

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: May 15, 2024

LOCATION: GHS and Virtual via Zoom

TIME: 8:00 am

Committee Members Present:

Stephen Walko - Chairman

Jake Allen - Vice Chairman

Maureen Bonanno-Secretary

Ashley Cole

Louis Contadino

Stephanie Cowie

Karen Hirsh (BOE)

Leslie Moriarty (BET)

Ex-Officio Members Present:

Craig Amundson (RTM)

Ralph Mayo (GHS Principal)

Dan Watson (BOE- Central Office)

Others Present:

David Stein (Silver Petrucelli)

Christina Downey

Mike Lampel (Wernert)

Bob Washburn(Silver Petrucelli)

Steven Swidler (BOE Staff)

Will Schwartz (DPW)

Not Present:

Dennis Yeskey (**P&Z**)

Brent Reeves (BOE - Central Office)

Lauren Rabin (Board of Selectmen)

- **Call to Order:**

- The meeting was called to order by Mr. Walko at 8:00 a.m.

- **Project Update:**

- Mr. Lampel started with an update on the project, noting that the glass has been installed in the facade and the inner glass will be arriving within a week; all of the ceilings are framed inside; the aluminum panels are being installed in the canopy; the interior work is well advanced and things are going smoothly.
- Mr. Walko asked for a timeline for the next meeting.

- Mr. Lampel stated that the nursery will have the plantings by next week and the plantings will begin June 1 and planting will then take place within the next 2 weeks.
- Mr. Walko asked if there were any issues with timing or delivery of materials and Mr. Lampel responded that there were none and there were no issues with the trades.
- Mr. Washburn stated that he was on site last week and they looked at everything before it was sealed up with the sheetrock and agreed that everything was running smoothly. They also looked at running the plumbing for the green wall.
- Mr. Walko asked about inspections by the town and Mr. Lampel responded that there were no issues with the inspections and all roughing inspections were complete.
- Mr. Walko asked for an update on how far along we are in the project, noting that we need to make a decision today regarding hardscape and Mr. Washburn responded the project is about 71% complete as noted on the field report issued this week.
- Mr. Walko asked what issues could impact the cost of the project and Mr. Lampel responded the only outstanding issue they are aware of are the door switches which we will discuss and there is an outstanding change order regarding security. Mr. Washburn confirmed this
- Ms. Moriarity asked if there was anything not included in the scope that should be considered.
- Mr. Walko asked if we ended up with no glass in front of the security desk and asked if the committee was ok with that and Ms. Moriarity noted it was a BOE decision.
- Mr. Walko then brought up the outstanding change order for the security work. Mr. Lampel stated that the hardware schedule in the specifications for the ballistic doors included door position switches to let the system know whether the doors were open or closed and since they were on the schedule, they were provided by the vendor. He continued, the security system specs did not include the switches and this was never part of the scope of the work, noting that Mr. Bobkowski did not think that feature was necessary. However, now this new system is being tied in. Mr. Allen noted that this was just not coordinated between the 2 drawings. Mr. Lampel clarified that the contractor, Greenwich Electric, pulled the wire to the security desk to get the wire in there before they put up the sheetrock. Mr. Walko noted that this work was done without a change order and asked for an estimate of the cost.
- Mr. Walko asked if it was both interior and exterior doors and Mr. Stein confirmed that it was just the outside doors.
- Ms. Hirsh asked if the wiring was also for locking and unlocking the doors, and Mr. Lampel responded that this is just an indicator switch to tell whether the doors are open or closed and it does not affect the mechanism for opening and closing.
- Mr. Allen asked if there were additional costs associated with setting this up and Mr. Lampel responded that he was waiting for the vendor to give an estimate on any additional costs.
- Mr. Washburn stated that this feature is not a primary requirement, per the code.
- Mr. Walko stated that the work has been done, so at this point, they have the option to either connect it or not connect it.
- In response to Mr. Walko's request for an estimate, Mr. Allen responded that it was likely 2 men for 3 days, so less than \$10K and Mr. Lampel agreed.
- Mr. Lampel stated that there is an outstanding change request #9, for additional security features for a cost of \$1K. Ms. Hirsh noted that these features were part of the Ed Specs and Mr. Allen confirmed that these items were just being relocated.

