

POSSIBLE NOTICE LANGUAGE

Proposing to share evaluation results and make recommendations based on those results.

Proposing to initiate a referral for possible evaluation through Special Education.

Proposing to discuss areas in which your child may need to be re-evaluated.

Use the options from the old state forms for the purpose

Proposing or refusing to initiate or change a: referral, educational placement, disciplinary action that is a change of placement, evaluation, IEP, eligibility category, re-evaluation or other.

Reason for Action:

Your child's evaluation will be completed and the results must be shared by and with the team. Team recommendations will follow.

It is time to begin your child's tri-ennial re-evaluation.

_____ teacher/ parent etc. has expressed a concern regarding his/her academic progress.

The evaluation team has recommended and parent has agreed that _____ qualifies for Special Education under the category of _____.

Your child is subject to disciplinary action of such nature, that it constitutes a change of placement.

The IEP team has met and agreed that the annual IEP will take effect on _____.

Other options considered and reason(s) for rejecting them:

As all referrals must be documented and considered, the team considered meeting only by phone but values meeting with parents in person and therefore rejected that option.

As the law requires that the team meet to develop a new IEP on an annual basis, the team considered not meeting in person but values in person parent participation.

As your child qualifies for Special Education and the district is legally responsible to present an IEP to you, it considered not sending a draft IEP home but values your participation in creating the plan.

As State & Federal regulations require a re-evaluation at least once every three years while students remain qualified for Special Education services, the team considered suggesting waiving the re-evaluation but felt it was not in ____ best interest.

As a team process must be used to share results and make recommendations, the team considered excusing non-vital team members but wanted full participation by a team that knows your child.

Other relevant factors, if any:

Parent(s) have been informed about this action and are in mutual agreement to the meeting date, time and place.

Parent was present at the meeting and agreed to the IEP as presented.

Parent was present at the meeting and agreed to the qualification decision as presented through the team process.

TJT 7-14