

MINUTES OF A REGULAR MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD WEDNESDAY, MAY 1, 2024

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held in the HOH Conference room in said district on Wednesday evening, May 1, 2024, and streamed on the district's YouTube Channel.

President Gallinson called the meeting to order at 7:03 p.m. with the following members present at roll call:

DeShawn Arms
Beth Bazer
Christine Beeftink
Matt Cassidy
Jennifer Gallinson
Adam Weinstock
Mara Silver-Schack

Absent: none

Also present were Dr. Jason Pearson, Superintendent (left at 7:42p.m.); Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Dr. Kelly Sculles, Director of Student Services; Edward Brophy, Director of Human Resources and Administrative Services; Michelle Jackson, Director of Learning; Terry Ryan, Communications Director; Chrissy Yonaites, Recording Secretary; Jeremy Bartunek, Greenbriar Teacher; Ericka Garza, Meadowbrook Principal; Scott Meek, Northbrook Junior High Principal; Wendy Concklin, Northbrook Junior High Teacher and Mary Perkins, Union Representative.

Public Attendees: Maggie Gallagher and Joe Costello (DMGroup representatives via Zoom) and John Pepoon.

VISITORS COMMENTS / PRESENTATIONS

A Northbrook resident spoke about neighborhood traffic concerns during school pick-up and drop-off.

SUPERINTENDENT'S REPORT

Wendy Concklin- Health Educator of the Year

Dr. Pearson honored Wendy Concklin on being selected as the Illinois School Health Educator of the Year.

DMGroup Presentation

Maggie Gallagher and Joe Costello from the DMGroup presented their Student Supports Opportunity Review to provide the Board with more information and clarity on

what they have to offer the district and the benefits of their program. DMGroup will work closely with a Guiding Coalition composed of District 28 educators and administrators. The review will provide a picture of what is working well in the district and prioritize high-impact next steps to improve our delivery of services to students while effectively utilizing district resources.

2023/24 Final School Calendar

School was canceled twice this year, on January 12 and 15, due to inclement weather. To make up for these days, the school calendar was adjusted with the last day of school falling on June 4 instead of the original date of May 31st.

It was moved by Member Arms and seconded by Member Cassidy that the Board of Education approve the 2023/24 Final School Calendar.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Beeftink, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: None. Motion carried.

Board Meeting Dates 2024/25

The board was presented with recommended dates for 2024/25 Board Meetings to review.

It was moved by Member Beeftink and seconded by Member Arms that the Board of Education approve the proposed Board Meeting Dates for 2024/25.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Beeftink, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: None. Motion carried.

APPROVAL OF MINUTES

It was moved by Member Silver-Schack and seconded by Member Arms that the Board of Education approve the Regular Meeting Minutes of March 12, 2024, and Closed Meeting Minutes of March 12, 2024.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Beeftink, Cassidy, Gallinson and Silver-Schack. Nay: None. Abstain: Member Weinstock. Absent: None. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

It was moved by Member Arms and seconded by Member Weinstock that the Board of Education approve the Consent Agenda:

Payroll

The payment of employee salaries for the first half of March 2024, in the amount of \$1,776,883.28 and covered by check numbers 67584 through 67599 and deduction check numbers 67600 through 67608 inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated May 1, 2024;

The payment of employee salaries for the second half of March 2024, in the amount of \$1,884,783.39 and covered by check numbers 67609 through 67626 and deduction check numbers 67627 through 67647 inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated May 1, 2024;

The payment of employee salaries for the first half of April 2024, in the amount of \$1,754,672.50 and covered by check numbers 67648 through 67658 and deduction check numbers 67659 through 67667 inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated May 1, 2024.

Bills

Vendor invoices totaling \$952,384.92 and Warrants listed as Numbers 62501 through 62734, and the following voids: 62246, 62307, 62366, 62377, 62413, 62552, 62629, 62666, 202300466 and 202300472 confirmed by the signature of the President of the School District 28 Board of Education, and dated May 1, 2024.

