

ACCOUNTING SERVICES 2024-25

Class Meets: Monday - Friday
Class Time: 8:00 am to 3:00 pm

Instructor: Alanna Prater
500 hours - 9 months

Accounting Services will equip students with the fundamental principles of financial management and prepare them for any entry-level accounting position. Focus will be given to the principles of accounting and bookkeeping, computerized accounting including QuickBooks proficiency and advanced Excel techniques, and payroll management. Accounting Services combines classroom instruction with hands-on training as well as collaboration with other programs on real-world projects.

TUITION.....		\$1275.00
1 st Semester	\$637.50	
2 nd Semester.....	\$637.50	
 ACCOUNTING SERVICES FEE.....		 \$749.00
Costs are approximate and subject to change. The Accounting Services fee includes additional costs of required materials, such as books and technology, as well as certification tests.		
Online Curriculum.....	\$244.00	
CertiPort Certification Exams.....	\$100.00	
Bookkeeping Certification Exam.....	\$149.00	
QuickBooks Certification Exam.....	\$156.00	
Technology Fee	\$100.00	
 MISC. EXPENSES.....		 \$60.00
These are additional costs and are not charged against Pell, Post 911, and/or some funding agencies. These are considered out-of-pocket expenses and are approximate costs.		
Headphones.....	\$15.00	
School Supplies.....	\$35.00	
Student Organization Fee (BPA)	\$10.00	
 TOTAL COST FOR PROGRAM.....		 \$2084.00

Tuition and fees or documentation from your funding agency are due by the first day of class each semester. Students who are enrolled in a program for more than 10 scheduled school days will be responsible for the full semester's tuition and fees, regardless of enrollment or funding status. Out-of-district adult students will pay in-district tuition plus \$1000 for an "out-of-district" fee. Tuition and fees will not change while a student is enrolled in the program.

FUNDING AGENCIES:

Please contact GPTC before issuing a payment for student's tuition and fees.