Baker PTA General Meeting Minutes
January 18, 2024
9:30am – VIRTUAL ONLY

Call to Order 9:32am

Pledge of Allegiance

Approval of Today's Agenda: motion to approve by Amanda Palermo; seconded by Emily Hand

Approval of November 2023 Meeting Minutes: motion to approve by Alyson Stockton; seconded by Kristen McIntyre

Treasurer's Report (Alyson Stockton)

- Cash Balance: $27,500
- Income:
    - Fall Book Fair: $766.82 cash
    - Chipotle Spirit Night: $102.47
    - Enchanted Shop: $847.70
    - Boo Bash: $13,607
- Expenditures:
    - $227 for Staff Appreciation items (Cookie Exchange Supplies & Personalized Notepads for each staff member)
- Field Trips Update:
    - PTA budgets $1100 annually per grade level.
    - For any budget overages exceeding $100, the Exec Board must put forth the proposed overage to a Membership vote.
    - 3rd Grade has two trips planned: Heinz History Center and the Zoo.
        - Heinz History Center will be $655 total.
        - The Zoo trip is $15 per person. So for 90 students and 12 adult chaperones, the total cost will be $1530 + $125 pavilion rental = $1655 total.
            - Thus, we would have a $1210 budget overage.
            - To offset the overage, the Exec Board proposed as follows:
                - PTA will pay 100% of adult chaperone admission fees (12 x $15 = $180)
                - PTA will pay 100% of the pavilion rental ($125)
                - PTA will pay $5 for each student admission ($5 x 90 = $450)
                - In total, PTA will pay $755 for the Zoo Trip.
                - *Families will need to pay $10 out of pocket per student.*
        - Based on the above proposal where the PTA pays $5 per student and families pay $10 per student for the Zoo trip, the PTA would still have a proposed budget overage of $310 for the 3rd grade field trips.
        - Field Trip Discussion: A parent asked if people could use their Zoo passes. Dr. McClintock-Comeaux said that this is not so easy to administer / keep track of with such a large group. So unfortunately that's not something we can allow for the students. If an adult

chaperone happens to have a Zoo pass and could somehow go through the line separately (rather than going with the group through the group line), that could be a possibility.
    - The Exec Board requested a Membership Vote to approve the $310 proposed overage for the 3rd Grade Field Trips. Motion to hold a vote was made by a member; seconded by another member. The vote to approve the $310 overage was approved by unanimous "yea" vote.

Teacher's Rep Report (Mrs. Connor)
Mrs. Connor is looking to fill a number of parent volunteer slots to help in the Baker Library during the school day. Refer to bulletin for Sign-Up Genius link. Please email Mrs. Connor with any questions. She is thankful for everyone's support.

Secretary's Report (Emily Hand)
None to Report.

President's Report (Kelly Meyers)

- Baker PTA Executive Board will have the following openings for the 2024-25 School Year:
    - Vice President
        - 3-year commitment; 1 year terms as VP, President and then Advisor
    - Treasurer
        - 2-year commitment
    - Notices will be published in weekly PTA bulletin, via a standalone email to all Baker families as well as promoted on the Baker PTA Facebook page.
    - Nominations will be announced at our next General Meeting on April 11th and a vote will be taken at that time. New board members will be installed during the May 14th General Meeting. New board takes over July 1st.
    - If you are interested in a board position and/or have questions, please contact Kelly Meyers at ptapresident.baker@gmail.com. Happy to chat anytime!

- Committee Chairs for 2024-25 School Year
    - We will be reaching out soon to all our current chairs to confirm who wants to continue as chairs in the next school year. Then we will be publishing a list of committee chair openings soon. Our goal is to have all 2024-25 committee chair positions filled by the end of this school year.

Vice President's Report (Amanda Palermo)

- School Facility Permits for PTA Events - Submitted one so far. Working on a form to make it easier. Email Amanda with permit requests.
- Grade Level Socials
    - Kindergarten: Still working on details.
    - 1st Grade: April 19th - Double Dare
    - 2nd Grade: March 1st - DJ Dance Party
    - 3rd: Still working out details.
    - 4th: Pool Party - Working on details.

2nd Vice President's Report (Dr. McClintock-Comeaux)

- This past Monday was Inservice Training
    - Integrate Reading & Writing
    - Safety - Self-harm, Mental Health Awareness for staff
    - Classroom Mgmt coming up for next In-Service
- Reports cards go out in two weeks
- 4th Grade Chorus:
    - When your child gets to 4th Grade, encourage students to join Chorus in some capacity as there are various ways to be involved even if your child doesn't love to sing / perform.
- First Flexible Instruction Day (FID) was successful. Thank you to everyone.
- FYI, in case you have noticed a coffee truck in the Baker parking lot — The Baker Staff has their own form of a staff appreciation committee and they have arranged for The Roaming Bean Coffee Truck to visit Baker on the 1st Tuesday of every month. But this isn't just for the Baker Staff – anyone is welcome to stop by the truck to get coffee. You pay for your own purchases. Nice treat to grab a coffee for the day!

