Minutes for General Meeting via Zoom

Boyce Middle School PTO

Wednesday, November 11, 2020

9:30 am

Call to Order and Pledge of Allegiance

Reading and Approval of Agenda and Minutes: The agenda and minutes from the September meeting have been posted online for all to read. A motion was made by Gina Swanson and a second motion was made by Melissa Waldron to approve the agenda and meeting minutes. The agenda for today's meeting and the minutes were approved.

Statement by the Treasurer – Melissa Waldron (See attached report below):

In addition to reviewing the past month's revenue and expenditures, Melissa gave a report on other financial updates. The PTO accounts were audited and found to be satisfactory (See attached report below).

Boyce PTO General Meeting - November 2020

Treasurer's Report

PTO Checking Account

Beginning checking cash balance as of 09/14/2020: **$ 21,503.10**

PTO Income from 09/14/20 to 11/10/2020

$ 1,147.00 Apples for Students
$ 106.25 Refund for 6th grade graduation party

TOTAL: $1,253.25

PTO Payments from 09/14/2020 to 11/08/2020

$ 1,962.90 Check #1375 - Andrea Amorose (6th Grade Graduation gift (water bottles))
$ 50.00 Check #1377 - Andrea Amorose (Retirement gift for Mrs. Stambaugh)
$ 327.00 Check #1378 - R.V. Nuccio & Associates Insurance Brokers, Inc. (Insurance for 2020-21 School Year)
$ 150.00 Check #1380 - Julie Mauder (Team Enhancements - Team Solar)
$ 600.00 Check #1381 - Image360 (decal with logo)

TOTAL: $3,089.90

Total PTO checking balance as of 11/08/2020: **$ 19,666.45**

Outstanding Checks as of 11/08/2020:

$ 13.19 Check #1379 - Andrea Amorose (Boyce Pride)

NOTES:
Check #1376 was voided and used to set up the Boyce PTO account for AmazonSmile.

Boyce Middle School PTO			
Audit Report			
July 1, 2019 - June 30, 2020			
PNC Bank Checking (10-5567-3063) PNC Bank Money Market (10-4923-0821)		Total	
Balance on hand per bank statement dated 7/1/2019		$23,679.42	
Receipts since last audit		46,553.05	46,553.05
Interest earned		1.06	
	TOTAL	70,233.53	
Disbursements since last audit		(48,730.43)	
Balance on hand 6/30/2020		$21,503.10	
Bank Reconciliation			
Bank statement balances 6/30/2020		$27,151.66	
Less: Outstanding checks			
Check #1364	793.58		
Check #1367	4,027.42		
Check #1368	128.93		
Check #1372	419.25		
Check #1373	279.38		
		(5,648.56)	
Balance in checking account 6/30/2020		$21,503.10	
Reconciled balance on hand 6/30/2020		$21,503.10	

The following should be read aloud when the auditor's report is given:

I have examined the financial records of the treasurer of Boyce Middle School PTO and find them to be substantially correct.

Date audit completed 10/24/20

Auditor's signature Amy Tomczyk

Amy Tomczyk

Correspondence – Natalea Oliverio read a letter from Mrs. Jonelle Stambaugh with regards to her retirement. Mrs. Stambaugh sent a note thanking Boyce families for everything over the past years and thanks to the PTO for her retirement gift.

Teacher Representative – Matt Henderson gave a statement from the teachers. The teachers are thankful for funds for team reward prizes and the continued support from the PTO. Team Solar Power is thankful for gift cards provided by the PTO.

Executive Committee Reports

President- Andrea spoke about several topics.

