

**TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION**

**REGULAR BUSINESS MEETING /  
PUBLIC BUDGET HEARING MINUTES  
APRIL 29, 2024**

**CALL TO ORDER**

The April 29, 2024 Regular Business Meeting / Public Budget Hearing of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL**

PRESENT:                    Mr. Joseph Blumert                    Mr. Sam Ciresi                    Ms. Megan Dempsey  
                                     Mrs. Danielle Esposito                    Mr. Timothy Gitin                    Mr. Vincent Pompeo  
                                     Mr. Brian Senyk                    Mrs. Cara Shenton

ABSENT:                    Mr. Greg MacSweeney

ALSO PRESENT:                    Michael Portas, Ed.D., Superintendent  
                                     Gordon E. Gibbs, School Business Administrator/Board Secretary

**FLAG SALUTE**

President's Report - Mr. Brian Senyk

Announced that blue is being worn for autism awareness and that green will be worn at the next meeting for mental health awareness. Thanked Dr. Portas and Mr. Gibbs for the podcast on the budget and for the budget preparation. Announced that Ms. Peterson will provide training towards master board certification. Reported that the high school musical, "Beauty and the Beast," was top-notch. Went over the order of events for this meeting. Reported that he, along with Mrs. Esposito and Mr. Blumert, is on the ad hoc committee for board office selection.

Student Representative Report - Caitlin Zegler and Emily Zegler

Reported on activities at PTHS including the high school musical, spring sports, athletic successes, Operation Smile fashion show, pep rally, testing in the schools, computer science honor society, administrative professionals day, college decision day.

Superintendent's Report - Michael Portas, Ed.D.

Attended the Hillview 60th Birthday celebration. Commented on the success of the high school spring musical. Thanked the track team for the car wash fundraiser. Wished all students the best on state testing.

**PRESENTATION OF THE 2024-2025 BUDGET - DR. PORTAS AND MR. GIBBS**

**BOARD DISCUSSION**

Mr. Senyk asked Mr. Gibbs to explain the importance of fund balance and how the district stands. Mr. Gibbs explained that the district is in good shape with a cushion that has accumulated over the years. He emphasized the importance of advanced planning in budget preparation. Mr. Pompeo asked what is the impact of student population on the budget. Mr. Gibbs explained that student population affects state aid, but if we are aware of fluctuations in student population, we can keep an eye on it and prepare.

**PUBLIC COMMENTS ON THE 2024-2025 BUDGET**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **the budget** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- Ann Marie Finnen, PTEA President, asked how the percentage increase in employee benefits figure on the expenditure slide was calculated.
- Sandy LaCorte of Pompton Plains asked if a board member would be able to attend and speak at the upcoming zoning board meeting for One School Global in regard to non-public flow through funding. Mr. Senyk responded that a board member will be present at the meeting and will be able to make a comment, if it is allowed, at that meeting.

**APPROVAL OF BUDGETARY ACTION ITEMS**

**FINANCE, FACILITIES, AND ATHLETICS**

**Mr. Joseph Blumert, Chair**

- FFA-133-24 Pequanock Township School District Adoption of the Budget for School Year 2024-2025
- FFA-134-24 Adjustment for Banked Cap: \$331,911
- FFA-135-24 Maximum Travel 2024-2025
- FFA-136-24 Travel and Related Expense Reimbursement 2024-2025
- FFA-137-24 Capital Reserve Account Withdrawal: \$1,674,333
- FFA-138-24 Maintenance Reserve Account Withdrawal: \$949,511
- FFA-139-24 Professional Services 2024-2025
- FFA-140-24 Approval of Tax Levy Payment Schedule

**RESOLUTION NO. FFA-133-24**

**PEQUANNOCK TOWNSHIP SCHOOL DISTRICT ADOPTION OF THE FINAL BUDGET FOR SCHOOL YEAR 2024-2025**

BE IT RESOLVED by the Board of Education to approve the 2024-2025 school district budget as follows:

	<b>General Fund</b>	<b>Special Revenues</b>	<b>Debt Service</b>	<b>Total</b>
<b>2024 - 2025 Total Expenditures</b>	51,381,322	1,182,073	1,327,076	53,890,471
<b>Less: Anticipated Revenues</b>	11,601,057	1,182,073	344,121	13,127,251
<b>Taxes to be Raised</b>	39,780,265	N/A	982,955	40,763.220

