EVALUATION / RE-EVALUATION TIMELINES

WAC 392-172A-03005 and 03015

- You **must** conduct the Evaluation and establish eligibility **within 35 school days** of receiving consent from the parent.
  - Any other time period,
    - **Must** be agreed upon by the parent; and
    - **Documented** by the District, **including the reason(s)** for extending the timeline.
- Re-Evaluations:
  - **Must** be conducted within three years of the previous evaluation –
    - unless parent and the district agreed the Re-Evaluation was unnecessary
      - documentation of agreement must be in student's file
  - **Must** be signed off prior to the three year due date
  - **If the team determines that the Re-Evaluation is unnecessary**:
    - The evaluation case-manager **must meet with the Director in advance** to discuss why the decision is appropriate.
  - **If the team does not Re-evaluate, then**:
    - An in depth justification of that decision is **required** as part of the qualification packet.
      - **Justification** for making the decision **must** have had input from **the entire evaluating team.**