

**MEASURE "R" GENERAL  
OBLIGATION BOND BUILDING FUND OF  
OXNARD SCHOOL DISTRICT**

**AUDIT REPORT**

**For the Fiscal Year Ended  
June 30, 2014**



**MEASURE "R" GENERAL OBLIGATION BOND BUILDING FUND OF  
OXNARD SCHOOL DISTRICT**

*For the Fiscal Year Ended June 30, 2014*

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***Financial Section***

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**MEASURE "R" GENERAL OBLIGATION BOND BUILDING FUND OF  
OXNARD SCHOOL DISTRICT**

*Introduction and Citizens' Oversight Committee Member Listing  
June 30, 2014*

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Oxnard School District consists of three middle schools, 16 elementary schools, and one K-8 school supported by a District Office and an operations center. The District serves approximately 16,500 students.

On November 6, 2012, the voters of the Oxnard School District approved by more than 55% Measure "R", authorizing the issuance and sale of \$90,000,000 of general obligation bonds. On December 27, 2012, the District issued Series A of the Election of 2012 General Obligation bonds in the amount of \$18,390,000. The bonds were issued to replace portable classrooms and relieve student overcrowding by building and equipping new classrooms and educational facilities, and to pay costs of issuance of the bonds. On May 30, 2013, the District issued Series B of the Election of 2012 General Obligation bonds in the amount of \$25,500,000. The bonds were issued to finance the construction and modernization of school facilities and to pay costs of issuance of the bonds.

The passage of Proposition 39 in November 2000 amended the California Constitution to include accountability provisions. Specifically, the District must conduct an annual independent performance audit to ensure that funds have been expended only on the specific projects listed as well as an annual, independent financial audit of the proceeds from the sale of the bonds until all of the proceeds have been expended for facilities projects.

Upon passage of Proposition 39, an accompanying piece of legislation, AB1908 (Chapter 44, Statutes of 2000), was also enacted, which amended the Education Code to establish additional procedures which must be followed if a District seeks approval of a bond Proposition pursuant to the 55% majority authorized in Proposition 39 including formation, composition and purpose of the Citizens' Bond Oversight Committee, and authorization for injunctive relief against the improper expenditure of bond revenues.

The Citizens' Bond Oversight Committee was comprised of the following members as of June 30, 2014:

<u>Name</u>	<u>Title</u>	<u>Representation</u>
Karen Hill Scott	Chair	At-Large Community Member
Vacant	Vice Chair	Senior Citizen Group Representative
Nancy Lindholm	Member	Business Representative
Charles McLaughlin	Member	Taxpayer Organization Member
Teresa Torres	Member	Parent/ Guardian of Child in District
Jessica Vargas	Member	Parent/ Guardian of Child in District and Active in Parent Teacher Organization
Vacant	Member	At-Large Community Member

## INDEPENDENT AUDITORS' REPORT

The Board of Trustees and the  
Citizens' Bond Oversight Committee  
Oxnard School District  
Oxnard, California

### Report on the Financial Statements

We have audited the accompanying financial statements of the Measure "R" General Obligation Bond Building Fund of Oxnard School District, as of and for the fiscal year ended June 30, 2014, and the related notes to the financial statements, as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

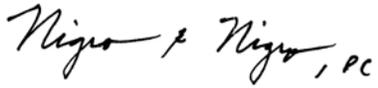
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Measure "R" General Obligation Bond Building Fund of Oxnard School District, as of June 30, 2014, and the changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

**Emphasis of Matter**

As discussed in Note 1, the financial statements present only the Measure "R" General Obligation Bond Building Fund and do not purport to, and do not, present fairly the financial position of the Oxnard School District, as of June 30, 2014, the changes in its financial position, or, where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 8, 2015 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Murrieta, California  
January 8, 2015

**MEASURE "R" GENERAL OBLIGATION BOND BUILDING FUND OF  
OXNARD SCHOOL DISTRICT**

*Balance Sheet*

*June 30, 2014*

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	<b>Measure "R"</b>
	<b>Building Fund</b>
<b>ASSETS</b>	
Cash	\$ 33,363,325
Accounts receivable	27,522
Due from other funds	<u>94,900</u>
Total Assets	<u><u>\$ 33,485,747</u></u>
<b>LIABILITIES AND FUND BALANCE</b>	
Liabilities	
Accounts payable	\$ 1,271,088
Fund Balance	
Restricted for capital projects	<u>32,214,659</u>
Total Liabilities and Fund Balance	<u><u>\$ 33,485,747</u></u>

