OXNARD SCHOOL DISTRICT
1051 South A Street • Oxnard, CA 93030 • (805) 385-1501

MEASURE R BOND OVERSIGHT COMMITTEE
MEETING NOTES
February 11, 2013

Those in attendance are indicated by a√:

	Garcia, Claudia	√	Sanchez, Moises
√	Hill Scott, Karen	√	Santibanez, Leticia (*arrived at 5:55*)
√	Lindholm, Nancy		Vargas, Jessica (*arrived at 6:05, after meeting ended*)
√	McLaughlin, Charles		
	Staff:		
	Chancer, Jeff	√	Cline, Lisa
	Guests:		

Call to Order

The meeting was called to order at 5:10 by Ms. Cline.

Public Comment

None.

Welcome and Introductions

Ms. Cline thanked all those present for volunteering to serve on the committee. Introductions were done all around.

Election of Chair

Ms. Cline explained that the BOC members would serve either 1- or 2-year initial terms, and that that the Chair would be responsible for presenting the Annual Report to the Board. Meeting frequency is up to the committee, but they may need to meet more frequently in the beginning depending on the progress of the Bond projects. Ms. Lindholm commented that she and Mr. McLaughlin serve on the Measure M BOC as well. Dr. Hill Scott volunteered to serve as Chair, seconded by Ms. Lindholm and unanimously approved.

Election of Vice-Chair

Mr. Sanchez volunteered to serve as Vice-Chair, seconded by Ms. Lindholm and unanimously approved.

By-Laws Discussion and Action

a) Review Sections 1-4 – Ms. Cline explained that the BOC is required by law (Proposition 39) after passage of a bond to monitor fiscal compliance. She shared a sample of an expenditure report that will be presented for the Committee's approval once the Bond projects get underway.
b) Review Section 5 – Ms. Cline explained the membership and committee composition as per the by-laws.
> i. Action re: 5.3 – Ethics, Conflict of Interest – Ms. Cline explained that all members of the BOC are required to complete an Ethics Policy Statement and a Conflict of Interest Form. Both forms were distributed. The members that were in attendance all completed and turned in the Ethics Policy Statement, and took the Conflict of Interest Forms with them to review and complete.
> ii. Action re: 5.4 – Term – Ms. Cline explained that per the by-laws, two of the members may serve initial 1-year terms and the remaining members will serve initial 2-year terms. A drawing was held and the members drew initial terms as follows (Ms. Cline drew for the members that were not in attendance):
> > - Claudia Garcia – 2 years
> > - Karen Hill Scott – 2 years
> > - Nancy Lindholm – 2 years
> > - Charles McLaughlin – 2 years
> > - Moises Sanchez – 2 years
> > - Leticia Santibanez – 1 year
> > - Jessica Vargas – 1 year

c) Review Sections 6-11 – Ms. Cline reviewed meeting procedures, district support, reports, officers, amendment of bylaws, and termination as specified in the by-laws.

Discuss Measure R Bond Resolution #11-35

Ms. Cline reviewed resolution #11-35, "*Resolution of the Board of Trustees of the Oxnard School District Ordering an Election to Authorize the Issuance of School Bonds, Establishing Specifications of the Election Order and Requesting Consolidation with Other Elections Occurring on November 6, 2012*", outlining the goals of Bond Measure R.

Discuss Facilities Implementation Program

Ms. Cline reviewed the PowerPoint presentation that was distributed regarding the Facilities Implementation Program and projects to be funded under Measure R. Some of the goals are to increase overall capacity, reconfigure elementaries to K-5 and middle schools to 6-8, and to make all current P2P facilities K-8. Phase I is starting now and is

anticipated to last 3-5 years. Science rooms at intermediates and extended day Kindergarten classes are the more immediate items that will happen. The district is looking at tearing down and rebuilding two schools, Harrington and Elm. Lemonwood would also be in Phase I; it is still up in the air but the intent is to convert it to K-8. Technology at all sites is also part of Phase I, and has already started. Starting in the 2013-14 school year, one-to-one devices for all students will be deployed. They could be iPads or Netbooks, or different according to site or grade level. Mr. McLaughlin asked if those devices can be paid for out of bond funds. Ms. Cline responded that they can since they are in the resolution language. She added that another plan is to offer academies at the intermediates, with one or more areas of focus. Mr. McLaughlin asked whether Phase I is being done with Bond proceeds, and the following phases with State money. Ms. Cline responded yes, to keep the cash flow going. It is the hope that by the time bond funds are expended there will be some available state funding. Mr. Sanchez asked if there is a cap on enrollment at the technology schools or academies. Ms. Cline responded that there would have to be a cap and an enrollment system such as first come, first serve. It will all be defined in Board policy. She stated that district Administration will be going out to the community to speak on this between now and June. Ms. Lindholm asked what Hardship Funding was. Ms. Cline explained that it is funding that can be sought from the state in case we expend all bond funds.

2012-13 Annual Notification of Uniform Complaint Procedures

Ms. Cline distributed the 2012-13 Annual Notification of Uniform Complaint Procedures as required.

Date/Time of Future Meetings

Ms. Cline explained that no expenditures are happening with the Bond fund at this time. She suggested meeting in 2-3 months; by then there should be something to report. Architects have not even been hired yet for any of the projects, although it is possible the first ones will be hired by the Board at their 2/20/13 meeting. The Committee would like to meet the 2nd Monday of the month, 5:00-6:00 pm.

The next meeting was scheduled for Monday, April 8, 2013, 5:00 – 6:00 p.m., in the Board Room.

Adjournment

The meeting adjourned at 5:59 p.m.

Respectfully Submitted,

Lydia Garcia, Recorder