

Green Bay Area Public Charter Schools, Inc.

2.11.21 Meeting Minutes

701 Cherry Street, Green Bay, WI 54301

Second Thursday of each Month | 5 - 6:30 pm | room 221

All meetings held virtually during COVID-19. [Link to meet](#)

Members of the public are welcome to attend and will have an opportunity to address the board.

IMPORTANT LINKS	
Governance Board Website	Board Members Info
Governance Board Google Folder	NEW Website JDAL Website

AGENDA ITEM	OWNER	NOTES/DETAILS
I. WELCOME AND BUSINESS		
1. Call to Order 2. Introductions 3. Current Agenda 4. Past Minutes 5. Question of the Month	Theresa	1. Call the meeting to order. 2. Motion to approve agenda. 3. Motion to approve past minutes. 4. If you had intro music, what song would it be? Why?
<ul style="list-style-type: none">The meeting was called to order at 5:02. All in attendance were welcomed.Meeting attendance: Theresa Kaquatosh, Georjeanna Wilson-Doenges, Robert Euler, Jason Johnson, Colleen Simpson, Rebecca Rockhill, Shirley Zepnick. Kim Pahlow, Jen Agamaite, Renee Every, Jennifer BourgetRebecca made a motion to approve the agenda for today's meeting, Georjeanna made a second - All members present were in favor of approving the agenda for today's meeting. Motion carried.Georjeanna made a motion to approve the minutes from the 1/14/21 meeting. Colleen made a second - All members present were in favor of approving the meeting minutes from 1/14/21. Motion carried.Members shared their answers to the question of the month.		
II. UPDATES		
1. Authorizer 2. Community Presentations 3. Board Training	Renee Open Open	1. Authorizer Update 2. N.E.W.-Discussion with Shawano School district administration 3.
4. NEW	Jason	N.E.W. (link to folder)

<ul style="list-style-type: none"> • general operations • financial • academic achievement • important dates • Budget Review 		
5. JDAL <ul style="list-style-type: none"> • general operations • financial • academic achievement • important dates • Budget Review 	Jen	JDAL
<ul style="list-style-type: none"> • Recent Board decisions - No questions <ul style="list-style-type: none"> ◦ Both schools are working to have things ready for students to return in-person • Community presentations <ul style="list-style-type: none"> ◦ No presentations • Board Training <ul style="list-style-type: none"> ◦ No trainings • NEW <ul style="list-style-type: none"> ◦ No discussion • JDAL <ul style="list-style-type: none"> ◦ No discussion 		
III. DISCUSSION ITEMS		
1. JDAL 2021-2022 Enrollment 2. JDAL 2021-2022 Preliminary Budget 3. NEW 2021-2022 Enrollment 4. NEW 2021-2022 Preliminary Budget 5. Independent Audit Results	Jen Jen Jason Jason Jason /Jen	1. JDAL Enrollment 21-22 Outlook 2. 5 year Grant Budget 3. N.E.W. Enrollment 21-22 Outlook 4. N.E.W. 5 year rollover budget 5. N.E.W. 1/14/21 BiTech report 6. JDAL Audit Folder
<ul style="list-style-type: none"> • Bylaws and policy (Rules to operate as a Board) <ul style="list-style-type: none"> ◦ Worked through how to operate ◦ Follow GBAPS policies - may want to look at policies to see if there are any we may want to get exemptions <ul style="list-style-type: none"> ■ Jen is aware of the Bylaws and policies we are exempted from • Conflict of Interest document <ul style="list-style-type: none"> ◦ This must be signed by new members ◦ Once signed it is good for the members term ◦ To be reviewed annually • JDAL Charter Contract Review - Revised 2016 - 2021 - needs to Board to Renew 		