**MEASURE "R" GENERAL OBLIGATION BOND BUILDING FUND OF  
OXNARD SCHOOL DISTRICT**

*Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the Fiscal Year Ended June 30, 2014*

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	<b>Measure "R" Building Fund</b>
<b>REVENUES</b>	
Interest earnings	\$ 120,282
Other local revenue	339
	<hr/>
Total Revenues	120,621
	<hr/>
<b>EXPENDITURES</b>	
Current:	
Services and other operating expenditures	2,815,816
Capital outlay	3,215,944
	<hr/>
Total Expenditures	6,031,760
	<hr/>
Net Change in Fund Balance	(5,911,139)
Fund Balance, July 1, 2013	38,125,798
	<hr/>
Fund Balance, June 30, 2014	\$ 32,214,659
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**MEASURE "R" GENERAL OBLIGATION BOND BUILDING FUND OF  
OXNARD SCHOOL DISTRICT**

*Notes to Financial Statements*

*June 30, 2014*

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**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES**

**A. Reporting Entity**

On November 6, 2012, the District voters authorized \$90,000,000 in General obligation Bonds (Measure "R") for the purpose of financing the modernization and construction for school facilities within the District. The measure required a minimum 55% vote for passage. In response, an advisory committee to the District's Governing Board and Superintendent, the Citizens' Bond Oversight Committee, was established. The Committee's oversight goals include ensuring compliance with conditions of Measure "R".

The Bond proceeds are accounted for in the District's Building Fund (213), where they are expended for the approved projects. The statements presented are for the individual Measure "R" General Obligation Bond Building Fund and are not intended to be a complete presentation of the District's financial position or results of operations.

**B. Basis of Accounting**

The Measure "R" General Obligation Bond Building Fund is a governmental fund reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and financing from capital leases are reported as other financing sources.

**C. Budgets and Budgetary Accounting**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all government funds. By state law, the District's governing board must adopt a budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements.

These budgets are revised by the District's governing board during the year to give consideration to unanticipated income and expenditures.

Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

**D. Encumbrances**

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated as of June 30.

**E. Fund Balances**

The fund balance for governmental funds is reported in classifications based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

**MEASURE "R" GENERAL OBLIGATION BOND BUILDING FUND OF  
OXNARD SCHOOL DISTRICT**

*Notes to Financial Statements*

*June 30, 2014*

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**NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)**

**E. Fund Balances (continued)**

**Nonspendable:** Fund balance is reported as nonspendable when the resources cannot be spent because they are either in a nonspendable form or legally or contractually required to be maintained intact. Resources in nonspendable form include inventories and prepaid assets.

**Restricted:** Fund balance is reported as restricted when the constraints placed on the use of resources are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provision or by enabling legislation.

**Committed:** The District's highest decision-making level of authority rests with the District's Board. Fund balance is reported as committed when the Board passes a resolution that places specified constraints on how resources may be used. The Board can modify or rescind a commitment of resources through passage of a new resolution.

**Assigned:** Resources that are constrained by the District's intent to use them for a specific purpose, but are neither restricted nor committed, are reported as assigned fund balance. Intent may be expressed by either the Board, committees (such as budget or finance), or officials to which the Board has delegated authority.

**Unassigned:** Unassigned fund balance represents fund balance that has not been restricted, committed, or assigned and may be utilized by the District for any purpose. When expenditures are incurred, and both restricted and unrestricted resources are available, it is the District's policy to use restricted resources first, then unrestricted resources in the order of committed, assigned, and then unassigned, as they are needed.

**F. Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**NOTE 2 – CASH**

**Pooled Funds**

In accordance with Education Code Section 41001, the District maintains all of its cash from the bond proceeds in the County Treasury. The County pools and invests the cash. These pooled funds are carried at cost which approximates fair value. Interest earned is deposited annually to participating funds. Any investment losses are proportionately shared by all funds in the pool.

Because the District's deposits are maintained in a recognized pooled investment fund under the care of a third party and the District's share of the pool does not consist of specific, identifiable investment securities owned by the District, no disclosure of the individual deposits and investments or related custodial credit risk classifications is required.

**MEASURE "R" GENERAL OBLIGATION BOND BUILDING FUND OF  
OXNARD SCHOOL DISTRICT**

*Notes to Financial Statements*

*June 30, 2014*

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**NOTE 2 – CASH (continued)**

In accordance with applicable state laws, the County Treasurer may invest in derivative securities with the State of California. However, at June 30, 2014, the County Treasurer has represented that the Pooled Investment Fund contained no derivatives or other investments with similar risk profiles.