Personnel Report: Contract Changes, Employment of Staff, Leaves, Resignations and Dismissals

| Staff Recommended for Employment | | | | |
|---|-----------------------|-----------------|----------------------|-----------------------|
| Name | Position | Location | Salary | Effective Date |
| Mark Lozovnoy | EC YE classroom asst. | WM | \$21.75/hr | 4/29/24 |
| Patrick Teahan* | PE Teacher | NBJH | BA+00-03 \$54,270 | 8/19/24 |
| Elizabeth Skylakos* | Foundational Teacher | GB | BA+00-05 \$59,697 | 8/19/24 |

* Certified Candidate details below

Staff Resignations, Retirements and / or Terminations

| Name | Position | Location | Reason | Effective Date |
|-----------------|---------------------|-----------------|---------------|-----------------------|
| Tanja Donev | 4th Grade assistant | WM | resignation | 4/26/24 |
| Jennifer Remias | ML Teacher | WM | resignation | 6/4/24 |
| Yakini Harris | EC assistant | WM | resignation | 6/4/24 |
| Melanie Doppelt | 1st Grade assistant | GB | retirement | 6/4/24 |
| Sarah McGovern | 5th Grade assistant | WM | resignation | 6/4/24 |

| Staff Leave of Absence | | | | |
|-------------------------------|-------------------|-----------------|----------------|-----------------------|
| Name | Position | Location | Reason | Effective Date |
| Julie Arutyunov | 3rd Grade Teacher | GB | Parental Leave | 8/26/24 |

| Background Data on Certified Staff Recommended for Employment | |
|--|--|
| Name | Patrick Teahan |
| License | Physical Education, Prekindergarten through Grade 12 |
| Education | Bachelor of Science in Physical Health Education, DePaul University |
| Experience | Physical Education & Adaptive Physical Education Teacher, TrueNorth Education Cooperative 804, August 2022 - present |
| Name | Elizabeth Skylakos |
| License | Learning Behavior Specialist I, Kindergarten through Age 22 |

| | |
|-------------------|---|
| Education | Bachelor of Science in Education, Illinois State University |
| Experience | Special Education Teacher, Community Consolidated School District 15 (Palatine IL), August 2020 - present |

Open Closed Meeting Minutes of 3/14/23, 4/25/23, 5/23/23, 6/20/23 and 7/25/23

Closed Meetings 3/14/23, 4/25/23, 5/23/23, 6/20/23 and 7/25/23 to be open to the public.

FY2025 Classified (Non-Certified) Personnel Compensation

For FY2025, a compensation increase of 4% for Classified Personnel was presented.

KidCare Coordinator - Hourly Rate Adjustment for 2023-2024

It was recommended that the KidCare Coordinator receive a rate adjustment from \$30.86 to \$36.10 for the 23-24 school year to be aligned with the new Tier 1 (KidCare supervisors) rate.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Beeftink, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: None. Motion carried.

STAFF AND COMMITTEE REPORTS

FINANCE

Finance Report

Ms. Donato, Chief School Business Official, presented financial reports for the months ending February 29 and March 31, 2024 and the list of bills payable. After nine months of the fiscal year, the monthly variance report shows 67% of the 2023-24 budget expended and 98% of budgeted revenues collected.

Food Service Sales

As of March 31, 2024, Northbrook JH cafeteria sales-to-date totaled \$331,123. OrganicLife's operating statement showed a surplus of \$2,706 for the month of March. The year-to-date operating surplus is \$4,110.

Insurance Renewal

The insurance 2024-25 rates are increasing. There is no increase in the life insurance rates. These renewals are lower than the average book of business increases for BCBS. The EBC continues to be a great protection against large renewals that others are experiencing.

Optional Student Accident Insurance for 2024-25

The District will again offer information to families on optional, individual student accident medical insurance, as a convenience to families in need of coverage. There is no cost to the District, and families contract directly with the insurance company.

Member Bazer moved, and Member Cassidy seconded, that the Board of Education approve the Finance Report for February and March 2024.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Beeftink, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: None. Motion carried.

FY24 Tentative Amended Budget

Ms. Donato presented the FY24 Tentative Amended Budget for review. There will be a public hearing at the May 28th board meeting, followed by the approval of the amended budget. Ms. Donato said the amended budget is required due to increased health insurance costs and the finalized negotiated agreement with the NFT28. The budget was created before all costs were known and was approved before the negotiated agreement was settled. The amended budget also removed the contingency funds since the fiscal year is nearly over, resulting in a surplus of \$116,000.

