Boyce Middle School
PTO
Deposit Form

BUDGET ITEM/EVENT:_____

CASH

Bills	# of Bills	Amount		Coins	Amount
$100		$		$1.00	$
$50		$		$.50	$
$20		$		$.25	$
$10		$		$.10	$
$5		$		$.05	$
$1		$		$.01	$
	Total Bills	$		Total Coins	$

Total in Cash $_____

CHECKS

Check #	Name	Amount	Check #	Name	Amount
		$			$
		$			$
		$			$
		$			$
		$			$
		$			$
		$			$
		$			$
		$			$

Total in Checks $_____

Total Cash From Above $_____
Total Checks From Above $_____
Total Deposit $_____

Counted By:_____ Signature_____

Treasurer Signature_____

Date_____

* All cash deposits must be counted by Treasurer and a second party.