**NOTE 3 – ACCOUNTS RECEIVABLE**

The total accounts receivable at June 30, 2014 in the amount of \$27,522 represents amounts due from the Ventura County Treasurer for interest earnings for the quarter ended June 30, 2014.

**NOTE 4 – INTERFUND ACTIVITIES**

Interfund activity as of and for the fiscal year ended June 30, 2014 was as follows:

**Due From Other Funds**

Due from the Building Sub-Fund 211 to Sub-Fund 213 for expenditures related to Measure L	\$ 17,441
Due from the Building Sub-Fund 212 to Sub-Fund 213 for expenditures related to Measure M6	77,459
	<u>\$ 94,900</u>

**Interfund Transfers**

There were no interfund transfers for the 2013-14 fiscal year.

**NOTE 5 – MEASURE "R" GENERAL OBLIGATION BONDS**

On December 27, 2012, the District issued \$18,390,000 of Series A of the Election of 2012 General Obligation bonds, and on May 30, 2013, the District issued \$25.5 million of Series B bonds. The bonds are general obligations of the District. The County is obligated to levy ad valorem taxes upon all property within the District for the payment of interest on and principal of the bonds. The County records the collection of taxes and payments of bond principal and interest in a separate fund, which is not reported here. The bonds were issued to finance the acquisition, construction, and modernization of school facilities and to pay costs of the issuance of the bonds.

Measure "R" Bonds issued and outstanding as of June 30, 2014 are as follows:

Bond	Interest Rate	Date of Issue	Maturity Date	Amount of Original Issue	Outstanding, July 1, 2013	Additions	Deductions	Outstanding, June 30, 2014
2012, Series A	2.0% to 5.0%	12/27/2012	8/1/2043	\$ 18,390,000	\$ 18,390,000	\$ -	\$ -	\$ 18,390,000
2012, Series B	3.375% to 5.0%	5/30/2013	8/1/2043	25,500,000	25,500,000	-	-	25,500,000
					<u>\$ 43,890,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 43,890,000</u>

**MEASURE "R" GENERAL OBLIGATION BOND BUILDING FUND OF  
OXNARD SCHOOL DISTRICT**

*Notes to Financial Statements*

*June 30, 2014*

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**NOTE 5 - MEASURE "R" GENERAL OBLIGATION BONDS (continued)**

The requirements to amortize outstanding Measure "R" general obligation bonds are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014-15	\$ 435,000	\$ 1,775,119	\$ 2,210,119
2015-16	265,000	1,766,794	2,031,794
2016-17	290,000	1,757,019	2,047,019
2017-18	330,000	1,747,093	2,077,093
2018-19	155,000	1,739,869	1,894,869
2019-24	1,580,000	8,543,219	10,123,219
2024-29	3,635,000	7,961,925	11,596,925
2029-34	7,130,000	7,030,222	14,160,222
2034-39	12,595,000	5,034,712	17,629,712
2039-44	17,475,000	1,922,650	19,397,650
Total	<u>\$ 43,890,000</u>	<u>\$ 39,278,622</u>	<u>\$ 83,168,622</u>

**NOTE 6 - CONSTRUCTION COMMITMENTS**

At June 30, 2014, the District had commitments with respect to unfinished capital projects of \$5,482,466 to be paid from a combination of state and local funds.

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***Other Independent Auditors' Reports***

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

The Board of Trustees and the  
Citizens' Bond Oversight Committee  
Oxnard School District  
Oxnard, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure "R" General Obligation Bond Building Fund of Oxnard School District, as of and for the year ended June 30, 2014, and the related notes to the financial statements, and have issued our report thereon dated January 8, 2015.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Oxnard School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Oxnard School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Oxnard School District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

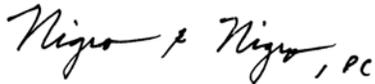
As part of obtaining reasonable assurance about whether Oxnard School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and responses as Finding 2014-1.