- Mr. Walko stated that he would increase this placeholder for \$15K for security changes.
- Ms. Moriarty asked if there were any issues inside with the staff, and Mr. Mayo responded that there were no issues.
- Mr. Lampel had asked if they needed to salvage any millwork, and Mr. Walko responded that is a question for Mr. Watson and Mr. Watson responded that he will look at it today.
- **Landscaping Update:**
 - Mr. Walko then asked about the landscaping timing and process. Mr. Walko noted that in the report there were some items that were not in stock and some not acceptable and asked if there were replacements. Mr. Lampel noted that some of the small plants will be in by the end of the month and that all of the trees, except an American holly, is available and that they plan to start planting at the end of the June and Call Before You Dig was coming out today. He stated it should take about 2 weeks to get it all done. Mr. Lampel noted that they may need to close down some of the visitor spots during this process, but they will take out only a few at a time.
 - Mr. Lampel stated that they will closely coordinate with Mr. Mayo and that all planting should be completed on or about June 15th and they will make accommodations for graduation.
 - Mr. Walko asked if there were any plantings starting September 1 and Mr. Lampel responded that there will not be and anticipate the entire project completed by the end of August.
 - Ms. Cowie asked about the timing for the placement for the bricks and Mr. Lampel responded that the glass is just about done, and then the hardscape will begin next week but the bricks will not be done for a couple of weeks.
 - Mr. Walko then stated that as of now, if we want to do all benches and tables, we would need an additional \$28,590 after the donations.
 - Ms. Moriarty asked about the estimated cost of CSG, which originally was \$40K and Mr. Walko responded that he had a preliminary conversation with Mr. Giuliano but the amount is not confirmed so we should keep the \$40K in.
 - Mr. Moriarty noted that the available funds is \$198K (which takes into consideration the encumbrance of \$40K for CSG). Mr. Wako stated, with our currently known change orders, including the electrical and security, after this change order for purchasing all of the tables and benches, we would end up with a contingency of approximately \$150k with 70% of the project completed.
 - Mr. Allen stated that any change orders going forward would be discretionary and he believes that a contingency of \$150K at this point is sufficient. Ms. Cole noted that the benches and tables are important to have and Mr. Amundsen noted that if we do not do this now, the price changes. Ms. Bonanno suggested that if there was a shortfall, we could ask the PTA for an additional donation.
 - Ms. Moriarty confirmed that the bench supports were not included and have already been accounted for.
- **Motion to Approve Change Order #7:**

Motion was made by Mr. Allen and seconded by Ms. Moriarty to approve Change Order #7, to purchase the benches and tables, in the amount of \$207,676 (which includes the amount donated by the PTA). The motion was approved. *The Motion Passed 8-0-0.*

- **State Reimbursement Update:**

- Mr. Walko gave an update on the state reimbursement, which was rejected due to technical issues, including one invoice submitted that was not signed, but sent to the state, so instead of being revised, it needs to be refiled. Ms. Moriarty noted that we should not incur any additional fees from CSG.

- **Approval of Invoices:**

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve the Wernert invoice #9 in the amount of \$367,497.89. The motion was approved. *The Motion Passed 8-0-0.*

Motion was made by Ms. Moriarty seconded by Ms. Cowie to approve the CSG invoice #4 in the amount of \$1,960. The motion was approved. *The Motion Passed 8-0-0.*

Motion was made by Ms. Moriarty seconded by Mr. Cowie to approve the Silver Petrucelli invoice #24-400 in the amount of \$1,680 The motion was approved. *The Motion Passed 8-0-0.*

- Mr. Walko noted that he received the CSG invoice # in the amount of \$3,954.76 that was approved at the last meeting.

- **Motion to Approve Minutes:**

Motion was made by Ms. Moriarty seconded by Ms. Cowie to approve the minutes from May 1st. The motion was approved. *The Motion Passed 8-0-0.*

- **Adjourn:**

- The meeting was adjourned by Mr. Walko at 8:54 am.

Submitted by Maureen Bonanno on May 27, 2024