

Tumwater School District Special Services

Special Education Team Guidelines for Students in Special Education with Significant Concerns Regarding Appropriate Program and/or Placement

This process must include:

- Inform building Administrator and Director of Special Services of concerns, interventions attempted and access other resources or support for student to provide an appropriate education program as determined by the IEP team.
- Interventions are designed, attempted and documented for a reasonable time period (12-16 weeks): Multiple interventions designed by case manager/IEP Team. If a safety concern exists or service need is required immediately, access assistance from building and Special Services Administrators. ****LRE is a legal requirement/**Eligibility category alone does not determine placement.**
- IEP Team including (Special Ed. Teacher, General Ed. Teacher, Parent, Psychologist, School Administrator, Education Specialist and other service providers, if appropriate, (SLP, OT, PT) must determine efficacy of intervention for success/failure based on objective data and brainstorm other options/interventions if appropriate.
- Observation(s) by Special Services personnel may be needed to proceed with placement change.

Next steps/recommendations for another placement/program:

1. Meeting held with combined SpEd team members and Special Services Administrator(s) to discuss observation/make recommendations regarding program/placement options and transportation needs.
2. If team determines that a change in placement may be appropriate, proceed to step #3, otherwise Special Education team **reconvenes** to discuss/design other interventions for student.
3. IEP meeting help to conduct a re-evaluation if necessary and service delivery in Special Education, Special Education program and/or placement. Do an IEP amendment if time in program.
4. Special Services District Administrator informs key building/district staff of any change as a result of this process (Special Services, Principals, Case Manager, building Registrar, Transportation; as a related service).
5. If needed, a parent observation of receiving program is arranged by receiving Special Education Teacher in coordination with the Principal.

Reminder: Parents are included in the final decision at an IEP meeting making recommendation for appropriate program/placement.