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-134-24**  
**ADJUSTMENT FOR BANKED CAP: \$331,911**

BE IT RESOLVED that the Board of Education includes in the final budget the adjustment for banked cap in the amount of \$331,911. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used for the increase in health care costs. The Board of Education will complete this by June 30, 2025 and it acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-135-24**  
**MAXIMUM TRAVEL 2024-2025**

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the final budget a maximum travel expenditure in the amount of \$48,834.00 for the 2024-2025 school year. The maximum travel expenditure amount for the 2023-2024 school year is \$48,834.00, of which \$12,148.96 has been spent and \$0.00 is encumbered to date.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-136-24**  
**TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2024-2025**

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the final budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$1,500 for all staff and board members for the 2024-2025 school year; and

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-137-24**  
**CAPITAL RESERVE ACCOUNT WITHDRAWAL: \$1,674,333**

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$1,674,333 for:

<b>PROJECT</b>	<b>AMOUNT</b>
Paving at the High School	\$527,710
Replacement of Windows	\$1,070,743
Field Improvements	\$75,880

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-138-24**  
**MAINTENANCE RESERVE ACCOUNT WITHDRAWAL: \$949,511**

BE IT RESOLVED that the Board of Education includes in the budget a maintenance reserve withdrawal in the amount of \$949,511 for the purpose of:

<b>SCHOOL FACILITY</b>	<b>AMOUNT</b>
Pequannock Township High School	\$364,517
Pequannock Valley School	\$223,420
Hillview School	\$119,354
North Boulevard School	\$124,481
Stephen J. Gerace	\$117,739

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-139-24**  
**PROFESSIONAL SERVICES 2024-2025**

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby establishes the following maximums for the 2024-2025 year as follows:

<b>PROFESSIONAL SERVICE</b>	<b>AMOUNT</b>
Legal	\$123,400
Audit	\$53,040
Physician	\$17,720
Architect/Engineer	\$30,626
Negotiator	\$15,000
<b>TOTAL</b>	<b>\$239,786</b>

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-140-24**  
**APPROVAL OF PEQUANNOCK TOWNSHIP TAX LEVY PAYMENT SCHEDULE FOR THE 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the School Business Administrator/Board Secretary, approves the Pequannock Township tax levy payment schedule for the 2024-2025 school year in accordance with the attached.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**CLOSE BUDGET HEARING**

NJSBA Training - Ms. Charlene Peterson

The Board completed a self-evaluation training which counts towards achieving master board certification. Board members will be recognized at the May 2nd Morris County SBA meeting for their achievements:

Certified Board Member - Brian Senyk, Cara Shenton, Sam Ciresi, Greg MacSweeney  
Master Board Member - Brian Senyk, Cara Shenton, Megan Dempsey  
Certified Board Leader - Brian Senyk, Joseph Blumert

**APPROVAL OF MINUTES**

March 14, 2024 and April 15, 2024

Motion by: Gitin	Second by: Dempsey	Roll Call Vote: 8-0-0 Abstain: Gitin on 4/15/24
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**OPEN TO PUBLIC AGENDA ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- John Nacion of Pompton Plains and high school music parent commented that Resolution No. CIS-89-24 for band camp should not be approved with the amount of \$500.00 because the fee may increase. Mr. Senyk's recommendation was to approve the resolution as it stands and have it amended at a future meeting, if the amount should change. Constituents were reminded to get paperwork in on time so that accurate figures can be placed on the agenda.

