



OXNARD SCHOOL DISTRICT

1051 South A Street • Oxnard, CA 93030 • (805) 385-1501 • www.oxnardsd.org

MEETING NOTES
MEASURE R BOND OVERSIGHT COMMITTEE
 September 12, 2016
 5:00-6:00 P.M.
 BOARD ROOM

Those in attendance are indicated by a√:

	Hill Scott, Karen		Torres, Teresa
√	Lindholm, Nancy	√	Vargas, Jessica
	McLaughlin, Charles	√	Ward, Crittenden
√	Padilla, Jeannette		
	Staff:		
	Morales, Cesar	√	Cline, Lisa
	Guests:		
	Diaz, Martha (Translator)		

Call to Order & Welcome

Mr. Ward called the meeting to order at 5:15 p.m.

Public Comment

Mr. Ward shared his hope that the Bond Measure passes at the November election.

Election of New Chair

Mrs. Cline informed the group that Mrs. Torres resigned from the BOC today and that Mr. McLaughlin is out of town.

Mr. Ward was elected unanimously as chair; Mrs. Vargas volunteered to be vice chair. The vote was unanimous to approve both.

Approval of February 8, 2016 Meeting Minutes

Ms. Lindholm made a motion to accept the minutes as presented; seconded by Mrs. Vargas. All were in favor and the minutes were approved as presented.

Review of Bond Expenses to Ensure that Proceeds are Expended Only for the Purposes Set Forth in the Ballot Measure

Mr. Ward had questions on expenses that went back to 2015; page 4 for Earth Systems of Southern California – why did it take so long to bill for such substantial amounts? Ms. Cline explained that there were disputes relating to those invoices that took them a year to resolve. She has asked that those items be billed within 90 days in the future. Mr. Ward noted that there was also an expenditure on page 5, for Dougherty & Associates,

in the amount of \$87,500.00 going back a year. Ms. Cline explained that this was part of the Harrington project that was not closed out until the end due to inaccurate direction by a former employee of the construction management firm. Mr. Ward commented that on page 6 there were ATC invoices that were also a year old. Ms. Cline clarified that this was more of the Harrington project. Ms. Lindholm and Ms. Padilla pointed out that there were a couple that were listed as being for Lemonwood. Ms. Cline will research that piece and send out an explanation to the group via email. Ms. Cline explained that the Consolidated Expenditure Report needed to be updated.

Motion to certify the expenses by Ms. Lindholm, contingent on the clarification re: MVE expenses listed under Lemonwood; seconded by Ms. Padilla. All were in favor and the expenditures were certified as presented.

Project Update

Ms. Cline shared pictures of the concrete pour at Lemonwood. They are doing a pour every week, four consecutive weeks by section. Walls are expected to be going up in the next two to three weeks. There were a few delays over the summer but the project is moving along.

She added that the Harrington project is totally complete and all notices have been filed. The fence project is currently out for bid. One bid was already performed but there was only one responsive bidder and the price was triple what it should have been. The bid was re-worked to go back out and it is the hope to obtain more bidders this time. If all goes well, the plan is to award and perform the project in November.

Elm has been approved by DSA and we are in the process of hiring the contractor, hopefully by December. A lot of the earth work will be performed during the winter break.

Ms. Padilla asked when the Driffill Kindergarten project would be done. Ms. Cline explained that the project was put on hold as part of the updated Master Plan; it wasn't the highest need at this time when compared to some other projects. She clarified that it was never part of the plan under the prior Bond to do the Kindergarten project.

BOC Bylaws

Ms. Cline informed the BOC that the Committee bylaws need to be amended in order to align with changes to EC 15282 as follows: "*The citizens' oversight committee shall consist of at least seven members who shall serve for a minimum term of two years without compensation and for no more than ~~two~~ three consecutive terms.*" Upon the BOC's approval of this change, the amended bylaws will be presented for the Board's approval at their October 5, 2016 meeting.

Mrs. Vargas moved to approve the amended bylaws, seconded by Ms. Lindholm. All were in favor and the motion passed.

Future Agenda Items

Ms. Cline asked that any future agenda items be forwarded to Lydia between now and the December meeting.

Date/Time of Future Meetings

The next meeting was scheduled for Monday, December 12, 2016 at 5:00 p.m. in the PTC.

Adjournment

The meeting adjourned at 5:36 p.m.

Respectfully Submitted,
Lydia Garcia, Recorder