Teacher (Aide)	Substitute	Human Resources Temp	PT	03-20-24

Pawloski, Glenn	Boyce	1.0 Custodian	FT	Personal Leave of Absence	Leave	Beginning 03-18-24
Reynolds, Logan	Ft. Couch	Substitute Teacher (certified)	Substitute	Per-diem (L. Ghilani)	Substitute	03-14-24 through 03-22-24
Shorts, Ryan	High School	Assistant Coach: High School Boys Lacrosse	ECA	Head Coach: High School Boys Lacrosse	ECA	03-04-24 through 5-10-24
Smith, Holly	High School/Ft. Couch	Substitute Teacher (certified)	Substitute	1.0 English Teacher-per-diem (B. Szajnecki)	Substitute	04-02-24 through LDTR
Trella, Matthew	High School	Assistant Coach: High School Boys Lacrosse	ECA	Head Coach: High School Boys Lacrosse	ECA	03-04-24 through 5-10-24
Wetzel, Robert (Lew)	District Wide	Substitute School Police Officer	Police	.8 Flex Time School Police Officer	PT	Orginal start date: 09-14-21 Effective date: 04-01-24

REAPPOINTMENT

Staff Name	Location	Current Assignment	New Assignment Status	Effective Date
Yarosh, John	High School	Assistant Coach: High School Track	ECA	03-04-24 through 5-10-24

RESIGNATION

Staff Name	Location	Current Assignment	Current Assignment Status	Effective Date
Banaszak, Sandra	Ft. Couch	Nutrition Center General Worker	PT	04-15-24
Caccamise, Adam	High School	Head Coach: High School Boys Lacrosse	ECA	03-08-24
Evans, Donna	Substitute	Substitute Teacher (Certified)	Substitute	03-18-24
Fisher, Jake	Substitute	Sub Aide	Substitute	03-18-24
Hobbs, Paula	Substitute	Sub Nurse	Substitute	03-18-24
Kukuda, Fiauna	Substitute	Sub Aide	Substitute	03-18-24
McCrerey, Sean	Substitute	Substitute Teacher (Certified)	Substitute	03-18-24
Pascarella, Kelly	Boyce	1.0 Consuming and Producing Successfully (CAPS)	FT	LDTR 2023-24 school year
Polinski, Amy	Substitute	Substitute Teacher (Certified)	Substitute	03-18-24
Serio, Peter	Substitute	Substitute Teacher (Certified)	Substitute	03-18-24
Woods, Carla	Bus Garage	Bus Driver	PT	02-21-24

OTHER

Approval of Employee Discipline Resolution 2023-S-06

Approval of Paid Administrative Leave (EID# 3142) 02-26-24 through 03-15-24

INFORMATION ONLY

Ali, Richard - Retirement effective LDTR 2023-24 school year - Change building location FROM High School TO Ft. Couch Math

Elliott, Nicole- Assistant Coach: High School Girls Lacrosse Start date change from TBD TO 03-04-24 through 05-10-24

Gallagher, Hannah- Assistant Coach: High School Softball- Start date changed FROM to 03-04-24 through 05-10-24

DeBoer, Madeline (Baker -1.0 Elementary Teacher) Change from Per-diem Sub (N. Trollman) FROM 02-14-24 through 03-18-24 TO 02-14-24 through 04-03-24

DeGregorio, Rebecca (Streams - 1.0 Resource Teacher) Change Personal Leave FROM Beginning 12-14-23 TO 12-14-23 through 03-13-24

McArdle, Kristen- Spring Musical: Assistant Makeup Coordinator Start date changed from TBD to 03-05-24 through 03-24-24

Morton, Shawn- Sports Conditioning- Salary change

Robbins, Timothy- Sports Conditioning -Salary change

Schetley, Jennifer- Boyce Choral Director (ECA) - salary change

Taylor, Mia-Spring Musical: Assistant Set Carpenter (ECA) -effective date changed FROM 3-11-24 through 05-12-24 TO 2-27-24 through 03-24-24

Trollman, Nichole (Baker - 1.0 Elementary Teacher) Change Personal Leave FROM Beginning 02-16-24 TO 02-16-24 through 03-22-24

Waggoner, Alisa- Boyce Choral Assistant Director (ECA)- Salary change

Whitfield, Brandon- Assistant Coach: High School Baseball Start date Changed FROM TBD TO 03-06-24 through 05-12-24



Memo

To: Dr. Rozzo, USCSD Board Members

From: Raymond Berrott/Scott Burchill

Date: March 14, 2024

RE: **Technology Investment and Financing**

We recommend that the Board consider taking necessary actions regarding the 2024-2025 Technology Investment at the upcoming voting meeting on March 18, 2024. It is critical to note that a substantial portion of the required equipment is currently back-ordered. In order to ensure the timely procurement and installation of this equipment by August 2024, it is essential to initiate the ordering process by the end of March 2024. This proposed timeline aligns with our historical practices, where the Board typically approves such investments in February-March.

Additionally, it is worth noting that all lease proposals we have received include provisions allowing for the deferment of the initial payment until the commencement of the new fiscal year in July 2024. This arrangement ensures that there will be no financial impact on the 2023-2024 School Year budget.

Technology Financing - March 2024 <i>*All rates are Non-Bank qualified</i>				
Vendor	Interest Rate	4-Year Lease Annual Payment	5-Year Lease Annual Payment	Total Annual Payment
CDW	8.50%			
IFS Leasing (Insight Financial)	8.68%			
Laurel Capital	5.00% (4-year) 4.95% (5-year)	\$185,649.00	\$100,154.00	\$285,803.00
Huntington National Bank	4.94% (4-year) 5.02% (5-year)	\$186,836.00	\$100,733	\$287,569.00
First Capital Equipment Leasing Corp.	7.35%			
Dollar Bank	8.00%			

The offer from Laurel Capital stands out among the lease proposals we evaluated. It presents the most favorable interest rates, exceptional flexibility concerning prepayments, and exemplary customer service. Furthermore, Laurel Capital has a proven track record of providing reliable financing solutions to Upper St. Clair School District over recent years. The annual budgetary impact of their proposal is estimated to be \$285,803.00.

For a detailed understanding of the proposed technology investment, we direct your attention to page two. All equipment listed complies with the PEPPM or COSTARS state contracts.

We recommend that the Board approve financing with Laurel Capital at an annual percentage rate that does not exceed 5.00% and a yearly cost that does not exceed \$287,000, contingent upon documentation acceptable to the Superintendent and Solicitor.

Equipment	Total Amount	24-25 Budget Impact	Rational	Location
(3) Three Grade Level Chromebooks	\$684,000.00	\$185,649.00	Replacement Chromebooks	Elementary, Boyce, and High School
Final Phase of Printer Replacement - (4) Versalink C7000	\$6,600.00	\$1,465.68	Printers are 8+ year old and parts have been discontinued by Xerox.	District-wide
Large Group Area Projector Replacements	\$23,026.00	\$5,113.44	Analog projectors that are 10+ years old, replacing with Laser Digital Projectors	Boyce, Fort Couch, and High School
QYS Core for HS	\$23,302.50	\$5,174.84	Replacing Audio Video equipment that was installed during the High School Renovation in 1999	High School
Audio/Visual Upgrades	\$9,115.37	\$2,024.27	Replacing Audio Video equipment that was installed during the High School Renovation in 1999	High School
Audio/Visual Upgrades	\$17,510.36	\$3,888.56	Replacing Audio Video equipment that was installed during the High School Renovation in 1999	High School
Audio/Visual Upgrades	\$13,109.99	\$2,911.36	Replacing Audio Video equipment that was installed during the Boyce Renovation in 2008. Last middle school space to receive these upgrades.	Boyce
Replacement UPSs (20)	\$67,860.00	\$15,069.82	UPS that are between 10-20 years old and are failing rapidly. These are needed for critical components to maintain infrastructure	District-wide
New Primary and Secondary Firewalls	\$213,251.25	\$47,357.18	The most important cybersecurity component in our infrastructure is end of life, no updates, and no more support available.	District-wide
TV Studio iMacs (8) - High School and iPads	\$30,986.00	\$6,881.13	Current iMacs are 7+ years old and no longer supported by Apple and Staff iPads that are no longer supported by Apple for updates/repairs	High School
TV Studio ATEM (1) - High School	\$10,054.98	\$2,232.93	Tri-Caster was from 2014 is no longer supported. Cannot get any replacement parts. New unit supports 4K broadcast standards	High School
Network Switches (3) 5524 W	\$21,604.77	\$4,797.82	Replacing Networking Switches 10+ years old	District-wide
(17) Dell Minis for Signage	\$14,576.20	\$3,236.97	Current signage computers are out of support and 6+ years old	District-wide
Total Investment	\$1,134,997.42	\$285,803.00	2024-2025 Budget Impact	
Total: 2023-2024 Lease Payments		\$1,304,376.44		
Total: 2024-2025 Proposed Lease Payments (1.32% of the total District Budget)		\$1,319,569.38		
2024-2025 Increase (1.16%)		\$15,192.94		

BOB STEINECK & ASSOCIATES, INC.

(412) 656-3400

4220 Saline Street

Pittsburgh, PA 15217

WEB: www.boblite.com

EMAIL: boblite@aol.com

LIGHTING DESIGN SERVICES AGREEMENT #24-023

THIS AGREEMENT, between BOB STEINECK & ASSOCIATES, INC. and its employees, ("Contractor"), and Mr. Thomas Hunsberger, Fort Couch Middle School, 515 Fort Couch Rd. Pittsburgh, PA 15241, 412-833-1600 x3218/Upper St Clair ("Company"), provides as follows:

1) That Contractor will provide lighting design services to Company, according to the following terms and specifications for the following production **Beauty and the Beast**. (Hereinafter referred to the PRODUCTION) at Upper St Clair High School (Hereinafter referred to the Venue).

2) Type of services: LIGHTING DESIGN for the **PRODUCTION**.

3) Job location: Upper St. Clair High School / Auditorium Pittsburgh, PA

4) TIME WORK IS TO BE PERFORMED:

BEGINNING: Date April 30, 2024

Technical Days: **4/30 – 5/06***

Dress/Tech Rehearsal Days: **5/06 – 5/09***

Performance Days: **5/10 – 5/13***

Strike: **5/13***

* Dates and times may vary

THRU PRODUCTION WEEK: 5/13/2024.

5) DESCRIPTION OF WORK TO BE PERFORMED:

- A) Design lights, oversee the hang, focus & cueing for the production.
- B) Company agrees to pay all rental fees, warranties, delivery fees, and insurance fees for all venue and rental equipment
- C) Work within the COMPANY'S **equipment rental/contract labor** budget (Contractor estimates up to **\$850.00 for rental and \$750.00 for labor Amount**) for this PRODUCTION;
- D) Facility lamp replacement and purchases shall be kept separate from PRODUCTION costs.
- E) Provide to COMPANY a scale light plot plan, hook-up, instrument schedule, equipment list, color cut list, and cue sheets with channel levels for the PRODUCTION.