NTTO Withdrawal Hold Harmless Agreement

Ms. Donato explained that with the withdrawal from the Northfield Township Trustees, we are going into a hold harmless agreement. Part of the process is to release liability from the Township.

It was moved by Member Silver-Schack and seconded by Member Cassidy that the Board of Education approve the NTTO Withdrawal Hold Harmless Agreement.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Beeftink, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: None. Motion carried.

Illinois School District Liquid Asset Fund Resolution

Ms. Donato presented the Illinois School District Liquid Asset Fund Resolution which states that the Treasurer (Jessica Donato) is formally approved to participate in the fund on behalf of the School District.

Member Weinstock moved, and Member Arms seconded, that the Board of Education approve the Illinois School District Liquid Asset Fund Resolution.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Beeftink, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: None. Motion carried.

HUMAN RESOURCES

Edward Brophy, Director of Human Resources and Administrative Services updated the Board noting hiring for 2024/25 is underway. The Plan Time Committee has an upcoming meeting. Mr. Brophy will present stipend adjustments at the May 28th meeting.

STUDENT SERVICES

District Management Group Proposal

DMGroup presented to the board earlier in the evening along with the contract being provided ahead of this meeting for review, it was recommended that the board approve the proposed contract.

Member Weinstock moved, and Member Silver-Schack seconded, that the Board of Education approve the proposal from the District Management Group.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Beeftink, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: None. Motion carried.

TEACHING AND LEARNING

Summer Professional Learning Update

Michelle Jackson, Director of Learning, provided the board with an update on Summer Professional Learning. The program provides opportunities for the staff to engage in learning during the summer. Staff members appreciate the opportunity the district offers to allow them to pursue individual interests and goals for continued growth. The majority of the sessions will be led by District 28 staff members.

BUILDINGS AND GROUNDS

Ms. Donato informed the board that the facility master plan continues to be under review and there will be a Committee of the Whole meeting in the summer for a larger board conversation.

LEGISLATION

Member Cassidy noted that everything is currently in committee but expects to provide an update at the next board meeting.

POLICY

PressPlus Online Update

Mr. Brophy noted that PressPlus will be ready later this month. He will provide a

demonstration at the May 28th Board Meeting. This is a culmination of the work of updating the entire board policy and transitioning to a more user-friendly online resource.

COMMUNICATION

Ms. Ryan, Communications Director, informed the board on the preparations and plans to honor the staff at Celebrate28. Additionally, she mentioned that she added more information on the website regarding the Facilities Master Plan. The Strategic Planning Committee had a final meeting this week and the cabinet will continue to refine the plan ahead of the May 28th meeting.

TRUENORTH EDUCATIONAL COOPERATIVE 804

Member Beeftink relayed that at the most recent meeting, TrueNorth reviewed their strategic plan. District 34 has left the co-op. Member Beeftink informed the staff that Dr. Sculles, Director of Student Services presented a professional learning at TrueNorth and that TrueNorth had many compliments on her work along with their gratitude for her time.

NEW BUSINESS

None.

CLOSED SESSION

In

At 8:53 p.m., it was moved by Member Arms and seconded by Member Bazer that the Board of Education go into a Closed Session to discuss the following:

- The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District or legal counsel for the District, including testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity as authorized by 5 ILCS 120/2(c)(1).

On a roll call vote, the following voted Aye: Members Arms, Bazer, Beeftink, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: None. Motion carried.

Out

At 9:27 p.m, it was moved by Member Silver-Schack and seconded by Member Cassidy that the meeting return to Regular Session.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Beeftink, Cassidy, Gallinson, Silver-Schack and Weinstock. Nay: None. Abstain: None. Absent: None. Motion carried.

ADJOURNMENT

At 9:27 p.m, it was moved by Member Silver-Schack and seconded by Member Cassidy that the meeting be adjourned. All members present voted Aye. Absent: None. Motion carried.

Beth Bazer, Secretary

Jennifer Gallinson, President