**APPROVAL OF ACTION ITEMS**

**PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS**

**Mr. Sam Ciresi, Chair**

- PMC-227-24 Approval of Unpaid Absences - 2023-2024 School Year
- PMC-228-24 Approval of Medical and/or Family Leave of Absence - 2023-2024 School Year
- PMC-229-24 Approval of Worker’s Compensation Leave of Absence - 2023-2024 School Year
- PMC-230-24 Approval of Appointments - 2023-2024 School Year
- PMC-231-24 Approval of Determination of Residency Status For Student #101175 - 2023-2024 School Year
- PMC-232-24 Approval of the Statement of Assurance Regarding the High School Voter Registration - 2023-2024 School Year
- PMC-233-24 Approval of Appointments - 2024-2025 School Year
- PMC-234-24 Approval of Personnel for Sporting Event Coverage - 2023-2024 School Year
- PMC-235-24 Approval to Submit School Business Administrator/Board Secretary Contract to County Office for Review - 2024-2025 School Year
- PMC-236-24 Approval of Appointment of Interscholastic Sports Stipend Positions - 2024-2025 School Year
- PMC-237-24 Approval of School District Calendar - 2025-2026 School Year
- PMC-238-24 Approval to Amend Medical and/or Family Leave of Absence - 2023-2024 School Year (PMC-221-24)
- PMC-239-24 Approval to Amend Additional Period Assignments - 2023-2024 School Year

**RESOLUTION NO. PMC-227-24**

**APPROVAL OF UNPAID ABSENCES - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2023-2024 school year:

EMPLOYEE ID	DATE
*#4106	4/22/2024, 4/23/2024
#5223	6/3/2024, 6/4/2024
*#5387	4/22/2024, 4/23/2024, 4/24/2024

Motion by: Ciresi	Second by: Pompeo	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-228-24**

**APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care, or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#0360	5/17/2024-6/14/2024	20 sick days	N/A	N/A	N/A	6/17/2024
#1055	4/30/2024-6/30/2024	36 sick days	N/A	N/A	N/A	7/1/2024

#4327	5/20/2024-6/30/2024	22 sick days	N/A	9/1/2024-11/24/2024	N/A	11/25/2024
#4867	N/A	N/A	N/A	5/21/2024-6/30/2024	N/A	9/3/2024
*#4992	N/A	17 sick days	N/A	N/A	N/A	5/15/2024

Motion by: Ciresi	Second by: Pompeo	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-229-24**  
**APPROVAL OF WORKER’S COMPENSATION LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following worker’s compensation leave of absence.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#5276	5/13/2024-6/30/2024	N/A	N/A	N/A	N/A	9/1/2024

Motion by: Ciresi	Second by: Pompeo	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-230-24**  
**APPROVAL OF APPOINTMENTS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
*Skelly, Emma	Athletic/Extracurricular Aide Pequannock Township High School	3/1/2024-6/30/2024	Not to exceed \$600
Sosa, Eric	Athletic/Extracurricular Aide Pequannock Township High School	3/1/2024-6/30/2024	Not to exceed \$400
Thimmel, William <i>Replacing Julia Marks</i>	Allied Health/Biology Teacher Pequannock Township High School	4/8/2024-6/30/2024	MA + 60, Step 10, \$80,650 (prorated)

Motion by: Ciresi	Second by: Pompeo	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-231-24**  
**APPROVAL OF PERSONNEL FOR SPORTING EVENT COVERAGE - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel to fill various positions at all home sporting events such as chains, site manager, parking/crowd control/security, clock operators, ticket takers, ticket sellers, and announcers for the Fall, Winter and Spring seasons for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association (Article 30, Paragraph A6-t), at a rate of \$69.01 per event:





**RESOLUTION NO. PMC-236-24**

**APPROVAL OF APPOINTMENT OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following district personnel as coach/volunteer for the 2024-2025 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**Fall, 2024**

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
Lanzafama	Melissa	Head Cheerleading	PTHS	N/A	\$2,672

Motion by: Ciresi	Second by: Pompeo	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-237-24**

**APPROVAL OF SCHOOL DISTRICT CALENDAR - 2025-2026 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the School District calendar for the 2025-2026 school year.

Motion by: Ciresi	Second by: Pompeo	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-238-24**

**APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2023-2024 SCHOOL YEAR (PMC-221-24)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves to amend the disability medical leave, child care, or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#4011	2/20/2024-3/15/2024	19 sick days	N/A	3/18/2024-6/21/2024	N/A	6/17/2024

Motion by: Ciresi	Second by: Pompeo	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-239-24**

**APPROVAL TO AMEND ADDITIONAL PERIOD ASSIGNMENTS - 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the following personnel for additional period assignment/supervisory duty for the 2023-2024 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