6) SPECIFY EQUIPMENT TO BE PROVIDED, AND BY WHOM:

All equipment to be provided by **Upper St. Clair High School** and by rental companies. All equipment to be specified by the CONTRACTOR. All arrangements for rental equipment shall be made by the CONTRACTOR. All equipment rentals shall be based upon the **mutual consent and agreement of the CONTRACTOR and COMPANY**.

7) ADDITIONAL TERMS (PERMITS, WARRANTIES, ETC.):

- A) COMPANY agrees to pay all labor costs, fees and permits.
- B) COMPANY agrees to pay all rental fees, warranties, delivery fees, and insurance fees for facility and all equipment rentals.

- C) COMPANY agrees to reimburse CONTRACTOR for all production related expenses: Photocopies, color media, gobo patterns, floor tape, rigging equipment and rentals he may put on his account for this production.
 - D) The COMPANY **agrees to provide student labor** for running the lighting console and the followspots.
 - E) The CONTRACTOR and COMPANY agree that any videos/DVDs that are made by the COMPANY will be the exclusive property of the COMPANY and will be made only for archival or instructional purposes. Both parties agree that should any commercial videotaping of the PRODUCTION be undertaken, a separate agreement shall be negotiated to cover such use. {The rate for commercial television/film shall be the below total fee plus 50% and for public television, the total fee plus 25%}. If the COMPANY videotapes this PRODUCTION, the COMPANY agrees to provide the CONTRACTOR with one DVD copy.
 - F) The words LIGHTING DESIGN BY (Designer's Name) shall appear in all programs. The Designer's biography will be included whenever possible in the program. The Designer will provide the COMPANY with his/her biographical material.
 - G) Photography: The COMPANY agrees that the CONTRACTOR'S personal photographs and/or slides of the performance may be used both in a brochure and on an Internet web site for the purpose of the CONTRACTOR marketing his services. The COMPANY releases the CONTRACTOR from any compensation or royalty for the use of his photographs for this purpose. The CONTRACTOR agrees to caption all photographs referencing both the names of the show and the COMPANY performing it.
- 8) LTG DESIGN COMPENSATION: \$1,500.00 upon Receipt **DUE 5/10/2024.**
\$750.00 for labor/assistance (to be billed separately; may not need full amount)
- PENALTY: 1 1/2% CHARGE PER MONTH FOR ALL UNPAID BALANCES
- 9) CONTRACTOR to provide ONLY his labor and technical services for performance of work described under Paragraph Five hereof, unless otherwise specified herein. **Load-in/ strike crew shall be hired by Contractor as necessary- estimate: \$ 750.00.**
 - 10) CONTRACTOR agrees to utilize and direct the interested students and student crew in set-up, focus, run and strike of the production.
 - 11)
- Steineck and his employees shall maintain employment history reviews and criminal history reports required by 24 P.S. § 1-111 and 1-111.1, and child abuse certification required by 23 Pa.C.S. § 6344. Steineck shall report within 72 hours to the District if he or his employees providing services under the agreement are arrested or convicted of a reportable offense.**
- 12) **Insurance.** Consultant shall be responsible for procuring personal liability insurance at consultant's own expense. The limits of the policy shall be a minimum of \$500,000.00 and the District shall be added as an additional named insured. A certificate of insurance must be submitted prior to providing services hereunder. This policy must remain in full force and effect for the duration of this Agreement.
 - 13) CONTRACTOR and COMPANY agree that CONTRACTOR is not an employee of COMPANY, within the terms of performance hereunder. COMPANY and CONTRACTOR warrant that they will comply with all laws and regulations, specifically including income tax obligations, and both mutually release the other from any obligation therefore.

Upper St. Clair/Fort Couch Middle School-*Beauty and the Beast* Agr. #24-023
3

14) This AGREEMENT contains all of the terms and provisions agreed between the parties, and its terms can be modified only in a written agreement of modification signed by the parties. The terms and provisions hereof shall bind the parties **only upon signature and acceptance by CONTRACTOR.**

AGREED this 23rd day of February 2024

_____	(SEAL) ACCEPTED
Company Name	BOB STEINECK & ASSOC., INC. (SEAL)

BY _____	BY _____
----------	----------

Title _____	Title _____
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Memo



To: USC Board of School Directors, Dr. Rozzo & Mr. Carson

From: Dr. Lou Angelo

Date: March 11, 2024

RE: AIU Preschool Early Intervention (DART) Lease

The administration recommends approval of the three-year lease agreement with the Allegheny Intermediate Unit (AIU) for the Preschool Early Intervention program. The lease agreement permits the AIU to utilize one classroom at Baker Elementary School at an annual cost of \$10,200.00 payable in 12 installments each year at a rate of \$850.00 per month.

The Upper St. Clair School District has maintained a long-standing relationship with the AIU early intervention program through the lease agreement. The DART program serves children in Allegheny County, ages 3 to 5, who are experiencing developmental delays or disabilities. If approved, the lease will commence July 1, 2024 and terminate on June 30, 2027.

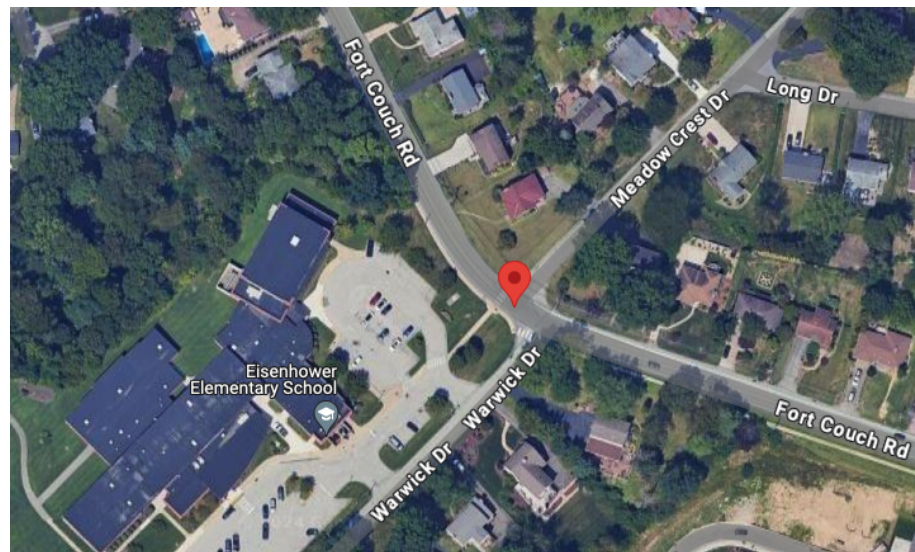
Memo



To: USC Board of School Directors, Dr. Rozzo & Mr. Carson
From: Dr. Lou Angelo
Date: February 26, 2024
RE: USCSD & USC Township Easement Agreement

The administration recommends approval of the agreement with Upper St. Clair Township to permit the Township to install flashing pedestrian signage on district property at the intersection of Fort Couch Road and Meadow Crest Drive.

The Township received grant funding to install flashing pedestrian signage at four different intersections within the community. This is the only intersection project that rests on school district property, and it requires access to a 10' x 10' area. Most of the easement is over the existing sidewalk, and all property will be fully restored. If approved, the project will be completed during the summer.



Memo



To: USC Board of School Directors, Dr. Rozzo & Mr. Carson
From: Dr. Lou Angelo
Date: March 11, 2024
RE: Boyce Gym Netting Installation

The administration recommends approval of the agreement with COSTARS contractor Maffei Strayer Furnishings to remove the existing divider doors and install a roll-up divider in the Boyce Middle School gym.

The divider doors (*Image a.*) are original to Boyce gym. Over decades of opening and closing these units, the door hardware has worn, motors have failed, and the unit is now approaching complete failure. In addition, the ceiling track, which also contains hardware, is nearing end of life. When the operating system fails, the doors become inoperable. In January, the physical education teachers were utilizing the doors when they failed, becoming fixed in a closed position. The doors were repaired and evaluated by Easly and Rivers Inc., and we were warned that further operation of the doors may result in full malfunctioning, rendering the doors irreparable and unmovable. We have not operated the doors since receiving the assessment.

If approved, Maffei Strayer Furnishings will remove the existing doors and install a roll-up divider (*Image b.*), which is similar to the divider currently installed in the High School gym. Work will begin during the summer and will take approximately one week to complete. The cost for the project is \$17,400, which will be included in the capital project budget for 2024-25.

Image a.



Image b. Example of Roll-up Divider (Actual divider will be black)



Memo



To: USC Board of School Directors, Dr. Rozzo & Mr. Carson
From: Dr. Lou Angelo
Date: March 13, 2024
RE: USCHS Athletic Wing Renovation - Recommended Contractors

The bids for the High School athletic wing renovation project were due on Wednesday, March 13, 2024, and the District received nine bids for five contracts. Upon review of the bids, Gateway Engineers Inc. recommends the District award the contracts as noted below at a cost of \$167,877. Administration is also requesting an additional 10% contingency fund of \$16,787, bringing the total project amount to \$184,664.

The administration recommends that the Board accept the bids and award the contracts for the High School athletic wing renovation project as follows:

• Contract No. 1 - General Construction: FMS Construction Company:	\$91,332
• Contract No. 2 - Electrical Construction: Merit Electrical Group Inc.:	\$21,250
• Contract No. 3 - Plumbing Construction: Reno Bros. Inc.:	\$20,495
• Contract No. 4 - Mechanical Construction: Controlled Climate Systems Inc.:	\$13,600
• Contract No. 5 - Fire Protection Construction: Hranec Corporation.:	<u>\$21,200</u>
Total Project Bid Amount:	\$167,877
10% Contingency:	<u>\$16,787</u>
TOTAL PROJECT FUNDING REQUEST:	\$184,664

As you may recall, the original bids in August 2023 were cost prohibitive and subsequently rejected by the Board. As a result, the administration met with Gateway Engineers to develop possible cost saving designs/alternatives. After consulting with the engineer and the athletic department, the administration modified the specifications for the spaces and scheduled the project in the summer during the daytime. **Because of this strategy shift, the total cost for the project is \$58,308 less than what was originally bid in August 2023.**

As a reminder, the addition of the girls wrestling program and the growth of our boys wrestling team has necessitated increased space for practice. In addition, although the second floor of the athletic wing is used year round for athletic training by our female and male students (and physical education classes), there are no bathrooms on the entire second floor. Adding a new

restroom in the proximity of the weightroom, wrestling room, and the natatorium would improve access, allow for greater supervision of student athletes, and act as a “family-friendly restroom” for spectators during swimming events.