- Theresa to approve contract that Jen has updated for the next meeting
- Needs to get on the GBAPS School Board agenda
- NEW Charter Contract Review
 - The school's name is not the same on the contract and Fiduciary
 - Georjeanna made a motion to approve the school's name Kim made a second - All members present were in favor of approving NEW's name change. Motion carried.
 - Lottery held for new students
 - 105 students for programs
 - 6 sets of siblings - only one of the siblings were accepted due to following the Lottery policy
 - Discussion to amend the policy so siblings count as one person
 - Hopefully the expansion is approved and all students on the waitlist will get in.
 - Jason will have policy by April meeting

IV. ACTION ITEMS

1. Marketing	Jason/Jen	1. JDAI Marketing/Social Media Plan 2. JDAL Marketing Folder 3. Governance Plan #1: Marketing
<ul style="list-style-type: none"> ● Plan still remains with Jen and Jennifer B met with Marketing department <ul style="list-style-type: none"> ○ Create content for social media and have District share on their social media sites ● JDAL Budgets <ul style="list-style-type: none"> ○ Budget broken down for each grant year ○ Capital costs - Makerspace ○ 4 Touchscreens ○ Laser vinyl cutter - make sure safety guidelines in place <ul style="list-style-type: none"> ■ Working with students to get their feedback on needs and wants ■ Focus on providing opportunities and equipment ■ Need to inventory location and track spending ■ Georjeanna made a motion to approve the equipment purchase, Kim made a second - All members present were in favor of approving the equipment purchase. Motion carried. ○ Personnel - Curriculum writing to be done ○ Non-capital <ul style="list-style-type: none"> ■ TAF - Technology Acquisition Form - District reviews and approves prior to the school purchasing ■ SAF - Staff Acquisition Form ● NEW <ul style="list-style-type: none"> ○ Took the prior approved budget and updated it. Will be used to map out future approval. ○ Teams to outfit spaces. ○ Peruse document for DPI 		

<ul style="list-style-type: none"> ○ No action items due to prior approval ● Kim to send the Blue card to Jason ● Kim and Joanne's terms end in June <ul style="list-style-type: none"> ○ Need to look for someone with financial background 		
V. FEEDBACK AND REFLECTION		
1. Next meeting Attendance 2. Assignments for Next Meeting 3. Exit Ticket	Theresa Theresa	1. Identify if quorum will be met. 2. Review work to be completed for the next meeting.
<ul style="list-style-type: none"> ● Next meeting March 11 at 5:00pm ● Colleen and Renee may not be able to attend - will check with Joane and Reed for availability ● Assignments - 1. Conflict of Interest document 2. Jen to provide revised contract for March meeting 3 - Jason to provide amended contract for April ● Rebecca motioned to adjourn the meeting and Jason seconded the motion. Motion carried. 		

BOARD MEMBER TERMS			
<i>Expires July 2021</i> <ul style="list-style-type: none"> ● Kim Pahlow ● Joannie Swigert 	<i>Expires July 2022</i> <ul style="list-style-type: none"> ● Colleen Simpson ● Reed Welsh 	<i>Expires July 2023</i> <ul style="list-style-type: none"> ● Georjeanna Wilson-Doenges ● Robert Euler ● Theresa Kaquatosh ● Rebecca Rockhill 	<i>Expires July 2024</i> <ul style="list-style-type: none"> ● Shirley Zepnick

COMMITTEES AND MEMBERSHIP		
<i>Governance Committee</i> <ul style="list-style-type: none"> ● 	<i>Development Committee</i> <ul style="list-style-type: none"> ● 	Finance Committee <ul style="list-style-type: none"> ● Kim Pahlow

<i>Academic Committee</i> <ul style="list-style-type: none"> ● Colleen Simpson ● Georjeanna Wilson-Doenges ● Joannie Swigert 	<i>Executive Committee</i> <ul style="list-style-type: none"> ● President: Theresa Kaquatosh ● Vice Pres: Reed Welsh ● Secretary: (Open) ● Treasurer: Kim Pahlow
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