



# School Site Council (SSC)

## Agenda/Minutes

### TITLE I AND NON-TITLE I SCHOOLS

#### Requirements and District Practices that need to be documented on SSC agenda and minutes with member signatures

Principal initial/ date when item is completed	Timeline to Plan, schedule and include in Agenda/Minutes	Requirements and District Practices
	April/May or Sept./Oct.	<b>SSC Selection/Election</b> (Requirement)
	After the SSC election (by October)	<b>SSC Professional Development and Training</b> -Roles and Responsibilities for representatives elected (Requirement)
	After the SSC election (by October)	<b>SSC Meeting Calendar</b> for the school year (District Practice)
	August-October	<b>SSC plan and develop Single Plan for Student Achievement (SPSA)</b> including <b>ELAC</b> and other advisory committees (Requirement)
	August-January	<b>SSC annually review and revise the plan and proposed expenditure of funds</b> (Requirement)
	September-November	<b>SSC is informed of the Title I School's Annual Meeting to the Parents</b>
	September-November	<b>SSC develops Bylaws</b> (District Practice)
	Sept./Oct. or May/June	<b>SSC provides assistance with the development of the school level Parent Involvement Plan (PIP) and School Parent Compact</b> (Requirement)
	October	<b>SSC approves the SPSA</b> , sign and date Recommendation and Assurance Page (Requirement)
	December-February	<b>SSC approves School Accountability Report Card (SARC)</b> (Requirement)
	December to May	<b>SSC monitor the implementation of SPSA</b> (Requirement)
	January-February	<b>Mid-Year Evaluation</b> of the effectiveness of the Single Plan for Student Achievement (SPSA) (District Practice)
	June-August	<b>End of Year Evaluation</b> of the effectiveness of the Single Plan for Student Achievement (SPSA) (Requirement)
	At scheduled meetings	<b>SSC Review Student Achievement Data</b> (Requirement)
	At scheduled meetings	<b>SSC seek advisory from ELAC</b> – at site with 21 or more ELs, and other site advisory and special committees (Requirement)
	At scheduled meetings	<b>SSC provides advisory and feedback on expenditures using Local Control Funding Formula (LCFF)</b> (District Practice)
	Determined by School Safety Office	<b>SSC coordinates with the Safety Committee on the Safe School Plan</b> (District Practice)



# School Site Council (SSC)

Agenda/Minutes

TITLE I AND NON-TITLE I SCHOOLS

**School Name: La Vista Center School Year: 22-23**

**Program Administrator: Eric Anderson SSC Chair: Myesha Jackson**

<b>Meeting Date:</b> 5/30/24	<b>Meeting Location:</b> La Vista Library or Zoom.
<b>Starting Time:</b> 3:00 pm	<b>Ending Time:</b> 4:00 pm

**Participants: Elected SSC Council Members. All staff, parents and members of the public invited. Submit sign-in sheet with the completed meeting minutes/notes.**

Item/Time Limit	Actions Requested	Person Responsible
<b>1. Call to Order (1 minute)</b>		<b>Chair</b>
<b>Comments/Parent Advice</b>		
<b>2. Roll Call (1 minute)</b>		<b>Secretary</b>
<b>Comments/Parent Advice</b>		
Eric Anderson – Administrator (present) Myesha Jackson – Chairperson (present) Monta Said – ViceChair (present) Brigitte Tarrin – Secretary (present)		
<b>3. Additions/Changes to Agenda (1 min.)</b>		<b>Chair</b>
<b>Comments/Parent Advice</b>		
<b>4. Reading and Approval of Minutes (2 min.)</b>		<b>Secretary</b>
<b>Comments/Parent Advice</b>		
Secretary reviews previous meeting’s minutes, council votes to approve minutes.		
<b>6. Public Comment (1 min.)</b>		<b>Chair</b>



# School Site Council (SSC)

## Agenda/Minutes

### TITLE I AND NON-TITLE I SCHOOLS

<b>Comments/Parent Advice</b>		

**\*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

<b>8. New Business (45 min.)</b>		<b>Principal</b>
		<ul style="list-style-type: none"> <li>- Review of WASC Report from WASC Visiting Committee (Jay Dunlap)</li> <li>- Review SPSA (School Plan for Student Achievement) and Goals, action itrems</li> <li style="padding-left: 40px;">- Vote on SPSA</li> </ul>
<b>9. Adjournment (1 min.)</b>		<b>Chair/Principal</b>
<b>Comments/Parent Advice</b>		

**Prepared By: Eric Anderson Date: 5/28/2024**

**Attach sign-in sheet**

**Send completed Agenda/Minutes and sign-in sheet to the Office of Student Learning Assistance**

**Questions:**