<b>NAME</b>	<b>SCHOOL</b>	<b>FREQUENCY</b>	<b>SUBJECT</b>	<b>EFFECTIVE DATES</b>	<b>SALARY</b>
Batelli, Tracy <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	Science	2/20/2024-6/14/2024	\$3,237 (prorated)
DiMattina, Jacqueline <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	Science	2/20/2024-6/14/2024	\$3,237 (prorated)
Donch, Denise <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	Science	2/20/2024-6/14/2024	\$3,237 (prorated)

Motion by: Ciresi	Second by: Pompeo	Roll Call Vote: 8-0-0
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**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES**

**Mr. Greg MacSweeney, Chair**

- CIS-87-24 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-88-24 Approval of Student Field Trips
- CIS-89-24 Approval of Out-of-State Student Field Trips
- CIS-90-24 Approval of New and Revised Curriculum Writing and Payment to Writers for 2024-2025 School Year
- CIS-91-24 Approval of Student Applications for Option II Credit
- CIS-92-24 Approval of District Mentors for the 2023-2024 School Year
- CIS-93-24 Approval of Student Teacher Placements in District 2024-2025 School Year
- CIS-94-24 Approval of Providers for Services to Students 2023-2024 School Year

**RESOLUTION NO. CIS-87-24**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

<b>DATES</b>	<b>EMPLOYEE</b>	<b>CONFERENCE/ WORKSHOP LOCATION</b>	<b>REGISTRATION</b>	<b>TRAVEL/ LODGING</b>	<b>SUB COST</b>	<b>ESTIMATED TOTAL EXPENSE</b>
4/26/24	Andersen, Dwight	Supply & Labor for Facilities Kenilworth, NJ	\$0	\$0	\$0	\$0
4/26/24	Colicchio, Margaret	MCASBO Administrative Assistant Workshop Randolph, NJ	\$0	\$22.28	\$0	\$22.28
4/26/24	Massaro, Jackie	MCASBO Administrative Assistant Workshop Randolph, NJ	\$0	\$22.28	\$0	\$22.28
5/15/24- 5/17/24	Portas, Michael	NJASA Conference Atlantic City, NJ	\$0	\$544.70	\$0	\$544.70 (Paid w/ESEA funds)
5/21/24	Aug, Karin	NJASBO Administrative Assistant Program Whippany, NJ	\$125.00	\$14.57	\$0	\$139.57 (Paid w/ESEA funds)
5/21/24	Ochner, Marjorie Ann	High-Impact Routines Rutgers University New Brunswick, NJ	\$180.00	\$0	\$150.00	\$330.00 (Paid w/ESEA funds)

5/22/24	Aug, Karin	NJASA Executive Administrative Assistant Kean University Union, NJ	\$0	\$28.90	\$0	\$28.90 (Paid w/ESEA funds)
5/30/24	Monaco, Jessica	Tools of the Mind Strategies for Behaviors in the Classrooms, Virtual	\$500.00	\$0	\$150.00	\$650.00 (Paid w/ESEA funds)
6/3/24 - 6/9/24	Cohen, Jana	AP Government & Politics Virtual	\$0	\$0	\$750.00	\$750.00
6/5/24	Gibbs, Gordon	NJASBO Annual Conference Atlantic City, NJ	\$500.00	\$164.65	\$0	\$664.65
6/7/24	Branco, Helena	NJCIE Summer Inclusion Conference Kean University Union, NJ	\$0	\$28.95	\$0	\$28.95
6/7/24	Foglio, Christopher	NJCIE Summer Inclusion Conference Kean University Union, NJ	\$0	\$28.95	\$0	\$28.95
*6/7/24	Braun, Kimberly	Allied Health Ceremony County College of Morris Randolph, NJ	\$0	\$6.81	\$0	\$6.81 (Paid w/ESEA funds)
6/7/24	Dougherty, Catherine	Allied Health Senior Ceremony Rutgers University	\$0	\$0	\$150.00	\$150.00
6/7/24	Seeback, Michael	VoTech Ceremony Randolph, NJ	\$0	\$23.50	\$0	\$23.50 (Paid w/ESEA funds)
6/7/24- 6/8/24	Moschella, Michael	State Championships/Boys Delsea Regional HS Franklin, NJ	\$0	\$342.98	\$150.00	\$492.98 (Paid w/ESEA funds)
6/7/24- 6/8/24	Santos, Samantha	State Championships/Girls Delsea Regional HS Franklin, NJ	\$0	\$342.98	\$150.00	\$492.98 (Paid w/ESEA funds)
6/11/24 - 6/17/24	Neumann, Elaine	AP World History: Modern Reading Virtual	\$0	\$0	\$750.00	\$750.00