If approved, the project will begin in June and be completed before the start of the 2024-25 school year.

Memo



To: USC Board of School Directors, Dr. Rozzo & Mr. Carson

From: Dr. Lou Angelo

Date: March 11, 2024

RE: Surplus Equipment

The administration recommends the Board declare the following equipment surplus and authorize the administration to sell, exchange, dispose, or donate in accordance with the provisions in Board Policy #706.1, Sale or Disposal of Surplus Property, Equipment, Supplies, and Textbooks.

QTY	Item	Make	Model	Description
1	Baby Grand Piano	National Piano Manufacturing Association The Eolyn Company of New York	A95395 - Wheelock	Brown wooden Baby Grand piano - sitting on a wheeled carriage
1	Lighting Board	Cooper Controls	Leap Frog 96 - Zero 88 Serial # 0086201 10250241	200 fixtures, USB support, touchscreens
15	Risers	SICO	1800 Series	Black, Portable, 8' x 4'
4	School Buses	Thomas	School Bus, Class B	Vin (149): 4UZABRDT5BCAY454 Vin (159): 4UZABRDT5CCAZ8838 Vin (160): 4UZABRDT3CCAZ8840 Vin (162): 4UZABRDTXCCBA0904



Memo

To: Dr. Rozzo, USCSD Board Members

From: Scott Burchill

Date: March 2024

RE: Surplus/Obsolete Equipment

Administration requests to declare the following World Language books as surplus/obsolete:

45	Paso a Paso textbooks purchased 9/2000
----	--

I recommend the Board declare this equipment surplus and that the administration be authorized to sell, exchange, dispose, or donate in accordance with the provisions in Board Policy #706.1, Sale or Disposal of Surplus Property, Equipment, Supplies and Textbooks.



Memo

To: Dr. John Rozzo, Superintendent of Schools
Board of School Directors
From: Dr. Cassandra Doggrell, Director of Special Education
Date: March 18, 2024
RE: Student Support Services Agreements/Contracts

I request the approval of the following for school year 2023-2024:

1. Aveanna Healthcare: Agreement to provide individualized nursing care services for a student at the rate of \$70/per hour.

Memo

To: Dr. John Rozzo, USC Board Members

From: Scott P. Burchill 

Date: March 18, 2024

RE: FINANCIAL SUMMARY AND PRELIMINARY FINANCIAL STATEMENTS FOR THE PERIOD ENDED FEBRUARY 29, 2024

Financial statements for the General Fund, Food Service Fund, Capital Reserve Fund and Construction Fund for the period ended February 29, 2024, are enclosed for your review. The reports reflect the realized revenues and expenses incurred from July 1, 2023.

GENERAL FUND

	2023-24	2023-24 through February 29, 2024		2022-23	2022-23 through February 28, 2023	
<i>(in millions of dollars)</i>	Budgeted	Actual	% of Budget	Budgeted	Actual	% of Budget
Current Real Estate Revenues	\$67.45	\$65.93	98%	\$64.72	\$64.14	99%
EIT	\$6.77	\$4.33	64%	\$6.50	\$4.39	68%
All Other Local Revenues	\$4.62	\$3.76	81%	\$3.80	\$3.11	82%
State Revenues	\$20.84	\$14.69	70%	\$19.94	\$13.20	66%
Federal Revenues	\$0.47	\$0.14	30%	\$0.70	\$0.18	26%
All Other	\$0.10	\$0.03	30%	\$0.10	\$0.04	0%
Total Revenues	\$100.25	\$88.88	89%	\$95.76	\$85.06	89%
Expenditures	\$100.250	\$57.83	58%	\$95.750	\$56.21	59%
Revenues less Expenditures	\$0.000	\$31.05		\$0.010	\$28.85	

Balance Sheet	As of June 30, 2023 (audited)	As of February 29, 2024 (unaudited)
Cash and Marketable Securities	\$22,915,224	\$43,631,823
Total Assets	\$28,617,863	\$49,843,527
Total Liabilities	\$17,100,767	\$7,695,396
Nonspendable Reserves	\$398,380	\$398,380
Adjustment to Fund Balance	\$0	\$30,630,357
Fund Balance	\$11,118,717	\$11,119,393

The General Fund revenue and expenditures are approximately the same as last year on a percentage basis. Current real estate taxes and EIT are slightly behind last year on a percentage of the total budget. One main reason is property assessment appeals, affecting current year real estate tax liabilities.

FOOD SERVICE FUND

	2023-24	2023-24 through February 29, 2024	2022-23	2022-23 through February 28, 2023
<i>(in millions of dollars)</i>	Budgeted	Actual	Budgeted	Actual
Revenues	\$2,236,444	\$1,623,810	\$2,154,234	\$1,536,192
Expenditures	\$2,203,510	\$1,514,168	\$2,090,124	\$1,515,470
Net	\$32,934	\$109,642	\$64,110	\$20,722

	As of June 30, 2023 (audited)	As of February 29, 2024 (unaudited)
Cash and Marketable Securities	\$1,038,661	\$1,309,893
Total Assets	\$1,176,372	\$1,463,891
Total Liabilities	\$689,357	\$867,233
Unassigned Fund Balance	\$487,015	\$596,657

Current year, revenue is \$87k ahead of the 2022-23 school for the period ended February. À la carte sales are trending higher than the previous year. The Food Service Fund has a positive fund balance of \$487,015 as of June 30, 2023.

The free School Breakfast Program (SBP) meals for all students and no charge for reduced price eligible student lunches through the National School Lunch Program (NSLP) will be continuing. These provisions were incorporated into the Pennsylvania School Code on December 13, 2023. As these provisions are now in the school code, it would now take legislative action to remove them. Therefore, the Pennsylvania Department of Education (PDE), Division of Food and Nutrition (DFN), is advising that sponsors should begin to implement these changes permanently moving forward.

CAPITAL RESERVE FUND

	2023-24	2023-24 through February 29, 2024	2022-23	2022-23 through February 28, 2023
Revenues	\$270,000	\$435,741	\$270,000	\$278,170
Expenditures	\$270,000	\$1,696,500	\$607,200	\$569,530
Net	\$0	(\$1,260,759)	(\$337,200)	(\$291,360)

	As of June 30, 2023 (audited)	As of February 29, 2024 (unaudited)
Cash and Marketable Securities	\$629,973	\$3,703
Total Assets	\$1,483,220	\$3,703
Total Liabilities	\$246,054	\$27,295
Total Reserves	\$1,237,167	(\$23,592)

CONSTRUCTION FUND

	2023-24 through February 29, 2024	2022-23 through February 28, 2023
Revenues	\$8,329,585	\$1,536,192
Expenditures	\$2,919,152	\$1,515,470
<i>Net</i>	<i>\$5,410,433</i>	<i>\$20,722</i>

	As of June 30, 2023 (audited)	As of February 29, 2024 (<i>unaudited</i>)
Cash and Marketable Securities	\$236,986	\$5,647,418
Total Assets	\$236,986	\$5,647,418
Total Liabilities	\$0	\$0
<i>Fund Balance</i>	<i>\$236,985</i>	<i>\$5,647,418</i>

BUDGET TRANSFERS

Budget transfers for the 2023-24 school year in the amount of \$622,948.02 are presented for review and approval.

BILL LIST

The bill list is included in the supplemental financial report for your review and approval.

Memo



To: Dr. Rozzo, USC Board Members

From: Scott P. Burchill

Date: March 18, 2024

RE: SUPPLEMENTAL FINANCIAL REPORT 2023-24

The Supplementary Bill Lists are enclosed for your review and approval.

2023-24	GEN. FUND 10	CAP. RSV. FND. 32	FOOD SVC. FND. 51
CHECK LIST	\$996,284.25		\$151,563.45
Bond payment to Zion Bank	\$2,408,457.56		
ACH PAYMENT-ACSHIC March	\$870,823.38		
ACH PAYMENT-for Board Mtg. 3/18/24	\$45,767.34	\$475,079.00	
TOTAL	\$4,321,332.53	\$475,079.00	\$151,563.45

The credit card bill for February purchases:

Art	\$ 1,020.00	HS Robotics	\$ 3,835.77
Athletics	\$ 159.74	HS Science	\$ 350.46
BO Musical	\$ 169.00	HS Social Studies	\$ 20.48
Business Office	\$ 944.92	HS STEAM	\$ 338.00
Curriculum Development	\$ 5,429.43	HS World Language	\$ 208.39
DYP	\$ 1,170.00	Library	\$ 104.49
Elem Science	\$ 67.23	MS Math	\$ 103.97
Elem Soc. Studies	\$ 579.89	MS Science	\$ 1,129.13
FACS	\$ 1,409.55	Music	\$ 594.16
FC Musical	\$ (85.67)	OPS & Maintenance	\$ 2,167.33
FC Principal	\$ 119.85	Postage	\$ 415.43
High School	\$ 52.08	Security	\$ 185.00
HS Interact	\$ 12,564.15	Shop @ FC	\$ 161.17
HS Language Arts	\$ 81.30	Shop @ USC	\$ 422.24
HS Preschool	\$ 12.29	Staff Development	\$ 2,844.68
HS Principal	\$ 88.64	Streams	\$ 75.37
Superintendent	\$ 7,230.38	Streams Principal	\$ 179.90
Technology	\$ 1,555.49	Student Support	\$ 63.13
			\$ 45,767.37



Serving Every Learner

Program of Services

BUDGET 2024-25



ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

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OUR MISSION

We are an educational community that advocates and advances equitable opportunities for every learner.

ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

Program of Services Budget 2024/2025

Introduction

The Program of Services Budget is mandated by school code and includes the areas of curriculum development and instructional improvement, educational planning, educational technology, continuing professional education, pupil personnel, state and federal liaison and leadership support services. For the Allegheny Intermediate Unit (AIU), this budget represents approximately 1% of the agency’s operation. A chart reflecting an overview of the dollar value of total budgets operated under the auspices of the AIU in 2022/2023 can be found on page 8. More than 130 separate program budgets make up the total, which exceeds \$175 million.

The 2024/2025 Program of Services Budget is developed following a series of discussions among the district superintendents and administrators at the AIU. Program of Services Budget discussions occur with the Superintendents' Finance Team and also at regularly scheduled Superintendent Advisory Committee meetings. In the process of being formulated, and before each budget is submitted for approval to the respective school boards, the Program of Services Budget undergoes a high level of scrutiny by those individuals in position to comment on it most objectively.

