CHELSEA
SCHOOL DISTRICT

SAFETY DRILLS LOG & COMPLETION DOCUMENTATION

School Name: South Meadows School Year:2023-2024

Type of Drill Fire/Tornado/Safety	Location Classroom/Lunch Recess/Other	Date	Time
Fire Drill #1 (prior to 12/1)	Classroom	9/21/23	1:00PM
Fire Drill #2 (prior to 12/1)	Classroom w/door blockage	10/20/23	12:46PM
Fire Drill #3 (prior to 12/1)	Classroom	11/9/23	1:00PM
Fire Drill #4	Classroom	3/4/24	9:12AM
Fire Drill #5	Lunchroom	4/25/24	12:21PM
Tornado Drill #1		11/7/23	1:00PM
Tornado Drill #2 (March)		3/20/24	1:00PM
Secure/Interior Drill #1 (prior to 12/1)		10/6/23	8:15AM
Secure/Interior Drill #2		12/5/23	9:15AM
Secure/Interior Drill #3 (after 1/1)		5/24/24	12:41PM
Automated Defibrillator Plan Review (grades 9-12)	NA	NA	NA

Total # of Drills Completed

Fire: 5 Tornado: 2 Safety: 3

Principal's Signature: 

Fire Drills
- 5 Per Year
- 3 Before December 1
- 2 During Remainder of School Year

Safety Drills
- 3 Per Year
- 1 Before December 1
- 1 After January 1

Tornado Drills
- 2 Per Year
- 1 During March

Other Requirements
- 1 Drill During Lunch, Recess, or Time When are Not in Classrooms
- List of Scheduled Drills to County Emergency Management Coordinator by September 15
- Drill can be canceled for severe storm, fire, epidemics, utility outage, water failure, sewer failure, health conditions
- A canceled drill must be scheduled within 10 days of the canceled drill
- Documentation of a drill must be placed on the website within 30 days of the drill
- Drill documentation must remain on the website for 3 years