Committee Reports/Upcoming Events

• **After-School Specials** – Kelly Meyers

- Huge response for Fall After-School Specials, thank you again!
- Working on Spring Session; planning to do in mid-April thru early May.
- Trying to schedule various classes within the same 4-week period.
- Announcement of the classes and sign-up date will come out in next few weeks.

• **Arts in USC** – Bethany Salmen

- Baker had a great turnout for student artist submissions, thank you!
- Art Show is scheduled for Feb 28, 2024 at the High School 5:30-7:30pm

• **Baker Gives Back** — Kara Krebs

- Notes for Neighbors went well in December.
- Second session of BGB has kicked off; held 2 meetings so far.
- Upcoming Events:
    - Socks & Stuffies in late January. Looking for brand new socks and stuffed animals.
    - Valentine's Day card collection in early February for Friendship Village. Mailboxes will be in Baker to drop off.
    - Pajamas Collection at the end of February for Casey Cares. Looking for brand new pajamas.

- **Baker Bingo (Feb 10th)** – Lucy Curran / Meghan Mechlem
    - Snacks, Pizza, Drinks
    - Buy tickets in advance through Baker's Givebacks website.
    - Also needs volunteers for concessions & games. Adults, middle -schoolers & high-schoolers.
    - Deadline to buy tickets is February 2nd.

•**Baker's Got Talent Show (April 5th)** – Pamela Scureman

- No updates as of now. Date will be in the bulletin, information will be coming out soon. Lots of ways to participate.

• **Spring Book Fair** – Diana Slanders / Erica Morr

- March 13-14th
  - Will overlap Read-a-thon (March 8th-17th) & In-Person Baker Bedtime (March 13th 6-8pm)

• **Grade Level Socials**

  - Kindergarten: Still working on details.
  - 1st Grade: April 19th - Double Dare
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• **3rd Grade Tile Wall** – Leigh Slowey

- Each year, Baker PTA offers the opportunity to all 3rd grade students where they can design their own personal 4x4 ceramic tile which will then be installed together with their classmates' tiles on the walls of the Baker entrance hallway.
- Feb 6th - Information will be sent to parents via email.
- Feb 8th - Teachers will pass out materials at school to students
- April 12th - Deadline to bring artwork back to school and payment is due. Collection box for artwork will be in office & classrooms.
- $12.25 per tile, payable via the Givebacks website (link will be in the email to parents.)
- PTA will cover the cost of the installation as well as extra blank tiles to fill in / create a border around the student tiles.

• **Read-a-thon** – Jessica Schroeck / Jocelyn Munro

- Aligns with Spring Book Fair & Baker Bedtime Stories for the first time this year
- Read-a-thon: March 8th-17th
- Book Fair: March 13th-14th
- Bedtime Stories: March 14th (In-person & Virtual on Canvas) (PJ day)
- Friendship Village people will come out and read some of their favorite stories to classrooms during the school day.
- Penpals with residents were created from previous ones (Dr. McClintock-Comeaux)

• **Spelling Bee (1/23/24)** – Alyson Stockton

- Parents have all the information.
- Dr. McClintock-Comeaux will be the pronouncer. Mrs. Connor & Mrs. Allen will serve as judges. Sarah Cranganu took care of permits & certificates.

• **Spirit Nights** - Diana Slanders

- Spirit Nights are arranged with local businesses whereby a portion of that day's profits go to Baker PTA.
- Jan. 18th (tonight!): CHICK-FIL-A from 11am-8pm
- March 4th: Primo Hoagies in McMurray
- Panera possibly in April

• **Staff Appreciation** – Bethany Salmen

- Jan 25th – Tailgate: All sign-ups are full, but will still take extra dips. Will need help that day of the event. We also include the bus drivers as well.
- Feb 14th – Soup/Chili Cook Off: Families bring a crockpot full of soup/chili; 6 families make and Baker staff votes, blind tasting. Sign-up going out next week.

New Business

- First-ever Baker Cultural Heritage Fair! Update provided by Lucy Curran
  - Saturday, January 27th 4-6pm Baker Gym
  - We have a number of Baker families hosting a table to share something about their family's cultural heritage.
  - Anyone can stop by, informal.

Unfinished Business - None

Adjournment 10:24 am

Attendees (Virtual)
Gina Pelusi
Kara Krebs
Kate Kleinbaum
Kristen McIntyre
Leigh Slowey
Linda Connor
Lucy Curran
Maya Brook
Lindsey O'Donnell
Pamela Scureman
Patrick McClintock-Comeaux
Sohrab Bakhshi
Tere Zerfa
Daisy Miksch
Emily Hand
Kelly Meyers
Amanda Palermo
Diana Slanders
David Friedman
Megan Radomski
Alyson Stockton
Bethany Salmen