Eisenhower Elementary PTO
Deposit Form

Date: _____

Budget item/Event: _____

Bills	Quantity	Total
$100		$
$50		$
$20		$
$10		$
$5		$
$1 (bills)		$
$1 (coins)		$
$0.50		$
$0.25		$
$0.10		$
$0.05		$
$0.01		$
Total Cash		**$**

All cash must be counted by Treasurer and a second party

Name	Check #	Amount
		$
		$
		$
		$
		$
		$
		$
		$
		$
		$
		$

Total in Checks	**$**
Total Cash (from left column)	**$**
Total Deposit	**$**

_____ print/signature

_____ print/signature

For PTO Treasurer Use Only

☐ Logged in monthly budget

☐ Logged in annual budget

☐ Logged in Quicken

☐ Date deposited _____

Comments: _____