Baker PTA Meeting Minutes

September 21, 2023 (virtual only)

The meeting was called to order at 9:30 am

Pledge of Allegiance

Approval of Agenda - Motion by Amanda Palermo, seconded by Alliyson Feldmann

Approval of May 2023 Meeting Minutes - Motion by Kristen McIntyre, Alliyson Feldmann

President's Report - Kelly Meyers

- Thank you to all the volunteers who have already signed up to chair committees and started working on events and projects for the year.
- In August, we held our annual New Family Welcome and also had our School Supply Kit pick up.
- USCSD School-wide Family Directory Update - Every August, the USCSD conducts an online Back-to-School process where all families must provide current/updated contact information. Then in September, the USC PTC receives all this updated contact information and uploads to the "Membership Toolkit" application which all the USC PTC/PTO/PTSO/PTA units use for communications. The PTC expects to complete this year's upload by mid-to-late September. PTC will email families when it's completed and invite families to log into their Membership Toolkit accounts to confirm everything looks okay, decide whether to have family contact info published in the school-wide family directory (i.e. a phone book of USCSD families!) and also pay PTO/SO/A fees at the same time. Same as last year, you must have paid at least one PTO/SO/A fee in order to gain access to view the directory.

Vice President's Report - Amanda Palermo

- Home Room Coordinator Update: All elected HRC have been notified. FERPA training needs to be completed and sent in if not done so already.

2nd Vice President's Report - Dr. McClintock- Comeaux

- Thank you to everyone, as well as the PTA, for helping make a smooth transition to the beginning of the school year, including the 30 minute time change.
- Executive Skills Initiative is rolling out across the school. Each month there will be a different focus to teach the students the how and why these are important. Task Initiation is the focus this month, next month is Emotional Control & Response Inhibition. He recommends the book "Smart but Scattered."

Secretary's Report - Emily Hand

- Nothing to report.

Treasurer's Report - Alyson Stockton

- Cash Balance is currently: $16,561
  - Collected $1,520 in membership dues (we pay $5 of every family membership (not subtracted yet) $500 to state PTC
- We are beginning to pay for field trips.
- Expenses so far have been student planners & Staff Appreciation.
- Audit was correct, no adjustments, just an additional review of bank statements.
- Submitted Gifts to School Reports: $20,650

Teacher Representative - Mrs. Connor

- Celebration Books links will be in PTA Announcements - Always looking for great books for our library. She appreciates it, as well as all of the volunteers.
  - Kelly Meyers noted that there will be a Sign-Up Genius for Library Volunteers in the PTA Bulletin.
- Dr. McClintock- Comeaux stated that Morning Announcements will be accessible to be seen on the Baker website; Baker Web links, Baker (Live) Announcements. They are accessible to everyone to watch.
- Who can be on announcements? (Lucy Curran posed question)
  - 4th Graders, Books Sparks, Swept 3
- Destination Detectives making a commercial.

Committee Reports

- **School Supply Kits - Kelly Meyers**
  - Each Spring, Baker PTA coordinates a fundraiser where school supply kits may be ordered for the next school year. The supplies in each kit are approved by the Baker teachers.
  - Optional, super convenient way to get school supply shopping done.
  - Went really well, sold 204!
  - $928 profit to PTA
- **Fall Spirit Wear - Kelly Meyers for Katy Cain**
  - Early to mid-Oct sale, will be promoted in email and Facebook page.
- **Grade Level Socials:**
  - 4th Grade Friendsgiving
    - Lisa Schafer and Katy Cain are the Chairpersons.
    - 4th Grade - Possible dates of Nov 8th or 15th?
    - Trying to preserve the budget for the pool party while still having a fall activity.
    - 4th graders to come to the gym one evening, bring one SHIM item.
    - Who kidnapped Kenny Kangaroo - Mystery Theater - Stage a Thanksgiving table-scape; turkey goes missing, 4th grade teachers may be culprits
    - Printing activity sheets, chips & drinks
    - Almost 100 kids
    - $300 or less is expense goal
    - Will need volunteer help.