The document is also reviewed by members of the AIU Board of Directors, who are in the unique position of being able to analyze the budget from the perspective of a local school board member and a member of the AIU board. After considering the recommendations from all of the participants in the review process, revisions are made and the final Program of Services Budget is drafted. The budget is provided to district superintendents for final review, approved by the AIU board and submitted to the local school boards for approval.

The 2024/2025 Program of Services Budget reflects a very slight increase in the overall district allocation. The AIU continues its commitment to hold the line on costs while ensuring that it provides an array of services that are high quality, leading edge and cost effective for our member districts.

Program of Services District Allocation

Description	Actual 2022-2023	Actual 2023-2024	Proposed 2024-2025
Total District Allocation	\$1,809,390	\$1,899,026	\$1,936,965

Outline of Procedure for Adoption of the Program of Services Budget

- AIU staff and the Superintendents' Finance Team began meeting in November 2023 to prepare the 2024/2025 Program of Services Budget.
- A draft budget was shared with the Superintendents’ Finance Committee on December 19, 2023. A draft budget was a shared with the Superintendents’ Advisory Council on January 16, 2024, and on February 20, 2024.
- The AIU Board of Directors adopted the budget at their meeting held on February 26, 2024.
- A majority of the boards and a majority of the weighted votes (based upon pupil population) in the 42 districts must approve the Program of Services Budget. This action should be scheduled by the school district in March of 2024.
- The budget must be submitted to the Pennsylvania Department of Education by May 1, 2024, for approval.

The AIU is a vibrant and evolving organization committed to serving the students and families in your district. Your favorable response to the 2024/2025 Program of Services Budget will enable us to sustain this commitment. Your vote is appreciated.

If you have any questions, please reach out to Dr. Robert Scherrer, Executive Director, 412-394-5979, robert.scherrer@aiu3.net or Joseph Lucarelli, Chief Finance & Operations Officer, 412-394-5813, joseph.lucarelli@aiu3.net.

ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

Questions and Answers About the Allegheny Intermediate Unit and its Program of Services Budget

1. What are intermediate units?

Intermediate units are regional educational service agencies. Created by the Pennsylvania state legislature in 1970, they represent the middle level of the three-level system in Pennsylvania for the delivery of educational services between the state Department of Education and local school districts.

2. How many intermediate units are there in Pennsylvania?

There are 29 intermediate units in Pennsylvania. Together they encompass the 500 public school districts in the Commonwealth.

3. Which school districts are served by the AIU?

The AIU serves all of the school districts in Allegheny County outside of the City of Pittsburgh. The total number of school districts is 42, serving about 112,967 students in K-12 public schools. The AIU's service area contains more school districts than any other intermediate unit in the Commonwealth.

4. What is the role of intermediate units in relation to school districts?

In 1970, the state legislature established intermediate units as regional consortia to collaborate with school districts, provide certain vital and specialized support services for students, and make the state system of education more equitable. Intermediate units were created to support and assist local school districts, not to replace or duplicate the basic responsibilities delegated to school districts by the state.

5. Why were intermediate units created?

The state legislature created intermediate units to assist in providing each child with equal access to a quality education. School districts in a region may vary widely in their access to the finances and resources necessary to enable all of their children to receive an appropriate education. The wealth of a district may change over time varying the resources available to meet its needs. Therefore, in the spirit of collaboration, the

intermediate unit works to pool the resources of school districts so that all students in the region benefit despite the shifting financial base of the local district. The intermediate unit acts as a catalyst for cooperative ventures.

6. How does the AIU assist in enabling children to have equal access to educational opportunity?

In partnership with its member school districts, the AIU helps to ensure an equitable education for all students in three basic ways:

- by providing significant economies of scale as a consortium in purchasing essential products and services for individual school districts;
- by having the experienced staff to provide expertise and certain vital, specialized support services that school districts may not have or may have difficulty providing; and
- by allowing school districts to use subsequent cost savings realized (including time and effort saved) to stabilize their tax bases and make greater direct investments toward their instructional needs.

7. Why is the AIU considered to be a valuable regional asset?

The AIU has partnered with local school districts for more than 50 years. With over 130 different programs, the AIU has assembled a highly diversified and skilled staff to support the wide range of local school districts in Allegheny County. As members of a regional educational service agency, the AIU staff has both a national and state perspective and a well-established network upon which to draw ideas and resources to assist local districts. In addition, its knowledge of this region, its leaders, and the operation of its school districts have made it sensitive to local educational and economic issues in providing valuable assistance and services.

Overall, the AIU represents a form of insurance to any local school district in the event that it has a need that it cannot meet for itself. It is a ready resource that has proven over the years to be reliable and credible in finding ways to meet the wide range of needs of local districts. The agency also serves as a leader and connector for the region in best practices in education.

(continued)

ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

8. What direct services does the AIU provide for local school districts from its Program of Services?

Each intermediate unit collaborates with local school districts to provide services at their discretion within a state-mandated framework. The original state-mandated services that each intermediate unit may provide from its general operating budget are:

- Curriculum development and instructional improvement;
- Educational planning;
- Instructional media;
- Continuing professional education;
- Pupil personnel;
- State and federal liaison services; and
- Management support.

The Program of Services Budget outlines the expenditure and revenue plan to support, coordinate, and operate the specific programs and services associated with the above-mentioned framework. The state subsidy allocated to the AIU on behalf of the local school districts enables each district to participate in and access the services within this framework. A detailed description of those specific programs and services can be found in the AIU's *Services Guide*.

9. What other AIU services are available to the districts?

The administrative section of the Program of Services Budget provides the resources to supervise and direct more than 130 programs overseen by the AIU Board of Directors, funded with any combination of federal, state, local and private funds for student and district needs and the various collaborative efforts now in effect.

10. How is the AIU's Program of Services Budget funded?

In 2017/2018, upon recommendation of the Superintendents' Finance Team, the AIU Program of Services Budget, which is required to be approved by a majority of the 42 school districts, was simplified to reflect the portion of programs and staff funded by the districts. This format was well received and continues in 2024/2025. Revenue for the mandated Program of Services is generated from district allocations from state revenue and other state subsidies, i.e., social security and retirement reimbursement.

11. How much is allocated for these services?

The Allegheny County school districts' allocation, once determined through the budget process, is appropriated by the state for each district with the annual amount in direct relation to district wealth (aid ratio) and enrollment (Weighted Average Daily Membership - WADM).

12. How is the allocation from each district made to the AIU?

Each school district's allocation to support the Program of Services Budget is made through a state system of allocation as described above. The state withholds this allocation from each district's Basic Education Subsidy (BES) and forwards these funds directly to the AIU to support the Program of Services.

13. Are district allocations in the Program of Services Budget used to support other AIU programs?

No. District allocations only support the state-mandated program of services as described in question eight. Other AIU revenues are used to support other AIU programs.

14. Can revenue from the Program of Services Budget be transferred to other programs outside of the Program of Services and vice versa?

No. Transfers of revenue are not permitted.

15. How is the Program of Services Budget developed?

Each of the program leaders in the AIU associated with the Program of Services Budget develops his/her section of the budget, based on input from each program's particular advisory committee of superintendents. Suggestions from the AIU executive director, resulting from the input of various agencies representing the needs of school districts, are also taken into consideration. The composite program budget is then discussed and reviewed by the Superintendents' Finance Team and the 42-member Advisory Council as a whole.

(continued)

ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

16. Who approves the Program of Services Budget?

Superintendents from the 42 school districts reach concurrence on the budget, typically at the January superintendents' meeting. The budget is then presented to the AIU Board of Directors for its review and approval. Finally, after reviewing the budget, each local school board takes official action by voting on the budget at a public meeting in its district during March or April. The approved budget is then forwarded to the Pennsylvania Department of Education by May 1 for the upcoming fiscal year beginning July 1. The state-approved budget document establishes the revenue to be allocated to the AIU from the state budget.

17. Why is the Program of Services Budget the only AIU budget reviewed and voted on by the local boards?

State legislation requires local school district boards to review and approve the Program of Services Budget. Budgets for other AIU programs are carefully developed and are subject to review and approval by their respective funding sources and the AIU board. All AIU budgets for programs provided by the intermediate unit are reviewed and approved annually by the 13-member board of directors, elected by the boards of directors of the 42 suburban school districts in Allegheny County.



Program of Service Provided to the Upper St. Clair School District

Below is a list of services provided by the Allegheny Intermediate Unit. Many of the services are provided at no charge, while others are available for purchase. An "X" indicates your district's participation during the 2023-2024 school year. Please visit our website (aiu3.net) for more information about these services.

Administration

- Communication & Legislative Services - Graphic Design
- X Communication & Legislative Services - Legislative Policy & Advocacy
- Communication & Legislative Services - Public Relations
- X Communication & Legislative Services - Public Relations Role-Alike Meetings
- Executive Support - Management Consultation
- X Executive Support - Superintendent Advisory Council
- Executive Support - Superintendent Commission
- X Executive Support - SuperSite
- Leadership Development - Leadership Seminars
- Leadership Development - New & Aspiring Superintendent Support
- Leadership Development - PA Inspired Leadership Initiative
- Leadership Development - School Board Seminars
- X Safety and Security - Emergency Management Role-Alike Meetings
- X Safety and Security - Training & Consultation

ECFCS

- X Adult Ed. & Family Literacy - Allegheny County Jail Workforce Development/GED Prep Program
- X Adult Ed. & Family Literacy - Pearson Vue Testing
- X Adult Ed. & Family Literacy - Workforce Development Program & GED Preparation
- X Alternative Education - Community Schools East & West/RESC
- X Alternative Education - Detention Education System
- Alternative Education - Focus on Attendance
- Alternative Education - PCCD Gun Violence Prevention
- Alternative Education - Restorative Practices Training
- X Children & Youth Experiencing Homelessness - Education for Children & Youth Experiencing Homelessness (ECYEH)
- X Children & Youth Experiencing Homelessness - Educational Stability for Foster Care Youth
- X Early Childhood Education - Early Head Start
- X Early Childhood Education - Head Start
- Early Childhood Education - Pre-K Counts
- X Early Childhood Education - Hi5! Kindergarten Transition
- X Family Needs & Support - Family Literacy Classes
- Family Needs & Support - Family Support Centers
- Family Needs & Support - Lincoln Park After-School Program
- Family Needs & Support - Project ELECT
- X Family Needs & Support - Responsible Fatherhood Program
- X Family Needs & Support - Family and Immigrant Connections Program

Finance, and Business Operations

- X Act 1 Mailing Coordination
- X Business Administrator Role-Alike Meetings

Finance, and Business Operations

- X Data Collection and Reporting System for Special Education
- Group Term Life Insurance Consortium
- X IDEIA Sub-Recipient Monitoring
- X Joint Purchasing Program
- School-Based ACCESS Program (SBAP)
- Shared Administrative Services
- X Special Education Transportation Services

