



OXNARD SCHOOL DISTRICT

1051 South A Street • Oxnard, CA 93030 • (805) 385-1501 • www.oxnardsd.org

MEETING NOTES
MEASURE R BOND OVERSIGHT COMMITTEE
 February 9, 2015
 5:00-6:00 P.M.

Those in attendance are indicated by a√:

√	Hill Scott, Karen	√	Torres, Teresa
√	Lindholm, Nancy		Vargas, Jessica
	McLaughlin, Charles	√	Ward, Crittenden
	Padilla, Jeannette		
	Staff:		
	Morales, Cesar	√	Cline, Lisa
	Guests:		
√	Diaz, Martha (Translator)		

Call to Order & Welcome

Ms. Cline called the meeting to order at 5:18 p.m.

Public Comment

None

Membership

- a. Introduction of New Member: Mrs. Cline introduced Mr. Crittenden Ward who was recently appointed by the Board to fill the Community at-Large vacancy on the BOC. She informed the group that Mr. Ward possessed a wealth of knowledge due to his prior service on the Measure M BOC.
2. Election of New Chair: Ms. Lindholm nominated Mr. Crittenden Ward as the new Chair, seconded by Dr. Hill-Scott. All were in favor and the motion passed unanimously. Dr. Hill-Scott volunteered to serve as Vice-Chair; all were in favor and the motion passed unanimously.

Approval of November 3, 2014 Meeting Minutes

Motion to approve minutes by Ms. Lindholm; seconded by Dr. Hill-Scott. All were in favor and the minutes were unanimously approved.

Measure R GO Bond Audit Report June 30, 2014

Ms. Cline informed the group that the only findings in the Bond audit were relative to membership vacancies. Those vacancies have been resolved and there is a full committee now. Otherwise, there were no concerns or findings relative to expenditures. Mr. Ward noted that the first line says "we have audited", and the last line gives the auditors' opinion; those are two things you should look for in any audit report.

Draft Annual Report to the Board

Ms. Cline asked the committee to review and provide comments on the Draft Annual Report to the Board. Ms. Lindholm requested that the report include the committee meeting dates for the year.

Ms. Lindholm moved to approve the Draft Annual Report with one addition; seconded by Dr. Hill-Scott. All were in favor and the motion passed unanimously.

Project Update

Ms. Cline reviewed pictures of the projects and stated that the Harrington project is ahead of schedule; it should be completed between fall and the end of this year. The Elm project is in the design stage and is scheduled to be started next summer (2016). She added that the Lemonwood project is also in the design stage and waiting for plans to be approved through DSA.

Review of Bond Expenses to Ensure that Proceeds are Expended Only for the Purposes Set Forth in the Ballot Measure

Ms. Cline informed the committee that Project 1 is almost done; those expenditures should drop off after the next report. Final items are being closed out, so only cleanup stuff is happening on those 8 projects in Project 1 at this point. Dr. Hill-Scott asked if there are only cosmetic items outstanding. That is not the case, per Ms. Cline. She explained that there are additional items such as brackets and electrical items still left to complete. Ms. Torres asked if the fact that we are adding additional science labs will interfere with the construction of the new schools. Ms. Cline answered that it would not. The new schools will be built with science labs, except for the K-5's such as Harrington, because hands-on experiments are not done until grades 7-8. Harrington will have a piano lab to support those students moving into Haydock. There will be a small science room only for classes to support whatever science focus is going on at that school. Mr. Ward asked if there was a description of each project. Ms. Cline replied that those descriptions are defined in the facilities implementation plan that is updated with the Board every six months. Ms. Cline will provide that plan to Mr. Ward. Mr. Ward asked if the bonds were issued per phase. Ms. Cline responded that yes, the bonds were planned for cash flow. Ms. Lindholm asked for clarification on the acronym "AOR"; Ms. Cline explained that it stands for "Architect of Record".

Motion to approve by the expenses by Dr. Karen Hill-Scott; seconded by Ms. Lindholm. All were in favor; the expenditures were unanimously approved as presented.

Future Agenda Items

Ms. Cline will provide updated pictures of the projects for future meetings.

Date/Time of Future Meetings

The next meeting was scheduled for May 11, 2015 at 5:00 p.m. in the PTC.

Adjournment

The meeting adjourned at 5:35 p.m.