Motion by: Esposito	Second by: Blumert	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-88-24**  
**APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
5/10/24	West Orange High School Stadium	Lefebvre, Justin Moore, Katherine	PTHS/9-12/10	Spectrum 2024 Event	\$0	\$0
5/17/24	Shai Shacknai Park, Wayne	Lindsay, Jeffrey	PV/6-8/4	Unified Activities w/ Wayne Students	\$0	\$0
5/31/24	Pequannock Valley School	Rentas, Jessica	SJG/5/63	6th Grade Orientation	\$0	\$0
5/31/24	Pequannock Valley School	McNulty-Dod, Melissa	NB/5/42	6th Grade Orientation	\$0	\$0
6/10/24 (6/12/24)	PV Park	Bellas, Patricia	HV/5/43	5th Grade Party	\$0	\$0
6/11/24 (6/17/24)	PV Park	McNulty-Dod, Melissa	NB/5/42	5th Grade Party	\$0	\$0

Motion by: Esposito	Second by: Blumert	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-89-24**  
**APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
8/19/24- 8/23/24	Camp Chipinaw Swan Lake, NY	Streifer, Anthony	PTHS & PV/8-12/75	Marching Band Camp	\$500.00	\$0

Motion by: Esposito	Second by: Blumert	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-90-24**  
**APPROVAL OF NEW AND REVISED CURRICULUM WRITING AND PAYMENT TO WRITERS FOR THE 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised curriculum writing and payment to writers as follows, per PTEA Article 30.6.m. \$183 per diem:

TITLE	TOTAL PAYMENT
Business - PTHS - Yearbook	O'Keefe, Daniel
English - PTHS - True Crime and Suspense in Media &	Ondrof, Nicole (9 days) \$1,647.00

Literature	
Social Studies - PTHS - Your World, Your Life	Piccoli, Adam (9 days) \$1,647.00
V&P - PTHS - Musical Theater	Arnold, William (9 days) \$1,647.00
World Language - PTHS - AP Spanish	Mulato, Roberto (9 days) \$1,647.00

Motion by: Esposito	Second by: Blumert	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-91-24**  
**APPROVAL OF STUDENT APPLICATIONS FOR OPTION II CREDIT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following students for additional credits used to supplement their transcript according to N.J.A.C. 6A:8-5.1(a)2 at no expense to the Pequannock Township School District: #2820314, #2520272, and #2450165.

Motion by: Esposito	Second by: Blumert	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-92-24**  
**APPROVAL OF DISTRICT MENTORS FOR THE 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2023-2024 school year:

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Basilone, Jennifer	CEAS/Informal	Mildner, Jennifer	PTHS

Motion by: Esposito	Second by: Blumert	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-93-24**  
**APPROVAL OF STUDENT TEACHER PLACEMENTS IN DISTRICT - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student teacher placements in the District for the 2024-2025 school year:

NAME	UNIVERSITY	PLACEMENT
Segedin, Margaret	Fairleigh Dickinson University	PTHS - Math - Crocco

Motion by: Esposito	Second by: Blumert	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-94-24**  
**APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2023-2024 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following providers for services to students for the 2023-2024 School Year:

PROVIDER	SERVICE	FEE
AssistiveTek, LLC Port Murray, NJ 07865	Assistive Technology	See Rate Sheet

Motion by: Esposito	Second by: Blumert	Roll Call Vote: 8-0-0
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**FINANCE, FACILITIES, AND ATHLETICS**

**Mr. Joseph Blumert, Chair**

Mr. Blumert thanked the donors for their generosity.