Human Resources, and Labor Relations

- District-Based Human Resource Services
- HR Audits
- X HR Director Role-Alike Meetings
- Job Description Review & Development
- X PA-Educator.net
- X SmartSTART
- Superintendent Search

Technology Services

- X High Speed Copying and Duplication
- X Regional Wide Area Network (RWAN)
- Technology Assessments
- X Technology Coordinator Role-Alike Meetings
- Technology Staffing, Managed Services and Project Support

Special Education, and Pupil Services

- X Administrative Support - Extended School Year
- X Administrative Support - Local Task Force
- X Administrative Support - New Special Education Liaison Role-Alike Meetings
- X Administrative Support - Special Education Liaison Role-Alike Meetings
- Administrative Support - Supervisor Services
- Administrative Support - Transition Consultants
- Administrative Support - Travel Services
- X Blind/Visually Impaired Support Program
- X Deaf/Hard of Hearing Support Program
- X Deaf/Hard of Hearing Support Program - Audiology
- Deaf/Hard of Hearing Support Program - Communication Access Services for Students with Hearing Loss
- X OT/PT Services - Occupational Therapy
- X OT/PT Services - Physical Therapy
- X OT/PT Services - Supervision & Consultation
- X Preschool Early Intervention Services (DART)

ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

Special Education, and Pupil Services

Pupil Services - BCBA Services

Pupil Services - BrainSTEPS

Pupil Services - Bullying Prevention Program

Pupil Services - Crisis Response Team

Pupil Services - Psychological Services

Pupil Services - Social Work Services

Pupil Services - Suicide Prevention Training

Pupil Services - Threat Assessment

X School-Based Programs - Mon Valley School**#** School-Based Programs - Pathfinder School

School-Based Programs - Sunrise School

X Speech/Language Impaired Support Program

Speech/Language Impaired Support Program - Auditory Processing Disorders (APD) Consultative Team

Speech/Language Impaired Support Program - Diagnostic/Consultation

Speech/Language Impaired Support Program - Feeding & Swallowing Technical Support Team

Speech/Language Impaired Support Program - Primary Expressions K-1 Classrooms

Speech/Language Impaired Support Program - Supervision of Clinical Fellowship Year

Teaching and Learning**X** Academic Events**X** Career Connections

CPE - Advanced Placement Summer Institute

CPE - Continuing Professional Education Credit Courses

CPE - Educator Induction Program

Educational Tech. & Innovative Practices - Apple Education Professional Development

Educational Tech. & Innovative Practices - Book Review Project

Educational Tech. & Innovative Practices - BrightBytes - Data Interpretation & Action Planning

Educational Tech. & Innovative Practices - Code.org Computer Science K-12 Curriculum

Educational Tech. & Innovative Practices - Computer Science - Apple Can Code Curriculum

Educational Tech. & Innovative Practices - Computer Science & Technology Teachers Network

Educational Tech. & Innovative Practices - Google Certified Educator Coaching

Educational Tech. & Innovative Practices - Instructional Coaches Role-Alike Meetings

Educational Tech. & Innovative Practices - Integrating Open Educational Resources Across the Curriculum

Educational Tech. & Innovative Practices - Integrating Technology into the Curriculum

Educational Tech. & Innovative Practices - Media Coordinator Role-Alike Meetings

Educational Tech. & Innovative Practices - Online Learning Professional Development

X ESL - Curriculum Review Process**X** ESL - Direct Instruction Model**X** ESL - New Teacher Induction Program**X** ESL - Professional Development**X** ESL - State Monitoring, Program Monitoring & Evaluation**X** ESL - Student Evaluations & Proficiency Testing**X** ESL - Student Exiting/Monitoring Process**Teaching and Learning**

ESL - Supervisor Services

Evaluation, Grants & Data - Data Analysis, Management & Support

Evaluation, Grants & Data - Evaluation Planning

Evaluation, Grants & Data - Grant Development Training

Evaluation, Grants & Data - Grant Facilitation & Support

Evaluation, Grants & Data - Grant Network

Evaluation, Grants & Data - Program & Evaluation

Evaluation, Grants & Data - Software & Data Systems

X Gifted Education

Leadership Development - PA Inspired Leadership Initiative

MSC- Customized In-District Math and Science Professional Development for Effective Classroom Practices, PreK-12

MSC- Grades 3-5 Mathematics Institute Summer 2023 (3 days)

MSC- Grades K-2 Mathematics Institute

MSC- Grades 6-8/Algebra Mathematics Institute SY (4 days)

MSC- Grades 3-5 Mathematics Series (3 days)

MSC- Grades K-2 Mathematics Series (3 days)

MSC- Aligning Your Mathematics Assessments to the Rigor of PSSA and Keystone Items - Grades 3 through Algebra

MSC- Accelerating Learning for Problem Solving in Grades 3-8 and Algebra 1 (4 days)

MSC- Grades 3-5 Science Institute Summer 2023 (3 days)

MSC- Grades 3-5 Science Institute SY (3 days)

MSC- K-2 STEM Institute SY (3 days)

MSC- Life Science Institute SY (3 days)

MSC-Physical Science Institute SY (3 days)

MSC- K-12 Science Framework Book Study (5 sessions)

MSC-Digging into phenomenon-based, three-dimensional science learning (Central)

MSC-Digging into phenomenon-based, three-dimensional science learning (NW)

MSC-Digging into phenomenon-based, three-dimensional science learning (NE)

MSC-Digging into phenomenon-based, three-dimensional science learning (North)

MSC-Digging into phenomenon-based, three-dimensional science learning (South)

MSC- Administrator-focused Science Professional Learning NG SX PLANS (1.5 days)

MSC-Planning Strategically for Professional Learning around Science Standards (2 days)

MSC- RK Mellon STEM+C and Career Readiness grant

MSC- Math & Science Curriculum Auditing & Curriculum Alignment or Writing

MSC- Math Coach Network

MSC- Storytime STEM-packs

MSC- Supporting Understanding of Fraction & Fraction Operations in Grades 3-5

MSC Math Educator Networks for K-12 Teachers

MSC Science Educator Networks for K-12 Teachers

X Non-Public Schools - Title I Services

Non-Public Schools - Title IIA Services

ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

Teaching and Learning

- PDE Initiatives - Career Readiness State Training Support Plan
- PDE Initiatives - Classroom Diagnostic Tools
- PDE Initiatives - Comprehensive Planning Process
- PDE Initiatives - Continuity of Education Support
- X** PDE Initiatives - Curriculum Director Role-Alike Meetings
- PDE Initiatives - Educator Evaluation
- PDE Initiatives - Federal Programs Coordinator Role Alike Meetings
- PDE Initiatives - Future Ready PA Index
- PDE Initiatives - PA Value-Added Assessment System (PVAAS)
- PDE Initiatives - School Assessment Data Analysis
- PDE Initiatives - School Improvement Facilitation
- PDE Initiatives - Standards Aligned System Training
- RAC - Adolescent Literacy Institute
- X** RAC - Comprehension, Close Reading & Complex Text: Laying the Foundation K-2
- RAC - Customized Reading Support
- X** RAC - ELA Symposium
- X** RAC - English Language Arts Auditing & Curriculum Alignment or Writing
- RAC - K-3 Apprenticeship Model
- RAC - Keystone Exams in Literature
- RAC - LETRS Training
- RAC - Literacy Design Collaborative
- RAC - PA Core Standards for English Language Arts
- X** RAC - PA Institute for Instructional Coaching
- RAC - Reading Achievement Center Resource Room
- RAC - Reading Specialist Network
- RAC - Supporting Teacher Growth with Common Core Shifts (Online Act 45 course)
- X** RAC - Text Dependent Analysis Part 2: Deepening Instructional Practice
- X** RAC - Text Dependent Analysis: Effective Instructional Practices
- RAC - Thinking Through the Pencil
- X** RAC - Word Wizards
- Social Studies - Historical Thinking in the Middle Grades
- Social Studies - Social Studies Network
- TAC - Acadience Training
- X** TAC - Assistive Technology

Teaching and Learning

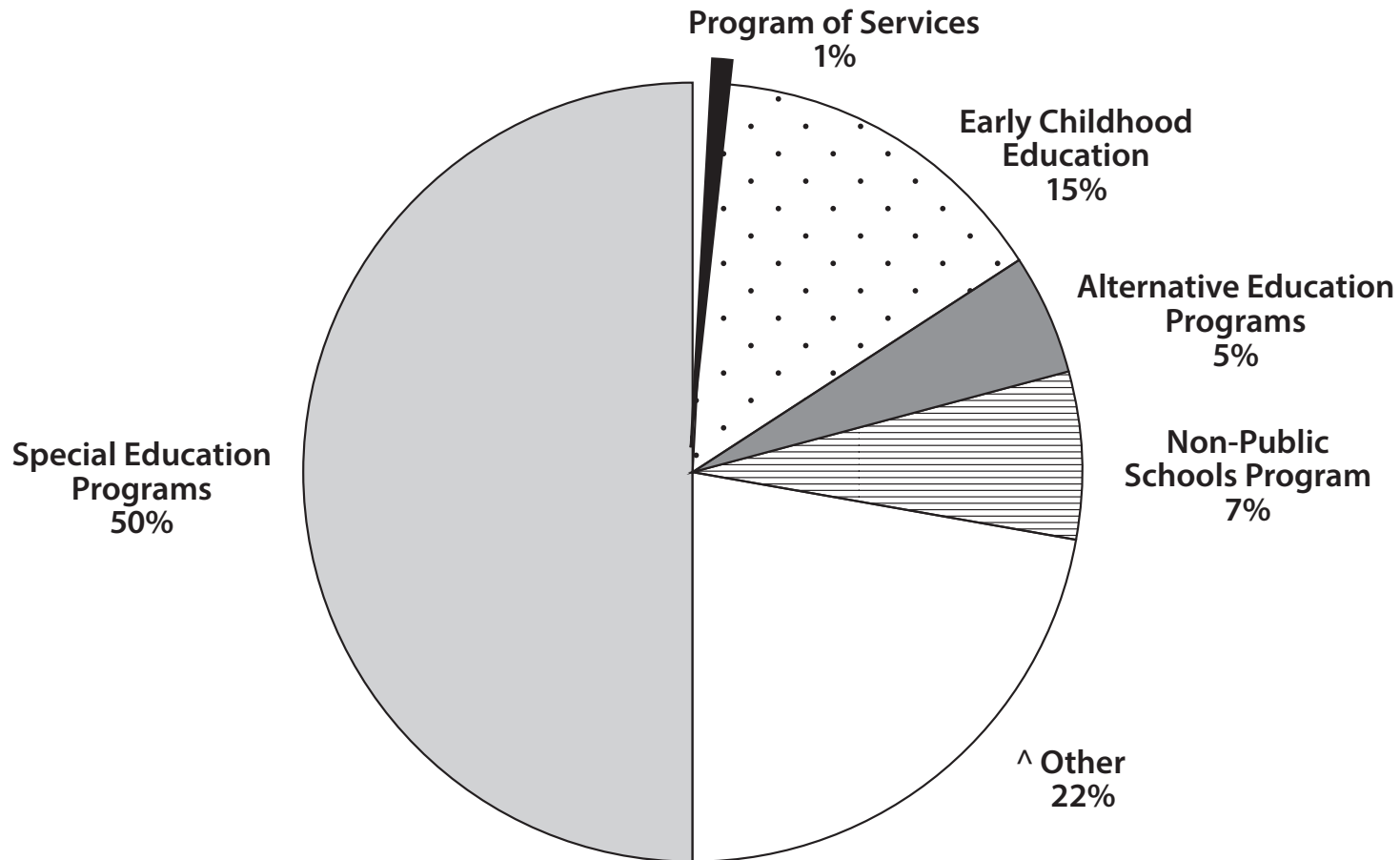
- X** TAC - Autism Support
- TAC - Co-Teaching
- TAC - Data Team Training
- TAC - General IDEA Supports
- TAC - Intensive Interagency Coordination
- X** TAC - Language Essentials for Teachers of Reading & Spelling (LETRS)
- X** TAC - Least Restrictive Environment/Inclusive Practices
- TAC - Life Skills/Supporting Students with Complex Needs
- TAC - Multi-Sensory Approach to Teaching Mathematics
- TAC - Multi-tiered Systems of Support MTSS/RTII
- TAC - Positive Behavior Supports
- TAC - School Wide Positive Behavior Interventions & Support
- TAC - Secondary Transition Services
- TAC - Supporting Literacy & Mathematics Development
- X** Title III Consortium Services - AIU Serviced Districts - Liaison Committee
- X** Title III Consortium Services - Title III Consortium Grant
- transformED
- transformED - CMU CS Academy
- transformED - Educator Workshops
- transformED - OnRamp
- transformED - STEAM & Learning Innovation
- transformED - STEAM Lending Library
- transformED - STEAM Teacher & Coordinator Role-Alike Meetings
- transformED - Human-Centered Design Consultation
- X** Waterfront Learning
- Waterfront Learning - Customized Professional Development
- Waterfront Learning - Data Security and Integration
- Waterfront Learning - Hybrid Learning Instructional Design Plan

