

## IEP TEAM

### WAC 392-172A- 03095; 03110

- Who has to be on an IEP team?
  - Parent
  - Student (if appropriate)
    - Required if the student is age of majority
  - Special Education teacher
  - ESA (could stand in the place of the Special Education Teacher if that service area only)
  - General Education teacher
  - District Representative
  - Person knowledgeable about assessment
  - Other invited staff or guests
  
- Who can never be excused?
  - Special Educator
  - District Representative
  - General Education Teacher
  
- To excuse a member:
  - The parent **must** be notified in advance; and
  - Give permission, unless a last minute emergency has occurred and the person can be excused.
  
- Whomever is being excused (except in the emergency situation) **must**:
  - Contact the parent in advance; **and**
  - Share their evaluation information.
  
- Whoever is the case manager, leading the team, **must** get the parent signature (**in advance of the meeting starting**) documenting the approval to excuse.