**Oxnard School District's Response to Finding**

Oxnard School District's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. Oxnard School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Murrieta, California  
January 8, 2015

## INDEPENDENT AUDITORS' REPORT ON PERFORMANCE

The Board of Trustees and the  
Citizens' Bond Oversight Committee  
Oxnard School District  
Oxnard, California

We have examined the Oxnard School District's compliance with the performance requirements for the Proposition 39 Measure "R" General Obligation Bond for the fiscal year ended June 30, 2014, under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution and Proposition 39 as they apply to the Bonds and the net proceeds thereof. Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

We conducted this performance audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

### Objectives

The objectives of the examination of compliance applicable to the District are to determine with reasonable assurance that:

- The expenditures charged to the Oxnard School District Building Fund (213) are documented.
- Expenditures charged to the Building Fund have been made in accordance with the bond project list approved by the voters through the approval of Measure "R".
- Any discrepancies or weaknesses in internal controls are noted and recommendations for improvement are provided.
- The District Board and the Citizens' Oversight Committee are provided with a performance audit report as required under the requirements of the California Constitution and Proposition 39.

### Scope of the Audit

The scope of our performance audit covered the fiscal period from July 1, 2013 to June 30, 2014. The expenditures tested included all object and project codes associated with the bond projects. Expenditures incurred subsequent to June 30, 2014 were not reviewed or included within the scope of our audit or in this report.

### **Procedures Performed**

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2014 for the Measure "R" General Obligation Bond Building Fund. Within the fiscal year audited, we obtained the actual invoices and other supporting documentation for expenditures to ensure compliance with the requirements of Proposition 39 and Measure "R" with regards to the approved bond projects list. We performed the following procedures:

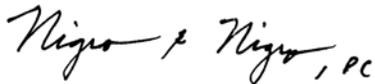
To meet our objectives, audit tests were performed and included, but were not limited to the following:

- We verified that bond funds were deposited in the District's name and invested in accordance with applicable legal requirements.
- We tested approximately \$3.0 million in bond fund invoices paid (approximately 50%). This includes testing payments for validity, allowability, and accuracy. Expenditures sampled in our test included payments made to the construction manager.
- We reviewed the official ballot language as set out in the Measure "R" election documents.
- We visited construction sites at Driffill Elementary School to ensure that expenditures made correspond with the actual work performed at the site.
- We verified that funds from the Building Fund (213) were expended for the construction, reconstruction, acquisition, furnishing and equipping of District facilities constituting the authorized bond projects, and we verified that funds held in the Building Fund (213) were not used for salaries of school administrators or other operating expenses of the District.
- We reviewed documents for projects undertaken during the year to ensure that proper building procedures were followed pursuant to Public Contract Code Section 22032.

Our audit of compliance made for the purpose set forth in the preceding paragraph would not necessarily disclose all instances of noncompliance.

In our opinion, the District complied with the compliance requirements for the Measure "R" General Obligation Bond proceeds listed and tested above.

This report is intended for the information of the Board of Trustees, management and the Citizens' Bond Oversight Committee; however, this report is a matter of public record.



Murrieta, California  
January 8, 2015

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## *Findings and Responses*

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**MEASURE "R" GENERAL OBLIGATION BOND BUILDING FUND OF  
OXNARD SCHOOL DISTRICT**

*Schedule of Audit Findings and Responses*

*June 30, 2014*

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**Finding 2014-1: Citizens' Oversight Committee**

Education Code Section 15282(a) states that the Citizens' Oversight Committee must consist of at least seven members and must be comprised of the following members: one member shall be active in a business organization representing the business community located within the district, one member shall be active in a senior citizens' organization, one member shall be active in a bona fide taxpayers' organization, one member shall be the parent or guardian of a child enrolled in the district, and one member shall be both a parent or guardian of a child enrolled in the district and active in a parent-teacher organization, such as the Parent Teacher Association or schoolsite council. The Citizens' Oversight Committee currently has only five members, and no one from a senior citizens group.

**Recommendation:** The District should continue performing its due diligence in seeking out new members to ensure that there are at least seven present on the Citizens' Oversight Committee, and that one of them is from a senior citizens group.

**District Response:** The District has continued to seek potential members to fill all vacant positions on the Measure "R" Bond Oversight Committee. At their October 15, 2014 meeting, the Board of Trustees appointed Ms. Jeannette Padilla as the Senior Citizens' Organization Representative. The anticipated appointment at their January 21, 2015 board meeting of Mr. Crittenden Ward as a Community-at-Large representative, will bring the committee to a full seven member committee with proper representation from all required areas.

**MEASURE "R" GENERAL OBLIGATION BOND BUILDING FUND OF  
OXNARD SCHOOL DISTRICT**  
*Summary Schedule of Prior Audit Findings and Responses*  
*June 30, 2014*

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*There were no audit findings or responses in 2012-13.*