General Overview of AIU Budgets

2022/2023 Budgets as of June 30, 2023

Comparative Analysis of Program of Services Budget to Total AIU Combined Budgets*

\$175,519,885*



^ English as a Second Language, Waterfront Learning, Math & Science Collaborative, Inservice Credit Courses, Research & Resource Development, Remake Learning, Career Readiness, etc.

* Internal services budgets such as Human Resources and Business Office are not included in this summary, as those costs are allocated to other programs.

ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

Program Descriptions and Staff

School Leadership Services

Executive Director, Robert Scherrer, Ed.D.	(0.45 FTE)	412-394-5979
Executive Assistant, Patricia Sands	(0.75 FTE)	412-394-5707
Director of Safety & Security, Aaron Skrbn	(0.50 FTE)	412-394-5933
Director of Diversity, Equity & Inclusion, Michael Jones.....	(0.50 FTE)	412-394-5808

A MAJOR FOCUS OF THE INTERMEDIATE UNIT is to assist school districts by meeting the needs of school leaders and their communities. The AIU supports initiatives on behalf of the public schools in Allegheny County and the region. We foster partnerships and alliances with other agencies and schools beyond Allegheny County to establish and nurture interagency collaboration that results in the sharing of resources and the provision of cost-effective, consortium-based services. The AIU is recognized as a center for resource sharing and information.

The executive director of the AIU oversees the administration of all programs and services offered throughout the organization. As of January 2024, there are nearly 1,200 employees in the organization with a \$176 million total budget comprised of 130 separate budgets. The executive director, as required by legislation, convenes monthly meetings for the 42 Allegheny County school superintendents which serve as a regular forum to discuss current educational topics, share successes, identify best practices and develop regional solutions through mutual problem solving. These meetings aim to provide regional and state perspectives for improving education across Allegheny County through ongoing communication, sharing of information and generating ideas. In addition to the monthly meetings, the executive director also coordinates check-in meetings as needed with superintendents, CTC directors and community partners.

School Leadership Services also provides specific support in areas that promote a safe and welcoming school environment. The director of safety and security convenes regular meetings with school safety directors, facilitates threat assessments, coordinates emergency response activities, hosts professional development activities and provides health and safety plan support. The director of Diversity, Equity & Inclusion works

directly with school districts to support their individual and collective needs. This includes professional development, workshops, serving as a subject-matter expert, role-alike meetings and coaching.

Finally, this budget includes expenses, materials and equipment for all AIU board functions and superintendents’ meetings, professional development and other meetings associated with the above-mentioned activities. In addition, districts are provided with a variety of leadership services, including conferences and professional development programs for board members, superintendents and aspiring superintendents.



ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

Technology Services Educational Technology Services

Chief Technology Officer, Richard Platts	(0.10 FTE)	412-394-5710
Executive Assistant, Nicole Rubino	(0.10 FTE)	412-394-5753
Instructional Technology Coordinator, Jana Baxter	(0.50 FTE)	412-394-4602

EDUCATIONAL TECHNOLOGY SERVICES is committed to providing districts the resources necessary to leverage technology to support effective curriculum and instruction. The services provided include:

- Role-alike meetings for media coordinators and instructional/technology coaches;
- Strategic consultation with district leadership for instructional technology implementation;
- Professional development in IT best-practices, IT service delivery, and security best-practices;
- Professional development related to the integration of instructional technology;
- Learning Management System (LMS) training and support (i.e., Canvas, Schoology, and Google Classroom);
- Certification training for instructional technologies including Google, Nearpod, and Apple;
- Coordinates consortium pricing on variety of ed-tech tools and services;
- Facilitation of the collection and analysis of BrightBytes data;
- Remote and virtual learning consultation;
- Identification and support for open educational resources;
- Correlating ISTE standards for administrators, coaches, teachers, and students;
- Management and professional development for STEAM Lending Library;
- Web-based formative assessment and student engagement tools; and
- Identification and vetting of educational technology products and services.

The Chief Technology Officer convenes monthly meetings for Allegheny County schools' technology directors. The educational technology team facilitates the Instructional Technology Team of superintendents and convenes meetings with district media coordinators, librarians and instructional coaches to assist schools in integrating technology to improve student learning.

Educational Technology Services provides resources, tools, professional development and support to districts within the AIU to integrate technology across the curriculum. The AIU facilitates regionally-produced programs through transformED and educational community partners such as Remake Learning. In addition, the Educational Technology Team facilitates collaboration and learning among district leadership, instructional technology leaders, curriculum staff, instructional technology coaches, and teachers to ensure equitable access to technology and to help all learners achieve their full potential.



ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

Special Education and Pupil Services

Assistant Executive Director, James Palmiero, Ed.D.	412-394-5956
Assistant Director, Brian Welles	(0.15 FTE).... 412-394-5732
Executive Assistant, Sunshine Zuk	(0.25 FTE).... 412-394-5817

THE AIU'S SPECIAL EDUCATION AND PUPIL SERVICES DIVISION offers programs and services to the 42 suburban school districts and to 13 charter schools in Allegheny County. These programs and services support districts and charter schools in meeting the changing needs of their students with disabilities. The special education staff includes preschool early intervention and school-age student personnel, who include special education teachers, paraprofessionals, psychologists, social workers, speech/language pathologists, teachers of the visually impaired, teachers of the deaf/hard of hearing, educational audiologists and interpreters, occupational and physical therapists, transition consultants, travel trainers, work-based learning coordinators, board certified behavior analysts, coordinators, supervisors, and directors.

The Special Education and Pupil Services Division can provide district-based services for students who require autistic support, emotional support, learning support, life skills support, multi-disabilities support, physical support and related services.

The AIU operates the Mon Valley School, Pathfinder School and Sunrise School for those students whose educational needs require center-based services. Our schools are dedicated to the students' acquisition of academic, vocational, social and emotional skill development. Our schools offer a safe, secure learning environment in which learning focuses on students' transitions back to their home school or to post-secondary experiences.

The Special Education and Pupil Services Division convenes monthly meetings of the district special education liaisons and provides topical pupil services professional development. In addition, advisory meetings are held for new school district special education liaisons. The division leadership also provides support for the Local Task Force on the Right to Education and represents the AIU at the state level through the Pennsylvania Association of Intermediate Units.



School districts may contact the Pupil Services Department when they need:

- Psychological, educational, and behavioral assessments;
- Evaluation and consultation on students with low incidence disabilities;
- Psychological and social work intervention, including counseling and family consultations;
- Crisis intervention management;
- Surrogate parent information; and
- Board certified behavior analysts.

The division's staff is committed and dedicated to working with local education agencies to provide high-quality services that will enhance the school experience for students receiving special education services, their families, and staff. While the Program of Services Budget partially supports these areas, some services are provided for a fee.

ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

State and Federal Liaison Services/ Marketing and Strategic Communication Services

Executive Director

Robert Scherrer, Ed.D. (0.05 FTE)..... 412-394-5979

General Counsel

Joseph D. Shaulis, Esq. (0.30 FTE)..... 412-394-4521

Assistant Director, Marketing & Strategic Communication Services

Sarah McCluan (0.25 FTE)..... 412-394-3472

GOVERNMENT LIAISON SERVICES are provided on behalf of the AIU and the 42 suburban school districts it serves. These services include meeting, interacting, and developing relationships with Pennsylvania Department of Education (PDE) personnel and federal and state legislators to communicate, educate, and advocate for issues affecting school districts that the AIU serves. The executive director attends meetings with PDE and PAIU, and communicates information to the superintendents.

The general counsel coordinates advocacy efforts on behalf of the AIU's 42 Allegheny County's suburban school districts. The general counsel works with superintendents around key legislative issues and regularly provides updates to school districts. The general counsel and staff are available to provide expertise to district personnel in the areas of educational funding, legislative processes, building relationships with legislators, reaching external audiences, and effectively advocating for public education.

Members of the Marketing and Strategic Communication Department are available to provide assistance and expertise in the areas of public relations, media management, marketing, graphic design, and crisis communication. The assistant director of marketing and strategic communication convenes role-alike meetings for Allegheny County school district public relations officers and is available to advise school district personnel regarding strategic marketing and public relations initiatives.



ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

Teaching and Learning (Professional Development/Learning)

Assistant Executive Director, Jill M. Jacoby, Ed.D.