        - Mrs. Dillie may come out of retirement as the mystery guest and wear her signature science outfit.
        - FYI: Police will also make an appearance as part of the evening's events - checking with them on dates.
- **3rd Grade Tile Wall - Leigh Slowey**
    - We are working to get a contractor into the school to hang the tile for last year's 3rd graders.
    - More info to come on when this year's 3rd graders will be given the opportunity to decorate a tile to be hung in the halls of Baker.
- **Celebration Books - Sarah Cranganu and Mrs. Connor**
    - Purchase books in honor of a student or person from family. - name plate - helps build up the library at Baker.
    - Link to available books in the weekly PTA bulletin.
    - Mrs. Connor updates the list frequently. If there is a book you would like to donate that you don't see on the list, please reach out to Mrs. Connor.
- **Book Fair - Diana Slanders**
    - Nov 2: Set up
    - Nov 6: Preview day
    - Book Sale : 7th (No School)
    - One day sale this year, may also have evening hours.
    - Lots of Scholastic dollars
    - There is an online option through November 15th
    - Flyers will be sent home
- **Staff Appreciation - Kelly Meyers for Bethany Salmen**
    - Milkshakes and Breakfast went well.
    - Next up: Stock the Pantry.
- **Baker Gives Back - Kara Krebs, Katie Marsh**
    - Kicked off club meetings with the 3rd/4th Graders, they have had two meetings so far.
    - Kids decorated boxes and posters for School Supply Drive Next Week.
    - Flyers will be out for the School Supply Drive - September 25-29
- **Baker Gardens - Kelly Meyers and Maria Friedmann**
    - No update to share.
- **Boo Bash - Betsy Wilson**
    - Date: October 13, 2023
    - Largest and most-well attended PTA fundraiser of the year.
    - Preparations are underway. Hopefully most outside again.
    - Adult Silent Auction is back.
    - Kids Raffle - Grade Level Themed Baskets
        - Collecting toys & items with a different theme per grade level.
        - Preview Day will be one or two days before Boo Bash to get kids excited!
    - Wristband Sales will be sent out with the email including Boo Bash info; link to purchase.

        - Encouraged to buy ahead of time, but there will be sales the day of as well.
    - Starts earlier this year: 5:30-7:30pm
    - Increased lighting outside.
    - Cake Walk, Foods Trucks, DJ, Photo Booth
    - EDS will need to be picked up by an adult first, before they can come to the event.
    - Still need Committee Members
    - Volunteers to sign up for the event will come out two weeks before Boo Bash.
- **After School Specials** - **Kelly Meyers, Kelsey Minerd and Bethany Salmen**
    - Happy to announce we are bringing back After-School Specials to Baker.
    - Activities scheduled and managed by the PTA.
    - Families pay directly to the vendors.
    - Yoga, Cooking Class - Scoring Factory, Lego Club, (possibly Chess Club, maybe Organ Club)
    - Take place right after school at Baker.
    - PTA member will take students directly to the activity.
    - EDS is able to participate as well.
    - Email with links will come out (THIS IS NOT 4th grade activities (art club, intramurals, chorus)
    - K-4 graders are able to participate.
- **Spirit Nights**
    - October 2nd at OTB 5-9:00pm, dine in only.
    - 15% of food sales.
    - Will be in the bulletin.
    - Next one will be November 15th at Chipotle.
    - More after the New Year for winter and spring.

Next General Meeting - November 16, 2023; Evening, in-person, time TBA. Most likely the rest of the meetings will be virtual.

Adjournment

Appendix A - Attendees

1. **Kristen McIntyre**
2. **Kelly Meyers**
3. **Dr. McClintock-Comeaux**
4. **Alyson Stockton**
5. **Amanda Palermo**
6. **Emily Hand**
7. **Alliyson Feldmann**
8. **Kara Krebs**
9. **Sarah Cranganu**
10. **Pamela Scureman**
11. **Betsy Wilson**

12. **Katie Marsh**
13. **Lucy Curran**
14. **Mrs. Connor**
15. **Diana Slanders**