



OXNARD SCHOOL DISTRICT

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FINAL MEETING

MEETING NOTES
MEASURE R BOND OVERSIGHT COMMITTEE
 October 15, 2018
 5:00 P.M.
 OFFICE OF BUSINESS & FISCAL SERVICES

Those in attendance are indicated by a√:

√	Freeman, Robin	√	McLaughlin, Charles
√	Hill Scott, Karen	√	Vargas, Jessica
	Lindholm, Nancy	√	Ward, Crittenden
√	Maria, Alyssa		
	Staff:		
	Fateh, David		Morales, Cesar
√	Garcia, Lydia	√	Penanhoat, Janet
	Guests:		

Call to Order & Welcome

Mr. Ward called the meeting to order at 5:06 p.m.

Public Comment

None.

Additions to the Agenda

None.

Approval of April 23, 2018 Meeting Minutes

Mr. McLaughlin made a motion to accept the minutes, seconded by Dr. Hill Scott. All were in favor and the minutes were unanimously approved as presented.

Review of Bond Expenses to Ensure that Proceeds are Expended Only for the Purposes Set Forth in the Ballot Measure

There was a question regarding the expenditure for Ardalan on pages 3 and 5 - why does it not indicate that the projects are lease-leaseback? Mrs. Penanhoat responded that Harrington is not a lease-leaseback project. There was also a question regarding the cumulative expenditures – page 1 only says “Measure R Project 1 K-8” but does not specify for which school it is. Mrs. Penanhoat explained that project 1 was done back in 2013 and included several sites. Mrs. Penanhoat informed the group that the expenditures were through June 30, 2018, and that all Measure R Bond funds had been expended. Revenues show a figure slightly over \$90M due to rounding and/or interest.

Ms. Freeman made a motion to certify the expenses, seconded by Mrs. Vargas. All were in favor and the expenditures were certified as presented.

Mrs. Penanhoat stated that since all the funds have been expended, the BOC will automatically disband. Therefore, this will be the Committee's last official meeting. Today's minutes will be sent out via email for the Committee's subsequent approval.

Project Update

Relative to the Lemonwood project, Mrs. Penanhoat reported that the MPR and main classroom building (Phase I) had been completed and occupied, and that warranty work was in progress. Major work completed was framing and rough-ins, roofing, and exterior stucco work; interior finishes, site work, and utilities were in progress. Phase II (admin and kinder buildings and site work) is 65% complete. Anticipated project completion date is April 2019. Overall completion for all phases is at approximately 90%.

Relative to the Elm project, Mrs. Penanhoat reported that framing was completed. Interior and exterior finishes and site work were in progress. Overall project completion is at approximately 80%. The anticipated completion of Phase I (new buildings) of the project is February 2019, and for Phase II (new field and demolition of old facilities) it is July 2019. Classes to be moved into the new buildings over the Presidents' day weekend.

Relative to the Marshall additional classroom building, Mrs. Penanhoat reported that framing of the second floor was in progress. Approximate overall completion is 40%. There were some delays due to construction issues and DSA review approval process. Anticipated substantial completion date is January 2019.

Relative to the Harrington ECDC project, Mrs. Penanhoat reported that all buildings as part of the original scope of work were completed and occupied. Work in progress was site work and landscaping, as well as the added work to relocate two portable buildings. Anticipated completion date for the entire project is November 2018. Overall approximate completion is 100% for Phase I (new reconfiguration) and 80% for Phase II (new field).

Draft Annual Report to the Board

Mrs. Penanhoat presented the Draft of the Annual Report to the Board. She explained that the information on the back page would be filled in once the Bond audit was completed.

Measure R Bond Audit

Mrs. Penanhoat stated that the audit firm was at the district a week back working on the audits. It is anticipated that the Bond audit will be completed sometime in January. She will have it emailed out to the committee at that time.

November 14, 2018 Board Meeting

Mrs. Penanhoat informed the group that the Measure R BOC will be recognized by the Board of Trustees at the November 14, 2018 Board meeting, and encouraged everyone to attend that meeting. A reminder will be emailed out as the date approaches.

In closing, Mr. Ward asked if anyone had anything for the good of the order. Mrs. Vargas stated that it was a pleasure to work with everyone. Mr. McLaughlin shared that he learned quite a bit. Ms. Freeman stated that she found the process to be very easy. Dr. Hill Scott commented that she was very proud of the committee's work, and asked everyone to keep it up. Ms. Maria stated that she appreciated the experience and was grateful for the opportunity to participate. Mr. Ward added that this was good work because good schools benefit not only the students, but also the community and property values. He found the committee to be

hardworking and enjoyed a great experience. Mrs. Penanhoat shared that the district broke ground on the McKinna reconstruction project last week.

Adjournment

The meeting adjourned at 5:39 p.m.

Respectfully Submitted,

Lydia Garcia, Recorder