Curriculum, Instruction & Professional Education (0.75 FTE) 412-394-5792

Program Directors

Paul Cindric, Ed.D., Curriculum, Instruction

& Professional Education (0.50 FTE) 412-394-4940

Michael Fierle, Math & Science Collaborative (0.50 FTE) 412-394-4628

Tyler Samstag, Instructional Innovation (0.50 FTE) 412-394-5829

Brian Stamford, Ed.D., Accountability &

Innovative Practices (0.50 FTE) 412-394-5923

Coordinators

Michele Burgess, Curriculum & Instruction/

Math & Science Collaborative (0.25 FTE) 412-394-4639

Amy Davis McShane, Career Education

& Academic Events (0.50 FTE) 412-394-4193

Rachel McVeagh, Instructional Innovation (0.90 FTE) 412-394-4535

Heather Moschetta, Ed.D., Curriculum & Instruction/

Reading Achievement Center (0.50 FTE) 412-394-4919

Kristen Rice, Curriculum & Instruction/

Math & Science Collaborative (0.15 FTE) 412-394-4636

Lisa Yonek, Ed.D., Curriculum & Instruction/

Reading Achievement Center (0.50 FTE) 412-394-1370

Executive Assistant for Teaching & Learning Division

Jessica Shanahan (0.75 FTE) 412-394-5709

Administrative Support for Curriculum, Instruction & Professional Education

Denise Pilarski (0.50 FTE) 412-394-5845

THE TEACHING & LEARNING DIVISION is committed to providing districts with the resources to deepen professional knowledge and to enhance the achievement of all learners. Services are available to support instructional leadership, delivery of instruction, content knowledge, curriculum development, utilization of assessment data, and implementation of educational innovations. A continuum of assistance includes consultation, professional development, planning, coaching, resource sharing, networking, and facilitation of major initiatives. Activities of the division fall within the following general areas to support sustained professional learning:

- Analysis of assessment data to inform instruction (PVAAS/eMetric);
- Artificial Intelligence (AI) integration and tools;
- Comprehensive planning process and school improvement;
- Content deepening in literacy, science, mathematics, social studies and computer science;
- Curriculum alignment and instructional implications;
- Educator evaluation;
- Future Ready PA Index;
- Innovative practices: Instructional Technologies, transformED and Remake Learning;
- Liaison for state and federal initiatives and programs;
- Role-alike networking for computer science, curriculum directors, e-sports instructional specialists, library science, math, principals, reading, school counselors, science, social studies and STEAM facilitators;
- PA Standards Aligned System (SAS); and
- PSSA, Keystone Exams and Classroom Diagnostic Tools.



The Teaching & Learning team participates in local, regional and national gatherings to enhance their skills and stay informed about the latest research, best practices, trends and opportunities in education. The Teaching & Learning Division strives to be a innovation hub for the modernization of educational systems.

ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

2022-2023 Program of Services Actual Expenditures

Object	Object Description	Board Services (2310)	Office of Executive Director (2360)	Organizational Leadership & Development (2860)	Teaching & Learning (2260)	Technology (2840)	Educational Technology Services (2220)	State & Federal Agency Liaison Services (2850)	MarComm (2540)	Pupil Personnel Services (2140)	Other Administration Services (2390)	Other Operational (2690)	Building Services (2620)	Total of All Services
110	Official/Administrative Salaries	\$ -	\$ 97,393	\$ -	\$ -	\$ -	\$ -	\$ 10,821	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108,214
111	Regular Administrative Salaries	-	-	-	118,384	14,582	198,584	44,986	-	18,624	60,602	-	-	455,762
121	Professional Education Salaries	-	-	-	434,644	-	-	-	-	-	-	56,934	-	491,578
131	Professional/Other Regular Salaries	-	-	-	-	-	-	-	26,790	-	-	-	-	26,790
150	Office/Clerical Salaries	32,163	16,082	-	57,436	5,604	-	-	-	6,976	-	-	-	118,261
211	Medical Insurance	10,630	14,787	-	84,621	4,439	37,206	3,273	5,074	5,852	3,701	10,523	-	180,106
213	Life Insurance	291	1,359	-	7,794	230	2,693	676	370	318	824	764	-	15,319
220	Social Security Contributions	2,399	6,773	-	45,589	1,478	14,996	4,024	2,008	1,896	4,607	4,263	-	88,033
230	Retirement Contributions	11,341	40,011	-	214,015	6,670	70,021	19,678	9,446	9,026	21,368	20,075	-	421,651
250	Unemployment Compensation	37	52	-	442	15	135	26	19	30	38	37	-	831
260	Workers' Compensation	191	680	-	3,624	114	1,174	335	161	139	364	342	-	7,124
281	Retiree Health Insurance Expense	785	1,100	-	9,270	314	2,828	550	393	628	785	786	-	17,439
291	Other Employee Benefits	-	1,575	-	9,627	700	3,240	1,225	610	196	-	-	-	17,173
322	Professional Education Services-IUs	-	-	24,888	-	-	-	-	-	-	-	-	-	24,888
330	Other Professional Services	-	12	-	-	-	-	-	-	-	-	-	-	12
360	Professional Education Service-Employee Training	40	2,043	-	4,385	-	70	458	-	-	335	901	-	8,232
390	Other Purchased Professional/Technical Service	2,027	250	-	-	-	-	2,584	-	-	450	4,000	-	9,311
391	Internal Operations	-	-	-	-	-	-	-	-	-	-	-	15,760	15,760
448	Lease/Rental of Hardware and Related Technology	-	-	-	-	-	-	-	-	-	-	-	-	-
490	Other Purchased Property	-	-	-	-	-	-	-	-	-	-	-	79,193	79,193
523	General Property and Liability Insurance	-	-	-	-	-	-	-	-	-	-	-	2,246	2,246
525	Bonding Insurance	200	-	-	-	-	-	-	-	-	-	-	-	200
529	Other Insurance	-	-	-	-	-	-	-	-	-	-	-	360	360
530	Communications	168	1,599	-	1,744	-	421	45	-	-	240	277	-	4,494
540	Advertising	372	-	-	-	-	-	-	-	-	-	-	-	372
550	Printing and Binding	302	3,199	-	97	-	-	38	-	-	432	177	-	4,245
580	Travel	10,718	5,467	-	16,338	-	779	281	-	-	-	1,447	-	35,030
610	General Supplies	919	914	453	727	-	-	21	-	-	126	1,120	-	4,280
630	Food	4,004	856	364	1,621	-	744	580	-	-	115	1,231	-	9,515
640	Books and Periodicals	-	272	-	212	-	626	691	-	-	-	-	-	1,801
648	Education Software	-	-	-	-	-	-	-	-	-	-	-	-	-
650	Supplies & Fees - Technology Related	-	-	-	-	-	-	-	-	-	-	-	-	-
810	Dues and Fees	-	12,370	-	779	-	300	-	-	-	-	100	-	13,549
2022-2023 Total Expenditures		\$ 76,587	\$ 206,794	\$ 25,705	\$ 1,011,349	\$ 34,146	\$ 333,817	\$ 90,292	\$ 44,871	\$ 43,685	\$ 93,987	\$ 102,977	\$ 97,559	\$ 2,161,768

2022-2023 District Contribution	\$ 1,809,391
2020-2021 Deferred Revenue	176,944
State Social Security Revenue	44,017
State Retirement Revenue	210,826
2022-2023 Total Revenue	2,241,178
2022-2023 Deferred Revenue for use in 2024-2025	\$ 79,410

ALLEGHENY INTERMEDIATE UNIT

SERVING EVERY LEARNER

2024-2025 Program of Services Budget Detail

Object	Object Description	Board Services (2310)	Office of Executive Director (2360)	Organizational Leadership & Development (2860)	Teaching & Learning (2260)	Technology (2840)	Educational Technology Services (2220)	State & Federal Agency Liaison Services (2850)	MarComm (2540)	Pupil Personnel Services (2140)	Other Administration Services (2390)	Other Operational (2690)	Building Services (2620)	Total of All Services
110	Official/Administrative Salaries	\$ -	\$ 106,424	\$ -	\$ -	\$ -	\$ -	\$ 11,825	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 118,249
111	Regular Administrative Salaries	-	-	-	122,809	15,470	119,052	47,726	28,422	19,758	64,293	60,402	-	477,931
121	Professional Education Salaries	-	-	-	459,395	-	-	-	-	-	-	-	-	459,395
150	Office/Clerical Salaries	34,548	17,274	-	65,160	4,456	-	-	-	10,558	-	-	-	131,995
211	Medical Insurance	12,876	17,964	-	115,191	5,239	35,857	4,001	6,158	10,536	4,534	12,806	-	225,161
212	Dental Insurance	635	888	-	6,604	254	1,777	179	317	508	193	635	-	11,989
213	Life Insurance	118	731	-	4,054	128	800	400	191	204	432	406	-	7,464
214	Income Protection Insurance	301	1,076	-	5,632	173	1,036	518	247	264	559	525	-	10,332
215	Eye Care Insurance	89	124	-	943	35	248	31	44	71	37	89	-	1,712
220	Social Security Contributions	2,643	9,463	-	49,523	1,524	9,107	4,556	2,174	2,319	4,918	4,621	-	90,849
230	Retirement Contributions	11,712	41,934	-	219,456	6,755	40,359	20,188	9,635	10,277	21,795	20,476	-	402,586
250	Unemployment Compensation	38	53	-	443	11	105	26	19	30	38	38	-	798
260	Workers' Compensation	259	928	-	4,855	149	893	447	213	227	482	453	-	8,907
281	Retiree Health Insurance Expense	625	875	-	7,375	250	1,750	438	313	500	625	625	-	13,375
291	Other Employee Benefits	250	1,700	-	7,000	400	2,976	1,225	711	125	1,607	1,510	-	17,504
322	Professional Education Services-IUs	-	-	26,000	-	-	-	-	-	-	-	-	-	26,000
330	Other Professional Services	500	1,500	-	-	-	-	-	-	-	-	-	-	2,000
360	Professional Education Service-Employee Training	5,550	-	-	4,000	-	1,000	600	-	-	1,000	1,000	-	13,150
390	Other Purchased Professional/Technical Service	3,050	5,328	1,000	-	-	500	2,200	-	-	5,000	1,000	-	18,078
391	Internal Operations	-	-	-	-	-	-	-	-	-	-	-	15,760	15,760
448	Lease/Rental of Hardware and Related Technology	-	500	-	-	-	-	200	-	-	50	50	-	800
490	Other Purchased Property	-	-	-	-	-	-	-	-	-	-	-	79,193	79,193
523	General Property and Liability Insurance	-	-	-	-	-	-	-	-	-	-	-	2,999	2,999
525	Bonding Insurance	500	-	-	-	-	-	-	-	-	-	-	-	500
529	Other Insurance	-	-	-	-	-	-	-	-	-	-	-	480	480
530	Communications	-	1,350	-	4,000	-	675	100	-	-	500	500	-	7,125
540	Advertising	800	-	-	-	-	-	-	-	-	-	-	-	800
550	Printing and Binding	750	3,919	750	2,000	-	300	400	-	-	300	200	-	8,619
580	Travel	11,500	2,000	-	13,834	-	7,000	2,000	-	-	2,250	2,250	-	40,834
610	General Supplies	1,000	1,800	1,692	1,500	-	250	100	-	-	500	250	-	7,092
630	Food	4,500	500	3,000	1,500	-	500	1,000	-	-	-	250	-	11,250
640	Books and Periodicals	-	500	600	1,000	-	300	600	-	-	-	200	-	3,200
650	Supplies - Technology	-	-	-	32,500	-	-	-	-	-	-	-	-	32,500
810	Dues and Fees	1,250	8,870	-	2,320	-	500	525	-	-	500	500	-	14,465
2024-2025 Total Expenditures		\$ 93,492	\$ 225,700	\$ 33,042	\$ 1,131,095	\$ 34,845	\$ 224,985	\$ 99,284	\$ 48,444	\$ 55,376	\$ 109,614	\$ 108,785	\$ 98,432	\$ 2,263,093

