

IEP REMINDERS

- Levels reported in the present levels must exactly match the levels in the "**from**" as stated in the goal area.
- If there was an evaluation or re-evaluation completed directly preceding the IEP, the present levels in the IEP must match the levels reported in the eval/re-eval.
- If the eval/re-eval that directly precedes the IEP makes recommendations for supplementary aids and services (SAS), and the IEP team does not put those in the IEP, then there must be a statement in the present levels stating why the student does not need those SAS.
- If this is an annual IEP without an eval/re-eval directly preceding and there are changes in the supplementary aids and services, there must be a statement as to the reason for those changes in the present levels of performance.
- Accommodations on state/district wide assessments must be directly linked to SAS that you routinely provide (to the student) and are documented in the IEP. Accommodations must be noted for both state and district wide assessments that occur during the grade that the student's IEP is in effect.
- IEPs cannot be changed just before a state or district wide assessment just to provide an accommodation for testing purposes. Unless the circumstance is extraordinary, the IEPs will not be changed for testing purposes any later than one calendar month before the testing occurs.
- For students moving to another building/program for the next school year, begin documenting with split matrices on the IEPs in March of the current school year.