- FFA-141-24      Transfer of Funds for March 2024
- FFA-142-24      Payment of Bills - March 15, 2024 to April 29, 2024
- FFA-143-24      Approval of Financial Reports/Monthly Certification for February 2024
- FFA-144-24      Monthly Reports from Schools and Programs for February 2024
- FFA-145-24      Approval to Accept Donations to the Pequannock Township School District
- FFA-146-24      Declaration of Obsolete Equipment
- FFA-147-24      Approval of Renewal of Agreement with Architect of Record for 2024-2025
- FFA-148-24      Approval of Early Registration for NJSBA Workshop 2024
- FFA-149-24      Approval of Renewal of Surety Bond Policies for 2024-2025
- FFA-150-24      Approval of Agreement with Invo Healthcare Associates for Various Services
- FFA-151-24      Approval of Agreement with Jordan Transportation, Inc. for Transportation Vehicle Maintenance and Service for 2024-2025
- FFA-152-24      Approval of Award of Contract - Professional Services - Legal

**RESOLUTION NO. FFA-141-24**  
**TRANSFER OF FUNDS FOR MARCH 2024**

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2023-2024 budget from March 2024, in accordance with the attached list, which shall become a part of the record.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-142-24**  
**PAYMENT OF BILLS – MARCH 15, 2024 - APRIL 29, 2024**

RESOLVED, that the Board of Education approves the Bills List, from March 15, 2024 to April 29, 2024, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$5,917,963.34
Capital Projects Fund 30	\$0.00
Food Service Fund 6x	\$120,655.59

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-143-24**  
**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR FEBRUARY 2024**

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for February 2024.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of February 2024, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of February 2024, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-144-24**  
**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR FEBRUARY 2024**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of February 2024 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account; and Pomptonian.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-145-24**  
**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
\$500.00 for Math and/or Science Programs	Hillview	ExxonMobil Educational Alliance Program
\$4,500.00 for Coach Stipend	PTHS	Grand Slam Club
Books and Supplies for Read Across America Value \$350.00	North Boulevard	PTEA
Office/Classroom Supplies Value \$250.00	North Boulevard	Brittany Franks

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-146-23**  
**DECLARATION OF OBSOLETE EQUIPMENT**

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-147-24**  
**APPROVAL OF RENEWAL OF AGREEMENT WITH ARCHITECT OF RECORD FOR 2024-2025**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the renewal of the Architect of Record Master Agreement with Solutions Architecture, LLC of Verona, NJ for the 2024-2025 school year.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-148-24**

**APPROVAL OF EARLY REGISTRATION FOR NJSBA WORKSHOP 2024**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves early registration for the NJSBA Workshop to be held from October 21 to October 24, 2024, in Atlantic City, NJ, in the amount of \$2,100 for up to 25 registrants.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-149-24**

**APPROVAL OF RENEWAL OF SURETY BOND POLICIES FOR 2024-2025**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the renewal of surety bond policies for Gordon Gibbs and Raymond Karaty, in the amount of \$300,000.00 per policy, effective June 30, 2024 through June 30, 2025.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-150-24**

**APPROVAL OF AGREEMENT WITH INVO HEALTHCARE ASSOCIATES FOR VARIOUS SERVICES 2024-2025**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement with Invo HealthCare Associates (IHC), for various services for the 2024-2025 school year as follows:

SERVICE	RATE
Board Certified Behavior Analyst	\$101.92/Hour
Learning Disabilities Teacher Consultant	\$79.18/Hour
Occupational Therapy	\$92.49/Hour
Physical Therapy	\$92.82/Hour
Speech Language Pathology	\$92.49/Hour
School Psychology	\$91.49/Hour
Social Worker	\$70.36/Hour

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-151-24**

**APPROVAL OF AGREEMENT WITH JORDAN TRANSPORTATION, INC. FOR TRANSPORTATION VEHICLE MAINTENANCE AND SERVICE FOR 2024-2025**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement for the 2024-2025 school year with Jordan Transportation, Inc., of Butler, New Jersey, for maintenance of all district transportation vehicles, at a cost not to exceed \$50,000.00.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-152-24**

**APPROVAL OF AWARD OF CONTRACT – PROFESSIONAL SERVICES - LEGAL**

WHEREAS, Pequannock Township. Board of Education (Board) advertised a “Request For Proposal” in the district’s official newspaper on March 19, 2024 for “Legal Services,” and received four proposals; and

WHEREAS, the Board has determined that it is in the best interest of the district to award contracts for legal services for 2024-2025 to Chasan, Lamparello, Mallon & Cappuzzo, PC for general counsel and to Cornell, Merlino & Osborne, LLC for special services;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves contracts with Chasan, Lamparello, Mallon & Cappuzzo, PC of Secaucus, NJ, and Cornell, Merlino & Osborne, LLC of Westfield, NJ to provide legal services for the 2024-2025 school year.

