

TRANSFER-IN STUDENTS

The school psychologist is in charge of all transfer-in students initially. She/he reviews the incoming records and assigns a case manager. When it is a speech/language only student, then the SLP will take on the duties of case manager.

For adoptions/transfers from within the state

If a student transfers into the district from within the state and has an IEP that was in effect for the current school year from the previous school district, the district in consultation with the parents, must provide services comparable to those from the previous school district IEP until:

- We adopt the evaluation and IEP from the previous school district, or
- If the evaluation is not accepted, then a reevaluation must be completed; and
- We develop, adopt, and implement a new IEP that meets the requirements of the WACS—ASAP.

For adoptions/transfers from outside the state

If a student transfers in from outside the state and has an IEP that is in effect for the current school year, we must in consultation with the parent provide services comparable to those described in the IEP until:

- We review the outside evaluation to see if student qualifies based on state standards - If not, then we conduct an initial evaluation to determine if the student is eligible in the state; and
- We develop, adopt, and implement a new IEP that meets the requirements of the WACS —ASAP.

Additional information

- When a student enrolls with IEP paperwork, you must serve within 10 calendar days.
- If you don't have paperwork, you do not enroll in special services.
- If you don't have paperwork but have knowledge that a student is qualified for sped, you begin an evaluation ASAP.
- If you can't accept the evaluation, you can't accept the IEP.
- If an evaluation has gone beyond the 3-year timeline, start a new evaluation.
- If an IEP is out of date, write a new IEP.