- Happy Veteran's Day to our Military Veterans. We are so very appreciative of the freedoms we enjoy because of the service they have given.
- Congratulations to Dr. Mussomeli on recently being elected President for the West Region of the Pennsylvania Association for Middle Level Educators (PAMLE).
- Vice President: The deadline for nominations for the Boyce PTO Vice President has been extended until Monday, November 16th. Once all of the nominations are finalized, the Executive Board will vote and it will be announced at that time. If anyone has any questions, please do not hastate to contact me at BoycePTOPresident@gmail.com. I would be more than happy to go over the details.
- Monthly Newsletter: Please make sure you are checking out our Monthly Newsletter, Boyce Bulletin. It is full of information needed, especially since we do not meet on a monthly basis.
- Coping During the Crisis presentation video is posted. Visit: Coping During the Crisis Presentation You can also find the link on the District Home page towards the bottom titled **Video Presentation – Covid-19: Coping During the Crisis.** It is also located on the Boyce PTO Announcement page.
- Meal Distribution (To-go meals): During the Nov 16-20 week, the district will take a one-week break for meal pick ups. This is the first week of the new hybrid schedule and they will need to figure out logistics. Free meals will still be offered for the in-person students, while in school. If this poses as a hardship for any families to provide meals for your children, please contact Lauren Madia at lmadia@uscsd.k12.pa.us
- PTC Meeting: scheduled for Wednesday, November 18th, 9:30 am
- Picture Retake Day: December 2nd, 9:00 am – 11:00 am

2nd Vice President – Dan O'Rourke (slide show presentation)

- Slide 1: Boyce's Theme: "We are all in this together"
- Slide 2: Mission Statement: To provide students with a world-class educational experience that supports their academic, social, and emotional growth within an environment that is safe and comfortable.
- Slide 3: Quote by Simon Sinek
- Slides 4 – 9: Recognitions:

- Dr. Mussomeli on the appointment to be the President of the PAMLE
- Fifth grade students participating in the Mahatma Ghandi Creative Writing and Arts Contest
- Welcome to new support staff

- Slide 10: Thank you to the PTO for the new wall decal displaying Boyce's Theme.
- Slide 11-12: Red Ribbon Week Recap with pictures
  - Students participated in daily activities/dressed the part. Pictures were taken throughout the week for use in the display cases.
- Slide 13: Wall of Honor for Veteran's Day.
  - Students sent in pictures of family members who served in the Armed Forces.
  - These pictures are displayed in the front of the school in the main entrance.
- Slide 14: STEM and Buds program through the high school
  - STEM and Buds is a for-youth, by-youth organization run by high school students; the goal is to provide one-on-one mentoring from high school volunteers to allow every participating girl to create and execute a project on a STEM related topic
- Slide 15-17: Update on Phase II opening of schools 4 Days in-person instruction/Full Remote
  - Homerooms will average about 20.2 students; desks will be about 4 feet apart.
  - Moving to Phase II, spacing will not necessarily be the 6 ft. distancing in some areas, but we are working on different ways to keep the students as far away as possible.
  - The students will be in cohorts; for the main core classes the team teachers will be "travelling" to each class, however when the students need to move to other classrooms, they will be using similar seating charts, so the students are around the same students throughout the day.
  - Fully remote students will be "in class" with other remote students on their particular teams
  - Schedules will shift a bit. This will incorporate a 30-minute library class as well as a mandatory 30-minute guidance class.
  - Lunch shifts will be split between the cafeteria and the LGI to allow for more room when masks are removed.
- Slide 18-19: Boyce's No Place for Hate designation – While Boyce Middle School was already designated a No Place for Hate location, this does not change with the new school year. The idea is to maintain this designation year after year by continuing the programs and mindsets preciously established. Boyce Middle School has committed to this mindset year in and year out.
- Slide 20-21: Upcoming events and reminders and Happy Thanksgiving

- November 11th, no school for students: Teacher in-service
- November 20th, report cards
- November 26-27 Thanksgiving Break
- Remote Learners Materials Pick up
  - November 11, 8am to 3pm
  - November 24th, 8am to 3pm

Questions: Val Franks asked how social distancing will be enforced during lunch when masks are not worn?

Students will be divided into either the cafeteria or LGI for lunch so that they can spread out as much as possible.