Motion by: Blumert	Second by: Gitin	Roll Call Vote: 8-0-0
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**POLICY**

**Ms. Megan Dempsey, Chair**

P-16-24 Approval of Revised Board Policies and Regulations for Second Reading and Adoption

**RESOLUTION NO. P-16-24**

**APPROVAL OF REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies and Regulations as listed for second reading and adoption:

<b>MANUAL SECTION</b>	<b>POLICY/REGULATION(R)</b>
<i>Administration</i>	1140 - Educational Equity Policies/Affirmative Action (M)
	1523 - Comprehensive Equity Plan (M)
	1530 - Equal Employment Opportunities (M)
	1530R - Equal Employment Opportunity Complaint Procedure (M)
	1550 - Equal Employment/Anti-Discrimination Practices (M)
<i>Program</i>	2200R - Curriculum Content (M)
	2260 - Equity in School and Classroom Practices (M)
	2260R - Equity in School and Classroom Practices Complaint Procedure (M)
	2411 - Guidance Counseling (M)
	2423 - Bilingual Education (M)
	2423R - Bilingual Education (M)
	2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
	2431.4R - Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
<i>Teaching Staff Members</i>	3211 - Code of Ethics
<i>Students</i>	5570 - Sportsmanship
	5750 - Equitable Educational Opportunity (M)
	5842 - Equal Access of Student Organizations
<i>Property</i>	7610 - Vandalism
	7610R - Vandalism
<i>Community</i>	9323 - Notification of Juvenile Offender Case Disposition

Motion by: Dempsey	Second by: Shenton	Roll Call Vote: 8-0-0
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**OTHER**

O-12-24 Approval of HIB Investigation Decisions

**RESOLUTION NO. O-12-24**

**APPROVAL OF HIB INVESTIGATION DECISIONS**

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
NB-2-24
PV-7-24

Motion by: Pompeo	Second by: Shenton	Roll Call Vote: 7-0-1 Abstain: Gitin
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**OPEN TO PUBLIC ANY TOPIC**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- John Nacion of Pompton Plains and high school music parent provided an update on the successes and upcoming events of the music program.

**UNFINISHED BUSINESS** - None

**NEW BUSINESS** - None

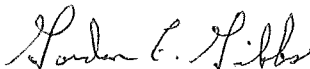
**BOARD MEMBER ANNOUNCEMENTS**

Ms. Dempsey attended the Hillview 60th Birthday party and she commented that the energy was palpable. She also attended the high school musical. Mr. Ciresi commented that the Hillview birthday celebration was a lot of fun and a great celebration. Mr. Gitin thanked Mr. Gibbs and his staff for the budget preparation. Mr. Senyk attended the Morris County Friends of Education event along with Dave Kohle and Ann Marie Finnen. He attended the Eagle Scouts ceremony. He will attend the Morris County School Boards meeting where six board members will be recognized. On May 9th he will attend the Veterans' Wall committee meeting. Mrs. Esposito and Mr. Senyk attended the Trep\$ event at Hillview and reported that the kids were amazing and had great ideas. Mrs. Shenton reminded all to wear green for mental health awareness. She would like to have homework free weekends as a discussion item at the next workshop meeting. Ms. Dempsey thought that it would be beneficial to revisit the homework policy in conjunction with the homework free weekend policy.

**ADJOURNMENT OF PUBLIC MEETING**

Motion by: Blumert	Second by: Esposito	Voice Vote: 8-0-0	Time: 8:37 pm
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Respectfully,



Gordon E. Gibbs  
Board Secretary

**FUTURE PUBLIC BOARD MEETINGS**

Monday, May 13, 2024	Workshop Meeting	7:00 P.M.	PTHS
Tuesday, May 28, 2024	Regular Business Meeting	7:00 P.M.	PTHS