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**INVITATION TO BID #21/22-11BOE**

July 22, 2021

The St. Clair County Board of Education invites you to bid on Evidence-Based Prevention and Support Social Emotional Tier 1 and Tier 2 Program for the school system.

Bidders are to contact Mr. Joshua Winslett, Mental Health Liaison at [Joshua.winslett@sccboe.org](mailto:Joshua.winslett@sccboe.org) or (205)594-2068 for questions regarding the bid.

The contract will begin August 3, 2021 upon board approval. This contract is for one school year, and can be extended up to four additional years.

- The bid will be awarded to the lowest bidder meeting specifications. In the event the low bidder refuses to accept the entire requirements without deviation, the bid may be awarded to the next lowest bidder. The St. Clair County Board of Education maintains the right to terminate this agreement if successful bidder breaches any material term or condition of this agreement and fails to cure such in a reasonable amount of time.
- The St. Clair County Board of Education reserves the right to reject any and/or all bids.
- All bids envelopes must be sealed and marked with the following in the lower left corner: **Bid #, Name of the Bid, Opening Time & Date, and Company Name**. Late Bids will not be opened.
- Bids may be disqualified before awarding of the contract for failure to mark envelope as required, failure to include requested information or other details of the bid, and excessive errors.
- Prices should be good for the length of the contract. The contract will be based on a period of 12 months.
- Proposals shall be filled out in full.
- Bid results will be posted at [www.sccboe.org](http://www.sccboe.org) → Services → Facilities and Maintenance or also at <https://www.sccboe.org/Page/152>

**Each Bidder must include the follow items with the bid:**

- **Bid Quote Page**

**The Successful bidder must provide the following within two weeks of being awarded the bid:**

- **W-9**



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Bid Specifications  
SCC#21-22-11BOE  
St. Clair Board of Education

## **Section 1.00 Administrative Overview**

### **1.1 Purpose and Background**

#### **Purpose:**

The St. Clair County Board of Education (SCCBOE) is seeking responses to this Bid from Sole Source Proposers for the purchase of K-12 Evidence-Based Prevention and Support Social Emotional Tier 1 and Tier 2 Program. The SCCBOE is seeking products and services as described in this Bid Specifications to support Social Emotional Program Curriculum in all K-12 17 in person base schools which includes a Tier 1 curriculum and Tier 2 peer-to-peer program. Our current needs are to acquire a social-emotional prevention and support program that will promote an anti-bullying and safe school environment that is free of bullying, harassment, intimidation, violence, and threats of violence, and must satisfy the following mandates: Jamari Terrell Williams Act, Erin's Law, Jason Flatt Act as well as the Drug and Alcohol Education requirements as they relate to the students. Social emotional curriculum is defined as a course of study that addresses the mental health needs of the student. A peer-to-peer program is defined as a program that works to identify and support at-risk students through student peers. This is in direct alignment with the school system's vision to drive the Social Emotional progress of every student equitably SCCBOE cannot guarantee the number of users in any given year.

#### **Background:**

In 2020-21, the ALSDE offered a grant with to provide a new employment position for LEA's with the title Mental Health Liaison (titled in the State as Mental Health Services Coordinator). This position was created to enhance and grow mental health services throughout the LEA. The Mental Health Liaison is commissioned to work within all 3 tiers to make mental health services available to all students.

#### **How?**

The Mental Health Liaison pursues resources, funding, and collaboratives to foster a wholistic environment for thriving mental health. In addition to these functions, the Mental Health Liaison works to implement new Social Emotional Learning programs.

### **1.2 Proposal and Evaluation**

#### **Rejection of Proposal:**

SCCBOE reserves the right to reject any or all proposals which are deemed to be non-responsive, late in submission, or unsatisfactory in any way. SCCBOE shall have no obligation to award a contract for work, goods and/or services because of this proposal.



**Confidentiality:**

All information contained in the bid proposal is the exclusive property of the SCCBOE. Recipients of this bid proposal are not to disclose any information contained within the bid proposal unless such information is publicly available. This bid proposal is provided for the sole purpose of allowing Vendors to respond to these specifications.

**Disclaimer Notice:**

The SCCBOE shall not be liable for any costs associated with the preparation of proposals or negotiations of a contract incurred by any party.

**Availability of Funds:**

It is expressly understood and agreed that any obligations of the SCCBOE to proceed is conditioned upon the continued availability of funds that may be expended for these purposes

**1.3 Conditions and Terms**

**Contract Terms:**

The contract resulting from this bid proposal may be renewable after one year and up to 4 additional years pending written agreement of the vendor & SCCBOE. The contract will commence pending SCC Evaluation Review Committee approval, and Superintendent's signature and recommendation to the Board of Education for final approval.

The vendor shall be fully prepared to commence work after full execution of the contract by parties and the receipt of required governmental approvals.

**Proposals should reference each element in the Bid Proposal by number on the cover of each copy and be arranged in the same sequence.** All fees and costs are to be stated in United States currency. Vendors must reply to each element of the bid proposal.



## **2.1 Scope of Vendor's Work and Responsibilities**

### **OPTION 1 – SCCBOE System - wide SEL Tier 1 and Tier 2 Support**

The St. Clair County Board of Education (SCCBOE) is requesting proposals from qualified providers that will provide all 17 base schools a Tier 1 K-12 prevention curriculum, a Tier 2 peer-to-peer support component, and an online platform which provides accessibility and tracking.

SCCBOE is looking for a social-emotional prevention and support Program that will promote an anti-bullying and safe school environment that is free of bullying, harassment, intimidation, violence, and threats of violence. This program must address Tier 1 and Tier 2 of the school-based mental health model of all students receiving prevention education and peers working to support and identify at-risk students. Additionally, the program must focus to increase school safety through early identification of at-risk students, minimizing disciplinary infractions including school suspensions and expulsions. The program must provide grade level prevention curriculum for all students and, in that case, the curriculum must be updated annually to remain current and relevant to current trends that youth face in their lives. Any applicable prevention curriculum must be comprehensive and satisfy the following mandates: Jamari Terrell Williams Act, Erin's Law, Jason Flatt Act as well as the Drug and Alcohol Education requirements as they relate to the students. In addition, the program related to mental health should be flexible enough to focus on the greatest mental health needs for each individual school. For accountability purposes, reporting data must include the number of students engaged in the program, number of students supported, and the number of students referred to adults as at risk.

#### **Program Requirements:**

The program must include a minimum of the following with documentation to support:

- Tier 1 Grade level curriculum to address all four identified prevention mandates (bullying, abuse, substance use and suicide) in a comprehensive manner; Curriculum must be updated annually
- Tier 2 identifying and supporting at-risk students through peer-to-peer support
- Evidence-based program
- Increase school safety through reported early identification of at-risk students
- Data collection in real time must include all three stated student group numbers (number of students engaged in the program, number of students supported, and the number of students referred to adults at risk)
- Program training for LEA and School Administration Training and Program Coordinator

Programs must be structured and turnkey for ease of implementation, yet customizable enough to adjust to meet the mental health needs of students at each SCC campus. SCCBOE beginning August 2021-2022 school year.



## BID QUOTE PAGE

Bid #21/22-11BOE

Online Social Emotional Learning Early Warning Biopsychosocial Assessment

Bid Opening Date:

August 2, 2021

9:00 a.m.

Location: St. Clair County Board of Education Annex

175 College St.

Odenville, AL 35120

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NAME OF COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Total Cost Per System	\$
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