2022-2023 Deferred Revenue (34801)	79,410
State Social Security Revenue (47810)	45,425
State Retirement Revenue (47820)	201,293
2024-2025 Program of Services District Estimate	\$ 1,936,965

Calculation of District Allocation by Withholding – Estimated 2024/2025

The Commonwealth has developed a system of financial support for the Program of Services Budget. A portion of this support is provided by the intermediate unit's member school districts in the form of a withholding allocation. The amount of each district's withholding allocation is based on a formula developed by the Pennsylvania Department of Education. Use of this formula assures that the comparative wealth and size of the member districts is taken into consideration. Districts with larger populations and those with greater wealth provide a greater amount of support than districts with smaller populations or lower wealth.

The schedule below indicates each member school district's 2023/2024 relative wealth (Market Value Aid Ratio) and each district's size (Weighted Average Daily Membership - WADM). These figures were used to estimate districts' 2024/2025 withholding.

District allocations may vary and are dependent upon the individual district's 2024/2025 Market Value Aid Ratio and Weighted Average Daily Membership as determined by the Pennsylvania Department of Education, sometime after July 1, 2024.

District	Market Value Aid Ratio (MVAR) *	Inverse Aid Ratio (IAR) (1 - MVAR)	WADM *	Weight Factor (WF) * (IAR X WADM)	Cost Factor (CF) (Total Withholding/ Total WF)	2023/2024 Allocation (Actual)	Estimated 2024/2025 Withholding * (WF X CF)
Allegheny Valley	0.3307	0.6693	1,057.00	707.450	29.347	\$20,722	\$20,761
Avonworth	0.4530	0.5470	2,245.00	1,228.015	29.347	\$35,370	\$36,038
Baldwin-Whitehall	0.6327	0.3673	5,429.00	1,994.072	29.347	\$56,247	\$58,520
Bethel Park	0.4536	0.5464	4,648.00	2,539.667	29.347	\$73,038	\$74,531
Brentwood Borough	0.7238	0.2762	1,429.00	394.690	29.347	\$10,980	\$11,583
Carlynton	0.5437	0.4563	1,577.00	719.585	29.347	\$20,579	\$21,118
Chartiers Valley	0.4364	0.5636	4,082.00	2,300.615	29.347	\$66,068	\$67,516
Clairton City	0.8743	0.1257	1,155.00	145.184	29.347	\$3,928	\$4,261
Cornell	0.4350	0.5650	676.00	381.940	29.347	\$10,712	\$11,209
Deer Lakes	0.5234	0.4766	2,127.00	1,013.728	29.347	\$28,200	\$29,750
Duquesne City	0.9103	0.0897	1,070.00	95.979	29.347	\$2,643	\$2,817
East Allegheny	0.7266	0.2734	1,899.00	519.187	29.347	\$14,835	\$15,237
Elizabeth Forward	0.6963	0.3037	2,788.00	846.716	29.347	\$24,184	\$24,848
Fox Chapel Area	0.2683	0.7317	4,920.00	3,599.964	29.347	\$101,290	\$105,648
Gateway	0.4775	0.5225	4,260.00	2,225.850	29.347	\$65,667	\$65,322
Hampton Township	0.4281	0.5719	3,091.00	1,767.743	29.347	\$51,645	\$51,878
Highlands	0.7115	0.2885	2,654.00	765.679	29.347	\$22,375	\$22,470
Keystone Oaks	0.3995	0.6005	2,239.00	1,344.520	29.347	\$38,856	\$39,457

District	Market Value Aid Ratio (MVAR) *	Inverse Aid Ratio (IAR) (1 - MVAR)	WADM *	Weight Factor (WF) * (IAR X WADM)	Cost Factor (CF) (Total Withholding / Total WF)	2023/2024 Allocation (Actual)	Estimated 2024/2025 Withholding * (WF X CF)
McKeesport Area	0.8165	0.1835	4,398.00	807.033	29.347	\$23,373	\$23,684
Montour	0.2521	0.7479	3,665.00	2,741.054	29.347	\$81,312	\$80,441
Moon Area	0.4889	0.5111	4,817.00	2,461.969	29.347	\$72,360	\$72,251
Mt Lebanon	0.5427	0.4573	6,330.00	2,894.709	29.347	\$82,975	\$84,951
North Allegheny	0.3600	0.6400	9,702.00	6,209.280	29.347	\$181,486	\$182,223
North Hills	0.4655	0.5345	5,468.00	2,922.646	29.347	\$84,442	\$85,771
Northgate	0.6244	0.3756	1,287.00	483.397	29.347	\$13,849	\$14,186
Penn Hills	0.6716	0.3284	4,748.00	1,559.243	29.347	\$44,732	\$45,759
Pine-Richland	0.3674	0.6326	5,214.00	3,298.376	29.347	\$92,840	\$96,797
Plum Borough	0.6214	0.3786	4,189.00	1,585.955	29.347	\$45,404	\$46,543
Quaker Valley	0.1000	0.9000	2,141.00	1,926.900	29.347	\$56,697	\$56,549
Riverview	0.3949	0.6051	1,157.00	700.101	29.347	\$20,203	\$20,546
Shaler Area	0.5223	0.4777	4,697.00	2,243.757	29.347	\$64,389	\$65,847
South Allegheny	0.8179	0.1821	1,821.00	331.604	29.347	\$9,486	\$9,732
South Fayette Township	0.6101	0.3899	3,924.00	1,529.968	29.347	\$43,642	\$44,900
South Park	0.6087	0.3913	2,146.00	839.730	29.347	\$23,191	\$24,643
Steel Valley	0.6491	0.3509	1,952.00	684.957	29.347	\$19,944	\$20,101
Sto-Rox	0.8260	0.1740	1,950.00	339.300	29.347	\$9,326	\$9,957
Upper Saint Clair	0.4960	0.5040	4,552.00	2,294.208	29.347	\$66,219	\$67,328
West Allegheny	0.3434	0.6566	3,964.00	2,602.762	29.347	\$75,139	\$76,383
West Jefferson Hills	0.6024	0.3976	3,937.00	1,565.351	29.347	\$44,605	\$45,938
West Mifflin Area	0.6484	0.3516	2,782.00	978.151	29.347	\$27,584	\$28,706
Wilkinsburg Borough	0.6367	0.3633	1,257.00	456.668	29.347	\$12,579	\$13,402
Woodland Hills	0.6107	0.3893	5,021.00	1,954.675	29.347	\$55,909	\$57,364
Total			138,465.00	66,002.377		\$1,899,026	\$1,936,965

* Source: PDE website

(<http://www.education.pa.gov/Teachers%20-%20Administrators/School%20Finances/Finances/FinancialDataElements/Pages/default.aspx#tab-1>)



475 East Waterfront Drive • Homestead, PA 15120
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MEMBER SCHOOL DISTRICTS

Allegheny Valley	Mt. Lebanon
Avonworth	North Allegheny
Baldwin-Whitehall	North Hills
Bethel Park	Northgate
Brentwood Borough	Penn Hills
Carlynton	Pine-Richland
Chartiers Valley	Plum Borough
Clairton City	Quaker Valley
Cornell	Riverview
Deer Lakes	Shaler Area
Duquesne City	South Allegheny
East Allegheny	South Fayette Township
Elizabeth Forward	South Park
Fox Chapel Area	Steel Valley
Gateway	Sto-Rox
Hampton Township	Upper St. Clair Township
Highlands	West Allegheny
Keystone Oaks	West Jefferson Hills
McKeesport Area	West Mifflin Area
Montour	Wilkinsburg Borough
Moon Area	Woodland Hills

AIU BOARD OF DIRECTORS

Officers School District Term Expires

Phil Little, President	North Hills.....	June 30, 2026
James Bulger, Vice President.....	Steel Valley	June 30, 2026
Kristine Minnick, Secretary	Deer Lakes	June 30, 2024
Robert Shages, Treasurer	Hampton Township	June 30, 2025

Members School District Term Expires

Jackie Blakey-Tate.....	Penn Hills	June 30, 2024
Frank Cortazzo.....	South Allegheny.....	June 30, 2024
Leonard Fornella.....	South Fayette Township	June 30, 2024
Patrick Sable	South Park.....	June 30, 2025
David Schaap	Brentwood Borough.....	June 30, 2025
Michelle Stepnick	Plum Borough.....	June 30, 2024
Roger Tachoir	Clairton City.....	June 30, 2024
Tisha Thomas	East Allegheny.....	June 30, 2026
Lisa Trainor	Chartiers Valley	June 30, 2025

Executive Director

Dr. Robert Scherrer
412-394-5979

General Counsel

Joseph Shaulis, Esq.



MEMO

To: Dr. John Rozzo, USC Board Members

From: Scott P. Burchill *SPB*

Date: February 18, 2024

RE: Fixed Asset Inventory Contract with Centurisk

As required by the Governmental Accounting Standards Board (Statement 34) and District's Policy 3031, the District must complete an annual capital valuation to provide accurate financial information for the independent audit ending June 30th each year. Also, the District is tasked with implementing the necessary procedures to establish and maintain a fixed asset inventory, including depreciation schedules. Centurisk has provided these fixed asset services for the past seven (7) years. The proposal from Centurisk increases the total contract cost by 2.6% over the four-year contract term.

The Administration is recommending contracting with Centurisk through the next full fixed asset re-inventory in 2027.

Please contact me with any questions.