PTO Middle School

General Board MeetingMinutes

September 14, 2022 at 9:30 am

Attendance: Ahmad A, Erica Baldasare, Bryan Bishop, Shanna Caplan, Lauren Compel, Nicole DeWalt, Daphna Gans, Matt Henderson, Michelle Holzer, Gita Michulka, Christine Mussomeli, Kelly Myers, Amanda Nasman, Nicole Paoly, Daniel O'Rourke, James Reik, Pamela Scureman, Courtney Yanov, Tere Zerfa

1. **Call to Order & Pledge of Allegiance**
2. **Reading & Approval of Agenda and May General Meeting Minutes**
   A motion to approve today's agenda and May's minutes was made by Pam and seconded by Nicole Paoly.
3. **School Board Representative** - Daphna Gans
   Dr. Gans introduced herself and gave a brief overview of her role at the Boyce PTO meetings. She also invited everyone to attend the next School Board Meeting on Tuesday, September 20 at 7:00 pm.
4. **Boyce Teacher Representative** - Mr. Henderson
   -Jen Schetley will have Chorus rehearsal for the next two weeks on Mondays for the sixth grade and on Tuesdays for the fifth grade. Once parts are finalized, sectional practices will begin in October.
   -Kevin Clark announced the Deer Valley trips will be overnight trips again this year! The candles and wrapping paper fundraiser will be coming up soon.
   -The Robotics program at Boyce has expanded from 40 students last year to 100 students participating this year. Sessions are full with waitlists.
5. **Treasurer Statements** - Amanda Nasman
   Amanda went over the Treasurer's Report and Budget/Financial Statement documents, highlighting the larger amounts of money that moved in or out of the PTO account.
   - 5.1. PTO Audit of 2021-2022 School Year was completed and turned over to necessary individuals.
   - 5.2. PTO Taxes are due in November 2022. We will use the company we used last year to complete the taxes.
   - 5.3. Membership/Activity Fees
     - 5.3.1. Currently paid Activity Fees are 50% of the budgeted amount.
     - 5.3.2. A Membership Drive will occur the next few weeks via emails. Activity fees can be paid by cash or check sent to the office or online by PayPal.
     - 5.3.3. New this year: The PTC will be restricting Directory access to paid members only after October 10.
6. **Reports**
   - 6.1. President - Erica Baldasare
     - 6.1.1. Boyce Family Welcome Day was held August 15. There was a good turnout of new families.
     - 6.1.2. Binder Reminders have been distributed to the students.
     - 6.1.3. PTO Meetings are currently scheduled to be virtual. We will be trying to add some in-person meetings throughout the year while keeping the option to join virtually.
     - 6.1.4. Outdoor Recess Replacement Budget is $500. Team teachers also have a $200 budget available for team enhancement (including recess equipment). These monies will be brought to the teachers' attention at the next staff meeting.
   - 6.2. 1st Vice President - Courtney Yanov had nothing to report at this time.

6.3. 2nd Vice President - Dr. O'Rourke

Dr. O'Rourke began by thanking families for their support and effort throughout the year and the staff for their work preparing for the new school year. He stated that Boyce is off to a phenomenal start to the year! Dr. O'Rourke highlighted some of the achievements and rankings of Boyce, including improved PSSA scores. This August an application was submitted to the "Schools to Watch" organization. Hopefully, Boyce will be getting a site visit with results announced in late December or early January. Dr. O'Rourke welcomed the following new staff members:

- Ellie Oxenreiter, Learning Support
- Hillary Bauer, School Nurse
- Susan Speer, Administrative Assistant
- Abby Digregorio, Health and Physical Education
- Anastasia Anthony, Learning Support
- Jamie Houk, 5th grade Math (long term substitute)
- Donna Phillips, Math Resource (substitute)

Dr. O'Rourke ended his presentation with an overview of the Panther Paw program.

6.4. Secretary - Nicole Paoly

6.4.1. Monthly Boyce Bulletin should be sent out next week.

6.5. Board Advisor - Pam Scureman will be running two new committees this year, Outreach and Student Council.

7. Standing & Reporting Committees

7.1. Scholastic Book Fair - Shanna Caplan

The Book Fair Committee is looking for a 5th grade chairperson to take over next year. This year's book fair will be September 27 through 30. The book fair will be open during Boyce's Open House on Thursday, September 29. A letter to families and a link to sign up to volunteer will both be going out later this week. New this year are teacher E-wallets. Parents can donate to a specific teacher's e-wallet for them to purchase books from the book fair or classroom supplies from the Scholastic teacher store.

7.2. Spirit Wear - Shanna Caplan/Amanda Nasman

The planning process has begun. A date for the sale will be announced soon.

7.3. Boyce Pride - Gina Swanson/James Reik

Boyce Pride allows staff/teachers to recognize students who go above and beyond in an academic or community way. The first awards will be given on October 3.

7.4. Staff Appreciation - Gina Swanson/Jessica Nash (Erica read the report from this committee.)

A Welcome Back luncheon was held for the teachers and staff during the first week of school. Coffee and doughnuts will be provided for the teachers and staff on the morning after Open House. A donation drive is planned for later this fall.

8. Next PTO Meeting

8.1. The next Boyce PTO General meeting is scheduled for November 16 at 9:30 am.

9. Adjournment