

# FORT BEND CHRISTIAN ACADEMY

## Bring Your Own Device (BYOD) Policy

The Information Technology Services (ITS) department supports information technologies for its academic and administrative needs. In addition, the mission of the ITS department is to encourage and support the productive and innovative use of technology throughout the entire Fort Bend Christian Academy (FBCA) campus.

Access to the FBCA filtered wireless network utilizing personal laptops shall be made available to students for instructional purposes only.

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## **Wireless Information**

When a student brings his/her technology device onto campus, it is mandatory that the machines only use the FBCA filtered wireless network for students. In addition, once on the FBCA network, all users will have filtered Internet access on their equipment. Filtered internet connection offers valuable protections to students, such as blocking accidental discovery of graphic content, supporting student engagement while removing distractions such as gaming sites.

## **External Internet Access is Prohibited**

Students must connect to the FBCA Wifi at all times when using a laptop on campus. FBCA cannot filter or monitor external internet such as mobile hotspots.

Violators may have their devices inspected and or their participation in the BYOD program restricted.

## **Privacy**

The use of FBCA's technology resources is not private; students should not expect that files stored on or transmitted via FBCA resources will be confidential. All digital transmissions are subject to inspection or monitoring by FBCA employees and other officials. In addition, digital storage is the property of FBCA. As such, network administrators may review files and communications to maintain system integrity and ensure that students use technology responsibly.

## **Limitation of Liability**


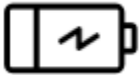

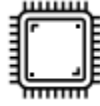








FBCA shall not be responsible for any damages suffered by the student, including those arising from non-deliveries, misdeliveries, service interruptions, unauthorized use, loss of data, and exposure to potentially harmful or inappropriate material or people. Use of any information obtained via the Internet or communications technologies is at the student's own risk. FBCA specifically denies any responsibility for the accuracy or quality of information obtained from the Internet. FBCA assumes no liability for personal technology if such devices are damaged, lost, or stolen. The student and his/her parent/guardian shall indemnify and hold FBCA harmless from any losses sustained due to the use or misuse of FBCA's technology resources by the student or the loss or damage of personal technology.

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## Acceptable Devices

Computers – Laptop with either Windows or Apple operating systems are recommended. It is expected that the laptop will have 1) an updated web browser (preferably Chrome), 2) current antivirus or malware software (recommend Trend Micro, Webroot, Norton or Sophos), and 3) be fully charged and maintained for the School day. All Upper School students are required to have their own device, loaner computers will not be available.

Our school does not advocate for any single device. However, we do offer general guidance to help make the best choice for hardware configuration which aligns with the education applications used at FBCA.

			
Wi-Fi Capable	Battery Life Greater than 6 Hours	8 GB of Ram	256 GB Hard Drive (or Higher)
			
Windows 10 OS or higher* Current Mac OS	11" Screen (12.5-14" recommended)	Physical Keyboard (required for tables)	Anti-Virus Software (Windows OS ONLY)
			
Protective Case or Cover	Microphone & Camera	3 Year Warranty (or Higher) Accidental Insurance	Microsoft Office Subscription is <b>NOT</b> required.

**\*Running in Windows 10 "S" mode is not supported and Chrome OS (Chromebook) is not supported\***

## Additional hardware and software recommendations

- Students may want to purchase an additional laptop charger to leave at school.
- Windows operating system machines should have antivirus or security software with a current subscription.

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## **Student Responsibility**

In accordance with the student handbook, section “Student Obligations and Responsibilities”, students are expected to use technology and equipment safely, responsibly, and for educational purposes. Students are prohibited from using FBCA technology (inclusive of wireless network) for improper purposes. Reference page 39 and page 121.

## **Additional Provisions**

- The school is not responsible for purchasing personal data plans or personal devices.
- The student is responsible for keeping up with his or her device and ensuring it is adequately secured at all times. FBCA personnel are not responsible for the condition of a student's personal device(s), nor will FBCA be held liable for loss, damage, or theft of personal device(s).
- The student/parent is responsible for all maintenance and repair, replacement or modifications, and software updates necessary to use the device at school effectively.
- In the event it is determined a technology device is impacting technology resources of the campus (ie, internet bandwidth) or potentially causing intentional harm to others; FBCA reserves the right to inspect the technology device.
- The student must comply with a request from any FBCA personnel to refrain from using, to stow, to turn off or to put up their device.
- All users are required to use the FBCA secured wireless network to access the Internet on their laptop when in use during instructional time if internet access is required.

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## Frequently Asked Questions

### **I have my laptop with me in class. How do I access the Internet?**

Answer: Most laptops will detect a wireless connection when you are near one. When prompted, choose FBCA from the list. Once you select this network, you will log in with your school username and password. You should receive your student login information on the first day of school, or you may visit the ITS department located in the Upper School Learning Commons on the 2<sup>nd</sup> floor.

### **How do I print my work?**

Answer: You can use the School computers to print your work created or uploaded to Google Docs. You also have the option to print from your personal device if connected to the FBCA wireless network.

### **Why are some sites restricted on my computer?**

Answer: Student filtering is a requirement. The Children's Internet Protection Act (CIPA) requires all network access to be filtered, regardless of the device you use to access it while in a school. Your laptop or phone is the device, and the network you are using while at school belongs to FBCA and will be filtered.

### **Is there a backup option for students who forget or are unable to purchase a device?**

Answer: No, FBCA does not maintain a fleet of computers which fully support all digital learning resources within the Upper School. Example, the lockdown browser for testing is not fully supported by Chrome OS.

*When working at home, we also encourage guardians to monitor their child's activity and time online. For home filtering operations, check with your internet service provider as well as your antivirus provider.*

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## Parent Communication Letter

Dear Parents/Guardians,

You are receiving this letter because your student is in Upper School, which is implementing the Bring Your Own Device (BYOD) policy.

The FBCA network is a filtered internet connection for students to use for educational purposes. When students log in to the FBCA network, they will be asked to enter their school login information.

The student is solely responsible for any personal equipment that he/she brings to school. FBCA is not liable for damaged, lost, or stolen equipment. FBCA maintains a limited fleet of Chromebooks that can be checked (loaner computer) by students if they cannot bring a device to school and require such.

Our school does not recommend any single device. However, we do provide general guidelines to help make the best choice for hardware configuration which aligns with the education applications used at FBCA.

Review the attached document for minimum guidelines when purchasing a device.

**Information Technology Services (ITS) support is available M-F, 7 am to 3 pm. The ITS Department is located in the Upper School Learning Commons on the 2<sup>nd</sup> floor or call 281.269.9130 or email [itsupport@fortbendchristian.org](mailto:itsupport@fortbendchristian.org).**

Thank you,  
Information Technology Services (ITS) Office