Minutes for General Meeting Boyce Middle School PTO

Wednesday, May 19, 2021

9:30am

Attendance: Andrea Amorose, Gina Swanson, Dan O'Rourke, Melissa Waldron, Pam Scureman, Natalea Oliverio, Shanna Caplan, Val Franks, Susan Coyle, Karen Anderson, Rama Gupta, Jenn Schnore, Christina Casciani, Nicole Paoly, Christine Mussomeli, Matt Henderson

I. Call to order – Andrea
   a. Pledge of Allegiance
   b. Approval of the agenda: A motion to approve was made by Jenn Schnore, and second was Susan Coyle.
   c. Approval of the April General Meeting Minutes: A motion to approve was made by Susan Coyle and a second was made by Gina Swanson.

II. Treasurers Report – Melissa gave a summary of the month's financials. Her report is below.

PTO Checking Account

Beginning checking cash balance as of 05/19/2021: $ 20,334.37

PTO Income from 04/11/2021 to 05/19/2021:

$ 655.60 Author's Day Book Sales
$ 614.64 Author's Day Book Sales
$ 233.91 Author's Day Book Sales
$ 515.25 Spirit Wear Sale

TOTAL: $ 2,019.20

PTO Payments from 04/11/2021 to 05/19/2021:

$ 140.45 Check #1393 - Andrea Amorose (Panther Paw prizes)
$ 80.80 Check #1394 - Micki Takac (Arts in USC - judges gifts)
$ 75.04 Check #1395 - Andrea Amorose (April Boyce Pride Photos, Admin Professionals Day)
$ 356.32 Check #1396 - Andrea Amorose (Panther Paw prizes)
$ 462.06 Check #1397 - Matt Henderson (Shop@Boyce)
$ 1,540.03 Check #1398 - The King's English Bookshop (Author's Day books)

TOTAL: $ 2,654.70

Total PTO checking balance as of 05/19/2021: $ 19,699.07

Pending Deposits as of 05/19/2021:

$ 35.98 Author Day Book Sales

$ 34.20 Box Tops for Education

TOTAL: $ 70.18

NOTES:

In addition, after this past Saturday's Sprit Day at Blue Line Grille, the PTO will receive a check for $200 as profit.

III. Correspondence – Natalea Oliverio had no correspondence to report.

IV. Installation of New Officers

a. Office of the Vice President will be assumed by Rama Gupta for a 3-year term (Vice President, President and Board Advisor)
b. Office of the Secretary will be held by Nicole Paoly for a 2-year term
c. Other Officers for next year include Pam Scureman as President, Andrea Amorose as Board Advisor, Dr. Dan O'Rourke as 2nd Vice President and Melissa Waldron as Treasurer.

V. Reports

a. Teacher Representative

Mr. Henderson:

1. Mrs. Husak expresses her thanks for the support in planning Author's Day. Over 100 books were sold.
2. The Shop @ Boyce has purchased a Mug Maker. They are making mugs for the staff. "The school Year has been tough, but so are you…"
3. He personally thanked the PTO for sponsoring the materials drive that aids the STEAM room activities. Currently the STEAM class is working on Boyce Town using the Sphero devices.
4. Congratulations to Dr. O'Rourke on his recent PHD.

b. Executive Committee

1. President –

- An email was sent out to 6th grade families a few days ago with a sign that can be printed out and hung in your window. This is also available for download on the PTO website.
- Boyce PTO Spirit Day at the Blue Line Grille in South Park was May 15th! Due to a great turn out, the PTO earned $185. The owner, Lenny, donated an additional $15 to our PTO and is sending a check for $200! Thank you all who joined us!

- Staff Questionnaires are available on the website for families to use to get to know their child's teachers. The form is up to date with staff who have completed the form. Not all staff has completed and submitted information.
- We have reached the time of year to plan for the next school year! If you are interested in joining a committee at Boyce for the 2021-2022 school year, please visit https://www.uscsd.k12.pa.us/Page/12277 to check out our committees and sign up. We are still looking for the following committee chairs:

- Arts in USC - 5th grade
- Book Fair - 5th grade
- Chess Club – 5th and 6th grade
- Orchestra – 5th and 6th grade
- Shopper Rewards
- Website Manager

2. Vice President –
    - Pam Welcomed the new officers and thanked Natalea and Gina for their service.

3. 2nd Vice President -
    - Dr. O'Rourke expressed his thanks to the PTO for all the support in this amazing (albeit strange) school year. He is enthusiastic by the praise that the PTO received throughout the building. He is very appreciative for all Staff Appreciation events and to the outgoing officers.

4. Executive Board Advisor –
    - Gina Swanson: Thank you to the executive board for everything this year, specifically to Andrea for being a forward moving leader in the unorthodox year. Thanks to Drs. Mussomeli and O'Rourke for their unfailing dedication to the staff and students of Boyce.

5. School Board Advisor –
    - Jenn Schnore: This is the season of financial discussions for the school board. A resolution passed that their will be no more than a 3% increase in taxes this year.
    - The township graciously provided a decommissioned, unmarked vehicle to the security staff of the Upper St. Clair School District.

VI. Standing and Reporting Committees

a. Amazon Smile – Melissa stated that there is currently nothing new to report. A new statement will arrive next month.
b. Author's Day – Andrea: We are excited about being able to offer a virtual Author's Day this year for the students. Best-selling author, Jennifer Nielsen, will be offering virtual sessions with the students on May 27th and 28th. Book orders have been placed for those who ordered a signed copy. We will be sorting books this afternoon. Ms. Nielsen has also sent some stickers that she has signed for students who have purchased books through other outlets, or for students who purchased books last year.
c. Field Day will take place during P.E. classes on June 1 and June 4. Teachers have asked for popsicles for the students.
d. 6th Grade Celebration

i. An email was sent out to 6th grade families a few days ago with a sign that can be printed out and hung in your window. This is also available for download on the PTO website.
ii. A plan for a 6th grade celebration has been prepared and has been submitted for approval. Plans include the students going out to the football field by Team in 30-minute intervals to enjoy and DJ, Kona ice, and other activities.

e. Spirit Wear – Val Franks gave a report stating that $515.25 was earned from the Spring sale. Another sale is being planned for the fall featuring new items provided by Century Sports.
f. Staff Appreciation – Gina Swanson: A luncheon has been planned for May 28th. The Bado's Food Truck will be serving lunch and the teachers will receive a little gift from the PTO sponsored by donations received from families.
g. PTC Update – Gina Swanson: The Gratitude Drive has been completed and over $13,000 was collected and will be distributed to personnel including Nurses, Security, Cafeteria Workers, Technology Department and Bus Drivers.
h. National Teacher Appreciation Week – The week of May 3rd, the PTO sponsored various events for the staff including Chalk the Walk, snacks in the break room and treats for the bus drivers.
i. Yearbook- Christina Casciani: Many emails have been received with several pictures from families. Thank you to Dr. O'Rourke for writing the opening letter in the yearbook. Lifetouch initially reported 55 missing student pictures. Currently, after reaching out to families, 23 are missing. So far, 166 books have been sold. Last year, over 300 were sold. Another reminder email will be sent out.
    i. The school is looking into using a different photographer in the future. Dr. O'Rourke confirmed that other companies are being looked into.

Andrea expressed her gratitude to the board, Dr. O'Rourke, Dr. Mussomeli, Mr. Henderson, the teachers and staff, and the continued support from the families.

Adjournment