Board Advisor – Gina Swanson

- Gina encouraged anyone thinking about volunteering to get involved. As the year progresses, there may be a need. We will also have two positions on the executive board that will need to be filled for the 2021 – 2022 school year: Vice President and Secretary

School Board Update – Jennifer Schnore gave a report on what is happening with the School Board.

- Phase II begins on Monday, November 16th. Four-day in-person is going to go forward as planned pending a reason to put on hold. Schools have been preparing classrooms for the change.
- The Board introduced the COVID Dashboard this week. This new feature on the school district website allows all families to see cases in associated with each school building as they are reported. This will allow for transparency in reporting cases to families. Cases are listed as active or resolved.
- There is a vote pending on a resolution by the school board that will mandate that school related clubs, sports and organizations participate fully with the district's health safety plan. The vote will take place at the school board meeting on Monday, November 16th.
- Dr. Rozzo encourages everyone to maintain social distancing and follow safety protocols when not in school.
- The purchase of new transportation vehicles has been approved. New buses and vans will be added in order to lower the number of breakdowns occurring.
- The board offers congratulations to Dr. Mussomeli on becoming President of the Western Region of the Pennsylvania Middle Level Educators association.
- The meal distribution program will be on hold next week during Phase I to Phase II transition. Over 75,000 meals have been distributed. More information on continuing the program will be forthcoming.

Standing and Reporting Committees/Reporting Organizations

Amazon Smile – Melissa Waldron gave an update on the Amazon Smile program. The program was set up for Boyce Middle School PTO in September. Thank you to all the families who have signed up. When a qualifying purchase is made, it is indicated which items qualify for this program. Not all purchases qualify. Funds are dispersed on a quarterly basis. We are awaiting a check sometime in November.

Scholastic Book Fair – Natalea Oliverio gave an update on the bookfair. As of today, our school has earned $306.55 in scholastic dollars to be used to purchase items from the scholastic catalog. The catalog will be made available to Mrs. Husak in the library for her to make her selections for the library. Families can still help the PTO earn funds for the library by using the same link and purchasing from Scholastic. Two percent will be earned from each purchase. The link to the website is listed on the November Newsletter.

Spirit Wear – Val Franks reported on the progress of this committee. The sale ended with 119 orders placed. It is still uncertain what our profit margin will be. Production of items will be complete by December 1st. After that day, a delivery date will be set, likely, the 1st or 2nd week of December.

Staff Appreciation – Gina Swanson is the chair of this committee. The committee is meeting today via Zoom to plan a Staff Food Truck Luncheon to be held on December 18th. A request for monetary donations will be sent out soon. In addition to lunch, they would like to have the funds to purchase gift cards for each member of the staff.

Yearbook- Christina Casciani gave a report. An account has been renewed with Herff Jones to publish this year's yearbook. Using the email YEARBOOK4BOYCE@GMAIL.COM; teachers, staff, and families can send in pictures to be used in the yearbook. Andrea commented that all of the 2019-2020 Yearbooks have been distributed. If anyone has not received one, please email her.

Spirit Night – Andrea gave a report of our upcoming Spirit Night at Anthony's Coal Fired Pizza. This event will take place on Thursday, December 3rd from 11 am to 9pm. Participants need to mention the Boyce PTO when ordering. This is good for take-out, dine in, online orders, or delivery services such as door dash (please make note of Boyce Middle School in the special instructions). The PTO will earn 20% of participating orders.

The next General PTO meeting will be held on February 10, 2021.

Attendance:

1. Andrea Amorose
2. Natalea Oliverio
3. Gina Swanson
4. Melissa Waldron
5. Dan O'Rourke
6. Inga Ackerman
7. Natalie Livingston
8. Christina Casiani
9. Val Franks
10. Jennifer Schnore
11. Leslie Fisher
12. Lauren Compel
13. Julie Zeringue
14. Dr. Mussemeli

15. Eva Hills
16. Haida Bakshi
17. Pamela Scureman
18. Karen Anderson
19. Matt Henderson
20. Lindsay Seal